

PD-AAM-637
 ISN=28271

AID 1350-1 (10-79)	UNITED STATES INTERNATIONAL DEVELOPMENT COOPERATION AGENCY AGENCY FOR INTERNATIONAL DEVELOPMENT		1. Cooperating Country West Bank/Gaza		Page 1 of Pages	
	PIO/T	PROJECT IMPLEMENTATION ORDER/TECHNICAL SERVICES		2. PIO/T No. 298-3-0172-6229003		
				3. <input checked="" type="checkbox"/> Original or Amendment No. _____		
				4. Project/Activity No. and Title AMIDEAST Human Resource Development (298-0172)		
DISTRIBUTION	5. Appropriation Symbol 72-1121037 72-112137		6. Allotment Symbol and Charge NESA-82-33298-KG12 237-62-298-00-69-21			
	7. Obligation Status <input type="checkbox"/> Administrative Reservation <input checked="" type="checkbox"/> Implementing Document			8. Project Assistance Completion Date (Mo., Day, Yr.) 8/31/		
	9. Authorized Agent AID/W		10. This PIO/T is in full conformance with: PRO/AG N/A Date _____			
	11a. Type of Action and Governing AID Handbook <input type="checkbox"/> AID Contract (HB 14) <input type="checkbox"/> PASA/RSSA (HB 12) <input checked="" type="checkbox"/> AID Grant (HB 13) <input type="checkbox"/> Other			11b. Contract/Grant/PASA/RSSA Reference Number (If this is an Amendment) N/A		
	12. Estimated Financing (A detailed budget in support of column (2) is attached as attachment no. _____)					
	Maximum AID Financing	A. Dollars	(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
		B. U.S. Owned Local Currency		\$2,203,016		\$2,203,016
	13. Mission References	14a. Instructions to Authorized Agent CM/POD is authorized to execute a Specific Support Grant agreement with AMIDEAST for the services described herein. This PIO/T is exempt from the requirements set forth in the Sup. to OMB Circ. A-75, Handbook 3 Services to begin on/or about 8/31/82.				
		14b. Address of Voucher Paying Office Agency for International Development FM/PAD (Room 607, SA-12)				
		15. Clearances—Include typed name, office symbol, telephone number and date for all clearances.				
A. The project officer certifies that the specifications in the statement of work are technically adequate		Phone No. 29202	B. The statement of work lies within the purview of the implementing and approved agency programs		Date	
NE/TECH/APP: J. Handy		Date 8/12/82	NE/TECH/SARD: H. Allen		November 1982	
C.		Date	D. Funds for the services requested are available			
NE/ME:P. Misheloff						
NE/TECH:T. Patterson		Date 2/13/82	NE/PP/PP: J. Allen			
16. For the cooperating country The terms and conditions set forth herein are hereby agreed to			17. For the Agency for International Development			
Signature _____ Date _____			Signature <i>Kate Thompson</i> Date 2/14/82			
Title _____			Title Director, NE/TECH			

FUNDS RECEIVED BY
[Signature]
 POSTED
 [Stamp]

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	4. Project/Activity No. and Title AMIDEAST - Human Resource Development (298-0147)		

SCOPE OF WORK

18. THE SCOPE OF TECHNICAL SERVICES REQUIRED FOR THIS PROJECT ARE DESCRIBED IN ATTACHMENT NUMBER _____ HERETO ENTITLED "STATEMENT OF WORK".

19. SPECIAL PROVISIONS

- A. LANGUAGE REQUIREMENTS (SPECIFY) _____
(IF MARKED, TESTING MUST BE ACCOMPLISHED BY AID TO ASSURE DESIRED LEVEL OF PROFICIENCY)
- B. ACCESS TO CLASSIFIED INFORMATION WILL WILL NOT BE REQUIRED BY TECHNICIAN(S).
- C. DUTY POST(S) AND DURATION OF TECHNICIANS' SERVICES AT POST(S) (MONTHS)
- D. DEPENDENTS WILL WILL NOT BE PERMITTED TO ACCOMPANY TECHNICIAN.
- E. WAIVER(S) HAVE BEEN APPROVED TO ALLOW THE PURCHASE OF THE FOLLOWING ITEM(S) (COPY OF APPROVED WAIVER IS ATTACHED)
- F. COOPERATING COUNTRY ACCEPTANCE OF THIS PROJECT (APPLICABLE TO AID/W PROJECTS ONLY)
 - HAS BEEN OBTAINED HAS NOT BEEN OBTAINED
 - IS NOT APPLICABLE TO SERVICES REQUIRED BY PIO/T
- G. OTHER (SPECIFY)

