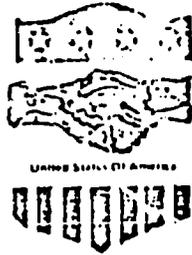


PD-AAH-942-01

538-0050  
00401



UNITED STATES OF AMERICA  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
REGIONAL DEVELOPMENT OFFICE, CARIBBEAN

P. O. BOX 302  
BRIDGETOWN  
BARBADOS

2

August 7, 1980

Dr. Hernan Sanhueza  
Regional Director  
International Planned Parenthood  
Federation  
Western Hemisphere Region, Inc.  
105 Madison Avenue  
New York, New York 10016  
U.S.A.

SUBJECT: Grant No. 538-0050

Dear Dr. Sanhueza:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantee") hereby grants to the International Planned Parenthood Federation, Western Hemisphere Region, Inc. (hereinafter referred to as "WHR" or "Grantee") the sum of \$150,000 to provide support for a program in Family Planning in the Caribbean as more fully described in the attachment to this Grant entitled "Program Description".

This Grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period August 1, 1980 through April 30, 1984.

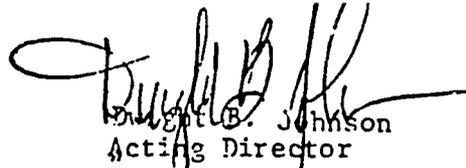
This Grant is made to the WHR, on condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment A entitled "Program Description", and Attachment B entitled "Standard Provisions", which have been agreed to by your organization.

Please sign the Statement of Assurance of Compliance, enclosed herein, and the original and seven (7) copies of this letter to acknowledge your acceptance of the conditions under which these funds have been granted.

BEST AVAILABLE DOCUMENT

Please return to this office the Statement of Assurance of Compliance and the original and six (6) copies of this Grant.

Sincerely,



Dwight B. Johnson  
Acting Director  
Regional Development Office/Caribbean

Attachments:

- 1. Program Description
- 2. Standard Provisions
- 3. Statement of Assurance of Compliance

ACCEPTED:

WHR, Inc.

WHR, Inc.

By: R.T. McLaughlin  
Robert McLaughlin

By: J. S. Dear  
Jack Dear

Title: Director, Program Coordination

Title: WHR Executive Committee

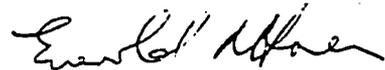
Date: August 7, 1980

Date: August 7, 1980

WITNESSES



Dr. Joseph Weckes  
President, CFPA



Dr. Everold Hosein  
Caribbean Program Advisor  
WHR

FISCAL DATA

Appropriation : 72-1101021.4

Allotment : 044-52-538-00-44-01

Project No. : 538-0050

Total Grant Amount: \$977,040 FY 80 \$150,000

INTERNATIONAL DEVELOPMENT REGULATION UNDER TITLE VI  
OF THE CIVIL RIGHTS ACT OF 1964

Western Hemisphere Region, Inc.  
(Name of Grantee)

(hereinafter called the "Grantee")

HEREBY AGREES THAT it will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by or pursuant to the Regulation of the Agency for International Development (22 CFR Part 209, 30 FR 317) issued pursuant to that title, to the end that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Grantee receives Federal financial assistance from the Agency; and HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Grantee by the Agency, this assurance shall obligate the Grantee, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Grantee for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the Grantee for the period during which the Federal financial assistance is extended to it by the Agency.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Grantee by the Agency, including installment payments after such date on account of applications for Federal financial assistance which were approved before such date. The Grantee recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Grantee, its successors, transferees, and assignees, and the person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Grantee.

Western Hemisphere Region, Inc.  
(Grantee)

BY (Signature) Robert McLaughlin  
s Robert McLaughlin

TYPED NAME \_\_\_\_\_

TITLE \_\_\_\_\_  
Director, Program Coordination  
DATE August 7, 1980

\* \* \* New Material

\* \*

**BEST AVAILABLE DOCUMENT**

# BEST AVAILABLE DOCUMENT

PROGRAM DESCRIPTION

## A. PURPOSE OF GRANT

The purpose of this grant is to encourage the wider acceptance of family planning in the Caribbean and to improve the capacity of members of the Caribbean Family Planning Affiliation (CFPA) to deliver fertility management and family planning services. Members of the CFPA include Family Planning Associations in the following countries and territories: Anguilla, Antigua, Aruba, Curacao, Dominica, Grenada, Guadeloupe, Guyana, Martinique, Montserrat, St. Kitts/Nevis, St. Lucia, St. Maarten, St. Vincent, Suriname, U.S. Virgin Islands.

