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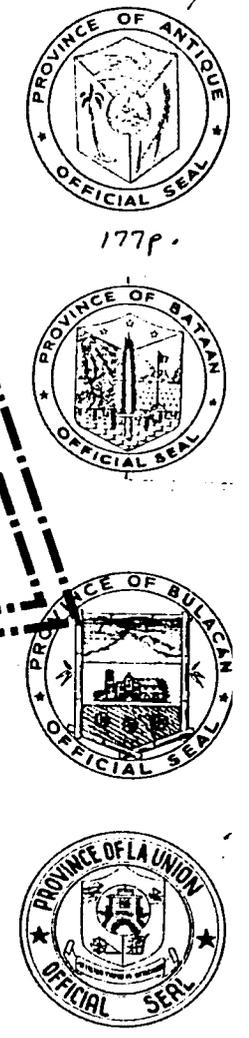
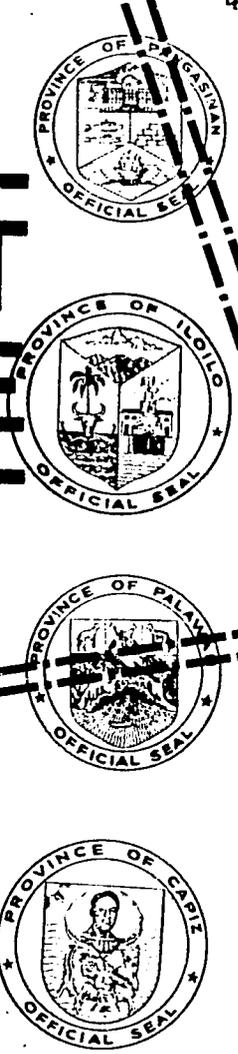
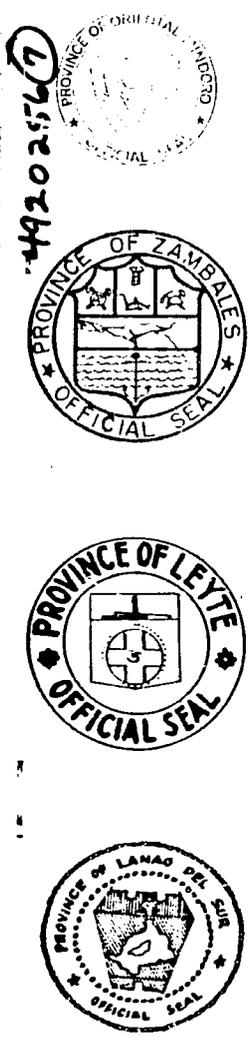
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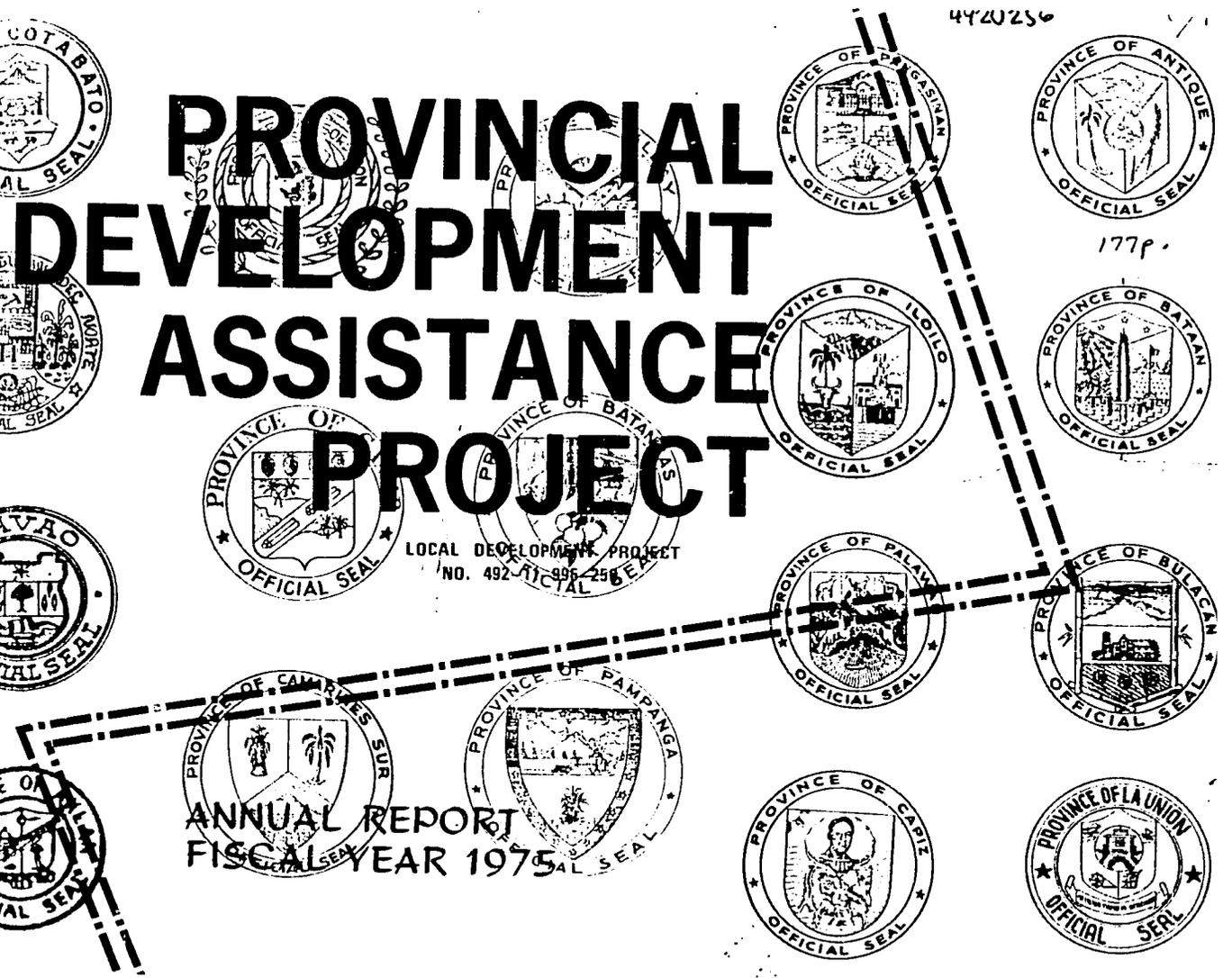
# PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

LOCAL DEVELOPMENT PROJECT  
NO. 492-11-895-256

ANNUAL REPORT  
FISCAL YEAR 1975



177p.



**PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT**

**ANNUAL REPORT  
FISCAL YEAR 1975**

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

ANNUAL REPORT - FY 1975

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**PART I**  
**PROJECT REPORT**

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

ANNUAL REPORT - FISCAL YEAR 1975

I N T R O D U C T I O N

This is the fifth annual report of the Provincial Development Assistance Project (PDAP). This report summarizes the combined operations of PDAP and USAID during FY 1975 in helping to upgrade local government capabilities to plan and coordinate the implementation of development projects.

Fiscal Year 1975 was another fruitful year for PDAP operations. This period showed more than ever the effectiveness of PDAP evolved systems in developing better management of local government operations. Among the salient developments during the year were the following:

1. Adoption by national agencies of PDAP systems for country-wide use. Examples of these are the DLGCD requirement that all provinces and chartered cities prepare Capital Improvement Programs as well as the adoption by the Department of Finance of the PDAP Real Property Tax Administration Manual.
2. Spreading of PDAP systems beyond provincial level operations to municipal operations.
3. Expansion of locally-funded infrastructure development activities, e.g., increased province coverage of the Special Infrastructure Program, and drawing up of the Rural Roads Program.
4. Start of comprehensive planning activities that will ultimately facilitate local development on a regional basis.

The major portion of this report consists of the annual progress reports prepared by each of the member provinces, which present in detail the activities of these provinces in attaining pre-set development goals. A new feature in this report is the section containing the PDAP-conducted evaluation of each province in relation to its progress in attaining the target accomplishments indicated in the five-year PROJECT PLAN (PROP).

The other sections of this report contain the usual historical account of PDAP and other background information regarding PDAP operations. The tabulated exhibits in the Appendix should be of value not only for reviewing PDAP operations during the year just finished but also as a handy reference for future planning at both local and national levels.

This report would be incomplete without acknowledging the sustained support of the Office of the Executive Secretary, NEDA and USAID, as well as the close collaboration of DLGCD, Department of Finance and other national government agencies with whom PDAP worked during the year.

GREGORIO R. VIGILAR  
Colonel PA  
Executive Director

## PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

Annual Report - Fiscal Year 1975

### BACKGROUND

#### What is PDAP?

PDAP, the Provincial Development Assistance Project, is the agency of the Government of the Philippines responsible for developing and field testing the systems, techniques and procedures needed to improve the management of Local Government (the Provinces, the Municipalities and the Barangays) throughout the Country.

#### PDAP Goal, Purpose

The Goal of PDAP is to improve the effectiveness of the agencies of local government in serving their people and in attaining national and local objectives.

The Purpose of PDAP is to identify, develop, field test in pilot areas and ready for nationwide application the improved systems, procedures and techniques needed for local government organization, administration, management and development program planning and implementation. In the process of implementing these improvements, PDAP provides significant technical, training and commodity assistance, particularly to the provinces and, to a more limited extent, to the municipalities.

#### How PDAP and the PDAP Program Evolved

During the year 1966 the Government of the Philippines and the United States Agency for International Development initiated a pilot development program entitled "Operation Spread" in two provinces of Central Luzon. This program

represented an early attempt to provide direct technical and commodity support assistance to selected provincial governments. Its underlying objectives were to gauge the value of a direct field assisted provincial development program, to identify the concepts, systems and inputs crucial to the local development process, and to establish a rational basis for future extension of development assistance efforts to other provinces.

The outputs produced and experience gained from Operation Spread in the course of two years of field operations formed the main strands that were woven into the fabric of a new program of assistance aimed at strengthening provincial government operations. Thus, on January 2, 1968, following the termination of Operation Spread, PDAP came into being. Its formation represented a significant shift of program emphasis in that a specific GOP counterpart agency was established to coordinate and extend pilot project efforts aimed at improving the functioning of local government.

During the six year period from 1968 to 1974, PDAP pilot development programs were established in twenty three provinces (See Exhibit E-1). Primary emphasis was given to increasing the abilities of these provinces to carry out national as well as local objectives, particularly in general development planning and programming, in infrastructure construction and maintenance, and in fiscal management. Programs in support of increased agricultural production, family planning, nutrition, rural electrification and cottage

industry development were also given special emphasis.

In the same period, PDAP/USAID succeeded in developing some of the key management and planning tools needed to facilitate local development efforts. The Five Year Capital Improvement Program, The Provincial Equipment Pool Development Plan and the Provincial Equipment Pool Operations Manual were examples. In each case, development of these new tools for better local management was accomplished in selected pilot provinces in the offices and equipment pools where they would later be put to use. This helped to insure that they would be practical and suited to the actual needs of local officials. Next, the new systems were installed in these provinces for a trial run to determine their strong and weak points and the steps needed to perfect each system. Finally, the systems were implemented throughout the PDAP Provinces so that a broadening of the pilot effort could be realized and the systems would be perfected for subsequent nationwide application.

During the period 1968-1972, PDAP operated as an adjunct of the National Economic Council. Then, in November of 1972, in recognition of PDAP's increasingly important role in the strengthening of local government, the entire Provincial Development Assistance Project was placed within the Office of the Executive Secretary of the President. (See Exhibit A-1 showing relationship of

PDAP to other GOP agencies). At about the same time, the Department of Local Government and Community Development (DLGCD) was established to direct and coordinate local government agencies and their development programs throughout the Philippines. Thus, the foundation was laid for a new and productive relationship between PDAP, the agency responsible for developing pilot systems for improving the operation of local government, and the DLGCD, the agency responsible for directing and coordinating the extension of improved development program management to every level and agency of local government. During the past three year period PDAP and DLGCD have developed increasingly productive working relationships which have prepared the way for introducing significant improvements in the functioning of local government.

This fifth annual report is a summary of what was accomplished by PDAP during Fiscal Year 1975.

**SUMMARY**  
**FY 1975 ACTIVITIES**

SUMMARY OF PROGRESS IN FY'75

PDAP's operations in the year just past continued to concentrate on the following:

- a. Strengthening PDAP as a Model-Building Agency for Local Development.
  - b. Continued expansion and improvement of PDAP's Provincial Development Program.
- A. Strengthening PDAP as a Model-Building Agency for Local Development

This refers to PDAP's efforts to enlist more support and resources to strengthen its operations, and to gain wider acceptance of the local management tools that the project has been pilot-testing in the member provinces. Summarized below are major accomplishments during the year under review, which have significantly contributed to the attainment of the foregoing objectives.

1. Augmenting the PDAP Staff Complement

Significant additions to the PDAP staff complement in FY'75 increased the number of positions from 26 as of June 30, 1974 to 44 by the end of FY'75. Substantial increases occurred in almost all categories as shown in Exhibit A-3. It is also significant to note that about one-third of the new additions to the staff were detailed from the Department of Local Government and Community

Development (DLGCD). This was in line with the longer-range preparations for eventually transferring PDAP to DLGCD. The remainder of the new personnel are on direct contract with PDAP. The level of professional qualifications of the new staff members was generally high and directly supportive of the technical requirements of the PDAP program. (See Exhibits A-2, A-3 and A-4 for details of PDAP staff organization, strength and status.)

2. Closer Cooperation with National Agencies in Nationwide Program Application

PDAP continued to collaborate with selected national agencies in extending the use of local management tools which have proven workable during several years of pilot testing in PDAP provinces. In January, PDAP and DLGCD conducted a refresher course on Capital Improvement Programming for all provinces and cities throughout the country. This was a follow-up to the introductory training course which was offered to the same participants in February of 1974. This course marked the introduction of a coordinated, country-wide approach to the development of improved local government management systems.

In addition to this joint operation with DLGCD, PDAP also assumed a key role in the following cooperative activities with other national agencies:

- a. Conduct of a series of training courses on the preparation of simplified feasibility studies for feeder roads and bridges in February of 1975. This was a joint effort

carried out with technicians from the planning offices of the Department of Public Highways and Public Works. Participants were the technicians of the PDAP provinces scheduled to participate in the Rural Roads Program by FY 1976. The involvement of the two Departments in these activities was not only for purposes of availing of the technical expertise of both agencies, but also for insuring that PDAP infrastructure programs conformed with the basic engineering standards prescribed by the national government.

- b. Conduct of a series of training courses on the preparation of performance budgets in cooperation with the Department of Finance and DLGCD. This series, conducted in Manila in May, covered all provinces and cities in the country. By 30 June 1975, twenty-six of the twenty-eight PDAP provinces completed and adopted their respective performance budgets. The results of the joint activities mentioned above were highly encouraging and clearly indicated that the partnership between PDAP and the National Agencies directly involved in local government administration was both fruitful and practical.

### 3. Additions to the PDAP Provincial Coverage

As of June 30, 1975, a total of twenty-three provinces were actively participating in the PDAP Program. (See Exhibits B-1 and B-2). This number included four new member provinces (Aklan, Albay, Samar and Agusan del Norte) which entered the Program in FY 1975. The foremost criteria for selecting provinces for inclusion in the PDAP program continued to be the receptiveness of the local leadership to the processes of development and change as reflected by

previous performance. This quality proved to be a key element in determining the degree of success of the PDAP program in every province. Such was particularly true since PDAP continued to follow the established policy of exercising no operational/administrative control over the provinces participating in the program. The provinces complied with PDAP requirements on a purely voluntary basis.

In the last two months of FY 1975, PDAP/USAID officers and technicians also started preparatory work on adding five more new provinces to the program. The formal inclusion of these provinces into the program was scheduled to take place early in FY 1976.

### 4. Increased Budget in Support of PDAP Program

An accurate gauge of the growth in the volume of PDAP activities was the increase of the total yearly budgetary support for the project. The FY 1975 budget was P1,727,800.00, representing a 147% increase over the previous years budget of P698,216. A substantial portion of this increase was accounted for by a more intensive and wider coverage of field operations as well as a significant increase in training activities. A good indication of the fact that recent PDAP annual budgets have been realistically planned and administered is the fact that the budgets for FY'74 and '75 were 100% expended and were utilized as planned to carry out a broad range of local government development

activities. This represents a significant improvement over previous years' performances when total annual expenditures were substantially below the approved budgets, and programs and activities were not accomplished as planned. (See Exhibit E-2 for a summary of PDAP budgets and expenditures.)

#### Coordination of PDAP and DLGCD Field Activities

In FY 1975, there was an intensification of the activities in both DLGCD and PDAP in line with the eventual transfer of PDAP to DLGCD. In addition to the coordination between the officials of both agencies at the national level, equally substantial coordination was established at the provincial level. PDAP continued to follow the standard operating procedure of providing DLGCD central and regional offices with PDAP's official monthly travel schedule to serve as a guide for DLGCD personnel desiring to observe and participate in meetings between PDAP technicians and provincial officials.

Encouraging accomplishments were also achieved in preparing non-PDAP local governments for infrastructure development operations. With PDAP assistance, DLGCD selected five local government units to receive light and heavy construction equipment from the U.S. Excess Property Program. In these five local government units, DLGCD undertook a program to apply (on a pilot scale) the concepts and procedures established by PDAP for Equipment Pool Development in the PDAP provinces. As of June 30, 1975, all five pilot local governments had completed their Equipment Pool Development Plans.

In the last two quarters of Fiscal Year 1975, PDAP and DLGCD officials also collaborated in finalizing the preparations for meeting the conditions precedent to the \$15 M Rural Roads Program. A considerable portion of these coordinating activities involved seminars and conferences with central as well as field personnel of both offices. The Rural Roads Program was another activity in which management tools and concepts developed by PDAP were adapted for application by another national government agency (DLGCD).

#### 6. Close USAID AD/PD Counterparting of PDAP Efforts

PDAP and USAID AD/PD continued to work in close coordination and harmony throughout all phases of project operation. The PDAP and AD/PD project managers (PDAP Executive Director and USAID AD/PD, respectively) worked together in all significant matters relating to the planning, management and implementation of projects and other aspects of PDAP operations. Full collaboration was realized in formulating policy recommendations, allocating resources and conceptualizing procedures for program and project implementation. This cooperation was maintained down to the field level where PDAP technicians worked in full cooperation and harmony with designated USAID counterparts. A significant trend established in the joint operations of both agencies was the assumption by PDAP of a more substantial portion of regular field advisory work in the PDAP provinces. By design, USAID technicians relinquished more of this responsibility on a planned basis so they could concentrate their efforts on the specialized technical requirements of the program.

Continued Expansion and Improvement of PDAP Program

While liaison and coordination work with selected national agencies was being intensified, equal attention was devoted in FY 1975 to accelerating the institutionalization of local management tools and systems in the various provinces participating in the program. The recertification process, which was introduced in the preceding year, began to serve as a key control in ensuring that all provinces maintained minimum levels of performance and operated under short-range action programs (one year) for the attainment of specific targeted objectives. In addition to the tightening of controls for the institutionalization process, new concepts and programs were conceptualized and pilot tested in selected PDAP provinces. Summarized below are the highlights of PDAP's accomplishments in this aspect of the Program:

1. Increased PDAP Technical Assistance to Participating Provinces

The augmentation of the PDAP Staff Complement allowed for an intensification of technical assistance to the member provinces. As an example, the per capita coverage of Area Specialists in FY 1975 was decreased to 2.3 provinces per Specialist. The bulk of the new PDAP technicians were engineers who assisted in the implementation of the Special Infrastructure Program (SIP). One engineer was assigned to each of the fifteen provinces participating in the SIP. These engineers were supervised by two senior regional engineers with extensive experience in field operations.

As in the previous year, the advance planning and scheduling of technical assistance made possible a more intensive coverage than had been possible in earlier years. Exhibits A-3 and A-6 indicate the increases made in the PDAP and AD/PD staff complements. Exhibit D-3 reflects the man days devoted to field centered technical services for the provinces.

Annual Recertification of Project Provinces

A uniform recertification procedure whereby provinces met prescribed standards in order to continue in the PDAP program was fully implemented in FY 1974. This procedure required all except the newest member provinces to meet certain requirements (updated CIP, Equipment Pool Development Plan, Quality Control Development Plan, an Equipment Pool Deadline within specified limits, etc.) stipulated in the basic PDAP-Province memorandum of agreement before they could re-qualify and continue to participate in the full PDAP program. The process proved effective in ensuring the timely institutionalization of the various management and planning tools which were earlier introduced to the provinces by PDAP. It was instrumental in encouraging provinces to monitor, evaluate and update the various short and medium range projects and programs, and to build the tools and concepts of development solidly into the provincial government framework.

As of July 31, 1975, twenty-two of the twenty-three PDAP provinces met all of the requirements needed for recertification and continued participation in the PDAP program. The province of Leyte was not able to adopt its performance budget by June 30, 1975. Otherwise, that province would have qualified for recertification since it met the six other requirements. (See Exhibit B-4 for details as to status of compliance with Recertification requirements.)

### 3. Preparation of Annual Joint Work Plans

This is another shorter range planning mechanism introduced in the preceding year. Joint Work Plans are one year planning documents prepared by each province focusing narrowly on projects and activities to be implemented by the province utilizing PDAP assistance. Joint Work Plans are prepared by the province and reviewed by PDAP in April of the year preceding the implementation year of the Joint Work Plan. Throughout FY 1975, PDAP operations in each of the member provinces were guided by the respective joint work plans.

Both from the PDAP and Province points of view, the Joint Work Plans served effectively as guides for the rational allocation of resources, for a more systematic planning of activities/projects and for a closer monitoring and supervision of the implementation of projects and programs. As of June 1975, all twenty-three member provinces had completed their Joint Work Plans.

### 4. Monitoring and Evaluation of Performance of PDAP Provinces

In FY 1975, PDAP introduced a new monitoring system designed to gauge the effectiveness of the joint efforts

of PDAP and the provinces in attaining the targeted accomplishments specified in the PROSP's five-year Local Development Program. The system measures the progress of each province in attaining five development objectives, namely:

- a. Demonstrated capability to organize for Development.
- b. Demonstrated capability to plan for Development
- c. Demonstrated capability to implement a Provincial Infrastructure Program
- d. Demonstrated capability to implement a Real Property Tax Administration System
- e. Demonstrated capability to finance development projects

A total of 323 points were assigned to 60 indicators categorized to the various objectives stated above. The indicators were intended to gauge the following factors:

- a. Stability of organization of the various key offices in the Provincial Government
- b. Degree of institutionalization of various PDAP concepts and tools into the provincial framework.
- c. Strength and receptiveness of local leadership to innovations and development programs and projects.

The results of the application of this evaluation system are summarized in Exhibit B-3.

#### 5. Termination of the Flood Rehabilitation Program

A considerable part of PDAP's total FY 1975 field effort went into completing the construction of various road and bridge projects under the Flood Rehabilitation Program. This program involved the expenditure of some P72.5 million to rebuild local infrastructure elements (i.e., non-national funded roads, bridges, communal irrigation systems) damaged by the floods of July and August 1972. Eight PDAP provinces badly hit by the floods, as well as three non-PDAP provinces, were the program beneficiaries. (See Exhibits B-3, B-13, B-14 and E-4).

This program was implemented on a "fixed amount reimbursement" basis which required the participating provinces to program, engineer and construct individual projects using province resources (manpower, equipment and funds, etc.). As each project was completed in accordance with approved plans and specifications, PDAP/USAID reimbursed the province with the previously agreed upon amount. This reimbursement covered direct cost (materials, direct labor and POL) only, which items constituted approximately 75% of the total project costs. The remainder of about 25% constituted the counterpart share of the province in each project.

One of the major accomplishments of the Flood Rehab Program was the successful pilot testing of the "reimbursement concept". This approach not only proved to be an effective means of controlling

assistance to local governments, but it also ensured the gradual build-up of the engineering capabilities of the participating provinces. Through this approach to infrastructure improvement, there was greater assurance that roads built would be properly maintained, and that more roads would be constructed even after external assistance had terminated.

The rehabilitation program also contributed to a widening of perspective for the provinces in terms of funding sources. Participation in the program demonstrated to the provinces that with well-planned activities, they could establish credit lines with the Philippine National Bank. This accomplishment proved that with adequate guidance and support, provinces could establish themselves as acceptable borrowers from key lending institutions.

Some of the other accomplishments of the Flood Rehab Program included:

- 1) The development and implementation of a comprehensive Manual of Administrative Procedures, an Equipment Pool Development Plan Format, a Quality Control Facility Development Plan format and a Cash Flow Analysis Procedure;
- 2) The training of equipment pool mechanics, shop personnel, and driver/operators in the establishment of effective preventive maintenance and operating procedures;
- 3) The development of management and technical skills on the part of PDAP managers in the course of

pursuing rehabilitation objectives and in rendering judgments and practical assistance in developing solutions to the problems of maintaining the required pace of construction.

As of June 30, 1975 (revised program termination date) nine projects out of a total of 372 remained to be completed. The total reimbursable costs for these remaining projects was P9.292 million. Except for the San Isidro Bridge in Nueva Ecija, all of the remaining projects were expected to be completed by mid-July 1975. The San Isidro Bridge project was granted an extension to 30 June 1976 to enable the province to correct defective work on two of the ten piers. This extension was granted on the basis that it would take six months of work to correct the defects.

6. Progress on the Special Infrastructure Program (SIP)

The FY'74 PDAP PROJECT AGREEMENT (Revision No. 2) provided P25.0 million for the implementation of provincial infrastructure projects in the seven older non-Flood Rehab provinces in the Visayas and Mindanao (South Cotabato, Davao, Misamis Oriental, Iloilo, Leyte, Mindoro Oriental, and Palawan) under the Special Infrastructure Program. This program covered a two-year period ending 31 December 1975 during which projects directly supportive of agricultural production were undertaken. Revision No. 9 of the FY'74 PROAG extended the SIP to cover eight of the former Flood Rehab Provinces (La Union, Pangasinan, Zambales, Bataan, Pampanga, Bulacan, Batangas and Camarines Sur) as soon as these provinces had completed their Flood Rehab projects. The SIP funding was increased to P29.0 million to provide for the additional provinces. (See Exhibits B-2, B-11 and B-12).

The SIP used the same fixed amount reimbursement scheme as was developed for the Flood Rehab Program in Luzon. Funds were transferred to the province only after each project was determined to be completed in accordance with agreed upon plans and specifications. However, unlike the Flood Rehab Program where engineering and construction supervision assistance was provided by USAID, the monitoring and control of both engineering and actual construction was an all-PDAP effort.

As of June 30, 1975, 37 of the 116 projects in the program had been completed. These completed projects represented an estimated total project cost of P3.6 million.

7. Progress on Pilot Development Projects

All of the planning and management tools and systems which PDAP sought to institutionalize in the member provinces during FY'75 were developed following a two-step process which preceded their transfer and extension to other provinces. Initially, the management tool or process was conceptualized through the joint efforts of central office and field technicians. Once the conceptualization stage was completed, a PDAP province was selected for purposes of developing and pilot testing the new system utilizing purely indigenous resources. During the pilot testing stage, the system was refined and "de-bugged" until proven practical and workable in actual application. Once this point had been reached, the new system was then extended to all fully operational PDAP provinces for installation, evaluation, and refinement. The final stage of the institutionalization process consisted

of extending the concept through DLGCD to non-PDAP provinces, thus providing nationwide coverage. Among the pilot projects which were initiated and/or completed in FY '75 were the following:

a) Provincial Comprehensive Planning Project

In FY'75, PDAP and the four Panay Provinces (Aklan, Antique, Capiz and Iloilo) agreed on pursuing a joint provincial comprehensive planning (PCP) project. The main objective was not only to further pilot test the PCP approach and process as developed in the pilot province of Misamis Oriental, but more important, to have the provinces assist in developing a pilot regional plan covering the Island of Panay. The National Economic and Development Authority (NEDA) undertook the process of organizing Regional Development Councils in the eleven regions of the country to support the national government policy of pursuing regional planning. During FY'74, this project was pursued jointly by PDAP/USAID, the Panay provinces and the NEDA Regional Development Staff in Iloilo. Both the Regional and Provincial plans are due for completion on July 1976. As of June 30, 1975, all four Panay Island Provincial Development Councils (planning bodies of the provinces) had been organized and briefed on the goals of the joint planning project. The Provincial Development Staffs of three of the provinces also completed a special PDAP training course on Provincial Comprehensive Planning.

b. PDAP/USAID/UConn Training Transfer Project

During the past four years, PDAP has regularly sent groups of Provincial Development Coordinators to the Development Administrators Training Program (DATP) offered by the University of Connecticut (UConn), USA. The results of this participant training program have been extremely encouraging. In order to make such training available to more local government officials and in order to build development training solidly into the GOP institutional framework, steps were taken during FY 1975 to prepare for the development in the U.S. and the transfer to the Philippines of a DATP course especially tailored to local needs.

During the last half of FY'75, five selected trainers from PDAP participated in and assisted with the conduct of the regular DATP course at UConn. The objective was not only to improve the skills and knowledge of the trainers, but also to develop the training modules that will be used in the local offering of the DATP. These modules were prepared with substantial assistance of the UConn faculty, and also with that of the Provincial Development Coordinators who were there as regular program participants.

It is expected that the first in-country offering of the Philippine version of the DATP will take place in January of 1976. A UConn

trainer will be invited to assist in conducting the course and in evaluating the post training results. Once the course has been fully adapted to local requirements, it will become a regular training activity of the Department of Local Government and Community Development. Possibilities of regional offerings through regional universities (e.g. Mindanao State University) are also foreseen.

c) Introduction of Capital Improvement Programming in Municipal Operations

Having gained substantial acceptance and institutionalization of the provincial CIP process over a four-year period, PDAP conducted a series of training exercises in October of 1974 which introduced the CIP concept to the municipalities of PDAP provinces. A measure of the effectiveness of this training was that of the 391 municipalities which participated, 355 or 91% were able to complete their first Municipal CIPs within the time allotted.

The introduction and expected institutionalization of the Municipal CIP process effectively extended the local development planning and programming process. The Barangays (formerly Barrios) were given the opportunity to participate in identifying needed projects and programs that should be implemented in their respective localities. The CIP has thus become an effective medium by which municipalities can influence the provincial and national governments to allocate resources to their respective localities with the program beneficiaries themselves identifying the needed projects.

Because of the encouraging results of Municipal Capital Improvement Programming, PDAP intends to extend the concept to all 1,500 municipalities throughout the country via the DLGCD in FY 1976.

d. Real Property Tax Administration (RPTA)

The Real Property Tax Administration Project represents an effort to develop a total system for raising revenue from real property taxes. The importance that PDAP places on Real Property Taxes is based upon the following facts:

1. The Real Property Tax is the largest single source of revenue for local governments.
2. It has very great potentials because a substantial portion (estimated at 50% remains untapped).
3. It is the only major revenue which stays at local level.

