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PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

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ANNUAL REPORT

FISCAL YEAR 1974

PDAP/USAID
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PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

ANNUAL REPORT - FY 1974

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PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

Annual Report – Fiscal Year 1974

I N T R O D U C T I O N

This is the fourth annual report of the Provincial Development Assistance Project (PDAP). It reflects the contributions of PDAP and USAID in strengthening provincial government operations in Fiscal Year 1974. The report covers the first full year of PDAP, formerly under the National Economic and Development Authority (NEDA), as a unit under the Office of the President.

Fiscal Year 1974 was a singularly important period in the history of Philippine Government efforts to develop more effective provincial and local government management. It marked a concrete step forward in establishing the role of PDAP as the agency responsible for developing pilot management and administration systems designed to strengthen local government operations. During the year under review, significant strides were attained in fostering closer partnership with the Department of Local Government and Community Development (DLGCD). Among the notable accomplishments along these lines was the country-wide introduction of the Capital Improvement Program and the Action Budget, both of which had been field tested in PDAP pilot provinces over the past four years.

The main part of this report consist of annual progress reports prepared by respective PDAP member provinces. Each of these is a detailed account of the accomplishments and progress of the province in attaining particular development objectives. Although the rates of progress in each province varied according to indigenous differences such as the quality of local leadership, province populations, basic physical and natural characteristics of the provinces, as well as the relationships and interactions between the province and the overall advisory assistance effort, the degree of success that was attained is highly encouraging.

Other features of this report include: a "Background" portion featuring a brief historical account of PDAP and a description of project operations, a "Summary of Progress During FY 1974" highlighting the salient points of PDAP operations during the year, and an "Appendix" consisting of a series of exhibits summarizing PDAP operations, both current and historical.

This report is intended to serve as a basic reference with respect to PDAP operations in FY 1974. It is also intended to provide the information that will be useful in guiding future actions of project planners and implementors at both the national and local levels.



GREGORIO R. VIGILAR
Colonel PA
Executive Director

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

Annual Report - Fiscal Year 1974

BACKGROUND

What is PDAP?

PDAP, the Provincial Development Assistance Project, is the agency of the Government of the Philippines responsible for developing and field testing the systems, techniques and procedures needed to improve the management of Local Government (the Provinces, the Municipalities and the Barrios) throughout the Country.

PDAP Goal, Purpose

The Goal of PDAP is to improve the effectiveness of the agencies of local government in serving their people and in attaining national and local objectives.

The Purpose of PDAP is to identify, develop, field test in pilot areas and ready for nationwide application the improved systems, procedures and techniques needed for local government organization, administration, management and development program planning and implementation.

How PDAP and the PDAP Program Evolved

During the year 1966 the Government of the Philippines and the United States Agency for International Development initiated a pilot development program entitled "Operation Spread" in two provinces of Central Luzon. This program represented an early attempt to provide direct technical and commodity support assistance to selected provincial governments. Its underlying objectives were to gauge the value of a direct field assisted provincial development

program, to identify the concepts, systems and inputs crucial to the local development process, and to establish a rational basis for future extension of development assistance efforts to other provinces.

The outputs produced and experience gained from Operation Spread in the course of two years of field operations formed the main strands that were woven into the fabric of a new program of assistance aimed at strengthening provincial government operations. Thus, on January 2, 1968, following the termination of Operation Spread, PDAP came into being. Its formation represented a significant shift of program emphasis in that a specific GOP counterpart agency was established to coordinate and extend pilot project efforts aimed at improving the functioning of local government.

During the five year period from 1968 to 1973, PDAP pilot development programs were established in nineteen provinces (See Exhibit B-1). Primary emphasis was given to increasing the abilities of these provinces to carry out national as well as local objectives, particularly in general development planning and programming, in infrastructure construction and maintenance, and in fiscal management. Programs in support of increased agricultural production, family planning, nutrition, rural electrification and cottage industry development were also given special emphasis.

In the same period, PDAP/USAID succeeded in developing some of the key management and planning tools needed to facilitate local development efforts. The Five Year Capital Improvement Program, the Annual Provincial Action Budget,

the Provincial Equipment Pool Development Plan and the Provincial Equipment Pool Operations Manual were examples. In each case, development of these new tools for better local management was accomplished in the field, in the provincial offices and equipment pools where they would later be put to use. This helped to insure that they would be practical and suited to the actual needs of local officials. Next, the new systems were installed in selected pilot provinces for a trial run to determine their strong and weak points and the steps needed to perfect each system. Finally, the systems were implemented throughout the PDAP Provinces so that a broadening of the pilot effort could be realized.

During most of the period 1968-1973, PDAP operated as an adjunct of the National Economic Council. Then, in November of 1972, in recognition of PDAP's increasingly important role in the strengthening of local government, the entire Provincial Development Assistance Project was placed within the Office of the Executive Secretary of the President. (See Exhibit A-1

showing relationship of PDAP to other GOP agencies). At about the same time, the Department of Local Government and Community Development was established to direct and coordinate local government agencies and their development programs throughout the Philippines. Thus, the foundation was laid for the start of a new and productive relationship between PDAP, the agency responsible for developing pilot systems for improving the operation of local government, and the DLGCD, the agency responsible for directing and coordinating the extension of improved development program management to every level and agency of local government.

PDAP arrived at the threshold of Fiscal Year 1974 in a strong position to make an even greater contribution to continuing efforts to improve local government management and development. The following pages constitute a report of what PDAP accomplished in the fiscal year just past.

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

Annual Report - Fiscal Year 1974

SUMMARY OF PROGRESS DURING FY 1974

A. Strengthening PDAP as a Key National Agency for Local Government Development.

Fiscal Year 1974 was the first full budget year of PDAP operation under the new partnership alignment with the DLGCD. During the year, a number of significant accomplishments were achieved each of which added to the effectiveness of PDAP in fulfilling its assigned responsibilities.

1. Building a Stronger PDAP Staff.

During FY 1974, the staff of PDAP was expanded together with a general raising of the level of technical competence in key program areas. The technical and management staff was increased from 12 to 26 positions. Staff permanency for most new positions was facilitated by use of direct employment contracts executed with PDAP, or by the detailing of new staff members from the DLGCD, the agency to which PDAP will ultimately be transferred. The level of professional qualifications of the added staff members was uniformly high and directly relevant in every instance to the PDAP priority programs. (See Exhibits A-2, A-3 and A-4 for information on PDAP staff organization, strength and status).

2. Cooperating in Nationwide Program Application.

In February and May, PDAP and DLGCD culminated several months of joint planning and preparation with the first two nationwide training seminars for provincial

and city officials and technicians in Capital Improvement Programming and Action Budgeting. This development marked the beginnings of a system for transferring PDAP pilot programs from selected project provinces to nationwide application covering all provinces and all chartered cities. Conduct of these seminars represented the first steps of a coordinated countrywide approach to the development of improved local government management systems. The results of this initial effort were extremely encouraging and clearly indicated that the partnership approach developed between PDAP and the DLGCD was practical and worthy of application to other local management systems.

3. Broadening the PDAP Provincial Coverage.

As of June 30, 1974, a total of nineteen provinces were actively participating in the PDAP Program. This number included fourteen older provinces and five provinces admitted to the Project during the fiscal year. (See Exhibits B-1 and B-2). PDAP operations have been geared to expand at the maximum rate of five new provinces per year, this being adjudged the largest number provinces that can be served without too thinly spreading available resources. The regular infusion of "new blood" in the form of new provinces has tended to encourage the older participating provinces to maintain an even more active development pace, since the latter are intensively used as models for new provinces to observe and emulate, and as trainers for development staffs of the new provinces.

The new provinces, on the other hand, provide a testing ground for new systems and techniques more nearly similar to that which would be found in non PDAP provinces, thus ensuring that new management methods being introduced will be more easily adaptable to countrywide application.

4. Increased Budget in Support of PDAP Program.

Another measure of a stronger PDAP program was the substantial increase granted in the FY 1974 budget, coupled with the full expenditure of budgeted funds in accordance with an adopted plan of action. The FY 1974 total PDAP budget of \$698,200 represented a 22% increase over the FY 1973 budget. However, the FY 1973 budget was only 55% expended. On the other hand, the FY 1974 budget was 100% expended and the funds were fully utilized to carry out the planned range of local government development activities. (See Exhibit E-2 for a summary of PDAP budgets and expenditures).

5. Coordination of PDAP and DLGCD Field Activities.

A pre-counterparting scheme for coordinating PDAP field activities with those of the DLGCD was agreed upon by the heads of both offices in the middle of the year. One of the standard operating procedures resulting from this arrangement provided that PDAP would furnish both the DLGCD central and regional offices with copies of PDAP's official monthly travel schedule to serve as a guide for DLGCD personnel desiring to observe and participate in meetings between PDAP technicians and provincial officials. Aside from maximizing the area of cooperation and coordination of PDAP and DLGCD field activities, this approach also enabled the DLGCD field complement to become familiar with PDAP operations. In total, this step represented an important element of the program to gradually phase PDAP into the

DLGCD.

6. USAID Excess Property Extended to Non-PDAP Provinces.

Commodity support, particularly that in the form of construction equipment, has been highly valued by PDAP provinces throughout the history of the Project. As the start was made in extending PDAP programs through DLGCD to nationwide application, it became desirable to enable the DLGCD to make available a similar type of commodity support to non-PDAP provinces meeting specified development standards. Accordingly, during the last quarter, PDAP and the DLGCD agreed to extend equipment support through the U. S. Excess Property Program to non-PDAP provinces and to chartered cities. By amendment to the FY 1974 Project Agreement, PDAP was empowered to establish a Special Trust Fund to cover the cost of procurement and transportation of excess property which would be made available to both PDAP provinces (in addition to their PDAP allocation) and non-PDAP provinces and chartered cities. This agreement between PDAP and the DLGCD represented another step in the development of mutual inter-agency support in anticipation of the ultimate merging of PDAP into the DLGCD organizational structure.

7. Close USAID AD/PD Counterparting of PDAP Efforts.

An even greater degree of coordination between PDAP and USAID AD/PD in all project operations was maintained throughout FY 1974. The PDAP and AD/PD Project Managers, (PDAP Executive Director and USAID AD/PD respectively) worked together in all significant matters relating to the planning, management and implementing of the project and its operations. Full collaboration was realized in determining the level and application of project resources to transform

project policies into appropriate and responsive field activities. PDAP and AD/PD staffs continued to work closely and harmoniously together, both centrally and in the provinces. (See Exhibits A-5, A-6, and A-7, and E-3, E-3a, E-3b, E-3c and E-3d for summaries of USAID AD/PD staff organizational and fiscal resources devoted to support of the PDAP program.)

B. Strengthening the PDAP Program in the Provinces.

Fiscal Year 1974 was also a year of substantial progress in the extending of practical development support to the project provinces. New recertification and work plan systems were introduced to insure that provinces maintained minimum levels of performance and operated under annual plans of action designed to facilitate the attainment of targeted objectives. In addition, a number of new development programs were designed and implemented, particularly in the areas of infrastructure improvement. Following is a brief summary of some of these accomplishments.

1. Increased PDAP Technical Assistance to Participating Provinces.

The combination of an augmented PDAP technical staff with the policy of maximizing field centered technical services led to a substantial FY 1974 increase in on-site assistance for the project provinces. At every opportunity PDAP and AD/PD advisors worked with provincial officials and technicians in the provinces, both in the introduction of improved management and development systems and techniques and in regular monitoring operations. While manpower limitations precluded the exclusive assignment of Area Specialists and Technicians to particular provinces, the advance planning and scheduling of technical assistance coverage insured much more intensive overall coverage than had been possible in

earlier years. Exhibits A-3 and A-6 indicate the increases made in the PDAP and AD/PD staff complements, and Exhibit D-3 reflects the man days devoted to field centered technical services for the provinces.

2. Annual Recertification of Project Provinces.

During FY 1974 a uniform recertification procedure was established and implemented for all project provinces. Although certain elements of this system were developed in FY 1972 and had been in application over the past two years, it was in FY 1974 that a significant change in the operational concept of the system was introduced when PDAP institutionalized the recertification procedure. This procedure requires all except the newest member provinces to complete certain requirements (e.g. current CIP and Action Budget, Annual Progress Report, Equipment Pool Operations Manual, Equipment Pool Development Plan, etc.) stipulated in the yearly PDAP/Province Memorandum of Agreement before they can re-qualify and continue to participate in the full PDAP Program. The recertification process itself is intended to be a yearly activity instrumental in assisting and encouraging provinces in updating the various short-range sectoral plans and programs, and building these planning tools and concepts solidly into the provincial governmental framework.

3. Preparation of Joint Work Plans.

Another important innovation introduced in FY 1974 was the implementation and utilization of a Joint PDAP/Province Work Plan procedure. Joint Work Plans are one year planning documents prepared by each participating province focusing on all PDAP/Province projects and activities to be initiated by the Province or by PDAP in the succeeding year. Throughout FY 1974, PDAP operations in each of the member provinces were guided by the joint work plans prepared in

April of 1973.

A major advantage resulting from the use of yearly work plans has been the more rational allocation of both PDAP and Province resources as inputs into specific project proposals. To this end, projects underwent intensive evaluation both by the province and by PDAP prior to the finalization of the work plans. Subsequent implementation of the projects and activities was regularly monitored by PDAP field personnel during the year as the basis for evaluating the progress of each province in the implementation of its work plan.

4. Near Completion of Flood Rehabilitation Project.

A considerable part of PDAP's total FY 1974 field effort went into the construction phase of the Central Luzon Flood Rehabilitation Program, particularly during the early months of the fiscal year. This project involved the expenditure of some 72.5 million pesos for road, bridge and communal irrigation facility rehabilitation following the floods of mid 1972. Eight PDAP provinces and three other adjacent Central Luzon provinces were the beneficiaries of the program.

Not only were significant benefits received by the provinces in the form of actual construction, but of perhaps greater importance, the participating provinces discovered their weaknesses in engineering and construction capabilities and by following the PDAP rehabilitation program, succeeded in building new strengths in the areas of deficiency. Upgrading of engineering capabilities included improved project planning, designing and cost estimating, improved field construction and supervision, improved equipment pool backup for field construction operations, improved quality control (often where quality control

was previously almost non-existent), improved project financing and cash flow determination and improved total project management by engineering and other key officials.

One of the accomplishments of the Flood Rehabilitation Program was the field testing and field utilization of the "reimbursement concept" as a procedure for extending and regulating the utilization of financial assistance to local governments undertaking construction projects. Until this procedure was introduced in the Flood Rehabilitation Program the full and proper utilization of financial aid to local governments had always proven to be an outstanding problem area in the attempts of the National Government and development assistance agencies such as USAID.

The reimbursement system for flood rehabilitation projects provided that each province, PDAP and USAID would agree in advance of any construction as to the design and reimbursable cost of each project. Following such agreement, the province would proceed with construction in accordance with approved plans and specifications, using its own funds to finance the cost of each project. Upon completion, and following verification by PDAP/USAID that construction was in full compliance with the plans and specifications, reimbursement to the province was approved in the amount as previously agreed.

With regard to project financing, the Flood Rehabilitation Program also contributed to a widening of perspective for the provinces in terms of funding sources. Participation in the Program marked the first time that most of the provinces were able to establish a credit line with the Philippine National Bank for the purpose of financing specific rehabi-

litation projects. This accomplishment proved that when provinces were given needed guidance and support they could establish themselves as acceptable borrowers by key lending institutions.

Some of the other accomplishments of the Flood Rehabilitation Program included: (1) the development and implementation of a comprehensive Manual of Administrative Procedures, an Equipment Pool Development Plan Format, a Quality Control Facility Development Plan Format and a Cash Flow Analysis Procedure; (2) the training of nearly all Equipment Pool Mechanics and Equipment Operators in order to increase their skills and capabilities; (3) the close PDAP field observation and technical guidance of flood rehabilitation operations in the provinces; and (4) the close attention of PDAP Managers to the progress and problems of the provinces in pursuing rehabilitation objectives, coupled with the rendering of seasoned judgment and practical assistance in developing solutions to problems in maintaining the required pace of construction.

Flood Rehabilitation construction work actually completed in the eight PDAP provinces as of June 30, 1974 amounted to ₱19,474,000. In the same period, 118 pieces of construction type equipment were delivered to these same provinces. For further details concerning progress of the rehabilitation effort in the PDAP provinces refer to Exhibits B-12 and D-7.

5. Progress on Pilot Development Projects.

Much of the PDAP approach to local development is based upon the establishment of pilot projects as practical means for designing, introducing and perfecting new and improved techniques. New systems

and procedures are for the most part designed in the field and made operational on a trial basis in one or more selected project provinces. Once they have proven practical and suited to more general application they are then extended to all fully operational PDAP provinces. After further experience, when the systems or procedures have shown themselves to be practical and acceptable, they are then ready for broader application through the DLGCD. Among the pilot projects initiated or in progress during FY 1974 were the following:

a. Provincial Comprehensive Planning Project.

During FY 1974, PDAP began work on development of a long-range Comprehensive Plan for the Province of Misamis Oriental. The objective was to develop a tested approach to the preparation of a ten to twenty year provincial Comprehensive Plan utilizing province technical capabilities. Planned outputs included a plan format, a manual of procedures containing the step-by-step process of plan preparation and a related training course outline. A salient feature of this project was its aim to produce these outputs from existing indigenous resources in the province. The Provincial Development Staff and the Provincial Development Council, both key organizations in planning and coordination operations, were heavily relied upon in this regard. As of the end of the fiscal year the planned outputs indicated above were complete and the course was set for the next stage, that of actually developing pilot comprehensive plans for Misamis Oriental and other selected pilot provinces.

b. Special Infrastructure Project.

One of the most significant development activities undertaken by PDAP during FY 1974 was the Special Infrastructure Program (SIP). This program was designed to provide technical and financial assistance in the construction of infrastructure in seven longer standing member provinces not covered by the Flood Rehabilitation Program. The SIP Program was directly geared to the support of agricultural production in the provinces by giving priority to the construction of farm-to-market roads, connecting bridges and small irrigation systems.

The SIP Program received a total allocation of ₱25 million derived from U. S. Public Law 480 proceeds. This amount was sub-allotted to the seven provinces at ₱3 million per province, for expenditure over the two year project life. The mechanics of implementation of the SIP were patterned almost exactly after those of the Flood Rehabilitation Program. They included use of the reimbursement concept, application of a set of monitoring requirements designed to check the progress of construction of each project from the engineering through to completion stages, and full use of quality control facilities, equipment and techniques to insure that work met minimum standards. One significant deviation from the Flood Program was the provision that all SIP projects would be implemented utilizing purely provincial resources, i.e. use of the force account approach, instead of permitting alternative use of contracted construction. The basic rationale behind this requirement was that the participating provinces, being more experienced in the processes of development, were expected to possess reasonably adequate engineering capabilities,

sufficient to construct the smaller ₱3 million total in infrastructure projects. Moreover, it was determined that force account procedures would be in keeping with PDAP's ultimate goal of building capabilities permanently into the local government framework. (Refer to Exhibit B-11 for a summary of the status of the SIP as of June 30, 1974.)

c. Real Property Tax Administration Project.

Work continued during FY 1974 on the installation and implementation of two RPTA projects in pilot municipalities of two PDAP provinces, Dulag Municipality in Leyte Province and Aborlan Municipality in Palawan Province. Similar systems were also in the initial processes of installation in six municipalities of Iloilo Province.

The Real Property Tax Administration Project represents an effort to develop a total system for raising revenue from real property taxes, the largest single source of local revenue. The system integrates all essential aspects of property tax administration beginning with modernized assessment procedures utilizing tax maps based on aerial photos, and proceeding step-by-step through to the eventual computerization of essential property tax records and processes.

During the latter part of the fiscal year, PDAP conducted field orientation seminars exposing the Treasurers and Assessors of other PDAP provinces to the actual operations of the pilot real property tax systems in the three above-mentioned provinces. These field seminars were preceded by basic introductory classroom training

in Manila and were further supplemented by participant training in real property tax methods conducted in the U. S. during the fiscal year.

d. Barrio/Municipal Development Program.

Fiscal Year 1974 saw continuing progress on the Barrio/Municipal Development Program. Begun in FY 1973 with a pilot project in the Municipality of Passi, Iloilo Province, the program was designed to develop practical means for maximizing the involvement and participation of the barrios and their people in developing their respective communities. The approach relied on the assumption that the plans and programs of the government could be truly responsible to the peoples' interest if they themselves played the key roles in the preparation and implementation of their own development plans and programs.

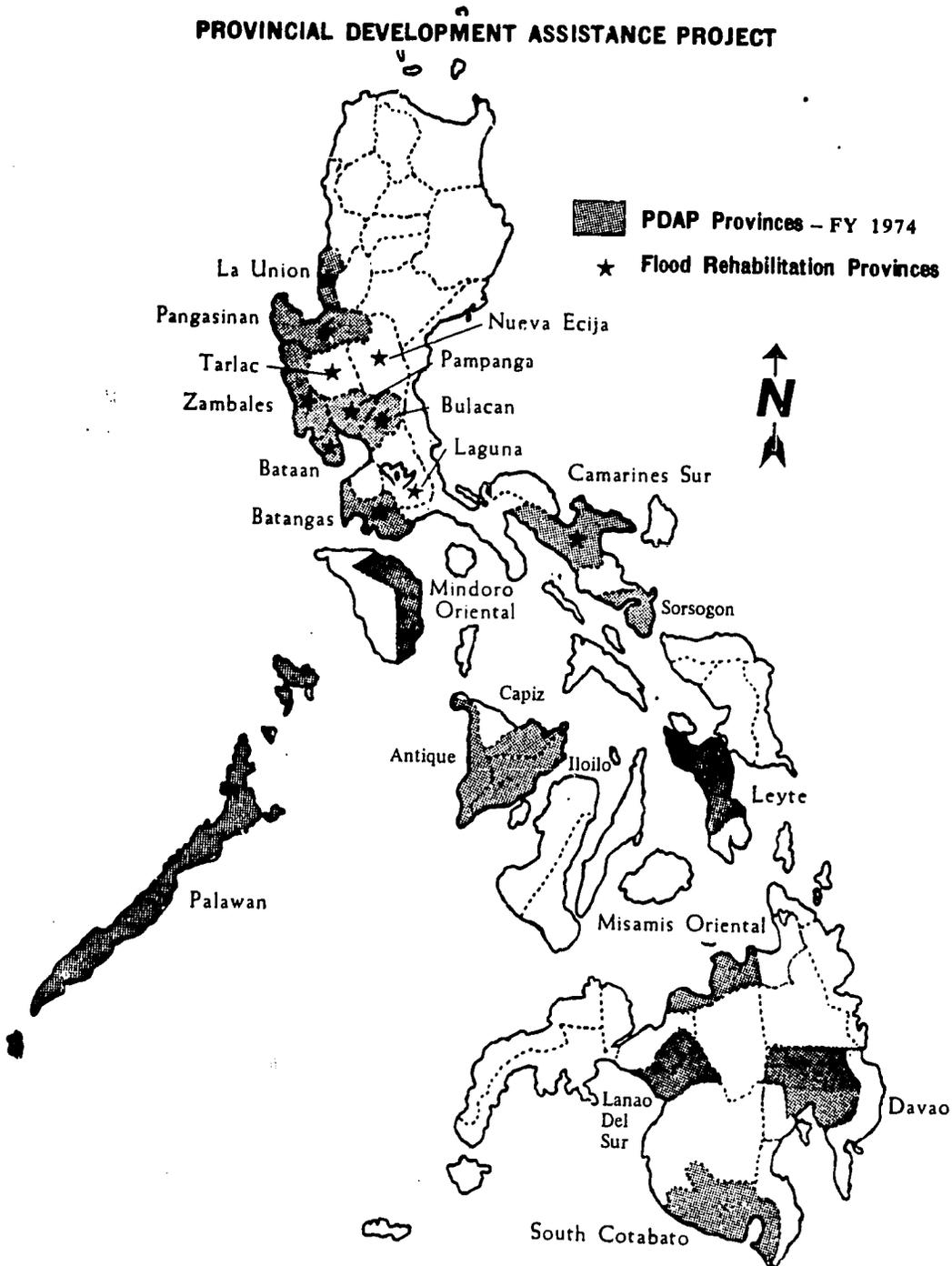
One of the objectives of the Barrio/Municipal Development Program was to establish better communications linkages between the people and their respective community leaders. The approach used involved the holding of a series of barrio meetings to invite the views of the barrio people on those projects and activities which, from their point of view, warranted both local citizen and local government involvement. The meetings were supplemented by surveys conducted by the barrio residents designed to gather essential base data for the subsequent preparation of the Municipal/Barrio Development Plan.

Following completion of the pilot approach in Passi Municipality, PDAP initiated similar efforts during FY 1974 in selected municipalities in the provinces of Misamis Oriental, Davao del Norte and Palawan. These projects were underway as of the end of the fiscal year.

6. Emphasis on Training of Provincial Officials and Technicians.

PDAP operations in FY 1974 depended heavily on the training component of the Program. Recognizing that the transformation of the rural countryside went far beyond physical change and involved the transformation of institutions, of attitudes and values, PDAP instituted a series of development related training courses designed to develop and increase the knowledges and skills of the respective Provincial Development Staffs and other key provincial officials. During the fiscal year, PDAP in cooperation with various training centers and institutions, conducted 16 training courses and seminars with a total of 1558 participations by officials and technicians, and seven Equipment Pool Training Courses for an additional 504 provincial equipment pool employees. In the process, approximately 3,040 hours of training were conducted. Details relating to specific courses offered and participation by provincial and city personnel are presented in Exhibits D-1 and D-2.

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT



Governor : JUVENAL K. GUERRERO
Vice Governor : ROMAN R. VILLALON, JR.
Board Member : DAVID D. AGUILA
Board Member : CASTOR Z. CONCEPCION
Board Member : TOMAS M. ASPRER
Provincial Development Coordinator : HENRY OREJUDOS
Provincial Engineer : MARIANO M. CHAN
Provincial Treasurer : JUAN D. HERNANDEZ
Provincial Assessor : RAMON T. ZANQUETA
Provincial Auditor : A. B. ARRANZ
Provincial Agriculturist : NICASIO BORJE
Provincial Health Officer : FEDERICO M. LAZAMANA

La Union Province

FY 1974 Progress Report

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF LA UNION (08)

I. SUMMARY

Highlights of La Union's accomplishments during FY 74 were the number of personnel trained through PDAP/USAID seminars and courses, completion of over ₱4 million in infrastructure projects, development of planning documents not heretofore utilized by the provincial government, and a more efficient and more effective real property tax collection system which achieved a collection rate of 80% compared to the previous year's 70%.

Rice production was increased by 500,000 cavans. Farmers improved rice cultural practices and used improved varieties of high yielding seed.

II. PROGRESS TOWARD PRIORITY OBJECTIVES:

A. Objective No. 1: Develop and Institutionalize an Effective Provincial Development Planning and Coordination Capability:

1. PDS Development:

PDS has 12 technicians, one of whom is on detail from another provincial office (PEO). Six members have been with PDS since its formation on 16 October 1972 and have undergone PDAP/USAID training in appropriate technical areas.

2. Development Planning:

a. CIP:

The Province's first CIP was prepared for FY 74-78. Its preparation was a coordinated effort of all Provincial Offices, 12 National Agencies and all 19 Municipalities.

b. Comprehensive Planning:

Committees on agriculture, infrastructure and tourism have been formed. Preparation of data procurement questionnaires were designed for field use.

