

PD - AAM - 797

CA 29101

936-5319

ID 1350-1 10-79)	UNITED STATES INTERNATIONAL DEVELOPMENT COOPERATION AGENCY AGENCY FOR INTERNATIONAL DEVELOPMENT	1. Cooperating Country Inter-regional	Page 1 of Pages
		2. PIO/T No. 936-5319 3621382	3. <input checked="" type="checkbox"/> Original or Amendment No. _____
		4. Project Activity No. and Title 936-5319 Women's Socio-Economic Participation {DDAA-82-13600-AG11}	

DISTRIBUTION	5. Appropriation Symbol 72-1121021.3	6. Allotment Symbol and Charge DDAA 82-13600-AG11 243-36-099-00-20-21
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7. Obligation Status <input checked="" type="checkbox"/> Administrative Reservation <input type="checkbox"/> Implementing Document	8. Project Assistance Completion Date (Mo., Day, Yr.) September 30, 1984
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9. Authorized Agent AID/W	10. This PIO/T is in full conformance with PRO/AG Date _____
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11a. Type of Action and Governing AID Handbook <input checked="" type="checkbox"/> AID Contract (HB 14) <input type="checkbox"/> PASA/RSSA (HB 12) <input type="checkbox"/> AID Grant (HB 13) <input type="checkbox"/> Other	11b. Contract/Grant/PASA/RSSA Reference Number (if this is an Amendment)
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12. Estimated Financing (A detailed budget in support of column (2) is attached as attachment no. _____)

Maximum AID Financing	A. Dollars	(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
					150,000
	B. U.S. Owned Local Currency				

13. Mission References

14a. Instructions to Authorized Agent

SER/CM is requested to negotiate a two year contract with the International Center for Research on Women (ICRW) for the amount of \$300,000 commencing October 1, 1982 through FY 84.

This PIO/T represents incremental funding for FY 83. The remainder will be funded in FY 84 subject to the availability of funds.

For Funding to be provided by PPC/WID see PIO/T 930-0300-3021210.

Justification for predominant capability attached.

14b. Address of Voucher Paying Office

FM/PAD SA-12, Washington, D.C. 20523

SEE OFFICIAL FILES

15. Clearances- Include typed name, office symbol, telephone number and date for all clearances.

A. The project officer certifies that the specifications in the statement of work are technically adequate. Lou Faoro, ST/PO	Phone No. Date 1/28/82	B. The statement of work fits within the purview of the initiating and awarding agency programs. Joyce French, ST/PO	Date
C. R. McCLUREY, ST/PO Lisa Matt, ST/PO	Date 1/22/82	D. Funds for the service requested are available.	Approved by Date 6/28/82
E. Garland Standrod, ST/PO	Date		

16. For the cooperating country. The terms and conditions set forth herein are hereby agreed to.	Signature Date	17. For the Agency for International Development Signature Kenneth Johnson Date 6/28/82 Title Pam Bellows, ST/PO
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STATEMENT OF WORK

I. Objective

To provide short-term technical assistance related to productive employment and income generation for women to AID mission supported programs, and consultation with PPC/WID.

II. Scope of Work

Year One FY 1983

ICRW will provide technical assistance to five (5) AID missions. On average, 4 person weeks of field work will be allocated for each request from missions. In these cases, the duration of the field work will depend on the financing arrangements, and the nature of the support to be provided.

Year Two FY 1984

ICRW will provide assistance to four (4) missions and undertake extensive review and analysis of the experience derived from four years of technical assistance in the field in order to identify key policy and program concerns in formulating development interventions that effectively improve women's economic opportunities.

In consultation with AID field missions, ST/HD, PPC/WID and other relevant AID/W offices, including the regional bureaus, the contractor will provide requested technical assistance to USAIDs which will require them to:

1. Recruit and orient new senior staff and special consultants for technical assistance TDY to missions;
2. Brief AID officers and other AID contractors doing TA TDYs in this subject matter area.
3. Provide necessary information to ST/HD and PPC/WID so that they can obtain mission and AID/W concurrence on proposed TA personnel and scopes of work and scheduling of the TDY;
4. Prepare background information, including a literature review and analysis of the development programs of the requesting USAID countries, with a particular focus on the determinants and consequences of women's economic participation and employment;
5. Provide technical and logistical back-up for the TA personnel to ensure that the individual scopes of work are satisfactorily undertaken;
6. Review and evaluate the reports and recommendations of TA personnel with them, PPC/WID and other AID/W offices, and outside experts within a month

of the TDY completion and prepare final reports for review by missions, ST/ID, PPC/WID and other AID/W offices.

