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THE NON-FORMAL EDUCATION INFORMATION CENTER AND NETWORK
MICHIGAN STATE UNIVERSITY

A Report of Progress,
Annual Report of the NFE Network Project:
Operating a Clearinghouse on NFE Information
(September 1982 - August 1983)
and
Semi-annual Reports of the NFE Network Project:
Providing Technical Assistance in Creating LDC
National/Regional Information Centers
(September 1982 - February 1983; March 1983 - August 1983)

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NON-FORMAL EDUCATION INFORMATION CENTER AND NETWORK

College of Education
Michigan State University

I. INTRODUCTION

This report describes the clearinghouse activities of the Non-Formal Education (NFE) Information Center from September 1982 through August 1983, and details efforts, during the project's seventh and eighth bi-annual periods, to strengthen the capacity of selected, NFE resource centers in Africa, Asia, and Latin America.

The report first addresses (in Part II) the decision to extend the NFE Network Project. It then turns to the continued operation of a clearinghouse for user-oriented information and knowledge-building related to non-formal education and development (Part III). Included in this section is demographic data on the worldwide NFE network and a discussion of the various activities of the Center including its program of publications, maintenance of an NFE resource base, and inquiry-response service. A summary of the evaluation activities carried out during this fourth year of the USAID contract is also included.

Next, the report examines the Center's work from September 1982-February 1983 and from March-September 1983 in providing technical assistance toward creating national/regional NFE information centers in developing areas (Part IV). This section is a discussion of the efforts undertaken by MSU in offering technical assistance to

NFE/WID resource centers located in Columbia, Ivory Coast, and the Philippines. Specifically the report addresses progress each of the centers made in relation to its formal collaborative agreements with MSU.

Noteworthy, as we review the clearinghouse work of the Non-Formal Education Information Center and Network Project, is the persistent frequency of requests being directed to the Center (approximately 85 per week) and the percentage of these which are coming from participants in the lesser developed countries (about 50 percent). We here document changes in the demographic composition of the NFE network, the kinds of requests for our resources, and the services rendered in response. Over 1,000 documents (most of these "fugitive" or inaccessible) were contributed by development planners and practitioners to the NFE resource collection. While no new issues of The NFE Exchange were published during the reporting period, over 900 copies of previous issues were distributed worldwide. More than 4,500 copies of the other MSU publications on non-formal education, and over 175 specialized bibliographies were mailed upon request.

To provide a context for these figures summarizing the clearinghouse activities of the Center, illustrative highlights from the correspondence later (Part III, Section G) point to the broker role which the NFE Information Center continues to be asked to play. Our

records show that with increasing frequency persons are calling upon the Center for print resources and organizational referrals related to particular areas of concern. They write to describe their projects, their problems, and they appeal for unnamed resources pertinent to their work. The fields most frequently cited for special resources during the past year include: women in development, health and nutrition, agriculture, training, and adult education.

In most cases, these problem-oriented requests for assistance and unspecified resources come from people who are practicing non-formal education for development at "grass-roots" levels. Sometimes the appeal is not only for materials but for encouragement and support. Still others corresponding with the Center solicit critique and commentary on their ideas, their writings, and on their project strategies. They seek not simply information but dialogue and critical reflection.

Because the research staff needs to empathetically "read between the lines" of these problem-oriented requests and appeals for critique and support, most of the graduate student staff have themselves worked in development projects in Africa, Asia, or Latin America. We find that this experience, rather than that of the information specialist per se, is essential to the functioning of a user-oriented information center on non-formal education.

In reviewing the Center's technical assistance efforts to strengthen non-formal education resource centers in Africa, Asia, and Latin America, several highlights are noted. Michigan State University entered into and carried out appropriate tasks related to formal agreements of cooperation with the following institutions and organizations: Institut Africain pour le Developpement Economique et Social (INADES) - Documentation, Ivory Coast, to strengthen services to NFE practitioners in Francophone Africa; Federacion para le Educacion Permanente en Colombia - Centro para Desarrollo de la Educacion No-Formal (FEPEC-CEDEN), Colombia, to improve access of Spanish-speaking practitioners to materials concerning non-formal education and women in development; and the University of the Phillippines-Los Banos, to establish a NFE/WID Information Exchange Center for Asia.

Each center has developed its own "characteristics" during this part of the NFE Network Project and each has made excellent progress in developing publications and extending regional networks. Moreover, each has been an active and concerned participant in this collaborative venture. And, to build the resources available in the various regions of the Third World, procurement activities have continued.

During this period several significant evaluative activities related to the NFE Network project took place. A workshop, held in the Philippines and hosted by the counterpart center there, provided

an opportunity for the Center directors to evaluate the project and their activities. The Philippine Center was evaluated by an LDC professional involved in information services and MSU conducted an internal review of the NFE Center.

Both the technical assistance and the clearinghouse activities have demonstrated the need for the kinds of services provided by the NFE Center at MSU and its LDC counterparts. The requests for informational and training support are on the increase. What is less clear is how costs for these are going to continue to be covered. It is unlikely that, in the short run, those in most need of the services are going to be able to meet their expenses. However, during the life of the NFE Network Project the NFE Center has been able to make a substantial contribution to the work of these development planners and practitioners through the provision of information services and training.

To examine the evolution of the NFE Information Center more completely, the reader's attention is directed to the "Report of Progress and Recommendations for the Future" (February 1977) (AID Control No. PN-AAC-870); "Issues Paper Concerning Future Directions and Activities" (April 1977); "A Report of Progress Annual Supplement 1977" (AID Control No. PN-AAF-054); "A Report of Progress Annual Supplement for 1978"; "A Report of Progress Annual Supplement for 1979 and Semi-Annual Report of the NFE Network Project (September 1979-February 1980); "A Report of Progress, Annual Report on the NFE, Network Project: Operating a Clearinghouse on NFE

Information September 1979-August 1980) and Two Semi-Annual Reports of the NFE Network Project; Providing Technical Assistance in Creating LDC National/Regional Information Centers (March 1980-August 1981; September 1980-February 1981)"; "A Report of Progress Annual Report of the NFE Network Project: Operating a Clearinghouse on NFE Information (September 1980-August 1981)"; and "Semi-Annual Report of the NFE Network Project: Providing Technical Assistance in Creating LDC National/Regional Information Centers (March 1981-August 1981)"; A Report of Progress Annual Report of the NFE Network Project: Operating a Clearinghouse on NFE Information (September 1981-August 1982)"; and "Semi-Annual Reports of the NFE Network Project: Providing Technical Assistance in Creating LDC National/Regional Information Centers (September 1981-February 1982, March-August 1982)"; and "Final Report: The NFE Network Project", 1979-1983.

II. EXTENSION OF THE NFE NETWORK PROJECT

After discussions at MSU and with representatives of AID's S&T/ED it was decided to request a "no additional cost" extension of the NFE Network Project. This request to extend the contract termination date to 31 March, 1984 was granted.

This decision was based on two reasons. It would allow the NFE Center to continue to use the few remaining funds to continue to provide services to USAID missions and other development planners and practitioners in Africa, Asia, and Latin America. It would also allow MSU time to consider the findings of the internally appointed Review Panel that evaluated the activities of the NFE Center as they related to the University as a whole. This report was to be delivered to the Dean of International Studies and Programs in September 1983.

The two reasons are not totally independent. In fact, they are fairly closely linked. The internal review of the NFE Center Review Panel was to assess the Center's activities in relation to MSU's teaching and research programs and to make recommendations regarding the Center's role over the next five years. Included in this assessment would be attention to the important service function that the NFE Center has provided to development planners and practitioners in LDC's. Extension of the time limit on the NFE Network Project would allow the costs of these services to be partially covered from sources outside the University while MSU considered if and how these services might be continued.

No additional tasks were required because no extra funds were allocated. Furthermore, it was decided that the Project's final report should be submitted in September 1983 as originally scheduled.

III. ANNUAL REPORT ON OPERATING A CLEARINGHOUSE ON NFE INFORMATION:
ACTIVITIES AND ASSESSMENT OF TRENDS. September 1982-August 1983.

A. Growth of the Worldwide NFE Information Center Network

There continues to be an increasing interest in non-formal education and in the related services that the Center at MSU has to offer. Some highlights of this interest are summarized below.

1. Network statistics

a. Number of persons in the Network

August 1974:	200
December 1976:	2016
December 1977:	3231
December 1978:	3498 ¹
December 1979:	4138 ¹
March 1981:	4673 ¹
September 1981:	4586 ¹
February 1983:	3831 ^{1,2}
August 1983:	4042

b. Number of countries represented: 145

c. Number of requests weekly: approximately 85 (60 by mail, 10 by telephone, 15 via visitors and "walk-in users")

¹The number of persons joining the NFE network during 1978, 1979, and 1980 was actually higher than might appear because of deletion of names for lack of forwarding addresses or suspension of some foreign mail service.

²This number also reflects a conscious attempt by the NFE Information Center staff to remove individuals from the mailing list who are no longer active participants in the NFE network. Approximately 1,600 names of persons initiating no communication with the Center in the last two years were removed from the network mailing list.

- d. Location of Network affiliates
 Domestic: 1307 persons, including foreign nationals studying in the U.S.
 Foreign: 2312 persons, of whom about 120 are USAID or other U.S. government personnel.¹
- e. Total number of pieces of incoming mail, September 1982-August 1983, excluding exchange publications and correspondence related to procurement. 2984
- f. Number of publications and documents distributed in September 1982-August 1983:
 MSU Exchange publications on NFE²: 4554³
 Specialized bibliographies distributed on NFE: 185
The NFE Exchange: 946

During this period, over 350 additional persons and organizations asked to be placed on the mailing list to receive The NFE Exchange. This figure does not reflect, however, the many one-time-only requests for information, materials, and references received by the NFE Information Center which did not result in additions to the mailing list.

¹The network demographic analysis does not account for many foreign nationals studying or teaching at U.S. or European universities. At least 70 U.S. government personnel (mainly posted in USAID missions) are listed as in Asia, Africa or Latin American regions. In effect, our data analysis suggests a smaller number of network participants within the lesser-developed countries than exists.

²Does not include distribution of 21 copies of A Manual for the Analysis of Costs and Outcomes in Nonformal Education by the Educational Testing Service.

³Additional MSU publications on NFE, now out-of-print, were distributed to network participants in lower-income countries by the AID R&D Report Distribution Center.

An analysis of tables 1 through 7 shows the following characteristics of persons interacting with the NFE Information Center.

- 64% of the total network population (3619) is outside the US.
- during this reporting period there was a small decrease in the NFE network as measured by the mailing list for The NFE Exchange. As has been noted elsewhere in this report, this is to be expected in light of the termination of support for the periodical. In terms of their porportion to the entire network, involvement of individuals representing governments seems to be slightly on the decline whereas non-governmental representatives from all world regions are forming an increasingly large part of the network.
- An analysis of the network in December 1975 showed that the largest percentage of participants in Asia, Africa and Latin America came from the ministries and departments of government at national and regional levels. By Decmeber 1976, roughly equivalent percentages of participants in these regions were found in non-governmental organizations and universities, as well as in government. In December 1977, the plurality of participants in these regions was affiliated with non-governmental organizations. By the end of 1979, the tendency for the plurality (33%) of network participants from these regions to be non-governmental personnel remained constant. Non-governmental organizations again accounted for the largest percentage of participants in Europe in 1979. In February 1982 non-governmental organizations accounted for the largest percentage of participants in Europe, Africa, Latin America and Asia. The same proved true in 1983.
- Within North America, the largest percentage of participants are affiliated with universities. This is followed closely by individuals associated with non-governmental organizations and the US government.
- For Asia, Africa, Latin America and Europe the majority of network participants work in NGOs or in universities and development-related institutes.
- In Oceania the increase in proportion of NGOs was noteworthy.
- For Latin America the majority of network participants work in NGOs.
- In West Africa and Asia the percentage of academics in the network declined slightly.