3. Other Major PDS Support Development Activities:

PDS supported provincial programs in the field of family planning, nutrition, irrigation and agricultural development by providing data gathering assistance and management advice on an ad hoc basis.

B. Objective No. 2: Develop and Institutionalize an Effective Provincial Fiscal Management Capability:

1. Real Property Tax Program:

The Vice Governor, Treasurer, Assessor and PDS

Fiscal Analyst attended training sessions in Real Property Tax Administration. Intensified tax collection campaigns resulted in an improved collection efficiency from 70.9% to 80.7%. Over 230,000 parcels of land were re-assessed.

2. Action Budget:

For the first time in its history the Province's annual budget carried narrative supporting and explanatory data for its proposed revenues and expenses making this public document truly informative and calling for planning and due regard for fiscal limitations and capabilities.

3. Procurement Procedures:

None reported.

4. Fiscal Management Training:

The Vice Governor, Treasurer, Auditor, Engineer and Assessor attended seminars on preparation of an Action Budget, CIP and Real Property Tax Administration. Provincial Board members also participated in some seminars resulting in improved appreciation of new techniques.

C. Objective No. 3: Develop and Institutionalize an Effective Provincial Infrastructure Implementation Capability:

1. Engineering, Staffing and Organization:

Phases I and II of Construction of a new equipment pool were completed and facilities transferred from the old location. On-the-job training of motor pool personnel by SAFASIA engineers and a

two-day seminar for drivers, operators, and mechanics upgraded maintenance capabilities.

2. Flood Rehabilitation Accomplishments:

The province asphalted 8 kilometers of road, replaced 130 linear meters of temporary bridges with permanent structures, constructed one irrigation dam and a new equipment pool under the Flood Rehabilitation Program.

3. Quality Control Capability:

The Province prepared a Quality Control Development Plan and a corresponding Operations Manual and temporarily housed its newly acquired materials testing equipment pending construction of a new Quality Control laboratory building at the Equipment Pool site. Three PFO engineers attended six-weeks in-service training in materials testing.

4. CIP Accomplishments:

All resources of the province were concentrated on achievement of force account and contract projects under the Flood Rehabilitation Program.

5. Equipment Pool Accomplishments:

Fifteen units of rehabilitated heavy equipment and three units of shop equipment were processed during the year. An Equipment Pool Development Plan and a Operations Manual were completed, and a new Equipment Pool was constructed.

D. Progress Toward Attainment of Other Major Provincial Development Objectives:

1. Objective: Family Planning

Out of 6,693 family planning acceptors targeted for FY 74, 3,953, or 59% were realized. The number of dropouts declined by 75% of the figures recorded for the previous year.

2. Objective: Nutrition

In support of the nutrition efforts of the province, 90 kitchenettes were constructed and 10 others were nearing completion at the end of the fiscal year.

3. Objective: Rice Production

Introduction of high yield varieties and improved rice cultural practices resulted in an increase of 500,000 cavans of rice over that produced during FY 73.

III. MAJOR PROBLEM AREAS - FY 1974:

No problems reported.

IV. MAJOR GOALS FOR FY 1975:

A. General:

Sharpening of PDS skills in respective areas of technical specialization, comprehensive planning, refinement of planning documents, and implementation of infrastructure projects as reflected in the CIP and RNDP are the principal goals for FY 75.

B. Staff Development and Planning:

PDS will upgrade the capabilities of its 6 newest members by means of PDAP and other training programs. Planning efforts will be extended by completing and updating the data bank, revisions of existing planning documents, and development of sector plans leading to formulation of a Comprehensive Provincial Development Plan.

C. Fiscal Management:

Refinements in the Action Budget, improved real property assessment practices, and improved performance in the collection of real property taxes are priority goals for FY 75.

D. Infrastructure:

Training of equipment operators in preventive maintenance procedures, and the training of shop personnel in acceptable shop practices will be stressed. An in-province capability to repeat training as required by personnel turn-over will be developed. Road and bridge construction and improvement will continue in accordance with provisions of the CIP and the Road Network Development Plan.

E. Other Development Programs:

A High Yielding Variety Seed Production Program will use cooperator farmer's in the production of seeds for distribution, and the number of hectares of productive farmland will be increased by means of additional small irrigation systems fed by deep and shallow wells.

Governor : AGUEDO F. AGBAYANI
Vice Governor : PORFIRIO V. SISON
Board Member : AGERICO S. ROSARIO
Board Member : ALFONSO C. BINCO, JR.
Board Member : ARTURO M. PADUA
Provincial Development Coordinator : JOHNNY AMOR
Provincial Engineer : VICTORIANO M. SEVILLEJA
Provincial Treasurer : LEONARDO CASIPIT
Provincial Assessor : LUBIN DE VERA
Provincial Auditor : PABLO TORIO
Provincial Agriculturist : MANUEL VASQUEZ
Provincial Health Officer : GERARDO B. NERI

Pangasinan Province

FY 1974 Progress Report

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF PANGASINAN (13)

I. SUMMARY:

With the strong, development-minded local leadership in the province, tangible foundations for development had been established by the end of Fiscal Year 1974.

Province officials and personnel continued their participation in practically all training courses conducted by PDAP and other agencies.

Substantial budgetary investments were put into staff development, planning, infrastructure construction and improvement, in equipment build-up and maintenance, and in fiscal management, enabling the province to conduct both short and long-range operations.

Two development plans were updated: the five-year CIP and the Equipment Pool Development Plan (EPDP). Three new plans were formulated: The Provincial Road Network Development Plan (PRNDP), the Quality Control Development Plan (QCDP), and the FY 74-75 Action Budget.

Eight (8) units of construction plus support equipment from PDAP/USAID improved the equipment pool capability. The Materials Testing and Quality Control Laboratory was likewise established. With these support services, the province proceeded with the Flood Rehabilitation Program and by the end of FY 74 the total number of force account projects completed reached 40, worth ₱3,287,239.00, while 21 contract projects were started.

In fiscal management, the general assessment revision and intensified tax collection campaign initially produced more than a 100% increase in collections. With new taxing

powers, the province derived significant additional revenue which is projected to reach ₱500,000.00 for the next fiscal year.

II. PROGRESS TOWARD PRIORITY OBJECTIVES:

A. Objective No. 1: Develop and Institutionalize an Effective Provincial Development Planning and Coordination Capability:

1. PDS Development:

The PDS staff numbered 12 with a budget of ₱95,000 supplemented by Governor's office appropriations as programs cut across activities of that office. At the end of FY 74 recruitment for two additional staff, Infrastructure and Marketing Analyst, was underway. Some 122 man days of training outside the province were used to improve technical skills of staff.

2. Development Planning:

a. CIP:

The CIP was adopted in April of 1974 and is the product of all provincial offices and four National Agencies (BPH, BPN, NIA and DLGCD). It was given wide distribution throughout the province.

b. Comprehensive Planning:

A data bank and Province Profile (the latter

published for wide distribution) were started by PDS. As a beginning for comprehensive planning, a pilot barrio in Lingayen Municipality was selected to test an experiment in involving all sectors of a community in data gathering processed.

3. Other Major PDS Supported Development Activities:

PDS monitored and evaluated for the Governor provincial programs in Nutrition, Family Planning, Irrigation, Small Scale and Medium Industries, School Repair, Tourism as well as the Flood Rehabilitation Program. It also published brochures on tourism, park development, and municipal plant nurseries. Formulation of the Province's "Operation 15 million" rice production campaign for FY 75 was done by PDS.

Objective No. 2: Develop and Institutionalize an Effective Provincial Fiscal Management Capability:

1. Real Property Tax Program:

The number of land parcels covered by tax declarations increased by 10,000 and total assessed values rose from slightly over ₱350 million to ₱1.2 billion.

In tax mapping, preparation for use of aerial photos was undertaken, existing cadastral surveys compiled, and appropriations made for purchase of necessary equipment to enable launching of pilot tax mapping projects in two municipalities in FY 75.

2. Action Budget:

The Action Budget was approved by the Provincial Board on 28 June 1974, and was published for wide

distribution throughout the province. Significantly, appropriations for personnel were reduced from last year's 54% of total budget to 33%, and one-third of the total budget was earmarked for capital improvement projects. The budget reflects its supportive relationship to the CIP.

3. Procurement Procedures:

None Reported. The problem is under study but no significant results in "systems" as yet.

4. Fiscal Management Training:

The Treasurer, Assessor and members of their staffs attended seminars, training sessions, and conferences in the areas of local taxation, tax collection and administration, CIP development, Action Budget preparation.

C. Objective No. 3: Develop and Institutionalize an Effective Provincial Infrastructure Implementation Capability:

1. Engineering, Staffing and Organization:

Reorganization of the PEO established two Assistant Provincial Engineer positions. One Assistant for Planning, Programming, Administration, and Quality Control, and one for Implementation, Construction, Maintenance and Equipment Pool. The new plantilla also calls for a fixed number of employees, thereby controlling expenditure of funds for salaries at all levels.

2. Flood Rehabilitation Accomplishments:

The Province completed 40 force account projects having a reimbursable value of ₱3.3 million.

3. Quality Control Capability:

With receipt of materials testing equipment from abroad in April and completion of a 7 x 14 meter laboratory facility shortly thereafter, the province became self-sufficient in quality control matters. Three engineers earlier had completed training in materials testing and quality control procedures.

4. CIP Accomplishments:

Implementation of projects provided for in the CIP was confined to flood rehabilitation work, of which 40 projects were completed and 21 others in progress as of 30 June 1974.

5. Equipment Pool Accomplishments:

Implementation of the EPDP resulted in a major clean-up of the Equipment Pool area, construction of new rest rooms and locker spaces, installation of two underground fuel tanks, installation of equipment working facilities, and construction of a new building to house carpentry, painting and welding shops. Equipment deadline rate was consistently held below 25%.

D. Progress Toward Attainment of Other Major Provincial Development Objectives:

None Reported.

III. MAJOR PROBLEM AREAS - FY 1974:

A. General:

None Reported.

B. Staff Development and Planning:

It is difficult to attract quality technicians to the province because of competitive salary offers in Greater Manila.

C. Fiscal Management:

None Reported.

D. Infrastructure:

PEO has no qualified planning personnel. Design and plan preparation suffer from lack of trained personnel.

E. Other Development Programs:

None Reported.

IV. MAJOR GOALS FOR FY 1975:

A. General:

Major goals for FY 75 include refinement of the Action Budget, CIP and RNDP. In agriculture, realizing 15 million cavans of rice during the 1974-75 crop year is of first priority. Upgrading of PDS personnel and hiring of two qualified analysts is of paramount importance. The start of a province-wide tax mapping program in two pilot municipalities and improved and enlarged offices for the Assessor are among top goals. Improved planning capability in PEO will be sought.

B. Staff Development and Planning:

1. Recruitment of qualified personnel as Infrastructure and Marketing Analysts will be undertaken.
2. The Operation Room in the left wing of the Capitol will be completed and PDS Offices in Urduja House will be completely renovated.
3. Training by PDAP and national agency seminars, classes and conferences will be made available as needed to staff members.

C. Fiscal Management:

1. Pilot tax mapping projects will be started in two municipalities.

2. A new building to house the Assessor's office and all tax mapping facilities, including hundreds of square meters of aerial photo mosaics, will be constructed.

D. Infrastructure:

1. Flood Rehabilitation contract projects will be completed by 31 December 1974.
2. Participation in the SIP will commence as soon as agreement has been reached on scope and nature of work to be accomplished.

E. Other Development Programs:

None Reported.

Zambales Province

Governor : VICENTE P. MAGSAYSAY
Vice Governor : TIBURCIO EDANO, JR.
Board Member : BUENAVENTURA ALTARES, JR.
Board Member : ARCHIMEDES VILLANUEVA, JR.
Board Member : JUAN MISA
Provincial Development Coordinator : CELEDONIO MANGLICMOT
Provincial Engineer : JACOBO BATTAD
Provincial Treasurer : FIDONCIO FONTIN
Provincial Assessor : SANTIAGO O. MANTES
Provincial Auditor : DEMETRIO VELASCO
Provincial Agriculturist : GUILLERMO ABAYA
Provincial Health Officer : JESUS DE GALA

FY 1974 Progress Report

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF ZAMBALES (16)

I. SUMMARY:

A functional Provincial Development Staff (PDS) composed of eleven full time personnel was organized. Key staff members, as specified in the Project Agreement, were trained in various courses sponsored by PDAP.

In addition to recertification requirements, the PDS devoted time to the following programs and projects: Family Planning, Nutrition, the Integrated Agricultural Program, and a Socio-economic profile of the Province, "Zambales at a Glance." The PDS gathered, analyzed and collated data for the proposed Comprehensive Province Plan.

Infrastructure effort was focused on the implementation of the Flood Rehabilitation Program amounting to ₱3.7 million. A significant accomplishment was the establishment of a Provincial Equipment Pool with an approximate cost of ₱700,000.

A Real Property Tax Administration Task Force was created by the Governor for the implementation of the tax Mapping Project in FY 75. Tax collection was increased this fiscal year by means of the general revision of real property assessments and a rigid tax collection campaign.

A Five Year (1972-76) Family Planning Program was documented in February 1974. Zambales is the only Province in the Philippines that has documented a five year family planning program. Nutrition Program implementation was also successful.

II. PROGRESS TOWARD PRIORITY OBJECTIVES:

A. Objective No. 1: Develop and Institutionalize an Effective Provincial Development Planning and Coordination Capability:

1. PDS Development:

The PDS is composed of 11 full time personnel. All key staff members attended PDAP sponsored seminars on infrastructure, fiscal and personnel development. They assisted in conducting workshop/seminars and conferences in the province. They act as secretariat in the regular meetings of Zambales Development Council.

2. Development Planning:

a. CIP:

The CIP was adopted on February 28, 1974 with all provincial agencies participating together with the district offices of BPH and Public Works and some municipalities.

b. Comprehensive Planning:

The province is gathering data in preparation for Comprehensive Planning.

3. Other Major PDS Supported Development Activities:

Assisted municipal and barrio officials in the organization of Barrio Development Councils and

staffs, as well as techniques and methods in data gathering and development program preparation such as the CIP at the municipal level.

B. Objective No. 2: Develop and Institutionalize an Effective Provincial Fiscal Management Capability:

1. Real Property Tax Program:

Prepared plans and program schedules for Tax Mapping project. Purchased a semi-controlled photo mosaic of the province to be used in the mapping project. Two employees have trained in aerial photo interpretation. Storage facilities for tax maps have been installed.

2. Action Budget:

The Action Budget, which allocates 24 per cent of its total peso value to FY 1974 CIP projects, was adopted by the Provincial Board and approved by the Department of Finance.

3. Fiscal Management Training:

Conducted a field workshop seminar on real property tax administration and action budget preparation.

C. Objective No. 3: Develop and Institutionalize an Effective Provincial Infrastructure Implementation Capability:

1. Engineering, Staffing and Organization:

The PEO is well organized and functional. It is composed of two divisions: planning and construction. Some engineers have training in

infrastructure planning and programming as well as quality control.

2. Flood Rehabilitation Accomplishments:

There are 36 Flood Rehabilitation projects with a total reimbursable cost of ₱3.7 million. Projects completed by force account are 14 roads, four bridges, six school buildings and five equipment pool improvements. Under contract are four communal irrigation systems and three bridges.

3. Quality Control Capability:

The Province has purchased and installed a complete set of quality control equipment in a newly-constructed laboratory. The quality control office is a section of the PEO planning division and is staffed by personnel who attended PDAP and BPH quality control workshop seminars.

4. CIP Accomplishments:

The Province effort focused on the implementation of the Flood Rehabilitation Program.

5. Equipment Pool Accomplishments:

All Equipment Pool facilities were completed, including bays, storage rooms, miscellaneous shops, water supply, power and lighting systems, gas station and a POL storage area as well as a lube and wash area. An Equipment Pool Operations Manual was adopted on November 6, 1973. Operators and shop personnel were trained in preventive maintenance.

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF ORIENTAL MINDORO (29)

I. SUMMARY:

The Province was able to provide other agencies as well as private parties enough data and information for their planning purposes and fostered a more harmonious coordination and greater efficiency among various government offices through the Provincial Economic Development Council. Regular monthly meetings were called at which conflicts, problems and ideas were discussed and resolved. Development methods, techniques, procedures and approaches to development projects were improved.

In support of infrastructure development the road network was improved. irrigation facilities constructed and a functional equipment pool established.

Other accomplishments were the completion of one agricultural center and breeding station and start of construction of another four stations. The Special Infrastructure Program, with a total reimbursable value of ₱3 million was undertaken and two projects were started.

II. PROGRESS TOWARD PRIORITY OBJECTIVES:

A. Objective No. 1: Develop and Institutionalize an Effective Provincial Development Planning and Coordination Capability:

1. PDS Development:

All PDS staff members required by PDAP under the memorandum of agreement were included in the FY 75 budget. Although the PDS is under-staffed,

all recertification requirements were met. Coordination of both provincial and national agencies in terms of development were satisfactory. The Province placed in circulation the Oriental Mindoro Journal and published a tourist brochure.

2. Development Planning:

a. CIP

The CIP was adopted by all provincial offices and the district offices of the BPH and Public Works participated in its preparation.

b. Comprehensive Planning:

Started the establishment of a data bank in support of the Comprehensive Plan.

3. Other Major PDS Supported Development Activities:

Selected pilot municipalities for organization of Municipal Development Councils and staffs.

B. Objective No. 2: Develop and Institutionalize an Effective Provincial Fiscal Management Capability:

1. Real Property Tax Program:

Expanded tax mapping operations and included the re-assessment of all real properties to conform with P. D. No. 76. An increase in valuation of approximately 59% was accomplished. Personnel of the assessor's and treasurer's offices attended seminars in Real Property Tax Administration, and a Field

Workshop Seminar on Tax Mapping.

2. Action Budget:

The action plan budget was adopted by the Provincial Board on June 27, 1974.

3. Procurement Procedures:

None Reported.

4. Fiscal Management Training:

Officials and technicians from the Assessor's and Treasurer's offices attended training in fiscal management conducted by PDAP.

C. Objective No. 3: Develop and Institutionalize an Effective Provincial Infrastructure Implementation Capability:

1. Engineering, Staffing and Organization:

None Reported.

2. SIP Accomplishments:

All requirements under SIP were duly accomplished. Two projects with a total reimbursable cost of ₱274,000 are now under construction. Two bridges worth ₱336,000 and in the planning and cost estimating process.

3. Quality Control Capability:

A Quality Control facility under PEO was organized and a complete set of quality control laboratory equipment was purchased and the facility at present

is headed by an Industrial Engineer. One engineer attended quality control seminars.

4. CIP Accomplishments:

The CIP includes the following projects: One Agricultural Center, Breeding Station, three precast concrete bridges, opening of two new feeder roads, Equipment Pool building, and improvement of provincial buildings.

5. Equipment Pool Accomplishments:

The Equipment Pool Development Plan and an Operations Manual were completed and adopted. Repair bays, storage and supply rooms were completed, together with other shop facilities. The pool has 131 units of equipment with a total acquisition cost of \$270,800. Adequate funding was included in the FY 1975 budget for spare parts. Pool personnel were trained in preventive maintenance by PDAP.

D. Progress Toward Attainment of Other Major Provincial Development Objectives:

1. Objective: Agricultural Facilities

Agricultural Development necessitated the establishment of a Soils Laboratory Building and the rehabilitation of the provincial plant nursery.

III. MAJOR PROBLEM AREAS - FY 1974:

A. General:

A major problem is the lack of technical men in the

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF BATAAN (18)

I. SUMMARY:

The Province of Bataan is just a year old under PDAP coverage. All required Provincial Development Staff have been recruited and have undergone the prescribed PDAP training courses. PDS is composed of 11 personnel in newly acquired office facilities with a briefing room. Among PDS accomplishment are the following:

- (1) Reorganized and activated the Provincial Development Secretariat and Technical Staff,
- (2) Gathered and compiled socio-economic data,
- (3) Started publishing a monthly newsletter on development programs of the Province, and
- (4) Helped in the formulation of CIP, Road Network Development Plan and Action Budget.

For the development of the Equipment Pool, the Province was able to expand the site, improve its facilities and acquire additional equipment.

Regarding infrastructure, effort was focused on the implementation of the Flood Rehabilitation Program.

II. PROGRESS TOWARD PRIORITY OBJECTIVES:

A. Objective No. 1: Develop and Institutionalize an Effective Provincial Development Planning and Coordinating Capability:

1. PDS Development:

The PDS has been fully organized and is composed of all administrative and technical staff required by PDAP plus secretarial and clerical support. It renders staff assistance to the Governor and the Provincial Development Council in planning, coordinating and implementing the various socio-economic development programs of the Province. All staff have attended PDAP prescribed training courses.

2. Development Planning:

a. CIP:

Initiated the preparation of the Province's first CIP. It was adopted on April 17, 1974. BPH and Public Works District Offices in the Province participated.

b. Comprehensive Planning:

Started data gathering for comprehensive plan preparation.

3. Other Major PDS Supported Development Activities:

Published a monthly newsletter on development programs and activities in the Province. Prepared a tourism brochure.

B. Objective No. 2: Develop and Institutionalize an Effective Provincial Fiscal Management Capability:

1. Real Property Tax Program:

A Capital Improvement Program and Action Budget for FY 75 were prepared for the improvement of the procedures for the allocation and expenditure of the Province funds. Although the long range program is concerned with the improvement of property tax assessment and collection, the accomplishment in FY 74 was concerned only with the implementation of Presidential Decree 76.

2. Action Budget:

The Action Budget was adopted by the Provincial Board on June 28, 1974. Twenty one percent of the total peso value of FY 1974 CIP was included in the approved Plan.

C. Objective No. 3: Develop and Institutionalize an Effective Provincial Infrastructure Implementation Capability:

1. Engineering, Staffing and Organization:

The PEO is fully organized and consists of two divisions - planning and construction. Quality Control Engineer position has been newly created.

2. Flood Rehabilitation Accomplishments:

a. Preparation of plans and estimates for 8 roads and 3 bridge projects, equipment pool repair bays and fence, and water supply.

b. Construction of 7 projects by force account and supervision of the construction of 7 additional projects under contract.

c. All force account projects were completed on

time. Total reimbursable cost of 14 Flood Rehabilitation Projects is ₱2.5 million.

3. Quality Control Capability:

A complete set of Quality Control Laboratory equipment was purchased and used for the testing of materials of all construction projects. Five PDS personnel attended a PDAP-conducted Quality Control seminar.

4. CIP Accomplishments:

As a new PDAP, Province Bataan completed its first Capital Improvement Plan in FY 74.

5. Equipment Pool Accomplishments:

The Equipment Pool site was expanded and new repair bays, store rooms and supply rooms were constructed. Twenty eight units of equipment, with a total OAC of ₱212,700, and various tools were acquired under the Excess Property Program. Ten per cent of OAC of the present equipment inventory was included in the budget for spare parts. Additional personnel were hired.

D. Progress Toward Attainment of Other Major Provincial Development Objectives:

Started data gathering for other major provincial development programs and activities.

III. MAJOR PROBLEM AREAS - FY 1974:

A. General:

Shortage of funds and lack of trained technicians.

B. Staff Development Planning:

Lack of funds and office space.

C. Fiscal Management:

Lack of facilities.

D. Infrastructure:

Shortage of funds, lack of construction equipment.

IV. MAJOR GOALS FOR FY 1975:

A. General:

To reorganize provincial offices to maximize their services and to improve performance efficiency.

B. Staff Development and Planning:

Training of PDS personnel to improve their capability in planning, organizing and evaluating local socio-economic development programs.

C. Fiscal Management:

Improvement of real property tax assessment and collection.

D. Infrastructure:

Completion of Flood Rehabilitation Program with total reimbursable cost of ₱2.5 million.

E. Other Development Programs:

None Reported.

Pampanga Province

Governor : **BRIGIDO R. VALENCIA**
Vice Governor : **CICERO J. PUNZALAN**
Board Member : **MOISES S. OCAMPO**
Board Member : **CARLITO F. PINEDA**
Board Member : **ANTONIO C. MERCADO**
Provincial Development Coordinator : **FELICIANO EMOS**
Provincial Engineer : **RODOLFO NACPIL**
Provincial Treasurer : **FELIX MAGPANTAY**
Provincial Assessor : **DAVID V. DEL MUNDO**
Provincial Auditor : **MELCHOR PENTINIO**
Provincial Agriculturist : **SEGUNDO SERRANO**
Provincial Health Officer : **FLORENCIO M. GOMEZ**

FY 1974 Progress Report

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF PAMPANGA (19)

I. SUMMARY:

During FY 74 twelve provincial government officials, both elective and appointive attended different seminars in management and fiscal planning, the PDS conducted research on traffic density count, irrigation, health, tourism and other socio-economic activities. They also participated in the preparation of the Quality Control Plan, Action Budget, CIP and Road Network Plan.

The Equipment Pool Development Plan is now being implemented and the province is moving to its new location. The province has received fifteen pieces of equipment under the 1972 Flood Rehabilitation Program.

The PEO received its quality control equipment in March and established a material testing laboratory in early April.

Reassessment of real estate properties was completed December 1973, thereby increasing the assessed value of properties by more than ₱2 million.

II. PROGRESS TOWARD PRIORITY OBJECTIVES:

A. Objective No. 1: Develop and Institutionalize an Effective Provincial Development Planning and Coordination Capability:

1. PDS Development:

The Provincial Development Staff was completely organized on March 1, 1973, and is in full operation. Its five sections; Plans and Programs, Budget and Finance, Administrative, Research and

Evaluation and Mass Media and Communication are fully staffed with competent personnel who have performed their respective tasks in an efficient manner. PDS's personnel attended various seminars on action budget, road network, quality control, basic management training, small and medium industries, and capital improvement program.

2. Development Planning:

a. CIP

The PDS in coordination with the municipal mayors and other provincial offices prepared their first five-year (75-79) Capital Improvement Program to enable the province to more effectively and efficiently utilize its resources on programs and projects according to priorities.

b. Comprehensive Planning:

The PDS's Research and Evaluation Section has gathered a considerable amount of data necessary for preparing a comprehensive plan, but they are holding off completing one until PDAP/USAID has completed a model. PDAP/USAID is now in the process of developing a model comprehensive plan and expects it to be completed, by the end of 1974. By having already gathered the necessary data, Pampanga is now in a position to prepare a Comprehensive Plan as soon as they learn the mechanics of putting one together.

3. Other Major PDS Supported Development Activities:

PDS major activities this past fiscal year other than those specifically assigned to PDS, have been data gathering and conducting various seminars on rural journalism, nutrition, anti-pollution and family planning.

E. Objective No. 2: Develop and Institutionalize an Effective Provincial Fiscal Management Capability:

1. Real Property Tax Program:

Pampanga's Provincial Officials, namely: Governor, Board Members, Assessor, Coordinator, PDS Budget and Fiscal Analyst, Engineer, Auditor and Treasurer have attended the PDAP/USAID Real Property seminar. The province reassessed its real estate properties in order to update its assessed value this past year, thereby increasing their revenues by more than ₱400,000.

2. Action Budget:

The Treasurer, assisted by the PDS has just completed the annual budget for FY 75. The Board Members adopted it by Board Resolution No. 612 on June 27, 1974. No funds were allocated for Capital Purchases or Capital Improvements in FY 75's budget by the Board because all available CIP funds were earmarked to support the 1972 Flood Rehabilitation Program. Pampanga did not introduce any innovation into the Action Budget this year, but did do a thorough job of planning in order to reduce the number of supplemental budgets.

3. Procurement Procedures:

None Reported.

