

OPPORTUNITIES INDUSTRIALIZATION CENTERS INTERNATIONAL
REPORT NO. 26

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QUARTERLY PROGRESS REPORT
for
December 1975, January and February 1976
submitted to
UNITED STATES AGENCY FOR INTERNATIONAL DEVELOPMENT

A.I.D.
Reference Center
Room 1656 NS

Gary Robinson
Director
OIC International
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Philadelphia, Pa. 19144
March, 1976

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OPPORTUNITIES INDUSTRIALIZATION CENTERS INTERNATIONAL
QUARTERLY REPORT, AID/pha G-1125

CENTRAL OFFICE

(Formerly Task Order No. 1, AID/afr-653)

I. Summary Statement

The OIC International Director, Mr. Gary Robinson, departed Philadelphia on January 26, 1976 to visit ten (10) African countries where there are ongoing OIC programs or where programs are expected to be implemented. The Director will be visiting Sierra Leone, Liberia, Ghana, Togo, Nigeria, Kenya, Ethiopia, Zambia, Botswana and Lesotho. The specific objectives of the trip (which will be for approximately 70 days) are to meet with the local Boards of Directors, AID officials, local government officials and OICI personnel to review present and planned OIC activities on the Continent. The Director will be accompanied by Mrs. Vivian Anderson, OICI's Project Manager at USAID/Washington, on visits to Ghana, Nigeria, Kenya and Ethiopia. Mr. Robinson is expected to return to Philadelphia on or about April 2, 1976.

During Mr. Robinson's trip to the OIC program in Accra, Ghana, Mr. Frank Cary, IBM Board Chairman and Chairman of the OICI Industrial Advisory Committee, visited the Ghana program and had discussions with the Director, as well as a tour of the OIC facilities. Mr. Cary also visited the Lusaka, Zambia

OIC project.

The budget for OICI Central Office has been approved and reorganization and staffing have taken place. New staff positions include: Assistant Director for Finance and Administration; Assistant Director for Operations; Assistant Director for Planning and Evaluation; Program Audit/Procurement Officer; and, Planning/Research Specialist.

A three-day retreat was part of an intensive, one week, in-house orientation session for our new management personnel. The second part of the orientation overview was held at our funding agency in Washington, USAID, for the purpose of familiarizing our new staff members with the policies and procedures of USAID as they relate to the operations of the OICI Central Office and field programs. Meetings were also held with the desk officers of the countries where we are presently operating in or planning to go into.

Representatives of the Lesotho Government and Embassy were in Philadelphia on January 16th to tour the OIC facilities and participate in discussions with the OICI Director and staff. They also met with the OICI Board Chairman.

One meeting of the OICI Board of Directors was held during this quarter prior to the Director's departure for Africa.

Until such time as pending USAID Audit Adjustments and other internal adjustments are satisfied, we will continue to supplement the PHA/Central report with financial activities for Task Order No. 1, Central Office.

Financial activities for Zambia and Lesotho projects (Contract No. AID/pha-1125), as well as for the Feasibility Contract, are also included in the PHA/Central section.

GRANT CONTRACT - CENTRAL

II. Administration

A. Staff

<u>Position</u>	<u>Name</u>	<u>Planned</u>	<u>Actual</u>
International Dir.	G. Robinson	1	1
Admin. Assist/Sec.	M. McCullough	1	1
Assist. Dir.Fin/Admin.	K. Abedje	1	1
Chief Accountant	D. Green	1	1
Program Audit/Fin.Officer	S. Eckman	1	1
Accountant/Bookkeeper II	W. Thomson	1	1
Accountant/Bookkeeper I	B. Wright	1	1
Secretary	A. Hunter	1	1
Typist/Receptionist	M. Sutton	1	1
Assist. Dir./Operations	R. Howard	1	1
Personnel Admin.	S. Clark	1	1
Education Officer	M. Feelings	1	1
Agricultural Generalist		1	-
Secretary	J. Chestnut	1	1
Secretary	U. Smith	1	1
Assist. Dir./Planning	G. Odumah	1	1
Planning/Research Spec.	C. Gilliam	1	1
Economic Analyst/Eval.		1	-
Secretary	N. Brown	<u>1</u>	<u>1</u>
		19	17

A1 Personnel Related Activities

As of January 2, 1976, the budget for 75/76 was officially approved with the necessary recommended changes in Central Office positions and titles. From the last report period of November "75" a recruiting effort was organized to deal with staff turn-overs attributed to reorganization.

In addition to this, all Central Office personnel priorities were reviewed and a three month work plan set up centered over the following objectives:

1. Complete recruitment and selection for Central Staff vacancies.
2. Complete recruitment and selection for Zambia field staff team.
3. Complete recruitment and preliminary screening of candidates for expansion programs.
4. Coordinate personnel support services for TCT field staff phase-out.

