

| | | | |
|------------------------------------|--|---|---|
| AID 1380-1X (7-7f) PIO/T | DEPT. OF STATE AGENCY FOR INTERNATIONAL DEVELOPMENT PROJECT IMPLEMENTATION ORDER/TECHNICAL SERVICES | 1. Cooperating Country ...B | Page 1 of 7 Pages |
| | | 2. PIO/T No. 3178575 931-1096-3158575 | 3. <input checked="" type="checkbox"/> Original or Amendment No. _____ |
| | | 4. Project/Activity No. and Title Program Development and Support USDA (RSSA) 931-1096 7p | |

| | | | | | | | |
|--|--|---------------------|---|-----------------------|--|-----------------|----------------------|
| DISTRIBUTION | 5. Appropriation Symbol 72-11X1023 | | 6.A. Allotment Symbol and Charge 402-31-099-00-20-71 | | 6.B. Funds Allotted to: <input checked="" type="checkbox"/> A.I.D./W <input type="checkbox"/> Mission | | |
| | 7. Obligation Status <input checked="" type="checkbox"/> Administrative Reservation <input type="checkbox"/> Implementing Document | | | | 8. Funding Period (Mo., Day, Yr.) From 4/30/77 To 9/30/78 | | |
| | 9.A. Services to Start (Mo., Day, Yr.) Between 4/1/77 and 5/1/77 | | | | 9.B. Completion date of Services (Mo., Day, Yr.) 9/30/78 | | |
| | 10.A. Type of Action <input type="checkbox"/> A.I.D. Contract <input type="checkbox"/> Cooperating Country Contract <input checked="" type="checkbox"/> Participating Agency Service Agreement <input type="checkbox"/> Other USDA/RSSA | | | | | | |
| | 10.B. Authorized Agent SER/CM | | | | | | |
| | | Estimated Financing | | (1) Previous Total | (2) Increase | (3) Decrease | (4) Total to Date |
| \$1.00= | | | | | | | |
| 11. Maximum A.I.D. Financing | A. Dollars | | | 532,337 | | | 532,337 |
| | B. U.S.-Owned Local Currency | | | | FUNDS RESERVED BY | | |
| 12. Cooperating Country Contributions | A. Counterpart | | | | | 266.5 | |
| | B. Other | | | | POSTED SER/FM/CSD | 4/18/77 | |

| | |
|------------------------|---|
| 13. Mission References | 14. Instructions to Authorized Agent SER/CM is requested to negotiate an 18 month RSSA with USDA to provide program development and support to the Office of Rural Development, TA/RD, Attachment: Estimated Budget |
|------------------------|---|

| | |
|---|--|
| 15. Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances. | |
| A. The specifications in the scope of work are technically adequate. Harlan Hobgood Mary Kilgour, TA/RD | B. Funds for the services requested are available Allan Randlov, TA/PPU |
| The scope of work lies within the purview of the initiating and approved Agency Programs Charles Blankstein, TA/RD | D. Mary Mozynski, TA/PPU 4/8/77 |
| E. | F. |

| | | |
|---|---|----------------------------------|
| 16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to | 17. For the Agency for International Development Signature: John Gunning Title: TA/Program Division Chief | 18. Date of Signature 4/15/77 |
| Signature and date: | | |
| Title: | | |

| | | | |
|------------------------|---|-------------------------------------|-------------------|
| AID : 380-1X (9-70) | Cooperating Country TAB | PIO/T No. 3178 931-1096-31585 | Page 2 of 7 Pages |
| PIO/T | Project/Activity No. and Title Program Development and Support USDA (RSSA) | | |

SCOPE OF WORK

19. Scope of Technical Services

A. Objective for which the Technical Services are to be Used To supplement and support the professional staff of TA/RD in providing selected technical services to TA/RD or on the request of TA/RD to Regional Bureaus and missions.

B. Description

The technical services proposed are to strengthen, supplement, and add to existing technical skills of TA/RD staff. These additional inputs are needed to adequately support Agency rural development programs by providing a variety of expertise to work on a range of program related activities from TA/RD's project formulation and documentation to direct support to field research and project design efforts.