4. Fiscal Management Training:

The Governor, Treasurer, Auditor, Assessor, PDS Coordinator, PDS Fiscal Analyst and Provincial Engineer attended seminars on preparation of Action Budget, CIP, Real Property Tax Administration and Cash Flow for the improvement of the competence of the fiscal administration.

C. Objective No. 3: Develop and Institutionalize an Effective Provincial Infrastructure Implementation Capability:

1. Engineering, Staffing and Organization:

The Governor approved in principle the adoption of the PEO organization and staffing pattern recommended by PDAP/USAID.

2. Flood Rehabilitation Accomplishments:

Under the PDAP/USAID Flood Rehabilitation Program, a total of 45 projects were completed during FY 74 with a reimbursable cost of ₱10,845,000. All road projects under the program were constructed by force account. As of June 30, 1974, Pampanga has six on-going bridge projects under contract which are expected to be completed on or before December 31, 1974 with an estimated value of ₱3 million.

3. Quality Control Capability:

A Quality Control Laboratory was established and equipped this fiscal year. In addition, five engineers from the PEO attended seminars conducted by PDAP/USAID and BPH on quality control.

4. CIP Accomplishments:

The province updated its CIP and expanded it from a three-year to a five-year program. Only Flood Rehabilitation projects were included in the 1974 CIP program.

5. Equipment Pool Accomplishments:

The equipment pool plan was implemented this year with the completion of the new shop, shed, quality control laboratory and the equipment pool office. A ten week training course was conducted by PDAP/USAID covering operations and maintenance of heavy equipment. The province now has 87 pieces of equipment with an OAC of \$656,014 with a spare parts inventory of approximately ₱300,000. The Provincial Board also appropriated ₱350,000 for spare parts in the FY 75 Action Budget.

D. Progress Toward Attainment of Other Major Provincial Development Objectives:

1. Objective: Tourism

Tourism in Pampanga has been growing steadily every day, and the Provincial officials, recognizing the sizeable revenues that can be derived from tourism industry, started a beautification program and constructed additional cottages at the Arayat National Park.

2. Objective: Irrigation Cooperatives

The PDS Coordinator was selected by the Governor to chair the Pampanga Irrigation Team which was created to form irrigation cooperatives in new areas designated for the Palayan Ng Bayan program.

The team was able to organize a cooperative with 120 members tilling 400 hectares of new farm land.

III. MAJOR PROBLEM AREAS - FY 1974:

A. General:

Lack of funds and adequate office space have been the main problems for the PDS this past year. The PDS salaries and wages and operating expenses were not included in 1974 provincial budget but paid out of the 20% development fund controlled by the Department of Local Government. This proved to be a handicap because DLGCD refused to let PDS use the funds to purchase office supplies. Lack of sufficient office space has contributed to poor efficiency and low moral among the employees.

IV. MAJOR GOALS FOR FY 1975:

A. General:

Complete the Flood Rehabilitation Program on or before the December 31, 1974 deadline. The Provincial Equipment Pool will be moved to a new location and an administrative building will be constructed to house the PEO.

B. Staff Development and Planning:

The Provincial Board appropriated ₱20,000 in the FY 75 budget for staff development and training. Also a member of the Provincial Treasurer's staff has been selected by PDAP to attend a Tax Course in the U. S. in FY 75.

C. Fiscal Management:

In fiscal management, the Provincial Treasurer's office plans to develop a model cash flow system that will eventually be adopted by all PDAP provinces.

Bulacan Province

Governor : IGNACIO SANTIAGO
Vice Governor : WILFREDO B. VILLARAMA
Board Member : CARLOS ROHES
Board Member : JESUS MENDOZA
Board Member : RUBEN NICOLAS
Provincial Development Coordinator : JUANITO P. MONZON
Provincial Engineer : TEODORO G. GENER
Provincial Treasurer : AGUSTIN C. TALAVERA
Provincial Assessor : FELIPE FELICIANO
Provincial Auditor : GUALBERTO SAN PEDRO
Provincial Agriculturist : PACIFICO BAUTISTA
Provincial Health Officer : EDILBERTO G. FERNANDO

FY 1974 Progress Report

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF BULACAN (20)

I. SUMMARY:

During 1974 fourteen provincial government officials, both elective and appointive, attended different courses in management and fiscal planning. The PDS was instrumental in completing the CIP, Action Budget, Tax Mapping and assisting the PEO in producing the province's first Road Network Document. Bulacan's Provincial Equipment Pool is one of the largest and most efficiently operated in the country. It had an average deadline rate of 15% in 1974. The PEO and Equipment staff are adequately manned and trained to construct new roads and bridges and to effectively maintain the entire provincial road network system.

More than 75% of the province's land area has been assessed and is covered by valid tax declarations. General revision of real property uncovered 5,460 duplicated tax declarations. In spite of this however, the valuation of taxable real property increased by 118% and collections increased by 40.21%.

II. PROGRESS TOWARD PRIORITY OBJECTIVES:

A. Objective No. 1: Develop and Institutionalize an Effective Provincial Development Planning and Coordination Capability:

1. PDS Development:

PDS has an authorized staffing pattern of thirty-two positions. Thirteen technical and nineteen support aides and clerical personnel. As of June 30, 1974, only seven of the technical positions

and eleven of the minor positions were filled. Majority of those occupying technical positions have undergone various training sponsored by PDAP/USAID or other agencies.

2. Development Planning:

a. CIP

PDS in coordination with all Provincial offices, municipalities and national agencies completed the preparation, printing and distribution of their second Five-Year Capital Improvement Program (FY 75-79) to enable the province to more effectively and efficiently utilize its resources on programs and projects according to priorities.

b. Comprehensive Planning:

The Province initiated the preparation of the 4-year comprehensive development plan which embodies the different sectoral programs in accordance with the goals and objectives of the 4-year National Plan.

3. Other Major PDS Supported Development Activities:

PDS completed a Socio-Economic Survey which embodied the province's resources and potentials for developing trade and cottage industries. PDS also finished the preparation of the aerial photo mosaics of the 24 municipalities on uniform size mosaic boards and furnished data assistance and

management advice on an ad hoc basis.

B. Objective No. 2: Develop and Institutionalize an Effective Provincial Fiscal Management Capability:

1. Real Property Tax Program:

The Governor, Treasurer, Board Members, Assessor and PDS's Fiscal Analyst attended a training course on Real Property Tax Administration conducted by PDAP on February 4-8, 1974 at Pope Pius XII Catholic Center. PDS completed the photo-mosaics of the 24 municipalities resulting in the amount of valuation increasing by ₱781,540,970 or about 118%.

2. Action Budget:

For the fourth year in a row, the Province completed an Action Budget which was adopted by the Provincial Board on June 28, 1974, and which serves as one of the tools of management of the provincial administration in its endeavor to improve public services. This is the first year for having a complete, integrated budget for the province and not having three or four separate ones. The Provincial Board appropriated nearly two million pesos for Capital purchases and capital improvement projects.

3. Procurement Procedures:

Bulacan has been selected by PDAP/USAID to be the pilot province for preparing a Purchasing Manual that will have general application for all provinces when completed. A Task Force has been organized that includes representatives from GAO, Department of Finance and DLGCD and is chaired by the Provincial Treasurer.

4. Fiscal Management Training:

The Governor, Treasurer, Auditor, Assessor and Provincial Engineer attended seminar on preparation of Action Budget, CIP, Real Property Tax Administration and cash flow for the improvement of the competence of the provincial fiscal administration.

C. Objective No. 3: Develop and Institutionalize an Effective Provincial Infrastructure Implementation Capability:

1. Engineering, Staffing and Organization:

The Provincial Engineer has completely reorganized his office to conform to the organization recommended by PDAP/USAID for all PEO's offices. The new organizational plan was approved and adopted by the Governor and the Provincial Board in April 1974 and fully implemented at that time. The PEO conducts training programs every Saturday covering the different aspects of the employees' duties and responsibilities. The PEO has sent 12 personnel to PDAP/USAID sponsored seminars on the preparation of Road Network Development Plan, CIP and Quality Control.

2. Flood Rehabilitation Accomplishments:

Under the PDAP/USAID Flood Rehabilitation Program, a total of 26 projects were completed during FY 74 with a total reimbursement cost of ₱4,291,982.00. All road projects under the program were constructed by force account during FY 74. As of June 30, Bulacan has nine on-going bridge projects under contract which are expected to be completed on or before December 31, 1974 with an estimated cost of ₱5,982,937.

3. **Quality Control Capability:**

The Quality Control Development Plan was initiated with the expansion of the laboratory by half of its original area in order to accommodate all the equipment and personnel. Also, additional equipment was procured in order to be able to perform essential quality control tests on various projects. In addition, four engineers from the PEO attended the seminar on quality control conducted by PDAP/USAID and also attended the course at BPH.

4. **CIP Accomplishments:**

The province updated its CIP and expanded it from a three-year to a five-year program. All infrastructure projects are now incorporated in this Five-Year Capital Improvement Program along with all capital purchases.

5. **Equipment Pool Accomplishments:**

The Equipment Pool Development Program which was formulated and prepared through the combined efforts of the Province of Bulacan and PDAP/USAID serves as a practical guide for all officials and employees working directly or indirectly in all phases of Equipment Pool activities. The Province received nine pieces of rehabilitated equipment through PDAP/USAID this fiscal year. The Provincial Equipment Pool engineers and the Equipment Specialists of PDAP/USAID conducted a ten-week training program which consisted of two courses: Course I for drivers and operators and Course II for shop maintenance personnel. Bulacan now has 161 pieces of equipment on hand with OAC of \$517,450. The province has over ₱300,000 worth of spare parts in stock and has budgeted ₱364,000 for spare parts for FY 75.

D. **Progress Toward Attainment of Other Major Provincial Development Objectives:**

The PDS completed the Bulacan socio-economic survey which embodied the province's resources and potentials for cottage industry. They also finished the preparation of the aerial-photo mosaic of the 24 municipalities on uniform size mosaic brands. These multi-purpose mosaics have various uses aside from tax mapping. Governor Ignacio Santiago spearheaded a drive to bring into cultivation a new rice area of 1,000 hectares of public land to meet the ever increasing national demand for rice under the Palayan Ng Bayan program.

III. **MAJOR PROBLEM AREAS - FY 1974:**

No problems reported.

IV. **MAJOR GOALS FOR FY 1975:**

A. **General:**

PDS plans to recruit personnel to fill the vacancies that now exist in their organization. They also plan to assist the Committee appointed to prepare a Purchasing Manual that will be a model for other provinces.

B. **Staff Development and Planning:**

The province has budgeted ₱20,000 for staff development and training in the FY-75 Action Budget to allow members of the PDS to attend PDAP/USAID seminars and other training programs.

C. Fiscal Management:

Bulacan's goal in fiscal management in 1975 is to complete the preparation of a model Purchasing Manual hopefully to be adopted by the Department of Finance for use in all provinces.

D. Infrastructure:

Bulacan's primary objective is to complete the nine on-going bridge projects on or before the December 31, 1974 deadline. Participation in the PDAP/USAID Special Infrastructure Program will

allow the province to continue using the skills and experience gained from the 1972 Flood Rehabilitation Program.

E. Other Development Programs:

PDS plans to do an agricultural inventory and survey and establish a soil testing laboratory to better enable the farmers to increase food production. The PEO also plans to establish a Farm Equipment Pool in order to assist the farmers in land preparation.

Governor : J. ANTONIO C. LEVISTE
Vice Governor : MAXIMIANO G. MEDALLA
Board Member : PACIFICO C. LEJANO
Board Member : MIGUEL C. MALVAR III
Board Member : ALIPIO ABRENICA
Provincial Development Coordinator : CIRIANO A. ARCEGA
Provincial Engineer : MATEO ARANDA
Provincial Treasurer : VIRGILIO BUENDIA
Provincial Assessor : NORMANDO NICOLAS
Provincial Auditor : REYMUNDO BENEDICTUS
Provincial Agriculturist : JUSTIANO TUMAMBING
Provincial Health Officer : FERNANDO M. ESCANO

Batangas Province

FY 1974 Progress Report

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF BATANGAS (24)

I. SUMMARY:

The major area of emphasis during the year was the implementation of the Flood Rehabilitation Program. Presently the Province has been reimbursed for 27 projects with one still under construction and one which failed to qualify for reimbursement.

The level of involvement and activity of the PDS has greatly increased over the previous year as the staff members assisted in the preparation of the CIP, Action Budget, Road Network Development Plan and tax collection campaign.

Batangas successfully met all PDAP/USAID recertification requirements for FY 75. Although the Province performed exceptionally well under the Flood Rehabilitation Program, there remain areas of the regular PDAP program that still need considerable attention.

- (1) The development staff is still not fully manned. Two key positions (Agr. Analyst and Engr. Analyst) are vacant and the Project Analyst only recently returned to the PDS after an extended detail with the Provincial Tractor Pool;
- (2) Progress in the area of Fiscal Management has been slow as limited progress has been made in preparing a long-range program;
- (3) The Province is still plagued by a relatively high deadline rate in the equipment pool. This is due to time consuming procurement practices and an even more time consuming set of equipment disposal

procedures;

- (4) The Province missed an opportunity to make their Provincial Law Enforcement Communication System fully operational;
- (5) There has been a major emphasis placed on short-term impact projects at the expense of support for more substantive long-range programs (Family Planning, Nutrition etc).

Batangas will move on to major achievements during the coming fiscal year in the fields of agriculture, infrastructure, fiscal management, family planning, nutrition and small scale industries.

II. PROGRESS TOWARD PRIORITY OBJECTIVES:

A. Objective No. 1: Develop and Institutionalize an Effective Provincial Development Planning and Coordination Capability:

1. PDS Development:
 - a. Funding for six basic PDS positions is included in the current Provincial Budget.
 - b. Provincial Development Staff has participated in all PDAP Training Programs offered during FY 74.
 - c. Staff took leading role in preparation of CIP, Action Budget and the Road Network Development Plan.

- d. Staff involvement and activity is generally on the increase.

2. Development Planning:

a. CIP

- (1) The CIP process moved along much better than in the previous year.
- (2) The process still has weak spots.
 - a) Total agency involvement was difficult to secure.
 - b) No system yet exists for including projects identified by the Municipalities. The Province, by and large, does the selecting.
- (3) The Province has a monitoring system but has difficulties keeping the system up-dated.

b. Comprehensive Planning:

- (1) Batangas has done little in Comprehensive Planning in terms of a total interrelated program for the Province.
- (2) There has been detailed planning on a sector by sector basis, particularly infrastructure, fiscal management and nutrition.

3. Other Major PDS Supported Development Activities:

- a. PDS Assisted in organizing the Provincial

Agricultural Development Commission. The Commission has met twice to outline proposed activities and a course of action.

B. Objective No. 2: Develop and Institutionalize an Effective Provincial Fiscal Management Capability:

1. Real Property Tax Program:

- a. The Province was represented in the Real Property Program in Manila and is planning to install Real Property Tax system on a pilot basis next fiscal year.
- b. Launched a Real Property Tax collection drive aimed primarily at the collection of delinquencies.
- c. Province plans to send six trainees to the UP Aerial Photo Interpretation course.
- d. As yet no long range program for fiscal management has been prepared, but pilot towns, all covered by aerial photo, have been selected.

2. Action Budget:

- a. Action Budget prepared and submitted to FDAP/USAID.
- b. Budget was not approved by Department of Finance because of reorganizational problems.

3. Procurement Procedures:

- a. Cash advances were given to PEO and several of the men in the Equipment Pool. This system speeded up actual purchases, but bogged down

when the voucher came to be liquidated.

4. Fiscal Management Training:

- a. Personnel from the Offices of the Provincial Assessor and Treasurer attended PDAP Real Property Tax Administration courses and were scheduled for Palawan Field Training.
- b. Representatives also attended Action Budget and CIP training.

C. Objective No. 3: Develop and Institutionalize an Effective Provincial Infrastructure Implementation Capability:

1. Engineering, Staffing and Organization:

- a. Staffing is adequate in the Provincial Engineer's Office. Only major change was enlarging the Quality Control Section.
- b. PEO staff members attended Road Network Development Training Program, Materials Quality Control Seminar, Road and Budget Design Seminars, OICC/Parson Quality Control Seminar.

2. Flood Rehabilitation Accomplishments:

- a. Batangas had a Flood Rehabilitation Program allocation of ₱2,800,000 and 29 projects totalling ₱2,730,000.
- b. As of June 30, 1974, 27 projects were completed totalling ₱2,400,000, one was rejected (₱2,500), one was still under construction - Palsahingin bridge (₱343,000).
- c. Physical accomplishments included construction

of 20 kms. of road and 226. L.M. of bridges, improvement of five wells, and construction of four Equipment Pool structures.

- d. Of the 29 projects undertaken, 8 were by force account and 21 were implemented under contract.

3. Quality Control Capability:

- a. A Quality Control Laboratory was constructed and quality control equipment was installed. The quality control facility is in operation.
- b. Quality control personnel have been trained and a Civil Engineer is in charge of the quality control laboratory operation.

4. CIP Accomplishments:

- a. Total value of proposed provincially funded FY 74 CIP was around ₱10,000,000. Actual value included in FY 74 Action Budget was ₱1.1 million.

5. Equipment Pool Accomplishments:

- a. Equipment Pool Development Plan was completed, approved by the Province and submitted to PDAP/USAID and approved by them.
- b. The Province moved into new Equipment Pool, 4 elements of which were financed under the Flood Rehabilitation Program. (Security fencing, repair bay, shop and office)
- c. Operations Manual complete, drivers and operators went through 10 week USAID/PDAP Preventive Maintenance Training Program.

- d. An estimated ₱150,000 of spare parts were purchased during the year.

D. Progress Toward Attainment of Other Major Provincial Development Objectives:

1. Objective: Rural Electrification

To provide cheap electric power to people in eight municipalities of First District.

- a. Cooperative has been organized.
- b. System to be energized by August 75.

2. Objective: Family Planning

To achieve an acceptor rate of 25-30 acceptors per clinic per month.

- a. On a Province-wide basis the program is achieving the targeted goals.
- b. Acceptors as of June 30, totaled 28,972.

3. Objective: Nutrition

To implement a province wide pre-school feeding program.

- a. Over 6,000 pre-school children were fed.
- b. Over 45,000 school age children were fed.

III. MAJOR PROBLEM AREAS - FY 1974:

A. General:

None Reported.

B. Staff Development and Planning:

The Project Analyst was pulled off staff work to manage a tractor pool. The Agriculture Analyst position remains unfilled and Engineering Analyst is on terminal leave.

C. Fiscal Management:

Rapid turn over of persons occupying the position of Provincial Assessor has led to lack of continuity in the assessment program.

D. Infrastructure:

High deadline rate continues to plague the implementation of projects.

E. Other Development Program:

In spite of repeated efforts by PDAP/USAID personnel, the Province failed to meet the minimum requirements under the PLECS project in order to make their system fully operational.

IV. MAJOR GOALS FOR FY 1975:

A. General:

- 1. Develop closer working relationship between the Province and Batangas City in view of the Port Development effort and the reactivation of the railroad.

- 2. Implement a joint PDAP/Province Work Plan.

B. Staff Development and Planning:

- 1. Fill all basic PDS positions now vacant.

2. Prepare a Comprehensive Development Plan for the Province.
3. Continue to participate in all PDAP, DLCCD and LGC sponsored training programs.

C. Fiscal Management:

1. Develop a long range fiscal management program.
2. Continue delinquent tax collection campaign.

D. Infrastructure:

1. Complete Flood Rehabilitation Program.
2. Implement SIP.

E. Other Development Programs

1. Develop a pilot municipal government/private sector supported nutrition program.
2. Develop a small scale industries assistance program.

SECRET

Camarines Sur Province

Governor : FELIX O. ALFELOR
Vice Governor : ROLANDO R. ANDAYA
Board Member : DAVID NAVAL
Board Member : SILVERIO B. VELUZ
Board Member : FERNANDO BERINA
Provincial Development Coordinator : PERFECTO C. CHENG
Provincial Engineer : MARCOS SEVERO
Provincial Treasurer : AMADEO A. RAMOS, SR.
Provincial Assessor : RAMON OCAMPO
Provincial Auditor :
Provincial Agriculturist : NICASIG CLASIOS
Provincial Health Officer : FERNANDO AVELINO

FY 1974 Progress Report

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF CAMARINES SUR (26)

I. SUMMARY:

The main thrust of development in Camarines Sur in FY 74 was focused on the development of infrastructure. The Province has completed the Equipment Pool, the Gasoline Station and the fencing of entire Equipment Pool site. Of the 38 units of construction equipment allotted to the Province, only one has not been delivered. Overall, the Province has very good Equipment Pool facilities and equipment capable of supporting the Province's infrastructure projects. All force account projects under the Flood Rehabilitation Program, with the exception of Milaor-Milonalabac Road, were completed before 30 June 1974. The Province was given an extension of one month to complete the Milaor-Milonalabac Road.

The permanent staffing level of the PDS is still inadequate. A number of PDS personnel are merely detailed from other offices to the PDS. This was a major factor in the slow completion by Camarines Sur of PDAP recertification requirements. However, the Province was able to meet the deadline for the submission of all requirements for recertification.

The Province performed well in some sectors of development, while certain other developmental areas are in need of improvement.

II. PROGRESS TOWARDS PRIORITY OBJECTIVES:

A. Objective No. 1: Develop and Institutionalize an Effective Provincial Planning and Coordination Capability:

1. PDS Development:

- a. The PDS of Camarines Sur participated in practically all staff development training courses and seminars conducted by PDAP/USAID during FY 74.
 - b. The PDS has an approved budget. However, certain key technical staff are merely on detail to PDS from other offices. The Acting Project Analyst is the Assistant Provincial Engineer and the Infrastructure Analyst is a Civil Engineer of the PEO.
2. Development Planning:
- a. CIP
 - (1) The PDS and the Provincial CIP committee completed the updated CIP for FY 74-78. Practically all projects of National agencies were incorporated in the CIP.
 - (2) Provincial projects listed are all PEO identified projects. No Municipal projects were considered.
 - (3) All Flood Rehabilitation Projects are CIP-listed projects and are now being properly monitored by the PDS.
 - b. Comprehensive Planning:
 - (1) The PDS has started collecting and compiling socio-economic statistics preparatory to the preparation of the Socio-Economic Profile of the Province. This is

the only activity the Province has undertaken related to the preparation of a Comprehensive Plan.

3. Other Major PDS Supported Development Activities:

- a. The PDS participated in the training of Municipal Development Staff and other Municipal offices conducted by DLGCD.
- b. The PDS Budget Officer is deeply involved in the implementation of Palayan Ng Bayan.

B. Objective No. 2: Develop and Institutionalize an Effective Provincial Fiscal Management Capability:

1. Real Property Tax Program:

- a. Except for the sending of participants to the Real Property Tax Administration Workshop/ Seminar coordinated by the PDAP, there was no activity in this sector of development. However, the Tax Mapping Project is one of the activities being considered by the Provincial Assessor's Office. Funds for the Tax Mapping Project reflected both in the CIP and Action Budget and are incorporated in the Provincial Assessor's Budget.

2. Action Budget:

The Action Budget was approved by the Provincial Board on June 26, 1974 as per Board Resolution No. 195.

3. Procurement Procedures:

The Province has not undertaken any improved procurement procedures. However, to expedite the

fast and smooth implementation of Flood Rehabilitation Projects, Requisition Issue Vouchers and/or claims of dealers related to Flood Rehabilitation Projects are given special consideration.

4. Fiscal Management Training:

The Governor, a Board Member, the Provincial Treasurer, the Provincial Assessor, and the Provincial Coordinator attended the Real Property Tax Administration Seminar conducted by the PDAP last February 4-8, 1974, at Pope Pius Center, Manila.

C. Objective No. 3: Develop and Institutionalize an Effective Provincial Infrastructure Implementation Capability:

1. Engineering, Staffing and Organization:

The PEO reorganization and overall staffing level follows the pattern typical of all PDAP Provinces. To augment the planning capability of the Provincial Engineer's staff, a number of engineers have been sent to PDAP to attend seminars related to development of infrastructure. The PEO engineers participated in the completion of the CIP, the Action Budget and the RNDP.

2. Flood Rehabilitation Accomplishments:

- a. With the exception of Milaor-Milonalabac Road, all force account projects were completed before 30 June. The Province was given a 30 day extension to complete the Milaor-Milonalabac Road Project.

3. Quality Control Capability:

The PEO has set aside a room in the present Equipment Pool Building to serve as the temporary office of the Quality Control Facility. All quality control equipment ordered by the province has been received. A number of engineers were trained in quality control work in seminars conducted by PDAP/USAID and BPH.

4. CIP Accomplishments:

- a. In the preparation of the CIP, all projects of National agencies dealing with infrastructure development were considered.
- b. For provincial projects, all of these are PEO identified projects. No municipality identified projects were incorporated.
- c. All Flood Rehabilitation Program Projects now being implemented are CIP listed projects.

5. Equipment Pool Accomplishments:

- a. The Province is now implementing the Equipment Pool Development Plan. All elements of the Equipment Pool Development Plan which were constructed under the Flood Rehabilitation Program have been completed. These include the headquarters building, gasoline station and the fencing of the entire Equipment Pool site.
- b. Of the 38 units of construction equipment allotted to the Province, only one was not delivered. To date the only training received by Equipment Pool personnel is that which was given by visiting Equipment Specialists of PDAP and USAID.

- c. The procurement of spare parts is adequately provided for by FY 75 budget.

D. Progress Toward Attainment of Other Major Provincial Development Objectives:

1. Objective: Nutrition

The Governor participated in and supported actively the implementation of the Nutrition Program being supported by the National Government. This earned the Governor an award presented by the First Lady to the Governor whose Province mounted the most outstanding Nutrition Program.

III. MAJOR PROBLEM AREAS - FY 1974:

A. General:

1. There is a need to strengthen the staffing level of the PDS.
2. There is a need for the Governor to give more support and authority to the Provincial Development Coordinator and to the Chiefs of Offices concerned with development.

B. Staff Development and Planning:

1. A number of technical staff of the PDS have been trained, but there is a need to give them continued support and authority in the overall planning, coordination and monitoring of the development effort.
2. Appointment of permanent PDS personnel should be encouraged.

C. Fiscal Management:

An improved fiscal management program has not been initiated.

D. Infrastructure:

None Reported.

E. Other Development Programs:

There is a need for the PDS to monitor development projects being implemented by National Government agencies having representatives in the Province.

IV. MAJOR GOALS FOR FY 1975:

A. General:

To strengthen the organization and staffing level of the PDS. For the Governor to give more active support and authority to the PD Coordinator and to the Chiefs of Offices concerned in development.

B. Staff Development and Planning:

To strengthen the staffing level of the PDS.

C. Fiscal Management:

1. The Provincial Assessor is embarking on a Tax Mapping Project for FY 75.
2. The Provincial Treasurer is planning to intensify real property tax collection.

D. Infrastructure:

To complete all scheduled infrastructure projects within the time allotted.

E. Other Development Programs:

To monitor development projects being implemented by National agencies operating in the Province.

Mindoro Oriental Province

Governor : ALFONSO L. UMALI
Vice Governor : CICABLINO M. GATLE
Board Member : FRANCISCO R. SALES
Board Member : NATIVIDAD F. LEE
Board Member : VIRGILIO GARONG
Provincial Development Coordinator : BARTOLOME MARASIGAN
Provincial Engineer : FELIX S. GALLA
Provincial Treasurer : LAMBERTO FLORES
Provincial Assessor : ZOSIMO MENDOZA
Provincial Auditor : FRANCISCO SERRANO
Provincial Agriculturist : LEODEGARIO DEL ROSARIO
Provincial Health Officer : CEFERINO R. GALVEZ

FY 1974 Progress Report

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF ORIENTAL MINDORO (29)

I. SUMMARY:

The Province was able to provide other agencies as well as private parties enough data and information for their planning purposes and fostered a more harmonious coordination and greater efficiency among various government offices through the Provincial Economic Development Council. Regular monthly meetings were called at which conflicts, problems and ideas were discussed and resolved. Development methods, techniques, procedures and approaches to development projects were improved.

