



**National Savings and Loan League**

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**James W. Christian, Ph.D.**  
Senior Vice President



June 15, 1979

Mr. Warren H. Frayne  
Cognizant Contract Officer  
Office of Housing  
Agency for International Development  
Department of State  
Washington, D.C. 20523

Re: Contract AID/otr-C-1453

Dear Mr. Frayne:

The enclosed Quarterly Report covers assignments performed under Contract 1453 during the period January 1 through March 31, 1979.

A review of actual expenses incurred during the quarter is provided in section IV of the report, and a list of meetings attended by staff and long-term consultants is included as Exhibit 1.

Sincerely,

*James W. Christian*  
James W. Christian *J.R.*

Attachment

cc: Peter M. Kimm, DS/H  
J. David McVoy DS/H  
L.E. Stanfield, CM/COD/OTR  
AID Reference Center ✓

QUARTERLY REPORT

Contract AID/otr-C-1453

TO: Agency for International Development  
FROM: National Savings and Loan League  
PERIOD COVERED: January 1 - March 31, 1979

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I. ADMINISTRATION

A. Contract

Amendment No. 10, extending the termination date of the Contract from March 31 to July 31, 1979, was signed on March 22. This amendment also served to appropriate funds for the continuation of the technical assistance to the Government of Somalia in the planning, design, and construction of minimum shelter in the Kurtunwaare Settlement Area. No addition of funds was involved in this amendment.

II. CONSULTANT ACTIVITY

A. Environmental Planning

As a continuation of the long-term services being provided under this contract in the implementation of AID Regulation 16, the following environmental planning assignments were performed during the reporting period.

1. Jeffory Boyer (on full-time basis)

a. Completed report on the environmental study of a \$25 million Housing Guaranty Program for Panama.

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b. Conducted an environmental analysis of Project 011. A draft report, to be incorporated in the Project Paper, was submitted to the Office of Housing on March 13.

c. Reviewed the scope of work for the preparation of the Environmental Assessment Guidelines, taking into consideration DS/H environmental policy and experience, and provided comments to the Office of Housing by memorandum dated March 23.

d. Completed the final draft of the Bolivia 005 Initial Environmental Assessment and submitted it to the Office of Housing on January 16.

e. Prepared an update on environmental actions taken during fiscal year 1978 and submitted it to DS/H on January 11.

2. Royce LaNier (on part-time basis)

a. Commenced work on the programmatic environmental assessment for the Housing Guaranty Program.

b. Completed the report on the Initial Environmental Examination of the AID Program in Egypt and submitted it to the Office of Housing on February 5.

c. Participated in a Project Design team assigned to Tunisia. Mr. LaNier's scope of work called for specific attention to the environmental impact of provision of water and waste treatment connected with this project.

d. Attended the Systems Analysis and Management of Mediterranean Desert Ecosystems of Northern Egypt (SANDENE) Conference held in Cairo January 6-10 and reported to DS/H on SANDENE's completed and planned environmental research as relevant to shelter aspects of the new communities planned for the Western desert.

e. Traveled to Tunisia to review 664-HG-003, Melassine Upgrading Subproject technical dossier and the local availability of Architectural and Engineering Services. Two separate reports on this assignment were submitted to the Office of Housing on February 22.

f. Completed the report on the Initial Environmental Examination conducted in Thailand in December 1978 as part of a DS/H team effort toward a low-income housing program for that country. The report, to be incorporated in the Project Paper, was submitted to the Office of Housing on February 5.

B. Somalia

1. Paul Gabele

Following a period of consultation and work at the Contractor's office in Washington, Mr. Gabele returned to Somalia on March 19 to continue the field work on the Kurtunwaare Project Design, i.e., grading and drainage plan; water supply and distribution plan; sanitary systems details; specifications and plans for dwelling units; and list of equipment and materials for the

400-unit pilot project. The assignment was still in progress at the conclusion of the reporting period.

2. Edwin Roxby

Mr. Roxby returned to Somalia on February 21 to continue his field assignment on the Kurtunwaare Project Design. During this period, Mr. Roxby's duties consisted mainly of constructing two model dwelling units; testing various construction methods and materials; initiating production of building blocks; and starting site preparation for the first satellite village. Mr. Roxby's assignment was still in progress at the end of the quarter.

C. Bahrain

Pursuant to DS/H request of January 19, Mr. Jack B. Rupplin was selected to travel to Bahrain to supply technical assistance in determining the feasibility of providing a resident advisor to the Ministry of Housing. This assignment included the development of a job description for the position and the drafting of objectives for a two-year assignment. Mr. Rupplin's field work in Bahrain was carried out during the period February 2-11 and his report submitted to the Office of Housing upon return to the United States.

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III. STAFF ACTIVITIES

A. Meetings Attended

A detailed list of meetings attended by members of the contract staff and consultants is attached as Exhibit 1.