20. BACKGROUND INFORMATION (ADDITIONAL INFORMATION USEFUL TO AUTHORIZED AGENT)

21. SUMMARY OF ATTACHMENTS ACCOMPANY THE PIO/T (INDICATE ATTACHMENT NUMBER IN BLANK)

- 1 DETAILED BUDGET IN SUPPORT OF INCREASED FUNDING (BLOCK 12)
- _____ EVALUATION CRITERIA FOR COMPETITIVE PROCUREMENT (BLOCK 14)
- _____ JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT (BLOCK 14)
- 1 STATEMENT OF WORK (BLOCK 18)
- _____ WAIVER(S) (BLOCK 18) (SPECIFY NUMBER)

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	West Bank/Gaza 4. Project/Activity No. and Title AMIDEAST - Human Resource Development (298-0147)		

22. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

PVO Contact:
 A. ~~XXXXXXXXXXXXXXXXXXXX~~ John Viste
 AMIDEAST
 Suite 100
 1717 Massachusetts Ave., NW
 Washington, DC 20036 (202) 797-7900

B. Cooperating Country Liaison Official

C. AID Liaison Officials
 NE/TECH/SARD, Jane Nandy, Project Officer
 Rick Rubensaal, AID/Econ Officer
 American Embassy, Tel Aviv, Israel

LOGISTIC SUPPORT

23. Provisions for Logistic Support	IN KIND SUPPLIED BY		FROM LOCAL CURRENCY SUPPLIED BY		TO BE PROVIDED OR ARRANGED BY SUPPLIER
	AID	COOPERATING COUNTRY	AID	COOPERATING COUNTRY	
A. Specific Items (Insert "X" in applicable column at right. If entry needs qualification, insert asterisk and explain below in C. "Comments")					
(1) Office Space					X
(2) Office Equipment					X
(3) Housing and Utilities					X
(4) Furniture					X
(5) Household Equipment (Stoves, Refrig., etc.)					X
(6) Transportation in Cooperating Country					X
(7) Transportation To and From Country					X
(8) Interpreter Services/Secretarial					X
(9) Medical Facilities					X
(10) Vehicles (official)					X
(11) Travel Arrangements/Tickets					X
(OTHER SPECIFY)					
(12)					
(13)					
(14)					
(15)					

B. Additional Facilities Available From Other Sources N/A

- APO/FPO PX COMMISSARY
 OTHER (Specify, e.g., duty free entry, tax exemption)

~~STATEMENT OF WORK~~
~~REVISED PROGRAM DESCRIPTION~~ ~~SEPTEMBER 1981~~

DRAFT

A. Purpose Grant

The purpose of this grant is to provide support for a program of institutional development in post-secondary education and manpower training in the West Bank and Gaza.

B. Specific Objectives

~~1. To provide an assessment of the educational system in the West Bank and Gaza and identify deficiencies in the system which must be redressed in order to enhance development.~~

1. To operate a pilot scholarship program which will:

a. provide a limited number of three-year scholarships to Palestinian undergraduates at three (3) West Bank universities;

b. provide a limited number of scholarships to faculty members of the ~~three West Bank universities and the Arab College of Medical Sciences~~ ^{University of - Gaza} in order that they may better contribute to the institutional development of their respective establishments;

c. provide in-service training for a limited number of technical resource people working in government, voluntary agencies, and other development areas in the West Bank or Gaza.

~~3. To develop a proposal for possible future U.S. assistance to the educational sector of the West Bank and Gaza, based on the information provided by the assessment in (1) above, and in cooperation with the three West Bank universities~~

2. To assist Bethlehem University to upgrade its computer facilities and conduct a pilot agricultural project.

C. Implementation Plan

~~1. Education Sector Assessment~~

a. An assessment of the education sector of the West Bank and Gaza has been submitted by AMIDEAST for AID/W approval. This assessment is a continuing activity. As additional data becomes available, AMIDEAST or its subgrantee will continue to collect and analyze this data and update their conclusions.

b. Within the period of this grant AMIDEAST is encouraged to consult West Bank/Gaza education officials in order to identify the appropriate local agency for educational sector collection and analysis with a view to institutionalizing this activity.