In support of infrastructure development the road network was improved, irrigation facilities constructed and a functional equipment pool established.

Other accomplishments were the completion of one agricultural center and breeding station and start of construction of another four stations. The Special Infrastructure Program, with a total reimbursable value of ₱3 million was undertaken and two projects were started.

II. PROGRESS TOWARD PRIORITY OBJECTIVES:

A. Objective No. 1: Develop and Institutionalize an Effective Provincial Development Planning and Coordination Capability:

1. PDS Development:

All PDS staff members required by PDAP under the memorandum of agreement were included in the FY 75 budget. Although the PDS is under-staffed,

all recertification requirements were met. Coordination of both provincial and national agencies in terms of development were satisfactory. The Province placed in circulation the Oriental Mindoro Journal and published a tourist brochure.

2. Development Planning:

a. CIP

The CIP was adopted by all provincial offices and the district offices of the BPH and Public Works participated in its preparation.

b. Comprehensive Planning:

Started the establishment of a data bank in support of the Comprehensive Plan.

3. Other Major PDS Supported Development Activities:

Selected pilot municipalities for organization of Municipal Development Councils and staffs.

B. Objective No. 2: Develop and Institutionalize an Effective Provincial Fiscal Management Capability:

1. Real Property Tax Program:

Expanded tax mapping operations and included the re-assessment of all real properties to conform with P. D. No. 76. An increase in valuation of approximately 59% was accomplished. Personnel of the assessor's and treasurer's offices attended seminars in Real Property Tax Administration, and a Field

Workshop Seminar on Tax Mapping.

2. Action Budget:

The action plan budget was adopted by the Provincial Board on June 27, 1974.

3. Procurement Procedures:

None Reported.

4. Fiscal Management Training:

Officials and technicians from the Assessor's and Treasurer's offices attended training in fiscal management conducted by PDAP.

C. Objective No. 3: Develop and Institutionalize an Effective Provincial Infrastructure Implementation Capability:

1. Engineering, Staffing and Organization:

None Reported.

2. SIP Accomplishments:

All requirements under SIP were duly accomplished. Two projects with a total reimbursable cost of ₱274,000 are now under construction. Two bridges worth ₱336,000 are in the planning and cost estimating process.

3. Quality Control Capability:

A Quality Control facility under PEO was organized and a complete set of quality control laboratory equipment was purchased and the facility at present

is headed by an Industrial Engineer. One engineer attended quality control seminars.

4. CIP Accomplishments:

The CIP includes the following projects: One Agricultural Center, Breeding Station, three precast concrete bridges, opening of two new feeder roads, Equipment Pool building, and improvement of provincial buildings.

5. Equipment Pool Accomplishments:

The Equipment Pool Development Plan and an Operations Manual were completed and adopted. Repair bays, storage and supply rooms were completed, together with other shop facilities. The pool has 131 units of equipment with a total acquisition cost of \$270,800. Adequate funding was included in the FY 1975 budget for spare parts. Pool personnel were trained in preventive maintenance by PDAP.

D. Progress Toward Attainment of Other Major Provincial Development Objectives:

1. Objective: Agricultural Facilities

Agricultural Development necessitated the establishment of a Soils Laboratory Building and the rehabilitation of the provincial plant nursery.

III. MAJOR PROBLEM AREAS - FY 1974:

A. General:

A major problem is the lack of technical men in the province.

B. Staff Development and Planning:

Lack of personnel.

C. Fiscal Management:

Lack of equipment and personnel

D. Infrastructure:

Shortage of funds and engineers

E. Other Development Programs:

None Reported:

IV. MAJOR GOALS FOR FY 1975:

A. General:

Improvement of infrastructure facilities and agricultural production and marketing.

B. Staff Development and Planning:

Staff development for PDS personnel.

C. Fiscal Management:

Installation of a modern real property tax administration system throughout the province.

D. Infrastructure:

Improvement of road network in the province to reduce transportation costs and improve the marketing system. Improving efficiency of the provincial motor pool operation.

E. Other Development Programs:

None Reported.

Sorsogon Province

Governor : JUAN G. FRIVALDO
Vice Governor : SOCORRO DE CASTRO
Board Member : SANTOS DAGNALAN
Board Member : ISMAEL GABRENTINA, JR.
Board Member : PEDRO CARRANZA
Provincial Development Coordinator : BIENVENIDO GUTIERREZ
Provincial Engineer : MACARIO GINETTE
Provincial Treasurer : AMADO J. JIMENEZ
Provincial Assessor : SIMON D. ENCINAS
Provincial Auditor : SENON BAQUIRAN
Provincial Agriculturist : GREGORIO MANLANGIT
Provincial Health Officer : ROSALINA B. SAN JUAN

FY 1974 Progress Report

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF SORSOGON (32)

I. SUMMARY:

As a new PDAP participant, Sorsogon has exceeded all expectations in its performance. It has met all the initial requirements in a timely manner and moreover has demonstrated a deep insight into the need for and use of new ideas that are embodied in the key PDAP concepts. The PDS is well established and ably led and should make a good accounting for itself in the future.

In addition to the usual emphasis placed on the rapid development of the infrastructure support matrix it will also be necessary to place heavy emphasis on the fiscal management aspects of the PDAP activities; it is in this area where Sorsogon is weakest.

Monitoring systems for following up on the various action documents should be designed in order to provide the Governor with measuring tools with which to judge progress in project implementation.

II. PROGRESS TOWARD PRIORITY OBJECTIVES:

A. Objective No. 1: Develop and Institutionalize an Effective Provincial Development Planning and Coordination Capability:

1. PDS Development:

a. Only two members of the PDS are permanent employees, however steps are being taken to rectify this.

b. The PDS has undergone the basic PDAP

orientation package and the Coordinator has returned from his U. S. training.

c. The staff has attended additional national and regional programs in staff development.

d. The PDS has extremely able leadership in two key members the Provincial Coordinator and the Fiscal Analyst.

2. Development Planning:

a. CIP

(1) The first provincial CIP was adopted in May and represented a broad spectrum of agencies and bodies interested in the development of Sorsogon.

(2) Municipal Mayors were consulted and their programs given consideration.

(3) The PDS has already demonstrated a high degree of organizational and coordinating ability that should produce results next year in the new CIP.

b. Comprehensive Planning:

(1) Except for the RNDP, CIP, AB nothing has been done in this sector.

3. Other Major PDS Supported Development Activities:

The PDS has been so involved in its internal development that it has not given this area priority attention.

B. Objective No. 2: Develop and Institutionalize an Effective Provincial Fiscal Management Capability:

1. Real Property Tax Program:

- a. Discussions have been held with the Treasurer and Assessor concerning the proposal of a work plan - no action taken to date.
- b. The Governor is aware that the lack of financial strength is the major problem facing the province and it is anticipated that he will support fiscal programs to the fullest.

2. Action Budget:

Sorsogon produced its first Action Budget and has thereby completed the first half of the overall budget cycle.

3. Procurement Procedures:

No action to date other than the section on procurement in the EPOM.

4. Fiscal Management Training:

Members of the Treasurer's Office have received additional training.

C. Objective No. 3: Develop and Institutionalize an Effective Provincial Infrastructure Implementation Capability:

1. Engineering, Staffing and Organization:

This is perhaps the weakest element in the development team of Sorsogon. The province has not come to grips with total personnel problems in the press to organize the PDS and meet initial PDAP requirements.

2. Flood Rehabilitation Accomplishments:

None Reported.

3. Quality Control Capability:

None Reported.

4. CIP Accomplishments:

None Reported.

5. Equipment Pool Accomplishments:

- a. The EPDP has been adopted and initial construction of the new equipment pool facility has been undertaken. It will be at least 10 months before it is completed.
- b. Eleven items of major equipment have been received by the equipment pool.
- c. The calibre of the equipment pool mechanics is extremely low and much emphasis on training in this area is required.

D. Progress Toward Attainment of Other Major Provincial Development Objectives:

1. Objective: Palayan Ng Bayan
100 hectares were planted to corn.

III. MAJOR PROBLEM AREAS - FY 1974:

A. General:

The low financial base of Sorsogon is the major factor which influences all phases of development activity.

B. Staff Development and Planning:

None to date.

C. Fiscal Management:

Sorsogon is facing the normal start-up problems encountered in new PDAP provinces.

D. Infrastructure:

1. The personnel picture in the PEO is poor and unlikely to improve in the foreseeable future.
2. The mechanics are low-paid and semi-skilled and this will hamper maintenance of the deadline rate below the required 25%.

E. Other Development Programs:

None Reported.

IV. MAJOR GOALS FOR FY 1975:

A. General:

Strengthen financial base of the Province and upgrade capabilities of PDS and PEO personnel.

B. Staff Development and Planning:

1. To continue to upgrade the PDS through continued participating in development seminars.
2. To program time and effort in such a way as to accomplish studies in a rational atmosphere and not be forced by last minute stands.

C. Fiscal Management:

1. CIP to expand the participating of all agencies into a meaningful working group that will be capable of producing a meaningful CIP that accurately identifies projects to be implemented.
2. To use the Action Budget to fund the Provinces development plan.
3. To begin the budget cycle in a timely manner so that thoughtful, effective planning can be accomplished.

D. Infrastructure:

1. Continue to upgrade the equipment spread through the acquisition of excess property.
2. Finish construction of the equipment pool facility.

Capiz Province

Governor : CORNELIO L. VILLAREAL, JR.
Vice Governor : MATILDA S. BELO
Board Member : LUIS ESCUTIN
Board Member : ISAGANI ROBLETE
Board Member : MAURICIO V. TUPAZ
Provincial Development Coordinator : REYNALDO MONTALBO
Provincial Engineer : CARLOS RAMOS
Provincial Treasurer : RICHARD B. BATICADOS
Provincial Assessor : MANUEL D. ROXAS
Provincial Auditor : GUALBERTO BERNAS
Provincial Agriculturist : OLEGARIO LASIS
Provincial Health Officer : ALFREDO S. JAVIER

FY 1974 Progress Report

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF CAPIZ (39)

I. SUMMARY:

The major activities during the year were mostly related to general development planning. This started with the creation of a Provincial Development Staff (PDS) designed to strengthen the capability of the Province for effective local administration. Under PDAP sponsorship, the PDS members, together with certain key Provincial officials, underwent a series of comprehensive training courses. As the PDS became operational, several plans and programs, including the Equipment Pool Development, Road Network, Quality Control Facility, CIP, Joint PDAP/Province Work Plan, and the Annual Action Budget were accomplished with the collaboration of the different Local and National government agencies as well as the private sector. An area of 1.5 hectares was acquired and levelled for construction of the Equipment Pool. The 25-bed Provincial Hospital is almost 100% complete. Other facilities such as dormitories, water supply, warehouse and garage will soon be started.

II. PROGRESS TOWARD PRIORITY OBJECTIVES:

A. Objective No. 1: Develop and Institutionalize an Effective Provincial Development Planning and Coordination Capability:

1. PDS Development:

- a. PDS has six key staff members. All have undergone the PDAP six-month comprehensive training program. Shortly after the PDAP prescribed training, the PDS was provided appropriate office space, some equipment and clerical support to enable

the staff to function. At first there was a problem of obtaining permanent appointments for PDS because of Memo Circular 593, but through PDAP intervention, this situation was remedied. The FY 75 budget established PDS as a planning unit with a stable financial base.

2. Development Planning:

a. CIP

The CIP brings together in one framework plan all capital improvement projects of the Provincial and National agencies. The CIP committee, composed of the Provincial Engineer as Chairman, District Highway Engineer, Public Works Engineer and Heads of Provincial offices, held several meetings to develop the final CIP. CIP was approved by the Board on 22 March 1974 and will be implemented in FY 75.

b. Comprehensive Planning:

Since the Province is new to PDAP, no steps have been taken toward comprehensive planning. PDS has started compiling data that will be of use in the comprehensive planning process and other activities.

3. Other Major PDS Supported Development Activities:

When the Provincial Economic Development Council was reactivated, the PDS coordinated and provided

technical assistance to ad hoc task forces that were organized from time-to-time. One ad hoc committee completed plans for six projects with an estimated cost of ₱7 million for financial assistance under the 5% local development fund. Another activity was laying the pre-organizational and educational groundwork for the Farmer's Association that will eventually manage and operate the Mambusao-Sigma Irrigation System covering 21 barrios.

B. Objective No. 2: Develop and Institutionalize an Effective Provincial Fiscal Management Capability:

1. Real Property Tax Program:

This program is not yet organized. No activities were undertaken except those that are required under PD 76, and a campaign on tax collection by public address system and collection letters.

2. Action Budget:

The Action Budget was approved by the Board on 26 June 1974. It provides funds for the implementation of the CIP for FY 75. The Province operated on a line item budget in FY 74.

3. Procurement Procedures:

With regard to procurement procedures, the Province has not introduced any new methods during FY 74. The EPOM which contains revised procurement procedures is not yet completed. It is expected to become operational in FY 75.

4. Fiscal Management Training:

Key Provincial officials attended training courses related to CIP and Action Budget. No other Fiscal Management Training was undertaken by Provincial officials during FY 74.

C. Objective No. 3: Develop and Institutionalize an Effective Provincial Infrastructure Implementation Capability:

1. Engineering, Staffing and Organization:

No changes have been made in the present PEO organization. No new positions have been established.

2. Quality Control Capability:

Quality Control is not yet instituted in the Province. It will be implemented simultaneously with the Equipment Pool Development Plan. Two engineers, however, have attended Quality Control seminars. Quality Control equipment and testing materials are provided for in the FY 75 budget.

3. CIP Accomplishments:

CIP is new in the province. The first year of implementation will be in FY 75 in the amount of ₱10.4 million of which ₱937,720.00 is programmed by the Province.

4. Equipment Pool Accomplishments:

The new Equipment Pool will be accommodated on the 15 hectare at Lawa-an, Roxas City. The

amount of ₱80,000 was appropriated in FY 74 to level and expand the area. During the FY 74, three rehabilitated trucks, four "as-is" trucks, one "as-is" jeep, three "as-is" automobiles and six "as-is" generators were received from PDAP. EPOM is still in the drafting stage. It will be adopted in FY 75. No training of Equipment Pool personnel has yet been undertaken.

D. Progress Toward Attainment of Other Major Provincial Development Objectives:

1. Objective: Nutrition

To improve nutrition of pre-school children, pregnant and lactating mothers. Pilot pre-school children feeding centers were established. This program was supported by the Bureau of Health, Agricultural Extension, Bureau of Public Schools and private charitable institutions.

2. Objective: Family Planning

To teach newly married couples to plan a family and to reduce the birth rate. Family Planning Clinics were established throughout the province. No data is available on how many or what per cent of the people of the province are availing themselves of the service, but there are indications that family planning is accepted by a growing numbers of couples.

3. Objective: Cottage Industry

To encourage the development of cottage industry, particularly abaca slippers and shoes and garment manufacture. A pilot project of abaca utilization in the manufacturing of slippers and step-ins

for export is now operating in one of the barrios in Roxas City. A garment factory is being operated as a cooperative under Capelco guidance.

4. Objective: Rural Electrification

To provide cheap electricity in the rural areas. The Capiz Electric Cooperative is now in operation in Panitan, Capiz. It will eventually cover six municipalities and probably will expand further.

III. MAJOR PROBLEM AREAS - FY 1974:

A. General

Some key Provincial officials are still adhering to the old system of processing papers and releasing funds for development. There is a great need for continued orientation and training.

B. Staff Development and Planning:

The PDS members have had a hard time getting permanent appointments.

C. Fiscal Management:

Continued orientation and training of the Treasurer and his staff, the Auditor and his staff and the Assessor and his staff will improve attitudes and services.

D. Infrastructure:

A problem exists on matters of procurement of spare parts. EPOM as approved by the Provincial Engineer,

Treasurer and Auditor should be finalized right away and the procurement procedure provided therein should be implemented.

E. Other Development Programs

PDS should clarify objectives and implementation procedures and agency/agencies involved in the program and develop a technique of evaluation.

IV. MAJOR GOALS FOR FY 1975:

A. General:

1. To develop provincial personnel capability to manage the Local government functions efficiently and effectively.
2. To utilize funds wisely and exert more effort for development.
3. To harness all National and private agencies' resources to provincial development efforts.

B. Staff Development and Planning:

To develop a PDS that has the capability to organize, plan, coordinate and evaluate local socio-economic development programs without external technical assistance.

C. Fiscal Management:

1. To adopt a budget that truly embodies the qualified objectives, plans, policies and overall goals of management.
2. To launch an extensive campaign on real property tax collection.
3. To adopt an effective system of procurement of supplies and materials.

D. Infrastructure:

1. Develop an in-province capability to repeat training as required by turnover in personnel.
2. Train personnel in material survey and sample gathering and how to undertake various Quality Control tests.
3. Maintain all equipment in an effective manner.

E. Other Development Programs:

1. Identify municipal/barrio resources and development needs.
2. To increase food production.
3. To create opportunities for more employment.

Antique Province

Governor : **EVELIO JAVIER**
Vice Governor : **RIZAL G. PAGTANAC**
Board Member : **JOVITO PLAMERAS, JR.**
Board Member : **SILVESTRE UNTARAN, JR.**
Board Member : **ALFONSO V. COMBONG, JR.**
Provincial Development Coordinator : **SILVESTRE NAVA**
Provincial Engineer : **ROMEO PALOMA**
Provincial Treasurer : **EUNOMIO LLANERA**
Provincial Assessor : **A. V. SANCHEZ**
Provincial Auditor : **TRINO TARMOS**
Provincial Agriculturist : **EVARISTO PACIFICADOR**
Provincial Health Officer : **SIXTO A. GABORNI**

FY 1974 Progress Report

PROVINCIAL DEVELOPMENT ASSISTANT PROJECT

PROVINCE OF ANTIQUE (40)

I. SUMMARY:

Antique was officially admitted as a regular member of the PDAP in November, 1973.

Emphasis was placed on training designed to increase the capabilities of local administrators in organizing their available resources by providing direction and technical skills as well as commodity assistance.

II. PROGRESS TOWARD PRIORITY OBJECTIVES:

A. Objective No. 1: Develop and Institutionalize an Effective Provincial Development Planning and Coordination Capability:

1. PDS Development:

At the start of FY 74, the PDS coordinator was given a permanent appointment. Six other key staff members were detailed to the PDS. Permanent appointments will be effective in FY-75. All seven personnel have undergone training in PDAP sponsored programs.

2. Development Planning:

a. CIP:

The PDS has formulated a Five-Year CIP with the help of the BFH District Engineer and selected Municipal mayors.

b. Comprehensive Planning:

No comprehensive planning has yet been undertaken by the Province.

3. Other Major PDS Supported Development Activities:

So far the Province has not started any development activities supported by PDS.

B. Objective No. 2: Develop and Institutionalize an Effective Provincial Fiscal Management Capability:

1. Real Property Tax Program:

Two PDS members, the Fiscal Analyst (concurrently PDS coordinator) and the Project Analyst have attended the RPTA seminar of PDAP. The sum of ₱10,000 has been earmarked for the purchase of tax mapping instruments.

2. Action Budget:

An Action Budget has been completed and will be adopted for FY-75.

3. Procurement Procedures:

In the absence of EPOM, procurement procedures are carried out under the traditional system.

4. Fiscal Management Training:

The Provincial Treasurer and Assessor were trained in the procedures and techniques of RPTA by PDAP.

C. Objective No. 3: Develop and Institutionalize an Effective Provincial Infrastructure Implementation Capability:

1. Engineering, Staffing and Organization:

The Office of the Provincial Engineer was abolished and the Province has not re-established that office or its equivalent. Construction and/or maintenance are being undertaken under the supervision of the District Highway Engineer.

2. Quality Control Capability:

The Province has no Quality Control development plan as yet, although three people have taken quality control training.

3. CIP Accomplishments:

A road that connects San Remigio, an island municipality of the Province, to the boundary of Iloilo has been constructed.

4. Equipment Pool Accomplishments:

The Province has purchased a 1.5 hectare equipment pool site. Leveling has started. EPDP has been completed and the ECOM is underway. Two units of shop equipment and two support vehicles were received from PDAP.

D. Progress Toward Attainment of Other Major Provincial Development Objectives:

No PDS activities as yet.

III. MAJOR PROBLEM AREAS - FY 1974:

A. General:

The PEO has been abolished by the Provincial Board. As of the end of FY-74, no equivalent office had been created. PDAP, in the absence of a PEO or an equivalent office, is reluctant to extend full assistance to the infrastructure development program.

B. Staff Development and Planning:

Most PDS members have not received permanent appointments.

C. Fiscal Management:

None Reported.

D. Infrastructure:

The Province did not have sufficient funds to cover any equipment allocation during FY 74.

E. Other Development Programs:

None Reported.

IV. MAJOR GOALS FOR FY 1975:

A. General:

1. To increase Province revenue.
2. To increase food production.

B. Staff Development and Planning:

To develop a PDS that has the capability to organize,

plan, implement, coordinate and evaluate local socio-economic development programs without external technical assistance.

C. Fiscal Management:

To improve fiscal administration through tax codification, intensification of real property tax assessment and collection and to undertake a tax mapping program.

D. Infrastructure:

Equipment Pool Development - To provide a site of

sufficient area for equipment garaging, operations and maintenance.

E. Other Development Programs:

1. Municipal/Barrío Development - Identify Municipal/Barrío resources and development needs.
2. Palayan Ng Bayan - To produce more rice and vegetables for the people of the province.

in procurement encountered by the PEO. Once this problem is overcome progress will be good.

3. Quality Control Capability:

- a. Personnel have been trained and appointed, equipment has been ordered and has arrived at the Davao Customs shed.
- b. Faulty procurement procedures have made it difficult to withdraw the items.
- c. Construction of the quality control office is 85% completed.

4. CIP Accomplishments:

- a. Precise figures are not obtainable but there is a major lag between the CIP list and project implementation. The PDS is well aware of this lack and improvements in this area of project implementation are being undertaken.

5. Equipment Pool Accomplishments:

- a. Davao has a fully operation equipment pool and is rapidly moving forward in the implementation of the EPOM.
- b. All mechanics and drivers have attended the Equipment Pool Personnel Training Program.
- c. ₱360,000 were budgeted for spare parts in FY 75.

D. Progress Toward Attainment of Other Major Provincial Development Objectives:

1. Objective: Family Planning

To make family planning information readily available to the population. Forty four persons were trained in family planning work.

2. Objective: Nutrition

To raise the understanding of the components of good nutrition by the people of Davao.

- a. Through the Palayan Ng Bayan new lands were opened to planting.
- b. Family nutrition programs now operate in 18 of 19 municipalities.

III. MAJOR PROBLEM AREAS - FY 1974:

A. General:

None Reported.

B. Staff Development and Planning:

More attention should be given to the preparation of valid work plans and schedules.

C. Fiscal Management:

1. The preparation of a workable procedure for the timely acquisition of goods and supplies is imperative.
2. Greater command emphasis must be given in the area of revenue collection to offset losses to the province.

2. Development Planning:

a. Capital Improvement Program:

1. Most of the provincial projects reflected in the CIP were programmed under the 20% Development Fund of the Province, the implementation of which depended on the approval of DLGCD of the overall work plan submitted.

b. Comprehensive Planning:

1. Work is through the mechanism of the PDS and the Municipal Development Staff, people are able to express their opinions on the problems they encounter, the improvements they desire in their economic and social environment and the steps they feel should be taken to achieve the desired improvements.

3. Other Major PDS Supported Development Activities:

- a. The PDS lent valuable support in the organization of Municipal Development Committees and MDSs.
- b. The PDS conducted for MDSs a seminar on Development Planning and an Echo-Seminar on CIP.
- c. Almost 60% of the MDSs have been organized and about the same percentage of MDCs have been appointed.

B. Objective No. 2: Develop and Institutionalize an Effective Provincial Fiscal Management Capability:

1. Real Property Tax Program:

- a. An RPTA Improvement Steering Committee was organized and a Task Force assisted in the preparation of an initial draft of the RPTA Improvement Program. An RPTA Improvement Program seminar was attended by the Vice Governor, Provincial Treasurer, Assessor, Asst. Assessor, and Administrative Deputy, PTO.
- b. An integrated record system is being installed by the Assessor's Office in two (2) pilot municipalities.
- c. Reassessment was completed; assessable property increased by 225%; collection increased by 138%.

2. The Action Budget:

- a. The Province has traditionally followed the line item method of budgeting. Since an Action Budget is required for recertification to PDAP in FY 75, the Province has adopted Action Budget procedures for FY '75.

3. Procurement Procedures:

- a. Supplies and materials required for various projects and programs are programmed and the different areas of responsibility are delineated among the various sections of the Provincial Offices. Personnel to follow up on certain responsibilities are given specific assignments.

4. Fiscal Management Training:

- a. The Provincial Treasurer and Provincial Assessor were participants in a Fiscal Management Training and Observation Tour in the USA in February, 1974.

C. Objective No. 3: Develop and Institutionalize an Effective Provincial Infrastructure Implementation Capability:

1. Engineering, Staffing and Organization:

- a. The PEO has been reorganized into two (2) major services: namely, Technical Engineering Services under the Asst. Engineer. Divisions under the first service are Administrative, Research and Program, Equipment, Field Supervision and QC and Material Testing. Divisions under the second service are Construction, Road and Bridge Maintenance and Equipment Pool. This system lessens the work load of the Provincial Engineer and grants more time to the Assistant Engineer for supervising field operations.

2. SIP Accomplishments:

- a. An initial amount of ₱250,000 has been allocated to the Province for SIP. This amount was spent for one (1) cementing project and one (1) road improvement project.

3. Quality Control Capability:

- a. A new QC and Materials Testing Laboratory was planned under the QCOP and was completed in

May 1974. Closely related to the QCOP is the Quality Control Operations Manual which will be made the basis for the management and operation of this new PEO section. Two (2) key people from PEO have undergone QC Training to provide staff for the QC Laboratory. QC Laboratory Equipment has been ordered and is expected to arrive soon.

4. CIP Accomplishments:

- a. For the FY 1974, the Province completed 4.64 kms. of new roads programmed in the approved CIP.

5. Equipment Pool Accomplishments:

- a. The Province prepared an Equipment Pool Development Plan and Equipment Pool Operations Manual in 1973-1974. During the fiscal year, no major equipment pool facilities have been completed and no shop and construction equipment has been added.

D. Progress Toward Attainment of Other Major Provincial Development Objectives:

1. Objective: Nutrition

To improve the nutrition status of pre-schoolers, pregnant and lactating mothers.

A pilot pre-school nutrition project has been established in fourteen (14) barrios in the Municipality of Pavia. The program is considered so successful that a plan of expanding the project to other municipalities is being considered.

2. Objective: Agriculture Facilities

To increase food production (Agriculture).

To increase food production, the following programs were initiated in FY 1974:

- a. Integrated feed grains and livestock production-a project plan has been made and submitted to BOI, DBP and NEDA for approval and financing.
- b. Agricultural Seed Complex Project - Program plan has already been submitted to the DA, BOI, DBP, CB and the Office of the President for approval and financing.
- c. Five-Year Irrigation Development Program (1974-1979) - A plan of the project is under formulation and will be submitted to proper authorities and agencies for approval, financing and implementation.
- d. BISA Program - A Provincial Irrigation Team of six (6) was trained in the mechanics of the program. An operational plan for seven (7) Municipalities has been approved and funded.

