



**INTRAH**

**TRIP REPORT # 0-11**

TRAVELERS: Ms. Lynn Knauff

COUNTRY VISITED: KENYA

DATE OF TRIP: December 1-5, 1984

PURPOSE: To discuss and prepare RO/N  
workplan for the remainder of FY 1985.

**TABLE OF CONTENTS**

**EXECUTIVE SUMMARY ..... i**

**SCHEDULE ..... ii**

**PURPOSE ..... 1**

**ACCOMPLISHMENTS..... 1**

**BACKGROUND ..... 2**

**DESCRIPTION OF ACTIVITIES..... 2**

**APPENDICES**

- Appendix A Persons Contacted**
- Appendix B RO/N Work Plan: FY 1985**
- Appendix C Draft CAFS Almanac 1985**

**EXECUTIVE SUMMARY**

Ms. Muhuhu and Ms. Knauff met to discuss and prepare an RO/N workplan for the remainder of FY 1985 (see Appendix B). Regional and trans-regional training possibilities were also discussed as was Ms. Muhuhu's impending visit to Thailand.

Ms. Knauff and Ms. Muhuhu met with Ms. Barbara Kennedy to discuss training plans and potential in the region, and to exchange views on the Ugandan FHI project document.

**SCHEDULE**

December 2:	Arrived at 8 a.m. from Bombay
December 3:	RO/N Immigration Office for Uganda visa Looked at office spaces REDSO/ESA
December 4:	RO/N
December 5:	Left for Uganda at 2 p.m.
December 9:	Arrived from Uganda at 1 p.m.
December 10:	RO/N
December 11:	RO/N
December 12:	En route to London

## **I. PURPOSE**

The purpose of the visit was to meet with Pauline Muhuhu, INTRAH's ES/A Regional Director, to discuss regional course planning and the workscope for CY 1985.

## **II. ACCOMPLISHMENTS**

- A. A workplan for CY 1985 was prepared (see Appendix B).
- B. Discussion about and preparation for Ms. Muhuhu's visit to Bangkok were conducted.
- C. I debriefed Ms. Muhuhu on my Asia (Manila, Bangkok, Kathmandu) visit and outcomes which included proposed trans-regional workshops in Manila in clinical skills for African physician/nurse teams and in Natural Family Planning training for Asian and African tutors and trainers, and in Thailand for African Community Based Distribution program managers.
- D. New office space was located and appears to be very satisfactory in regard to location, aesthetics, and price.
- E. A meeting was held with Ms. Barbara Kennedy, REDSO/ESA Population Officer, to discuss regional initiatives and, briefly, the impending visit to Uganda.
- F. The progress of recruitment for the Regional Training Officer was discussed, and the interview process was agreed upon .
- G. Ms. Muhuhu had prepared and gave me the documentation for initiating the approval process of 5 African consultants.
- H. Communication channels and working processes between RO/N and INTRAH/CH, and between RO/N and IHPS were discussed.
- I. RO/N's prerogatives in working/communicating with host-country organizations were discussed.

### **III. BACKGROUND**

This short visit was planned while Ms. Muhuhu was in Chapel Hill October 26- November 2, 1984, and was intended for consultation and de-briefing, and for final planning of the Uganda visit.

### **IV. DESCRIPTION OF ACTIVITIES**

- A. The proposed workplan of the Regional Office is shown in Appendix B. It assumes that recruitment for the Regional Training Officer (RTO) will proceed according to schedule.
- B. Ms. Muhuhu will visit the four semi-finalist candidates for the RTO position in their countries, interviewing them and their references, and observing their current worksite. One month later, the two finalists will come to Nairobi for interviews with four or five selection panelists, and Dr. Lea will also interview them in Nairobi. A final decision and job offer will be made by March 31, 1985, with employment to begin o/a June 1, 1985.
- C. The TOT in Nairobi, March 25 - April 20 will be led by Ms. Muhuhu and Mrs. Jedida Wachira (proposed African consultant) for the Ugandan CTT and, we hope, the Sierra Leonian CTT. If the latter is not approved, the Kenyan CTT will be substituted.
- D. Ms. Muhuhu's visit to Thailand for technical assistance in curriculum development to the Asian Centre was discussed as was the objective of the proposed overlap of Knauff, Baker and Veney in Bangkok. Cables were sent to Ms. Khun Tanaporn of the Asian Centre and Mr. T. Tiffany of USAID.
- E. Several possible office spaces were visited. The most promising is a 1600 sq. foot office in a two-story building behind the Norfolk Towers which lies between the Boulevard and Norfolk Hotels on the same street as the University of Nairobi and the radio station. It is pleasant space in an unpretentious but attractive, quiet and secure setting. There is space for a training room and a storage area for training materials and references. The leasing arrangements have been initiated.

