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INDUSTRIAL AND COMMERCIAL JOB TRAINING  
FOR WOMEN IN MOROCCO

Numero 0147

FIFTH QUARTERLY PROGRESS REPORT

April 1981

**america-mideast educational & training services, inc.**

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I. EXECUTIVE SUMMARY

The Industrial and Commercial Job Training Project for Women in Morocco continued to demonstrate satisfactory progress during the last quarter.

Work on the Economic Survey continues to progress as scheduled. By May 1981 reports on preliminary findings of the Labor Market Survey will be compiled by the Economist and his Moroccan counterparts.

The Psychologist has completed the questionnaire which will be used in her study of working women in Morocco. The research methodology and the questionnaire will be finalized by April to permit a pretest which is scheduled for June.

Once she completes the primary study on working women, the Psychologist will begin working on the attitudinal study of employers.

A follow-up seminar with the Drafting class that graduated last July was conducted by the Psychologist. The purpose of the seminar was to collect data regarding the trainees' present employment and to provide job seeking skills training. Only 13 girls out of the 18 who graduated were present at the seminar. The Team Leader, the Chief of the Service d'Etude et de Development, and a visiting French Psychologist were present at the seminar. Only four girls have found work in Drafting, two were working without pay while 7 girls were unemployed.

The Psychologist found that the girls were not systematic and skillful in their job search efforts and they did not have the knowledge of how to be prepared before starting the job search, i.e. preparing a work portfolio including diplomas, curriculum vitae, and samples of their drawings. Another follow-up seminar is scheduled for next June.

The new Electricity/Electronics Specialist reported to the field and joined the team on February 1, 1981. Despite Mr. Coowar's short time with the team he has successfully worked with his Moroccan counterparts and as a result obtained internships with various establishments for the 13 girls in the second year Electronics section. He is working on the preparation of seminars with Electricity/Electronics instructors to discuss pedagogical concepts and demonstrate the different uses of equipment. He is also preparing a complete instructional program for the second year Electronics Section.

The development of practical exercises for the Accounting Section has been a significant contribution of the Business Education Specialist during the last quarter. Teacher training sessions continue to be conducted by the Business Education Specialist. The Tenue de Bureau Section will complete its first full year of operation by next quarter. Observations have been recorded on how to improve the Executive Secretary

Training Section using practical exercises. Several ESL tapes have also been compiled as scheduled. The development of exercises to improve typing sections will be accomplished by next May.

The design of a program in Industrial Drafting has been the primary activity of the Industrial Drafting Specialist over the past quarter and will continue during the next quarter. The Industrial Drafting Specialist has included the instructors of the Drafting Sections in the process of designing the training program, thereby providing in-service training at the same time. In January 1981 second year female trainees took their passing exam in Industrial Drafting and passed all four parts of the exam. Visits to Industrial Drafting workshops are being organized before the girls start their internship next May. A questionnaire is being developed to evaluate the content of the Industrial Drafting training by the girls after they undergo their internship program. Another questionnaire will be filled out by Employers when the girls complete their internships. Subsequent analysis of the responses to the questionnaires will indicate which parts of the program should be modified.

The Construction Drafting continues to be under the directorship of the Belgians (I.M.B.). The mixing of both males and females in this section continues to be successful.

During this quarter two shipments of procurement materials and equipment were sent to the team by AMIDEAST/Washington..

The Project Director visited three of the six U.S. participants during the last quarter and will be visiting the other three participants in April. The Project Director met with academic advisors to discuss the participants' academic progress and explained the important role these participants are expected to perform in their national development, improving the status of women within the Moroccan economy. All participants are doing extremely well in their studies earning between 3.5 to 4.00 point averages. All academic advisors agreed to give each participant a research assignment to be conducted in the field while they are doing their summer internship with Team members in Morocco.

No major issues have been faced by the Project during the last quarter. AMIDEAST plans to discuss all issues and recommendations listed in previous progress reports during the forthcoming project evaluation this June. A third Amendment is being prepared and will be submitted to AID/Rabat upon the approval of OFPPT.

## II. INTRODUCTION

This report discusses the project progress during the last three months - January through March 1981. It presents activities of team members in the field, AMIDEAST/ Headquarters, and the six Moroccan women participants in the United States. Issues concerning all project activities are discussed in Part IV. Recommendations are presented in Part V.

AMIDEAST is very pleased to present its Fifth Quarterly Progress Report on the INDUSTRIAL AND COMMERCIAL JOB TRAINING FOR WOMEN IN MOROCCO.

### III. PROJECT ACTIVITIES

The following activities are presented and discussed in this section:

- A. Activities of team members in the field.
- B. Activities of AMIDEAST/Headquarters in Washington, D.C.
- C. Activities of the six Moroccan women participants in the United States.

#### A. Activities of Team Members in Morocco

The Team Leader continued during the last quarter to maintain close contact with AMIDEAST/Headquarters, AMIDEAST/Rabat and AID/Rabat. He has also been supervising and coordinating all major activities of team members in the field and keeping AMIDEAST/ Headquarters informed of the progress of both research and training activities.

#### Research Activities:

Work on the economic survey continues to progress as scheduled. The tabulation of data gathered will begin after the week of April 15, 1981, as most of the preliminary verification of data has been completed. During May 1981 the Economist will begin analyzing the data and compiling his report on preliminary findings of the survey. He will also be preparing the summer internship program with the OFPPT for the two Moroccan women studying Human Resources Economics.

Although the data has not yet been formally analyzed, the Economist presents the following tentative observations from the survey:

1. There are more positive than negative attitudes among employers towards the integration of qualified female workers at the professional, skilled, and semi-skilled levels into traditionally male jobs.
2. There is a need for trained carpenters, painters, masons, mechanics and drivers as indicated by potential employers.
3. There is a potential for vertical mobility for trained females as the preliminary data shows women occupying hierarchical occupational level (high, middle, low).
4. There is a very weak relationship between the placement efforts of educational/vocational institutions and businesses that need qualified personnel.
5. There is a potential need for middle level vocational training as suggested by the ratio of skilled to unskilled workers.

The major aspects of the Psychologist's literature search and review for the study of working women has been completed as planned. The Psychologist has completed several drafts of the questionnaire that will be used in the study. The research methodology be along with the questionnaire will be finalized to permit a pretest. The pretest is scheduled for early June after the Psychologist returns from vacation.

The Psycholgist continues to compile socio-economic data on trainees. This work will continue throughout the next quarter. Once the Psychologist completes the primary study of working women, she will begin working on the attitudinal study of employers.

### Counseling Activities

A follow-up seminar with the Construction Drafting class which graduated in July 1980 was conducted by the Psychologist last February. Letters were mailed to all 18 graduates asking them to attend the seminar. Only 13 females were present at the three hour seminar. In addition, the Chief of the Service d'Etude et de Development, the Team Leader, and a visiting French Psychologist were present.

The purpose of the seminar was twofold:

- to collect follow-up information about the trainees present employment situation, and
- to teach them employment seeking skills.

The participants filled out a two-page questionnaire (Appendix 1) which focussed on their current state of employment and their job search efforts since graduation. The Chief of the Service d'Etude et de Development explained the role of the OFPPT in the job placement process.

Explaining the steps in effective job searching and practicing job interview skills in role plays comprised a major part of the seminar. The following steps in the job search process were discussed:

1. Finding names of possible employers.
2. Contacting employers either personally or by letter and, presenting a curriculum vitae.
3. Learning about a company's activities before contacting it for employment.
4. Preparing a personal portfolio.
5. Dressing appropriately for in-person contacts and being on time for appointments.

During the seminar the participants were given an example of a curriculum vitae, a worksheet to fill in with their personal information and work history, and two examples of well written and poorly written requests for employment (Appendix 2).

Participants practiced attempting to make an appointment for a job interview through a secretary and participated in a job interview during an hour of role playing exercise. They received feedback and suggestions to improve their presentation skills.

For an initial conversation with a secretary, the following skills were emphasized:

1. Shaking hands with the person at the desk.
2. Looking him/her in the eye when speaking.
3. Speaking to be heard.
4. Stating the full purpose of the visit after a polite greeting.
5. Insisting without being impolite on seeing or making an appointment with the appropriate person responsible for hiring.
6. Thanking the person who helped.

In the role play of a job interview, the participants worked on the following:

1. Skills 1-4 above.
2. Presenting curriculum vitae at the first request for background information.
3. Showing and discuss examples of own work without being asked.
4. Talking clearly when responding to the interviewer's questions.
5. Summarizing the results of the interview before leaving.
6. Thanking the interviewer.

The 13 participants provided the following information on their employment and their job search efforts via their responses to the questionnaire given to them during the seminar.

Employment Status:

Four or 31% of the girls who attended the seminar have found work in Drafting. Two were working without pay while 7 were unemployed.

TABLE I  
Employment Activities of the Construction Drafting  
Class, Graduated July 1980

Employment Activities	Trainees Present at the seminar		Entire Graduating Class	
	Number of Trainees	%	Number of Trainees	%
Working & Paid	4	31%	4	22%
Working without pay	2	15%	2	11%
Unemployed	7	54%	7	39%
No Information (not at seminar)	-	-	5	28%
TOTAL	13	100%	18	100%

Three of the four girls who found paid employment in Drafting had continued working where they had done their on-the-job training. One of the unemployed girls left her employment because she felt the salary was too low (DH 600 a month = \$150).

TABLE 2  
Salaries of Employed Participants

Place of Work	Number	Salary per Month
Same Office Where Internship was done	3	600DH-650DH (US \$150-163)
Other Establishments	1	800DH (US \$200)

Job Seeking Skills:

The second purpose of the seminar was to demonstrate the efforts these participants have made searching for employment. Their answers to the questionnaire reveals the following:

1. The four girls who were currently working as paid draftswomen have each sent two letters asking for employment. None of them tried to make personal contacts with potential employers. Three of these girls are working where they have been interns, so no doubt they felt little need to make a serious job search.