3. Objective: Water Conservation and Flood Control

To conserve water for irrigation and flood control.

- a. Reforestation Program thru Aerial Seeding - 250,000 hectares have been seeded with ipil-ipil and other trees. A 30% germination rate has been noted.

- b. Water Catchment Project - A feasibility study has already been prepared. Location is Capinang, San Dionisio. This is funded by the Bureau of Soils.

III. MAJOR PROBLEM AREAS - FY 1974:

A. General:

1. Provincial Board cannot abolish filled positions which are unnecessary, although the Governor may find solutions by utilizing the services of these people in other Offices.

B. Infrastructure:

1. The Equipment Pool is far removed from the City, the PEO and the Governor. Communication and supervision are so difficult that management of the place is neglected most of the time. Constant check-up of activities in the Motor Pool through SSB radio could solve the problem.

IV. MAJOR GOALS FOR FY 1975:

A. General:

1. To coordinate activities of Agencies national and local, which are engaged in provincial development (Agriculture, Infrastructure, Fiscal, Health, Social Services, etc.) within the Province.

B. Staff Development and Planning:

1. Improve PDS capability to organize, plan, coordinate and evaluate local socio-economic development programs without external technical assistance.

C. Fiscal Management:

1. Installation of a modern tax administration system throughout the province that is capable of increasing tax collections.

D. Infrastructure:

1. Maintain equipment in a manner that will achieve a minimum deadline rate that in no case will exceed 20%.

E. Other Development Programs:

1. To develop and improve the PDS Operations Room into a more functional working space and an effective conference room.
2. To integrate feed grain programs with related activities.
3. To improve nutritional status of all pre-school age children, pregnant and lactating mothers.

Leyte Province

Governor : BENJAMIN ROMUALDEZ
Vice Governor : EMILIANO MELGADO
Board Member : VICENTE VELOSO
Board Member : BERNARDINO SOLANA
Board Member : FELIX C. DE VEYRA
Provincial Development Coordinator : FEDERICO IRISTE
Provincial Engineer : JUANITO JANDUMON
Provincial Treasurer : SOFRONIO URSAL
Provincial Assessor : S. YU LIBARIOS
Provincial Auditor : ALFREDO TUMALAB
Provincial Agriculturist : RUFINO AYASO
Provincial Health Officer : AMPARO BANZON

FY 1974 Progress Report

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF LEYTE (44)

I. SUMMARY:

The performance of Leyte Province in FY 74, with regards to PDAP related development activities and requirements, was at best, marginal. Leyte failed to complete and submit, by the specified time, several major requirements for PDAP recertification among which were the following:

- a. An Action Budget
- b. An Updated Capital Improvement Program (CIP)
- c. A Provincial Road Network Development Plan (RNDP)

Leyte's poor performance PDAP-wise can probably be attributed to a preoccupation with other official activities which were given a higher priority by the Provincial Government. For example, the three members of the PDS technical staff actually employed were deeply involved in the preparation of the Leyte Province Integrated Development Plan.

Sufficient training has not been provided for the Provincial Coordinator and PDS members. The Province has not yet sent its Provincial Development Coordinator to the Development Administration Training Program at the University of Connecticut. This can be partially explained by the fact that a Provincial Development Coordinator was not permanently appointed until May 15, 1974.

Although Leyte's performance as a PDAP Province was generally deficient, it was still able to develop the first Integrated Development Plan produced in any PDAP province.

II. PROGRESS TOWARD PRIORITY OBJECTIVES:

A. Objective No. 1: Develop and Institutionalize an Effective Provincial Development Planning and Coordination Capability:

1. PDS Development:

- a. On May 15, 1974, the Province appointed a permanent Provincial Development Coordinator.
- b. The PDS staffing is included in the duly approved budget. However, a number of positions in the PDS have not been filled.
- c. The PDS Coordinator attended the LADP Training Course for new PDAP Provinces at the University of the Philippines starting 25 July 74.
- d. The PDS participated actively in the completion of the Leyte Integrated Development Plan.

2. Development Planning:

a. CIP:

- (1) The Province was able to draw up a CIP in 1972. However, it failed to complete an updated CIP covering FY 1974-77 as required for recertification.

b. **Comprehensive Planning:**

The PDS contributed considerably in the preparation and finalization of the Leyte Integrated Development Plan. This Plan is related to the development of the Saba-a Basin, an area of 24,000 hectares with a very high growth potential

3. **Other Major PDS Supported Development Activities:**

None Reported.

B. **Objective No. 2: Develop and Institutionalize an Effective Provincial Fiscal Management Capability:**

1. **Real Property Tax Program:**

- a. The Province has developed a Tax Mapping Project in Dulag using conventional techniques based on the use of cadastral maps.
- b. The Provincial Treasurer has developed a system of tax collection, the main advantages of which are:
 - (1) minimizing of paper work,
 - (2) an improved system of billing tax payers for taxes due,
 - (3) closer supervision of tax collection efforts,
 - (4) automatic recourse to court action to compel payments.
- d. The Province has developed an intensive education campaign designed to encourage and

enforce the payment of delinquent taxes.

2. **Action Budget:**

- a. This is one of the recertification requirements which the Province failed to complete by the June 30, target date. The Province is in the process of preparing the Budget and plans to submit it prior to the end of CY 74.

3. **Procurement Procedures:**

- a. The Province has not adopted simplified procurement procedures.
- b. To facilitate expeditious implementation of SIP projects, requisition invoice vouchers, other vouchers, and claims for supplies related to SIP projects are given special consideration.

4. **Fiscal Management Training:**

- a. The Provincial Secretary and the Administrative Officer attended the Budget and Action Plan Preparation seminar.
- b. Board Member F. De Veyra and the Provincial Treasurer attended the Real Property Tax Administration training course.

C. **Objective No. 3: Develop and Institutionalize an Effective Provincial Infrastructure Implementation Capability:**

1. **Engineering, Staffing and Organization:**

- a. The Provincial Engineer's Office reorganiza-

tion and overall staffing pattern are essentially in accordance with the recommendations made by the PDAP Engineer.

- b. Three Engineers from the PEO Staff have been sent to quality control seminars conducted by PDAP and BPH.
- c. The PEO has developed and implemented Equipment Pool Development Plan and a Quality Control Development Plan.

2. SIP Accomplishments:

In view of the failure of the Province to qualify for PDAP recertification, it is entitled only to ₱250,000 previously committed by PDAP for release under the SIP program. Three projects are covered by the ₱250,000 initial release. Construction work on these three projects is very slow and all are behind schedule.

3. Quality Control Capability:

- a. The Province has set aside a space for a Quality Control Laboratory. However, the quality control equipment on order has not yet arrived.
- b. Three engineers were trained in quality control techniques in a seminar conducted by the PDAP and the EPH.
- c. Since the quality control facility is not yet operating all quality control work relating to provincial projects is being done in the BPH Regional Office.

4. CIP Accomplishments:

Because the Province failed to submit an updated CIP, there is no way to determine whether the proposed projects are funded for implementation. However, most of the projects proposed in the SIP are projects listed in the 1972 CIP which was approved by the Provincial Board.

5. Equipment Pool Accomplishments:

- a. The Province completed its Equipment Pool Development Plan in November 1973. This was approved by the Provincial Board per Resolution No. 652 dated November 14, 1973.
- b. Work on the present equipment pool was suspended because of its proposed relocation to a 3.73 hectare site within the 138 hectare Government Center in Palo, Leyte.
- c. The equipment pool staffing pattern has been approved by the Provincial Board and the task of filling the positions has begun.
- d. The Province has received 128 units of construction equipment and 37 units of shop equipment as of June 30, 1974. Of the 165 units of equipment included in the Equipment Pool inventory, 139 units are operational, 17 are deadlined, and nine are awaiting disposal. The actual deadline rate is 16%.

D. Progress Toward Attainment of Other Major Provincial Development Objectives:

1. **Objective: Family Planning and Nutrition**

In 1972 the Health, Family Life and Family Planning Committee of the Provincial Development Council, in cooperation with the PDS, developed a Health and Nutrition Program. This Program is being implemented by the Chairman of the Committee, the Provincial Health Officer. Last year, in view of the heavy workload assigned to the PDS, this program was not monitored by the PDS.

III. **MAJOR PROBLEM AREAS - FY 1974:**

A. **General:**

1. An inadequate number of technical staff members on the PDS
2. There is no adequate communication line between the Provincial Development Coordinator and other Chiefs of Offices and the Provincial Governor. Major management problems are caused through the technical staff of the Governor.

B. **Staff Development and Planning:**

1. There is an urgent need to fill vacant positions in the PDS.
2. Unless vacant position in the PDS are filled in the near future the staff development program, in terms of PDAP training courses, cannot be implemented.

C. **Fiscal Management:**

1. There is an urgent need to complete the updated CIP and the Action Budget, which the Province

failed to submit in time to be officially recertified as a PDAP Province.

2. The Province should undertake a Provincial-wide Tax Mapping Project using the Dulag Project as a model. The Province spent a sizeable amount of money on this project and as yet the project is confined to Dulag.

D. **Infrastructure:**

1. There is a need to relocate the present Equipment Pool on the 3.75 hectares site allotted for an Equipment Pool at the new Government Center.
2. Implementation of SIP projects should be accelerated. All projects are behind schedule.

E. **Other Development Programs:**

Other development program are not being adequately monitored by the PDS.

IV. **MAJOR GOALS FOR FY 1975:**

A. **General:**

1. To fill the vacant positions in the PDS table of organization.
2. To implement the fiscal year schedule of the Leyte Integrated Development Plan.

B. **Staff Development and Planning:**

To appoint the Infrastructure Analyst, Fiscal Analyst, Agricultural Analyst and send them to the training courses conducted by PDAP.

C. Fiscal Management:

To expand the Tax Mapping Project started in Dulag Municipality as a provincial-wide operation.

D. Infrastructure:

1. To construct a new Equipment Motor Pool Facility on a 3.72 hectare site at the New Government Center and to move present operations to the new site.
2. To complete all SIP Projects by 31 December 74.

E. Other Development Programs:

To implement the first year schedule of the Leyte Integrated Development Plan.

Misamis Oriental Province

Governor : CONCORDIO C. DIEI
Vice Governor : ROSAURO P. DONGALLO
Board Member : FELICISIMO E. AGUILAR
Board Member : ALEJANDRO D. UY
Board Member : MIGUEL P. PADERANGA
Provincial Development Coordinator : MODESTO BABAYLAN
Provincial Engineer : ANIANO H. PARAGUVA
Provincial Treasurer : ELENO U. KABANLIT
Provincial Assessor : MACROBIO A. CHAVEZ
Provincial Auditor : JUANITO SAGARAL
Provincial Agriculturist : LINO REQUERME
Provincial Health Officer : SANTIAGO B. TONGOL

FY 1974 Progress Report

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF MISAMIS ORIENTAL (52)

I. SUMMARY:

Misamis Oriental became a member of PDAP/USAID in 1970. Medium range sectoral programs were developed such as CIP, Road Network, etc. in coordination with the different members of the PDC and other interested parties operating within the province.

The province has completed the Equipment Pool Development Plan and updated the Equipment Pool Operations Manual. The Provincial motor pool and shop have substantially complied with the requirements to support SIP and the road maintenance capability of the Provincial Engineer's Office. Seven SIP projects were programmed. Three are in process and four in planning.

A modern Real Property Tax Administration System was created throughout the province and accounts for all real property and promotes the equitable collection of taxes. A feasibility study for the tax mapping project has been started.

The major thrust in FY 75 will be the province comprehensive plan which is the first of its kind in the country.

In the area of municipal/barrio planning all twenty four municipalities have full time municipal development staffs.

II. PROGRESS TOWARD PRIORITY OBJECTIVES:

A. Objective No. 1: Develop and Institutionalize an Effective Provincial Development Planning and Coordination Capability:

1. PDS Development:

As of June 30, 1974 PDS had a staff of 23 members, namely: four analysts, researcher-statistician, statistician aide, research aide, information writer, draftsman/illustrator, property and supply clerk, clerk-typist, stenographer, four clerical aides, communication technician, two radio operators, three drivers, and a general machine operator.

In the FY 75 Action Budget which was adopted and approved June 24, the positions of training and public information officer, economist, statistical aides, research aides, communication technicians, radio operation, personnel officer and a position classifier were included.

2. Development Planning:

a. CIP

A revised CIP was prepared.

b. Comprehensive Planning:

As of June 30, the different Task Forces and Sectoral Committees had already met formulated policies, goals and objectives.

The Executive Committee of the PDS has carried out initial overall selection of priorities and identified major inter-relationships among

sectoral long-range policies, goals and objectives.

Socio-economic surveys were conducted simultaneously in 24 municipalities and will be completed by August 30, 1974.

A survey of each barrio was made by the barrio residents themselves and the data of the survey is utilized and serves as input in the preparation of a Province Comprehensive Plan, the Integrated Municipal Development Plan, Municipal Capital Improvement Program and Barrio Development Plan.

The PDS has established full time Municipal Development Staffs in all 24 municipalities. The MDS are composed of municipal development coordinator, draftsman/illustrator, researcher, typist/filing clerk.

The PDS has worked with the sectoral committee in programming, training and assisting other agencies in community development projects.

B. Objective No. 2: Develop and Institutionalize an Effective Provincial Fiscal Management Capability:

1. Real Property Tax Program:

The province has completed the revision of real property assessment under Presidential Decree No. 76 for nine municipalities, and has started the feasibility study for the tax mapping project with an appropriation of ₱125,000.00 in the FY 75 Action Budget.

2. Action Budget:

The FY 75 Action Budget was well integrated with the CIP, and spells out in detailed narrative form the proposed use of fiscal resources of the Province.

3. Procurement Procedure:

None Reported.

4. Fiscal Management Training:

The seminar on Local Tax Code was attended by Provincial chiefs of offices and Municipal Mayors.

The seminar on Real Property Tax Administration was attended by the Vice Governor, Provincial Treasurer, Provincial Assessor and the seminar on Budget Preparation and Fiscal Management by two Board Members, Deputy Treasurer, Assistant Auditor and Accounting Clerk.

C. Objective No. 3: Develop and Institutionalize an Effective Provincial Infrastructure and Implementation Capability:

1. Engineering, Staffing and Organization:

Members of the engineering staff have attended seminar/workshops in Quality Control and Road Network Development Planning.

2. SIP Accomplishments:

There were seven SIP projects programmed for FY 74, three are under construction and four were still in the planning stage.

3. Quality Control Capability:

The province completed its Quality Control Facility Development. The province has already received the materials testing equipment and quality control personnel are now assigned to work in the quality control facility.

4. CIP Accomplishments:

Infrastructure projects completed in FY 74 were reflected in the CIP.

5. Equipment Pool Accomplishments:

The province has substantially complied with the requirements of the Equipment Pool Development scheme and has implemented the EPDP and is implementing the EPOM.

The Provincial Board has appropriated ₱15,000 for the purchase of tools.

Installation of a functional tool room and conversion of the old overhauling section to a supply room is underway.

D. Progress Toward Attainment of Other Major Provincial Development Objectives:

1. Objective: Communal Irrigation

NEA/NIA, through MORESCO, has financed four irrigation projects, in Opol; Badiangan, El Salvador; Loguilo; Alubijid; and Patag, Naowan.

2. Objective: Fishery Cooperative

DBP/Bureau of Fisheries has organized a fishery

cooperative in connection with the proposed establishment of an Integrated Cold Storage Plant.

3. Objective: Rice Production

Task Forces are engaged in the implementation of Masagana 99, Masagana 55 and Palayan Ng Bayan.

III. MAJOR PROBLEM AREAS - FY 1974:

A. General:

Palayan Ng Bayan - lack of fertilizers, farm equipment, transportation and squatters in the area.

B. Staff Development and Planning:

Low salary rate - some of the engineers in the office of the PEO are resigning to accept better jobs.

IV. MAJOR GOALS FOR FY 1975:

A. General:

Completion of Misamis Oriental Comprehensive Plan and its adoption by the Provincial Board in January 1975.

Lanao Del Sur Province

Governor : TARHATA ALONTO LUCMAN
Vice Governor : ABDUL M. MOROHOMBSAR
Board Member : ALIM BASHER EDRIS
Board Member : SHEIK KARIM DIPATUAN
Board Member : HADJI OMAR BASMAN OLAMA
Provincial Development Coordinator : DEBOLAWAN D. LUCMAN
Provincial Engineer : MIKE ADIONG
Provincial Treasurer : DITUAL MACADUPANG
Provincial Assessor : HADJI SAMPATORE LUCMAN
Provincial Auditor : BORANSING DAKSILA
Provincial Agriculturist : MAXIMO BLO
Provincial Health Officer : FRANCISCO T. ESTACIO

FY 1974 Progress Report

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF LANA DEL SUR (58)

I. SUMMARY:

Lanao del Sur's most significant accomplishment during its first year as a member of the PDAP was the approval of the first Provincial Budget in four years. This was the first Provincial Budget ever to be published and made a document of public record. The Province also completed its Capital Improvement Program (CIP).

II. PROGRESS TOWARD PRIORITY OBJECTIVES:

A. Objective No. 1: Develop and Institutionalize an Effective Provincial Development Planning and Coordination Capability:

1. PDS Development:

During its first year the PDS has lost two of its Coordinators and one Agriculture Analyst. The search for qualified personnel continues slowly.

2. Development Planning:

a. CIP:

The CIP, which was adopted in April 1974, was prepared by the PDS and the CIP committee. Input from other Provincial offices was minimal and municipalities did not participate in this first effort.

b. Comprehensive Planning:

A data bank has been started and basic infor-

mation is being collected. Information so far derived is shared with the Institute of Regional Planning at Mindanao State University.

3. Other Major PDS Supported Development Activities:

None Reported.

B. Objective No. 2: Develop and Institutionalize an Effective Provincial Fiscal Management Capability:

1. Real Property Tax Program:

None Reported.

2. Action Budget:

The Provincial Board approved the Province's first Action Budget, and its first budget of any kind in four years, on 30 June 74.

3. Procurement Procedures:

None Reported.

4. Fiscal Management Training:

Members of the Provincial Engineer's office attended seminars on CIP and Action Budget preparation.

C. Objective No. 3: Develop and Institutionalize an Effective Provincial Infrastructure Implementation Capability:

1. Engineering, Staffing and Organization:

Saudi Arabia has claimed most of the qualified personnel in the Engineer's Office.

2. SIP Accomplishments:

None Reported.

3. Quality Control Capability:

Placement of an order for materials testing equipment is in suspense pending approval of the province's Quality Control Development Plan and Quality Control Manual by PDAP.

4. CIP Accomplishments:

None Reported.

5. Equipment Pool Accomplishments:

a. Plans for the equipment pool have been approved and construction supplies are under procurement.

b. Spare parts allocation in the FY 75 budget is ₱40,000.00

D. Progress Toward Attainment of Other Major Provincial Development Objectives:

1. Objective: Rural Electrification

Phase I of the rural electrification scheme

for the Lake area has been completed.

2. Objective: Family Planning

To organize a Family Planning Program. The Province is coordinating its planning with that of Mindanao State University and Dansolin College to insure a unified effort.

III. MAJOR PROBLEM AREAS - FY 1974:

A. General:

Lack of qualified personnel in all areas of development effort.

B. Staff Development and Planning:

Staff complement not filled. Trained personnel are attracted to more remunerative positions in private sector.

C. Fiscal Management:

None Reported.

D. Infrastructure:

Engineers move to better paying positions outside the Government.

E. Other Development Programs:

None Reported.

IV. MAJOR GOALS FOR FY 1975:

A. General:

1. Reduce equipment pool deadline rate below 25%.
2. Update CIP and Action Budget.
3. Strengthen PDS and improve management practices in provincial offices.

B. Staff Development and Planning:

Recruit and train PDS.

C. Fiscal Management:

Conduct information drives on Real Property taxation.

D. Infrastructure:

1. Complete construction of equipment pool.
2. Plan farm to market road network in irrigated areas of province.

E. Other Development Programs:

None Reported.

South Cotabato Province

Governor : SERGIO B. MORALES
Vice Governor : EMILIO B. ESCOBILLO
Board Member : JUANITO H. PURISMA
Board Member : ADOLFO D. ALBA
Board Member : MARICANO D. DOKN
Provincial Development Coordinator : CELESTINO DESAMITO
Provincial Engineer : FLORDERICO LORETO
Provincial Treasurer : CIRIACO JABIDO
Provincial Assessor : DEOGRACIAS PATRIMONIO
Provincial Auditor : MARIANO FERRER
Provincial Agriculturist : DOMINGO NICOLAS
Provincial Health Officer : TEODORO J. REYES

FY 1974 Progress Report

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF SOUTH COTABATO (61)

I. SUMMARY:

The Province of South Cotabato has realized some major accomplishments in Planning Capability, Fiscal Management, Infrastructure, Agriculture, Family Planning and Nutrition.

Three projects under the SIP were completed this fiscal year. These include the cementing of one-half kilometer of the Marbel-Telaños Road, and the construction of the Kipot and Rotonda cement bridges in Banga and Koronadal respectively.

The Assessor's Office is now engaged in a tax mapping operation for the whole province of South Cotabato.

The Real Property Tax Administration Program had set as goals for FY 73-74; assessment - 14,000 parcels with a value of ₱15,500,000.00; collection - ₱2,700,000.00 including penalties and delinquencies. Last year's (FY72-73) collection goal was only ₱1,500,000.00.

Under the CIP, 15 projects have been accomplished with cost of ₱757,000.00 or 63% of the total amount programmed for the year.

Undoubtedly, the major constraints to project implementation are the delay in the releases of funds or funds not initially available.

II. PROGRESS TOWARD PRIORITY OBJECTIVES:

A. Objective No. 1: Develop and Institutionalize an Effective Provincial Development Planning and Coordination Capability:

1. PDS Development:

- a. The Provincial Development Staff has developed itself as the think-tank of the provincial government.
- b. It is asked to discharge various functions, such as data-gathering, coordinating with other offices, planning and recommending project proposals.
- c. These tasks are accomplished by 21 full time personnel of the PDS under the Provincial Development Coordinator.
- d. The staff is a permanent budget item approved by the Provincial Board.

2. Development Planning:

a. CIP:

South Cotabato prepared its first CIP in 1973 with 13 local offices and other agencies participating.

b. Comprehensive Planning:

The PDS is in the process of gathering data for provincial comprehensive planning.

3. Other Major PDS Supported Development Activities:

- a. Prepared the Initial Report for the Proposed Development Loan Feeder Road Program of DLGD.

- b. Briefed the NEDA Regional Technical Staff in South Cotabato and helped them gather data about the province for the Regional Development Plan.
 - c. Provided data to business men, students, faculty members and other government and private agencies.
 - d. Participated on the Agro-Industrial Fair held on January 1, 1974.
- B. Objective No. 2: Develop and Institutionalize an Effective Provincial Fiscal Management Capability:
- 1. Real Property Tax Program:
 - a. The Real Property Tax Administration Program of the province revolved around the accurate assessment of real properties, the transfer of their assessments to the tax rolls of the Municipal Treasurers, and the collection of taxes due.
 - b. In order to achieve the maximum results in this program, the offices of the Provincial Assessor and the Provincial Treasurer had agreed on a workable program of assessment and collection.
 - c. The tax mapping unit of the Assessor's Office will continue to gather and/or trace cadastral or base maps from the Bureau of Lands, the Office of the Register of Deeds, and from private surveyors, preliminary to the preparation of photo tax maps.
 - 2. Action Budget:

The Province prepared its second Action Budget in coordination with all concerned local offices and offices of national agencies in the province.

3. Procurement Procedure:

None Reported.

4. Fiscal Management Training:

Representatives of Provincial offices concerned attended the seminar/workshop on Real Property Tax Administration offered by PDAP/USAID.

C. Objective No. 3: Develop and Institutionalize an Effective Provincial Infrastructure Implementation Capability:

1. Engineering, Staffing and Organization:

The provincial engineering staff has undergone seminar/workshop training on Road Network Development Plan and Quality Control Administration.

2. SIP Accomplishments:

The Province has completed three SIP projects and six projects are in progress.

3. Quality Control Capability:

The Quality Control Laboratory is completed and the quality control testing equipment is on order.

4. CIP Accomplishments:

Of 30 CIP projects, 15 have been accomplished at a cost of ₱757,000.00 or 63% of the total amount programmed for the year.

5. **Equipment Pool Accomplishments:**

The construction of six additional bays of the motor pool and the installation of the hydraulic hoist for washing and greasing light trucks and vehicles were accomplished.

D. **Progress Toward Attainment of Other Major Provincial Development Objectives:**

1. **Objective: Nutrition**

To conduct nutrition training for technical personnel and lay leaders; to increase production of nutrition foods and stimulate demands for these foods; to develop correct food habits and improve nutrition among children and mother through supplementary feeding activities.

Out of the programmed activities, the Nutrition Program of South Cotabato, for fiscal year 72-74, had a total of 1,901 children fed and 1,108 mothers benefited from the Community Nutrition Feeding Centers. Weight survey and feeding activities were conducted, nutrition training for technical personnel, lay leaders and center operators were conducted, home visits and barrio assemblies were made. Also, instructions were given to pregnant and lactating mothers and pre-school children by the Nutrition personnel of the province.

2. **Objective: Family Planning**

To provide more training for Family Planning personnel, to increase the number of acceptors to each municipality and to open new clinics.

Organized the Provincial Family Planning Coordinating

Council headed by the Provincial Governor. Organized the Municipal Family Planning Coordinating Council. This organization requested all Municipal Councils to pass a Municipal Resolution obliging all couples intending to marry and those who are already married, but have not undergone such instructions prior to their marriage, to have a 2-day seminar on Family Life Education which consists of lectures on Family Planning and Responsible Parenthood.

Conducted seminars, training of health personnel on Family Planning to motivate and increase the number of acceptors. Disseminated supplies and forms on Family Planning to the different health units in the province.

Conducted informational meetings and barrio assemblies which were participated in by barrio officials, lay leaders, teachers and other existing agencies as integrated with the Home-Makers' Class of the Nutrition Program of the Province.

Distribution of FP Acceptors by Methods - FY 73-74

<u>Pills</u>	<u>Rhythm</u>	<u>IUD</u>	<u>Others</u>	<u>Total</u>
3,716	251	101	455	4,573

III. **MAJOR PROBLEM AREAS - FY 1974:**

A. **General:**

None Reported.

B. **Staff Development and Planning:**

Replacement needed for Project Analyst. Provincial

Coordinator is also manager of an electric cooperative which keeps him from his provincial coordinator responsibilities too much of the time. There is a need for in-house training of staff members who will be able to replace those who leave PDS.

C. Fiscal Management:

None Reported.

D. Infrastructure:

Peace and order conditions have militated against a rapid implementation of infrastructure programs. The equipment deadline rate remains high because of the slow process of disposing of surveyed equipment.

E. Other Development Programs:

None Reported.

IV. MAJOR GOALS FOR FY 1975:

A. General:

Training of PDS members, improved rate of accomplishment of SIP projects, continuation of programs in nutrition and family planning are some of the major goal for FY 75.

B. Staff Development and Planning:

Train staff members to qualify as replacement for those who leave PDS.

C. Fiscal Management:

Continue preparation of tax maps for the Province.

D. Infrastructure:

Implement in a timely manner the SIP projects set for the new fiscal year.

