

PRO-AC - 422

26803120

AID 1390-1x (1,78)

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

PROJECT IMPLEMENTATION
ORDER/TECHNICAL
SERVICES

1. Cooperating Country
LEBANON

2. PIO/T No.
0312-2-2688019

3. Original or
Amendment No. _____

4. Project/Activity No. and Title
TA Grant for Development and Reconstruction

Page 1 of 5 Pages **5**

DISTRIBUTION

5. Appropriation Symbol
72-118-1006

6. Allotment Symbol and Charge
856-54-268-00-69-93

7. Obligation Status
 Administrative Reservation Implementing Document

8. Project Assistance Completion Date (Mo., Da., Yr.)
9-30-80

9. Authorized Agent
AID/W

10. This PIO/T is in full conformance with PRO/AG
Date _____

11a. Type of Action and Governing AID Handbook
 AID Contract (HB 14) PASA/RSSA (HB 12) AID Grant (HB 13) Other

11b. Contract/Grant/PASA/RSSA Reference Number (if this is an Amendment)

12. Estimated Financing (A detailed budget in support of column (2) is attached as attachment no. _____)

Maximum AID Financing	A. Dollars	(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
					\$10,510
	B. U.S.-Owned Local Currency				

13. Mission References

14a. Instructions to Authorized Agent

CM/ROD is requested to negotiate a personal services contract with Dr. Dwight Brothers. Dr. Brothers can be reached either in Texas on (713) 345-3065 or in Massachusetts on (617) 369-3698.

Dr. Brothers has a detailed knowledge of the CDR program having completed a PSC within AID/W late 1978. His services were specifically requested by Dr. Mohammed Atallah, President CDR. No other candidates, including women and minorities, have been considered.

14b. Address of Voucher Paying Office
FM/PAD
Agency for International Development, Washington, D. C. 20523

15. Clearances—Include typed name, office symbol, telephone number and date for all clearances.

A. The project officer certifies that the specifications in the statement of work are technically adequate NE/TECH/HRST, W. J. Richter	Phone No. Date	B. The statement of work lies within the purview of the initiating and approved agency programs NE/JLS, Don Muncy	Date
C. BR NE/JLS, Blaine Richardson	Date	D. Funds for the services requested are available	
E. TP NE/TECH, Thelma Patterson	Date 4/10/79		

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to

Signature _____ Date _____

17. For the Agency for International Development

Signature **W. J. Richter** Date **4/10/79**

Title **Director, NE/TECH**

Worksheet

AID 1380-1X (1-78)	1. Cooperating Country Lebanon	2. PIO/T No. 312-2-2688018	Page 2 of 5 Pages
PIO/T	4. Project/Activity No. and Title 268-0312 TA Grant to Council for Development and Reconstruction		

SCOPE OF WORK

18. THE SCOPE OF TECHNICAL SERVICES REQUIRED FOR THIS PROJECT ARE DESCRIBED IN ATTACHMENT NUMBER _____ HERETO ENTITLED "STATEMENT OF WORK".

19. SPECIAL PROVISIONS

- A. LANGUAGE REQUIREMENTS (SPECIFY) None
(IF MARKED, TESTING MUST BE ACCOMPLISHED BY AID TO ASSURE DESIRED LEVEL OF PROFICIENCY)
- B. ACCESS TO CLASSIFIED INFORMATION WILL WILL NOT BE REQUIRED BY TECHNICIAN(S).
- C. DUTY POST(S) AND DURATION OF TECHNICIANS' SERVICES AT POST(S) (MONTHS)
Beirut, Lebanon 1 1/2 months
- D. DEPENDENTS WILL WILL NOT BE PERMITTED TO ACCOMPANY TECHNICIAN.
- E. WAIVER(S) HAVE BEEN APPROVED TO ALLOW THE PURCHASE OF THE FOLLOWING ITEM(S) (COPY OF APPROVED WAIVER IS ATTACHED)
- F. COOPERATING COUNTRY ACCEPTANCE OF THIS PROJECT (APPLICABLE TO AID/W PROJECTS ONLY)
 HAS BEEN OBTAINED HAS NOT BEEN OBTAINED
 IS NOT APPLICABLE TO SERVICES REQUIRED BY PIO/T

G. OTHER (SPECIFY)

(1) A six day work week is authorized.

