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SYRACUSE LOCAL REVENUE ADMINISTRATION PROJECT  
QUARTERLY REPORT

Submitted

by

D. GLYNN COCHRANE  
PROJECT DIRECTOR

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Agency for International Development

Cooperative Agreement

No. AID/DSAN-CA-0198

## SYRACUSE LOCAL REVENUE ADMINISTRATION PROJECT

### QUARTERLY REPORT

#### GENERAL:

The Cooperative Agreement between Syracuse University and A.I.D. went into effect on September 1, 1979. Under the proposed timetable given in the original RFP, it was envisioned that the first three months would be devoted toward recruitment and setting in place the necessary means to begin vigorous implementation of the agreement in January of 1980. Due, however, to the response from the field to the announcement of this agreement, Syracuse has sent two teams already, one to the Philippines in November, and another team to Costa Rica in December. The reports covering both these missions are annexed to this document. The reports are different because the Philippines is a research situation and Costa Rica is a project intervention situation.

#### PERSONNEL:

Key personnel (Cochrane, Bahl, Mangin, Vogel) have all been involved on project work within the initial three month period. All have already been overseas. Bahl's involvement has gone from 25% to 50%.

Secretarial staff have been engaged and research assistants and a senior research associate have been appointed to cover all the anticipated research and project intervention areas.

Although it is appreciated that neither A.I.D. approval nor disapproval is relevant, additional tenure line faculty lines have been approved and recruitment is underway. Our intention is to expand our economic component, our public administration component, and our planning component. In these instances, vitas of candidates will be forwarded for information to A.I.D.

A breakdown of effort for the four months startup period is given on the following page.

<u>Rank</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>Total</u>
<u>Full Professor</u>					
Pauline Atherton	5 days	4 days	4 days		13
Roy Bahl		4 days	13 days	5 days	22
Glynn Cochrane	21 days	23 days	22 days	21 days	87
David Greytak				17 days	17
William Mangin	2 days	5 days	5 days	17 days	29
Robert Vogel	5 days	4 days	4 days	21 days	34
<u>Assoc. Professor</u>					
James Newman		3 days	2 days		5
William Pooler	2 days				2
David Robinson	1 day	2 days	2 days		5
<u>Asst. Professor</u>					
Barbara Miller				15 days	15
Steve Strand		2 days	3 days	1 day	6
<u>Rank</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>Total</u>
Full Professor	33 days	40 days	48 days	81 days	202 (9.2)
Assoc. Professor	3 days	5 days	4 days		12 ( .5)
Asst. Professor		2 days	3 days	1 day	6 ( .3)
TOTAL	36 days	47 days	55 days	82 days	220 (10)*

\*220 days or 10 person months

SPACE AND FACILITIES:

The Local Revenue Administration Project is now established in its own office at 407 University Avenue. The necessary equipment to run the program has been installed, faculty offices are available, and a beginning has been made on the establishment of bibliographic support. The offices that have been obtained are somewhat larger than current needs would indicate, but it was thought necessary to do this in view of the anticipated volume of demand.

EXPENDITURES:

A breakdown of the project expenditures as of November 30th is as follows:

Salaries	\$15,632.24
Fringe Benefits	4,064.38
Travel & Allowances	9,378.02
Other Direct Costs	764.69
Overhead	14,919.67
TOTAL	<u>\$44,759.00</u>

STATE-OF-THE-ART-PAPERS:

A considerable portion of the period covered by this report has been devoted to preparations for writing state-of-the-art-papers. The initial S.U. action was to obtain from A.I.D. bureaus an indication of their wishes regarding the content of the SOAPS. Following this, research assistants were engaged, together with faculty from the School of Information Studies, to run literature searches, to requisition necessary books and papers, to visit multilateral institutions (U.N., IBRD, etc.), and to physically establish a Local Revenue Library.

At the same time, faculty had been meeting on a regular basis to discuss the probable content of SOAPS. At present, faculty who would wish to work on SOAP are preparing outlines of their possible contributions. These will be summarized and

submitted for approval by the project's A.I.D. Committee early in 1980 and prior to the commencement of actual work.

Attempts are being made to hold the first regional conference in the Near East.

Manpower planning for the next six or eight months has already proceeded to the point where some revision of the suggested timetable in the RFP seem necessary. Under the original proposal, SOAPS were to be completed by September of 1980. However, Syracuse would wish field researchers and project activities anticipated during the summer of 1980 to be informed by those SOAPS. Therefore, S.U. plans the content for SOAPS to be roughly completed by May 1980 so that hypotheses, insights and observations can be used by faculty during summer work.

ORGANIZATION AND DEPLOYMENT:

Faculty have been organized into regional groups depending on their personal experience and inclination. An Executive Committee for the project is made up of two representatives from each of these area groups, a representative from the School of Information Studies, the College of Management, and the College of Education (the Dean of Maxwell is an ex officio member of the committee).

Syracuse has now reached the point where project teams for Latin America, Africa, and Asia can operate independently of each other.

TRAINING:

Arrangements are now complete for ongoing instruction for all LRAP faculty on A.I.D. procedures. The seminar will be a combination of PE & E and Syracuse's A.I.D. Project Management Seminar. The intention is to ensure that all personnel are fully familiar with Handbook 3.