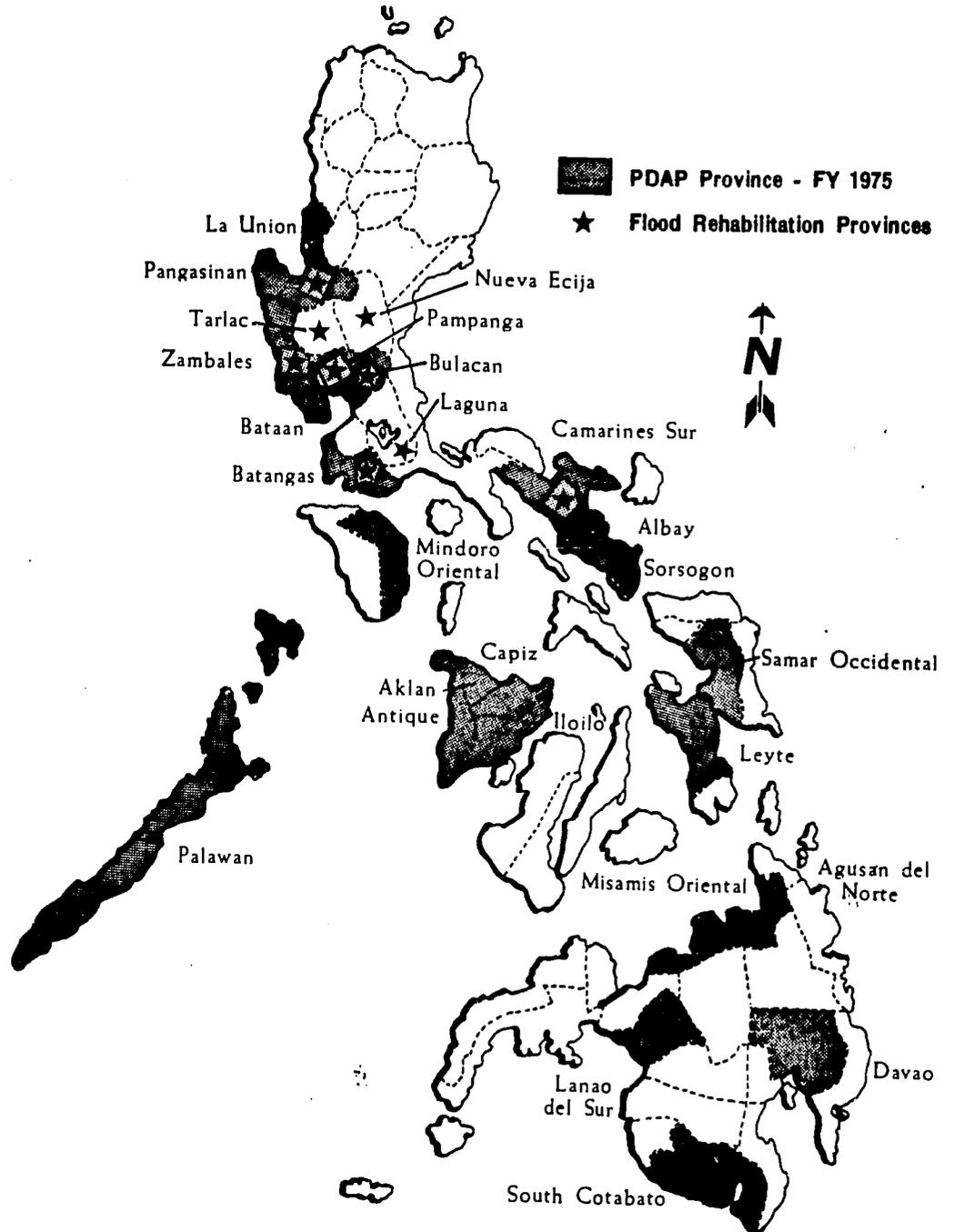
In line with modernizing the administration of Real Property Taxes, PDAP assisted participating provinces throughout FY'75 in the development and installation of improved Real Property Tax Systems. These systems were designed to integrate all of the major steps of RPTA administration, namely: Tax Mapping, Tax Records Management, Tax Assessment and Tax Collection. The ultimate target of this program is to enable the provinces to raise their Real Property tax collections to about 80% of total collectibles by 1978 as compared to the current collection efficiency of 50% of total collectibles.

In line with the installation of these RPTA systems, PDAP continued to work during FY 1975 on the development of pilot systems in selected municipalities in Leyte, Palawan and in Iloilo. These systems were designed to be flexible enough to become workable with use of either cadastral surveys or aerial photos, and the recording system was designed to be computerized or processed manually.

During the year, PDAP also conducted field orientation seminars exposing the Treasurers and Assessors of other PDAP provinces to the actual operations of the pilot real property tax systems in the three above-mentioned provinces. These field seminars were preceded by basic introductory classroom training in Manila and were further supplemented by participant training in real property tax methods conducted in the U. S. during the fiscal year.

**PART II**  
**PROVINCIAL REPORTS**

# MAP SHOWING PDAP PROVINCES



LA UNION PROVINCE

Governor : JUVENAL K. GUERRERO  
Vice Governor : ROMAN R. VILLALON, JR.  
Board Member : DAVID D. AGUILA  
Board Member : CASTOR Z. CONCEPCION  
Board Member : TOMAS M. ASPRER  
Provincial Development Coordinator: HENRY OREJUDOS  
Provincial Engineer : MARIANO M. CHAN  
Provincial Treasurer : JUAN D. HERNANDEZ  
Provincial Assessor : RAMON T. ZANDUETA  
Provincial Auditor : A. B. ARRANZ  
Provincial Agriculturist : NICASIO BORJE  
Provincial Health Officer : FEDERICO M. LACSAMANA

FY 1975 PROGRESS REPORT

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF LA UNION (08)

I. SUMMARY

Tangible foundations for development were established in La Union in Fiscal Year 1975. The required provincial officials and personnel participated in practically all training courses made available by PDAP and other agencies. The 5-year Capital Improvement Program (CIP) was updated and a second generation Road Network was started upon the selection of La Union by PDAP/USAID as the pilot province to develop the model. A Performance Budget for fiscal Year 1976 was also prepared and adopted by the province. Just like the Fiscal Year 1975 budget, the new budget provided substantial appropriations for staff development, planning and coordination, infrastructure construction and improvement, acquisition and maintenance of equipment and other items supportive to the overall development of the province. The implementation of the Equipment Pool and the Quality Control development plans was continued. Eight (8) additional units of engineering equipment were acquired from PDAP/USAID which further improved the Provincial infrastructure implementation capability.

In rice production, an increase of 219,853 cavans was reported. A net income of P237.36 was realized in the Palayan Ng Bayan projects. Twenty (20) addi-

tional kitchenettes were constructed and eight (8) others scheduled for construction for the Hot Lunch Program. The Family Planning Program registered more acceptors than it did in FY 74.

In fiscal management, a decline in collection efficiency from 80.7% in 1973 to 76.2% in 1974 resulted from the implementation of PD 523. Assessed value of real property increased by approximately P6.4 million.

II. TRAINING

To develop a Provincial Development Staff and other provincial government personnel that have the capability to organize, plan, coordinate, evaluate and as appropriate implement local socio-economic development programs without external technical assistance, the province committed the required staff personnel to training programs offered by PDAP and other agencies.

III. IMPLEMENTATION OF PDAP/PROVINCE AGREEMENT

A. Capital Improvement Programming

The province's effort in programming its capital needs was guided by its second CIP prepared for FY 75-79. The province's CIP was a document which incorporated capital projects of provincial offices,

twelve (12) national agencies and all its twenty (20) municipalities.

Capital projects in the CIP which were implemented during FY 75 included: Converting of Repair Bay, Q.C. Laboratory Building, Imelda Park (Capitol Site Improvement), Parian-San Vicente Road, Paringao-Pottot-Palintucang Road, and Alipang Norte Bailey Br.

#### Action/Performance Budget

For the first time in the history of provincial administration in La Union, an Action Plan Budget was implemented in FY 1974-75. The document was an improvement of the traditional line item budget which carried explanation for proposed revenues and expenditures on one side and the sources of revenues and objects of expenditures on the other side. This format made the document truly informative calling for rational use of limited financial resources in order that the much-needed services and improvements could be effectively and efficiently administered.

For the coming fiscal year, the province caused the preparation and adoption of a Performance Budget, a new type of budget required by the Department of Finance from local governments. The new budget of the province just like the previous year's budget included appropriations for staff development, infrastructure construction and improvement, acquisition and maintenance of engineering equipment and other items to support overall economic development of La Union.

#### C. Quality Control Development Planning

The province continued the implementation of the Quality Control Development Plan it adopted in FY 74. Pending the completion of the Quality Control Laboratory Building, the Quality Control Equipment was temporarily housed in one of the repair bays of the new Equipment Pool. Quality Control function is boosted by the completion of the PDAP-sponsored training program by three (3) engineering graduates of the Engineer's Office.

#### D. Equipment Pool Development Planning

In the development of the new Equipment Pool, the province was guided by the Equipment Pool Development Plan prepared and adopted in FY 74. Aside from activities completed in Phase I and Phase II of the plan under the Flood Rehabilitation Program, concreting of the repair bay was completed in FY 75. Also completed were the plans and specifications for the construction of the Warehouse and Office of the PEO Supply Officer which would take place during FY 76.

#### E. Preparation of a Road Network Development Plan

The province of La Union was selected as the pilot province to develop a model RNDP, whose format differs radically from the earlier plan.

The new RNDP is comprehensive in the sense that it encompasses all geographical parts of a

province and all functional elements which bear on physical and more specifically transport development. The major emphasis is planning for the total transportation system stressing the need for sectoral and cross-sectoral planning or an integrated approach by which end product is the joint effort of Provincial, Municipal and many national agencies. In the province, the responsibility for developing the model plan was delegated to selected committees under the La Union Economic Development Council. The main workload however, was and is being done by the Agriculture and Infrastructure Committees.

By the end of FY 75, the province had collected, analyzed and projected basic data; updated traffic information; estimated projected travel/transport volumes; developed and described development targets; objectives and goals; prepared population and land use maps; developed technical standards, transportation/land use policies and benefit cost evaluation methodologies; evaluated projected vehicle trips against technical standards and transportation/land use policies and started with the editing of manual of instructions.

#### IV. IMPLEMENTATION OF JOINT PDAP/PROVINCE WORK PLAN

##### A. Staff Development

###### 1. Staff Training

As indicated above.

###### 2. Personnel Administration

No Joint Activity Planned.

##### B. General Development Planning

No Joint Activity Planned.

##### C. Infrastructure Development

###### 1. Equipment Pool Personnel Training

The program was undertaken for the purpose of (1) training equipment operators in proper PM procedures and shop personnel in shop practices, and (2) developing an in-province capability to repeat as required by turnover of personnel.

In the province, a total of 49 equipment pool personnel, 31 were equipment operators and drivers and 18 shop repair and maintenance personnel, passed the two-week course which started October 20, 1974.

###### 2. Roads and Bridges Construction and Improvement

No Joint Activity Planned.

###### 3. Flood Rehabilitation Program

The province suffered heavy infrastructure damage from the 1972 flooding. Under PDAP/USAID Flood Rehabilitation Program, La Union was given an initial allocation of P2.5 Million which was raised to 2.8 million in October, 1973. Slightly over one-half of the construction (P1.5 Million) was undertaken under contract. The remaining P1.3 million was used for force account road construction and equipment pool construction.

As of 31 March 1975, all projects under the program were completed..

Fiscal Management

No Joint Activity Planned.

Municipal/Barrío Development

No Joint Activity Planned.

Others

1. H.Y.V. Mungo Seed Dispersal Program

To provide HYV seeds at reasonable cost to farmers, the province launched the Mungo Seed Dispersal Program which implementation is carried out by the Office of the Provincial Agriculturist. The municipal mayors with the assistance of farm management technicians are responsible in the identification of farmers who are willing to try mungo seeds on their farms on the condition that they return the same quantity of seeds or pay its cost after harvest for the expansion of the program. A revolving fund of P20,000.00 was appropriated from the Development Fund for the purchase of seeds.

Actual implementation of the program started in January, 1975 with the dispersal of 4,700 kilograms of seeds valued at P19,975.00.

V. OTHER PROVINCIAL PROGRAMS AND ACTIVITIES

A. Rice Production

The production of rice is the priority agricultural program in La Union.

In FY 75, the total consumption requirements in the province was 2,020,800 cavans and total production of the year was 1,865,131 cavans.

B. Palayan Ng Bayan Program

This is the second operational phase of the Palayan Ng Bayan Program in the province which utilized privately owned idle lands as well as originally identified public lands under a contractual scheme.

Under this phase, a total area of 65.6 hectares had been put into cultivation in the production of rice which resulted a total yield of 1,830 cavans of palay valued at P26,787.00.

C. Mango Development Project

This is a continuing project of the province started in FY 74 for the purpose of demonstrating to interested or prospective mango growers good orchard management and ultimately increase mango production for local as well as for foreign consumption.

A Japanese pomologist working with counterparts from the Office of the Provincial Agriculturist is responsible for the development of the 110 hectare project site.

D. NIA/NEA/DAP/Province Irrigation Program

This program is popularly known as the Barrio Irrigators' Service Association being undertaken jointly by NIA/NEA/DAP and the Province of La Union. The program envisions to irrigate some 1,500 hectares of unirrigated ricefields throughout the province with the installation of irrigation pumps with capacities ranging from 60-100 hectares each.

As of 30 June 1975, thirteen (13) BISAs were organized and registered with the Securities and Exchange Commission; eleven (11) pumps installed, four (4) were in operation, with four (4) more pumps to be installed.

E. Kitchenette Construction Project

This program is a joint undertaking of the Department of Education and Culture (DEC), Cooperative American Relief Everywhere (CARE) and the Provincial Government of La Union. It is designed to provide the basic infrastructure through which a self-supporting nutrition program is developed and carried out.

During the fiscal year, FY 74-75, twenty (20) additional kitchenettes have been planned and constructed. With these additional units, the province

has now 120 kitchenettes scattered throughout La Union.

F. Real Property Tax Collection

With the implementation of PD 523, the collection efficiency declined from 80.7% in 1973 to 76.2% in 1974. However, the amount collected increased from P828,285.00 to P1,772,300.00.

G. Real Property Assessment

The assessed value of real property increased by P6,387,000.00 in 1974, from P286,498,000.00 in 1973 to P292,885,000.00. This increase was attributed to increased number of parcels assessed.

PANGASINAN PROVINCE

Governor : AGUEDO F. AGBAYANI  
Vice Governor : PORFIRIO V. SISON  
Board Member : AGERICO S. ROSARIO  
Board Member : ALFONSO C. BINCE, JR.  
Board Member : ARTURO M. PADUA  
Provincial Development Coordinator: JUAN LL. AMOR  
Provincial Engineer : VICTORIANO M. SEVILLEJA  
Provincial Treasurer : AMADO SAGUINSIN  
Provincial Assessor : LUBIN E. DE VERA  
Provincial Auditor : PABLO C. TORIO  
Provincial Agriculturist : AMADOR B. NAZARENO  
Provincial Health Officer : JUAN P. ESTRADA

FY 1975 PROGRESS REPORT

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF FANGASINAN (13)

I. SUMMARY

Training which constitutes much of the planned activities under the Joint Work Plans, remained a key activity in the effort to improve the development capability of the province in FY 75.

Seminars participated in by province officials and personnel ranged from introductory briefings on the Rural Roads Program, reinforcing courses on materials quality control, a refresher seminar on CIP preparation, the study-tour abroad for Governors, to a crash seminar on performance budgeting near the close of the fiscal year. In the province, too, seminars for municipal officials were conducted by the PDS in CIP preparation and in budgeting. The training resulted in the coming out of Municipal CIP's which supplied vital information for the Provincial CIP.

Other than training, no major activity was identified in the FY 75 joint work plans although the province pursued all the important actions contained in the basic PDAP-Province agreement.

Development planning activities cover the preparation of a socio-economic profile; the launching of "Operation 15 Million", the accelerated rice production program; the finalization and approval of a

crash reforestation program and a 5-year integrated real property tax administration program.

In fiscal improvement the tax mapping pilot project in the municipality of Sto Tomas was completed. This gave the town a big boost in collections. It also served as a valuable experience in the preparation of the 5-year RPTA plan.

The CIP was revised. Following its revision came the first performance budget which the Provincial Board approved on 30 June 1975.

The attention given the improvement of the engineering capability of the Province since the start of the program in 1972 has not waned. While implementing the EPDP which included motor pool clean-up and equipment rehabilitation and acquisition, the province reorganized and standardized salaries in the Provincial Engineer's Office.

Mentioned briefly in this annual report are the Flood Rehab Program, the SIP and the RRP (covered by special reporting system). Major province programs such as agriculture, reforestation, irrigation, family planning, nutrition and personnel upgrading are likewise reported as these are closely related to current PDAP-Province programs.

## II. TRAINING

The Province complied with all training requirements and allocated sufficient funds to cover all associated expenses. Highlight of in--province training was 28 days of Municipal CIP seminars during which two typhoons failed to interrupt scheduled classes.

## III. IMPLEMENTATION OF PDAP/PROVINCE AGREEMENT

### A. Development Planning and Coordination

Comprehensive planning. - A socio-economic study of a pilot barrio-Aliwewek in the municipality of Lingayen - was completed in early September. The project steamed out of the plan to come up with a comprehensive program of research and analysis to be utilized for the entire province.

The information contained in the final report includes basic socio-economic concerns such as economic trends, occupational distributions, home and family life, socialization processes and measures of national awareness. Analysis of broader fields of interest such as agriculture, health and sanitation, education and community development were given more depth through the assistance of the farm management technician, the head teacher of the barrio community school, the MHO and the MDO, respectively. This activity was to serve as a backdrop and basis for comparison to findings derived from survey results and at the same time it was to assess qualitatively the objective findings of the survey.

A sample survey was conducted to gather data

room teachers and some selected officials of the Barangay were the principal interviewers.

The final report was printed and distributed by the PDS. Miss Teresita Valdez, Statistician, took charge of the project.

Following the Data Gathering course held in January 1975, the PDS set out to design a socio-economic profile for the province. The SEP as of June 30 was substantially finished. Several constraints permitted only a very limited amount of primary data gathering and these were concentrated in the section of family interactions.

Scheduled for completion in August 1975, the SEP would present data covering population; natural resources; agricultural production; health; education and social welfare programs; transportation and communication facilities; infrastructure; commercial and industrial facilities; and family interaction.

Operation 15 Million - the rice production program for crop year 75, dubbed Operation 15 Million, came out in July, exemplifying the degree of coordination achieved among national agencies, the provincial government and municipal governments in the sector of agriculture.

Efforts in FY 73-74 brought a 3.6 M increase in palay production (from 7 M cavanes to 10.6 cavanes), generating an estimated P180 M as additional income of the farmers.

The program for FY 75 targeted 15 Million cavans of palay (Masagana 99 and Non-Masagana), banking on the thrust already put on a closely-coordinated and massive construction of dams and installation of pumps, and on the package of technology opened to farmers.

Six typhoons that visited the province prevented the attainment of the 15-million rice production target. However, despite a 40 to 50% damage on rice production, the harvest for the year was 8,743,000 cavanas. Twenty-five thousand hectares of denuded forest land in the province is to be reforested. After a conference with DNR officials, the province secured the backing of the department in these terms: a) full financial assistance, b) supply of all seedling requirements, c) acceleration of the program by shortening the period of implementation to 5 years, and d) top priority attention to reforestation areas of Pangasinan aside from the upper Agno River Basin Area. Under the plan, 5000 hectares are targeted annually, requiring at least P2.5 million and 12.5 seedlings each year.

Supplementing the reforestation program are two projects namely: a) Flood control and Water Conservation Tree Planting Program with the objective of planting 1 million fruit trees every year for 10 years, and b) Highway Beautification Tree Planting Program with the objective of beautifying major travel routes.

## B. Fiscal Management

### 1. Tax Mapping

Due to earlier preparation such as the training of province personnel at the UP Center for Applied Geodesy and Photogrammetry and the acquisition of aerial photographs and parcellary maps, the first tax mapping project was initiated in the municipality of Sto. Tomas in 1974. By June 1975, the whole municipality, comprised of

10 barrios, was tax mapped. Tax declarations of the first barrio were released in June. Significantly, the collections from this barrio alone increased to the extent that it placed 10th in collections among the 45 municipalities.

A five year integrated real property program was published in June 1975, based on the Sto. Tomas experience and guidance from PDAP.

### 2. Capital Improvement Program

Using the simplified format, the province finalized its FY 76-80, Capital Improvement Program by March.

Road and bridge projects for the RRP were carefully screened and included in the CIP.

### 3. Performance Budget

Although late issuance of new budgeting regulations pursuant to PD No. 144, adversely affected the budget calendar, the executive budget was approved by the Provincial Board on 30 June.

## C. Engineering Capability

### 1. PEO Reorganization

Major changes in the organizational set-up of the Office of the Provincial Engineer were instituted at the start of the fiscal year. Three assistant provincial engineers, one for plans and programs, one for project

implementation, and the third for equipment, have been installed. Another important addition to the organization is the Materials Testing and Quality Control Division which actually started operations in 1973, when the necessary equipment was procured and the lab constructed. The reorganization focuses on functional efficiency at the least operational cost (personnel services limited to 32% of total appropriations in the Road & Bridge Fund). In the annual budget for FY 76, salaries were upped to the level of 90% of the 1974 WAPCO Plan, resulting in increases of from 10 to 20 per cent.

#### Equipment Pool Development Plan

The following planned activities in the EPDP were implemented:

- a. General clean-up of the motor pool compound. Except for two units, all junk belonging to the DPH and BFW were removed.
- b. Resurfacing and levelling of portions of the compound.
- c. Electrical wiring installation of the carpentry, painting and welding shops.
- d. 100% completion of the 400 gallon overhead water storage tank, steel tower and water supply lines for washing equipment and for comfort and bath rooms for use of employees.

- e. Demolition of the old carpentry shop.
- f. Complete rehabilitation by a private contractor hired by the province of 10 units of construction equipment, namely: two road graders; one vibrating road roller; eight dump trucks and one road roller. As of June, two dump trucks were 96% rehabilitated.

#### 3. Evaluation Panel

An evaluation panel was organized to oversee the proper implementation of the Equipment Pool Operations Manual. By June most activities were reviewed and improvements have been introduced such as in procurement and stocking of parts.

#### 4. Flood Rehab Program

Although covered by a special reporting system, the Flood Rehab Program status as of June 1975 is summarized as follows:

<u>Status</u>		<u>Value</u>
Completed:	55	P7,930,000.00
<u>On-going :</u>	<u>2</u>	<u>1,673,000.00</u>
Total :	57	P9,603,000.00

5. Special Infrastructure Program (SIP)

The Tayug-San Quintin road project with a reimbursable value of P615,000 was 45% completed as of June 75. The other project, Lelemaan Bridge, was still in the planning process due to revisions in the plans and specs after submitted to PDAP.

6. Rural Roads Program (RRP)

Documentation for the program was completed before the close of FY 75. The approved AIP allocated P2 million for the province with 15 projects lined up for implementation. The project feasibility studies for all except one were finished by the end of June.

IV. IMPLEMENTATION OF THE JOINT PDAP/PROVINCE WORK PLANS

A. Staff Development

1. Staff Training

See under Training, above.

2. Personnel Administration

No joint activity planned.

B. General Development Planning

No joint activity planned.

C. Infrastructure Development

No joint activity planned.

D. Fiscal Improvement

No joint activity planned.

E. Municipal/Barrio Development

No joint activity planned.

F. Others

No joint activity planned.

V. GENERAL DEVELOPMENT PROGRAMS

A. Nutrition Program

Early in the fiscal year PDAP had indicated difficulty in locating excess property identified in the work plans such as weighing scales and educational materials. The province reorganized the Pangasinan Nutrition Council along the program formulated by the Philippine Nutrition Council.

Coordinated the establishment of feeding centers which by June 1975, numbered 189 with a recorded number of 68,417 beneficiaries.

Completed "Operation Timbang" with the following results: out of 193,341 children, 40,330 or 26.86% were normal; 87,525 or 45.27% were found suffering from first degree malnutrition; 50,520 or 26.13% suffering from the second degree malnutrition, and 14,966 or 7.74% suffering from 3rd degree malnutrition.

B. Shallow Wells and Artesian Wells Development

With limited funds, the province launched a modest program to install artesian wells (shallow type) in some areas surveyed as having none or very inadequate potable water supply. Eight (8) projects were completed at a cost of about P50,000. Due to lack of funds for materials, the crews shifted to repairing wells in the rural areas.

VI. OTHER PROVINCIAL PROGRAMS AND ACTIVITIES

A. Operation Rehab '74 Tanim Agad

Following the heavy flood damage in August, a series of moves were taken especially to effect an early agricultural rehabilitation.

The distribution of relief goods and medicines was coordinated by the Governor's Office which set up the Pangasinan Imelda Relief Operations Center at Urduja.

Coordinated efforts went into the immediate distribution of some 2,800 cavans of certified palay seeds, about 20,000 packets of vegetable seeds and other seeds like mongo and corn, all under the "Tanim Agad" program.

In the Green Revolution campaign, the municipal nurseries established jointly by the provincial government and the municipal governments numbering 30 have been the major outlets for seeds and seedlings.

VII. IRRIGATION PROGRAM

From 1972 to June 1975, the number of irrigation dams constructed by the provincial government with its own funds reached 21, costing about P.5 million and servicing nearly 3,000 hectares for first cropping and 2,000 for second cropping. Twenty two were likewise constructed with the financial assistance of such agencies such as NIA, DLGCD, and NFAC, with a total cost of about P352,000, irrigating 4,000 hectares for first cropping and 2,375 for second cropping.

Implementation of the Barrio Irrigators' Service Association (BISA) program was started. By May 1975, 22 projects with a total area of 1,600 hectares were found feasible. Seventeen (17) were approved and programmed for funding by the NIA as of June 1975.

VIII. FAMILY PLANNING

The province became pilot project in Region I. As formalized, a provincial office will be established to manage and coordinate the population control program down to the municipal level. The province had earmarked some P150,000 initially for FY 76 as its counterpart. FY 75 family planning efforts resulted in 35,345 acceptors out of some 294,000 potential acceptors.

IX. PERSONNEL UPGRADING

The program covers reorganization of all offices, position classification and salary standardization, employee training and development, performance evaluation adjustment of complaints and grievances, personnel relations and employee benefits. Following the reorgani-

zation of some vital offices such as the PEO, PTO and Assessor's office, position classification and salary standardization were undertaken in FY 75.

ZAMBALES PROVINCE

Governor : VICENTE P. MAGSAYSAY  
Vice Governor : TIBURCIO EDAÑO, JR.  
Board Member : BUENAVENTURA ALTARES, JR.  
Board Member : ARCHIMEDES VILLANUEVA, JR.  
Board Member : JUAN MISA  
Provincial Development Coordinator: TIBURCIO EDAÑO, JR.  
Provincial Engineer : JACOBO F. BATTAD  
Provincial Treasurer : FIDONCIO FORTIN  
Provincial Assessor : SANTIAGO O. MANTES  
Provincial Auditor : DEMETRIO VELASCO  
Provincial Agriculturist : JOVITO GALLARDO  
Provincial Health Officer : JESUS DE GALA

FY 1975 PROGRESS REPORT

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF ZAMBALES (16)

I. SUMMARY

The Province of Zambales continued to improve its development planning and implementation capabilities during FY 75. In infrastructure the province finished its Flood Rehabilitation Program and began working on the Special Infrastructure Program (SIP) and the Rural Roads Development Loan Program (RRP).

An undated Capital Improvement Program, was prepared and incorporated into a new concept of provincial budgeting - the Performance Budget. To improve tax collections, an active Real Property Tax Administration Program was started. A pilot municipality was chosen and tax mapping begun.

Zambales was the scene of several visits of dignitaries from both the US and Philippine Government. They were briefed by the Governor and other provincial officials on the development trends and progress of Zambales.

II. TRAINING

Personnel of the Zambales Provincial Development Staff and other provincial officials, attended all of the training courses conducted by PDAP. They included courses on Real Property Tax Administration,

Small-Medium Scale Industries, Municipal Capital Improvement Program, Data Gathering, Rural Roads Program Series, Municipal Actions Budgeting, Performance Budgeting, Radio Voice Procedures and Road Maintenance. The Administrative Deputy, Office of the Provincial Treasurer attended a two month study and observation tour on RPTA systems in the US. Also Governor Magsaysay was a participant in a one month observation tour of Thailand, Taiwan, and the USA.

Three echo seminars for provincial and municipal personnel were conducted by the province. The subjects included the Municipal CIP, Rural Road Programs, and Municipal Action Budget.

III. IMPLEMENTATION OF PDAP/PROVINCE AGREEMENT

The Province of Zambales met all required activities indicated in the PDAP/Province Agreement. The current CIP, RNDP, EPDP, EPOM, have all been submitted to PDAP. The province has completed the Zambales FY 76 Performance Budget. It was approved by the Provincial Board on June 26, 1975. The Provincial Board also approved the FY 76 Joint Work Plan on the same day.

Zambales has complied with the staffing requirements and had all six core positions filled as of June 30, 1975.

**IV. IMPLEMENTATION OF THE JOINT PDAP/PROVINCE WORK PLAN**

**A. Staff Development**

There were two positions newly created in addition to the original eleven members of the PDS namely: One Municipal Barrio Development Specialist and One Clerk Typist. At present, the PDS has a total of thirteen personnel.

**B. General Development Planning**

After the data gathering seminar sponsored by PDAP, Zambales began preparation of its Socio-Economic Profile. It will be finished during FY 76 and is a more detailed and updated compilation of the first SEP, (Zambales at a Glance).

**C. Infrastructure Development**

**1. Equipment Pool Maintenance and Supply**

For FY 75, the province established an Evaluation Panel, consisting of the Governor (Chairman), the Provincial Treasurer, Provincial Auditor, Provincial Development Coordinator and the Provincial Engineer as members.

The designated Project Manager, (Shop Superintendent) periodically reviewed the implementation of the existing Equipment Pool Operations Manual and submitted recommendations to the panel concerning necessary revisions and amendments in the manual. These are presently under study by the Evaluation Panel.

Last Fiscal Year, the Zambales Equipment Pool

maintained an average of 79 equipment excluding shop equipment with an average deadline rate of 24.2%.

**2. Flood Rehabilitation**

During FY 75 the Province completed four projects worth almost 1.5 million. These were the last four projects in the Provincial Flood Rehab Program.

**3. Special Infrastructure Program**

In the SIP three projects were started (with a total re-imbusement cost of P1 million) and are scheduled to be completed during FY 76.

**4. Rural Roads Program**

In the RRP, the field surveys of three projects were completed.

**D. Fiscal Management**

**1. Real Property Tax Administration**

With the help of PDAP sponsored training in Palawan and the study tour in the U.S.A. province personnel began an intensive Real Property Tax Administration Program. A re-assessment of the existing rolls showed a more than P2 million peso increase in assessed value.

The Tax Mapping Project, in the pilot municipality of Botolan, Zambales started in November 1974. There were two teams stationed in the pilot municipality to delineate barrio boundaries and do actual sketching. Some problems such as

blurred photographs slowed down the teams and actual measurements had to be done. However, by June 30, 1975 1,521 lots in eight barrios had been sketched.

## 2. Tax Collections

For FY 75, the Provincial Treasurer and staff, conducted various conferences/seminars on Taxation with emphasis on the effects of Presidential Decrees 391 and 523.

A follow-up campaign of sending demand letters to delinquent tax payers was conducted. An updated list of these taxpayers was also furnished by the Municipal Treasurers. This campaign along with a tax information drive launched by the Province has made the public more tax conscious. In FY 76 the provincial target for tax collections is 80%.

## E. Municipal/Barrio Development

The Governor appointed a full time PDS employee to serve as the Municipal/Barrio Development Specialist. The province has provided clerical support and supplies for the preparation of the SEP Survey sheets, etc., required in the survey/planning process. Each municipality has designated a full time Municipal Development Coordinator.

## F. General Development Program

### 1. Family Planning

Zambales has a very active Family Planning

Program, which aims to reduce the present growth rate of 2.6% to under 2.0% in five years. During FY 75, there were over 18,000 acceptors with the pill being the most popular.

### 2. Zambales Nutrition Program

During the report fiscal year, the Province organized Nutrition Committees in all the 13 municipalities. Besides "Operation Timbang", there were school feeding programs in 19 schools, nutrition clubs organized and courses given in numerous barrios and 9,457 community gardens planted.

**BATAAN PROVINCE**

**Governor** : **EFREN B. PASCUAL**  
**Vice Governor** : **RUFINO F. NAVARRO**  
**Board Member** : **JESUS C. SANCHEZ**  
**Board Member** : **IRENE G. FLORES**  
**Board Member** : **CRISOSTOMO G. BANZON**  
**Provincial Development Coordinator:** **CLEMENTE R. REYES, JR.**  
**Provincial Engineer** : **JUANITO A. CASIMIRO**  
**Provincial Treasurer** : **RCLDAN E. ALBA**  
**Provincial Assessor** : **EDUVIGES MORQUICILLO**  
**Provincial Auditor** : **JOSE D. BAMBA**  
**Provincial Agriculturist** : **SEVERINO CAINOY**  
**Provincial Health Officer** : **NICANOR C. ENRIQUEZ**

**FY 1975 PROGRESS REPORT**

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF BATAAN (18)

I. SUMMARY

On 30 June 1975, Bataan completed its second fiscal year as a PDAP province. The fiscal year just completed corresponds to the third and fourth six months periods specified in the timetable of the Work Program attached as Annex B to the Memorandum of Agreement between PDAP and the province. Accordingly, the province's efforts during the periods were guided by the prescribed activities in the cited Work Program. In addition, other activities embodied in the Joint PDAP/Province Work Plan for the fiscal year which are not in the basic Work Program were undertaken.

