

PRIVATE AGENCIES COLLABORATING TOGETHER INC.

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May 15, 1980

SUBJECT: Second Semi-Annual Report

REPORT PERIOD: October 1, 1979 - March 31, 1980

GRANT NUMBER: AID/SOD/PDC-G-0213

GRANT PERIOD: March 1, 1979 - March 31, 1980

GRANT TERM: March 1, 1979 - March 31, 1982

PURPOSE: The purpose of this Grant is to provide support for PACT's program to expand and strengthen private and voluntary organizations' capabilities to provide economic assistance to development programs which will enable people in less-developed countries, especially in the lower levels of the social economic order, to meet their own and their communities' needs through improved self-help capabilities and increased employment and income.

ATTACHMENTS:

- A. PACT Project Fund Document
- B. Report on 12 Dec. 79 PSC Meeting
- C. Report on 21 Feb. 80 PSC Meeting
- D. Supportive Activities and Services Report
- E. Central America Training Program -Final Report
(Informe del Programa de Capacitacion
Centro Americana)
- F. Enterprise Development Fund Memorandum
- G. PACT Staff Organizational Chart
- H. Monthly Newsletters
- I. Report on 4 October 1979 PSC Meeting
- J. Project Actions Summary
- K. Report on Proposed (and Ongoing) Project
Activities of PACT Member Agencies - Issue
No. 11

BACKGROUND

Private Agencies Collaborating Together, Inc. (PACT), an international consortium of private development agencies is designed to promote a coordinated approach to the planning and implementation of development programs and to increase the capability of private agencies to respond to the initiatives of low-income persons in developing countries to improve their social and economic conditions.

The Agency for International Development (A.I.D.) has supplied much of the initial support for PACT as evidenced by an initial Grant of \$173,000 (AID/xas-3635) for activities centered around the development of projects and the expansion of membership. A \$200,000 Technical Assistance Grant (G-73-19) was received by PACT for the purpose of supporting collaborative projects. Both Grants were provided on a "matching" basis in an effort to leverage out additional financial support from the private sector. Supplemental funding (totalling \$6,723,000) was provided to PACT under a single Grant Agreement (G-73-19)/Amended), merging both the Administrative and Technical Assistance Grants.

Effective March 1, 1979, A.I.D. awarded a three-year, \$10.4 million Grant to PACT for support of the Technical Assistance Fund, the Supportive Activities and the Administrative operations of PACT. The Grant for the first year was in the amount of \$2,900,000.

Robert F. O'Brien is the Executive Director of PACT and the person principally responsible for the activities related to these Grants.

SEMI-ANNUAL REPORTING

In accordance with the terms and conditions of the Grant Agreement, PACT will submit a semi-annual report giving:

- A. Actual progress relative to those Program Outputs listed in the Logical Framework submitted with the request proposal as further detailed and time-sequenced in the Implementation Plan attached thereto;
- B. For each project receiving funds from the AID-funded Technical Assistance Fund, the actual is compared with projected progress; and
- C. A description of PACT's information exchange and other non-project activities such as contained in the PACT Newsletter.

A. PROGRESS REPORT ON FIRST-YEAR PROGRAM OUTPUTS AS
DETAILED IN IMPLEMENTATION PLAN

1. Output: Review and screen 150 project proposals.

Report: To date 102 project proposals have been screened and reviewed, or at least are in process of review.

It should be noted that PACT no longer includes in its statistics those projects received at the PACT office which are patently inappropriate or misdirected to PACT. The 150 project proposal estimated output was based on the assumption that ALL project proposals received would be included.

It should further be noted that during the past six months, PACT has been encouraging agencies to submit a "concept paper" prior to preparing and submitting a formal proposal to PACT. (See Section V, No. 1 of "PACT PROJECT FUND....Information for Grant Applicant-" - ATTACHMENT A.) During the first year of this grant 46 concept papers have been received, 39 of them during the most recent six-month period. Ten of these concept papers have subsequently been developed into formal proposals, and are included as such in the total of 102 above.

2. Output: Hold at least six Project Selection Committee (PSC) meetings to approve projects for funding.

Report: During the first year, the Project Selection Committee met five times on the following dates:

March 6, 1979
May 10 and May 30, 1979
October 4, 1979
December 12, 1979
February 21, 1980

With the approval of The Executive Committee of the Board of Directors, the number of meetings scheduled per year is now four full-day meetings instead of six half-day meetings. This change was introduced in order to (a) handle the increased workload with greater efficiency (b) permit better coordination with the Staff Regional Representatives. The reports on the December, 1979 and February 1980 meetings are included as Attachments B and C of this report. Reports on the other meetings have already been provided to A.I.D.

3. Output: Investigate need and feasibility of PACT providing on-site assistance in project design and planning to projects in Asia.

Report: The conclusion of the investigation at the Staff and Board levels was that PACT definitely should seek to implement a strategy for the Asia region similar to what PACT had implemented in the Africa region.

During this past year, PACT Staff has included an Assistant Director for Asia, Mr. Keith Sanders. The initiation and early development of the PACT Asia strategy have been underwritten principally by a grant from IBM World Trade - Americas/Far East Corporation. Mr. Sanders completed three lengthy trips to Asia for the following purposes:

- a) Give support to a member agency.
- b) Identify local PVO's for possible work with PACT or PACT members.
- c) Begin looking for potential Asian groups for membership.
- d) Gain more visibility for PACT in each country.
- e) Assess the political, social and economic situation in each country with respect to community development work.
- f) Assist staff in the identification, planning, monitoring and evaluation of projects.

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His implementation of the above is summarized in the chart below:

	Collaborate in Programs	Represent PACT Members	Liaison with NGO's	Search for Projects	Agencies Visited	Proposals or Concept Papers	Propo Funde Refun
a		x	x		3	1	1
ippines	x	x	x	x	7	4	1
Lanka	x	x	x	x	12	4	1
nesia	x	x	x	x	19	4	0
ebrides	x	x	x	x	2	1	1
mon Is.		x	x		1	0	0
G.	x	x	x	x	10	3	1
a	x	x	x	x	26	4	0
ladesh	x	x	x	x	17	2	0
land	x	x	x	x	20	2	0
RS						25	5

At the conclusion of this first year in this PACT position, Mr. Sanders accepted a position with another organization, and PACT is now interviewing candidates to replace him on the PACT Staff.

4. Output: Make six Staff trips to visit and review projects in the field.

Eighteen Staff trips overseas have been completed in the first year. These trips were not only for the purpose stated above, but also to provide services to members and other indigenous PVO's, to discuss membership, to encourage the development of consortia, conduct seminars, et al. The first eight trips were reported on in the prior report. The eleven trips during the past six months were scheduled as follows:

a) Ricardo Puerta

- i Dominican Republic
- ii Ecuador, Honduras, Guatemala
- iii Guatemala
- iv Panama, Dominican Republic
- v Guatemala
- vi Dominican Republic

(Note: On three of these trips, RAP was functioning in the role of a consultant to the SOLIDARIOS PPE Program.)

b) Tom Franklin

- i England, France, Zambia, Kenya, Sudan, Cameroon, Togo, Upper Volta, Liberia (overlaps prior trip period)
- ii Holland, Cameroon, Zambia, Botswana, Togo, Upper Volta
- iii England, The Gambia, Cameroon, Kenya, Upper Volta, Senegal

c) James Noel

- i Honduras, Guatemala

d) Keith Sanders

- i India, Bangladesh, Thailand

5. Output: Review and revise as necessary the procedures for monitoring and evaluating projects.

Report: The policy issues involved in the review and revision of The Project Fund (Technical Assistance Fund) Guidelines were addressed and resolved at the annual meeting of the Board of Directors in December 1979. Staff implemented the Board's directive to incorporate the policy decisions into a new "Guidelines: document. The Executive Committee reviewed this document and approved it as an "interim and operational" set of guidelines and procedures on 29 February 1980. The completed document constitutes Attachment A. PACT Staff is currently implementing a series of meetings with member-agency personnel to discuss this document.

It is important to note that this "Guidelines" document does not constitute, in any sense, a departure from PACT's stated goals, commitments or priorities. As it will be stated in PACT's first Annual Report (to be published in Summer, 1980)

"PACT has grown and evolved to meet new needs, sought to adapt itself to changing perceptions of its relationships to members, and examined how to utilize its resources and discharge its responsibilities most effectively. During the past year, member agencies, directors, and staff engaged in the difficult, but critically important tasks of learning from experience and adjusting operations in order to improve PACT's ability to accomplish its goals. We are pleased to report that this process of review and analysis has led to a reaffirmation of the original commitment of PACT to assist private agencies to respond to the needs of people with limited resources in developing countries. We will continue our efforts to promote collaboration among private agencies in ways that will increase their capabilities and maximize their effectiveness."

6. Output: Improve evaluation processes for analyzing the experience of projects.

Report: SECTION VI "Evaluation and Reporting" of Attachment A reflects the current status of PACT's efforts to improve evaluation processes. In addition, PACT staff are participating

actively in the efforts of the American Council -CODEL- PACT through the instrumentality of a Special Evaluation Subcommittee of the Development Assistance Committee of the ACVAFS. Further, PACT staff is organizing and conducting seminars and discussions on "Evaluation" among the member agencies.

7. Output: Screen and process requests for collaborative project planning assistance.

Report: The final report of the Consultant selected by PACT to interview the members and to analyze the "collaboration" experience of the past seven years is being awaited as of the writing of this report.

8. Output: Organize or sponsor workshops and roundtables for private agency personnel.

Report: An overview of the activities in PACT in these areas is provided in the "Supportive Activities and Services Report" (ATTACHMENT D). Three special efforts merit mention here:

i. Association of PVO Financial Managers

PACT's involvement in this Association continued during this period in the form of staff time spent organizing the 13 December 1979 meeting in Washington, D.C. to discuss a broad range of issues with A.I.D., and planning for the March, 1980 meeting of the Advisory Committee.

PACT has provided book-keeping, secretarial and coordinating services to this Association, and continues to play a key role in the direction of the Association through its representation on the Steering Committee.

ii. PVO Personnel Cooperative

This "Cooperative" evolved as a result of a number of Personnel directors meeting informally in September, 1979, in order to explore the degree of interest in organizing more formally a forum for sharing data and experiences on personnel-related matters.

Although the "Cooperative" has not yet developed Bylaws, it is now governed by an Interim Executive Committee, an Organizing Committee, a Planning Committee and a Membership Committee.

The "Cooperative" held its first major seminar on Employee Appraisal Systems in March. Representatives of twenty organizations attended.

iii. INFORMED (Information Network for Materials Effecting Development)

Informed was born out of a workshop for PVO Resource Center Specialists. The group's purpose is: 1) to provide a vehicle for sharing resources; 2) create a forum for common problem solving; and 3) meet regularly to discuss areas of mutual concern and interest.

The membership is composed of libraries, information centers or units performing similar functions within non-profit organizations involved in international development.

9. Output: Administer Group Benefits Plan.

Report: As reported in ATTACHMENT D, the PACT Group Benefits Program continues to grow and to function well. More than 300 employees from 16 agencies all participating. The administration of the program continues under the direction of Ms. Bonnie Ricci, but during this period the locale shifted from VITA to New Transcentury Foundation. The Equitable Life Assurance Society declared a dividend of \$47,846, which was prorated to the participating organizations.

10. Output: Sponsor Central American Training Sessions.

Report: As reported in the previous AID report, the Central American Training Program sessions have been completed. The Final Report on the Program was published (in Spanish) during the current period, and constitutes ATTACHMENT E.

11. Output: Develop and adopt a plan for increasing PACT's monitoring of events in Washington, D.C.

Report: PACT's "Window on Washington" and "Advocacy" activities continue to provide a "service" to members. However, to date no formal plan has been developed.

12. Output: Prepare and distribute project documents and publications.

Report: In addition to the publication cited in No. 10 above, two grants were made for "Publications" from the Supportive Activities Fund, and are reported on in ATTACHMENT D.

PACT regularly duplicates and circulates to members articles and reports, as appropriate.

13. Output: Undertake a review of potential services and take a decision on implementation of one additional service area.

Report: In addition to the "services" facilitated by the groups described in No. 8 above, PACT completed its financial and technical assistance to the feasibility study for the "Enterprise Development Fund". The June, 1979 report "Draft Discussion Paper on Enterprise Development Through Private Voluntary Organizations" by PACT consultant, Patricia Cloherly, was followed by her November 16, 1979 Memorandum "Proposed Meeting to Develop a Plan for a Practical Enterprise Development Activity Through Private Voluntary Organizations" ATTACHMENT F.

PACT is currently planning a formal "Salary Survey" of PVOs as a service to members. Over the past five years PACT has compiled rudimentary salary scale information. However the proposed scope of work for the survey now being planned is broader and more formal.

14. Output: Develop guidelines for providing support to consortia in Asia, Latin America and Africa.

Report: Discussions have continued with consortia in all three regions. It is hoped that PACT will co-host with the Zambia Council for Social Development a meeting of African consortia in 1980-81. Formal guidelines for providing support to consortia have not yet been proposed to or approved by the Board of Directors. The Board will be requested to approve policy in this regard at the June, 1980 meeting. To date PACT has provided financial and technical support to consortia via the Supportive Activities Fund. See ATTACHMENT D.

15. Output: Establish contacts with consortia in Asia, Latin America and Africa.

Report: Contacts with many consortia have been reported to A.I.D. in previous reports. Discussions and working relationships have constituted the follow-up in every instance. OCIT in

Colombia and Euro-Action/ACORD in London continue to be among the principal discussants. During the present period Tom Franklin contacted several African consortia for the first time. Meetings with new consortia in Cameroun and Costa Rica have been scheduled.

16. Output: Sponsor workshops with Canadian private agencies.

Report: None this period. Plans are under discussion with CCIC (Canadian Council for International Cooperation). PACT relations with Canadian PVOs continue to be excellent. PACT was sponsored by the YMCA of Canada to participate in the four-day conference "International Development in the 80s" which was attended by 150 delegates representing 34 NGOs from Canada and from 27 Third World countries. The meeting was held from 13-16 October, 1979.

17. Output: Undertake a survey of non-US-based funding and implementing agencies.

Report: As reported to A.I.D. in the previous report, PACT has not undertaken this survey, in view of the fact that several member agencies (principally New Transcentury Foundation and IVS) have themselves done such surveys, and have shared the information and reports with PACT. Tom Franklin has continued to contact European donor agencies en route to and from Africa. In view of the present climate of U.S. relations, it does not seem timely or advantageous to pursue grants directly to PACT from non-U.S. donors, but rather to seek their support for projects on a co-financing basis.

18. Output: Make two Staff visits to non-U.S. funding and implementing institutions.

Report: During the first year of this grant there have been not only more than two Staff visits to non-U.S. funding and implementing institutions, but also quite a few visits with such institutions. These latter have been made in the course of meetings and conferences, such as the NGO Conference in Canada, described above.

19. Output: Improve process for referral of projects not funded by PACT to alternative funding sources.

Report: PACT continues the activity of referral to alternative funding sources, but formalization of this process will require considerably more time and effort than PACT Staff has been able to give it to date.

20. Output: Develop roster of "resource personnel."

Report: PACT continues to develop this roster, but how this will be organized and/or formalized requires further discussion.

21. Output: Recruit new Staff.

Report: Within the last few months of this report period, it was agreed that Keith Sanders would not remain at PACT as Assistant Director for Asia.

At the 29 February meeting of the Executive Committee, the Executive Director was authorized to recruit an Assistant Director for Asia and an Assistant Director for Latin America, an additional Staff Assistant, and an additional Secretary. Ricardo Puerta assumed a new position of Assistant Director for Supportive Activities and Services.

A copy of the organizational chart depicting the proposed Staff, as of 29 February 1980, is included as ATTACHMENT G.

22. Output: Form Ad Hoc Board of Directors Committees.

Report: The Committees described in the previous report are functional. No new Ad Hoc Committees have been appointed. It is anticipated that actions taken at the Summer, 1980, meeting of the Board will include appointment of additional Committees.

23. Output: Process new membership applications.

Report: Following discussion at the July 1979 meeting of the Board of Directors, the Executive Director was advised to delay current membership reviews and membership application reviews until the recommendations of the Membership and Governance Committee had been reviewed and adopted by the Board. These recommendations were prepared and were reviewed at the December 7, 1979 Board meeting. The Board authorized the Staff and the Executive Committee to incorporate the policy decisions in a "Membership Policy and Guidelines" document. The Executive Committee reviewed and approved this document at its 29 February 1980 meeting, and recommended approval by the Board at the Summer, 1980 meeting.

24. Output: Make Staff visits to each member agency.

Report: The visits by PACT Staff (in groups of three or more) to member agencies' staffs have been undertaken with

priority and greater frequency during the latter months of this Report Period, as described in ATTACHMENT D.

25. Output: Publish newsletters of member agency activities.

Report: The newsletters published in each month of this Report Period are included as ATTACHMENT H. Issue No. 11 of the "Report on Proposed (and Ongoing) Project Activities of PACT Member Agencies" was published in December. The "1980 Directory of PACT Member Agencies Headquarters and Field Offices" is scheduled to be published in June, 1980.

B. PROJECT REPORTS

This section of the report will provide information on the status of all projects approved during the six-month period, October 1, 1979 - March 31, 1980. Per the May 20, 1980 letter of Mr. Edward Glaeser, A.I.D. Development Officer, AID/PVC/PDC informed PACT "That the Semi-Annual Report due May 30, 1980 need not include detailed information pertaining to all projects approved since the inception of the grant agreement".

The Reports on the actions taken by The Project Selection Committee at their meetings on 4 Oct. 79, 12 Dec. 79 and 21 Feb. 80 are included as ATTACHMENT I, ATTACHMENT B and ATTACHMENT C.

A summary of "New Projects and Refundings Approved for Period October 1979 - March 1980" is included as ATTACHMENT J. Copies of all grant agreements and amendments to grant agreements pertaining to projects listed in this summary have been supplied to AID/PVC/PDC. The project descriptions which follow are listed in the same order as in the summary.

1. New Hebrides Development Trust (371/065)

The New Hebrides Development Trust aims at providing a fulcrum for the continuation of non-governmental social and economic development projects in rural areas of the New Hebrides after its independence. This PACT grant to the Foundation for the Peoples of the South Pacific, a Trust member, is made in support of that effort.

The first transmittal of PACT funds reached New Hebrides in December, 1979. Activities to date include: the legal establishment of the Trust in March, 1980; the hiring of Staff and establishment of the Trust office; development of plans for training programs; the formulation of specific guidelines for the Revolving Loan Fund. Additionally, the Foundation for the Peoples of the South Pacific has been gradually turning over to the newly established Trust the direct responsibilities for the various village-level project activities.

2. Community Development - Cameroon (375/066)

This community based project reflects particularly the identification by participants of locally-defined priority needs. Located in Bingongog, Cameroon, the project aims to stimulate income-generating activities by the establishment of a cooperative poultry farm, a carpentry shop and collective fields for crops for local consumption and marketing. The duration of PACT support to this project has been extended for a further six months, due to delays in the payment of funds for equipment for the carpentry shop. The PACT member, Save the Children (in Cameroon) helped to identify this project and is presently contributing technical assistance to the group. Village meetings are being organized so that the group analyzes and understands the financial implications of each component of the project.

3. Self-Help Enterprise Development - Nicaragua (406/070)

Technoserve has been providing technical assistance to a number of vegetable, cotton and coffee farming cooperatives in Nicaragua for several years. This grant will help Technoserve continue its work in the areas of management training, development of small farmer credit programs, marketing and agricultural production strategies and further cooperative development with the Santa Ana Cooperative. The grant will also assist the CORCO farmers' cooperative, a group of small scale coffee-growers who are in need of coffee processing equipment and cooperative management and training. The approval of the Government of Nicaragua has been obtained. In the near future Ricardo Puerta of PACT will visit the projects, at the request of the Project Selection Committee.

4. Highlands Agricultural Development - Papua New Guinea (390/068)

This first-year grant is in support of IVS participation with the Wau Ecology Institute in a three-five year collaborative gardening project in Papua New Guinea. The goal of the project focuses on improving the productivity of highland subsistence farmers by stabilizing their gardening sites and introducing organic techniques.

With the arrival of the three volunteers in early February, most of the first six months' projected activities have begun. Work continues on the research garden and extension gardens are being established at a rate faster than anticipated. Agreements have been made with numerous groups in the Wau and Bulolo valleys to promote further participation in the program.

5. Training Center for Young Agriculturalists -
Cameroon (372/067)

COSOC, the Cameroonian arm of the IUCW trains married couples in improved farming techniques and animal traction. The current and first PACT grant to the IUCW is made in support of one half year of the operating expenses for one of the training centers in the North Province as well as one-year support of a Center providing coordination and technical support to the growing network of Centers in North Cameroon. Government of Cameroon support for this program is substantial but below projected levels. More emphasis is being given to follow-up after training, when it is hoped that graduates will provide leadership in their communities.

6. Integrated Rural Development - Costa Rica (378/069)

AITEC has been providing technical assistance since 1976 to an integrated rural development project in Hojanca and Nandayre, areas with the highest rural unemployment rate in Costa Rica. The project's goal is to improve the quality of life of small and medium-sized farmers by formalizing training, planning, offering technical assistance, diversifying, intensifying and commercializing crops, improving the roads. PACT's grant provides for the expansion of the project and in particular will enable AITEC to assist in the development of an agricultural center organized by the local farmers. The center plans to administer gathering, marketing, training and finances.

Progress during the initial months of the grant period has been satisfactory. The agricultural center is expected to be generating 48% of its operating expenses by the end of the first year, thereby making the goal of self-sufficiency by the end of the second year seem realistic and achievable. Employment generation and increased income for the participating farmers are being carefully monitored and the achievements to date have been in line with the original projections.

7. Revolving Loan Fund - Dominican Republic

The Project Selection Committee, in approving a grant to CEFASA, stipulated a number of conditions to be met. CEFASA has notified PACT that it will not be able to accept the grant under the stated conditions. The \$32,000 will therefore be de-obligated by PACT.

8. Southern Quiche Development Program -
Guatemala (347/072)

This PACT Grant to SAVE/Guatemala is in support of a regional development program among 148 communities in the southern

region of the Quiche Province. The major elements of this two-and-a-half year project include social promotion, training, and micro-projects at community level. Maximizing local participation and community organization are among the ultimate goals of this project. The present PACT grant constitutes first year support.