B. Staff Travel

1. Portugal

January 7 - 20

In response to DS/H request for services dated January 2, the Vice President, Technical Services, and the Project Design and Monitoring Specialist traveled to Portugal to review figures, inspect sites, and prepare report for final disbursement on Project 150-Z-005 and drawdowns on Projects 150-HG-003 and 150-K-008. The trip report, including comments and recommendations on infrastructure delays, was submitted to the Office of Housing on March 22.

2. Panama

March 5 - 10

The Vice President, Technical Services visited Panama to perform an evaluation of Project 525-HG-009, specifically to check (1) validity of the documentation of work in place for each subproject; (2) manner in which projects are expected under each subproject; (3) procedures for the contracting of work for each subproject; (4) overall quality of the work performed under each subproject; (6) effectiveness of reporting requirements; and (7) validity of the present project delivery plan. A draft

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report was left with RHUDO/PSA on March 9, and the final report was completed and submitted to DS/H on March 14.

3. Kenya

March 21 - April 8

Pursuant to DS/H request of February 9, the Shelter Environmental Planning Specialist traveled to Kenya to perform an Initial Environmental Examination of Project Umoja II. This assignment was conducted as part of a project appraisal effort involving other team members separately contracted, and work was still in progress at the conclusion of the reporting period.

C. Other Work Performed by Staff

1. Panama - The report on the environmental planning and design evaluation of six potential Housing Guaranty project sites, conducted in the latter part of the preceding quarter, was completed and submitted to DS/H on January 19.
2. Indigenous Materials - Pursuant to request for services of February 9, a review of Monsanto Research Corporation's Final Report No. MRC-DA-751, Development of Low-Cost Roofing from Indigenous Materials in Developing Countries, was made and comments submitted to the Office of Housing on March 22.
3. Housing Guaranty Program - In response to DS/H request of November 3, 1978, graphics illustrating Housing

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Guaranty Program activities were prepared and forwarded to that office on February 8, 1979.

4. Lesotho 632-0206 - A review of this project's Identification Paper was made and a report prepared and submitted to DS/H on March 23.

IV. FINANCIAL STATUS

	<u>Budget Amount</u>	<u>Expended From 4/1/76 Thru 3/31/79</u>	<u>Unexpended Balance</u>
Salaries and Wages	\$ 557,299	\$ 484,828	\$ 72,471
Fringe Benefits	143,884	123,038	20,846
Consultant Fees	309,117	261,508	47,609
Travel and Transportation	171,428	147,058	24,370
Equipment, Materials and Supplies	10,239	8,019	2,220
Other Direct Costs	<u>120,345</u>	<u>109,342</u>	<u>11,003</u>
Total Direct Costs	\$1,312,312	\$1,133,793	\$178,519
Overhead	<u>335,387</u>	<u>294,786</u>	<u>40,601</u>
TOTAL COSTS	<u>\$1,647,699</u>	<u>\$1,428,579</u>	<u>\$219,120</u>

MEETINGS ATTENDED:

<u>Date</u>	<u>Who</u>	<u>Where</u>	<u>Re</u>
Jan. 2	Boyer	FCH	housing delivery systems study
Jan. 3	Senold, Ramirez	DS/H	Portugal
Jan. 3	Boyer	NRDC	Panama
Jan. 4	Boyer	FCH	housing delivery systems study
Jan. 4	Senold, Roxby, Gabele	DS/H	Somalia
Jan. 12	Boyer	DS/H	Bolivia
Jan. 16	Boyer	DS/H	Bolivia
Jan. 17	Boyer	Dept. State	Bolivia
Jan. 18	Senold, Light, Gabele, Roxby	Dept. State	Somalia
Jan. 22	Boyer	DS/H	Bolivia
Jan. 24	LaNier	DS/H	Tunisia
Jan. 25	Senold, Gabele, Roxby, Light	Dept. State	Somalia
Jan. 29	Boyer, Weber	DS/H	Panama
Jan. 30	LaNier	DS/H	Thailand
Jan. 31	Weber	DS/H	Kenya
Feb. 1	Light, Roxby	AID Procurement	Somalia
Feb. 2	Senold	DS/H	Panama
Feb. 6	Roxby	AID Procurement	Somalia
Feb. 22	Weber	DS/H	Panama
Feb. 27	Senold	DS/H	planning

Meetings, continued:

<u>Date</u>	<u>Who</u>	<u>Where</u>	<u>Re</u>
Mar. 14	Weber	DS/H	Kenya
Mar. 15	Boyer	DS/H	Panama
Mar. 15	Senold	DS/H	Panama
Mar. 22	Boyer	AID Env. Aff.	environmental assessment guidelines
Mar. 22	Senold	DS/H	Niger briefing
Mar. 23	Boyer	DS/H	Panama, squatter upgrading
Mar. 27	Senold	DS/H	program review
Mar. 30	Boyer	DS/H	Panama