

PD-AR-220

ISN: 3774

MEDEX SUPPORT CONTRACT
DPE-5932-C-00-3061-00

SEMI-ANNUAL PROGRESS REPORT #2

June 1, 1984 - November 30, 1984

Project # 936-5932

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SEMI-ANNUAL PROGRESS REPORT #2

MEDEX SUPPORT CONTRACT
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A. STATUS REPORT

This progress report covers the second six month operational period of the MEDEX Support Contract, June 1, 1985 - November 30, 1984. During that period Workplan II (August 1, 1984 - July 31, 1985) was developed, submitted, and approved by the respective regional and central bureaus in AID/W. Progress under the contract continues to be significant. The activities developed and implemented during this second operational period directly supported the outputs and scope of work of the contract and are addressed in Sections B, C and D of this report.

B. TECHNICAL ASSISTANCE

Table 1 provides a listing of the countries and/or clients to whom the MEDEX Support Contract has provided services during the period of this progress report. It also includes the person days and approximate cost to the contract for each activity. The type of technical assistance provided is keyed to the workplan and activity number.

Detailed trip reports are completed for all technical assistance activities and include assessment of outcome and recommendations. These reports are submitted to and on file with the missions, MOHs, other clients such as PVOs as well as the respective regional and central bureaus in AID/W. They are not submitted with the semi-annual reports because of volume and space requirements.

However, a brief synopsis of the major recommendations and outcome of the technical assistance activity follows and is key to the workplan and activity number.

I-27 DOMINICA: Consultation for Ministry of Health on supervisory training, June 15-30, 1984. Assessed the Ministry's organizational structure with particular focus on the supervisory system. Conducted interviews to identify supervisory training needs of MOH personnel. Developed action plan and task analysis table for providing training to district level supervisors.

- II-3 DOMINICA: Consultation for Ministry of Health and Education to facilitate three training courses for district level supervisors, health team members, and nursing staff, September 10-22, 1984. Participants clarified their roles and responsibilities as supervisors and health team members. Supervisory skills concerning leadership, team building, communications, handling grievances and disciplinary problems, decision making and problem solving, planning and evaluation, motivation of health workers, and continuing education. Program planning, implementation and evaluation were strengthened or included as part of action plans for an on-going continuing education program at the district level.
- II-20 DOMINICA: Consultation for Ministry of Health and Education on provision of supervisory training to strengthen primary health care, August 14 - September 5, 1984. Trained a team of Ministry of Health supervisors, managers and instructors to develop a draft Supervisor's Manual for district level and nursing supervisors. With this same team, designed a curriculum, learning activities and schedule for training 75 district level supervisors, nursing supervisors, and their team members during a series of two-day courses. A competency-based training

methodology was followed during the manual and course development using The MEDEX Primary Health Care Series as a primary reference.

- II-21 INDIA: Consultation for the National Institute of Health and Family Welfare on management training for medical officers in charge of rural health centers, September 12-27, 1984. Reviewed management training materials for health personnel at block-level (100,000 catchment area). Restructured the materials into a modular format with practical learning activities. Changed the focus of the training from management theory to management skill development.
- II-22 ST. LUCIA: Consultation for Ministry of Health on primary health care curriculum development, September 6-7, 1984. Drafted instructional objectives for a continuing education program for primary health care team members on the topic of mental health. A five-step process for planning, implementing, and evaluating a competency-based continuing education program for PHC team members was reviewed with Ministry of Health personnel and instructors. Recommendations for strengthening community outreach, training, management, supervision, and continuing education skills of health team members were submitted.

II-24 EL SALVADOR: Consultation to the Ministry of Health to assess the development of PHC orientation and training for social year physicians, September 25, 1984 to October 4, 1984. Evaluated the orientation of social year physicians prior to their year of social service, and determined the appropriateness of technical assistance in the development/strengthening of the curriculum and in the training of trainers to support the preparation of these physicians. The assessment was accomplished through document review and personal interviews with key people in the Ministry of Health and in the National University's School of Medicine.

EL SALVADOR: Follow-up to the above consultation. Consultation to the Ministry of Health and National University School of Medicine, October 15, 1984 to November 9, 1984 in Honolulu. Provided special consultant services to four Salvadorian representatives from the MOH and School of Medicine during a four-week course on strengthening primary health care sponsored by The MEDEX Group. Services included tutoring related to course content, conceptualization of a program to strengthen the training of social year physicians, and the conceptualization and preliminary development of a reference manual to be used by social year physicians at their health units.