2. Two girls reported working as unpaid apprentices at the same office. These two girls have mailed between four to five letters each and have visited (together) approximately five possible employers.

3. The data collected via the employment questionnaire reveals two groups of females: those who made a concentrated effort to find employment, and those who did not. Two of the 7 unemployed females have sent between 10-25 letters to architectural firms and have visited between 4-12 firms. The other five girls have made a minimal effort in their search for employment.

The Psychologist suggests two reasons for the participants unsuccessful efforts of locating employment:

a. The inadequate manner in which the participants searched for employment. The girls were not systematic and skillful in their search efforts. For example, sending poorly written letters of application, being extremely unassertive when making contacts in person, going to interviews without a complete portfolio, and being ignorant of the activities of the hiring establishment.

b. The lack of knowledge on the girl's part of how to look for a job on their own. None of the girls had prepared a work portfolio including diplomas, curriculum vitae, and samples of their drawings. All participants had no previous knowledge of a curriculum vitae nor how to prepare one even though every employer asks for one.

Furthermore, the girls were extremely shy and quiet during the role playing. Their weak personal presentation of their skills could be one of the contributing factors keeping them from being seriously considered for employment.

Another seminar is scheduled next June with the same girls who attended this seminar to follow-up on the progress of their job seeking efforts. The Psychologist will continue during the next quarter to conduct job seeking training sessions with the trainees scheduled to complete training July 1981.

#### Skill Training Activities

Business Education: The development of practical exercises for the accounting section has been a significant contribution of the Business Education Specialist during the last quarter. Five days of intensive sessions were held in March emphasizing the practical nature of accounting in small business. Working in groups of 5 (usually 2 accounting trainees with 3 secretarial trainees from the second year) each group went through the drafting of all the documentation necessary for the exercise. This included accounting, mathematics, the establishing of accounts for "clients" and the eventual filing and keeping of records on each "client." In addition, this exercise provided each trainee with the opportunity to learn the role of others within the company, such as the

telephone operator, mail clerk, messenger, etc. By the end of the exercise each trainee completed a personal master file of all the documents they had actually prepared as a team.

Sessions were held in which trainees reviewed their own work and discussed the factors that could contribute to the success or failure of a small business.

Teacher training sessions continued by the Business Education Specialist. During the last quarter, he trained two Business Education teachers on how to prepare math exercises for use in accounting labs emphasizing practical tasks. Also, he supervised the preparation of several transparencies by the accounting teacher. The excellent transparency library created for the Accounting Section indicates a good pattern of teacher involvement and improvement.

The Tenue de Bureau Section will complete its first full year of operation by next quarter. The Business Educational Specialist has been recording his observations on how to improve the performance of the Executive Secretary Training Section using practical exercises.

Several ESL tapes have also been compiled as scheduled. The development of exercises to improve typing sections will be accomplished by next May. Due to the shortage of time these exercises couldn't be developed earlier, as was planned. The development of the practical exercises for accounting lab and the large shipment received for the Business Education Section took time away from this

planned activity. Easter vacation has also reduced the work output by all trainers by one week during this quarter.

Industrial Drafting: The design of a program in Industrial Drafting has been the primary activity of the Industrial Drafting Specialist over the past quarter and will continue during the next quarter. The Industrial Drafting Specialist has included the instructors of the Drafting Sections in the process of designing the training program, thereby providing in-service training at the same time.

In January 1981, second year female trainees took their passing exam (examen de Passage). All girls passed the four part exam which covered the following topics:

1. Drafting (dessin)
2. General Technology (La Technologie Generale)
3. Construction technology/techniques (la technologie de la construction)
4. Applied mechanics (mecanique appliquee)

The Industrial Drafting Specialist has organized a visit to an Industrial Drafting workshop for first and second year female trainees. Other visits are being planned for the next quarter before the girls begin their internship program next May.

The Industrial Drafting Specialist has developed a questionnaire to evaluate the content of courses taught in the Industrial Drafting Section. This questionnaire will be given to the female trainees to fill out when they undergo

their internship program. Another questionnaire will be completed by the employers with whom the girls will have their internship. Subsequent analysis of the responses to the questionnaire will indicate which parts of the program should be modified.

In March 1981 a recruiter from the Office Cherifienne de Phosphate (O.C.P.), one of the largest employers in Morocco, visited the Industrial Drafting Section in Casablanca. He took the names of all females who expressed an interest in working with the O.C.P. All girls except one indicated a willingness to take the Psychological test offered by the O.C.P. as a prerequisite to employment.

The Industrial Drafting program has been divided into six parts.

1. Construction Technology

- Technical Vocabulary of Forms of Parts
  - \* nuts
  - \* bolts
  - \* washers
  - \* pins
  - \* threads
  - \* gears
  - \* bearings
  - \* welding
  - \* foundry work

2. Manufacturing Technology

- finishing
- drilling
- operation of machine tools

4.

Drafting

- India Ink
- Line Drawing
- Layouts
- Drafting Marks
- Lettering
- Measurements

5.

General Technology

- Cementation
  - \* Industrial cementation
  - \* Workshop cementation in atelier
- Major properties of metals
  - \* Physical and chemical properties
- Metallurgical properties
  - \* Fusibility
  - \* Fluidity
  - \* Malleability - heated
  - \* Malleability - cold
- Mechanical properties
  - \* Tenacity
  - \* Elasticity
  - \* Ductibility
  - \* Hardness

6.

Applied Mechanics

- Resistance of Materials
  - \* Static
  - \* Dynamic
  - \* Equilibrium

NUMBER OF FEMALES WHO JOINED TRAINING PROGRAM

1979 AND 1980 <sup>1</sup>

SPECIALITY	C A S A B L A N C A		F E Z		TOTAL
	1979	1980	1979	1980	
Construction Drafting	17 <sup>2</sup>	23	10 <sup>3</sup>	0	50
Industrial Drafting	13	14	-	-	27
Electricity	15	12	13	5	45
Electronics	15	17	-	-	32
Executive Secretary	27	26	20	girls were transfered to Casa	73
Accounting	7	15	girls were transfered to Casa	2	24
TOTAL	94	107	43	7	251

1. Boys enrollment: 2,131 in Casablanca and 394 in Fes
2. Completed training in July 1980
3. Completed training in February 1981

### Construction Drafting Training

Construction Drafting under the directorship of the Belgians (I.M.B.).

The mixing of both boys and girls in this section appears successful and there have been no complications as a result of the integration of the sexes.

### Electricity/Electronics Training

In February 1981 Mr. Coowar joined the team as the expert in Electricity/Electronics. He has visited all the training centers where they train in Electricity and Electronics and conducted an evaluation of their immediate needs. He has also been occupied with the distribution and installation of equipment at the various centers, and has held equipment demonstrations for teachers in the Casablanca area.

Despite Mr. Coowar's short time with the team, he has successfully worked with his counterpart and as a result obtained internships with various establishments for the 13 girls in the second year Electronics Section.

During the next 3 months, Mr. Coowar will undertake the following activities:

ACTIVITY	APRIL	MAY	JUNE
Distribution & installation of Electronics equipment in shipment 10	[REDACTED]		
Demonstrate & explain equipmentt to instuctors	[REDACTED]		
Organize seminars with instructors to discuss pedagogical concepts		[REDACTED]	
Conduct follow-up of internships			[REDACTED]
Preparation of a complete instructional program for the second year Electronics Section	[REDACTED]		

B. Activities of AMIDEAST/Headquarters

AMIDEAST/Headquarters continues to maintain effective channels of communication with team members in order to coordinate and supervise all activities of the Project, and to maintain satisfactory liaison with AID/Washington, AID/Rabat, and OFPPT.

During this quarter two shipments of procured materials and equipment were sent to the team in Casablanca. Shipment number 9 containing instruments for the Electrical/Electronics Section and equipment for the Business Education Section was received by the project team in January. On March 15 shipment number 10 comprising the remaining instruments for the Electrical/ Electronics Section, additional materials for the Business Education Section and parts for the Project Vehicle was airfreighted to the team. Except for the replacement of a few returned items and the receipt and shipment of the special statistical typewriter for the Economic Survey, the materials and equipment requested by the team, up to the limits of the materials budget, have been procured and shipped to Morocco (Appendix 3).

In March 1981 the Project Director visited three of the six participants at the University of San Francisco (Appendix 4) and Arizona State University/Tempe (Appendix 5). The purpose of the visit was the following:

1. To discuss with the participants' academic advisors their progress in their academic studies and the participants' planned summer internship with the Team in Morocco.

2. To explain the important role these participants are expected to play in their national development improving the status of women within the Moroccan economy.

During discussions with both academic advisors and the participants, the Project Director stressed the importance of the following:

1. Providing a balanced educational experience that offers both academic and practical aspects.
2. Participating with other students both from the U.S. and other developing countries on research papers and case studies.
3. Working on research papers related to important issues in Morocco and focussing such research on the status and role of women in the Moroccan social and economic structures.
4. Attending conferences and seminars related to the participants' fields of study whenever the project budget allows.

C. Activities of Six Women Participants in the U.S.

AMIDEAST/Headquarters continues to supervise the progress of the six women participants. It also continues to make sure that these participants have a clear understanding of both the purpose of the project which brought them to this country and their personal goals.

As indicated in the previous section, the Project Director visited three of the six participants and will be visiting the other three in April 1981.

1. Ms. Cherkaoui (Appendix 6)

Ms. Cherkaoui is enrolled at Arizona State University in Tempe, Arizona - Department of Economics. She is undertaking an academic program in Economics leading to a M.S. degree in Human Resources Economics. Ms. Cherkaoui is making an excellent academic record. Last Fall she earned a 3.5 point average which qualified her to be on the Dean's Honor List.

