

CONTRACTOR

QUARTERLY REPORT - JAN TO MAR 1985

SENEGAL FAMILY HEALTH PROJECT

685-0217

1. BASIC DATA

A.	CONTRACT AUTHORISATION DATE :	1 AUG 1983
B.	CONTRACT ASSISTANCE COMPLETION DATE :	1 FEB 1985
C.	CONTRACT PROJECT MANAGER :	W.D.GUY
D.	LIFE OF CONTRACT FUNDING :	\$ 450,000
E.	OBLIGATIONS TO DATE :	\$2,492,318
F.	EXPENDITURES TO DATE :	
	1. Technical Assistance	\$ 211,288
	2. Commodities	\$ 751,000
	3. Other Costs	\$ 463,000

## II. CONTRACT PURPOSE.

The goal of the Senegal Family Health Project (SFHP) is to improve the quality of life and health of Senegalese women by reducing the degree of unwanted fertility in the country. This will be achieved through,

- the development of a family planning (FP) administrative structure capable of directing a national program in FP,
- the creation of a milieu favorable to FP through provision of an information, education and communication (IEC) program,
- the provision and supervision of strategically placed FP service delivery centres in the regions of Dakar, Thies, Fatick, Kaolack, Ziguinchor and Kolda - the latter four formerly comprising the regions of Sine Saloum and Casamance while Cap Vert region has been renamed Dakar region .

## III. MAJOR EVENTS DURING QUARTER - JAN TO MAR 1985.

### (A) A System of Charts, Statistics and Logistics.

The standard system was introduced to FP in all the serviced regions during the last quarter of 1984. During the current quarter it has become apparent from the monthly reports received and from lack of reports in some regions, that the method was not being correctly followed. Supervision visits to field FP centres revealed that in 50% of cases staff had classified client charts by chronological number instead of by month of next appointment and therefore could not readily determine how many clients had dropped out of the program. On-site explanation of the system was again

made during these visits and in Ziguinchor and at 4 centres in Dakar region, the supervisory team was required physically to reclassify the filing cabinets. It has been concluded that seminar teaching such as was given by JS Friedman and the project executive staff in Sep/ Oct 1984 had not achieved its aims and that on site practical demonstration of the method to FP centre personnel is more effective.

The executive team is to continue this type of in-service training at FP centres in Thies, Fatick and Kaolack regions during April 1985.

(B) Preparation for Follow-on Project.

During March 1985 a team of six USAID ST consultants was on site in order to prepare a project paper for the new project. Various members accompanied SFHP personnel on site visits to FP centres and considerable time was given in consultation by the project executive staff.

The director USAID/Dakar informed the project LT advisors in Jan 1985 that there would be no extension of the RTI/URC contract which expires on 30 June 1985 and that the new project is expected to follow immediately thereafter.

(C) Project Co-ordinating Unit (CNSF) - Team Building.

Africa Consultants Inc., have submitted their report to USAID and have suggested several remedial actions. A preliminary meeting of USAID/PHO staff, the project LT advisors and ACI's director took place on 27 March 1985 to define actions which USAID might wish to implement.

(D) Publicity Materials.

Posters, logo stickers, calendars and T-shirts have been distributed in all regions with good promotional effect. The project and its aims are now recognised in all regions and recruitment is on the rise.

(E) Micro Computer Services to SFHP.

A room at the project head office has been renovated in preparation for the installation of a micro computer, which is to be supplied through Research Triangle Institute, NC. Final completion of the room by installation of an air conditioner has been delayed due to lack of funds. It is expected that an RTI consultant will set up the computer program in April 1985.

(F) Supervision Tours of Regional FP Centres.

These have continued on a regular basis by both IEC and clinical service staff and it is noted that recruitment to the FP program is progressing in all regions. Adequate contraceptive supplies are on site.

(G) Visit to Gambia Family Planning Association (GFPA).

The IEC and clinical teams accompanied by the project's two LT advisors paid a three day visit to the GFPA under arrangement by AID/Dakar and AID/Banjul. One full day was spent visiting field centres and the SFHP staff were impressed by

what this NGO had achieved on its budget. A co-operative link is to be maintained in the field of promotion via radio and television broadcasting of FP programs in the vernacular languages common to both countries.

(H) Management Training, Morocco.

The project director, accountant and logistics officer underwent a 4 week training course in management systems under the auspices of Management Sciences for Health at Rabat, Morocco from 13 Jan to 11 Feb 1985.

(I) Tour of FP Programs in Morocco/ Egypt.

The project director together with six Senegales leaders of Islamic thought, accompanied the USAID/PHO and USAID/PO on a visit of FP programs in the above two countries from 11 to 24 Feb 1985. The Senegales delegation considered the visit informative and persuasive.