9. Integrated Non-Formal Education -
Philippine Islands (280/044)

Historically, PRRM has a successful history of using non-formal education techniques in teaching literacy and vocational skills. However, PRRM had not worked at the municipal level. In this collaborative project World Education and PRRM work in two municipalities in each of the five Central Luzon Provinces training government officials from the offices of agriculture, engineering, livestock, public works and health in non-formal education techniques. The goal is to create municipal level learning centers which will strengthen local capabilities in non-formal education techniques for the benefit of unemployed youths, housewives, illiterate workers and villagers. A secondary goal is to establish stronger working relationships among private and governmental agencies involved in rural development.

The next six months are critical for this project. Training is on-going and expanding at a satisfactory pace. The projected documentation has begun and will be completed by December, 1980. The evaluation feedback mechanism is operational and beginning to generate data that will be analyzed on a continuing basis.

10. Integrated Rural Development - Senegal (189/035)

PACT provided the administrative costs of OFADEC, an organization which has three main aims: 1) to increase agricultural productivity in Eastern Senegal through the promotion of irrigated agriculture along the banks of the River Gambia; 2) to promote a cooperative, participatory form of agricultural production; 3) to resettle farmers from Eastern Senegal in a potentially rich but unexploited area with a sparse population. A total of 853 families have been resettled since the beginning of this project. Organizational changes and lack of incentives for production have led to a serious analysis by OFADEC of the method of operation. The main and most lucrative crop is now bananas, although difficulties with marketing are foreseen. Funding for new pumping stations has been secured and limited expansion is planned for next year.

11. One-Stop Service Center for Agriculture -
Botswana (284/043)

The One-Stop Service Center for Agriculture aims to supply to farmers virtually all the inputs required for annual and crop husbandry. These range from tools to repairs, seeds, fertilizers, pesticides and veterinary supplies. All of these are available in one center, which also aims to set an educational unit. PACT's second-year grant continued to support the IVS volunteer manager of this project which is under the auspices of the Kwaneng Rural Development Association. The first year's operation showed a small net profit, and the educational unit has organized workshops. The repair unit has been separated from OSSCA and the management of the KRDA operation is being evaluated with a Supportive Activities grant from PACT.

12. Micro-Enterprise Development - Brazil (250/041)

Uniao Nordestina de Assistencia a Pequenas Organizacoes, is a Brazilian private voluntary organization which is receiving second-year PACT funding for its assistance programs to micro-enterprises. This project addresses itself to providing guaranteed credit, technical assistance in business management, and training for micro-entrepreneur participants who are involved in small-scale, labor-intensive enterprises.

PACT commissioned a consultant to visit this and other projects in Brazil during this period. His detailed reports are currently being reviewed by PACT and the implementing agencies.

13. Camelid Development - Bolivia (268/040)

The program for this collaborative project with International Voluntary Services and MINKHA is aimed at raising the standard of living of Camelid herders in the Central Highland region of the Altiplano in Bolivia. One of the program's major objectives already achieved is the formation of a Regional Association of llama and alpaca herder/breeders. In fact, this Association is now administering the project.

During the months of November and December a women's center in one of the ayllus was organized, as was a leatherworking course for men and women. Experimentation in pasturage and forage continued throughout this period.

14. Small Business Development - Liberia (025/011)

Yekepa is the site of one of the richest deposits of Iron-Ore in the world. The Liberian American Swedish Minerals Company produces over four million tons of ore for export every year. The main aim of this PACT grant to PFP is to distribute the benefits of this mineral resource more widely and to ensure that an economic infrastructure will continue once the deposits are depleted. PFP provides credit and business management advice to Liberian enterprises who will gradually provide a counterpart to the Mining Company as the motor of economic development in the area. PFP continues to train farmers on its demonstration farm and the expansion of the program will be based on agriculture. Both the Appropriate Technology Centre, which has developed a charcoal burner, and the Low Cost Housing Scheme are proving very successful in establishing Liberian Contractors as viable entrepreneurs. The current PACT grant is viewed as a "Bridge Grant" in anticipation of approval of an OP6 grant by AID.

15. Comprehensive Nutrition Plan - Korea (121/028)

Meals for Millions/Freedom from Hunger Foundation is in its fourth year of collaboration with the Korean Institute of Science and Technology (KIST), Audience Studies, Inc. (ASI), the Korean University (KU) and the Wonseong County government on this comprehensive nutrition program.

The primary objective of this project is the improvement of the nutritional, and therefore the physical and mental health of pre-school children and pregnant and nursing mothers in rural Wonseong County. To accomplish this, the program has been providing a low-cost, high nutrition vegetable protein snack food, in conjunction with a nutritional education program showing this snack food is preferable to available low-nutrition products. The program is being presented as a model of a nutrition program which can be replicated throughout Korea.

The factory producing the low-cost high nutrition snack food is now in operation, with the break-even point scheduled to be achieved in mid-1980. The product is being distributed through 125 nutrition improvement clubs and 35 village stores.

A second extruder is now being installed which will increase production capacity. In addition, the product is being produced under contract by a commercial company for distribution in another province.

16. Small Business Development - Kenya (338/055)

Partnership for Productivity's activities in Western Kenya consist of two basic components: 1) the Rural Market Loan Scheme which provides credit to enterprises which would be ineligible for loans from conventional sources; 2) the Rural Enterprise Extension Service, supported by PACT's grant, which employs consultants to advise on business and accounting practices through regular on-site visits to small rural enterprises. Having originated as a U.S. program, PFP/Kenya is now managed by Kenyans and aims to establish a national program with headquarters in Nairobi. The new program in Nyeri, north of Nairobi now has sixty clients and the team of PFP consultants seems well established in the area. The coming year will be most critical for the development of other (than PACT) financial support.

17. Development of Malawian Trader Trust -
Malawi (251/046)

Responding to a need for management technical assistance and credit for the small business sector of Malawi, Partnership for Productivity has been assisting in the development of a Training Trust which would provide the institutional and funding base for an on-going service. The goal of the project is to improve the capacity for socio-economic performance of the people involved in small rural business. PFP's role focuses on the extension of training services and access to credit. After some delay in registering the Trust, the program has now started training business analysts. These will be deployed in three rural areas in Malawi in the next few months: significant financial contributions have been received from the Malawian business community and the program has the backing of President Bauda.

18. Training for the Physically Handicapped -
Senegal (302/045)

This is the second year of PACT support for this collaborative F.N.A.S.S./Goodwill project for the training of twenty-four physically handicapped persons in the shoe repair trade. To date, twelve persons have been trained and placed in workshops in Dakar and Thies, and six more will start training in April. A similar cycle of training and installation is planned by F.N.A.S.S. for 1980-81. Goodwill Industries International Council provided the initial machinery for the project as well as certain of the project costs. An evaluation is expected 6 months after project completion. PACT has recently discussed third-year plans with FNASS, and hopes to provide a supportive activities grant to the project director to enable him to see approaches to rehabilitation pioneered in Cameroon, Kenya and Rwanda. Rehabilitation is particularly difficult in Senegal, where the FNASS project is really an innovation.

19. Assistance to Savings and Credit Societies -
Kenya (148/027)

As a follow-up to a 1976, three-year PACT Grant for the Technoserve Small Business Assistance Program in Kenya, this grant is in support of Technoserve's continuing work with large Kenyan Savings and Credit Societies over the next twelve months.

Discussions and field visits have contributed to the PACT Staff conviction that TNS' Kenya program has reached a level of professionalism and effectiveness which is too rarely characteristic of projects submitted to PACT.

During 1979 Technoserve carried out on request analyses of five large savings and credit societies having a total membership of 33,500. Management agreements have been signed with two of the societies while an additional agreement with the 17,000 member Harambee Cooperative Savings and Credit Society calls for Technoserve to perform a role in monitoring the progress of that society through 1980 in order to ensure its smooth transition to management by an elected committee.

The establishment and/or the sound operation of savings and credit societies offers members and their families access to credit, which is generally not available to them elsewhere. The flow of locally generated savings entrusted to these societies into productive investments in agriculture and housing constitute general steps towards self reliance.

An important component of the current grant agreement is an in-depth evaluation/case-study, in order to assess TNS' impact on one savings and credit institution and an assessment of that institution's impact upon project beneficiaries.

20. Cereals Banks - Upper Volta (199/034)

The central idea of this cereals bank project is to solve problems of 1) food shortage 2) unscrupulous grain dealers and 3) village self-help development in the context of Upper Volta. This second PACT grant to FOVODES is in support of a Revolving Grain stock and one-year recurrent costs for banks in three of the many villages requesting FOVODES assistance. Construction costs for the banks will be covered by other donors. Projections for bank completion is June 1980. An evaluation of FOVODES's activities has just been completed and is fairly positive, although it signals some trends which call for discussion between the local agency and its several donors.

21. Appropriate Technology - Upper Volta (142/026)

PACT continued its support to this collaborative project, which aims to establish a regional center for appropriate technology. A documentation center for the dissemination of information on appropriate technology has been established and continues to receive PACT support. PACT is also supporting the development, testing, and dissemination of prototypes which will be of benefit to farmers in the Sahel. Some 400 job planters have been produced for the 1980 planting season and it is hoped that demand will grow if these prototypes are successful.

22. Campesino Marketing Center - Bolivia (308/049)

Second year support for this project (ARADO Campesino Center) in the La Paz Province of Bolivia was approved, following receipt of an evaluative report on the attainment of the project's objectives at the end of eleven months of activities. ARADO and DESEC have collaborated closely in the establishment of a Consumer Center and in the development of a wholesale system of purchasing. The Regional Office is almost ready to function. The efforts to consolidate the local grass-roots organizations have been successful. The support services of administrative and accounting assistance of DESEC are being utilized. Production and consumption systems are operational. The participation of women has been ample and encouraging.

23. Training of Village Women - Colombia (335/054)

The focus of this two-year collaborative program is to provide skills training for poor village women to upgrade their standard of living. A major component of the program is to incorporate technical assistance and loan monies while training women in practical skills for income producing projects and community activities such as sewing, food growing and preparation, small animal husbandry, hygiene and first aid. This program complements the existing activities of Save the Children and Federacion de Cafeteros, an organization representing small coffee producers. World Education is providing technical assistance in training and evaluation.

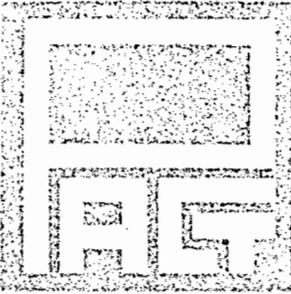
During the period, training courses and technical assistance to women's groups continued. The guidelines for the small loans program were completed and the first loans will be given out next quarter.

C. INFORMATION EXCHANGE

PACT functions as an information exchange in a variety of ways. Sections A.4, A.6, A.8, (including ATTACHMENT D), A.10, A.11, A.12, A.15, A.24 and A.25, in particular, are examples of this. Principally, however, this is a function of people and meetings and visits and the telephones. These latter aspects are best summarized in the PACT monthly Newsletters. ATTACHMENT H includes all issues from this period of the Grant.

D. FINANCIAL REPORT

In the Grant Agreement there is no requirement for a financial report to be included in the Semi-Annual Report. Monthly "Financial Status Reports" are now being provided to A.I.D. as required under the terms of the Federal Reserve Letter of Credit agreement. These are not duplicated in this Report.



PRIVATE AGENCIES COLLABORATING TOGETHER INC.

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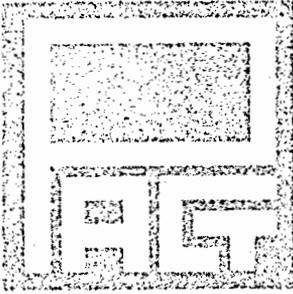
PACT PROJECT FUND Information for Grant Applicants

PACT, an international consortium of independent private agencies, is designed to promote a coordinated approach to planning for overseas development programs and to improve the capability of private agencies to respond to the needs of developing countries.

The PACT PROJECT FUND is the resource which makes it possible for PACT to provide a financial input to selected development projects.

The attached document includes the PACT Project Fund guidelines and related materials designed to assist agencies in applying to PACT for a project grant. Agencies seeking funding for new projects are requested to refer to this document in preparing their applications.

March 1980



PRIVATE AGENCIES COLLABORATING TOGETHER INC.

777 UNITED NATIONS PLAZA · NEW YORK N.Y. 10017 212-697-6222

PROJECT FUND

This guide is designed to assist agencies that wish to apply to the PACT Project Fund for a grant.

PACT hopes that agencies will consider this guide as the beginning of a dialogue and not as a set of rigid and permanent rules for project applications. During the application process, PACT Staff will explain PACT's procedures and assist agencies in preparing information on their projects.

CONTENTS

<u>SECTION I.</u>	Organizations that may apply for grants
<u>SECTION II.</u>	Types of projects eligible for grants
<u>SECTION III.</u>	Duration of Support
<u>SECTION IV.</u>	Project Fund Policy Guidelines
<u>SECTION V.</u>	Procedures for Project Review and Selection
<u>SECTION VI.</u>	Evaluation and Reporting
<u>SECTION VII.</u>	Preparation of Project Fund Applications

March 1980

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SECTION I: Organizations that may apply for grants

Legally established, private, nonprofit organizations working in developing countries.

Examples of eligible organizations:

- Private and voluntary organizations (PVOs) and non-governmental organizations (NGOs)
- Community groups and cooperatives
- International, national, or regional consortia or federations of the abovementioned organizations

Project activities must be located in developing countries, but there is no preference as to the location of the agency applying for the grant (e.g., Asia, Africa, Latin America, North America, Europe, Australia).

SECTION II: Types of projects eligible for grants

Project Fund grants are intended for field-level projects where activities: (a) directly involve beneficiaries; and (b) anticipate observable changes at this level.

PACT has no preference in terms of:

- Sector (e.g., health, agriculture, small business)
- Type of activities (e.g., nonformal training, community development, food production)
- Geographical setting (urban or rural)

Project Fund grants are not made for:

- Sectarian or partisan political activities
- Disaster relief or food distribution
- Academic research
- Scholarships, endowments, building construction, purchase of vehicles or heavy equipment
- Operating or administrative costs not associated with specific projects
- Government salaries or government costs.

SECTION III: Duration of Support

PACT is concerned that the local commitment be evident both in spirit and in resources. PACT does not wish to create dependency and projects receiving grants are expected to achieve progressively longer-term financial stability.

Although PACT makes grants on a yearly basis, an agency that requests funding for more than one year can expect multiple year funding provided that project progress is satisfactory. The Project Selection Committee reviews and reaffirms each subsequent year's support approximately three months before the end of the previous annual funding period.

SECTION IV:

Project Fund Policy Guidelines

PACT has established the following five criteria as the basis for judging the eligibility of projects for funding:

1. The project should aim at improving the conditions of life of beneficiaries who have limited access to resources.
2. The project should address a locally-determined need.
3. The project should contribute to the capacity of the beneficiaries to plan and manage the use of their own and/or outside resources.
4. The project should promote collective action among beneficiaries so that they respond not individually but together to their common needs.
5. The project should include contributions by beneficiaries of ideas, time and materials.

In order to meet these criteria, PACT believes that projects should have certain characteristics:

1. Project Context

The project should:

- make the best possible use of local resources (human, material, and organizational).
- take into account the roles and needs of the various members of the community.
- respect the local culture.

- preserve or enhance the ecological balance of the area.
- utilize technology that can be assimilated by the beneficiaries.
- be of an appropriate cost in relation to local levels of wealth and expected results.
- benefit the greatest number of people possible, regardless of sex, religion, or political affiliation.

2. Participation

Beneficiaries should increasingly be involved in:

- Identification of needs and selection of solutions.
- Identification of risks.
- Design of the project.
- Implementation of the project.
- Continuous assessment of the project.

Beneficiaries should increasingly share the costs of the project by means of cash or in-kind contributions.

SECTION V: Procedures for Project Review and Selection

The PACT project review and selection process normally consists of the following steps:

1. The agency submits a brief concept paper of not more than five pages describing the project, the agency, the total costs, and the amount likely to be requested from PACT.
2. PACT Staff contact the agency and advise it whether or not to submit a full Project Fund Application.
3. Generally, a member of the PACT Staff arranges a visit to discuss the project with the agency.
4. Staff advise the agency of the deadline for submission of its Project Fund Application.
5. When both PACT Staff and the agency are satisfied that the Project Fund Application is ready, the Staff prepare a review and recommendation. The agency will receive a copy of the Staff review and recommendation, when possible before the Project Selection Committee meeting.
6. The Staff review and recommendation and the Project Fund Application are then submitted to the Project Selection Committee.

The Project Selection Committee, composed of seven members, none of whom are salaried employees or interested parties of a member agency, meets every three months to select projects for funding.

7. Representatives of the requesting agency, after discussion with Staff, may wish to make an oral presentation to the Project Selection Committee.
8. When the Committee approves support for a project, PACT Staff prepare an agreement with the recipient agency. This Grant Agreement outlines the activities of the project, the budget and administrative arrangements, and the terms and conditions of the Grant.

SECTION VI: Evaluation and Reporting

PACT views evaluation as a practical tool that can assist the requesting agency and the beneficiaries to adjust plans and activities to changing circumstances, to assess the ongoing progress of the project, and to analyze the results and their consequences for the agency, the beneficiaries, and the community in which the project is located.

PACT itself does not evaluate projects, but rather requests that PACT Staff be kept informed regularly of the requesting agency's monitoring and assessment of the project. This regular reporting is designed to enable PACT to: (1) ensure the responsible management of its monies; and (2) to act as a partner with the agency, without threatening the agency's autonomy.

PACT does not expect the agency to know in advance the precise results expected from the project. At the time of the Project Fund Application, however, the requesting agency should give indications of the nature and extent of the benefits that are expected. Ongoing evaluation activities conducted during the project should assist the agency to adjust its estimates and plans.

A. Evaluation

PACT recognizes that a variety of methodologies, procedures, and techniques may be used in evaluation and encourages each agency to design a plan that will best meet its needs. The following four sections describe the elements that should be included in whatever evaluation design is chosen.

1. Monitoring of Activities

Adjustments and changes in a project are more important to its success than rigid adherence to original plans. By comparing actual activities to those planned, agencies are encouraged to make appropriate adjustments.

Questions an agency may wish to ask in monitoring activities include:

- What activities have been carried out during the period under review?
- How do they compare with previously planned activities?
- What changes in plans are necessary?

2. Assessment of Progress

Assessments of progress the project is making towards achieving its intended results should be undertaken at key stages

in the project, i.e., at times when it is reasonable for the agency and the beneficiaries to review a completed set of activities.

Questions an agency may wish to ask at key stages in the project include:

- What have the activities achieved
 - for the institutions participating in the activities?
 - for the beneficiaries of the project?
- Have there been any unanticipated events or results?
 - positive?
 - negative?
- How have the activities contributed to the progress of the project toward its intended results?
- Are any changes needed in the agency's estimate of the mid- and long-term changes in the project area and in the lives of beneficiaries?

3. Analysis of Results

The implications of the progress achieved for the project area and the lives of the beneficiaries should be analyzed at the time results can be observed.

Questions an agency may wish to ask include:

- What changes are occurring in the project area as a consequence of project activities?
- How do these changes compare with those previously anticipated?
- What is the beneficiaries' assessment of these changes?
- What is the agency's assessment of these changes?

4. Lessons Learned

At the end of PACT's financial involvement, PACT would like to meet with the agency and, when appropriate, the beneficiaries in a spirit of partnership and mutual respect to review the project experience. The purpose of this meeting is to enable each participant to discuss and consider the lessons it has learned and the implications for the beneficiaries, the requesting agency, the PACT Staff, and the PACT membership.

B. Reporting

During the process of preparing a Project Fund Application, PACT Staff will discuss with the requesting agency the timing and format of its reports to PACT.

An agency receiving a grant from PACT undertakes to provide two types of reports:

1. Financial: quarterly reporting on the use of PACT funds.
2. Narrative: periodic (need not be on a quarterly basis) reporting on the monitoring of activities. At the appropriate times the reports should also include information on the assessment of progress and the analysis of results. Generally, the first assessment of progress should take place prior to the review by PACT of second-year funding for the project.

SECTION VII: Preparation of Project Fund Applications

Applications should not be more than fifteen pages in length. Agencies are requested to be as specific as possible and to refer to the Project Fund Policy Guidelines on Pages 4 and 5.

A. General Information

1. Project Title
2. Name and Address of requesting agency
3. Brief description of requesting agency, its previous experience, and its current staffing.

The review process will be faster and easier if the requesting agency follows the sequence of questions below:

B. Project Information

1. What problem does the project address?
2. What results does the project expect to achieve?
 - during the period of PACT funding?
 - in the long term?
3. What activities will be carried out to achieve the expected results?
4. How and by whom will the activities be organized and managed?
5. What are the key stages of the project by activity and by date? (Give implementation schedule if appropriate).
6. a) Who are the people whose needs are being addressed?
 - b) What are the limits on their access to resources (e.g., income-earning opportunity, education, health care, power, land, food, water)?
 - c) How does their situation compare to that of others in the area?
 - d) What will be their involvement in the various stages of the project?

7. How does the project relate to local, regional, or national problems, plans and ongoing activities?
8. In implementing the project, is the requesting agency collaborating with any other organization or is any collaboration foreseen during the project?
9. a) What factors outside of the requesting agency's control are likely to facilitate the success of the project?
b) What factors outside of the requesting agency's control are likely to impede the success of the project?
10. How and when will the project's progress be assessed and its results analyzed?

C. Financial Information

11. What is the budget for the project in the first year? (See the suggested format on Pages 12 and 13).
12. What amounts are likely to be requested in each subsequent year?
 - a) from PACT?
 - b) from other sources?
13. What plans are there for obtaining long-term financial stability?
14. If the project is approved, by what means should grant payments be sent, e.g., PACT check, cable transfer, bank name and address, bank account name and number?

PROJECT BUDGET FORM

Please refer to the explanatory notes on page 14.

First Year

From _____ to _____

Total PACT Local (1) Other

Specify cash expenditure only (3)

1. Salaries:

- @
- @
- @
- @

TOTAL Salaries

2. Employee Benefits

3. Other personnel costs

4. Consultants

TOTAL Personnel Costs

5. Travel

6. Equipment

7. Office Expenses

8. _____

9. _____

10. _____

11. Overhead/Indirect Costs

TOTAL PROJECT COSTS

Indicate exchange rate if U.S. dollars not used.

(1), (2), and (3) see next page.

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PROJECT BUDGET FORMAT

1. Sources for local (Indicate with an asterisk * which contributions are firm commitments):

<u>Source</u>	<u>Amount</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

2. Sources for Other (Indicate with an asterisk * which contributions are firm commitments):

<u>Source</u>	<u>Amount</u>
_____	_____
_____	_____
_____	_____
_____	_____

3. In-kind Contributions

Describe any in-kind contributions, e.g., labor, land, office space. (It is not necessary to estimate the value of the donated goods/services).

EXPLANATORY NOTES FOR PROJECT BUDGET FORMAT

1. Salaries

Indicate salaries separately for each position.

2. Employee Benefits

Indicate employee benefits related to the salaries in Category I.

3. Other Personnel Costs

Indicate cost-of-living, housing, education or other allowances related to the salaries in Category 1.

4. Consultants

Indicate payments to consultants.

5. Travel

Distinguish between local and international travel costs, and itemize separately expenses such as vehicle maintenance, per diem, etc.

6. Equipment

Although PACT cannot fund equipment costs, indicate the equipment required for the project.

7. Office Expenses

Itemize separately expenses such as telephone, postage, office supplies, rent, etc.

8., 9., 10., etc.

If there are costs which have not been included above, list them separately, using as many lines as necessary.

11. Overhead and/or Indirect Cost Rates

Indicate, in a footnote, how such costs/rates were determined.

In general, PACT will not grant more than 25 percent of the direct cash costs of a project for such purposes.

PACT Staff is willing to work with agencies not familiar with procedures for determining overhead rates.

20 December 1979

MEMORANDUM

TO: Members of the Project Selection Committee and Member Agencies

FROM: Douglas Hellinger, Chairperson

RE: Report on actions taken at the 12 December 1979 meeting of the Project Selection Committee.

The December 12, 1979 meeting of the Project Selection Committee was held from 9:00 A.M. to 4:30 P.M. at 777 United Nations Plaza, New York, New York 10017, Room 10-H.

I Participants at the MeetingCommittee Members

Robert Busche; John Hastings; Diane Hedgecock; Douglas Hellinger, Chairperson; Hanna Papanek and Arthur Theisen.

PACT Staff

Thomas Franklin, Rita Gibbons, James Noel, Robert O'Brien, Alison Smith and Carolyn Stremlau.

Agency Representatives

Peter Davies and Hugh Roberts, Meals for Millions/Freedom from Hunger Foundation; George Metcalfe, Technoserve; Paul Dettman, International Voluntary Services.

II Agenda

1. Comprehensive Nutrition Plan/Korea #121c/028 - A grant totalling \$208,800 for 14 months was requested by Meals for Millions for the continuation of their program for the development, production and marketing of a low-cost, high-nutrition snack food for low-income persons in Korea. The request constituted support for the balance of the third year and all of the fourth year of this project.

2. Primary Health Care/Indonesia #381/000 - First-year funding in the amount of \$138,936 was requested by Project Concern for a collaborative program with the Government of Indonesia involving the provision of a community-based, self-supporting health service for the rural poor in three districts.
3. Self-Help Enterprise Development (Nicaragua) #406/000 - Fourteen month support in the amount of \$58,000 was requested by Tech-nerserve for their program of assistance to two cooperative groups in Nicaragua.
4. Highlands Agricultural Development/Papua New Guinea #390/000 - IVS requested \$59,995 in first-year support for a 3-5 year project which focuses on improving the productivity of highland subsistence farmers in Papua New Guinea.
5. Integrated Nonformal Education/Philippines #280/004 - Second-year support for this program was reviewed at the October meeting when partial funding was approved. Based on their feeling that funding in the full amount is warranted in this case, World Education requested that the Committee reconsider its earlier decision.
6. Training Center for Young Agriculturalists/Cameroon #371/000 -

Based on its answers to Committee questions, COSOC requested that the Committee reconsider the provision of support (\$123,850) for the Training Center Program for Young Agriculturalists in Cameroon.
7. Integrated Rural Development/Costa Rica #378/000 -

Because of its need for additional information, the Committee had deferred decision on this project at the previous meeting. AITEC responded to Committee questions and again requested \$48,573 in support for the county agricultural center project in Hojanca, Costa Rica.
8. Small Business Development/Liberia #025e/011 - PFP requested that the Committee reconsider the PFP request for \$41,308 in bridge funding for the Small Business Development Program in Liberia.

9. Small Business Development/Kenya #338a/055 - Partnership for Productivity/Kenya requested \$20,720 in additional first-year funding (7 months) for the expansion of its Small Business Development Program.

Actions

1. Comprehensive Nutrition Plan/Korea #121c/028 - Final support in the amount of \$28,800 was approved by the Committee for the Meals for Millions Comprehensive Nutrition Plan program in Korea.
2. Primary Health Care/Indonesia #381/000 - Indicating their feeling that a number of issues pertinent to this project required further information, analysis and discussion, the Committee declined to provide funds to the project in its present form.
3. Self-Help Enterprise Development/Nicaragua #406/000 - A grant totalling \$58,000 was approved in principle by Committee for the Technoserve program of assistance to cooperative groups in Nicaragua.
4. Highlands Agricultural Development/Papua New Guinea #390/000 - First-year funding in the amount of \$59,995 was approved by the Committee for the International Voluntary Services program of Highland Agricultural Development in Papua New Guinea.
5. Integrated Non-formal Education/Philippines #280a/044 - Amending their earlier decision, the Committee approved \$20,790 in additional second-year support for World Education's participation with PRRM in the Integrated Non-formal Education Program in the Philippines.
6. Training Center for Young Agriculturalists/Cameroon #371/000 - Based on their receipt of additional information, the Committee approved \$68,700 in support of the COSOC Training Center Project in North Cameroon.
7. Integrated Rural Development/Costa Rica #378/000 - Agreeing that most of the questions raised at the last meeting had been satisfactorily addressed by AITEC, the Committee approved a first-year grant to this project in the amount of \$32,000.

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8. Small Business Development/Liberia #025e/011 - Final bridge funding totalling \$20,436 was approved by the Committee for Partnership for Productivity's program of Small Business Development in Liberia.
9. Small Business Development/Kenya #338a/055 - \$20,720 in additional first-year funding was approved by the Committee for PFP/Kenya's initiation of a Nairobi office for their program.

February 27, 1980

MEMORANDUM

TO: Members of the PACT Project Selection Committee
and PACT Member Agencies

FROM: Douglas Hellinger, Chairperson

RE: Report on actions taken at the February 21, 1980
meeting of the Project Selection Committee

The February 21, 1980 meeting of the PACT Project Selection Committee was held from 9:15 A.M. to 5:00 P.M. at 777 United Nations Plaza, Room 10-H.

I. Participants at the Meeting

Committee Members: Robert Busche; John Hastings; Diane Hedgecock; Douglas Hellinger, Chairperson; Hanna Papanek; and Arthur Theisen.

PACT Staff: Tom Franklin, Rita Gibbons, James Noel, Robert O'Brien, Alison Smith and Carolyn Stremlau.

Agency Representatives: George Baldino and Loren Finnell, International Educational Development (IED); Dwight Marburger and George Metcalfe, Technoserve; Tom Lent, SAVE/Guatemala; Andrew Oerke, Cheryl Lassen and James Hochschwender, Partnership for Productivity (PPF).

II. Requests/Actions

1. Service/Communications Program (Latin America #400/000)

Request: Three-year support in the amount of \$310,000 was requested by International Educational Development (IED) for the expansion of its program which provides technical assistance and other support services to local PVOs in Latin America.

Action: The Committee declined to provide funding for this project.

2. Assistance to Savings and Credit Cooperative Associations (Kenya) #148c/027)

Request: Technoserve requested \$350,000 in three-year support to continue their work with the Savings and Credit Societies in Kenya.

Action: Technoserve's request for three-year support was not approved. The Committee did approve, however, a grant in the amount of \$125,000 for twelve months.

3. Southern Quiche Development Program (Guatemala) #347/000

Request: The sum of \$224,000 in two-and-one-half-years support was requested by SAVE/Guatemala for its Community Development Program among 148 communities in the southern region of the Quiche Province of Guatemala.

Action: First-year funding in the amount of \$98,944 was approved by the Committee for this project.

4. Revolving Loan Fund (Dominican Republic) #413/000

Request: CEFASA and FESA requested \$42,000 in one-year support for a Revolving Loan Fund which is being expanded to provide credit to twenty-six farmer associations in the Santiago Province of the Dominican Republic.

Action: A first-year grant of \$21,000 was approved.

5. Development of the Malawian Traders Trust (Malawi) #251a/046

Request: Partnership for Productivity (PPF) requested \$97,548 in second-year support for its program of assistance in training and credit for small rural business persons in Malawi.

Action: The Committee approved second-year support to PPF at the level requested.

6. Small Business Development (Kenya) #338a/055

Request: Second-year support in the amount of \$102,946 was requested by PFP/Kenya for its program of management assistance to small entrepreneurs in rural Kenya.

Action: A conditional second-year support grant was approved by the Committee at the level requested by PFP/Kenya.

7. Cereals Banks (Upper Volta) #199a/034

Request: The Voltaic Foundation for Development and Solidarity (FOVODES) requested \$47,307 in support for its program to develop village Cereals Banks in Upper Volta.

Action: A grant at the level requested by FOVODES was approved by the Committee.

8. Training for the Physically Handicapped (Senegal) #302a/045

Request: The sum of \$54,900 in second-year support was requested by the Fondation Nationale d'Action Sociale au Senegal (FNASS) and the International Council of Goodwill Industries for their program which provides training in shoemaking and repair as well as employment assistance for physically handicapped persons in Senegal.

Action: Second-year support was declined by the Committee at this time although a \$2,000 two-month interim grant was approved to enable FNASS to meet its current commitments and resubmit a revised proposal.

III. Project Refundings Approved by the Committee by Mail

1. Second-year funding of Grant No. 54 to the SAVE/World Education/Federacion Nacional de Cafeteros collaborative project for the training of village women in Colombia - \$28,781.

2. Second-year funding of Grant No. 49 to DESEC for a Campesino Marketing Center in Bolivia - \$40,100.

IV. Election of Project Selection Committee Chairperson

Mr. Douglas Hellinger was re-elected by Committee members to a third one-year term as Chairperson.

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REPORT ON SUPPORTIVE ACTIVITIES AND SERVICESA. Supportive Activities Grants

Between December 1, 1979, and June 6, 1980, 36 grants totalling \$73,145 were made to agencies (see attached listing). During this period, 13 requests were declined.

Purpose of Grants

Project planning and design	8
Organization of conferences	2
Staff attendance at seminars/workshops/ conferences	17
Technical assistance by consultant	1
Publications	2
Consortia development	4
Evaluation	1
Newsletter feasibility	1
Total	36

Requested Modification in Supportive Activities Guidelines.
At the present time PACT may grant up to fifty per cent of the out-of-pocket costs of an activity. Staff salaries are not included, but the cost of a consultant's services may be. This means that if a staff member of one agency assists another agency, none of his/her salary may be covered by PACT nor may it be considered as part of the contribution by the agencies. If a consultant does the same work, however, PACT can cover one-half of his/her salary.

To encourage agencies to look to each other for assistance, the staff proposes a change in the guidelines to allow PACT to cover up to one-half of the salary of a staff member of one agency who provides assistance to another agency.

The exclusion of staff salaries in all other types of activities would continue.

B. Services

Since last December PACT staff member Ricardo Puerta has worked with eleven agencies in Latin America in the areas of training, management, project design, and evaluation. He has continued to serve as a resource person for the Solidarios

seminars on planning, implementation, and evaluation, the fourth meeting of which is being held in Colombia in mid-June.

Following publication of the new Project Fund Guidelines, PACT staff organized three meetings with member agencies to review the guidelines, discuss the new material on evaluation, and solicit initial reactions from members. The first meeting was held with evaluation specialists from several agencies and the other two, one in Washington and one in New York, have been for program staff.

A series of informal meetings with member agencies was initiated to provide a forum for PACT to learn of members' plans, projects, and questions about PACT. To date, PACT staff have visited five member agencies. Others will be scheduled when the travel schedules of member agencies and PACT staff permit.

PACT hosted a meeting on deferred giving and as follow-up has circulated a proposal to interested agencies for a strategy for engaging the services of a consultant to assist agencies in this type of fund-raising.

The planning was initiated for a meeting of member agencies on issues pertaining to PACT support of small enterprise development. The meeting is being scheduled for late 1980 in Boston.

Staff continue to play an active role in the Financial Managers Association, the Personnel Coop, and INFORMED. Staff hosted several meetings of these groups during the first half of the year.

The PACT Group Benefits Program continues to provide an important service to the employees of many member agencies. More than 300 employees from 16 agencies are currently participating in this program.

Supportive Activities Grants
December 1, 1979 - June 6, 1980

<u>Grant No.</u>	<u>Agency and Purpose</u>	<u>Amount</u>
89.	Support for consortium activities.....	\$5,000
90.	<u>FED/QUITO</u> Support for international seminar on Agricultural Credit to Marginal Groups.....	\$2,650
91.	<u>TECHNOSERVE</u> Feasibility study of animal feed mill project with FEMEC/Cameroon.....	\$2,847
92.	<u>TECHNOSERVE</u> Project planning and development - Nicaragua.....	\$9,000
93.	<u>FICITEC</u> Project planning with ASOCAMP - Colombia.....	\$4,202
94.	<u>COORDINATING COMMITTEE ON ACTIVITIES AND RESOURCES FOR COMMUNITY DEVELOP- MENT (Cameroon)</u> Support for consortium activities.....	\$5,000
95.	<u>Project Concern International</u> Attendance at Institute for Studies in Non-Formal Education, Michigan State University.....	\$ 620
96.	<u>International Voluntary Services</u> Project planning - Honduras and Ecuador.....	\$1,700

<u>Grant No.</u>	<u>Agency and Purpose</u>	<u>Amount</u>
97.	<u>World Education</u> Project planning - Costa Rica, Ecuador, and Brazil.....	\$2,425
98.	<u>International Educational Development</u> Support to IED acting on behalf of a group of Hispanic private agencies to build a consortium for development work in communities outside the United States.....	\$2,500
99.	<u>International Educational Development</u> Publication and distribution of <u>Women in Latin America Share Experiences: An Anthology of Personal Essays</u>	\$5,000
100.	<u>Asociacion de Servicios Comuni- tarios de Salud</u> Support for regional meeting on rural health programs attended by several agencies participating in PACT-funded nutrition education project.....	\$2,900
101.	<u>International Voluntary Services</u> Management study of Kweneng Rural Development Association, a partner agency of IVS in Botswana.....	\$5,000
102.	<u>FUCODES</u> Attendance at Solidarios course on accounting system - Guatemala	\$ 277
103.	<u>International Voluntary Services</u> Attendance at two workshops on printing and artwork - Washington, D.C.....	\$ 195

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<u>Grant No.</u>	<u>Agency and Purpose</u>	<u>Amount</u>
104.	<u>International Voluntary Services</u> Support for start-up of new computer system for financial accounts..	\$2,000
105.	<u>AITEC</u> Participation in International Workshop of Women Leaders in Banking and Finance, sponsored by the Committee to Organize Women's World Banking, Amsterdam.....	\$ 542
106.	<u>New Transcentury Foundation</u> Support for investigation of the feasibility of a newsletter for the PVO community.....	\$1,000
107.	<u>Project Concern International</u> Participation by Bolivia Project Director in National Council for International Health conference, Washington, D.C.....	\$ 750
108.	<u>World Education</u> Participation by Latin America director in conference of the International Communications Association, Mexico.....	\$ 725
109.	<u>IPRU</u> Project planning - Uruguay.....	\$4,497
110.	<u>Foundation for the Peoples of the South Pacific</u> Project planning, Solomon Islands....	\$3,000
111.	<u>Pan American Development Foundation</u> Participation in meeting in Brazil of Latin America Vocational Training Research Center.....	\$ 804

<u>Grant No.</u>	<u>Agency and Purpose</u>	<u>Amount</u>
112.	<u>International Educational Development</u> Participation in meeting with Honduran agencies on production of audio-visual materials.....	\$ 582
113.	<u>World Education</u> Participation by representative of Kenya project in National Council for International Health conference, Washington, D.C.....	\$1,450
114.	<u>IPRU</u> Participation in Solidarios seminar on planning, implementation, evaluation, Colombia.....	\$ 616
115.	<u>INDES</u> Participation in Solidarios seminar on planning, implementation, evaluation, Colombia.....	\$ 617
116.	<u>FUNDES</u> Participation in Solidarios seminar on planning, implementation, evaluation, Colombia.....	\$ 81
117.	<u>FED/ Quito</u> Participation in conference in Panama of Asociacion Latinoamericana de Instituciones Financieras de Desarrollo.....	\$ 320
118.	<u>Project Concern International</u> Translation and publication in French of manual, <u>Village Health Promoter</u> ...	\$2,500

<u>Grant No.</u>	<u>Agency and Purpose</u>	<u>Amount</u>
119.	<u>Asociacion San Jose Obrero</u> Participation in conference on self-management of enterprises, Costa Rica.....	\$ 200
120.	<u>Secretariat Permanent des Organismes Non-Gouvernementaux (SPONG)</u> Support for Consortium activities...	\$2,500
121.	<u>Project Concern International</u> Participation by director of OPTION in National Council of International Health conference, Washington, D.C....	272
122.	<u>Partnership for Productivity</u> Provision of technical assistance by PFP to Save the Children in Lebanon to design a credit program for small businesses.....	\$ 717
123.	<u>Fundacion Dominicana de Desarrollo</u> Participation in Solidarios seminar on planning, implementation, evalua- tion.....	\$ 244
124.	<u>FUNDE</u> Participation in Solidarios seminar on planning, implementation, evalua- tion.....	\$ 412
	TOTAL.....	\$73,145

FOUNDATION CAPITAL CORPORATION
One East 53rd Street
New York, New York 10022

ATTACHMENT

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November 16, 1979

Mr. Robert O'Brien
Executive Director
PACT, Inc.
777 United Nations Plaza (at 44th St.)
New York, New York 10019

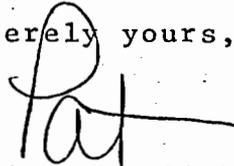
Dear Bob:

My memo proposing a two-and-a-half day meeting to design the Enterprise Development Project is attached. The issues are complex, and we need both interested and dispassionate parties to sift and sort them to a pragmatic end, as explained herein.

I have not estimated costs, nor defined roles precisely. Perhaps you and I, and any others you'd like, should discuss those, once the principle of the suggested approach is accepted.

You can advise me.

Sincerely yours,



Patricia M. Cloherty

PMC/mmj
Enclosures

MEMORANDUM

TO: Robert O'Brien

FROM: Patricia M. Cloherty

SUBJECT: Proposed Meeting to Develop a Plan for a Practical Enterprise Development Activity Through Private Voluntary Organizations.

DATE: November 16, 1979

Purpose of Memorandum

You asked me to outline possible next steps required to establish a practical and useful enterprise development function through private voluntary organizations (PVOs) operating in less developed countries (LDCs).

Based on discussions with several individuals over the last two months, it appears that an intensive working session aimed at developing the substance of a specific plan is in order. This memorandum outlines the nature and purpose of such a meeting and suggests a preliminary agenda for it. It is geared to having a pilot enterprise development program planned and ready for submission for funding by the end of the first quarter of calendar year 1980.

Background

A full background on the presently-proposed meeting is contained in the report entitled "Draft Discussion Paper on Enterprise Development Through Private Voluntary Organizations," submitted to PACT in June, 1979. This will not be repeated here, except to say, first, that the conclusions of the report were endorsed by PACT's Committee on Enterprise Development at a meeting in August. And, second, that report outlined a possible experimental approach for use by the PVOs, which approach will form the basis for discussion at the working session under consideration here.

The chapter of the report dealing with the experimental unit is attached as an integral part of this memorandum, for your information.

Briefly, the recommended experimental approach involved the establishment of an agenda of key enterprise development issues, based on existing needs related to enterprise development in specific developing countries. It further involved identifying PVOs which have relevant though differing functional capabilities currently, or might have such capability in the future, to respond practically to those needs. Finally, it

involved funding PVOs to execute or to expand on problem-solving approaches for improving capacity for enterprise development in their geographical areas of operation, or actually developing specific enterprises. The latter was to be done within a rigorous analytical and evaluative framework so that where the methodology used succeeded or failed, one would know -- hopefully during, and certainly post-project -- why the result happened. Where methods worked and achieved desirable developmental consequences, broader application of method was contemplated, if and where appropriate.

This approach is analogous, in many aspects, to cycles of product and market testing in the commercial environment, prior to upscaling delivery of a product or service. It is useful to know, in short, whether you're serving a real market need, and whether you are doing it adequately, before expanding.

Note that the approach is designed to encompass a) highly disparate organizational goals and capabilities among participating PVOs; b) a variable range of business development-related activities, which activities may, or may not, involve the use of capital; and c) a high level of decentralization of activity and "customization" of methods used, both by local individuals and PVOs. The latter is built in, in recognition of differences in custom, usage and institutions from one geographical area to another, as these relate both to conducting commercial affairs and to securing broader economic development effects.

At the moment, the form of such an experimental project is clearer than is the substance of it. Defining the substance, or the "agenda for action" will involve essentially three steps: a concrete review of needs in the enterprise development field in specific locations; a close assessment of what the different PVOs "bring to the party" that has practical value or potential value, in that environment; and substantially clearer articulation of how enterprise development strengthens local capability for development more generally. With this kind of assessment as the bedrock of any program, the PVOs may be able to establish a framework for experimentation that has some chance of creating real value over the long term.

The conference proposed below is intended to accomplish such an assessment, with a resulting practical agenda.

Proposal

I am suggesting that PACT sponsor an intensive, two-and-a-half day meeting, to be held for the purpose of designing a modest and realistic pilot program. The meeting could be attended by fifteen to twenty individuals with relevant backgrounds, of whom approximately six to eight would be representatives of PVOs currently involved in enterprise development

or planning specific involvement in the field in the near term. The remaining individuals could include representatives of PACT's Executive Committee, as appropriate, and some half-dozen other individuals experienced in overseas enterprise development.

Since the program being planned is to be implemented by PVOs, they are critical to such a meeting. However, to expand the dialogue carried on to date by the PVOs, it is also essential at this point to include other qualified individuals in the discussion.

Proposed Agenda

I would recommend preliminarily that the agenda consist of the following:

1. First half-day: Project Review Illustrating PVO Capability/Requirements

- Each PVO representative in attendance would present a specific project currently underway in his/her organization. This would be a project which illustrates, in the first instance, what the PVO brings to bear to developing an enterprise, as well as what it does not bring and has to look for elsewhere. The project should reflect the specific local needs to which the development of the business is a useful response.
- Rationale: The discussion of such specific projects -- how they originated, who is behind them; of what they consist; why PVOs are involved; and what the project does for the area -- will begin the needs and skills assessment. Through a process of discussion and questioning by all participants, the group should be able to arrive inductively at a series of more general categories of activity relevant to developing enterprises.

2. Second day, all day:

- Based on the previous half day's discussion of the specific projects, a series of broader functional topics would be discussed. To focus the discussion, however, hypothetical projects in each category could be presented and worked over in terms of how and why they might be appropriate to a stated goal. Such functional categories might include the following:
 - a) Skill training including management training
 - b) Capital formation, including availability of and access to capital in specific areas.

- c) Markets, including depth of local, regional national and international markets.
- d) Development consequences for localities of all of these functions, as represented by examining specific firms.
- e) Individual incentives or disincentives to commercial activity.

- Rationale: By presenting hypothetical cases in each functional area and examining them in detail, the group should be able to evolve a fairly detailed notion of what is present or lacking in selected locations that would either be conducive to business development or would impede it. And, because the PVOs are in a position to respond to these conditions, the group should also evolve a sense of the strong points PVOs have now, and of the areas they should seek to strengthen.

3. Third day - half-day: Examination of Costs of Delivering Assistance.

- One of the reasons always given for institutions' inability to assist small scale, decentralized institutions is that 1) it costs too much, and ii) those engaged in such activities never keep track, in any systematic fashion, of how much it does cost.
- This session would be geared to establishing the basis for reasonable cost-allocation in different kinds of projects, in different organizations, and in differing circumstances. It would take as its point of departure the actual projects discussed at the first session. The PVOs would discuss their view of the costs of undertaking those specific projects, and cost constraints as they affect program-design and implementation.

4. Last half day: Pilot Project Design.

- The last session of this meeting should be devoted to pulling together the sense of the meeting as to the optimal pilot program to be undertaken through the PVOs. An agenda for action would be developed, including the most feasible areas of immediate activity, and excluding those activities that are impractical or of lower priority at the moment. Estimates of cost and time for each activity would have to be developed, as well as guidelines for the process whereby the program would be implemented.

I should highlight a few additional aspects of such a meeting as follows:

1. Briefings. The first session would be preceded by an orientation to, or overview of, the task at hand, so that everyone is equally informed as to background and desired outcome of the meeting.
 - As necessary, "mini briefings" could be held at some date prior to the conference for non-PVO participants who may need to be exposed to the directions that the PVOs have been examining for several months.
2. Participants. Relevant business/development experience in LDCs, knowledge of PVOs, and ability to conceptualize from the specific would all be useful. Surely among all of the players involved to date, we can generate a short list of such knowledgeable and helpful people.
 - Chairpersons of sessions will be selected from the group, so some functional expertise in capital development, market development, training, etc., will be a consideration.
3. Locale of meeting. Low-cost, relative geographical convenience, and no distractions are the guidelines regarding place.

Wingspread, in Racine, Wisconsin, or one of the locations of Aspen Institute, have been suggested. PACT staff might explore the availability and relative cost and convenience of such sites.
4. Budget. A budget for the meeting would have to be developed, and for the subsequent casting of the conference conclusions in the form of a funding proposal. Rather than make very rough estimates now, I think we should discuss this, and get some quotes on meeting sites.
5. Effort. This will be a working session, and prior preparation will be required. As you can see, the attempt is made to get away from general propositions involving value conflicts. Rather, the discussion is of specific environments and projects; who does what that works/doesn't work now; and what is feasible as an extension of that.

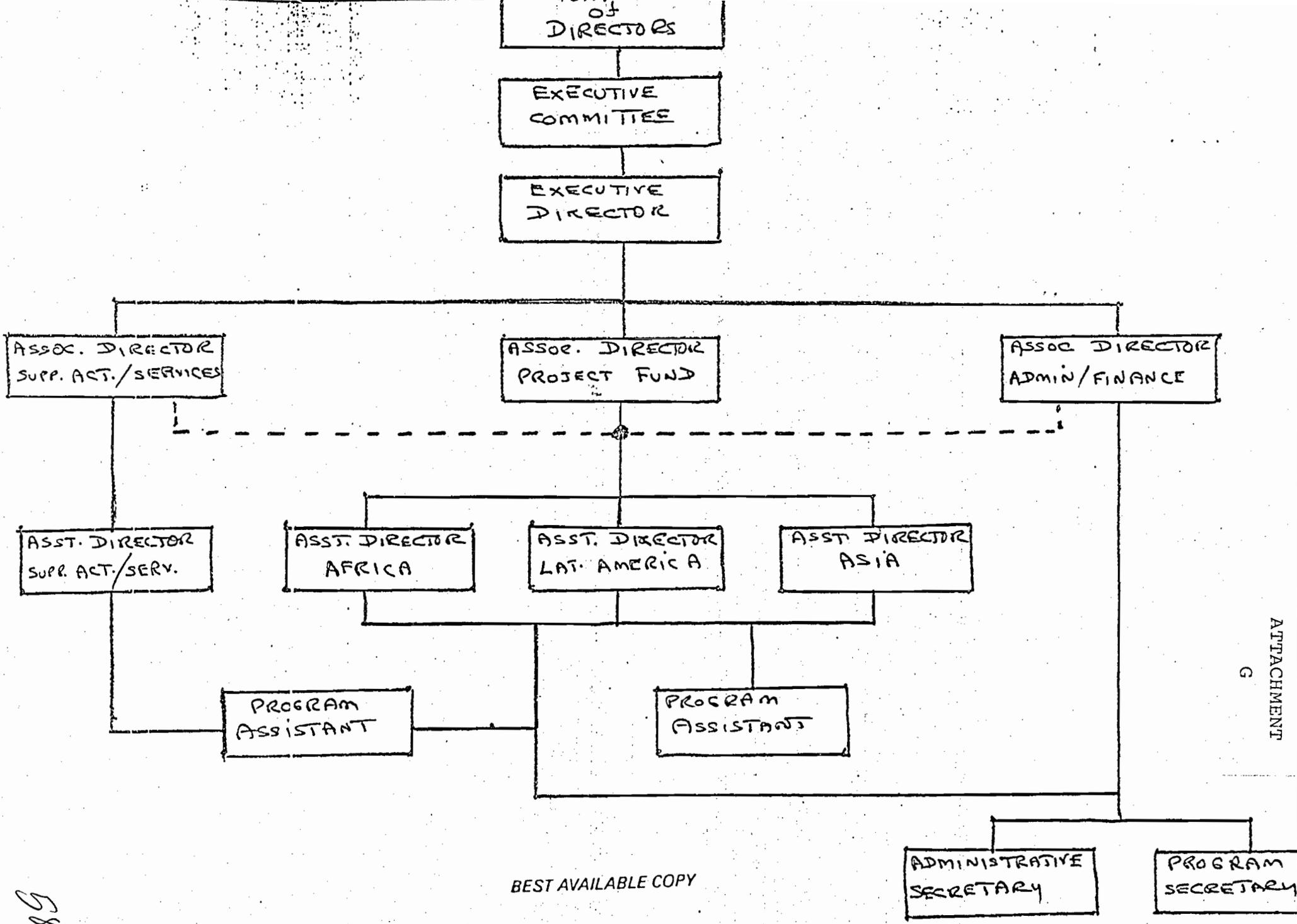
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Conclusion

I've suggested what I think is the most productive and efficient way to get to a program. Given the diversity of needs, program areas, cultures, and organizations, I am convinced that a group effort is required, within an agreed-upon framework.

I am available for discussion at any time.

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PROJECT SELECTION COMMITTEE

-The PACT Project Selection Committee met on October 4 and approved: \$80,445 to the Foundation for the Peoples of the South Pacific (FPSP) for the establishment of a New Hebrides Development Trust; \$12,359 for a community development program of the Centre d'Actions Collectives pour le Developpement Communautaire (ACDC) in Cameroon; second-year support of (1) \$49,884 to the World Education/PRRM Integrated Nonformal Education program in the Philippines, (2) \$30,440 for IVS's participation in the One Stop Service Center for Agriculture in Botswana, (3) \$25,000 for UNO/Bahia's micro-enterprise development program in Brazil, and (4) \$100,000 to IVS for its Analjchi project in Bolivia. Also, \$20,000 in bridge funding was approved for PFP's small business development program in Liberia; and \$60,000 as third-year funding to OFADEC's integrated rural development program in Senegal.

EXECUTIVE COMMITTEE MEETING

The Committee met on October 2 to discuss the following items, among others: draft of the PACT Administrative Manual; Staff Organization/Work Plan; Governance/Membership Committee; Project Selection Committee Procedures; Enterprise Development Fund; and the composition of the Board's Nominating Committee.

IGO CONFERENCE IN CANADA

-Robert O'Brien attended this major conference on "International Development in the 80s - A future course for Canadian organizations?" which was held from October 13-16 at the Geneva Park Conference Centre in Ontario. The primary goal of the meeting was to expose to lawmakers, policy-makers and opinion-makers an examination, by NGO leaders from Canada and overseas, of the present and future roles of Canadian organizations engaged in international development. This was achieved by means of intensive discussions with the invited delegates from developing countries and other First World delegates. The participants included 150 delegates representing 34 NGOs from Canada and from 27 Third World countries. Copies of the program and list of attendees are available from PACT.

CVAFS TAX COMMITTEE MEETING

-On October 19 Alison Smith attended a meeting of the American Council's Tax Committee for an update report on lobbying efforts regarding Section 911 of the 1978 Foreign Earned Income Act. Hearings on the Chaffee Bill (allowing PVO employees to exclude the first \$20,000 of income earned outside the U.S. from taxes) are to be held shortly. Those interested in (1) finding out more about the Chaffee Bill or (2) working on its behalf, should contact Leon Marion at the Council offices (200 Park Avenue South; New York 10003; tel: 212-777-8210).

TAFF TRIPS

-Ricardo Puerta visited the Dominican Republic from October 7-13 to attend a follow-up/planning meeting of the SOLIDARIOS Planning, Programming and Evaluation (PPE) Program. The Third Regional Seminar, which will focus on the topic of Evaluation, is scheduled to be held in Guatemala in December. Ricardo has just finished a draft on an evaluation system which is to be used by SOLIDARIOS members and will be reviewed at said Seminar. In addition, he visited CEFASA in Santiago de los Caballeros in order to identify a rural development project for submission to PACT.

INFORMAL LUNCHEON

-Bob attended an informal luncheon hosted by the New World Foundation and the Arca Foundation on October 31 to meet Frances Moore Lappe and Joseph Collins, and to discuss the Institute for Food and Development Policy.

FUNDRAISING

-Keith Sanders and Bob visited the IBMWT A/FE's offices in Tarrytown, New York on October 3 to report on Keith's first two Asian trips, and discuss future funding.

MEETING ON PACT GROUP BENEFITS PROGRAM

-On October 29, Alison met with Bonnie Ricci, Margaret Whitmore and three representatives of Equitable to discuss the PACT Group Benefits Plan. Equitable explained that the backlog of claims is now being sorted out and they hope to be back to a normal schedule soon. Equitable also reported that PACT will be receiving a sizeable dividend in February. Margaret and Bonnie described the new computerized billing system they have set up. Participating agencies will be contacted shortly regarding changes in pro-



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cedures. It is expected that the new system, once implemented, will smooth out the operations considerably. New booklets describing the Plan will be sent to participating individuals and organizations soon.

DEVELOPMENT RESOURCE SPECIALISTS MEETING

-*Michele Burger* attended the third meeting of the Development Resource Special on October 2, hosted by the International Women's Tribune Center. Seventeen various organizations with contrasting needs and expertise were in attendance. The group broke up into three workshops in order to discuss follow-up activities. It was decided that the next meeting will focus on (1) a collaborative list of peripherals which may lead to an inter-library loan system, and (2) a brochure on available, specialized equipment, resource personnel and libraries. The upcoming meeting is scheduled for December 6 at CARE headquarters. Anyone interested in attending, please contact *Ellen Lieber* at CARE (660 First Avenue, NY 10016; 212-686-3111).

PLANNING MEETING FOR SYMPOSIUM ON AID - DECEMBER 13

-*Alison* attended a planning meeting on October 29 of the Steering Committee of the Association of PVO Financial Managers. Discussions focused on the upcoming Symposium in December which will address issues such as the organization of AID relationship of AID Missions to Washington; distinctions between grants, contracts and cooperative agreements; auditing and financial accounting distinctions between the various instruments; and the different sources of funds at AID for PVOs. Those interested in attending it, please contact *Alison* at PACT.

OTHER NEWS

-On October 15 *Carolyn Stremlau* was welcomed back at PACT after the birth of her daughter, *Nicole*. For the next several months, *Carolyn* has opted to work part-time, arriving at 9:00 A.M. and departing at 2:00 P.M.

-A long-overdue tribute to *Loren Finnell's* valuable services to PACT during his eight-year tenure was held on October 8. After cocktails at *Alison's* home, *Loren* and *Pilar* joined PACT Staff for dinner at Tavern-on-the-Green in Central Park.

COMING PACT MEETINGS

- November 16 (from 10:00 A.M. to 1:00 P.M.): Membership/Governance Committee
- November 16 (from 1:00 P.M. to 4:00 P.M.): Executive Committee
- November 27: Project Selection Committee
- December 7: Board of Directors

VISITORS TO PACT DURING OCTOBER

-Among the visitors at PACT during this month were: *Dr. Russell Morgan*, Executive Director of the National Council for International Health, to discuss this new consortium; *Patrick Kennedy* of the Council on Foundations to discuss his forthcoming study of PVOs and fundraising; *Fred Simmons*, AID Deputy Assistant Administrator in the PDC Bureau; *Allan Williams* of the Association for Caribbean Transformation (ACT), who showed PACT Staff slides of the post-hurricane devastation in Dominica; *Juan Demeure*, Director of DESEC/Bolivia; *Jose Manuel Morales*, Assistant Director, and *Domingo Santa Maria*, Founder, of the Instituto de la Autogestion/Chile; IVSers *Heather Clark* (re Bolivia and Botswana projects) and *Paul Dettman* and *Michael Bohn* (re Sudan program); and *John Hammoek* of AITEC.

PROJECT PROPOSALS AND CONCEPT PAPERS RECEIVED AT PACT DURING OCTOBER

- Indonesian Secretariat for the Development of Human Resources in Rural Areas (INDHRRRA): consultancy for participating self-help organizations.
- Africare: functional literacy and education program in Zambia.
- Technoserve: self-help enterprise development in Nicaragua.
- MUDE: third-year support for social services/small loans program for women in the Dominican Republic.
- Meals for Millions: additional support for comprehensive nutrition plan program in Korea.
- Center for Community Services: two proposals: (1) training program for paramedic workers, and (2) training of legal aid workers, in the Philippines.
- Yayasan Indonesia Sejahtera: village water supply program in Indonesia.
- Partners of the Americas: a concept paper for an education program for working children in Colombia.

NOTE: No Supportive Activities Program Grants were approved by PACT in October.

EXECUTIVE COMMITTEE MEETING

-The PACT Executive Committee met on November 16. Some of the items on the agenda included: reports on Technical Assistance Fund, PACT finances, fund-raising and on the meeting held that morning of the Governance/Membership Committee; also discussed was a 1979 cost-of-living salary adjustment, agenda for December 7 meeting of PACT Board of Directors, the Hickenlooper Amendment and its repercussions for World Education's program in Ethiopia, *Patricia Sheehy's* report on the PVC Small Enterprise Development Fund, and tentative dates for 1980 PACT Committee meetings. The next Committee meeting was set for the evening of December 6 to discuss Governance issues, the Nominating Committee report, and to review the performance of the PACT Executive Director.

STAFF TRIPS

-*Tom Franklin*: returned on November 2 from a three-month trip to England, Zambia, Kenya, Sudan, Cameroon, Togo, Upper Volta, and Liberia. In England, Tom visited Euro-Action/ACORD, Christian Aid, Action in Distress, CAFOD, FRIDA, IT'DG, OXFAM, IVS and the Development Administration Group of the University of Birmingham. Tom concluded that strong possibilities exist for increased collaboration with British PVOs, both at institutional and field levels and these will be pursued.

In France, meetings were held with Freres des Hommes and the Fondation Internationale pour le Developpement.

Some fourteen groups were contacted by Tom in Zambia, including the Zambia Council for Social Development (ZCSD). His conclusion is that Zambia offers real scope for PVO contributions to development in spite of the difficult security situation. Among the agencies visited in Kenya were Technoserve, PFP, World Education. In The Sudan, thirteen agencies were visited, including IVS. Tom feels PVOs are especially suited to working in the demanding conditions that prevail. Save the Children and Technoserve were among the numerous agencies contacted in Cameroon where there are some openings for PVO activity. In Togo, Tom spent some time with TONGAT, as well as visiting SCI, ASTOVOCT, Centre d'Animation Rurale/Daves, and Mission Familiales. The agencies contacted in Upper Volta included Save the Children, PFP, OXFAM, SPONG, FOVODES, SAED, SRAT, and CNPAR; PACT hopes to promote coordination and strengthen indigenous Voltaic agencies. The last country visited was Liberia, where some time was spent with PFP, YMCA and the Liberian Federation of women's Organizations. As PACT's role with PFP/Liberia draws to a close, Tom considers that PACT's input could focus on collaboration with women's and youth organizations.

A detailed trip report will be ready for distribution in mid-December. Tom's next trip is scheduled from December 20 to January 31 and will consist of visits to Cameroon, Botswana, Zambia, Malawi, Togo, Upper Volta, and Holland.

-*James Noel*: returned on November 6 from a brief trip to Honduras to conduct a field assessment of the MFM/FFH Applied Nutrition Project. While in that country, Jim also visited the offices of ASEPADE, Save the Children, ACPH, FUNDHESA, and Promocion Humana. Additionally, he spent one day in Guatemala meeting with *Tore Floden* of SAVE/Guatemala.

-*Ricardo Puerta*: left on November 19 for Ecuador, Honduras and Guatemala. In Ecuador, he will be working with staff of International Educational Development (IED) and the Ecuadorean Cooperative Institute (ICE) on the planning of a three-day workshop on "Proposal Design and Evaluation," to be held November 22-24. In Honduras, Ricardo will make project-related visits to ACPH, IISE and ASEPADE; in Guatemala, he will be attending the Third Regional Seminar on Planning, Programming, and Evaluation (PPE), sponsored by SOLIDARIOS.

FIRST ANNUAL IED VIDEO/FILM FESTIVAL

-IED invites PACT member agencies to view and discuss, over wine and cheese, a series of development-oriented videotapes and films. The first of these is scheduled for Thursday, December 20, at 3:00 P.M. at IED offices. Entitled "Un Solo Camino," this film was produced by the Ecuadorean Development Foundation (FED) with equipment borrowed from SOLIDARIOS, and was financed by the Canadian Hunger Foundation. IED plans other showings on various subjects in January, February and March, 1980. For further information, please contact *Ms. Ann Healy*, IED's Video Coordinator, at 815 Second Avenue, New York, NY 10017 (telephone: 212-682-4351).

PACT PROJECT PROCESS AND REVIEW

As part of this ongoing process, PACT has contracted the services of *Mr. [Name]* to review the PACT role in collaboration. After a close look at PACT files, *Mr. [Name]* will be meeting with various agencies in December and January, and plans to visit agencies and projects in Colombia in January.

PACT
777 United Nations Plaza
New York, N.Y. 10017
212-682-8222

-An auditor from AID Auditor General's Office conducted a preliminary program audit at PACT from November 19-21, after initial meetings with PACT Staff.

-Alison Smith and Bob O'Brien met with Steven Brimigion, PACT's new Treasurer to discuss PACT's current financial situation and several areas in which PACT could use his counsel. Following the meeting with Mr. Brimigion on November 26, they met with representatives of Coopers & Lybrand to finalize the FY'79 audit.

-Jim and Bob met with Mr. Archie Turnbull, the Executive Director of the Ecumenical Church Loan Fund (ECLOF) of Geneva, Switzerland. Anyone interested in more information about this Fund may contact the PACT office.

-Charles Kwaminwa, the new Director of the PFP/Kenya Program, met with PACT Staff during the month. Charles, previously in law practice, will be stationed in Nairobi and will head an expanded program now operating in several areas of Kenya.

-Alison met in Washington, D.C. with Bonnie Ricci of VITA, Ajit Dutta of New TransCentury, and various AID officials to plan the upcoming symposium on AID sponsored by the PVO Financial Managers Association.

-Joe Kennedy and Al Alamien of Africare met with Tom to discuss possible ways to increase collaboration between both our agencies. Also, in November, Tom met with David Wright, the Director of Intermediate Technology Industrial Services of Rugby, U.K., to discuss the services offered by ITIS and investigate joint funding possibilities with regard to the crucial phase of dissemination of AT.

SUPPORTIVE ACTIVITIES GRANTS FOR NOVEMBER

-\$1,870 to SERVIVIENDA for partial costs of meeting involving the directors of CECIL, CIDES and HOGAR-ESCUELA.

-\$3,000 to OCAC/Chile for consortium support.

-\$3,700 to INDES/Argentina for program planning support.

-\$4,410 to IPRU/Uruguay for partial costs of planning a program for the promotion of small businessmen.

-\$590 to PADF as partial support to send a FUCODES consultant to train staff of the Haitian Development Foundation.

-\$1,370 to PFP/Kenya to partially cover visits of staff to projects in West Africa.

-\$3,070 to Zambia Council for Social Development (ZCSD) to assist in the cost of sending a delegation to the ICSW Conference in Hong Kong.

-\$1,625 to IVS for feasibility study of horticulture project in The Sudan.

-\$975 to VITA to partially cover cost of job classification and salary structure study.

-\$2,300 to MFM/FFH for provision of technical assistance to the Community Education Training Centre in Fiji.

-\$5,000 to ZCSD for consortium support.

-\$2,650 to FED/Quito to assist in cost of a credit seminar.

PROJECT PROPOSALS AND CONCEPT PAPERS RECEIVED IN NOVEMBER

-Technoserve: continuation of assistance to small businesses and coops in Kenya.

-FEMEC: feed mill project in Cameroon.

-GROW: agriculture assistance in Nigeria.

-Comite de Developpement du Village Bandja: community development in Cameroon.

-DESEC: second-year funding of campesino marketing center in Bolivia.

-FESA: revolving credit fund in the Dominican Republic.

-VITA/FUNDAEC: second-year funding of AT project in Colombia.

-Amor Viviente: guidance center for young people in Honduras.

-PFP: second-year funding for small business development in Malawi.

-CUSO: regional council development in Zambia.

-William Tunstall: refugee training in Kenya.

-S.C.I.: work camp association development in West African countries.

-Zambia Helpers Society: rural health assistance.

-NCWK: secretariat in Kenya.

-OEF: involving low-income women in economic and community development in Zambia and Ecuador.

-Development Group/India: several ag-rural development ideas.

-Societe de Missions Etrangeres: audio-video material development in Honduras.

-National Council of Women: several women's projects in Papua New Guinea.

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SYMPOSIUM ON AID

-On December 13, the newly-formed PVO Financial Managers' Association sponsored a Symposium on AID at which several AID officials presented a general overview of (1) the organization, (2) the various bureaus, and (3) the funding mechanisms used to fund PVO activities (grants, contracts and cooperative agreements). Although the focus was on information, the meeting nevertheless provided an opportunity for PVOs to air their concerns over AID regulations. The distinctions between OPGs, DPGs and Matching Grants were explained as were the types of contracts available. Also included in the day's topics was Auditing and Accountability. Specific information on per diems, approaches to auditing grants versus contracts, and overhead/indirect rates was shared. In the ensuing question-and-answer period, the sensitive issue of the auditing of sub-grantees surfaced as a major concern of the participants.

Thomas Fox and *John Ulinski* expressed the hope that PVOs and AID could develop a more trusting and accepting relationship, with a give-and-take attitude on both sides. They introduced a pragmatic note, however, when they pointed out that most donors impose various conditions and regulations and it is up to the individual PVO to determine for themselves whether or not such restrictions are acceptable.

Following the Symposium, future plans for the Association were discussed, such as developing a skills roster and holding symposiums on overhead/indirect costs and accounting for field offices.

The minutes of the December 13 meeting will soon be available. Please contact *Alison Smith* of PACT for more information on the Symposium on AID or the Association itself.

EXECUTIVE COMMITTEE MEETING

-An Executive Session of the PACT Executive Committee was held on December 6 to: (1) review the PACT Executive Director's 1979 performance, and (2) to consider recommendations of the Nominating Committee for (a) officers in 1980, (b) makeup of the Executive Committee, and (c) a new member for the Project Selection Committee. Immediately following this session, the Executive Committee held an open meeting focusing on Governance issues. This also afforded an opportunity to the Directors who were in town to begin discussing issues to be addressed at the next day's Annual Meeting of the PACT Board of Directors.

ANNUAL MEETING OF THE PACT BOARD OF DIRECTORS

-An all-day meeting of the PACT Board was held on December 7. After concluding various items of annual corporate business, i.e. elections and finances, members received annual reports from the various PACT standing committees, and discussed at length the draft policy statements prepared jointly by Staff and the Governance/Membership Committee (Philosophy Statement, Projects Fund Criteria, and Membership Policy). The group also heard presentations from two guests: *Thomas Fox* of AID, and *Douglas Hellinger*, Chairperson of the Project Selection Committee.

PROJECT SELECTION COMMITTEE

-The actions taken by the Project Selection Committee at its December 13 meeting included: \$58,000 to Technoserve for its Self-Help Enterprise Development program in Nicaragua; \$59,995 to IVS's program of Highland Agricultural Development in Papua New Guinea; \$20,790 in additional second-year support for World Education's program in the Philippines; \$68,700 for the COSOC Training Center for Young Agriculturalists in North Cameroon; \$32,000 to AITEC for its Integrated Rural Development project in Costa Rica; \$20,720 additional first-year funding to IFP/Kenya to establish a Nairobi office for its Small Business Development program in Kenya; \$20,800 to MFM/PFHF's Comprehensive Nutrition Plan in Korea; and \$20,436 to PPP's Small Business Development program in Liberia.

STAFF TRIPS

-Africa: On December 20 *Tom Franklin* left on his second field trip. After a stop in Holland, he went on to Cameroon, Malawi, Zambia, Botswana, Togo and Upper Volta. *Tom* is scheduled to return around the beginning of February.

-Asia: *Keith Sanders* returned in late December from a two-month field trip to India, Bangladesh and Thailand, the primary purpose of which was to identify local NGOs for possible collaborative activities. A further objective was to gain a sense of the social, economic and political forces which might influence PACT's development efforts as well as those of our member agencies. A trip report highlighting these findings will be ready for distribution shortly, as will an assessment of PACT activities in Asia during the past year.

-Central America: *Ricardo Puerto* participated in the Third Regional Seminar sponsored by SOLIDARIOS for its members from December 3-8 in Guatemala. Attending agency

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representatives reviewed the final version of the planning section of the operational manual to be disseminated as a result of the overall program and the initial evaluation design. Prior to the Fourth (and final) Seminar to be held in Ecuador in June 1980, each NDF will test and review the design and recommend suggestions for its practical application. While in Guatemala *Ricardo* also visited Hogar y Desarrollo (HODE), an agency involved in low-cost housing, and ALIANZA.

PACT GROUP BENEFITS PLAN

-The PACT Group Benefits Insurance Plan will be moving from VITA to New TransCentury as of February 1, 1980. Please send all claims information, and direct telephone calls to *Bonnie Ricci* at NTC after said date. Although VITA's steadfast support and "hidden" subsidization all these years will be sorely missed and our great appreciation to them is in order, we look forward to a newly-situated plan with computerized billings and hope this will encourage timely premium payments.

MEETING ON PLANNED GIVING/DEFERRED GIVING

-On December 19 PACT hosted a meeting of representatives from World Education, CARE, MFM/FFHF, IHAP, IVS, IED, SAVE, and Technoserve, to discuss Planned Giving/Deferred Giving. *Tom Keehn*, *Ann Micou* and *Leonard Clough*, a Planned Giving Specialist, described the materials World Education has developed for their program to date and then focused the discussion on ways in which agencies might collaborate in this area. PACT will be contacting members and other PVOs to determine their interest in the topic and any future steps that may be taken.

MEETINGS AT AID

-On December 4 *Alison* and *Bob O'Brien* met in Washington, D.C. with *Michael Sny* of the Contracts Office and with Project Managers *Erwin Wendt* and *Ed Glaeser* to discuss the PACT/AID grant. PACT was pleased to meet *Ed Glaeser* who will be our new Project Manager, but sad to bid adieu to *Erwin* whose help in facilitating PACT's programs over the past years has been greatly appreciated. PACT Staff take this opportunity to offer our thanks and best wishes to *Erwin*.

-*Bob* was one of the panelists at an all-day meeting on December 18 of PVOs working in Africa and the AID Africa Bureau. Discussions focused on how a more effective assistance delivery system for low-income people in Africa can be developed, the priorities for development assistance in Africa, and where the PVO community can best direct its efforts.

SEMINAR ON EVALUATION

-*Ricardo* served as a consultant in a two-day seminar sponsored by Appropriate Technology International on evaluation designs and techniques which are useful at the project level. Emphasis was given to participatory techniques and bottom-up approaches to evaluation. The seminar was designed by *Ricardo* after spending some time with ATI staff to assess the experiences and needs in this area. Fifty ATI staff participated and ATI was able to acquire models adaptable to field projects.

SUPPORTIVE ACTIVITIES GRANTS FOR DECEMBER

-\$2,847 to Technoserve to assist in the cost of a feedmill feasibility study for FEMEC in Cameroon.

-\$9,000 to Technoserve for program planning and development in Nicaragua.

-\$4,202 to FICITEC to cover partial cost of project planning assistance for ASOCAMP in Colombia.

-\$5,000 to the Coordinating Committee on Activities and Resources for Community Development in Cameroon to partially cover first-year operating expenses of the consortium.

-\$620 to Project Concern to assist with the cost of a staff member attendance at a nonformal education training course this summer at Michigan State.

PROJECT PROPOSALS AND CONCEPT PAPERS RECEIVED IN DECEMBER AT PACT

-IVS/UK: support for a Civil Service International Regional Secretariat in W. Africa.

-SAVE: second-year support for training of village women in Colombia.

-CONGAT: rural training center in the Plateau de Dayes, Cameroon.

-Comite de Developpement du Village Baboutcha: animal breeding in Cameroon.

-FINDEC: promotion and training center in Colombia.

-CESPIA: promotion and services for artisan cooperatives in Mexico.

-Solar Electric International: solar power irrigation project in Pakistan.

-Central de Servicios de Guanajuato: various rural development projects in Mexico.

-Liberian Federation of Women's Organizations: support for its headquarters.

-Village Education Resource Center: technical assistance and training in Bangladesh.

-Episcopal Conference of Cameroon: school for deaf children.

-Thai Rural Reconstruction Movement: rural development program in Thailand.

-Credit Union National Association: development of credit unions in Dominica.

SEMINAR ON DETERMINING RESULTS OF SMALL PROJECTS

-The Inter-American Development Bank (IDB) sponsored this Seminar which was held on January 15 in Washington, D.C. Participating in the discussions, besides PACT, were AITEC, Development GAP, IVS, New TransCentury Foundation, PFP, Technoserve and VITA. Economists from the IDB methodology unit and IDB staff from the small projects unit were also in attendance. After introductory remarks by Mrs. *Beatrice arretche*, Chief, Division of Technical Assistance, the meeting focused on (1) IDB's methodology for determining the distribution of income in development projects, and (2) an analysis of the means for determining the results of small projects.

INFORMATION NETWORK FOR MATERIALS EFFECTING DEVELOPMENT ("INFORMED")

-This group of PVO resource specialists evolved through initiatives of Save the Children's Head Librarian, *Nancy Faesy*. A first meeting in May 1979 dealt with the idea of PVO resource people coming together to talk of common problems ranging from library cataloging and research materials filing systems to ordering of materials. Since then, the number of PVOs at meetings has steadily increased.

The fifth meeting of INFORME was held on February 5 at the Ford Foundation with fifteen PVOs in attendance (including other PACT members: IED, TNS, WE, MFM/FFHF). The group adopted the name INFORMED and continued discussions on proposed bylaws. *Aury Brown*, AID's Deputy Director of Development Information and Utilization, described AID's process of storing information and publication of AID prints.

The next meeting, hosted by IED, will be held on March 25. Further work on the bylaws, a combined list of periodicals and a telephone directory are on the tentative agenda for this meeting. INFORMED's long-range plans include networking and information sharing and tools (i.e., cataloging of systems and Ulrich's Directory).

Michele Burger is the PACT representative and she would be happy to answer any questions you might have on the activities of this newly-formed group.

INTERNATIONAL EDUCATIONAL DEVELOPMENT (IED)

- (1) PACT Staff joined IED Staff on January 17 to review the evolution of IED's current programs, its primary activities and plans for the future. The meeting provided an opportunity for IED and PACT to discuss the agency's program and possible interaction with PACT outside the context of specific proposal requests. PACT will be requesting similar meetings with other agencies at intervals in the future.

- (2) The Annual IED Video/Film Festival continues with the following schedule: February 14 - The Cost of Cotton, a 30-minute color film in English depicting the effects of the international demand for cotton on a developing nation; February 28 - Video in Development, a 30-minute documentary in English/Spanish/Chinese which discusses the appropriateness of video use with both sides represented; March 13 - a 20-minute black-and-white film on Peace Corps in Ecuador - A Personal Experience, which was produced by IED's *George Baldino* when he was PC Director in Ecuador.

For further information, please call Anne McKay at 212-682-4351.

ACVAFS MEETINGS

-PACT Staff participated in various ACVAFS activities during the month:

1. Development Assistance Committee: *Bob O'Brien* and *Jim Noel* attended this meeting on January 29 whose agenda included, among other topics, a review of the final draft of the paper "Evaluation in the PVO Community." The document is the product of several working sessions held under the auspices of the ACVAFS Development Assistance Committee. Nearly 100 PVOs were represented at these sessions, including CODEL and PACT consortia. It was recommended that the report be submitted to the boards of ACVAFS, CODEL and PACT for approval so that a steering committee can be appointed and the document be disseminated to the development community. ACVAFS, CODEL and PACT will be meeting with the Committee Chairperson on February 11, and the PACT Executive Committee will review the document at its February 29 meeting.

2. ACVAFS Board Meeting: The thirty-sixth Annual Meeting of the ACVAFS Board of Directors was held on January 30 at the Ford Foundation. Among other items, the Directors heard reports from the Chairpersons of the ACVAFS Committees on Material Resources, Development Assistance, Migration and Refugee Affairs, TAICH and the History Committee. Guest speaker was *Thomas Ehrlich*, the Director of the International Development Cooperation Agency.

3. SubCommittee on Women In Development: The year's first luncheon meeting on income-generating women activities took place on January 24. *Maryanna Dulancy* and *Suzuki Slavkov*, Consultants in Development, spoke on key problems and possible solutions to marketing of products made by women in developing countries. *Clara Parais* of the Inter-American Foundation presented an IAF-supported women's self-management cooperative in Chile, for which Consultants in Development is preparing an evaluation.

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In order to encourage greater participation and exchange among Council members, the Subcommittee will focus its 1980 activities on holding more forum-type meetings with formal Subcommittee meetings held only when necessary. Future forum topics will include more income-generating subjects, project design and evaluation of "unique" features of WID projects, and the Mid-Decade Conference on Women in Development to be held in July 1980 in Copenhagen, Denmark.

PVO PERSONNEL COOPERATIVE

-For quite some time, in meetings of various PVOs and in informal discussions the idea of a "Cooperative" of Personnel Directors/Managers/Recruiters had been mentioned. A Steering Group of personnel representatives from some twelve PVOs (Catholic Relief Services, IPPF/WHR, TNS, U.S. Committee for UNICEF, Lutheran World Relief, MFM/FFHF, NCC/DOM Overseas Personnel, Save the Children, ACVAFS, CARE and PAC has been working in the past few months to bring the idea to fruition.

The group will be holding its first seminar on "Employee Appraisal Systems" at CARE headquarters (660 First Avenue, NYC) on March 5. For more information on the seminar or about the group itself, please contact *Esther Lafont* at PACT (212-697-6222). Minutes of the first three meetings of the "Cooperative" are also available.

STAFF TRIP

-*Ricardo* left on January 18 on a trip which took him first to Panama to participate in a meeting with Panamanian PVOs working to increase local institutional capabilities, brought together under the auspices of IED. The group defined strategy to be employed in the workshop-seminars on the subject to be held from March to June 1980 with the participation of all interested Panamanian PVOs. While in Panama, *Ricardo* also met with FECOLAC, INEDES and the Indigenous Panamanian Association to share information on each other's activities.

In the Dominican Republic, *Ricardo* provided technical assistance on evaluation to the Dominican Development Foundation (FDD), made an introductory visit to CEDAIL, paid a follow-up visit to MUDE to review their PACT-funded project, and spent two days with CEFASA in order to complete a proposal for submission to the PACT Project Selection Committee.

On a separate but related subject, *Ricardo* would like to announce to member agencies the availability of the report on the two-year Central American Training Program, co-sponsored by PACT, SOLIDARIOS, CIC/Costa Rica, and IFC/Honduras. The report, in Spanish, is available upon request from PACT.

SUPPORTIVE ACTIVITIES GRANTS FOR JANUARY

-\$1,700 to IVS to partially cover the costs of planning projects in Ecuador and Honduras.

-\$2,425 to World Education for partial costs of project planning in Costa Rica, Ecuador and Brazil.

-\$2,500 to assist a group of Hispanic PVOs to develop a consortium for community work outside the U.S. The grant was made to IED on behalf of the Hispanic groups.

-\$5,000 to IED to assist in the preparation, publication and dissemination of Women in Latin America Share Experiences: An Anthology of Personal Essays.

-\$2,900 to the Asociacion de Servicios Comunitarios de Salud (ASECSA), a consortium of agencies involved in health programs, for the Third Regional Encounter of Rural Health Programs in Ajoyo, Mexico. Several PACT agencies and groups participating in the MFM/WE/Save Nutrition Education Program will be attending.

PROJECT PROPOSALS AND CONCEPT PAPERS RECEIVED AT PACT DURING JANUARY

-Africare: an agricultural training project submitted on behalf of YMCA/Uganda.

-Liberian Education of Women's Organizations: the concept paper previously received led to submission of this proposal.

-DESEC: rural credit program in Bolivia.

-Overseas Education Fund (OEF): nonformal education involving low-income Tarqui women in economic and community development activities in Ecuador.

-National Foundation for Social Action of Senegal (FNASS): second-year funding for vocational training program for handicapped persons in Dakar.

-Institute of Cultural Affairs/Zambia: support for Kopini human development program.

-Asia Cultural Forum on Development: training of development workers.

-IVS/UK-Botswana: support for Botswana work camps program.

-PROMETEO: drug treatment program in Colombia.

-ICFCOOP: utilization of audio-visual materials for cooperative education in Chile.

-CARITAS/Philippines: training of unemployed youths in printing and auto-mechanics.

-CEPMES: "Proyecto ANECAP" - social and economic development for women in Uruguay.

UPCOMING PACT MEETINGS

-February 21, 1980: Project Selection Committee Meeting

-February 27, 1980: WID Personnel Committee Meeting

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PROJECT SELECTION COMMITTEE

-The Committee met on February 21 and approved the following: \$125,000 to Technoserve as a twelve-month grant to its program of assistance to Savings and Credit Societies in Kenya; \$98,944 as first-year funding to SAVE/Guatemala for its Southern Quiche Development Program; \$21,000 as a first-year grant to the CEFASA/FESA Revolving Loan Fund in the Dominican Republic; \$97,548 as second-year support to PFP for its program of assistance in training and credit for small business persons in rural areas of Malawi; \$102,946 as second-year support to PFP/Kenya for its program of management assistance to small entrepreneurs in rural Kenya; and \$47,307 to FOVODES for the development of village cereal banks in Upper Volta.

Additionally, Committee members had been polled by mail prior to the meeting and had approved second-year grants of \$28,781 to SAVE/World Education/Cafeteros for their collaborative program of training village women in Colombia; and \$40,100 to DESEC for its Campesino Marketing Center in Bolivia.

-*Douglas Hellinger* was re-elected by Committee members to a third one-year term as Chairperson.

EXECUTIVE COMMITTEE

-At its February 29 meeting the Committee heard reports on: Chairperson *Roland Johnson's* meetings in Washington; PACT expenditures through January 31; PACT's Project Fund and Supportive Activities program; the status of second-year AID Funding; the status of the Enterprise Development Fund; and the Mohonk Consultation Steering Committee. Other discussions were held on issues such as PACT Governance Issues, Project Fund Guidelines and Membership Policy and Guidelines.

PROJECT PLANNING SEMINAR

-*Alison Smith* and *Rita Gibbons* attended an American University Seminar on Project Planning and Design. The Seminar was led by the Practical Concepts Institute (best known for the Logical Framework concept), a training consultant firm with whom PACT has been in touch regarding possible workshops/topics geared specifically to PVO and member agency needs. Discussions are just in the initial stages, but those interested in pursuing the idea are encouraged to contact *Carolyn Strelau* at PACT.

PARTNERSHIP FOR PRODUCTIVITY FOUNDATION/USA (PFP)

-PACT Staff met with *Andrew Oerke*, *Jim Hochschwender* and *Cheryl Lassen* of PFP in the second of a series of meetings PACT plans to hold with member agencies. The day-long discussions on February 20 focused on PFP's present projects, its historical development, its expansion plans and project evaluation.

DEFERRED GIVING

-During the month *Alison* had several conversations with staff of member agencies and *Len Clough*, a deferred giving consultant, on possible ways PVOs might collaborate in the area of planned/deferred giving. A concept paper will be sent soon to members to determine interest in a deferred giving "tutorial," one of the ideas that evolved from the December 1979 meeting and subsequent discussions.

PACT FIELD REPRESENTATIVES

-**AFRICA:** *Tom Franklin* returned from his second Africa Field Trip at the beginning of the month - a trip during which he visited projects and agencies in Holland, Cameroon, Kenya, Malawi, Zambia, Botswana, Togo and Upper Volta. The main focus of the trip was to assist agencies presenting projects for new grants or refunding from PACT. Most of these were reviewed by the Project Selection Committee at its February 21 meeting.

In February *Tom* also met with *Paul Osborn*, Secretary to the Executive Committee of TOOL/Amsterdam, Holland. This agency specializes in appropriate technology and is hoping to build up information networks and closer collaboration with U.S. agencies such as PACT and VITA; and with *Be...*

of the Association of People for Practical Life Education (APPLE) of Ghana which runs ten community development projects with an emphasis on nonfor education and small cottage industries.

Tom also spoke with a group of eleven African students enrolled in a ter of Science in Management Degree Program at the Arthur D. Little Management Institute of Cambridge, Massachusetts. The aim of the session was to give the students an idea of PVO development perspectives and programs.

In mid-March Tom will be leaving on his third field trip which will him to England, Gambia, Cameroon, Kenya, Upper Volta, Liberia and Senegal. The six-week trip will deal mostly with projects already submitted to PACT.

-ASIA: Keith Sanders will be completing his tour of duty at PACT on April 15. During his one-year tenure as PACT's Asia Representative Keith was instrumental in paving the road for further involvement of PACT in that area. Keith's superb job in these initial efforts is deeply appreciated. Good luck from all of us!

-LATIN AMERICA: During the month Ricardo Puerta visited Guatemala where he assisted Hogar y Desarrollo (HODE), a low-cost housing program for urban dwellers, on organizational issues and 1980 plans. HODE changed its program strategy last year from individual to community housing programs, and its technology from wooden to concrete prefabricated houses. At HODE's request, SERVIVIENDA, SAVE/Guatemala, and SOLIDARIOS collaborated in those changes. As a result, HODE is now converting SERVIVIENDA's basic model house into an anti-seismic unit; HODE participated in the SOLIDARIOS PPE Program, a two-year institutional development project funded by AID, and is now being considered as a candidate for SOLIDARIOS membership; and SAVE/Guatemala joined HODE as co-sponsor of a one-week technical assistance and exchange visit to SERVIVIENDA's in 1979 to assess experiences available in Guatemala and Colombia and help each agency to explore new housing technologies.

While in Guatemala, Ricardo also met with CEMEC which is now changing its institutional name to FUNDADEN and, as part of its new identity, will be ecumenically-oriented in its services; with the SOLIDARIOS's Executive Director and his Advisory Committee to discuss the status of technical programs from SOLIDARIOS to its members; and with the Instituto Centroamericano de Estudios Políticos which is exploring holding a regional seminar in conjunction with IISE/Honduras for developing materials to train adult illiterates in community organizational and popular enterprise issues.

Back in the PACT offices, Ricardo met with Russell V. Shoumaker and Fernand Liebenson of the Inter-American Legal Services Association, and with Ferrn Uñaña Pavolini from the Centro de Investigaciones pro Defensa de Interese Publicos (Pro-Publicos) of Bogota, Colombia.

SUPPORTIVE ACTIVITIES GRANTS FOR FEBRUARY

- \$5,000 to IVS in partial support of a management study of the Kweneng Rural Development Association in Botswana, a partner agency of IVS.
- \$277 to FUCODES/Costa Rica to partially cover the cost of a staff member's participation in a training seminar in Guatemala.
- \$195 to IVS to partially cover the cost of its Information Officer's attendance at two training seminars in Washington, D.C.
- \$2,000 to IVS in partial support of costs involved in establishing a computerized accounting system.

PROJECT PROPOSALS AND CONCEPT PAPERS RECEIVED AT PACT IN FEBRUARY

- CUSA/Zambia: vehicle costs for the Credit Union and Savings Association of Zambia.
- Oficina de Cooperacion Inter-Institucional (OCIT): consortium development.
- Association pour le Developpement de Djoum: agricultural development in Cameroon.
- International Voluntary Services (IVS): "La Unidad" cooperative development in rural Indian communities in Ecuador.
- FICITEC/ASOCAMP: collaborative project involving working with OCIT members to seek solutions to campesino marketing problems in Colombia.
- Center for Development Studies: a proposal for strengthening and supporting voluntary efforts in rural development in India.

EVALUATION WORKSHOP FOR PACT STAFF

-A two-day evaluation workshop was held in March, designed by *Ricardo Puerta* and further developed by the PACT Staff. The institutional and project experiences of PACT in the area of evaluation were analyzed, aimed at defining a model on project evaluation to be incorporated into the revised Project Fund Guidelines. The March 15 memorandum sent to PACT members with the revised Guidelines included the product of the workshop in its Section VI (Evaluation and Reporting).

SEMINAR ON EMPLOYEE APPRAISAL SYSTEMS

-With the participation of personnel representatives from some twenty organizations (among them PACT, New TransCentury, Technoserve, World Education and VITA), the newly-formed PVO Personnel Group sponsored a Seminar on Employee Appraisal Systems on March 5 at CARE New York headquarters. The morning session was chaired by *Alan Mather*, Manager of Management Development, Kennecott Copper of Stamford, Connecticut, who addressed the why, how and when of employee evaluation; in the afternoon participants heard a presentation by *Jinx Melia*, a private management consultant, who reviewed and critiqued the evaluation process as perceived and utilized by PVOs. A full report on the proceedings is available from PACT upon request.

The PVO Personnel Group appointed an Interim Executive Committee, an Organizing Committee, a Planning Committee and a Membership Committee in order to formalize its structure. The Planning Committee is currently working on a second seminar on personnel record keeping to be held in May with a presentation by an expert on the recent Privacy Act and its effect on personnel records. *Karen Ann Simmons* of Technoserve is the Chairperson of the Planning Committee and is presently preparing additional information on this upcoming seminar. She would be happy to answer any queries on either the seminar or the PVO Personnel Group from PACT members (telephone: 203-846-3231).

CEFASA SLIDE SHOW

-PACT Staff enjoyed slides shown on March 5 at the PACT offices by *Michael Hurley*, Director of the Rockville Centre Diocesan Television Center, who has had considerable experience in the Dominican Republic and who also led a discussion after the slide show on the programs of CEFASA (Center of Formation and Social Agrarian Reform) of Santiago, Dominican Republic. *Jerry Tolle* and *Anne McKay* of IED joined the PACT Staff for the presentation. (A grant to CEFASA for a Revolving Loan Fund was approved by the PACT Project Selection Committee at its February 21 meeting).

INFORMATION NETWORK FOR MATERIALS EFFECTING DEVELOPMENT (INFORMED)

-The most recent meeting of INFORMED on March 25 was hosted by IED and attended by *Michele Burger* of PACT. *Anne McKay* of IED gave an excellent presentation on the versatility of video, followed by an explanation by a sales representative from Intermediate Technology Group (ITG), *John Elford*, on what ITG is all about and what it is attempting to do. The meeting concluded with a video presentation by the International Planned Parenthood Federation (IPPF). This included one-minute "ads" on preventive health care, nutrition and parental care, which are currently being shown in parts of Latin America. IPPF has also produced soap operas dealing with the abovementioned issues. Both forms have been widely accepted in Latin America but an evaluation of their impact is still under study.

-*Michele* also attended an "information" fair sponsored by the International Women's Tribune Center and held on March 10 at the Carnegie Mellon Foundation. The fair was the culmination of a four-day workshop on women's issues on development conducted by the ITWC.

ADVISORY COMMITTEE ON VOLUNTARY FOREIGN AID

-On March 24-25 *Allison Smith* attended this Advisory Committee meeting which focused on the AID approval process ranging from application to negotiation of

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grants. *Richard Redder* of Save the Children, as well as several other PVO representatives, gave brief presentations on some of the problems faced by PVOs in negotiating AID grants. *Jeffrey Ashe* of ACCION/AITEC gave a brief slide presentation and talk as part of an afternoon discussion on "The Role of Small Business in Development." Another session consisted of a review of the status of current legislation as it affects foreign assistance which had "quite a sobering" impact on most people present.

PACT STAFF TRIPS

-SAN DIEGO, CALIFORNIA: *Jim Noel* spent March 19 and 20 at the headquarters of Project Concern International (PCI), a visit which afforded him with the opportunity of becoming personally acquainted with PCI Staff as well as to acquire firsthand knowledge on how the organization functions via its departments of Public Relations, Option (Volunteer Recruitment and Placement), Health Services, Fundraising, and Administration/Personnel. *Jim* was particularly impressed by the caliber of the PCI Staff, its management system and the extensive operations of the Option Volunteer Program, with its valuable recruiting services for PCI as well as many other PVOs.

-WASHINGTON, D.C.: *Carolyn Stremmler* spent March 19 visiting with PACT member agencies, New TransCentury and PFP, and with Goodwill Industries International which has applied for membership in PACT.

-DOMINICAN REPUBLIC: In March *Ricardo* participated in a five-day, follow-up meeting in the Dominican Republic to prepare materials and plan the next and last Seminar of the Planning, Programming and Evaluation (PPE) Program of SOLIDARIOS, to be held in Cali, Colombia in June 1980.

Also, *Ricardo* assisted the FDD (Dominican Development Foundation) in the design and coordination of a three-day Self-Evaluation Workshop for twenty-six campesino groups of the Bani Region as well as for FDD Staff in that region. The workshop is aimed at assessing the FDD impact on beneficiaries, their organizations and communities, after seven years of work in that D.R. region. The event is part of a technical assistance effort of PACT on behalf of the FDD, consisting of a review of its formal evaluation system now in operation, and the design, testing and implementation of a self-evaluation model to assess impact. The model, previously tested in FUNDE/Cali last year, has already been adapted to the work of the FDD and will be used again in its three additional regions. Copies of the materials (in Spanish) are available from PACT upon request.

While in the Dominican Republic, *Ricardo* visited with Mujeres en Desarrollo (MUDE) and held a meeting with three of the local representatives of the CEFASA project recently funded by PACT.

PVO FINANCIAL MANAGERS ASSOCIATION

-On March 18 *Alison* attended a meeting of the Association's Steering Committee to (1) discuss what issues the group would like to have stressed at the March 24-25 meeting of the Advisory Committee on Voluntary Foreign Aid (see above); and (2) to plan the May 6 symposium to be sponsored by the Association on "Auditing the PVO: Making the Best of It." For further information on this upcoming event, please call *Frank Utecht* at IIE (212-883-8282) and to register, please call or write to *Michale* at PACT. (*Ajit Dutta's* presentation on behalf of the Association at the AID meeting is available for those interested; please contact *Alison* or *Michale* at PACT).

SOUTH-NORTH WORKSHOP ON THE TRANSFER OF EDUCATIONAL TECHNOLOGY

-*Ricardo* attended this three-day meeting held in March at the request of the Council for Educational Research of Latin America and sponsored by the Inter-American Foundation at the University of Texas at Austin. Representatives from Latin American and North American agencies working in adult education in rural areas of both regions compared philosophies, methodologies, materials and techniques, and assessed their universal values.

AID AFRICA BUREAU

-ACVAFS, CODEL and PACT hosted a meeting at American Council headquarters on March 20 for representatives from PVOs interested in discussing the request from AID's Africa Bureau to PVOs to implement projects in three African countries where no AID missions exist. Some twenty-five persons, including *Bob*, attended.

PACT ANNUAL REPORT

-Arrangements have been finalized with *Ronald Traylor* of Consultants in Overseas Development Education to assist in the preparation of the first PACT Annual Report, scheduled for publication in early June.

FROM THE EXECUTIVE DIRECTOR'S DESK

-March 6: *Bob* met with *Leon Marion*, ACVAFS's Executive Director, and *Boyd Lowry*, CODEL's Executive Director, at the latter's offices, to continue the series of ACVAFS/CODEL/PACT meetings of Executive Directors.

-March 27: *Bob* paid a visit to *Nyles Ren*, IHAP's Executive Vice President, to discuss a broad range of topics of mutual interest, including IHAP membership in PACT.

-March 27: *Keith Sanders* and *Michele* joined *Bob* at IED headquarters for a showing of a film entitled "Peace Corps in Ecuador: A Personal Experience," produced by *George F. Baldino*, then PC Director in Ecuador and now IED's Director of Special Projects.

VISITORS AT PACT DURING MARCH

-Some of the visitors at PACT during the month included: *Alan J. Taylor*, a Rural Development Consultant from England; a team of consultants from Family Health Care, Inc., who discussed strategies for AID support to PVO health and nutrition programs; *Jean Carbonare*, Director of the African Office for Development and Cooperation (OFADEC) of Senegal, to whose Integrated Rural Development project PACT has been contributing support since 1977; *Loren Finnell* who provided consultative services on a Central American project and visited with PACT Staff; *Nea Apezechea* and *Cledia de Mello de Tourne* from the Information and Research Center (CIESU) of Uruguay; *David Rogers* of SAVE/Guatemala; *Jose Maria Blanch* of CIACOP; *Ian Baldwin* of UNDP; and *Ingrid Gelenik*, Secretary General of the International Council on Social Welfare, Vienna, who discussed the activities of her organization and ways in which ICSW might collaborate with PACT.

STAFF CHANGE

-*Esther Lafont* has accepted a position as Assistant Personnel Director of CARE, Inc. She will be leaving PACT, after eight years of devoted service, on April 15.

UPCOMING PACT MEETINGS

- Executive Committee: May 2.
- Project Selection Committee: May 22.

SUPPORTIVE ACTIVITIES GRANTS FOR MARCH

-\$542 to ACCION/AITEC to partially cover the costs of the participation of its Executive Director in the International Workshop of Women Leaders in Banking and Finance, held in Amsterdam, Holland.

-\$1,000 to New TransCentury Foundation to partially cover the costs of the first stage of investigating the feasibility of a newsletter for PVOs.

-\$750 to Project Concern International in partial support of the PCI/Bolivia Executive Director's attendance at the National Council for International Health Conference in Washington, D.C.

PROJECT PROPOSALS OR CONCEPT PAPERS RECEIVED AT PACT IN MARCH

-Instituto de Desarrollo Social y Promocion Humana (INDES): promotion and consolidation of community organizations in Argentina.

-Grupo de Promocion Solidaria: village cooperative development in Mexico.

-Instituto de Investigacion y Educacion para el Desarrollo (INEDESA): Revolving/Guarantee Fund for small agricultural business development program in Panama.

-Save the Children: family planning project in several countries.

-Civil Service International: two projects for (1) agricultural development in Sierra Leone, and (2) cooperative woodworking training shop in Benin.

-Fundacion Cristiana para la Educacion y el Desarrollo (FUNDACED): small industry development in Guatemala.

16 October, 1979

MEMORANDUM

TO: Members of the Project Selection Committee and Member Agencies

FROM: Douglas Hellinger, Chairperson

RE: Report on actions taken at the 4 October, 1979 meeting of the Project Selection Committee

I. Participants at Meeting

Committee Members: Lucy Conger, John Hastings, Diane Hedgecock, Douglas Hellinger, Hanna Papanek, Arthur Theisen.

Staff: Rita Gibbons, James Noel, Robert O'Brien, Ricardo Puerta, Keith Sanders, Alison Smith.

Agency Representatives: Mary McMurtry, Foundation for the People of the South Pacific.

II. Agenda1. Integrated Nonformal Education (Philippines) #280a/044

World Education requested \$63,820 plus an additional \$13,703 as second-year support for the WE/Philippine Rural Reconstruction Movement (PRRM) nonformal education program in Central Luzon, Philippines.

2. Integrated Rural Development (Senegal) #189c/035 -

Consideration by the Committee of third-year support was requested by OFADEC.

3. One Stop Service Center for Agriculture (Botswana) #284a/043

\$30,440 in second-year support was requested by IVS for their participation with the Kweneng Rural Development Association (KRDA) an Agricultural Service Center project in Botswana.

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4. Micro-Enterprise (Brazil) #250a/041

Second-year support in the amount of \$50,000 was requested by UNO/Bahia for their program of assistance to small businesses in the Petro/Chemical area of northeastern Brazil.

5. Camelid Development (Bolivia) #251b/040

IVS requested continuation of second-year support (\$180,212) for its project involving the development of llamas and alpacas for herder groups in the Altiplano region of Bolivia.

6. Small Business Development/Liberia #025e/011

Four-month bridge funding in the amount of \$60,000 was requested by PFP for its on-going project in Liberia.

7. Integrated Rural Development (Costa Rica) #378/000

\$48,573 in one-year support was requested by AITEC as part of a two-year project to assure complete self-sufficiency of a county agricultural center of local producers in the region of Hojanca and Nandayure in Costa Rica. AITEC has been a participant in this project over the past three years providing management and technical assistance to producer groups.

8. Southern Quiche Development Program (Guatemala) #0347/000

Save the Children/Guatemala requested \$99,571 in first-year support for a three-year program of integrated rural development in the Quiche region of Guatemala.

9. New Hebrides Development Trust (New Hebrides) #0371/000

The Foundation for the People of the South Pacific (FPSP) requested \$87,445 in support of the New Hebrides Trust which was recently established to facilitate development projects in the New Hebrides Islands.

10. Training Center for Young Agriculturalists (Cameroon) #0372/000

Funding in the amount of \$123,850 was requested by the Association Internationale pour la Communication Sociale (COSOC) for its program of training for young farmers in North Cameroon.

11. Community Development (Brazil) #0348/000

Açao Comunitario Do Brazil requested \$86,625 in support of their program of education, health and job training for urban poor in Brazil.

12. Community Development (Cameroon) #0375/000

ACDC in Cameroon requested \$12,359 for a program of rural community development in Bingongog, Cameroon.

III. Actions

1. Integrated Nonformal Education (Philippines) #280a/044

After reviewing the program's progress to date, it was the Committee's decision to provide \$49,884 in second-year support for this project. Of the \$49,884 amount \$20,790 is specifically designated for the World Education portion of the budget and \$29,094 in support of PRRM costs.

2. Integrated Rural Development (Senegal) #189c/035

Funding in the amount of up to \$60,000 was approved by the Committee for the Integrated Rural Development program in Senegal. The Committee also expressed particular interest in exploring with OFADEC the possibilities of carrying out an evaluative study of the program as well as further OFADEC promotion of cooperative formation. It indicated its openness for future funding of these potential activities.

3. One Stop Service Center for Agriculture (Botswana) #284a/043

Second-year funding in the amount of \$30,440 was approved by the Committee for IVS's participation in the "OSSCA" project in Botswana.

4. Micro-Enterprise (Brazil) #250a/041

Funding totalling \$25,000 for the second year was approved by the Committee for the continuation of the micro-enterprise development program in the Petro/Chemical Pole area of Brazil.

5. Camelid Development (Bolivia) #251b/040

A decision to commit \$100,000 for 12 months was made by the Committee in answer to the IVS request for continued second-year support for the Analajchi project.

6. Small Business Development (Liberia) #045e/011

Bridge funding of \$20,000 for four months was approved by the Committee for the PFP/Liberia on-going project.

7. Integrated Rural Development (Costa Rica) #378/000

Based on a judgement that further information was required before a responsible decision could be taken, the Committee deferred action on this project to a future meeting.

8. Southern Quiche Development Program (Guatemala) #347/000

A decision on funding for the Southern Quiche project was postponed by the Committee pending the clarification by SAVE/Guatemala of several key issues which arose during the review.

9. New Hebrides Development Trust (New Hebrides) #371/000

One-year funding in the amount of \$80,445 was approved by the Committee for this pilot program in New Hebrides.

10. Training Center for Young Agriculturalists (Cameroon) #372/000

Convinced that additional information was necessary before a funding decision could be taken the Committee declined to provide funding for the COSOC training program at this time.

11. Community Development (Brazil) #348/000

The Committee declined support for this project.

12. Community Development (Cameroon) # 375/000

Funding in the amount of \$12,359 was approved by the Committee for ACDC's program of Community Development in Bingongog, Cameroon.

NEW PROJECTS AND REFUNDINGS APPROVED
FOR PERIOD OCTOBER 1979 - MARCH 1980

ATTACHMEN

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NEW PROJECTS

<u>TITLE</u>	<u>COUNTRY</u>	<u>AGENCY</u>	<u>AMOUNT</u>	<u>DATE</u>
New Hebrides Development Trust	New Hebrides	Foundation for the Peoples of the South Pacific (FPSP)	\$ 80,445	4 Oct. '79
Community Development	Cameroon	Centre d'Actions Collectives et Developpement Communautaire (ACDC)	\$ 12,359	4 Oct. '79
Self-Help Enterprise Development	Nicaragua	Technoserve	\$ 58,000	12 Dec. '79
Highlands Agricultural Development	Papua New Guinea	International Voluntary Services (IVS)	\$ 59,995	12 Dec. '79
Training Center for Young Agriculturalists	Cameroon	International Union for Child Welfare (COSOC)	\$ 68,700	12 Dec. '79
Integrated Rural Development	Costa Rica	ACCION International/AITEC	\$ 32,000	12 Dec. '79
Revolving Loan Fund	Dominican Republic	Centro de Formacion y Accion Social y Agraria	\$ 21,000	21 Feb. '80
Southern Quiche Development Program	Guatemala	SAVE the Children/Guatemala	\$ 98,944	21 Feb. '80
		<u>TOTAL NEW PROJECTS:</u>	\$431,443	

REFUNDINGS

Integrated Non-formal Education-second-year support	Philippines	World Education/Philippine Rural Reconstruction Movement (PRRM)	\$ 70,674	4 Oct. '79 - 12 De
Integrated Rural Development-third-year support	Senegal	Office Africain pour le Developpement et la Cooperation (OFADEC)	\$ 60,000	4 Oct. '79
One-Stop Service Center for Agriculture-second year support	Botswana	International Voluntary Services (IVS) Kweneng Rural Development Association (KRDA)	\$ 30,440	4 Oct. '79

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NEW PROJECTS AND REFUNDINGS APPROVED
FOR PERIOD OCTOBER 1979 - MARCH 1980

(2)

<u>TITLE</u>	<u>COUNTRY</u>	<u>AGENCY</u>	<u>AMOUNT</u>	<u>DATE</u>
Micro-Enterprise Development- second-year support	Brazil	UNO/Bahia	\$ 25,000	4 Oct. '79
Camelid Development- second-year support	Bolivia	International Voluntary Services (IVS)	\$119,631	4 Oct. '79
Small Business Development- Bridge funding	Liberia	Partnership for Productivity (PFP)	\$ 40,436	12 Oct. '79 -12 I
Comprehensive Nutrition Plan- four-month final support	Korea	Meals for Millions/Freedom from Foundation MFM/FFH	\$ 28,800	12 Dec. '79
Small Business Development- additional first-year, and second-year support	Kenya	Partnership for Productivity/ Kenya	\$123,666	12 Dec. '79 -21 F
Development of Malawian Trader Trust - second-year support	Malawi	Partnership for Productivity	\$ 84,684	21 Feb. '80
Training for the Physically Handicapped - interim support	Senegal	Fondation Nationale d'Action Sociale du Senegal (FNASS)/ International Council of Goodwill Industries	\$ 2,000	21 Feb. '80
Assistance to Savings and Credit Societies	Kenya	Technoserve	\$125,000	21 Feb. '80
Cereals Banks - second year funding	Upper Volta	Fondation Voltaique pour le Developpement et la Solidarite (FOVODES)	\$ 47,307	21 Feb. '80
Appropriate Technology - third-year funding	Upper Volta	Volunteers in Technical Assistance (VITA)	\$ 62,530	Aug. '80

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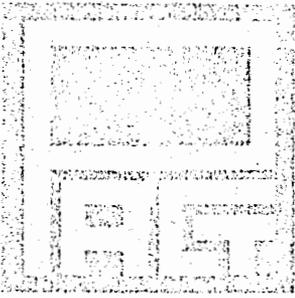
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NEW PROJECTS AND REFUNDINGS APPROVED
FOR PERIOD OCTOBER 1979 - MARCH 1980

<u>TITLE</u>	<u>COUNTRY</u>	<u>AGENCY</u>	<u>AMOUNT</u>	<u>DATE</u>
Campesino Marketing Center - second-year support	Bolivia	Centro para el Desarrollo Social y Economico (DESEC)	\$ 40,100	By mail - Jan. '80
Training of Village Women - second-year support	Colombia	SAVE the Children Federation/ Cafeteros	\$ 28,781	By mail - Feb. '80
		TOTAL REFUNDINGS:	\$889,049	
		DEOBLIGATIONS AND ADJUSTMENTS	(\$ 18,807)	
		TOTAL NEW AND REFUNDINGS:	<u>\$1,301,685</u>	

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PRIVATE AGENCIES COLLABORATING TOGETHER INC.

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REPORT ON PROPOSED (AND ONGOING) PROJECT
ACTIVITIES OF PACT MEMBER AGENCIES

ISSUE No. 11

JULY 1979 - DECEMBER 1979

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DECEMBER 1979

REPORT ON PROPOSED (AND ONGOING) PROJECT
ACTIVITIES OF PACT MEMBER AGENCIES

CONSEIL DES ORGANISMES NON-GOUVERNEMENTAUX EN ACTIVITE
AU TOGO (CONGAT)

CONGAT continues to seek an appropriate structure for supporting and strengthening the work of its member agencies. It has recently completed a profile of PVOs in Togo and their specific needs, and hopes in early 1980 to assemble a multidisciplinary team to work with member agencies on project design, implementation and evaluation.

CONGAT is also involved in negotiations for the establishment of a regional office to coordinate the work of agencies active in the field of handicapped. This is a follow-up to the Regional Seminar on the Rehabilitation of Handicapped Persons in French-Speaking West Africa.