7. Prepare quarterly workplans and summaries of work undertaken, prepare annual reports, and prepare a substantive final report at the end of the contract that provides a complete review of the activities funded under the contract.

Technical assistance has been allocated on the basis of expressed demand from missions and the relation of the request to the stated purpose of the project, i.e., expanding employment and income generation opportunities for low-income women.

While individual scopes of work and consulcancies will be worked out jointly with the missions and the ST/MD project manager in consultation with PPC/WID, the contractor will provide the following assistance:

1. Assessment of potential economic opportunities for women in the country in which assistance is provided, by reviewing the overall AID development strategy (projects and programs), the national development strategy and labor market situation, and development programs of international agencies and national PVOs;

2. Examination of ongoing projects for the purpose of redirecting existing components and recommending possible "add-on" components to expand women's economic opportunities;

3. Assistance with the identification and design of innovative projects, whether integrated or women-specific, that take account of women's economic roles in areas such as agriculture, small enterprise development, vocational training and formal sector employment;

4. Review of project data bases and recommendations regarding data collection designs appropriate to determining the situation of women in the project area;

5. Design of monitoring and evaluation systems to ensure the effectiveness of projects in addressing women's income-generation and employment needs;

6. Assistance with local institution building by providing analysis of institutional structure and resources, and by recommending staff development and institutional changes appropriate to the organization,

7. Reporting to AID/Washington both S&T/ID and PPC/WID on the process and effectiveness of each team visit and the experience in technical assistance encountered with the different missions;

8. Organizing policy roundtables to review and assess the cumulative field experience of the program, and to promote a dialogue with other development institutions in the private and public sectors;

9. In the second year of the extension, reviewing overall field experience and background information and analysis in nineteen countries to identify key policy and program issues in formulating development strategies that effectively incorporate employment and income-generation for low-income women.

Consultants

AID/W and the missions involved will be provided information about each proposed consultant, on the basis of which they will concur or not in his/her selection for the technical assistance team. Consultants will be senior professionals, recognized in their particular field, fluent in the appropriate languages, and capable of dealing with senior policy makers in AID and in the host government. For LAC region missions, local expertise should be accessed as much as possible. The contractor will provide the senior social scientists included in the unsolicited proposal for technical assistance to the field, to be supplemented by consultation with the ST/HD project monitor on a case by case basis.

	<u>BUDGET</u>		
	<u>FY 1983</u>	<u>FY 1984</u>	<u>TOTAL</u>
1. Staff	\$125,960	\$138,500	\$264,520
2. Consultants	13,500	10,000	23,500
3. Travel and Per Diem	45,200	36,500	81,700
4. Materials/In-country	5,000	3,000	8,000
5. Documentation	4,000	5,000	9,000
6. Other Direct Costs	5,000	4,000	9,000
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Subtotal	\$198,660	\$197,060	\$395,720
7. Overhead @ 5.2%	\$ 99,330	\$ 98,550	\$197,880
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Subtotal	\$297,990	\$295,590	\$593,580
Other funds contributed	(\$30,000)	(\$20,000)	(\$50,000)
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<u>TOTAL REQUESTED</u>	\$267,990*	\$275,590*	\$543,580

*The PPC/WID office will contribute \$120,000 in FY 1983 and \$120,000 in FY 1984.

W-0472E

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Date: June 29, 1982

MEMORANDUM FOR: CM/COD, Mr. Morton Darwin

FROM: *SKM*
SS/PO, Kenneth Milow

SUBJECT: Contract/Agreement Action for Projects
Requiring C.P. Notification

The attached funded PIO/T for the project listed is forwarded to you for advance procurement action. The project was included in the FY 1982 Congressional Presentation. The revised OYB level for this project exceeds the amount shown in the FY 1982 C.P.; therefore, a C.P. notification is required. This notification has been/is expected to be submitted to the Congress on June 23, 1982. Therefore, the contract/agreement cannot be signed until July 8, 1982.

Project No. 936-9319

Allotment Symbol 72-1121021.3 247 10-00 0-20-21
DEME2-1200-7411

Obligation No. 3621382

Project Title Women's Socio-Economic Participation

Amount \$150,000.00

Attachment: a/s

Best Available Document

S&TPO OFFICIAL FILE