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MEMORANDUM

DEPARTMENT OF HEALTH, EDUCATION, AND WELFAR
PUBLIC HEALTH SERVICE
CENTER FOR DISEASE CONTROL

TO : William H. Foege, M. D.
Director, Center for Disease Control
Through: Philip S. Brachman, M. D.
Director, Bureau of Epidemiology (BE)_____

DATE: March 27, 1978

FROM : Program Analyst, Program Evaluation Branch (PEB)
Family Planning Evaluation Division (FPED), BE

SUBJECT: Resource Support Services Report: Evaluation of the Direct Distribution of Contraceptive Materials Project (DDP), Guatemala; March 6-11, 1978

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SUMMARY

The 1977 Program Agreement (PROAG) between USAID/Guatemala and the Asociacion Pro-Bienestar de la Familia de Guatemala (APROFAM), an IPPF affiliate, called for an evaluation of APROFAM's Direct Distribution of Contraceptive Materials Project (DDP) and the family planning program of the Guatemalan Ministry of Public Health (MOH), to which the DDP provides logistics support. In October 1977, an FPED/CDC team proposed a questionnaire to be used in the evaluation, and selected a 10% random sample of MOH clinics participating in the DDP. The purpose of the consultation reported here was to assist APROFAM in the final preparations for the evaluation. During March 6-11, 1978, the questionnaire was field-tested in two MOH clinics and subsequently revised. The field test also provided the opportunity to train the APROFAM evaluation unit personnel who will conduct the field evaluation. A preliminary plan for data analysis was also developed during this period. On-site visits to 44 MOH clinics is scheduled from March 27 through April 14, 1978. The Executive Director of APROFAM requested technical assistance in the analysis of the data, which should begin on or about March 19, 1978. I recommend that FPED/CDC honor this request which has been made to the USAID Mission.

I. PLACES, DATES, AND PURPOSE OF TRAVEL

Guatemala, March 6-11, 1978, at the request of USAID/Guatemala, AID/POP/LA and AID/POP/FPSD, to provide technical assistance to the Asociacion Pro-Bienestar de la Familia de Guatemala (APROFAM) in the planning of an

evaluation of the Direct Distribution of Contraceptive Materials Project (DDP) and the Guatemalan Ministry of Public Health (MOH) family planning program. This consultation was provided by Richard S. Monteith, Program Analyst, CDC/BE/FPED. This travel was in accordance with the Resource Support Services Agreement (RSSA) between the Office of Population, AID, and CDC/BE/FPED.

II. PRINCIPAL CONTACTS

A. USAID/Guatemala
1. Mr. Scott Edmonds, Population Officer.

B. Asociacion Pro-Bienestar de la Familia (APROFAM)
1. Dr. Roberto Santiso, Execuitve Director
2. Sr. Rolando Sanchez, Director, DDP
3. T. S. Maria Antonieta Pineda, Chief, Evaluation Unit
4. Sr. Fernando Montalban, Evaluation Unit
5. Srita. Maritza Vasquez Guiterrez, Evaluation Unit

III. EVALUATION OF THE DDP

A. Background

The 1977 Program Agreement (PROAG) between USAID/Guatemala and the Asociacion Pro-Bienestar de la Familia de Guatemala (APROFAM) called for a year-end evaluation of APROFAM's Direct Distribution of Contraceptive Materials Project (DDP) and the family planning program of the Guatemalan Ministry of Public Health (MOH), to which the DDP provides logistics support. In October 1977, Mr. Scott Edmonds, the USAID Population Officer in Guatemala, made a request to a FPED/CDC team that was providing technical assistance to APROFAM during that month, of which I was a member, to design the evaluation. After the team returned to Atlanta, a questionnaire was developed, and a 10% random sample of MOH clinics participating in the DDP was selected, both of which were subsequently sent to Guatemala. In Guatemala, the questionnaire was reviewed and revised by the Population Officer and APROFAM personnel. The purpose of the consultation reported here was to field test the questionnaire and make final revisions, train APROFAM's Evaluation Unit personnel to carry out the evaluation, and to plan the analysis of the data.

B. Planning for the Evaluation

On March 7-8, 1978, T. S. Maria Antonieta Pineda, Chief of APROFAM's Evaluation Unit, Sr. Fernando Montalban, Field Evaluator, and I discussed the questionnaire and the list of sample clinics. During our meetings, questions were added to and deleted from the questionnaire, and others were modified to sharpen their focus and improve their understanding.

In our review of the list of sample clinics, we discovered that two MOH clinics did not provide family planning services and thus were not participating in the DDP. These clinics, the health center in San Rafael Laguna and the health post in San Pablo, were replaced with the health center in Santa Elena Barillas and the health post in Estanzuela, which were randomly selected. The clinics included in the sample appear in Appendix A to this report.