TABLE I

COUNTRIES AND TECHNICAL ASSISTANCE*
UNDER MEDEX SUPPORT CONTRACT DPE-5932-C-00-3061-00

For Period June 1, 1984 - November 30, 1984

WORKPLAN & ACTIVITY NUMBER	COUNTRY OR CLIENT	TOTAL PERSON DAYS	COST TO CONTRACT
I-26	NCIH and Private Voluntary Organizations	26	\$13,457
I-27	Dominica	41	14,814
II-3, II-20, and II-22	Dominica, St. Lucia, Barbados	41	17,648
II-13	SAWSO, NCIH, ADRA, AID/W	10	5,604
II-18	APHA	20	8,752
II-21	India	16	8,352
II-23	CARE, CRS, ADRA, SAWSO, NCIH	21	8,126
II-24	El Salvador	31	14,835

*See attached Activity Reports for explanation of technical assistance provided. Trip reports covering outcome and recommendations have been submitted separately following completion of each technical assistance activity.

ACTIVITY REPORT TO SUPPORT WORKPLAN

Activity Number: 26 '91

Workplan Number: I

Region: Interregional

ACTIVITY NCIH Annual Conference

Begin: 10 June, 1984

End: 13 June, 1984

AUDIENCE NCIH members, specifically representatives of PVO and NGO organizations

LOCATION Washington, D.C.

SCOPE OF WORK

Objectives: In collaboration with FUA/PVC and NCIH, MEDEX personnel will conduct a seminar at the annual NCIH Conference for interested PVOs and NGOs on The MEDEX Group's capabilities in technical assistance and training which are available to PVOs working in primary health care. MEDEX personnel will operate a booth in the exhibit area to inform conference attendees on The MEDEX Group's activities.

Materials to be Presented/Distributed: Information on The MEDEX Group's activities and efforts in support of Primary Health Care (MEDEX Overview Paper, The MEDEX Brochure) and The MEDEX Primary Health Care Series.

Schedule/Activity Plan

Washington, D.C.
Booth operation 10 June - 13 June
Seminar 12 June

PERSONNEL

Technical Skills Required

Knowledge of The MEDEX Group activities and capabilities

Proposed Personnel

Richard Smith
Frank White
Tom Coles
Sunil Mehra
Cliff Olson

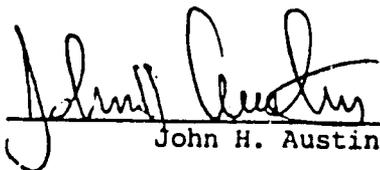
ANTICIPATED OUTCOME/
FOLLOW UP ACTIVITIES

TA requests from interested PVOs
Increased awareness of The MEDEX Group capabilities

BUDGET:

	MEDEX	Other Source	Total
Salary	\$2,398	\$	\$2,398
Travel	3,675		3,675
Per Diem	1,300		1,300
Fringe	432		432
Overhead	1,405		1,405
TOTAL	\$9,210	\$	\$9,210

APPROVE:


John H. Austin 17 May 84

Date:

ACTIVITY REPORT TO SUPPORT WORKPLAN

Activity Number: 27Workplan Number: IRegion: LACACTIVITY Technical assistance in Primary Health Care to MOH DominicaBegin: 11 June, 19 End: 30 June, 19 AUDIENCE Ministry of Health, DominicaLOCATION DominicaSCOPE OF WORK:

1. Assess CE and supervision needs of MOH primary health care personnel
2. Develop alternative strategies for strengthening CE and supervision
3. Assist in the design of an integrated system of CE and supervision to support PHC personnel
4. Develop an action plan to guide the MOH in the implementation of its CE and supervision system
5. Develop a plan for a series of workshops designed to clarify roles and relationships of PHC workers
6. Propose and assist in designing appropriate means for assessing and meeting management support needs, including training local persons to conduct management analysis of existing support systems

Schedule

Arrive: LI #347 0910 15 June

Depart: LI #342 0650 30 June

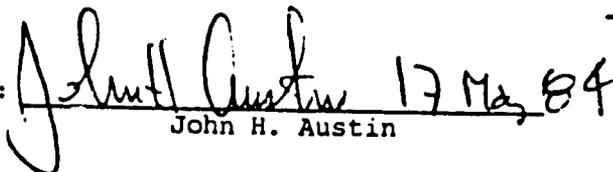
PERSONNELTechnical Skills RequiredPHC Management Specialist
PHC Training SpecialistProposed PersonnelPatrick Dougherty
Greg MilesANTICIPATED OUTCOME/
FOLLOW UP ACTIVITIES

Workshops for appropriate Dominica officials in CE and management system strengthening. Other TA as necessary

BUDGET:

	MEDEX	Other Source	Total
Salary	\$ 4,038	\$	\$ 4,038
Travel	2,750		2,750
Per Diem	4,944		4,944
Fringe	727		727
Overhead	2,243		2,243
TOTAL	\$14,702	\$	\$14,702

APPROVE:


John H. Austin

Date:

17 May 84

ACTIVITY REPORT TO SUPPORT WORKPLAN

Activity Number: 3 11

Workplan Number: II

Region: LAC

ACTIVITY

Technical Assistance in Primary Health Care
to MOH Dominica

Begin: 09 September, 1984

End: 23 September, 1984
(2nd revision)

AUDIENCE

Ministry of Health, Dominica

LOCATION

Dominica

SCOPE OF WORK

Objectives

Facilitate three two-day supervisory training courses for District Level and Nursing Supervisors.