GRANT CONTRACT - CENTRAL

5. Coordinate personnel support services for TCT field staff phase-in.
6. Coordinate compilation of background information needed on local countries.

GRANT CONTRACT - CENTRAL

III. FINANCE

	Cumulative from 7/1/75 to 2/29/76	Fiscal Year Year to Date from 7/1/75 to 2/29/76	Fiscal Year Quarter from 12/1/75 to 2/29/76
A. Current Budget			
1. Firm Budget	\$ 558,200	\$ 297,521	\$ 111,640
2. Obligation to date	<u>558,200</u>	<u>297,521</u>	<u>111,640</u>
Additional Funds Available	<u>\$ - 0 -</u>	<u>\$ - 0 -</u>	<u>\$ - 0 -</u>
B. Current Expenditures			
1. Expenditures as of end of period - <u>February 29, 1976</u> per public voucher #06	\$ 228,405	\$ 228,405	\$ 96,196
2. Advance Level	<u>60,000</u>	<u>60,000</u>	<u>- 0 -</u>
	<u>\$ 288,405</u>	<u>\$ 288,405</u>	<u>\$ 96,196</u>
C. Federal Reserve Letter of Credit Status (summary)			
1. Authorized FRLC	\$ 850,000	\$ 850,000	\$ 690,064
2. Drawdowns	<u>331,733</u>	<u>331,733</u>	<u>171,797</u>
	<u>\$ 518,267</u>	<u>\$ 518,267</u>	<u>\$ 518,267</u>
D. Comments			

Contract's final approved budget, which covered a fifteen month period - i.e., July 1, 1975 thru September 30, 1976, - was approved by Grant Officer as of December 10, 1975 per contract letter amendment No. I. Various other grant/contractual approvals which specifically pertained to consultants, sub-ordinate/lease agreements and computer-time sharing, were also approved by Grant Officer during this same period.

Actual expenditures, fiscal, year to date, are below projected budget level by approximately sixty-nine thousand dollars (\$69,000).

TASK ORDER #I - CENTRAL

III. FINANCE

	Cumulative from 10/9/69 to 2/29/76	Fiscal Year Year to Date from 7/1/75 to 2/29/76	Quarter from 12/1/75 to 2/29/76
A. Current Budget			
1. Firm Budget	\$1,657,963	\$ - 0 -	\$ - 0 -
2. Obligation to date	<u>1,657,963</u>	<u>- 0 -</u>	<u>- 0 -</u>
Additional Funds Available	<u>\$ - 0 -</u>	<u>\$ - 0 -</u>	<u>\$ - 0 -</u>
B. Current Expenditures			
1. Expenditures as of end of period <u>February 29, 1976</u> per public voucher #75	\$1,630,764	\$ 9,639	\$ 1,139
2. Advance Level	<u>19,398</u>	<u>19,398</u>	<u>[1,139]</u>
	<u>\$1,650,162</u>	<u>\$ 29,037</u>	<u>\$ - 0 -</u>
C. Comments			

Task order's contract expired as of June 30, 1975; However, due to pending US AID audit adjustments and other internal adjustments, the contract will continue to reflect expense and credit entries.

FEASIBILITY CONTRACT

III. FINANCE

	Cumulative from 12/31/74 to 2/29/75	Fiscal Year Year to Date from 7/1/75 to 2/29/76	Quarter from 12/1/75 to 2/29/76
A. Current Budget			
1. Firm Budget	\$ 145,980	\$ - 0 -	\$ - 0 -
2. Obligation to date	<u>145,980</u>	<u>- 0 -</u>	<u>- 0 -</u>
Additional Funds Available	<u>\$ - 0 -</u>	<u>\$ - 0 -</u>	<u>\$ - 0 -</u>
B. Current Expenditures			
1. Expenditures as of end of period <u>February 29, 1976</u> per voucher #12	\$ 136,277	\$ 55,589	\$ 4,304
2. Advance Level	<u>4,880</u>	<u>4,880</u>	<u>[4,594]</u>
	<u>\$ 141,157</u>	<u>\$ 60,469</u>	<u>\$ [290]</u>
C. Comments			

Contract has expired as of November 30, 1975.

Final public voucher is pending outstanding US AID audit adjustments for period January 1, 1975 to June 30, 1975.

GRANT CONTRACT - ZAMBIA PROJECT

III. FINANCE

	Cumulative from 11/1/75 to 2/29/76	Fiscal Year Year to Date from 7/1/75 to 2/29/76	Fiscal Year Quarter from 12/1/75 to 2/29/76
A. Current Budget			
1. Firm Budget	none	none	none
2. Obligation to date	none	none	none
	<hr/>	<hr/>	<hr/>
Additional Funds Available	none	none	none
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
B. Current Expenditures			
1. Expenditures as of end of period February 29, 1976 per public voucher # 06	\$ 19,845	\$ 19,845	\$ 15,388
2. Advance Level	<hr/> 7,000	<hr/> 7,000	<hr/> - 0 -
	<hr/> \$ 26,845	<hr/> \$ 26,845	<hr/> \$ 15,388
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
C. Comments			

Project's TDY activity was concluded on December 31, 1975.

