

**AGENCY FOR
INTERNATIONAL
DEVELOPMENT**



ANNUAL BUDGET SUBMISSION

FY 83

SIERRA LEONE

BEST AVAILABLE

JUNE 1981

**UNITED STATES INTERNATIONAL DEVELOPMENT COOPERATION AGENCY
WASHINGTON, D.C. 20523**

S I E R R A L E O N E

FY 1983 ANNUAL BUDGET SUBMISSION

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TABLE I - LONG RANGE PLAN BY APPROPRIATION ACCOUNT (\$ Thousands)

Country/Office Sierra Leone

| DEVELOPMENT ASSISTANCE (All Grant) | FY 1981 EST | FY 1982 EST | FY 1983 REQUEST | | | PLANNING PERIOD | | | |
|--|----------------|----------------|-----------------|------|------|-----------------|------|------|------|
| | | | MIN | CURR | AAPL | 1984 | 1985 | 1986 | 1987 |
| Agriculture, Rural Development and Nutrition | 2700 | 2325 | 800 | 800 | | 3000 | 2500 | 3000 | 3000 |
| Education | 109 | 255 | - | 1500 | | - | - | - | - |
| Selected Development Activities | - | - | - | 200 | | - | 500 | - | - |
| TOTAL DA ACCOUNTS | 2809 | 2580 | 800 | 2500 | | 3000 | 3000 | 3000 | 3000 |
| PL 480 (Non-add) | | | | | | | | | |
| Title I * (of which Title III) | 1300 | 2000 | 2500 | 3000 | | 3000 | 3000 | 3000 | 3000 |
| Title II | 2042 | 2302 | 2939 | 2939 | | 3100 | 3300 | 3500 | 3700 |
| TOTAL PERSONNEL | | | | | | | | | |
| USDH (Workyears) | 4 | 4 | 3 | 4 | | 4 | 4 | 4 | 3 |
| FNDH " | 4 | 4 | 3 | 4 | | 4 | 4 | 4 | 5 |

*No planning levels received to date for 1982 and future years. Figures for these years represent mission request only.

TABLE III - PROJECT OBLIGATIONS BY APPROPRIATION ACCOUNT
 FY 1981 to FY 1983
 (\$ thousands)

Country/Office Sierra Leone

| APPROPRIATION ACCOUNT | FY 1981 | FY 1982 | FISCAL YEAR 1983 | | |
|---|--|---------|------------------|---------|------|
| | | | MINIMUM | CURRENT | AAPL |
| <u>Agriculture, Rural Development and Nutrition</u> | | | | | |
| 636-0102, Adaptive Crop Research and Extension (ACRE) (G) | 2585 | 2123 | | | - |
| 636-0112, CUNA Cooperative Credit Societies PVO (G) | 115 | 202 | - | | - |
| 636-0117 ACRE II (G) | - | - | 800 | | 800 |
| <u>Education</u> | | | | | |
| 636-0168, OICI Vocational Training, PVO (G) | 109 | | | | |
| 636-0169, OICI Vocational Training II, PVO (G) | | 255 | | | |
| 636-0170, OICI Vocational Training III, PVO (G) | - | - | | | 1500 |
| <u>Selected Development Activities</u> | | | | | |
| 636-0116, Increasing Revenue for Development II (G) | - | - | | | 200 |
| TOTAL DA APPROPRIATION ACCOUNTS | 2809 | 2580 | 800 | | 2500 |
| NOTES: | 1982 figure above is 110% of FY 82 CP. Since FY 1983 A.A.P.L. represents a reduction from this figure, no "current" decision package prepared. | | | | |

FY 1983 ANNUAL BUDGET SUBMISSION

Country/Office
Sierra Leone

TABLE IV PROJECT BUDGET DATA

| PROJECT NUMBER | PROJECT TITLE | C/L | OBLIGATION DATE | | LIFE OF PROJECT COST | CUR PIPELINE AS OF 9/30/80 | ESTIMATED U.S. DOLLAR COST (\$000) | | | | | | ITEM # | | | | |
|----------------|---|-----|-----------------|-------|----------------------|----------------------------|------------------------------------|------|---------|------|----------------|------|--------|------|------|------|-------------|
| | | | INITIAL | FINAL | | | FY 1981 | | FY 1982 | | FY OBLIGATIONS | | | | | | |
| | | | | | | | OBL | EXP | OBL | EXP | 1983 AAPL | 1984 | | 1985 | 1986 | 1987 | FUTURE YEAR |
| | <u>Agriculture, Rural Development and Nutrition</u> | | | | | | | | | | | | | | | | |
| 636-0102 | Adaptive Crop Research and Extension | G | 78 | 82 | 6100 | 1268 | 2585 | 1743 | 2123 | 2100 | | | | | | | |
| 636-0112 | CUNA Cooperative Credit Societies (PVO) | G | 79 | 82 | 500 | 81 | 115 | 116 | 202 | 232 | | | | | | | |
| 636-0017 | Adaptive Crop Research and Extension II | G | 83 | 87 | 8000 | - | - | - | - | - | 800 | 2000 | 2000 | 2000 | 2000 | 2000 | - |
| | Appropriation Total | | | | 6600 | 1349 | 2700 | 1859 | 2325 | 2332 | 800 | 2000 | 2000 | 2000 | 2000 | 2000 | 1200 |
| | Grant | | | | 6600 | 1349 | 2700 | 1859 | 2325 | 2332 | 800 | 2000 | 2000 | 2000 | 2000 | 2000 | 1200 |
| | <u>Education</u> | | | | | | | | | | | | | | | | |
| 636-0168 | OICI Vocational Training I (PVO) | G | 78 | 81 | 1004 | 337 | 109 | 416 | - | 30 | - | - | - | - | - | - | - |
| 636-0169 | OICI Vocational Training II (PVO) | G | 82 | 82 | - | - | - | - | 255 | 255 | - | - | - | - | - | - | - |
| 636-0170 | OICI Vocational Training III (PVO) | G | 83 | 83 | - | - | - | - | - | - | 1500 | - | - | - | - | - | - |
| | Appropriation Total | | | | 1004 | 337 | 109 | 416 | 255 | 285 | 1500 | 1500 | 1500 | 1500 | 1500 | 1500 | - |
| | Grant | | | | 1004 | 337 | 109 | 416 | 255 | 285 | 1500 | 1500 | 1500 | 1500 | 1500 | 1500 | - |