Ms. Cherkaoui has to complete 36 graduate credit hours to fulfill the requirements for the M.A. in Economics. Last Fall she has taken the following courses:

Course No.	Course Title	Credit Units	Grade Earned
Econ 498	Introduction to Econometrics	3	A
Econ 501	Managerial Economics	3	B

This semester Ms. Cherkaoui is taking the following:

Course No.	Course Title	Credit Units
Econ 408	Math Economics	3
Econ 503	International Economic Theory	3
Econ 511	Macroeconomics Analysis I	3
Econ 541	Development of Economic Analysis	3

Ms. Cherkaoui is doing very well in her program as indicated by both her grade report and her academic advisor. Her advisor described her as a very hard working and intelligent woman.

At present Ms. Cherkaoui lives on campus sharing a room with another foreign student from Japan.

2. Ms. Fatiha Remh (Appendix 7)

Ms. Fatiha Remh is enrolled at the University of San Francisco - Department of Economics. She is undertaking an academic program in Economics leading to an M.A. in Human Resources Economics.

Ms. Remh's excellent ability in English facilitated her academic and social adjustment in the United States.

According to her advisor's comments, she is making very satisfactory progress toward her degree.

Ms. Remh has to complete 36 graduate credit hours to fulfill the requirements for the M.A. in Economics. Ms. Remh enrolled in three courses last Fall as follows:

Course No.	Course Title	Credit Units	Grade Earned
Econ 105	Mathematical Economics	3	B
Econ 161	Labor Economics	3	A
Calc. 009	Basic Calculus	3	B

This semester, Ms. Remh is taking the following:

Course No.	Course Title	Credit Units
Econ 101	Micro Economic Theory	3
Econ 102	Macro Economics Theory	3
Econ 172	Economic Development	3
Econ 74	Dynamics of Speaking	3
Wec 4	Advanced Writing	3

Ms. Remh has been living on campus since her arrival at the University of San Francisco. She shares a room with an American graduate student.

3. Ms. Rouhel Kouloub El-Hajoui (Appendix 8)

Ms. Hajoui had no previous knowledge of English prior to her arrival in the U.S. It took her more time than the other five participants, to complete her English program. She continued taking English through December 1980. Although the World English Center at the University of San Francisco recommended she take another semester of English, Ms. Hajoui felt that she didn't need additional English Training.

Ms. Hajoui was able to take one course last Fall in addition to her English program. She took an Educational Psychology course, number 143 (3 credit units) and she earned a B. She is now a full time student at the University of San Francisco undertaking an academic program leading to a M.A. in Educational Psychology.

Ms. Hajoui's advisor is very pleased with her progress and his comments about her were, "Rouhel has demonstrated strong motivation to become proficient not only in the subject area of Educational Psychology but also to increase her competency in English at the graduate studies level." Ms. Hajoui has to complete 33 credits in order to earn an M.A. in Educational Psychology.

Currently Ms. Hajoui is taking the following:

Course No.	Course Title	Credit Units
Educ. 121	Personality Development	3
EdPsych. 247	Group Processes & Procedures	3

Ms. Hajoui has moved from the city and presently lives on campus.

4. Ms. Malika Benimmas (Appendix 9)

Ms. Benimmas has made an excellent academic record maintaining a 4.00 point grade average in her program. She is enrolled at the University of Wisconsin/Stout in Menomonie, Wisconsin. She is undertaking an academic program at the School of Education leading to an M.A. in Vocational Education.

Ms. Benimmas raised the issue that most of the courses offered at her school are about Vocational Education within a U.S. context. She is hoping to gather enough data during her summer internship in Morocco to enable her to conduct cross country comparisons. The University of Wisconsin/Stout has one of the best Industrial Vocational Educational Programs in the U.S. Having no technical/industrial background, Ms. Benimmas cannot take any of the technical/industrial courses.

Last Fall Ms. Benimmas took the following:

Course No.	Course Title	Credit Units	Grade Earned
326-101	English Composition	3	A
413-501	Introduction to Guidance	2	A
469-502	Principles of Vocational Ed.	2	A
479-110	General Psychology	3	A
190-405	Curriculum Development	2	A

Presently Ms. Benimmas is undertaking the following:

Course No.	Course Title	Credit Units
150-600	Organizational Leadership	3
190-739	Introduction to Problems in Industry & Technology	1
320-720	Labor Industrial Relations	2
421-726	Administration	2
469-550	Introduction to Training	2
479-730	Advanced Psychology of Learning	2

Ms. Benimmas lives with Ms. Chihani in an apartment within walking distance of campus. The university has very limited rooms on campus and housing priorities are given to undergraduate students.

The Project Director will be visiting Ms. Benimmas in April.

5. Ms. Nadia Chihani (Appendix 10)

Ms. Chihani is another of AMIDEAST's excellent sponsored students. She is enrolled at the University of Wisconsin/Stout in Menomonie and is undergoing the same program as Ms. Benimmas.

Last Fall Ms. Chihani completed the following:

Course No.	Course Title	Credit Units	Grade Earned
326-101	English Composition	3	A
479-110	General Psychology	3	A
190-405	Curriculum Development	2	A
469-502	Principles of Vocational Technical & Adult Educ.	2	A
413-501	Introduction to Guidance	2	A

This semester Ms. Chjihani is enrolled in the following:

Course No.	Course Title	Credit Units
421-740	Research Foundation	4
479-730	Advanced Psychology	2
479-582	Personnel Management	3
421-702	Principles of Supervision	2
320-720	Labor Industrial Relations	2

As mentioned earlier Ms. Chihani shares an apartment with Ms. Benimmas nearby campus.

The Project Director will visit Ms. Chihani in April.

6. Ms. Asmaa El Alaoui

Ms. El Alaoui is enrolled at Ball State University in Muncie, Indiana. She is undertaking an academic program in Psychology leading to a M.A. degree in Social Psychology.

Ms. El-Alaoui has demonstrated a great ability in adjusting to her new environment at Muncie and to her new field of study, Psychology.

Last semester Ms. El-Alaoui completed the following:

Course No.	Course Title	Credit Units	Grade Earned
SoPsy. 510	Social Psychology	4	B
SoPsy. 515	Advanced Social Psychology	4	B
EdPsy. 529	Psychology of Adult Adjustment	4	A
CPsy. 505	Introduction to Counseling	4	B

Presently Ms. El-Alaoui is enrolled in the following:

Course No.	Course Title	Credit Units
SoPsy 530	Theories of Psychodynamics	4
EdPsy 540	Methodology of Educational & Psychological Research	4
Sopsy.560	Contemporary Social Psychology	4

Ms. El-Alaoui lives on campus sharing a room with an American graduate student.

The Project Director will visit Ms. El-Alaoui in April.

All six participants are looking forward to their summer internship with the OFPPT in Morocco. They are coordinating with their academic advisors their research assignments and the methodology of gathering the necessary data.

IV. PROJECT ISSUES

1. During the mid-June project evaluation AMIDEAST plans to discuss all major issues raised in previous reports.
2. There is concern regarding the employment of female trainees who completed training in July 1980. Only 4 out of the 18 females who completed training last July are employed.
3. There is a potential demand for workers with skills in painting, masonry, and mechanics as suggested by employers according to the preliminary findings of the economic survey.
4. A third Amendment to the project budget is being prepared by AMIDEAST/Headquarters and will be sent to the OFPPT for revision and approval before submissions to AID/Rabat.

VI. APPENDICES

1. Trainee Questionnaire
2. Well & Poorly Written Requests for Employment
3. Procurement List
4. Campus Visit - University of San Francisco
5. Campus Visit - University of Arizona/Tempe
6. AID Academic & Enrollment Term Report - Mouna Cherkaoui
7. AID Academic & Enrollment Term Report - Fatiha Remh
8. AID Academic & Enrollment Term Report - Rouhel El-Hajoui
9. AID Academic & Enrollment Term Report - Malika Benimmas
10. AID Academic & Enrollment Term Report - Nadia Chihani

QUESTIONNAIREJob Status

1) Are you presently employed? YES NO

If yes : Since what date? \_\_\_\_\_

For whom do you work?

\_\_\_\_\_

What is your position? \_\_\_\_\_

What is your salary? \_\_\_\_\_

Feedback

2) Are you presently unemployed? YES NO

If yes : Since what date? \_\_\_\_\_

What do you do every day? \_\_\_\_\_

3) Have you already left a job since your training? YES NO

If yes : Which company did you leave?

\_\_\_\_\_

Why? \_\_\_\_\_

What was your position? \_\_\_\_\_

What was your salary? \_\_\_\_\_

4) Have you sent letters of application to different companies?

YES NO

If yes : How many have you sent? \_\_\_\_\_

To which companies did you send them?

1.	4.
2.	5.
3.	6.

Job search skills

5) Have you made personal contact with any firms concerning employment? YES NO

If yes : Which companies have you contacted?

- |    |    |
|----|----|
| 1. | 4. |
| 2. | 5. |
| 3. | 6. |

Did a relative or friend accompany you?

YES NO

6) What documents have you presented to firms?

Samples of your work	diploma
curriculum vitae	nothing
other _____	

7) Have relatives and/or friends helped you in your job search?

YES NO

If yes : Who helped you? \_\_\_\_\_

How did he/she help you? \_\_\_\_\_

8) When you contacted a firm in person, how did you feel?