On March 9, the MOH health center in Tecpan and the MOH health post in San Lucas were visited to field test the questionnaire and give training to the two APROFAM evaluators who will be conducting the field work. In addition to the persons mentioned above, Srita. Maritza Vasquez Gutierrez, one of the field evaluators, made the trip. The two clinics we visited turned out to be excellent choices: they perhaps represented the extremes the field workers may encounter during the conduct of the evaluation. The health center in Tecpan represented the worst situation they may encounter (no family planning supplies on hand, incorrect or no use of the DDP forms, money and supplies unaccounted for, etc.), while the health post in San Lucas represented the best. On the basis of the field test conducted in these clinics, revisions of the questionnaires were made on March 10. The questionnaire may be subject to minor revisions after it is field tested again during the week of March 13. A worksheet to be used to facilitate data collection was also developed. The revised questionnaire appears as Appendix B to this report.

Also on March 10, a plan for the analysis of the data was developed and discussed. Proposed table shells were prepared, but the final decision on which tables will be included in the analysis will be made after field work and frequency tabulations are developed.

C. The Evaluation Schedule

Field work will be conducted from March 27 to April 14, 1978. Data analysis will begin some time during the week of April 17. Because of the complexity of the proposed analysis, I recommend that APROFAM, through USAID/Guatemala, request someone to provide technical assistance in the analysis of data. FPED/CDC would honor such a request.

IV. MATERNAL, INFANT, AND PERINATAL MORTALITY STUDIES

In September 1977, Dr. Roger Rochat, Deputy Director, FPED, traveled to Guatemala where he participated in a Population and Development Planning Seminar with Guatemalan government officials (see CDC Resource Support Services Report: Guatemala, dated October 19, 1977). With data available at the time of the seminar, Dr. Rochat completed an analysis which estimated the potential direct effect of lower fertility on maternal and infant mortality. In order to complete his analysis, Dr. Rochat requested

additional data from the Direccion General de Estadistica (DGE), which he had not received at the time of my travel to Guatemala. I called Sr. Carlos A. Rodriguez in the DGE to inquire about the status of Dr. Rochat's request. He reported that personnel problems had not permitted him to process the requested data, but that he may be able to begin processing later this month. He did not indicate when the data would be ready. I suggested that when they are, he send them to Dr. Rochat via Mr. Scott Edmonds.

RS Monteith

Richard S. Monteith

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APPENDIX A

CLINICS IN SAMPLE

Metropolitana
- C.S. Santa Elena Barillas
- P.S. El Duranzo

Retalhuleu
- P.S. Caballo Blanco
- P.S. Aldea Santiago Agr.

Jalapa
- P.S. La Laguneta

Chiquimula
- C.S. Quezaltepequez
- P.S. Concepcion Las Minas

Jutiapa
- C.S. Santa Catarina Mita
- P.S. Azulco
- P.S. Montufor
- P.S. Anguiatu Frontera

Izabal
- C.S. Morales
- P.S. Cacao Frontera

Zacapa
- C.S. Huite
- P.S. Estanzuela

Santa Rosa
- P.S. Ayarza
- P.S. El Teocinte

Sacatepequez
- C.S. Antigua Guatemala
- P.S. Jocotenanco
- P.S. Cuidad Vieja

Solola
- C.S. Nahuala
- P.S. Agua Escondida
- P.S. Xejuyup

Chimaltenango
- C.S. San Martin Jilotepeque
- P. S. El Tejora

Salama
- C.S. Salama
- P.S. Purulha

Quezaltenango
- C.S. Sub-Centro "B"
- P.S. El Eden

Huehuetenango
- P.S. Aguacatan

San Marcos
- C.S. Tacana
- C.S. El Tumbador
- P.S. Pueblo Nuevo
- P.S. Serchil
- P.S. Rio Blanco
- P.S. Nuevo Progreso

Escuintla
- P.S. El Arisco
- P.S. Obero

Totonicapan
- C.S. Totonicapan

Suchitepequez
- C.S. Santo Tomas La Union
- P.S. Cuyotenango
- P.S. San Juan Bautista
- P. S. Samayac

APPENDIX B

CUESTIONARIO (BORRADOR)

I. Programa Distribución Directa

No. de Encuesta _____

1. Ubicación de la Clínica: _____

2. a) Centro de Salud /__/

   b) Puesto de Salud /__/

3. Area de Salud _____ _____

4. Suministro a Clínica

   a) Directamente por PDD /__/ b) Bodega del Area /__/

5. Antes del programa de PDD había un programa de planificación familiar en esta clínica?

   Si /__/ No /__/

6. En que fecha el Programa de Distribución Directa inició actividad en esta clínica:

   _____

7. Cuantas horas por semana esta clínica da servicios generales_____
   No. horas

   7a. Existe en esta clínica un horario especial para dar servicios de planificación familia?