~~c. The educational data and the sector assessment should be made available to West Bank/Gaza educational institutions and other U.S. voluntary agencies supporting educational and manpower training activities.~~

1. Pilot Scholarship Program

a. Undergraduate Students

The Grantee, in conjunction with administration authorities of the West Bank universities, will select ~~approximately two hundred (200)~~ ~~(see table below)~~ Palestinian undergraduate students who will receive assistance under the program. Assistance will be available equally to men and women and to students from the West Bank and Gaza. To be eligible for assistance a student must:

- (1) be Palestinian;
- (2) demonstrate financial need;
- (3) have completed one year of academic studies with honors;
- (4) be studying in one of the following fields:
 - (a) Agricultural Science
 - (b) Business Administration
 - (c) Education
 - (d) Economics
 - (e) Engineering
 - (f) Linguistics
 - (g) Nursing Education and Medical Technology
 - (h) Psychology (guidance and counseling)
 - (i) Science
 - (j) Social Science
 - (k) Social Work
 - (l) Mathematics
 - (m) Community development
 - (n) Hotel and tourism management
 - (o) ~~Library Science~~

Once a student has been designated to receive assistance, it is understood that such assistance will continue for the three years necessary to complete an academic degree, provided that there is no change in the student's financial status, and a qualifying academic record is maintained throughout.

(5) During the school years beginning in ¹⁹⁸²~~1978~~ and ending in ¹⁹⁸⁶~~1982~~, scholarships may be funded on institutional cost basis, not simply on the basis of fees charged. ~~Beginning with the 1982-83 school year, undergraduate scholarships will be based on actual tuition charged.~~

(a) Institutional cost is figured by dividing operating cost by the number of students in the institution. Development costs are not included in operating costs.

(b) Upon submission to AMIDEAST of the list of scholarship students, AMIDEAST will give the institutions, not the individuals, a check to cover the expenses for tuition.

(c) Institutions may provide partial scholarships in order to increase the number of recipients. Decisions will be made on the basis of need and the judgement of the university.

(6) Maintenance allowances will be given to scholarship students on an individual basis, through the universities. Maintenance is only given

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to students who must lodge at the universities and covers only the lodging expenses. A book allowance may be given if this is within the normal scholarship policy of the host university.

(7) An annual report on all undergraduate scholarships will be included in the project report done each year. It will include a chart of academic progress plus details of all funds disbursed.

~~NUMBER OF STUDENTS~~

	<u>1977/78</u>	<u>1978/79</u>	<u>1979/80</u>	<u>1980/81</u>	<u>1981/82</u>	<u>1982/83</u>	<u>1983/84</u>
<u>Original Grant</u>							
Bethlehem	7	24	24	24	-	-	-
Bir Zeit	8	21	18	18	-	-	-
Al Najah	-	<u>23</u>	<u>21</u>	<u>21</u>	-	-	-
Total Original	15	68	63	63	-	-	-
<u>1979 Amendment No. Two</u>							
Bethlehem	-	-	14	14	14	-	-
Bir Zeit	-	-	20	20	20	-	-
Al Najah	-	-	<u>29</u>	<u>29</u>	<u>29</u>	-	-
Total 1979 Increase	-	-	63	63	63	-	-
<u>1980 Amendment No. Four</u>							
Bethlehem	-	-	-	22	22	22	-
Bir Zeit	-	-	-	20	20	20	-
Al Najah	-	-	-	<u>30</u>	<u>30</u>	<u>30</u>	-
Total 1980 Increase	-	-	-	72	72	72	-
<u>1981 Amendment No. Eight</u>							
Bethlehem	-	-	-	-	20	20	20
Bir Zeit	-	-	-	-	30	30	30
Al Najah	-	-	-	-	<u>30</u>	<u>30</u>	<u>30</u>
Total 1981 Increase	-	-	-	-	70	70	70
Revised Grant Total	16	68	126	198	205	142	70

b. Faculty Development Candidates

University-level institutions

^{six} Candidates for faculty development assistance will be nominated by the ~~three~~ West Bank universities and the Arab College of Medical Sciences. To be eligible for assistance, a candidate must:

- (1) have had at least one year of teaching experience in one of the fields listed in (a(4)) above at one of the ~~three~~ West Bank universities ^{six} *in statistics*

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Universities, the Abu Dis Faculty of Science, the Arab College of Medical Professions and the Hebrew Polytechnic Institute

~~and the Arab College of Medical Sciences;~~

(2) be sufficiently fluent in English to be able to obtain a score of 500 on the TOEFL with a minimum of additional training. Faculty development candidates will be enrolled in either a Masters or Doctoral degree program at a university in the U.S.

