PD-AAM-792

ISN 29690

9320839/81

DEPARTMENT OF STATE
AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D.C. 20523

G#2
P839

Mr. D. Vogelnik
President
International Union for the
Scientific Study of Population
2, rue Charles Magnette
Liege, Belgium

MAY 01 1969

CERTIFIED A TRUE COPY THIS 10th DAY OF June 1969

BY E. L. Amies

Subject: Grant AID/csd-2258

Dear Mr. Vogelnik:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the A.I.D. hereby grants to the International Union for the Scientific Study of Population the sum of Ten Thousand Dollars ($10,000) to contribute to the costs of the General Conference of the International Union for the Scientific Study of Population to be held in London in September, 1969, as more specifically set forth in the attached Project Description.

Upon acceptance as indicated below the grant funds shall be obligated as of the date of this letter and shall apply to costs incurred in furtherance of the project until 12 months thereafter.

This Grant is made by A.I.D. to the International Union for the Scientific Study of Population on condition that the Grantee shall administer the funds provided under this grant in accordance with the terms and conditions set forth in the Project Description and Terms and Conditions attached hereto and made a part hereof.

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Please acknowledge acceptance of this grant by signing the original and six (6) copies of this letter, and please return all documents to the Grant Officer.

Sincerely,

R. J. O'Brien
Grant Officer

Attachments:

1. Project Description
2. Terms and Conditions

ACCEPTED

INTERNATIONAL UNION FOR THE
SCIENTIFIC STUDY OF POPULATION

BY _____

TITLE _____

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PROJECT DESCRIPTION

A. Purpose

The purpose of this grant is to provide support to the Grantee's 1969 General Conference. The purpose of this Conference is to assemble an international group of experts to discuss the latest developments, problems and solutions in the field of demography and other related disciplines. The Conference is expected to take place from September 8 - 11, 1969. The funds provided by this grant shall assist in meeting expenses for the following items:

1) Salaries of Interpreters

2) Hire of simultaneous interpretation equipment

3) Editing, translating, presenting and distributing submitted papers and proceedings

4) Hire of meeting rooms

B. Budget

The following budget sets forth A.I.D.'s contribution to the total amount in each category of allowable costs. Within the grand total of this grant, the Grantee may adjust the amounts indicated in A.I.D. support column line items as necessary. It is understood that the amounts indicated in the Total Cost column do not necessarily represent the total cost of the complete conference.

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IUSSP LONDON GENERAL CONFERENCE

London, 3-11 September 1969

Estimated Expenditures

		US $ Total Cost	US $ A.I.D. support
I.	Salaries of Interpreters (17 interpreters; 2 languages: English and French)	11,000	3,000
II.	Simultaneous Interpretation Equipment (1 room for 500 persons; 4 rooms for 80 persons; tape recorder in each room; at least 4 microphones in the floor in each room)	11,000	3,400
III.	Editing, Translating, Presenting and Disposing of Submitted Papers and Proceedings		
	Personnel	3,000	1,000
	Equipment costs	12,000	2,400
IV.	Hire of Meeting Rooms (1 room for 500 persons; 4 rooms for 80 persons; 1 room for 30 persons; 2 offices)	640	200
		37,640	10,000

C. Reports

1. The Grantee shall submit to the Population Service, War on Hunger, A.I.D., three copies of a semi-annual fiscal report beginning six months after the effective date of the grant. This report shall summarize expenditures of grant funds against the line items. One copy of this report should be submitted to the Grant Officer, Office of Procurement.

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2. The Grantee shall submit to the Population Service, War on Hunger, twenty copies of the compiled final report of conference proceedings including the professional papers submitted, no later than six months after the conference. One copy shall be submitted to the Grant Officer, Office of Procurement.

TERMS AND CONDITIONS

I. ADHERENCE TO BUDGET

A.I.D. will not reimburse the Grantee for any expenditures incurred in excess of the total obligation hereunder. If additional funds to conduct the project are required, a request to this effect should be submitted to the A.I.D. Grant Officer.

II. ALLOWABLE COSTS

In accordance with Grantee's normal accounting practices, the Grantee shall be reimbursed for direct costs incurred in carrying out the aims of this Grant. It is mutually understood and agreed, unless otherwise provided herein, that the Grantee will not allocate any costs to this Grant, which are normally charged as indirect costs in accordance with the Grantee's normal accounting practices. The following costs are unallowable for reimbursement under this Grant: Advertising, bad debts, contributions, donations, entertainment and interest. Advances made to third parties not supported by documentation establishing the actual incurrence of the costs for which such advances were made, are unallowable.

III. DISBURSEMENT OF FUNDS

The Grantee will submit quarterly to the Office of the Controller, A.I.D., Voucher Form 1034(a), properly executed, describing Grantee's expenditures during the period covered. In addition, Grantee shall submit to the A.I.D. Controller an original and two copies of a certified final report rendered by Grantee in a form and manner satisfactory to A.I.D. substantially as follows:

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Item No.	Category	Amount	Total Expenditures To Date	This Period
	TOTAL	$		

The fiscal report shall include a certification signed by an authorized representative of the Grantee as follows:

"The undersigned hereby certifies: (1) that payment of the sum claimed under the voucher is proper and due under the terms of the grant; and (2) that the information on the fiscal report is correct and such detailed supporting information as A.I.D. may require will be furnished by the Grantee promptly to A.I.D. upon request.