## B. SPECIFIC OBJECTIVES

The specific objectives of this Grant intended to meet unmet family planning needs in the Caribbean are as follows:

1. To implement a regional information and education program which will serve to raise the public profile of CFPA, encourage the wider acceptance of family planning as critical to socio-economic development, and stimulate regional recognition of Caribbean family life issues and problems.

2. To facilitate the implementation at the country-level of demonstration and pilot programs in community based distribution and the use of radio drama for community education in family planning and family life.

3. To establish systems for supplying commodities and the provision of technical assistance and training for CFPA members in areas such as evaluation, management, medical/clinical programs, and information and education.

4. To establish a system of FPA exchange of personnel within the CFPA membership for purposes of sharing experiences and learning from each other

in order to develop inter-FPA self-reliance and cooperation in family planning and other population-related activities.

C. IMPLEMENTATION

To achieve the above objectives, the Grantee shall carry out the following activities with funds provided by this Grant.

I. Implement a CFPA Regional Information and Education Program.

The Program consists of a series of sub-projects as follows:

a. CFPA Publications

The production and distribution of a CFPA Newsletter which will allow CFPA members to share information about their respective activities and be informed about the on-going work of CFPA as well as the publication of a series of newspaper articles on family planning, population and development for use by the regional print media.

b. CFPA Radio Productions

The production and broadcasting of pilot radio programs about family life, incorporating family planning in the region. National pilot series will be implemented in St. Kitts/Nevis and St. Vincent. In addition, the Grantee will produce and broadcast six monthly regional magazine radio programs as a pilot effort to draw regional attention to population issues in the Caribbean.

c. CFPA Audio-Visual Materials Production System

Produce a wide range of audio-visual materials at the specific request of individual Family Planning Associations. In addition to making available to FPAs standard slide and sound equipment and prepackaged slide/sound sets on family planning for use by field staff, plus video and cassette play-back units.

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d. CFPA Communication and Family Life Education Training

Sponsor in-country workshops for field staff and others in communication, family planning and family life education.

II. CFPA Community Based Distribution (CBD) Project

Implement community based distribution projects in St. Kitts/Nevis and Grenada which will establish networks of non-clinical delivery points providing easy and inexpensive access to contraceptive services.

III. CFPA Technical Assistance/Common Services

Provide a resource pool of technical assistance for CFPA members in such areas as evaluation, management, medical/clinical, project development, and information and education.

IV. Technical Cooperation

Provide funds for FPA personnel to visit other FPAs to share experiences, particularly with respect to pilot projects being conducted.

V. Commodities Supply

Supply CFPA members with limited commodities, including contraceptives.

VI. Evaluation

A mid-term evaluation and a final evaluation at the end of the project are scheduled. Both evaluations are to be conducted by a team appointed by IPPF/WHO. The team will be comprised of a representative of IPPF/WHO, a representative of CFPA, and two outside experts.

D. REPORTING

The Grantee shall submit quarterly reports to A.I.D. covering progress on implementation and full fiscal information.

Progress reports on implementation will be based on an Implementation Plan to be developed no later than two months after the CFPA Project Coordinator begins to work. All progress reports shall be submitted to the Grant Officer no later than forty-five days after the end of the reporting period.

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Separate financial reports shall be presented. The financial reports shall be submitted to A.I.D. Standard Form 269(7/76) and shall be due thirty days after the end of the reporting period.

During the third year of the project CIPA counterpart financing will meet the costs of the secretary/book-keeper's salary. During Years I and II A.I.D. will fund the position. Approximately US\$2,000 during the first year of project will be utilized to finance limited travel and per diem costs associated with meetings of the Project Execution Committee and the Project Advisory Committee.

E. BUDGET

The funds herein shall be used to finance items as per the attached Budgets which form part of this Attachment 1.

A fifteen percent (15%) adjustment among individual line item categories in the AID Budget is allowed without RDO/C approval. Any adjustment among the items which exceeds fifteen percent (15%) must be approved, in advance by the AID Grant Officer.

F. SPECIAL PROVISIONS

Prior to the stationing of long-term personnel and the importation or purchase of project related commodities, the Grantee agrees to secure appropriate government authorizations. Provisions 5, 7B, 7C, 12B and 12C of Attachment 2, Standard Provisions are omitted.

G. SUPPORT COSTS

Support Costs are provided under this grant to cover home office expenses as well as salary, per diem and travel for U.S. based personnel. All such costs will be paid as incurred by the Grantee, however categories D and E (communications and office supplies) will be paid monthly on a pro rata basis in lieu of overhead. The pro rata charge to this project is determined by the value of this (grant) project over total value of activity of the grantee without requiring segregation and substantiation by the Grantee.