TABLE IV PROJECT BUDGET DATA

| PROJECT NUMBER | PROJECT TITLE | OBLIGATION DATE | LIFE OF PROJECT COST | CSN PIPELINE AS OF 9/30/80 | ESTIMATED U.S. DOLLAR COST (000) | | | | 1984 | 1985 |
|----------------|---------------------------------------|-----------------|----------------------|----------------------------|----------------------------------|--------------|--------------|--------------|------|------|
| | | | | | FY 1981 OBL. | FY 1981 EXP. | FY 1982 OBL. | FY 1982 EXP. | | |
| | <u>Selected Development Activity</u> | | | | | | | | | |
| 5-0108 | Increasing Revenue for Development I | 78 | 80 | 521 | 321 | - | 200 | - | | |
| 5-0116 | Increasing Revenue for Development II | 83 | 83 | - | - | - | - | 200 | | |
| | Appropriation Total Grant | | 772 | 521 | 321 | - | 200 | 200 | | |
| | | | 772 | 521 | 321 | - | 200 | 200 | | |
| | Country | | | | | | | | | |
| | Total | | 8376 | 2207 | 2596 | 2580 | 2817 | 2500 | 1200 | |
| | Grant | | 8376 | 2207 | 2596 | 2580 | 2817 | 2500 | 1200 | |

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Sierra

Table IV, Project Narratives

Project 636-0112, Cooperative Credit Societies:

Proposed FY 82 funding \$202,000; LOP \$595,000 (FN, Operational Program Grant to CUNA). The purpose of this project is to establish a viable national association of cooperative credit societies capable of encouraging and supporting the development of the predominantly rural member societies. HC linkages are with the Department of Cooperatives in the Ministry of Trade and Industry; however, the national association is essentially an independent entity. The ultimate beneficiaries are the individual members of credit societies throughout the country.

The project was originally planned for LOP funding of \$500,000 in FY 1979. This was subsequently changed to incremental funding. A mid-project evaluation revealed that it was underfunded by \$95,000, largely as a result of cost increases between the time of the initial budget preparation and final project approval. (A PP amendment authorizing the increased LOP cost is now in process.) The FY 1982 allotment requested will fully fund the project at the higher LOP level. All other aspects of the project remain unchanged.

Project 636-0102, Adaptive Crop Research and Extension

Proposed FY 82 funding \$2,123,000; LOP \$7,043,000 (FN,Grant). The purpose of this project is to develop a food crop adaptive research and replicable technology delivery system responsive to small farmers' needs through on-farm research trials, development and trial of improved extension methodologies, and coordination of national adaptive research and extension. The Ministry of Agriculture and Forestry and Njala University College have joint responsibility for implementation. The general problem is to find appropriate crop and soil management systems, which are economically and socially effective and efficient, to modify (and perhaps eventually replace) the traditional shifting cultivation and thereby to reduce population pressures on fragile, hard-to-manage soils. The GOSL considers the project central to the support of its entire agricultural development program.

Funding requirements for the project have increased by \$943,000 due to the need to develop a strong nutrition component (as recommended during project reviews in AID/W)--\$253,000, increases in construction costs--\$420,000, and the need to strengthen the extension component--\$270,000. The amendment is scheduled for submission to AID/W in July.

Project 636-0117, Adaptive Crop Research and Extension II:

Proposed FY 83 funding \$800,000; LOP \$8,000,000 (FN, Grant).

This is phase II of ACRE of which the purpose is to further develop a crop adaptive research and replicable technology delivery system responsive to small farmers' needs by continued development of on-farm adaptive research trials, developing improved extension methodologies, and coordination of these activities through development of the appropriate institutional capacity. The general problem addressed in ACRE I (i.e. pressures on fragile, hard-to-manage soils) will continue to be the main focus in phase II. The second phase will include a further strengthening of the extension elements and the addition of new components in our long-term strategy of moving toward a complete multidisciplinary farming systems approach. The new components include adaptive research and extension in vegetables and vegetable seeds, adaptive research and extension in tree crops and farm forestry and adaptive research and extension in agribusiness (includes marketing of both farm supply inputs and farm produce outputs).

As per discussions in Washington during the 1978 reviews of the ACRE project proposal, AID has verbally committed itself to the ACRE project for a minimum of 15 and more realistically 25 years. That is the kind of long-term commitment essential to insure establishment of a viable institutional capacity of the type envisaged.

Project 636-0170, Opportunities Industrialization Center/
Sierra Leone III

Proposed FY 1983 funding for LOP, \$1.5 million (EH, Operational Program Grant to OICI). Phase I demonstrated the efficacy of the OIC approach to technical and managerial training in Sierra Leone. Phase III is to be a four year effort with the objective of completing the transfer of financial and administrative responsibility for the program to local authorities and a phasing out of donor assistance. During this period the training programs will continue, with increased emphasis on skilled manpower needs in agriculture and rural development and with steadily increasing local management and financial input. The primary target group for the training consists of school leavers in need of marketable technical and/or managerial skills. Management training will also be provided to local ministerial and project staff.