(3) AMIDEAST will provide the ~~three universities~~ *six institutions* Bethlehem, Bir Zeit and Al Najah ~~and the Arab College of Medical Sciences~~ with scholarships for members of their faculty. Such scholars will be funded to completion of degree or three years which ever comes first.

(4) Future faculty scholarship grantees will be selected by the institutions from existing faculty. The ~~universities and Arab College of Medical Sciences~~ *institutions* will nominate those candidates they wish included in faculty development programs. AMIDEAST will assist in developing the programs, but will not select the candidates. It is the responsibility of the institutions to select the individuals they want as future teachers, and AMIDEAST's responsibility to make sure they receive appropriate training.

(5) AMIDEAST may provide no more than one semester of intensive English language training for those nominated for faculty scholarships.

(6) The AMIDEAST representative will interview each candidate and will also review his stated study objectives with the department chairman and school administrators to make sure that there is complete accord about the overall objectives of each student's program.

(7) AMIDEAST will submit each application to six universities, asking for scholarship assistance in all cases.

(8) Students will be expected to finish their degree as soon as possible. They will be expected to take full course loads and to attend summer sessions. Academic advisors will be asked to submit progress reports each year, and students will be expected to send their grades to AMIDEAST each term. If a student's progress is not satisfactory, AMIDEAST will investigate the reasons for this and institute corrective measures. If these fail, the case will be documented to the sponsoring West Bank institution and termination will be recommended. Given the stringent selection procedures and high candidate motivation, it is anticipated that such measures will be rarely needed. It is expected that students will be able to finish their programs in three years.

(9) Allowances

While the allowances provided to Faculty Development participants do not follow exactly the allowances in AID Handbook 10 as there are certain special circumstances in the situation of those receiving scholarships under this Grant, the allowances are based on Handbook 10. Consequently, if there are changes in the allowances stated in Handbook 10, and these allowances are also paid under this Grant, such changes are applicable to the allowances paid under the Grant.

Each student will be given the following description of allowances:

(a) TUTION. For those students who have not received tuition waivers from the institutions they will be attending in the United States, AMIDEAST will pay tuition. If a student has received a tuition waiver on his own, he is not entitled to money that would have been paid for his tuition. This is a savings to the program and will be invested in another student's education or activities approved under this grant.

(b) MONTHLY MAINTENANCE ALLOWANCE. All students will receive a monthly allowance based on the IIE monthly maintenance rate (published in Living Costs, Tuition and Fee Charges, and Monthly Maintenance Allowance at American Institutions).

~~If any student is studying at a U.S. institution where the monthly rate is less than \$400/month, the student will receive \$400/month. The maximum monthly allowance given to single students will be \$550/month. If a student is receiving a stipend from the university he is attending in the United States, that amount may be deducted from the IIE rates as provided by AMIDEAST written policy; the difference, if any, will be sent to the student by AMIDEAST. Married students will receive an additional 50% of the authorized allowances if accompanied by a spouse whose travel has been paid for under the grant.~~

(c) TRAVEL. International travel will be provided via the most direct route possible coach class. A ticket will be provided for the student by the Jerusalem office when coming to the U.S., on return by the Washington, D.C. office. ~~International travel will be provided for spouses, but not the children, of married students whose training is funded by Amendments One, Two and Four of the grant.~~

(d) ^{IN TRANSIT} TRAVEL ALLOWANCE. One arrival in the ⁽¹⁵⁰⁰⁾ United States each student will receive a travel per diem allowance of ~~\$600~~. This money is to cover expenses during the first two weeks (~~16~~ ³⁰ days, ~~\$40/day~~ ⁵⁰).

(e) TYPING ALLOWANCE. Each student is entitled to ~~\$125~~ ²⁰⁰ per year for typing expenses. This allowance will be paid on a reimbursable basis. Students will be required to submit receipts to be reimbursed.

(f) BOOK ALLOWANCE. Each student receives ~~\$240~~ ⁵³⁵ per year for a book allowance. The book allowance is paid in full at the beginning of the academic year.