   Si /__/ No /__/

   Los dias y número de horas _____

   7b. Es posible obtener servicios de Planificación Familiar en horas no programadas?

   Si /__/ Qué servicos? _____

   No /__/

8. Personal Clínico

Personal	No. de Profe-sionales	Número de Personal Entrenado en Aspectos Clínicos de Plani-ficación Familiar	Número de Personal Que Recibió el Adies-tramiento de APROFAM
Médico Médico EPS Enfermera Enfermera Aux. Técnicos Salud Rural Otros			

II. Formulario de Planificación Familiar

9a. Son usados los Formularios del Programa de Distribución Directa. En esta clínica (al momento de la evaluación)?

9b. Se usan los formularios correctamente (Nov. 77 hasta la fecha)*?

	A		B	
	Si	No	Si	No
a) Tarjeta de Control de Existencia				
b) Tarjeta de Control de Citas				
c) Recolección Diaria				
d) Informe Mensual				
e) Pedidos(aplica solamente bodega de area)				

9c. Observaciones de la forma como se encontró el archivo:

_____

10. Como se define un USUARIA ACTIVA en esta clínica?

_____

_____

_____

*En caso de "NO" describa por formulario el porqué de las deficiencias:

III. Flujo de Productos para Planificación Familiar:

11. Listar abajo todos los pedidos hechos y envíos recibidos por la clínica, empezando con el pedido más reciente*.

No. de Pedido	Fecha se hizo pedido	No. de Envío que corresponde	Fecha de envío	Fecha en que se recibió el envío

*Si los pedidos y los envíos no se usan indíquelo.

_____

_____

_____

12. Que métodos anticonceptivos tienen en existencia esta clínica o ha tenido para ofrecer a las usuarias.

A. _____

B. _____

C. _____

D. _____

E. _____

13. Número promedio de anticonceptivos entregado a los usuarias por visita:

Pastillas _____ Neo Sampoon _____

Condom _____ Crema-Espuma-Jalea _____

14. Anticonceptivos proporcionados desde el inicio del programa

(1) Producto	(2) Unidades Distribuidas Según Informe	(3) Enviado a la Clínica	(4) Existencia al Momento de la Evaluación	(5) Entregas Calculadas (3) - (4)	(6) Diferencia (2) - (5)
Pastilla					
Condon					
Espuma					
Creama					
Jalea					
Neo-Sampoon					

Para calcular la distribución por método, suma la cantidad disponible al principio de el PDD con los envíos recibidos a la fecha y restele la diferencia.

15. Anticonceptivos Disponibles:

Anticonceptivos	Número Promedio de Unidades distribuidas por mes (último semestre)	Disponible Actualmente	Número de meses de Suministro - disponible
Píldoras		(0.15)	
Condones		(0.025)	
Espirales (DIUs)			
Cremas, espuma, jalea		(0.50)	
Neo-Sampoon		(0.75)	
Depo-Provera		(1.00)	

16. Flujo de Dinero

a. Valor total de productos enviados a la clínica:

Q. _____

b. Valor total de productos diasponibles: En la clínica

Q. _____

c. Valor total de Productos entregados (1-2):

Q. _____

d. Valor de lo recolectado en la clínica al momento de hacer la evaluación.

Q. _____

a

e. Suma total recibida por APROFAM:

Q. _____

f. Suma total todavía en la Clínica: (1-3) - (1-4) =

Q. _____

17. Usuarios de Planificación Familiar: Reportadas desde el inicio del programa

Tipo	No. Total	Píldora	Condones	DIU	Neo-Sampón	Depo-Provera	Espuma, Crema, Jalea
Admisiones Usuarias Activas*							

*Al momento de efectuar la evaluación

18. Control de visitas de Visitadores Médicos APROFAM a la clínica:

(Liste abajo las fechas de las visitas realizadas por el visitador Médico - APROFAM a ésta clínica)

	Dia	Mes	Año
1			
2			
3			
4			

19. Reportes:

(Liste abajo los meses en que esta clínica presentó al reporte mensual APROFAM desde el inicio del Programa Distribución Directa.)

Mes	Año	Recibido
Feb	78	
Ene	78	
Dic	77	
Nov	77	
Oct	77	
Sep	77	
Ago	77	
Jul	77	

20. Ha tenido supervisión el Programa de Planificación Familiar por parte del Ministerio de Salud? Desde Julio del 77.

Si /__/ No /__/ Cuantas Veces _____

(OBSERVACION DEL ENCUESTADOR)

21. Afiches a la vista del público?

Si /__/ No /__/

Si no están los folletos a la vista, PREGUNTE:

POR QUÉ? _____

_____

22. Hay folletos disponibles para el público?

Si /__/ No /__/

Si NO hay, PREGUNTE:

POR QUÉ? _____

_____

OBSERVACIONES: _____

_____

GRACIAS POR SU COLABORACIÓN QUE FUE MUY BUENA