**F. Ms. Muhuhu and I visited Ms. Kennedy's office to discuss training and other developments in the ESA region, and our impending visit to Uganda.**

**Highlights of the discussion included:**

- 1) An INTRAH proposed technical assistance visit in February to Zimbabwe's CSFPC is postponed until CSFPC requests an alternative date. Whether, however, INTRAH would be able to respond to a short lead-time is subject to the availability of Ms. Muhuhu and/or Ms. Francich.**
- 2) Ethiopia, Mozambique and Madagascar may present potential for INTRAH assistance since all three countries will be having or have recently posted AID representation. A population assessment will be conducted in Madagascar in April.**
- 3) Seychelles is not likely to present potential for INTRAH assistance.**
- 4) Malawi should remain in the pending category since five organizations (Howard University, Margaret Sanger Center, UNDP, FPIA and JHPIEGO) are conducting projects/activities there.**
- 5) Botswana may offer potential; USAID Director, Mr. Guedet, has been apprised of INTRAH's interest in providing assistance, but at present the family planning focal point within USAID is being reconsidered.**
- 6) In Zambia, it was recommended that INTRAH work with FPIA.**
- 7) INTRAH plans for Somalia, Sudan, Kenya, UMATI, Rwanda and Uganda were discussed with Ms. Kennedy.**
- 8) In discussions about Uganda, Ms. Kennedy indicated that she was reviewing the FHI project proposal and expected that her comments and recommendations would be prepared prior to her departure on the next day. Her preliminary review appeared to support ours; the project will require revision. Ms. Kennedy stated that revisions could be made based on assigned priorities of the MOH. The budget, too, could be revised allowing the \$100,000 for sterilization (training) to be transferred to PAC training. She planned to discuss her recommendations with Mr. Coker in Uganda on the following day (As it turned out, Mr. Coker travelled to Nairobi on the same plane we arrived on in Entebbe. At the time this trip report was being written, it was still unclear as to whether USAID/Kampala was agreeable to changes in the FHI project document.)**

- G. Since we were not able to draft a project proposal during our Uganda visit, it was decided that Mrs. Ochwo would come to Nairobi during the week of November 19 to work with Ms. Muhuhu in preparation of a proposal. (However, until the FHI project document revision issue is resolved—see #8 above—an INTRAH budget will be difficult to prepare).
- H. With regard to regional training, the following points were discussed:
- 1) UMATI's budget (and international training program) has been cut as a result of the worldwide IPPF budget shortfall. It is, therefore, possible that UMATI could conduct more than one course each year for INTRAH. However, the recent death of Mrs. Grace Mtawali's husband and her bereavement caused us to postpone inquiry of UMATI's plans and prospects until January when Ms. Muhuhu will call Mrs. Nsekela.
  - 2) The possible sites for an Anglophone Regional Visual Communications workshop were discussed: Harare, Nairobi, Freetown, Lilongwe, and Port Louis. Ms. Muhuhu felt that Mauritius offered the most satisfactory site with regard to organizational management and administrative capacity to host a workshop, previous experience with an INTRAH-sponsored Visual Communications workshop, cost, willingness to be host, comfort of participants, availability of supplies, materials, in-country transportation and support personnel, the existence of an innovative family planning program, and prior experience with international participants.
  - 3) Ms. Muhuhu attended a meeting at CAFS with Professor de Graft-Johnson. She reported that he was eager for INTRAH-CAFS collaboration on regional francophone management courses. Her recommendations will be contained in her December report to INTRAH. (The CAFS training schedule for 1985 is attached as Appendix C).
  - 4) Trans-regional training for Africans in Manila (IMCH) and Bangkok (Asian Centre) was considered acceptable if Ms. Muhuhu would have the opportunity to meet Dr. Sanchez of IMCH and provide technical assistance to the Asian Centre. It was decided that during Ms. Muhuhu's January/February visit to Thailand, Dr. Sanchez would stop in Bangkok en route to Manila for the purpose of meeting Ms. Muhuhu and discussing training plans.