(circle the correct number)

Quite relaxed Somewhat relaxed

Quite confident Not very confident

/ 1 / 2 / 3 / 4 / 5

Extremely relaxed Relaxed Not relaxed

Extremely confident Confident Not confident at all

Job search skills

SAMPLE : LETTER WELL WRITTEN

Derb Tolba, rue 11, No 9  
Casablanca  
February 10, 1981

Director  
X Company  
230, Boulevard Mohamed V  
Casablanca

Dear Sir:

I am writing to you in response to your advertisement number 30.529M in the Matin du Sahara of February 8, 1981, seeking a draftsman. I would like to be considered for this position, and am enclosing a copy of my résumé.

I thank you for your consideration, and look forward to hearing from you soon.

Sincerely yours,

(Signed: Naïma AMMOR)

SAMPLE: LETTER POORLY WRITTEN

Derb Tolba, rue 11, No 9  
Casablanca  
February 10, 1981

Director  
X Company  
230, Boulevard Mohamed V  
Casablanca

Dear Sir:

I would like to respectfully request your serious consideration to give me a job in your respected establishment.

Let me introduce myself : I am Naïma AMMOR, born on June 6, 1960 in Casablanca. I am a young Moroccan very hardworking and dilligent. I left school becuz I have a large and poor family. My father hasn't worked for five months and so I must help my family. Therefore, I hope you will find a job for me that meets my needs and desires.

Hopping to here from you soon, I thank you most respectfully for your attention.

Sincerely yours,

(Signed : Naïma AMMOR)

C.V. WORKSHEET

1. PERSONAL :

Last name :

First name :

Nationality :

Date and place of birth :

Address :

2. EDUCATION :

3. PROFESSIONAL EXPERIENCE AND TRAINING :

Training Period Duties :

4. LANGUAGES :

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SAMPLE C.V.

RESUME

1. PERSONAL :

Last name : AMMOR  
First name : Naïma  
Nationality : Moroccan  
Date and place of birth : 1960 in Casablanca  
Address : Derb Tolba, rue 11, No. 9, Casablanca

2. EDUCATION :

1967-1972 : Primary School  
1972-1978 : Secondary School : Lycée Chawqui in Casablanca  
Level : 5th, A.S.  
Certificate : C.E.S.  
1978-1978 : National Institute for the Training of Managers  
in Accounting and Secretarial Service  
Major Field : Typing  
Degree : Diploma in Typing  
1979-1980 : Institute of Building Professions, Ain Bordja  
Major Field : Architectural Drafting  
Degree : Certificate of Professional Qualification (C.Q.P.)

3. PROFESSIONAL EXPERIENCE AND TRAINING :

June, 1980 : Training Period in the Office of  
Mr. Scally Saâd  
A.R.B.A.B.  
18, rue Pégoud  
Casablanca

Training Period Duties : Carry out designs for plumbing and electricity for the project of Saâd Development in Casablanca.

4. LANGUAGES

Arabic and French





MOROCCAN PROJECT PROCUREMENT

Budget Item: Electrical/Electronic Training Equipment (1)

Appendix 3, pg. 3

ITEM/QUANTITY	SUPPLIER	QUOTE	SHIP. CHGS.	ORDER DATE P/O NUMBER	DELIVERY DATE	DATE OF PAYMENT CHECK #	DATE GIVEN TO SHIPPER	DATE SHIPPED TO MOROCCO	REMARKS
Decilloscope 2	Hewlett Packard	\$1,790.00		12/19/79 (600)	1/11/80	8/1/80 (02058)	8/14/80	2/12/80	
Probe 2	Hewlett Packard	220.00		2/26/80 (690)	4/23/80	5/9/80 (02029)	4/30/80	5/11/80	
Electrical Training System 4	Lab Volt	2,236.00		1/7/80 (624)		5/8/80 (02017)	5/2/80	5/11/80	
Instrument Tunnel 4	Lab Volt	740.00		1/7/80 (624)		"	"	5/11/80	
AC/DC Power Supply 4	Lab Volt	1,800.00		1/7/80 (624)		"	"	5/11/80	
DC Power Supply 4	Lab Volt	720.00		1/7/80 (624)		"	"	5/11/80	
VOM 4	Lab Volt	1,800.00	\$77.03	1/7/80 (624)		"	"	5/11/80	
DC Ammeter/Voltmeter 4	Lab Volt	752.00		1/7/80 (624)		"	"	5/11/80	
AF/RF Generator 4	Lab Volt	1,864.00		1/7/80 (624)		"	"	5/11/80	
Decilloscope 4	Lab Volt	2,972.00		1/7/80 (624)		"	"	5/11/80	
Assembly Tools 2	Capitol Radio	242.00		1/10/80 (672)	1/29/80	1/31/80 (01567)	2/6/80	2/12/80	
Voltmeter "100" 7	Capitol Radio	781.20		1/10/80 (672)	1/29/80	1/31/80 (01567)	2/6/80	2/12/80	
Voltmeter "630" 1	Capitol Radio	166.50		1/10/80 (672)	1/29/80	1/31/80 (01567)	2/6/80	2/12/80	
Voltmeter Accessories 2	Capitol Radio	49.32		1/10/80 (672)	1/29/80	1/31/80 (01567)	2/6/80	2/12/80	
Assembly Tools 38	Capitol Radio	4,598.00		2/8/80 (687)	2/21/80	3/17/80 (01750)	2/21/80	3/9/80	
Soldering Guns 20	Capitol Radio	317.80		2/8/80 (687)	2/21/80	3/17/80 (01750)	2/21/80	3/9/80	
Solder Flux 10	Capitol Radio	5.00		2/8/80 (687)	2/21/80	3/17/80 (01750)	2/21/80	3/9/80	
Voltmeter "100" 13	Capitol Radio	1,450.80		2/8/80 (687)	2/21/80	3/17/80 (01750)	2/21/80	3/9/80	

010



## MOROCCAN PROJECT PROCUREMENT

Budget Item: Audio-Visual Equipment

ITEM/QUANTITY	SUPPLIER	QUOTE	SHIP. CHGS.	ORDER DATE P/O NUMBER	DELIVERY DATE	DATE OF PAYMENT CHECK #	DATE GIVEN TO SHIPPER	DATE SHIPPED TO MOROCCO	REMARKS
Transparencies "383" 5 boxes	3M Co.	\$203.75		11/30/79 (590)	1/7/80	11/30/79 (01393)	2/6/80	2/12/80	
Transparencies "574" 5 boxes	3M Co.	212.75		11/30/79 (590)	1/7/80	11/30/79 (01393)	2/6/80	2/12/80	
Transparencies "577" 5 boxes	3M Co.	247.00	\$5.60	11/30/79 (590)	1/7/80	11/30/79 (01393)	2/6/80	2/12/80	
Mounting Frames 300	3M Co.	69.00		11/30/79 (590)	1/7/80	11/30/79 (01393)	2/6/80	2/12/80	
Marking Pens 5 packs	3M Co.	25.65		11/30/79 (590)	1/7/80	11/30/79 (01393)	2/6/80	2/12/80	
16mm projector 2	Wilson-Gill	2,268.00		12/20/79 (601)	1/7/80	1/7/80 (01511)	2/6/80	2/12/80	
Singer Ed. System 2	Ritz Camera	1,051.00		12/20/79 (602)	12/28/79	2/22/80 (01661)	2/20/80	3/9/80	
lenses for Ed. System 2	Ritz Camera	38.00		12/20/79 (602)	2/11/80	2/22/80 (01661)	2/20/80	3/9/80	
lamps for Ed. System 6	Ritz Camera	81.00		12/20/79 (602)	12/28/79	2/22/80 (01661)	2/20/80	3/9/80	
Projection Table 1	Wilson-Gill	73.95		12/20/79 (603)	1/8/80	1/8/80 (01462)	2/6/80	2/12/80	
Projection Screen 2	Wilson-Gill	103.20		12/20/79 (603)	1/8/80	1/8/80 (01462)	2/6/80	2/12/80	
AKAI VTR System 1	Wilson-Gill	1,995.00		12/21/79 (605)	1/8/80	1/8/80 (01462)	2/6/80	2/12/80	
Projection Table 1	Wilson-Gill	73.95		1/24/80 (675)	1/25/80	1/25/80 (01535)	2/6/80	2/12/80	
3M Copiers "45" 6	3M Co.	3,612.60		1/24/80 (677)	1/31/80	4/9/80 (01831)	2/6/80	2/12/80	
3M Overhead Proj. "213" 5	3M Co.	2,341.40	8.06	1/24/80 (677)	1/31/80	4/9/80 (01831)	2/6/80	2/12/80	
lamps for 3M "213" 12	3M Co.	165.15	1.57	1/24/80 (678)	1/30/80	2/8/80 (01596)	2/6/80	2/12/80	
Transformer 500 watt 5	Eagle	222.50		1/25/80 (681)	1/28/80	1/28/80 (01536)	2/6/80	2/12/80	
Transformer 2,000 watt 2	Capitol Radio	250.42		1/25/80 (682)	2/5/80	2/8/80 (01602)	2/6/80	2/12/80	
Transformer 2,000 watt 4	Capitol Radio	490.82		1/25/80 (682)	3/13/80	3/17/80 (01721)	4/30/80	5/11/80	

MOROCCAN PROJECT PROCUREMENT

Budget Item: Audio-Visual Equipment  
(?)