The major issue to be addressed during project development is that of institutionalization, i.e. whether adequate GOSL commitment to complete takeover of the OIC program can be obtained. The funding will go toward a decreasing share of local operating costs, a small technical assistance component consisting of one long-term advisor supplemented by TDY assistance, and training of local staff.

Project 636-0116, Increasing Revenue for Development II

Proposed FY 1983 funding of \$200,000 is for the life of the project. (SD, RSSA with IRS.) The purpose of this project is to help ensure the successful institutionalization of advances made under phase I (636-0108) in improving the efficiency and effectiveness in the GOSL's tax administration. The project will be for two years, and will provide for training and short-term technical assistance. The beneficiaries will be the Government (under very severe financial pressure at this time) and, indirectly, the people of Sierra Leone.

FY 1983 ANNUAL BUDGET SUBMISSION

| TABLE V . FY 1983 PROPOSED PROGRAM RANKING | | Country/Office Sierra Leone | | | | | | |
|--|---|--------------------------------|----------------|------------------|----------------------------|--------|-------------------------------------|-----|
| RANK | DECISION PACKAGES/PROGRAM ACTIVITY DESCRIPTION | ONGOING/ NEW | LOAN/ GRANT | APPROP. ACCT. | PROGRAM FUNDING (\$000) | | WORKFORCE (Number of Workmonths) | |
| | | | | | INCR | CUM | INCR | CUM |
| | <u>Decision Package Minimum</u> | | | | | | | |
| | <u>Pipeline Projects</u> | | | | | | | |
| | 636-0102 Adaptive Crop Research and Extension I | 0 | G | FN | (2133) | (2133) | | |
| | 636-0112 CUNA Cooperative Credit Societies (PVO) | 0 | G | FN | (50) | (2183) | | |
| | 636-0169 OICI Vocational Training II (PVO) | 0 | G | EH | (30) | (2213) | | |
| | Subtotal (non-add) | | | | | (2213) | 24 | 24 |
| | <u>New and Continuing Projects</u> | | | | | | | |
| 1. | 636-0117 Adaptive Crop Research and Extension II | N | G | FN | 800 | 800 | | |
| 2. | PL 480 Title I/III | 0 | | | (To be determined) | | | |
| 3. | PL 480 Title II | 0 | | | | | | |
| | MCH | | | | (2674) | | | |
| | FFW | | | | (169) | | | |
| | Other | | | | (96) | | | |
| | | | | | <u>(2939)</u> | | | |
| | Basic Workforce | | | | | 800 | 12 | 36 |
| | Total Minimum Package and Basic Workforce | | | | | | 36 | 36 |

FY 1983 ANNUAL BUDGET SUBMISSION

| TABLE V - FY 1983 PROPOSED PROGRAM RANKING | | Country/Office | | | | | | |
|--|--|-----------------|----------------|------------------|----------------------------|------|-------------------------------------|-----|
| RANK | DECISION PACKAGES/PROGRAM ACTIVITY DESCRIPTION | ONGOING/ NEW | LOAN/ GRANT | APPROP. ACCT. | PROGRAM FUNDING (\$000) | | WORKFORCE (Number of Workmonths) | |
| | | | | | INCA | CIM | INCA | CIM |
| | Decision Package A.A.P.L. | | | | | | | |
| 4. | 636-0116 Increasing Revenue for Development II | N | G | SD | 200 | 1000 | | |
| 5. | 636-0170 Vocational Training III Workforce Increment | N | G | EH | 1500 | 2500 | | |
| | Total A.A.P.L. Package and Related Workforce | | | | 2500 | | 12 | 48* |
| | *Cumulative total direct hire Workforce level equals personnel planning level. | | | | | | 12 | 48* |

TABLE V, NARRATIVE

The recent (January 1981) SPS Update for Sierra Leone proposed the near-total concentration of assistance efforts in agriculture, nutrition and rural development, and focused on the two major impediments to increased agricultural production as the identification and extension to farmers of improved production technologies and the encouragement of increased production through an appropriate incentive structure. The proposed strategy has two major, complementary, components - a technical assistance project in adaptive crop research and extension (ACRE) to identify and extend agronomically and nutritionally sound production technologies to farmers, and a Title I/III program to provide local revenues in support of research and pilot interventions in the realm of agricultural policy (especially prices) and marketing.

ACRE I (636-0102) began in 1979 and is funded into 1983. Implementation was initially set back due to the diversion of GOSL resources for the 1980 OAU summit, but is now on track. The minimum package includes the ACRE I pipeline and the first year of funding for a second phase (636-0117) to continue through 1987 (the minimum required if the institutionalization objective of the project is to enjoy any real chance of success.)

The SPS called for the initiation of PL 480 Title III, with local proceeds committed primarily to the production incentive question, in FY 1983. Planning levels have not yet been received for FY 1982 and beyond. We are requesting a Title I program of \$2 million in 1982, and a minimum \$2.5 million Title III program in 1983. PL 480 Title II, implemented in Sierra Leone by Catholic Relief Service (CRS) complements these efforts with a nation-wide feeding and education program in maternal and child health, and food-for-work utilized in the development of inland swamps for rice production.