E. Other Development Programs:

Continue the successful programs in nutrition and family planning.

Davao Province

Governor : VERULO C. BOISER
Vice Governor : CECILIA DELA PAZ
Board Member : RUPERTO GONZAGA
Board Member : CANDIDO PERALES
Board Member : ROLANDO MARCIAL
Provincial Development Coordinator : MARCELINO R. CANDA
Provincial Engineer : ANTONIO TORALBA
Provincial Treasurer : R. A. NIERRA
Provincial Assessor : CESAR ARANAS
Provincial Auditor : PEDRO DAYOT
Provincial Agriculturist : PONCE INFANTE
Provincial Health Officer : EULOGIO A. LADORES

FY 1974 Progress Report

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF DAVAO (63)

I. SUMMARY:

The Province of Davao is entering a period of transition between the training and theory in development planning and the actual accomplishment, the realizations of development goals. The foundation has been well established and future expectations for excellent results are high. The PDS is an active organization that works well with most offices of government. There have been political problems in the past which have hampered the development process in Davao and these problems must be successfully addressed before substantive progress will be made.

The Office of the Engineer is in excellent condition to move forward on the important sector of infrastructure development.

A major area of neglect consists of Fiscal Management Programs in the areas of revenue production and program monitoring. Once these areas are dealt with successfully, then a positive financial base can be established that will produce the fiscal fuel needed for the development machine.

II. PROGRESS TOWARD PRIORITY OBJECTIVES:

A. Objective No. 1: Develop and Institutionalize an Effective Provincial Development Planning and Coordination Capability:

1. PDS Development:

- a. The present PDS is up to staffing levels and all positions are permanent.

- b. There were no new positions authorized by the Board although a Municipal Development slot was requested.
- c. PDS has continued to receive PDAP, as well as other national agency, training.
- d. There are no training publications although the PDS holds periodic seminars and workshops for other agencies.

2. Development Planning:

a. CIP:

- (1) The CIP was adopted in April in time for the AB preparations. Better scheduling could have been adopted to avoid rushing toward the end.
- (2) There were no innovations and a certain air of filling another PDAP requirement persists, although this is changing.
- (3) No attempt has been made to monitor the CIP implementations.

b. Comprehensive Planning:

Other than the regular planning involved in the CIP, RNDP, AB, no long range planning has been undertaken.

3. Other Major PDS Supported Development Activities:

PDS has been involved extensively in the development of 4 MDS and BMDP activities and this effort shows promise of being successful.

B. Objective No. 2: Develop and Institutionalize an Effective Provincial Fiscal Management Capability:

1. Real Property Tax Program:

- a. After three years of no activity the tax program is slowly being revitalized. A pilot project in one municipality has been adopted.
- b. Progress will be slow, however with the reactivation of this project, greater success in FY 75 can be expected.

2. Action Budget:

- a. The action budget was submitted to Department of Finance in late June as opposed to October of last year.
- b. There was no attempt to introduce innovations other than the change of moving budget preparation from the Treasurer's Office to the PDS. This has caused grave problems as the Treasurer felt slighted and failed to cooperate to the fullest.

3. Procurement Procedures:

Although attempts were made to come up with a province procurement policy, the efforts were not promising. This is an area of major concern and must be addressed before substantive progress can be made.

4. Fiscal Management Training:

- a. Members of the Assessor's, Treasurer's, Auditor's Offices have received PDAP and National agency training.
- b. PDS has held several in-house programs in this area that can be considered successful in view of the success met within the budget cycle performance.

C. Objective No. 3: Develop and Institutionalize an Effective Provincial Infrastructure Implementation Capability:

1. Engineering, Staffing and Organization:

- a. Major reorganization was undertaken which divided control from operational function.
- b. Staff training included the 10-week Equipment Pool Personnel Training Program and PDAP and BPH quality control programs resulting in a greater awareness of the need for quality control.

2. SIP Accomplishments:

- a. Davao met easily all requirements for participation in this program.
- b. Five programs totaling over ₱800,000 have been approved and engineering work proceeds satisfactorily in the preparation of plans and specifications.
- c. Unfortunately in the area of implementation, achievement has been hampered by the problems

in procurement encountered by the PEO. Once this problem is overcome progress will be good.

3. Quality Control Capability:

- a. Personnel have been trained and appointed, equipment has been ordered and has arrived at the Davao Customs shed.
- b. Faulty procurement procedures have made it difficult to withdraw the items.
- c. Construction of the quality control office is 85% completed.

4. CIP Accomplishments:

- a. Precise figures are not obtainable but there is a major lag between the CIP list and project implementation. The PDS is well aware of this lack and improvements in this area of project implementation are being undertaken.

5. Equipment Pool Accomplishments:

- a. Davao has a fully operation equipment pool and is rapidly moving forward in the implementation of the EPOM.
- b. All mechanics and drivers have attended the Equipment Pool Personnel Training Program.
- c. ₱360,000 were budgeted for spare parts in FY 75.

D. Progress Toward Attainment of Other Major Provincial Development Objectives:

1. Objective: Family Planning

To make family planning information readily available to the population. Forty four persons were trained in family planning work.

2. Objective: Nutrition

To raise the understanding of the components of good nutrition by the people of Davao.

- a. Through the Palayan Ng Bayan new lands were opened to planting.
- b. Family nutrition programs now operate in 18 of 19 municipalities.

III. MAJOR PROBLEM AREAS - FY 1974:

A. General:

None Reported.

B. Staff Development and Planning:

More attention should be given to the preparation of valid work plans and schedules.

C. Fiscal Management:

1. The preparation of a workable procedure for the timely acquisition of goods and supplies is imperative.
2. Greater command emphasis must be given in the area of revenue collection to offset losses to the province.

D. Infrastructure:

None. Not related to procurement.

E. Other Development Programs:

This is the weakest area of PDS activity other than occasional lesson, very little has been attempted in this area.

IV. MAJOR GOALS FOR FY 1975:

A. General:

None Reported.

B. Staff Development and Planning:

1. Refine PDS planning and staff functions in the meeting of deadlines.
2. Continue to train and upgrade other Provincial offices through seminars and training programs.

C. Fiscal Management:

1. Establish a more realistic method to insure that planning documents accurately reflect the expected performance of the province.
2. Design monitoring systems that will enable the policy makers to pinpoint areas where performance viz-a-viz the CIP/AB programs is not on schedule.
3. Adopt a workable procurement policy.

D. Infrastructure:

Implementation of the SIP.

E. Other Development Programs:

None Reported.

Palawan Province

Governor : SALVADOR P. SOCRATES
Vice Governor : VICTORIANO RODRIGUEZ
Board Member : ARTURO CARLOS
Board Member : ANDRES BASCO
Board Member : RAFAEL ORTEGA
Provincial Development Coordinator : JOHNNY FABELLO
Provincial Engineer : RODOLFO GALLARDO
Provincial Treasurer : LAURO CORTES
Provincial Assessor : RAMON VALENCIA
Provincial Auditor : FIDENCIO AGUILA
Provincial Agriculturist : RUFO VIGONTE
Provincial Health Officer : PABLO L. CAPATI

FY 1974 Progress Report

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCE OF PALAWAN (66)

I. SUMMARY:

As the first Province to be included in the Provincial Development Assistance Project, Palawan has been utilized for two important pilot projects, namely, the Tax Mapping Project and the preparation of a Provincial Long Range Comprehensive Development Plan.

Under the able leadership of Governor Salvador Socrates, concurrently Undersecretary for Local Government, Department of Local Government and Community Development (DLGCD), the Province succeeded in preparing a five-year Capital Improvement Program (CIP) and a Road Network Development Plan both of which were approved and adopted. An Equipment Pool Development Plan was devised and implemented, and an Equipment Pool Operations Manual was written and is being used as basis for equipment pool operations. The Province has also qualified for participation in the Special Infrastructure Program (SIP).

II. PROGRESS TOWARD PRIORITY OBJECTIVES:

A. Objective No. 1: Develop and Institutionalize an Effective Provincial Development Planning and Coordination Capability:

1. PDS Development:

- a. The Provincial Economic Development Council was reorganized to operate more effectively. Ten Central or Executive committees were established, each enjoying support by a Development Staff member who serves as technical advisor, secretary, and liaison

with the Development Council and other offices.

- b. The Provincial Development Staff has been divided into four sections; the Plans, Research and Programs, Information and Extension services, Records/clerical Pool, and PLECS. All 36 PDS positions were filled, although 95% are temporary appointments.
- c. Senior Staff members attended thirteen residential seminars and training programs offered in Manila by PDAP, DLGCD, Department of Public Information and a private tourism organization.

2. Development Planning:

a. CIP:

The PDS completed the preparation of the five-year CIP with fewer projects for FY 74 because of limited resources of three Provincial offices, major projects of five National agencies were incorporated in the CIP.

b. Comprehensive Planning:

- (1) A Special Task Force of the PDS has already completed approximately 30% of the Palawan Long Range Comprehensive Development Plan (PLRCDP).
- (2) The PLRCDP is based on the Barrio-Municipal Integrated Development approach and on the goals and programs of the National,

Provincial, Municipal and Barrio governments and those of the private sectors.

- (3) Data Bank Development Program - Preparation of "primary data" tables has been completed and the over-all program is 50% complete.
3. Other Major PDS Supported Development Activities:
- a. Provincial Law Enforcement Communications System (PLECS) section transmitted and received police communications, administrative and public safety messages.
 - b. The Extension Information Section, assisted in the organization of sixteen Municipal Economic Development Councils and distributed newsletter releases to all Municipalities, Barrio Captains, PDAP, USAID and to all Provincial Economic Development Council member agencies. It also handled the Home Defense Information Program in the Province where by news of development activities, Presidential Decrees, and Letters of Instruction were disseminated.
 - c. The plans, Programs and Research Section assisted directly in the Palayan Ng Bayan, Roxas Relocation Project and integration of health programs.
- B. Objective No. 2: Develop and Institutionalize an Effective Provincial Fiscal Management Capability:

1. Real Property Tax Program:

- a. The Fiscal Analyst of the PDS together with other Provincial Officials attended the RPTA Seminar-Workshop sponsored by PDAP/USAID.
- b. The office of the Provincial Assessor has been committed to undertake tax mapping and assessment of real properties in Aborlan.
- c. This project is aimed at making use of aerial photographs and photogrammetry techniques in order to establish a more equitable system of tax rolls and maps.

2. Action Budget:

- a. The action budget for the General Fund and Road and Bridge fund for FY 73-74 was approved in two separate resolutions of the Provincial Board, both dated 28 June 1973.
- b. The total amount budgeted for capital improvement under the CIP was ₱460,154.00 or 16% of the total annual provincial budget of ₱2,817,117.00.

3. Procurement Procedures:

None Reported.

4. Fiscal Management Training:

- a. Officials and technicians of other Provincial offices attended the following:

1. Local Tax Code Seminar-Workshop.
2. CIP Seminar.
3. Action Plan Budget Seminar.
4. Real Property Tax Administration Seminars in Manila and in the field.
5. Tax Observation tour in the USA.

C. Objective No. 3: Develop and Institutionalize an Effective Provincial Infrastructure Implementation Capability:

1. Engineering, Staffing and Organization:

The Provincial Engineer's Office remained stable during FY 74 except for the abolition of the positions of two Material Engineers.

2. SIP Accomplishments:

- a. The Province was able to comply with all eligibility requirements, particularly the preparation and completion of a Road Network Development Plan and Materials Testing Laboratory Development Plan.
- b. One of the two initial projects with approved plans and specifications and authority to proceed with work (SIP-08) has been started.
- c. Thirty nine per cent of the construction of the seven meters of concrete bridges, now being done by force account, has been accomplished.

3. Quality Control Capability:

- a. Quality Control laboratory work was performed either in the Provincial office in Palawan or in the Central Office of the Bureau of Public Highways in Manila.
- b. A Quality Control laboratory has been prepared and is now ready to accommodate equipment on order.
- c. Two representatives of the Provincial Engineer's Office attended the materials testing and Quality Control seminar sponsored by PDAP.

4. CIP Accomplishments:

- a. With the limited funds for CIP projects, the PEO constructed/improved 32.25 kms. of roads; undertook 75% improvement of the Provincial Equipment Pool; 80% construction of the Provincial Health Office and Laboratory; completed seven timber bridges (84 linear meters); and initiated construction of an irrigation system which will irrigate approximately 2,516 hectares.
- b. The BPH constructed 1,211 kms. of concrete pavement, reconstructed 11,738 kms. of macadam roads and 285 linear meters of bridges including temporary and permanent structures.
- c. Ports, schools and NIA-communal irrigation systems in the Province were either constructed or repaired by the BPW.

5. Equipment Pool Accomplishment:

- a. An Equipment Pool Development Plan was devised to meet present and future needs and support the infrastructure program of the Province.
- b. With meager funds reinforced by aid from the National government, the Province was able to accomplish the following in accordance with the EPDP:
 1. Equipment Pool repair bay extension.
 2. Additional warehouse for equipment parts.
 3. Improvement of the fuel tank.
- c. An Equipment Pool Operations Manual has also been prepared to provide practical guidance in all phases of equipment pool operations and to provide policies, guidance, procedures and forms necessary for the effective operation of the Equipment Pool and related procurement services.
- d. An Evaluation Panel headed by the Provincial Governor was organized to review and critique the EPOM. The members determined that the ten-point requirements of PDAP/USAID have been complied with and that Province personnel are capable of implementing the EPOM.

D. Progress Toward Attainment of Other Major Provincial Development Objectives:

None Reported.

III. MAJOR PROBLEM AREAS - FY 1974:

A. General:

No resident USAID advisor.

B. Staff Development and Planning:

1. Provincial Development Staff members remain on temporary appointment except for two.
2. PDS has no statistician to analyze socio-economic data bank and for all development plans of the Province. There is no consultant to provide assistance in the preparation of said plan.

C. Fiscal Management:

None Reported.

D. Infrastructure:

1. Limited infrastructure development capability.
2. Lack of quality control equipment.
3. Lack of spare parts needed for the repair of deadlined construction equipment.

E. Other Development Programs:

None Reported.

IV. MAJOR GOALS FOR FY 1975:

A. General:

To obtain the assignment of a resident USAID advisor.

B. Staff Development and Planning:

Complete a Long-Range Comprehensive Development Plan that will provide a general course of action for the development of the Province during the next 10 years.

C. Fiscal Management:

To implement the improved Real Property Tax Administration Project in other municipalities. To develop a Tax Manual and implement a program of mass appraisal of real property.

D. Infrastructure:

1. To implement projects approved under the Special Infrastructure Program.

2. To continue acquisition of heavy equipment, including quality control equipment, in support of the infrastructure development program.
3. To acquire needed spare parts for equipment in the Provincial Equipment Pool in order to achieve acceptable deadline rates.

E. Other Development Programs:

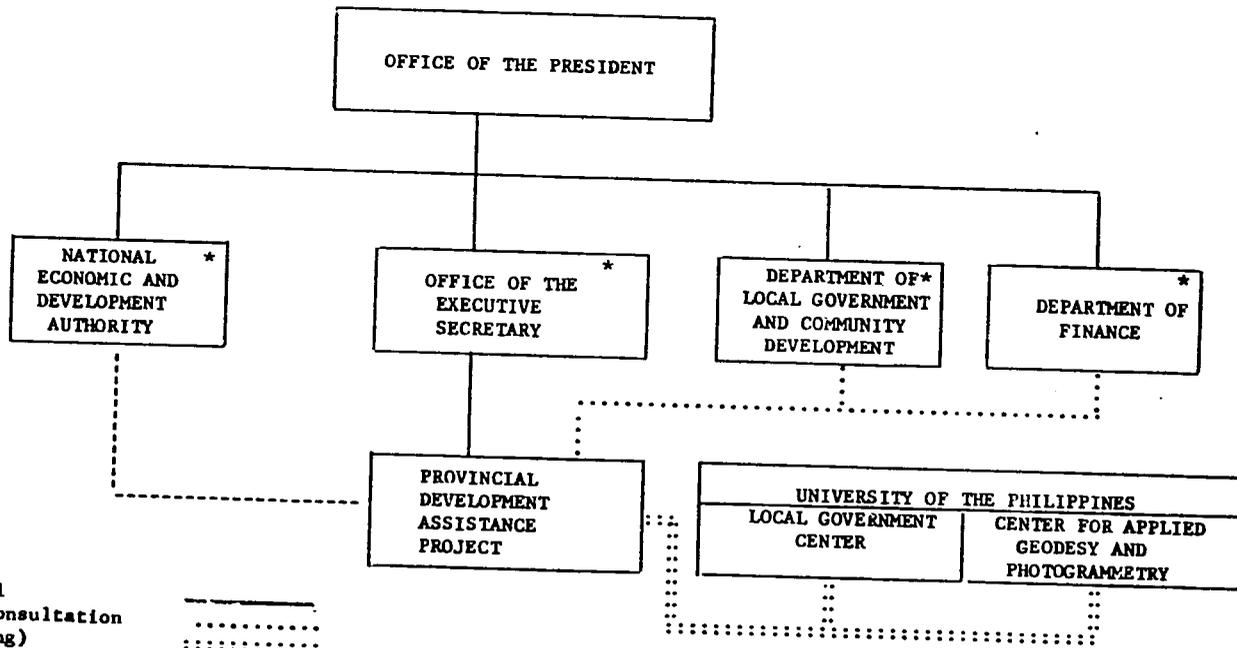
1. To integrate a Province-wide nutrition program.
2. To continue a Province-wide campaign on environmental sanitation, family planning and malaria eradication.

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT A-1

ORGANIZATION CHART SHOWING RELATIONSHIP OF PDAP TO PROJECT RELATED GOP AGENCIES

AS OF JUNE 30, 1974

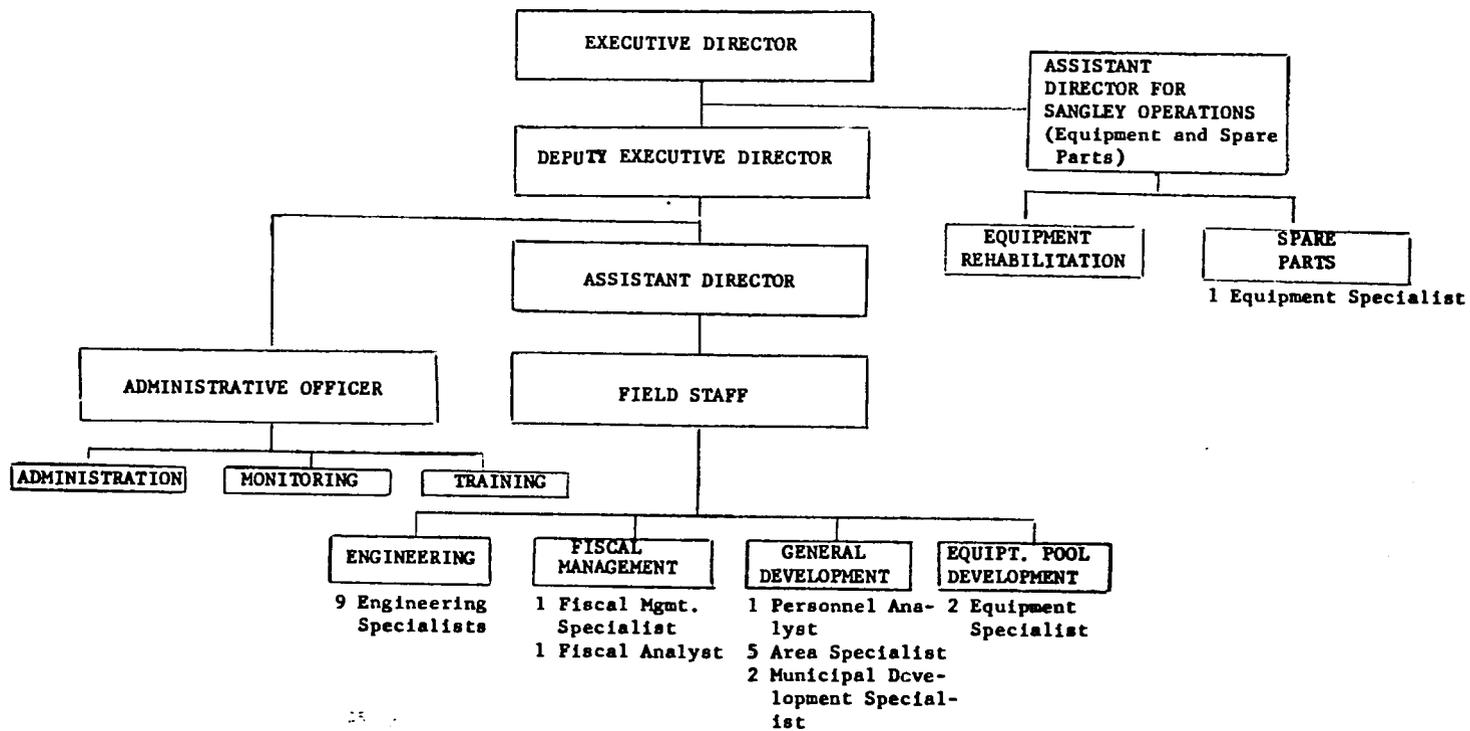


Operational Control _____
 Coordination and Consultation
 Supportive (Training)
 Approval of Budgets, PIO's, etc. - - - - -

* Cabinet Level

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT
PDAP ORGANIZATION CHART AND STAFFING PATTERN
 AS OF JUNE 30, 1974

EXHIBIT A-2



PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT A-3

PDAP STAFF STRENGTH BY CATEGORY

FY 1974

Staff Category	Staff Member	1973						1974					
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Project Management	Vigilar												
	Navarro												
	Castro												
	Peña												
Centrally Based Technicians	Dimayuga												
	Panares												
	Reyes												
	Reforma												
Area Specialists	Cena												
	Aquino P.G.												
	Engle												
	Aquino P.C.												
	Arcala												
Engineers	Sta. Maria												
	Mendoza												
	Mopera												
	Nepomuceno												
	Flores												
	Estrada												
	Vergara												
	Quiday												
Equipment Specs.	Caballes												
	Manalo												
	Amurao												
	Andres												
	Abella												
Muni. Dev. Specs.	Solis												
	Matulac												
	Salazar												
Total Strength		12	13	14½	16	15	15	17	19½	25	25	24½	26

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT A-4

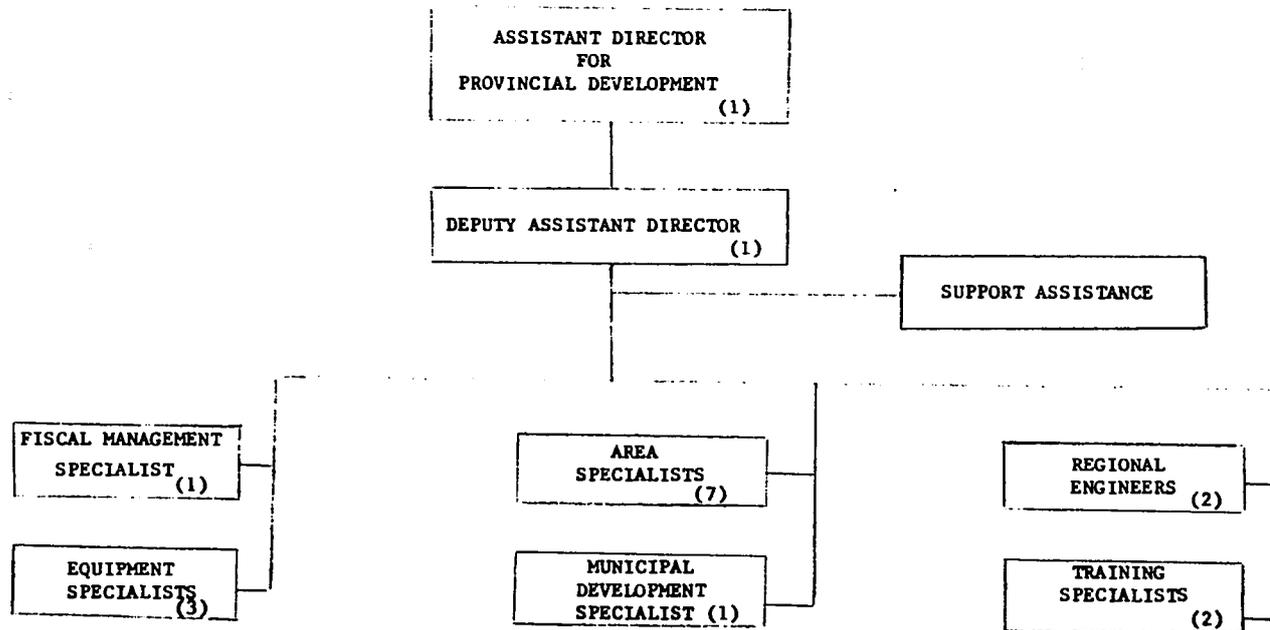
PDAP STAFF STATUS

AS OF 30 JUNE 74

STAFF CATEGORY	NAME OF EMPLOYEE	POSITION TITLE	MOTHER AGENCY	DATE ASSIGNED TO PROJECT	ASSIGNMENT STATUS
Project Management	1. VIGILAR, Gregorio R. Col.	Executive Director	AFP	01 Dec 72	Detailed
	2. NAVARRO, Angel M. Jr.	Deputy Director, Operations	DMS	Jan 72	- do -
	3. PENA, Alberto D.	Asst. Executive Director	DLGCD	01 Jun 74	- do -
Centrally Based Technicians	4. DIMAYUGA, Carmen	Personnel Analyst	DLGCD	18 Aug 70	Detailed
	5. PANARES, Pablito	Area Specialist	"	07 Aug 73	- do -
	6. REYES, Matias	Fiscal Mgmt. Specialist	PDAP		Contractual
	7. REFORMA, Mila	Fiscal Analyst	LGC	14 Feb 74	Detailed
Area Specialists	8. AQUINO, P.G.	Area Specialist	DPH	18 Aug 69	Detailed
	9. ENGLE, Ludovico	- do -	NFAC	25 Jul 72	- do -
	10. AQUINO, P. C.	- do -	BAECON	01 Sep 69	- do -
	11. ARCALA, Llorente	- do -	DLGCD	03 Sep 73	- do -
	12. SANTA MARIA, Pedro	- do -	BPI	15 Sep 73	- do -
Engineers	13. MENDOZA, Juan	Engineering Specialist	DPH	05 Jan 73	Detailed
	14. MOPERA, Jaime	- do -	DPWTC	05 Jan 73	- do -
	15. NEPOMUCENO, Victoriano M.	- do -	PDAP	01 Mar 74	Contractual
	16. FLORES, Caesar	- do -	"	18 Feb 74	- do -
	17. ESTRADA, Conrado L.	- do -	"	01 Mar 74	- do -
	18. VERGARA, Robert L.	- do -	"	01 Mar 74	- do -
	19. QUIDAY, Willie	- do -	"	01 Mar 74	- do -
	20. CABALLES, Isauro	- do -	"	01 Mar 74	- do -
Equipment Specialists	21. MANALO, Jose Jr. Maj.	Equipment Specialist	AFP	09 May 73	Detailed
	22. AMURAO, Rodolfo	- do -	PDAP	09 Oct 73	Contractual
	23. ANDRES, Thomas Jr.	- do -	DPH	01 Oct 69	Detailed
Municipal Development Spcs.	24. SOLIS, Primitivo S. (Comdr.)	Asst. Dir. Sangley Operations	AFP	16 May 74	- do -
	25. MATULAC, Pascual	Mun. Development Specialist	PDAP	23 Jan 74	Contractual
	26. SALAZAR, Gil	- do -	"	01 Feb 74	- do -