USDA specialists in Economics, Rural Sociology, other social scientists and other relevant experts or specialists will be supplemented by contract and university personnel secured by USDA. The following technical skills will be provided:

1. Rural Resources -- Specialized consulting, on a half-time basis, in land tenure, water rights, and related rural resource access

(CONT PAGE 6)

C. Technicians

| (1) (a) Number | (b) Specialized Field | (c) Grade and/or Salary | (d) Duration of Assignment (Man-Months) |
|----------------|-----------------------|-------------------------|---|
| 1 | Rural Resources | 15 | 9 |
| 2 | Methodologies | 15&14 | 9 |
| 1 | Consulting Network | 14 | 6 |
| 1 | Area Development | 14 | 6 |
| various | Senior Economist | 15 | 18 |
| various | Economic Support | 14 | 18 |

(2) Duty Post and Duration of Technicians' Services

(CONT PAGE 7)

(3) Language requirements

(4) Access to Classified Information

No access to classified material required.

(5) Dependents Will Will Not Be Permitted to Accompany Technician

D. Financing of Technical Services

(1) By AID - \$ 532,337

(2) By Cooperating Country -

| | | | |
|---|--------------------------|-------------------------------------|-------------------|
| AID. 1380-1X (9-70) PIO/T | Cooperating Country 3 | PIO/T No. 3,78 931-1096-31585 | Page 3 of 7 Pages |
| Project/Activity No. and Title Program Development and Support USDA (RSSA) | | | |

20. Equipment and Supplies (Related to the services described in Block 19 and to be procured outside the Cooperating Country by the supplier of these services)

| | | | |
|-----------------|-----------------|-----------------------|--------------------------|
| A. (1) Quantity | (2) Description | (3) Estimated Cost | (4) Special Instructions |
|-----------------|-----------------|-----------------------|--------------------------|

NONE

B. Financing of Equipment and Supplies

(1) By AID - \$

(2) By Cooperating Country -

21. Special Provisions

- A. This PIO/T is subject to AID (~~contracts~~) (PASA implementation) regulations.
- B. Except as specifically authorized by AID, or when local hire is authorized under the terms of a contract with a U.S. Supplier, services authorized under this PIO/T must be obtained from U.S. sources.
- C. Except as specifically authorized by AID/W, the purchase of commodities authorized under this PIO/T will be limited to the U.S. under Geographic Code 000.
- D. Other (specify): Authorizations, arrangements and payments for international travel and per diem must conform to stipulations prescribed in Standard Government Regulations. Prior to making visits to LDC's, the RSSA personnel will review plans with TA/RD and obtain project monitors approval. While in the LDC, he/she will be available for an initial briefing by the AID Mission and will keep Mission personnel informed as work proceeds. He/she will make appointments and logistic arrangements directly unless AID directs otherwise. The project monitor will obtain any necessary AID clearances.

| | | | |
|------------------------------------|---|------------------------------------|-------------------|
| AID (380-1X (9-70) PIO/T | Cooperating Country TAB | PIO/T No. 3178 5 931-1096-31585 | Page 4 of 7 Pages |
| | Project/Activity No. and Title Project Development and Support USDA (RSSA) | | |

22. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

1. A quarterly report on RSSA utilization and expenditure rates will be furnished AID.
2. Written and/or oral reports will be provided by USDA personnel and contractors provided by this RSSA as required by TA/RD.
3. Whenever such a report is required in writing and deals with substantive research findings or technical materials, three copies should be submitted to the Documentation Coordinator, TA/PPU/EWI, Technical Assistance Bureau, Agency for International Development, Washington, DC, 20523, or his designee. Reports should be camera ready for micro-film master production. The contractor will be responsible for providing reports, on request to TA/RD.

23. Background Information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency; if necessary cross reference Block 19.C(4) above.)

24. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

B. Cooperating Country Liaison Official

C. AID Liaison Officials

Harlan Hobgood
Deputy Director

TA/RD
Telephone: (703) 235-8918

AID 1350-1X
(9-73)

Cooperating Country

T-B

PIO/T No.

3178
931-1096-3158575

Page 5 of 7 Pages

PIO/T

Project/Activity No. and Title

Project Development and Support USDA (RSSA)