BY _____

TITLE _____

DATE _____"

IV. ACCOUNTING, RECORDS, AND AUDIT

The financial records, including documentation to support entries on the accounting records and to substantiate charges to the grant, shall be kept in accordance with the institution's usual accounting procedures and must be readily available for examination by A.I.D. The Comptroller General of the United States and his representatives shall have the same rights of examination. No such records shall be destroyed, or otherwise disposed of,

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within three years after termination of the project. However, all records must be retained until an audit has been completed and all questions about expenditures resolved, unless written approval has been obtained from the A.I.D. Grant Officer to dispose of the records. A.I.D. follows generally accepted auditing practices in determining that there is proper accounting and use of grant funds.

V. SALARIES

All salaries, wages, fees, stipends and allowances reimbursed under this Grant shall be in accordance with the Grantee's usual policy and practice. Any deviations from Grantee's policy shall be documented and such documentation shall be retained as part of the grant records for audit by A.I.D.

VI. PROCUREMENT

A. No single item of equipment costing in excess of $2,500 and no motor vehicles may be procured without the prior written approval of the Contracting Officer.

B. Non durable consumable supplies may be procured in the Grantee's country of location.

C. Within the limitations set forth above, Grantee may procure equipment and supplies up to a total of $5,000 in its country of location during the period of this Grant.

D. Title to equipment purchased with grant funds resides with the Grantee institution. The equipment must be used during the project period for activities furthering the purpose of the program for which it was purchased.

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VII. TRAVEL AND TRANSPORTATION

A. Travel to certain countries may, at A.I.D.'s option, be funded from U.S.-owned local currency which A.I.D. has determined to be in excess of its needs. To provide such funds, A.I.D. will issue Government Transportation Requests for authorized international travel of personnel employed under this grant. The Grantee shall notify the Grant Officer prior to the initiation of any international travel so that A.I.D. may exercise the above option. Unless Grantee is notified by the Grant Officer within 10 days following receipt of Grantee's notice of intent to travel, that A.I.D. intends to fund the travel from excess currency, Grantee may proceed to purchase tickets.

B. All international travel will be on U.S. flag carriers, and by less-than-first class unless circumstances do not permit it.

All transportation of things shall be on U.S. flag carriers unless circumstances do not permit.

VIII. CONVERSION OF UNITED STATES DOLLARS TO LOCAL CURRENCY

Grantee agrees to convert all United States dollar funds granted hereunder to local currency through the United States Disbursing Officer, American Embassy in the countries in which operations are carried on [illegible] unless the Disbursing Officer certifies that no local currency is available.

IX. TERMINATION

Either party may cancel this grant upon ninety days written notice to the other party; however, in the event that A.I.D. deems that the Grantee has failed in a material respect to comply with the terms and conditions

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of this Grant, A.I.D. reserves the right to terminate the Grant without advance notice upon communicating its intent to Grantee. Upon transmittal or receipt of notice of termination, Grantee shall take appropriate action to minimize all expenditures and obligations financed by this grant and shall cancel such obligations wherever possible. Within 90 days after the effective date of termination, the Grantee shall repay to A.I.D. all unexpended funds which are not otherwise obligated by a legally binding transaction within the purpose of the grant. Should the funds theretofore paid by A.I.D. to the Grantee be insufficient by reason of A.I.D.'s termination of this Grant to cover Grantee's obligation pursuant to the aforementioned legally binding transaction, the Grantee may submit a written claim for such funds to the A.I.D. Grant Officer within 60 days after the effective date of the termination. The Grant Officer shall determine the amount to be paid by A.I.D. to the Grantee under each claim.

X. EQUAL EMPLOYMENT OPPORTUNITY

With regard to the employment of U.S. nationals under this grant Grantee agrees to take all reasonable steps to insure equality of opportunity in its employment practices without regard to race, religion, sex, color or national origin of such U.S. national and that, in accordance with Title VI of the Civil Rights Act of 1964 when work funded by this grant is performed in the U.S. no person shall, on the grounds of race, religion, sex, color or national origin, be excluded from participation, be denied benefits, or be subjected to discrimination.

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XI. INDEMNITY

Grantee agrees to hold Grantor, its officers, and employees harmless should any third party assert any liability against the United States Government or any agency or department, officer or employee thereof.

XII. OFFICIALS NOT TO BENEFIT

No member of or delegate to the Congress or resident Commissioner shall be admitted to any share or part of the grant or to any benefit that may arise therefrom; but this provision shall not be construed to extend to this grant if made with a corporation for its general benefit.

XIII. COVENANT AGAINST CONTINGENT FEES

The Grantee warrants that no person or selling agency has been employed or retained to solicit or secure this grant upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee except bona fide employees or bona fide established commercial or selling agencies maintained by the Grantee for the purpose of securing business. For breach or violation of this warranty, A.I.D. shall have the right to cancel this grant without liability or, in its discretion, to deduct from the grant amount, or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fee.

XIV. CONVICT LABOR

In connection with the performance of work under this grant, the Grantee agrees not to employ any person undergoing sentence or imprisonment of hard labor.

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XV. GRANT OFFICER

All correspondence dealing with the terms and conditions of any part of this Grant shall be directed to the Grant Officer, Office of Procurement, Contract Services Division, A.I.D.

XVI. REFUNDS

If, after audit of the records referred to under Accounting, Records and Audit, A.I.D. determines that funds provided to the Grantee under this grant have been used for purposes other than those agreed upon, the Grantee shall credit such amounts to the grant or, if the audit referred to above follows termination of the grant, Grantee shall refund such amount in dollars to A.I.D.

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