Schedule/Activity Plan

September 9-23, 1984

PERSONNEL

Technical Skills Required
PHC Training Specialist

Proposed Personnel
Tom Coles
Greg Miles

ANTICIPATED OUTCOME/
FOLLOW UP ACTIVITIES

Workshops for appropriate Dominica officials in CE and management system strengthening.

BUDGET:

	MEDEX	Other Source	Total
Salary	\$ 2,201	\$	\$ 2,201
Travel*	-		-
Per Diem	2,575		2,575
Fringe	440		440
Overhead**	1,043		1,043
TOTAL	\$ 6,259	\$	\$ 6,259

APPROVE: _____

Allen Randal
John H. Austin

Date: _____

Sept. 7, 1984

*Travel covered under Workplan II Activities 20 and 24

**Note new overhead rate of 20% of MTDC effective 7-01-84

ACTIVITY REPORT TO SUPPORT WORKPLAN

Activity Number: 20 ¹²

Workplan Number: II

Region: LAC

Begin: 14 Aug., 1984

End: 4 Sept., 1984
(plus travel time)

ACTIVITY

Development of PHC Supervision Manual Conference

AUDIENCE

MOH Dominica

LOCATION

Dominica

SCOPE OF WORK

Objectives

Develop a supervision manual for primary health care and a curriculum for a two-week workshop.

Materials to be Presented/Distributed

Appropriate volumes from The MEDEX Primary Health Care Series

PERSONNEL

Technical Skills Required

Knowledge of training materials and training skills appropriate for PHC

Proposed Personnel

Tom Coles

ANTICIPATED OUTCOME/
FOLLOW UP ACTIVITIES

1. PH Supervisor's Manual
2. Course curricula for workshop

BUDGET:

	MEDEX	Other Source	Total
Salary	\$ 2,178	\$	\$ 2,178
Travel	1,644		1,644
Per Diem	2,369		2,369
Fringe	436		436
Overhead	1,325		1,325
TOTAL	\$7,952	\$	\$7,952

APPROVE:

John H. Austin
John H. Austin

Date:

Sept 7, 1984

ACTIVITY REPORT TO SUPPORT WORKPLAN

Activity Number: 22Workplan Number: IIRegion: LACACTIVITYTechnical Assistance in Primary Health Care
to MOH St. LuciaBegin: 05 September, 1984End: 07 September, 1984AUDIENCE

Ministry of Health, St. Lucia

LOCATION

St. Lucia

SCOPE OF WORKObjectives

To review dental and mental health components of mid-level PHC curriculum.

Materials to be Presented/Distributed

The MEDEX Primary Health Care Series

Schedule/Activity Plan

September 5-7, 1984

PERSONNELTechnical Skills RequiredCurriculum Development and
training methodologyProposed Personnel

Tom Coles

ANTICIPATED OUTCOME/
FOLLOW UP ACTIVITIESRecommendations for curriculum
revisions to enhance dental and
mental health components of PHCBUDGET:

	MEDEX	Other Source	Total
Salary	\$ 408	\$	\$ 408
Travel	114		114
Per Diem	270		270
Fringe	81		81
Overhead	175		175
TOTAL	\$1,048	\$	\$1,048

APPROVE: _____

Allen Raveler
John H. Austin

Date: _____

Sept 7, 1984

ACTIVITY REPORT TO SUPPORT WORKPLAN

Activity Number: 13Workplan Number: IIRegion: InterregionalACTIVITY

AID/Washington and PVO Meetings

Begin: 10 September, 1984End: 14 September, 1984AUDIENCE

AID Regional Bureaus, AID Central Offices, PVOs, NCIH

LOCATION

Washington, DC; New York, NY; Westport, CT; Warwick, RI

SCOPE OF WORKObjectives

1. To review and plan activities for AID missions using MEDEX Support contract resources.
2. To follow-up and plan implementation of new PVO initiatives identified in April 25, 1984 meeting between PVO's, FVA/PVC, ST/H, NCIH, and The MEDEX Group.
3. To plan further collaborative projects between NCIH and The MEDEX Group for PVOs, especially those identified in aforementioned PVO meeting.

Materials to be Presented/Distributed

N/A

Schedule/Activity Plan

To be determined based on availability of representatives of above audience.

