

AID 1990, IX 10-811

DEPARTMENT OF STATE  
AGENCY FOR  
INTERNATIONAL DEVELOPMENT

Worksheet  Issuance

PAGE 1 OF 6 PAGES 92

PIO/T

PROJECT IMPLEMENTATION  
ORDER/TECHNICAL  
SERVICES

1. Cooperating Country Near East/South Asia & Far East 2. PIO/T No. 931-11-190-873-73-3102149  
3. Project/Activity No. and Title Asian Agricultural College and University Seminar

4. Appropriation Symbol 72-1101010 5. a. Allotment Symbol & Charge 095-31-099-CU-20-01 5. b. Funds Allotted to:  AID/W  Mission

6. Obligation Status  Administrative Reservation  Obligation  Sub-Obligation 7.  Original or Amendment No.: \_\_\_\_\_

8. No. of Technicians 6 9. Services to Start (Mo., Day, Yr.) Between: 4/1/70 And: 5/1/70 10. Duration (Months) a. Of Services 12 b. Of Financing 12

11. a. Type of Action  AID Contract  Cooperating Country Contract  Participating Agency Service Agreement  Other

11. b. Authorized Agent

Financing \$1.00 =	A. Previous Total	B. Increase	C. Decrease	D. Total to Date
12. AID Financing a. Dollars		\$59,107		\$59,107
b. U.S.-Owned Local Currency				
13. Cooperating Country Contributions a. Counterpart				
b. Other				

14. Mission References 15. Objective for which the Technical Services are to be used (Describe) The basic objectives of the seminar are: (a) to provide for an exchange of information regarding the development, roles, goals, programs and problems of agricultural universities in Asia; (b) to provide for a visit to and study of a few representative agricultural universities and discussions with administrators, faculty and students and observations on how these institutions have developed in response to the needs and problems of the areas they serve; (c) to consider the principles of strategy, organization, administration, governance, structure, program, and operation conducive to successful development of agricultural universities and also the features to be avoided, based on the experience of various institutions in the region;

(Continued on page 6)

16. Mission Clearances	Date	Mission Clearances	Date

17. Date of Original Issuance April 2, 1970 18. Date of this Issuance April 1, 1970

19. For the Cooperating Country. The terms and conditions set forth herein are hereby agreed to:

20. For the Agency for International Development

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
TITLE \_\_\_\_\_

*R. J. O'Brien*  
R. J. O'BRIEN  
SIGNATURE \_\_\_\_\_  
CONTRACTING OFFICER, CONTRACT SERVICES DIV.  
TITLE \_\_\_\_\_

PIO/T	DEPARTMENT OF STATE AGENCY FOR INTERNATIONAL DEVELOPMENT  PROJECT IMPLEMENTATION ORDER/TECHNICAL SERVICES	<input checked="" type="checkbox"/> Worksheet <input type="checkbox"/> Issuance	PAGE 2 OF 6 PAGES
		Cooperating Country Near East/South Asia &	PIO/T No.
		Project/Activity No. and Title Far East Asian Agricultural College and University Seminar	

**SCOPE OF WORK**

**21. Scope of Technical Services**

**A. Description**

An Asian Agricultural College and University Seminar will be organized and conducted by the proposed contractor. It will include 35 to 40 representatives from about 19 agricultural colleges or universities and ministries of agriculture and education in about 14 countries who will travel to three countries to observe selected agricultural institutions, during the period September 20 - October 10, 1970. The group will be accompanied by four to six leaders and observers from FAO and A.I.D.

Two or three representatives from each country will be selected by appropriate government officials in the country in consultation with the USAID Mission concerned. Among those who might be considered as representatives would be vice chancellors or rectors, or their deputies, deans of facilities, deans of students, directors of research or instruction, deans of post graduate studies, etc.

Each university participating in the seminar will be requested to prepare and send to the seminar organizers at least six weeks in advance of the (SEE CONTINUATION SHEET)

**B. Technicians**

(1) (a) Number	(b) Specialized Field	(c) Grade and/or Salary	(d) Duration of Assignment (Man-Months)
1	Seminar Director, 2 mos. @ \$2,500	\$5,000	2
1	Co-Director, Asian National, 1½ mos. @ \$2,500	3,750	1½
1	Executive Assistant, 3 mos. @ \$2,500	7,500	3
2	U.S. staff members, 1 mo. @ \$2,500	5,000	2
1	Consultant, one week	1,000	¼
	Secretarial, 3 mos. @ \$500.00	1,500	3

**(2) Duty Post and Duration of Technicians' Services**

Project headquarters will be at North Carolina State University, Raleigh.