The above mentioned "minimum package" projects, all in food and nutrition, constitute the core of our assistance strategy. Additional "pipeline" projects are the National Cooperative Credit Societies Project (636-0112) being implemented through an OPG with CUNA, and OICI II (636-0169), essentially a continuation of the initial OICI project in Sierra Leone (636-0168) but with a greater orientation toward the technical personnel needs in agriculture and rural development. Both of the above projects are scheduled for completion in December, 1982.

The A.A.P.L. includes a follow-on to the current revenue project (636-0108, Increasing Revenue for Development), which will help to ensure the institutionalization of accomplishments to date through provision of additional training and short-term technical assistance. The FY 1983 funding is for life-of project. Also included in the FY 1983 A.A.P.L. is life-of-project funding for a

third phase of OICI's vocational training project. This four-year effort should continue the highly-regarded technical training (with increased emphasis on agricultural skills) begun under phases I and II, and should ensure the successful institutionalization of the OIC program in Sierra Leone.

No FY 1983 "current" package is proposed, as the 1983 A.A.P.L. is less than the adjusted FY 1982 figure (110% of 1982 CP).

TABLE VIII
OPERATING EXPENSE SUMMARY

| | FY 1980 | | FY 1981 | | FY 1982 | | | | |
|-----------------------|-----------|------------------|-----------|-----------|------------------|-----------|-----------|------------------|-----------|
| | (\$000's) | Related Workyear | Unit Cost | (\$000's) | Related Workyear | Unit Cost | (\$000's) | Related Workyear | Unit Cost |
| <u>COST SUMMARIES</u> | | | | | | | | | |
| US Direct Hire | 188.3 | 4 | 47.1 | 265.9 | 4 | 66.5 | 356.5 | 4 | 89.1 |
| FN Direct Hire | 12.5 | 3 | 4.2 | 22.0 | 4 | 5.5 | 26.7 | 4 | 6.7 |
| US Contract Pers. | | | | | | | | | |
| FN Contract Pers. | 92.9 | 4 | 23.2 | 81.8 | 4 | 20.4 | 85.2 | 4 | 21.3 |
| Housing Expense | 151.0 | XX | XX | 187.5 | XX | XX | 333.5 | XX | XX |
| Office Operations | 444.7 | XXX | XXX | 557.2 | XX | XX | 801.9 | XX | XX |
| Total Budget | 197.8 | XXX | XXX | 226.0 | XX | XX | 359.9 | XX | XX |
| Mission Allotment | 91.6* | XXX | XXX | 181.7* | XX | XX | 236.0 | XX | XX |
| FAAS | | | | | | | | | |
| Trust Fund | | XXX | XXX | | XX | XX | | XX | XX |

* 81 STATE 130835 (5/20/81)

TABLE VIII

| | FY 1983 | | FY 1983 | | FY 1983 | | FY 1983 | | |
|-----------------------|-----------|------------------|-----------|---------|------------------|-----------|----------|------------------|-----------|
| | (\$000's) | Related Workyear | Unit Cost | (000's) | Related Workyear | Unit Cost | (5000's) | Related Workyear | Unit Cost |
| <u>COST SUMMARIES</u> | | | | | | | | | |
| US Direct Hire | 256.6 | 3 | 85.5 | | | | 331.9 | 4 | 83.0 |
| FN Direct Hire | 21.0 | 3 | 7.0 | | | | 28.0 | 4 | 7.0 |
| US Contract Pers. | | | | | | | | | |
| FN Contract Pers. | | | | | | | | | |
| Housing Expense | 82.4 | 3 | 27.5 | | | | 95.0 | 4 | 23.8 |
| Office Operations | 343.2 | xx | xx | | xx | xx | 373.8 | xx | xx |
| Total Budget | 703.2 | xx | xx | | xx | xx | 828.7 | xx | xx |
| Mission Allotment | 272.0 | xx | xx | | xx | xx | 301.0 | xx | xx |
| FAAS | 275.4 | xx | xx | | xx | xx | 306.0 | xx | xx |
| Trust Fund | | xx | xx | | xx | xx | | xx | xx |

AGENCY FOR INTERNATIONAL DEVELOPMENT
OVERSEAS WORKFORCE REQUIREMENTS
IN WORKMONTHS

BUREAU: BUREAU FOR AFRICA

DECISION UNIT: SIERRA LEONE

| ITEM | US/ FN | FUNC TION | SKILL | POSITION NUMBER AND TITLE | LEVEL | CAT | PERS SHC | WORK SHC | FY 81 | FY 82 | AT MIN | AT CURR | AT AAPL | -----Fy 1983----- | | ABOVE PLAN LEVEL | FY 84 | FY 85 |
|-------------------|-----------|--------------|-------|--|-------|-----|-------------|-------------|----------|----------|-----------|------------|------------|-------------------|----|------------------------|----------|----------|
| | | | | | | | | | | | | | | AT | AT | | | |
| 1238 | U | 10 | 011 | 60007 AID AFFAIRS OFFICER | H | - | 40 | 12 | 12 | 12 | 12 | - | 12 | - | - | - | 12 | 12 |
| 1239 | U | 60 | 073 | 60016 EXECUTIVE ASSISTANT | F | - | 40 | 12 | 12 | 12 | 12 | - | 12 | - | - | - | 12 | 12 |
| 1240 | U | 20 | 101 | 60030 AGRICULTURAL ECONOMIST | T | - | 40 | 12 | 12 | 12 | - | - | 12 | - | - | - | 12 | 12 |
| 1241 | U | 40 | 103 | 60024 AGRICULTURAL DEVELOPMENT OFFICER | H | - | 40 | 12 | 12 | 12 | 12 | - | 12 | - | - | - | 12 | 12 |
| 1377 | F | 40 | 024 | Agricultural Assistant | P | - | 40 | 12 | 12 | 12 | 12 | - | 12 | - | - | - | 12 | 12 |
| | F | 60 | 071 | Administrative Aide | N | - | 40 | 12 | 12 | 12 | 12 | - | 12 | - | - | - | 12 | 12 |
| | F | 60 | | Driver | N | - | 40 | 12 | 12 | 12 | - | - | 12 | - | - | - | 12 | 12 |
| 1378 | F | 60 | 050 | SECRETARY | E | - | 40 | 12 | 12 | 12 | 12 | - | 12 | - | - | - | 12 | 12 |
| TOTAL FOR DECUNIT | | | | | | | | | | | 72 | - | 96 | - | 96 | 96 | 96 | |