PERSONNELTechnical Skills Required

N/A

Proposed PersonnelRodney Powell
Frank R. White, Jr,ANTICIPATED OUTCOME/
FOLLOW UP ACTIVITIES

- Requests for technical assistance
- Participants for courses

BUDGET:

	MEDEX	Other Source	Total
Salary	\$1,946	\$	\$1,946
Travel	1,600		1,600
Per Diem	1,040		1,040
Fringe	389		389
Overhead	896		896
TOTAL	\$5,871	\$	\$5,871

APPROVE: _____

Allen Randle
John H. Austin

Date: _____

Sept. 7, 1984

ACTIVITY REPORT TO SUPPORT WORKPLAN

Activity Number: 18 ¹⁵

Workplan Number: II

Region: Interregional

ACTIVITY

American Public Health Association Annual Conference

Begin: 11 November, 1984

End: 14 November, 1984

AUDIENCE

Participants in conference

LOCATION

Anaheim, California

SCOPE OF WORK

Objectives

1. Promulgation and dissemination of MEDEX technology.
2. Generate TA requests from organizations involved in primary health care.

Materials to be Presented/Distributed

The MEDEX Primary Health Care Series

Schedule/Activity Plan

Participate in proceedings of conference to promulgate and disseminate MEDEX Primary Health Care Series and MEDEX technology for PHC.

Set up exhibit booth to distribute brochures and other materials.

PERSONNEL

Technical Skills Required

N/A

Proposed Personnel

Richard A. Smith
Frank R. White, Jr.
Rodney Powell
Lynn Oshiro

ANTICIPATED OUTCOME/
FOLLOW UP ACTIVITIES

1. Promulgation of MEDEX technology leading to increased utilization.
2. Contacts with PHC professionals leading to TA requests.

BUDGET:

	MEDEX	Other Source	Total
Salary	\$2,113	\$	\$2,113
Travel	1,600		1,600
Per Diem	1,300		1,300
Fringe	423		423
Overhead	978		978
TOTAL	\$6,414	\$	\$6,414

APPROVE:

Allen Randler

John H. Austin

Date:

Sept. 7, 1984

ACTIVITY REPORT TO SUPPORT WORKPLAN

Activity Number: 21 ¹⁶

Workplan Number: II

Region: ASIA

ACTIVITY

Management modules for India Health/FP Officers

Begin: 12 Sept., 1984

End: 27 Sept., 1984
(plus travel time)

AUDIENCE

India Health/FP Officers

LOCATION

New Delhi, India

SCOPE OF WORK

Objectives

Develop management modules for India Health/FP Officers

Materials to be Presented/Distributed

Appropriate volumes from The MEDEX Primary Health Care Series

Schedule/Activity Plan

1. Jointly review in detail the management modules.
2. Drafts with NIHFV Staff.
3. Restructure the module format to make them conform to appropriate modular learning technology.
4. Improve management content of the modules to meet the needs identified in the earlier management needs assessment.
5. Suggest a plan for pretesting and finalizing NSHE modules.

PERSONNEL

Technical Skills Required

1. Experience developing training materials in module format
2. Management development experience

Proposed Personnel

Patrick Dougherty
Hal Hunter (all costs to be paid under RISA/ASIA contract)

ANTICIPATED OUTCOME/
FOLLOW UP ACTIVITIES

Revised management modules

BUDGET:

	MEDEX	Other Source	Total
Salary	\$ 1,516	\$	\$ 1,516
Travel	1,935		1,935
Per Diem	1,548		1,548
Fringe	303		303
Overhead	1,060		1,060
TOTAL	\$6,362	\$	\$6,362

APPROVE:

Allen Randal

John H. Austin

Date:

Sept. 7, 1984

ACTIVITY REPORT TO SUPPORT WORKPLAN

Activity Number: 23 17

Workplan Number: II

Region: PVA/PVC

ACTIVITY

Collaborative Regional PVO Workshops in PHC

Begin: 10 September, 1984

End: 14 September, 1984

AUDIENCE

CARE, CRS, ADRA, SAWSO; NCIH

LOCATION

Washington, D.C. and New York City

SCOPE OF WORK

Objectives

1. To finalize plans of requested ADRA December Nairobi workshop
2. To further plan regional workshops with CRS, CARE and SAWSO
3. To plan collaborative courses and workshops for PVO audience with NCIH
(See Activities #1, 2, 4a-e, 6 and 7 of Workplan II)

Materials to be Presented/Distributed

The MEDEX Primary Health Care Series

Schedule/Activity Plan

September 10, 11, 1984; CARE, CRS
September 12, 13, 1984; ADRA, SAWSO, NCIH

PERSONNEL

Technical Skills Required

PHC Operations Management
Training methodology
Community Health and Communication