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CFPA PROJECT MANAGEMENT

Table I provides a breakdown of individual subprojects and the implementing agencies. Fig. I is an organizational chart representing the management system for implementation of the Caribbean Program by the CFPA Secretariat.

Key project management personnel will be financed with AID funds, including the CFPA Project Coordinator, a secretary/book-keeper and a clerk. They will be based in Antigua.

During the 3rd year of the Project CFPA counterpart financing will meet the costs of the secretary/book-keeper's salary. AID will fund the position during years I and II.

The Project Execution Committee (PEC) is a sub-committee of the CFPA Executive Committee. They will review quarterly financial and progress reports on the status of the CFPA project and will advise the CFPA Executive Committee on action to be taken.

The Project Advisory Committee (PAC) will consist of representatives of various Caribbean institutions (governmental and non-governmental) who will meet annually to review progress on and future plans for the CFPA project.

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- 6 -

Table I

PROJECT ACTIVITIES AND EXECUTING AGENCIES

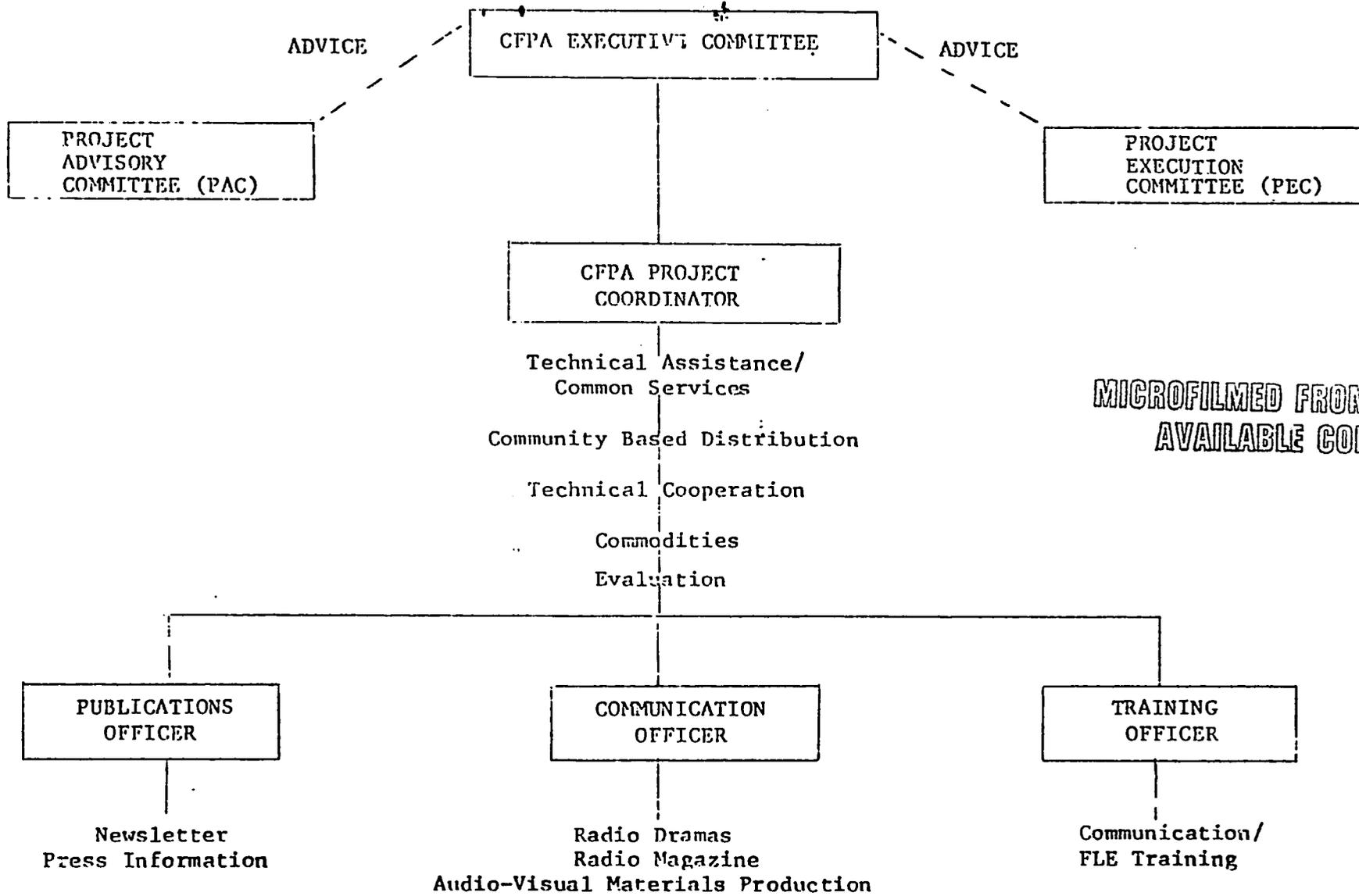
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<u>A C T I V I T I E S</u>	<u>EXECUTING AGENCY</u>
I. <u>CFPA I&amp;E Programme</u>	
Sub-Project #1: Publications- Newsletter and Press Articles	CFPA
Sub-Project #2: Caribbean Radio Drama Pilot Mini Series	CFPA
Sub-Project #3: CFPA Radio Magazine	CFPA
Sub-Project #4: National Radio Drama- St. Vincent	St. Vincent FPA
Sub-Project #5: National Radio Drama- St. Kitts-Nevis	St. Kitts FPA
Sub-Project #6: CFPA A-V Materials Production	CFPA
Sub-Project #7: Communication/FLE Training	CFPA
II. <u>Community Based Distribution</u>	
Sub-Project #1: Grenada	Grenada FPA
Sub-Project #2: St. Kitts-Nevis	St. Kitts FPA
III. Technical Assistance/Common Services	CFPA
IV. Technical Cooperation	CFPA
V. Commodities Supply	CFPA/WHR/IPPF
VI. Evaluation	CFPA/WHR/IPPF