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TABLE XI

P.L. 480 TITLE I/III REQUIREMENTS
(Dollars in Millions, Tonnage in Thousands)

| COMMODITIES | FY 1981 | | | Estimated FY 1982 (2) | | | Projected FY 1983 | | |
|-----------------------|--------------------|--------------------|--------------------------------|-----------------------|--------------------|--------------------------------|--------------------|--------------------|--------------------------------|
| | Agreement \$ MT | Shipments \$ MT | Carry into FY 1982 \$ MT | Agreement \$ MT | Shipments \$ MT | Carry into FY 1983 \$ MT | Agreement \$ MT | Shipments \$ MT | Carry into FY 1984 \$ MT |
| Title I | | | | | | | | | |
| Rice | 1.3 2.6 | (1) | 0 0 | | | | | | |
| Total | 1.3 2.6 | | 0 0 | | | | | | |
| Of which Title III | - | | | | | | | | |
| Total | | | | | | | | | |

COMMENT: (1) Shipment of commodities under FY 1981 Agreement has not yet been made. The Agreement was signed on March 25; contracting period is April 15 thru June 30; delivery period is May 6 thru July 31, 1981.

(2) Planning levels not yet received for FY 1982 and future years. Request is pending for \$2 million Title I program in FY 1982. Plan is then for change over to Title III program in FY 1983 at minimum level of \$2.5 million. Commodities will consist of rice, wheat and, possibly, corn.

AID (4-81)

FY 1983 ANNUAL BUDGET SUBMISSION

TABLE XIII

PL 480 TITLE II

I. Country Sierra Leone

Sponsor's Name Catholic Relief Services

A. Maternal and Child Health.....Total Recipients 87,000

| No. of Recipients by Commodity | Name of Commodity | (Thousands) | |
|-----------------------------------|--------------------------|--------------|------------------|
| | | KGS | Dollars |
| <u>87,000</u> | <u>Soybean Salad Oil</u> | <u>1,044</u> | <u>1,145,268</u> |
| <u>87,000</u> | <u>Plain Bulgur</u> | <u>2,088</u> | <u>653,544</u> |
| <u>87,000</u> | <u>N. F. D. M.</u> | <u>2,088</u> | <u>874,872</u> |
| <u>Total MCH</u> | | <u>5,220</u> | <u>2,673,684</u> |

B. School Feeding.....Total Recipients _____

| No. of Recipients by Commodity | Name of Commodity | (Thousands) | |
|-----------------------------------|-------------------|-------------|---------|
| | | KGS | Dollars |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| <u>Total School Feeding</u> | | _____ | _____ |

C. Other Child Feeding.....Total Recipients _____

| No. of Recipients by Commodity | Name of Commodity | (Thousands) | |
|-----------------------------------|-------------------|-------------|---------|
| | | KGS | Dollars |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| <u>Total Other Child Feeding</u> | | _____ | _____ |

D. Food for Work.....Total Recipients 8000

| No. of Recipients by Commodity | Name of Commodity | (Thousands) | |
|-----------------------------------|--------------------------|-------------|----------------|
| | | KGS | Dollars |
| <u>8,000</u> | <u>Soybean Salad Oil</u> | <u>40</u> | <u>26,328</u> |
| <u>8,000</u> | <u>Plain Bulgur</u> | <u>400</u> | <u>125,200</u> |
| <u>Total Food for Work</u> | | <u>440</u> | <u>169,080</u> |

E. Other (Specify).....Health.Cases.....Total Recipients 3000

| No. of Recipients by Commodity | Name of Commodity | (Thousands) | |
|-----------------------------------|--------------------------|--------------|--------------------|
| | | KGS | Dollars |
| <u>3,000</u> | <u>Soybean Salad Oil</u> | <u>36</u> | <u>39,492</u> |
| <u>3,000</u> | <u>Plain Bulgur</u> | <u>180</u> | <u>56,340</u> |
| | | <u>216</u> | <u>95,832</u> |
| <u>Total Other</u> | | <u>5,876</u> | <u>\$2,938,596</u> |

II. Sponsor's Name _____

CATHOLIC RELIEF SERVICES - USCC

Sierra Leone Program

PL 480 Title II Program Plan - FY 1982

I. Mode of Operation

A. Identification

1. Name of operating sponsor:

**Catholic Relief Services - USCC/Sierra Leone Program
23 East Street, Freetown, Sierra Leone**

2. Counter-part agencies

- a. Ministry of Development and Economic Planning**
- b. Ministry of Social Welfare**
- c. Ministry of Health**

3. Staffing

a. American Citizen Representatives:

**Program Director - Mr. James L. DeHarraporte
Program Assistant - Mr. Patrick W. Doherty
Program Assistant - Mr. Mark P. Jones
Food & Nutrition Supervisor - Ms. Barbara Slater**

b. National Staff:

**Projects Officer - Foday Teisay
Office Manager - Marie Lomas
Ports Officer - Nathaniel Jones
Administrative Assistant - Joseph Kamara
Food Accounts Officer - Crispin Pratt
Bookkeeper - Victoria Ganu
Warehouse Manager - Ibrahim Kamara
Food & Nutrition Supervisor - Ekua Willoughby
Typist/Receptionists (2)
Clerks (2)
Warehousemen (2)
Mechanics (2)
Drivers (10)
Interpreters (11)
Watchmen (6)
Drivers' Assistants (6)
Messenger (1)**

c. Expatriate Supervisory Staff:

**Food & Nutrition Supervisor North - Pearl Barringhaus
Food & Nutrition Supervisor South - Dick Fendrick**

d. Government of Sierra Leone staff seconded to CRS:

Supervisors MCH Mobile Clinic (2)
Nurses (90)
Social Workers (40)
Drivers (9)

B. Agency Agreements

CRS operates in Sierra Leone under the auspices of an agreement with the Government of Sierra Leone (GOSL) signed by the Minister of Social Welfare on November 29, 1963 and amended on April 1, 1965.

These agreements provide that:

1. CRS will have duty free privileges to import all PL 480 Title II foods as well as all supplies deemed necessary for relief and/or development programs.
2. The GOSL will bear costs for clearing, transporting, storage and warehousing of PL 480 Title II supplies
3. The GOSL will provide CRS with an annual grant to cover expenses for administration and supervision of relief and/or development activities. This grant compensates for office expenses, remuneration of local personnel, administration expenses and transportation. The FY 80-81 contribution for these recurrent expenses was Le 139,000.00 - U.S.\$ 132,381.00 (Le1.05 - US\$1.00).
4. CRS/SL be allowed to import duty free all vehicles necessary for the operation of its program and be allowed to purchase duty-free petrol, gas oil and lubricants for same.
5. It be made known that food supplies are gifts of the people of the United States of America to the needy people of Sierra Leone without discrimination.
6. CRS shall bring any misuse of PL 480 Title II foods to the attention of the appropriate Ministry of the GOSL.

There is no bilateral (blanket) agreement between the Government of Sierra Leone and the Government of the United States of America under which Catholic Relief Services operates.

C. Area - Scope - Conditions of Operations

The CRS/SL Title II program is nation wide. It incorporates MCH clinics at permanent health centres (static clinics) in all 12 districts of the country, MCH mobile clinics in every district except two and the Western Area, food for work projects (FFW) in most areas, and Health Cases (HC) in several locations.

Title II commodities are transported and delivered to all the above sites by CRS/SL personnel and with CRS equipment. This transport of food is in accordance with the country agreement whereby the GOSL provides CRS with a cash grant to affect the delivery of Title II foods. Deliveries are made on a regular basis to static and mobile MCH clinics, local private voluntary organizations and food for work sites. The MCH clinics receive two month supplies. Since MCH mobile clinics see a greater number of patients, delivery is made to these stations twice monthly. Food for work is delivered as required.

As Sierra Leone is in a tropical zone and receives close to 200 inches of rainfall per year in some areas, this causes considerable road hazards in the rainy season. For those areas most affected by poor roads, CRS/SL will at times deliver a four month supply of Title II foods to MCH clinics. Storage facilities at those clinics are adequate enough to handle a four month supply.

Distribution of PL 480 Title II food in Sierra Leone is mainly in dry form for home consumption. Food preparation demonstrations where clinic staff instruct mothers on the proper method of preparing PL 480 Title II foods for children are also done. CRS/SL has the full responsibility and authority of the GOSL to supervise and monitor the distribution described above. The rations are reflected in Section I.J. of this Program Plan. In FFW projects the food is sometimes cooked and served to the workers at the end of a hard day at a community orientated work project, thus further strengthening the bonds of unity and participation. However, the majority of FFW commodities are distributed in dry form.

D. Control and Receipting - Records, Procedures and Audits

The control of commodity distribution is carried out in the following steps:

1. Shipping documents are processed for duty free entry of PL 480 Title II foods upon receipt of the invoice of goods from Catholic Relief Services New York Headquarters.
2. CRS/SL ports officer arranges for the proper ex-ship's tackle surveys to be made of Title II foods which include on-board inspection. CRS/SL generally receives landing tallies from the independent surveyor to document losses which are the ocean carrier's responsibility. Joint surveys by the Sierra Leone Ports Authority and shipping companies are made for damaged cargo. Independent surveys, having been waived by USAID in the past, have been done under renegotiated terms and have been satisfactory. CRS/SL will continue to pursue improvement in ex-ship's tackle surveys.