The highlights of these activities consisted of the attendance at scheduled conferences and seminars by key provincial officials, including Provincial Engineer's Office and Provincial Development Staff members; implementation of the province's one-year action program; installation of a monitoring system in the PDS operations room; publication of a monthly newsletter; preparation of province's second Capital Improvement Program (CIP); completion of the provincial performance budget for Fiscal Year 1975-76; completion of the remaining flood rehabilitation projects; the programming of SIP and RRP projects; and the actual start of implementation of the SIP in the province.

II. TRAINING

A. Staff Training

During the period covered by this report the Province of Bataan participated fully in all training activities prescribed in the Joint PDAP/Province Work Plan. Appropriate personnel from the PDS, the Provincial Treasurer's Office, the Provincial Auditor's Office, the Provincial Engineer's Office attended and benefitted from the training courses.

B. Echo Seminars/Training for Municipal Officials

In addition to the training activities for PDS and key provincial officials, echo seminars/training for municipal officials were conducted in Municipal CIP and Municipal Action Budgeting.

III. IMPLEMENTATION OF PDAP/PROVINCE AGREEMENT

As called for under the PDAP/Province Memorandum of Agreement, the province during the first half of the fiscal year under report, started the implementation of its one-year action program as reflected in the action/plan/budget formulated during the preceding fiscal year, installed an operations room with a monitoring system for all development projects and activities in the province, continued the publication of the Bataan Development

Council Newsletter, and submitted required reports including an evaluation report of its first year's operation under the PDAP. Of the prescribed activities for this period under the Work Program, only the initiation of a Personnel Administration Program as envisioned under the PDAP did not materialize.

The province completed the revision and updating of its first Capital Improvement Program to become its CIP for the 5-year period starting fiscal year 1976. Likewise, it completed the draft of its FY 1976 Action Plan/Budget which later became the basis of the province's First Performance Budget prepared in consonance with the directive and Budget Operations Manual of the Department of Finance. Both the CIP and Performance Budget were approved and adopted by the Provincial Board on time.

#### IV. IMPLEMENTATION OF THE JOINT PDAP/PROVINCE WORK PLAN

##### A. Staff Development

Already discussed under training above.

##### B. General Development Planning

###### 1. Five-Year Socio-Economic Development Plan:

The province participated in the Data Gathering Seminar Workshop sponsored by PDAP in support of this particular activity. As of the end of the fiscal year under report, the Socio-Economic Profile of the province, was about 80% complete.

#### C. Infrastructure Development

##### 1. Equipment Pool Personnel Training:

The province, with PDAP/USAID Assistance conducted a 10-week training program for its equipment pool personnel.

##### 2. Flood Rehabilitation Program:

All 16 of the Flood Rehabilitation projects authorized for this province were completed within the time frame set by PDAP/USAID.

##### 3. PDAP Special Infrastructure Program and DLGCD Rural Roads Program:

Neither the PDAP/Province Memorandum of Agreement nor the Joint PDAP/Province Work Plan for FY 75 specifically included the undertaking of Special Infrastructure Program (SIP) and the DLGCD Rural Roads Program (RRP). However, during the fiscal year under report, the province received an allocation of P 1 Million for SIP and another P 1 Million for the RRP.

Guided by the respective Administrative Procedures for these programs, the province was able to actually start the implementation of the 4 SIP projects before the end of the fiscal year under report and also secure the approval of the DLGCD for the AIP and Basic Agreement for the RRP. Both the SIP and RRP are now the subjects of monthly reports by the province.

4. Fiscal Management

None

5. Municipal/Barrio Development

None

6. Others

None

7. General Development Program:

The Joint PDAP/Province Work Plan for the fiscal year under report included the undertaking in the province of Family Planning, Manpower Apprenticeship Skills Training, Palayan ng Bayan Project, Construction of Bagac Communal Waterworks System, Pulo-Saba Electric Water Pump and Lemon Irrigation Pump projects under the general development program. For all these projects, however, the province failed to receive the expected inputs from PDAP.

**PAMPANGA PROVINCE**

**Governor** : **BRIGIDO R. VALENCIA**  
**Vice Governor** : **CICERO J. PUNZALAN**  
**Board Member** : **MOISES S. OCAMPO**  
**Board Member** : **CARLITO F. PINEDA**  
**Board Member** : **ANTONIO C. MERCADO**  
**Provincial Development Coordinator:** **FELICIANO P. EMOS**  
**Provincial Engineer** : **URBANO CASTILLO**  
**Provincial Treasurer** : **FELIX MAGPANTAY**  
**Provincial Assessor** : **DAVID V. DEL ROSARIO**  
**Provincial Auditor** : **MELCHOR PENTINIO**  
**Provincial Agriculturist** : **SEGUNDO SERRANO**  
**Provincial Health Officer** : **FLORENCIO M. GOMEZ**

**FY 1975 PROGRESS REPORT**

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF PAMPANGA (19)

I. SUMMARY

Pursuant to the basic PDAP/PROVINCE Agreement September 27, 1972, the Province met all required conditions and applied for recertification. The training activities called for under the Joint Work Plan were satisfactorily completed. The Equipment Pool Deadline Rate of 25% or less was maintained. All required reports were submitted to PDAP in a timely manner.

The Annual Action Budget for FY 74-75 was completed and approved by the Provincial Board, Department of Finance and DLGCD. All Flood Rehabilitation Projects were completed and reimbursed during FY 74-75. Seven proposals for AIP projects under the RRP were submitted but not project approvals have been received. It is anticipated that improved office space will be made available to PDS during the ending year as a result of the inclusion of P30,000 for this purpose in the Development Fund PD 144. Collections of real estate tax delinquencies was increased to 21%. PD 144 provided a boost to municipal and barrio development. The province appropriated P775,000 mostly for infrastructure projects. Emphasis on Masagana 99 Phase III and IV have improved the agricultural outlook. A serious nutrition problem is being attacked through supplementary feeding program and classes for mothers.

Family Planning program is making satisfactory progress.

II. TRAINING

All training activities called for under the PDAP/PROVINCE Joint Work Plan, FY 74-75, were conducted and were participated in by appropriate personnel from the Governor's Office, PDS, PEO, Provincial Treasurer, Provincial Auditor and Provincial Assessor.

III. IMPLEMENTATION OF PDAP/PROVINCE AGREEMENT

The Province completed all recertification requirements described in the basic PDAP/Province agreement and has accordingly applied for formal recertification as a PDAP province.

Participants were sent to all pertinent PDAP sponsored training program. An agreement was executed providing support to the Provincial Equipment Pool. All reports required under the agreement were submitted within prescribed time limits. The Annual Action Budget was prepared and was duly approved by the Provincial Board in a timely manner. It was subsequently approved by the Department Finance and DLGCD.

All Flood Rehabilitation Program projects have been completed and reimbursed in a total amount of P8,643,000.

Three SIP projects are under construction and one is now in the planning stage.

Under the AIP, seven project proposals have been submitted.

#### IV. IMPLEMENTATION OF JOINT PDAP/PROVINCE WORK PLAN

##### A. Staff Development

PDS personnel have participated in all pertinent training activities provided under the PDAP training program. These include Small Scale Industries, MCIP, Data Gathering, Feasibility Planning, Maintenance Fund, Rural Roads Network, Budget Training, Administration and Personnel Management. This training was followed by echo seminars on MCIP, RRP and Municipal Budget Preparation.

B. General Development Planning - None

##### C. Infrastructure Development

All projects authorized under the Flood Rehabilitation Program were completed on schedule and reimbursed. These projects included a total of 443 linear meters of bridges and 29.6 Km roads at a total cost of P8,643,000.

SIP projects consisting of 7Km of road with a reimbursable cost of P729,000, are under construction and one additional project is in the planning stage.

##### D. Fiscal Management

1. Real Property Tax Administration - On recommendation of the PDAP Tax Consultant, the Governor created the Pampanga Special Provincial Tax Task Force and individual Tax Task Forces for each municipality and barangay. The province wide tax program is being implemented. Significant increases have resulted in delinquent collections and in current collections.

E. Eight percent of the Province Development Fund was allotted for the construction of barrio and municipal roads and bridges. The MCIP seminar created a large amount of interest in development planning at municipal level.

F. None

G. General Development Program - None

##### H. Other Provincial Program

1. Nutrition - Malnutrition has been identified and recognized as a serious problem in Pampanga. Feeding programs have been established in 48 barrios and reach 26,755 children daily. Pre-school feeding programs have been established in 365 barrios and

reach more than 21,000 children and pregnant or nursing mothers daily. Classes have been organized to train mothers in child care.

2. Family Planning - Twenty-seven Family Planning Centers are operating in the Province. New acceptors during the year amounted to 7,983.

Governor : IGNACIO SANTIAGO  
Vice Governor : WILFREDO B. VILLARAMA  
Board Member : CARLOS ROHES  
Board Member : JESUS MENDOZA  
Board Member : RUBEN NICOLAS  
Provincial Development Coordinator: FELIX SANTOS  
Provincial Engineer : TEODORO G. GENER  
Provincial Treasurer : AGUSTIN C. TALAVERA  
Provincial Assessor : FELIPE FELICIANO  
Provincial Auditor : GUALBERTO SAN PEDRO  
Provincial Agriculturist : PACIFICO BAUTISTA  
Provincial Health Officer : EDILBERTO G. FERNANDO

**BULACAN PROVINCE**

**FY 1975 PROGRESS REPORT**

## PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

### PROVINCE OF BULACAN (20)

#### SUMMARY

In the past fiscal year, Bulacan was involved in various PDAP development programs including finishing the Provincial Flood Rehabilitation Program and beginning the Special Infrastructure Program. The Provincial Development Staff personnel as well as other provincial officials attended numerous training programs. Bulacan also conducted training programs for provincial officials and employees in basic administrative management.

All of the PDAP requirements were complied with. These included preparation of the Municipal and Provincial CIPs, compiling with the budget requirements and implementing the various development plans outlined in the PDAP/Province agreement.

Although the province attended various seminars concerning the Rural Road Development Loan Program, Bulacan decided not to participate for the first year of the program.

#### TRAINING

In the past fiscal-year the province participated in various seminars and training program conducted by PDAP and other sponsoring agencies. Besides the Planning and Evaluation Conference held by PDAP,

they include: (1) Small Scale Industries; (2) Municipal Capital Improvement Program; (3) Real Property Tax Administration; (4) Rural Roads Development Loan Training Program; (5) Data Gathering Course; (6) Annual Implementation Plan; (7) Provincial Action Budget Refresher; (8) Local Government Performance Budgeting. The Provincial Treasurer attended the two month training course on Real Property Tax Administration Program in the University of Southern California. Several echo seminars were also held for provincial and municipal officials on Municipal CIP, Performance Budgeting, and Rural Road Development. A week long course on Basic Administration Management was held by the Municipal Officials and employees.

#### III. IMPLEMENTATION OF PDAP/PROVINCE AGREEMENT

At the close of the fiscal year, five out of six of the core positions in the PDS were occupied by persons with permanent appointments. The sixth position (Engineering Analyst) is being occupied by a designated member of the PDS staff.

All of the required documentation has been successfully accomplished. These include the revised CIP, the FY 76 Performance Budget and the updating of the Socio-Economic Profile. The other planning and management documentation such as the EPDP, EPOM, QCDP, and RNDP are now being implemented.

#### IV. IMPLEMENTATION OF THE JOINT PDAP/PROVINCE WORK PLAN

##### A. Staff Development

Various members of the PDS staff attended the training described under the training section. The Provincial Development Staff is fully organized and presently includes 32 positions.

##### B. General Development Planning

The Province worked on updating the Socio-Economic Profile of Bulacan.

##### C. Infrastructure Development

1. There was a three weeks training program held for operators of the PEO radio network. Bulacan was the host for the PDAP training program which included participants from Provinces located in Luzon.
2. Flood Rehabilitation Accomplishment. Bulacan finished a successful P12 Million Provincial Flood Rehabilitation Program during FY 75. A total of 12 bridges with a combined length 527.880 LM were constructed during the year.
3. Special Infrastructure Program. The Province had begun both of its SIP projects by the close of FY 75. The allocation given to Bulacan, was one million pesos.

##### D. Fiscal Management

- a. The Province attended both the Action

Budget Refresher Seminar and the Performance Budget Preparation Seminar. By June 30, 1975, a Performance Budget had been approved by the Provincial Board.

- b. Real Property Tax Administration; Except for the RPTA training of the Provincial Treasurer in the United States and the field workshop on RPTA held in Palawan in December, 1974, there were no joint activities in this particular field.

- c. Standard Procurement Manual. - Bulacan was designated as a pilot province in the development of a modern procurement system. Beyond the preliminary surveys and studies, no activities were undertaken.

##### E. Municipal/Barrio Development

The Province has appointed a Municipal/Barrio Development Specialist. No joint activities were undertaken during FY 76.

#### V. OTHER PROVINCIAL PROGRAMS AND ACTIVITIES

Palayan ng Bayan - One of the projects Bulacan undertook during FY 75, was the Palayan ng Bayan Project whose aim is to bring into cultivation 1000 hectares of previously uncultivated land. Several farmers' courses in modern farming methods were conducted at the Palayan ng Bayan site in Angat. Before these classes were held, improvements had been made to the land and facilities. A total of 70 hectares had been cleared and developed by June 30, 1975.

Governor : J. ANTONIO C. LEVISTE  
Vice Governor : MAXIMIANO C. MEDALLA  
Board Member : PACIFICO C. LEJANO  
Board Member : MIGUEL MALVAR III  
Board Member : ALIPIO M. ABRENICA  
Provincial Development Coordinator : CIRIACO A. ARCEGA  
Provincial Engineer : MATEO V. ARANDA  
Provincial Treasurer : GABRIEL S. AFRICA  
Provincial Assessor : NORMANDO A. NICOLAS  
Provincial Auditor : REYMUNDO D. BENIDICTOS  
Provincial Agriculturist : JUSTINIANO M. TUMAMBING  
Provincial Health Officer : CEFERINO GALVEZ

BATANGAS PROVINCE

FY 1975 PROGRESS REPORT

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF BATANGAS (24)

I. SUMMARY

During FY 75, Batangas completed on time all its P3 Million projects under the Flood Rehabilitation Program.

Also in the same year, participants from Batangas attended training programs which were felt necessary to increase the planning and implementing capability of the province. Batangas has instituted a tax mapping project in a pilot municipality after the RPTA training was held in Palawan and Iloilo City and now is ready to radiate its tax-mapping activities to non-cadastral surveyed municipalities when the needed rectified aerial photos are available.

The Province has strictly followed the planning procedure, particularly as they refer to the Road Network Development Plan, the Equipment Pool Development Plan which has been updated, the Quality Control Laboratory Development Plan, the Capital Improvement Program and the PDAP/Province Joint Work Plan.

Batangas qualified during FY 75, to participate in two major infrastructure programs, the SIP and the RRP. The P1 Million SIP projects are now on-going, while documentation of the RRP

projects has been prepared and approved.

II. TRAINING

Batangas participated in all but two of the training sessions (Standard Files and Reports and Engineering Management Seminar) listed the PDAP/Province FY 75 Joint Work Plan. These include the Real Property Tax Administration Refresher Course, Small Scale Industries, Equipment Pool Management Seminar, Data Gathering for Comprehensive Planning, Municipal Capital Improvement Program, Municipal Budget Program, the Rural Roads Program series, Road Maintenance and the Performance Budget Preparation. A total of 628 participants, principally local officials and key personnel of the provincial governments, attended a total of 26 PDAP training seminars/workshops/conferences. A total of 339 provincial personnel also attended 20 other training programs conducted by other national agencies.

Echo seminars were held for provincial and municipal officials on the Rural Roads Program, Municipal CIP and Performance Budgeting.

### III. IMPLEMENTATION OF PDAP/PROVINCE AGREEMENT

#### A. The Provincial Development Staff

The PDS is fully staffed with five of the six core staff filled by permanent appointments. The Agricultural Analyst, is on detail to the PDS. There are 30 positions created for the PDS with 27 of them being filled by the end of FY 75.

All of the documentation required by the PDAP/Province Agreement has been complied with. The RNDP, EPDF, EPOM, and QCPD, have been published, approved by all parties and are now being utilized by the Province. During the year the province developed a new CIP which incorporated the MCIPs and then prepared its performance budget, using the CIP as a guide. The Equipment Pool deadline was consistently below 20% throughout the year.

### IV. IMPLEMENTATION OF JOINT WORK PLAN

#### A. Staff Development

The PDS staff participated in all training listed in Joint Work Plan except the two listed above.

#### B. General Development Planning - None

#### C. Infrastructure Development

1. Equipment Pool Personnel Training. - Fifty-two participants attended the Preventive Maintenance

and Shop Seminar conducted by PDAP. They included drivers and maintenance and shop personnel. The Province provided an instructor to assist PDAP in given subsequent course for other member provinces.

#### D. Fiscal Management

This program has been limited to the RPTA courses in Palawan and in Iloilo City.

#### E. Municipal Barrio Development - None

#### F. Others - None

#### G. General Development Programs

##### 1. Artesian Wells Construction Repair and Improvement:

The Province budgeted P24,000 for procurement of 3 vehicles from excess property. None were delivered.

##### 2. Development Programs Information Support (Mobile Library Service)

A trailer van acquired from PDAP is being converted into use as a mobile library.

##### 3. Provincial Profile:

The Province requested three vehicles under the PDAP excess property program to assist in this project. There were no deliveries.

V. OTHER PROVINCIAL PROGRAMS AND ACTIVITIES

A. Tax Mapping Project in Malvar Pilot Municipality

Actual field operation started May 19, 1975. Eleven barrios out a total 16 barrios have been completed. The project is well ahead of schedule and is expected to be completed during FY 76.

B. Tax Collection FY 75

Although the total collections almost doubled in comparison to FY 74, the percentage of collectables fell from 60% in FY 74 to 54% in FY 75. The increase in collections was due to Presidential Decree No. 76.

C. Infrastructures

1. Flood Rehabilitation

All projects were completed by the December 31, 1974 deadline. The Province completed 35 projects worth P2,929,000, during the program.

2. Special Infrastructure Program

The Province began constructions on the SIP program during the last quarter of FY 75. Batangas is constructing three projects worth P1 million pesos.

3. Rural Roads Program

The Province began to work on the P1.5 million RRP program during the 4th quarter of FY 75.

4. Development Communication Support

PDAP has provided 5 radio transceiver sets for the Provincial Engineer's Office. It now has a mobile communications system supporting construction and all other legitimate field activities. The Province sent six provincial employees for radio operators training.

5. Agriculture

Batangas participated in the Masagana 99 Program, Masaganang Malsan Program and Palayang Bayan. It is also in the process of procuring agricultural soil testing laboratory equipment which will be placed in the Batangas Quality Control Testing Laboratory. This project is being assisted by PDAP.

6. Industrial Development

The National Government has designated Batangas as a potential industrial growth area. The PDS is one of the provincial offices most involved and has been assisting the project and Planning Development Office, DPWTC in gathering of information.

7. Tourism Industry Development

The Province is encouraging private investors to invest in tourism development. One of the projects is the development of the four hectare Laurel Park, in front of the Provincial Capitol. Another project is the restoration of the historic Taal Town.

CAMARINES SUR PROVINCE

Governor : FELIX O. ALFELOR  
Vice Governor : ROLANDO R. ANDAYA  
Board Member : DAVID NAVAL  
Board Member : SILVERIO B. VELUZ  
Board Member : FERNANDO BERINA  
Provincial Development Coordinator : PERFECTO C. CHENC  
Provincial Engineer : MARCOS SEVERO  
Provincial Treasurer : AMADEO A. RAMOS, SR.  
Provincial Assessor : RAMON OCAMPO  
Provincial Auditor : JUAN RUBIO  
Provincial Agriculturist : PIO MANAOG  
Provincial Health Officer : ROLANDO ROMAGOSA

FY 1975 PROGRESS REPORT

## PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

### PROVINCE OF CAMARINES SUR (26)

#### I. SUMMARY

Fiscal Year 1975 marked another milestone in the physical infrastructure development in Camarines Sur. Despite the slow turn over of works caused mainly by poor management and bureaucratic system in the provincial administration, the Flood Rehabilitation Program for infrastructure projects was finally completed. The engineering capability of the Province was bolstered by the establishment of a material quality control laboratory with trained personnel to operate the same.

Another significant development in Camarines Sur was brought about by the improved capability of the PDS as a result the filling of all key staff positions, continued PDAP/USAID training program, and the regular monthly staff planning and evaluation conference. The PDS was fully involved in the regional planning of the NEDA with PDS permanent representative in each Task Force organized by the Regional Council. Closer coordination with the River Basin Planning Office was also attained during the fiscal year.

Although the Province performed exceptionally well as compared to the previous years, there remain areas that need considerable improvement: (1) Real Property Tax Collection; (2) Basic Administration Management for all departments; (3) Equipment Preventive Maintenance

Program; (4) Procurement system; and (5) Personnel Administration Program.

#### II. TRAINING

The province participated in the training courses agreed upon under Section 1A of the Joint PDAP/PROVINCE Work Plan, except the courses on "Standard File and Reports" and "Engineering Management Seminar" which were not offered during the fiscal year. However, six other courses were offered and attended by province participants, to wit: (1) Municipal Capital Improvement Program; (2) Provincial Action Budget Refresher; (3) Municipal Budgeting (4) Performance Budgeting; (5) Road Maintenance Program; (6) Radio Voice Procedures; and (7) Material Quality Control. The Administrative Assistant of the Office of the Provincial Treasurer attended the two month training course on Real Property Tax Administration Program in the University of Southern California and on the same subject for one week in Palawan. The Governor also participated in the two month observation tour of Taiwan and USA.

Echo seminars were held in the province for provincial and municipal officials on Municipal CIP, Performance Budgeting, Rural Road Development.

### III. IMPLEMENTATION OF PDAP/PROVINCE AGREEMENT

The province has complied with all provisions of the PDAP/Province Agreement. Basic staff requirements of the PDS were met through the appointment of the Project Analyst, Agricultural Analyst, and Engineering Analyst on full time basis. The Capital Improvement Program was revised to conform with the requirement to include municipal identified projects. All other planning and management documents required such as the RNDP, EPDP, EPOM, QCPD, Action Budget, Socio Economic Profile, etc. were developed and published on schedule.

The implementation of the Equipment Pool Development Plan suffered a delay. The construction of the Repair Bays, Work Racks and Quality Control Building were started in the latter part of June. Procurement system of spare parts and fuel, proper preventive maintenance, engineering management and the highly bureaucratic system of the provincial administration are still the bottlenecks to the early implementation of the Equipment Pool Operation Manual.

### IV. IMPLEMENTATION OF THE JOINT PDAP/PROVINCE WORK PLAN

#### I. Staff Development

The Provincial Development Staff was fully organized with the appointment of three remaining technical staff, i.e., Project Analyst, Agricultural Analyst and Infrastructure Analyst, on full time basis. Four new positions were created

during FY 75 making a total force of 22 plantilla positions. The newly created positions are: (1) Tourism Industry Officer, (2) Statistician Aide II, (3) Researcher I, and (4) Researcher II. All plantilla positions were filled by regular appointment. A total of P157,444.00 was appropriated by the Provincial Board for the PDS operational and salary expenses as compared to the previous year budget of P126,061.50. Of the total force of 27 members, only five in the administrative division are detailed from other agencies as compared to the previous year of a total of 16 on detail and 10 duly appointed.

#### II. General Development Planning

The PDS was able to publish the maiden issue of the "Socio Economic Profile of the Province of Camarines Sur" as early as last January. During the third quarter, the Research and Statistics Group of the PDS was fully organized and paved the way for a more thorough and comprehensive survey and research study preparatory to the establishment of the Provincial Data Bank.

#### III. Infrastructure Development

- A. Equipment Pool Personnel Training - The 10-week Equipment Pool Personnel Training for drivers, operators, and shop personnel was held at the Provincial Equipment Pool.
- B. Flood Rehabilitation Accomplishment - The Flood

Rehab Projects suffered a reduction of P792,572 from the original allocation of 5.5 million pesos as a result of slow turn over of works. Two remaining bridges, the Sto. Domingo Bridge and the Palsong Bridge, are completed and ready for final inspection. Two bridge projects, the Katiksan Bridge and the Mampug Bridge, originally included in the Flood Rehab Projects with reimbursable cost equivalent to the amount of reduction, were transferred to the Special Infrastructure Program (SIP) extension, and both projects are almost ready for final inspection.

- C. Quality Control Facility - The PEO has started the construction of the Quality Control Laboratory Building inside the compound of the Provincial Equipment Pool, in accordance with the Equipment Pool Development Plan. Orders were placed for the procurement of agricultural soil test equipment.
- D. Provincial Equipment Pool Development Plan - The PEO started construction of the Repair Bays and allocation with a total OAC of \$82,700.

#### IV. Fiscal Management

- A. The Provincial Action Budget was adopted on June 26, 1975 by Board Resolution.
- B. Real Property Tax Administration Program - Aside from the training of personnel, no major activities were undertaken during the fiscal year. The Municipal Treasurers League was organized to assist the Provin-

cial Treasurer in the Tax campaign.

#### V. Municipal/Barrio Development - None

#### VI. General Development Program

- A. Tourism Industry Development Plans - A Tourism Industry Officer was appointed to the PDS. The PDS completed a survey of the potential tourist spots in the province and published a Tourism Profile of Camarines Sur.
- B. Communication System Improvement - The province has provided the required radio room, installed the antenna mast at the PEO, and procured the needed batteries, but the radio transceivers and single side bends requested from PDAP were not made available during the fiscal year.

MINDORO ORIENTAL PROVINCE

Governor : ALFONSO L. UMALI  
Vice Governor : HICOBLINO M. CATLY  
Board Member : FRANCISCO R. SALES  
Board Member : NATIVIDAD F. LEE  
Board Member : VIRGILIO GARONG  
Provincial Development Coordinator: BARTOLOME L. MARASIGAN  
Provincial Engineer : SORIANO S. FESALBON  
Provincial Treasurer : LAMBERTO FLORES  
Provincial Assessor : ZOSIMO C. MENDOZA  
Provincial Auditor : FRANCISCO SERRANO  
Provincial Agriculturist : LEODEGARIO DEL ROSARIO  
Provincial Health Officer : CEFERINO R. GALVEZ

FY 1975 PROGRESS REPORT

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF ORIENTAL MINDORO (29)

I. SUMMARY

The province of Oriental Mindoro has accomplished all aspects of the PDAP/Province Agreement and major aspects of the Joint PDAP/Province Work Plans. The Province has sent fifty-four persons from the different agencies concerned in the province to various conferences, seminars and workshops. Six of the proposed trainings/conferences/seminar/workshops have been participated in by the province. This has contributed to the efficient implementation of the planned projects for the year.

All activities under Equipment Pool Maintenance and Supply have been duly accomplished. The proposed "no case above the minimum deadline rate of 20%" has been met improving from about 23% in October and November to about 13% in January, February and March, and 15% in the last quarter.

The Special Infrastructure Program has been going on as expected except for minor adjustments made in some areas in order to secure maximum benefit from the P3 Million appropriation.

Four of the proposed six agricultural centers and breeding stations have been completed. Two others have been funded and are now being constructed.

All pertinent requirements for recertification of the province for FY 75-76 have been submitted. The province has sent participants to training, sponsored by PDAP and DLGCD.

Aside from the activities contained in the Joint PDAP/Province Work Plan and Agreement, the province has successfully undertaken other activities such as the Nutrition Program, Small and Medium Scale Industries.

II. TRAINING

The development capability of the province has been strengthened by sending provincial personnel to training courses in accordance with the agreed implementation schedule in the Joint PDAP/Province Work Plan.

III. IMPLEMENTATION OF PDAP/PROVINCE WORK AGREEMENT

The PCIP Committee for FY 76-80 was created as per Administrative Order No. 3 dated December 13, 1974, which subsequently completed standard forms and instructions prepared and completed the final draft of the CIP 76-80 on March 1975. This was adopted by the Provincial Board on March 21, 1975. This Provincial CIP was based on the MCIPs of each municipalities.

On April 1, 1975, the Provincial Governor appointed a Provincial Budget Committee which prepared the FY 76 Performance Budget.

An evaluation panel which renders updated reports as per implementation schedule in accordance with the approved Equipment Pool Development Plan was started on August 1974. This created an effective average deadline rate of 18%.

The Province prepared a Quality Control Facility Development Plan and undertook procurement of material testing laboratory equipment. A Road Network Development Plan was also prepared.

#### IV. IMPLEMENTATION OF PDAP/PROVINCE WORK PLAN

##### A. Staff Development

To strengthen the Provincial Development Staff, an agricultural and a fiscal analyst were hired. An engineering aide from the Provincial Engineer's office has been detailed at PDS to carry out some tasks of an Engineering Analyst.

##### B. General Development Planning

None

##### C. Infrastructure Development

All equipment has been maintained at an average adjusted deadline rate of 18% covering the period from October, 1974 to March 1975

An evaluation panel was organized during the first quarter of FY 1974-1975. It is composed of the Governor, Provincial Treasurer, Provincial Auditor, Provincial Development Coordinator and Provincial Engineer.

The Provincial Engineer delegated to a Senior Assistant full responsibility and authority to implement all shop and supply procedures described in the Approved Equipment Pool Operation Manual.

##### D. Special Infrastructure Program (SIP)

Thirteen out of the proposed 15 projects under the PDAP/Province Work Plan have been undertaken. Four of these have already been completed and reimbursed. Three of the original proposals were cancelled and one additional project was proposed in lieu of these, in order to secure maximum benefits from the P3 Million appropriations.

##### E. Fiscal Management

###### 1. Real Property Tax Administration

None

###### 2. Intensified Tax Collection Drive

None

##### F. Municipal/Barrio Development

None

**G. Others**

**1. General Development Programs**

**a. Agricultural Centers and Breeding Station**

Four agricultural centers and breeding stations have been constructed. The establishment of an agricultural center and breeding station in each of the 15 municipalities of the province is a continuing project. These centers are a source of technical information, good quality planting materials and animal breeds for the farmers in the area.

**b. Nursery Development**

The rehabilitation of the Oriental Mindoro Provincial Demonstration Station (Nursery) is being undertaken in order to: intensify the production and distribution of good planting materials of selected fruit trees; increase production/income of existing orchards; utilize 1/3 hectare of marshland for fishpond; and provide technical assistance to local fruit growers.

**c. Intensive Tax Collection Drive**

The Provincial Treasurer's Office has initiated a tax information, education and collection drive. Instructions for the formation of Municipal Task Forces have been issued by the Provincial Treasurer's Office in order to intensify collections.

The Division Superintendent of Schools has issued a circular, upon request of the Provincial Treasurer, enjoining all District Supervisors and teachers to help in the campaign for real property tax payment. All Municipal Treasurers have also been instructed to send 50 letters a month to collect delinquent taxes.

**V. OTHER PROVINCIAL PROGRAMS AND ACTIVITIES**

**A. Real Property Tax Administration**

Real Property Tax Rolls were updated and computations of adjusted assessed values of lands continued. All available engineer-controlled maps and approve subdivision plans were traced and filed in preparation for tax mapping of the province.

**B. Police Law Enforcement Communication Network**

Installed, operated and maintained a Provincial Police Law Enforcement Communication Network linking 15 municipalities of the province.

**C. Nutrition**

Created the Provincial and Municipal Nutrition Committee in order to integrate the functions and activities of all agencies in the implementation of the nutrition program being handled by the newly recruited Provincial Nutritionist.

Organized a trial feeding center in Baco. Issued weight survey forms to barrios to ascertain number of children requiring supplementary feeding.

#### Small Scale Industry

A survey of established small and medium scale industries in the province is being conducted. Referral services are also offered.