FIGURE I

CFPA SECRETARIAT

PROJECT RESPONSIBILITIES



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BUDGET SUMMARY

(US\$)

	YEAR 1	YEAR 2	YEAR 3	TOTAL
I. AID	414,433	308,931	253,676	977,040
Project Management	35,000	34,650	30,874	100,524
I & E Program	175,655	106,680	64,700	347,035
Community Based Distribution	31,990	34,165	39,720	105,875
Technical Assistance/ Common Services	30,000	40,000	30,000	100,000
Technical Cooperation	6,300	6,300	-	12,600
Commodities Supply	52,020	-	-	52,020
Evaluation	-	8,000	8,000	16,000
Contingencies	33,097	22,980	17,329	73,406
WHR Support Costs	50,371	56,156	63,053	169,580
II. WHR/IPPF	115,990	132,685	151,450	400,125
Salaries & Benefits	70,990	78,835	87,320	237,145
Travel and Per Diem	35,000	42,000	50,400	127,400
WHR Office	10,000	11,850	13,730	35,580
III. CFPA	83,500	87,625	91,971	263,096
Administration	35,500	39,375	46,867	121,742
CFPA Office	13,000	13,600	14,230	40,830
Small Grants	35,000	34,650	30,874	100,524
IV. FPAs	56,688	42,077	38,505	137,270
(includes Trinidad Video Facility)				
TOTAL	670,611	571,318	535,602	1,777,531

OVERALL AID BUDGET SUMMARY

	<u>TOTAL</u>	<u>YEAR I</u>	<u>YEAR II</u>	<u>YEAR III</u>
<u>Project Management</u>	100,524	35,000	34,650	30,874
<b>I. <u>CFPA I&amp;E PROGRAM</u></b>				
1. Newsletter, Press Articles	50,150	18,150	15,300	16,700
2. CFPA Radio Drama	12,885	12,885	-	-
3. CFPA Radio Magazine	3,280	-	3,280	-
4. St. Vincent Radio Drama	4,010	4,010	-	-
5. St. Kitts Radio Drama	3,960	3,960	-	-
6. AV Production	181,400	87,000	46,400	48,000
7. Communication/FLE Training	91,350	49,650	41,700	-
Subtotal	347,035	175,655	106,680	64,700
<b>II. <u>COMMUNITY-BASED DISTRIBUTION</u></b>				
1. Grenada	70,185	23,060	23,000	24,125
2. St. Kitts	35,690	8,930	11,165	15,595
Subtotal	105,875	31,990	34,165	39,720
<b>III. <u>TECHNICAL ASSISTANCE/COMMON SERVICES</u></b>	100,000	30,000	40,000	30,000
(IV) <u>TECHNICAL COOPERATION</u>	12,600	6,300	6,300	-
(V) <u>COMMODITIES</u>	52,020	52,020	-	-
(VI) <u>EVALUATION</u>	16,000	-	8,000	8,000
Subtotal	734,054	330,965	229,795	173,294
<u>CONTINGENCY (10%)</u>	73,406	33,097	22,980	17,329
Subtotal	807,460	364,062	252,775	190,623
<u>WHR SUPPORT COSTS</u>	169,580	50,371	56,156	63,053
<b>GRAND TOTAL:</b>	<b>\$977,040</b>	<b>\$997,040</b>	<b>414,433</b>	<b>308,931</b>
			<b>253,676</b>	

