

PD-AAH-479

2208
5101

UNITED STATES GOVERNMENT

memorandum ①

DATE: July 7, 1981

REPLY TO
ATTN OF: Gary Bayer, RD/USAID/B

Gary Bayer

SUBJECT: Evaluation of Indefinite Quantity Contract
AID/SOD/POC-C-0223

TO: Mr. J.K. McDermott, DS/AGR

JUL 23 1981

In reference to your memorandum of March 3, 1981 regarding the above subject, attached for your review and action as appropriate is a completed Contractor Performance Evaluation Report for the DEVRES evaluation of the Small Farmer Organization Project, AID Loan 511-T-055, Grant 511-0452.

Also attached is one English copy of the evaluation report prepared by DEVRES, including an insert with the Mission's comments regarding the report.



Buy U.S. Savings Bonds Regularly on the Payroll Savings Plan

OPTIONAL FORM NO. 10
(REV. 7-78)
GSA FPMR (41 CFR) 101-11.6
5010-112

PD-AAH-479

Report Control Symbol U-1423/1	INSTRUCTIONS: SEE REVERSE OF COPY 4
CONTRACTOR PERFORMANCE EVALUATION REPORT	
PERIOD COVERED	TYPE OF REPORT
FROM: January 22, 1981 to June 15, 1981	<input type="checkbox"/> INITIAL <input type="checkbox"/> ANNUAL <input checked="" type="checkbox"/> FINAL

A. GENERAL INFORMATION

1. NAME OF CONTRACTOR Devres, Inc.	2. CONTRACT NO/TASK ORDER NO. AID/SOD/PDC-C-0223	3. CONTRACT DURATION 2/19-4/30/81	4. CONTRACT AMT. (CUM.) \$28,708.00
5. PROJECT TITLE Small Farmer Organization I	W.O. #12	6. PROJECT NO. 511-0452	7. COUNTRY Bolivia

B. CONTRACTOR PERFORMANCE RATING

1. EVALUATION FACTORS	CHECK IF SIGNIFICANT	PERFORMANCE AGAINST PLAN (%)			
		NA	NEG.	AS PLANNED	SUPERIOR
a. Understanding project purpose				X	
b. Planning to achieve purpose				X	
c. Staff of proper size				X	
d. Timely arrival of personnel				X	
e. Technical qualifications of personnel				X	
f. Responsiveness to A.I.D. Directions				X	
g. Adherence to scope of work			X		
h. Adherence to work schedule				X	
i. Contractor's home office support				X	
j. Relations with cooperating country nationals				X	
k. Local staff training and utilization				X	
l. Effective administration of participants		X			
m. Management of commodities		X			
n. Timely submission of required reports			X		
o. Candor and usefulness of required reports			X		
p. Other (specify)					

2. OVERALL EVALUATION

(u) Check one →

UNSATISFACTORY		SATISFACTORY			OUTSTANDING	
1	2	3	4	5	6	7

3. If any factor is rated "negative" or if overall rating is unsatisfactory, describe underlying circumstances. Use additional sheets, if necessary.

While the technical qualifications of the two DEVRES evaluators were generally adequate, it could have been more helpful if they had had more experience in working with integral agricultural cooperatives. This could have given them a better understanding of the constraints which the advisory team had to deal with in establishing and developing integral agricultural cooperatives. It also could have enabled them to focus on a more balanced consideration of the project, including placing more emphasis on the accomplishments.

As it was, the evaluation developed a high number of recommendations, a number of which had already been receiving the attention of the technical assistance staff. For example, the evaluation team listed approximately 31 "deficiencies" in the external control and administration of the cooperatives without mentioning that these "deficiencies"

C. SIGNATURES

1. PROJECT MANAGER		2. CONTRACTING OFFICER	
TYPED NAME CARY BAYER		TYPED NAME Edward H. Thomas	
SIGNATURE		SIGNATURE	
MISSION/OFFICE SYMBOL USAID La Paz/RO		MISSION/OFFICE SYMBOL CM/SOD/PDC Rm605 8A-14	
DATE JULY 7, 1981		DATE REVIEWED	

3. cont.

had been taken almost verbatim from a manual developed by the technical assistance team to serve as an administrative guide book for the cooperatives. And a number of the "deficiencies" had been developed as goals for the cooperatives to aim at, but with little hope that the goal could be attained for a number of years.

Further, the scope of work for the evaluation called for the following:

A comparison and evaluation of the three variations of the integral cooperative model being developed in the Gran Chaco, Punata and Montero cooperatives, and an assessment of the adviseability of using the basic model in the formation of additional cooperatives.

While the evaluation report did examine each of the three integral cooperatives, it could have more fully addressed the subject of the basic integral cooperative format as a model for the development of future cooperatives.

Finally, the Indefinite Quantity Contract indicated that the evaluators would need to provide a draft of the evaluation report prior to their departure from Bolivia. In fact, however, an incomplete draft of some of the observations of the evaluators was presented prior to their departure and was composed mainly of the 81 "deficiencies" in cooperative administration.