⁽⁷⁵⁰⁾ (g) FIELD TRIP ALLOWANCE. Each student is entitled to a maximum of ~~\$250~~ per year for field trip expenses. A letter of approval from the student's academic supervisor stating that the field trip is an important part of the program is required before receiving the allowance.

(h) ^{TRAINING} RESEARCH ^{RESEARCH} STUDY EQUIPMENT ALLOWANCE AND TRAVEL. Each student is allowed to spend up to a total of \$300 for research or study equipment. The student's advisor must approve the purchase of material. ~~Many cases~~ students must purchase a calculator. ~~AMIDEAST will reimburse a student up to~~ \$80 for the cost of a calculator. In any case, the maximum amount which can

the university, travel up to \$300 may be provided for students who are unable to obtain their travel documents and tickets, both in the U.S. and have been recommended by AMIDEAST will require reimbursement to be made from each student, stating that the university was unable to provide the

~~be reimbursed is \$250.~~ Any equipment costing over ~~\$50~~ ^{\$100} will belong to the university sponsoring the student, not the student.

If research in the West Bank and Gaza Strip is required for the completion of the student's academic work, and if the area of research is determined by AMIDEAST to be relevant to the development of the West Bank and Gaza, AMIDEAST may provide round-trip transportation via the most direct coach class route to the West Bank and Gaza Strip for this purpose.

(i) THESIS ALLOWANCE. Each student is entitled to ~~\$200~~ ³⁰⁰ for expenses for the Master's thesis or long paper in lieu thereof and ~~\$800~~ for the Ph.D. dissertation. This money is available only after completion of coursework. Certification by the student's academic advisor that all coursework is finished and only the thesis remains to be done will be required.

(j) SHIPPING ALLOWANCE. When a student has completed the degree and is returning to the West Bank a ~~\$60~~ ¹²⁰ shipping allowance is sent with the final maintenance check to cover expenses of shipping books back to the West Bank.

(k) INSURANCE. ~~Each student and family member whose travel has been paid and for whom the student is receiving a 50% Monthly Maintenance Allowance under the grant will be covered for health and accident insurance through a policy made available by AMIDEAST; it will be equal to that provided AID participants. No additional insurance costs will be paid unless required by the U.S. institution.~~ *Insurance will be provided to all participants under HAC.*
In-service Training

The Grantee will consult with Consulate and Embassy staff and representatives of other U.S. voluntary agencies working in the West Bank and Gaza to identify technicians working in health, education, agriculture, cooperatives, local government administration, and fields relevant to the development needs of the area such as education planning, community development and vocational training, whose skills might be upgraded by observation tours and/or short training programs in the U.S. and appropriate third countries.

although may
~~As the programs vary in length, distance and cost, the number of participants is not specified.~~

Training programs normally last from three weeks to two months. ~~depending on the type of program.~~ *When the program involves U.S. travel, the participant will begin and end the program in Washington, D.C. Whenever possible, participants will meet with AID staff in Washington.*

Trainees are given allowances based on AID guidelines; however, AMIDEAST should encourage the participants' sponsoring organization to contribute to the cost of the observation trip. Specifically, AMIDEAST will:

- pay per diems and book allowances in accordance with the AID Handbook number 10

Two exceptions have been made on this point. AMIDEAST is authorized to include travel expense programs, one for West Bank Hospital and one for the Council for Higher Education.

- provide for health and accident insurance for the duration of participants' stay in the U.S.
- pay for all conference, tuition and registration fees connected with the participant's program.

The scope and dates of each participant's program will be finalized in Jerusalem by the AMIDEAST office. Details will be spelled out in a letter of understanding to the participant along with per diem, financial, and travel information. This is to insure that the participant and his nominating institution have a clear understanding of the program.

All grants are made to enhance and enrich the development activities of sponsoring organizations and not to individuals per se. The intent of the in-service training program is to benefit the maximum number of people possible through training key institutional personnel.

A written evaluation of each participant's program will be made at the conclusion of the individual's program by the participant, AMIDEAST/Washington, and AMIDEAST/Jerusalem.

AMIDEAST is encouraged to pursue follow-up activities with returning participants. These could include a series of interviews regarding their experiences in the U.S. and occupational and other experiences following their return to the West Bank and Gaza and a conference or series of workshops aimed at increasing participant understanding of development issues in general and the relationship of the contributions returned participants are making to broader educational development goals.

3. ~~Faculty Recruitment, Development of Institutional Relationships and Pilot English Teaching Program~~

Using funds remaining from the original grant and previous amendments, AMIDEAST is authorized to provide the following educational development assistance (these activities are not covered by any specific budget item):

a. Recruitment of faculty for the Arab College of Medical Sciences, and if funding permits for the three universities, to occupy teaching positions while local faculty are being trained in the United States. This will include costs for advertising, travel for interviews, per diem in Washington for departing faculty and any associated orientation expenses (equipment, materials, room rental, etc.).

b. Development of institutional relationships between U.S. universities and the West Bank educational institutions assisted by this grant. It is estimated that \$5,000 of remaining funds will be expended for this activity which will require additional AMIDEAST staff and short-term consultant time and travel.

c. A joint pilot English Teaching Project with Al Najah University during the academic year 1980/81. Recognizing the necessity of strengthening the English language teaching capabilities of the university, AMIDEAST will explore the possibility of recruiting qualified faculty within the ~~West Bank and Gaza through offering incentives to relocate to Hablitz or~~

~~teach at the university on a five-day-a-week basis. If this does not prove possible, AMIDEAST can provide consultant services and recruit up to three expatriate personnel (a Supervisor and instructors) to implement a pilot program that will include curriculum development, teaching English language courses, working with counterparts as tutors and linguistic informants, conducting seminars and tutoring faculty development candidates in English. Approximately 75% of costs for this pilot project will be provided by Al Najah in the form of basic salaries, benefits and medical insurance for the Supervisor and instructors. AMIDEAST will provide consultant services, and housing, travel and supplemental fees for any additional research, planning and tutoring undertaken by the Supervisor and instructors. It is estimated that approximately \$27,400 of remaining funds will be required for this pilot activity.~~

2. Project Planning and Development

AMIDEAST is authorized to use grant funds for project planning and development, including providing the West Bank institutions participating in the Faculty Development program with consultation and planning assistance to assure institutionalization of their long-range development planning capacities. In addition, AMIDEAST is authorized to provide planning assistance to other institutions of higher education in the West Bank and Gaza in formalizing their development plans. It is also anticipated that AMIDEAST will work with the Council of Higher Education, as appropriate, in strengthening the planning and administrative capabilities of the Council. If there should be project planning and development costs beyond the staff and support costs already included in the grant, AMIDEAST is authorized to use unutilized funds previously budgeted for ~~the sector assessment, or~~ scholarship funds which are freed up by obtaining tuition grants from U.S. universities for these project development and planning activities.

3. Evaluation

The programs in this project will be continually reviewed during the life of the project by the AMIDEAST Jerusalem office. A detailed progress report will be compiled every 6 months. This report will be submitted to AID/Washington, the U.S. Embassy in Tel Aviv, and the U.S. Consulate in Jerusalem. Institutions involved will be asked to report on and evaluate their programs, and others concerned with development efforts in the West Bank and Gaza will be asked to comment on the project.

The six month report will contain information on the students' academic progress and progress on the sector assessment. AMIDEAST will also submit a quarterly financial report to AID.

A formal evaluation will take place in ~~March, 1981~~ ^{Feb 1984}. The project will be evaluated on its success in realizing outputs, and the degree to which the project purpose and goal have been met.

~~Quantitatively, the project evaluation will include:~~

~~- How many of the Faculty Development Candidates finished their degrees~~

~~and returned to the West Bank to teach?~~

- How many of the undergraduates finished their degrees?
- How many participants went on training and observation tours?
- Has the initial assistance provided to Al Najah University been beneficial in enhancing its English language teaching capacity?
- Has the data collection and analysis for a continuing sector assessment been institutionalized?

~~Have proposals been developed to develop vocational training, educational planning and other priority educational needs as identified in the sector assessment?~~

The evaluation will be conducted jointly by AID and the AMIDEAST representative in Jerusalem *and a detailed scope of work will be jointly worked out at that time.*

4. Administration

a. ~~Administration of the sector assessment and of the project development and evaluation~~ components will be at the discretion of the Grantee, and may be conducted from the Washington or Jerusalem offices as necessary to provide output objectives in a timely manner.

b. Administration of the scholarship program will be as follows:

1) Undergraduates

For the undergraduate assistance program, the Grantee will award subgrants to the individual West Bank institutions, which will bear primary responsibility for administration of undergraduate assistance. The subgrant agreements, which must be approved in writing by the Grant Officer prior to award, will outline procedures for payment of maintenance and other allowances as well as the basis for all academic fees.

institutions The Grantee will provide active assistance to the individual ~~universities~~ in implementation and administration of the undergraduate assistance program during the initial twenty months of the Grant Period. After the first 20 months, administrative practices should be well established and will require only periodic checks by the Grantee. The Grantee will maintain a file on each student assisted.

2) Faculty Development

The Grantee will be responsible for all aspects of the Faculty Development program during the entire grant period. The grantee will provide counselling, orientation, English language training (where needed), placement, and disbursement of financial support for all Faculty Development participants. In placing Faculty Development participants, the Grantee will, where possible, seek to obtain tuition free grants and assistance from U.S. institutions. The Grantee will also maintain a file

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on all participants and will visit each participant at least annually.

3) Inservice Training

The Grantee will be responsible for all arrangements pertaining to the inservice and short-term training programs.

c. Allowances paid to all participants enrolled under this program will be in accordance with those practices which the Grantee has established for similar participant training programs. The Grantee will provide insurance coverage for all participants in the U.S. Such coverage may be of the Grantee's choosing but must be similar to that provided by A.I.D. (SER/IT) to participants under the A.I.D. Health & Accident Insurance program.

~~d. During the initial year of the Grant Period the Grantee will establish an office in Jerusalem for the purpose of conducting the educational sector analysis and screening and testing Faculty Development candidates. The Grantee will also make its staff available to West Bank and Gaza institutions which desire technical assistance in educational planning. The Jerusalem facility will also be able to arrange for remedial English classes for participants and educational testing for students seeking admission to U.S. institutions.~~

5. Measurement of Project Achievement

As a measurement of project achievement, the following outputs will have been produced by the completion of this grant:

- a. ~~five-year faculty development plans by 1983/84,~~
~~an assessment of the West Bank/Gaza education sector,~~
 - b. BS/BA degrees for ~~at least 200~~ ^{approximately 45} undergraduates from West Bank universities,
 - c. advanced degrees for ~~at least 100~~ ^{approximately 20 MA and 15 PhD} faculty members from West Bank/Gaza institutions,
 - d. short term/inservice training for ~~50~~ ^{115 short term and 3 long-term} participants,
 - e. indication of assistance provided in developing institutional relationships between U.S. universities and West Bank institutions and in recruitment of expatriate faculty to replace faculty development participants.
 - f. ~~initial qualitative results of the joint pilot project to strengthen Al-Najah University's English language teaching capacity.~~
~~indication of the feasibility of domestic theme production,~~
 - g. ~~proposal for possible future assistance.~~
~~updating of the faculty development program with reports for teaching program and conducting research.~~
- ~~The sector assessment will be updated throughout the life of this grant and will be subject to evaluation at will other end of project conditions.~~

D. Reporting

1. AMIDEAST will submit progress reports which address progress made

3/1/83

in achieving the purposes of the project and identify areas where goals are not being met due to difficulties or deficiencies in the implementation plan. The first such report will be due by ~~11/30/78~~ and subsequent reports will be due at 6 month intervals. The final progress report of the grant period should be expanded to serve as a final progress/evaluation report of the entire project.

Progress Reports shall be submitted, in English, three (3) copies to:

Department of State
Agency for International Development
Office of Contract Management
Regional Operations Division-NE
Washington, D.C. 20523

and one (1) copy each, in English, to:

The American Embassy
Tel Aviv, Israel

and

The American Consulate General
Jerusalem, Israel

2. AMIDEAST will submit Financial Reports (SF-269) quarterly, pursuant to Standard Provision 7a and final, pursuant to Special Provision 1, Close Out.

Financial Reports (SF-269) shall be submitted, three (3) copies to:

Department of State
Agency for International Development
Office of Financial Management
Washington, D.C. 20523

3. AMIDEAST will submit monthly reports on all participants in the United States. Such reports will contain the same information as is required on A.I.D. forms 1380-1 and 1380-2 and will be submitted to:

Department of State
Agency for International Development
Office of International Training
Washington, D.C. 20523

E. Budget

The funds provided hereunder shall be used to fund the following:

<u>Cost Element</u>	<u>Total Estimated Budget</u>
1. Salaries	\$ 407,523
2. Travel	58,000
	15,000

15 16

Provisional rate calculated at 56% of salaries and benefits

<u>Cost Element</u>	<u>Total Estimated Budget(Continued)</u>	
3. Jerusalem Office	\$ 91,400	40,000
4. Washington Office	27,350	12,000
5. Consultants	31,700	
6. Project/Planning and Development	20,000	
7. Participants	2,801,037	1,870,000
8. General Administrative Costs in lieu of Overhead - Original Grant and Amendment No. 1	31,500	
8. Overhead - applicable to funds obligated by Amendment No. 2 only (see Special Provision 6)	94,116	94,416
10. Overhead - applicable to funds obligated by Amendment No. 4 only (see Special Provision 6)	90,706	
11. Overhead - applicable to funds obligated by Amendment No. 8 only (Provisional)	48,895	
	<u>30,089</u>	
Total Obligated Amount	\$4,688,200	\$ 2,203,016

The total A.I.D. contribution to this project will be the \$4,688,200^{\$ 2,203,016} provided by this grant. In addition to the funding provided by A.I.D it is anticipated that the Grantee will be able to secure additional assistance, for the Faculty Development participants, from U.S. universities. If sufficient additional assistance is obtained from other sources the numbers of participants may be increased.

The Grantee may adjust, as reasonably necessary to meet program objectives, any of the line items in the budget without obtaining written approval of the Grant Officer. Such adjustments shall not result in an increase in the Total Obligated Amount. Additional assistance secured for Faculty Development participants, will be considered as the Grantee contribution to the program.

F. Special Provisions

1. Close Out

The following provision entitled "Close Out" is made a part hereof:

a. Upon completion of this grant the Grantee shall:

1) Immediately refund any balance of unobligated (unencumbered) funds, that have been advanced or paid by A.I.D. that are not authorized by agreement with A.I.D. to be retained by the Grantee, in accordance with Standard Provision 3.

2) Submit, within 90 calendar days after the completion of the Grant Period, all financial, performance, and other reports required as a condition of this grant. (An extension to the 90 days limit may be authorized by the Grant Officer).

3) Account for any property supplied by A.I.D. or acquired with Federal funds in accordance with Standard Provision 12.

b) In the event a final audit has not been performed prior to the close-out of this grant, A.I.D. shall retain the right to recover an appropriate amount after fully considering the recommendations on disallowed costs resulting from the final audit; in accordance with Standard Provision 2.

2. Audit

In addition to the provisions of Standard Provision 2, the Grantee agrees to allow the Defense Contract Audit Agency to perform an additional audit of the program, if so requested by the Grant Officer.

3. Delete Standard Provisions 7B, 7C, and 12A and 12B as not applicable hereunder.

4. The supplement to Attachment 2, entitled, "28. Alterations in Standard Provisions", attached hereto is made a part hereof.

5. The attached entitled, "Attachment 2, Specific Support Grant, September 1977 (EI) Non-U.S. Grantees and Non-U.S. Subgrantees, Educational Institutions, Index of Standard Provision" and the supplement thereto, will apply to the subgrant agreements between AMIDEAST and the West Bank institutions.

6. Overhead

a. The Grantee agrees to charge a general administrative fee of \$31,500 in lieu of overhead for all activities funded under the Grant as awarded and as amended by Amendment No. 1.

b. The following clause is applicable to funding provided under Amendment No. 2 only:

In accordance with the provisions of 5 of the Standard Provisions, actual allowable indirect costs allowable to this grant shall be determined at the end of each calendar year period pursuant to the provisions thereof provided the cost shall not exceed a maximum amount of equal to 10% of the base of "total cost" or \$90,706.00 whichever is less. Pursuant to clause 5 and until such allowable indirect costs are established, the billing rate shall be 10% of the authorized base.

c. The following clause is applicable to funding provided under Amendment No. 4 only:

In accordance with the provisions of 5 of the Standard Provisions, actual allowable indirect costs allowable to this grant shall be determined at the end of each calendar year period pursuant to the provisions thereof provided the cost shall not exceed a maximum amount of equal to 10% of the base of "total cost" or \$48,395 whichever is less. Pursuant to clause 5 and until such allowable indirect costs are established, the billing rate shall be not in excess of 10% of the authorized base up to \$48,895. If the allowable indirect costs exceed \$48,395, the grantee agrees to pay the excess as part of their contribution to the project.