(2) Prior to departure from Beirut, the contractor will prepare a report in a minimum of five copies summarizing his activities, observations and recommendations with distribution to (1) the President, CDR; (2) AID Rep USAID/Lebanon; (3) AID/W Lebanon Desk; (4) AID/W, CM/ROD; and, (5) NE/TECH/HRST. The contractor will also prepare such interim reports as may be required by the President, CDR or the AID Representative.

20. BACKGROUND INFORMATION (ADDITIONAL INFORMATION USEFUL TO AUTHORIZED AGENT)

21. SUMMARY OF ATTACHMENTS ACCOMPANY THE PIO/T (INDICATE ATTACHMENT NUMBER IN BLANK)

- 1 DETAILED BUDGET IN SUPPORT OF INCREASED FUNDING (BLOCK 12)
- _____ EVALUATION CRITERIA FOR COMPETITIVE PROCUREMENT (BLOCK 14)
- _____ JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT (BLOCK 14)
- 2 STATEMENT OF WORK (BLOCK 18)
- _____ WAIVER(S) (BLOCK 19) (SPECIFY NUMBER)

Worksheet

AID 1580-1 (1-70)	1. Cooperating Country Lebanon	2. PIO/T No. 312-2-2688018	Page 3 of 5 Pages
PIO/T	4. Project/Activity No. and Title TA Grant to Council for Development and Reconstruction		

22. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

The contractor will provide expert advise and assistance to the Council for Development and Reconstruction.

B. Cooperating Country Liaison Official

Dr. Mohammed Atallah, President, Council for Development and Reconstruction

C. AID Liaison Officials

NE/JLS/L, Donald Muncy, Lebanon Desk Officer
 NE/TECH/HRST, William J. Richter
 AID Representative, Lebanon, Dr. Thomas Irvin

LOGISTIC SUPPORT

23. Provisions for Logistic Support

A. Specific Items (Insert "X" in applicable column at right. If entry needs qualification, insert asterisk and explain below in C. "Comments")	IN KIND SUPPLIED BY		FROM LOCAL CURRENCY SUPPLIED BY		TO BE PROVIDED OR ARRANGED BY SUPPLIER
	AID	COOPERATING COUNTRY	AID	COOPERATING COUNTRY	
(1) Office Space		X			
(2) Office Equipment		X			
(3) Housing and Utilities					
(4) Furniture					
(5) Household Equipment (Stoves, Refrig., etc.)					
(6) Transportation in Cooperating Country		X			
(7) Transportation To and From Country					X
(8) Interpreter Services/Secretarial		X			
(9) Medical Facilities					
(10) Vehicles (official)					
(11) Travel Arrangements/Tickets	X				
(OTHER SPECIFY) (12)					
(13)					
(14)					
(15)					

B. Additional Facilities Available From Other Sources

- APC/FPO
 PX
 COMMISSARY

OTHER (Specify, e.g., duty free entry, tax exemption)

Subject to Regulations at Post

Budget Estimate

Compensation (\$182 x 34)	6,188
FICA	371
Per Diem (\$57 x 34 + 12)	2,121
Travel	1,500
Miscellaneous	<u>330</u>
	10,510

Statement of Work

A. Objective for which the Technical Services are to be used:

Completion of four operational programs for an overall development and reconstruction plan for Lebanon, principally in the economic sectors.

B. Description

The Council for Development and Reconstruction (CDR) is responsible to the Lebanese Council of Ministers for the development of a comprehensive, general plan for the reconstruction of Lebanon. This involves reviewing and analyzing sector studies, making feasibility studies, requesting ministries to prepare project proposals, obtaining financing for the projects and monitoring project implementation. As indicated below an immediate task of the CDR is to complete the review and analysis of 23 sector studies in several diverse fields (for example, public health, agriculture and education) and to establish criteria for the selection of projects and guidelines for their implementation and evaluation.

This past fall the contractor with other personal services contractors on four of eight sector papers for the Council of Development and Reconstruction. There are currently four sector papers remaining that are in varying stages of completion due to a lack of qualified senior personnel on the immediate staff of the Council.