Proposed Personnel

Cliff Olson
Sunil Mehra

ANTICIPATED OUTCOME/
FOLLOW UP ACTIVITIES

Utilization of MEDEX technology
and The MEDEX Primary Health Care
Series in PHC development
activities

BUDGET:

	MEDEX	Other Source	Total
Salary	\$ 1,350	\$	\$ 1,350
Travel	1,684		1,684
Per Diem	780		780
Fringe	270		270
Overhead	817		817
TOTAL	\$ 4,901	\$	\$ 4,901

APPROVE: _____

John H. Austin
John H. Austin

Date: _____

Sept 7, 1984

ACTIVITY

Exploratory visit to assess feasibility of CE curriculum and module development and training of trainers for Social Year Doctors deployment

Begin: 24 September, 1984

End: 03 October, 1984

AUDIENCE

Ministry of Health and USAID, El Salvador

LOCATION

Washington, D.C. and San Salvador

SCOPE OF WORK

Objectives

- (a) To determine preventive, promotive and curative care responsibilities of Social Year Doctors in rural health centers
- (b) To identify modular curriculum content needed to accomplish above in short-term orientation for Social Year Doctors
- (c) To conceptualize training of trainers of Social Year Doctors for (b) above

Schedule/Activity Plan

September 24, 25, 1984; Orientation/briefing AID/W
September 25-October 3; El Salvador

PERSONNEL

Technical Skills Required

Health manpower training
Curriculum design and development skills
Utilization of MEDEX technology in PHC

Proposed Personnel

Greg Miles
Richard Smith
Rose Schneider

ANTICIPATED OUTCOME/
FOLLOW UP ACTIVITIES

CE needs identified to prepare Social Year Doctors for rural assignment

BUDGET:

	MEDEX	Other Source	Total
Salary	\$ 2,938	\$	\$ 2,938
Travel	7,208		7,208
Per Diem	2,172		2,172
Fringe	588		588
Consultancy	1,530		1,530
Overhead	2,887		2,887
TOTAL	\$17,323	\$	\$17,323

APPROVE: _____

John H. Austin
John H. Austin

Date: _____

Sept. 7, 1984

C. COURSES

The MEDEX Group conceptualized, developed and implemented the second four week course, "Strengthening Primary Health Care at the Health Center and Community Level" which took place October 15 to November 9, 1984 at the East-West Center at the University of Hawaii. Table 2 identifies the course participants by country of origin. A list of course participants and sponsors is included for reference.

A two week course, "Management Support for Primary Health Care," February 4-15, 1985 and a revision of the four week course, "Strengthening Primary Health Care at the Health Center and Community Level," May 6-31, 1985 were conceptualized and developed during the period of this report. Course brochures are attached.

TABLE 2

MEDEX COURSE PARTICIPANTS

Countries of Origin

For Period June 1, 1984 - November 30, 1984

REGION	COUNTRY	NO. FOR PERIOD	TOTAL NO. TO DATE
Africa	Djibouti	2	2
	Lesotho	1	2
	Liberia	0	2
	Tanzania	0	1
Near East	Egypt	1	2
	Jordan	0	1
Latin America and the Caribbean	Colombia	3	3
	Dominica	0	2
	El Salvador	4	4
	Guyana	0	2
	Paraguay	0	1
	Peru	0	1
Asia	Bangladesh	1	2
	Brunei	4	7
	Pakistan	0	1
	Philippines	1	2
	Sri Lanka	0	1
	Thailand	1	1
Pacific	Fiji	1	1
	Micronesia	0	1
	Papua New Guinea	1	1
	Solomon Islands	1	1
	Tuvalu	1	1
North America	U.S.A.	1	1

COURSE LIST

"Strengthening Primary Health Care at the
Health Center and Community Level"
May 14 - June 8, 1984

<u>COUNTRY</u>	<u>SPONSOR</u>
BANGLADESH	
Mr. Gunter Merk	German Agency for Technical Cooperation
BRUNEI	
Ms. Hajjah Habibah Bte Hj. Mohd. Hussain	Government of Brunei, Ministry of Health and Education
Mrs. Hajjah Rokiah Haji Zakiah	Government of Brunei, Ministry of Health and Education
Mrs. Pengiran Hajjah Rohana	Government of Brunei, Ministry of Health and Education
DOMINICA	
Mrs. Virginia Austri-Roberts	USAID/Dominica
Miss Theona Frederick	USAID/Dominica
EGYPT	
Dr. Ibrahim A. Ibrahim	USAID/AMIDEAST
GUYANA	
Mr. Winston John Jones	Pan American Health Organization
Ms. Eloise J. Hinds	Pan American Health Organization
JORDAN	
Dr. May Hani Al-Hadidi	Partners for International Education and Training
LESOTHO	
Dr. Makase Nyaphisi	MEDEX/Lesotho Project

LIBERIA

Dr. Siahe-zoe Benson Barh

World Health Organization, Brazzaville,
Congo

Dr. Wilhelmina Holder

World Health Organization, Brazzaville,
Congo

MICRONESIA

Mr. Joseph Haleymang

Yap State Health Services

PAKISTAN

Dr. K. M. Jumani

EIL Pakistan Project

PARAGUAY

Dr. Hermes Vallejos-Rojas

Self

PERU

Dr. Manuel H. Quimper

Partners for International Education
and Training

PHILIPPINES

Mrs. Ma Louisa M. Temprosa

Jose V. Montealegre, Jr.