(J) Co-operation in FP Promotive Training.

Negotiations over several months with the USAID/GOS Agricultural project in Casamance - PIDAC, resulted in the SFHP IEC team and the national clinical co-ordinator being invited to participate in the training of the agricultural project's IEC promoters in FP orientation. This seminar covered two weeks in mid March and was found to be highly successful.

(K) ORTNA Conference - The Use Of Radio in FP Programs.

The IEC team of the project direction participated in an international seminar for African francophone countries held in Dakar, 18-22 Feb 1985.

IV & V PROBLEMS OR DELAYS.

(A) Project Co-ordinating Unit (CNSF).

The in-service training in communication for the project executive staff has been interrupted by the absences of the director, accountant and logistician on management training, the tour of FP programs in Egypt/Morocco by the director, the ORTNA conference and the visit of the USAID PP team during Jan- Mar 1985.

Africa Consultants Inc., has presented a report to USAID suggesting that several work sessions be held between USAID and IIT staff. The first of these was held on 27 Mar 1985 and the second is scheduled for 15 Apr 1985. Following these sessions combined meetings will be held with project staff. Due to the various delays, all parties regret that remedial actions will probably not be evident before 30 June 1985.

(B) USAID Project Officer.

Following recommendations made in the ACI report, USAID has agreed that a project officer should be contracted for the second phase of the follow on project.

(C) Service Statistics.

Efficiency is gradually appearing re comprehension of the standard method of charts/ reports but repeated site visits will be necessary till the end of the project in order to emphasise the method. The upcoming visit in April 1985 of a RTI consultant will result in the system of project accounting, logistics inventory and service record data being committed to computer programs and possible future analysis.

Hire of a statistician to the project has reached stalemate and it is now doubted if this position can be filled during this project phase.

(D) Staff Meetings.

A staff meeting was held on 11 Jan 1985 being the first convened since 2 Nov 1984 and a calendar of regular biweekly staff meetings was drawn up through to 30 June 1985. To date none of these meetings has taken place.

(E) Distribution of New Format Clinical Service Charts.

After a two month printing delay, the new client service chart, VD chart and infertility chart were distributed to field FP centres. Generally these have been accepted by personnel with enthusiasm as their check off format can be quickly completed. A few centres however have complained indicating that necessary detail has been omitted. These centres will be revisited and through explanation of content the staff will be encouraged to accept the method which was designed by the

midwives themselves during the training seminars in Sep/ Oct 1984.

(F) Work Effort of Head Office Staff.

During the absences of the project director in Jan & Feb 1985, it was noted that the remaining executive, secretarial and chauffeur staff were cutting their working hours and were often absent from work. A complaint was made by the COP to the national co-ordinator for clinical services who was playing the role of acting director. No remedial action was taken and therefore a letter of information was passed to USAID/PHO.

(G) Training of Midwives in FP.

Recruitment of 25 midwives working in 25 areas of potential FP service areas was made during Jan 1985 and a plan drawn up to conduct a training seminar at the CODA Training Centre, Pout from 1-15 Mar 1985. This training was suddenly cancelled following objection by the Director of Training & Education at the Ministry of Health, who complained that all training of MOH personnel must be approved by that office and that protocol had not been observed.

VI. MAJOR ACTIONS PLANNED.

(A) Management Information System.

Two consultants from Research Triangle Institute, NC

will be on site in April 1985. Following visits to all field FP centres, they will commit the service data, accounting & inventory systems to a computer program. On site training will be given to all field personnel concerned to assure that understanding of and efficiency in data collection will continue.

(B) Training of Service Centre Auxiliary Staff in FP.

A two week training seminar is scheduled for mid April 1985 for assistant staff from field FP centres at the CODA Training Centre, Pout. This will take the form of orientation toward FP and will be conducted by the national and regional co-ordinators for clinical services. Delay is possible in the timing of this training due to the insistence by the Director of Training & Education, MOH that all courses must be approved by that office.

(C) Design, Printing, Testing and Distribution of Contraceptive Brochures.

The project IEC team will be engaged in the design, pretesting, printing and distribution of informative brochures on each of the contraceptive methods distributed within the SFHP. A consultant from PIACT will be on site for 30 days to assist in this.

Following pretesting the brochures will then be printed and distributed to all centres where the appropriate brochure will be given to clients according to the method of contraception selected.

(D) Preparation of IEC Budget for Phase II.

A consultant IEC advisor will be available during April 1985 to work with the IEC division in the preparation of a budget for the IEC promotion in the follow-on project which will constitute Phase II of the SFHP.

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