The contractor, along with Mr. Courtney Nelson, another personal services contractor who was also specifically requested by Dr. Atallah, President of the Council, will jointly work on (1) reviewing CDR progress to date on the sector papers; (2) work on a comprehensive economic analysis tantamount to completing the economic inputs required to the sector papers; and (3) design/develop mechanisms for economic data collection and evaluation for the Council

AID 1280-1X (1-78)

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

PROJECT IMPLEMENTATION
ORDER/TECHNICAL
SERVICES

f. Cooperating Country
Lebanon

2. PIO/T No.
268-0312-2-2688032

3. Original or
Amendment No. 9

4. Project/Activity No. and Title 268-0312
Technical Assistance to Council for Development and Reconstruction (CDR); sub-project - Project Design and Evaluation Seminar

DISTRIBUTION

5. Appropriation Symbol
72-1191037

6. Allotment Symbol and Charge
937-54-268-00-69-93

7. Obligation Status
 Administrative Reservation Implementing Document

8. Project Assistance Completion Date (Mo., Day, Yr.)
11/15/79

9. Authorized Agent
AID/W

10. This PIO/T is in full conformance with PRO/AG
Grant Agreement Date 09/30/78

11a. Type of Action and Governing AID Handbook
 AID Contract (HB 14) PASA/RSSA (HB 12) AID Grant (HB 13) Other

11b. Contract/Grant/PASA/RSSA Reference Number (if this is an Amendment)
IQC No. AID/SOD/PCD-c-0154

12. Estimated Financing (A detailed budget in support of column (2) is attached as attachment no. 1)

Maximum AID Financing	A. Dollars	(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
					\$58,403
	B. U.S.-Owned Local Currency				

13. Mission References

BEIRUT 2444
BEIRUT 2805
BEIRUT 3365

14a. Instructions to Authorized Agent

CM/ROD is requested to develop a work order with Practical Concepts Inc. (PCI) under IQC contract No. AID/SOD/PCD-c-0154 for services described herein.

14b. Address of Voucher Paying Office

15. Clearances—Include typed name, office symbol, telephone number and date for all clearances.

A. The project officer certifies that the specifications in the statement of work are technically feasible Robert F. Fedel, NE/PD/SJIL	Phone No. 532-1830 Date 6/21/79	B. The statement of work lies within the purview of the initiating and approved agency programs Blaine Richardson, NE/JLS	Date 6/21/79
B. Donald Reese, NE/PD	Date 6/21/79	D. Funds for the services requested are available NE/DP, Imogene Allen	
NE/TECH: T. Patterson TP 6/26/79 NE/PD: Dorothy Kemp HK 6/26/79	Date		

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to

Signature N/A Date

17. For the Agency for International Development

Selig A. Taubenblatt
Signature Selig A. Taubenblatt Date 6/21/79
Title Director, NE/PD

Worksheet

AID 1200-1X
(1-78)

1. Cooperating Country

Lebanon

2. PIO/T No.

268-0312-2-2688032

Page 2 of 6 Pages

PIO/T

4. Project/Activity No. and Title 268-0312

Technical Assistance to Council for Development and Reconstruction (CDR); Sub-
Project - Project Design and Evaluation Seminar

SCOPE OF WORK

18. THE SCOPE OF TECHNICAL SERVICES REQUIRED FOR THIS PROJECT ARE DESCRIBED IN ATTACHMENT NUMBER 2 HERETO ENTITLED "STATEMENT OF WORK". Services will include conduct and provision of materials for up to 3 one week seminars on project design and evaluation.

19. SPECIAL PROVISIONS

- A. LANGUAGE REQUIREMENTS (SPECIFY) French/English capability
(IF MARKED, TESTING MUST BE ACCOMPLISHED BY AID TO ASSURE DESIRED LEVEL OF PROFICIENCY)
- B. ACCESS TO CLASSIFIED INFORMATION WILL WILL NOT BE REQUIRED BY TECHNICIAN(S).
- C. DUTY POST(S) AND DURATION OF TECHNICIANS' SERVICES AT POST(S) (MONTHS)
Beirut, Lebanon
- D. DEPENDENTS WILL WILL NOT BE PERMITTED TO ACCOMPANY TECHNICIAN.
- E. WAIVER(S) HAVE BEEN APPROVED TO ALLOW THE PURCHASE OF THE FOLLOWING ITEM(S) (COPY OF APPROVED WAIVER IS ATTACHED)
- F. COOPERATING COUNTRY ACCEPTANCE OF THIS PROJECT (APPLICABLE TO AID/W PROJECTS ONLY)
 HAS BEEN OBTAINED HAS NOT BEEN OBTAINED
 IS NOT APPLICABLE TO SERVICES REQUIRED BY PIO/T
- G. OTHER (SPECIFY)

20. BACKGROUND INFORMATION (ADDITIONAL INFORMATION USEFUL TO AUTHORIZED AGENT)

PCI was initially contacted in May 1979 and responded with letters dated May 8, 10 and 18, in which they outlined their program, staffing and budget. These data were used to prepare the attached (Attachment 1) budget estimate.