#### Soil Laboratory Building

Construction of laboratory has been completed, and assistance of Bureau of Soils sought in connection with installation of equipment. Soil map for Oriental Mindoro was painted directly on the walls of the office in a scale of 1:100,000.

Governor : FELIX S. IMPERIAL, JR.  
Vice Governor : JESUS S. SALALIMA  
Board Member : MANUEL R. AYTONA  
Board Member : ELPIDIO CONTANTE  
Board Member : APOLONIO BOCALBOS  
Provincial Development Coordinator : VICTOR S. REMON  
Provincial Engineer : REMGILDO GONZALES  
Provincial Treasurer : FERMIN A. BAGADIONG  
Provincial Auditor : JOSE A. BELEN  
Provincial Assessor : VICENTE S. RAÑOLA  
Provincial Agriculturist : CELESTINO REANTASO  
Provincial Health Officer : JOSE N. FERNANDO

ALBAY PROVINCE

FY 1975 PROGRESS REPORT

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF ALBAY (31)

I. SUMMARY

The acceptance of the Province of Albay into the PDAP program on July 1, 1974, was considered a major breakthrough towards attainment of the province's development goals. A major accomplishment of the first year of operation was the staffing and training of a Provincial Development Staff and training of other provincial personnel in terms of capability to plan, organize, implement, coordinate, monitor and evaluate socio-economic development programs. The resultant product of the training is indicative of quality of work produced in terms of the formulation of the various planning documents such as, the Five-Year Capital Improvement Program, the Equipment Pool Development Plan, the Quality Control Development Plan and the Performance Budget for FY 76. Other documents under preparation are the Road Network Development Plan and the updating of the Socio-Economic Profile.

TRAINING

Prior to the basic PDS training courses, the Governor and other provincial officials attended a general orientation/training course acquainting them with the PDAP program. This was followed by a 10 week training course on local administration attended by the Provincial Development Coordinator and Project Analyst.

In October 1974, the remaining members of the Provincial Development Staff including the Fiscal Analyst, the Infrastructure Analyst, the Agriculture Analyst, the Statistician/Researcher and the Administrative Officer joined the PDC and the Project Analyst at DAP, Tagaytay, and attended basic training courses.

In January, the Provincial Development Coordinator left for the U.S.A. to attend the Management Development Program at the University of Connecticut. During the period from February 1975 to May, 1975, a series of PDAP sponsored seminar/workshops was attended by PDS members and by other provincial officials.

Two employees of the Provincial Assessor Office attended a 6-month Tax Mapping Course at U.P. School of Applied Geodesy and Photogrammetry.

III. IMPLEMENTATION OF PDAP/PROVINCE AGREEMENT

A. Constitution of PDS

A full-time Provincial Development Staff, under the Office of the Governor has been organized and is fully staffed. Adequate office space, clerical and operational support have been provided.

B. Seminar and Conference Participation

Members of the PDS and other provincial officials participated in all regular seminars, workshops and conferences scheduled by the PDAP.

C. PDAP Program Orientation fro Provincial Officials

In the last quarter of FY 1974, a meeting of all concerned provincial personnel and representatives of National Government agencies operating in the province, was conducted by the Governor to acquaint them with the development plans and programs and to encourage their continuous support.

D. Equipment Pool Development Plan

1. Planning

The Office of the Provincial Engineer in close coordination with the PDS, formulated the EPDP first draft in December 1974. This document dealt with all requirements for establishing a complete and modern equipment pool. After the review by the PDAP and USAID Area Specialists, it was put into final form and together with the Quality Control Development Plan was submitted to and approved by the Provincial Board on June 11, 1975.

2. Implementation

In April, 1975, the Province acquired a 3.05 hectare (30,500 square meters) equipment pool site in the Municipality of Camalig, Albay, at a cost of P122,000.00. Phase I construction will be started in July 1975. Phase I, estimated to cost P500,000.00,

includes the site preparation, construction of security fence, repair bays, Mechanical Engineer's Office, and other facilities. A loan amounting to P350,000.00, has been applied for under the PDAP/USAID "direct reimbursable cost" scheme.

E. Data Gathering

Preparatory to the up-dating of the Socio-Economic Profile and the formulation of a Multi-Year Comprehensive Development Plan, the Provincial Development Staff has initiated a program to gather all pertinent socio-economic data and information.

F. Required Reports Submission

The PDS and the Provincial Engineer's Office have been submitting regularly all required monthly and quarterly reports.

G. Capital Improvement Program & Performance Budget

The Capital Improvement Program Committee of the Province in coordination with the PDS completed its first CIP in March, 1975. It was approved by the Provincial Board and copies were distributed to government offices and private citizens concerned. This document as a management tool, has been used as one of the bases for the Provincial Performance Budget prepared by the Budget Committee of the Province. All provincial offices have submitted budget requests for FY 76 in accordance with the Action Budget Format. Due to a new budget system approach prescribed by the Department of Finance, major changes in format were effected. The Budget Committee was able to submit the Performance Budget to the Provincial Board within the

prescribed period.

**H. Fiscal Management Improvement Program**

In connection with the Provincial Government's initiative to improve its fiscal management capabilities, a general province-wide revision of real property assessment was undertaken to update the fair market value of taxable real property and is 84% complete.

The Tax Mapping Project was initiated in November.

The Provincial Treasurer of Albay in coordination with the Municipal Treasurers and the Provincial Attorney is now in the process of updating the list of names and taxes due of delinquent taxpayers in each municipality.

**I. Equipment Deadline Rate**

The deadline rate at the Provincial Motor Pool of Albay as of June 30, 1975 was 23%.

**Other Provincial Programs and Activities:**

1. Cooperative Development
2. Green Revolution Program
3. Masagana 99 Program
4. Masaganang Maisan Program
5. Dairy Plant Development
6. Nutrition Program
7. Population Control & Family Planning Program
8. Beautification, Cleanliness & Environmental Sanitation Program
9. Tourism Program
10. Rural Electrification Program
11. Small and Medium Scale Industries Promotion Program
12. Sports Development
13. Youth & Manpower Development
14. Reforestation Program

SORSOGON PROVINCE

Governor : JUAN G. FRIVALDO  
Vice Governor : SOCORRO DE CASTRO  
Board Member : SANTOS DAGNALAN  
Board Member : ISMAEL GABRENTINA, JR.  
Board Member : PEDRO CARRANZA  
Provincial Development Coordinator : BIENVENIDO GUTIERREZ  
Provincial Engineer : MACARIO GINETE  
Provincial Treasurer : AMADO J. JIMENEZ  
Provincial Assessor : ANTONIO D. DUGAN  
Provincial Auditor : SENON BAQUIRAN  
Provincial Agriculturist : GREGORIO MANLANGIT  
Provincial Health Officer : ROSALINA B. SAN JUAN

FY 1975 PROGRESS REPORT

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF SORSOGON (32)

I. SUMMARY

The Province of Sorsogon has benefitted in numerous and significant ways as a result of its membership in PDAP. Perhaps the most impressive benefit has been in the field of personnel development. Sorsogon Provincial Officials and PDS technical staff have participated in 21 training courses during the past year. They in turn have conducted 8 training courses and seminars for municipal personnel. PDS has been involved in an ambitious human resettlement program, a survey for the preparation of a socio-economic profile of the province, revised the Five-Year CIP to conform the newly selected development projects, completed the provinces First Performance Budget and laid the ground work for a Provincial Comprehensive Development Plan. A site was purchased for a Provincial Equipment Pool and site preparation and construction are underway. With an eye toward improved fiscal management a tax mapping project has been started. A Provincial Quality Control Program is in the planning stage.

II. TRAINING

With the express objectives of developing capability of the Provincial Development Staff to organized, plan, coordinate and evaluate local socio-economic development programs without external assistance the Province has been fully represented in all

appropriate training activities offered by PDAP and other agencies apropos development planning.

III. IMPLEMENTATION OF PDAP/PROVINCE AGREEMENT

All provisions of the agreement have been met by the Province of Sorsogon in a timely manner.

IV. IMPLEMENTATION OF THE JOINT PDAP/PROVINCE WORK PLAN

Sorsogon Province has implemented each aspect of the Joint Work Plan in a meticulous and timely manner. In addition to meeting, all training requirements the following actions have been taken:

- A. Appointment of a Public Information Officer and a Project Coordinator.
- B. Adoption of an effective evaluation system and a monthly plan of staff member activities.
- C. Preparation of a plantilla for the PDS for FY 75-76 which includes 9 new positions at an annual cost of P47,782.
- D. Publication of a Provincial Development Newsletter - "The Capital News".
- E. Establishment of an operations room and the institution of operations monitoring procedures and appro-

private forms.

- F. Establishment of a Provincial Evaluation Committee.
- G. Coordinated as member of Task Force on Agriculture and Tourism of the Regional Development Council.

V. GENERAL DEVELOPMENT PLANNING

A variety of development activities not included in the Work Plan, were undertaken by the PDS. They include the following:

- A. The Matnog Integrated Development Project.
- B. Hog breeding, and dispersal.
- C. Planning for a Regional Development Training Center at Bulusan Lake.
- D. A survey relating to the Socio-economic Profile of the province.
- E. Reorganization of the NEDA Task Force on Settlement, Flood Control and reforestation.
- F. Support to the Farmer's Development System Corporation in implementation of the Barángay Irrigation Service Construction.
- G. Establishment of a 300 hectare Palayan Ng Bayan featuring triple cropping.
- H. Reforestation project to plant 10,000 Pili trees and 3000 mango trees along highways and on school campus.

- I. Support to Masagana 99 - Masagana Maisan, cattle fattening program, Industrial Grant Loan Fund, Agricultural Grant Loan Fund and Small and Medium Scale Industries.
- J. Coordination Fund support to the ongoing programs of Family Planning and Nutrition.

Governor : PABLO J. CINCO  
Vice Governor :  
Board Member : FERDINAND D. ADEL  
Board Member : ROMULO S. QUIMBO  
Board Member : FELIPE B. CABON  
Provincial Development Coordinator : ANTONIO M. ESCUTIN  
Provincial Engineer : URBANO M. ALLI  
Provincial Treasurer : JOSE O. LATORE  
Provincial Assessor : VACANT  
Provincial Auditor : JOSE T. BALASBAS  
Provincial Agriculturist : BARTOLOME TABONES  
Provincial Health Officer : TOMAS C. RICALDE

SAMAR OCCIDENTAL PROVINCE

FY 1975 PROGRESS REPORT

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF SAMAR (36)

I. SUMMARY

Provincial officials participated in all PDAP prescribed training courses workshops and seminars during FY 74-75. The Provincial CIP was compiled, printed and distributed ahead of the prescribed schedule. The Equipment Pool Development Plan was put in final form during the last week of May. Copies were submitted to PDAP and USAID at the PDC conference in July. The Provincial Road Network Development Plan has been completed. PDS members attended the PDAP Data Gathering Course in February. Approximately 80% of the necessary data have been gathered for the Provincial Socio-Economic Profile. The PDAP/PROVINCE Work Plan is in final form ready for submission to the Provincial Board for approval. The Provincial Budget has been prepared in accordance with the instructions received at the Performance Budget Seminars held in Manila in May.

II. TRAINING

Key provincial officials, including the Governor and Vice Governor, and PDS members have participated in PDAP/USAID prescribed training courses, workshops, seminars and field exercises as appropriate for a first year member of PDAP. These training activities have provided an excellent basis for accomplishing program and documentation requirements for recertification and have made possible significant accomplishment

in all aspects of PDAP operations.

III. IMPLEMENTATION OF PDAP/PROVINCE AGREEMENT

Since Samar is a new PDAP Province, all activities in the program areas must be concentrated in the accomplishment of all PDAP requirements during its early phase of development.

Following are the activities which the Provincial Development Staff has participated in during the past seven (7) months of operation.

- A. Capital Improvement Program (CIP) - Accomplished before March 15, earlier than the date scheduled by PDAP. However, the CIP calendar was not followed due to the EVAA Meet which was held in the province and accounted for the delay of the submission of CIP forms and project proposals by the different offices. The CIP was compiled and printed before March 15. The completed CIP Manual was distributed to all Chiefs of Office (both national and provincial), including Municipal Mayors, Regional Offices and Central Offices in Manila.
- B. Equipment Pool Development Plan (EPDP) - The preparation of this document started immediately following the training of the staff at the Development Academy of the Philippines and the initial draft was completed before December 16, 1974. The draft was forwarded to PDAP

- upon completion. A PDAP Equipment Pool Specialist, with two PDAP Engineers, came to Samar and brought with them the EPDP draft with corrections and recommendations. He suggested to hold in abeyance the finalization of the EPDP pending certain changes. The EPDP was finalized in the last week of May. During the PDC conference, four (4) copies of our EPDP manual were submitted to PDAP and USAID. As far as the actual implementation of our Equipment Pool Plan is concerned, the security fencing and the site preparation, which includes drainage, levelling and compaction of grounds were completed a month ago.
- C. Road Network Development Plan (RNDP) - The preparation of this document was scheduled at the same time as the CIP. Upon advice of PDAP Advisor to give more emphasis to the preparation of the CIP, the RNDP was temporarily set aside. It is now 100% complete.
  - D. Provincial Socio-Economic Profile - The staff has been gathering data and information from the several concerned offices. Some difficulties were encountered in data gathering due to the lack of prompt response of some offices.

Last February 10, the PDAP sponsored a training program on Data Gathering. The main objective of this seminar was to produce a standard format and guidelines in preparing a more comprehensive Socio-Economic Profile. According to PDAP, the standard format would be sent to all PDS Provinces after the seminar as it would be subjected to further review and study. The standard format was supposed to arrive before the end of March, but the format was not received. However, PDAP Advisor instructed us to follow the NEDA format. The NEDA personnel came bringing with them the standard format in preparing the Socio-Economic Profile. Approximately 80% of the data is in hand.

- E. FY 76 PDAP/Province Joint Work Plan - The preparation of this document started during the Organizational Seminar for Annual Planning Conference held last March at the Ateneo University. The seminar consisted of orientation and at the same time provided instruction on how to prepare this important document. The initial draft of the Joint Work Plan was submitted to PDAP at ALEC Hall, U.P. The corrected draft was received only recently and is now ready for formalization and submission to the Board. The Joint Work Plan will serve as a basis for the budget allocation from PDAP/USAID, and this will constitute the overall planning document for the joint operation in FY 76.
- F. Performance Budgeting - Seminar was held in Manila during the latter part of May. This system was developed jointly by PDAP, DLGCD and the Department of Finance in order to achieve uniformity in budget preparation. It appears now that our present system of budgeting will result in a public document. All government offices and any private citizen who might be interested in the document will be furnished with a copy.

#### IV. IMPLEMENTATION OF THE JOINT PDAP/PROVINCE WORK PLAN

The Province prepared a Joint PDAP/PROVINCE Work Plan which is in the process of implementation. It is the first time that the province has prepared a joint work plan. No actual accomplishments have been made to date.

#### V. OTHER PROVINCIAL PROGRAMS AND ACTIVITIES

Last June 23-24, the Province, thru the Office of the

Governor, Office of the Treasurer and the Provincial Development Staff, conducted an Echo-Seminar on Performance Budgeting. Participants included all Municipal Mayors, Municipal Treasurers and some Municipal Secretaries.

Governor : ROBERT Q. GARCIA  
Vice Governor : BEN HUR Z. MOBO  
Board Member : RAMON S. QUIMPO  
Board Member : TOMAS S. RAZ  
Board Member : CONSTANCIO I. CONSTANTINO  
Provincial Development Coordinator : BEN HUR Z. MOBO  
Provincial Engineer : RAMON T. TUMBOKON  
Provincial Treasurer : GONZALO P. PANGANIBAN  
Provincial Assessor : VICENTE R. TEODOSIO  
Provincial Auditor : ANTONIO T. TABANG  
Provincial Agriculturist : JOSE P. MORE  
Provincial Health Officer : WENCESLAO F. IBARRETA

AKLAN PROVINCE

FY 1975 PROGRESS REPORT

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF AKLAN (38)

I. SUMMARY

When the province of Aklan became a PDAP/USAID member, sudden changes took place not only in the organization of personnel in the provincial offices but also in the planning and implementation of priority projects. The Provincial Development Staff, though still lacking in the necessary experience was able to accomplish the minimum requirements for all new PDAP provinces.

From the month of November up to the end of the report period, the PDS was able to hold several seminars and conferences in order to acquaint the various provincial offices and national agencies operating in Aklan to their respective roles in the development of the province. The various documents like the Capital Improvement Plan, Road Network Development Plan, Equipment Pool Development Plan and other development tools being introduced for the first time in Aklan were prepared and brought satisfactory results. The office equipment we received from the PDAP/USAID as well as rehabilitated vehicles made the PDS the most reliable and responsive office in the province.

Of the many activities that the PDS undertook, the Provincial Household Survey perhaps was the most successful.

II. TRAINING

Upon admission to PDAP, the province sent its Provincial Development Coordinator and Fiscal Analyst to attend the Local Administration Center. Following immediately after the PDAP training, the entire Provincial Development Staff attended the 200 hour PDS Basic Training Program at the Development Academy of the Philippines. Other seminar members of the PDS attended and subjects include: Data Gathering, Handling of Maintenance Funds for Local Roads, Budgeting and Quality Control.

On June 17, 1975, the Provincial Coordinator arrived from the University of Connecticut after six months of training in development administration.

III. IMPLEMENTATION OF PDAP/PROVINCE AGREEMENT

On October 27, 1974, Governor Roberto G. Garcia signed the agreement between the PDAP and the Province of Aklan. Upon his return to the province, the Governor immediately took steps to re-orient the Province along PDAP lines.

This includes setting up office space for the PDS, reorganizing the Provincial Development Council, creating the position of Coordinator for Municipal

Development, and holding conferences and seminar/workshops for local and national agencies on the new approach in the development in the province. To comply with the specific area of the Joint Agreement, the following took place:

- A. The province completed the Equipment Pool Development Plan which was approved by the Provincial Board on January 27, 1975. The tentative equipment requirements for FY 76-77 and 78 were submitted to PDAP along with the plans, specifications, quality control procedures and cost estimates for phase I of the Provincial Equipment Pool Development Plan.
- B. On March 17, 1975, the province submitted its Five-Year Capital Improvement Program to PDAP. The process began in January with the organization of the CIP committee.
- C. After the CIP was completed, the Governor immediately established the Provincial Budget Committee. Even though the Province switched from Action Budget Format to a Performance Budget Format, the Executive Budget was submitted to the Governor for study and reviewed on June 5, 1975. Shortly thereafter, the Provincial Government held an echo seminar/workshop on Local Government Performance Budgeting.
- D. The PEO has started implementing the first phase of the EPDP. A concrete fence has been constructed around the Equipment Pool and the area was leveled. A PDAP Equipment Pool Loan has been approved.

E. The Province of Aklan, through the Office of Treasurer, is trying to improve its fiscal management program. Personnel from the Provincial Treasurer's Office are campaigning in the municipalities for increased tax collections and an information drive is being conducted. To assist the memory of taxpayers, delinquent notices are also being sent out. As a result, the Province was able to increase its real property tax collection from 45% to 50%.

F. The Province has reduced its deadline rate from 43% as of October 1974 to 18% as of May 31, 1975.

#### IV. IMPLEMENTATION OF PDAP/PROVINCE JOINT WORK PLAN

Since Aklan was a new PDAP province, it did not have a Joint Work Plan.

Governor : CORNELIO L. VILLAREAL, Jr.  
Vice Governor : MATILDE S. BELO  
Board Member : LUIS ESCUTIN  
Board Member : ISAGANI V. ROBLETE  
Board Member : MAURICIO V. TUPAZ  
Provincial Development Coordinator : REYNALDO C. MONTALBO  
Provincial Engineer : ANGEL RENDON  
Provincial Treasurer : RICHARD B. BATICADOS  
Provincial Assessor : MANUEL D. ROXAS  
Provincial Auditor : DANIEL MALLADA  
Provincial Agriculturist : OLEGARIO SASIS  
Provincial Health Officer : ALFREDO S. JAVIER

CAPIZ PROVINCE

FY 1975 PROGRESS REPORT

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF CAPIZ (39)

I. SUMMARY

During FY 75 PDAP continued to provide the assistance as well as the methodology which, in a way, complemented and reinforced the capacity of Capiz to prime socio-economic development within its municipal boundaries.

In FY 75, the provincial CIP was revised and updated after 16 municipalities prepared theirs as a result of training conducted by the province. With the same participants, this training was followed by a seminar-workshop on municipal budgeting.

The province, on its own also completed five bridge projects totaling P250,000.00 and over 60 meters in length.

The requirements for the PDAP loan to construct the Provincial Equipment Pool facilities were completed and a direct-cost reimbursement loan approved by PDAP in the amount of P283,000.00.

The Capiz Integrated Planning Group (CIPG) was established to support Comprehensive Planning Administrative Order No. 10, dated May 8, 1975. Plans for undertaking a baseline household survey are underway.

The province, thru the PDS, services public and private agencies in line with other development programs. The province exerts its best to organize, coordinate and monitor the inter-connected development efforts at various levels whether this be with the municipal government units, provincial or national offices. These linkages have been established to effect a faster rate of local development.

In keeping with these development endeavors the renovation of the provincial operations room is now completed to accommodate expended province activities.

II. TRAINING

To develop staff capability to organize, plan coordinate and evaluate socio-economic development undertakings of the province, Capiz representatives participated in 18 seminars during FY 75.

III. IMPLEMENTATION OF PDAP/PROVINCE AGREEMENT

A. Development Planning

1. Staff Development

a. PDS Staff Organization

At least six (6) core positions are filled

by technical members on full-time basis.

2. Adopted Current CIP

The province adopted the CIP for FY 76-80 and related this to the action budget. Aside from equipment received by the province through PDAP, the province met difficulties in implementing capital projects except the leveling and fencing of the 1.5 hectare Provincial Equipment site and the completion of the PDS office and province's Operations Room.

3. Adopted Equipment Pool Development Plan FY 74-77

The implementation of administration and service facilities is now feasible with the approval of a non-revolving credit line amounting to P330,000 from PNB and a P283,000 reimbursement loan from PDAP. Construction of this project will be on a contract basis.

4. Quality Control Facility Development Plan FY 75-77

This plan has been submitted to PDAP and an order for the necessary laboratory equipment placed with PHILMARK. Two materials technicians underwent QC training.

5. Equipment Requirements for FYs 76, 77 and 78

These requirements have been submitted to PDAP.

6. Equipment Pool Operations Manual

The EPOP submitted to PDAP and the procedures embodied in the manual are being partly followed.

7. Joint PDAP/Province Work Plan for FY 76

The final draft was submitted to PDAP with Provincial Board Resolution No. 88, s-1975 adopting it.

8. Performance Budget FY 76

The Provincial Board, on July 29, 1975 adopted the FY 76 Performance Budget with a total appropriation of P6.9 million.

9. Comprehensive Planning

The creation of the Capiz Integrated Planning Group (CIPG) was established by virtue of Administrative Order No. 10, dated May 8, 1975 and the task forces for each of the 10 sectors that PCP will cover was established.

B. Infrastructure

Efforts of the province with respect to this particular work program under the agreement were mostly devoted to planning with a minimum of implementation.

C. Fiscal Management

1. Real Property Tax Assessment

Real property valuation in FY 75 increased to P288 million.

2. Real Property Tax Collection

Capiz collected 20.85% of the CY 1974 collectibles taxes of P2,877,864 with collections based on 1973 tax declarations in the absence and incompleteness of revised tax declarations for 1974. For the full fiscal year 1975, the estimate is 30% of total collectibles P2,877,864. There was an increase of 1.67% in the collection of delinquent taxes from calendar year 1974 calendar year 1975 estimates.

Out of the total estimated revenue for FY 75 amounting to P6,568,339 the following is a breakdown of allocations as embodied in the Action Budget.

- a. 14% Capital Purchase and Capital Improvement Projects.
- b. 30% Personal Expenses.
- c. 48% Operation Expenses.

IV. IMPLEMENTATION OF PDAP/PROVINCE JOINT WORK PLAN

Below are joint activities for fiscal year 75:

A. Staff Development

1. Staff Training

- a. PDAP Annual Evaluation Conference, August 1-2, 1974. Governor, PDC, Actg. Provincial Treasurer and Assistant Provincial Engineer.
- b. Small Scale Industries, September 12-20, 1974, PDC and Project Analyst.
- c. Municipal CIP, October 7-18, 1974, (Additional), PDC and Researcher/Statistician
- d. Data Gathering for Comprehensive Planning, February 10-13, 1975, PDC and Researcher/Statistician.
- e. PDAP Planning Conference, April 4, 1975, Governor and PDC.

B. General Development Planning

None

C. Infrastructure Development

1. Quality Control Personnel Training - Materials testing technicians.

2. Equipment Pool Training Course I, May 6-16, 1975, 47 Drivers, equipment operators, mechanics, engineers.
3. Preparation and Completion of Equipment Pool Operations Manual - Completed and submitted on September 11, 1974.

D. Fiscal Management

None

E. Municipal/Barrio Development

None

F. General Development Program

1. Establishment of Provincial Hospital

The new provincial hospital is now operating at 20 bed capacity. A Disaster Package Hospital Kit, good for up to 200-beds was received by the province from USAID and is installed.

2. Provincial Mobile School and Theatre

This school on wheels is designed for the use of out-of-school youths, unemployed or underemployed adults with critical need for skills training, includes continuing education, health and sanitation and other related socio-cultural activities.

The mobile school is manned by the Capiz Institute of Technology (CIT) teachers and the theatre, a component of the school, is composed of a drama group of drop-out students who educate and train through the methods of formal and informal education.

V. OTHER PROVINCIAL PROGRAMS AND ACTIVITIES

Development Planning and implementation efforts of the Province of Capiz are geared to support agriculture related activities, which are the main sources of livelihood of the local people. Accordingly, PDAP encourages the province to get involved in projects which are discussed below:

A. BISA Program

This is an intensive irrigation project under the auspices of the DAP-PDAP-NEA-NIA and province covering six (6) municipalities. The program took off when the Provincial Irrigation Team (PIT) trained at Atenco University. Thereafter, the PIT organized the Municipal Irrigation Teams (MIT) and educated 44 Irrigators Service Association (ISA). These associations are duly registered with the Securities and Exchange Commission, composed of farmer-members numbering 2,206, with approximately 5,272 hectares targeted area coverage. Presently 82 pumps have been delivered, most were installed, with 7 irrigation pumps already operating. Estimated investment is about P2 million. This project will revolutionize rice production in Capiz.

B. Mambusao-Sigma Irrigation System Association (MASIG)

The guidelines of MASIG Project were prepared upon direction of the Governor by the Provincial Development Staff (PDS) with the help of a representative from the Philippine Business for Social Progress (PBSP). The Governor organized a tri-sectoral Ad Hoc Committee which organized a core group of at least 10 farmer-users in each of the 20 barrios covering the municipalities of Mambusao and Sigma. PBSP gave a grant of P90,000 for the cooperative education and management training of the farmers with the Tugas Compact Farm as the nucleus of five barrios until gradually all 20 barrios are covered. This activity is under the Economic Development Foundation (EDF) technicians, and one province under-study. This irrigation system covers 1,200 hectares of riceland.

C. Agbanban Tractor Pool Project

This project involves a farmer's association of 52 members which has put under cultivation 51 hectares of contiguous rice farms by pooling their resources owning and managing cooperatively two hand tractors.

D. Mussel Culture

This provincial-municipal mussel culture demonstration project is undertaken at Sapi-an Bay with P10,000 initial investment under the 20% development

fund. Purpose is to transfer technology to coastal folks to produce the product for their economic benefit.

E. Capiz Model Production Center

This project is a Province-NACIDA tie-up to train and provide skills to local people in production of cottage products. The province constructed a building in 1972 as the center for live-in training of out-of-school youths or unemployed adults, while NACIDA provides the technical assistance. The Center has a display room for finished products from which the trainees earn some income for their efforts while they train.

**ANTIQUE PROVINCE**

**Governor** : EVELIO B. JAVIER  
**Vice Governor** : RIZAL C. PAGTANAC  
**Board Member** : JOVITO PLAMERAS, JR.  
**Board Member** : SILVESTRE UNTARAN, JR.  
**Board Member** : ALFONSO V. COMBONG, JR.  
**Provincial Development Coordinator** : SILVESTRE NAVA  
**Provincial Engineer** : ROMEO PALOMA  
**Provincial Treasurer** : EUNOMIO LLANERA  
**Provincial Assessor** : A. V. SANCHEZ  
**Provincial Auditor** : TRINO TARMOS  
**Provincial Agriculturist** : EVARISTO PACIFICADOR  
**Provincial Health Officer** : SIXTO A. GABORNI

**FY 1975 PROGRESS REPORT**

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF ANTIQUE (40)

I. SUMMARY

During the two years that the Province of Antique has been a member of PDAP concerted and increasing efforts have been made to improve the livelihood of the general population.

Participation in the PDAP training program conducted during FY 75, has strengthened the PDS and other Provincial Officers and has resulted in improved performance in all aspects of provincial development.

The required planning documents have been produced and despite very limited financial resources the Province has managed to undertake two development projects included in the CIP.

II. TRAINING

As a result of having participated in the several training activities sponsored by PDAP during FY-74-75, the PDS personnel and concerned personnel of the Treasurer's Office, the Assessor's Office and Engineer's Office, were well prepared to undertake the planning, coordination and monitoring of the Provinces Development Program. Thirteen PDAP training exercises were participated in by Antique personnel during the year.

III. IMPLEMENTATION OF PDAP/PROVINCE AGREEMENT

The Provincial Development Staff of this province has been organized pursuant to the Memorandum of Agreement between the Province of Antique and the Provincial Development Assistance Project (PDAP). Now it is staffed with personnel other than the six key personnel as required for a functional PDS. New positions for the Programming Officer, the Marketing Analyst and Nutritionist were also filled up during the current year.

The province prepared the first 5-year CIP (FY-75-79) with all the local and national offices involved in the preparation of the document. The project indicated in the current year of the CIP were incorporated in the Annual Action Budget.

The province is a pilot area in Comprehensive Planning. The second semester of FY 75 was devoted primarily to training of PDS personnel in PCP techniques. The initial step undertaken by the province was the enumeration of the households to determine the municipal/barrio baseline data. The draft will be made available sometime in February of 1976.

The PDS though primarily a planning body has supported various development activities. Among them:

- A. It has prepared an Annual Development Program which was submitted to the Regional Office of

the DLGCD. This document identified the various development projects to be funded out of the 20% IRA of the province.

- B. It has assisted the BPW in drafting the plans for the Sports Complex of the province and has been instrumental in the successful implementation of the project by fielding their engineers in the project site.
- C. Together with the PDS of the provinces comprising the island of Panay and the NEDA Regional Staff, it has identified various data needs in order to come up with a comprehensive plan.
- D. In the field of personnel management, it has come up with the initial draft of the Organization and Management Study of the provincial government.
- E. It has been responsible in formulating all development plans which used to be the function of the Provincial Engineers Office.
- F. As of FY 75, it has successfully conducted an echo training of MCIP and Municipal Action Budgeting within the province.

As a continuing effort towards the attainment of the various goals relating to fiscal management, the province sent the Provincial Assessor to the United States to attend the RPIA training. It has continuously exposed its personnel to different in-country budgeting seminars. A performance budget has been completed and will be adopted starting FY 76.

In the absence of the Provincial Engineering Office the Provincial Development Staff exercised close supervision over the maintenance of the province equipment pool. It has also coordinated with the District Highway Engineer who at this time is responsible for the construction and maintenance of provincial roads and bridges.

In order to implement the various infrastructure projects of the province with the expectation that each project will yield maximum return during the expected life of the project, a quality control development plan was prepared. The needed quality control equipment will be shipped to the province within calendar year 75. The personnel incharge of the operation of the quality control laboratory have already been trained.

Despite the lack of the necessary equipment to implement the infrastructure projects of the province, phase I of the Ia Granja Integrated Development Project was pushed through. This project involves the construction of a Sports Complex in a four hectare government lot. This (CIP 101B.01) has an original appropriation of P150,000.00 and was augmented by a P120,000.00 aid coming from the national government.

The province has applied for a loan to finance the construction of the essential facilities in the province equipment pool. These facilities will house the various construction equipment of the province. As of FY 75 nine (9) units of construction equipment were acquired by the province under the PDAP commodity assistance program.