All subsequent project expenditures are incurred with anticipation of Grant Officer's contractual approval of budget for one year's operation.

Also, expenditures and advance funds are drawn from Federal Reserve letter of credit per grant contract, AID/PHA G1125.

GRANT CONTRACT - LESOTHO PROJECT

III. FINANCE

	Cumulative from 11/10/75 to 2/29/76	Fiscal Year Year to Date from 7/1/75 to 2/29/76	Quarter from 12/1/75 to 2/29/76
A. Current Budget			
1. Firm Budget	none	none	none
2. Obligation to date	<u>none</u>	<u>none</u>	<u>none</u>
Additional Funds Available	<u>none</u>	<u>none</u>	<u>none</u>
B. Current Expenditures			
1. Expenditures as of end of period <u>February 29, 1976</u> per public voucher # 06	\$ 16,712	\$ 16,712	\$ 10,361
2. Advance Level	<u>8,000</u>	<u>8,000</u>	<u>- 0 -</u>
	<u>\$ 24,712</u>	<u>\$ 24,712</u>	<u>\$ 10,361</u>

C. Comments

Again, project's proposed budget, which pertained to eight week feasibility study effort, has not been approved by Grant Officer as of report's last month - February, 1976.

Project's feasibility study efforts nevertheless, were concluded during middle of January, 1976. The project's conclusion did extend slightly beyond original projection - i.e., December 19, 1975, by approximately one month. However, expenditures remained within original proposed budget. Expenditures and advance funds were paid from Federal Reserve letter of credit per grant contract, AID/PHA G1125.

GRANT CONTRACT - CENTRAL

IV. Program Operations

A. Summary Statement

This report covers the period of December through February of the second quarter, FY 1976.

During this period OICI provided no orientation for overseas participants.

Special orientation was provided for the following:

- (1) U.S.A.I.D. Cooperative Work-Study Interns
- (2) Ms. Joan Dilworth
St. Mary's, Ajegunle (Employment Soc.)
Apapa
Lagos, Nigeria
- (3) Management Trainees
OIC America
Phila., Pa.
- (4) Central Administrative Team of OIC International
A review and analysis of monthly narrative and statistical summaries were performed.

Under the reorganization of OICI Central Office, three-month work plans were developed and enacted. Priority activity centered around recruitment and development of pre-service training programs for the Zambia OIC staff.

The department continues to research, procure and disseminate materials to the field operations.

IV. Program Operations

B. Activities Chart

	Orientation for International Participants	Orientation for American Field Staff	Special Orientation Programs	Review and Analysis of Monthly Narrative Reports	Review of Monthly Program Monthly Narrative Statistics	Special Projects	Research and Development	Procurement and Dissemination and Curriculum Mater.
Ghana				x	x			x
Nigeria				x	x			x
Ethiopia				x	x			x
AID Interns			x					
CIV Visitors			x					
OICI			x				x	x
Other			x					

V. Planning/Evaluation

The OICI Planning/Evaluation department activities during the third quarter of 1976 focused upon: 1) the Lesotho Feasibility Study, 2) proposal development and review, 3) economic and agricultural research, 4) correspondence with Interest Groups and Field programs, and 5) selection of additional staff.

The Feasibility Study Team returned from Lesotho in mid-December. After debriefing sessions were held, a summary Lesotho Feasibility Study Report was submitted to USAID. Regularly scheduled correspondence was initiated with the Lesotho Interest Group in keeping with our system of follow-up communications. Development of a project proposal for Lesotho was begun with the cooperation and assistance of the Operations staff.

The proposal for an OIC Togo project was reviewed for content and structure and subsequently a major rewrite effort was undertaken, including substantial budget revisions. Additional research was carried out in Washington, D.C. and other places in order to supplement the Togo proposal. Points of contact included USDA, IBRD, Peace Corps, and local farms and farmers. Additional papers and reports were requested of various research institutes around the world.

The interim schedule of responses to monthly field reports and correspondence to various Interest Groups was adhered to. A redesign of the system of communications with the field is being formulated.

Interviews were held with numerous applicants for the position of economic analyst in the Planning Office. No final selection was made.

A highly successful orientation program was coordinated for a visiting group of Cooperative Work-Study Interns from USAID.

Programmatic concerns of the Zambia project were identified and subsequently resolved with timely input from the Field.

The Assistant Director/Planning attended a week-long seminar on Project Design and Evaluation sponsored by USAID - February 2-6. Afterwards he designed a similar training session for Central Office and Field Staff in use of the logical framework and planning theory.