21. SUMMARY OF ATTACHMENTS ACCOMPANY THE PIO/T (INDICATE ATTACHMENT NUMBER IN BLANK)

- 1 DETAILED BUDGET IN SUPPORT OF INCREASED FUNDING (BLOCK 12)
- _____ EVALUATION CRITERIA FOR COMPETITIVE PROCUREMENT (BLOCK 14)
- _____ JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT (BLOCK 14)
- 2 STATEMENT OF WORK (BLOCK 18)
- _____ WAIVER(S) (BLOCK 19) (SPECIFY NUMBER)

Worksheet

AID 1380-1X (1-78)	1. Cooperating Country Lebanon	2. PIO/T No. 268-0312-2-2688032	Page 3 of 6 Pages
PIO/T	4. Project/Activity No. and Title 268-0312 Technical Assistance to Council for Development and Reconstruction (CDR); Sub-Project - Project Design and Evaluation Seminar		

22. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities Consultants will be working directly for officials of the Council for Development and Reconstruction (CDR) and will coordinate and review course content and materials with these officials prior to start of seminars (Oct 5, 1979). The USAID representative will provide the necessary coordination between consultant and CDR.

B. Cooperating Country Liaison Official
 CDR - Secretary General, Joseph Sassin
 CDR - President, Mohamed Atallah

C. AID Liaison Officials
 AID Representative c/o American Embassy, Beirut Lebanon
 AID/Washington - Robert F. Fedel, NE/PD/SJIL

LOGISTIC SUPPORT

23. Provisions for Logistic Support	IN KIND SUPPLIED BY		FROM LOCAL CURRENCY SUPPLIED BY		TO BE PROVIDED OR ARRANGED BY SUPPLIER
	AID	COOPERATING COUNTRY	AID	COOPERATING COUNTRY	
A. Specific Items (Insert "X" in applicable column at right. If entry needs qualification, insert asterisk and explain below in C. "Comments")		X			
(1) Office Space		N/A			
(2) Office Equipment		N/A			
(3) Housing and Utilities		N/A			
(4) Furniture		N/A			
(5) Household Equipment (Stoves, Refrig., etc.)		N/A			
(6) Transportation in Cooperating Country	X	X			
(7) Transportation To and From Country					X
(8) Interpreter Services/Secretarial					X
(9) Medical Facilities					
(10) Vehicles (official)	X	X			X
(11) Travel Arrangements/Tickets					
(OTHER SPECIFY) (12) Seminar Sites&Lodging Rservtns.	X	X			
(13)					
(14)					
(15)					

B. Additional Facilities Available From Other Sources

- NONE
- APO/FPO PX COMMISSARY
- OTHER (Specify, e.g., duty free entry, tax exemption)

BUDGET ESTIMATES - LEBANONDIRECT LABORCATEGORY

	<u>DAYS</u>	<u>BASIC RATE/DAY</u>	<u>RATE/DAY WITH MULTIPLIER*</u>	<u>TOTAL</u>
1) Instructor/Logistician	34	\$ 92.31	\$256.00	\$ 8,704
2) Instructor	26	138.46	384.00	9,984
3) Instructor	36	145.00	306.00	11,016
4) Instructor	21	110.00	232.00	4,872
5) Project Director	7	175.39	486.00	3,402
6) Translator	5	160.00	338.00	1,690
7) Research Asst./Secretarial	15	46.15	128.00	<u>1,920</u>
	TOTAL LABOR			\$41,588

OTHER DIRECT COSTS

Airfare: 4 RT @ \$1,390**/trip (Positions 1,2,3,4).....	\$ 5,560
1 RT @ \$1,390**/trip (Position 1).....	\$ 1,390
Per Diem: 90 days @ \$72/day.....	\$ 6,480
10 days @ \$ 6/day.....	\$ 60
Printing, Telex, Telephone, Supplies, Air Freight.....	\$ 1,500
DBA Insurance.....	\$ 1,575
Miscellaneous.....	<u>\$ 250</u>
TOTAL ESTIMATED OTHER DIRECT	\$16,815
TOTAL PRICE	\$58,403

*Multiplier as agreed upon in IQC contract includes overhead, fee and G&A
Multiplier for Permanent Staff @ 2.77 (Positions 1,2,5,7)
Multiplier for Associate Staff @ 2.11 (Positions 3,4,6)

**Airfare based on regular coach rate.

STATEMENT OF WORK

Contractor will conduct up to three continuous Project Design and Evaluation Seminars each of 6-days duration in Beirut, Lebanon, for 20-25 (each seminar) staff members of the development and reconstruction planning agencies of the Government of Lebanon (GOL). Contractor will provide French/English bilingual staff and lecture materials in French for dissemination to course participants.