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AID

<u>PROJECT MANAGEMENT</u>		<u>YEAR I</u>	<u>YEAR II</u>	<u>YEAR III</u>	<u>TOTAL</u>
a.	CFPA Project Coordinator				
	- Salary and Fringe benefits	20,000	21,000	22,050	63,050
	- Travel and Per Diem	5,000	5,250	5,514	15,764
b.	Secretary/Book-keeper	5,000	5,250	--	10,250
c.	Clerk/Full time	3,000	3,150	3,310	9,460
d.	Project Execution				
	Committee and Project Advisory Committee Meetings	2,000	--	--	2,000
		35,000	34,650	30,874	100,524
I.	<u>CFPA I&amp;E PROGRAMS</u> Total	178,935	103,400	64,700	347,035
1.	<u>CFPA PUBLICATIONS: Sub-Total</u>	18,150	15,300	16,700	50,150
a.	<u>Personnel</u>				
	- Publications Officer(part-time)	6,000	6,500	7,000	19,500
	- Typist Clerk	2,000	2,200	2,400	6,600
b.	<u>Printing and Distribution</u>	6,200	6,600	7,300	20,100
c.	<u>Equipment</u>				
	- Electric Mimeo	2,000	--	--	2,000
	- 20" Electric Typewriter	950	--	--	950
	- 27" Electric Typewriter	1,000	--	--	1,000
2.	<u>CARIBBEAN RADIO DRAMA PILOT MINI SERIES:</u>				
	Sub-Total	12,885	--	--	12,885
a.	<u>Personnel</u>				
	- Script Writer 13 X US\$100	1,300	--	--	1,300
	- Producer 13 X US\$ 85	1,105	--	--	1,105
	- Actors US\$ 25 per voice per script	1,600	--	--	1,600
	- Recording Technician 175 hrs @ US\$10	1,750	--	--	1,750
b.	<u>Equipment</u>				
	- Rental of Studio Equipment	2,000	--	--	2,000
c.	<u>Supplies</u>				
	- Tapes 98 1/2 hr reel to reel tapes X US\$10	980	--	--	980
	- " 200 1/2 hr reel to reel audio tapes	1,100	--	--	1,100
d.	<u>Publication</u>				
	- Discussion guide booklet 5,000 X \$0.25	1,250	--	--	1,250
	- Preparation of manuscript for booklet	1,000	--	--	1,000

AVAILABLE BUDGET

	<u>YEAR I</u>	<u>YEAR II</u>	<u>YEAR III</u>	<u>TOTAL</u>
<u>e. Other</u>				
- Broadcast Fee for Radio Antilles	900	--	--	900
- Association in Island use for Production	500	--	--	500
-- Typing Services				
-- Administration				
-- Refreshment				
-- Transportation				
 3. <u>CFPA RADIO MAGAZINE: Sub-Total</u>	--	<u>3,280</u>	--	<u>3,280</u>
<u>a. Personnel</u>				
- Producer 6 programs US\$200 each	--	1,200	--	1,200
- Recording Technician 6 X US\$30 each	--	180	--	180
<u>b. Equipment</u>				
- Studio Rental	--	300	--	300
<u>c. Supplies</u>				
- Tapes 20 1/2 hr reel to reel X US\$10	--	200	--	200
- " 40 1/2 hr reel to reel audio tapes	--	200	--	200
<u>d. Distribution</u>				
- Shipping cost	--	600	--	600
<u>e. Regional Coordination Cost</u>				
- Telephone and Cables	--	600	--	600
 4. <u>NATIONAL RADIO DRAMA - ST VINCENT:</u>				
<u>Sub-Total</u>	<u>4,010</u>	--	--	<u>4,010</u>
<u>a. Personnel</u>				
- Script Writer 13 X US\$50	650	--	--	650
- Producer 13 X US\$25	325	--	--	325
- Actors 13 X US\$25	325	--	--	325
- Artist	500	--	--	500
- Recording Technician 13 X US\$20	260	--	--	260
<u>b. Equipment</u>				
- Rental of radio studio & equipment	300	--	--	300
<u>c. Supplies</u>				
- Tapes 20 1/2 hr reel to reel X US\$10	200	--	--	200
- " 40 1/2 hr reel to reel audio tapes	200	--	--	200
<u>d. Publication</u>				
- Printing of Comic Books	1,250	--	--	1,250