Appendix 3, pg. 6

ITEM/QUANTITY	SUPPLIER	QUOTE	SHIP. CHGS.	ORDER DATE P/O NUMBER	DELIVERY DATE	DATE OF PAYMENT CHECK #	DATE GIVEN TO SHIPPER	DATE SHIPPED TO MOROCCO	REMARKS
Plug Adapters 11	Capitol Radio	\$13.20		1/25/80 (682)	2/5/80	2/8/80	(01602) 2/6/80	2/12/80	
Magnetic Boards 2	Andrews	132.00		1/25/80 (683)	2/14/80	3/13/80	(01712) 2/20/80	3/9/80	
Magnetic Numbers 4	Andrews	26.00		1/25/80 (683)	2/14/80	3/13/80	(01712) 2/20/80	3/9/80	
Transformer 600 watt 2	Capitol Radio	90.82		2/14/80 (688)	2/21/80	3/17/80	(01751) 2/21/80	3/9/80	
3M Secretary III copiers 2	3M	28,579.00		3/17/80 (689)	6/17/80	6/27/80	(02223) 6/17/80	6/17/80	
Imaging Powder "881" 120 for Secretary III	3M	1,527.60	11.44	3/17/80 (695)	3/24/80	4/22/80	(01894) 4/30/80	5/11/80	
Fuser Oil for Sec III 12 bottles	3M	60.00	3.64	3/17/80 (695)	4/11/80	4/22/80	(01895) 4/30/80	5/11/80	
Monitor for AKAI VTR 2	Wilson-Gill	2,290.00		3/17/80 (696)	4/28/80	4/28/80	(01951) 4/30/80	5/11/80	
Video Cassettes 12	Wilson-Gill	312.00		3/17/80 (696)	4/28/80	4/28/80	(01951) 4/30/80	5/11/80	
25" Coaxial Cable 2	Wilson-Gill	70.00		3/17/80 (696)	4/28/80	4/28/80	(01951) 4/30/80	5/11/80	
25" Audio Cable 2	Wilson-Gill	50.00		3/17/80 (696)	4/28/80	4/28/80	(01951) 4/30/80	5/11/80	
Magnetic Letters 2	Visual Systems	18.90		3/17/80 (697)	3/19/80	3/19/80	(cash) 4/30/80	5/11/80	
Video Cables 25" 2	Wilson-Gill	99.90		6/3/80 (712)	8/13/80	8/13/80	(02152) N/A	mailed	
Transparencies "383" 5 boxes	3M	210.00		6/3/80 (710)	8/21/80	9/12/80	(03864) 8/21/80	9/12/80	
Transparencies "574" 5 boxes	3M	229.75		6/3/80 (710)	8/21/80	9/12/80	(03864) 8/21/80	9/12/80	
Transparencies "577" 5 boxes	3M	254.75		6/3/80 (710)	8/21/80	9/12/80	(03864) 8/21/80	9/12/80	
Mounting Frames 300	3M	82.62		6/3/80 (710)	8/21/80	9/12/80	(03864) 8/21/80	9/12/80	

MOROCCAN PROJECT PROCUREMENT

Budget Item: Audio-Visual Equipment

(3)

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Appendix 3, pg. 7

ITEM/QUANTITY	SUPPLIER	QUOTE	SHIP. CING.	ORDER DATE P/O NUMBER	DELIVERY DATE	DATE OF PAYMENT CHECK #	DATE GIVEN TO SUPPLIER	DATE SHIPPED TO MOROCCO	REMARKS
Marking Pens 5 packs	3M	28.25		6/3/80 (710)	8/21/80	9/12/80 (03864)	8/21/80	9/12/80	
1,000 clear		359.50							
Transparency Film 1,000 color	3M	359.50		6/3/80 (710)	8/21/80	9/12/80 (03864)	8/21/80	9/12/80	
Mobile Machine Table 15	Andrews	1,122.00		7/17/80 (257)	8/29/80	9/30/80 (04629)	8/29/80	9/12/80	
3M Overhead Proj. 12	3M	2,202.00		7/17/80 (255)	10/3/80	10/16/80 (04914)	10/3/80	10/30/80	
Lamps for projector 100	3M	1,137.00		7/17/80 (255)	10/3/80	10/16/80 (04914)	10/3/80	10/30/80	
3M model 45 copier 6	3M	2,494.20		7/17/80 (255)	10/3/80	10/16/80 (04914)	10/3/80	10/30/80	
3M mounting frames 1,000	3M	165.20		7/17/80 (255)	10/3/80	10/16/80 (04914)	10/3/80	10/30/80	
3M transparencies 2,000	3M	1,019.00		7/21/80 (260)	8/18/80	9/12/80 (03864)	8/18/80	9/12/80	

MOROCCAN PROJECT PROCUREMENT

Budget Item: Teaching Materials

(1)

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ITEM/QUANTITY	SUPPLIER	QUOTE	SHIP. CHGS.	ORDER DATE P/O NUMBER	DELIVERY DATE	DATE OF PAYMENT CHECK #	DATE GIVEN TO SHIPPER	DATE SHIPPED TO MOROCCO	REMARKS	
Books (Arzrouni)	7 Howard Sams	\$46.34	\$14.64	11/5/79 (560)	N/A	1/11/80 (01489)	N/A			
Book (Fisher)	1 McGraw-Hill	34.50	1.91	11/5/79 (562)	12/18/79	12/20/79 (01433)	N/A	12/19/79	mailed directly to Morocco by publisher	
Journal (Fisher)	1 Ed. Tech. Pub.	79.95		11/5/79 (564)	N/A	11/14/79 (01365)	N/A		mailed directly to Morocco by publisher	
Book (Fisher)	1 Ed. Tech. Pub.		11/5/79 (564)	N/A	11/14/79 (01365)	N/A		"	"	
Journal (Fisher)	1 Sage Pub.	41.50		11/5/79 (565)	N/A	12/17/79 (01434)	N/A		"	
Modern Amer. English	278 Regents Pub. Co.	1,218.50	35.00	11/30/79 (591)	12/15/79	11/30/79 (01394)	2/6/80	2/12/80		
Slides (Electricity)	16 Min. of Ed./Quebec	557.14	55.72	12/10/79 (594)	1/11&1/14/80	1/16/80	bank draft 04-291456	2/6/80	2/12/80	
Slides/Films (Elect.)	14 Secas-Adimec	668.66	12.50	12/10/79 (595-6)	1/23/80	1/21/80	bank draft 04-291815	2/6/80	2/12/80	\$7.50 bk ch 26.97 custom
Slides/Films (Elect.)	2 Secas-Adimec	98.59	3.27	12/10/79 (595-6)	1/15/80	1/22/80	bank draft 04-291511	2/6/80	2/12/80	7.50 bk ch
Slides/Films (Elect.)	1 Secas-Adimec	36.90	2.35	12/10/79 (595-6)	3/14/80	3/18/80	bank draft 04-292096	4/30/80	5/11/80	7.50 bk ch
Books (Secretarial)	210 McGraw-Hill	970.39	88.01	1/8/80 (626)	2/14/80	1/9/80	bank draft 04-291385	2/20/80	3/9/80	7.50 bk ch
Books (Harfaush)	8 N.C.R.V.E	33.15		1/23/80 (674-5)	2/12/80	1/23/80 (01534)	N/A	N/A	7.50 bk ch to S. Harfaush 2/12/80	
Drafting Materials	Brodhead-Garrett	61,180.04	1,119.25	1/31/80 (684)	6/16/80	2/27/80 (01658) 6/27/80 (02222)	N/A	N/A	partial prepayment of \$6,500	
Books (Secretarial)	80 McGraw-Hill	497.66	54.56	2/22/80 (686)		2/22/80	bank draft 04-291832	6/16/80	6/20/80	7.50 bk ch
Books (Arzrouni)	11 Howard Sams	44.83	2.69	3/14/80 (691)	3/28/80	3/31/80 (01808)	4/4/80	5/11/80		
Book (Arzrouni)	1 Howard Sams	4.12	.59	3/14/80 (691)	4/20/80	4/28/80 (01939)	4/30/80	5/11/80		
Books (Arzrouni)	3 Bobbs-Merrill	6.71 5.96	1.23 .73	3/14/80 (692)	3/31/80	4/9/80 (01832)	N/A	5/11/80	Mailed 4/7/80	
AV Directory (Fisher)	1 N.A.V.A., Inc.	5.96 16.00	.73	3/14/80 (692)	4/24/80	4/28/80 (01952)	4/30/80	5/11/80	Taken 5/9/80	
Journal (Fisher)	1 N.S.P.A	40.00		3/14/80 (693)	4/4/80	5/5/80 (02028)	N/A	5/11/80		
Journal (Graeff)	1 Human Science Press	38.00	1.59	3/19/80 (N/A)	N/A	4/22/80 (01893)	4/30/80			
Journal (Graeff)	1 Human Science Press	38.00	1.59	3/20/80 (N/A)	N/A	5/5/80 (01981)	N/A			
Journal (Graeff)	1 Human Science Press	38.00	1.59	3/20/80 (N/A)	N/A	5/23/80 (02094)	N/A			

MOROCCAN PROJECT PROCUREMENT

Budget Item: Teaching Materials

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Appendix 3, pg. 9

ITEM/QUANTITY	SUPPLIER	QUOTE	SHIP. CHGS.	ORDER DATE P/O NUMBER	DELIVERY DATE	DATE OF PAYMENT CHECK #	DATE GIVEN TO SHIPPER	(2) DATE SHIPPED TO MOROCCO	REMARKS
Journal (Fisher)	1 ASTD	\$90.00		3/20/80 (698)	N/A	4/28/80 (01940)	N/A	N/A	
Book (Fisher)	1 Scott, Foreman	6.36	1.25	3/25/80 (699)	4/3/80	4/22/80 (01896)	4/30/80	5/11/80	
Book (Harfoush)	1 Harvard U.	35.00	1.02	6/4/80 (714)	6/20/80	7/22/70 (02408)	N/A	received by SH	
Journal (Banville)	1 } Librairie			6/5/80 (254)	N/A	bank draft			\$7.50
Journal (Banville)	1 } Dussault	49.91		6/5/80 (254)		04-297834	N/A	N/A	bank charge
Teaching Materials	various	117.56		N/A	N/A	7/17/80 (02421)	N/A		reimbursement to Banville
Audio-Visual documents	Informatech	4,357.61	109.49	6/5/80 (253)	1/5/81	bk draft 10-346223	1/6/81	5/4/81	5/15/81 102.99 custom
Journal (Fisher)	1 Ed. Tech. Pub.	59.00		10/1/80 renewal	N/A	10/1/80 (04265)	N/A	N/A	
Journal (Fisher)	1 Sage Pub.	95.00		10/15/80 renewal	N/A	10/20/80 (05245)	N/A	N/A	
Books (Fisher)		73.51		N/A reimbursement	N/A	N/A	N/A	N/A	
Book (Harfoush)	1 Soc. Tr & Dev	31.95	1.35	10/30/80 (374)		11/10/80 (003160)			