IV. IMPLEMENTATION OF THE JOINT PDAP/PROVINCE WORK PLAN

A. Staff Development

Except for the standard files and reports, Equipment Pool Management Seminar, Engineering Management Seminar and Feasibility Studies Seminar, all other skills Development Training Programmed under this category were pushed through.

B. General Development Planning

None

C. Infrastructure Development

Only the survey and clearing of the new equipment pool site has been accomplished. The construction of the essential facilities will start on FY 75-76. This will be funded out of the Equipment Pool Loan acquired by the Province from PDAP.

D. Fiscal Management

None

E. Municipal/Barrio Development

The Province has appointed a Municipal/Barrio Development Officer to work under this program. The pilot Municipalities has identified by the Province are Belison, Bugasong, and Culasi, but PDAP did not extend technical assistance because there was no consultant available.

F. General Development Programs

Palayan ng Bayan

Utilizing its resources, the province has realized P16,400.00 from the sale of vegetables and other staple crops. Commodity assistance on the part of PDAP as reflected under this category has not yet been acquired by the Province.

Governor : CONRADO J. NORADA  
Vice Governor : RAMON DUREMDES  
Board Member : EDWIN BALDAGO  
Board Member : RUFINO PALABRICA, JR.  
Board Member : LUIS PALMARES  
Provincial Development Coordinator : MARTIN DAQUILANEA  
Provincial Engineer : RODOLFO PALMARES  
Provincial Treasurer : ANTHONY ACEVEDO  
Provincial Assessor : CIPRIANO CABALUNA  
Provincial Auditor : FELIPE GOBENCIO  
Provincial Agriculturist : JUANITO BALIAO  
Provincial Health Officer : CLETO B. CORDERO

ILOILO PROVINCE

FY 1975 PROGRESS REPORT

PROVINCIAL DEVELOPMENT ASSISTANCE PROJEC

PROVINCE OF ILOILO (41)

I. SUMMARY

Iloilo met all requirements for membership in the PDAP. PDAP's program of continued training of PDS members resulted in increasing the expertise of technical personnel who provide staff support to local officials and accelerated the institutionalization of PDS as a local planning office.

The implementation of Special Infrastructure Projects within this fiscal year gave the biggest lift to agriculture development in terms of improving farm-to-market roads.

Significant gains for the first quarter of this fiscal year centered on the Equipment Pool when its long-standing deadline rate of 41 percent was reduced below 20 percent level. A major reorganization was also done in the Provincial Engineer's Office to meet management and operational needs.

The province, one of four in the only PDAP Island Development Scheme in the country, extended coordinating and working relationships across provincial boundaries with Capiz, Antique and Aklan Development Staffs. The approval of the Annual Development Plan FY 74-75 by the DLGCD, made possible the early completion of the Province-Wide Household Socio-Economic Survey relevant for the Comprehensive Development Plan

of Iloilo and the setting up of updated individual municipal barrio data banks as well as the implementation of major infrastructure projects in support of agriculture development.

II. TRAINING

The Province met all training requirements of PDAP and conducted echo seminars for Provincial and Municipal officials and employees.

III. IMPLEMENTATION OF PDAP/PROVINCE AGREEMENT

The Iloilo PDS for FY 75 was manned by 27 fulltime personnel with an operational budget of P226,082.00.

During the fiscal year, there was a major reorganization of the PDS. Following closely PDAP guidelines regarding organization structures of Provincial Local Planning Bodies, three operational sections were created: a Technical Staff of six major technical positions at the PDS; the Support Services Section composed of nine personnel who assist in monitoring and programming PDS activities, and the Administrative Services Section composed of the clerical pool headed by the Acting Administrative Assistant. A Special Engineering Group from the Provincial Engineer's Office is detailed to PDS to coordinate the Special Infrastructure Projects (SIP).

Three new positions were created to augment staff capability in planning and programming development activities namely: Marketing Analyst, Administrative Assistant and Researcher/Statistician.

The position of Personnel Officer was also created and filled to start the establishment of a modern personnel management system.

#### IV. IMPLEMENTATION OF THE JOINT PDAP/PROVINCE WORK PLAN

##### A. Staff Development

###### 1. Staff Training

See above.

###### 2. Personnel Administration

a. Joint activities - None

###### 3. Mass Communication Techniques

a. Joint activities - None

###### 4. Career Development Program

a. Joint activities - None

###### 5. Installation of Systematic Data Bank

Joint Activities - 3 PDS participants attended the PDAP-sponsored seminar on Data Gathering.

Installation of a systematic Data Bank and Information Retrieval System, and

publication of a Systematic Data Bank Information Retrieval System Manual were accomplished.

##### B. General Development Planning

###### 1. Preparation of the Comprehensive Plan of Iloilo

The Province began preparation of a long-range (20-years), medium-range (10-years) and short-range (5-years) integrated development plan and during FY 75, completed the province-wide total Household Socio-Economic Survey, utilizing YCAP and CIVAC students as well as teacher-volunteers as enumerators and forwarded 210,000 completed schedules to the National Computer Center for processing.

A Comprehensive Development Program Municipal Task Force was formed in five municipalities.

##### C. Infrastructure Development

The Province maintained a deadline rate below 20% until SIP operations caused a temporary increase in dead-lined equipment. An evaluation group was created to study the restructuring of the Equipment Pool organization.

##### D. Special Infrastructure Program (SIP)

Two bridges totaling 45 linear meters in length were under construction at the close of the fiscal year. One short road was concreted and another, three kms. in length, was improved. Concreting and improvement of three other provincial roads got underway prior to the close of FY 75.

E. Fiscal Management Improvement

1. Real Property Tax Administration

The Province of Iloilo formulated and published a 5-year Real Property Tax Administration Program, the objectives of which include the installation of a modern mass appraisal and indexing system throughout the province and promote equitable collection of taxes herein. With the approval of the Program's Implementation Plans and budgetary requirements by the Provincial Board the following had been accomplished the fiscal year:

The installation of Tax Maps and an Integrated Record System in the pilot municipalities of Pavia and Cabatuan has been completed. Expansion of Tax Mapping, Integrated Records and Reappraisal in these municipalities was realized.

The completion of reassessment of real property in December 1975, enabled the province to increase its assessment value to P555,945,170.00, and the collection rate increased from 41% to 46%.

F. Municipal/Barrio Development

1. Municipal/Barrio Planning

a. Joint Activities - None

2. Organizing Municipal Development Staffs

a. Planning

All municipalities in the Province have set-up Municipal Development Staffs headed by fulltime Municipal Development Coordinators, and seminars were conducted to improve MDS capability.

G. General Development Program

1. Improvement of PDS Operations Room

Plans, specifications and funding for renovation of the Operations Room were finalized and materials ordered.

2. Integrated Feedgrains Program

An Area Marketing Cooperative was organized to establish a feedmill at the Sta. Barbara FACOMA, and a Livestock Marketing Program was established in eight municipalities of Iloilo.

3. Provincial Nutrition Program, Expansion of the Pavia Nutrition Project

A Provincial Operations Center designed to monitor and coordinate province-wide endeavors in the areas of nutrition, family planning and the green revolution, was established with a fulltime Acting Administrative Officer at its head.

V. OTHER PROVINCIAL PROGRAMS AND ACTIVITIES

A. Agricultural Sector

PDS continued its success in monitoring implementation of its 5-year Integrated Agricultural Development Program. New sectoral priorities introduced such as Masagana 99, Green Revolution, Palayan Ng Bayan, Integrated Feedgrains Program, Operation Land Transfer, Integrated Area Development Project and BISA Program were well received by the government and private sectors.

LEYTE PROVINCE

Governor : BENJAMIN ROMUALDEZ  
Vice Governor : EMILIANO MELGADO  
Board Member : VICENTE VELOSO  
Board Member : BERNARDINO SOLANA  
Board Member : FELIX C. DE VEYRA  
Provincial Development Coordinator : FEDERICO IRISTE  
Provincial Engineer : JUANITO JANDUMON  
Provincial Treasurer : SOFRONIO URSAL  
Provincial Assessor : VICENTE SOLIS  
Provincial Auditor : ALFREDO TUMALAB  
Provincial Agriculturist : RUFINO AYASO  
Provincial Health Officer : AMPARO BANZON

FY 1975 PROGRESS REPORT

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF LEYTE (44)

I. SUMMARY

For the Province of Leyte, the following FY 75 accomplishments can be cited: (1) the in-service staff development training for provincial government officials and personnel; (2) the appointment of three new technical staff members; (3) the approval of the CIP for FY 76 to FY 80; (4) the completion of three SIP projects; (5) a deadline rate consistently below 20%; (6) the completion of the Dulag Tax Mapping/ Re-Appraisal Project; and (7) the intensification of the collection of real property taxes.

Several problem still exist. Firstly, there are several key positions unfilled in the Provincial Development Staff. Second, the province was not able to complete its FY 76 Performance Budget by June 30, 1975.

II. TRAINING

Officials and personnel of the provincial government participated in the training programs of PDAP and other government institutions. The PDAP courses include the following subjects: (1) Real Property Tax Administration; (2) Small Scale Industries; (3) Radio Technician Training; (4) PDC Basic Course; (5) CIP; (6) Data Gathering; (7) Provincial Budgeting; (8) Road Network Development Plan; and (9) Municipal Budgeting. The province conducted an echo seminar for Municipal officials on Municipal Capital Improvement Programs and Local Government Performance Budgeting.

III. IMPLEMENTATION OF PDAP/PROVINCE AGREEMENT

A. Capital Improvement Program (CIP)

The province revised its CIP for FY 1976-FY 1980. It was approved by the Provincial Board on March 7, 1975. All provincial offices are to observe the priorities indicated in this CIP when they prepare requests for funding in the Annual Budget.

B. Annual Performance Budget

Budget proposals from different offices have been submitted to the Provincial Budget Committee. The Chief Executive of the province will review the proposals.

IV. IMPLEMENTATION OF THE JOINT PDAP/PROVINCE WORK PLAN

A. Staff Development

Three technical staff members were appointed to the PDS. They are the Infrastructure Analyst, Fiscal and Management Analyst, and Economic Researcher. Three technical positions still remain vacant. These include the Agricultural Analyst, Nutrition and Family Planning Analyst, and Sociologist.

B. General Development Planning

None

C. Infrastructure Development

1. Special Infrastructure Program (SIP)

Under this program which aims to improve the provincial rural road network system the province completed three projects costing ₱324,000. A fourth project is still under construction.

2. Equipment Pool

The only piece of equipment added during the fiscal year was a pick up truck. The average deadline rate was 18%.

D. Fiscal Management

1. Dulag Tax Mapping and Re-Appraisal Project

The tax mapping and re-appraisal project in Dulag was completed on May 15, 1975. In the re-appraisal phase of the work, a total of 10,221 units of tax declarations were issued. The preparation of tax maps for the 38 barrios and the poblacion consisting of 142 sections was finished on March 31, 1975. An increase of 60.6% in assessments was realized.

2. Real Property Tax Collection

The Real Property Tax Collection for the period July 1, 1974 to May 31, 1975 was ₱2.61 million. Of this amount 73% represented collection of current taxes, 20% from delinquent and 7% represented penalties. The current RPT collection rate is 71%.

E. Municipal/Barrio Development -

None.

F. Others -

None

V. OTHER PROVINCIAL PROGRAMS AND ACTIVITIES

A. Government Center

The Province of Leyte expropriated 137.9 hectares for its Government Center. Construction has started on the Hall of Justice but has slowed down due to the delay in dredging and soil filling of the area.

B. Sab-a Basin Development Project

The Sab-a Basin Development Authority was created by PD-625 on December 26, 1974. It covers all the lands in six towns and the forestlands, timberlands, pasturelands, and reforestation area in Tacloban City. Its purpose is to speed up the exploitation and development of the Sab-a Basin of Leyte. Activities presently being undertaken include: (1) a Territorial Demarcation Survey, (2) Topographic and Hydrographic Survey, (3) Socio-economic Survey; and (4) a Soil and Land Capability Survey.

Governor : CONCORDIO C. DIEL  
Vice Governor : ROSAURO P. DONGALLO  
Board Member : FELICISIMO E. AGUILAR  
Board Member : ALEJANDRO D. UY  
Board Member : MIGUEL P. PADERANGA  
Provincial Development Coordinator : MODESTO C. BABAYLAN  
Provincial Engineer : ANIANO H. PARAGUYA  
Provincial Treasurer : ELENO V. KABANLIT  
Provincial Assessor : MACROBIO A. CHAVEZ  
Provincial Auditor : JUANITO A. SAGARAL  
Provincial Agriculturist : LINO REQUERME  
Provincial Health Officer : SANTIAGO B. TUNGOL

MISAMIS ORIENTAL PROVINCE

FY 1975 PROGRESS REPORT

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF MISAMIS ORIENTAL (52)

I. SUMMARY

The province realized considerable progress in its program of General Development, Infrastructure Development, Staff Development, Municipal/Barangay Development, Fiscal Management.

Realizing that national development is the achievement of capable men and women, the province conducts training in order to prepare its employees to perform the tasks that the national welfare requires. The province also sends qualified employees to appropriate training courses conducted by national agencies.

II. IMPLEMENTATION OF PDAP/PROVINCE AGREEMENT

Considering the long term effect of the Province's Comprehensive Plan, the provincial government has strengthened the capability of the Provincial Development Staff to organize, plan, coordinate and evaluate local socio-economic development programs and projects by providing it with necessary additional positions.

A significant number of provincial employees have been trained in development planning, fiscal management, equipment management, road maintenance

planning and programming, engineering management and other related functions and operations.

The development and institutionalization of an effective fiscal management capability is implemented by the Provincial Assessor's Office, in coordination with other provincial offices, particularly the Provincial Treasurer's Office, through the Real Property Tax Administration Program. This is given recognition because real property tax is the primary source of local revenue for provinces.

III. IMPLEMENTATION OF THE JOINT PDAP/PROVINCE WORK PLAN

A. Staff Development

1. Personnel Administration

The Personnel Office has just been reorganized and made functional with the appointment of a full-time Personnel Officer and a Position Classifier.

The Provincial Board has adopted a personnel policy for the province which is to provide "equal pay for equal work". Further, it will install a Position Classification Plan, Standard Wage Plan, and Merit Promotion Plan in July of 1976.

The PDAP Personnel Specialist has been providing technical assistance in the areas of reorganization of the Personnel Office, evaluation of the Provincial Government, organization, training of the Personnel Officer and the Position Classifier, and preparation of the Personal File Folders for employees.

**B. General Development**

**1. Comprehensive Development Plan**

The Provincial Development Staff completed the Provincial Comprehensive Plan (PCP). It should be noted that final review by government offices and private organizations was delayed as a result of the March fire. At that time, all copies of the three volumes of the PCP were ready for distribution but were completely destroyed.

**C. Infrastructure Development**

**1. Special Infrastructure Projects**

Planning was initiated on five projects; initiated construction on five projects, and programmed 10 projects to be completed before December 31, 1975. To date, six projects, have been completed.

**2. Equipment Pool Development**

None

**D. Fiscal Management**

**1. Real Property Tax Administration**

A significant number of the Provincial Assessor's Office personnel have been trained in aerial photo interpretation, and also sent to seminar/workshops on Real Property Tax Administration.

The province has obtained partial copies of the rectified aerial photographs of the entire province.

The province is working now on three pilot municipalities, namely: Binuanga, Lagonglong, and Libertad. The Tax Mapping Project was launched in a pilot barangay of Lagonglong, where a task force was created to assist the Tax Mapping team. After this training exercise, the province will be ready to have this project undertaken in all of the municipalities.

**E. Municipal/Barangay**

**1. Municipal/Barangay Planning**

The groundwork for the Municipal/Barangay Development Approach was completed in October 1974 - that is, the completion of a detailed questionnaire by approximately 90% of all family heads in each of the barangays of Misamis Oriental.

By the end of 1974, the Municipal Development Staffs completed the review and basic analysis of all these questionnaires and had drawn up barangay "recap" sheets.

In January of 1975, summary sheets for each barangay as well as a combined summary for each municipality were submitted to the Provincial Development Staff for final review and analysis and for completion of the provincial summary sheet. Because of the volume of work, this process continued unto early March 1975.

As a result of the March fire in the Provincial Development Staff Office, all barangay and municipal summary sheets had to be re-submitted. Many of the municipalities did not keep duplicate copies of the summary sheets in their Municipal Development Staff Offices as the PDS had requested, and these summary sheets had to be re-done from the basic recap sheets of each barangay.

## 2. Integrated Municipal Development Plan

The Municipality of Salay was selected as a pilot for the Municipal Development Plan. The Municipal Development Council (MDC) of this municipality was revitalized for this project. The MDS, with the assistance of the PDS, held conferences with the MDC to foster the completion of the Development Plan. The official distribution of the Plan is set for October 1975.

## 3. Municipal Capital Improvement Program

All municipalities have prepared their FY 76-80 Municipal CIP and copies were given wide distribution.

## 3. Others

### a. Municipal Road Maintenance Management System

In the municipalities, a planning and development body has been created and made functional - the Municipal Development Staff (MDS). At the same time, the MDS is charged with the administration and management of the infrastructure fund of the municipality with Municipal Road Maintenance under its direct supervision.

In the FY 76 Province Performance Budget (PPB), a municipal section in the Office of the Provincial Engineer has been created, charged with the coordination of provincial-municipal projects.

AGUSAN DEL NORTE PROVINCE

Governor : CONSUELO V. CALO  
Vice Governor : VICENTE C. ROSALES  
Board Member : SIMON PUYOT  
Board Member : JOSE VILLANUEVA  
Board Member : DAVID SANDALO  
Provincial Development Coordinator : ZACARIAS B. RASCO  
Provincial Engineer : JOSE BALACTAS  
Provincial Treasurer : MAXIMO D. PALMA  
Provincial Assessor : ERNESTO A. ESGUERRA  
Provincial Auditor : ANTONIO ESPINO  
Provincial Agriculturist : ROSALINO ULIT  
Provincial Health Officer : ALFREDO MERCADO

FY 1975 PROGRESS REPORT

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF AGUSAN DEL NORTE (53)

I. SUMMARY

Agusan del Norte joined the Provincial Development Assistance Project on July 1, 1974, but actually signed the Agreement last October 26, 1974 at the Development Academy of the Philippines, Tagaytay City. Provincial officials, PDS and other personnel concerned have participated in all training activities prescribed for PDAP members immediately preceding and during FY 75. Relevant training courses conducted by other agencies were also attended.

The PDS was organized with the required minimum technical personnel and administrative force, accommodated in the spacious office PDC building with adequate office equipment both from provincial and PDAP sources, and supported from the general fund.

The Provincial Development Council is functioning and membership is organized into Task Forces. The Task Force on Fiscal Management has already completed a 3-year Real Property Tax Assessment and Collection Program. The other five (5) Task Forces are in the various stages of data gathering and planning.

The Equipment Pool Development Plan is accomplished and implementation of Phase I costing P480,000.00 with an approved PDAP loan of P380,000.00 is 30% completed.

The Province Socio-Economic Profile Project with a

DLGCD Direct Technical Assistance grant will be out by the 1st quarter of FY 76.

The CIP for FYs 76-80 was accordingly completed and first year programmed projects/purchases are supported in accordance with priorities in the FY 76 performance budget in so far as can be absorbed by province resources.

The Fiscal Management Improvement Program for Real Property Tax Assessment and Collection will be implemented starting FY 76. Preliminary preparations for the modern real property tax administration plan was underway.

On the infrastructure side, the Provincial Road Network Development Plan is completed and duly approved by the Provincial Board. Both the Equipment Pool Operations Manual and the Quality Control Development Plan are being prepared.

Other provincial programs and activities particularly mentioned in this report are on culture and tourism, small-scale and medium industries, and nutrition.

## II. TRAINING

The Provincial Officials, the PDS and other personnel concerned have attended all prescribed, orientation, workshops, seminars and conferences. They include: (1) General Orientation of PDAP; (2) Local Administration and Development Program; (3) PDS Training Course; (4) Comprehensive Plan/CIP/Action Budget/Cash Flow/Monitoring Evaluation; (5) Data Gathering; (6) Seminar/Workshop on Handling of Funds for Local Roads; (7) Budget Refresher; (8) Seminar on Performance Budgeting; (9) Quality Control In-Service Training; (10) Equipment Pool Short Term Training Program.

The Provincial Development Coordinator, attended the six month Management Development Program in Local Development at the University of Connecticut. He also attended a one week Communication Seminar at Michigan State University.

## III. IMPLEMENTATION OF PDAP/PROVINCE AGREEMENT

Agusan del Norte became a PDAP province starting FY 75. By the end of FY 75, per PDAP/Province Agreement the following work programs/projects/activities were implemented/undertaken/attained:

### A. Provincial Development Staff

The PDS was initially organized in FY 74 with a personnel complement of eight (8), five of which are technical. At the beginning of FY 75 the PDS had 14 full-time personnel: They include the six core positions required by PDAP.

The PDS is provided with an adequate and appropriate office space in a separate building (PDC)

Building) in the Capitol compound. Office equipment was augmented by stock provided by PDAP. Operational funds are taken from the general fund.

### B. Training

Participation in orientation conferences, seminars and workshops was fully complied with as narrated earlier in this report under the heading "Training", including the required fund contributions.

### C. Provincial Development Council

After the orientation of provincial officials and the PDS basic training at DAP, Tagaytay City, the Governor convened the Provincial Development Council on November 11, 1974. Council membership consisted of the Governor, members of the Provincial Board, and chiefs of office both provincial and national.

The council membership was organized into six Task Forces. Each Task Force organized its own sub-task forces. The first task of each Task Force was to evolve its objectives and from there proceed to planning.

By this fiscal year ending, the task forces were in various stages of data and planning. The Task Force on Fiscal Management has a real property tax assessment and collection program.

### D. Equipment Pool Development

The preparation of the Equipment Pool Development Plan was complete on December 20, 1974 and after consultations with PDAP Specialists it was submitted to the Provincial Board, copies had been submitted to PDAP.

The site of the Equipment Pool is located in Los Angeles, Butuan City, 15 kilometers from the Capitol in a 3-hectare lot.

Actual project construction was started on May 30, 1975, with PDAP the loan applied for approved on June 4, 1975. Phase I construction as of June 30, 1975 is 30% complete.

E. Province Socio-Economic Profile

In preparation for development planning, the Province initiated the preparation of a province data bank. Preparation is being undertaken by the PDS assisted by NEDA Region X technical consultants. It is estimated to be completed by the first quarter of FY 76.

F. Capital Improvement Program

Preparation of the Province CIP for the period FYs 76-80 was started first week of January, 1975 and the completed document was approved by Provincial Board on March 4, 1975. Copies had been submitted to PDAP.

G. FY 76 Provincial Budget

The budget was prepared in accordance with FD 477 along Department of Finance guidelines on performance budget type as contained in the Budget Operations Manual for Local Governments.

A completed budget draft was reviewed and approved by the Governor. It was submitted to the Provincial Board and after deliberations

lasting into a Sunday special session was approved on June 29, 1975.

H. Fiscal Management

The PDC Task Force on Fiscal Management and the PDS developed a 3-year Fiscal Management Improvement on Real Property Tax Assessment and Collection Program which was approved by the Provincial Board. Copies had been submitted to PDAP. Its general objectives are: (1) Tax campaign and information; (2) Assessment; (3) Tax collection campaign; (4) Enforcement of penal provisions.

I. Real Property Tax Administration

There is still no formal plan to modernize the Province real property tax administration. The Provincial Assessor, however is preparing proposals for such plan and is presently engaged in tax declaration revisions, personnel staffing, and organization of municipal assessor's offices.

J. Equipment Deadline Rate

The FY 75 average was 24.6%.

K. Provincial Road Network Development Plan

PDS and PEO with technical consultants from PDAP specialists prepared the Provincial Road Network Development Plan for FYs 1975-81 in December 1975. The Provincial Board Approved the Plan on April 15, 1975 and copies had been submitted to PDAP.

L. Equipment Pool Operations Manual

The first draft is completed.

M. Quality Control Development Plan

It is in the drafting stage.

IV. OTHER PROVINCIAL PROGRAMS AND ACTIVITIES

A. Culture and Tourism

Agusandel Norte has established a Cultural Commission which aims at reawakening and sustaining interest in the different fields of artistic endeavor. The Commission is divided into six councils: the Visual Arts Council, the Performing Arts Council, the Listening Arts Council, the Historical Council, the Cultural Communities Council, and the Tourism Council - each made up of not less than 15 members from the public and private sectors meeting regularly once a month to map and carry out activities designed to promote their respective fields.

B. Industry

The provincial program on the promotion of small and medium scale industries is tied closely with our promotion of cottage and home industries.

In this direction, the province has created the Provincial Task Force on Industry, Trade and Tourism to serve as planning body for this particular sector.

C. Nutrition Program

The province has completed its provincial organization on the Nutrition Program down to the Barangay level.

"Operation Timbang" has reached a coverage of 90% throughout the province.

LANAO DEL SUR PROVINCE

Governor : MAMARINTA B. LAO  
Vice Governor : ABDUL M. MOROHOMBSAR  
Board Member : ALIM BASHER EDRIS  
Board Member : SHEIK KARIM DIPATUAN  
Board Member : HADJI OMAR BASMAN OLAMA  
Provincial Development Coordinator: DIBOLAWAN D. LUCMAN  
Provincial Engineer : MAMINTAL ADIONG  
Provincial Treasurer : HADJI USMAN MANALONDONG  
Provincial Assessor : SAMBITORE M. LUCMAN  
Provincial Auditor : FROILAN F. RAMIRO  
Provincial Agriculturist : MAMOCARAO S. BLO  
Provincial Health Officer : FRANCISCO T. ESTACIO

FY 1975 PROGRESS REPORT

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF LANA DEL SUR (58)

I. SUMMARY

FY 75 marked the second year of Lanao del Sur's membership in the PDAP program. The province has tried to comply with most of the terms of agreement provided in the Memorandum of Agreement but admits it has fallen short in certain areas, particularly the equipment pool development program. The shortcomings of the province have been primarily due to circumstantial-imposed limitations particularly on fiscal management and some administration procedures.

The problems the Province of Lanao del Sur had encountered do not reflect the interest and the desire of the province for more and extended assistance. It is anticipated that FY 76 will be a better year.

II. TRAINING

Provincial personnel attended all of the PDAP training sessions which were offered. They include the PDS training package, Municipal CIP, CIP Refresher Course, Data Gathering Seminar, Provincial Budgeting Seminars, Maintenance Seminar and RNDP Preparations. Lanao del Sur feels the training courses have assisted in increasing the effectiveness of the PDS.

III. IMPLEMENTATION OF PDAP/PROVINCE AGREEMENT

The province and PDAP have continuously been cooperating in programs designed to improve the socio-economic development of the province. For its part, Lanao del Sur has composed a full time PDS and has included all current positions in provincial budget. The appropriate funding for operation and training has also been provided.

Since its membership in PDAP, the province has annually prepared an updated Multi-year Capital Improvement Program. It has formulated a one-year Action Budget based on programs and activities identified in the CIP.

The province is intending to construct a new Provincial Equipment Pool to meet standards established in the Equipment Pool Development Plan. The province has tried its best to provide necessary funds and personnel for the maintenance and use of the equipment provided to the province by PDAP.

In consonance with the province's membership in the PDAP, Lanao del Sur has attempted to pattern its action plans and programs to the PDAP outlined work programs for member-provinces.

IV. IMPLEMENTATION OF THE JOINT PDAP/PROVINCE WORK PLAN

A. Staff Development

Members of the PDS attended the PDAP Evaluation Conference, Data Gathering Seminar, Annual Planning Seminar, and Equipment Pool Management Seminar.

B. General Development Planning

None.

C. Infrastructure Development

1. Equipment Pool Development

The plans, design and estimates for the Provincial Equipment Pool have been completed. The province applied for a loan for the construction of the Equipment Pool. During FY 1975, the province appropriated ₱150,000 for its construction. This amount will be carried forward to the FY 76 Budget with an additional appropriation of ₱50,000 for the same purpose.

2. Repair of Provincially-Owned Deadlined Equipment

The province is repairing a road roller and a motor grader. This is in line with its efforts to reduce the deadline rate to 25%. Fifteen units of junk equipment were disposed of on June 15, 1975.

D. Fiscal Management

No action was taken on the Real Property Tax Administration.

E. Municipal/Barrío Development

None.

F. General Development Program

1. Floating Clinic -

No action.

2. Improved Facilities of the Provincial Capital and Tamaran Emergency Hospital.

The 200-bed capacity Disaster Package Hospital provided the province by PDAP/USAID was unpacked. The Public Health Staff is presently supervising the immediate utilization of the medical items and equipment.

V. OTHER PROVINCIAL PROGRAM AND ACTIVITIES

A. Agricultural Production Program

Rice and corn seed farms were created in four places. They were managed by the Provincial Agriculturist's Office or the BAE.

B. The Barrío Irrigators Service Association Program is planning or has installed 19 irrigation pumps.

Governor : SERGIO B. MORALES  
Vice Governor : EMILIO B. ESCOBILLO  
Board Member : JUANITO H. PURISIMA  
Board Member : ADOLFO D. ALBA  
Board Member : MARCIANO D. DOLAR  
Provincial Development Coordinator : CELESTINO F. DESAMITO, JR.  
Provincial Engineer : FLORDERICO V. LORETO  
Provincial Treasurer : CIRIACO JABIDO, SR.  
Provincial Assessor : DEOGRACIAS L. PATRIMONIO  
Provincial Auditor : MARIANO M. FERRER  
Provincial Agriculturist : DOMINGO NICOLAS  
Provincial Health Officer : TEODORO J. REYES

SOUTH COTABATO PROVINCE

FY 1975 PROGRESS REPORT

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF SOUTH COTABATO (61)

I. SUMMARY

The members of the South Cotabato Provincial Government and Development Staff participated as appropriate, in all PDAP/USAID sponsored training activities during the fiscal year covered by this report. The Quality Control Testing Laboratory personnel took all required training and are now performing the tests and making the analyses in the South Cotabato SIP projects. As of May 31, 1975, a total of 14 SIP projects had been completed at a total cost of P1,461,728. Four additional projects will be completed in the near future. The Provincial Performance Budget for FY 1976 was approved on June 19, 1975. New tax laws are being enforced as a result of the adoption of Provincial Ordinance No. 15. The assessed value of real property will be increased through the use of a more efficient assessment system. Aerial photo will be highly advantageous in the process of utilizing the new system.

Masaganang Maisan and Masagana 101 programs are increasing cereal production. Nutrition and Family Planning program are being intensified. The two phases of the action program on Cottage, Small and Medium Scale Industries, have been accomplished.

II. TRAINING

Provincial officials, including the Governor, the

the Treasurer and the Assessor and all members of the PDS technical staff participated, as appropriate, in the 16 training courses seminars and workshop sponsored by PDAP/USAID during the year.

III. IMPLEMENTATION OF PDAP/PROVINCE AGREEMENT

The agreement between PDAP and the Province of South Cotabato was implemented in its entirety and included the preparation of the Equipment Pool Development Plan, Road Network Development Plan, CIP, Performance Budget and this Annual Report.

IV. IMPLEMENTATION OF JOINT PDAP/PROVINCE WORK PLAN

The Joint PDAP/Province Work Plan was implemented in a completely satisfactory manner. Training was accomplished as previously described. Temporary problem in the installation and operation of the Quality Control Program were caused by the late arrival of certain equipment. A further one month delay was occasioned by the late arrival of Philmark technicians. Since December, the QC Lab. has been in full operation and has done an exemplary job on SIP tests.

On the 20 SIP projects programmed, 14 have been completed, 4 are under construction and 2 are ready for implementation. The FY 75-76 Provincial Performance Budget was formally approved on June 19, 1975. The Province made significant progress in implementing the new local tax code.

Office space, equipment and personnel were provided for the new Licenses and Fees Division of the Treasurer's Office.

In the field of Real Property Taxation the following were undertaken:

1. Preparation of property master list by barrio.
2. Preparation of block index maps, cadastral maps and subdivision plans.
3. A seminar on assessment for municipal and barrio officials, field collectors and assessors.