LOGISTIC SUPPORT

25. Provisions for Logistic Support

A. Specific Items (Insert "X" in applicable column at right. If entry needs qualification, insert asterisk and explain below in C. "Comments")

| | IN KIND SUPPLIED BY | | FROM LOCAL CURRENCY SUPPLIED BY | | TO BE PROVIDED OR ARRANGED BY SUPPLIER |
|---|---------------------|---------------------|---------------------------------|---------------------|--|
| | AID | COOPERATING COUNTRY | AID | COOPERATING COUNTRY | |
| (1) Office Space | | | | | |
| (2) Office Equipment | | | | | |
| (3) Housing and Utilities | | | | | |
| (4) Furniture | | | | | |
| (5) Household Equipment (Stoves, Refrig., etc.) | | | | | |
| (6) Transportation in Cooperating Country | | | | | |
| (7) Transportation To and From Country | | | | | |
| (8) Interpreter Services/Secretarial | | | | | |
| (9) Medical Facilities | | | | | |
| (10) Vehicles (official) | | | | | |
| (11) Travel Arrangements/Tickets | | | | | |
| Other: (12) | | | | | |
| (specify) (13) | | | | | |
| (14) | | | | | |
| (15) | | | | | |

B. Additional Facilities Available From Other Sources

APO

PX

COMMISSARY

OTHER (specify, e.g., duty free entry, tax exemption)

C. Comments

CONTINUATION SHEET

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT Worksheet Success

PAGE 6 OF 7 PAGES

FORM SYMBOL

TITLE OF FORM

PIO/T

1. Cooperating Country TAB

2.a. Code No. 378575
PIO/T 931-1096-3158575

2.b. Effective Date

2.c. Amendment
 Original OR No: _____

3. Project/Activity No. and Title

Project Development and Support
USDA (RSSA)

Indicate block numbers.

Use this form to complete the information required in any block of a PIO or PA/PR form.

19-B

- issues to provide analysis, project support and technical liaison with the Land Tenure Center, University of Wisconsin.
2. Methodologies -- A rural sociologist with quantitative experience in approaches to rural development programming.
 3. Consulting Network Maintenance -- Insure the compatibility of the networking and rostering functions of individual TA/RD contractors by developing common characteristic and providing maintenance of the system to allow cross reference and potential data retrieval.
 4. Area Development -- Specific regional social science skills to help TA/RD explore the selection of specific area projects for major office commitment or other assistance to Missions; development, alternative planning and implementation strategies and project design issues, such as infrastructure development, colonization schemes and key environmental, structural and economic constraints to the socio-economic development of specific rural areas.
 5. Senior economic support in a number of disciplines to serve as team leaders on some projects and participate in the actual conduct of research, formulating collaborative research attacks on rural development problems; identify major needs and goals, and together with other scientists, design programs of basic and applied research and technical assistance which lead to solution or reduction of exceptionally difficult development problems, such as income -- equity consideration, off-farm employment, rural works, national rural development policies, water rights, and other approaches to improve the quality of life of the rural poor.
 6. Short-term economics/rural sociology assistance to supplement and complement the efforts of the senior economic inputs. As members of teams, or working independently, prepare research and analytical papers, evaluations, and other projects. Assistance will include but not be limited to: development of scopes of work for selected projects, monitoring and evaluating the results of such projects; providing specialized advice to field missions and regional bureau staffs, and evaluations of PID, PRP, PP and other program documentation for technical adequacy.
 7. Training -- USDA training specialists will assist in developing strategies and programs for disseminating rural development knowledge to appropriate AID program and project managers, officials of governments, farm organizations and other bodies, and upon Mission request, directly to LDC

| | | | |
|---|--|---|---|
| AID-1300-1X (7-69) CONTINUATION SHEET FORM SYMBOL | DEPARTMENT OF STATE AGENCY FOR INTERNATIONAL DEVELOPMENT TITLE OF FORM PIO/T | <input checked="" type="checkbox"/> Worksheet <input type="checkbox"/> Issuance | PAGE 7 OF 7 PAGES |
| | | 1. Cooperating County TAB | 2.a. Code No. 317857 PIO/T 931-1096-315857 |
| | | 2.b. Effective Date | 2.c. Amendment <input checked="" type="checkbox"/> Original OR No: _____ |
| | | 3. Project/Activity No. and Title Project Development and Support USDA (RSSA) | |

Indicate block numbers. Use this form to complete the information required in any block of a PIO or PA/PR form.

19-B organizations through seminars, workshops, short training courses, and other devices.
8. In addition to the specifically identified skills listed above, up to 18 MM of unspecified specialist assistance will be provided to the Regional Bureaus, the Missions, and to AID/W as may be required.

II. Travel
International travel is estimated as 8 trips to Asia, 6 trips to Latin America and 3 trips to Africa for the purposes of consulting with missions as members or leaders of teams, or in support to individual projects as requested. Domestic travel to universities and other cooperators, as well as travel for field personnel to Washington, D.C. is covered by provision for 33 short domestic trips.