SRI LANKA

Dr. Winston Wadugodapitiya

Partners for International Education
and Training

TANZANIA

Dr. Adrian Pointer

Self

"Strengthening Primary Health Care at the
Health Center and Community Level"
October 15 - November 9, 1984

<u>COUNTRY</u>	<u>SPONSOR</u>
BANGLADESH	
Dr. Mizanur Rahman	Bangladesh German Technical Cooperation MCH - Based Family Planning Project Mushiganj
BRUNEI	
Ms. Hajjah Halimah Abdul Latiff	Government of Negara Brunei Darussalam
Ms. Sharifah Norma Binte Haji Malai Othman	Government of Negara Brunei Darussalam
Pg. Hashim P. Besar	Government of Negara Brunei Darussalam
Mr. Yapp Hiap Khoon	Government of Negara Brunei Darussalam
COLOMBIA	
Dr. Gustavo Bergonzoli	Partners for International Education and Training
Mrs. Ines Gomez de Vargas	Partners for International Education and Training
Mrs. Maria Elisa Caro de Pardo	Partners for International Education and Training
DJIBOUTI	
Mr. Ali Abdi Amin	Partners for International Education and Training
Dr. Osman Abdi Ismail	Partners for International Education and Training
EGYPT	
Dr. Ahmed Gomaa	Partners for International Education and Training

EL SALVADOR

Dr. Abel Ochoa USAID/El Salvador

Dr. N. Alfonso Alvarez
Caceres USAID/El Salvador

Dr. Jose Reynaldo Flores
Munoz USAID/El Salvador

Dr. Herberth Wilfredo
Barillas USAID/El Salvador

FIJI

Dr. Abdul Wahid Khan Pan American Health Organization

LESOTHO

Dr. Makhetha Mosotho Partners for International Education
and Training

PAPUA NEW GUINEA

Mr. Robert Makai Pan American Health Organization

PHILIPPINES

Dr. Rene S. Sison Christoffel Blindenmission, East Asia

SOLOMON ISLANDS

Mr. Joseph Tema Solomon Islands Plantation Limited

THAILAND

Dr. Anan Sulaiman Pan American Health Organization

TUVALU

Dr. Kalaaki P. Laupepa Save the Children

U.S.A.

Dr. David Wesche The Lutheran Church, Missouri Synod

THE MEDEX PRIMARY HEALTH CARE SERIES

List of Complimentary Materials for Period June 1984 - November 1984

Mr. Pengiran Hashim Besar
Course Participant
Brunei

1 complete set

Hajjah Halimah Latiff
Course Participant
Brunei

1 complete set

Ms. Sharifah N. Malai Othman
Course Participant
Brunei

1 complete set

Mr. Yapp Hiap Khoo
Course Participant
Brunei

1 complete set

Dr. Mizanur Rahman
Course Participant
Bangladesh

1 complete set

Dr. Abdul Wahid Khan
Course Participant
Fiji

1 complete set

Mr. Robert Makai
Course Participant
Papua New Guinea

1 complete set

Dr. Rene S. Sison
Course Participant
Philippines

1 complete set

Mr. Joseph Tema
Course Participant
Solomon Islands

1 complete set

Dr. Anan Sulaiman
Course Participant
Thailand

1 complete set

Dr. Kalaaki Laupepa
Course Participant
Tuvalu

1 complete set

Dr. Abdi Osman Ismail
Course Participant
Djibouti

1 complete set

Mr. Ali Amin Abdi
Course Participant
Djibouti

1 complete set

Dr. Makhetha Mosotho
Course Participant
Lesotho

1 complete set

Mr. Gustavo Bergonzoli
Course Participant
Cali-Colombia

1 complete set

Ms. Ines Vargas
Course Participant
Colombia

1 complete set

Dr. Wilfredo Barillas
Course Participant
El Salvador

1 complete set

Dr. Narcisso Alfonso Alvarez
Course Participant
El Salvador

1 complete set

Mr. Ahmed Gomaa
Course Participant
Egypt

1 complete set

Dr. David Wesche
Course Participant
U.S.A.

