

AGENCY FOR INTERNATIONAL DEVELOPMENT
PROJECT AUTHORIZATION AND REQUEST
FOR ALLOTMENT OF FUNDS PART I

1. TRANSACTION CODE
 A - ADD
 C
 E - CHANG.
 D - DELETE

PAF
 2. DOCUMENT CODE
 5

3. COUNTRY/ENTITY
 Interregional **PO-AAI-506**

4. DOCUMENT REVISION NUMBER
 1 **93/1250**

5. PROJECT NUMBER (7 digits)
 931-1250

6. BUREAU/OFFICE
 A. SYMBOL DS/ED B. CODE 10

7. PROJECT TITLE (Maximum 40 characters)
 Nonformal Education Network

8. PROJECT APPROVAL DECISION
 ACTION TAKEN
 A - APPROVED
 D - DISAPPROVED
 DE - DEAUTHORIZED

9. EST. PERIOD OF IMPLEMENTATION
 YRS. 0 3 QTRS. 1 **26**

10. APPROVED BUDGET AID APPROPRIATED FUNDS (\$000)

A. APPROPRIATION	B. PRIMARY PURPOSE CODE	PRIMARY TECH. CODE		E. 1ST FY <u>79</u>		H. 2ND FY		K. 3RD FY	
		C. GRANT	D. LOAN	F. GRANT	G. LOAN	I. GRANT	J. LOAN	L. GRANT	M. LOAN
EN	610	10	-	965					
TOTALS				965					

A. APPROPRIATION	N. 4TH FY		Q. 5TH FY		LIFE OF PROJECT		11. PROJECT FUNDING AUTHORIZED (ENTER APPROPRIATE CODE(S)) 1 = LIFE OF PROJECT 2 = INCREMENTAL LIFE OF PROJECT	A. GRANT	B. LOAN
	O. GRANT	P. LOAN	R. GRANT	S. LOAN	T. GRANT	U. LOAN			
					965	-		1	
TOTALS						965		C. PROJECT FUNDING AUTHORIZED THRU 8/2 FY	

INITIAL PROJECT FUNDING ALLOTMENT REQUESTED (\$000)

APPROPRIATION	B. ALLOTMENT REQUEST NO.	
	C. GRANT	D. LOAN
	965	
TOTALS		

13. FUNDS RESERVED FOR ALLOTMENT

TYPED NAME (Chief, SER/FM/FSD)

SIGNATURE

DATE

SOURCE/ORIGIN OF GOODS AND SERVICES
 000 941 LOCAL OTHER

FOR AMENDMENTS, NATURE OF CHANGE PROPOSED
 This is a new project continuing some of the activities previously initiated in Project 931-0996 and adding new field activities.

BEST AVAILABLE DOCUMENT
DS/PO OFFICIAL FILE

FOR COPIES ONLY	16. AUTHORIZING OFFICE SYMBOL	17. ACTION DATE MM DD YY	18. ACTION REFERENCE (Optional)	ACTION REFERENCE DATE MM DD YY

August 8, 1979

ACTION MEMORANDUM FOR THE DEPUTY ASSISTANT ADMINISTRATOR DS/HRD

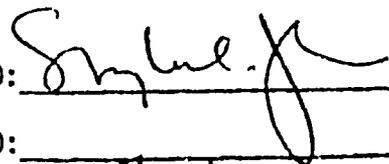
FROM: DS/ED, R. W. Schmedding 

Problem: Need for approval of a PAF amendment on Project 931-1250,
Nonformal Education Network

Discussion: The attached PAF amendment authorizes an additional grant not to exceed \$65,000 to fully fund a three year project in Nonformal Education Network. A previously approved PAF, dated June 12, 1979, provided a grant of \$900,000 to fund this project. As a result of contract negotiations with Michigan State University, additional funds are required to fully fund this project. A revised overhead rate at Michigan State University accounts for this increased funding.

Recommendation: That you sign the attached PAF.

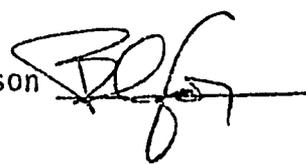
Attachment: PAF

APPROVED: 

DISAPPROVED: _____

DATE: 8/9/79

Clearance:

DS/PO, R. Simpson 

DS/ED:RSanGiovanni:tnw:59012

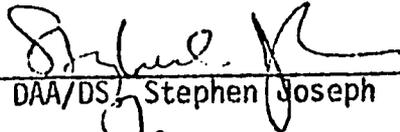
PROJECT AUTHORIZATION AND REQUEST
FOR ALLOTMENT OF FUNDS

PART II

ENTITY: DS Bureau
PROJECT: Nonformal Education Network
PROJECT NUMBER: 931-1250

I hereby authorize an additional grant of not to exceed Sixty-five Thousand United States Dollars (\$65,000) from FY 1979 funds to fully fund a three year project in Nonformal Education Network. The funds will be used to provide the services and commodities under a contract with a U. S. university, described in the approved project paper and the PIO/T for this project.

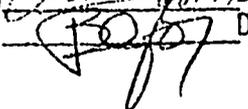
This additional grant, added to a previously authorized grant of Nine Hundred Thousand United States Dollars (\$900,000), increases total project funding to Nine Hundred Sixty-five Thousand United States Dollars (\$965,000).