Elements of the training Seminar, which are generally patterned from AID's Project Implementation and Design Course, will include, but not be limited to, the following topics:

- (A) Application and utilization of Log Frame methodology as a means of establishing a framework for dialogue among participants;
- (B) Emphasize and illustrate standardized procedures for project planning, identification, appraisal, implementation and management;
- (C) Discuss, but minimize in terms of course content, the process of project evaluation and its usefulness as an instrument for management and policy formulation;
- (D) Stress case study approaches to project identification and design.

Consultant will provide French language training materials in adequate quantities for 60-75 participants. English and French language copies of materials will also be prepared for use by GOL Seminar management officials.

Consultant's Seminar team leader will travel to Beirut, Lebanon for 2-3 days prior to July 23, 1979, to finalize Seminar content.

Consultant teaching staff will arrive 2 days prior to start of Seminars to discuss course content with U.S. and GOL officials.

The Contractor is responsible for all necessary technical preparation, e.g., course content, translation of materials into the French language, provision of French-speaking instructors, etc., for carrying out Seminars in Beirut, Lebanon, at a site selected by the CDR. Overall technical direction of the Contractor will be the responsibility of the AID Representative, Lebanon, and officials of the GOL CDR. As noted above, course content will be reviewed by CDR and AID Rep prior to start of Seminars.

It is anticipated that the series of 6-day seminars will start on October 5, 1979. Consultant should arrive on October 3, 1979.

Reports

Within 21 days after returning to the U.S., the Contractor will prepare five copies of a report summarizing the subject matter covered in the Seminars, how the Seminars were conducted, number and position of participants, etc., the Contractor's appraisal of the effectiveness of the Seminars, and recommendations for future Seminars to: (1) the AID Representative in Lebanon, (2) NE/PD Project Officer, and AID/W Lebanon Desk and the President, CDR.

UNCLASSIFIED
Department of State

INCOMMUNICATION
TELEGRAM

PAGE 01
ACTION AID-31

BEIRUT 02444 030915Z

0171

INFO OCT-01 /032 W

-----030038 030945Z /16

R 030835Z MAY 79
FM AMEMBASSY BEIRUT
TO SECSTATE WASHDC 2507
INFO AMEMBASSY DAMASCUS

UNCLAS BEIRUT 2444

AIDAC

E. O. 12065: N/A
SUBJECT: TA FOR CDR (268-0312)

REF: (A) STATE 82589, (B) STATE 104124

1. AID REP MET WITH COUNCIL FOR DEVELOPMENT AND RECONSTRUCTION (CDR) PRESIDENT, MOHAMED ATALLAH ON APRIL 30, 1979 TO DISCUSS PROJECT DESIGN AND EVALUATION (PDE) COURSE MENTIONED PARA 2 (A). REF (A). ATALLAH REQUESTED THAT THREE CONSECUTIVE PDE COURSES BE HELD IN BEIRUT UNDER CDR AUSPICES BEGINNING IN LATE JUNE ALONG THE FOLLOWING LINES:

A. THE FIRST PDE SEMINAR WOULD BE ATTENDED BY ABOUT 20 HIGH LEVEL GOL OFFICIALS (EQUALLY DIVIDED BETWEEN CDR STAFF AND LINE MINISTRIES). THIS SEMINAR WOULD BEGIN WITH A HALF-DAY SESSION WHERE THE 20 ATTENDEES, ALONG WITH 10 DIRECTOR GENERALS FROM THE LINE MINISTRIES, WOULD FAMILIARIZE THEMSELVES WITH GOALS/OBJECTIVES OF THE SEMINARS.

B. ATTENDEES FOR THE SECOND AND THIRD PDE SEMINAR MIGHT BE MID-LEVEL GOL OFFICIALS AND REPRESENTATIVES FROM THE PRIVATE SECTOR. IDENTIFICATION OF ATTENDEES OF THESE TWO SESSIONS WILL BE MADE PRIOR AND/OR DURING THE FIRST SEMINAR.