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	<u>YEAR I</u>	<u>YEAR II</u>	<u>YEAR III</u>	<u>TOTAL</u>
5. <u>NATIONAL RADIO DRAMA - ST. KITTS/REVIS:</u>				
Sub-Total	3,960	--	--	<u>3,960</u>
a. <u>Personnel</u>				
- Script Writer 13 X US\$50	650	--	--	650
- Producer 13 X US\$25	325	--	--	325
- Actors 13 X US\$25	325	--	--	325
- Artist	450	--	--	450
- Recording Technician 13 X US\$20	260	--	--	260
b. <u>Equipment</u>				
- Rental of studio and equipment	300	--	--	300
c. <u>Supplies</u>				
- Tapes 20 1/2 hr reel to reel X US\$10	200	--	--	200
- " 40 1/2 hr reel to reel audio tapes	200	--	--	200
d. <u>Publication</u>				
- Printing of comic books	1,250	--	--	1,250
6. <u>AUDIO-VISUAL MATERIALS PRODUCTION:</u>				
Sub-Total	87,000	46,400	48,000	<u>181,400</u>
a. CIPA Communication Officer	13,000	14,000	15,000	42,000
b. Typist/Clerk	4,000	4,400	5,000	13,400
c. AV Production and Distribution	28,000	28,000	28,000	84,000
<u>AV Materials</u>				
- 30 slide sound projectors	24,000	--	--	24,000
- 15 VTR Units	18,000	--	--	18,000
7. <u>COMMUNICATION/FILE TRAINING: Sub-Total</u>	<u>49,650</u>	<u>41,700</u>	--	<u>91,350</u>
a. <u>Personnel</u>				
- Project Coordinator/Trainer	17,000	18,700	--	35,700
- Secretary	4,000	4,400	--	8,400
b. <u>Travel &amp; Subsistence for Project Coordinator</u>	4,500	5,400	--	9,900
c. <u>Equipment</u>				
- Production of training materials	1,500	1,000	--	2,500
- Educational materials	3,000	2,000	--	5,000
- Overhead projectors, slide projectors, screens	2,000	--	--	2,000
d. <u>Workshops</u>				
- Lecturers (2 per workshop)	1,400	2,000	--	3,400
- Honorarium Local Lecturers	200	1,200	--	2,100
e. <u>Travel and Subsistence</u>				
- Lecturers and Consultants	2,850	3,500	--	6,350
- Local participation (meals, transport & accommodation)	2,500	3,500	--	6,000

Administrative Costs

	<u>YEAR I</u>	<u>YEAR II</u>	<u>YEAR III</u>	<u>TOTAL</u>
f. <u>Regional Workshop</u>	10,000	--	--	10,000

II. COMMUNITY BASED DISTRIBUTION

1. <u>GRENADA: Sub-Total</u>	<u>23,060</u>	<u>23,000</u>	<u>24,125</u>	<u>70,185</u>
a. <u>Personnel</u>				
<u>Salaries &amp; Fringe Benefits</u>				
- 5 Field Workers	6,740	7,380	7,975	22,095
<u>Honoraria &amp; Per Diem</u>				
- 12 Outreach Worker	6,985	7,520	8,060	22,565
b. <u>Publications</u>				
- Magazines	1,730	1,850	1,970	5,550
- Signs	255	--	--	255
<u>Leaflets Printing</u>				
- Pill	450	--	--	450
- Condom	450	--	--	450
- Neosampon	450	--	--	450
c. <u>Commodities</u>				
	6,000	6,250	6,120	18,370
2. <u>ST. KITTS/NEVIS: Sub-Total</u>	<u>8,930</u>	<u>11,165</u>	<u>15,595</u>	<u>35,690</u>
a. <u>Personnel</u>				
<u>Salaries &amp; Fringe Benefits</u>				
- Youth Educators	3,765	8,060	12,900	24,725
- Part-time Consultant Shopkeeper	270	360	450	1,080
b. <u>Publications and Mass Media</u>				
- Signs	190	--	--	190
<u>Leaflets Printing</u>				
- Pill	450	--	--	450
- Condom	450	--	--	450
- Neosampon	450	--	--	450
c. <u>Radio Spots</u>	745	745	745	2,235
d. <u>Seminars and Trips</u>				
- 2 Seminars for shopkeepers	560	--	--	560
- Seminar for fieldworkers	190	--	--	190
- Seminar for nurses	180	--	--	180
- 1 round trip to and from Grenada	180	--	--	180