DAA/DS, Stephen Joseph
8/9

Date

Attachment:
Action Memo for PAF,
R. W. Schmeding to Stephen Joseph

Clearances:
DS/ED, RWSchmeding  8/8/79 Date
DS/PO, R. Simpson  8/8/79 Date

DS/ED:RSanGiovanni:tmw:59012

PROJECT AUTHORIZATION AND REQUEST

FOR ALLOTMENT OF FUNDS

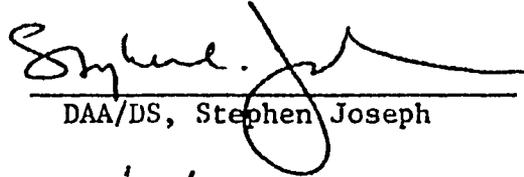
PART II

ENTITY: DS Bureau

PROJECT: Nonformal Education Network

PROJECT NUMBER: 931-1250

I hereby authorize a grant of not to exceed nine hundred thousand United States dollars (\$900,000) from FY 1979, FY 80 and FY 81 funds to finance a three year project in Nonformal Education Network. Funds will be used to provide the services and commodities, under a contract with a U.S. university, described in the approved project paper and PIO/T for this project.



DAA/DS, Stephen Joseph

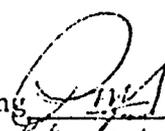
6/12/79

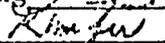
Date

Attachments:

5/29/79 - Action Memorandum for PAF,
R. W. Schmeding to Stephen Joseph

Clearances:

DS/ED, RWSchmeding  Date 6/6/79

DS/PO, RSimpson  Date 6/7/79

AGENCY FOR INTERNATIONAL DEVELOPMENT
PROJECT AUTHORIZATION AND REQUEST
FOR ALLOTMENT OF FUNDS - PART I

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8. PROJECT APPROVAL DECISION
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 D DISAPPROVED
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9. EST. PERIOD OF IMPLEMENTATION
 YRS. 0 3
 QTRS. -

10. APPROVED BUDGET AID APPROPRIATED FUNDS (\$000)

A. APPROPRIATION	B. PRIMARY PURPOSE CODE	PRIMARY TECH. CODE		E. 1ST FY <u>79</u>		H. 2ND FY <u>80</u>		K. 3RD FY <u>81</u>	
		C. GRANT	D. LOAN	F. GRANT	G. LOAN	I. GRANT	J. LOAN	L. GRANT	M. LOAN
1)				635.5				264.5	
2)									
3)									
4)									
TOTALS				635.5				264.5	

A. APPROPRIATION	N. 4TH FY		O. 5TH FY		LIFE OF PROJECT		11. PROJECT FUNDING AUTHORIZED (ENTER APPROPRIATE CODE(S)) 1 = LIFE OF PROJECT 2 = INCREMENTAL LIFE OF PROJECT	A. GRANT	B. LOAN
	C. GRANT	P. LOAN	R. GRANT	S. LOAN	T. GRANT	U. LOAN			
1)					900			1	
2)									
3)									
4)									
TOTALS					900				

12. INITIAL PROJECT FUNDING ALLOTMENT REQUESTED (\$000)

A. APPROPRIATION	B. ALLOTMENT REQUEST NO.	
	C. GRANT	D. LOAN
1)	900	
2)		
3)		
4)		
TOTALS		

13. FUNDS RESERVED FOR ALLOTMENT

TYPED NAME (Chief, SER/FM/FSD)

SIGNATURE

DATE

4. SOURCE/ORIGIN OF GOODS AND SERVICES
 000 941 LOCAL OTHER

5. FOR AMENDMENTS, NATURE OF CHANGE PROPOSED

This is a new project continuing some of the activities previously initiated in Project 931-0996 and adding new field activities.

BEST AVAILABLE DOCUMENT

FOR PC/PIAS USE ONLY	16. AUTHORIZING OFFICE SYMBOL	17. ACTION DATE	18. ACTION REFERENCE (Optional)	ACTION REFERENCE DATE
		MM DD YY		MM DD YY

ACTION MEMORANDUM FOR THE DAA/DS/HRD

JUN 11 1979

FROM: DS/ED, R. W. Schmedinger *RWS*

Problem: Need for approval of a PAF on Project 931-1250 Nonformal Education Network.

Discussion: The attached PAF authorizes a grant of up to \$900,000 for a new three year project, starting in FY 1979, Nonformal Education Network. Funding is planned to include OYB funds of \$635,500 or total forward funding if funds become available in FY 79; if not, full funding will be accomplished in FY 80 or 81 pending the availability of funds.

Noncompetitive contract procurement with Michigan State University was approved by the Acting Administrator, Mr. Robert H. Nooter, April 25, 1979. A copy is attached.

The project has two main purposes: (1) the continued operation of a U.S. based clearinghouse on Nonformal Education Information and (2) the provision of technical advisory services and commodities to establish a minimum of three NFE Information Centers in selected LDCs in South America, Africa, Asia, and the Near East.

The revised Project Paper (PP) was approved by all Regional Bureaus in February 1979. Copies are attached.

Recommendation: That you sign the attached PAF.

Attachments: (1) PAF
(2) Action Memorandum for the Acting Administrator, 4/16/79
(3) Regional Bureau approvals
(4) Project Paper, 5/30/79

Clearance:

DS/PO, R. Simpson *Kim for* Date *6/2/79*

UNITED STATES GOVERNMENT

Memorandum

TO : Dr. Bernard Wilder, DS/EHR
Dr. Robert Schmeding, DS/EHR

DATE: February 14, 1978

FROM : John G. Gering, DS/PO

SUBJECT: Comments Upon PID 931-1250, NFE Network Development
and Utilization

The PID for this project states the purpose as:

"To maintain and expand the service of a nonformal education information center (Michigan State University NFE Information Center) or a resource for research, policy planning, project design and evaluation, and to provide the means for the formation and strengthening of a network of nonformal education centers and practitioners concerned with the education of out-of-school population, both school age and adult."