OPPORTUNITIES INDUSTRIALIZATION CENTERS
INTERNATIONAL,
QUARTERLY REPORT AID/afr-653
TASK ORDER # 2, GHANA

I. Summary Statement:

The preparation of materials for phase II has been the pre-occupation of the Ghana Management team. A design team visited from Washington, D.C. as well as the OIC International Director to recommend and crystalize formal plans for phase II for implementation. Management has been able to do the ongoing administrative work as well.

Numerous visitors to OIC Ghana included; James Farmer (Civil Rights Leader), Frank Cary of IBM and U.S. Embassy personnel from Abidjan, Ivory Coast.

Training activity remains at a high level with good performances and creativity on the part of instructors. New local staff have filled some vacancies at OIC Ghana and active recruiting continues in order to fill other vacancies. The model library is now being used actively by the trainees and the solicitation of books continues. A "Newsletter Chit" has also been developed to encourage trainee writing. Field trips remain a vital part of training. Linkages with existing agencies continues to be enhanced through visits and lectures. The Adult Education program at the University of Ghana-Legon is perhaps the most outstanding of all. Plans are underfoot to resume entrepreneur training.

The Parent/Teacher Association resumed some of its activities and has contributed financially. The Ashanti Gold Fields contributed \$4000.00 to the Program. The most outstanding contribution came from the Government of Ghana in the amount of \$20,000.00 on December 8, 1975. This is representative of Government support and interest and is a highlight of the quarter. The sales at the OIC Petrol station have picked up from 6,000 to 10,000 gallons of petrol and is steadily moving toward its projected goal.

The local board remains actively involved in the affairs of the OIC Ghana program and the implementation of plans of other locals in Ghana.

As always, staff development training continues with enthusiasm on a regular basis.

Task Order #2, Ghana

II. Administration

A. Staff

<u>Position</u>	<u>Name</u>	<u>Planned</u>	<u>Actual</u>
<u>U.S.</u>			
Program Advisor	A. Jacobs	1	1
Assistant Advisor	E. Jefferson	1	1
Administrative Officer	D. Sparks	<u>1</u>	<u>1</u>
		3	3
<u>Local</u>			
Counselor	J. Bright	1	1
Counselor	D. Addo	1	1
Counselor	J. Ocansey	1	1
Voc. Instructor	E. Ezeh	1	1
Voc. Instructor	E. Sambah	1	1
Voc. Instructor	P. Satchie	1	1
Voc. Instructor	E. Nartey	1	1
Voc. Instructor	E. Ollennu	1	1
Voc. Instructor	C. Annan	1	1
Voc. Instructor	M. Kwarteng	<u>1</u>	<u>1</u>
		10	10

A₁ Personnel Related Activities

- 1) Debriefing questionnaires were mailed to U.S. Staff for direct input. Major objective is to get feedback from U.S. Staff as to what their concerns and future plans are for gainful employment.
- 2) A quarterly leave report was sent out to U.S. Staff as to number of vacation, sick and personal business days earned, used and final balance for all leave time.

B. Staff Training

Staff development sessions continue as a high priority in the OIC Ghana program. More recently, outside lecturers have been invited for new ideas and approaches, thereby providing enhancement.

Task Order # 2, Ghana

C. Phase-Out of U.S. Personnel

There has been no phase out of U.S. staff during this report period. Most of U.S. staff will be phasing-out in June, 1976.

All concerns related to June, 1976 phase-out are being dealt with. The initial phase, in the phase-out process, is to forward the debriefing questionnaires for inputs from U.S. staff.

D. Local Board*

1. Board Activities	Planned	Actual
a. Number of meetings	7	9
b. Board Membership	20	20
c. Total Attendance	30	36

*(Board has been preoccupied with phase II planning and implementation).

2. Summary of Activities

There has been a number of emergency board meetings held to review progress, etc.

A major activity of the board amongst others include a definition of affiliation of other local OIC's in Ghana by way of agreement. It is a special agreement defining the responsibilities of Ghana locals and the executive committee of the National Board as a proposal. Unanimously accepted in Ghana, the agreement proposal was also accepted by the International Central Office. Other activities include:

- a. planning for the visit of the OIC International Director (Accra, Tokoradi and Kumasi) and AID Officials
- b. a review of final drawings of the permanent OIC building.
- c. fundraising
- d. budget approvals
- e. rent arrearage.