19-C

| <u>Number</u> | <u>Field</u> | <u>Grade</u> | <u>Man months</u> |
|---------------|-------------------|--------------|-------------------|
| 1 | Training | 14 | 6 |
| various | Rural Development | | |
| | TDYs | 14 | 18 |
| 1 | Secretary | 6 | 9 |

| D. <u>Budget</u> | <u>FY-77</u> | <u>FY-78</u> | <u>Total</u> |
|---------------------------------------|------------------|------------------|------------------|
| | <u>6 months</u> | <u>12 months</u> | <u>18 months</u> |
| Salaries | 105,674 | 211,348 | 317,022 |
| Benefits | 8,433 | 16,865 | 25,298 |
| Travel-Domestic | 9,500 | 19,000 | 28,500 |
| Per diem-Domestic | 1,900 | 3,800 | 5,700 |
| Travel-Foreign | 13,100 | 26,200 | 39,300 |
| Per diem-Foreign | 2,700 | 5,400 | 8,100 |
| Printing/Supplies/ Equipment/Misc. | 650 | 1,300 | 1,950 |
| USDA Overhead @ 25% | 35,489 | 70,978 | 106,467 |
| | <u>\$177,446</u> | <u>\$354,891</u> | <u>\$532,337</u> |

April 15, 1977

MEMORANDUM TO: SER/SOD, Ms. Helen Schroeder
FROM : TA/PPU, Mary E. *Mary E. Mozynski*
SUBJECT : TA/RD Program Development and Support RSSA with USDA

The attached PIO/T is forwarded to your office for the preparation of a RSSA with the USDA to provide Program Development and Support to the Office of Rural Development. The RSSA was approved by AA/TA on April 6, 1977 and the additional technical services is required immediately to strengthen, supplement and add to the existing technical skills of the TA/RD office.

However, the RSSA cannot be signed until after the Congress has been notified that TAB intends to obligate funds under RDA 37 - Rural Development Analysis and Planning. This RDA was not included in the FY 1977 Congressional Presentation and therefore, a Congressional Notification is required and a 15 day waiting period must be observed after the Congress has received the notification before obligation can take place.

Therefore, it is requested that you initiate RSSA action up to the point of signing the RSSA. In the meantime, the C. P. Notification is being prepared and I will notify you when the 15 days will be up and the RSSA can be signed.

I wish to thank you in advance for your cooperation. If you have any questions, please call me on extension 59052.

| | | | | | |
|--|------------------------------|--|-------------------------------|--|--|
| 1. APPROPRIATION NO. 72-11X1023 | | RESOURCES SUPPORT SERVICES AGREEMENT BETWEEN THE AGENCY FOR INTERNATIONAL DEVELOPMENT AND U.S. Department of Agriculture | | 4. CHECK APPROP. BOX <input type="checkbox"/> ORIGINAL <input checked="" type="checkbox"/> AMEND NO. 1 | |
| 2. ALLOTMENT NO. 402-31-099-00-2-71 | | | | 5. RSSA NO. USDA 4-77 | |
| 3. PIOT NO. OBLIGATION NO. 931-1096-2-3178575 | | | | 6. FISCAL YEAR 1977, 1978 7p | |
| 7. CURRENT FISCAL YEAR FUNDING | PREVIOUS AMOUNT \$522,982 | CHANGE +\$9,355 | AMOUNT TO DATE \$532,337 ✓ | | |
| 8. AUTHORITY GENERAL AGREEMENT BETWEEN A.I.D. AND THE AGENCY NAMED ABOVE, DATED Feb. 15, 1966 | | | | | |
| 9. PURPOSE Rural Development | | | | | |
| 10. SERVICES TO BE PERFORMED | | | | | |

The purpose of this amendment is to incrementally fund this project by \$9,355 for salary increase, possible increase in travel, etc.