In reviewing the PID, we have taken into consideration AA/TA comments upon this project during budget review in June 1977 which were:

"EHR stressed that the emphasis in this project is upon setting up national information systems. The project was approved for further development as part of FY'79 Base Program (\$240,000)."

During portfolio review in November 1977, it was noted that "LA Bureau objected to the proposal as originally presented but finally withdrew its objections and agreed to central funding in FY'79" subject to approval of the Project Paper. This would suggest the desirability of close collaboration with the Latin American Bureau in further elaboration of this project.

Since the PID was drafted, the Assistant Administrator approved an extension of Project 931-0996, Non-Formal Education Field Support in order to support the NFE Center from 9/30/77 through 9/30/78 at which time a decision will have been made about the proposed new project.

We note further that AID has already supported the NFE Center for six years and thus are pleased that the PID says the following types of activities will be undertaken



Buy U.S. Savings Bonds Regularly on the Payroll Savings Plan

during FY 1978: "the systematic analysis of the thematic, geographical, and organizational nature of requests for information; (and) . . . an assessment of the developmental impact of its services." A full analysis and evaluation of the Center's past and present activities should be included in the PP in order to explain and justify a three year extension of AID support under the new project.

We also recommend that several other questions be covered in the PP:

1. The funding pattern is confusing. The NFE Center is budgeted this year (10/77-9/78) at \$119,000. The PID calls for \$65,000, \$100,000 and \$75,000 during the following three years. What is the reason for these shifts?
2. The PP should deal with the question of the Center's dependency upon AID financing and whether this dependency will remain at the end of the new project. Should the three year period be so structured as to facilitate a withdrawal of AID financing at its end?
3. We believe it would be prudent to schedule a full evaluation of the new project no later than the fall of 1980 to permit time for a policy decision and notification of Michigan State by early calendar 1981 regarding AID financing at the end of authorization period in September 1981.
4. We welcome the brief PID mention of the need for synthesis of information by the Center. So far, it seems AID investments in the area of NFE are small, not mutually supporting and rather diffuse in impact. The value of the Center as a repository of experience to date in this largely unexplored area should be emphasized and supported by data in the PP.
5. We also note with pleasure that the PP will be developed in cooperation with DS/DIU and will be related to the Bureau's overall information strategy.

cc: DS/DIU, H. Fleming

24 11 43 AM '79
EXECUTIVE SECRETARIAT

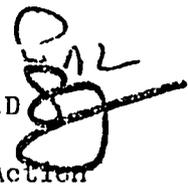
APR 17 4 23 PM '79

EXECUTIVE SECRETARIAT

APR 16 1979

ACTION MEMORANDUM FOR THE ACTING ADMINISTRATOR

THRU: ES *ES*
THRU: AA/DS, Sander Levin
FROM: DAA/DS/HRD, Stephen C. Joseph, M.D.



SUBJECT: Appeal of Contract Review Board Action

Problem: DS/ED has an approved FY 1979 three-year project to create at least three regional or national Nonformal Education Information Clearinghouses in selected LDCs in Asia, Latin America, Africa, and the Near East. Through a previous five-year contract with Michigan State University (MSU), an effective model has been developed for implementation in the LDCs through another contract with a U.S.-based institution. DS/ED, with the unanimous strong support of PPC and the Regional Bureaus (see TAB A), believes that the logical entity to complete this "cloning" process is the original contractor, MSU. The Contract Review Board, on February 13, 1979, disapproved a DS/ED request for noncompetitive contract procurement based on predominant capability (see TABs B and C).

This Action Memorandum appeals to you for a reversal of that decision.

Background: Since 1974, MSU has been cooperating with A.I.D. and LDCs (Contract AID/CM/ta-C-73-22) to provide user-oriented information on planning, managing, and evaluating nonformal education and training programs in LDCs. Originally, MSU performed three kinds of functions under the contract: (1) operating a Nonformal Education Information Clearinghouse; (2) providing technical advisory services to Regional Bureaus, USAID Missions and LDCs in all aspects of nonformal education; and (3) fostering a worldwide network of nonformal education planners and practitioners. Through a Basic Ordering Agreement with MSU in July, 1978, the technical advisory services are being provided separately, while the operation of the Clearinghouse at MSU continues under a separate contract. Under this latter contract, which will terminate September 30, 1979, the Nonformal Education Information Center at MSU now performs the following functions:

1. Generating new knowledge about nonformal education. Twenty publications have been written and distributed worldwide by MSU experts, dealing with a wide range of nonformal education topics

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(e.g., "Economics of Nonformal Education", "NFE as an Alternative to Schooling", and "NFE and the Structure of Culture").

2. Operating a Nonformal Education Library. A collection of over 5,000 documents, periodicals, and books (over 90 percent of which have been contributed by LDC network affiliates in exchange for materials received from the Center) is available for use by MSU staff in preparing articles for the newsletter and responding to individual requests for nonformal education information, for domestic and foreign visiting scholars, and for reproduction and distribution in an exchange service. These materials are particularly valuable because of their "fugitive" nature; that is, they tend to be unpublished and/or inaccessible to others, coming directly from LDCs to the MSU Center. The current collection is probably unequalled anywhere else in the United States and abroad.

