

UNITED STATES GOVERNMENT

# Memorandum

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PD-AAC-985-E1

DATE: January 31, 1974 2p.

TO : TA/DA Jack Koteen

FROM : TA/DA, *[Signature]* Garry Horne

SUBJECT: Project Appraisal Report (PAR) - Agricultural Management (Agricultural Planning and Implementation) Project (Governmental Affairs Institute).

This document is intended to serve in lieu of the usual "issues narrative" statement of the PAR.

An "issues narrative" is not necessary for the PAR at this time because there are no issues of any consequence as regards the project at this time.

There are no issues of any consequence because the Contractor (GAI) is headquartered here in Washington, D.C., and as and when issues or any questions arise, they are settled promptly via personal meetings, correspondence or telephone conversations with the Project Director (Mr. Waterston) or other GAI representatives. Since you have participated in most of these contacts when substantive matters have been discussed, you are, of course familiar with them.

For the information and use of others who may be interested in or involved with the PAR of this project, I will list a series of brief comments concerning a number of facets of the project which are highly relevant to the present status of the project and to any PAR!

1. SUMMARY CONCLUSION - the project is well designed; it has a highly competent staff; it has strong leadership; work is on schedule with a high order of quality; there is frequent communications and excellent working relationships between GAI and TA/DA; and the Contractor has been very cooperative and responsive to professional and administrative suggestions proposed by TA/DA.
2. PROJECT DESIGN - the initial design of the project went through several drafts; the "final draft" was reviewed by a number of professionals in the field by the Contractor and by TA/DA; and the "final Proposal" reflected the views of competent and experienced professionals in the field.
3. PROJECT STAFF/LEADERSHIP - Mr. Albert Waterston, formerly



a Senior Economist with about 25 years of service with the World Bank and an international standing as an author/practitioner in development planning, is well qualified as Project Director and provides strong leadership for its operations; junior staff members are well trained and are performing very well.

4. WORK PROGRESS - as of this date, project work is on schedule and the priority output, the Manual, is expected to be completed on or before the June 30, 1974 completion date. We maintain frequent contact, usually one or more times each week and every month or so, we have extensive "working sessions" with Waterston and/or his staff to review progress, discuss the pace and direction of ongoing operations and to consider and shape plans for longer time frames. In addition, routine written reports are being submitted and reviewed as needed.

Finally, detailed negotiations for the "scope of work," funding and other related matters were completed recently for the next year of the project's operations (through March 31, 1975) and AID/W implementation documents reflecting these negotiations are being processed.

In sum, the project is in excellent shape now, and "all systems are go" for the next year.

A number of project documents are attached for information/reference of any reviewers who may want more detailed knowledge about this project.