3. Upon receipt of all ex-ship's tackle documentation CRS/SL files a report to the CRS New York office which in turn files the appropriate claim against the ocean carrier.
4. Title II food is cleared from the port by CRS personnel with CRS lorries and/or private commercial vehicles. Delivery from the port is documented by waybills which show the quantity loaded at port and delivered to CRS warehouses. Delivery reports are jointly verified by the Sierra Leone Ports Authority and CRS/SL.
5. CRS/SL warehouses the Title II commodities with accurate inventories of food received and shipped. Regular inventory reports are made and kept on file in the CRS/SL office. Deliveries of commodities to the above mentioned institutions are documented by waybills in triplicate - one copy CRS/SL office, one copy receiving institution, one copy signed by receiving party and returned for CRS/SL files.
6. All receiving institutions are required to report to CRS/SL on a monthly basis showing the number of recipients and the Title II food rations distributed to them. These food return forms are monitored by CRS/SL to insure that the proper ration is being given. The number of recipients checked against the amount of food delivered checked against the established ration checked against the balance left over serves as an effective monitoring tool. Monthly visits are affected at most clinics by a Food and Nutrition Supervisor in order to verify stock balances, receipts, witness food distribution and follow-up in the event of discrepancy.
7. CRS/SL personnel - Food and Nutrition Supervisors and Projects Officer - supervise the use and distribution of Title II foods on sites. These end-use checks are reported to the CRS/SL office for monitoring and evaluation. In an effort to improve supervision of the clinics as well the data received from the MCH program, two food and nutrition supervisors have been hired. Candidates for additional posts are being reviewed. A full time MCH clerk now monitors all returns from the field.
8. Receipt, delivery and distribution of Title II foods are reported by CRS/SL to USAID in the commodity status and loss report and the recipient status report. These reports along with AER, call forwards, and all other reports required by CRS headquarters and/or USAID are kept on file for examination and/or audit for three years after close of the program year.

E. Port Facilities - Practices

Queen Elizabeth II Quay at Freetown provides adequate facilities to handle the shipment of Title II foods. Storage space is ample; foods are always stored in sheds. Duty-free importation is guaranteed by the GOSL and all handling, portage and demurrage fees of the port are waived. Permission is granted by the Sierra Leone Ports Authority for independent surveys and/or CRS inspection. The Sierra Leone Ports Authority waives all rent, demurrage, portage and handling charges for Title II shipments through the Ministry of Finance.

F. Storage Facilities

CRS/SL currently operates two warehouses in Freetown, one owned by CRS at Kissy and a government warehouse available for CRS activities. Both are fully enclosed with concrete floors and are well maintained. The warehouse at Kissy is 68' x 30' with walls of cement block, corrugated iron sheet roof, concrete floor and ventilation ducts in the ceiling. Pallets are used to cover the floor surface. Watchmen are on duty at all times.

The government warehouse operated by CRS/SL free of charge through the Sierra Leone Ports Authority is a double gable structure of heavy duty corrugated iron with a concrete floor and ventilation ducts. Pallets are used to cover the floor surface. Watchmen are on duty at all times. Pallets are always used to store all Title II foods. A third warehouse has been requested from the GOSL and negotiations for same are in process. Two smaller warehouses are kept by CRS/SL in the provinces at Bo and Lakeni for emergency use. Storage for MCH mobile clinics is at Catholic Mission compounds in the respective districts. All MCH static clinics have their own storage facilities. CRS maintains control of the above warehouses for full supervision of PL 430 Title II programs.

G. Inland Transportation

Transportation of Title II foods is usually done by CRS lorries. Currently there are five operating lorries - three purchased with GOSL grants and two with USAID Outreach Grant. An additional lorry purchased through the Outreach Grant will soon be operational. MCH mobile vehicles haul small quantities of foods from district storage facilities to village clinic sites.

H. Processing - Repacking

Title II foods are repacked as required either in the Sierra Leone Ports Authority or CRS/SL warehouses. Provisions for rebagging/reconstituting expenses made by USAID are utilized by CRS/SL to procure materials as required per shipment. Rebagging of torn and/or damaged cereal bags ex-ship's tackle and in the port is done by Sierra Leone Ports Authority personnel under CRS/SL supervision. Reconstituting leaking tins of soybean salad oil is done by CRS/SL personnel at CRS warehouses.

I. Financing

Five principle sources of revenue assist in financing the operation of the Title II program in Sierra Leone.

1. CRS New York provides an annual operating budget for CRS/SL for office administration and field support of all programs including the Title II food program. American CRS staff members are stationed in Sierra Leone and supported from the CRS New York Headquarters. In total, CRS contributes approximately US \$122,000.00 to the Sierra Leone program.
2. Grants from the GOSL-Ministry of Development and Economic Planning and Ministry of Social Welfare and Rural Development reaching Le139,000.00 (US \$132,381.00 at Le1.05 = US \$1.00) were provided to CRS/SL for the recurrent expenses of the Title II food program in FY 80-81. This grant covers salaries, vehicle expenses and administration costs.
3. CRS/SL receives revenues from MCH clinics via unassociated charges. The revenue is used for supervisory activities, vehicle expenses, equipment procurement (scales and weight charts) and salaries of local personnel. In FY 80 and 81 these fees were fixed at Le0.40 for mobile clinics and Le0.35 for static clinics.
4. Sale of container revenues are collected at MCH clinics and are used for overall program support in accordance to USAID regulations.
5. In August, 1980 an Outreach Grant of US \$232,000 was granted for the CRS/SL program. This one year grant provides for operational improvement and should be extended into FY 82 with additional funds.

J. Acceptability of PL 480 Title II Commodities - Computation of Food Requirements:

The commodities used in the CRS/SL Title II program are plain bulgur, non-fat dried milk and soybean salad oil. In all three cases, experience has shown that these are acceptable to people of Sierra Leone and pose no threat to the local diet of rice and palm oil. The success of food for work program in which plain bulgur wheat and soybean salad oil are distributed to workers exemplifies the easy transition from rice to bulgur wheat made by local people. Protein rich foods are used in MCH clinics and have been found to be a very valuable nutritional complement to the local diet. The high quality of this protein rich food is recognized and it is easily made into "gruel" or "pap" by mothers for child feeding. MCH clinic staff give food preparation demonstrations where the proper method of preparing these foods is shown to mothers.