3. Writing and distributing a quarterly newsletter. Over 6,000 copies per issue of the NFE Exchange are distributed quarterly to 850 organizations (500 of which are in LDCs) and over 3,000 individuals (2,000 of whom are in LDCs). Each issue features a lead article on a specific nonformal education topic (e.g., "Skills Training Programs for Adults", "Mobilizing Youth for Development"), highlights of nonformal education project activities in the LDCs, selected annotated bibliographies, book reviews, and readers' comments. Through a contract with the A.I.D. Office of Women in Development, a special issue, "Women in Development," was distributed in 1978, and an agreement has been reached between WID and MSU to provide the equivalent of two additional pages to each of the next five issues of the NFE Exchange. Production of the special issue was increased by 500 copies, and the five supplements will be increased by 100 copies each.

4. Providing direct, individualized responses to requests for nonformal education information. An unprecedented demand for individualized information services from nonformal education specialists has been growing rapidly in the MSU Center. From an average of 10 requests monthly in 1976, the current inquiries now average almost 400 monthly, coming from nonformal education practitioners at all levels of activity and covering such diverse fields as agriculture, health and nutrition, education and training, population and family planning, and community development. Requests for annotated, topical bibliographies alone numbered 225 in 1978. Responses involve basic research by MSU staff to collect relevant data, prepare annotated bibliographies, forward copies of documents, and refer requesters to others in the field who can provide additional information.

5. Establishing network linkages to facilitate communications among nonformal education planners and practitioners. A unique feature of MSU's activities over the past five years has been the creation of a worldwide network of nonformal education planners and practitioners. The number of countries represented is 131, of which 105 are LDCs. The domestic network includes 1,250 persons, about 125 of whom are foreign nationals studying in the United States; the foreign network includes over 1,900 persons, of whom about 100 are USAID and other U.S. Government and private voluntary organization personnel. Network communications have been conducted through correspondence, visits of MSU staff to USAIDs, international conferences, and individual LDCs, and through visits of the MSU Center of international visitors. MSU has also hosted two international conferences on the campus to bring nonformal education specialists together, and a referral service has been established to assist in exchanges of ideas and materials among network affiliates. MSU thus has developed a strong resource base, wide professional contacts with nonformal education specialists (especially in the LDCs), and a worldwide reputation for excellence in nonformal education.

Discussion: The Information Center began in 1974 as an almost incidental outgrowth of MSU's conference on nonformal education. By 1976, when the PID for the current project was written, the utility of such a Center seemed obvious, as Third World demand for its services was growing rapidly. No other institution had (or has) such an active network of correspondents. At the same time, however, we agreed with Mr. Curtis Farrar's expressed concern regarding the "chosen instrument" problem (i.e., once having been awarded an original contract, the institution tends to receive subsequent contracts without further competition). We were committed to the idea that Third World nonformal education practitioners should not have to rely in perpetuity on a U.S. institution for information in the field.

In discussions with Regional Bureau counterparts, we decided MSU's capability must be devolved to Third World institutions. Rather than try to set up entirely new LDC entities, we were convinced it made sense to select existing agencies which were already involved in similar activities, and which would be interested in taking over a portion of the MSU networking function.

MSU staff were aware that A.I.D. support for their operation could not go on indefinitely, and when we presented them with the idea of "cloning" their operation in several LDC institutions, they accepted the approach with enthusiasm. As other LDC institutions learned of the possibility of acquiring information, materials and expertise from MSU, they made their interest known. SEAMEO invited the MSU Center director to their

August 1978 meeting in Bangkok to discuss the possibility. The idea was discussed with several Latin American institutions at the Comparative and International Education Conference in Mexico City last year, and considerable interest was evidenced, possibly in a consortium approach to information exchange for the Region. USAID/Indonesia has also expressed an interest in creating a Nonformal Education Information Center.

DS/ED never considered going out with an RFP for this project, because the nature of the activity from the outset has been simultaneously to build a service capability in several Third World institutions as we phase down support for the MSU Center. It is not a reasonable scenario to select some other institution competitively to take over the MSU function in order to phase it out. In fact, developing such a capability in another U.S. institution would be in direct conflict with the project's intent to withdraw support from U.S. institutions for this service. Moreover, to submit this final phase of transferring the MSU capability to another institution through competitive bidding procedures would be nothing more than a charade, resulting in costly, time-wasting procedures that would have a predictable conclusion: the selection of Michigan State University as the contractor.

Recommendation: That you approve noncompetitive procurement for the contract services of Michigan State University under Project 931-1250, "Nonformal Education Network".

APPROVED Peterson

DISAPPROVED _____

Date 4/25/79

Attachments:

- TAB A - PPC and Regional Bureau memos
- TAB B - Schmeding to Gold memo, 1/26/79
- TAB C - Minutes of 2/13/79 Noncompetitive Procurement Review Board Meeting

Clearance: DS/ED, R. Schmeding RS
 DS/PO, R. Simpson RS

Drafted by DS/ED:RSanGiovanni/JHoxeng:ph
 4/5/79:X-59012

memorandum

DATE: March 16, 1979

REPLY TO
ATTN OF: DAA/PPC, Charles Paolillo

SUBJECT: Issue of Competitive Procurement for the Proposed Regional Nonformal Education Center Development Project with Michigan State University

TO: DAA/DS, HRD, Mr. Stephen C. Joseph

On March 14, 1979, the project committee reviewed the project paper titled "Nonformal Education Network." The project would support the development of regional nonformal education centers and networks which would be modelled after the world-wide center at Michigan State University.

A major issue with this project related to the Contract Review Board's decision that the argument for sole source procurement based on the predominant capability of Michigan State University in this area was not adequate to justify waiving competition procurement procedures. Based upon our knowledge of the project and the capacity of various institutions to carry out the planned activities under the contract, we believe that the Development Support Bureau should appeal the ruling of the Contract Review Board.