**(3) Access to Classified Information**

N/A

(4) Dependents     Will     Will Not    Be Permitted to Accompany Technician

**C. Financing Costs of Technical Services**

(1) By AID - \$ 59,107

(2) By Cooperating Country -



DEPARTMENT OF STATE  
AGENCY FOR  
INTERNATIONAL DEVELOPMENT

Worksheet  Issuance

PAGE 4 OF 6 PAGES

PIO/T

PROJECT IMPLEMENTATION  
ORDER/TECHNICAL  
SERVICES

Cooperating Country  
Near East/South Asia &

PIO/T No.

Project/Activity No. and Title Far East  
Asian Agricultural College and University  
Seminar

25. Reports by Supplier of Services (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports and any special requirements)

Contractor shall prepare and submit the following reports:

- A. A Summary Report with recommendations on the proceedings of the Seminar. Two hundred (200) copies of this report shall be submitted to the Project Monitor not later than December 20, 1970.
- B. An Administrative Report covering the expenditures and personnel employed under the contract. Three copies shall be submitted to the Contracting Officer and three copies to the Project Monitor not later than December 31, 1970.
- C. Two hundred (200) copies of the final report of proceedings.

26. Availability of Background Information (Additional information useful to Authorized Agent and Prospective Suppliers; if necessary, cross reference Block 21.B(3) above)

27. Relationships of Supplier to Cooperating Country and to AID.

A. Relationships and Responsibilities

B. Cooperating Country Liaison Official

USAID Directors in Thailand, India and Pakistan

C. AID Liaison Officials

TA/AGE, Douglas D. Eaton

DEPARTMENT OF STATE  
AGENCY FOR  
INTERNATIONAL DEVELOPMENT

Worksheet  Issuance

PIO/T

PROJECT IMPLEMENTATION  
ORDER/TECHNICAL  
SERVICES

Cooperating Country  
Near East/South Asia &

PIO/T No.

Project/Activity No. and Title Far East

Asian Agricultural College and University  
Seminar

LOGISTIC SUPPORT

2B. Provisions for Logistic Support

A. Specific Items (Insert "X" in applicable column at right. If entry needs qualification, insert asterisk and explain below in C. "Comments")

N/A

In Kind  
Supplied By

From Local Currency  
Supplied By

AID

Cooperating  
Country

AID

Cooperating  
Country

(1) Office Space

(2) Office Equipment

(3) Housing and Utilities

(4) Furniture

(5) Household Equipment (Stoves, Refrig., etc.)

(6) Transportation in Cooperating Country

(7) Interpreter Services

(8)

(9)

(10)

(11)

(12)

(13)

(14)

(15)

Comments  
(Specify)

B. Additional Facilities Available From Other Sources

C. Comments

AID/W financed a research project, "An Analytical Study of Agricultural Education and Research Projects Implemented by AID-University Contracts" (AID/csl-840) at a cost of about \$1,300,000. The project involved a study of 45 active and 23 expired contracts for the period 1952-1966. The results of this project have been presented in a summary report, "Building Institutions to Serve Agriculture", and in 19 other reports or papers of which seven or more have been or will be published. These reports will be utilized by the contractor.

CONTINUATION SHEET

FORM SYMBOL

PIO/T

DEPARTMENT OF STATE  
AGENCY FOR  
INTERNATIONAL DEVELOPMENT

TITLE OF FORM  
Project Implementation Order/  
Technical Services

Worksheet  Issuance

1. Cooperating Country  
Near East/South Asia &  
2.b. Effective Date Far East  
1/1/70

3. Project/Activity No. and Title  
Asian Agricultural College and University  
Seminar

PAGE 6 OF 6 PAGES

2.a. Code No.

2.c.  Original  Amendment OR No.

Indicate block numbers.

Use this form to complete the information required in any block of a PIO or PAA form.

15.

and (d) to consider the advisability and feasibility of mechanisms for a continuing exchange of information and experience between agricultural universities of the region and for furthering their development, perhaps through a small office in the region to give continuing attention to these matters on behalf of the participating institutions.

21.

beginning date, a description of the university in accordance with the attached format. These reports will be reproduced and copies provided to all participants.

Countries and universities to be visited tentatively include:

- Thailand - Kasetsart University.
- India - Two universities, Uttar Pradesh Agricultural University, Pantnagar and Punjab Agricultural University, Ludhiana.
- Pakistan - West Pakistan Agricultural University and the Ayub Agricultural Research Institute, Lyallpur.

An outline of program and itinerary has been developed, subject to the approval of all countries which will be involved in the seminar. Each of the countries will be visited in advance of the seminar by representatives of the contractor to plan and arrange the details of participants' travel, accommodations, program, place of meetings, and other related matters.

Individual country missions or host governments will cover the costs for travel and per diem of their participants between and within countries unless such financing is provided under this project.