C. ON ASSUMPTION THAT PDE SEMINARS WOULD BE STAGED BY A CONTRACTOR, SEMINAR CONTRACTOR(S) SHOULD PLAN TO ARRIVE IN BEIRUT ABOUT FIVE DAYS BEFORE THE COURSES BEGIN IN ORDER TO BRIEF CDR OFFICIALS AND ASSIST IN TAILORING PDE SESSIONS TO MEET ANY SPECIAL CDR REQUIREMENTS.

2. CDR REQUESTS THAT CONTRACTOR STAFF HAVE BILINGUAL FRENCH/ENGLISH CAPABILITY, AND THAT ANY INSTRUCTIONAL MATERIAL BE MADE AVAILABLE IN FRENCH. THE MAJORITY OF THE ATTENDEES AT THE FIRST SESSION WILL PROBABLY SPEAK ENGLISH, BUT FRENCH IS DESIRABLE FOR THIS SESSION, AND MANDATORY IN SUBSEQUENT SEMINARS WHERE MID-LEVEL STAFF MAY BE TRAINED.

3. CDR IS A VERY YOUNG INSTITUTION GRAPPLING WITH THE PROBLEMS OF PROVIDING LEADERSHIP TO A WIDELY DIVERSE GROUP OF GOL INSTITUTIONS INVOLVED IN THE REBUILDING OF LEBANON. CDR CONSIDERS PDE SEMINARS AS AN IMPORTANT TOOL FOR ESTABLISHING A COMMON BASIS FOR ENTERING INTO A DIALOGUE BETWEEN ITSELF AND LINE MINISTRIES. IF THIS INITIAL SERIES OF PDE SEMINARS IS SUCCESSFUL WE EXPECT THAT CDR WOULD CONTINUE THE SEMINARS (AT LEAST IN A MODIFIED FORM) AS A MEANS OF ENCOURAGING COLLABORATION BETWEEN BOTH PRIVATE AND PUBLIC PRINCIPALS INVOLVED IN LEBANON'S DEVELOPMENT AND RECONSTRUCTION.

4. ACTION REQUESTED: FUNDING FOR THE THREE SEMINARS WILL BE PROVIDED FROM PROJECT 268-0312. PLEASE ADVISE ESTIMATED COSTS AND SUGGESTIONS FOR DATES OF THE THREE SEMINARS. FUNDING CITATIONS WILL FOLLOW RECEIPT OF THIS INFORMATION.
KINSOLVING

INFO
CDE
CAF
FM
PPC
ES
SER

BEST AVAILABLE COPY

UNCLASSIFIED

Department of State

TELEGRAM

PAGE 01 BEIRUT 02000 1000132

5787

BEIRUT 02000 1000132

ACTION 010-11

PROGRAM. WE WILL SEND IMMEDIATE CABLE WHEN FORMAL CONCURRENCE IS RECEIVED.
DEAN

INFO OCT-01 /002 V

002002 1010062 /14

P 1000132 MAY 79
FR AMEMBASSY BEIRUT
TO SECSTATE WASHDC PRIORITY 2016

UNCLAS BEIRUT 2305

AIDAC

E.O. 12958: R/A
SUBJECT: TA FOR CDR (200-0312)

REF: (A) STATE 124034; (B) BEIRUT 2444.