PPC has "limited" the justification, it is either/or and not the two together.

Michigan State University's Nonformal Education Information Center is generally acknowledged as having the most extensive information on nonformal education activities in developing countries in the world. They derive their strength from the world-wide network of people active in the field of nonformal education who have voluntarily contributed documents on nonformal education to the center. The center has abstracted and catalogued this information so that it may be easily referenced and made available to others working in nonformal education. The availability of this information and timely articles in the field of nonformal education appear in the Nonformal Education Exchange. While other institutions such as University of Massachusetts have excellent programs in nonformal education, they tend to be more specialized and less broadly focused than Michigan State University. Furthermore, none has as extensive a collection of reference materials on nonformal education as Michigan State University.

There continues to be a growing demand for information and knowledge about nonformal education activities from donor agencies, government planners, and educationalists as well as specialists working in the fields of agriculture, health, nutrition, and population. Two possible ways to meet this demand are, one, to expand the capacity of Michigan State University, or two, to decentralize this function by developing regional centers with the capacity to respond. The second choice is clearly the preferred option for cultural and linguistic reasons. It is the second choice which is the primary focus of this project.

BEST AVAILABLE DOCUMENT



Buy U.S. Savings Bonds Regularly on the Payroll Savings Plan

OPTIONAL FORM NO. 10
(REV. 7-78)
GSA FPMR (41 CFR) 101-11.6
5010-112

Michigan State University with its vast experience in developing and operating a world-wide network in nonformal education seems the logical choice for helping to establish these regional centers. The case for Michigan State University is strengthened, since Michigan State University has the most extensive collection of nonformal education activities in developing countries to be found, at the moment, anywhere else in the world.

During the project review meeting, it was noted that the initial contract with Michigan State University to establish the Nonformal Education Information Center was noncompetitive. In our view, this is not relevant to consideration of the new contract. How and under what circumstances Michigan State University developed its expertise in the area of nonformal education should not cloud our thinking about which institution has, at the present time, the capacity to carry out the scope of work of this project. Historically A.I.D. has developed the capacity of institutions to be responsive to needs and requirements of individuals, institutions and organizations working in development. These organizations do not exclude A.I.D. It would not make sense to argue that we cannot draw upon these centers of expertise because we were instrumental in their development.

The evidence, in our judgement, argues persuasively for sole source procurement. Even if the competitive procurement route is followed, Michigan State University would undoubtedly win. Knowing this in advance makes a mockery out of our competitive procurement procedures. In fact, the procurement procedures themselves discourage using competition when it is generally recognized that one contractor has the capacity to carry out the contract's scope of work.

Michigan State University, Inc. : 7-10-77 : 20122

March 5, 1979

AFR/DR, Lawrence Heilman
From: F. Mord

NonFormal Education Network Project Paper

DS/PO, Mr. Robert Simpson

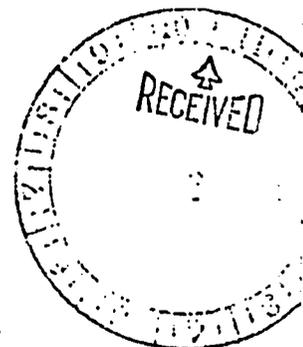
It is not easy to take a position on your Memo of February 27 outlining the questions to be discussed at the Interbureau Review of March 14. No doubt quite unintentionally the Memo suggests a challenge and risks eliciting a matching reply, when quite clearly there is no need for contention.

We like this project. We believe that it addresses an important problem in an area where AID can make an effective contribution. So it is only for the record that I feel I should point out that the project did not result from a request from the Africa Bureau. It is one instance where a DS initiative is fully consistent with AFR objectives generally and with our current Draft Strategy specifically.

We fully agree that, at this time, there seems to be no justification for a commitment to support the MSU Center beyond the three year period envisaged for this project. We believe that during this time the MSU capacity can be consolidated to a point where it is not likely to be dissipated without further core support, because the Center can be expected to maintain itself from contract services.

Turning now to your specific questions:

1. Our support for this project, therefore, is in no way predicated on an assumption of additional DSB assistance. As a matter of principle, though, I see little justification for asserting now that, under different and as yet unknown circumstances three years hence, one should not review this or any situation with an open mind.
2. For much the same reason, I see no reason for a commitment now on the nature and extent of responsibilities which we shall be prepared to assume in FY '82. As far as we can judge now, a Nonformal Education Information Center in Africa, will perform a sufficiently useful and important function to warrant support either directly through further institutional



grants or indirectly through service contracts funded under various sectoral projects.

3. I can see no justification whatever for questioning MSU's predominant capability in this instance. The project is not only a De Facto extension of an earlier AID funded activity, but is based very evidently and explicitly on the specialized competence of MSU. To go out now with a solicitation for competitive bids would wholly alter the nature of this project and give it an experimental rather than a much-needed service orientation.

cc:DS/ED, Dr. Robert Schmeding, /

AFR/DR/EHR:FMoore/vlj

UNITED STATES GOVERNMENT

Memorandum

TO : DS/ED, Dr. David M. Sprague

DATE: March 15, 1979

FROM : ASTA/TR/SHRD, M. Aloyse *(Aloyse)*

SUBJECT: Justification for Selection of a Contractor on the Basis of Predominant Capability

REF: 931-1250 Nonformal Education Network

The Asia Bureau supports the efforts to obtain a waiver of "open-bid" regulations to permit the College of Education, Michigan State University (MSU) to provide the services spelled out in the referenced project paper.