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	<u>YEAR I</u>	<u>YEAR II</u>	<u>YEAR III</u>	<u>TOTAL</u>
e. <u>Commodities</u>	1,500	2,000	1,500	5,000
III. <u>TECHNICAL ASSISTANCE/COMMON SERVICES:</u>				
<u>Consultants</u>				
Fees, Travel and Per Diem	30,000	40,000	30,000	100,000
IV. <u>TECHNICAL COOPERATION</u>				
1. <u>Estimated for 10 FPA Staff/Year:</u>				
Sub-Total				
Air Passes: 20 @ \$150				
Per Diem : 10 X \$ 60 X 8 days				
V. <u>COMMODITIES SUPPLY*</u>				
a. <u>Commodities</u> (Family Planning Related)	48,070	--	--	48,070
		--	--	
b. <u>Office Equipment and Supplies</u>				
- 2 Manual 27" Typewriters	900	--	--	900
- 2 Electric 27" Typewriters	2,000	--	--	2,000
- 6 Adding Machines	900	--	--	900
- 6 Pocket Calculators	150	--	--	150
TOTAL	52,020			52,020
VI. <u>EVALUATION</u>				
Two (2) Experts: (fees, travel & Per Diem)	--	8,000	8,000	16,000

\* The following commodities for FPAs are proposed not in relation to project specific sub-projects, but in general support of the project.

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WHR SUPPORT COSTS.

		<u>Year II</u>	<u>Year III</u>	<u>Total</u>
A.	<u>PROGRAM COORDINATION</u>			
	Program Advisor (25% Salary & Fringe Benefits)	\$13,276	\$14,602	\$16,062
				\$43,940
B.	<u>FINANCIAL MONITORING</u>			
	Financial Analyst (15%) Salary & Fringe Benefits	6,795	7,474	8,221
				22,490
C.	<u>CONSULTANTS</u>			
	1 Fees: 6 person/months	19,800	21,580	23,650
				65,030
	2 Travel and Per Diem	4,000	4,400	4,800
				13,200
D.	<u>COMMUNICATIONS</u>			
	1 Cables, Phone, Telex	2,000	2,500	3,500
				8,000
E.	<u>OFFICE SUPPLIES</u>			
	1 Equipment, Stationery	1,500	2,000	2,500
				6,000
F.	<u>TRAVEL &amp; PER DIEM</u>			
	Travel of program advisor, financial analyst & other related WHR personnel	3,000	3,600	4,320
				10,920
	<b>GRAND TOTAL</b>	<u>50,371</u>	<u>56,156</u>	<u>63,053</u>
		<u>169,580</u>		

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CFPA CORRESPONDENT FUNDING

	<u>Year I</u>	<u>Year II</u>	<u>Year III</u>	<u>Total</u>
I. CFPA Core Cost	Year I	Year II	Year III	Total
A. Administration				
1. Secretary/Bookkeeper			5,514	5,514
2. Administrative Secretary				
- Salary + fringe benefits	5,000	5,250	5,514	15,764
- Travel + per diem	5,000	5,250	5,514	15,764
3. Clerk/part time	1,500	1,575	1,655	4,730
4. CFPA Executive Committee Meeting	12,000	13,650	14,335	39,985
- Travel/per diem				
5. Annual General Meeting and Project Advisory Committee Meetings				
- Travel/per diem	12,000	13,650	14,335	39,985
B. CFPA Office				
1. Rent and Supplies	9,000	9,400	9,820	28,220
2. Telephone, postage, cables, Telex	4,000	4,200	4,410	12,610
C. Small Grants Allocation	35,000	34,650	30,874	100,524
	<u>83,500</u>	<u>87,625</u>	<u>91,971</u>	<u>263,096</u>

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Counter Part Funding

Counter-Part Funding	Year I	Year II	Year III	Total
<b>II. WHR PROGRAM STAFF</b>				
<b>A. SALARIES AND FRINGE BENEFITS</b>				
1. Director, Program Coordination- 10% of time	6,980	7,680	8,450	23,110
2. 4 Program Advisors, 5% of time	8,440	9,280	10,210	27,930
3. 1 Program Advisor, 35% of time	18,500	21,100	23,800	63,400
4. Regional Supplies Coordinator 10% of time	3,720	4,090	4,500	12,310
5. Assistant to Regional Supplies Coordinator, 5% of time	1,200	1,320	1,450	3,970
6. Training Officer, 5% of time	1,860	2,045	2,250	6,155
7. Management Specialist (Program Advisor) 15% of time	6,140	6,750	7,430	20,320
<b>B. TRAVEL AND PER DIEM</b>				
1. Director, Program Coordination - 4 trips	4,000	4,800	5,760	14,560
2. 4 Program Advisors, 8 trips	8,000	9,600	11,520	29,120
3. 1 Program Advisor, 6 trips	6,000	7,200	8,640	21,840
4. Regional Supplies Coordinator, 2 Trips	2,000	2,400	2,880	7,280
5. Management Specialist, 2 trips	2,000	2,400	2,880	7,280