The following countries and the possible number of persons from each invited to participate in the seminar include:

Philippines	3	Ceylon	2
South Korea	2	India	5
Japan	2	Pakistan	4
Republic of China	3	Afghanistan	2
Indonesia	4	Nepal	1
Malaysia	2	Iran	2
Thailand	3	Turkey	3

Observers will include FAO/UNESCO, 2; Africa and Latin America regions, 2 each; and AID 3.

CONFIRMATION DATE	DEPARTMENT OF STATE AGENCY FOR INTERNATIONAL DEVELOPMENT	<input type="checkbox"/> Worksheet	<input checked="" type="checkbox"/> Issuance	PAGE <u>6</u> OF <u>6</u> PAGES
		1. Cooperating Country Near East/South Asia &		2.a. Code No.
		2.b. Effective Date Far East 1/1/70		2.c. Amendment <input checked="" type="checkbox"/> Original OR No. _____
		3. Project/Activity No. and Title Asian Agricultural College and University Seminar		
FORM SYMBOL	TITLE OF FORM			
PIO/T	Project Implementation Order/ Technical Services			

Indicate block numbers. Use this form to complete the information required in any block of a PIO or PAA form.

15. and (d) to consider the advisability and feasibility of mechanisms for a continuing exchange of information and experience between agricultural universities of the region and for furthering their development, perhaps through a small office in the region to give continuing attention to these matters on behalf of the participating institutions.

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Indonesia	4	Nepal	1
Malaysia	2	Iran	2
Thailand	3	Turkey	3

Observations will include FAO/UNESCO, 2; Africa and Latin America regions, 2 each; and AID 3.

OUTLINE FOR INSTITUTIONAL REPORT  
to  
ASIAN SEMINAR ON AGRICULTURAL UNIVERSITIES AND COLLEGES

- I. Institution's Name, Location (rural or urban setting)
- II. Institutional History
  - A. Date established, and political auspices under which it came into existence.
  - B. Major changes in the institution's organizational structure, affiliation, and program content.
  - C. Growth in size and influence on society.
- III. Present Organizational Structure
  - A. Supply an organizational chart showing the administrative structure and the various institutional divisions and responsibilities.
  - B. Legal status: Legal acts and authorities, governance, statutes and ordinances.
  - C. Academic affiliation - An independent Agricultural University or a Faculty within a larger university. Other agricultural colleges or universities serving the nation or the region.
  - D. Government relations - Relations to Ministries of Agriculture and/or Education for administrative and functional purposes.
- IV. Programs Offered
  - A. Teaching -
    1. Tabulate student enrollment by curricula or specialization.
    2. Basis of course and curriculum planning.
    3. Graduate programs underway and planned. System of graduate instruction
    4. Degree of flexibility for electing courses within a curriculum.
    5. Teaching and examination procedures.
  - B. Research -
    1. Institution's designated responsibility in research.
    2. List major lines of research which are funded as national or regional projects.
    3. Relation between teaching and research activities of staff members.

C. Extension

1. Institution's designated responsibility in extension.
2. Major types of extension activity.
3. Relation between extension, teaching and research activities of staff members.

D. Other public service activities -

1. Radio programs
2. Short courses
3. Newspaper, magazines, etc.
4. Adult literacy activities
5. Youth activities
6. Others

V. Institutional Resources

A. Personnel -

1. Number of professionals (full-time equivalents) in teaching, research, extension and other activities.
2. Supply data in the following table:

	No. Ph.D.	No. MSc	No. BSc	Total No. with 1 year or more foreign training
1) Administrative or Executive				
2) Professor				
3) Reader or Associate Professor				
4) Lecturer or Assistant Professor				
5) Other professionals				

3. Ratio of students to teachers (full-time equivalents)

B. Financial -

1. Total annual budget for the institution
2. Major sources of support for the various activities of the institution.
3. Describe the level of support in relation to the primary programs of the University.
4. Ratio of funds budgeted for salaries vs operations.

C. Physical facilities -

1. Describe the classrooms and laboratories in relation to teaching needs.
2. General status of teaching equipment and furnishings.
3. Research laboratories, farms and livestock facilities.
4. Status of research equipment and supplies.
5. Library: total volumes, current technical journal subscriptions, current periodicals, system of operation and control.
6. Student hostels and faculty housing.
7. Attach a representative photograph of the University which will give an indication of architectural style and environmental conditions. (5" x 7" or larger).

VI. Other distinctive features of the University not covered above.

- A. A brief description of its organizational and institutional linkages to other educational, agricultural and other institutions.