Historically, MSU was requested, on behalf of the Agency, to assist A.I.D. in establishing a linkage of nonformal education activities around the world. To do this MSU built an unrivaled expertise in the gathering and dissemination of nonformal education information. It established invaluable contacts in Asia and has assisted the Southeast Asia Ministries of Education Organization (SEAMEO) explore further cooperation in the establishment of a regional center in the area.

The next logical step towards reaching the goal of a world-wide network is for MSU to actively link into the LDC nonformal education community and assist in the establishment of effective centers catering to the different cultures, languages and traditions. MSU is in the position of sharing experience, "know-how," "what works and what has failed," and "the whys" of its success.

The refining of the process must remain at MSU. To change institutions at this time would delay the linkage implementation process by several years while another U.S. institution developed contacts, established a confidence among LDCs and acquired the "know-how" of working with the different cultures.

cc: DS/PO, L. Wakefield



Buy U.S. Savings Bonds Regularly on the Payroll Savings Plan

UNITED STATES GOVERNMENT
memorandum

DATE: March 30, 1979

REPLY TO: NE/TECH/HRST, B. Wilder BW
ATTN OF:

SUBJECT: Nonformal Education Network Project Paper

TO: DS/ED, David Sprague

We support this project. The Near East Bureau has nonformal education projects on track in Yemen and Morocco which will use both the services of Michigan State University and the LDC centers which are to be established under the subject project. MSU's capabilities and contacts (both personal and institutional) are outstanding in the field.

To recreate MSU's capability in another US institution would be in contradiction of the project's purpose, which is to devolve the networking function to LDC institutions. MSU should continue the job until that task is completed.



Buy U.S. Savings Bonds Regularly on the Payroll Savings Plan

OPTIONAL FORM NO. 10
(REV. 7-76)
GSA FPMR (41 CFR) 101-11.6
5010-112

Memorandum

Thanks Ken
#2-
P. L. ...

TO : LAC/DR, Mr. Howard D. Lusk

DATE: March 14, 1979

FROM : LAC/DR/HR, *Kenneth L. Martin*

SUBJECT: Interbureau Review of the Nonformal Education Network Project

We have been consulted by Ray San Giovanni and Jim Hoxang throughout the development of this paper. We have made comments on drafts of the document and our suggestions have been included in the final version of the PP. We support the project.

M.S.U. has done a fine job (as pointed out in the paper) in providing LDC's with a range of information on topics related to non-formal education. Their collection of network affiliates and number of documents distributed is very impressive (Pages 3-4).

With regard to the issues to be raised at the meeting:

Issue #1. We have no way of knowing whether the regional centers (yet to be selected) will assume the M.S.U. functions after three years without further financial support. The paper mentions CEDEN-Bogota as one possible Regional Center. I can think of two or three others that have institutional viability. Few, if any, will do the job as well as M.S.U., but I believe it is worth the risk to support one LAC institute in hopes that they can maintain a fairly high degree of commitment to non-formal education information dissemination.

Issue #2. We might be able to use some Research Network funds (if project is approved) if necessary to help the LAC center maintain momentum after M.S.U. phases out. I frankly do not see why DSB does not see this effort through to its conclusion. It is a "natural" for DSB funding and support.

Issue #3. I believe it is only logical that an institutional capability which we helped create be responsible for this project. It is in our best interests that M.S.U. continue the job that they started. It also does not make sense, at this time, to change horses in the middle of the stream. Any new institution undertaking the tasks in the project would have to first become "expert" in N.F.E., then develop its contacts in the LDC's, and then think about the transitional institutional development. Would they also, by becoming an A.I.D. contractor automatically fall heir to M.S.U.'s collection on NFE, or would they have to begin their own from scratch?



5010-110

Buy U.S. Savings Bonds Regularly on the Payroll Savings Plan

MEMORANDUM

January 26, 1979

TO : CM/COD, Gerald Gold

FROM : DS/ED, Robert Schmeding *RWS*

SUBJECT: Justification for Selection of Contractor on the Basis of
Predominant Capability

REF : AIDPR Notice 78-5

As required by the referenced Notice, submitted herewith is a justification for the selection of a specific contractor on the basis of predominant capability for a proposed new FY-1979 DS/ED project, Nonformal Education Network (931-1250).

SUMMARY

DS/ED plans to initiate a new FY-1979 three-year project for \$900,000 to improve the availability and use of information related to nonformal education programs in Less Developed Countries. The new project, which will make extensive use of experiences gained in an on-going project (Nonformal Education: Field Support, 931-0996), will begin approximately April 1, 1979, and will require a U.S. institution to provide two kinds of technical advisory services: (1) continued operation of a Nonformal Education Information Clearinghouse in the United States, and (2) establishment of national and/or regional nonformal education information centers in selected LDCs.

DS/ED recommends that AID/W negotiate only with the College of Education, Michigan State University (MSU) to provide these services. The basis for this predominant capability judgment is the nature of the services required, MSU's prior experience in this area, and its specialized facilities and technical competence to perform the work within the time required at reasonable cost.

The following information is submitted to support this judgment.

A. Evaluation Criteria and Alternative Sources

The following criteria were developed to consider sources for the provision of the services required:

1. A demonstrated, continuing commitment to the area of nonformal education related to the needs of LDCs;

2. A professional capability to plan, initiate, manage and evaluate a nonformal education information service, including the availability of qualified personnel to perform highly specialized functions required by the activity;

3. Extensive relevant experience related to operating NFE information centers in LDCs;

4. Specialized facilities for the collection, storage, management, and dissemination of NFE information;

5. An investment in facilities, equipment, and/or personnel that would have to be duplicated at Government expense by another source entering the field;

6. Capability to immediately initiate all project activities to enable the project to meet objectives within the time frame allocated to the project.