III. Other WNR staff to CFFA project

A. SALARIES AND FRINGE BENEFITS

1. Regional Director, 5% of time	4,210	4,630	5,090	13,930
2. Regional, Controller, 5% of time	2,770	3,050	3,360	9,180
3. Deputy Financial Controller 5% of time	2,270	2,500	2,750	7,520
4. I&E Associate, 5% of time	2,660	2,930	3,220	8,810
5. Communications Advisor, 5% of time.	1,920	2,180	2,400	6,560
6. Secretary - 5% of time	990	1,090	1,200	3,280
7. Publication Officer-5% of time.	2,220	2,440	2,680	7,340
8. Evaluation Associate-5% of time	2,610	2,870	3,160	8,640
9. Medical Associate-5% of time	3,000	3,300	3,630	9,930
10. Documentalist-5% of time	1,440	1,580	1,740	4,760

B. TRAVEL AND PER DIEM

1. Regional Director, 2 trips/year	2,000	2,400	2,880	7,280
2. Deputy Financial Controller, 4 trips/year	4,000	4,800	5,760	14,560
3. I&E Associate, 2 trips/year	2,000	2,400	2,880	7,280
4. Evaluation Associate, 1 trip/year	1,000	1,200	1,440	3,640
5. Publication Officer, 2 trips/year	2,000	2,400	2,880	7,280
6. Medical Associate, 1 trip/year.	1,000	1,200	1,440	3,640
7. Documentalist, 1 trip/year	1,000	1,200	1,440	3,640

WNR OFFICE

1. Rent (0.6%)	3,500	3,850	4,230	11,580
2. Supplies & Equipment (5%)	1,500	2,000	2,500	6,000
3. Communications, phone, cables (6%)	5,000	6,000	7,000	18,000

IV. FPA Counter-part per Project\*

I&E SUB-PROJECT

1. Newsletter	2,000	2,200	2,420	6,620
2. CFFA Radio Drama	1,000	-0-	-0-	1,000
3. CFFA Radio Magazine	2,000	-0-	-0-	2,000
4. St. Vincent Radio Drama				6,000
a. Broadcast time	6,000			600
b. FPA Secretarial services	800			800
c. Executive Director (10% of time)	800			800
5. St. Kitts Radio Drama				6,000
a. Broadcast time	6,000			800
b. FPA secretarial services	800			800
c. Executive Director (10% of time)	800			800

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6.	A/V Production	2,000	2,200	2,420	6,620
	T&T Video Facility	10,000	11,500	13,225	34,725
7.	Communications Training				
	a. Eight local FPA organiza- tional services \$1,000 per year	8,000	8,000	- 0 -	16,000
B. COMMUNITY BASED DISTRIBUTION					
1.	Grénada - FPA	1,880	1,775	1,910	5,565
	Administrative support				
2.	St. Kitts - FPA	608	1,002	1,590	3,200
	Administrative support				
C. COMMON SERVICES					
1.	Time of FPA personnel involved (3%)	6,000	6,600	7,260	19,860
D. TECHNICAL COOPERATION					
1.	Time of FPA personnel involved (1%)	2,000	2,200	2,420	6,620
E. COMMODITIES					
1.	Time of FPA personnel involved (1%)	2,000	2,200	2,420	6,620
F. EVALUATION					
1.	Time of FPA personnel involved (2%)	4,000	4,400	4,840	13,240
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GRANT TOTAL (I+II+III+IV)		<u>256,178</u>	<u>262,387</u>	<u>281,926</u>	<u>800,491</u>

For Items IV A (1-3,6) and C, D, E, F, the estimated FPA counter-part contribution is the total anticipated in-kind contribution of all 15 CFPA member associations. The amounts indicated reflect a proportion of FPA personnel and administrative costs.

Summary of Counter-Part Funding

	<u>Year I</u>	<u>Year II</u>	<u>Year III</u>	<u>Total</u>
CFPA	\$83,500	\$87,625	\$91,971	\$263,096
IEPF/WHR	115,990	132,685	151,450	400,125
FPAs	56,688	42,077	38,505	137,270
GRANT TOTAL:	<u>256,178</u>	<u>262,387</u>	<u>281,926</u>	<u>800,491</u>