A committee on Cottage, Small and Medium Industry was established by Administrative Order of the Governor. Representatives of PDS, BAE, DLGCD, NACIDA, DEC, DPB and MASICAP compose the committee. A survey of available resources and entrepreneurs resulted in a tentative list of potential projects and proponents.

#### OTHER PROVINCIAL PROGRAMS AND ACTIVITIES

A Provincial Action Committee to implement and expedite the Masaganang Maisan Production Program. The product in objectives are to increase white corn from 43 cavans per hectare in 1974 to 46 in 1975; to increase sorghum from 30 sacks per hectare in 1974 to 45 in 1975; to increase soybeans from 18 sacks per hectare in 1974 to 22 sacks per hectare in 1975; and to assist the farmer cooperators in the marketing of their products under government support prices.

The Masagana 101 Rice Program of the province intends to increase rice production in Masagana irrigated areas from 101 to 105 cavans per hectare; from 81 to 85 cavans per hectare on Non-Masagana irrigated areas and from 75 to 80 cavans per hectare on rainfed areas.

Noteworthy progress was made during the year in the Nutrition Program.

The annual conference for all health personnel held in Koronadal provided an opportunity for the Regional Health Nutrition Team Leader to present an overview of Operation Timbang. Numerous staff conferences, seminars, work conferences involving local government officials, school personnel and all health personnel were held to provide inspectors to the Nutrition Program.

With the assistance of the Provincial Family Planning Coordinating Council, all municipalities have formed their own F.P.C.C.'s. Seminar/conferences or F. P. involving rural health midwives and public school teachers. As of April 30, 1975, there were 2869 acceptors using various methods of family planning.

DAVAO PROVINCE

Governor : VERULO C. BOISER  
Vice Governor : CECILIA DELA PAZ  
Board Member : RUPERTO GONZAGA  
Board Member : CANDIDO PERALES  
Board Member : ROLANDO MARCIAL  
Provincial Development Coordinator: MARCELO B. CANDA  
Provincial Engineer : ANTONIO L. TORRALBA, JR.  
Provincial Treasurer : RAMON A. NIERRAS  
Provincial Assessor : CESAR V. ARANAS  
Provincial Auditor : PEDRO M. DAYOT  
Provincial Agriculturist : PONCE BLAS INFANTE  
Provincial Health Officer : EULOGIO A. LADORES

FY 1975 PROGRESS REPORT

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF DAVAO (63)

I. SUMMARY

The province vigorously continued to send participants to training activities offered by PDAP/USAID and other agencies at the national level designed to further develop our administrative capabilities and competencies to efficiently carry out the programs for provincial development.

Within the limits of its resources and capabilities the provincial government of Davao undertook the full implementation of projects.

II. TRAINING

To improve the competence and level of efficiency in the performance of their varied functions for an accelerated economic development, the personnel of the Provincial Development Staff, the Provincial Engineer's Office, the Provincial Assessor's Office, and other offices availed and attended the training activities offered, sponsored and/or conducted by PDAP/USAID, DLGCD, Department of Finance, DAP and other agencies of the national government.

Selected personnel of the PDS attended seminar-workshops in Road Maintenance Fund, on-the-job training on Second Generation Road Network Development Plan (RNDP), In-service Training for Instructor's Course in Supervisory Development, Small-Scale Industry, Data Gathering, Action Budget, Capital Improvement Program, CIP Clinic Course, and Local Performance Budgeting.

Personnel of the Office of the Provincial Engineer also underwent training on Second Generation RNDP, Materials Testing and Quality Control, Supply Management, Project Feasibility Study, and Equipment Rehabilitation. The Provincial Engineer and some Senior Engineers also attended various conferences, seminar-workshops, and refresher courses on the RRP, AIP, SIP, Budget Preparation, Road Maintenance and other allied courses designed to reinforce understanding and insight on the present development trends. The Provincial Assessor with key staff in the Tax Mapping Division underwent training on tax mapping conducted by PDAP/USAID in Palawan and Iloilo. Echo seminars on MCIP, Local Budgeting, Preparation of Socio-Economic Profile, and Procurement Plans were held at Tagum for municipal officials headed by Municipal Mayors, Treasurers, Coordinators, and Councilors.

III. IMPLEMENTATION OF PDAP/PROVINCE AGREEMENT

Under the provisions of the RRP Agreement, the PEO submitted its Annual Implementation Plan (AIP) which was subsequently approved by the DLGCD for ₱3 million total reimbursable cost.

Presently, the PEO has completed the design, plan and cost estimate of one road, the Gabi-Cabacungan Road; plans for Mesaoy, Cuambogan, and Dumlan Bridges. It has also completed the survey of another road, the Tuganay-Anibongan Road and two other bridges, Tubo-Tubo and Iamunga, and is undertaking the investigation and survey of the rest of the proposed RRP projects. The Project or Economic Feasibility Studies of these projects are also being prepared by the PEO Planning Staff and the PDS.

#### IV. IMPLEMENTATION OF THE JOINT PDAP/PROVINCE WORK PLAN

##### A. Staff Development

###### 1. Staff Training -

To further develop the capability of the Provincial Development Staff to organize, plan, coordinate and evaluate socio-economic development programs, and providing the same opportunity to other provincial offices, the provincial government appropriated sufficient amount to cover training expenses for our participants who attended the following training activities:

- a. Road Maintenance Fund Seminar
- b. Second Generation Road Network Development Plan
- c. CSC In-Service Training for Instructor's Course in Supervisory Development
- d. Seminar-Workshop on Local Government Performance Budgeting

- e. Small-Scale Industry
- f. Data Gathering
- g. Municipal Action Budget
- h. Project Feasibility Study
- i. Materials Testing and Quality Control
- j. Supply Management Seminar
- k. Equipment Rehabilitation
- l. Project Preparation Seminar-Workshop
- m. Tax Mapping Field Training

The province also initiated the following echo seminar-workshops:

- a. A two-day orientation training of Municipal Development Coordinators
- b. MCIP Seminar-Workshop
- c. Data Gathering Seminar-Workshop
- d. Municipal Action Budget Seminar-Workshop
- e. Procurement Plan and Request for Allotment Seminar-Workshop
- f. Municipal Irrigation Team (MIT) Seminar-Workshop

PDS accomplishments included:

- a. Assistance to the 19 municipalities of Davao in organizing the Municipal Development Staff;
- b. Assisting provincial offices and the municipalities in formulating, drafting, and finalizing their CIPs;
- c. Preparation and printing of the Provincial CIP;
- d. Assisting provincial offices and municipalities in preparing the draft and final copy of their Action Budgets;
- e. Helping towns in preparing their Socio-Economic Profiles;
- f. Giving assistance to the provincial offices and the municipalities in preparing their annual budget proposals;
- g. Preparation of the final copy of the Annual Executive Budget of the provincial government, and finalization/printing of FY 76 Performance Budget;
- h. Assisted the Provincial Engineer's Office in the conduct of the Feasibility Studies of RRP projects; and
- i. Training for provincial and municipal personnel regarding the Procurement Plan and Request for Allotment.

B. General Development Planning

The province had only the Rabbit Dispersal Program planned for implementation for FY 75-76.

C. Infrastructure Development

1. Planning -

The original editions of the Provincial Equipment Pool Operations Manual, Development Plans and Quality Control Development Plan were enforced. These documents are the bases for operations, for the improvement of pool facilities and for the acquisition of equipment. The plans and estimates for the Power House, Guard House, Waste Materials Building, Sawmill and Warehouse were completed and made ready for implementation by FY 76. Soils tests equipment for agriculture is being acquired.

Completed projects included:

Implementation of Equipment Pool Maintenance Plan and Supply System during the first semester of FY 75;

Concrete Hollow Block Security Fence

Gas and Lube Stations and Preventive Maintenance Building

On-Going projects are:

Painting Shop

Improvement of Battery, Electrical and Radiator Repair Sections

An evaluation panel was created to see that these programs were successfully carried out.

Special Infrastructure Program

The PEO completed the topographic survey of the proposed San Vicente Integrated Irrigation Project under the Special Infrastructure Program. The last two projects under the SIP, Madgao and Upper Lasang Bridges been approved. The total reimbursable cost of all SIP Road and Bridge projects is ₱3,003,000.

The plans and estimates for the completion of the PEO Administrative Building, the Operations and Briefing Room, and the Technical Library have also been completed and scheduled for implementation by fiscal year 1976.

Completed projects include:

San Isidro Bridge,  
Gunawan RCPC Overflow,  
Bawani RCPC Overflow,  
Ulip RCPC Overflow,  
Magatos Bridge Superstructure,  
Libaylibay RCPC Overflow, and  
Libaylibay RCBC.

There are three on-going projects: Mawab Bridge, Madgao Bridge, Upper Lasang Bridge and 13 other completed projects, funded solely from provincial funds, which were constructed with the use of PDAP/USAID provided equipment.

E. Fiscal Management

1. Tax Mapping Project at Panabo:

This project of the provincial government undertaken by the Provincial Assessor's Office was given the go-signal by the Governor to start on August 6, 1974, with a kick-off ceremony held at Barrio Nanyo, Panabo, Davao. As of June 26, 1975, the pilot project is 97.2% completed, except the carding and appraisal of improvements. Thirty-four barrios, including the poblacion, which comprise the municipality of Panabo, are now completely tax-mapped.

The tax mapping work was facilitated by the timely arrival of equipment from USAID.

As a result of the tax mapping project, increase of collectible taxes is assured; duplication of assessment is eliminated; copies of assessment of field sheets were delivered to the respective barrio captains for their files and for taxation purposes; boundaries between barrios have been delineated; and discovery of undeclared 3000 hectares planted with bananas and other properties.

The target areas for tax mapping next fiscal year will cover the municipalities of Babak, Mabini, and Nabunturan.

F. Municipal/Barrio Development

To objectively attain the purpose of identifying the resources and development needs of the towns and barrios of Davao which will be the basis of the province in planning its activities, the province assisted in:

Setting up the Municipal Development Staffs;  
Training their personnel;  
Initiating seminars for formulation of MCIPs;  
Offered a Data Gathering Seminar in preparation for the Municipal Socio-Economic Profile;  
Held a seminar on Performance Budgeting;  
Conducted a seminar-workshop on Procurement Plan and Request for Allotment;  
and  
Created a Municipal-Barrio Development Specialist position.

G. Others

N o n e

H. General Development Programs

1. Palayan ng Bayan Project -

To boost rice production and supplement the income of the province, it was imperative to develop the capability of the provincial government in converting idle lands into productive ones.

For this purpose, the provincial government created the position of Deputy Manager to assist the Governor in managing the Palayan ng Bayan.

I. General Development Programs

The Municipalities of Panabo and Nabunturan have signified their willingness to appropriate ₱40,000 as deposit for rehabilitation as a condition in the acquisition from excess property of two fire trucks.

**PALAWAN PROVINCE**

**Governor** : **SALVADOR P. SOCRATES**  
**Vice Governor** : **VICTORIANO J. RODRIGUEZ**  
**Board Member** : **ARTURO S. CARLOS**  
**Board Member** : **ANDRES B. BAACO**  
**Board Member** : **RAFAEL R. ORTEGA**  
**Provincial Development Coordinator:** **JOHN S. FABELLO**  
**Provincial Engineer** : **RODOLFO M. GALLARDO**  
**Provincial Treasurer** : **LAURO S. CORTES**  
**Provincial Assessor** : **RAMON R. VALENCIA**  
**Provincial Auditor** : **FIDENCIO Z. AGUILA**  
**Provincial Agriculturist** : **RUFO S. VIGONTE**  
**Provincial Health Officer** : **PABLO L. CAPATI**

**FY 1975 PROGRESS REPORT**

## PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

### PROVINCE OF PALAWAN (66)

#### I. SUMMARY

In looking back, it can be said that this has been another fruitful year of accomplishments. The Provincial Development Staff went out to the field to assist and evaluate the progress of the Municipal Development Councils. It also conducted various seminars on the preparation of Municipal Capital Improvement Program which were incorporated with the Provincial CIP this year with the corresponding budget; Budget Seminar Workshop and other similar seminars to enable them to appropriate their funds according to priorities. On the other hand, members of the staff attended seminars and training to acquaint or reorient them with the latest trends in development.

Many other activities took place. The PDS continually and painstakingly revised data to come up with a more accurate and up-dated socio-economic profile of the province and hopes to complete an initial draft of the Long-Range Comprehensive Development Plan soon. The Office of the Provincial Engineer worked on improving the Equipment Pool and the Offices of the Provincial Assessor and the Provincial Treasurer worked out a scheme on how to raise the revenue of the province as well as the local governments.

In a nutshell, the people involved in the planning and implementing of the province plans and programs have touched all sectors and phases of development. From its Provincial Development Staff down to the minutest details acquiring every ways and means for the betterment of the province and as a contributing factor in the development of the country.

#### II. TRAINING

To strengthen the capability of PDAP participating provinces in improving planning capabilities, etc., the following training activities were conducted/sponsored by PDAP which province participants attended: (1) Small Scale Industries Seminar; (2) Local Fiscal Management Training; (3) Records Management; (4) Municipal CIP Preparation; (5) Rural Roads Program Training Series; (6) Data Gathering Seminar; (7) Road Maintenance Panels for Local Roads Conference; (8) Action Budget Refresher Seminar; (9) Municipal Budget and Action Plan Preparation Seminar; and (10) Seminar Workshop on Local Government Performance Budgeting.

### III. IMPLEMENTATION OF PDAP/PROVINCE AGREEMENT

Although Palawan did not list its accomplishments in the Annual Report, it did meet its basic obligations as listed in the PDAP/Province Agreement.

### IV. IMPLEMENTATION OF THE JOINT PDAP/PROVINCE WORK PLAN

#### A. Staff Development

See training section of this report.

#### B. General Development Planning

1. Palawan Long Range Comprehensive Plan. As planning is a continuous process, the PDS staff continuously received and revised data of the socio-economic survey undertaken last year. This data is a part of the 10-year comprehensive development plan which will be prepared in a flexible manner subject to alteration, if necessary, every year.
2. Socio-Economic Profile. - The staff has completed the draft of the socio-economic profile from which a preliminary Long Range Comprehensive Development Plan will be duly accomplished.

#### C. Infrastructure Development

1. Equipment Pool Development. - The Provincial Engineer's Office has continuously improved its operations by constructing a machine shop section and an electrical shop section. The

office has likewise adopted and implemented Part I and Part II of the Equipment Pool Operations Manual. To date the following has been achieved.: (1) the machine shop is 90% complete; (2) the electrical shop is 50% complete; and (3) the deadline rate has gone down to an average of below 25%.

Special Infrastructure Project. - Palawan has completed 4 SIP worth approximately P450,000. There are still six ongoing projects.

#### D. Fiscal Management

1. Tax Mapping and Reassessment of Real Property in the Municipalities of Narra and Brooke's Point.

The Office of the Provincial Assessor, having successfully undertaken the tax mapping and reassessment projects in the Municipality of Aborlan last year, has extended their operations to Narra and Brooke's Point. The Provincial Assessor was able to complete the tax mapping and reassessment of lands and their improvements in the Municipality of Narra. Eleven barrios with 4000 lots were tax mapped in the Municipality of Brooke's Point. The barrio tax map sheets along with the processing and typing of tax map index records, tax declarations and records of assessment are now being prepared.

2. Mass Appraisal of Real Properties in the Municipalities of Aborlan - No action.

3. Tax Collection and Information Drive.

This is a program designed to raise revenues of the province through a massive collection drive of current and delinquent realty taxes. To assist in the collection effort, seminars were held for local officials on fiscal management, collection letters sent out, and posters prepared and placed in the different municipalities.

E. Barrio/Municipal Development

The Staff gathered and collected the results of surveys conducted by the municipalities and barrios.

F. General Development Program - None

**PART III**  
**APPENDIX**

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**ORGANIZATION AND STAFFING**

**PDAP AND AD/PD**

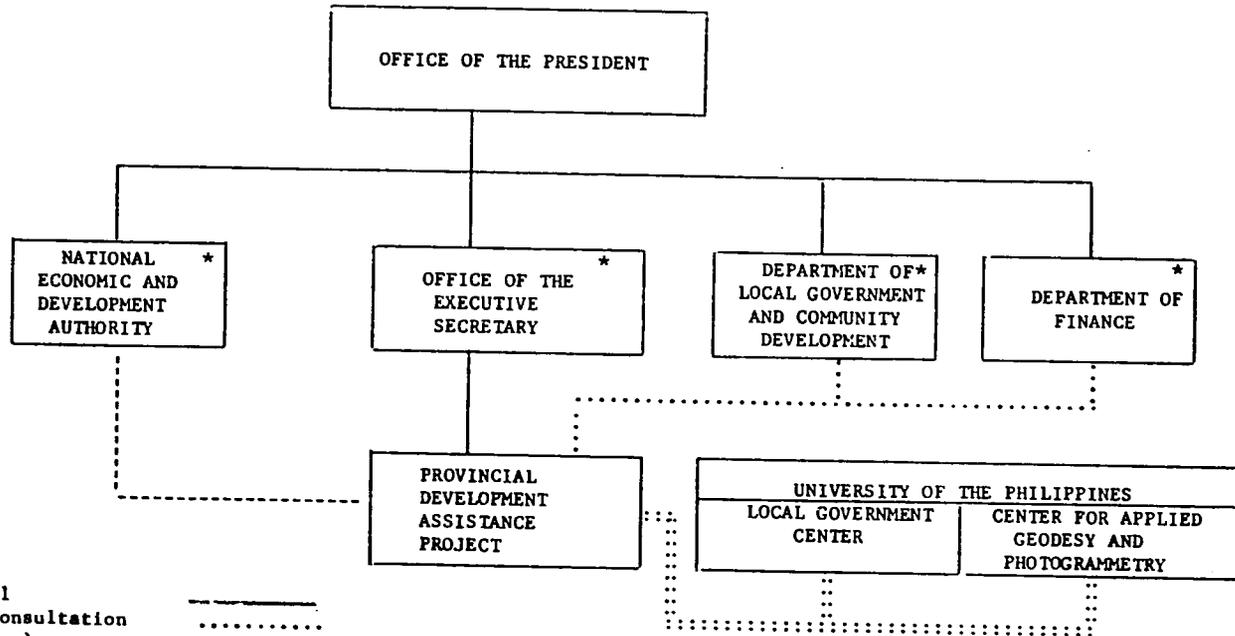
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PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT A-1

ORGANIZATION CHART SHOWING RELATIONSHIP OF PDAP TO PROJECT RELATED GOP AGENCIES

AS OF JUNE 30, 1975

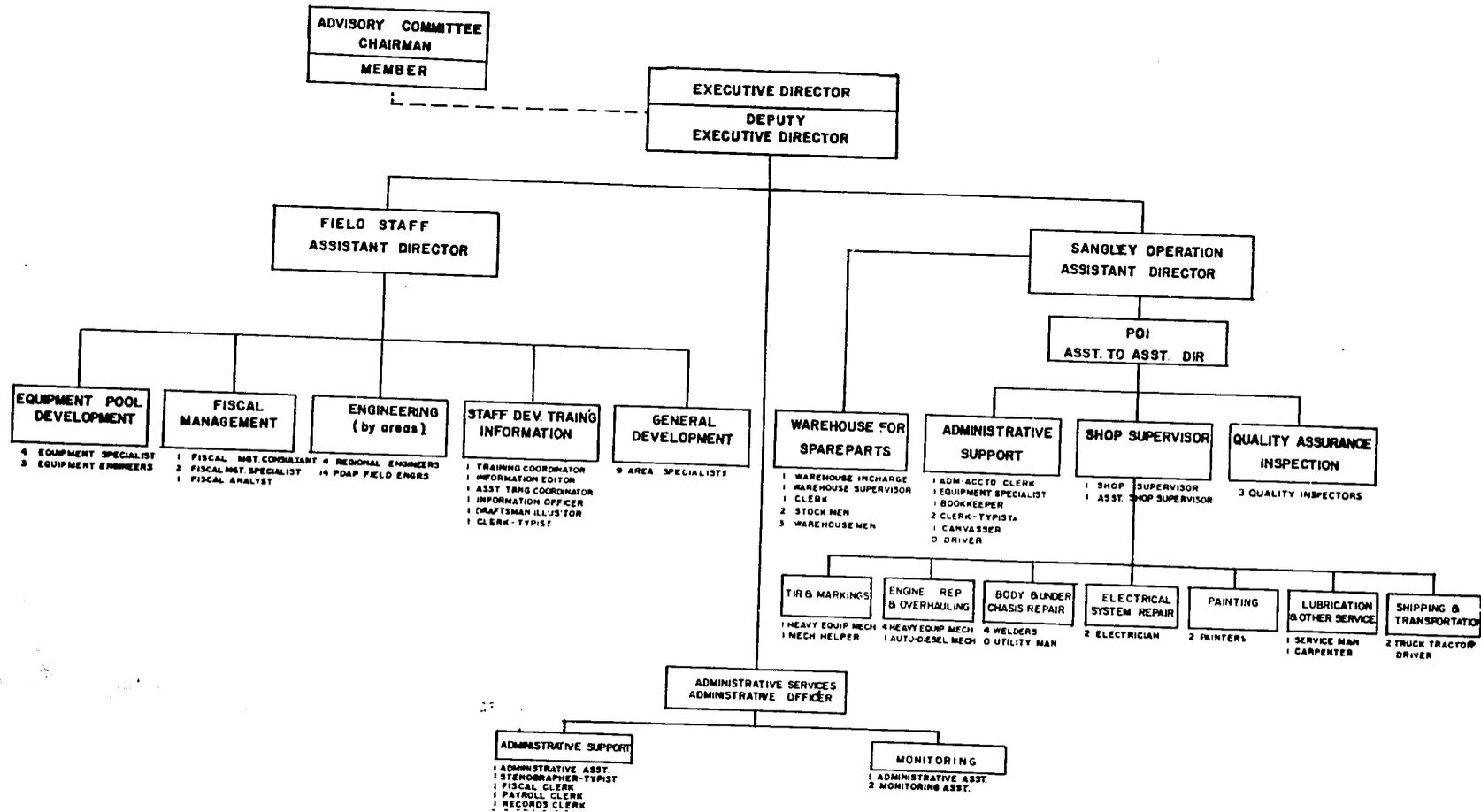


Operational Control —————  
 Coordination and Consultation .....  
 Supportive (Training) :::::::::::  
 Approval of Budgets, PIO's, etc. - - - - -

\* Cabinet Level

**PDAP ORGANIZATION CHART  
AND STAFFING PATTERN  
AS OF 30 JUNE 1975**

Exhibit A-2





Staff Category	Staff Member	1974						1975					
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Engineers	Vergara												
	Quiday												
	Montemayor												
	Malig												
	Torres												
	Mendoza												
	Zoleta												
	Rivers												
	Rama												
	Galang												
	Hidalgo												
Equipment Specialists	Manalo												
	Andres												
	Amurao												
	Darauy												
	Dayrit												
	Quisisen												
	Chay												
	Flores												
	<b>TOTAL STRENGTH</b>	23	27	29	32	35½	40	42	42	42	42	42	44

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT A-4

PDAP STAFF STATUS

Page 1 of 2

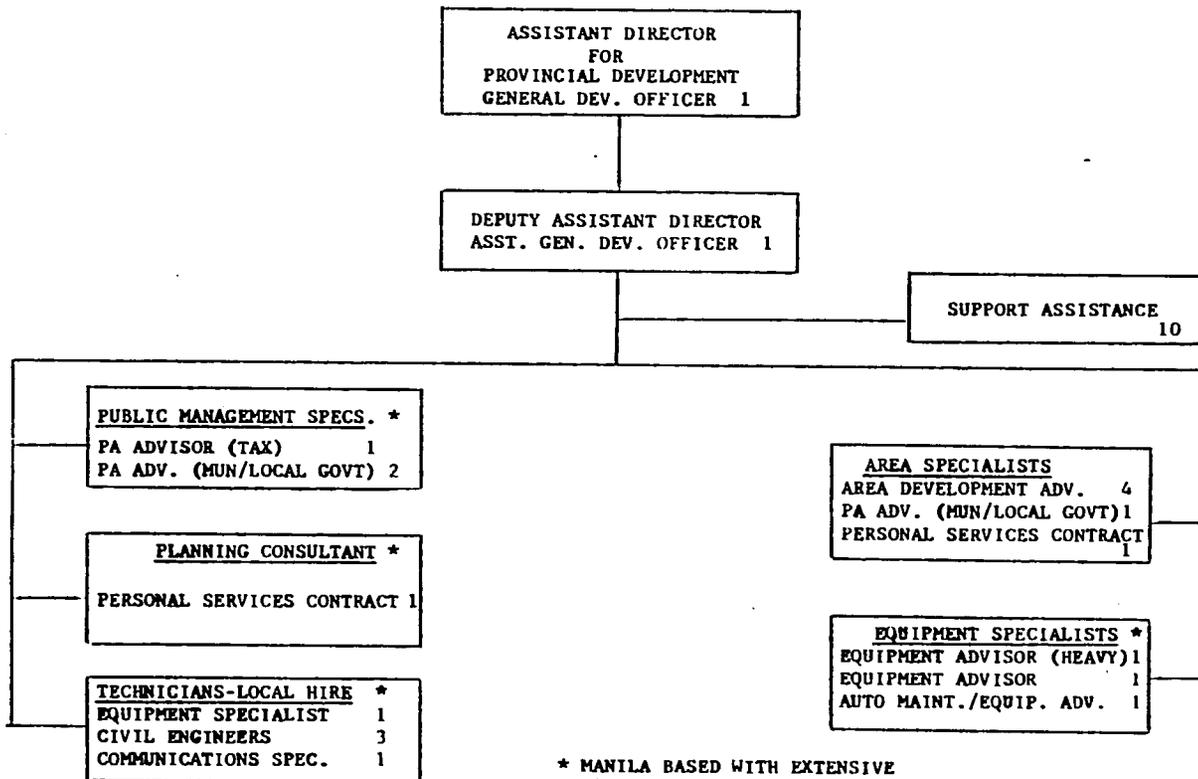
AS OF 30 JUNE 75

STAFF CATEGORY	NAME OF EMPLOYEE	POSITION TITLE	MOTHER AGENCY	DATE ASSIGNED TO PROJECT	ASSIGNMENT STATUS
Project Management	1. VIGILAR, Gregorio R. Col.	Executive Director	AFP	01 Dec 72	Detailed
	2. NAVARRO, Angel M. Jr.	Deputy Executive Director	DMS	Jan 72	- do -
	3. PENA, Alberto D.	Asst. Executive Director	DLGCD	01 Jan 74	- do -
Centrally Based Technicians	4. BANQUILLO, Elias D.	Training Coordinator	DLGCD	15 Jul 74	- do -
	5. MENDOZA, Josefa D.	Personnel Analyst	CSC	02 Jan 75	- do -
	6. PANARES, Pablito C.	Area Specialist	DLGCD	07 Aug 73	- do -
	7. REYES, Matias M.	Fiscal Management Consul't	PDAP	15 Dec 71	Contractual
	8. REFORMA, Mila A.	Fiscal Analyst	LGC	14 Feb 74	Detailed
	9. SANTIAGO, Alvaro	Fiscal Mgmt Specialist	PALAWAN	16 Oct 74	- do -
	10. ZAMORA, Carolina C.	Fiscal Analyst	DLGCD	22 Apr 75	- do -
	11. AQUINO, P. G.	Area Specialist	DPH	18 Aug 69	- do -
Area Specialists	12. ENGLE, Ludovico	" "	NFAC	25 Jul 72	- do -
	13. AQUINO, P. C.	" "	BAECON	01 Sep 69	- do -
	14. ARCALA, Llorente	" "	DLGCD	03 Sep 73	- do -
	15. SANTA MARIA, Pedro A.	" "	BPI	15 Sep 73	- do -
	16. MURILLO, Teodorico	" "	DLGCD	15 Jun 74	- do -
	17. UY, Wilfredo B.	" "	DLGCD	15 Jun 74	- do -
	18. PUNGUINAGUINA, Gangco	" "	MSU	21 Nov 74	- do -
	19. LAGADO, Rafael L. Jr	" "	DLGCD	15 Jun 74	- do -
	20. DE LEON, Benito	" "	DLGCD	15 Jul 74	- do -
	21. YUMUL, Lazaro S.	Regional Engineer	TARLAC	01 Sep 74	- do -
Engineers	22. MOPERA, Jaime G.	" "	PDAP	01 Jan 73	Contractual
	23. SANTOS, Makairog	" "	PDAP	02 Jun 75	- do -
	24. SANTOS, Simplicio	" "	PDAP	02 Jun 75	- do -
	25. NEPOMUCENO, Victoriano M.	Construction Engineer	PDAP	01 Mar 74	- do -
	26. ESTRADA, Conrado L.	" "	PDAP	01 Mar 74	- do -
	27. VERGARA, Robert L.	" "	PDAP	01 Mar 74	- do -
	28. QUIDAY, Willie	" "	PDAP	01 Mar 74	- do -

STAFF CATEGORY	NAME OF EMPLOYEE	POSITION TITLE	MOTHER AGENCY	DATE ASSIGNED TO PROJECT	ASSIGNMENT STATUS
Engineers (Cont)	29. MONTEMAYOR, Amber R.	Construction Engineer	PDAP	01 Aug 74	Contractual
	30. MALIG, Manuel Q.	" "	PDAP	08 Aug 74	- do -
	31. TORRES, Ignacio T.	" "	PDAP	01 Aug 74	- do -
	32. MENDOZA, Guillermo A.	" "	PDAP	11 Nov 74	- do -
	33. ZOLPETA, Danilo C.	" "	PDAP	10 Oct 74	- do -
	34. RIVERA, Eduardo J.	" "	PDAP	11 Nov 74	- do -
	35. RAMA, Arturo R. Jr.	" "	PDAP	11 Nov 74	- do -
	36. GALANG, Renato D.	" "	PDAP	11 Nov 74	- do -
	37. HIDALGO, Crispin	" "	PDAP	11 Nov 74	- do -
	38. MANALO, Jose Jr., Maj	Asst. Director, Sangley Oper	AFP	09 May 73	Detailed
Equipment Specialist	39. ANDRES, Thomas Jr.	Equipment Specialist	DPH	01 Oct 69	- do -
	40. AMURAO, Rodolfo	" "	PDAP	09 Oct 73	Contractual
	41. DARAUAY, Napoleon N.	" "	DLGCD	Sep 74	Detailed
	42. DAYRIT, Hermie D.	" "	PDAP	02 Dec 74	Contractual
	43. QUISISSEM, Carlos A.	" "	PDAP	21 Nov 74	- do -
	44. CHAY, Francisco M. Jr.	" "	PDAP	10 Oct 74	- do -
	45. FLORES, HERMOGENES D.	" "	LA UNION	02 Jan 75	Detailed

AD/PD ORGANIZATION CHART AND STAFFING PATTERN

AS OF JUNE 30, 1975



\* MANILA BASED WITH EXTENSIVE  
FIELD TRAVEL

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT A-6

AD/PD STAFF STRENGTH BY CATEGORY

Staff Category	Staff Member	1974						1975					
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Project Management	Rose												
	Kriegel	HL											HL
Centrally Based Technicians	Rogers		HL	HL									
	Baldwin	HL											
	Urner (Contract)												
	Fuller												
Area Specialists	Broady (Contract)												HL
	Greenough			TR									
	Niblo												
	Hammer												
	Knutson												
	Nelson	HL	HL	HL									
Engineers	Umhoefer												
	Cline	HL											
	Shaw		TR							TR			
Equipment Specs.	Hurst												
	Conrad	HL	HL										
	Short												
	Gibson				HL	HL	HL	TR					
Local Hire Technicians	Basa												
	De la Torre												
	Almodiel												
	Camina												
	Zerrudo												
TOTAL STRENGTH		14	16	16	17	17	18	18	18	19	19	20	18