Plans for next year include regional seminars for PVOs and community groups, and the channeling of technical assistance money and expertise to the work of member agencies.

FUNDACION PARA EL FOMENTO DE LA INVESTIGACION
CIENTIFICA Y TECNOLOGICA (FICITEC)

LATIN AMERICA

COLOMBIA

1. As part of its "Small Social Projects," the Inter-American Bank (BID) extended a loan to a Colombian PVO in the sum of US\$500,000 for forty years at a 1% annual interest rate. This sum will be re-loaned to small farmers.

2. FICITEC was instrumental in designing the organization and procedures for the selection of loan recipients, credit studies, guarantees, accounting, etc. In practical terms, a small "bank" was set up specializing in in-kind loans to campesinos who own land.

3. FICITEC published the second issue of its magazine "Entrepreneurial Topics" ("Temas Empresariales"). This edition contains two articles of great interest to small businessmen. One deals with how to conduct small marketing surveys in order to assess market structures, define which products should be manufactured, and how to market them. The other provides a simple quantitative format to guide in the selection of marketing channels.

4. On August 10, in Bogota, FICITEC held a Forum on Small and Medium-sized Industries. After presentations by four speakers, the small businessmen in attendance discussed the topic at length. FICITEC has published the proceedings and conclusions of the forum and these are available from FICITEC (Apartado Aereo 27872; Bogota, Colombia) upon request.

FOUNDATION FOR THE PEOPLES OF THE SOUTH PACIFIC (FSP)

SOUTH PACIFIC

1. NEW HEBRIDES - Robert Hazen, FSP Field Officer, concluded his assignment in the New Hebrides in November. This coincided with the assignment of William Dunn as Assistant Director

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of the New Hebrides Development Trust and FSP Field Officer. The new assignment was made possible by a PACT Grant (No. 0065) for the development of the Trust's administrative and development planning and coordination abilities. It is expected that a number of collaborative possibilities in programs will arise from this work. Furthermore, the New Hebrides will become an independent nation in 1980 which will probably open up avenues for new collaboration both in small-scale projects and nation-level programs.

2. PAPUA NEW GUINEA - Ms. Laura Sherman took up her post as Country Director in November, and one of the more important matters to be pursued in the near future is the development of grass-roots nutrition projects according to the National Nutrition Plan facilitated by FSP input. Collaboration with VITA, MEM/FFHF, STC and IHAP is now more viable. Collaboration among FSP, IVS and the Wau Ecology Institute is also being discussed. Such collaboration would probably be in the area of project identification and assistance for agriculture extension work.

3. SOLOMON ISLANDS - With the signing of an Operational Program Grant with AID for rural development in this country, FSP has recruited a Country Director. Mr. Baden Prince, a British West Indian, joins FSP after years of work for the Solomon Islands Government as Senior Social Development Officer. Mr. Prince will work with both government and non-government development projects, and possible collaborative opportunities with other agencies are expected. The Solomon Islands Development Trust also continues to develop, and the next six months should see significant growth and maturation.

4. TONGA - Mr. David Wyler became Country Director for FSP in Tonga as of September 1979. Ms. Seini Vakasiuola is Assistant Country Director and Extension Officer for Women's Community Development Programs. Mr. Joseph Guthrie is Training Officer at Fualu Farmers' Training Center. Tonga program assistance is cooperating with the Government and churches of Tonga to assist fisheries, appropriate technology training for use of horses in agriculture, waste digesters and intensive integrated farming, model housing and work through women's extension groups to assist handcrafts, water supplies, gardens and housing programs.

5. WESTERN SAMOA - Interest has been indicated in this country in the establishment of a Western Samoa Development Trust, similar to those now operational in the New Hebrides and under development in the Solomon Islands.

OTHER

FSP has three new publications: A Case History of Nutrition Planning in Papua New Guinea; Malnutrition in Pre-School Children in Fiji; and Report on Intermediate Technology for Pacific Islands.

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Also available from FSP (158 West 57th Street; New York, NY 10019) is: Aimbe the Pastor by Paulias Matane, Ambassador to the United Nations for Papua New Guinea.

INTERNATIONAL EDUCATIONAL DEVELOPMENT (IED)

ASIA & PACIFIC

PHILIPPINES - Several projects for management training and diffusion of appropriate technology are in the planning stage, involving long-standing IED contacts. Ms. June H. Turner, Director of IED International Programs, is currently in the Philippines discussing plans with IPVO leaders and AID officials.

ECUADOR

1. Jerry Tolle and George Baldino of IED participated in an IPVO Management and Training Seminar in November for project planning, design, management and evaluation. Ricardo Puerta of PACT also participated. Other agencies involved were the ICE (Ecuadorean Cooperative Institute for Education and Development) and the Ecuadorean Development Foundation (FED).

2. IED is involved in the establishment of a center for information/documentation/communications, including print and audiovisual media, under the direction of the Ecuadorean Development Foundation (FED). The center will also serve as a link to coordinate with other PVOs in Ecuador.

PANAMA - In Winter-Spring of 1980 IED will be conducting a series of intensive training sessions which will give Panamanian leaders an increased capacity to manage their organizations as well as to design collaborative projects with greater social impact. George Baldino, Project Director, will be joined by Jan Elster, formerly of the Peace Corps, in December.

OTHER

IED is attempting to assist in the formation of a consortium of U.S. Hispanic PVOs interested in working internationally. Joseph W. Conyard attended an Advisory Committee meeting in November.

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INTERNATIONAL VOLUNTARY SERVICES (IVS)

AFRICA

1. BOTSWANA

A. The Kweneng Rural Development Association (KRDA), a private development group, has numerous projects in which IVS volunteers participate, such as:

--KRDA has developed an experimental agriculture station which tests the feasibility of using nethouses to increase vegetable production. Produce from this garden is sold through the station store for local consumption. PACT has just approved a Supportive Activities grant to enable IVS/Botswana staff to explore feasibility of this approach in Southern Sudan.

--The One-Stop-Service-Center-for-Agriculture (OSSCA) provides farmers with a comprehensive package of services such as veterinary advice, tool repairs, inputs such as seeds and fertilizer, as well as crop marketing and technical education (PACT Grant No. 0043).

--In an effort to test the feasibility of commercial honey and wax production in Botswana, an IVS apiarist is based out of KRDA as well.

--KRDA has begun extending its services to other parts of the Kweneng District. In the area of Takatokwane, over 150 miles west of the KRDA base in Molepolole, an IVS volunteer is providing technical and administrative assistance and coordination to community-owned development projects.

B. An IVS Trust Coordinator, working in Maun, is assisting local, self-help and community-owned development projects in the far north of the country.

2. THE SUDAN

A. In December, IVS will help begin the rehabilitation of the Yambio Agricultural Research Station, founded in 1948 to conduct research on cash and food crops. To recondition the 1,000-acre station, IVS is providing several volunteers over the next few years, with skills that range from administrative support for the physical plant to farm management and horticultural research.

B. The Regional Ministry of Agriculture, Irrigation and Forests established a sheep ranch in Kapoeta as a base for improving breeding and meat quality in local sheep and to provide extension services to local Toposa sheep herders. An IVS volunteer helped complete phase one of the ranch plan which focused on ranch infrastructure development. Phase two is now beginning and will

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concentrate on training of local staff, breeding, and development of the ranch as a self-sufficient farm and extension center.

C. In the Southern Region, IVS participation continues in a grinding mills cooperative. A volunteer provides the technical assistance necessary to train coop members in the installation and maintenance of the mills which are helping reduce the time-consuming process of making flour.

A self-help well digging project (PACT Grant No. 0050) uses the skills of an IVS water technician to assist the government in its effort to provide clean drinking water to villagers in the Southern Region. Working with a well-digging team from the Regional Ministry of Cooperatives and Rural Development, the volunteer helps villages organize a labor force to dig new wells and refurbish old ones under the guidance of the team and using the team's equipment.

D. A recently-formed community group, called the Action Committee to Promote Local Initiative and Self-Help (ACCOMPLISH), has started an integrated rural development process that will include roads improvement, building and staffing local health clinics, improving agricultural practices and educational opportunities and digging community wells. An IVS water technician will provide the technical assistance necessary to help villagers begin digging the wells. Future IVS involvement in the ACCOMPLISH plan may include recruiting a civil engineer to work on roads and an RN or health educator to begin setting up health services in the District.

E. Research has begun on a proposal to start a Leathercrafts Cooperative in Juba. The prospects for such a cooperative - which would primarily serve the local market with such items as sandals and belts - look promising since a ready local market exists. The initial working members of the cooperative would be Sudanese who are already training in basic leathercraft and tanning skills.

ASIA & PACIFIC

1. BANGLADESH - In the Sylhet District, an integrated rural development project combines the technical skills of IVS volunteers with those of local training institute trainees to focus activities on improvement of agricultural techniques for growing vegetables and rice, raising duck, farming fish, as well as family planning and health care, development of community cooperatives and adult literacy programs. These activities are concentrated on selected clusters of villages throughout the District.

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2. PAPUA NEW GUINEA

A. Increased population and other 20th century pressures threaten the centuries-old system of shifting, or slash-and-burn agriculture on which millions of subsistence farmers have traditionally depended. In the Highlands of Papua New Guinea, at Wau Ecology Institute, IVS volunteers are working on a potential solution which may help farmers adapt their methods to changing circumstances in harmony with the local environment.

A combination of agro-siviculture (tree and vegetable crops grown together) and contoured, composted mounds is being investigated in an experimental garden at the Institute. The use of locally available organic wastes to make compost, the planting of compatible crops on the same mound to insure continued soil fertility and reduce past damage, are practices designed to eliminate the need for costly chemical inputs. Extension of these successful practices to local and other selected villages will begin in December.

B. At the University of Technology in Lae, IVS volunteers are involved in the development and dissemination of information about technology appropriate to Papua New Guinea. Through the Appropriate Technology Development Unit (ATDU), research on possible village outreach programs in technology is being conducted, prototype equipment has been designed and tested - ramp pumps, waterwheels, and schemes for irrigation and alternative energy source use. Also part of ATDU is Liklik Buk Information Center, which is collecting and beginning to circulate appropriate technology information throughout Papua New Guinea. Published in both English and Pidgin editions, the Liklik Buks give both written and illustrated instructions on the construction of simple, village-level technologies.

C. An IVS rice miller volunteer is working with the government in an effort to increase production and upgrade the quality of milled rice, helping small-scale farmers improve cultivation, and training mill operators to improve their milling practices. However, the direction of the government's rice policy is presently unclear and continued IVS participation in the program is being evaluated.

D. In eastern Papua New Guinea, a development project has been started by the 3,000 coastal villagers of Wanigela. The local business association has started several transport, communications and economic development projects for which an IVS volunteer provides technical assistance. Projects include boatbuilding, timber milling, furniture making, home improvements, development of a community center and agricultural store with a concerted effort to develop gardening and cash crop production.

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LATIN AMERICA

HONDURAS

1. CEDEN (Evangelical Committee for National Development and Emergency) and IVS are cooperating on water systems development in two separate regions of Honduras (PACT Grant No. 0063). The CEDEN health program, which centers on training village health workers, uses the administrative and training skills of an IVS volunteer RN to coordinate the various aspects of the program. The health worker, who is selected by training by his/her fellow villagers, is trained in the basics of maternal and child health care, nutrition, and preventive health care as well as in simple curative practices.

2. In the Comayagua Valley of central Honduras, the Ministry of Natural Resources supports a program for research and extension of soybeans. IVS provides soybeans specialists to work on both aspects of the program which aims to help diversify agriculture, increase income-generating for small-scale farmers and improve the nutrition of rural people by encouraging consumption of this high-protein bean.

MEALS FOR MILLIONS/FREEDOM FROM HUNGER FOUNDATION (MFM/FFHF)

ASIA & PACIFIC

1. FIJI - Kathryn Shack and Joanne Burke will offer a Staff Development Workshop at the Community Education Centre in Suva, Fiji from December 17 to 22. The workshop will emphasize practical exercises in participatory approaches to learning and problem-solving techniques. A Supportive Activities grant from PACT is assisting with workshop costs.

OTHER

Leslie Temanson joined the MFM/FFHF staff in October as Africa Program Director.

NEW TRANSCENTURY FOUNDATION (NTF)

AFRICA

1. CAMEROON - A New TransCentury staff person, Joan Fiator, has moved to Yaounde with her husband, and will be working

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on numerous NTF projects in Cameroon related to rural development, WID and health.

2. CHAD - Despite the recent recurrence of violence in Chad, one NTF staff person remains in N'Jamena working as a health advisor.

3. KENYA - Several NTF staff members visited Kenya this fall. They met with a number of individuals and groups involved in conservation, natural resources, fisheries and forestry. Further contacts were also made in the PVO community in that country.

4. MOROCCO - New TransCentury is completing negotiations with the Government of Morocco to undertake a contract in support of the country's Promotion Feminine. A six-person team will be in place in January 1980 to diversify training and employment opportunities for Moroccan women. NTF will be working with World Education in the implementation of this project. /Ed. Note: As of time of writing PACT learned that NTF had received a \$2.9 million grant from the Government of Morocco./

ASIA & PACIFIC

1. AFGHANISTAN - NTF has provided counsel to several dozen refugees from Afghanistan, and has begun a project to systematically generate employment opportunities for professionally skilled refugees in other countries in the developing world.

2. INDONESIA - NTF's project in support of the Government of Indonesia's Ministry of Manpower and Transmigration got underway this summer. The six-person team has been supported by visits from four NTF consultants. These people have visited various small rural work sites to help in developing project selection criteria and in designing a Research and Training Center for labor intensive rural development.

3. THAILAND - At time of writing, an NTF staff person is visiting refugee camps in Thailand as part of a four-person team. The team will be designing language and cross-cultural courses for refugees selected to resettle in Western countries.

LATIN AMERICA

1. BOLIVIA - NTF has recently renewed its contract to work in support of the Bolivian National Council for an additional two years. A new staff person will be joining the NTF team as soon as political circumstances permit.

2. EL SALVADOR - A New TransCentury team is developing a nutrition information system for the Salvadorean nutrition planning unit, and is conducting planning and evaluation training seminars for local technicians. Another NTF consultant is working on a study assessing the nutritional implications of a project to introduce enriched tortilla flour.

3. GUATEMALA AND JAMAICA - In both these countries, NTF consultants, working with local counterparts and AID technicians, have designed nutrition components for proposed AID health projects.

OTHER

1. Management Development Services (MDS) - Under the MDS grant, NTF recently assisted Goodwill Industries and a group of other sponsors with a two-day Symposium on Disability and the Developing World.

Also, NTF has recently reorganized some of the ways it interacts with the PVO community through the MDS grant by establishing the International Small Enterprise Development Center. The Center has four parts: (a) marketing assistance, (b) technical assistance, (c) entrepreneurial linkages, and (d) development education. The Center is a clearinghouse between local projects in developing countries and marketing sources in developed countries, focusing on helping private agencies at each end. In the pilot phase, ten YMCAs and five Goodwill Industries outlets in the U.S., as well as ten local projects overseas, will be identified as participants. The Center welcomes individuals and organizations who wish to become involved in this aspect of development. Please contact Brenda Eddy at NTF (1789 Columbia Road, NW; Washington, DC 20009; telephone: 202-462-6661).

2. Center for Labor and Migration Studies - This NTF Center, headed by David S. North, has recently completed a major study of refugee resettlement policies of the U.S. Department of Health, Education and Welfare. In the report, Julia Taft, the project director, called for a re-focus of refugee programs around the concept that they are temporarily unemployed people; the report urged that refugee resettlement programs be given more top-level Federal attention, and that the program operations be separated from their current base within the federal-state-county welfare program.

Also, the Center is currently finishing a report on several classes of non-immigrant workers in the U.S. (i.e., alien workers temporarily and legally in the country) and is also seeking to secure insights on the numbers, characteristics and impact of illegal immigrants in the nation from neglected, but useful, statistical reporting systems of the Immigration and Naturalization Service. Both of these latter activities are supported by the U.S. Department of Labor.

PROJECT CONCERN INTERNATIONAL (PCI)

AFRICA

1. THE GAMBIA - PCI has entered into an agreement, signed in June 1979, to help The Gambia Ministry of Health, Labour and

Social Welfare develop the model and capacity for training and supervising village level Primary Health Care Workers (PHCWs). Ultimately, the Government of The Gambia is committed to making available one PHCW per 500 population by the year 2000.

PCI's initial involvement has been to provide a Primary Health Care Trainer to help train the trainers of these PHCWs. The PCI trainer and his Gambian counterpart (assigned by the Ministry) will train 10 Gambian trainers during two four-week training cycles during the first year. The PCI trainer and counterpart are developing all necessary training materials. They will eventually supervise the initial training of PHCWs as well.

2. NEW COUNTRIES UNDER CONSIDERATION - Following expressions of interest in a similar program on the part of the Liberia Ministry of Health, PCI has sent a Program Development Consultant to Liberia to assess the opportunities and feasibility of such a project there. Preliminary reports from the consultant are very favorable, and a formal proposal is being developed now in conjunction with the Ministry of Health.

ASIA & PACIFIC

HONG KONG - The PCI program extends medical and dental services to low-income families in Hong Kong. Most recent, a mobile dental service now augments the two permanently located dental clinics. This program continues to grow both in quantity of services provided and in income generated within Hong Kong. This program receives only administrative and supervisory support from PCI.

LATIN AMERICA

BOLIVIA - The PCI team in the Pando area of Bolivia is now well-situated as a replacement team for PCI's initial staff in that program. Education for Village Health Workers (VHWs), monitoring and supervision of their work, logistical support of some twenty health posts continues as the project approaches the half-way point in the scheduled five-year program.

Steps have been initiated by the PCI team to conduct a program evaluation to determine future program direction.

SAVE THE CHILDREN FEDERATION (SCF)

AFRICA

1. CAMEROON - An accord was officially signed in September with the Government of Cameroon for SCF's involvement in that country. SCF has taken steps in this period to strengthen its programmatic capabilities. Under consideration is possible future bidding

on a contract for \$475,000 to be awarded by the Cameroon Government for an NPCD (National Planning for Community Development) project providing for a collaborative planning unit to outline a national program to involve rural populations in self-help for economic and social development.

ASIA & PACIFIC

1. BANGLADESH - Mrs. Hasina Khan was appointed as the Women's Program Coordinator to plan and organize women's programs in collaboration with the Social Development Coordinators based in the impact area.

2. INDONESIA

A. The health and nutrition projects in Tangse have shown signs of program integration through projects dealing with child care, health, nutrition, agriculture, small industry, credit cooperatives, health and nutrition education and training materials in a coordinated manner.

In addition to the two impact areas in Tangse and M'bang, a third impact area was selected in Aceh Besar. Lam Twuba, the new impact area, consists of eight villages in the kecamatan of Seulimeum in Aceh Besar.

The Regional Government of Aceh has indicated a strong interest in a joint training program for extension workers in CBIRD methodology in collaboration with Save the Children. The Achanese officials have participated in the preparation of the training proposals along with the Indonesia Field Office staff.

B. Boat People - Dr. Melvin Frarey returned to Westport in July to take up the new assignment to plan and initiate the Boat People program in Indonesia. SCF, in partnership with the American Council for Nationalities Service, has negotiated an agreement with the Government of Indonesia and the Indonesia Red Cross to mount a program of child health and nutrition among the 40,000 Boat People on the Indonesia Islands of Bintan, Galang and the Anambas.

A special English language teaching program has also been requested to help migrants going to English-language countries. Close cooperation with The Experiment in International Living has been secured to design this urgent activity.

Dr. Frarey is Project Coordinator and the initial survey has been completed by Ms. Phyllis Dobyns and, on loan from the Experiment in International Living, Ms. Elizabeth Tannenbaum. The survey team's recommendations will result in early implementation of both programs mentioned above.

3. KOREA - In an extensive visit to Korea in July-August, Pratima Kale helped establish an Interim Management Team at the Korean Field Office. The process of selection of a Korean Director was initiated in July in collaboration with field office staff and members of the Advisory Committee. The selection process is coming to an end and a decision will soon be finalized. Initial plans for Koreanization have been made jointly with SCF/Canada. It is hoped that the final candidates' visit to Westport and Toronto and the Director's appointment will expedite the process of Koreanization of both the U.S. and Canadian programs in Korea.

As the first three-year phase of the OPG for Korea came to an end in September, an evaluation of the Korean program was conducted jointly by Mr. Lani Elliott, Department of Planning, USAID, Washington, and Mr. Richard Redder, in consultation with the Korea field office staff and the USAID Mission in Korea. As a result of the evaluation, which was extremely positive, the OPG has been extended for the fourth year.

An evaluative case study of the Korean program was conducted by Dr. Vincent S.R. Brandt and Dr. Cheong Ji Woong on behalf of the International Council for Educational Development. The case study, entitled Planning From the Bottom Up: Community Based Integrated Rural Development in Korea, was published in June and 150 copies have been distributed since. This highly professional work reflects an objective and systematic analysis of the Korean program which is based on the researchers' long years of experience in Korea and an understanding of its culture, people and socio-economic development of the Korean society, as well as an extensive field work in the impact areas.

IBM-World Trade Center, NY, approved a \$50,000 grant for two years for a health and nutrition project on the Yaksan Island. Negotiations are underway for a \$50,000 from UNICEF/Korea for strengthening the social development sector in the CBIRD program on Jeungdo Island.

4. SRI LANKA - The Sri Lanka Field Office was established in July at 304/5 Park Road, Colombo 5. Dr. Marina Fernando assumed directorship of the program following an orientation in Westport in June. Since then, Dr. Fernando has hired well-qualified administrative and program staff for setting up the sponsorship mechanism and initiating the program in Kirillapone.

In June SCF received a grant of \$64,850 from PACT (#0059) to assist the urban community development program in Sri Lanka.

With Frank Dobyns's advice and help, arrangements were made for a consultation visit of Mr. John Parry, Intermediate Technology Group (ITDG), London, to Colombo in July for preparation of a shanty redevelopment plan. Mr. Parry's report (Proposals for

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Applying Appropriate Technology Methods for Rehabilitating Shanty Settlements in Colombo) was submitted to the Government of Sri Lanka for approval in August. The second phase of Mr. Parry's consultancy is expected to involve training of community members in preparation of construction materials. Mr. Peter Meyneel, an ITDG consultant, is currently in Sri Lanka to set up a system of bio-gas in the shanty. His consultancy is funded by Appropriate Technology International of Washington, D.C.

5. NEW SCF PROGRAMS IN ASIA & PACIFIC - SCF plans to initiate a program of community-based integrated island development in the new nation of Tuvalu (formerly known as the Elice Islands) in the South Pacific Region. The South Pacific Regional Development Office of USAID has granted an initial sum of \$165,000 to SCF for the new program out of the total estimated amount of \$465,000 for 3½ years.

David Guyer and Pratima Kale visited Nepal in response to a strong interest shown by the Government of Nepal in an SCF program in the Gorkha District in the Western Region. Ambassador Douglas Heck and the officials of the USAID Mission in Nepal have responded favorably to the SCF request for future funding.

LATIN AMERICA

1. COLOMBIA - The Colombia program has recently submitted a proposal to Appropriate Technology International for several activities in the AT field to concentrate on irrigation and related water projects as well as development of low-cost housing materials. These activities will take place in the impact areas of Ubaque and Guadalupe.

The SCF/Colombia Field Director, Jaime Victoria, will take a one-year sabbatical and be replaced by Antonio Ramirez as Acting Director in the interim.

With the support of a PACT Grant (#0054), the Colombia program is conducting a number of training activities for women. These activities promote a formation of women's groups to become involved in a variety of community activities including productivity projects. As part of the program, credit is made available to women for the purpose of initiating income-generating projects. Valuable technical assistance in carrying out these projects is being given by World Education Consultant, Alicia del Real.

2. DOMINICAN REPUBLIC - Christine and Gary Shaye, after three years in this country, were transferred to Westport and are awaiting reassignment. The new SCF/Dominican Republic Director, Horacio Ornes, has opened up a new office and formed a new country team. Some of the new staff members are William McKinney, Rural Development Coordinator, and Expedy Pou, Technical Coordinator. Chino Betances, Field Coordinator, has resigned after seven years with SCF and has been replaced by Ignacio Peña.

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The Dominican team has developed a new project of demonstration centers with satellite centers for the purpose of developing an Appropriate Technology response to agricultural problems facing the small farmer in rural areas. These centers will be located in Loma de Cabrera impact area and in a new impact area which Mr. Ornes and his staff are currently exploring near Las Matas de Farfan. Feasibility studies on this new area will be completed shortly and program activities will be initiated within a few months.

The SCF team developed emergency agriculture programs in response to the devastation brought about by Hurricane David. This program includes two-phased community and school gardens as well as family chicken flock enlargement and improvement. The strategy of this response is to aid in food production to meet severe food shortages due to massive destruction of crops by the hurricane.

3. EL SALVADOR - The program in El Salvador has made great strides since the last issue. A bilateral agreement between the Government of El Salvador and SCF became effective on August 4, 1979. An OPG proposal submitted to AID was finalized in September. The program contemplates a community development program in El Sauce and Concepcion de Oriente in the northeast region of the country as well as training programs for government rural development workers in that area.

David Rogers, Field Office Director, will be heading up the program implementation team.

4. GUATEMALA - The SCF/Alianza program in Guatemala is developing a new community development program in the Quiche region. A proposal to carry out these activities has been submitted to PACT and is currently pending approval.

5. HAITI - The SCF/Alianza is currently carrying out a feasibility study in the Jeremie area. The Alianza Director is Ivon Marsolais, a Canadian with a strong background in community development. Once the study is completed, specific program activities will be developed.

6. HONDURAS - A second OPG is currently being developed by the Honduras staff and was submitted in early November. This project will focus on water catchment and water retention activities in the Pespire area, which is extremely arid. Thus, these activities are in response to the expressed needs of the people in the region.

The Lorena stove project mentioned in previous issues continues to be implemented successfully. This project has been

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awarded a \$10,000 grant from the Al Dir'yyah Institute to provide credit for the construction of the stoves. The total operating budget for programs in the three impact areas is over \$285,000 for FY'80.

Apart from the development activities in the impact areas of Pespire, Esperanza and urban Tegucigalpa, the SCF team played an active role in providing relief for the influx of Nicaraguan refugees earlier in the year. The Honduras team provided valuable food, medical and other miscellaneous relief supplies and services for refugees in Choluteca, valued at approximately \$20,000.

During September, a Regional Nutrition Conference, sponsored by Meals for Millions/Freedom from Hunger Foundation, World Education, and Save the Children, was held in Choluteca. The objective was to train field workers in nutrition and educational techniques and to develop educational materials. The conference was successful and provided valuable experience not only for the participants but for sponsoring agencies as well.

7. MEXICO - As part of the training strategy for strengthening the health and nutrition component of the Mexico program, three people from the Mexico/SCF staff were sent to the above-mentioned Health and Nutrition Conference in Honduras.

8. LATIN AMERICA REGION - The Latin American Region held a Training Conference in Santa Marta, Colombia, October 14-23, for the purpose of reviewing the community development methodology and establishing training and evaluation activities within the region. Twenty-two representatives from various country programs and headquarters attended the Conference which was facilitated by Dr. David Nelson, a private consultant from Cuenca, Ecuador. Participants discussed many aspects of CBIRD methodology as a basis for designing an evaluation and training plan for the region.

Jairo Arboleda was hired as Regional Training Coordinator for the Latin America Region under the AID matching grant. Mr. Arboleda will be based in Bogota, Colombia, and will provide training support to all SCF programs within the region.

SERVIVIENDA

COLOMBIA

1. TECHNICAL DEPARTMENT

a. New Factory in Cali - With funding from UMCOR, the new SERVIVIENDA factory in Cali - which has a production capacity of 3 houses/per day using prefabricated materials - was inaugurated.

b. New Bogota Offices - SERVIVIENDA has been working out of its new, two-story prefab headquarters since April. The simple elegance, functional quality, and low-cost construction (2,000 Colombian pesos or US\$50.00) of the new offices have attracted a great deal of attention.

c. Bogota Factory - The expansion of this factory has continued thanks to financial assistance received from MISEREOR. By end of November it was functioning at a full production capacity of 8 houses per day.

d. Department for Research and Product Development - This was established for the purpose of seeking new construction systems and new techniques which would lower the cost and improve the quality of SERVIYIENDA houses. Work is progressing right now on the production of roof tiles using cement and vegetable fibers, as well as of cement using the ash residue from rice hull. Also, SERVIVIENDA designed and put into operation a mobile factory unit which permits the communities to build the outside walls of the houses on site at a significant savings in both manpower and transportation costs.

e. Mobile Factory in Cartago(Valle) - This factory is servicing the city of Cartaga(Valle) and will be producing a total of 23 houses. Once this task is completed, the mobile factory will be moved to the city of Neiva.

2. DEPARTMENT OF FINANCE AND ADMINISTRATION

a. Credit Funds - One of the priorities of this Department has been to identify new sources of credit because the initial funds have not been sufficient for the expansion of production. Two new funds have been set up with (1) the Social Savings Bureau, and (2) Revolving House Fund. The latter was established with CIDES assistance and MISEREOR funds.

b. New Branch - A new SERVIVIENDA division was set up in April in Villavencia(Meta). It is expected that this will meet the growing demands of the Llanos Orientales region.

c. Office of Inter-Agency Coordination (OCIT) - SERVIVIENDA joined this consortium in May and the SERVIVIENDA Director is now a member of the OCIT Executive Committee. SERVIVIENDA has since participated in an OCIT-sponsored seminar on Human Development which was held in August and was financed by Catholic Relief Services (CRS).

d. Seminar of SERVIVIENDA Directors - The Second Seminar of SERVIVIENDA Directors and Managers was held in November in Colombia with the participation of 29 national officers. A strategy was outlined for the urban development process to be followed.

3. DEPARTMENT FOR SOCIAL DEVELOPMENT

Due to the importance of SERVIVIENDA's social development work, this department was restructured at the start of the year and it now includes three social workers and a promotor as part of its team. Present activities include:

a. Services to SERVIVIENDA Clients - This consists of literacy and training courses offered to workers and their families; home visits; and casework done to help with financial and family needs.

b. Community Organization - The Department has focused its action on the creation of communities aimed at establishing urban housing complexes. Several groups have been involved who will eventually become the future users of SERVIVIENDA houses.

c. Servicing Needs of Clients in Isolated Areas - In spite of the problems of maintaining contact with SERVIVIENDA clients who are dispersed throughout the Bogota suburbs, some efforts have been made to solve this difficulty. The goal is to acquaint these persons with the services available to them from various entities and how they can profit from these. Also, the families are taught better maintenance of their homes and barrios.

4. LAND AND URBAN DEVELOPMENT

Following the guidelines for action fixed at the first meeting of SERVIVIENDA Directors last year and ratified and adopted at the second meeting in November of this year, the urban development efforts have intensified, as follows:

a. Land Acquired - SERVIVIENDA has obtained three lots of land in Bogota totalling approximately 11 hectares which will accomodate some 800 houses. An urban complex to be built in one of these lots (140 houses) will have the cooperation of Hogar-Escuela, CIDES and CECIL. In Bucaramanga, two big lots have been acquired which will be used for 1,150 houses, and two others in Cartaga for a total of 340 houses. Also, several communities have obtained their own land and the construction of their houses will be done via the mobile factory.

b. Urban Development - Bucaramanga finished its first complex of 340 houses and Cartaga 22 houses. Work in progress at present includes: 41 houses in Neiva, 24 in Barragen and 18 in Armenia.

5. INTERNATIONAL CONTACTS

a. UMCOR - This relationship has been very important to SERVIVIENDA because UMCOR's financial assistance has made possible the construction of the Cali factory and of the future SERVIVIENDA/ Cali headquarters which will be fashioned after the Bogota model.

b. Central America - Personal contacts with several Central American organizations were established with the help of a PACT Supportive Activities grant to SERVIVIENDA. Some positive results were: (1) Hogar y Desarrollo/Guatemala adopted the SERVIVIENDA system of house construction; and (2) SERVIVIENDA was able to study the technology used in Pespire, Honduras and in Joyabaj, Guatemala for the manufacture of roof tiles - a technology which SERVIVIENDA has since adopted. VITA played an important role in this by facilitating by-mail contact with the inventor in India of cement made from the ash residue of rice hull.

c. Germany - Two German organizations have provided assistance to SERVIVIENDA: (1) MISEREOR which financed the Bogota factory expansion and a revolving credit fund; and (2) DESWOS which is collaborating with one of the urban development projects. The SERVIVIENDA Director visited Europe in October as a guest of DESWOS.

d. SELAVIP International - This organization was instrumental in helping SERVIVIENDA obtain funds from the Government of Belgium. Also, negotiations continue with SELAVIP for the guarantee of new local credit sources.

PLANS FOR 1980

The Department for Research and Development will continue its investigations and experiments. The manufacture of cement, using ash residue from rice hull and of roof tiles using cement and vegetable fibers, will be continued at two levels: (1) as a simple technology to be employed by communities; and (2) as an industrial technology to be used in the SERVIVIENDA factories.

Plans also call for the construction of the Cali offices using the SERVIVIENDA prefabricated technology. The urban development program will continue on the available land and new lots which will be acquired shortly; new sources of credit for SERVIVIENDA will continue to be identified.

Another activity in 1980 will consist of considering requests that have been received for the establishment of new factories in Colombia itself as well as in other countries. Formal requests have been received from the following Colombian cities: Monteria, Cucuta, Ocaña, Barrancabermeja and Pasto. Requests have also come from Guatemala and discussions have been held on the subject in the Dominican Republic, Honduras, Nicaragua and Haiti, with valuable help from UMCOR.

SERVIVIENDA is seriously considering replicating the Colombia experience in Central America, i.e. a factory that would manufacture all the components of the houses, and several outlets which would produce the outside wall planks as well as receive other components from the central factory.

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SOLIDARIOS

LATIN AMERICA

1. FINANCIAL ANALYSTS - SOLIDARIOS has contracted the services of two Financial Analysts. They are headquartered in Guatemala and Cali, Colombia, with jurisdiction for Central America and South America respectively.

2. ASSEMBLIES, SEMINARS - The Second Seminar for Planning, Programming and Evaluation (PPE) was held in July in Cali, Colombia, with SOLIDARIOS members in attendance. A third PPE Seminar is scheduled for December in Guatemala. A Seminar on Internal Auditing and Control for non-profit organizations was held in San Jose, Costa Rica in November. Also, SOLIDARIOS held its Annual Assembly in July in Cali, Colombia.

3. VISITS - As part of its exchange visit program, SOLIDARIOS visited the Mexican Development Foundation to discuss education and training.

TECHNOSERVE

AFRICA

1. GHANA - Technoserve currently has two projects providing direct technical assistance to farmers in two regions of Ghana. Farm extension services are being provided as well as assistance in obtaining necessary planting material, fertilizer and other farm supplies in the Nnudu and Mankessim areas.

Assistance is also being provided to other development agencies in Ghana through the BASIG project. Eleven local and international agencies have been assisted in project evaluation and planning, financial planning, program management, engineering and other technical areas of their project work.

2. KENYA - Five enterprises are currently being assisted in Kenya. They include Allied Ranching (Taita), Ltd., two large savings and credit cooperative societies, and two large mixed farming/ranching cooperatives. In addition, Technoserve continues to monitor the progress of the Harambee Savings and Credit Society under the terms of an agreement with the cooperative. Training has been provided for Cooperative Department officers and representatives of various societies in utilizing systems designed and adopted at Harambee.

Several Kenyan professionals have been added to the staff to appropriately service the above projects and continue to investigate new project opportunities.

3. OTHER - An investigation is currently underway in Cameroon relative to the possibility of initiating a Technoserve program in that country. PACT's Africa Representative, Heifer Project International and Save the Children have been very helpful in this endeavor.

LATIN AMERICA

1. EL SALVADOR - Assistance is currently being provided to six farmers' cooperatives which are establishing their own small-scale animal feed mills. Three additional cooperatives are being assisted to initiate feed mills in conjunction with small-scale commercial cattle fattening operations. A cooperative poultry project is also being assisted and assistance to the ACACYPAC rice mill project continues.

2. NICARAGUA - The Technoserve program was somewhat constrained during the recently concluded civil war. It was possible, however, to continue working with the Santa Ana Farmers' Cooperative Society and with the Los Laureles Cooperative Society. A number of new opportunities have arisen since the conclusion of the war. They include providing technical and managerial assistance to small-scale coffee and henequen farmers' cooperatives and assisting the Banco Nacional de Desarrollo in reviewing certain aspects of the coffee processing capacity in the Northern Zone of the country.

Technoserve continues to work closely with CEPAD in project evaluation and training and is exploring relationships with FECACNIC and other local development institutions.

3. OTHER - Potential project opportunities in Panama are currently being investigated with an eye to initiating a new country program office there in the near future.

VOLUNTEERS IN TECHNICAL ASSISTANCE

AFRICA

1. NIGERIA - Support to the Farming System Program of the International Institute for Tropical Agriculture (IITA) in Nigeria continued. The construction of a prototype stripper/harvester for upland rice/cow peas began. Its completion and shipment to Nigeria will take place by end of 1979. Also, in September a VITA Volunteer and a staff member provided on-site assistance to the IITA in documenting their experience with planing systems for the wet, lowland tropics and with developing a methodology for disseminating this information. With funding from IBM/Europe, VITA has been assisting with the development of agriculture implement prototypes. Publication of the manuals containing this information is scheduled for 1980.

2. UPPER VOLTA - Collaboration continued between VITA, SAED (Societe Africaine d'Etudes et de Developpement) and SRAT, through funding provided by PACT. VITA recruited a shop foreman to work in the SRAT appropriate technology workshop (now under construction with AID funding). Other plans call for VITA to provide short-term, on-site consultants to work on prototypes for low-cost, crop processing, pumping and transport equipment. SRAT will also initiate local field trials of the planting system and implements developed by the IITA/VITA project in Nigeria. SRAT's documentation center continues to provide technical documentation to a growing range of local institutions. The great increase in the Center's documentation holdings and activities will necessitate moving to larger facilities now being constructed.

LATIN AMERICA

1. BOLIVIA - Under contract to USAID/Bolivia, VITA fielded a team of four consultants to survey appropriate technology practices and mechanisms in Bolivia. Prior to departure, the team was briefed by two panels composed of twelve VITA volunteers expert in survey methodologies and knowledgeable about Bolivia. The field data collection phase should be completed by end of 1979.

2. COLOMBIA - In September, plans were finalized for the Documentation Officer of FUNDAEC (Fundacion para la Aplicacion y Enseñanza de las Ciencias) in Colombia to undertake a two-week training course (at VITA/Mt. Rainier) on the concepts and practices of Documentation Center development/operations within an AT framework. Funding for this activity was made possible through a collaborative grant from PACT to FUNDAEC and VITA.

VITA support to FUNDAEC has also consisted of exchange of staff visits and the provision of shop tools and documentation. VITA also introduced the FUNDAEC program to a number of key organizations around the world. As a result of one such introduction, the USICA is considering the inclusion of FUNDAEC projects in a film about AT in Latin America. VITA and FUNDAEC are investigating possible new sources of funding to ensure the continuation of the current level of project collaboration.

3. MEXICO - Final agreement was reached with the Mexican Institute of Electrical Research (IIE) for the second phase of a wind energy project funded by General Electric Company. Technical aspects of developing low-cost sail windpumps were studied at a panel meeting of VITA staff and leading experts on windmills and water pumping applications. A VITA Volunteer Consultant is scheduled to provide on-site technical assistance in Mexico shortly.

4. REGIONAL - VITA continued to provide support to local organizations in Central America as part of its funded program to increase the effectiveness of development groups in Central America in the area of food production and related techniques. A VITA staff member visited the region to assist a local organization plan the development of a rural appropriate technology resource center.

As a result of this visit, several small proposals have been submitted to VITA for review; it is anticipated that VITA will be able to act as funder/broker in seeking funding for these efforts.

OTHER

1. INTERNATIONAL AT RESOURCE BASE AND NETWORK

VITA has entered into a contract with USAID to lay the groundwork for a global appropriate technology resource base and network. As part of this effort, VITA will:

- conduct personal interviews with key staff members of some 200 public and private institutions active in development work in more than 50 countries (as well as others in North America and Europe).
- conduct a by-mail survey of some 400 institutions in more than 80 developing countries (as well as others in North America and Europe).
- make preparations to analyze approximately 2,000 recent (1978-1979) requests for technical assistance sent to VITA from institutions and individuals active in Third World development. This study will compare such factors as the type of assistance requested, the type of person or group requesting the assistance, the location of the requestor, etc.
- develop specific recommendations as to how such a resource base/network should be structured and implemented.

2. ALTERNATIVE ENERGY NETWORK

VITA entered into a cooperative agreement with AID which will expand and diversify the support VITA is able to offer in the development and dissemination of alternative energy technologies in developing countries. A significant element of this energy program is a project implementation fund which will allow VITA to help relieve the constraints on the diffusion of technology by providing the resources necessary to support the ability of local implementing organizations to carry out successful rural energy efforts. Development of specific project selection and project management guidelines/procedures was begun.

3. UNCSTAD CONFERENCE

At the NGO Forum and UNCSTAD Conference in Vienna in August, two VITA staff members engaged in frank discussions on possibilities for networking with appropriate technology planners

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and practitioners from various LDCs and donor countries. These discussions enabled a continuation of an ongoing dialogue within the international appropriate technology community regarding the costs and benefits of increased cooperation.

PROPOSED PROJECTS

1. Following an earlier on-site feasibility study by a VITA Volunteer, VITA assisted the National Council of Negro Women (NCNW) in re-designing a joint fish-smoking project in the Ivory Coast. Funding for the project will be sought by NCNW.

2. VITA completed a revised project outline/proposal for a joint VITA-SAED/SRAT-ITDG (Intermediate Technology Development Group) improved cook stove project in the Sahel. The proposal was presented to representatives of the Sahelian Government by VITA and SAED staff members at a CILSS (Comite Inter-Etat pour la Lutte Contre la Secheresse au Sahel) Conference in Upper Volta.

3. IITA and VITA initiated discussions regarding the possible replication of their Nigerian planting system project in Sri Lanka. The Government of Sri Lanka had previously expressed an interest in such an effort.

WORLD EDUCATION

Following is a list of World Education's most recent publications which might be of interest to PACT members:

1. Evaluation of Tototo-Kilemba and PRRM-SAM at Midpoint, by Noreen Clark, O.Gakuru, and Pedro Acierto. An assessment of the nonformal education project co-sponsored by World Education, the National Christian Council of Kenya, and the Philippine Rural Reconstruction Movement. 81 pp. July 1979.....\$ 5.00

2. REPORTS Magazine, covering program developments and current issues in the field of nonformal education for adults. #20: Materials Development, October 1979.
Subscription.....\$ 5.00
Single Copy.....\$ 1.50

3. From the Field: Tested Participatory Activities for Trainers, compiled by Catherine D. Crone and Carman St. John Hunter. Describes 49 field-tested training activities as developed and used by trainers on assignment for World Education. c. 120 pp. November 1979. ISBN 0-914262-19-X.....\$ 8.00

4. Ideas para Seminarios de Capacitacion de Educadores en Planificacion Familiar, Desarrollo Agricola, Nutricion, Salud y Desarrollo Comunitario. Version adapted to Latin America and based on the original publication, Workshop Ideas for Family Planning Education by Dr. Lyra Srinivasan: 100 pp. May 1979. ISBN 0-914262-18-1.....\$ 7.00

5. Adult Illiteracy in the United States: A Report to the Ford Foundation, Carman St. John with David Harman. While researching this study, prepared by World Education at the request of the Ford Foundation, the authors discovered that as many as 60 to 60 million U.S. adults may be functionally illiterate. Hunter and Harman identify and define adult illiteracy, evaluate the programs and services currently available, and recommend a national educational policy that will seek out and give support to community-based initiatives. New York: McGraw-Hill Book Company, 1221 Avenue of the Americas, New York, NY 10020.....\$10.95

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1. Self-help Assistance - a program through which rural communities receive financial and technical assistance.
2. Research, Conferences, Information and Publications Program.
3. The Technical Advisory Service which is a new program and through which the ZCSD, in cooperation with the Overseas Education Fund(OEF), will provide a service aimed at strengthening the organizational structures of its member agencies.

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4. The Technical Service Unit which is another new program whose aim is to encourage and promote the use of local resources in improving village housing. This program is a joint venture with the Department of Community Development and is a pilot project in one part of the country.

5. In addition to the above new programs, the ZCSD has been offered a 250-hectare property, ten kilometers out of Lusaka, known as the "Dutch Farm." The offer was made by the Organization of Netherland Volunteers. The Council intends to develop this as a self-supporting conference center. Also, suggestions are being considered on how best the ZCSD could utilize this property in order to generate income for the rest of the Council's work.

6. The ZCSD is also pursuing local fund-raising efforts and there have been some positive results to date.

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