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MOROCCAN PROJECT PROCUREMENT

Budget Item: Business Education  
(per Amendment 11)

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ITEM/QUANTITY	SUPPLIER	QUOTE	SHIP. CHGS.	ORDER DATE P/O NUMBER	DELIVERY DATE	DATE OF PAYMENT CHECK #	DATE GIVEN TO SHIPPER	DATE SHIPPED TO MOROCCO	REMARKS
Magnetic Sys Boards 2	Andrews	\$139.90		6/3/80 (711)	6/16/80	7/17/80	(02392)	8/14/80	9/12/80
Slides 8 sets	Secas-Adimec	400.28	43.89	6/5/80 (252)	10/10/80	6/25/80	bank draft 10/10/80 110336380	10/30/80	\$7.50 bank charge
Slide/Sound Projector 4	Wilson-Gill	1,795.20		6/5/80 (251)	7/3/80	7/3/80	(02288)	8/14/80	9/12/80
replacement bulbs 16	Wilson-Gill	271.20		6/5/80 (251)	7/3/80	7/3/80	(02288)	8/14/80	9/12/80
Movie Projector Reels 1,600 foot 4	Wilson-Gill	19.00		6/5/80 (251)	7/3/80	7/3/80	(02288)	8/14/80	9/12/80
Movie Projector Reels 2,000 foot 4	Wilson-Gill	23.80		6/5/80 (251)	7/3/80	7/3/80	(02288)	8/14/80	9/12/80
Orchestracon speakers 2	Wilson-Gill	323.00		6/5/80 (251)	7/3/80	7/3/80	(02288)	8/14/80	9/12/80
Directamotion Remote Control 1	Wilson-Gill	39.60		6/5/80 (251)	7/3/80	7/3/80	(02288)	8/14/80	9/12/80
Projection lamps 4	Wilson-Gill	67.04		6/5/80 (251)	7/3/80	7/3/80	(02288)	8/14/80	9/12/80
Excitor lamps 4	Wilson-Gill	19.36		6/5/80 (251)	7/3/80	7/3/80	(02288)	8/14/80	9/12/80
Microphones 2	Wilson-Gill	39.00		10/1/80 (340)	10/10/80	10/10/80	(04757)	10/10/80	10/30/80
AC Adaptor 1	Wilson-Gill	195.00		10/1/80 (340)	10/10/80	10/10/80	(04757)	10/10/80	10/30/80
Materials for "Tenue du Bureau"	M.S. Girm	9,730.05		7/21/80 (258)	9/25/80	10/16/80 (04913)	10/22/80 (05128)	9/12/80	
Materials for "Tenue du Bureau"	M.S. Girm	1,010.58		7/21/80 (259)	7/30/80	11/18/80 (003140)	9/12/80 (03857)	"	
Pixmobile Overhead cntrs 6	Wilson-Gill	1,732.80		7/25/80 (263)	8/8/80	2/12/81 (005902)	9/12/80 (03859)	7/30/80	9/12/80
Pixmobile AV Tables 2	Wilson-Gill	163.12		7/25/80 (263)	8/8/80	9/12/80	(03859)	8/14/80	9/12/80
Pixmobile Cabinets 2	Wilson-Gill	205.60		7/25/80 (263)	8/8/80	9/12/80	(03859)	8/14/80	9/12/80
Projection screen fabric 10	Wilson-Gill	218.40		7/25/80 (263)	9/2/80	9/12/80	(03859)	8/14/80	9/12/80
Cassette Duplicators 2	McCarthy Mfg.	6,474.00	113.10	7/28/80 (264)	8/21/80	8/21/80	(03391)	8/21/80	9/12/80









## Budget Item: Air Freight

Shipment	Date of Shipment	Cost	(Check Number)
Project Vehicle (Sea Freight)	11/26/79	\$5,050.00	(01399)
Shipment #1	2/12/80	1,952.18	(01659)
Shipment #2	3/3/80	1,933.61	(01838)
Shipment #3	5/11/80	2,097.80	(02091)
Shipment #3 (additional)	5/11/80	192.80	(01108)
Shipment #4	6/16/80	1,933.59	(02863)
Excess Baggage #1	5/9/80	147.00	(02188)
Excess Baggage #2	5/11/80	190.81	
Shipment #5 (Sea Freight)	6/20/80	14,344.67	(02283)
		1,996.50	(02798)
Shipment #6	7/25/80	2,468.90	(03110)
Shipment #7	9/20/80	12,074.74	(04911)
Shipment #8	10/30/80	3,207.52	(003144)
Shipment #9	1/8/81	5,566.59	(005897)
Shipment #10	3/15/81	12,172.58	
Return Shipment		169.41	



# AMERICA—MIDEAST EDUCATIONAL & TRAINING SERVICES

1717 massachusetts ave., n.w. • suite 100 • washington, d.c. 20036 • (202) 797-7900 • telex: 440160 • cable: amideast

## CAMPUS VISIT REPORT

INSTITUTION: University of San Francisco

Date of visit: 11-13 March 1981

STUDENTS VISITED: Moroccan's Women Training Project

Rouhel Kouloub EL-HAJOUI  
Fatiha REMH

## FACILITIES

The University of San Francisco has grown with the city whose name it bears. It consists of 51 acres located on a hilltop near Golden Gate Park, overlooking downtown and the Pacific Ocean. It is one of the Pacific Coast's largest Catholic universities.

The University has 14 major buildings making two campuses separated by one block of residential housing. It is located in an area close to shops, banks, post office and eating places. Public transportation is available. Bus service is available to and from all over town, about 150 meters away from campus. A student can take a bus across Golden Gate Bridge or hop a cable car to Fisherman's Wharf, visit beaches and marinas, theatres and galleries. Famed Golden Gate Park is one block from cornering the campus where tennis courts, horseback and bicycle trails are favorite attractions.

The University's Gleeson Library consists of more than 300,100 books, 131,800 Government documents and 54,800 bound volumes of periodicals. The Library receives more than 3,600 current serial titles regularly and stocks pamphlets, recordings and microform materials. The Law Library holds more than 90,000 volumes.

It is a comfortable and relaxing small campus with lots of green lawns and trees. The campus is open and easy to move around. The dorms are only steps from the dining room, snack bar, Memorial Gym and Gleeson Library. Three dormitories are available on campus. Residence hall living is geared to the single student age 17 through 21 who is enrolled at the World English Center or the academic program at the University. Freshmen and Sophomores are required to live on campus unless they are living with their immediate families. Housing for married students is not available. Graduate students can live on campus but the housing for such students is very limited. Off campus housing is available. The World English Center and the International Student Office will help to locate off campus housing. It is rather difficult to find off campus housing that can fit within the students' budget, as off campus housing is rather expensive.

There are three cafeterias where students eat their meals and many eating places very close to the campus.

#### PROGRAM

The University offers about 49 majors in its undergraduate colleges of Liberal Arts, Education, Fine Arts, Sciences, Business Administration and Nursing. Thirteen Masters' programs are offered at the colleges listed above. The School of Education is the only school that offers Doctoral degrees. The University has one of the most competitive and best nursing schools in the Country.

The World English Center, at the University of San Francisco, provides an excellent program in English as a foreign language. The program is specially helpful to international students who are, or will be enrolled in academic programs at the University or other American colleges and universities. The program provides 25 hours of class per week. These classes emphasize grammar, conversation, reading writing and listening. They are supplemented by films, lectures, field trips, discussions and language laboratory instruction. The Center also boasts a video language laboratory, which allows students not only to learn spoken English but also to see and hear themselves on close circuit television.

#### COMPOSITION OF STUDENT BODY

Total enrollment at University of San Francisco is about 6,000 graduate and undergraduate students, about 1,400 of whom are foreign students. Foreign students represent almost 90 foreign countries. The majority of these students are from Saudi Arabia and Japan.

#### SPECIAL SERVICES FOR INTERNATIONAL STUDENTS

An International Student Office with a director and three assistants provides assistance to foreign students concerning immigration and visas, special campus orientation, cross cultural experience and arranging International bazars. The Office also provides personal counseling. The International Student Office, in cooperation with the World English Center, provides a continuous schedule of events to offer valuable cross cultural experiences to students and the campus community.

The TOEFL entrance requirement is a minimum score of 550 for foreign students

SAMIRA HARFOUSH, Ed.D  
Project Director  
AMIDEAST/Washington  
March 1981

55



# AMERICA—MIDEAST EDUCATIONAL & TRAINING SERVICES

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## CAMPUS VISIT REPORT

INSTITUTION: Arizona State University

Date of visit: 16-17 March 1981

STUDENTS VISITED: Moroccan's Women Training Project:

Mouna CHERKAQUI

## FACILITIES

Arizona State University is among the largest universities in the country, with over 36,000 students enrolled at the graduate and undergraduate levels. It is located near the heart of metropolitan Phoenix, in the city of Tempe (population 100,000). Nearby are the municipalities comprising the fast growing Valley of the Sun - Scottsdale, Mesa, Chandler, Glendale and other communities. Nearby are also landmarks as the Apache Trail, the man-made lakes of the Salt River Project, Roosevelt and Coolidge Dams, and the Casa Grande National Monument. More distant are the internationally famous Grand Canyon of the Colorado, Glen Canyon Dam and Lake Powell, Scenic Creek Canyon, American Indian communities, and the Arizona-Sonoran desert.