HL - Home Leave  
TR - Transfer

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT A-7

AD/PD STAFF STATUS

AS OF 30 JUNE 1975

NAME OF EMPLOYEE	POSITION TITLE	DATE ASSIGNED TO AD/PD STAFF	HOME LEAVE ELIGIBILITY DATE	ESTIMATED OR ACTUAL TIME OF DFT.	STATUS ON COMPLTN. OF HOME LEAVE
1. ROSE, Thomas L.	Asst. Director for PD	12-01-70	On H/L	05-20-75	Return to Post
2. KRIEDEL, Richard C.	Deputy Asst. Director	10-17-69	08-12-76	08-12-76	Transfer
3. BALDWIN, Karl A.	Area Specialist*	09-02-71	07-27-76	05-30-76	Return to Post
4. BROADY, Merritt	Area Specialist	11-01-72**	-	-	Renewal of Contract
5. CONRAD, Aloysius V.	Equipment Specialist	06-30-72	09-30-76	09-30-76	Return to Post
6. FULLER, William	Area Specialist*	06-19-73	On H/L	05-29-75	Return to Post
7. GIBSON, James	Equipment Specialist	05-10-74	12-22-76	12-22-76	Return to Post
8. HAMMER, Dwane	Area Specialist	06-22-73	06-22-75	06-23-75	Return to Post
9. HURST, Charles J.	Equipment Specialist	04-26-75	10- -75	12-10-75	Return to Post
10. KNUTSON, Leroy K.	Area Specialist	10-19-67	06-30-75	07-22-75	Transfer
11. NELSON, Richard B.	Area Specialist	04-21-72	09-26-76	09-26-76	Return to Post
12. NIBLO, Winfield	Area Specialist	07-11-74	07-12-76	07-12-76	Return to Post
13. ROGERS, Robert K.	Fiscal Management Spec.	02-06-72	10-04-76	10-04-76	Return to Post
14. UMHOEFER, Richard J.	Area Specialist	09-03-68	08-07-75	08-07-75	Transfer
15. URNER, John B.	Planning Consultant	08-06-74**	-	-	Renewal of Contract

\* Manila Based

\*\* Personal Services Contract

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**DEVELOPMENT PROGRAM**

**ACTIVITIES IN THE**

**PROJECT PROVINCES**

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PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT  
DATES OF ENTRY OF PROVINCES INTO PDAP PROGRAM

EXHIBIT B-1

1968-1974

PROVINCE	DATE EXECUTED AGREEMENT TO ENTER PDAP
1. Palawan	27 Sep 68
2. Leyte	04 Oct 68
3. So. Cotabato	06 Dec 68
4. Iloilo	20 Jan 69
5. Bulacan	21 Feb 69
6. Mindoro Oriental	28 Feb 69
7. Misamis Oriental	17 Jun 70
8. Batangas	15 Apr 71
9. Davao	22 May 71
10. La Union	07 Sep 72
11. Pangasinan	07 Sep 72
12. Pampanga	07 Sep 72
13. Zambales	07 Sep 72
14. Camarines Sur	24 Oct 72
15. Lanao del Sur	27 Nov 73
16. Bataan	27 Nov 73
17. Sorsogon	27 Nov 73
18. Antique	27 Nov 73
19. Capiz	17 Dec 73
20. Albay	01 Jul 74
21. Aklan	01 Jul 74
22. Agusan del Norte	01 Jul 74
23. Samar Occidental	01 Jul 74

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT  
PROVINCES PARTICIPATING IN PDAP PROGRAM BY YEARS

EXHIBIT B-2

FY 1969 - 1975

PROVINCE	FY 69	FY 70	FY 71	FY 72	FY 73	FY 74	FY 75
1 Bulacan	1	2	2	2	2,3	2,3	2,4
2 Palawan	1	2	2	2	2	2,4	2,4,5
3 So. Cotabato	1	2	2	2	2	2,4	2,4,5
4 Iloilo	1	2	2	2	2	2,4	2,4,5
5 Leyte	1	2	2	2	2	2,4	2,4
6 Mindoro Or.	1	2	2	2	2	2,4	2,4
7 Misamis Oriental		1	2	2	2	2,4	2,4,5
8 Davao del Norte			1	2	2	2,4	2,4,5
9 Batangas			1	2	2	2,4	2,4,5
10 La Union				2	2,3	2,3	2,4,5
11 Pangasinan					1,3	2,3	2,4,5
12 Zambales					1,3	2,3	2,3,4,5
13 Pampanga					1,3	2,3	2,4,5
14 Camarines Sur					1,3	2,3	2,4,5
15 Bataan					3	2,3	2,3,4,5
16 Sorsogon						1,3	2,4,5
17 Capiz						1	2
18 Antique						1	2
19 Lanao del Sur						1	2
20 Aklan						1	2
21 Albay							1
22 Agusan del Norte							1
23 Samar Occidental							1

**Key:**

- 1 - Newly admitted to PDAP; in organization/training
- 2 - Regular Participant in PDAP Program
- 3 - Participant in PDAP Flood Rehabilitation Program
- 4 - Participant in PDAP Special Infrastructure Program
- 5 - Participant in PDAP Rural Roads Program

PROVINCIAL DEVELOPMENT ASSISTANT PROJECT

EXHIBIT B-3

PROGRESS MADE TOWARD ACHIEVING PROP TARGETS FOR FY'75

AS OF JUNE 30, 1975

Province	Date Joined PDAP	I (71) Organize For Staff Deve- lopment	II (92) Plan For Develop- ment	III (66) Implement An Infrastructure Program	IV (42) Implement A Real Property Tax Admin. Prog.	V (50) Finance Develo- pment Proj.	Total Score (322)	End of Project Score(86)
Palawan	Sep 1968	45	46	16	25	21	153	40
Leyte	Oct 1968	ND	ND	ND	ND	ND	ND	ND
So. Cotabato	Dec 1968	48	77	45	19	41	230	69
Iloilo	Jan 1969	52	57	40	21	34	204	45
Bulacan	Feb 1969	51	51	52	8	35	197	52
Mindoro Or.	Feb 1969	ND	ND	ND	ND	ND	ND	ND
Misamis Or.	Jun 1970	67	86	36	28	40	244	68
Batangas	Apr 1971	43	45	40	6	25	163	27
Davao	May 1971	55	42	29	8	31	165	33
La Union	Sep 1972	43	39	37	9	29	157	36
Pangasinan	Sep 1972	62	57	53	19	32	223	57
Pampanga	Sep 1972	53	38	40	6	5	152	40
Zambales	Sep 1972	63	65	50	17	40	235	59
Camarines Sur	Oct 1972	49	56	34	8	38	181	45
Lanao del Sur	Nov 1973	30	19	3	3	5	69	9
Bataan	Nov 1973	62	30	52	8	37	189	27
Sorsogon	Nov 1973	69	60	44	19	39	231	56
Antique	Nov 1973	56	40	24	10	20	152	43
Capiz	Dec 1973	48	41	26	4	35	154	24
Samar, Occ.	Jul 1974	ND	ND	ND	ND	ND	ND	ND
Albay	Jul 1974	51	18	7	10	0	86	13
Agusan Del Norte	Jul 1974	ND	ND	ND	ND	ND	ND	ND
Aklan	Jul 1974	50	18	18	2	17	105	25

NOTES: Columns I-V Indicate capability to function as indicated

( ) - Maximum possible score

ND= No data submitted by province

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT  
PDAP PROVINCE COMPLIANCE WITH PROJECT RECERTIFICATION REQUIREMENTS  
 AS OF 31 JULY 1975

PROVINCE	CAPITAL DEVELOPMENT PROGRAM	EQUIPMENT POOL DEV. PLAN	QUALITY CONTROL DEVELOPMENT PLAN	PERFORM- ANCE BUDGET	ANNUAL PROGRESS REPORT	WORK PROGRAM	ROAD NET- WORK DEV. PLAN	REMARKS
La Union	x	x	x	x	x	x	x	
Zangasinan	x	x	x	x	x	x	x	
Zambales	x	x	x	x	x	x	x	
Bataan	x	x	x	x	x	x	x	
Pampanga	x	x	x	x	x	x	x	
Bulacan	x	x	x	x	x	x	x	
Batangas	x	x	x	x	x	x	x	
Camarines Sur	x	x	x	x	x	x	x	
Mindoro Oriental	x	x	x	x	x	x	x	
Sorsogon	x	x	x	x	x	x	x	
Capiz	x	x	x	x	x	x	x	
Antique	x	x	x	x	x	x	x	
Iloilo	x	x	x	x	x	x	x	
Levte	x	x	x		x	x	x	
Misamis Oriental	x	x	x	x	x	x	x	
Lanao del Sur	x	x	x	x	x	x	x	
So. Cotabato	x	x	x	x	x	x	x	
Davao	x	x	x	x	x	x	x	
Palawan	x	x	x	x	x	x	x	
Albay	x	x	x	x	x	x	x	
Western Samar	x	x		x	x	x		
Aklan	x	x		x	x	x		
Agusan del Norte	x	x		x	x		x	

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT  
PDAF PROVINCE PROGRESS IN FISCAL MANAGEMENT PROGRAM

EXHIBIT B-5

AS OF JULY 31, 1975

P R O V I N C E	T R A I N I N G					DOCUMENTATION		PROJECT IMPLEMENTATION
	Capital Improvement Program*	Action Budget*	Real Property Tax Administration			Capital Improvement Program	Action Budget	Real Property Tax Administration
			Manila*	Field*	USA*			
La Union	5	5	6	4	1	x	x	
Pangasinan	4	5	5	5	1	x	x	
Zambales	4	8	4	8	1	x	x	
Bataan	4	5		1	1	x	x	
Pampanga	5	7	5		1	x	x	
Bulacan	6	5	5	6	1	x	x	
Batangas	10	5	5	7	1	x	x	
Camarines Sur	8	10	7	1	1	x	x	
Mindoro Oriental	4	3	8	10	1	x	x	
Sorsogon	11	13	5	1	1	x	x	
Capiz	4	5	5	1	1	x	x	
Antique	7	5	4	1	1	x	x	
Iloilo	3	5	5	11	2	x	x	
Levte	9	8	6	5		x	x	x
Misamis Oriental	8	3	4	8	1	x	x	x
Lanao del Sur	11	11	4			x	x	
So. Cotabato	4	1	7	9	1	x	x	
Davao	4	3	5	6		x	x	
Palawan	9	5	8	9	2	x	x	
Agusan del Norte	8	8				x	x	x
Aklan	8	8				x		
Albay	8	8				x		
Western Samar	8	8				x		

\* No. of Personnel Trained

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT B-6

PROVINCIAL BUDGET REVENUES

FY 1972-1975  
(#1000)

PROVINCE	FY-72	FY-73	FY-74	FY-75	FY-76*
La Union	4,718	7,105	5,720	7,575	11,776
Pangasinan	11,132	10,297	15,657	20,309	23,351
Zambales	4,430	9,317	7,296	8,855	10,746
Bataan	2,926	4,963	7,218	7,396	9,040
Pampanga	8,864	10,211	9,223	17,759	11,852
Bulacan	12,370	17,452	21,541	26,206	23,790
Batangas	12,548	9,985	11,765	11,225	22,118
Camarines Sur	7,537	8,330	9,151	13,397	15,360
Mindoro Oriental	4,839	3,965	6,002	7,977	6,476
Sorsogon	4,268	3,445	4,333	4,957	6,108
Capiz	4,212	4,136	5,405	7,457	6,987
Antique	3,111	2,638	3,779	6,421	6,424
Iloilo	11,368	9,970	10,197	11,870	13,743
Leyte	9,220	7,776	6,777	-	-
Misamis Oriental	4,690	5,622	6,465	8,302	11,743
Lanao del Sur	3,249	3,216	4,054	3,794	4,950
So. Cotabato	6,523	4,695	6,357	8,561	17,816
Davao	7,932	5,573	5,945	9,765	12,587
Palawan	4,647	3,224	3,507	5,784	7,930
Agusan Norte	-	-	-	3,318	4,044
Aklan	-	-	-	3,785	4,855
Albay	-	-	-	4,774	6,791
Western Samar	-	-	-	-	-
Total	128,584	131,920	150,332	199,487	237,570
Average	6,767	6,943	7,912	9,499	11,312

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT B-7

REAL PROPERTY TAX ASSESSMENT AND COLLECTION DATA

CY 1974

PROVINCE	CY 1974 RANK ORDER BY % COLLECTION	1973 RANK ORDER	PER CENT COLLECTION CY 1974	TOTAL ASSESSMENT DEC. 1974 (PI MILLION)
Antique	1	12	91.4	193
Mindoro Oriental	2	02	73.3	158
So. Cotabato	3	05	72.8	316
Agusan del Norte	4	-	70.9	140
Palawan	5	14	70.8	109
Iloilo	6	06	63.3	547
Bataan	7	15	62.7	490
La Union	8	01	62.5	293
Leyte	9	08	60.0(Est.)	177**
Misamis Oriental	10	03	59.5	200
Batangas	11	09	56.4	950**
Pampanga	12	16	55.8	607
Zambales	13	07	54.8	265
Bulacan	14	13	49.9	1421
Capiz	15	18	45.1	288
Aklan	16	-	44.8	139
Davao del Norte	17	10	42.5	306
Pangasinan	18	11	39.0	1081
Camarines Sur	19	04	35.9	476
Sorsogon	20	17	33.9	202**
Samar	21	-	27.6	64
Albay	22	-	15.5	192
Lanao del Sur	23	-	*	119
Total			1188.4	8733
Average			54	379

\* Incomplete Information

\*\* As of June 1974

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT B-8

PROVINCIAL BUDGET EXPENDITURES

FY 1972-1975  
(P1000)

PROVINCE	FY-72	FY-73	FY-74	FY-75	FY-76*
La Union	4,425	6,230	7,672	9,391	11,834
Pangasinan	10,045	10,183	15,046	18,292	23,084
Zambales	4,813	8,411	7,381	9,076	10,734
Bataan	2,902	3,739	7,109	-	8,938
Pampanga	8,246	10,686	9,397	23,727	11,768
Bulacan	10,078	17,825	18,506	28,127	23,744
Batangas	11,900	9,85	11,705	10,529	22,118
Camarines Sur	6,969	7,514	8,744	12,791	13,914
Mindoro Oriental	4,569	4,370	6,002	7,977	6,476
Sorsogon	3,705	0	4,332	3,300	3,303
Capiz	4,305	3,186	6,368	7,457	6,912
Antique	3,655	2,511	3,779	3,719	6,424
Iloilo	10,327	9,315	9,732	10,129	13,552
Leyte	7,386	5,151	-	-	-
Misamis Oriental	4,666	5,091	6,465	7,825	11,738
Lanao del Sur	3,054	2,436	4,054	1,475	48,320
South Cotabato	5,346	5,058	5,574	7,245	17,699
Davao	5,926	5,360	5,986	11,085	18,129
Palawan	3,071	4,020	3,470	5,819	7,285
Agusan del Norte	-	-	-	3,411	4,040
Aklan	-	-	-	3,664	4,772
Albay	-	-	-	6,608	8,162
Western Samar	-	-	-	-	-
Total	115,388	121,071	141,322	191,647	282,946
Average	6,073	6,372	7,851	9,582	13,473

\* Proposed

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT  
PDAP PROVINCE PROGRESS IN INFRASTRUCTURE PROGRAM DEVELOPMENT

AS OF JULY 31, 1975

P R O V I N C E	INFRASTRUCTURE TRAINING COMPLETED			QUALITY CONTROL EQUIPMENT STATUS		INFRASTRUCTURE DEVELOPMENT DOCUMENTS COMPLETED			
	Quality Control*	Equipment Pool**	Road Net Development Planning*	On Order	Installed	Equipment Pool Deve-lopment Plan	Equipment Pool Opera-ting Manual	Quality Control Dev. Plan	Road Net Work Dev. Plan
La Union	4		5		x	x	x	x	x
Pangasinan	3	77	6		x	x	x	x	x
Zambales	4	50	3		x	x	x	x	x
Bataan	4		1		x	x	x	x	x
Pampanga	4	55	5		x	x	x	x	x
Bulacan	3	70	4		x	x	x	x	x
Batangas	4	60	7		x	x	x	x	x
Camarines Sur	4		3		x	x	x	x	x
Mindoro Oriental	2	45	6		x	x	x	x	x
Sorsogon	3		1	x		x	x	x	x
Capiz	4		5	x		x	x	x	x
Antique	3		1	x		x	x	x	x
Iloilo	2		5		x	x	x	x	x
Leyte	4		4	x		x	x	x	x
Misamis Oriental	3	45	4		x	x	x	x	x
Lanao del Sur	6		6			x	x	x	x
So. Cotabato	3	80	4		x	x	x	x	x
Davao	2	40	7		x	x	x	x	x
Palawan	2	35	7		x	x	x	x	x
Agusan	7		8			x			x
Aklan	7		8			x			
Albay	7		9			x		x	
Samar	8		8			x			

\* No. of Personnel Trained

\*\* Special training received by Equipment Pool Mechanics and Drivers

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT B-10

COMPARATIVE DEADLINE RATES-CONSTRUCTION EQUIPMENT AND SUPPORT VEHICLE

FY 1972 TO FY 1975

	December 31, 1972		December 31, 1973		December 31, 1974		June 30, 1975	
	Total Units	Deadline Rate	Total Units	Deadline Rate	Total Units	Deadline Rate	Total Units	Deadline Rate
08 La Union	18	44%	38	13%	46	17%	46	15%
13 Pangasinan	174	56%	150	25%	150	24%	158	26%
14 Nueva Ecija	*	*	*	*	*	*	71	20%
16 Zambales	45	44%	64	19%	80	22%	67	22%
17 Tarlac	*	*	*	*	*	*	76	18%
18 Bataan	18	89%	32	22%	41	22%	36	19%
19 Pampanga	55	64%	72	24%	85	22%	66	24%
20 Bulacan	158	51%	105	16%	135	18%	88	12%
23 Laguna	*	*	*	*	*	*	108	17%
24 Batangas	37	57%	66	26%	70	23%	64	17%
26 Camarines Sur	48	52%	62	16%	72	16%	59	24%
29 Mindoro Oriental	63	21%	88	19%	91	21%	80	27%
31 Albay	*	*	*	*	*	*	13	23%
32 Sorsogon	*	*	33	39%	36	33%	37	22%
36 Samar	*	*	*	*	*	*	28	46%
38 Aklan	*	*	*	*	*	*	16	25%
39 Capiiz	*	*	26	17%	40	23%	24	29%
40 Antique	*	*	43	40%	46	43%	27	19%
41 Iloilo	44	25%	87	39%	63	19%	57	21%
44 Leyte	40	38%	128	11%	128	19%	116	19%
52 Misamis Oriental	40	18%	89	18%	85	21%	53	18%
53 Agusan del Norte	*	*	*	*	*	*	16	18%
58 Lanao del Sur	*	*	16	88%	22	86%	26	69%
61 Cotabato South	84	14%	110	17%	106	21%	103	19%
63 Davao del Norte	44	11%	72	24%	63	17%	63	24%
66 Palawan	50	20%	69	22%	67	16%	57	18%
T O T A L	918	41%	1360	22%	1422	22%	1555	22%

\* Not yet in PDAP. However, at time of admission into project, most of the provinces had equipment deadline rates in excess of 60%.

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT  
PROJECT IMPLEMENTATION STATUS REPORT - SPECIAL INFRASTRUCTURE PROGRAM

AS OF JUNE 30, 1975  
(P 1000)

PROVINCE	APPROVED FUNDING	IN-PLANNING		COST APPROVED		UNDER CONSTRUCTION		COMPLETED	TOTAL		
		NO.	VALUE	NO.	VALUE	NO.	VALUE		NO.	VALUE	
<b>I. ORIGINAL SIP</b>											
29 Mindoro Or.	3,000	1	P 74	0	P 0	9	P 2,431	4	P 491	14	P 2,996
41 Iloilo	3,000	4	980	0	0	5	1,523	1	191	10	2,594
44 Leyte	2,500	0	0	2	1,474	2	476	2	183	6	2,133
52 Misamis Or.	3,000	0	0	5	847	5	1,760	6	393	16	3,000
61 So. Cotabato	3,075	0	0	2	224	4	1,547	14	1,304	20	3,075
63 Davao Norte	3,000	0	0	0	0	3	2,194	7	806	10	3,000
66 Palawan	2,210	0	0	0	0	9	1,394	3	289	12	1,683
<b>II. SIP EXTENSION</b>											
08 La Union	1,000	0	0	1	276	2	724	0	0	3	1,000
13 Pangasinan	1,000	0	0	1	238	1	614	0	0	2	853
16 Zambales	1,000	0	0	0	0	3	999	0	0	3	999
18 Bataan	1,000	0	0	1	175	3	825	0	0	4	1,000
19 Pampanga	1,000	3	359	1	270	1	729	0	0	7	1,358
20 Bulacan	1,000	1	297	0	0	2	999	0	0	3	1,296
24 Batangas	1,000	0	0	0	0	3	988	0	0	3	988
26 Camarines Sur	1,000	1	207	0	0	2	793	0	0	3	1,000
<b>Total</b>	<b>27,785</b>	<b>10</b>	<b>P1917</b>	<b>13</b>	<b>P3,504</b>	<b>56</b>	<b>P17,997</b>	<b>37</b>	<b>P3,657</b>	<b>116</b>	<b>P27,075</b>

EXHIBIT B-12

## PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

STATUS OF FUNDS DEPOSITED WITH PDAP - SPECIAL INFRASTRUCTURE PROGRAM (SIP)

AS OF 30 JUNE 1975

Provinces	Deposits			Withdrawals				Available Balance
	Equipment	Retention 10%	Total	Constr	Tools and Spare Parts	Eng'g Equipment	Total	
29 Or. Mindoro	₱ 16,800.00	₱ 49,100.00	₱ 65,900.00	-	-	-	-	₱ 65,900.00
41 Iloilo	19,057.13	19,100.00	38,157.13	-	-	-	-	38,157.13
44 Leyte	1,342.86	14,300.00	15,642.86	-	-	-	-	15,642.86
52 Misamis Or.	98,111.43	39,360.00	137,471.43	-	-	-	-	137,471.43
61 So. Cotabato	19,302.86	130,400.00	149,702.86	-	-	-	-	149,702.86
63 Davao Norte	117,748.58	80,600.00	198,348.58	-	-	-	-	198,348.58
66 Palawan	15,285.72	28,900.00	44,185.72	-	-	-	-	44,185.72
Total	₱287,648.58	₱361,760.00	₱649,408.58	-	-	-	-	₱649,408.58

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT B-13

STATUS REPORT-PDAP/USAID FLOOD REHABILITATION PROGRAM

AS OF 30 JUNE 1975  
(P1000)

	IN PLANNING NO./VALUE		UNDER CONSTRUCTION NO./VALUE				COMPLETED NO./VALUE				TOTAL NO./VALUE			
	Jun 73	Dec 73	Jun 73	Dec 73	Jun 74	Jun 75	Jun 73	Dec 73	Jun 74	Jun 75	Jun 73	Dec 73	Jun 74	Jun 75
La Union	17/ 2910	10/ 2970	1/ 400	7/ 1750	5/ 1527	- -	- -	1/ 10	7/ 1260	12/ 2787	18/ 3310	18/ 4730	12/ 2787	12/ 2787
Pangasinan	60/10760	40/14200	8/ 670	26/ 1560	28/10036	2/ 1676	10/ 814	14/ 910	36/ 1964	55/ 7933	78/12244	80/16810	64/12000	57/ 9609
Zambales	56/ 2080	34/ 3440	10/ 480	19/ 580	14/ 1907	- -	12/ 287	15/ 630	32/ 1792	46/ 3699	78/ 2847	68/ 4650	46/ 3699	46/ 3699
Bataan	26/ 2470	16/ 2340	1/ 10	4/ 970	1/ 877	- -	4/ 39	8/ 490	13/ 1623	16/ 2700	30/ 2519	28/ 3800	14/ 2500	16/ 2700
Pampanga	33/ 6440	21/ 7740	16/ 2680	17/ 6050	21/ 8501	- -	8/ 818	24/ 4070	30/ 5499	54/14690	57/ 9938	62/17860	51/14000	54/14690
Bulacan	61/ 9960	18/ 5140	7/ 930	17/ 7720	11/ 6647	- -	35/ 1255	39/ 3280	44/ 4353	58/11980	103/12145	74/16150	55/11000	58/11980
Batangas	7/ 770	2/ 740	11/ 1454	9/ 1620	1/ 344	- -	4/ 70	10/ 230	27/ 2383	35/ 2929	22/ 2294	21/ 2590	28/ 2727	35/ 2929
Camarines Sur	14/ 3660	16/ 6300	6/ 820	7/ 1260	13/ 4791	4/ 2153	- -	1/ 110	5/ 600	12/ 2445	20/ 4480	24/ 7670	18/ 5391	16/ 4598
<b>TOTAL</b>	<b>274/39050</b>	<b>157/43010</b>	<b>60/ 7444</b>	<b>106/21510</b>	<b>94/34630</b>	<b>6/ 3829</b>	<b>73/ 3283</b>	<b>112/ 9730</b>	<b>194/19474</b>	<b>288/49163</b>	<b>407/49777</b>	<b>375/74250</b>	<b>282/ 54104</b>	<b>294/52992</b>

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT B-14

PDAP/USAID FLOOD REHABILITATION PROGRAM  
MONETARY INPUT BY PDAP/USAID AND PARTICIPATING PROVINCES

AS OF JUNE 30, 1975  
(#1000)

PROVINCE	NO. OF PROJECTS	USAID CONTRIBUTION		PROVINCIAL CONTRIBUTION		TOTAL
		AMOUNT	% OF TOTAL	AMOUNT	% OF TOTAL	
La Union	12	2787	67	1368	33	4155
Pangasinan	57	9609	75	3156	25	12165
* Nueva Ecija	6	5580	68	2636	32	8217
Zambales	46	3699	77	1079	23	4778
* Tarlac	45	10000	85	1747	15	11747
Bataan	16	2701	71	1110	29	3809
Fampanga	54	4690	78	4181	22	18872
Bulacan	58	11980	80	2885	20	14865
* Laguna	26	5000	59	3522	41	8522
Batangas	35	2929	75	991	25	3920
Camarines Sur	16	4598	79	1225	21	5871
TOTAL - % -	360	73572	-75%-	23900	-25%-	97521

\* Non-PDAP Provinces.

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT B-15

ATTAINMENT OF FY 75 PROJECT AGREEMENT GOALS

COURSE OF ACTION	ATTAINMENT
<b>A. <u>Planning</u></b>	
1. Functional Provincial Development Staffs in <u>23</u> Provinces.	23 ✓
2. Provincial Road Network Development Plans Completed in <u>19</u> Provinces.	20 ✓
3. Equipment Pool Development Plans in existence in 23 Provinces.	23 ✓
4. Provincial Comprehensive Plans prepared in <u>2</u> Provinces.	1
5. Provincial Comprehensive Plans under preparation in <u>4</u> Provinces.	5
<b>B. <u>Fiscal Management</u></b>	
1. Current CIP adopted by Board Action in <u>23</u> Provinces.	23 ✓
2. Current Action Budgets adopted by Board Action in <u>23</u> Provinces.	22 ✓
3. A systematic time phased property identification and real property tax administration system initiated in <u>10</u> Provinces.	10 ✓
4. Complete model real property tax administration system functioning in <u>10</u> municipalities.	3
5. An average current Property Tax Collection rate of <u>50 percent</u> in the 23 PDAP Provinces.	53 percent ✓
6. Installation of a model procurement system in <u>1</u> pilot province.	0
<b>C. <u>Infrastructure Development</u></b>	
1. An equipment pool deadline rate of under 20 percent in <u>19</u> Provinces.	12
2. An average deadline rate under 22 percent for all equipment pools of PDAP Provinces.	22 percent
3. Complete construction of <u>180 kms</u> of roads and <u>700</u> Linear Meter of bridges under the SIP.	12.62 kms/331.45LM

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**PROVINCE PROFILE**

**DATA**

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PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT  
POPULATION, AREA AND POLITICAL SUBDIVISIONS OF PDAP PROVINCES;  
POPULATION AND AREA OF ADJACENT CHARTERED CITIES

EXHIBIT C-1

Page 1 of 2

AS OF CY 1970

I.D. No.	PROVINCES	POPULATION (000)	AREA (Sq. Kms.)	NO. OF MUNICIPALITIES	NO. OF BARRIOS	ADJACENT CHARTERED CITIES	POPULATION (000)	AREA (Sq. Kms.)
08	La Union	374	1,493	20	531			
13	Pangasinan	1,218	5,165	45	1,244	Dagupan San Carlos	84 84	37 166
16	Zambales	235	7,429	13	193	Olongapo	108	103
18	Bataan	216	1,373	12	196			
19	Pampanga	773	2,120	21	517	Angeles	13	60
20	Bulacan	836	2,672	24	512			
24	Batangas	723	2,673	32	893	Lipa Batangas	84 109	283 209
26	Camarines Sur	791	5,070	35	947	Iriga Naga	77 80	120 76
29	Mindoro Oriental	328	4,365	15	357			
31	Albay	674	2,553	17	583	Legaspi	84	
32	Sorsogon	427	2,141	16	514			
36	Samar	442	5,591	23	572	Calbayog	94	
38	Aklan	263	1,818	17	311			

## EXHIBIT C-1

Page 2 of 2

I.D. No.	PROVINCES	POPULATION (000)	AREA (Sq. Kms.)	NO. OF MUNICIPALITIES	NO. OF BARRIOS	ADJACENT CHARTERED CITIES	POPULATION (000)	AREA (Sq. Kms.)
39	Capiz	326	2,531	16	450	Roxas	68	102
40	Antique	289	2,522	18	571			
41	Iloilo	958	5,268	46	1,701	Iloilo	210	16
44	Leyte	950	570	49	1,333	Ormoc Tacloban	85 77	464 101
52	Misamis Oriental	279	2,753	24	290	Cagayan de Oro Gingoog	128 66	413 405
53	Agusan del Norte	278	2,590	11	152	Butuan	131	
58	Lanao del Sur	400	3,850	29	1,250	Marawi	56	23
61	South Cotabato	380	6,673	14	193	Gen. Santos	87	796
63	Davao	443	8,130	19	338	Davao	392	2,211
66	Palawan	199	12,790	19	287	P. Princesa	38	2,107
TOTAL		11,802	92,140	535	13,935		2,155	

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT C-2

BUREAU OF INTERNAL REVENUE ALLOTMENTS TO PROJECT PROVINCES

FY 1971-1975  
(#1,000)

PROVINCES	FY 1971	FY 1972	FY 1973	FY 1974	FY 1975	FY 1976*
La Union	2,712	2,518	1,839	1,838	1,138	2,914
Pangasinan	7,314	7,528	5,453	6,192	4,335	7,464
Zambales	2,387	2,216	1,555	1,739	2,092	2,508
Bataan	937	1,075	1,219	1,361	1,360	1,981
Pampanga	2,969	3,558	2,589	3,800	2,850	4,463
Bulacan	6,280	6,286	4,268	4,900	3,882	5,443
Batangas	6,803	7,088	2,474	3,702	3,290	5,595
Camarines Sur	4,216	4,260	3,863	4,129	5,102	5,868
Sorsogon	2,554	2,643	1,856	2,115	2,991	2,536
Mindoro Oriental	1,857	2,255	1,990	4,458	2,043	2,290
Capiz	2,430	2,298	2,195	2,186	2,919	2,335
Antique	1,639	1,741	2,152	1,661	1,858	2,026
Iloilo	4,082	4,535	4,161	4,169	4,681	4,681
Leyte	3,040	5,463	8,521	8,600		
Misamis Oriental	2,372	2,237	1,589	1,704	1,703	2,392
Lanao del Sur	3,107	2,844	2,185	2,619	2,276	2,869
South Cotabato	3,719	4,483	2,664	3,000	3,000	3,800
Davao	3,415	4,409	2,817	2,255	2,083	3,160
Palawan	2,933	3,496	2,333	2,648	2,310	3,016
Aklan					1,607	1,706
Agusan					1,192	1,192
Albay					3,123	3,449
Western Samar						
TOTAL	64,766	70,933	55,723	63,076	55,835	71,688
AVERAGE	3,409	3,733	2,933	3,320	2,658	3,413