1 complete set

Ms. Maria Pardo
Course Participant
Colombia

1 complete set

Dr. Abel Ochoa
Course Participant
El Salvador

1 complete set

Dr. Reynaldo de Jesus Flores
Course Participant
El Salvador

1 complete set

Record ID 664

Mrs. Eunice H. B. Richter
C.P. 20833
0100 Sao Paulo, S.P. State
BRAZIL

1 complete set(s)

Record ID 608

Blanca H. Cardoba, BSN, MS Edit.
Coordinadora
Centro de Tecnologia Educativa
Universidad del Valle
Facultad de Salud
Departamento de Enfermeria
Apartado Aereo: 2188, Cali
COLOMBIA

1 complete set(s)

Record ID 663

Mr. Patrick Vaughan
London School of Hygiene
& Tropical Medicine
University of London
Keppel Street
London, WC1E 7HT
ENGLAND

1 each of Vol. 5

Record ID 661

Dr. Symon Satow
Christian Hospital
Herbertpur, Dehra Dun UP
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BACKGROUND

The MEDEX Group, part of the University of Hawaii's John A. Burns School of Medicine, has been designing and managing health care programs in many countries. In collaboration with Micronesia, Thailand, Guyana, Pakistan, Lesotho, and Liberia, The MEDEX Group has developed, tested and adapted a comprehensive methodology for training and providing management support to primary health care workers.

The MEDEX Group has organized and run successful workshops and

training programs covering competency-based training, curriculum development and strengthening, training of trainers and supervisors, continuing education, management analysis and strengthening management support systems at national, district and local levels.

The MEDEX Group published its Primary Health Care Series in 1983 which developed out of collaborative experiences in improving primary health care services in five countries as well as primary health care experiences of the MEDEX staff in seventeen other countries. The 35-volume Series is a comprehensive

work in training and management for primary health care.

The MEDEX Group regularly offers courses in primary health care technology. These courses are available to governments, international organizations, and non-government organizations to strengthen primary health care efforts in planning, implementation, operations management, manpower training, community level health and development activities, and evaluation.

THE MEDEX GROUP

Telephone: (808) 948-8643

Telex: 634144

Cable: MEDEX (Hawaii)

The MEDEX Group

John A. Burns School of Medicine
University of Hawaii
1833 Kalakaua Avenue, Suite 700
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U.S.A.

AIR MAIL

Announcing a Course:

STRENGTHENING PRIMARY HEALTH CARE AT THE HEALTH CENTER AND COMMUNITY LEVEL

A Practical Course in
Primary Health Care Manpower Training & Operations Management

May 6-31, 1985
Honolulu, Hawaii U.S.A.



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STRENGTHENING PRIMARY HEALTH CARE AT THE HEALTH CENTER AND COMMUNITY LEVEL

A Practical Course in Primary Health Care Manpower Training & Operations Management

PARTICIPANTS

This course is designed for personnel from ministries of health, international organizations, and non-government organizations responsible for:

- Planning
Administration
Evaluation
of primary health care programs at the district and local levels
- Training
Supervision
Continuing Education
at the health center and community levels.

COURSE OBJECTIVES

Participants will strengthen their ability to:

- Promote a receptive framework for primary health care
- Conduct a needs assessment at the community level
- Train persons to conduct management systems analysis
- Use workshops for PHC decision making
- Develop and implement action plans to strengthen PHC management systems
- Conduct a job analysis based on the needs assessment
- Design a training program based on the job analysis data
- Develop an integrated system of continuing education and supervision to support PHC workers

May 6-31, 1985
Honolulu, Hawaii, U.S.A.

Conducted by
The MEDEX Group
John A. Burns
School of Medicine
UNIVERSITY OF HAWAII

*English will be a
medium of instruction for
this certificate course.*

The course will focus on the training and management needs of:

- Community health workers
- Nurse practitioners, medical assistants, and other mid-level health workers.
- Personnel with responsibilities in drugs and medical supplies, general supplies, facilities and equipment maintenance, transportation, communication, personnel, finance and health information.

MATERIALS

Materials to be used are:

- The MEDEX Primary Health Care Series
- Adaptations of MEDEX materials used in Micronesia, Thailand, Guyana, Pakistan, and Lesotho
- Training materials, operations management materials and documents developed in primary health care programs, including those brought by participants.

COSTS

Tuition fees: U.S.\$1,850

Airfare, per diem costs, and health insurance are the responsibility of the individual participant, or the sponsoring organization.

Comfortable hotel accommodations are available at approximately \$100 per week per person (double occupancy) and \$185 per week per person (single occupancy).

APPLICATION

Admission to the course is limited. Early application is suggested.