The rations outlined below represent the prescribed protein/calorie requirement established by the CRS Africa Regional Office staff in Nairobi and approved by USAID.

| | | | |
|---|----------|-----------|-------------|
| 1. MCH children under five Ration per month (kilos) | Oil 1 | NFDM 2 | Bulgur 2 |
| 2. MCH mothers Ration per month (kilos) | 1 | 2 | 2 |
| 3. Food For Work workers and dependants Ration per month (kilos) | .5 | - | 5 |
| 4. Individual Health Cases Ration per month (kilos) | 1 | - | 5 |

K. Program Publicity

The source of the Title II foods is clearly expressed to recipients at MCH clinics and food for work sites. This is done most effectively by social welfare workers who prepare food demonstrations in which the donor is identified. CRS/SL instructs all recipient institutions to indicate the source of the Title II foods.

L. Estimate of Program Duration

The nutritional status of the under-five child remains critical in Sierra Leone. This delicate position is reflected in high mortality and morbidity rates for the target group. Considering such circumstances, it is recognized that the CRS/SL program with Title II food is a valuable component to the health delivery system in the country. Currently, the target for the MCH program is 72,000 children and pregnant mothers. In view of the above, it is clear that the Title II program is a benefit to recipients and will continue to be so.

II. Plans of Operation for Specific Types of Projects

A. MCH

Through static and mobile clinics the MCH program covers the entire country. The objective of the program is to improve the nutritional status of the children under five years of age and pregnant mothers so that they will resist disease and develop their full human potential. An analysis of child weight through individual and communal charting is used to achieve the objective along with nutrition education and food supplementation. The current program target is 72,000 children under five and mothers of child bearing age.

Specific clinic operation at both static and mobile clinics is as follows:

1. Food demonstrations and discussions on nutrition, health and hygiene are prepared for the groups of mothers.
2. Ante-natal consultations are given
3. Children are weighed and their weights are recorded on their individual charts and the community master chart.
4. Consultations with the nurse are given for each child with his or her mother where medical conditions and the nutritional status are reviewed. The mother pays the respective clinic fee (Le0.40 for mobile clinic and Le0.35 for static). Serious cases are referred to district hospitals.
5. PL 480 Title II foods are distributed to the mothers. For control purposes, tickets are given to mothers after paying the fee and this ticket is presented at the food distribution point. The rations per recipient are outlined above.

End-use checks on the distribution of Title II foods are carried out by the two CRS/SL Food & Nutrition supervisors for static clinics and by the two senior Ministry of Health nurses seconded to CRS/SL for mobile clinic supervision. The static clinic supervisors consistently review food return forms and advise clinic staff on the correct rationing. The fees collected at clinics are, in part, used to defray the expenses of this supervisory activity which entails extensive travel as end use checks are made five days a week.

Supervisors are equally active in supporting clinic staff in professional capacities. This assistance focuses on treatment and prevention of disease caused by nutritional deficiencies. A very significant aspect of this training is the instruction in the use of weight data to identify serious cases, assist those cases and follow the development in growth of the child. This insures directly the use of Title II foods for improvement in the nutritional status of children and pregnant mothers.

The addition of two Food & Nutrition program field supervisors and one clerk for weight chart data analysis exemplifies the effort to improve the quality of health and nutrition education.

B. Economic and Community Development through FFW

Projects supported by the Title II food for work program basically focus on feeder road construction, agricultural development of swamp land for rice cultivation, construction of community and health centres, schools and water supply systems. These projects are active throughout the country and are designed on the one hand to augment economic development by increasing production and facilitating access to markets and on the other to develop community education and health systems.

A major FFW project is the Small Farmers' Project for the development of inland valley swamp rice cultivation. This joint Ministry of Agriculture, Peace Corps, CRS/SL project assists 1,200 farmers and their families in clearing new farm land and bringing it under cultivation.

A total of 8,000 beneficiaries per month will be assisted in FY 82 over a ten month period through the FFW program.

C. Health Cases

PL 480 Title II foods are distributed to institutions which assist the malnourished due to disease or poor economic conditions. These institutions are the Ministry of Social Welfare, St. Vincent de Paul Society, Ministry of Health Government Hospital Children's Wards, Kambia Children's Polio Hospital, Leprosy Control Programme Hospitals, etc. During FY 1982 CRS will assist 2,000 beneficiaries monthly under this system.

III. Contribution to Program

Contribution to the total PL 480 Title II program from all sources for FY 1982 are projected to be as follows:

A. US ID

1. Value of PL 480 commodities

| | |
|-----------------------|---------------|
| a. Bulgur Wheat | \$ 684,516.00 |
| b. Non-Fat Dried Milk | 762,048.00 |
| c. Oil | 1,003,632.00 |

2. Ocean Freight 908,880.00

3. Outreach Grant 76,400.00

3,435,476.00

| | | |
|---|------------------|---------------------|
| B. Catholic Relief Services | | 122,000.00 |
| C. Government of Sierra Leone | | |
| 1. Operation Grant | 133,000.00 | |
| 2. Duty exemption from petrol (estimated) | 18,000.00 | |
| 3. Government warehousing (estimated) | <u>20,000.00</u> | |
| | | 171,000.00 |
| D. Beneficiary Contributions | | |
| 1. Static Clinic Fees | 120,000.00 | |
| 2. Mobile Clinic Fees | <u>80,000.00</u> | |
| | | 200,000.00 |
| E. Sale of containers | | 13,000.00 |
| F. Overseas Fund Agencies | | <u>30,000.00</u> |
| Total | \$ | <u>3,971,476.00</u> |

May 19, 1981 .