\*Proposed

## PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PDAP PROVINCE ROAD NETWORKS

1968-1975

PROVINCE	ROAD CATEGORY	TOTAL KMS AS OF 30 June 1968	TOTAL KMS AS OF 30 June 1970	TOTAL KMS AS OF 30 June 1972	TOTAL KMS AS OF 30 June 1974	TOTAL KMS AS OF 30 June 1975	TOTAL KMS CONSTRUCTED DURING FY 75
La Union (08)	National	134.346	134.346	197.964	198.764	198.764	None
	Provincial	290.270	290.270	229.333	284.429	284.429	None
	Municipal	539.410	547.520	552.732	529.945	551.293	None
Pangasinan (13)	National	421.733	421.733	421.733	421.733	431.956	None
	Provincial	867.830	876.320	885.860	885.860	877.920	None
	Municipal	2148.256	2148.256	2148.256	2180.968	2222.697	None
Zambales (16)	National	197.370	195.890	197.480	197.480	197.480	None
	Provincial	175.350	178.720	211.220	211.220	212.500	1.280
	Municipal	No Data	151.340	185.106	185.106	185.106	None
Bataan (18)	National	163.540	171.530	192.340	225.531	225.531	None
	Provincial	122.060	130.060	166.920	166.920	166.920	None
	Municipal	99.830	99.830	99.830	99.830	99.830	None
Pampanga (19)	National	250.796	250.796	250.796	250.796	250.796	None
	Provincial	315.339	315.339	315.339	315.339	315.339	None
	Municipal	724.761	724.761	724.761	724.761	724.761	None
Bulacan (20)	National	212.980	221.590	221.590	221.590	221.590	None
	Provincial	349.480	349.480	349.480	349.480	349.480	None
	Municipal	566.210	566.210	770.871	780.371	780.371	None
Batangas (24)	National	296.330	352.200	403.070	403.070	403.070	None
	Provincial	376.110	542.520	648.710	669.140	650.170	8.170
	Municipal	611.280	673.250	1,092.540	1,107.540	1,052.107	None

PROVINCE	ROAD CATEGORY	TOTAL KMS AS OF 30 June 1968	TOTAL KMS AS OF 30 June 1970	TOTAL KMS AS OF 30 June 1972	TOTAL KMS AS OF 30 June 1974	TOTAL KMS AS OF 30 June 1975	TOTAL KMS CONSTRUCTED DURING FY 75
Camarines Sur (26)	National	127.631	No data	223.310	No data	351.810	28.600
	Provincial	No data	No data	1,050.710	No data	1,050.710	None
	Municipal	No data	No data	625.990	No data	625.990	None
Oriental Mindoro (29)	National	204.930	215.530	253.290	No data	286.690	18.000
	Provincial	377.330	411.540	508.620	No data	638.670	3.414
	Municipal	44.160	53.160	80.160	No data	91.080	None
Albay (31)	National	No data	No data	220.700	No data	330.350	7.710
	Provincial	365.860	No data	365.860	No data	365.860	None
	Municipal	No data	No data	250.140	No data	250.140	None
Sorsogon (32)	National	260.000	270.000	276.070	278.070	278.070	None
	Provincial	150.000	180.00	202.020	202.020	217.020	7.000
	Municipal	105.000	106.000	108.000	108.745	114.180	2.180
Samar (36)	National	No data	No data	226.800	No data	228.390	None
	Provincial	No data	No data	205.850	No data	176.230	None
	Municipal	No data	No data	75.260	No data	75.260	None
Aklan (38)	National	105.000	No data	140.350	No data	142.262	1.000
	Provincial	316.190	No data	283.270	No data	283.270	5.500
	Municipal	No data	No data	No data	No data	423.719	None
Capiz (39)	National	181.170	181.170	181.170	181.170	181.170	None
	Provincial	458.501	464.499	464.499	464.488	465.488	None
	Municipal	90.500	138.400	179.000	296.390	318.860	22.470
Antique (40)	National	186.940	188.040	189.878	194.878	No data	5.000
	Provincial	217.980	219.730	227.109	227.109	No data	No data
	Municipal	312.640	491.230	493.974	498.050	No data	4.076

## EXHIBIT C-3 (p. 3 of 4)

PROVINCE	ROAD CATEGORY	TOTAL KMS AS OF 30 June 1968	TOTAL KMS AS OF 30 June 1970	TOTAL KMS AS OF 30 June 1972	TOTAL KMS AS OF 30 June 1974	TOTAL KMS AS OF 30 June 1975	TOTAL KMS CONSTRUCTED DURING FY 75
Iloilo (41)	National	428.777	445.579	567.340	581.500	No data	No data
	Provincial	741.754	777.062	804.212	832.380	No data	4.640
	Municipal	No data	No data	No data	569.949	No data	No data
Leyte (44)	National	No data	627.916	627.916	848.311	848.311	None
	Provincial	879.432	879.432	754.688	557.078	557.203	0.125
	Municipal	No data	No data	No data	456.565	456.565	None
Misamis Oriental (52)	National	250.609	250.609	250.609	250.609	250.609	None
	Provincial	474.500	479.800	491.470	515.933	516.763	0.830
	Municipal	300.000	432.140	563.790	819.340	1,251.850	360.510
Agusan del Norte (53)	National	132.650	No data	137.650	No data	156.760	None
	Provincial	177.460	No data	203.070	No data	218.220	None
	Municipal	51.120	No data	51.120	No data	51.120	None
Lanao del Sur (58)	National	No data	290.454	290.457	290.457	229.470	None
	Provincial	No data	261.857	361.857	471.948	534.793	None
	Municipal	No data	1,317.810	1,317.810	1,317.810	1,697.250	None
South Cotabato (61)	National	360.710	360.710	360.710	361.570	361.570	None
	Provincial	670.000	870.000	765.000	955.000	1,024.600	69.600
	Municipal	No data	No data	No data	1,735.520	1,735.520	None
Davao Norte (63)	National	184.160	184.160	184.160	194.200	204.750	9.560
	Provincial	367.620	664.720	686.630	710.320	710.320	None
	Municipal	410.000	570.270	650.000	871.570	877.570	6.000
Palawan (66)	National	354.462	371.932	393.612	409.270	409.270	None
	Provincial	403.002	456.002	548.075	555.135	555.135	None
	Municipal	No data	No data	No data	572.086	572.086	None

PROVINCE	ROAD CATEGORY	TOTAL KMS AS OF 30 June 1968	TOTAL KMS AS OF 30 June 1970	TOTAL KMS AS OF 30 June 1972	TOTAL KMS AS OF 30 June 1974	TOTAL KMS AS OF 30 June 1975	TOTAL KMS CONSTRUCTED DURING FY 75
Sub Totals	National	4454.134	5134.185	6410.995	5508.999	6188.679	69.870
	Provincial	8096.068	8185.351	10729.802	8373.799	10171.040	100.559
	Municipal	6003.167	8020.177	9969.340	12854.546	14157.355	195.235
Totals	All Categories IBS	18,553.370	21,339.713	27,110.137	13,882.798	31,056.074	565.664

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT C-4

PDAP/USAID TELECOM PROJECT  
PLECS/PDS/RRP - PEO RADIO NETWORK

Page 1 of 2

JUNE 30, 1975

PROVINCE	Date Established No. of Municipal- ity in each Prov. with Radio (PLECS)	Operators Training Conducted	No. of Partici- pants		Operators with License		No. and Type of Equipment Installed		Date Installed		Cost Equipment in Dollars
			PEO	PDS	PEO	PDS	VHF	SSB	PEO	PDS	
08 La Union	20 Jun 1971	2/3/75	5		5						
13 Pangasinan	45 Jan 1973	2/3/75	5		5		5		2/25/ 75		\$2,570
16 Zambales	13 May 1970	"	5		6		6		4/14/ 75		\$3,304
18 Bataan	12 Jul 1970	"	5		5		5		5/19/ 75		\$2,570
19 Pampanga	21 Jul 1972	"	4		5		5		5/15/ 75		\$2,570
20 Bulacan	24 Oct 1969	"	10	0	10	0	8		2/25/ 74		\$3,304
24 Batangas	30 Jan 1972	"	5	1	6	1	5		6/2/ 75		\$2,570
26 Camarines S.	35 Apr 1972	"	5		5						
29 Mindoro Or.	15 1974	"		2							
31 Albay	17 Jul 1970										
32 Sorsogon											

PROVINCE	Date Established No. of Municipal- ity in each Prov. with Radio (PLECS)	Operators Training Conducted	No. of Partici- pants		Operators with License		No. and Type of Equipment Installed		Date Installed		Cost Equipment in Dollars
			PEO	PDS	PEO	PDS	VHF	SSB	PEO	PDS	
36 Samar W.	Oct 1973	25									
38 Aklan	Oct 1973	17									
39 Capiz	Feb 1973	18									
40 Antique	Apr 1973	18									
41 Iloilo	Mar 1971	45									
44 Leyte So.	Sep 1973	8									
52 Misamis Or.	Dec 1969	24									
53 Agusan N.	Jan 1974	9									
58 Lanao Sur											
61 Cotabato S.	Aug 1971	17	6/23/75		2			1			
63 Davao Norte	Apr 1973	19	"	9	1			8	7/12/ 75	7/14/ 75	\$4,404
66 Palawan	Jun 1972			4							

PLECS - Provincial Law Enforcement System  
PDS - Provincial Development Staff  
PEO - Provincial Engineers Office  
RRP - Rural Roads Program

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**PROJECT SUPPORT  
OF PROVINCIAL  
DEVELOPMENT  
PROGRAM**

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PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT  
 PROVINCIAL DEVELOPMENT STAFF-TRAINING AND STAFFING STATUS

EXHIBIT D-1

AS OF JULY 31, 1975

PROVINCE	PDS TRAINING RECEIVED			Permanent Provincial Development Coordinator	PDS STAFFING STATUS			
	Local Admin. Development Program - In Country -	Development Administration Training Program - Univ. of Conn., USA	Basic PDS Training Program -In Country-		PROVINCIAL DEVELOPMENT STAFF **			
					Permanent	Detail	Unfilled	Temporary
La Union	x	x	5	x	5			
Pangasinan	x	x	6	x	4	2	2	2
Zambales	x	x	4	Temp.	1			5
Bataan	x	x	6	x	3			3
Pampanga	x	x	2	x	4	1		1
Bulacan		x***	0	Vacant	4	1		2
Batangas	x	x*	1	x	5	1		1
Camarines Sur	x	x	1	x	5	1		
Mindoro Oriental		x	0	x	5			1
Sorsogon	x	x	7	x	5	1		
Capiz	x	x	6	x	6			
Antique	x	x	7	x	5			1
Iloilo	x	x	5	x	3	2		1
Leyte			2	x	5			1
Misamis Oriental		x	4	x	5		1	
Lanao del Sur	x***		4	x	6			
So. Cotabato	x		4	Vacant				6
Davao		x	5	Temp.		4		2
Palawan	x	x	5	Temp.	5		1	
Agusan del Norte	x	x	6	Temp.				6
Aklan	x	x	6		4			2
Albay	x	x	6		4		1	1
Western Samar	x	x	7		6			
					5			1

\* Provincial Engineer  
 \*\* Project Analyst  
 Agricultural Analyst

\*\* Fiscal Analyst  
 Infrastructure Analyst  
 Researcher/Statistician

\*\*\* Resigned from PDS

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT  
PDAP TRAINING ACTIVITIES FOR FISCAL YEAR 75

EXHIBIT D-2

Page 1 of 2

COURSE TITLE/SEMINAR CONDUCTED	Number Training Hours	No. Provinces Participating	No. Prov. Personnel Rcd. Trng.	No. Cities Participating	No. City Personnel Rcd. Trng.
1. Tax Mapping Iloilo	30	3	21		
2. Training Package for New PDAP Provinces					
a. Gen. Orientation A & B	28	4	60		
b. Local Administration & Dev. Program	520	4	8		
c. PDS Course					
1) Gen. Orientation	40	4	25		
2) Basic Research Technique	40	4	25		
3) Equipment Pool Dev.	20	4	29		
4) CIP/Action Budget	40	4	32		
5) Quality Control	20	4	29		
6) RNDP	20	4	29		
7) Cash Flow/Budget Monitoring					
8) Comprehensive Plan/CIP/Action Budget	20	4	29		
3. Review of CIP	7	18	81		
4. RRP Conference	7	18	83		
5. SIP Conference	7	18	46		
6. Rural Roads Capital Dev. Loan Trng. Program	91	15	58		
7. Tax Map Construction Seminar (Iloilo)	30	10	35		
8. Data Gathering Course	14	23	50		
9. Radio Operator's Training Course	9	8	42		
10. Provincial Comprehensive Planning for Panay Provs.	30	3	16	2	7
11. First PE-PDC Coordinating Meeting	27	23	47		
12. Annual Implementation Plan	7	23	48		
13. Handling of Maintenance Funds for Local Roads	14	22	50		

COURSE TITLE/SEMINAR CONDUCTED	Number Training Hours	No. Provinces Participating	No. Prov. Personnel Rcd. Trng.	No. Cities Participating	No. City Personnel Rcd. Trng.
14. 2nd PE-PDC Coordinating Meeting	7	23			
15. RNDP La Union	231	8	9		
16. Action Budget Refresher Course	14	19		1	2
17. Pre-Municipal Action Budget (Davao and Batangas)	14	19	64		
18. Quality Control		16	28		
19. Third PE-PDC Coordinating Meeting	14	23	42		
20. Annual Planning Conference	14	23	123		

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT  
PROVINCIAL DEVELOPMENT TRAINING FINANCED BY USAID FY 75 PIO/P's

EXHIBIT D-3

Page 1 of 2

30 JUNE 1975

PIO/P NO.	AMOUNT	DATE	PARTICIPANTS	AGENCY	SUBJECT	DATE STARTED	LOCATION	DATE COMPLETED
50034	\$ 33,400	Dec 74	Mr. Aportadera Mr. P.C. Aquino Mrs. Oyales Mr. Pena Mr. Punguinaguina	DAF PDAP LGC PDAP Mindanao S.U.	Development Planning & Administration	Jan 75	Univ. of Conn.	Continuing
50033	21,200	Jan 75	Mr. Baticados Mr. Hernandez Mrs. Morquicillo Mr. Abardo Mr. Roxas Mr. Sanchez Mr. Senar Mrs. Zamora	Capiz La Union Bataan Sorsogon Rizal Antique Cam. Sur DLGCD	Real Property Tax Administration	Jan 75	USA	Mar 75
50032	25,800	Dec 74	Gov. Agbayani Gov. Alfelor Gov. Frivaldo Gov. Guerrero Gov. Javier Gov. Magsaysay Gov. Pascual Gov. Valencia Gov. Villareal Mr. Navarro	Pangasinan Cam. Sur Sorsogon La Union Antique Zambales Bataan Pampanga Capiz PDAP	Observation Tour, Prov. Governors	Mar 75	USA	Apr 75

PIO/P NO.	AMOUNT	DATE	PARTICIPANTS	AGENCY	SUBJECT	DATE STARTED	LOCATION	DATE COMPLETED
50031	\$ 33,400	Dec 74	Mr. Daquilanea Mr. Escutin Mr. Mobo Mr. Rasco Mr. Remon	Iloilo Samar Aklan Agusan Norte Albay	Development Planning & Administration	Dec 74	Univ of Conn.	Jun 75
40080	18,150	Aug 74	Mr. Sabater Miss Zamora Mrs. Reforma Mr. Nicolas Mr. Talavera	Finance Dept. DLGCD PDAP Batangas Bulacan	Real Property Tax Administration	Aug 74	USA	Oct 74
<b>TOTAL</b>	<b>\$131,950</b>							

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT  
COMMODITY SUPPORT FOR PROJECT PROVINCES FUNDED BY USAID PIO/C\*  
USAID PROJECTS 492-11-995-256

EXHIBIT D-4

Page 1 of 2

AS OF 30 JUNE 1975

PIO/C No.	DATE OBLIGATED	I T E M	QUANTITY	TOTAL COST	(ESTIMATED) DELIVERY
40138**	06 Sep 74	Gadgets, work models, handbooks	Lot	\$ 2,700	May 75
40160**	11 Dec 74	Textbooks and film training slides			
40183**	24 Dec 74	Lectern	12	3,200	Jul 75
40184**	24 Dec 74	Drafting Equipment and Traffic Counter Units	Lot	10,000	Sep 75
		Calculator, Electronic	10	850	May 75
50008	01 Oct 74	Construction Equipment	Lot	334,521	Various
50009	01 Oct 74	Equipment Manuals and other Equipment	Lot	15,000	Up to Jun 76
50010	01 Oct 74	Training Materials			
50011	01 Oct 74	Equipment spare parts not locally available	Lot	5,000	Up to Jun 76
		Map Filing Cabinet, Set of; and	11	5,000	Sep 75
50012	01 Oct 74	Calculators, Electronic	38	5,000	Feb 75
"	"	Calculator, Electronic	6	786	May 75
"	"	Overhead Projector	6	888	Sep 75
"	"	Electrostatic Copier	4	2,480	Jul 75
"	"	Punching Machine	6	1,809	Jul 75
"	"	Binding Machine	6	1,305	Jul 75
50013	01 Oct 74	Technical Books on Dev't, Set of 5 each	6	250	Jul 75
"	"	Adding Machine, Hand Operated	4	352	May 75
"	"	Typewriter, Manual, 13" carr	6	720	May 75
"	"	Typewriter, Manual, 24" carr	5	1,225	May 75
50014	01 Oct 74	Adding Machine, Electric	8	1,600	May 75
"	"	Truck, Utility, ½ Ton (Jeep)	12	25,608	May 75
50015	01 Oct 74	Truck, Carryall	4	10,000	May 75
"	"	Opaque Projector	6	2,460	Sep 75
"	"	Printing Calculator, Electric	8	2,233	Jul 75
"	"	Tape Recorder, Electric	7	1,155	Jul 75
"	"	Slide Projector, Carousel	6	600	Jul 75
"	"	Camera w/ electronic flash accessory	6	1,527	Jul 75
"	"	InterCom System	6	1,326	Jul 75

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\*Project Implementation Order/Commodities

\*\* Carryover from FY 1974; not included in FY 74 Annual Report

PIO/C No.	DATE OBLIGATED	I T E M	QUANTITY	TOTAL COST	(ESTIMATED) DELIVERY
50015	01 Oct 74	Duplicating Machine, Electric Stencil	4	\$ 2,523	Jul 75
"	"	Cassette Tape Recorder w/ 3 recording tapes each	6	483	Jul 75
50016	"	Drafting Table	11	1,540	Sep 75
"	"	Tracing Table	17	2,805	Sep 75
"	"	Lettering Sets, LeRoy	30	3,750	Sep 75
"	"	Drafting Machine	17	2,975	Sep 75
"	"	Precision Pantograph	46	10,580	Sep 75
"	"	Planimeter	31	4,650	Sep 75
"	"	Height Finder	30	1,080	Sep 75
"	"	Stereoscope	30	900	Sep 75
"	"	Photogrammetric Computer	30	75	Sep 75
50057	25 Feb 75	Excess Property (Free Issue Items)	Lot	(OAC \$250,000)	As Available
50116	26 Jun 75	Punching Machine	1	301.50	Oct 75
"	"	Binding Machine	1	217.50	Oct 75
"	"	Calculator, Portable, Electronic Display	31	4,061.00	Oct 75
"	"	Electronic Printing Calculator	1	445.50	Oct 75
"	"	Slide Projector	1	185.00	Oct 75
"	"	Overhead Projector	1	186.41	Oct 75
"	"	Electrostatic Copier	3	1,841.04	Oct 75
50117	26 Jun 75	Lettering Sets, LeRoy II	2	250.00	Oct 75
"	"	Precision Pantograph	4	1,746.00	Oct 75
"	"	Drafting Table, 48"W x 27- $\frac{1}{2}$ "D x 37"H	1	140.00	Oct 75
"	"	Tracing Table	1	165.00	Oct 75
"	"	Drafting Machine, "Civil Engineers"	1	175.00	Oct 75
"	"	Opaque Projector	1	410.00	Oct 75
"	"	Duplicating Machine, Stencil Process	3	2,803.50	Oct 75
"	"	InterCom System	1	221.00	Oct 75
"	"	Two-Way Traffic Counters	5	1,932.50	Oct 75
"	"	Total Flow Counter	15	1,492.50	Oct 75
"	"	Twin Road Tube	10	240.00	Oct 75
"	"	Road Tube	15	360.00	Oct 75
"	"	Cassette Tape Recorder/Reproducer, Port Auto	1	70.00	Oct 75
"	"	Recording Tapes, Blank, Cassette Type	3	105.00	Oct 75
"	"	Tape Recorder, Electric, Mono 220V AC, 60 Hz	1	165.00	Oct 75

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT D-5

FY 75 EQUIPMENT ALLOCATION

AS OF 30 JUNE 1975  
(\$1000)

	OAC ALLOCATION	LOCATED		DELIVERED	
		NO.	OAC	NO.	OAC
08 La Union	\$ 100	9	92	8	74
13 Pangasinan	100	4	52	1	6
16 Zambales	100	12	76	3	15
18 Bataan	100	4	58	None	None
19 Pampanga	100	0	0	None	None
20 Bulacan	25	5	31	3	23
24 Batangas	50	5	40	2	12
26 Camarines Sur	100	6	95	3	34
29 Mindoro Oriental	25	4	24	4	24
32 Sorsogon	200	17	139	9	54
39 Capiz	200	19	116	4	40
40 Antique	200	8	69	6	45
41 Iloilo	60*	4	66	4	66
44 Leyte	25	6	31	1	2
52 Misamis Oriental	95*	11	111	5	80
58 Lanao del Sur	200	6	23	1	3
61 So. Cotabato	25	5	23	None	None
63 Davao (Norte)	100	5	90	3	87
66 Palawan	55*	4	29	None	None
<b>OAC TOTAL</b>	<b>\$1860</b>	<b>134</b>	<b>\$1165</b>	<b>57</b>	<b>565</b>
<b>EST. PCH &amp; T</b>	<b>267</b>		<b>175</b>		

\* Includes Special SIP Allocation



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**PROJECT  
FISCAL  
SUMMARIES**

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PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT E-1

SUMMARY OF TRANSACTIONS AND STATUS OF PESO FUNDS GENERATED FROM  
DEPOSITS PLACED IN SPECIAL COUNTERPART ACCOUNT FOR PDAP PROVINCES  
EQUIPMENT POOL IMPROVEMENT PROJECT (GOP COUNTERPART PROJECT NO. 166)

AS OF 30 JUNE 1975  
(#1000)

I.D. NO.	PROVINCE	CUMULATIVE DEPOSITS TO DATE	REFUNDED TO PROVINCE	NET DEPOSITS	ADM COST 5%	WITHDRAWALS		BALANCE AVAILABLE FOR PROGRAMMING
						SP* 35%	PROJECT	
13	Pangasinan	423.3	4.2	419.1	21.0	96.3	297.6	4.2
** 14	Nueva Ecija	13.3	2.7	10.6	5	0	10.1	0
20	Bulacan	520.0	60.4	459.6	23.0	182.0	254.6	0
24	Batangas	240.0	240.0	0	0	0	0	0
29	Or. Mindoro	400.0	3.1	396.9	19.4	138.9	238.6	0
41	Iloilo	242.8	35.5	207.3	10.4	85.0	26.2	85.8
44	Leyte	490.0	97.8	392.2	19.6	171.5	138.9	62.2
52	Misamis Or.	250.0	93.3	156.7	7.9	87.5	61.4	0
61	So. Cotabato	1065.3	142.1	923.2	46.2	340.5	536.6	0
63	Davao del Norte	300.0	300.0	0	0	0	0	0
66	Palawan	325.0	31.7	293.3	14.7	113.8	164.9	0
19	Pampanga	25.0	7.8	17.2	.9	5.7	0	10.6
	PROJECT TOTALS	4294.7	1018.6	3276.1	163.6	1221.2	1728.9	162.8

\* SP = Spare Parts  
\*\* Non-PDAP Province.

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT E-2

PESO EXPENDITURES - COUNTERPART FUND  
SPECIAL ACCOUNT (GOP COUNTERPART PROJECT NO. 165)

FY 1968 - 1975  
(P1000)

Item	Expense Category	FY 68 Actual	FY 69 Actual	FY 70 Actual	FY 71 Actual	FY 72 Actual	FY 73 Actual	FY 74 Actual	FY 75 Actual	FY 76
1	Salaries and Wages	.01	5.0	6.0	20.9	33.8	43.2	54.3	84.9	
2	Equipment, including office furniture	.5	0.0	3.0	4.0	3.0	6.2	1.7	32.0	
3	Expendable Supplies	.5	3.0	5.0	12.2	23.9	28.0	76.7	171.1	
4	Transportation	3.0	16.0	21.0	25.1	30.0	54.7	220.0	462.0	
5	Postal, Telegraph, Phone Service	.01	.5	1.0	1.5	1.9	2.6	16.4	23.4	
6	Rentals, Illuminations, etc.	3.0	8.0	8.0	9.8	9.5	-0-	-0-	-0-	
7	Special Services, including contractual services	-0-	-0-	-0-	-0-	3.8	10.3	85.5	365.0	
8	Construction Materials	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	
9	Other Services	7.0	39.0	45.0	61.7	66.4	77.6	113.0	216.5	
10	Education & Info Services	-0-	7.0	3.0	31.2	67.3	65.3	130.6	372.9	
	Total Expenditures	14.0	78.5	92.0	166.3	239.9	297.8	698.2	1727.8	
	Approved Budget	69.0	221.7	255.0	250.0	272.0	540.0	698.2	1727.8	
	% of Budget Expended	20%	35%	36%	66%	88%	55%	100%	100%	

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT E-3

SUMMARY OF OBLIGATIONS-PROVINCIAL DEVELOPMENT PROJECT  
(USAID NO. 492-11-995-166/205/236/256)

FY 67-74  
(\$ 1000)

PROJECT	FY	DIRECT HIRE	PASA	CONTRACT	PARTICIPANTS	COMMODITIES		OTHER	TOTAL
						Excess Property	Other		
166/205	67	121.7	-	-	6.0	440.0	9.5	16.8	594.0
166/205	68	161.0	-	-	10.2	-	235.1	3.4	409.7
166/236	69	210.8	-	-	22.7	114.0	173.0	-	520.5
166/236	70	224.0	-	-	66.1	-	170.6	.2	460.9
166/236	71	249.5	8.1	11.0	38.8	154.0	100.5	-	561.9 (1)(2)
236	72	312.0	-	-	107.0	127.0	166.0(3)	-	712.0 (2)
236	73	199.0	-	34.0	53.0	186.0	133.0	-	605.0 (4)
256	74	294.7	-	105.0	90.7	430.0	182.0	.021	1102.4
256	75	449.5	-	212.2	110.1	300.0	212.6	2.1	1286.5
<b>Total</b>		<b>2222.2</b>	<b>8.1</b>	<b>362.2</b>	<b>504.6</b>	<b>1751.0</b>	<b>1382.3</b>	<b>22.521</b>	<b>6252.9</b>

- Note: 1) Rural Electrification Obligation Excluded from FY 71 figures.  
 2) Special School Construction Program not included in FY 71 & 72 figures.  
 3) Deobligation of \$30000 in FY 73.  
 4) Does not include \$1.4 million RP-US School Project.

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT E-3a

SUMMARY OF OBLIGATIONS - PROVINCIAL DEVELOPMENT PROJECT (USAID NO. 492-11-995-166)

FY 1967-1971  
(P1000)

FY	DIRECT HIRE	PASA	CONTRACT	PARTICIPANTS	COMMODITIES	OTHER	TOTAL
1967	43.0	-	-	-	440.0	-	483.0
1968	80.0	-	-	-	-	-	80.0
1969	64.0	-	-	-	114.0	-	178.0
1970	72.0	-	-	-	-	-	72.0
1971	80.0	-	-	-	154.0	-	234.0
TOTAL	339.0	0	0	0	708.0	0	1047.0

NOTE: Project Terminated in FY 1971, all activities assumed by Provincial Development Project No. 492-11-995-236).

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT E-3b

SUMMARY OF OBLIGATIONS-PROVINCIAL DEVELOPMENT PROJECT (USAID 492-11-995-205)

FY 1967-1968  
(#1000)

FY	DIRECT HIRE	PASA	CONTRACT	PARTICIPANTS	COMMODITIES	OTHER	TOTAL
67	78.7	-	-	6.0	9.5	16.8	111.0
68	81.0	-	-	10.2	235.1	3.4	329.7
Total	159.7	0	0	16.2	244.6	20.2	440.7

NOTE: Project Terminated in 1968 and all activities assumed by Provincial Development Project 492-11-995-236.

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT E-3c

SUMMARY OF OBLIGATIONS-PROVINCIAL DEVELOPMENT  
PROJECT (USAID NO. 492-11-995-236)

FY 1969-1973  
(#1000)

FY	DIRECT WIRE	PASA	CONTRACT	PARTICIPANTS	COMMODITIES		OTHER	TOTAL
					Excess Property	Other		
69	146.8	-	-	22.7	-	173.0	-	342.5
70	152.0	-	-	66.1	-	170.6	.2	388.9
71	169.5	8.1	11.0	38.8	-	100.5	-	327.9
72	312.0	-	-	107.0	127.0	166.0	-	712.0
73	199.0	-	34.0	53.0	186.0	133.0	-	605.0
<b>TOTAL</b>	<b>979.3</b>	<b>8.1</b>	<b>45.0</b>	<b>287.6</b>	<b>313.0</b>	<b>743.1</b>	<b>.2</b>	<b>2376.3</b>

NOTE: Project 236 terminated in FY 73 and activities assumed by Provincial Development  
Project No. 492-11-995-256.

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT E-3d

SUMMARY OF OBLIGATIONS-PROVINCIAL DEVELOPMENT  
PROJECT (USAID NO. 492-11-995-256)

AS OF 30 JUNE 1975  
(\$1000)

FY	DIRECT HIRE	PASA	CONTRACT	PARTICIPANT	COMMODITIES		OTHER	TOTAL
					Excess Property	Other		
74	294.7	-	105	90.7	430	182	.021	1,102
75	449.5	-	212.2	110.1	300	212.6	2.1	1,286.5
<b>TOTAL</b>	<b>744.2</b>	<b>-</b>	<b>317.2</b>	<b>200.8</b>	<b>730</b>	<b>394.2</b>	<b>2.1</b>	<b>2,388.5</b>

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT E-4

STATUS OF FUNDS DEPOSITED WITH PDAP  
PDAP/USAID FLOOD REHABILITATION PROGRAM

AS OF 30 JUNE 1975

P R O V I N C E	D E P O S I T S			W I T H D R A W A L S			A V A I L A B L E B A L A N C E	
	EQUIPMENT	10% RETENTION	TOTAL	CONSTR	TOOLS AND SPARE PARTS	ENGINEERING EQUIPMENT		TOTAL
(08) LA UNION	₱137,200.00	₱278,680.00	₱415,880.00	-	120,880.00	30,000	₱150,880.00	₱265,000.00
(13) PANGASINAM	231,707.00	793,221.94	1,024,928.94	100,000.00	420,000.40	34,566.00	554,566.40	470,362.54
* (14) NUEVA ECIJA	90,600.00	145,830.50	236,430.50	35,776.50	147,354.00	-	183,130.50	53,300.00
(15) ZAMBALES	131,643.00	369,888.11	501,531.11	-	100,000.00	20,000.00	120,000.00	381,531.11
* (17) TARLAC	131,522.00	904,913.83	1,036,435.83	98,827.90	916,513.93	-	1,015,341.83	21,094.00
(18) BATAAN	110,094.00	310,300.00	420,394.00	-	116,000.00	-	116,000.00	304,394.00
(19) PAMPANGA	308,900.00	1,469,025.06	1,777,925.06	160,000.00	282,824.29	-	442,824.00	1335,100.77
(20) BULACAN	135,274.00	1,197,944.52	1,333,218.52	345,864.00	267,000.80	-	612,864.80	720,353.72
* (23) LAGUNA	138,029.00	428,570.00	566,599.00	-	56,672.00	-	56,672.00	509,927.00
(24) BATANGAS	166,200.00	292,892.02	459,092.02	58,000.00	108,816.70	-	166,816.70	292,275.32
(26) CAMARINES S.	160,000.00	265,640.47	404,546.47	-	-	-	-	404,546.47
T O T A L S	1,741,169.00	6,456,906.45	8,176,981.45	798,468.40	2536,062.12	84,566	3,419,096.52	4757,884.93

\* Non-PDAP Province