AID 1980-1X (D-70)	DEPARTMENT OF STATE AGENCY FOR INTERNATIONAL DEVELOPMENT	1. Cooperating Country <b>World Wide</b>	Page 1 of 4 Pages
		2. PIO/T No. <b>931-11-190-873-73-310211-9</b>	3. <input type="checkbox"/> Original or Amendment No. <u>1</u>
PIO/T	PROJECT IMPLEMENTATION ORDER/TECHNICAL SERVICES	4. Project/Activity No. and Title <b>Asian Agricultural College- North Carolina State University, AID/csd-2576</b>	

DISTRIBUTION	5. Appropriation Symbol <b>72-1101010</b>	6.A. Allotment Symbol and Charge <b>095-31-099-00-20-13</b>	6.B. Funds Allotted to: <input checked="" type="checkbox"/> A.I.D./w <input type="checkbox"/> Mission		
	7. Obligation Status <input checked="" type="checkbox"/> Administrative Reservation <input type="checkbox"/> Subobligation		8. Funding Period (Mo., Day, Yr.) From <u>1/23/70</u> to <u>9/30/71</u>		
	9.A. Service to Start (Mo., Day, Yr.) Between <u>1/23/71</u> and <u>6/30/71</u>		9.B. Completion date of Services (Mo., Day, Yr.) <u>9/30/71</u>		
	10.A. Type of Action <input checked="" type="checkbox"/> A.I.D. Contract <input type="checkbox"/> Cooperating Country Contract <input type="checkbox"/> Participating Agency Service Agreement <input type="checkbox"/> Other				
	10.B. Authorized Agent <b>AID/W</b>				
Estimated Financing		(1)	(2)	(3)	(4)
\$1.00 =		Previous Total	Increase	Decrease	Total to Date
11. Maximum A.I.D. Financing	A. Dollars	<b>\$59,107</b>			<b>\$59,107</b>
	B. U.S.-Owned Local Currency				
12. Cooperating Country Contributions	A. Counterpart				
	B. Other				

13. Mission References	14. Instructions to Authorized Agent <p>This amendment No. 1 to the original PIO/T authorizes extension of contract AID/csd-2576 with North Carolina State University and extension of the funding period for use of funds currently obligated (\$59,107) to September 30, 1971. The purpose of the extension is to permit the contractor to complete and distribute reports on seminars held in Asia and to provide additional services shown in block 19A and B.</p>
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15. Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances.	
A. The specifications in the scope of work are technically adequate	B. Funds for the services requested are available
C. The scope of work lies within the purview of the initiating office and approved Agency Programs	D.
E.	F.

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to	17. For the Agency for International Development  <i>R. J. O'Brien</i> Signature: <b>R. J. O'BRIEN</b>	18. Date of Issuance <b>APR 28 1971</b>
Signature and date:	Title: <b>CONTRACTING OFFICER, CONTRACTS SERVICES DIVISION</b>	

AID 1980-1X (8-78)  PIO/T	Cooperating Country	PIO/T No.	Page 2 of 4 Pages
	Worldwide Project/Activity No. and Title		931-11-190-873-73-3102149
Asian Agricultural College - North Carolina State University, AID/cad 2576			

**SCOPE OF WORK**

**19. Scope of Technical Services**

**A. Objective for which the Technical Services are to be Used**

The purpose of this extension is to provide services for developing a continuing program along the following lines.

**B. Description**

- (a) Assist educational leaders in convening a follow-up seminar and the formation of an Asian Association of Agricultural Universities.
- (b) Assist in planning a Latin American Seminar similar to the first Asian Seminar.
- (c) Assist Asian institutions in arranging and conducting in-country seminars and in self-evaluation studies using institution-building concepts.
- (d) Participation in international research on the "Relation of Systems of Agricultural Services to Development".

**C. Technicians**

(1) (a) <u>Number</u>	(b) <u>Specialized Field</u>	(c) <u>Grade and/or Salary</u>	(d) <u>Duration of Assignment (Man-Months)</u>
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No change from original PIO/T.

**(2) Duty Post and Duration of Technicians' Services**

**(3) Language requirements**

**(4) Access to Classified Information**

**(5) Dependents**     Will     Will Not    **Be Permitted to Accompany Technicians**

**D. Financing of Technical Services**

**(1) By AID - \$**

**(2) By Cooperating Country -**



AID 1980-1X  
10-701  
PIO/T

Cooperating Country

Worldwide

PIO/T No.

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Project/Activity No. and Title

Asian Agricultural College - North Carolina State University, AID/csd 2576

22. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

23. Background information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency: If necessary cross reference Block 19.C(4) above.)

24. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

N.A.

B. Cooperating Country Liaison Official

N.A.

C. AID Liaison Officials

Dr. Lawrence Kapp, TA/AGF