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT
AD/PD ORGANIZATION CHART AND STAFFING PATTERN
AS OF 30 JUNE 1974

EXHIBIT A-5



PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT A-6

AD/PD STAFF STRENGTH BY CATEGORY

FY 1974

Staff Category	Staff Member	1973						1974					
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Project Management	Rose												
	Kriegel												H/L*
Centrally Based Technicians	Rogers												
	Baldwin												
	Groves												H/L*
	Moxley												
Area Specialists	Broady												
	Greenough												
	Fuller												
	Hammer												
	Knutson												
	Nelson												
Engineers	Umhoefer	H/L*											H/L*
	Cline												H/L*
	Shaw												H/L*
Equipment Specs.	Conrad												
	Short			H/L*	H/L*								
	Basa												
Muni. Dev. Specs.	Ferguson											S/L**	
												S/L**	
	Total Strength***	17	17	16	16	17	17	17	17	18	18	16	14

- * - Home Leave
- ** - Sick Leave
- *** - Excluding H/L, S/L

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT A-7

AD/PD STAFF STATUS

AS OF 30 JUNE 1974

NAME OF EMPLOYEE	POSITION TITLE	DATE ASSIGNED TO AD/PD STAFF	HOME LEAVE ELIGIBILITY DATE	ESTIMATED TIME OF DEPARTURE	STATUS ON COMPLETION OF HOME LEAVE
1. ROSE, Thomas L.	Asst. Director for PD	12-01-70	06-10-74	05-75	Return to Post
2. KRIEDEL, Richard J.	Deputy Asst. Director	10-17-69	On H/L	06-01-74	Return to Post
3. BALDWIN, Karl A.	Training Specialist	09-02-71	On H/L	05-28-74	Return to Post
4. BROADY, Merritt	Area Specialist	11-01-72*	-	-	Renewal of Contract
5. CLINE, Royal	Regional Engineer	02-16-73	On H/L	04-30-74	Return to Post
6. CONRAD, Aloysius V.	Equipment Specialist	06-30-72	On H/L	06-29-74	Return to Post
7. FERGUSON, Ben R.	Development Specialist	01-21-73	07-28-75	**	Return to Post
8. FULLER, William	Area Specialist	06-19-73	09-08-74	06-75	Return to Post
9. GIBSON, James	Equipment Specialist	05-10-74	08-15-74	08-31-74	Return to Post
10. GREENOUGH, John W.	Area Specialist	12-31-72	12-31-74	05-15-75	Undetermined
11. HAMMER, Dwane	Area Specialist	06-22-73	06-22-75	06-75	Undetermined
12. KNUTSON, Leroy K.	Area Specialist	10-19-67	10-02-74	06-30-75	Transfer
13. NELSON, Richard B.	Area Specialist	04-21-72	On H/L	07-01-74	Return to Post
14. ROGERS, Robert K.	Fiscal Mgmt. Specialist	02-06-72	07-74	07-31-74	Return to Post
15. SHAW, Norman	Regional Engineer	02-16-73	06-74	06-74	Transfer
16. SHORT, J. D.	Equipment Specialist	02-16-71	10-30-74	10-75	Transfer
17. UMHOEFER, Richard J.	Area Specialist	09-03-68	08-06-75	08-75	Transfer
18. MOXLEY, John	Training Specialist	03-04-74	06-29-74	06-29-74	Undetermined

* Personal Services Contract

** MEDEVAC 30 April 1974

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT
DATES OF ENTRY OF PROVINCES INTO PDAP PROGRAM

EXHIBIT B-1

1968-1973

PROVINCE	DATE EXECUTED AGREEMENT TO ENTER PDAP
1. Palawan	27 Sep 68
2. Leyte	04 Oct 68
3. So. Cotabato	06 Dec 68
4. Iloilo	20 Jan 69
5. Bulacan	21 Feb 69
6. Mindoro Oriental	28 Feb 69
7. Misamis Oriental	17 Jun 70
8. Batangas	15 Apr 71
9. Davao	22 May 71
10. La Union	07 Sep 72
11. Pangasinan	07 Sep 72
12. Pampanga	07 Sep 72
13. Zambales	07 Sep 72
14. Camarines Sur	24 Oct 72
15. Lanson del Sur	27 Nov 73
16. Bataan	27 Nov 73
17. Sorsogon	27 Nov 73
18. Antique	27 Nov 73
19. Capiz	17 Dec 73

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT
PROVINCES PARTICIPATING IN PDAP PROGRAM BY YEARS
 FY 1969 - 1974

PROVINCE	FY 69	FY 70	FY 71	FY 72	FY 73	FY 74
Bulacan	1	2	2	2	2,3	2,3
Palawan	1	2	2	2	2	2,4
So. Cotabato	1	2	2	2	2	2,4
Iloilo	1	2	2	2	2	2,4
Leyte	1	2	2	2	2	2,4
Mindoro Oriental	1	2	2	2	2	2,4
Misamis Oriental		1	2	2	2	2,4
Davao del Norte			1	2	2	2,4
Batangas			1	2	2,3	2,3
La Union					1,3	2,3
Pangasinan					1,3	2,3
Zambales					1,3	2,3
Pampanga					1,3	2,3
Camarines Sur					1,3	2,3
Bataan					3	1,3
Sorsogon						1
Capiz						1
Antique						1
Lanao del Sur						1

Key:

- 1 = Newly admitted to PDAP; in organization/training
- 2 = Regular Participant in PDAP Program
- 3 = Participant in PDAP Flood Rehabilitation Program
- 4 = Participant in PDAP Special Infrastructure Program

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROGRESS MADE TOWARD ACHIEVING PROP TARGETS FOR FY-74

AS OF JUNE 30, 1974

<u>Outputs</u>	<u>Indicators</u>	<u>FY 74 (No. Provinces)</u>	
		<u>Target</u>	<u>Actual</u>
1. A Demonstrated Capability to Plan Comprehensive Development Program.	a. Existence of Provincial Development Council and Working Committees.	14	14
	b. Existence of Provincial Development Staff	15	19
	c. Existence of One-Year Action Program	10	10
	d. Existence of Provincial Road Network Development Plan	6	18
	e. Existence of Capital Improvement Program*	12	18
	f. Existence of Project Monitoring Data Collection System	6	2
	g. Existence of Comprehensive Provincial Development Plan	6	2

* PDAP Recertification Requirement

<u>Outputs</u>	<u>Indicators</u>	<u>FY 74 (No. Provinces)</u>	
		<u>Target</u>	<u>Actual</u>
2. A Demonstrated Capability to Implement Infrastructure Development and Maintenance Program	a. Existence of Adequate Equipment Pool with Deadline Rate under 20%	10	6
	b. Existence of Feeder Road Construction or Reconstruction Capability at Rate of 50 Kms/Yr.	9	9
3. A Demonstrated Capability to Implement a Property Tax Administration Program	a. Operation of Time-Framed Municipality-by-Municipality Tax Mapping and Reassessment Program	8	4
	b. Total Assessed Valuation Increased at Rate of 15-20%/Yr.	6	Indicator no longer valid since Presidential Decree #76 has obligated all provinces to increase assessed valuation 100% or more.
	c. Operation of Time-Framed Municipality-by-Municipality Tax Education and Collection Program	4	2
	d. Increased Total Real Property Tax Collection at Rate of 20-25%/Yr.	3	Same as 3(b).

4. A Demonstrated Capability to Finance Development Projects	a. First Year of CIP Incorporated in Current Annual Budget*	9	17
	b. Integrated One-Year Action Program and Budget Adopted*	7	17
	c. Increased Portion of Provincial Budget Channeled to Development Projects	14	Indicator no longer valid since Presidential Decree #144 now requires that all provincial governments earmark 20% of their budget for development projects.
5. A National Government Commitment to Strengthen Provincial Government	a. Assignment of Special Staff (GOP/USAID) to Explore Implications of Expanded Program.	Early 1974	No longer valid with establishment of DLGCD
	b. Release of Funds (GOP/USAID) to support Contract Studies.	Mid-1974	Same as a. above

* PDAP Recertification Requirements

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT
PDAP PROVINCE COMPLIANCE WITH PROJECT RECERTIFICATION REQUIREMENTS

AS OF 31 JULY 1974

PROVINCE	CAPITAL IMPROVEMENT PROGRAM	EQUIPMENT POOL DEV. PLAN	QUALITY CONTROL DEVELOPMENT PLAN	ACTION BUDGET	ANNUAL PROGRESS REPORT	WORK PROGRAM	ROAD NET- WORK DEV. PLAN	REMARKS
La Union	x	x	x	x	x	x	x	
Pangasinan	x	x	x	x	x	x	x	
Zambales	x	x	x	x	x	x	x	
Bataan	x	x	x	x	x	x	x	
Pampanga	x	x	x	x	x	x	x	
Bulacan	x	x	x	x	x	x	x	
Batangas	x	x	x	x	x	x	x	
Camarines Sur	x	x	x	x	x	x	x	
Mindoro Oriental	x	x	x	x	x	x	x	
Sorsogon	x	x	x	x	x	x	x	
Capiz	x	x	x	x	x	x	x	
Antique	x	x	x	x	x	x	x	
Iloilo	x	x	x	x	x	x	x	
Leyte					x			did not qualify
Misamis Oriental	x	x		x	x	x	x	
Lanao del Sur	x	x	x	x	x	x	x	
So. Cotabato	x	x	x	x	x	x	x	
Davao	x	x	x	x	x	x	x	
Palawan	x	x	x		x	x	x	did not qualify

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT
PDAP PROVINCE PROGRESS IN FISCAL MANAGEMENT PROGRAM

AS OF JULY 31, 1974

PROVINCE	T R A I N I N G					DOCUMENTATION		PROJECT IMPLEMENTATION
	Capital Improvement Program*	Action Budget*	Real Property Tax Administration			Capital Improvement Program	Action Budget	Real Property Tax Administration
			Manila*	Field*	USA*			
La Union	5	5	6			x	x	
Pangasinan	4	5	5			x	x	
Zambales	4	8	4	4		x	x	
Bataan	4	5				x	x	
Pampanga	5	7	5			x	x	
Bulacan	6	5	5			x	x	
Batangas	10	5	5			x	x	
Camarines Sur	8	10	7			x	x	
Mindoro Oriental	4	3	8	4	1	x	x	
Sorsogon	11	13	5			x	x	
Capiz	4	5	5			x	x	
Antique	7	5	4			x	x	
Iloilo	3	5	5		2	x	x	x
Leyte	8	8	6					x
Misamis Oriental	8	3	4	4	1	x	x	
Lanao del Sur	8	11	4			x	x	
So. Cotabato	4	1	7	5	1	x	x	
Davao	4	3	5			x	x	
Palawan	9	5	8	5	2	x	x	x

* No. of Personnel Trained

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCIAL BUDGET REVENUES

FY 1971-1974
(#1000)

PROVINCE	FY-71	FY-72	FY-73	FY-74
La Union	5,062	4,718	7,105	5,720
Pangasinan	10,263	11,132	10,297	15,657
Zambales	4,066	4,430	9,317	7,296
Bataan	4,004	2,926	4,963	7,218
Pampanga	7,153	8,864	10,211	9,223
Bulacan	11,284	12,370	17,452	21,541
Batangas	9,762	12,548	9,985	11,705
Camarines Sur	7,108	7,537	8,330	9,151
Mindoro Oriental	4,591	4,839	3,965	6,002
Sorsogon	4,177	4,268	3,445	4,333
Capiz	4,133	4,212	4,136	5,405
Antique	2,907	3,111	2,638	3,779
Iloilo	10,368	11,368	9,970	10,197
Leyte	7,635	9,220	7,776	6,777
Misamis Oriental	4,324	4,690	5,622	6,465
Lanao del Sur	3,502	3,249	3,216	4,054
South Cotabato	6,413	6,523	4,695	6,357
Davao	4,882	7,932	5,573	5,945
Palawan	3,152	4,647	3,224	3,507
Total	114,786	128,584	131,920	150,332
Average	6,041	6,767	6,943	7,912

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT
REAL PROPERTY TAX ASSESSMENT AND COLLECTION DATA
 CY 1973

RANK ORDER	PROVINCE	PARCELS (1000)	TOTAL ASSESSMENT 31 DEC. 1972 (P 1 MILLION)	PER CENT COLLECTION CY 1973
01	La Union	230	103	80.7%
02	Mindoro Oriental	75	97	66.0%
03	Misamis Oriental	111	144	65.2%
04	Camarines Sur	210	262	65.0%
05	So. Cotabato	71	174	63.0%
06	Iloilo	272	178	62.7%
07	Zambales	90	105	62.6%
08	Leyte	293	172	61.6%
09	Batangas	219	382	60.6%
10	Davao (N)	75	225	59.0%
11	Pangasinan	514	346	56.0%
12	Antique	106	35	54.0%
13	Bulacan	224	662	51.1%
14	Palawan	68	64	45.1%
15	Bataan	47	218	39.3%
16	Pampanga	128	400	30.0%
17	Sorsogon	104	98	20.0%
18	Capiz	59	165	13.3%
19	Lanao del Sur	No	Information	
	Total	2896	3830	
	Average	161	213	53

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PROVINCIAL BUDGET EXPENDITURES

FY 1971-1974
(P1000)

PROVINCE	FY-71	FY-72	FY-73	FY-74
La Union	5,675	4,425	6,230	7,672
Pangasinan	9,287	10,045	10,183	15,046
Zambales	4,104	4,813	8,411	7,381
Bataan	4,135	2,902	3,739	7,109
Pampanga	7,214	8,246	10,686	9,397
Bulacan	11,698	10,078	17,825	18,506
Batangas	9,790	11,900	9,985	11,705
Camarines Sur	7,403	6,969	7,514	8,744
Mindoro Oriental	4,449	4,569	4,370	6,002
Sorsogon	4,142	3,705	0	4,332
Capiz	4,261	4,305	3,186	6,368
Antique	2,817	3,655	2,511	3,779
Iloilo	9,614	10,327	9,315	9,732
Leyte	7,508	7,386	5,151	No Report
Misamis Oriental	4,400	4,666	5,091	6,465
Lanao del Sur	3,466	3,054	2,436	4,054
South Cotabato	6,353	5,346	5,058	5,574
Davao	4,357	5,926	5,360	5,986
Palawan	4,938	3,071	4,020	3,470
Total .	115,611	115,388	121,071	141,322
Average	6,085	6,073	6,372	7,851

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT
PDAP PROVINCE PROGRESS IN INFRASTRUCTURE PROGRAM DEVELOPMENT

AS OF JULY 31, 1974

PROVINCE	INFRASTRUCTURE TRAINING COMPLETED			QUALITY CONTROL EQUIPMENT STATUS		INFRASTRUCTURE DEVELOPMENT DOCUMENTS COMPLETED			
	Quality Control*	Equipment Pool**	Road Net Development Planning*	On Order	Installed	Equipment Pool Deve-lopment Plan	Equipment Pool Opera-tion Manual	Quality Control Dev. Plan	Road Net-Work Dev. Plan
La Union	4		2		x	x	x	x	x
Pangasinan	3	x	3		x	x	x	x	x
Zambales	4	x	3		x	x	x	x	x
Bataan	4				x	x	x	x	x
Pampanga	4	x	3		x	x	x	x	x
Bulacan	3	x	4		x	x	x	x	x
Batangas	4	x	3		x	x	x	x	x
Camarines Sur	4		3		x	x	x	x	x
Mindoro Oriental	2	x	5	x		x	x	x	x
Sorsogon	3					x		x	x
Capiz	4		3			x		x	x
Antique	3					x	x	x	x
Iloilo	2		3	x		x	x	x	x
Leyte	3		3	x		x	x	x	x
Misamis Oriental	3	x	3			x	x	x	x
Lanao del Sur	1					x	x	x	x
So. Cotabato	3	x	3			x	x	x	x
Davao	2	x	3			x	x	x	x
Palawan	2	x	4	x		x	x	x	x

* No. of Personnel Trained

** Special training received by Equipment Pool Mechanics and Drivers

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT
COMPARATIVE DEADLINE RATES-CONSTRUCTION EQUIPMENT AND SUPPORT VEHICLES

FY 1971 TO 1974

PROVINCE	December 31, 1971		December 31, 1972		December 31, 1973		June 30, 1974	
	Total Units	Deadline Rate	Total Units	Deadline Rate	Total Units	Deadline Rate	Total Units	Deadline Rate
08 La Union	*	*	18	44%	38	13%	42	21%
15 Pangasinan	*	*	174	56%	150	25%	150	24%
16 Zambales	*	*	45	44%	64	19%	80	23%
18 Bataan	*	*	18	89%	32	22%	41	22%
19 Pampanga	*	*	55	64%	72	24%	85	22%
20 Bulacan	150	45%	158	51%	105	16%	135	18%
24 Batangas	*	*	37	57%	66	26%	70	23%
26 Camarines Sur	*	*	48	52%	62	16%	72	16%
29 Mindoro Oriental	83	65%	63	21%	88	19%	91	21%
32 Sorsogon	*	*	*	*	33	39%	36	33%
39 Capiz	*	*	*	*	36	17%	40	23%
40 Antique	*	*	*	*	43	40%	46	43%
41 Iloilo	40	60%	44	25%	87	39%	63	19%
44 Leyte	25	65%	40	38%	128	11%	128	19%
52 Misamis Oriental	33	45%	40	18%	89	18%	85	21%
58 Lanao del Sur	*	*	*	*	16	88%	22	86%
61 So. Cotabato	72	25%	84	14%	110	17%	106	21%
63 Davao (Norte)	*	*	44	11%	72	24%	63	17%
66 Palawan	45	60%	50	20%	69	22%	67	16%
Total	448	52%	918	41%	1360	22%	1422	22%

* Not yet in PDAP. However, at time of admission into project, most of the provinces had equipment deadline rates in excess of 60%.

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT
PROJECT IMPLEMENTATION STATUS REPORT - SPECIAL INFRASTRUCTURE PROGRAM

AS OF JUNE 30, 1974
(P1000)

PROVINCE	APPROVED FUNDING	IN PLANNING		COST APPROVED		UNDER CONSTRUCTION		COMPLETED		TOTAL	
		NO.	VALUE	NO.	VALUE	NO.	VALUE	NO.	VALUE	NO.	VALUE
29 MINDORO ORIENTAL	3,000	1	74	0	0	2	274	0	0	3	348
41 ILOILO	250	1	60	1	63	1	191	0	0	3	314
44 LEYTE	250	0	0	2	170	1	78	0	0	3	248
52 MISAMIS ORIENTAL	250	4	316	-	-	3	143	0	0	7	459
61 SO. COTABATO	3,000	6	900	0	0	0	0	3	270	9	1,170
63 DAVAO DEL NORTE	250	1	142	0	0	3	252	0	0	4	394
66 PALAWAN	250	3	292	0	0	1	96	0	0	4	388
TOTAL	7,250	16	1,784	3	233	11	1,034	3	270	33	3,321

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT
STATUS REPORT-PDAP/USAID FLOOD REHABILITATION PROGRAM

AS OF 30 JUNE 1974
 (#1000)

	IN PLANNING			UNDER CONSTRUCTION			COMPLETED			TOTAL		
	June 73 No. Value	Dec. 73 No. Value	June 74 No. Value	June 73 No. Value	Dec. 73 No. Value	June 74 No. Value	June 73 No. Value	Dec. 73 No. Value	June 74 No. Value	June 73 No. Value	Dec. 73 No. Value	June 74 No. Value
La Union	17 2910	10 2970	- -	1 400	7 1750	5 1527	- -	1 10	7 1260	18 3310	18 4730	12 2787
Pangasinan	60 10760	40 14340	- -	8 670	26 1560	28 10036	10 814	14 910	36 1964	78 12244	80 16810	64 12000
Zambales	56 2080	34 3440	- -	10 480	19 580	14 1907	12 287	15 630	32 1792	78 2847	68 4650	46 3699
Bataan	26 2470	16 2340	- -	1 10	4 970	1 877	4 39	8 490	13 1623	30 2519	28 3800	14 2500
Pampanga	33 6440	21 7740	- -	16 2680	17 6050	21 8501	8 818	24 4070	30 5499	57 9938	62 17860	51 14000
Bulacan	61 9960	18 5140	- -	7 930	17 7720	11 6647	35 1255	39 3280	44 4353	103 12145	74 16140	55 11000
Batangas	7 770	2 740	- -	11 1454	9 1620	1 344	4 70	10 230	27 2383	22 2294	21 2590	28 2727
Camarines Sur	14 3660	16 6300	- -	6 820	7 1260	13 4791	- -	1 110	5 600	20 4480	24 7670	18 5391
TOTAL	274 39050	157 43010	- -	60 7444	106 21510	94 34630	73 3283	112 9730	194 19474	407 49777	375 74250	288 54104

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT
MONETARY INPUTS BY PDAP/USAID AND PROJECT PROVINCES INTO PDAP/USAID FLOOD REHABILITATION PROGRAM
AS OF JUNE 30, 1974
 (P1000)

PROVINCE	NO. OF PROJECTS	USAID CONTRIBUTION AMOUNT	% OF TOTAL	PROVINCIAL CONTRIBUTION AMOUNT	% OF TOTAL	TOTAL
La Union	11	2,662	66	1,368	34	4,030
Pangasinan	64	12,000	75	3,956	25	15,956
Zambales	46	3,700	77	1,079	23	4,779
Bataan	14	2,500	70	1,057	30	3,557
Pampanga	51	14,000	78	3,959	22	17,959
Bulacan	55	11,000	79	2,864	21	13,864
Batangas	29	2,729	74	955	26	3,684
Camarines Sur	18	5,500	80	1,392	20	6,892
Totals	288	54,091	76	16,630	24	70,721

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

POPULATION, AREA AND POLITICAL SUBDIVISIONS OF PDAP PROVINCES;
POPULATION AND AREA OF ADJACENT CHARTERED CITIES

AS OF CY 1970*

I.D. NO.	PROVINCES	POPULATION (1000)	AREA (Sq. Kms.)	NO. OF MUNICIPALITIES	NO. OF BARRIOS	ADJACENT CHARTERED CITIES	POPULATION (1000)	AREA (Sq. Kms.)
08	La Union	374	1,493	20	531			
13	Pangasinan	1,218	5,165	45	1,244	Dagupan San Carlos	84 84	37 166
16	Zambales	235	7,429	13	193	Olongapo	108	103
18	Bataan	216	1,373	12	196			
19	Pampanga	773	2,120	21	517	Angeles	13	60
20	Bulacan	836	2,672	24	512			
24	Batangas	723	2,673	32	893	Lipa Batangas	84 109	283 209
26	Camarines Sur	791	5,070	35	947	Iriga Naga	77 80	120 76
29	Mindoro Oriental	328	4,365	15	357			
32	Sorsogon	427	2,141	16	514			
39	Capiz	326	2,531	16	450	Roxas	68	102
40	Antique	289	25,220	18	571			
41	Iloilo	958	5,268	46	1,701	Iloilo	210	56

* SOURCE: 1970 CENSUS, EXCEPT NO. OF BARRIOS

I.D. NO.	PROVINCES	POPULATION (1000)	AREA (Sq. Kms.)	NO. OF MUNICIPALITIES	NO. OF BARRIOS	ADJACENT CHARTERED CITIES	POPULATION (1000)	AREA (Sq. Kms.)
44	Leyte	950	570	49	1,333	Ormoc Tacloban	85 77	464 101
52	Misamis Oriental	279	2,753	24	290	Cagayan de Oro Gingoog	128 66	413 405
58	Lanao del Sur	400	3,850	29	1,250	Marawi	56	23
61	South Cotabato	380	6,673	14	193	Gen. Santos	87	796
63	Davao	443	8,130	19	338	Davao	392	2,211
66	Palawan	199	12,790	19	287	P. Princessa	38	2,107
	TOTAL	10,145	102,286	467	12,317		1,856	7,732
	AVERAGE	534	5,257	25	648		98	407

NOTES: A. Total population of 19 PDAP Provinces (10,146,319) equals 34.8% of total population of all provinces (29,129,016), and 30.9% of total population of the Philippines.

B. Total area of 19 PDAP Provinces (107,419 sq. km) equals 38.2% of total area of all provinces (281,442 sq. km), and 35.8% of total area of the Philippines (300,000 sq. km.).