All other provisions remain unchanged.

| | | |
|---|---|--|
| 11. LIAISON OFFICES | | |
| A. PARTICIPATING AGENCY LIAISON OFFICE USDA/ERS:GWaldman | B. AID TECHNICAL OFFICE TA/RD:HHobgood | C. A.I.D. BUDGETARY AND ADMIN. OFFICE CM/DC SOD/PAS:HISchroeder |

12. TERMINATION.
UNLESS OTHERWISE INDICATED IN THE RSSA, THIS AGREEMENT WILL CONTINUE IN FORCE, AND SERVICES WILL CONTINUE TO BE RENDERED UNTIL THE AGREEMENT, OR ANY PART THEREOF, IS TERMINATED AFTER 90-DAY NOTICE BY EITHER PARTY.

| | |
|---------------------------|--|
| 13. SIGNATURES | |
| NAME: <u>[Signature]</u> | NAME: <u>J. William Auer</u> |
| TITLE: <u>[Signature]</u> | TITLE: Chief, Participating Agency Staff |
| OFFICE: _____ | OFFICE: Office of Contract Management |
| AGENCY: _____ | AGENCY: Agency for International Development |
| DATE: _____ | DATE: September 29, 1977 |

14. ATTACHMENTS, WHEN ATTACHED, THESE APPENDICES ARE CONSIDERED PART OF THE RSSA AGREEMENT

APPENDIX A BUDGET AGREEMENT

APPENDIX B RSSA CONTINUATION SHEET

| | | |
|---|--|--|
| 1. APPROPRIATION NO. 72-11X1023 | RESOURCES SUPPORT SERVICES AGREEMENT BETWEEN THE AGENCY FOR INTERNATIONAL DEVELOPMENT AND U.S. Department of Agriculture | 4. CHECK APPROP. NO: <input checked="" type="checkbox"/> ORIGINAL <input type="checkbox"/> AMEND. NO |
| 2. ALLOTMENT NO. 402-31-099-00-20-71 | | 5. RSSA NO. USDA 4-77 <i>16</i> |
| 3. PIOT/ OBLIGATION NO. 931-1096-2-3178575 | | 6. FISCAL YEAR 1977 |

| | | | |
|--------------------------------|------------------------------|--------|-----------------------------|
| 7. CURRENT FISCAL YEAR FUNDING | PREVIOUS AMOUNT \$522,982 | CHANGE | AMOUNT TO DATE \$522,982 |
|--------------------------------|------------------------------|--------|-----------------------------|

8. AUTHORITY
GENERAL AGREEMENT BETWEEN A.I.D. AND THE AGENCY NAMED ABOVE, DATED Feb. 15, 1966

9. PURPOSE
Rural Development

10. SERVICES TO BE PERFORMED

A. Summary

The purpose of this amendment is to continue funding for 18 months of supplemental support by a number of technicians to the professional staff of the Rural Development Office of TAB in providing technical assistance to that office as well as to Regional Bureaus and Missions.

B. Scope of Work

The technical services are to strengthen, supplement, and add to existing technical skills of TA/RD staff. These additional inputs are needed to adequately support Agency rural development programs by providing a variety of expertise to work on a range of program related activities from TA/RD's project formulation and documentation to direct support to field research and project design efforts.

USDA specialists in Economics, Rural Sociology, other social scientists and other relevant experts or specialists will be supplemented by contract and university personnel secured by USDA.

| | | |
|--|----------------------------------|---|
| 11. LIAISON OFFICES | | |
| A. PARTICIPATING AGENCY LIAISON OFFICE USDA/ERS | B. AID TECHNICAL OFFICE TA/RD | C. A.I.D. BUDGETARY AND ADMIN. OFFICE CM/SOD/PAS: <i>HIS</i> Schroeder |

12. TERMINATION.
UNLESS OTHERWISE INDICATED IN THE RSSA, THIS AGREEMENT WILL CONTINUE IN FORCE, AND SERVICES WILL CONTINUE T RENDED UNTIL THE AGREEMENT) OR ANY PART THEREOF, IS TERMINATED AFTER 90-DAY NOTICE BY EITHER PARTY.

| | |
|---|--|
| 13. SIGNATURES | |
| NAME: <i>Oliver A. Bauman</i> OLIVER A. BAUMAN ASSOCIATE DIRECTOR | NAME: <i>J. William</i> J. WILLIAM |
| TITLE: <u>FOREIGN DEVELOPMENT DIVISION</u> | TITLE: Chief, Participating Agency Staff |
| OFFICE: <u>ECONOMIC RESEARCH SERVICE, USDA</u> | OFFICE: Office of Contract Management |
| AGENCY: <u>AUGUST 10, 1977</u> | AGENCY: Agency for International Development |
| DATE: <u>AUGUST 10, 1977</u> | DATE: <u>JUL 22 1977</u> |