Sources other than MSU were considered (University of Massachusetts, Florida State University, San Jose State University, the Academy for Educational Development), but none of these other sources could meet all of the evaluative criteria established. The University of Massachusetts, for example, has an excellent record in NFE as applied to LDCs, but its capability does not include adequate experience in maintaining a comprehensive library and reference service in a broad range of NFE activities. Its strength lies in providing graduate level training in the university for LDC nonformal education program planners and practitioners, and its field experience has been concentrated on developing models of NFE programs that emphasize "collaborative" planning and management of NFE projects. It does not have a present capability to provide the individualized response service to LDCs that MSU can and does provide with respect to receiving copies of "fugitive" documents in the MSU collection (these are single copies of unprinted documents that have been donated to MSU by LDC nonformal education practitioners). Nor does it have the capability to produce and distribute a highly specialized quarterly newsletter that deals with NFE information such as that currently produced at MSU.

B. Basis for Predominant Capability Contracting

The judgment that Michigan State University has the predominant capability for the services needed is based upon the following factors:

1. Nature of Contracting Services Required. The continued operation of a NFE Clearinghouse in a U.S. institution is one of the two major requirements of the project. Activities will include: (a)

generating new knowledge about NFE through the writing of professional materials on a wide range of nonformal education topics (e.g., the role of NFE in agriculture, health, and education; the economics of NFE; the planning, management, and evaluation of NFE programs); (b) operating a NFE Library with current documents and materials that can serve as a reference resource to visiting scholars from the U.S. and abroad; (c) writing and distributing a quarterly newsletter worldwide to NFE planners and practitioners that features a lead article on a specific nonformal education topic, highlights on NFE project activities in the LDCs, selected annotated bibliographies, book reviews, and readers' notes and news; (d) responding individually to requests from NFE practitioners worldwide, including conduct of research by the contractor's staff to collect relevant data, prepare annotated bibliographies, forward copies of documents, and refer the requesters to others in the field who can provide additional information (recent requests have been averaging over 80 per month); and (e) establishing network linkages to facilitate communications among NFE planners and practitioners, through personal contact, conferences, and correspondence.

As the following discussion will show, only MSU has the unique qualifications to provide the kinds of services required by this aspect of the project.

The second major requirement of the new project is to assist in the establishment of model national and/or regional NFE information centers in LDCs. A growing awareness exists that the LDCs must rapidly assume the responsibility for launching their own nonformal education information centers and cease relying upon a U.S. source for all materials and services. The contractor will help facilitate the creation of these LDC centers by providing technical advisory services and a basic stock of available documents and materials in nonformal education.

2. Prior Experience. Over the past ten years, MSU has gained unique experience in writing, collecting, publishing, and disseminating information on nonformal education in LDCs and in providing technical advisory services abroad to USAIDs and LDCs in a wide range of nonformal education activities. Its on-campus experience in providing specialized informational services to visiting U.S. and international nonformal education educators and its short and long term undergraduate and graduate training programs in nonformal education have enriched its capability in this important educational area. For the past four years, in fact, MSU has been operating the only comprehensive NFE Information Clearinghouse in the U.S.

3. Technical Competence. MSU's College of Education has a worldwide reputation for excellence in international education, particularly

with respect to nonformal education expertise. Its Institute for International Studies in Education, a permanent entity at MSU, is headed by Dr. Cole Brembeck, an internationally recognized expert. Internationally experienced faculty and staff are available to conduct basic nonformal education research, write theoretical and policy-oriented papers, produce practical nonformal education operational guides, and provide technical advisory services (under a current BOA). The present staff -- the project administrator, the project director, a faculty research specialist, six graduate students (all of whom are either LDC people or persons with LDC experience), and several work/study students -- all possess educational backgrounds and experience that would be difficult to duplicate by another contractor in performing the services required under this project.

4. Facilities. The Nonformal Education Reference Library in the College of Education, specifically created through past AID/MSU activities, now includes more than 4,500 documents in nonformal education, most of which are not available in any other single collection. MSU has provided the funding for the expansion of facilities to house this collection and for its maintenance.

5. Time Schedule. An important factor is that MSU is prepared to commence immediately in the twin tasks of continuing the operation of a U.S.-based Nonformal Education Information Center (it currently is in operation), and beginning the establishment of national/regional nonformal education information centers in selected LDCs in Asia, Africa, Latin America, and the Near East. Its network of professional contacts with LDC nonformal education planners and practitioners (growing from project activities over the past five years and including hosting two international conferences at MSU for LDC nonformal education planners) is unmatched by any other possible contractor.

The continued services of MSU, therefore, will result in a substantial savings of time in reaching project objectives. Any new contractor would obviously require considerable time to brief itself on past activities, initiate appropriate information and consulting services, and prepare adequate storage and distribution facilities and activities.

In conclusion, DS/ED believes that this project -- the sharing of the Nonformal Education Information Center resources with selected LDCs -- can only be undertaken with the institution that maintains that Information Center, namely, Michigan State University.