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT
BUREAU OF INTERNAL REVENUE ALLOTMENTS TO PROJECT PROVINCES

FY 1971-1974
 (#1000)

PROVINCES	FY 1971	FY 1972	FY 1973	FY 1974
La Union	2,712	2,518	1,839	1,838
Pangasinan	7,314	7,528	5,453	6,192
Zambales	2,387	2,216	1,555	1,739
Bataan	937	1,075	1,219	1,361
Pampanga	2,969	3,558	2,589	3,800
Bulacan	6,280	6,286	4,268	4,900
Batangas	6,803	7,088	2,474	3,702
Camarines Sur	4,216	4,260	3,863	4,129
Mindoro Oriental	1,857	2,255	1,990	4,458
Sorsogon	2,554	2,643	1,856	2,115
Capiz	2,430	2,298	2,195	2,186
Antique	1,639	1,741	2,152	1,661
Iloilo	4,082	4,535	4,161	4,169
Leyte	3,040	5,463	8,521	8,600
Misamis Oriental	2,372	2,237	1,589	1,704
Lanao del Sur	3,107	2,844	2,185	2,619
South Cotabato	3,719	4,483	2,664	3,000
Davao	3,415	4,409	2,817	2,255
Palawan	2,933	3,496	2,333	2,648
TOTAL	64,766	70,933	55,723	63,076
AVERAGE	3,409	3,733	2,933	3,320

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PDAP PROVINCE ROAD NETWORKS

1968-1974

PROVINCE	ROAD CATEGORY	TOTAL KMS. AS OF 30 JUNE 1968	TOTAL KMS. AS OF 30 JUNE 1970	TOTAL KMS. AS OF 30 JUNE 1972	TOTAL KMS. AS OF 30 JUNE 1974	TOTAL KMS. CONSTRUCTED DURING FY 1974
LA UNION (08)	National	No Data	No Data	197.964	198.764	0.800
	Provincial	" "	290.270	299.333	252.120	No Data
	Municipal	" "	No Data	552.732	529.945	No Data
PANGASINAN (13)	National	No Data	No Data	No Data	421.733	No Data
	Provincial	" "	" "	" "	885.860	" "
	Municipal	" "	" "	" "	2180.968	" "
ZAMBALES (16)	National	197.370	195.890	197.480	197.480	78.455
	Provincial	175.350	178.720	211.220	212.500	41.000
	Municipal	No Data	151.340	185.106	188.106	26.000
BATAAN (18)	National	163.540	171.530	192.340	225.580	No Data
	Provincial	122.060	130.060	173.790	181.920	No Data
	Municipal	99.830	99.830	99.830	99.830	No Data
PAMPANGA (19)	National	253.150	253.550	254.225	255.000	No Data
	Provincial	311.500	312.000	312.650	314.450	67.800
	Municipal	667.420	668.500	670.880	672.235	No Data
BULACAN (20)	National	212.980	221.590	221.590	221.590	No Data
	Provincial	350.220	349.380	349.380	349.480	9.100
	Municipal	566.210	566.210	789.830	780.371	9.500

PROVINCE	ROAD CATEGORY	TOTAL KMS. AS OF 30 JUNE 1968	TOTAL KMS. AS OF 30 JUNE 1970	TOTAL KMS. AS OF 30 JUNE 1972	TOTAL KMS. AS OF 30 JUNE 1974	TOTAL KMS. CONSTRUCTED DURING FY 1974
BATANGAS (24)	National	296.330	352.200	403.070	404.970	1.900
	Provincial	376.110	542.520	648.710	669.140	24.435
	Municipal	611.280	673.250	1092.810	1107.540	14.730
CAMARINES SUR (26)	National	No Data	No Data	223.210	No Data	No Data
	Provincial	" "	" "	1058.710	No Data	" "
	Municipal	" "	" "	143.150	" "	" "
ORIENTAL MINDORO (29)	National	260.080	292.380	331.840	348.640	7.500
	Provincial	377.520	456.570	635.610	771.300	72.640
	Municipal	34.160	48.160	49.020	56.920	7.900
SORSOGON (32)	National	260.000	270.000	278.070	278.070	No Data
	Provincial	150.000	180.000	202.020	202.020	3.000
	Municipal	105.000	106.000	108.000	108.745	No Data
CAPIZ (39)	National	181.170	181.170	181.170	181.170	No Data
	Provincial	458.501	464.499	467.988	467.988	2.500
	Municipal	90.500	138.400	179.000	185.000	6.000
ANTIQUE (40)	National	186.940	188.040	189.878	194.878	5.000
	Provincial	217.980	219.730	227.109	227.109	No Data
	Municipal	312.640	491.230	493.974	498.050	4.076
ILOILO (41)	National	428.777	445.579	567.340	581.500	No Data
	Provincial	741.754	777.062	804.212	832.380	4.640
	Municipal	No Data	No Data	No Data	569.949	No Data
LEYTE (44)	National	No Data				
	Provincial	" "	" "	" "	" "	" "
	Municipal	" "	" "	" "	" "	" "

EXHIBIT C-3 (p. 3 of 3)

PROVINCE	ROAD CATEGORY	TOTAL KMS. AS OF 30 JUNE 1968	TOTAL KMS. AS OF 30 JUNE 1970	TOTAL KMS. AS OF 30 JUNE 1972	TOTAL KMS. AS OF 30 JUNE 1974	TOTAL KMS. CONSTRUCTED DURING FY 1974
MISAMIS ORIENTAL (52)	National	250.609	250.609	250.609	250.609	No Data
	Provincial	474.500	479.800	491.470	515.933	" "
	Municipal	300.500	432.140	563.790	891.340	" "
LANAO DEL SUR	National	No Data	290.454	290.457	290.457	No Data
	Provincial	" "	261.857	361.857	361.857	No Data
	Municipal	" "	1317.810	1317.810	1317.810	" "
SO. COTABATO (61)	National	360.710	360.710	360.710	361.570	No Data
	Provincial	670.000	870.000	826.17	936.170	60.500
	Municipal	No Data	No Data	No Data	1735.520	No Data
DAVAO (63)	National	101.480	136.480	184.160	287.850	30.581
	Provincial	632.120	641.120	664.720	742.020	32.000
	Municipal	235.440	348.280	570.270	1181.080	154.750
PALAWAN (66)	National	354.462	371.932	393.612	409.270	No Data
	Provincial	403.002	456.002	525.002	572.378	4.000
	Municipal	No Data				
SUB TOTALS:	National	3507.598	3982.114	4717.725	5109.131	124.236
	Provincial	5460.617	6609.590	8259.951	8494.625	321.615
	Municipal	3022.980	5041.150	6816.202	12103.409	222.956
TOTALS	All Categories	11991.195	15632.854	19793.878	25707.165	668.807

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT
PROVINCIAL DEVELOPMENT STAFF-TRAINING AND STAFFING STATUS

AS OF JULY 31, 1974

PROVINCE	PDS TRAINING RECEIVED			PDS STAFFING STATUS				
	Local Admin. Development Program - In Country -	Development Administration Training Program. Univ. of Conn., USA	Basic PDS Training Program -In Country-	Permanent Provincial Development Coordinator	PROVINCIAL DEVELOPMENT STAFF **			
					Permanent	Detail	Unfilled	Temporary
La Union	x	x	5	x	1	1		3
Pangasinan	x	x	6	x	3		2	0
Zambales	x	x	4	Temp.	1			4
Bataan	x	x	6	x	1			4
Pampanga	x	x	2	x	2		1	2
Bulacan		x	0	Vacant	2	1	3	0
Batangas	x	x*	1	x	4		1	0
Camarines Sur	x	x	1	x	1	2		2
Mindoro Oriental		x	0	x	1		4	0
Sorsogon	x	x	7	x	3	1	1	0
Capiz	x	x	6	x	5			0
Antique	x	x	7	x	2			3
Iloilo	x	x	5	x	3		1	1
Leyte			0	x	3		1	1
Misamis Oriental		x	4	x	2		1	2
Lanao del Sur	x		4	Vacant	0		3	2
So. Cotabato	x		4	Temp.	1	4		0
Davao		x	5	Temp.	1		1	3
Palawan	x	x	5	Temp.	0			5

* Provincial Engineer

** Project Analyst
 Agricultural Analyst
 Fiscal Analyst
 Infrastructure Analyst
 Researcher/Statistician

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT
PROJECT ADMINISTERED PROVINCIAL DEVELOPMENT TRAINING

FY 1974

TRAINING COURSE/SEMINAR CONDUCTED	Number Training Hours	Number Provinces Participating	No. Prov. Personnel Rcd. Training	Number Cities Participating	Number City Personnel Rcd. Trng.
Orientation Training Course FY 1974					
General Orientation Seminars	20	6	90		
7th Local Admin. & Development Prog.	520	6	12		
Prov. Dev. Staff Orientation Seminar	40	7	30		
Training in Basic Research Techniques	40	8	42		
Workshop on Development Planning	40	8	42		
Workshop on Feasibility Studies	80	9	42		
Seminar on Capital Improvement Program	40	7	40		
Seminar on Action Budget Preparation	40	8	45		
Seminar on Project Feasibility Studies for SIP Provinces	80	6	21		
Seminar on Road Network Development Plan	20	14	48		
Seminar on Real Property Tax Administration	40	17	94		
Seminar on Construction Quality Control	20	22	69		
Annual Planning Conference/Seminar	20	19	80		
Basic Administrative Management Training Course	40	17	51		
Provincial Equipment Pool Training Program *	1920	6	504		
Nationwide Seminars on Capital Improvement Pgrm.**	40	72	432	58	348
Nationwide Seminars on Action Budget Preparation**	40	72	432	58	348

* Represents 7 Training Courses conducted in 7 Provinces.

** Seminars Conducted in Each of the 11 Regions of the Philippines.

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT D-3

MAN/DAYS OF TECHNICAL ASSISTANCE TO PROJECT PROVINCES BY PDAP AND AD/PD PERSONNEL

FY 1974

CATEGORY	PDAP					AD/PD					TOTAL		
	Man/Days in Field	Man/Days in Manila	Total Man/ Days	No. of Man/ Years Expended	Average No. of Man/Days Per Man/Yr in Field	Man Days in Field	Man Days in Mla.	Total Man Days	No. of Man Yrs. Expen- ded	Average No. of Man Days Per Man/Yr in Field	Man Days in Field	Man Days in Mla.	Total Man/ Days
Project Manage- ment	228	228	456	2.0	114	209	209	418	1.83	114	437	437	874
Central Office Technicians	502	334	836	3.66	137	319	213	532	2.33	137	821	547	1368
Area Specialists	912	304	1216	5.33	171	1183	394	1577	6.92	171	2095	698	2793
Engineers	519	279	798	3.50	148	167	251	418	1.83	91	686	530	1216
Equipment Specia- lists	222	120	342	1.50	148	368	278	646	2.83	130	590	398	988
Community Deve- lopment Specia- lists	140	50	190	.83	169	130	60	190	.83	157	270	110	380
TOTAL/-AVERAGE-	2523	1315	3838	16.82	-150-	2376	1405	3781	16.57	-148-	4899	2720	7619

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT
PROVINCIAL DEVELOPMENT TRAINING FINANCED BY USAID PIO/P'S

EXHIBIT D-4

EXTENSIONS

PIO/P NO.	AMOUNT	DATE	PARTICIPANTS	AGENCY	SUBJECT	DATE STARTED	LOCATION	DATE COMPLETED
00122	\$ 2,400	Oct 73	Mr. Omar	LGC	Development Economics and Administration	Aug 70	USC	June 1974

NEW STARTS

PIO/P NO.	AMOUNT	DATE	PARTICIPANTS	AGENCY	SUBJECT	DATE STARTED	LOCATION	DATE COMPLETED
40014	\$ 6,688	Aug 73	Mrs. Santos Gov. Santiago	Bulacan	Observation of Agricultural Production and Rural Municipalities	Oct 73	USA	Dec 1973
40027	42,000	Dec 73	Mr. Gutierrez Mr. Manalili Mr. Montalbo Mr. Nava	Sorsogon Bataan Capiz Antique	Development Planning and Administration	Jan 74	Univ. of Conn.	June 1974
40028	19,600	Dec 73	Mr. Acevedo Mr. Cabaluna Mr. Chaves Mr. Cortes Mr. Mendoza Mrs. Ubas Mr. Valencia	Iloilo Iloilo Mis. Oriental Palawan Or. Mindoro So. Cotabato Palawan	Real Property Tax Administration	Feb 74	USA	Mar 1974
TOTAL								
NEW STARTS	\$68,288							

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

COMMODITY SUPPORT FOR PROJECT PROVINCES FUNDED BY USAID PIO/C*
USAID PROJECTS 492-11-995-236 AND 256

AS OF 30 JUNE 1974

PIO/C NO.	DATE OBLIGATED	END USER***	I T E M	QUANTITY	TOTAL COST	(ESTIMATE) DELIVERY
30153**	29 Jun 1974	A	Typewriter, Mnl 13" Carriage	16	\$ 2,912	Dec 73
"	"	"	Typewriter, Mnl 24" Carriage	12	2,940	Dec 73
"	"	"	Opaque Projector, Beseler Mdl Vu-Lyte II	4	1,640	Dec 73
"	"	"	Carrying Case of above item	4	208	Dec 73
"	"	"	Camera, 35 MM	4	838	Nov 73
"	"	"	Flash Lighting, Electronic	4	278	Nov 73
"	"	"	Slide Projector, Honeywell Preview Series 610	4	500	Nov 73
"	"	"	Punching Machine 16DP	4	1,200	Nov 73
"	"	"	Binding Machine, 16DB	4	840	Nov 73
"	"	"	Tape Recorder, Elec.	4	660	Nov 73
"	"	"	Intercom System	4	544	Nov 73
30154**	"	"	Truck, Utility 1/4 Ton, GED 4 x 4	12	11,400	Jun 74
30155**	29 Jun 1973	"	Adding Machine, Elec. 220V	4	885	Nov 73

* Project Implementation Order/Commodities

** Carryover from FY 1973; not included in FY 73 Annual Report

*** A - PDAP Provinces
B - PDAP Home Office

PIO/C NO.	DATE OBLIGATED	END USER***	I T E M	QUANTITY	TOTAL COST	(ESTIMATE) DELIVERY
30155**	29 Jun 1973	A	Printing Calculator, Victor, Custom	8	\$ 2,032	Nov 73
"	"	"	Calculating Machine, Elec. Monroe, Portable Mdl 20	4	628	Nov 73
"	"	"	O/H Projector, 3M Brand Mdl 567	4	592	Nov 73
"	"	"	Cassette Tape Recorders, Battery or AC Operated, Portable, w/ accompanying batteries and tapes	4	169	Dec 73
30156**	"	"	Truck, GED, 4 x 4, Type II	4	10,000	Dec 74
30186**	17 Oct 1973	"	Desk Copier, Electrostatic Royfax Model	4	2,584.16	Jan 74
40020	1 Oct 73	"	Excess Property (Free Issue Items)	Lot	(OAC\$1,000,000)	As Available
40007	1 Oct 73	"	Equipment	Lot	43,000	Various
40029	27 Dec 73	"	Tape Recorder Elec.	4	900	Aug 74
"	"	"	Intercom System	4	840	Aug 74
"	"	"	Duplicating Machine, Stencil	4	2,723	Aug 74
"	"	"	Tape Recorder, Cassette & Accessories	4	280	Aug 74
"	"	"	Opaque Projector w/ Case	4	1,848	Aug 74
"	"	"	Camera, 35 MM w/ case & flashlight equipment	4	254	Aug 74
"	"	"	Slide Projector	4	500	Aug 74
"	"	"	Typewriter, 13" Carriage	16	2,047	Aug 74
"	"	"	Typewriter, 24"	12	2,949	Aug 74
"	"	"	Adding Machine, Manual	4	350	Jul 74
40030	"	"	Truck, Carryall, GED	4	10,000	Dec 74
"	"	"	Truck, Utility 1/2 Ton Jeep	12	25,608	Dec 74
40031	"	"	Calculator, Portable	4	51	Aug 74
"	"	"	Overhead Projector	4	592	Aug 74
"	"	"	Electrostatic Copier	4	2,480	Aug 74
"	"	"	Punching Machine	4	1,148	Jul 74
"	"	"	Binding Machine	4	828	Jul 74
"	"	"	Add. Subtr. Machine, Elec.	8	1,693	Jul 74
"	"	"	Printing Calculator, Elec.	8	2,033.20	Jul 74
"	"	"	Tech/Dev. Books, Misc.	52	387.20	Aug 74
"	"	"	Radio Transceiver Sets w/ accessories	21	35,807	Dec 74
40086	14 Jun 74	B	Automobile, 4-door Sedan	1	4,650	Feb 74
40087	"	"	Electronic Stencil Scanner w/ a box stencil	1	2,025	Dec 74
"	"	"	Duplicating Machine, Stencil	1	681	Dec 74
"	"	"	Typewriter, Elec 27" Carr.	1	550	Dec 74
40133	"	A	Traffic Counters & Accessory Equipment	19	20,000	Dec 74

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT D-6

FY 1974 EQUIPMENT ALLOCATION

AS OF 30 JUNE 1974
(₱1000)

PROVINCE	OAC ALLOCATION	LOCATED		DELIVERED		(NON - ADD) REJECTED	
		NO.	OAC	NO.	OAC	NO.	OAC
08 La Union	\$ 100	8	92	1	10		
13 Pangasinan	100	5	69	1	6		
16 Zambales	100	5	53	1	9		
18 Bataan	100	6	87	None	None	5	39
19 Pampanga	100	1	19	None	None	3	42
20 Bulacan	25	5	31	3	23		
24 Batangas	50	2	24	None	None		
26 Camarines Sur	100	6	95	1	20		
29 Mindoro Oriental	25	4	24	4	24		
32 Sorsogon	200	18	168	7	40		
39 Capiz	200	19	113	3	20		
40 Antique	200	9	81	2	12	6	94
41 Iloilo	60*	1	43	None	None		
44 Leyte	25	6	31	None	None		
52 Misamis Oriental	95*	11	93	3	67		
58 Lanao Sur	200	7	46	None	None	5	43
61 So. Cotabato	25	5	20	None	None		
63 Davao (Norte)	100	5	90	None	None		
66 Palawan	55*	8	55	None	None		
OAC TOTAL	\$ 1860	131	1234	26	231		
EST. PCH & T	\$ 267		185				

* Includes Special SIP Allocation

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT E-1

SUMMARY OF TRANSACTIONS AND STATUS OF PESO FUNDS GENERATED FROM
DEPOSITS PLACED IN SPECIAL COUNTERPART ACCOUNT FOR PDAP PROVINCES
EQUIPMENT POOL IMPROVEMENT PROJECT (GOP COUNTERPART PROJECT NO. 166)

AS OF 30 JUNE 1974
(#1000)

I.D. NO.	PROVINCE	CUMULATIVE DEPOSITS TO DATE	REFUNDED TO PROVINCE	NET DEPOSITS	ADM COST 5%	WITHDRAWALS		BALANCE AVAILABLE FOR PROGRAMMING
						SP* 35%	PROJECT	
13	Pangasinan	423.3	4.2	419.1	21.0	96.3	297.6	4.2
14	Nueva Ecija	13.3	2.7	10.6	.5	0	10.1	0
20	Bulacan	520.0	60.4	459.6	23.0	182.0	254.6	0
24	Batangas	240.0	240.0	0	0	0	0	0
29	Or. Mindoro	400.0	3.1	396.9	19.4	138.9	238.6	0
41	Iloilo	242.8	35.5	207.3	10.4	85.0	26.2	85.7
44	Leyte	490.0	97.8	392.2	19.6	171.5	138.9	62.2
52	Misamis Or.	250.0	93.3	156.7	7.9	87.5	61.4	(.1)
61	So. Cotabato	1065.3	142.1	923.2	46.2	340.5	207.3	329.2
63	Davao del Norte	300.0	300.0	0	0	0	0	0
66	Palawan	325.0	31.7	293.3	14.7	113.8	146.2	18.6
19	Pampanga	25.0	7.8	17.2	.9	5.7	0	10.6
	PROJECT TOTALS	4294.7	1018.6	3276.1	163.6	1221.2	1380.9	510.4

* SP - Spare Parts

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

PESO EXPENDITURES - COUNTERPART FUND
SPECIAL ACCOUNT (GOP COUNTERPART PROJECT NO. 165)

FY 1968 - 1974 : (P1000)

Item	Expense Category	FY 68 Actual	FY 69 Actual	FY 70 Actual	FY 71 Actual	FY 72 Actual	FY 73 Actual	FY 74 Actual
1	Salaries and Wages	.01	5.0	6.0	20.9	33.8	43.2	54.3
2	Equipment, including office furniture	.5	0.0	3.0	4.0	3.0	6	1.7
3	Expendable Supplies	.5	3.0	5.0	12.2	23.9	28.0	76.7
4	Transportation	3.0	16.0	21.0	25.1	30.0	54.7	220.0
5	Postal, Telegraph, Phone Service	.01	.5	1.0	1.5	1.9	2.6	16.4
6	Rentals, illumination, etc.	3.0	8.0	8.0	9.8	9.9	-0-	
7	Special Services, includ- ing contractual services	-0-	-0-	-0-	-0-	3.8	10.3	85.5
8	Construction Materials	-0-	-0-	-0-	-0-	-0-	-0-	-0-
9	Other Services	7.0	39.0	45.0	61.7	66.4	77.6	113.0
10	Education & Info Services	-0-	7.0	3.0	31.2	67.3	65.3	130.6
	Total Expenditures	14.0	78.5	92.0	166.3	239.9	297.8	698.2
	Approved Budget	69.0	221.7	255.0	250.0	272.0	540.0	698.2
	% of Budget Expended	20%	35%	36%	66%	88%	55%	100%

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT E-3

SUMMARY OF OBLIGATIONS-PROVINCIAL DEVELOPMENT PROJECT
(USAID NO. 492-11-995-166/205/236/256)

FY 67-74
(P 1000)

PROJECT	FY	DIRECT HIRE	PASA	CONTRACT	PARTICIPANTS	COMMODITIES		OTHER	TOTAL
						Excess Property	Other		
166/205	67	121.7	-	-	6.0	440.0	9.5	16.8	594.0
166/205	68	161.0	-	-	10.2	-	235.1	3.4	409.7
166/236	69	210.8	-	-	22.7	114.0	173.0	-	520.5
166/236	70	224.0	-	-	66.1	-	170.6	.2	460.9
166/236	71	249.5	8.1	11.0	38.8	154.0	100.5	-	561.9 (1)(2)
236	72	312.0	-	-	107.0	127.0	166.0(3)	-	712.0 (2)
236	73	199.0	-	34.0	53.0	186.0	133.0	-	605.0 (4)
256	74	294.7	8.1	105.0	90.7	430.0	182.0	.021	1102.4
Total		1772.7	8.1	150.0	394.5	1451.0	1169.7	20.421	4966.4

- Note:
- 1) Rural Electrification Obligation Excluded from FY 71 figures.
 - 2) Special School Construction Program not included in FY 71 & 72 figures.
 - 3) Deobligation of P30000 in FY 73.
 - 4) Does not include P1.4 million RP-US School Project.

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT E-3a

SUMMARY OF OBLIGATIONS - PROVINCIAL DEVELOPMENT PROJECT (USAID NO. 492-11-995-166)

FY 1967-1971
₱ (₱1000)

FY	DIRECT HIRE	PASA	CONTRACT	PARTICIPANTS	COMMODITIES	OTHER	TOTAL
1967	43.0	-	-	-	440.0	-	483.0
1968	80.0	-	-	-	-	-	80.0
1969	64.0	-	-	-	114.0	-	178.0
1970	72.0	-	-	-	-	-	72.0
1971	80.0	-	-	-	154.0	-	234.0
TOTAL	339.0	0	0	0	708.0	0	1047.0

NOTE: Project Terminated in FY 1971, all activities assumed by Provincial Development No. 492-11-995-236.

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT E-3b

SUMMARY OF OBLIGATIONS-PROVINCIAL DEVELOPMENT PROJECT (USAID 492-11-995-205)

FY 1967-1968
(P1000)

FY	DIRECT HIRE	PASA	CONTRACT	PARTICIPANTS	COMMODITIES	OTHER	TOTAL
67	78.7	-	-	6.0	9.5	16.8	111.0
68	81.0	-	-	10.2	235.1	3.4	329.7
Total	159.7	0	0	16.2	244.6	20.2	440.7

NOTE: Project Terminated in 1968 and all activities assumed by Provincial Development
Project 492-11-995-236.

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT E-3c

SUMMARY OF OBLIGATIONS-PROVINCIAL DEVELOPMENT
PROJECT (USAID NO. 492-11-995-236)

FY 1969-1973
(#1000)

FY	DIRECT HIRE	PASA	CONTRACT	PARTICIPANTS	COMMODITIES		OTHER	TOTAL
					Excess Property	Other		
69	146.8	-	-	22.7	-	173.0	-	342.5
70	152.0	-	-	66.1	-	170.6	.2	388.9
71	169.5	8.1	11.0	38.8	-	100.5	-	327.9
72	312.0	-	-	107.0	127.0	166.0	-	712.0
73	199.0	-	34.0	53.0	186.0	133.0	-	605.0
TOTAL	979.3	8.1	45.0	287.6	313.0	743.1	.2	2376.3

NOTE: Project 236 terminated in FY 73 and activities assumed by Provincial Development
Project No. 492-11-995-256.

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT E-3d

SUMMARY OF OBLIGATIONS-PROVINCIAL DEVELOPMENT
PROJECT (USAID NO. 492-11-995-256)

AS OF 30 JUNE 1974
(#1000)

FY	DIRECT HIRE	PASA	CONTRACT	PARTICIPANT	COMMODITIES		OTHER	TOTAL
					Excess Property	Other		
74	294.7	-	105	90.7	430	182	.021	1,102

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT
 STATUS OF FUNDS DEPOSITED WITH NEDA
 UNDER PDAP/USAID FLOOD REHABILITATION PROGRAM

EXHIBIT E-4

AS OF 30 JUNE 1974

P R O V I N C E	D E P O S I T B A L A N C E S			W I T H D R A W A L S				A V A I L A B L E B A L A N C E
	FOR EQUIPMENT PROCUREMENT	10% RETENTION FOR SPARE PARTS	TOTAL	FOR CONSTRUCTION	FOR TOOLS AND SPARE PARTS	FOR ENGINEER-** ING EQUIPMENT	TOTAL	
(08) LA UNION	₱137,200.00	₱ 900.00	₱138,100.00	₱	₱ 70,800.00	₱	₱ 70,800.00	₱ 67,300.00
(13) PANGASINAN	217,623.00	191,647.81	409,270.81	100,000.00	100,000.00	34,566.00	234,566.00	174,704.81
(16) ZAMBALES	70,869.00	150,542.66	221,411.66		50,000.00		50,000.00	171,411.66
(18) BATAAN	116,994.00	88,949.60	205,943.60		116,000.00		116,000.00	89,943.60
(19) PAMPANGA	242,764.00	541,236.59	784,000.59	160,000.00	182,824.29		342,824.29	441,176.30
(20) BULACAN	135,274.00	413,680.80	548,954.80	345,864.80	117,000.00		462,864.80	86,090.00
(24) BATANGAS	166,200.00	106,146.08	272,346.08		66,476.00		66,476.00	205,870.08
(26) CAMARINES SUR	160,000.00	60,026.98	220,026.98					220,026.98

* Equipment Pool and Quality Control Laboratory Facilities

** Includes Quality Control Test Equipment

PROVINCIAL DEVELOPMENT ASSISTANCE PROJECT

EXHIBIT F-1(p. 1 of 2)

ANNUAL AND CLOSEOUT SUMMARY
PROJECT NO. 492-11-995-236

FY 1974

GENERAL

This report is intended to serve as a combined annual and final closeout summary for the Provincial Development Project, USAID Project No. 492-11-995-236, including a listing of those activities/commodities funded under the project but which are not yet completed or delivered. A formal Project Completion Report will be prepared by January 1, 1975.

By way of background, the subject Provincial Development Project was the successor to the earlier Provincial/Local Development Project, USAID No. 492-11-995-205, and was itself succeeded, as of July 1, 1974, by the currently operative Local Development Project, USAID No. 492-11-995-256. A major development which took place during the operation of the subject Provincial Development Project in FY 1974, only a short time before its phase-out, was the creation of the Department of Local Government and Community Development. As the consequence of a resulting redistribution of development responsibilities, PDAP became increasingly utilized as the agency for developing improved development-related local government management systems and techniques on a pilot basis, with DLGCD serving as the transfer and implementing agency in carrying the new systems and techniques to the rest of the nation. Extension of the Capital Improvement Program and the Annual Action Budget programs to all provinces and to all chartered cities were prime examples of this new sharing of development responsibilities.

The subject project terminated on 30 June 1973. It was succeeded as of July 1, 1973, by the Local Development Project which picked up essentially the same priorities as were carried under the Provincial Development Project, sharpened and refined the project targets and received substantially increased commitments from the GOP in terms of both budget and personnel.

Open Activities and Commodities Funded Under the Provincial Development Project

The only project activity that was funded under the subject project, and which was still in progress during FY 1974 was the Mass Appraisal Program being prepared by USAID Contractor, Mr. Roberto Rubalcava. This project involves the setting up of a technique and a set of procedures which Provincial Assessors can use to reassess property at a much faster rate. The contract is scheduled to be completed by October 25, 1974.

The only commodities that were funded under the subject project and which still remained to be delivered as of the start of FY 1974 are as follows:

EXHIBIT F-1 (p. 2 of 2)

<u>L.I.#</u>	<u>COMMODITY</u>	<u>QTY</u>	<u>PIO/C ITEM #</u>	<u>PIO/C #</u>
1	Typewriter, 13" carriage	5 ea	1	30153
2	" 24" carriage	2 ea	2	30153
3	Calculator, Printing, Victor	2	3	30153
4	Flash Lighting Unit for Camera	4 ea	6	30153
5	Slide Projector	1 ea	7	30153
6	Punching Machine	3 ea	1	2 ea. for 20126
			9	1 ea. for 30153
7	Binding Machine	3 ea	10	3 ea. for 30153
8	Adding Machine, Elec.	2 ea	1	30155
9	Calculator, Portable, Elec.	3 ea	4	30155
10	O/R Projector	1 ea	5	30155
11	Copier, Roy Fax Desk Top	1 ea	1	30186
12	Adding Machine, Elec.	1 ea	1	30089
13	Intercom System	3 ea	2	30091
14	Lectern, Portable	7 ea	3	30091
15	Tape Recorder, Cassette	3 ea	5	30091
16	Drafting Table	6 ea	8	30091
17	Le Roy Lettering Set	5 ea	9	30091
18	Jeep	1 ea	1	30033
20	Camera, 35mm	4 ea	5	30153