14. ATTACHMENTS, WHEN ATTACHED, THESE APPENDICES ARE CONSIDERED PART OF THE RSSA AGREEMENT

- APPENDIX A BUDGET AGREEMENT
- APPENDIX B RSSA CONTINUATION SHEET

| | | |
|--|---|--|
| <p>APPENDIX B</p> <p>RSSA CONTINUATION SHEET</p> <p>1 of 2</p> | <p>RESOURCES SUPPORT SERVICES AGREEMENT BETWEEN</p> <p>THE AGENCY FOR INTERNATIONAL DEVELOPMENT AND</p> <p>U.S. Department of Agriculture</p> | <p><input checked="" type="checkbox"/> ORIGINAL <input type="checkbox"/> AMEND NO.</p> <hr/> <p>RSSA NO.</p> <p>USDA 4-77</p> <hr/> <p>FISCAL YEAR</p> <p>1977</p> |
|--|---|--|

The following technical skills will be provided:

1. Rural Resources -- Specialized consulting, on a half-time basis, in land tenure, water rights, and related rural resource access issues to provide analysis, project support and technical liaison with the Land Tenure Center, University of Wisconsin.
2. Methodologies -- A rural sociologist with quantitative experience in approach to rural development programming.
3. Consulting Network Maintenance -- Insure the compatibility of the networking and rostering functions of individual TA/RD contractors by developing common characteristics and providing maintenance of the system to allow cross reference and potential data retrieval.
4. Area Development -- Specific regional social science skills to help TA/RD explore the selection of specific area projects for major office commitment or other assistance to Missions; development, alternative planning and implementation strategies and project design issues, such as infrastructure development, colonization schemes and key environmental, structural and economic constraints to the socio-economic development of specific rural areas.
5. Senior economic support in a number of disciplines to serve as team leaders on some projects and participate in the actual conduct of research formulating collaborative research attacks on rural development problems; identify major needs and goals, and together with other scientists, design programs of basic and applied research and technical assistance which lead to solution or reduction of exceptionally difficult development problems, such as income-- equity consideration, off-farm employment, rural works, national rural development policies, water rights, and other approaches to improve the quality of life of the rural poor.
6. Short-term economics/rural sociology assistance to supplement and complement the efforts of the senior economic inputs. As members of teams, or working independently, prepare research and analytical papers, evaluations, and other projects. Assistance will include but not be limited to: development of scopes of work for selected projects, monitoring and evaluating the results of such projects; providing specialized advice to field missions and regional bureau staffs, and evaluations of PID, PRP, PP and other program documentation for technical adequacy.
7. Training -- USDA training specialists will assist in developing strategies and programs for disseminating rural development knowledge to appropriate AID program and project managers, officials of governments, farm organizations and other bodies, and upon Mission request, directly to LDC organizations through seminars, workshops, short training courses, and other devices.
8. In addition to the specifically identified skills listed above, up to 18 MM of unspecified specialist assistance will be provided to the Regional Bureaus, the Missions, and to AID/W as may be required.

C. Liaison and Guidance

AID Liaison Official is Dr. Harlan Hobgood, Deputy Director, TA/RD.

| | | |
|--|--|---|
| APPENDIX B RSSA CONTINUATION SHEET 2 of 2 | RESOURCES SUPPORT SERVICES AGREEMENT BETWEEN THE AGENCY FOR INTERNATIONAL DEVELOPMENT AND U.S. Department of Agriculture | <input checked="" type="checkbox"/> ORIGINAL <input type="checkbox"/> AMEND NO. NO. |
| | | RSSA NO. USDA 4-77 |
| | | FISCAL YEAR 1977 |

D. Reports

1. A quarterly report on RSSA utilization and expenditure rates will be furnished AID.
2. Written and/or oral reports will be provided by USDA personnel and contractors provided by this RSSA as required by TA/RD.
3. Whenever such a report is required in writing and deals with substantive research findings or technical materials, three copies should be submitted to the Documentation Coordinator, TA/PPU/EUI, Technical Assistance Bureau, Agency for International Development, Washington, D.C. 20523, or his designee. Reports should be camera ready for micro-film master production. The contractor will be responsible for providing reports, on request to TA/RD.

E. Travel

It is envisioned that approximately 8 trips to Asia, 6 trips to Latin America and 3 trips to Africa for the purposes of consulting with missions as members or leaders of teams, or in support to individual projects as requested. Additional domestic travel will be required to universities and other cooperators, and travel for field personnel to Washington. (33 short domestic trips).