Arizona State University campus is an extensive one. Most of the major buildings on the 566-acre campus have been erected during the past 25 years. There are many broad green lawns and sub-tropical trees surrounding the campus and provide year-round greenery. A 320-acre farm is located six miles southeast of the campus for experimental and practical work in various phases of agricultural science.

A continuing education facility of the University is located at Camp Tontozona which serves the needs of academic departments conducting teaching and research in mountain terrain.

There are five libraries; Charles Trumbull Hayden library which is the University main library and houses 1,330,500 bound volumes and 907,000 units of microfilm in 225,000 square feet of enclosed space. The five-story structure has seating for 1,400 persons, including 133 study carrels and 63 faculty studies. Other libraries are the Architecture Library, Arizona Historical Foundation Library, Law Library, and Music Library.

Public transportation is available but very limited. There is a public bus every half hour during the week days only and until 6:00 p.m.

Classrooms are modern and well equiped with audio-visual aids and new facilities.

Both undergraduate and graduate on-campus housing is available but limited and students have to apply for it long before the semester begins. Offcampus housing is available around campus and within walking or cycling distance from campus. The dormitories have both single and double accomodations with both facilities on each floor. The dormitories are well maintained.

There are four cafeterias at the Memorial Union building which serves as a community center on campus for all students, faculty, administrators, alumni and their guests. There are several fast food facilities and small restaurants around the campus.

The airport is about 30 minutes drive from campus.

### PROGRAM

The University offers an English Skills Program, at the English Skills Center, which provides classrooms and offices for non-native speakers of English. The University offers both undergraduate and graduate programs. One hundred and thirty eight majors are offered at the undergraduate level in Arts and Sciences, Business Administration, Education, Nursing, Liberal Arts, Fine Arts, Engineering and Applied Sciences and Technology. The graduate program offers 43 Master's degrees and 19 doctoral degrees. The School of Law offers the degree of Juris Doctor. Other research and non-degree programs are offered within campus and off-campus.

### COMPOSITION OF STUDENT BODY

Total enrollment at Arizona State University is 36,000 undergraduate and graduate. About 1,400 are foreign students and 6,000 students are out of the state of Arizona. Twenty three percent of the foreign students come from Iran, 16 percent from Saudi Arabia, 9 percent from China, 9 percent from Canada, and 5 percent from Japan. The rest are from other countries. In general foreign students come from about 80 foreign countries.

### SPECIAL SERVICES FOR INTERNATIONAL STUDENTS

An International Student Office with a director and three counselors provides assistance to foreign students in the form of information about immigration and visas, off-campus housing with other foreign students, cross cultural experiences, and academic and personal counseling. The International Student Office also conducts an orientation on and off-campus.

TOEFL entrance requirements for graduate students is a minimum score of 500.

(Please read instructions on the reverse of last copy before completing this form.)

AID 1380-69 (3-71) DEPARTMENT OF STATE AGENCY FOR INTERNATIONAL DEVELOPMENT ACADEMIC ENROLLMENT AND TERM REPORT	1. NAME OF PARTICIPANT Ms. Mouna Cherkaoui	2. DATE January 22, 1981
	3. COUNTRY Morocco	4. PIO/P NO.
5. NAME OF INSTITUTION Africa Mideast Educational Training Services, Inc.	6. PROGRAM OFFICER AND AGENCY	

## TO BE COMPLETED BY PARTICIPANT

7. MAILING ADDRESS AND TELEPHONE NUMBER Manzanita Holl Box 1520, ASU Tempe, AZ 85281	8. ACADEMIC ADVISOR - NAME, TITLE, DEPARTMENT, AND TELEPHONE NUMBER Dr. Winkelman Department of Economics
9. TYPE OF HOUSING ACCOMMODATIONS: <input checked="" type="checkbox"/> DORMITORY <input type="checkbox"/> APARTMENT <input type="checkbox"/> ROOM	
10. COURSES IN WHICH YOU ARE NOW ENROLLED: Starting date: Jan 15 Ending date: May 14	

COURSE NO.	COURSE TITLE	CREDIT UNITS	AUDIT UNITS
ECN408	Math Economics	3	
ECN503	International Economic Theory	3	
ECN511	Macroecon Analysis I	3	
ECN541	Dev of Econ Analysis	3	
DAN130	Dance: Beg Modern		1

11. COURSES COMPLETED LAST TERM: Starting date: Aug 25 Ending date: Dec 18				
COURSE NO.	COURSE TITLE	CREDIT UNITS	GRADE	AUDIT UNITS
ECN498	Introduction to Econometrics	3	B	
ECN501	Managerial Economics	3	A	

## 12. TRAINING OR FIELD TRIPS AWAY FROM CAMPUS (Dates, location, purpose):

## 13. PARTICIPANT'S COMMENTS ON ACADEMIC PROBLEMS:

Incomplete during fall in Microeco Analysis (ECN512) to try to ameliorate the grade for this course.

Signature of participant: Mouna Cherkaoui Date: \_\_\_\_\_

## TO BE COMPLETED BY ACADEMIC ADVISOR

14. DEGREE, OBJECTIVE AND MAJOR FIELD <u>M.S. - ECON</u>	15. EST. DATE OF DEGREE COMPLETION <u>May, 1982</u>	16. <input type="checkbox"/> SPECIAL STUDENT <input type="checkbox"/> UNDERGRADUATE	<input checked="" type="checkbox"/> GRADUATE
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## 17. ACADEMIC ADVISOR'S COMMENTS:

Signature of Academic Advisor: Richard Winkelman Date: Jan 28, 1981

## 18. COMMENTS BY SER/IT/PASA/CONTRACTOR/OTHER

Last semester Mouna made the Dean's honor list by earning a 3.5 grade point average. She is a very hard working student and we are very pleased with her progress.

(Please read instructions on the reverse of last copy before completing this form.)

Appendix 7

AID 1380-89 (3-71)

DEPARTMENT OF STATE  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
ACADEMIC ENROLLMENT AND TERM REPORT

1. NAME OF PARTICIPANT  
Ms. Fatiha Remh  
3. COUNTRY  
Morocco

2. DATE  
January 22, 1981  
4. PIO/P NO.

5. NAME OF INSTITUTION  
Africa Mideast Educational & Training Services

6. PROGRAM OFFICER AND AGENCY

TO BE COMPLETED BY PARTICIPANT

7. MAILING ADDRESS AND TELEPHONE NUMBER  
330 Parker Ave, Res - Hall #316  
San Francisco, CA. 94118

8. ACADEMIC ADVISOR - NAME, TITLE, DEPARTMENT, AND TELEPHONE NUMBER

9. TYPE OF HOUSING ACCOMMODATIONS:  DORMITORY  APARTMENT  ROOM

10. COURSES IN WHICH YOU ARE NOW ENROLLED: Starting date: Feb 2nd 1981 Ending date: May 16th 1981

COURSE NO.	COURSE TITLE	CREDIT UNITS	AUDIT UNITS
101	Micro-Economics theory	3	
102	Macro Economics theory	3	
172	Economic Development and Industrialization	3	
EC 31	Dynamic of speaking	3	
WEC 4	Advanced writing	3	

11. COURSES COMPLETED LAST TERM: Starting date: Sept 1st 1980 Ending date: Dec 19th 1980

COURSE NO.	COURSE TITLE	CREDIT UNITS	GRADE	AUDIT UNITS
105	Mathematical Economics	3	B+	
161	Latin Economics and problems	3	A	
209	Basic Calculus	3	B+	

12. TRAINING OR FIELD TRIPS AWAY FROM CAMPUS (Dates, location, purpose):

13. PARTICIPANT'S COMMENTS ON ACADEMIC PROBLEMS:

Signature of participant: Fatiha Remh Date: March 16th

TO BE COMPLETED BY ACADEMIC ADVISOR

14. DEGREE OBJECTIVE AND MAJOR FIELD: M.A. in Human Resource Development  
15. EST. DATE OF DEGREE COMPLETION: December 1982  
16.  SPECIAL STUDENT  GRADUATE  UNDERGRADUATE

17. ACADEMIC ADVISOR'S COMMENTS:  
Ms Fatiha Remh is an outstanding student and is making a very satisfactory progress toward her degree.

Signature of Academic Advisor: Fatiha Remh Date: March 30, 1981

18. COMMENTS BY SER/IT/PASA/CONTRACTOR/OTHER

(Please read instructions on the reverse of last copy before completing this form.)

AID 1380-89 (3-71) DEPARTMENT OF STATE AGENCY FOR INTERNATIONAL DEVELOPMENT ACADEMIC ENROLLMENT AND TERM REPORT	1. NAME OF PARTICIPANT Ms. Kouloub El Hajoui	2. DATE January 22, 1981
	3. COUNTRY Morocco	4. PIO/P NO.
5. NAME OF INSTITUTION Merica Mideast Educational & Training Services	6. PROGRAM OFFICER AND AGENCY	

## TO BE COMPLETED BY PARTICIPANT

7. MAILING ADDRESS AND TELEPHONE NUMBER University of San Francisco Lone Mountain Dormitory, #146 San Francisco, Ca 94117	8. ACADEMIC ADVISOR - NAME, TITLE, DEPARTMENT, AND TELEPHONE NUMBER Dr. Thomas D. McSweeney, Program Director Educational Psychology Program 415 666 6868
9. TYPE OF HOUSING ACCOMMODATIONS: <input checked="" type="checkbox"/> DORMITORY <input type="checkbox"/> APARTMENT <input type="checkbox"/> ROOM	
10. COURSES IN WHICH YOU ARE NOW ENROLLED: Starting date: February 2, 1981 Ending date: May 22, 1981	

COURSE NO.	COURSE TITLE	CREDIT UNITS	AUDIT UNITS
Educ 121	Personality Development	3	
Ed Psych 247	Group Processes and Procedures	3	

11. COURSES COMPLETED LAST TERM: Starting date: September 2, 1980 Ending date: December 19, 1980				
COURSE NO.	COURSE TITLE	CREDIT UNITS	GRADE	AUDIT UNITS
Ed Psych 143	Introduction to Counseling	3	B	
W.E.C. 001	Intensive English (World English Center)	(0)	Inc.	
	W.E.C. 001 requires additional sessions to complete Intensive English Program.			