- I. The supervisory relationship of Ms. Muhuhu with the Deputy Director will not preclude direct communication with the Program Officers or IHPS. In the case of the latter, the RO/N staff will be briefed and debriefed by IHPS staff or consultants who are on assignment in East and Southern Africa, and Ms. Muhuhu will be a program and project advisor on issues that emerge during the briefings and debriefings. Copies of correspondence between RO/N and IHPS will be sent to the Deputy Director. We agreed that if relationship problems or issues crop-up, they will be dealt with promptly to avoid the predictable consequences of inaction.
- J. It was agreed that Ms. Muhuhu would schedule a regularly monthly meeting with Ms Kennedy in order to provide, exchange and receive information and points of view.

**APPENDIX A**

**Persons Contacted**

**INTRAH, RO/N**

**Ms. Pauline Muhuhu, Regional Director**

**REDSO/ESA**

**Ms. Barbara Kennedy, Population Officer**

APPENDIX B

RO/N Work Plan: FY 1985

JANUARY

- Moving the office
- January 15 - leave for Bangkok

FEBRUARY

- In Bangkok until February 9
- Visits to RTO finalists, in-country: Feb. 18-23

MARCH

- 3-7: Somalia
- 25-29: Interviews in Nairobi with final RTO candidates

APRIL

- April 15- May 4 Start TOT for Ugandans (and Sierra Leonians or Kenyans) in Nairobi

MAY

- To Thailand with Ugandan delegation (2 weeks)

JUNE

- To Sudan for 2 weeks with new RTO and IHPS

JULY

- RTO to Anglophone Visual Materials Workshop

AUGUST

Work plan -----  
for FY 86

SEPTEMBER

- September 23 - October 26: In Sierra Leone for TOT

APPENDIX C

DRAFT CAFS ALMANAC 1985

PROGRAMMES IN ENGLISH

PROJECT NO.	PROJECT TITLE	DATES	COORDINATOR	VENUE
	CAFS/IPPF Staff Development	February 17- March 2	Director CAFS/ ARD	Mombasa
83/1	Family Life Education (3 weeks)	April 22- May 12	J. Kwanu	Gaborone in-country
	Integrated Family Welfare (8 weeks) (IPPS)	July 29 - September 20	E. B. Kalaule	Nairobi Reg.
35/4	Contraceptive Technology Up-Date (3 weeks) AID (N/M)	August 12-31	Dr. Mandara/ Dr. Matovu	Nairobi Reg.
84/2	T.O.T. in Contraceptive Technology (4 weeks)	October 7 November 1	Dr. Matovu/ Dr. Mandara	Nairobi Reg.
84/4	Management for F. P. Senior Programme Staff (4 weeks)	October 28 November 23	E. B. Kalaule	Nairobi
	Red Cross/IPPF Seminar for Youth (3 weeks) RC	November 18- December 6	J. Kwanu/ P. Muriuki	Freetown/ Mombasa/ Nairobi
83/6	Publications: Newsletter, Reports	January to November	T. Komba	Nairobi

PROGRAMMES IN FRENCH

83/2	Training Needs Assessment Francophone Countries	January to March	Deputy Director	
84/7	Fund Raising	April/May	Deputy Director	
82/2	Seminar on Population and Development (1 week) (\$35,000)	April 22 - 27	Deputy Director	Bamako In-country/ Sub. Reg.
83/3	Family Life Education and Family Health (3 weeks)	July 22 - August 10	G. Moutia	Ouagadougou
84/4	Management for F.P. Senior Programme Staff (4 weeks)	September 16- October 11	G. Moutia	Lome

8