No international travel originating in the U.S. will be undertaken unless prior approval has been obtained from CM/SOD/PAS.

Prior to making visits to LDCs, the RSSA technicians will review plans with TA/RD and obtain project monitors approval. While in LDCs, they will be available for an initial briefing by the AID Mission and will keep Mission personnel informed as work proceeds. They will make appointment and logistic arrangements directly unless directed otherwise.

F. Special Provisions

USDA is hereby authorized to sub-contract for consultant services.

Contract and University personnel must hold U.S. citizenship and is subject to the same medical and security requirements as regular RSSA/PASA personnel.

APPENDIX A

BUDGET AGREEMENT

1 of 3

RESOURCES SUPPORT SERVICES AGREEMENT BETWEEN
THE AGENCY FOR INTERNATIONAL DEVELOPMENT AND
U.S. Department of Agriculture

 ORIGINAL AMEND
NO. _____

 RSSA NO.
USDA 4-77

 FISCAL YEAR
FY 78

1. BUDGET BY OBJECT CLASS.

THE AMOUNT BUDGETED FOR ANY OBJECT CLASS SHALL
NOT BE EXCEEDED BY MORE THAN 15 PERCENT UNLESS
THERE HAS BEEN PRIOR APPROVAL BY A.I.D.

| OBJ. CLASS | DESCRIPTION | AMOUNT |
|------------|---|--------------------------------|
| 11 | PERSONAL COMPENSATION | \$ 180,710 |
| 12 | Leave factor 18/5% BENEFITS (AT 9.6 PERCENT) | 13,960 ^{1/} 17,348 |
| 21 | TRAVEL AND TRANSPORTATION OF PERSONS (EXPLAIN BELOW) | 29,000 ^{2/} |
| 23 | Per diem | 19,550 ^{3/} |
| 24 | Books & Publications | 500 |
| 25 | OTHER SERVICES (SPECIFY BELOW) | |
| 26 | Proposed pay increase at 7% | 14,843 |
| 31 | EQUIPMENT (EXPLAIN BELOW) | 800 ^{4/} |
| | Overhead | 69,180 |
| | TOTAL | \$ 345,891 |

2. STAFFING (OBJECT CLASSES 11 AND 12) - DETAILS

| TITLE/NAME | GRADE (GS) | MAN- MONTHS days | SALARY | BENEFITS | TOTAL |
|-----------------------------------|---------------|------------------------|----------|----------|-------|
| <u>Budget Estimate for FY 78</u> | | | | | |
| Rural Resources Specialist | 15/8 | 131 | \$20,996 | | |
| Quant. Sociologist | 15/5 | 88 | 12,961 | | |
| Rural Sociology Support (Various) | 14/1 | 44 | 4,861 | | |
| Senior Economist | 15/10 | 261 | 43,923 | | |
| Economic Support (TDY-Various) | 14/3 | 261 | 30,641 | | |
| Network Information Specialist | 14/3 | 88 | 10,371 | | |
| Area Development Specialist | 14/3 | 88 | 10,371 | | |
| Training Specialist | 14/3 | 88 | 10,371 | | |
| Agriculture Specialist | 14/3 | 261 | 30,641 | | |
| Sec/Clerical | 6/3 | 131 | 5,574 | | |

3. EXPLANATION OF OBJECT CLASSES AND SPECIAL PROVISIONS

1/ Not applied to full time PASA personnel

2/ Includes approx. \$10,000 for 17 domestic trips to universities and other cooperating institutions as well as travel for field personnel to Washington, D.C. and \$19,000 for international trips to Africa, Asia, Latin America.

3/ Includes \$9,375 domestic per diem, and approx. \$10,175 international per diem, in-transit and miscellaneous expenses.

4/ Includes purchase of calculators and file cabinets.

APPENDIX A

BUDGET AGREEMENT

2 of 3

RESOURCES SUPPORT SERVICES AGREEMENT BETWEEN
THE AGENCY FOR INTERNATIONAL DEVELOPMENT AND
U.S. Department of Agriculture

ORIGINAL AMEND NO.

RSSA NO.
USDA 4-77

FISCAL YEAR
FY 77

1. BUDGET BY OBJECT CLASS.

THE AMOUNT BUDGETED FOR ANY OBJECT CLASS SHALL NOT BE EXCEEDED BY MORE THAN 15 PERCENT UNLESS THERE HAS BEEN PRIOR APPROVAL BY A.I.D.

2. STAFFING (OBJECT CLASSES 11 AND 12) - DETAILS

| OBJ. CLASS | DESCRIPTION | AMOUNT | TITLE/NAME | GRADE (GS) | MAN-MONTHS | SALARY | BENEFITS | TOTAL |
|------------|---|----------------------|----------------------------------|------------|------------|-----------|----------|-------|
| | | | | | | | | |
| 11 | PERSONAL COMPENSATION | \$ 88,737 | <u>Budget Estimate for FY 77</u> | | | | | |
| 12 | Leave factor @18.5% BENEFITS (AT 9.6 PERCENT) | 16,416 10,095 | Rural Resources Specialist | 15/8 | 66 | \$ 10,578 | | |
| | | | Quantative Rural Sociologist | 15/5 | 44 | 6,480 | | |
| 21 | TRAVEL AND TRANSPORTATION OF PERSONS (EXPLAIN BELOW) | 14,000 ^{1/} | Rural Sociology Support | 14/1 | 22 | 2,431 | | |
| | | | Senior Economist (Various) | 15/10 | 131 | 22,130 | | |
| 23 | Per diem | 11,772 ^{2/} | Economic Support (Various) | 14/3 | 131 | 15,438 | | |
| | | | Network Formulation Specialist | 14/3 | 44 | 5,185 | | |
| 24 | Books & Publications | 250 | Area Development Specialist | 14/3 | 44 | 5,185 | | |
| | | | Training Specialist | 14/3 | 26 | 3,064 | | |
| 25 | OTHER SERVICES (SPECIFY BELOW) | | Agriculture Specialist (Various) | 14/3 | 131 | 15,438 | | |
| | | | Sec/Clerical (Various) | 6/3 | 66 | 2,808 | | |
| 26 | SUPPLIES AND MATERIALS | | | | | | | |
| 31 | EQUIPMENT (EXPLAIN BELOW) | 400 ^{3/} | | | | | | |
| | Overhead @ 25% | 35,421 | | | | | | |
| | TOTAL | \$ 177,091 | | | | | | |

3. EXPLANATION OF OBJECT CLASSES AND SPECIAL PROVISIONS

- 1/ Includes \$5,000 domestic travel to universities and other cooperating institutions as well as travel for field personnel to Washington, D.C. It is estimated that a total of 16 short domestic trips will be undertaken in FY 77 and approx. 8 international trips to ASIA, Latin America, & Africa.
- 2/ Includes \$4,985 for per diem for 16 short trips, plus miscellaneous expenses and approx. \$6,800 for 8 international trips, plus in-transit and misc. expenses.
- 3/ Includes cost of purchase of calculators.

APPENDIX A

BUDGET AGREEMENT

3 of 3

RESOURCES SUPPORT SERVICES AGREEMENT BETWEEN
THE AGENCY FOR INTERNATIONAL DEVELOPMENT AND
U.S. Department of Agriculture

ORIGINAL AMEND
NO. _____

RSSA NO.
USDA 4-77

FISCAL YEAR
FY 77 & 78

1. BUDGET BY OBJECT CLASS.
THE AMOUNT BUDGETED FOR ANY OBJECT CLASS SHALL
NOT BE EXCEEDED BY MORE THAN 15 PERCENT UNLESS
THERE HAS BEEN PRIOR APPROVAL BY A.I.D.

| OBL. CLASS | DESCRIPTION | AMOUNT |
|------------|---|------------------|
| 11 | PERSONAL COMPENSATION | \$269,447 |
| 12 | Leave factor @ 18.5% BENEFITS (AT 9.6 PERCENT) | 30,376 27,443 |
| 21 | TRAVEL AND TRANSPORTATION OF PERSONS (EXPLAIN BELOW) | 43,000 |
| 23 | Per diem | 31,322 |
| 24 | Books & Publications | 750 |
| 25 | Pay increase | 14,843 |
| 26 | SUPPLIES AND MATERIALS | |
| 31 | EQUIPMENT | 1,200 |
| | Overhead @ 25% | 104,601 |
| | TOTAL | \$522,982 |

2. STAFFING (OBJECT CLASSES 11 AND 12) - DETAILS

| TITLE/NAME | GRADE (GS) | MAN-MONTHS | SALARY | BENEFITS | TOTAL |
|--|------------|------------|--------|----------|-------|
| See separate budget estimates for FY 77 and FY 78 | | | | | |

3. EXPLANATION OF OBJECT CLASSES AND SPECIAL PROVISIONS