1. FURTHER DISCUSSIONS AT CDR ON PROJECT DESIGN AND EVALUATION (PDE) SEMINAR PROPOSED REF (B) INDICATES THAT TRAINING SHOULD BE CONCERNED WITH STANDARDIZED PROCEDURES AND METHODOLOGIES FOR PROJECT PLANNING, IDENTIFICATION, APPRAISAL, IMPLEMENTATION AND MANAGEMENT. CDR HAS RAISED CONCERN THAT THE PROGRAM EVALUATION MODULE OF THE PDE SEMINAR, WITH ITS EMPHASIS ON RETROSPECTIVE ANALYSIS AND RESULTS, MAY NOT, ACKNOWLEDGING ITS IMPORTANCE, BE OF PRIMARY CONCERN TO MOST GOL OFFICIALS WHO ARE MOSTLY INVOLVED IN PROJECT IDENTIFICATION, ESTABLISHING PRIORITIES AND IMPLEMENTATION DURING THE RECONSTRUCTION PHASE OF LEBANON'S DEVELOPMENT.
2. AID REP REQUESTS THAT AID/V DISCUSS WITH THE PROPOSED IQC CONTRACTOR (PCI, INC.) THE FEASIBILITY OF TAILORING CDR'S TRAINING PROGRAM ALONG THE FOLLOWING LINES:
 - A. RETAIN BASIC LOG FRAME METHODOLOGY AS A MEANS OF ESTABLISHING A COMMON FRAMEWORK FOR ENSUING DIALOGUES AMONG PARTICIPANTS;
 - B. EMPHASIZE STANDARDIZED PROCEDURES FOR PROJECT PLANNING, IDENTIFICATION, APPRAISAL, IMPLEMENTATION AND MANAGEMENT;
 - C. MINIMIZE EVALUATION IN TERMS OF COURSE CONTENT, BUT RETAIN SHORT PRESENTATION ON USEFULNESS OF PROJECT EVALUATION AS AN INSTRUMENT FOR MANAGEMENT AND POLICY FORMULATION; AND
 - D. STRESS CASE STUDY APPROACHES TO PROJECT IDENTIFICATION AND DESIGN.
3. IT APPEARS THAT FINAL COURSE WOULD LEAN TOWARD AID'S PROJECT IMPLEMENTATION AND DESIGN (PID) TRAINING PROGRAM. WE SUSPECT THAT PCI IS CAPABLE OF MAKING THE REVISED PRESENTATION WITH LITTLE TROUBLE AND THAT TRAINING MATERIALS ARE GENERALLY AVAILABLE.
4. SEMINAR FORMAT DESCRIBED PARA 3, REF (A) IS ACCEPTABLE BUT, AFTER ASSESSING AVAILABILITY OF GOL STAFF TO ATTEND SECOND AND THIRD SEMINARS DURING THE SUMMER, CDR MAY DECIDE TO HOLD ONLY ONE SEMINAR FOR LINE MINISTRIES AND CDR STAFF. SEMINAR WILL NEED TO BE HELD AS EARLY IN JULY AS POSSIBLE DUE TO THE DIFFICULTY IN BOOKING APPROPRIATE HOTEL SPACE IN HILLS OUTSIDE OF BEIRUT AND UPCOMING HOLIDAY MONTH OF AUGUST.
5. IN ADDITION TO FRENCH LANGUAGE TRAINING MATERIALS, PCI SHOULD BRING ADEQUATE QUANTITY OF THE SAME MATERIALS IN ENGLISH. CDR WILL DISCUSS WITH PCI A "TRAINING FOR TRAINERS" MODULE ON ARRIVAL OF INSTRUCTORS.
6. CDR PRESIDENT ATALLAH JUST RETURNED FROM OVERSEAS TRAVEL AND AID REP UNABLE TO OBTAIN CONCURRENCE ON ABOVE PRIOR TO COMPLETION OF CDR SECRETARY GENERAL SASSINE'S US TRAINING

UNCLASSIFIED

BEST AVAILABLE COPY

ACTION COPY

UNCLASSIFIED
Department of State

INCOMING TELEGRAM

PAGE 01 BEIRUT 03365 140224Z
ACTION 2-D-78

3680

BEIRUT 03365 140224Z

INFO OCT-01 7201 W
-----047917 140629Z /20

P 142700Z JUN 79
FM AMEMBASSY BEIRUT
TO SECSTATE WASHDC PRIORITY 3150

UNCLAS BEIRUT 3365

AIDAC

E.O. 12865: N/A
SUBJECT: I.A. FOR THE CDR (266-C312)

REF: STATE 148456.