Send enclosed application to:

Mr. Frank White
Course Coordinator
The MEDEX Group
John A. Burns
School of Medicine
University of Hawaii
1833 Kalakaua Ave.
Suite 700
Honolulu, Hawaii
96815-1561, U.S.A.



BACKGROUND

The MEDEX Group, part of the University of Hawaii's John A. Burns School of Medicine, has been designing and managing health care programs in many countries. In collaboration with Micronesia, Thailand, Guyana, Pakistan, Lesotho, and Liberia, The MEDEX Group has developed, tested and adapted a comprehensive methodology for training and providing management support to primary health care workers.

The MEDEX Group has organized and run successful workshops and

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work in training and management for primary health care.

The MEDEX Group regularly offers courses in primary health care technology. These courses are available to governments, international organizations, and non-government organizations to strengthen primary health care efforts in planning, implementation, operations management, manpower training, community level health and development activities, and evaluation.

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Telex: WUI 634144

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AIR MAIL

Announcing a Course

MANAGEMENT SUPPORT FOR PRIMARY HEALTH CARE

February 4-15, 1985
Honolulu, Hawaii U.S.A.



A Practical Course in
Strengthening Management
Systems to Support
Primary Health Care and
Strengthening Management
Skills of Primary
Health Care Workers

The MEDEX Group
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UNIVERSITY OF HAWAII

MANAGEMENT SUPPORT FOR PRIMARY HEALTH CARE

A Practical Course in Strengthening Management Systems to Support Primary Health Care and Strengthening Management Skills of Primary Health Care Workers

PARTICIPANTS

This course is designed for personnel from ministries of health, international organizations, and non-government organizations responsible for:

- Planning
Administration
Evaluation
of primary health care programs
- Training
- Supervision
Continuing Education
Support
of PHC workers

COURSE OBJECTIVES

Participants will strengthen their ability to:

- Use the Management Analysis Process to strengthen existing management systems or to develop new management systems:
 - Drug supply system
 - General supply system
 - Maintenance system
 - Transportation system
 - Communication system
 - Personnel system
 - Finance system
 - Information system
- Develop or strengthen an integrated system of continuing education and supervision to support PHC workers
- Develop or strengthen pre-service and in-service management training for PHC workers

February 4 - 15, 1985
Honolulu, Hawaii, U.S.A.

Conducted by
The MEDEX Group
John A. Burns
School of Medicine
UNIVERSITY OF HAWAII

English will be the medium of instruction for this certificate course.

- Strengthen management skills of PHC workers:
 - Management systems skills
 - Supervisory skills
 - Training skills

SPECIAL TOPICS INCLUDED IN THE COURSE

- The role of microcomputers in PHC
- Financially self-supporting PHC programs
- Revolving drug funds
- Communications at the health center and community levels

The course will focus on the management needs of:

- Community health workers
- Nurse practitioners, medical assistants, and other mid-level health workers.
- Personnel with responsibilities in drugs and medical supplies, general supplies, facilities and equipment maintenance, transportation, communication, personnel, finance and health information.

MATERIALS

Materials to be used are:

- The MEDEX Primary Health Care Series
- Adaptations of MEDEX materials used in Micronesia, Thailand, Guyana, Pakistan, Lesotho, and Liberia
- Management training materials operations management materials and documents developed in primary health care programs, including those brought by participants.

COSTS

Tuition fees: U.S.\$950

Airfare, per diem costs, and health insurance are the responsibility of the individual participant, or the sponsoring organization.

Comfortable hotel accommodations are available at approximately \$135 per week per person (double occupancy) and \$265 per week per person (single occupancy).

APPLICATION

Admission to the course is limited. Early application is suggested.

Send enclosed application to:
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E. FINANCE AND BUDGET

MEDEX SUPPORT CONTRACT DPE-5932-C-00-3061-00

Expenditures through November 30, 1984

	Inception to <u>May 31/84</u>	June 1/84 to <u>Nov. 30/84</u>	Inception to <u>Nov. 30/84</u>
I. SALARIES	\$223,460	\$179,392	\$402,852
II. FRINGE	43,115	35,695	78,810
III. CONSULTANTS	28,669	10,409	39,078
IV. RENT	45,166	32,058	77,224
V. TRAVEL & TRANSPORTATION	27,150	27,882	55,032
VI. ALLOWANCES	19,175	20,109	39,284
VII. OTHER DIRECT COSTS	32,788	20,370	53,158
VIII. EQUIPMENT, MATERIALS & SUPPLIES	23,305	20,483	43,788
Publication Income*	(27,723)	(16,537)	(44,260)
IX. OVERHEAD	<u>73,850</u>	<u>62,787</u>	<u>136,637</u>
TOTAL	\$488,955	\$392,648	\$881,603

*Publication income for revisions and reprinting of The MEDEX Primary Health Care Series.