TASK ORDER #2 - GHANA

III. FINANCE

	Cumulative from 6/1/70 to 2/29/76	Fiscal Year Year to Date from 7/1/75 to 2/29/76	Quarter from 12/1/75 to 2/29/76
A. Current Budget			
1. Firm Budget	\$1,911,873	\$ 262,018	\$ 65,505
2. Obligation to date	1,911.873	235,547	\$ 58,887
3. Plus prior period unused obligation per amendment #15 (\$1,676,326 - \$1,649,855)		26,471	6,618
	<u>\$1,911,873</u>	<u>\$ 262,018</u>	<u>\$ 65,505</u>
Additional Funds Available	<u>- 0 -</u>	<u>- 0 -</u>	<u>- 0 -</u>

B. Current Expenditures

1. Expenditures as of end of period <u>February 29, 1976</u> per voucher #68	\$1,777,065	\$ 128,915	\$ 38,753
2. Advance Level	<u>17,087</u>	<u>17,087</u>	<u>[12,816]</u>
	<u>\$1,794,152</u>	<u>\$ 146,002</u>	<u>\$ 25,937</u>

C. Local Fund Raising

	Local Currency* (Cedi)	U. S. Dollars	% share of Total budget
1. Projection	121,884	105,981	62.5
2. Actual 7/1/75-2/29/76	59,129	51,416	30.3

* Exchange Rate

1 U. S. Dollars = 1.15 cedis

1 Cedi = \$.86956 U. S. Dollars

D. Comment

Program's expenditures are occurring slightly behind projected quarterly budget level, i.e., approximately, twenty-seven thousand dollars, (\$27,000). However, it must be noted that expenditures do not include field program's costs for months, January and February, 1976.

Program's fund raising effort continues slightly beyond projected goal; However, local government did contribute a significant sum during this period, namely, 20,000 cedis, or \$17,391 U. S. Dollars.

Task Order # 2, Ghana

IV. Planning

OIC GHANA - STATISTICS

<u>Training Activities</u>	<u>FY 1975</u>	<u>FY 1976</u>	<u>FY 1976</u>
<u>Trainees Enrolled</u>	<u>Q 4*</u>	<u>Q 1</u>	<u>Q 2</u>
Planned	170	80	80
Actual	155	127	145.6
Feeder	48	41	52.7
Plumbing	14	13.5	14.1
Carpentry	9	9	7.7
Office Skills	21	26.5	26.7
Masonry	12	12.5	12.
Electricity	15	12	16.2
Motor Mechanics	14	13.5	16.2
Bookkeeping	--	--	--
Entrepreneurial/Management Training	22	--	--

* Omitted from Fy 1975 Report.

IV. Planning

OIC Ghana - Statistics

<u>Training Activities</u>	<u>FY 1975</u>	<u>FY 1976</u>	<u>FY 1976</u>
<u>Trainees Completing</u>	<u>Q4*</u>	<u>Q 1</u>	<u>Q 2</u>
Planned	50	50	50
Actual	46	47	17
Plumbing	7	7	0
Carpentry	15	12	4
Office Skills	5	4	8
Masonry	7	12	2
Electricity	10	1	1
Motor Mechanics	2	11	2
Bookkeeping	--	--	--

*Omitted from FY 1975 Report.

Task Order # 2, Ghana

IV. Planning

OIC GHANA - STATISTICS

<u>Job Placements</u>	<u>FY 1975</u>	<u>FY 1976</u>	<u>FY 1976</u>
	<u>Q 4*</u>	<u>Q 1</u>	<u>Q 2</u>
Planned	40	25	25
Actual	46	47	17
Plumbing	7	7	0
Carpentry	15	12	4
Office Skills	5	4	8
Masonry	7	12	2
Electricity	10	1	1
Motor Mechanics	2	11	2
Bookkeeping	--	--	--

* Omitted from FY 1975 Report (includes period from March through June, 1975).

OPPORTUNITIES INDUSTRIALIZATION CENTERS
INTERNATIONAL

QUARTERLY REPORT, AID/afr-653

TASK ORDER # 3, NIGERIA

I. Summary Statement

Due to communications difficulties in Nigeria which have resulted in delays in receipt of reports, this report will cover only the period of December, 1975, and a special cable communique of January, 1976.

Highlights of this period were:

- (1) the implementation of the Management Information System (December Report).
- (2) A fund-raising Carol Night held during Christmas week where donations totalled 307.97 naira.
- (3) In January, OIC Nigeria received its most heartening contribution of a grant from Industrial Training Fund (ITF) in the amount of 60,000 naira, and from the Lagos State Development and Property Corporation, an allocation of four (4) acres of land for a permanent training site.
- (4) Its second graduation ceremonies were held, chaired by the Commissioner for Sports and Social Development, Lagos State.
- (5) Extra-Curricular activities included excursions by the Center's clubs to a local newspaper establishment.

OIC Nigeria has become a testing center for the Federal Ministry of Labour Trade Testing Division. Arrangements were made for testing of job-ready OICN trainees in this period. Training activity in Feeder and Vocational components remain high, and mostly tests were conducted for trainees completing Feeder in Accounting Machine Operation.