TABLE I: NFE NETWORK DISTRIBUTION BY REGIONS AND ORGANIZATIONAL AFFILIATION, AUGUST 1983, WITH PERCENTAGES COMPUTED BY REGIONS

	North America	Europe	Latin America	Africa	Asia	Oceania	Total
A	n=548 32%	n=101 29%	n=77 17%	n=158 21%	n=101 15%	n=38 34%	n= 1,023 25%
B	n=21 1%	n=7 2%	n=9 2%	n=11 2%	n=16 2%	n=0 0%	n=64 2%
G	n=2 .1%	n=7 2%	n=19 4%	n=79 11%	n=53 8%	n=12 11%	n=172 4%
NGO	n=460 27%	n=177 51%	n=224 50%	n=311 42%	n=407 60%	n=38 34%	n=1,617 40%
USG	n=475 27%	n=0 0%	n=35 8%	n=66 9%	n=10 2%	n=9 8%	n=595 15%
I	n=224 13%	n=54 16%	n=87 19%	n=107 15%	n=85 13%	n=14 13%	n=571 14%
TOTALS	n=1,730 100%	n=346 100%	n=451 100%	n=732 100%	n=672 100%	n=111 100%	n=4,042 100%

TABLE 2: NFE NETWORK DISTRIBUTION FOR NORTH AMERICA, BY ORGANIZATION AFFILIATION AUGUST 1983

	U.S. - MSU and MICHIGAN	U.S. - REST	CANADA	TOTAL NORTH AMERICA
A	n=131 73%	n=379 26%	n=38 39%	n=548 32%
B	n=0 0%	n=21 1%	n=0 0%	n=21 1%
G	n=0 0%	n=0 0%	n=2 2%	n=2 .1%
NGO	n=8 5%	n=421 29%	n=31 32%	n=460 27%
USG	n=2 1%	n=473 33%	n=0 0%	n=475 27%
I	n=38 21%	n=159 11%	n=27 27%	n=224 13%
TOTALS	n=179 100%	n=1,453 100%	n=98 100%	n=1,730 100%

TABLE 3: NFE NETWORK DISTRIBUTION FOR EUROPE, BY ORGANIZATION AFFILIATION, AUGUST 1983

	NORTH EUROPE	WEST EUROPE	EAST EUROPE	SOUTH EUROPE	TOTAL EUROPE
A	n=64 41%	n=24 16%	n=2 67%	n=11 31%	n=101 29%
B	n=4 3%	n=2 1%	n=0 0%	n=1 3%	n=7 2%
G	n=6 4%	n=1 1%	n=0 0%	n=0 0%	n=7 2%
NGO	n=60 38%	n=99 65%	n=1 33%	n=17 49%	n=177 51%
USG	n=0 0%	n=0 0%	n=0 0%	n=0 0%	n=0 0%
I	n=22 14%	n=27 17%	n=0 0%	n=6 17%	n=54 16%
TOTALS	n=156 100%	n=152 100%	n=3 100%	n=35 100%	n=346 100%

TABLE 4: NFE NETWORK DISTRIBUTION FOR LATIN AMERICA, BY ORGANIZATION, AUGUST 1983

	CENTRAL AMERICA	SOUTH AMERICA	CARIBBEAN	TOTAL LATIN AMERICA
A	n=18 14%	n=49 19%	n=10 15%	n=77 17%
B	n=2 2%	n=2 .8%	n=5 8%	n=9 2%
G	n=2 2%	n=7 3%	n=10 15%	n=19 4%
NGO	n=71 56%	n=25 48%	n=28 43%	n=224 50%
USG	n=9 7%	n=21 8%	n=5 8%	n=35 8%
I	n=25 20%	n=55 21%	n=7 11%	n=87 19%
TOTALS	n=127 100%	n=259 100%	n=65 100%	n=451 100%

TABLE 5: NFE NETWORK DISTRIBUTION FOR AFRICA, BY ORGANIZATION AFFILIATION, AUGUST 1983

	NORTH AFRICA	WEST AFRICA	EAST AFRICA	MIDDLE AFRICA	SOUTHERN AFRICA	TOTAL AFRICA
A	n=7 17%	n=55 21%	n=57 22%	n=4 9%	n=35 29%	n=158 21%
B	n=1 2%	n=1 .4%	n=5 2%	n=0 0%	n=4 3%	n=11 2%
G	n=3 7%	n=43 16%	n=23 9%	n=1 2%	n=9 7%	n=79 11%
NGO	n=18 44%	n=111 42%	n=119 46%	n=25 53%	n=38 31%	n=311 42%
USG	n=5 12%	n=27 10%	n=11 4%	n=8 17%	n=15 12%	n=66 9%
I	n=7 17%	n=28 11%	n=43 17%	n=9 19%	n=20 17%	n=107 15%
TOTALS	n=41 100%	n=265 100%	n=258 100%	n=47 100%	n=121 100%	n=732 100%

TABLE 6: NFE NETWORK DISTRIBUTION FOR ASIA, BY ORGANIZATION AFFILIATION, AUGUST 1983

	S.W. ASIA	MIDDLE SO. ASIA	S.E. ASIA	EAST ASIA	TOTAL ASIA
A	n=9 24%	n=55 18%	n=19 6%	n=18 42%	n=101 15%
B	n=1 3%	n=7 2%	n=7 3%	n=1 2%	n=16 2%
G	n=5 13%	n=14 4%	n=30 11%	n=4 9%	n=53 8%
NGO	n=20 52%	n=197 63%	n=174 62%	n=16 37%	n=407 61%
USG	n=1 3%	n=0 0%	n=9 3%	n=0 0%	n=10 1%
I	n=2 5%	n=39 13%	n=40 14%	n=4 9%	n=85 13%
TOTALS	n=38 100%	n=312 100%	n=279 100%	n=43 100%	n=672 100%

TABLE 7: NFE NETWORK DISTRIBUTION FOR OCEANIA, BY ORGANIZATION AFFILIATION, AUGUST 1983

	OCEANIA
A	n=38 34%
B	n=0 0%
G	n=12 10%
NGO	n=38 34%
USG	n=9 8%
I	n=14 13%
TOTALS	n=111 100%

B. Expansion and Maintenance of the Non-Formal Education Information Center Library

The Information Center continues to receive many fugitive documents (including periodicals) from NFE planners and practitioners worldwide. It is this direct link with NFE practitioners that forms the resource base for all the Center's publications. The continuing willingness of practitioners to exchange materials with us despite very high costs for international postage is another indicator of strong worldwide interest in non-formal education.

1. Contributions to the NFE resource collection

a. Number of publications, documents and fugitive materials contributed to the Information Center

In 1977:

Approximately 70 publications and fugitive materials per month.

Approximately 100 periodicals per month.

In 1978:

Approximately 80 publications and fugitive materials per month.

Approximately 110 periodicals per month.

In 1979:

Approximately 120 publications and fugitive materials per month.

Approximately 115 periodicals per month.

Between January and September 1980:

Approximately 122 publications and fugitive materials per month.

Approximately 117 periodicals per month.

Between September 1980 through August 1981:

Approximately 103 publications and fugitive materials per month.

Approximately 120 periodicals per month.

From September 1981 through August 1982:¹

Approximately 87 publications and fugitive materials per month.

Approximately 93 periodicals per month.

From September 1982 through August 1983:

Approximately 91 publications and fugitive materials per month.

Approximately 126 periodicals per month.

- b. Number of documents contributed during this period: 1093
(This number does not reflect periodical materials). The approximate distribution of these contributions in terms of sectors was as follows:

NFE - general134
Adults114
Women in development.110
Development	86
Communication	61
Training.	58
Handicappers.	57
Agriculture	41
Health, nutrition, family planning.	38
Children.	33
Education - general	32
Literacy.	27
Youth	20
Industrial/Vocational	20
Appropriate Technology.	14
Other (for example, project evaluation and management, funding, refugees, forestry, water management, micro- computers, information services, region and language specific.248

- The trend for personnel from non-government organizations to contribute the largest number of documents continues.
- It is important to note that, while we identify sources by organization in our records, the large majority of documents received are sent by individuals who are in the NFE network.

¹Decrease can be explained, in part, by a change in the Center's counting procedures.

- Although many of the NGO donations come from North America, most of these come from international organizations such as the United Nations.
- The largest number of incoming documents relate to NFE and adults.
- Women in Development continues to be an important area of interest.
- Communication, training, agriculture, and health continue to represent key priority areas for NFE practitioners.
- A growing interest in non-formal education and natural resource management is demonstrated by a consistently large number of incoming documents that relate to water, forestry, and energy.
- Contributions also suggest that NFE practitioners are concerned about the special target audiences with which they work (such as women, adults, children, handicappers, and refugees).

2. Library Maintenance

The library continues to organize and share the materials received from Network participants.

C. Changing Nature of Requests for Services from the NFE Information Center

1. General Observations

- a. The largest number of requests continues to be for the publications of Michigan State University on non-formal education: the MSU Study Team Reports, the Supplementary Papers, bibliographies published by the Center, and The NFE Exchange. Aside from The NFE Exchange, which accounts for the most requests, over 4,500 copies of MSU/NFE publications were distributed by the NFE Information Center. Not included in this number are requests for publications which the Center does not produce but makes available. Over 100 copies of these publications were distributed. We continue to receive requests for the eighteen MSU/NFE publications which are now out-of-print. These requests are met by the AID Documents and Information Handling Facility and made available to persons in low-income countries without charge. The majority of publication requests are from Africa, Asia, and Latin America. In addition, approximately 1,000 copies of The NFE Exchange were distributed to persons requesting it. This number is

significant in that it demonstrates a strong ongoing interest in the newsletter even though financial support was withdrawn in 1982 and no new issues were produced during the 1983 reporting period.

- b. There continues to be an increase in the number of persons who have heard about the services of the Center from sources other than the Center. There appear to be three principal sources of information about our work: colleagues, citations in publications, and referrals by development-related organizations.
- c. The number of persons asking for topically-oriented materials to meet their own development program needs continues. Requests relating to further academic training are also increasing in frequency.
- d. The Center is receiving many requests to provide training in non-formal education, women in development, and information center management.
- e. The number of domestic and foreign visitors to the Center between September 1982 and August 1983 was 75. (See Appendix A.) While many visitors have very general interests, many others came to the Center looking for specific kinds of information.
- f. There continue to be invitations to Center representatives to attend, participate in, or display materials at conferences, seminars, or workshops around the world.
- g. Increasingly, individuals representing development organizations and universities are requesting multiple copies of The NFE Exchange for use in courses and in training programs, or to distribute to field staff. Furthermore, we continue to receive requests from organizations who wish to republish our materials, either as they exist or after translation.
- h. That network participants continue to see The NFE Exchange as a dynamic and effective communication tool is demonstrated by the ongoing requests made to the NFE Center to have publications, projects, and training opportunities announced in the newsletter.
- i. Many more network participants are contacting us in an attempt to locate sources of funding. Support for training seems to be a particularly common need.
- j. There is an increasing trend to request the linkage of the NFE Center Network with other groups with similar interests.

2. Special task requests

a. Special task requests

- In 1974, we received 8 such requests
- In 1975, we received 23.
- In 1976, we received 53.
- In 1977, we received 70.
- In 1978, we received 82.
- In 1979, we received 156.
- Between January and the end of August 1980, we received 78 new requests.
- From September 1980 through August 1981, we received 179 task requests.
- From September 1981 through August 1982, we received 145 task requests.
- From September 1982 through August 1983, we received 69 task requests.