MINUTES OF THE NONCOMPETITIVE PROCUREMENT REVIEW BOARD MEETINGFebruary 13, 1979

The regular meeting of the Noncompetitive Procurement Review Board was held on February 13, 1979, at 2:00 p.m. in Room 324 Pomponio Plaza. Mr. Hugh L. Dwelley, SER/CM, presided in place of Mr. Owens, and the following persons were in attendance:

C. Costello, GC/LPIA	J. Pease, DS/HEA
S. Heishman, CM/SB	D. Sprague, DS/ED
R. Kranker, EOP/MB	R. San Giovanni, DS/ED
P. Staples, CM/COD/PE	G. Dwoskin, CM/ROD/LAC
J. Pittenger, CM/COD/PE	K. Milow, DS/PO
R. Cornelius, DS/POP/DEMO	S. Courembis, CM/SD/POL
J. Royer, DS/HEA	

The minutes of the previous meeting were accepted as corrected. Disposition of cases presented for review is as follows:

1. DS/POP - Contraceptive Prevalence Studies - (\$350,000)

This case, presented by Mr. Richard Cornelius, DS/POP/DEMO, proposed to provide funding of \$250,000, under Contract AID/pha-C-1194, for Westinghouse Corporation to conduct three (3) additional surveys in Bangladesh, Tunisia, and Ecuador. This additional activity is identical to what the contractor is currently doing and already completed in several LDCs. There was no change in the contract term or in the work proposed with this activity, except to add the additional surveys. The original contract was awarded competitively, and carried a contract term of 9/30/77 - 12/31/79.

The funds requested for the added surveys were within the authorization of the project. When questioned by Mr. Costello, GC, about other surveys being added later, Mr. Cornelius explained that any other surveys would not be submitted on the basis of "continuation of activity" under AID/pha-C-1194.

Mr. Kranker asked why these surveys needed to be completed this year. Mr. Cornelius replied that, due to severe weather conditions (monsoon) in Bangladesh, one survey could not wait to commence until late this year and, for another, if the survey did not commence in the next couple of months, it would not mesh with other country programs and would probably be abandoned.

It was noted that the amount needed for these three (instead of two) surveys would be approximately \$350,000, not \$250,000, because of the addition of Ecuador.

79/14

Action was approved 3-1, providing that any follow-on should not be considered a continuation of the existing contract activity..

2. DS/ED - Nonformal Education Network - (\$900,000)

This case, presented by Messrs. David Sprague and Raymond San Giovanni, both of DS/ED, proposed to fund a new three-year contract for \$900,000 to improve the availability and use of information related to nonformal education programs in Less Developed Countries. The effort was recommended as follow-on activity to the present contract with Michigan State University, Contract No. AID/ta-C-73-22. The new project paper for this activity has not yet been approved, nor has a PIO/T been prepared.

The Contracting Officer for this case thought this action should be competed, but the technical office requested the NPRB review, based on their justification for predominant capability.

Mr. Kranker questioned whether this action might be eligible for a grant. Mr. Dwelley made the distinction between a contract and grant, stating that grants are used to fund a grantee's program with a minimum of A.I.D. control, and contracts to fund A I.D.'s requirements, and A.I.D. would want to maintain strict control over it. There was some question whether a contract or grant would be a good vehicle, since there seem to be both contract and grant aspects embodied in the project.

Messrs. San Giovanni and Sprague maintained that Michigan State University (MSU) was unquestionably the best choice for contractor, that no one else had the expertise to perform the work as well as MSU. Mr. San Giovanni remarked that other institutions have done similar work, but could not compare with MSU in quality of performance.

Action was disapproved 4-0.

General comments were made as follows:

1. MEDEX

Mr. Dwelley provided an overview of the core contract, which was awarded to the University of Hawaii in August 1978, and stated that blanket approval for funding implementation in eight countries by the University of Hawaii was not accepted at that time.

Mr. Jack Royer and Ms. Jean Pease, both of DS/HEA, were present to explain reasons why the University of Hawaii is considered to be far superior as the choice for the contractor to implement the MEDEX system. Mr. Royer stated that the University of Hawaii was the only one with the MEDEX system, and thus the only one who could carry out the program.

RECORD OF NONCOMPETITIVE REVIEW BOARD ACTION

BOARD MEETING DATE: February 13, 1979

1. The following proposed noncompetitive procurement has been reviewed by the Board:

Type of justification (see AIDPR 7-3.101-50): Predominant Capability
 PIO/T No.: Not available
 Project title: Nonformal Education Network
 Estimated financing: \$900,000
 Funding period: 4/1/79 - 3/31/82
 Narrative (including background data if a continuing action):

This action proposes to fund a new FY-1979 three-year project for \$900,000 to improve the availability and use of information related to nonformal education programs in Less Developed Countries. The effort is being recommended as follow-on activity to the present contract with Michigan State University, Contract No. AID/ta-C-73-22, which began 2/28/73, and is due to be completed 3/31/78. The new project paper for this activity has not been approved, and a PIO/T has not been prepared.

2. The members of this Board, and their findings on this request, are specified below:

<u>Office Symbol</u>	<u>Typed Name/Signature</u>	<u>Date</u>	<u>Approved</u>	<u>Disapproved</u>
SER/CM	<i>[Signature]</i>	2/13/79	<input type="checkbox"/>	<input type="checkbox"/>
CM/SB	<i>[Signature]</i>	2/13/79	<input type="checkbox"/>	<input checked="" type="checkbox"/>
EOP/NB	<i>[Signature]</i>	2/13/79	<input type="checkbox"/>	<input checked="" type="checkbox"/>
GC/LPIA	<i>[Signature]</i>		<input type="checkbox"/>	<input checked="" type="checkbox"/>
DS/PO	<i>[Signature]</i>	2/13/79	<input type="checkbox"/>	<input checked="" type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

3. It is the decision of this Board that this request is

Approved Disapproved

Signature *[Signature]* Date 2/13/79
 John F. Owens
 Chairperson

4. Any dissenting opinions are attached.