## 12. TRAINING OR FIELD TRIPS AWAY FROM CAMPUS (Dates, location, purpose):

None

## 13. PARTICIPANT'S COMMENTS ON ACADEMIC PROBLEMS:

Becoming more proficient in English which is facilitating the classroom learning process.

Signature of participant: \_\_\_\_\_

Date: \_\_\_\_\_

## TO BE COMPLETED BY ACADEMIC ADVISOR

14. DEGREE OBJECTIVE AND MAJOR FIELD M.A. Educ. Psych	15. EST. DATE OF DEGREE COMPLETION June, 1982	16. <input type="checkbox"/> SPECIAL STUDENT <input type="checkbox"/> UNDERGRADUATE	<input checked="" type="checkbox"/> GRADUATE
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## 17. ACADEMIC ADVISOR'S COMMENTS:

Rouhel has demonstrated strong motivation to become proficient not only in the subject area of Educational Psychology but also to increase her competency in English at the graduate studies level.

Signature of Academic Advisor: \_\_\_\_\_

Date: February 2, 1981

## 18. COMMENTS BY SER/IT/PASA/CONTRACTOR/OTHER

Kouloub had more trouble with the English language at the beginning which required her to receive more language training than the other five participants. However, she has demonstrated a great improvement and she can carry a full academic load now.

(Please read instructions on the reverse of last copy before completing this form.)

AID 1380-69 (3-71) DEPARTMENT OF STATE AGENCY FOR INTERNATIONAL DEVELOPMENT ACADEMIC ENROLLMENT AND TERM REPORT	1. NAME OF PARTICIPANT Ms. Malika Benimmas	2. DATE January 22, 1981
	3. COUNTRY Morocco	4. PIO/P NO.
5. NAME OF INSTITUTION Africa Mideast Educational & Training Services	6. PROGRAM OFFICER AND AGENCY	

## TO BE COMPLETED BY PARTICIPANT

7. MAILING ADDRESS AND TELEPHONE NUMBER 500. 12TH. AVE. W. APT # 40 MENOMONIE. WIS 54751 Ph # 715-233-7835	8. ACADEMIC ADVISOR - NAME, TITLE, DEPARTMENT, AND TELEPHONE NUMBER Harold Halpin, Director MAJORS EDUCATIONAL EDUCATION 715-232-1352
9. TYPE OF HOUSING ACCOMMODATIONS: <input type="checkbox"/> DORMITORY <input checked="" type="checkbox"/> APARTMENT <input type="checkbox"/> ROOM	
10. COURSES IN WHICH YOU ARE NOW ENROLLED: Starting date: Jan 14, 1981 Ending date: May 15, 1981	

COURSE NO.	COURSE TITLE	CREDIT UNITS	AUDIT UNITS
150-600	ORGANIZATIONAL LEADERSHIP	3.0	
190-739	INTRODUCTION TO PROBLEM SOLVING	1.0	
320-220	LABOR INDUSTRIAL RELATIONS	2.0	
421-726	ADMINISTRATION	2.0	
469-550	INTRODUCTION TO TRAINING	2.0	
479-730	ADVANCED PSY OF LEARNING	2.0	

11. COURSES COMPLETED LAST TERM: Starting date: Aug 20, 1980 Ending date: Dec 17, 1980
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COURSE NO.	COURSE TITLE	CREDIT UNITS	GRADE	AUDIT UNITS
326-101	FR ENG COMP	3.0	A	
413-501	INTO TO GUIDANCE	2.0	A	
469-502	PRINCIPLES OF VOC. TC. A.D.E.D.	2.0	A	
479-110	GEN PSY	3.0	A	
190-405	CURR DEVELOPMENT	2.0	A	
479-570	ASSERT TRNG	2.0	I	

## 12. TRAINING OR FIELD TRIPS AWAY FROM CAMPUS (Dates, location, purpose):

I had to go to Eau Claire 2 times last semester to collect the data necessary for some assignments for the class 405.

## 13. PARTICIPANT'S COMMENTS ON ACADEMIC PROBLEMS:

I think that some of the classes offered in vocational education. Because of the small size of the school, most of the classes content is specifically about the U.S.A. Could it be more general and other universities?

Signature of participant: Benimmas Date: Jan 28, 1981

## TO BE COMPLETED BY ACADEMIC ADVISOR

14. DEGREE OBJECTIVE AND MAJOR FIELD VOCATIONAL EDUCATION	15. EST. DATE OF DEGREE COMPLETION Summer 1982	16. <input type="checkbox"/> SPECIAL STUDENT <input type="checkbox"/> GRADUATE <input checked="" type="checkbox"/> UNDERGRADUATE
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17. ACADEMIC ADVISOR'S COMMENTS: Malika is an excellent student who is progressing through the program very well. She has begun the research which she will complete next year.

Signature of Academic Advisor: Harold Halpin Date: Jan 27, 1981

## 18. COMMENTS BY SER/IT/PASA/CONTRACTOR/OTHER

MALIKA HAS BEEN ONE OF AMIDEAST'S EXCELLENT STUDENTS. WE ARE PROUD OF HER PROGRESS.

(Please read instructions on the reverse of last copy before completing this form.)

AID 1380-69 (3-71) DEPARTMENT OF STATE AGENCY FOR INTERNATIONAL DEVELOPMENT <b>ACADEMIC ENROLLMENT AND TERM REPORT</b>	1. NAME OF PARTICIPANT Ms. Nadia Chihani	2. DATE January 22, 1981
	3. COUNTRY Morocco	4. PIO/P NO.
5. NAME OF INSTITUTION Africa Mideast Educational & Training Services		6. PROGRAM OFFICER AND AGENCY

TO BE COMPLETED BY PARTICIPANT

7. MAILING ADDRESS AND TELEPHONE NUMBER 500 12 <sup>th</sup> AVENUE, WEST #40 MENOMONIE, WI. 54751. (235-7385 715)	8. ACADEMIC ADVISOR - NAME, TITLE, DEPARTMENT, AND TELEPHONE NUMBER Harold Harkin, Director, Graduate Majors, Vocational Education, (715) 232-1382
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9. TYPE OF HOUSING ACCOMMODATIONS:  DORMITORY  APARTMENT  ROOM

10. COURSES IN WHICH YOU ARE NOW ENROLLED: COMPLETED Starting date: Jan 14 - 81 Ending date: MAY 15 - 81 12-17-

COURSE NO.	COURSE TITLE	grades	CREDIT UNITS	AUDIT UNITS
-101	FR. ENGLISH COMPOSITION	A	3.0	
-110	GENERAL PSYCHOLOGY	A	3.0	
105	CURRICULUM DEVELOPMENT	A	2.0	
302	PRINCIPLES of VOC. TECH. and ADULT Educ.	A	2.0	
501	INTRODUCTION TO GUIDANCE	A	2.0	
121	EXERCISE and FITNESS		.5	X

11. COURSES COMPLETED LAST TERM: Now! Starting date: Jan. 14 - 81 Ending date: MAY 15 - 81

COURSE NO.	COURSE TITLE	CREDIT UNITS	GRADE	AUDIT UNITS
740	RESEARCH FOUNDATIONS	4.0		
730	ADVANCED PSYCHOLOGY of LEARNING	2.0		
582	PERSONNEL MANAGEMENT	3.0		
702	PRINCIPLES of SUPERVISION	2.0		
720	LABOR IND. RELATIONS	2.0		
100	DRAWING	3.0		

12. TRAINING OR FIELD TRIPS AWAY FROM CAMPUS (Dates, location, purpose):  
 October 8, 1980. Visit to District One (Technical Institute) in Eau Claire to complete an assignment for "Principles of V.T. A.E." class.  
 Oct. 9, 1980. Visit to Menomonie High School - (same purpose).

13. PARTICIPANT'S COMMENTS ON ACADEMIC PROBLEMS:  
 For a master degree that we have to complete in Vocational Education, it seems that there are not lot of courses offered in this domain, because we are taking more courses related to the subject, than for the subject of study itself.

Signature of participant: Nadia Chihani Date: Jan 26 1981

TO BE COMPLETED BY ACADEMIC ADVISOR

14. DEGREE OBJECTIVE AND MAJOR FIELD <u>Vocational Education</u>	15. EST. DATE OF DEGREE COMPLETION <u>May 1982</u>	16. <input type="checkbox"/> SPECIAL STUDENT <input checked="" type="checkbox"/> GRADUATE <input type="checkbox"/> UNDERGRADUATE
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17. ACADEMIC ADVISOR'S COMMENTS:  
 Nadia is progressing through her program plan. She is currently involved in defining her research project. She will complete her research report soon. She is an excellent student.

Signature of Academic Advisor: Harold Harkin Date: Jan 27, 1981

18. COMMENTS BY SER/IT/PASA/CONTRACTOR/OTHER  
 AMIDEAST IS VERY PLEASED WITH NADIA'S ABILITY TO ADJUST VERY QUICKLY TO THE NEW ENVIRONMENT AND DEMONSTRATE AN EXCELLENT ACADEMIC RECORD SO FAR.