Task Order #3, Nigeria

II. Administration

A. Staff

<u>Position</u>	<u>Name</u>	<u>Planned</u>	<u>Actual</u>
<u>U.S.</u>			
Program Advisor	H.A. Jennings	1	1
Assistant Advisor	R. Howard	1	1
		2	2
<u>Local</u>			
Program Director	S.A. Gbadebo	1	1
E/M Officer		-	-
Training Manager	G.A. Oyentunji	1	1
Administrative Officer	G.C. Owolabi	1	1
Job Developer	G.A. Ghobo	1	1
Feeder Instructor	Mrs. D. Mohammed	1	1
Feeder Instructor	J.A. Olalere	1	1
Feeder Instructor	D. Ebiember	1	1
Counselor	D.A. Okpaize	1	1
Counselor		1	-
Voc. Instructor	W.A. Ojo	1	1
Voc. Instructor	S.B. Akrong	1	1
Voc. Instructor	M.O. Adenubi	1	1
Voc. Instructor	N.A. Akama	1	1
Voc. Instructor	A.O. Adakolu	1	1
Voc. Instructor	G. Ume	1	1
Voc. Instructor	Miss Aluko-Olokun	1	1
Secretary	C. Nwabueze	1	1
Clerk Typist	J.W. Uwah	1	1
Driver		-	-
		20	17

A1 Personnel Related Activities

- 1) Debriefing questionnaires were forwarded to U.S. Staff for personal inputs.
- 2) Quarterly leave reports which gives balances on vacation, sick leave and personal business were mailed out to U.S. Staff.
- 3) General correspondence: Answering correspondence regarding personal input from U.S. Staff concerning; salaries, performance evaluations and future employment concerns.

Task Order # 3, Nigeria

B. Staff Training

Major activity of special nature such as the fundraising event and graduation required staff involvement.

C. Phase-Out of U.S. Personnel

As of this report period, there has not been any phase-out of U.S. Personnel. The remaining staff will not be phased-out until June, 1976. Initial action has been taken to communicate with U.S. Staff concerning the June 1976 phase-out.

D. Local Board

1. Board Activities

An extra-ordinary meeting was held on December 22, 1975, the purpose being the election of a new board of directors. Seventeen (17) officers were elected. The number in attendance was not indicated. Debate on the draft constitution will be slated for the next meeting.

TASK ORDER #3 - NIGERIA

III. FINANCE

	Cumulative from 6/30/70 to 2/29/76	Fiscal Year Year to Date from 7/1/75 to 2/29/76	Quarter from 12/1/75 to 2/29/76
A. Current Budget			
1. Firm Budget	\$1,792,260	\$ 175,410	\$ 43,853
2. Obligation to date	<u>1,792,260</u>	<u>175,410</u>	<u>43,853</u>
Additional Funds Available	<u>\$ - 0 -</u>	<u>\$ - 0 -</u>	<u>\$ - 0 -</u>
Reserve: Prior periods unused obligation		\$ 85,129	
B. Current Expenditures			
1. Expenditures as of end of period February 29, 1976 per voucher #68	\$1,711,044	\$ 127,805	\$ 33,189
2. Advance Level	<u>26,667</u>	<u>26,667</u>	<u>[20,000]</u>
	<u>\$1,737,711</u>	<u>\$ 154,472</u>	<u>\$ 13,189</u>
C. Local Fund Raising			
fiscal year, 1975 (July 1975-June 1976)	Local Currency* (Niara)	U. S. Dollars	% share of total budget
1. Projection	40,190	65,918	61.0
2. Actual	60,000	98,400	91.6

* Exchange Rate

1 U. S. Dollar = .6097 Niara

1 Niara = \$1.64 U. S. Dollars

D. Comment

Program's expenditures, for quarter, are approximately ten-thousand dollars (\$10,000), less than projected by budget level (i.e., forty-three thousand verses thirty-three thousand). However, it must be noted that expenditures do not include field program's costs for months, December, January and February, 1976.

Good results are noted with regard to local fund raising. The Nigerian Industrial Training Fund (ITF) has officially released to OIC Nigeria 60,000 niara or 98,000 U. S. dollars. This funding level fulfills the current year's fund raising goal.

Task Order # 3, Nigeria

IV. Planning

OIC NIGERIA - STATISTICS

Training Activities

FY 1976

Trainees Enrolled

Q 1

Q 2

Planned

170

170

Actual

201

176

Feeder

81

54

Electronics

13

15

Air Cond. & Refrig.

21

25

Hotel Catering

18

24

Commercial Baking

11

13

Secretarial Science

21

19

Auto Mechanics

23

17

Account. Mach. Op.