1. ACTING AID REP HAD EXTENSIVE DISCUSSION WITH CDR SECRETARY GENERAL JOSEPH GASSIN ON JUNE 12, 1979 CONCERNING PCI CONTRACT.
2. PER PARA 1 REFTTEL, REASON THAT SEMINARS REDUCED FROM THREE TO ONE IS THAT CDR PRESIDENT, MOHAMED ATALLAH, HAD DIFFICULTY FREEING MORE THAN 20 SENIOR PARTICIPANTS FOR THE ONE-WEEK SEMINAR. LIST OF EXECUTIVES HAS BEEN MADE WHO WILL ATTEND THE SEMINAR. THE PARTICIPANTS WILL BE MEMBERS OF THE CDR (APPROXIMATELY EIGHT MEMBERS) AND CHIEFS OF SECTIONS WHO HAVE REPEAT HAVE THE RESPONSIBILITY FOR DAY-TO-DAY PROJECT DESIGN, IMPLEMENTATION AND MONITORING. ALL PARTICIPANTS ARE NOT POLICY-MAKERS, SOME WILL BE THE DOERS.
3. PARA 2 REFTTEL DISCUSSES WHAT PCI COULD ACCOMPLISH DURING ONE-WEEK SEMINAR. GASSIN TOLD ACTING AID REP THAT THERE IS A STRONG NEED FOR A COMMON METHODOLOGICAL LANGUAGE WHICH PCI CAN PROVIDE. NOW PROCEDURES FOR DESIGNING PROJECTS AND IMPLEMENTATION OF SAME DO NOT FOLLOW SET PROCEDURES. ATALLAH IS VERY ANXIOUS TO HAVE THIS COMMON LANGUAGE IN HIS STAFF AND THE OPERATIONAL UNITS OF THE MINISTRIES.
4. AS PCI IS WILLING TO CONDUCT THE SEMINARS PER PARA 3 REFTTEL, ACTING AID REP SUGGESTS THAT APPROPRIATE STEPS BE TAKEN TO COMPLETE PILOT THAT WAS STARTED PRIOR TO MUNCY'S DEPARTURE. AS FOR USING AID CONTRACTORS BROTHERS. NELSON AND REMLINGER, NELSON RETURNED TO AID/V ON JUNE 1, 1979. BROTHERS DEPARTS FOR U.S. ON JUNE 14 AND REMLINGER'S EXPERTISE IS 180 DEGREE IN OPPOSITE DIRECTION OF THIS IQC REQUIREMENT.
5. BROTHERS AND EDWARDS (FCRM FOUNDATION) HANDCARRIED AND DISCUSSED REFTTEL WITH ATALLAH ON JUNE 11, 1979 PER PARA 4 REFTTEL. VACATION SCHEDULE IN BEIRUT CONCERNS IDENTIFICATION OF SUITABLE CONFERENCE SITE. BEIRUT AND MOUNTAINS ARE NOT UNLIKE VACATION AREAS IN STATES WHICH REQUIRE EARLY RESERVATIONS FOR SUCH LARGE GROUPS. RESERVATIONS FOR PCI AND SEMINAR PARTICIPANTS HAVE NOW BEEN TENTATIVELY SET FOR 25 JULY AT BUSTAN HOTEL IN MOUNTAINS JUST OUTSIDE BEIRUT. CDR AND ACTING AID REP CONCUR THAT NOV JULY 27 IS START-DATE. RE SUGGESTION TO DELAY SEMINAR UNTIL FALL--OF ALLOPTIONS THIS WOULD PROBABLY BE THE LEAST DESIRED COURSE OF ACTION IN LIGHT OF MANAGEMENT SERVICES GROUP PROJECTS AS DEVELOPED BY BROTHERS. THIS SEMINAR MOST LIKELY WILL DOVETAIL NICELY IN USING COMMON FRAMEWORK.
6. ACTING AID REP BELIEVES OUTLINE OF COURSE NOTED IN BEIRUT 2805 PARA 2, A THROUGH D, IS GENERAL GUIDELINES FOR SCOPE OF WORK. HOWEVER, THE FOLLOWING MAY PROVIDE ADDITIONAL INSIGHTS IN ORDER TO COMPLETE PILOT ASAP:
 - A. FIRST 1/2 DAY OR ONE DAY IS FOR SENIOR POLICY MAKERS AND FOR THE 20-25 WEEKLONG SEMINAR PARTICIPANTS FOR AN OVERALL REVIEW OF OBJECTIVES OF COURSE.

B. FIVE-DAY SEMINAR: SEMINAR PARTICIPANTS OF 20-25 MEMBERS SHOULD COVER STANDARDIZED METHODOLOGIES FOR PROJECTS PLANNING, IDENTIFICATION, APPRAISAL, IMPLEMENTATION AND MANAGEMENT. AS PREVIOUSLY DISCUSSED IN AID/V, EVALUATION COMPONENT SHOULD BE DISCUSSED AT A MINIMUM AS MAIN PROBLEM FOR CDR IS IN ABOVE LISTED METHODOLOGIES. ACTUAL FORMAT WHICH SHOULD INCLUDE PRACTICAL APPLICATION EXERCISE IS LEFT TO PCI.

7. ACTING AID REP REQUEST EARLY CABLED RESPONSE. IF FURTHER PROBLEMS ARISE, SUGGEST TELECON MAY BE ABLE TO UNTANGLE THIS MUCH DESIRED SEMINAR.
DEAN

Action
NE
info
3-9
CTR
CMGT

3
1
1

BEST AVAILABLE COPY

UNCLASSIFIED

Fedel - Due 6/19