Examples during the current report period:

1. An educator in India requested a variety of NFE materials to aid him in his work promoting technical and vocational education.
2. An adult educator in Zimbabwe who is involved in WID programs requested information on projects conducted in other countries which focus on women.
3. An agricultural officer in Tanzania requested information concerning the use and production of compost manure and small-scale drainage and irrigation systems.
4. A volunteer with the Mennonite Central Committee in Haiti requested literacy materials that could be adapted to Haitian Creole.
5. An individual from Mauritania requested information from the Center on procedures for conducting impact evaluations of nutrition and health projects in developing countries.
6. A researcher in Singapore requested information on philosophical aspects of the learning experience in non-formal education for adults.
7. A Canadian researcher requested information on educational radio in Latin America.
8. A representative from the International Centre for Integrated Mountain Development requested information on developmental and ecological problems in mountain areas throughout the world.

9. A director from World Concern requested assistance in developing a curriculum to enable local community members to initiate development projects.
10. A Peace Corps volunteer in Ecuador requested information on designing a cost-efficient wood cookstove from locally available materials.
11. An individual from Tanzania requested information on literacy materials that might assist him in his work with rural women.
12. An agricultural student at Reading University requested information on non-formal education in Latin America.
13. A teacher in Scotland requested information on NFE methods for teaching the handicapped.
14. A technical resource coordinator in the Philippines requested information on vocational skills training that might help to prepare Southeast Asian refugees for employment in Western countries.

Trends and Modalities. Perhaps most significant about these figures and illustrations is that, for the most part, they represent requests requiring Center staff to seek out materials that had not been identified for earlier topical requests. The Center maintains records of past research in response to thematic requests and uses these compilations when appropriate. As in past years, the requests for topical searches continue to be very diverse.

The most frequent type of special request was for materials on health. Next frequent were requests for print materials on non-formal education.

Women in development continues to be a high priority topic for members of the NFE Network; from September 1982 - August 1983 we received a wide variety of requests for information and materials relating to women. Next frequent were requests for information on agriculture, adult education, training, radio, and vocational education.

The remaining requests were for information on various areas: NFE and handicappers, rural development, home economics, youth, paraprofessionals, volunteers, curriculum development, literacy, group dynamics, income-generating activities, project funding, children, technology, needs assessment, employment, and community development. Besides receiving requests for contributions to other publications, we were asked to respond to, or evaluate, materials and project summaries sent to the Center. The continuing requests for specialized

knowledge suggest that this is a much-needed area of work that is sure to remain an important part of the Center's agenda.

- b. Requests for topical searches to locate NFE centers, agencies, or network participants in certain geographical or specialty areas
- In 1974, we received 4 such requests.
 - In 1975, we received 7.
 - In 1976, we received 12.
 - In 1977, we received 22.
 - In 1978, we received 16.
 - In 1979, 23 received 20.
 - Between January and the end of August 1980, we received 8.
 - From September 1980 through August 1981, we received 9.
 - From September 1981 through August 1982, we received 17.
 - From September 1982 through August 1983, we received 7.

Examples during this period:

1. A European educator requested that the Center send him a listing of current NFE projects in Africa, Southeast Asia, and Latin America.
2. The Director of the International Council of Voluntary Agencies requested materials listing educational and development organizations in Latin America.
3. An individual requested information on persons and agencies involved in non-formal education in Asia.

Trends and Modalities. The requests for identification of NFE centers, agencies, and personnel in certain geographical and speciality areas varied considerably. The majority of the requests were for referrals to organizations rather than for names and addresses of individuals.

There continues to be a tendency for people who are not linked through traditional professional bonds to seek each other out to share ideas and concerns. The identification of counterparts, regardless of job definition, is important. The staff of the NFE Center continues to be sensitive to the wish of people in the field to identify others with similar tasks. It therefore has tried to make The NFE Exchange serve as a communication link by including very complete address information in the project highlights section, increasing the size of the Reference Review and Network News sections, and adding more fugitive documents and their sources to the Bibliography section. This is also the case with the Annotated Bibliography series, several of which contain a select listing of topically relevant organizations.

As the NFE Network develops, and the links between participants become more numerous, it is desirable that the use of the Center as a "go-between" decreases while its role as a facilitator for direct communication between participants increases. The Center appears to be approaching this goal while still meeting the needs of those who make requests directly to the Center.

Related to the evolving role of the Center in facilitating knowledge generation and exchange in local contexts are the increasing invitations to assist existing resource centers in Africa, Asia, and Latin America build their own collections of NFE and WID-related materials. Eventually, efforts should serve to further decrease the number of requests received at MSU. These types of requests are covered in more detail later in this report.

c. Requests for the NFE Information Center to extend services and invite others into the Network

- In 1974, we received 3 such requests.
- In 1975, we received 8.
- In 1976, we received 29.
- In 1977, we received 42.
- In 1978, we received 50.
- In 1979, we received 69.
- Between January and the end of August 1980, we received 30.
- From September 1980 through August 1981, we received 51.
- From September 1981 through August 1982, we received 58.
- From September 1982 through August 1983, we received 27.

Examples during this period:

1. A woman in England requested that The NFE Exchange be sent to her husband in Nigeria where he is organizing information and communication services for a rural development project.
2. An individual from the Participatory Research Group in Canada requested that four Zimbabwean colleagues be added to the mailing list to receive The NFE Exchange.
3. An individual from Emmanuel International requested that The NFE Exchange be sent to several colleagues in Canada and the Philippines.
4. A Peace Corps volunteer in the Philippines requested that The NFE Exchange be sent to the local rural midwife, where it would be shared with other health workers in the area.
5. An individual from Save the Children requested that their Cameroon Field Officer be added to the mailing list to receive The NFE Exchange.

Trends and Modalities. The requests for the Center to extend services and to invite others into the Newtwork appears to be on the increase again. Several requests were on behalf of very large numbers of development workers. There were more requests to add individuals to our mailing list than there were to include specific organizations. Many were requests for the Center to extend services to colleagues who were in a different organization than that of the person initiating the request. The trend continued for more field workers than other development workers to be added to our mailing list. The addition of organizations to our mailing list suggests that the work of the Center is also reaching planners and administrators. It should also be noted that, in many cases, requests originating from the United States are frequently to include people from low-income countries on our mailing list. Although, The NFE Exchange was most frequently mentioned in letters to us, other MSU publications on NFE were also requested. The Center has maintained its commitment to be responsive to all persons who wish to avail themselves of the services that it offers. The Center staff has continued to send a personalized response to all letters. This policy of both being accessible and giving personal responses to all inquiries, encourages those already in the network to act as catalysts for expanding the NFE Network. A number of letters came to us from individuals who say that a copy of The NFE Exchange has been passed on to them from a colleague who is already part of our network. This kind of growth seems especially prevalent among those members of the Network who are fieldworkers rather than policy-makers or administrators.

- d. Requests for items to be included in The NFE Exchange
- In 1975 (first publication), 10 requests were received.
 - In 1976, we received 48 requests.
 - In 1977, we received 25.
 - In 1978, we received 26.
 - In 1979, we received 27.
 - Between January and the end of August 1980, we received 19.
 - From September 1980 through August 1981, we received 51.
 - From September 1981 through August 1982, we received 28.
 - From September 1982 through August 1983, we received 28.

Examples during this period:

1. An individual from UNESCO asked that a summary be placed in The NFE Exchange of their directory which contains listings of institutions around the world that offer training programs and short courses for educators and practitioners working with adults.

2. A communication specialist requested that an announcement be placed in The NFE Exchange describing a summer training program in acquiring/developing cross-cultural communication skills.
3. A water and sanitation expert requested that information on an upcoming International Safe Water Conference be included in The NFE Exchange.
4. A community education coordinator in the Solomon Islands asked that a report on a leadership workshop be summarized in The NFE Exchange as an example of village-based leadership development training.
5. A management trainer requested assistance from the NFE Center in announcing in The NFE Exchange upcoming training courses which combine management training skills with non-formal education.
6. A health educator at the Institute of Child Health asked that The NFE Exchange help with the introduction of the experimental Echevarri Tape, a measurement tool designed to assist village health workers in keeping a growth chart on children in rural areas.

Trends and Modalities. The types of requests for items to be included in The NFE Exchange varied considerably. The most frequent were those that asked us to announce the availability of publications or materials in the newsletter. There were several requests to announce training programs in non-formal education. There were also requests to announce conferences, describe and announce positions, and the availability of resources. It should be noted that these only reflect specific requests and that, in addition, the Center received hundreds of organizational descriptions and publications which are brought to the attention of participants in the Network through our correspondence and The NFE Exchange.

That the Center continues to receive requests of this type attests to the wide recognition The NFE Exchange receives as an effective communication tool. It seems particularly significant that although no new issues of the newsletter were produced during 1983, the Center experienced no decline in the number of these requests - many of which came from persons who were aware that publication of The NFE Exchange had halted, but who nonetheless wanted the Center to be up-to-date on their projects and publications in case publication was resumed.

e. Requests for information on education and training in NFE

- In 1975, we received 18 such requests.
- In 1976, we received 29.
- In 1977, we received 26.
- In 1978, we received 44.
- In 1979, we received 43.
- Between January and the end of August 1980, we received 20.
- From September 1980 through August 1981, we received 35.
- From September 1981 through August 1982, we received 39.
- From September 1982 through August 1983, we received 57.

Examples during this period:

1. An adult education officer in Papua New Guinea requested information on teaching adults and on vocational skill training.
2. A researcher from Quebec requested material describing programs for rural women in the areas of literacy, communication, and NFE.
3. A Peace Corps volunteer in Zaire interested in agricultural education and the integration of school and the community, requested material describing master degree programs at MSU.
4. A teacher in Uganda requested information on correspondence courses.

Trends and Modalities. The number of requests coming to the NFE Center that relate to education and training in non-formal education continued to rise this year. The majority of letters inquiring about education and training in non-formal education are requests for study at MSU. Many of these requests were from Africa. The Center continues to receive requests for field and administrative staff, both on campus and overseas. Internship opportunities with the NFE Information Center remain an expressed interest with funding being the largest constraint.

f. Requests to use NFE Information resources at Michigan State University

The NFE Information Center made its facilities, documents, and staff available to many persons in the NFE Network who travelled to Michigan State University for that specific purpose.

Examples between September 1982 through August 1983:

- Mr. Jong-un Choi, Senior Researcher and Chief, Korean Educational Development Institute, Seoul, Korea.
- Mr. Mahgoub M. Khairi, Assistant Director, Youth Training Centres, Khartoum, Sudan.
- Mr. Felipe Yanes, Lima, Peru.
- Dr. Athol Forrest, Director, Department of Education, Wellington, New Zealand.
- Mr. Greg Dixon, Partners Appropriate Technology for the Handicapped (PATH), Partners of the Americas, Washington, D.C.
- Mrs. Almaz Zewde, Head, External Relations, Addis Ababa University, Addis, Ababa, Ethiopia.
- Mr. Gabriel Carron, International Institute for Educational Planning, Unesco, Paris, France.
- Dr. Dudley Vermaak, Director, Research Institute for Educational Planning, University of the Orange Free State, Bloemfontein, Republic of South Africa.
- Dr. Jacob Ndlovu, Deputy Chief Cultural Officer, Ministry of Education and Culture, Harare, Zimbabwe.
- Fr. Michael v.d. Bogaert, sj, Director, Xavier Institute of Social Service, Ranchi, India.
- Dr. V. Selvaratnam, Director, Regional Institute of Higher Education and Development, Singapore.
- Dr. Mathieu Gracia, Director, Institut Panafricain Pour le Developpement, Douala, Cameroon.
- Dr. Felipe de Guzman, Vice President for Academic Affairs, University of Baguio, Baguio City, Philippines.
- Professor Samba Ka, Department of History and Geography, Dakar Teacher's College, Dakar, Senegal.
- Mayuree Tong Sri, Center for International Education, University of Massachusetts, Amherst, Massachusetts.
- Mr. Dodou As Jome, Department of Co-operation, Banjul, The Gambia.
- Dr. Peter L. Higgs, United Nations Development Program, Lilongwe, Malawi.
- Mr. Wolfgang Stark, Munich, West Germany
- Mr. James T. Cooney, Director, Inter-American Center for Community Development, Partners of the Americas, Washington, D.C.
- Zoran Jelenc, Pedagoski Institut pri Univerzi Edvarda Kardelja Vljubljeni, Yugoslavia.