13

9

Task Order # 3, Nigeria

Iv. Planning

OIC NIGERIA - STATISTICS

<u>Training Activities</u>	<u>FY 1976</u>	
<u>Trainees Completing</u>	<u>Q 1</u>	<u>Q 2</u>
Planned	55	55
Actual	14	39
Electronics	1	0
Air Cond. & Refrig.	7	8
Hotel Catering	0	7
Commercial Baking	0	1
Secretarial Science	0	5
Auto Mechanics	2	9
Account. Mach. Op.	4	9

Task Order # 3, Nigeria

Iv. Planning

OIC NIGERIA - STATISTICS

Job Placements

FY 1976

	<u>Q 1</u>	<u>Q 2</u>
Planned	25	25
Actual	14	39
Feeder	--	--
Electronics	1	0
Air Cond. & Refrig.	7	8
Hotel Catering	0	7
Commercial Baking	0	1
Secretarial Science	0	5
Auto Mechanics	2	9
Account. Mach. Op.	4	9

OPPORTUNITIES INDUSTRIALIZATION CENTERS INTERNATIONAL

QUARTERLY REPORT, AID/afr-653

TASK ORDER #5, KENYA

I. Summary Statement

OICI has phased out all of its program activities in Kenya and all TCT staff members have returned to the United States.

The future status of the OIC Kenya program is uncertain pending the final outcome of the OIC Kenya/General Motors proposal.

We need USAID input as to final disposition of program equipment which is presently stored in Kenya.

Mr. P. N. Ndungu, Attorney and former member of OIC Kenya Board of Directors, is our contact person in Kenya for any OICI/OICK concerns.

II. Administration

A. Staff

Position

U. S.

None

Local

None

B. Staff Training

There is no activity in this area.

C. Phase-out of U.S. Personnel

There is no activity in this area.

D. Local Board

There is no activity in this area.

TASK ORDER #5 - KENYA

III. FINANCE

	Cumulative from 3/1/73 to 2/29/76	Fiscal Year Year to Date from 7/1/75 to 2/29/76	Fiscal Year Quarter from 12/1/75 to 2/29/76
A. Current Budget			
1. Firm Budget	\$ 332,972	\$ 55,272	\$ - 0 -
2. Obligations to date	332,972	40,472	- 0 -
3. Plus prior period unused obligation per amendment #5 (\$292,500-\$277,700)	<u>- 0 -</u>	<u>14,800</u>	<u>- 0 -</u>
	<u>\$ 332,972</u>	<u>\$ 55,272</u>	<u>\$ - 0 -</u>
Additional Funds Available	<u>- 0 -</u>	<u>- 0 -</u>	<u>- 0 -</u>
B. Current Expenditures			
1. Expenditures as of end of period <u>February 29, 1976</u> per voucher #35	\$ 314,724	\$ 21,453	\$ [880]
2. Advance Level	<u>- 0 -</u>	<u>- 0 -</u>	<u>- 0 -</u>
	<u>\$ 314,724</u>	<u>\$ 21,453</u>	<u>\$ [880]</u>
C. Local Fund Raising			
No Activity			
D. Comments			
See comments in previous quarterly report, i.e., August thru November, 1975.			

OPPORTUNITIES INDUSTRIALIZATION CENTERS INTERNATIONAL

QUARTERLY REPORT, AID/pha 6-1125

(Formerly TASK ORDER No. 6, AID/afr-653)

I. Summary Statement

This period showed heavy staff involvement preparatory for the OICE Semi-Annual Board of Directors Meeting which took place on February 14, 1976. The special focus of this meeting was to press for the need of a free training facility. U.S.I.S. guest, James Farmer, principle speaker for opening of Afro-American History Week, also gave opening address for OICE Semi-Annual Board Meeting. Though board member attendance was not as high as was anticipated, considerable publicity and newspaper coverage was given to the meeting.

The former Board Chairman Ato Mesfin resigned during the early part of this period due to assignment to a post requiring his travel outside of Ethiopia, but has offered to remain a board member. His successor is Ato Demmissie M. Adefrisew.

The early part of this period showed student unrest resulting in a walk-out of Feeder and Vocational trainees over objection to the termination of five other trainees. This caused a disruption in training activities, however, trainees of both components returned to classes.

Vocational trainees continue to receive post OICE upgrade training at the National Industrial Vocational Training Center (NIVT).

All Feeder trainees were transferred to vocational training at the close of January (13 Carpentry, 6 Masonry). Eight vocational trainees were job ready.

In February, fifteen trainees were enrolled in Feeder and an additional five are expected to be enrolled by March.

Carpentry and Masonry classes proceed toward training for job-readiness, and eight trainees are in training at NIVT.

Due to shortage of staff and work overload, statistical summaries for this period have not been completed.

In this period, OIC Ethiopia were visited by OIC International Director, Mr. Gary Robinson and AID Project Officer for OICI, Mrs. Vivian Anderson.

OIC Ethiopia participated in a conference on Technology in Developing Countries sponsored by U.S.I.S.

Ethiopia

II. Administration

A. Staff

<u>Position</u>	<u>Name</u>	<u>Planned</u>	<u>Actual</u>
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U.S.

Program Advisor	S. Smith	$\frac{1}{1}$	$\frac{1}{1}$
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Local

None

A₁ Personnel Related Activities

Debriefing questionnaire has been forwarded to Program Advisor for personal input and return.