Trends and Modalities. There continues to be a substantial number of people who come to the Center. The majority are policymakers and planners who represent both government and non-government development organizations. Most visitors to the Center wish to get information on a specific topic or sector, with training being the most frequently cited area of interest. With frequency, this interest in training is

linked to requests for MSU to participate in training activities. Moreover, visitors tend to explicitly express an interest in the ways the Center coordinates the worldwide network of NFE planners and practitioners.

D. Special Studies and Requests for AID

The NFE Information Center is always "on-call" to USAID to carry out relevant special requests. These have varied considerably in scope and have covered a wide range of topics (e.g., on programs for out-of-school youth, on the use of computers in development, on vocational education and training in Latin America).

From time to time we have provided annotated bibliographic references and photocopies of materials to individuals in Washington and overseas. Frequently we have shared names of individuals or centers engaged in NFE activities in different regions. The Center has also hosted AID-sponsored guests and provided training in non-formal education and documentation services to them.

E. Production of NFE Materials

A principle focus of the work of the Non-Formal Education Information Center is the analysis and synthesis of knowledge generated throughout the world and the subsequent sharing of this information. To this end the Center continues to publish and distribute several publications. During the past year, we continued the Annotated Bibliography Series, the Occasional Paper Series, and the Manual Series in an attempt to better meet the increasing demand for appropriate materials concerning different sectors and special audiences.

1. Publication and distribution of The NFE Exchange

In January 1982 the NFE Information Center was informed by the Agency for International Development of its decision to discontinue sponsorship of The NFE Exchange. No new issues of the periodical were published during 1983, although requests for previous issues and requests to be placed on the mailing list continued to be strong. Because network interest in The NFE Exchange remains pronounced we have included in Appendix B a more detailed statement, based primarily on interest demonstrated during 1983, which assesses the need for continued publication of The NFE Exchange.

2. Annotated Bibliography Series

In 1981 the Center initiated a series of topical annotated bibliographies with each bibliography built on core and supplementary materials identified by NFE Center Staff. Since 95 percent of the Center's print resources (numbering over 7,000 total items) have been contributed by development workers around the world, we think this series will better serve to bring fugitive sources to the attention of those most apt to use the materials.

To date the Center has published fifteen annotated bibliographies.

The most recent bibliographies in the series are:

AB#11, Acquiring Financial Resources for NFE Projects: A Selected, Annotated Bibliography prepared by Sara Sherman Cummins and the staff of the Non-Formal Education Information Center

- AB#12, Journals and Newsletters on Non-Formal Education and Development: A Selected, Annotated Bibliography prepared by Karen Collamore Sullivan and the staff of the Non-Formal Education Information Center
- AB#13, Evaluation in Non-Formal Education: A Selected, Annotated Bibliography prepared by Lela Vandenberg and the staff of the Non-Formal Education Information Center
- AB#14, The Use of Radio in Non-Formal Education: A Selected, Annotated Bibliography prepared by Vicki Vergeldt and the staff of the Non-Formal Education Information Center
- AB#15, Non-Formal Education and the Use and Management of Water Resources: A Selected, Annotated Bibliography prepared by Mike DeVries, Karen Collamore Sullivan and the staff of the Non-Formal Education Information Center

3. Occasional Paper Series

Between September 1982 and August 1983 three Occasional Papers were published:

- OP#9, A Conceptual Framework for Designing Literacy Materials for Indigenous Audiences by Michael v.d. Bogaert, sj.
- OP#10, Training Popular Theater Trainers: A Case Study of Nigeria by Kees P. Epskamp
- OP#11, Some Critical Comments on Formal Vocational Training and Suggestions for Alternative Approaches by Joachim Lindau with Lynn Joesting

4. Special Request Bibliographies

Though the Center maintains extensive files of topical research completed, the requests made to the Center frequently require additional research. Between September 1982 and August 1983 the following special request bibliographies were prepared:

- Materials on National Policies for Non-Formal Education

- Select Listing of Organizations Involved in Vocational Education and Training
- Select Listing of Additional Sources on Vocational Training and Women
- A Select Listing of Newsletters on Vocational Education and Training
- A Selective Listing of Sources Related to Micro-electronics, Computer Technology, and Information Management for Development
- A Select Listing on Materials Preparation for New Literates
- Sources on Adult Education in the United Kingdom and Ireland from the Non-Formal Education Information Center
- A Select Listing of Organizations in Africa Involved in NFE Training and Course Development
- A Select Listing of Resources on Forestry, NFE, and Development from the NFE Center Library
- Bibliography Demonstrating Range of Development Activities in Which Churches are Involved
- Selective Bibliography Related to Evaluation
- A Selected Listing of Sources Related to Agricultural Extension in Zaire
- Agricultural Extension in the Philippines
- Low-Cost, Health-Related Audio-Visual Materials for Community Education
- A Select Listing of Training Organizations Involved in Non-Formal Education and Rural Development
- Recent Acquisitions on Radio in the NFE Resource Center
- Select Listing of Project-Related Materials for Iran, Turkey and Tonga
- Select Listing of Community Development Simulation Materials

5. Manual Series

During this reporting period the NFE Center published two more editions in its series of "how-to" manuals, and the fourth is in draft form. As with the first, these relate directly to the technical assistance activities of the NFE Network Project.

Manual #2 Preparing Citations and Annotations by the staff of the Non-Formal Education Information Center

Manual #3 Preparing and Producing the NFE Exchange by Milla McLachlan, Lynn Schlueter, Earl Brigham and the staff of the Non-Formal Education Information Center

Manual #4 Maintaining an NFE Network Through Correspondence by Karen Collamore Sullivan and Mary Joy Pigozzi

F. Use of AID's Development Information and Utilization Center for Dissemination of Out-of-Print MSU/NFE Publications

As has been noted earlier in this report, the Non-Formal Education Information Center works closely with the AID R&D Report Distribution Center. Through this collaboration, persons in Africa, Asia, and Latin America are able to receive those MSU publications which are now out-of-print. The mechanism we have developed necessitates receipt of out-of-print materials later than in-print ones, but acknowledgements from the field show that individuals are indeed receiving, and appreciative of, the documents they have requested.

It may be worth mentioning here that the Non-Formal Education Information Center continues to receive many requests for materials from AID personnel in Washington as well as overseas. A couple of these persons have suggested that, though DIU is housed in the same building

as they are, they prefer to use MSU since the service is more rapid and more appropriate to their needs for critical selection.

Finally, we hypothesize that MSU may be in a better position to receive fugitive documents and project descriptions from certain kinds of LDC groups less likely to share materials with a U.S. government agency. This suggests that, even with the useful services being offered by DIU, an important role will always exist for an academic institution thought to be less tied, traditionally, to the vested interests of governments.

G. Evaluation Activities

Several activities related to evaluation of the Center's work were carried over between September 1982 and September 1983. These activities addressed both the clearinghouse and the technical assistance activities and are summarized below.

1. Selection of LDC Evaluators to Assess Technical Assistance Activities

As has been noted in the Semi-Annual Reports for this period, which make up Part IV of this report, "outside" LDC evaluators were contacted to conduct on-site evaluations for FEPEC and the NFE/WID Center for Asia. (Funds were not allocated for an "outside" evaluation of INADES as that organization opted for a significantly smaller amount of support under the NFE Network Project than did the other two collaborating centers.) In addition to providing an assessment of the activities of the counterpart centers, this evaluation was seen to serve two other purposes.

First, to encourage networking among LDC professionals and, second, to provide an avenue to identify LDC experts and to give these professionals an opportunity to gain additional experience.

Ma. Socorro Camacho-Reyes evaluated the Center in the Philippines 11-18 August, 1983. Her evaluation comments and excellent recommendations are in Report on the Evaluation of the NFE/WID Information Center for Asia.

Sr. Andres Mino indicated in September 1983 that he was no longer going to be able to conduct the evaluation of FEPEC. After discussions with USAID's S&T/ED representative it was agreed that this activity would be carried over either by an AID/W representative or another individual from the region in the next quarter.

2. NFE Center Directors Evaluation Workshop

Recognizing that funds in the NFE Network Project were extremely limited, MSU suggested in 1982 that in lieu of an international conference resources be redirected to collaborating center activities and to an evaluation workshop which would be attended by the directors of the four centers (MSU, NFE/WID-Asia, FEPEC, and INADES). This workshop was hosted by the NFE/WID-Asia center in Los Banos, the Philippines, and was held 24-30 March, 1983. This evaluation enabled the directors to assess the progress of their centers as well as to discuss various approaches to similar problems. The participants (in addition to the directors, representatives from AID/W and MSU, and an AID official from Jakarta

who travelled independently because of his interest in the project, were present) felt that the meeting was most helpful in terms of assessing progress and in terms of addressing problems and future directions. Two reports give details on the outcomes of the workshop. They are:

- Report of Trip to Los Banos, the Philippines, to Attend Meeting of Directors of the NFE Network Project and to Bangkok, Thailand and Ellamanchili, India. (May 1983)
- Reflections on the Technical Assistance Component of the NFE Network Project. (September 1983)

3. MSU Faculty Review of the NFE Information Center

The internal review of the NFE Center was not a contracted activity nor was its costs covered from contract funds. But, because the results of the review are considered to be of interest to USAID and others, a short description of this activity is included in this report. In December 1982, at the request of the Center Director, the Dean of International Studies and Programs at MSU appointed a 13-member University-wide faculty panel to examine the activities of the NFE Center, assess their value of MSU, and make recommendations to the Dean. Under the direction of Dr. Tom Carroll, Assistant Dean of the College of Social Science, the panel completed an extensive study which is documented in Review of the Non-Formal Education Information Center at MSU. Key elements in this report are the high value the faculty place on the NFE Center as an international resource based at MSU, the need to nurture this resource, and the need for the Center to have both MSU and outside

financial support for its activities.

4. Participant Responses to The NFE Exchange

Throughout the duration of the NFE Network Project the NFE Center has received many positive, and unsolicited, comments regarding the value of The NFE Exchange. And, in Joan Claffey's 1979 survey distributed to persons receiving The NFE Exchange, this periodical was identified as being an extremely valuable product by those involved in the planning and practice of development activities. The reader of this report is again directed to Part III, Section E.1 for a discussion of the status of The NFE Exchange and to Appendix B for a summary statement on the need for its continued publication.

5. Participant Responses to the Work of the NFE Information Center

A cursory analysis of letters received at the NFE Center suggests the following:

- Increasingly individuals are using Center materials in their work.
- Participants appreciate the personal, tailor-made responses they receive from the Center.
- The materials sent by the Center to planners and field workers seem to meet their pragmatic needs.
- Recipients of The NFE Exchange continue to find its contents and identification of sources helpful for their work.
- Network participants who have been served by the Center often write requesting additional assistance of a more complex nature (training and advice on specific problems, for example).
- Development planners and practitioners often seek not simply publications and information, but also moral support and critical commentary on their questions.
- The tone of the letters we receive expresses a real sense of collegiality and shared interests and experiences.

ILLUSTRATIVE CORRESPONDENCE FROM NETWORK PARTICIPANTS BETWEEN SEPTEMBER 1981 AND AUGUST 1983:

Again I have the privilege of writing to thank you at the NFE Center for very helpful material which you have sent me. Without your able and thoughtful assistance during the past fifteen months our Rural Development Resource Center would certainly be without many very helpful books.

Whenever we get the word from you we are looking forward to subscribing to your NFE Exchange. You are certainly performing a most valuable service to developing work in developing countries, and despite the cessation of AID funding I certainly hope you will find a feasible way of continuing your valuable work.

William R. Bridges
 United Mission to Nepal
 Rural Development Division
 P.O. Box 126
 Katmandu, Nepal

September 8, 1982

We receive your informative and well broughtout newsletter regularly. I am glad to let you know that your newsletter has provided us with useful tips on developmental strategies, improved understanding of specific theoretical concepts, awareness on on-going projects besides providing excellent bibliographies for further reference.

Alexander Vargis
 43, Da Costa Layout, II Cross
 St. Mary's Town
 Bangalore 560 084. India

September 15, 1982

We would like to thank you again for sending the Non-Formal Education Exchange to our agency. We feel that through you our staff is in touch with the world of NFE.

Since education is the foundation of development and because education is a continuing process, I would like to praise you for the service you are offering the peoples of the world through your labors. May God bless you and help your efforts to make our world a better place.

Sister Virgeen Healey
 Executive Director
 U.P.P.O. Box 110, Diliman
 Quezon City 3004
 Caritas Hall, Maryknoll College
 Katipunan Road, Quezon City
 Philippines

September 8, 1984

Thank you very much for your tremendous help in the summer course and in all that you have done over the last few years in non-formal education. For our work here, it has been a tremendous help throughout the Latin American region and we hope that you will continue to be funded so that you can help not only us, but the millions and perhaps even hundreds of millions of people around the world.

Eric Brockhoff
 Literacy Coordinator
 Latin America & the Caribbean
 World Vision International
 Curridabat, Apartado 133
 San Jose, Costa Rica

September 15, 1982

I have regularly received your publication The NFE Exchange when I was working in Thailand. The publication is found very useful in the field of non-formal education. It is also very informative and really gives challenging ideas for people who are practically working in this field.

Kiatichai Pongpanich
 UNICEF
 29, Josier Street
 Nungambakkam, Madras 600 034
 India

September 22, 1982

We are also taking this opportunity to thank you and to inform you the NFE Exchange is becoming more relevant to our needs especially now that we are undertaking Socio-economic Surveys of some 26 communities in two of the most depressed provinces in the Philippines.

Thank you again. More power to NFE Exchange.

Nemesio B. Miranda
 Executive Director
 Tagalog Cooperative Training and Education Center
 300 Dona Aurora Street
 Poblacion Ibaba, Angono
 Rizal, Philippines

September 8, 1982

We find your series of publications extremely valuable for our reading studies courses and hope that you will continue to keep us informed of all future publications.

W.J. Welsh
Lecturer in Education
University of Malawi
P.O. Box 280
Zomba, Malawi

September 14, 1982

We are pleased to acknowledge the receipt of your letter of July 8, 1982, and also a list of new publications from NFE Information Center issued August 1982, and "Annotated Bibliography #1". Thank you very much for the valuable contribution and most of all, your attentive letter.

Paul W. Kartono
Head of Library
Atma Jaya Research Centre
Jalan Jenderal Sudirman 49a,
P.O. Box 2639
Jakarta, Indonesia

September 22, 1982

I was delighted to receive the nos. 19-24 of the NFE Newsletter. These are very useful resource material and I only wish if a complete set is made available to use as reference material. As you know that we have just made a start into this much needed area.

I thank you very much for putting my name on the mailing list. With your assistance I am confident that I will be kept aware of some of the happenings of non-formal Education.

Gyan Chand
P.O. Box 174
Nausori, Fiji Islands

September 9, 1984

I just wanted to thank you for responding to my letter so quickly. I found the N.F.E. Exchange and the bibliography on Women in Development enormously helpful as in Zimbabwe we get so little information about what is happening elsewhere in the world.

Anyway, until I can send you my own publications, thanks very much for your help.

Kathy Bond-Stewart
Zimbabwe

Thank you for your letter of 22 June, 1982, and the accompanying materials and resource information. I appreciated your prompt and thorough assistance. I would like to know if the Non-Formal Education Information Center has access to any reports/documentation on the mechanics of doing an Impact Evaluation on Nutrition/Education Third World Projects.

Patrice A. Flynn, MSW
Catholic Relief Services
Cathwel
B.P. 539
Nouakchott, Mauritania

October 12, 1982

Can I say that I have found your annotated bibliographies immensely useful on a number of topics concerned with adult education and community development. For example, I am Chairman of a national panel looking into the training needs of part-time youth workers. Your various material on indigenous knowledge systems within Third World contexts has provided valuable comparative insights. I have also used content related to participatory themes of direct relevance to my teaching and research in urban social policy areas.

Duncan W. Scott
Lecturer in Social Administration
University of Manchester
Manchester M139PL
England

November 4, 1982

I thank you for the continuous sending of your N.F.Ed. publications. Your N.F.E. issues help me a lot to understand community development activities.

Joseph Allam
Ushougo L.G.
Lessel, Bene State
Nigeria

November 4, 1982

We thank you for your letter of the 15th September and also for the several issues of the NFE Exchange newsletter received by separate post. We appreciate your quick response to our request and also your kindness in placing our name on your mailing list to receive future issues.

Assistant Editor
Eficor Educational and Training Unit
132 St. John's Church Rd.
Cleveland Town
Bangalore 560005, India

December 18, 1982

Yesterday I received your Annotated Bibliography Number 9 dealing with Nutrition and Food-Education, Policy, and Practice: A Selected, Annotated Bibliography.

I would like you to know that I am deeply grateful for this excellent publication, even in a hurried look through it, has been quite enlightening.

William F. Masterson
Director
College of Agriculture Complex
Xavier College
Cagayan de Oro City, Philippines 8401

March 15, 1983

For the last three years we have been receiving the NFE Exchange published by your Center. It has proved to be of great interest to us and has provided a valuable teaching resource.

Thank you for your important work in the dissemination of information and the establishment of educational network linkages.

Veronica Brand
Lecturer in Socio-Economic Development
School of Social Work
University of Zimbabwe
P.B. 66022 Kopje
Havart, Zimbabwe

March 30, 1983

It has been quite a few months since we've not been receiving your newsletter, The NFE Exchange, which is really very educative and creative for social development. It was really helping our social workers working in the poor rural majority who are sharing their field feedback with your esteemed newsletter. I sincerely believe that this letter will remind you about CCD and we will continue to receive your valued newsletter.

Swapan Mukherjee
Secretary, CCD
Centre for Communication & Development
Bidhan Pally
West Bengal, India

May 7, 1983

It was a real pleasure for me to meet you and to visit your library. I also wish to express my thanks to you for having sent materials and information to our Mission Documentation Center.

I look forward to a lasting collaboration with you.

Fatou Kader
Mission Documentation Center
U.S. Agency for International Development
Washington, D.C. 20523

June 8, 1983

I have recently had the opportunity to examine a copy of Issue No. 22-1981 of The NFE Exchange. It impressed me a great deal in terms of the volume of information and the quality of the publication. It is good to know that such a publication is available to serve the needs of those of us working in the field of non-formal education.

The Ministry of Forest and Soil Conservation Training Wing is now three years old. I think exposure to the ideas made available through the Non-Formal Education Information Center will help show to them the value of non-formal approaches to education.

K.B. Chitrakar
Chief Training Officer
Ministry of Forest and Soil Conservation
Babar Mahal
Katmundu, Nepal

September 13, 1982

Just a short note to thank you for the valuable discussion we had as well as for the excellent materials you so kindly put at my disposal. Having gone through some of the publications, I can assure you that my visit with you and your Center has been much more informative than I anticipated.

W.J. Louw
University of Pretoria
Pretoria 001, South Africa

August 4, 1983

The Office of Women Development, USAID/Cairo, would be extremely interested in receiving your newsletter, "The NFE Exchange". Our mission is currently expanding its efforts to increase income earning opportunities for low-income urban and rural Egyptian women, many of whom are illiterate and thus difficult to reach through the formal education sector. We are therefore looking for sources of information on other agencies' and institutions' experiences in this area.

Jocelyn Reed
Women in Development Officer
USAID/Cairo Box 10
FPO New York
09527

H. Problems, Recommendations, and Plans

Concerning the first part of the contract's scope of work, operating a clearinghouse on non-formal education information, progress on each specified task is described earlier in this section. All tasks have been completed. (The completion of the second part of the contract's scope of work, providing technical assistance to collaborating LDC centers, is documented in the Semi-Annual Reports which follow this section of the report.)

The major obstacle during this reporting period related to the alterations that were made in the production schedule of various publications so as to be able to complete production of all con-

tracted issues of The NFE Exchange by September 1982. This change in time schedule, required by AID/W, severely disrupted the regular flow of other Center publications. The rest of the products required by the contract were completed, however. These are listed earlier in this section.

A second problem relates to visitors, the number of international and national visitors coming to the Center steadily rises (See Appendix A). Besides receiving individuals who literally "drop in" unannounced from around the world, we are increasingly receiving requests to prepare short training visits in non-formal education and/or network management at little advance notice. The attention necessary for training and hospitality for our colleagues on occasion competes with that needed for regular clearinghouse activities.

Shortages of staff have presented a third obstacle. Special requests, among the 85 inquiries weekly, are often complex, requiring substantial research time to identify relevant materials that discuss the intersections required (such as participatory evaluation in community development).

Looking to the future, the NFE Center has begun to focus on several important areas. In particular, the following need serious attention:

- Continuation, at least in the short run of NFEIC work. A recent evaluation of Center activities¹ points to the strong reliance of LDC development planners and practitioners on the NFE Information Center. The demands being placed on the MSU Center are increasing rather than decreasing in spite of the presence of three counterpart centers.
- Development agency sponsors need to be particularly cognizant of the greater role to be played by responsive information centers and exchange networks for the LDC practitioners, who are too often least apt to be consulted when decisions are made about funding.
- Continuation of support to the three LDC collaborating NFE/WID information centers. The three organizations assisted through the NFE Network Project - FEPEC, Colombia; UPLB, Philippines, INADES, Ivory Coast - to establish development information service centers, have made excellent progress to date. However, it now appears unreasonable to assume that they will become fully functional without further interim support. And, until such LDC information centers for NFE and WID practitioners are able to provide most of the services now available from the MSU NFE Center, LDC and DC demands on the MSU Center are not likely to abate.
- Continued production of The NFE Exchange. The NFE Exchange is the single most valued product of the NFE Information Center. It is most esteemed by LDC development specialists. The dozens of unsolicited testimonies and commendations which this periodical receives each week convinces us that its publication should be continued. Its readers as individuals, and particularly those in LDCs, are not likely to be able to underwrite the considerable costs of production and distribution, however.
- Partial mechanization of the NFEIC's overworked and ever-expanding manual library system. Work has begun by the Center to plan for a mechanized data base including NFE and WID project highlights, annotations of fugitive documents, and descriptions of development organizations. Such a system will enable more rapid response to inquiries and retrieval of materials.

¹An Analysis of an Applied Transnational/International Information Exchange Network: Planners, Practitioners, and Researchers of Non-Formal Education for Development. Dissertation for the Degree of Ph.D., Michigan State University, Joan Marie Claffey, 1982.

IV. SEMI-ANNUAL REPORTS (SEPTEMBER 1982 - FEBRUARY 1983 AND MARCH - AUGUST 1983) ON PROVIDING TECHNICAL ASSISTANCE IN CREATING LDC NATIONAL/REGIONAL INFORMATION CENTERS

This report focuses on the efforts undertaken by MSU to strengthen the capacity of select NFE resource centers in Africa, Asia and Latin America. The technical assistance activities carried out by the MSU Non-Formal Education Information Center between September 1982 and August 1983, are a continuation of activities begun in September 1979 under AID contract DSPE-C-0046.

Under the NFE Network Project, MSU is responsible for identifying appropriate organizations and for providing these with the necessary technical assistance. In late 1980, three sites were selected to serve as NFE resource centers: Fundacion para la Educacion Permanente en Colombia (FEPEC), Institut Africain Pour Le Developpement Economique et Social (INADES)-Documentation, and the Department of Agricultural Education at University of the Philippines-Los Banos (UPLB). A contract amendment which added funds from AID's Office of Women in Development enabled FEPEC and UPLB to receive additional support so they might serve as WID as well as NFE resource centers. Copies of the cooperative agreements with each of these organizations are contained in appendices of the previous annual and semi-annual reports. Relevant activities carried out at each of the three counterpart centers during this reporting period are summarized below. Readers interested in the historical development of the technical assistance activities are referred to the Center's earlier annual and semi-annual reports, and to the Final Report on the Provision of a Basic Stock of NFE

Materials to Regional Centers in the NFE Network Project. The basic support activities relating to the clearinghouse portion of the NFE Network Project are described in Part III of this report.

A. September 1982 - February 1983

1. Fundacion para la Educacion Permanente en Colombia (FEPEC)

- In November 1982, MSU drafted a new agreement of cooperation with FEPEC. It called for essentially the same activities as the first agreement and added three tasks. These were that FEPEC:

- facilitate an evaluation of its activities, involving an NFE/WID specialist from Latin America.
- participate in a meeting of the directors of the NFE Network Project in Los Banos, the Philippines.
- publish "how-to" manuals describing its publishing, networking, and documentation activities.

This agreement was signed by both parties and is contained in Appendix C.

FEPEC continued to pursue the possibility of receiving funding from Canada's International Development Research Centre. It also continued to work with COLSCIENTAS, a Colombian organization interested in providing some support to FEPEC. MSU suggested FEPEC contact the American Public Health Association with regard to acquiring additional health-related publications.

MSU received, from FEPEC, the January-June 1982 report and continued to provide FEPEC with publications as part of the procurement activities.

Through discussions with Mr. Jim Hoxeng (AID monitor of the NFE Network Project), MSU identified a consultant from Ecuador to serve as an outside evaluator of FEPEC's activities under the NFE Network Project. Sr. Andres Mino was acceptable to colleagues at FEPEC and is eager to conduct the assessment.

2. University of the Philippines, Los Banos (UPLB)

A new agreement of cooperation was signed by UPLB and MSU. This called for similar activities as the first agreement and added four tasks:

- facilitate an evaluation of its activities, involving an NFE/WID specialist from Latin America.
- participate in a meeting of the directors of the NFE Network Project in Los Banos, the Philippines.
- publish "how-to" manuals describing its publishing, networking, and documentation activities.
- host the March 1983 meeting of the Center directors of the NFE Network Project.

Dr. Maria Lao Sunthara was not able to serve as an outside evaluator to the NFE/WID Information Exchange Center for Asia. She recommended that MSU contact her colleague, Miss Carmelita Villanueva who is also with Unesco in Bangkok, Thailand. MSU followed-up on this lead immediately.

MSU also followed-up on the proposal that Dr. Sison submitted to the International Development Research Centre (IDRC) in Canada and suggested that UPLB consider working with the American Public Health Association.

This period saw close cooperation between MSU and UPLB as the organizations made preparations for the meeting of center directors to be held in March 1983.

The UPLB published the following:

- The NFE/WID Exchange, No. 6 "Regional Women in Development (WID) and Networking"
- The NFE/WID Exchange, No. 7 "WID and the Korean Connection"
- O.P. #6 Patubig Homemakers' Club Textile Scrap Sewing Project, by Lilia Quizon Panganiban.
- O.P. #7 Linking Rural Women's Production Enterprises to Family Benefits and to Country Programmes in Korea, by Han Gu Kim.

3. Institut Africain Pour Le Developpement Economique et Social (INADES-Documentation)

As with the other Centers, MSU worked closely with INADES - Documentation regarding the publications procurement activities in an effort to determine which publications were actually in Abidjan and which ones required additional follow-up.

MSU also provided a copy of a draft of the first of its Manual Series as an example of the kinds of "how-to" material it hoped to make available as a product of the NFE Network Project.

The American Public Health Association asked the NFEIC for suggestions of possible sites where it might deposit a collection of selected health-related documents. In response, MSU wrote to INADES and suggested that it request the collection to augment its materials.

B. March-August 1983

1. Fundacion para la Educacion Permanente en Colombia (FEPEC)

Dr. Rene Hauzeur, Director of FEPEC, attended the NFE Network Project Directors meeting held in Los Banos, the Philippines, from 24-30 March, 1983. A detailed summary of this meeting is contained in Reflections on the Technical Assistance Component of the NFE Network Project 1979-1983.

During this reporting period FEPEC produced two "how-to" manuals describing its documentation and networking activities. These are titled, Manual de Funcionamiento de la Red de Intercambio de Informacion en Educacion No Formal y Mujer, and Manual de Funcionamiento del Centro de Documentacion.

Procurement activities continued during this period and were completed in June 1983. The NFEIC Final Report on the Provision of a Basic Stock of NFE Materials to Regional Centers in the NFE Network Project documents the publications requested and procured for FEPEC.

The scheduled outside evaluation of FEPEC's activities under the NFE Network Project to be conducted by Sr. Andres Mino was postponed and a decision made to have a representative from AID/W complete this task.

In August 1983 NFEIC received the SINENFAL activity report for the period 10 June, 1982 - 30 June, 1983.

2. University of the Philippines - Los Banos (UPLB)

Dr. Obdulia Sison, Director of the NFE/WID Information Exchange Center for Asia coordinated and attended the NFE Network Project Directors meeting hosted by UPLB 24-30 March, 1983. A detailed summary of this meeting is contained in Reflections on the Technical Assistance Component of the NFE Network Project 1979-1983.

MSU continued to assist UPLB in the identification of an NFE/WID specialist from Asia to evaluate the NFE/WID Information Exchange Center for Asia at UPLB. Following the Directors meeting in March, NFEIC Director, Mary Joy Pigozzi met with Ms. Carmelita Villanueva of Unesco in Bangkok, Thailand, to discuss the possibility that she conduct the UPLB NFE/WID Center evaluation. Ms. Villanueva was unable to act as the evaluator. However, contacts made through Unesco, Bangkok, led to the selection of Mr. Socorro Camacho-Reyes of the Population Center Foundation in the Philippines. Mr. Socorro Camacho-Reyes agreed to conduct the evaluation, which was completed by September 1983.

During this reporting period UPLB completed three "how-to" manuals describing its publishing, documentation, and networking activities. These are How to Prepare and Publish a Newsletter/Occasional Paper; How to Build and Manage an NFE/WID Resource Collection; and How to Organize, Manage, Participate in Networking Activities-Asia.

In addition to the manuals, two issues of the NFE/WID Exchange -Asia were published: No. 9, "The Status of Women in Bangladesh", and No. 10, "The Indonesian Woman - Today's Portrait", as well as two occasional papers, No. 9, Women Time Allocation and Adoption of Family Planning Practices in Farm Family, by Abdul Halim and MD. Akmal Hossain, June 1983, and No. 10, Implications of Development for Women in Indonesia: Selected Research and Policy Issues, by Hanna Papanek.

The NFE/WID Information Center for Asia is pursuing funds for training regional NFE/WID specialists in networking and to conduct a follow-up training workshop in Korea to formalize networking in the region. Funds are also being sought for the preparation of training and instructional materials.

Procurement activities continued during this period and were completed in June 1983. The NFEIC Final Report on the Provision of a Basic Stock of NFE Materials to Regional Centers in the NFE Network Project documents the publications requested and procured for the NFE/WID Center at UPLB.

In April 1983, NFEIC received a summary report on the NFE Network Project activities of the NFE/WID Information Exchange Center for Asia.

3. Institut Africain Pour Le Developpement Economique et Social (INADES-Documentation)

Fr. Yves Morel, Director of INADES-Documentation, attended the NFE Network Project Directors Meeting held in Los Banos, the

Philippines from 24-30 March, 1983. A detailed summary of this meeting is contained in Reflections on the Technical Assistance Component of the NFE Network Project 1979-1983.

During this report period INADES completed two "how-to" manuals describing its publishing and documentation activities. These are titled, Organization et Gestion D'Un Centre de Documentation, and Comment Organiser et Gerer Un Reseau de Documentation.

Procurement activities continued during this period and were completed in June 1983. The NFEIC Final Report on the Provision of a Basic Stock of NFE Materials to Regional Centers in the NFE Network Project documents the publications requested and procured for INADES.

In May 1983, INADES advised NFEIC that Marie Paul Corrig will replace Nicole Vial and will coordinate INADES' collaborative work with NFEIC while Fr. Morel is on a one-year leave.

In May 1983, NFEIC received INADES' activities report for the period 1981-1982.

V. SUMMARY

The technical assistance activities and the clearinghouse activities of the NFE Information Center are intricately intertwined. And, the progress and problems of one set of activities will always have some effect on the other. This short summary attempts to identify some of these interfaces and summarize concerns that may need special attention in the next year.

A. Support for LDC NFE/WID Centers

Among the major strengths of the NFE Network Project has been the development of three LDC information centers. These collaborating centers have merged with excellent information service capacity. Each is currently maintaining an information center, responding to inquiries, and participating in publishing other networking activities. Each collaborating center is continuing to offer these services even though financial support from MSU has been terminated. Acquiring funding to support these activities remains a problem but each is searching for funds. Although their information service efforts are likely to grow slowly, the capacity exists and it is our expectation that these services will continue to have demands placed on them.

Our experience shows that LDC expertise can be mobilized in a relatively short period of time. Based on this experience, we urge that AID continue its service agency approach and that it consider broadening it so that LDC expertise can be strength-

ened in several institutions in a given country.

B. NFE/WID Knowledge Generation and Information Management

Work in the area of information management and our evaluation activities have raised a number of important questions with regard to knowledge generation and access to relevant and appropriate information. Our belief in the importance of careful summaries (analysis, synthesis, evaluation) of knowledge generated by all involved in the development process has been reinforced. And, this is further strengthened by the fact that, in spite of the existence of the counterpart centers, the demands placed on the MSU center continue to increase. It is this critical assessment of a range of sources that emerges as most useful to development personnel.

As the NFE Network Project draws to a close, MSU is very concerned about the lack of resources to provide information services to development planners and practitioners in Africa, Asia, and Latin America. AID has, through the NFE Network Project, met an important need for information. We believe that the tangible benefits to AID have been substantial but these have never been measured directly.

The University has committed resources to and undertaken an extensive evaluation of the NFE Center so as to have a better grasp of the value of the Center to the MSU community. The University is now in a much better position to support the

knowledge building activities. The dissemination services are less likely to receive support from MSU, however. And in most cases the end users are not in a position to provide financial support for them. It is suggested that AID conduct an evaluation of the NFE Network Project with a view to identifying how it has benefited AID and that AID use this evaluation to consider ways that it might provide financial support for vital information services to Third World development workers.

Through the NFE Network Project, the NFE Center staff has identified an increase in the number of WID-related requests. It is evident that issues and concerns related to women-in-development are being raised and addressed by development workers worldwide. Correspondence to the Center also suggests that there are few places where appropriate, relevant WID-resources are made readily available.

MSU urges AID to continue to stress concern about the impact of projects on the lives of women and their families, to provide support for attention to WID-related issues in its projects, and to take positive action in circumstances where project implementation results in situations that are not beneficial to women.

C. Training in NFE, WID, and Information Resources for Development

As the NFE Network Project has progressed, the NFE Center at MSU has received an increasing number of requests to provide training to individuals and representatives from development

organizations worldwide. Of particular interest to these inquirers is short term training in such areas as working with adults, managing a resource center, networking skills, simple techniques for better administration, and designing gender-sensitive development projects.

Through its activities, the NFE Center has built the capacity to offer such training. (In fact, with support from various sponsors, training workshops have been designed and offered and these have been particularly well received.) It seems appropriate, now, for AID to consider how it might use this capacity and support it so as to meet a critical need that is common throughout Africa, Asia, and Latin America.

APPENDIX A

Visitors to the NFE Center

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Visitors to the Non-Formal Education Information Center

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APPENDIX B

Statement Regarding The NFE Exchange

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The NFE Exchange, published by the Non-Formal Education Information Center (Michigan State University) with financial support of the Agency for International Development (AID), has long been recognized throughout the world as a premier example of an effective form of development communication and information dissemination. Nearly two years have passed since the last issue of The NFE Exchange was published and yet requests for this periodical -- requests to be placed on the mailing list to receive it regularly -- continue to come to the NFE Center on a weekly basis. The message this conveys is significant. The fact that while publication has ceased, interest in and demand for the periodical continues, points to the unique success of The NFE Exchange in providing information assistance and the dynamic role it continues to play as a communication tool for educators and development workers worldwide. Because we feel that this ongoing reader interest anticipates in a critical way an increasing need for information assistance not readily accessible through formal channels, we continue to see an important purpose to be served in resuming publication of The NFE Exchange. What we present in the next several pages is a brief assessment of current interest in The NFE Exchange.

In January 1982 the Non-Formal Education Information Center was informed by the Agency for International Development of its decision to discontinue sponsorship of The NFE Exchange. Shortly after this decision was made the NFE Center distributed a one-page letter (mailed with one of the final issues of the periodical) informing readers of the anticipated termination of

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The NFE Exchange and inviting their comments. The reaction to this circular was striking. We include the following excerpts as a sample of the letters the Center received voicing readers' concern and assessment of the periodical's value.

March 1982

The NFE Exchange is one of the most useful resources we've found. Its continued publication would be a great benefit to all of us involved in development efforts at the grass-roots level overseas.

George Codrea, Manager
Resource Access Program
A.T. International
USA

March 1982

The NFE Bulletin and the Center itself have been highly valuable in my former applied research work on and promotion in support of mini and small scale enterprises in Northeast Brazil, as well as now in Chile. As this is a field of scarce literature, knowledge on fresh papers and on-progress reports of colleagues' research work, is highly useful. I would very much like to see this service continued...

Luis A. Fuenzalida
Centro de Estudios Publicos
Chile

March 1982

You have an excellent newsletter. Expertly done. Being charge of family welfare for the U.N. I am constantly using it.

Winston Sims
Vienna International Centre
Austria

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March 1982

Our project, and the extension training programme we service, has found the NFE Exchange periodicals extremely useful as a resource guide for our work in Bangladesh.

A.P. Smith, Project Manager
Bangladesh Australia Sugar Industry Project
Bangladesh

April 1982

We look forward to receiving each issue. The recent issue on "Information for Development" was particularly welcomed, as it addressed a problem infrequently discussed in the literature of development: how to handle what is produced to ensure that it will reach those who will benefit most from it. We feel The NFE Exchange contributes positively to that end.

Patricia Harlan McClure, Director
Women In Development Documentation

Marilyn W. Richards, Director
Financial Resources Development

New TransCentury Foundation
USA

April 1982

I want to personally thank you and the staff for The NFE Exchange! Practically every issue has included recommended materials I have written for, plus the articles provide a research link that is much needed.

Bob Ferris
Philippines

Demands for The NFE Exchange from around the world have never been greater. The periodical, which synthesizes ideas and project information on various development topics - such as agriculture, health, literacy, women and production, reaches approximately 4000 planners and practitioners in 145

different countries, most of whom actively contribute to the Center's documentation base. Multiple copies of particular issues are often requested by NGOs, national ministries, volunteer agencies, and UN organizations for distribution to their field personnel.

More important, a recent survey showed that each copy of The NFE Exchange is read by 5 readers. Thus, increasing its circulation to 20,000 and suggesting that its publication costs are lower than they initially appear. Over half of those who responded to the survey mention having placed their copies of The NFE Exchange in a library, reproducing sections to send to others, passing it on to policy-makers or planners, giving it to field workers or trainers, and suggesting that others write to the Center for a copy. That the periodical is still being used in this way is illustrated in the following excerpts of recent letters to the NFE Center.

September 1983

We received The NFE Exchange at the Library of Laubach Literacy International since 1977. Apparently you ceased publication with Issue No.25 in 1982. If you have obtained funding and have resumed publication please place us on your mailing list.

Valerie Gigliotti
Laubach Literacy International
USA

October 1983

Last issue of your periodical we received is Issue No.25 - 1982. We are interested in receiving the same regularly and would appreciate if you would include our Library in your active mailing list.

M.M. Qureshi, Sr. Documents and Library Asst.
Unicef
Pakistan

October 1983

In the past we have received regularly the following publication: "The NFE Exchange". A recent check, however, shows that the following issues have not been received: No.26 1982 and all following. We would appreciate it very much if you would send us the missing issues....

Ingrid Schemel, Librarian
Vienna International Centre
Austria

November 1983

Our Resource Centre has been regularly receiving your esteemed periodical, The NFE Exchange. We have found your periodical highly informative and the contents have aroused a lot of interest among the users of the Resource Centre.

We hope to receive your periodical during the next year and eagerly await a word of confirmation from you.

Padmini Raj, Documentation Associate
Consortium on Rural Technology
India

December 1983

The INTRAH Library has earlier issues of your publication: The NFE Exchange and we are anxious to receive current and future issues of this publication....

Roberta Kraitsik, Librarian
Program for International Training in Health
University of North Carolina
USA

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January 1984

Could you add the name of our Library to your mailing list so that we may receive The NFE Exchange on a regular basis.

Ann Snuggs, Librarian
Development Resources Center
Agency for International Development
USA

February 1984

In order to perform its activities, the Institute requires to keep in touch with recent developments in the different fields... we will appreciate very much if you could continue sending us The NFE Exchange.

Juan Diego Trejos S., Director
Centro de Documentacion
Instituto de Investigaciones
Universidad de Costa Rica
Costa Rica

One of the most telling indicators of the success of The NFE Exchange is the continued interest expressed in the letters that the NFE Center receives. Each week the Center receives several inquiries from persons who, having received the periodical in the past, are wondering why they are no longer receiving it and request that their name be placed back on the mailing list. In addition to these communications, the Center also continues to receive letters from persons who, making contact with the NFE Center for the first time, specifically request that they or their organization be placed on the mailing list to receive The NFE Exchange. The following are excerpts from some recent letters.

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September 1983

The last issue of The NFE Exchange we received was No.25, 1982. Can you please check whether we are still on your mailing list. We would like to receive all your issues since the one mentioned above.

Miranda B. Mitchley
Appropriate Health Resources and Technologies
Action Group, Ltd.
UK

September 1983

The last issue of your periodical received in the Centre was number 24. If further issues have been published please forward copies of the same.

Your periodical is most useful and therefore of great importance to remain continuous within the Centre's collection.

Barbara E. Johnson, Coordinator
Health Resource Centre
CUSO
Colombia

October 1983

We are very interested in receiving the NFE Exchange on a regular basis. The last issue we received was #25 and nothing has arrived since this one.

Linda Bagnell, Librarian
Save the Children
USA

October 1983

I have been placed on the NFE Exchange mailing list. However to date I have not received any 1983 issues. Could you please investigate.

Bendley Melville, Regional Nutritionist
Jamaica

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November 1983

We had previously been subscribers to your publication, which we greatly value for its current information, often relating to aspects of our own health and development work. We have not been receiving the publication recently, and we would appreciate it if you would let us know whether our subscription has lapsed. Please do send the current issues as soon as possible.

A.D. Waite, Field Coordinator
Rabbani Rural Health Project
India

December 1983

We received your journal "NFE Exchange" from issue 9 to issue 25. Since that time we have not received any issue of this journal and we would ask that if you are still printing that if you could let us know and keep us on your mailing list.

Marlene Evans, Acting Director
Health Services Support Project
United Mission to Nepal
Nepal

January 1984

While working overseas in agricultural education over the last several years, I had the good fortune of using several of your Center's newsletters in training young agriculturalists. I've recently returned to the United States.... I would very much like to continue reading your newsletter and would appreciate information as to how I can subscribe....

Michael Cote
USA

January 1984

...I am wondering if the NFE Exchange has dropped my name from the mailing list. If so, I wish to have my name reinstated. I have constantly found the issues interesting and useful to my own work particularly issue no.20, 1981...

Dera Sumitra, Programme/Planning Officer
Unicef
Thailand

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It should be noted that while the inquiries mentioned on the previous pages are only a portion of the 60+ letters that come into the Center during an average week, they nonetheless provide a powerful signal. The continued receipt of letters which cite a felt need for a periodical that has not been issued in over a year clearly indicates a level of interest which goes well beyond initial expectations. Furthermore, and as several of the examples show, most of the people who write the letters are unaware that the last issue was produced over a year ago. Many in fact have only recently heard about The NFE Exchange. The point here is not just that The NFE Exchange was an effective medium for communication, but that it continues to be effective -- it continues to be perceived of as an essential tool by those involved in education and development -- even though it no longer has financial support for publication. People are still reading The NFE Exchange, using it as a resource in their daily work, sharing it with colleagues, and informing others of its' usefulness. People are still contributing their ideas and documents to the NFE Center as a means of participating in horizontal knowledge sharing vis-a-vis an international network fostered by The NFE Exchange.

That The NFE Exchange continues to play a vital role in knowledge building and information dissemination is less surprising when one notes the absence of anything comparable for the fields of non-formal education and development. This point has been made by our readers and reiterated by the Directors of the three counterpart centers that were established under the NFE Network Project. The following letters from network participants illustrate this point.

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March 1982

Please know that this publication is the only regular link that those of us who are involved in nonformal education in the Philippines have with those who are similarly involved in other countries, especially in the United States.

I don't have to tell you of the importance of the role The NFE Exchange plays in enhancing communication among various peoples, in educating them, and, consequently, in promoting world peace...

Dr. Felipe De Guzman
University of Baguio
Philippines

April 1982

A great deal still remains to be learned about nonformal education and how to apply it effectively in the real world. There is an eager audience throughout the developing world that now relies on The NFE Exchange (the only systematic information service of its kind in the world) to provide them with a steady flow of helpful lessons on this subject.

Philip H. Coombs
International Council for Educational Development
USA

At this time there is a critical necessity for institutions in industrialized countries to support efforts to build information and knowledge infrastructures within developing countries. The NFE Center seems to have struck a responsive chord for educators and development workers seeking to participate in a horizontal information exchange network where they can be put in touch with similarly interested others around the world through The NFE Exchange and the Center's letter answering services. What The NFE Exchange consistently provides is a point of contact, a linkage which

cross-cuts intellectual and geographic boundaries that may otherwise operate to isolate people from different perspectives and new ideas, as well as tangible resource materials. Over the past year and a half it has been these network participants who have sought to remind us of how important this linkage is to their own development efforts.

APPENDIX C

Agreement of Cooperation With FEPEC

MICHIGAN STATE UNIVERSITY
EAST LANSING, MICHIGAN, USA
IN COOPERATION WITH
THE AGENCY FOR INTERNATIONAL DEVELOPMENT
IN IMPLEMENTATION OF
THE NON-FORMAL EDUCATION NETWORK PROJECT
(AID-DSPE-C-0046)

AGREEMENT OF COOPERATION WITH
FUNDACION PARA LA EDUCACION PERMANENTE EN COLOMBIA
CENTRO PARA EL DESAROLLO DE LA EDUCACION NO FORMAL
BOGOTA, COLOMBIA
FOR
NON-FORMAL EDUCATION/WOMEN IN DEVELOPMENT INFORMATION CENTER
FOR LATIN AMERICA

November 1982



AGREEMENT
between
MICHIGAN STATE UNIVERSITY
and
FUNDACION PARA LA EDUCACION PERMANENTE EN COLOMBIA
FOR NON-FORMAL EDUCATION/WOMEN IN DEVELOPMENT (NFE/WID)
INFORMATION CENTER FOR LATIN AMERICA

ARTICLE I. PARTIES TO THE AGREEMENT

This agreement of cooperation is entered into between Michigan State University (MSU), East Lansing, Michigan, USA, and Fundacion para la Educacion Permanente en Colombia (FEPEC) - Centro para el Desarrollo de la Educacion No Formal (CEDEN), Bogota, Colombia.

ARTICLE II. PURPOSE OF THE AGREEMENT

Both parties to this Agreement share a desire to help improve the quality of life of the people of Latin America, especially those who reside in rural areas. It is expected that the collaborative relationship hereby established will be of mutual benefit to both parties and enable them to better assist development planners and practitioners using non-formal education, particularly in Latin America.

ARTICLE III. RATIONALE

This general agreement of cooperation is based on certain commonalities of mission, objectives, and activities existing on the parts of both MSU's Non-Formal Education Information Center and FEPEC-CEDEN.

A. Michigan State University

1. Michigan State University, founded in 1855, is a "land-grant institution" with a commitment to three basic and interrelated functions: teaching, research, and service. The University seeks to incorporate a broad international dimension throughout its educational programs, believing that

its graduates and faculty should be responsibly involved in addressing critical problems of an international or global nature.

2. The Non-Formal Education (NFE) Information Center seeks to serve a world-wide network of program planners, practitioners and researchers concerned with the generation and use of knowledge about non-formal education and development. The Center aims to:
 - put people in touch with resources and ideas related to non-formal education for development,
 - encourage knowledge generation, facilitate contact, and promote horizontal linkages among persons and organizations involved in non-formal education,
 - study characteristics, trends, alternatives and innovations in the field of non-formal education and development and make these findings available to a large audience, especially through The NFE Exchange,
 - make possible principally an exchange, rather than a dissemination, of information and knowledge concerning NFE experiences and resources; encourage feedback and exchange regarding application and validation of NFE-related ideas and practices.

3. Highlights of the work of the Center include a triannual newsletter, The NFE Exchange; an NFE library; training workshops; and a special program of information relating to women in development. The Center also provides an individualized reference service to enable persons working in non-formal education to obtain published and unpublished materials and to learn of others working in similar fields.

 4. Since the early 1970's the Agency for International Development has provided support for the MSU Program of Studies in Non-Formal Education to help build a knowledge base for NFE and to assist in the application of this knowledge in developing areas. Since 1977 this support has particularly concerned the work of the Non-Formal Education Information Center. In 1979, MSU entered into a three-year contract with the Agency for International Development to continue operating a clearinghouse on non-formal education and to provide modest technical assistance in creating or strengthening national/regional NFE information centers in approximately four world regions. In 1980 this contract was amended to include additional focus on women in development. This Agreement has been negotiated in an effort to realize the objectives of this contract.
- B. Federacion para la Educacion Permanente en Colombia - Centro para el Desarrollo de la Educacion no Formal (FEPEC-CEDEN)
- Federation for Life-Long Education in Colombia - Center for the Development of Non-Formal Education
1. FEPEC, formed in 1972, is a private association of professionals from educational institutions who seek to further the analysis of educational processes and examine educational alternatives in
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Colombia. The objectives of FEPEC are to promote, plan, organize and implement activities relating to life-long education, whether realized in formal or non-formal education.

2. In 1973 FEPEC formed CEDEN to encourage the development of human resources through NFE and to learn about NFE in Colombia. CEDEN is concerned with research, promotion of innovations, training, and knowledge generation and dissemination.
3. Activities of CEDEN: In 1973 and 1974 CEDEN undertook a study of over 400 NFE programs intended to serve low-income people in rural and urban areas of Colombia. In 1976 CEDEN engaged in an effort to gather and organize information about the role of the Colombian woman in development, to identify important findings and areas for further investigation. In 1975 FEPEC-CEDEN convened the First National Seminar on NFE in Colombia and it later undertook a project to develop, test and evaluate an information exchange network. CEDEN has given professional services to a variety of national and international groups, including AID and UNICEF. FEPEC-CEDEN has produced scholarly and user-oriented studies on several key subjects in non-formal education: communication, the role of the educational change agent, and NFE and the integral development of the child.
4. FEPEC-CEDEN has entered into this Agreement, as the nucleus of a bona fide Colombian NFE network, in an effort to extend its services within other Latin American nations, and to enable the establishment of similar information centers in those countries, each of which would become participating members of a Latin American non-formal

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education (NFE)/women in Development (WID) information network.

ARTICLE IV. STATEMENT OF WORK

For the period of time specified in Article V, both Parties to the Agreement agree to perform the tasks and to provide the services as specified below.

A. General Objectives

The general objectives of this agreement are to support the extension and integration of NFE programs operating in Latin America and to enable and encourage them to be more effective and innovative. With the support of the NFE Center at MSU, FEPEC-CEDEN will undertake both to make more effective the operations of existing networks and to promote the integration of these networks into a viable, regional network serving the development interests of peoples in Latin America. Particular emphasis will be placed on the role of women in development

B. Specific Objectives

FEPEC-CEDEN agrees to:

1. Continue to operate a clearinghouse on NFE and WID information for Latin America.
 - a. Promote and facilitate the exchange of NFE/WID information among persons, centers and institutions engaged in programs in non-formal education in Latin America.
 - b. Encourage persons who plan, design, develop and make decisions concerning non-formal education and women in development projects and programs to systematize their experience and make it useful to others who work in the same fields.
 - (1) Acquire documents and "fugitive materials" on NFE and WID.
 - (2) Catalogue print and non-print materials on NFE and WID.
 - (3) Respond to requests for NFE and WID information from development planners and practitioners.

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- (4) Prepare bibliographies or accessions lists of NFE and WID materials in the FEPEC-CEDEN Center and in other selected institutions in the FEPEC-CEDEN NFE network.
 - (5) Duplicate NFE and WID materials in the FEPEC-CEDEN Center for development planners and practitioners.
 - (6) Strengthen linkages among those working in the fields of NFE and WID in Latin America.
 - (7) Cooperate with the MSU NFE Center and with the other regional centers of the network.
 - (8) Maintain files and records of materials received or procured, type and source of correspondence and inquiries received, and services rendered in connection with this activity.
2. Prepare and distribute a periodical newsletter or bulletin, in Spanish, on NFE and WID, with special focus on Latin America.
 3. Prepare a series of simple manuals on the following topics:
 - (1) how to prepare and publish a periodical such as Sinenfal
 - (2) how to organize and manage a NFE/WID resource center
 - (3) how to organize, manage and participate in networking activities with individuals and organization in South and Central America.

The manuals will be completed in time for the NFE Network Project directors meeting (See immediately below).

4. Send a representative to the meeting of directors of counterpart centers of the NFE Network Project to be held in Los Banos, the Philippines in the first half of 1983.
5. Exert maximum effort to obtain alternative sources of funding to enable the continuation of the project beyond the termination of this Agreement on 30 June 1983.

The NFE Information Center of MSU agrees to:

1. Continue to strengthen the resource collection of FEPEC-CEDEN, both in English and in Spanish, in the areas of NFE and WID.
2. Continue to support the expansion and strengthening of the inquiry answering service of FEPEC-CEDEN in the fields of NFE and WID as related to Latin America.
3. Continue to support the efforts of FEPEC-CEDEN to produce and distribute a network newsletter or bulletin on NFE and WID.
4. Provide support for an evaluation of work under this and the 1980 Agreement between MSU and FEPEC.
5. Provide financial support for one individual familiar with the NFE Network Project to attend the directors meeting in Los Banos, the Philippines.

C. Additional FEPEC-CEDEN Responsibilities

FEPEC-CEDEN will also:

1. Facilitate an Evaluation of work under this Agreement (See 4 immediately above), involving a NFE/WID specialist from Latin America.

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2. Submit to MSU and AID a final report on the Project Agreement.

This report is due 30 June 1983.

ARTICLE V. PERIOD OF THE AGREEMENT

This Agreement shall be in effect from the date of signing by both parties to 30 June 1983.

ARTICLE VI. AMENDMENT PROVISIONS

This Agreement may be amended through proposed written amendments initiated by either Party and duly signed by representatives of both Parties.

ARTICLE VII. TERMINATION PROVISIONS

This Agreement can be terminated by either Party through an official written notification duly signed by the terminating Party's representative. The date of termination shall be 60 days after such written notification is received by the other Party, in which case reimbursement will be made by MSU for costs incurred to that date.

ARTICLE VIII. ESTIMATED COST

MSU will reimburse FEPEC for costs incurred not to exceed _____ accordance with the budget in Article IX. MSU will assume additional costs of the project by providing travel and per diem in the estimated amount of _____ as shown in the budget in Article IX and procurement of publications. (See next page.)

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ARTICLE IX. BUDGET

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ARTICLE X. METHOD OF PAYMENT

A. Initial Advance of Funds

FEPEC-CEDEN shall be entitled to an advance of funds in the amount of

To secure the advance, FEPEC-CEDEN will forward an invoice to MSU. The invoice should refer to Article X. A. and indicate "Advance of Funds."

B. Subsequent Reimbursement

FEPEC-CEDEN will submit to MSU an invoice indicating the period covered. The invoice shall be supported by the original and two copies of a certified fiscal report as follows:

Period: From _____ to _____

Total Expenditures

Line Item	Budgeted Amount	Cumulative to Date	This Period
1. Personnel	\$	\$	\$
2. Travel and Per Diem	\$	\$	\$
3. Other Direct Costs	\$	\$	\$
4. Overhead	\$	\$	\$
TOTAL	\$	\$	\$

(Handwritten mark)

Vouchers for reimbursement will be submitted on a calendar quarterly basis to MSU. Upon receipt of the invoice, MSU will replenish the advance fund for actual expenditures until such time as the total reimbursement, when added to the initial advance, equals the total amount of this Agreement. Thereafter vouchers for expenditures submitted by FEPEC-CEDEN will not be reimbursed but will be applied to liquidate the amount of outstanding advance of funds.

The requests for reimbursement and fiscal reports should be sent to:

Director
Non-Formal Education Information Center
College of Education
237 Erickson Hall
Michigan State University
East Lansing, Michigan, 48824-1034

C. The Final Voucher

A properly executed voucher marked FINAL VOUCHER will be submitted to MSU within 60 days following the end of the month in which services were completed or terminated. The FINAL VOUCHER will be supported by:

1. Original and two copies of a certified fiscal report rendered by FEPEC-CEDEN and
2. Refund of any balance of funds remaining from the advance given and not expended by FEPEC-CEDEN.

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ARTICLE XI. TRAVEL

Michigan State University will purchase all tickets and make appropriate travel arrangements. Authorized in-transit and per diem expenses will be reimbursed in accordance with AID's rates and will be computed by MSU. Lodging and meals at Los Banos, the Philippines during the directors meeting will be paid by MSU.

SIGNATURES

For
Fundacion para la Educacion Permanente
en Colombia/Centro para el Desarrollo
de la Educacion No Formal
Bogota, Colombia

For
Michigan State University
East Lansing, Michigan, USA

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____