On-going correspondence has been sent to Program Advisor centered around various concerns, such as: change of post differential, request for vacation leave, follow-up answers to debriefing questionnaire and quarterly leave report.

B. Staff Training

Staff meetings held in preparation for Semi-Annual Board of Directors meeting including setting up of displays.

Staff development was provided to the Administrative Services Officer.

C. Phase-Out of U.S. Personnel

There will not be any phase-out of U.S. Personnel until June, 1976. Plans for the June 1976 phase-out have been started. Personnel will continue to follow-up in this area to make sure that all necessary arrangements are in order.

D. Local Board

1. <u>Board Activities</u>	<u>Planned</u>	<u>Actual</u>
a. Membership	19	19
b. Monthly Meetings	2	2
c. Total Attendance	19	*

2. Summary

* Numerical and narrative details are forthcoming.

GRANT CONTRACT - ETHIOPIA PROJECT

III. FINANCE

	Cumulative from 7/1/75 to 2/29/76	Fiscal Year Year to Date from 7/1/75 to 2/29/76	Quarter from 12/1/75 to 2/29/76
A. Current Budget			
1. Firm Budget	\$ 50,000	\$ 33,300	\$ 12,500
2. Obligation to date	<u>50,000</u>	<u>33,300</u>	<u>12,500</u>
Additional Funds Available	<u>\$ - 0 -</u>	<u>\$ - 0 -</u>	<u>\$ - 0 -</u>
B. Current Expenditures			
1. Expenditures as of end of period - <u>February 29, 1976</u> per public voucher # 06	\$ 23,573	\$ 23,573	\$ 8,403
2. Advance Level	<u>6,500</u>	<u>6,500</u>	<u>- 0 -</u>
	<u>\$ 30,073</u>	<u>\$ 30,073</u>	<u>\$ 8,403</u>

C. Comments

Contract's final approved budget, which pertains to twelve month period - i.e., July 1, 1975 thru June 30, 1976, was approved by Grant Officer as of December 10, 1975 per contract letter amendment No. I.

Actual expenditures, fiscal, year to date, are below projected budget level by approximately ten-thousand dollars (\$10,000). All expenditures and advance funds are drawn from Federal Reserve letter of credit per grant contract, AID/PHA G1125.

TASK ORDER #6 - ETHIOPIA

III. FINANCE

	Cumulative from 3/1/73 to 2/29/76	Fiscal Year Year to Date from 7/1/75 to 2/29/76	Fiscal Year Quarter from 12/1/75 to 2/29/76
A. Current Budget			
1. Firm Budget	\$ 312,984	\$ - 0 -	\$ - 0 -
2. Obligation to date	<u>312,984</u>	<u>- 0 -</u>	<u>- 0 -</u>
Additional Funds Available	<u>\$ - 0 -</u>	<u>\$ - 0 -</u>	<u>\$ - 0 -</u>
B. Current Expenditures			
1. Expenditures as of end of period <u>February 29, 1976</u> per public voucher #37	\$ 287,581	\$ 4,470	\$ 70
2. Advance Level	<u>- 0 -</u>	<u>- 0 -</u>	<u>- 0 -</u>
	<u>\$ 287,581</u>	<u>\$ 4,470</u>	<u>\$ 70</u>

C. Local Fund Raising

No activity

D. Comments

See comments on previous quarterly report, i.e., August thru November, 1975.

Ethiopia

IV. Planning

OIC ETHIOPIA - STATISTICS

<u>Training Activities</u>	<u>FY 1976</u>	
<u>Trainees Enrolled</u>	<u>Q 1</u>	<u>Q 2*</u>
Planned	50	50
Actual	49	28
Feeder	20	0**
Com. Bank of Ethiopia (Feeder)	0	0
Industrial Services	0	0
Carpentry	10	9
Electricity	0	0
Brick Masonry	19	19

* See Job Placement Statistics Footnote

** Enrollment reflects period of student strike action.

Ethiopia

IV. Planning

OIC ETHIOPIA-STATISTICS

<u>Training Activities</u>	<u>FY 1976</u>	
<u>Trainees Completing</u>	<u>Q 1</u>	<u>Q 2*</u>
Planned	25	25
Actual	13	1
Com. Bank of Ethiopia (Feeder)	0	0
Industrial Services	0	0
Carpentry	8	1
Electricity	0	0
Brick Masonry	5	0

* See Job Placement Statistics Footnote.

Ethiopia

IV. Planning

OIC ETHIOPIA - STATISTICS

Job Placements*	<u>FY 1976</u>	
	<u>Q 1</u>	<u>Q 2</u>
Planned	10	10
Actual	13	1
Feeder	0	0
Com. Bank of Ethiopia (Feeder)	0	0
Industrial Services	0	0
Carpentry	8	1
Electricity	0	0
Brick Masonry	5	0

* Reflect statistics for October, 1975 only; subsequent statistics not received due to counseling load as indicated in Summary Statement (: