

**Islamabad Electric Supply
Company
(IESCO)**

Annexures

Volume-III

**Prepared by
USAID Power Distribution Program
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Specimen Documents

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Subject: - Addition in Head of Accounts

<i>Sr. #</i>	<i>Account Code</i>	<i>Account Head Title</i>
1		
2		
3		
4		
5		
6		

Assistant Manager Accounts (Consolidation)

Dy. Manager Finance (R & CA)

Manager Corporate Accounts

Finance Director

ACCOUNT CODE			GL	SL	Account Title
GL Main Account Code	GL Sub Account Code	Detailed Account Code			
					BALANCE SHEET ACCOUNTS
					ASSETS AND PROPERTIES
					FIXED ASSETS
01	00	00			Operating Fixed Assets
01	01	00			Land
01	01	01			Freehold Land
01	01	02			Leasehold Land
01	01	03			Right of Way
01	02	00			Buildings and Civil Works on Freehold Land
01	02	01			Offices
01	02	02			Store Houses
01	02	03			Other Buildings (Operating)
01	03	00			Buildings and Civil Works on Leasehold Land
01	03	01			Offices
01	03	02			Store Houses
01	03	03			Other Buildings (Operating)
01	06	00			Distribution Plant Assets:
01	06	01			132 KV Grid Station Equipment
01	06	02			66 KV Grid Station Equipment
01	06	03			33 KV Grid Station Equipment
01	06	04			11 KV Grid Station Equipment
01	06	05			132 KV Distribution Lines
01	06	06			66 KV Distribution Lines
01	06	07			33 KV Distribution Lines
01	06	08			11 KV Distribution Lines
01	06	09			400 V Low Tension Lines
01	06	10			220 V Low Tension Lines
01	06	11			Underground Conduit
01	06	12			Underground Conductors and Devices
01	06	13			Distribution Transformers (11KV/400V)
01	06	14			Service Drop
01	06	15			Motors
01	06	16			Street Lighting and Signal Systems
01	07	00			General Plant Assets:
01	07	01			Computer and Office Equipment
01	07	02			Furniture and Fixtures
01	07	03			Transportation Equipment
01	07	04			Stores Equipment
01	07	05			Workshop Equipment
01	07	06			Laboratory Equipment
01	07	07			Construction Equipment
01	07	08			Communication Equipment
01	07	09			Fire Safety Equipment
01	07	10			Medical and Hospital Equipment

ACCOUNT CODE			GL. St.	Account Title
GL Main Account Code	GL Sub Account Code	Detailed Account Code		
02	08	00		Accumulated Depreciation - Other Physical Property
02	08	01		Accumulated Depreciation - Schools
02	08	02		Accumulated Depreciation - Hospitals
02	08	03		Accumulated Depreciation - Residential Buildings
02	08	04		Accumulated Depreciation - Rest Houses
02	08	05		Accumulated Depr. - Recreation/Community Centres, Cinemas
02	08	06		Accumulated Depreciation - Mosques
03	00	00		Assets Subject to Finance Lease
03	01	01		Buildings and Civil Works
03	01	02		Transportation Equipment
04	01	00		Accumulated Amortization - Assets Subject to Finance Lease
04	01	01		Accumulated Amortization - Bldgs. and Civil Works
04	01	02		Accumulated Amortization - Trans. Equipment
05	00	00		Capital Work in Progress
06	00	00		LONG TERM INVESTMENTS
06	01	00		Long-Term Investments
06	01	01		Deposit Certificates - Deposit Work Funds
06	01	02		Deposit Certificates - Security Deposit Funds
06	01	03		Deposit Certificates - Other Funds
06	01	04		Bonds Redemption Sinking Fund
06	01	05		Government Securities
06	01	06		Term Finance Certificates
06	02	00		Other Special Funds
06	03	00		Investment in Associated Companies
07	00	00		LONG TERM ADVANCES, DEPOSITS AND PREPAYMENTS
07	01	00		Long Term Advances to Employees
07	01	01		House Building Advance
07	01	02		Car Advance
07	01	03		Motor Cycle Advance
07	01	04		Purchase of Plot
07	01	05		Others
07	02	00		Long Term Security Deposits
07	02	01		Electricity Connections
07	02	02		Telephone Connections
07	02	03		Stl Gas Connections
07	02	04		Water Connections
07	02	05		Others
07	03	00		Long Term Prepayments
07	03	01		Rent

IX. CHART OF ACCOUNTS

ACCOUNT CODE			GL	SL	Account Title
GL Main Account Code	GL Sub Account Code	Detailed Account Code			
01	07	11			Arms and Ammunition
01	07	12			Library Books
01	07	13			Miscellaneous Equipment
01	08	00			Other Physical Property
01	08	01			Schools/Colleges
01	08	02			Hospitals and Dispensaries
01	08	03			Residential Buildings
01	08	04			Rent Houses
01	08	05			Recreation/Community Centres, Cinemas
01	08	06			Mosques
02	00	00			Accumulated Depr. - Operating Fixed Assets
02	02	00			Acc. Depr. - Buildings and Civil Works on Freehold Land
02	02	01			Offices
02	02	02			Store Houses
02	02	03			Other Buildings (Operating)
02	03	00			Acc. Depr. - Buildings and Civil Works on Leasehold Land
02	03	01			Offices
02	03	02			Store Houses
02	03	03			Other Buildings (Operating)
02	06	00			Accumulated Depreciation - Distribution Plant Assets:
02	06	01			Acc. Depr. - 132 KV Grid Station Equipment
02	06	02			Acc. Depr. - 66 KV Grid Station Equipment
02	06	03			Acc. Depr. - 33 KV Grid Station Equipment
02	06	04			Acc. Depr. - 11 KV Grid Station Equipment
02	06	05			Acc. Depr. - 132 KV Distribution Lines
02	06	06			Acc. Depr. - 66 KV Distribution Lines
02	06	07			Acc. Depr. - 33 KV Distribution Lines
02	06	08			Acc. Depr. - 11 KV Distribution Lines
02	06	09			Acc. Depr. - 400 V Low Tension Lines
02	06	10			Acc. Depr. - 220 V Low Tension Lines
02	06	11			Acc. Depr. - Underground Conduit
02	06	12			Acc. Depr. - Underground Conductors and Devices
02	06	13			Acc. Depr. - Distribution Transformers (11KV/400V)
02	06	14			Acc. Depr. - Service Drop
02	06	15			Acc. Depr. - Meters
02	06	16			Acc. Depr. - Street Lighting and Signal Systems
02	07	00			Accumulated Depreciation - General Plant Assets:
02	07	01			Acc. Depr. - Computer and Office Equipment
02	07	02			Acc. Depr. - Furniture and Fixtures
02	07	03			Acc. Depr. - Transportation Equipment
02	07	04			Acc. Depr. - Stores Equipment
02	07	05			Acc. Depr. - Workshop Equipment
02	07	06			Acc. Depr. - Laboratory Equipment
02	07	07			Acc. Depr. - Construction Equipment
02	07	08			Acc. Depr. - Communication Equipment
02	07	09			Acc. Depr. - Fire Safety Equipment
02	07	10			Acc. Depr. - Medical and Hospital Equipment
02	07	11			Acc. Depr. - Arms and Ammunition
02	07	12			Acc. Depr. - Library Books
02	07	13			Acc. Depr. - Miscellaneous Equipment

IX. CHART OF ACCOUNTS

ACCOUNT CODE			GL	SL	Account Title
Gl. Main Account Code	Gl. Sub Account Code	Detaild Account Code			
					CURRENT ASSETS
09	00	00			Stores, Spare Parts and Loose Tools
09	01	00			Stores
09	01	01			Office Supplies
09	01	02			Distribution Materials and Supplies
09	01	03			Construction Materials and Supplies
09	02	00			Spare Parts
09	02	01			Motor Vehicles
09	02	02			Distribution Grid Stations
09	02	03			Portable Equipment
09	02	04			Heating, Ventilation and Airconditioning Systems
09	03	00			Loose Tools
09	04	00			Stores in Transit
10	00	00			Accounts Receivable - Trade Debtors
10	01	01			1st Lahore Area
10	01	02			2nd Lahore Area
10	01	03			3rd Lahore Area
10	01	04			4th Lahore Area
10	01	05			5th Lahore Area
10	01	06			Sheikhupura Area
11	00	00			Allowance for Bad Debts - Trade Debtors
11	01	01			1st Lahore Area
11	01	02			2nd Lahore Area
11	01	03			3rd Lahore Area
11	01	04			4th Lahore Area
11	01	05			5th Lahore Area
11	01	06			Sheikhupura Area
12	00	00			Short Term Investments
13	00	00			Notes Receivable
14	00	00			Advances, Deposits and Prepayments
14	01	00			Advances to Employees
14	01	01			Advance Against Pay
14	01	02			Advance for Travelling Expenses
14	01	03			Advance Against Other Expenses
14	02	00			Advances to Suppliers/Contractors
14	03	00			Advance Income Tax →
14	04	00			Letters of Credit
14	05	00			Security Deposits
14	05	01			Trade Deposits

IX. CHART OF ACCOUNTS

ACCOUNT CODE			GL	SL	Account Title
GL Main Account Code	GL Sub Account Code	Detailed Account Code			
14	05	02			Others
14	11	00			Prepayments
14	11	01			Rent
14	11	02			Insurance
14	11	03			Property Taxes
14	11	04			Others
15	00	00			Other Receivables:
15	01	00			Receivables from Associated Companies ✓
15	02	00			Inter Office Current Account (with Field/Project Office)
15	03	00			Excise Duty Receivable - Electricity Bills
15	04	00			Income Tax Receivable - Electricity Bills
15	05	00			Accrued Interest on Bank Deposits
15	06	00			Accrued Interest on Investments and Securities
15	07	00			Accounts Receivable - Others
16	00	00			Allowance for Bad Debts - Other Receivable
17	00	00			Cash and Bank Balances
17	01	00			Cash on Hand
17	02	00			Working Fund
17	03	00			Cash in Banks
17	03	01			Collection Account
17	03	02			Disbursement Bank Account
17	03	03			Deposit Account
CAPITAL AND LIABILITIES -					
SHARE CAPITAL AND RESERVES					
21	01	00			Authorised Share Capital
21	02	00			Issued, Subscribed and Paid Up Share Capital
21	03	00			Premium on Issue of Shares
21	04	00			Grants in Aid
21	05	00			Capital Reserve
21	06	00			Revenue Reserve
					Unappropriated Surplus/(Deficit)
22	01	00			SURPLUS ON REVALUATION OF OPERATING FIXED ASSETS
23	01	00			REDEEMABLE CAPITAL
24	01	00			LIABILITIES AGAINST ASSETS SUBJECT TO FINANCE LEASE
25	00	00			LONG TERM LOANS AND CUSTOM DEBENTURES
25	01	00			Long Term Loans - Foreign Currency
25	02	00			Long-Term Loans - Local Currency

IX. CHART OF ACCOUNTS

ACCOUNT CODE			GL	SL	Account Title
Gl. Main Account Code	Gl. Sub Account Code	Detailed Account Code			
25	02	01			WAPDA Bonds
25	02	02			WAPDA Loans
25	02	03			Central Government Loans
25	02	04			Others
25	05	00			Advances from Associated Companies
25	11	00			Custom Debentures
26	00	00			DEFERRED LIABILITIES AND LONG TERM RESERVES
26	01	00			Security Deposits
26	02	00			Deferred Taxation →
26	03	00			Employees' Pension Liability
26	04	00			Deferred Income
26	04	01			Capital Contributions
26	04	02			Others
26	05	00			Reserves
26	05	01			Stock Losses
26	05	02			Escalation Charges
26	05	03			Exchange Fluctuation
					CURRENT LIABILITIES
27	00	00			Current Portion of Long Term Liabilities
27	01	00			Redeemable Capital
27	02	00			Liabilities Against Assets Subject to Finance Lease
27	03	00			Long Term Loans - Foreign Currency
27	04	00			Long-Term Loans - Local Currency
27	04	01			WAPDA Bonds
27	04	02			WAPDA Loans
27	04	03			Central Government Loans
27	04	04			Others
27	05	00			Custom Debentures
28	00	00			Short Term Running Finances
29	00	00			Payables to Associated Companies
30	01	00			Inter-Office Current Accounts (with Field/Project Office)
					Clearing Accounts
30	11	00			Pay and Allowance - Construction Clearing A/c
30	12	00			Materials - Construction Clearing A/c
30	13	00			Overhead - Construction Clearing A/c
30	21	00			Payroll Clearing A/c
31	00	00			Creditors, Accrued and Other Liabilities:
31	01	00			Trade Creditors Payable
31	02	00			Excise Duty Payable - Electricity Bills
31	03	00			Income Tax Payable - Electricity Bills
31	04	00			Professional Tax Payable

ACCOUNT CODE			GL	SL	Account Title
Gl. Main Account Code	Gl. Sub Account Code	Detailed Account Code			
31	05	00			Withholding Taxes Payable
31	06	00			Duties and Taxes Payable
31	07	00			Mark-up/Interest Payable - Secured Loans
31	08	00			Mark-up/Interest Payable - Unsecured Loans
31	09	00			Mark-up Payable on Advances from Associated Companies
31	10	00			Surcharge Payable on Custom Duties
31	11	00			Finance Charges Payable on Liab. Against Assets Subj. to Fin. L
31	12	00			Employees' Share in Fund Contributions Payable
31	12	01			Provident Fund - GPF
31	12	02			Provident Fund - EPF
31	12	03			Welfare Fund
31	12	04			Group Insurance Fund
31	12	05			Trade Union Fund
31	12	06			Pension Fund
31	13	00			Employer's Share in Fund Contributions Payable
31	13	01			Provident Fund
31	13	02			Pension Fund
31	14	00			Social Security Contributions Payable
31	15	00			Employee's Old Age Benefit Insurance (EOBI) Contributions Pay
31	16	00			Education Cess Payable
31	17	00			Excise Duty Not Yet Realized
31	18	00			Income Tax Not Yet Realized
31	19	00			Capital Contributions of Consumers Awaiting Connections
31	20	00			Receipt Against Deposit Works
31	21	00			Security Deposits
31	22	00			Accrued Liabilities
31	23	00			Retention on Contract Payments
31	24	00			Other Liabilities
32	00	00			Worker's Profit Participation Fund Payable
33	00	00			Provision for Taxation →
34	00	00			Dividend Payable

ACCOUNT CODE			GL	SL	Account Title
Gl. Main Account Code	Gl. Sub Account Code	Detailed Account Code			
41	00	00			OPERATING REVENUE ACCOUNTS
41	01	00			Sales of Electricity
41	01	01			Residential Sales
41	01	02			Commercial Sales
41	01	03			Industrial Sales
41	01	04			Government - Federal Sales
41	01	05			Government - Provincial Sales
41	01	06			Agricultural Sales
41	01	07			Public Street and Highway Lighting
41	01	08			Sales to Public Utilities
41	01	09			Sales to Railroads and Railways
41	01	10			Bulk Tariff, Flat Rates
41	01	11			Residential Colonies Attached to Industrial Premises
41	01	12			Agricultural, Flat Rates
41	02	00			Surchargo
41	02	01			Residential Sales
41	02	02			Commercial Sales
41	02	03			Industrial Sales
41	02	04			Government - Federal Sales
41	02	05			Government - Provincial Sales
41	02	06			Agricultural Sales
41	02	07			Public Street and Highway Lighting
41	02	08			Other Sales to Public Utilities
41	02	09			Sales to Railroads and Railways
41	02	10			Bulk Tariff, Flat Rates
41	02	11			Residential Colonies Attached to Industrial Premises
41	02	12			Agricultural, Flat Rates
41	03	00			Fuel Adjustment Surchargo
41	03	01			Residential Sales
41	03	02			Commercial Sales
41	03	03			Industrial Sales
41	03	04			Government - Federal Sales
41	03	05			Government - Provincial Sales
41	03	06			Agricultural Sales
41	03	07			Public Street and Highway Lighting
41	03	08			Other Sales to Public Utilities
41	03	09			Sales to Railroads and Railways
41	03	10			Bulk Tariff, Flat Rates
41	03	11			Residential Colonies Attached to Industrial Premises
41	03	12			Agricultural, Flat Rates
41	04	00			Additional Surchargo
41	04	01			Residential Sales
41	04	02			Commercial Sales
41	04	03			Industrial Sales
41	04	04			Government - Federal Sales
41	04	05			Government - Provincial Sales
41	04	06			Agricultural Sales

IX. CHART OF ACCOUNTS

ACCOUNT CODE			GL	SL	Account Title
GL Main Account Code	GL Sub Account Code	Detailed Account Code			
41	04	07			Public Street and Highway Lighting
41	04	08			Other Sales to Public Utilities
41	04	09			Sales to Railroads and Railways
41	04	10			Bulk Tariff, Flat Rates
41	04	11			Residential Colonies Attached to Industrial Premises
41	04	12			Agricultural, Flat Rates
41	09	00			Inter Disco Sales
41	10	00			Other Income Under Energy Tariffs
41	10	01			Motor Rentals
41	10	02			Public Lighting (other than energy charges)
41	10	03			Service Rentals
41	10	04			Late Payment Surcharge
41	20	00			Other Operating Revenues
41	20	01			Connection Fees
41	20	02			Reconnection Fees
41	20	03			Miscellaneous Service Revenues
41	20	04			Rental Income from Electric Property (Mobile Generators)
41	20	05			Other Electric Revenues
NONOPERATING REVENUE ACCOUNTS					
42	01	00			Income from Nonutility Operations
42	02	00			Income from Lease of Other Physical Properties
42	03	00			Dividend Income
42	04	00			Interest Income
42	05	00			Amortization of Deferred Income
42	06	00			Sale of Scrap
42	07	00			Miscellaneous Nonoperating Revenues

ACCOUNT CODE			GL	SL	Account Title
GL Main Account Code	GL Sub Account Code	Detailed Account Code			
51	01	00			Power Purchases
51	02	00			Inter Disco Power Purchases
52	00	00			Salaries, wages and other benefits
52	01	00			Pay and Allowance
52	01	01			Basic Pay
52	01	02			Ad hoc Relief Allowance
52	01	03			Cash Medical Allowance
52	01	04			Conveyance Allowance
52	01	05			Deputation Pay
52	01	06			Dual Charge Allowance
52	01	07			Entertainment Allowance
52	01	08			Group Life Insurance
52	01	09			House Rent Allowance
52	01	10			Job Allowance
52	01	11			Livery Allowance
52	01	12			Local Compensatory Allowance
52	01	13			Officiating/Personal Special Pay
52	01	14			Other Allowances
52	01	15			Overtime and Off Day Wages
52	01	16			Personal Allowance
52	01	17			Qualification Pay/Technical Pay
52	01	18			Senior Post Allowance
52	01	19			Shift Allowance
52	01	20			Special Pay
52	01	21			Staff Allowance
52	01	22			Washing Allowance
52	01	23			7% Living Allowance
52	02	00			Wages of Contractual Labour
52	03	00			Daily Wage Labour
52	04	00			Employee Benefits
52	04	01			Power, Light and Water
52	04	02			House Rent
52	04	03			Bereavement and Other Donations
52	04	04			Sports and Recreation
52	04	05			Awards and Gratuities
52	04	06			Medical and Hospitalization Expenses
52	04	07			Education and Training Expenses
52	04	08			Social Security Contributions
52	04	09			Employee's Old Age Benefit Insurance (EOBI)
52	04	10			Education Cess
52	04	11			Residential Telephone
52	05	00			Employer's Share in Fund Contributions
52	05	01			Provident Fund
52	05	02			Pension Fund

ACCOUNT CODE			GL	SL	Account Title
GL Main Account Code	GL Sub Account Code	Detailed Account Code			
53	00	00			Repairs and Maintenance
53	02	00			Rep. and Maint. - Buildings and C. Works on Freehold Land
53	02	01			Offices
53	02	02			Store Houses
53	02	03			Other Buildings (Operating)
53	03	00			Rep. and Maint. - Buildings and C. Works on Leasehold Land
53	03	01			Offices
53	03	02			Store Houses
53	03	03			Other Buildings (Operating)
53	06	00			Repairs and Maintenance - Distribution Plant:
53	06	01			Repairs and Maint. - 132 KV Grid Station Equipment ✓
53	06	02			Repairs and Maint. - 66 KV Grid Station Equipment
53	06	03			Repairs and Maint. - 33 KV Grid Station Equipment
53	06	04			Repairs and Maint. - 11 KV Grid Station Equipment
53	06	05			Repairs and Maint. - 132 KV Distribution Lines
53	06	06			Repairs and Maint. - 66 KV Distribution Lines
53	06	07			Repairs and Maint. - 33 KV Distribution Lines
53	06	08			Repairs and Maint. - 11 KV Distribution Lines
53	06	09			Repairs and Maint. - 400 V Low Tension Lines
53	06	10			Repairs and Maint. - 220 V Low Tension Lines
53	06	11			Repairs and Maint. - Underground Conduit
53	06	12			Repairs and Maint. - Underground Conductors and Devices
53	06	13			Repairs and Maint. - Distribution Transformers
53	06	14			Repairs and Maint. - Service Drop
53	06	15			Repairs and Maint. - Meters ✓
53	06	16			Repairs and Maint. - Street Lighting and Signal Systems
53	07	00			Repairs and Maintenance - General Plant:
53	07	01			Repairs and Maint. - Computer and Office Equipment
53	07	02			Repairs and Maint. - Furniture and Fixtures
53	07	04			Repairs and Maint. - Stores Equipment
53	07	05			Repairs and Maint. - Workshop Equipment
53	07	06			Repairs and Maint. - Laboratory Equipment
53	07	07			Repairs and Maint. - Construction Equipment
53	07	08			Repairs and Maint. - Communication Equipment
53	07	09			Repairs and Maint. - Fire Safety Equipment
53	07	10			Repairs and Maint. - Medical and Hospital Equipment
53	07	11			Repairs and Maint. - Arms and Ammunitions
53	07	13			Repairs and Maint. - Miscellaneous Equipment
53	08	00			Repairs and Maintenance - Other Physical Property
53	08	01			Repairs and Maint. - Schools
53	08	02			Repairs and Maint. - Hospitals
53	08	03			Repairs and Maint. - Residential Buildings
53	08	04			Repairs and Maint. - Rest Houses
53	08	05			Repairs and Maint. - Recreation/Community Centres/Cinemas
53	08	06			Repairs and Maint. - Mosques
53	11	00			Repairs and Maintenance - Assets Subject to Finance Lease
53	11	01			Repairs and Maint. - Buildings and Civil Works
53	11	02			Repairs and Maint. - Transportation Equipment

ACCOUNT CODE			GL	SL	Account Title
GL Main Account Code	GL Sub Account Code	Detailed Account Code			
54	00	00			Depreciation - Fixed Assots
55	00	00			Amortization - Assots Subject to Finance Lease
56	01	00			Rent, Rates and Taxes
56	01	01			Rent
56	01	02			Taxes and Licenses
57	00	00			Power, Light and Water
58	01	00			Communication
58	01	01			Telephone
58	01	02			Postage and Telegram
59	00	00			Office Supplies and Other Expenses
60	00	00			Stores Handling Expenses
61	00	00			Advertising and Publicity
62	00	00			Subscriptions and Periodicals
63	00	00			Donations and Contributions
64	00	00			Representation and Entertainment
65	00	00			Travelling Expenses
66	00	00			Injuries and Damages
67	00	00			Insurance
68	00	00			Bad Debts
69	00	00			Doubtful Debts
70	00	00			Amortization of Deferred Debts
71	00	00			Collection Expenses
72	00	00			Directors' Fees
73	01	00			Professional Fees
73	01	01			Legal Fees
73	01	02			Audit Fees
73	01	03			Consultancy Fees
74	01	00			→ Outside Services Employed
74	01	01			Computer Services
74	01	02			Security Services
74	01	03			Janitorial Services
75	00	00			Management Fees
76	00	00			Vehicle Expenses:
76	01	00			Vehicle Expenses - Repairs
76	02	00			Vehicle Expenses - Fuel and Oil
76	03	00			Vehicle Expenses - Licenses and Insurance
77	00	00			Miscellaneous Expenses

ACCOUNT CODE			GL	SL	Account Title
GL Main Account Code	GL Sub Account Code	Detailed Account Code			
					FINANCIAL AND OTHER CHARGES
91	00	00			Financial Charges
91	01	00			Mark-up on Redeemable Capital
91	02	00			Finance Charges on Liab. Against Assets Subject to Finance Le.
91	03	00			Interest on Long-Term Debt
91	04	00			Surcharge on Custom Debentures
91	05	00			Other Interest Charges
91	06	00			Mark-up on Short Term Running Expenses
91	07	00			Bank Charges
92	00	00			Other Charges
92	01	00			Extraordinary Losses/Gains
92	02	00			Worker's Profit Participation Fund Distribution
93	00	00			Prior Year's Adjustments

NAME OF DISCO

NAME OF OFFICE

Subject: - Office Order

**NAME OF DISCO
NAME OF OFFICE**

Annexure-4

1/1

PAYMENT VOUCHER

Division/Sub-Division:							TO BE FILLED BY CASHIER						
Supplier / Payee :							Payment Voucher No						
Supplier/Payee Site :							Payment Date						
Invoice (s) :							Cheque/Cash No						
Sr.#	GL ACCOUNT		Inter Office	Invoice Amount (1)	G.S.T (2)		Gross Amount (3 = 1 + 2)	Advances Adjustment (4)	W.H.T (5)		L.D / Security (6)		Net Amount (3 - (4 + 5 +6))
	Account.SubDiv Code & Desc				%	Amount			%	Amount	%	Amount	
TOTAL :													
GRAND TOTAL :													
In Words :													
Prepared By				Checked By				Approved By				Received By	

NAME OF DISCO

Cash Book Detail

Bank Name:
A/c Name:
Date From:
Reporting Period:

Branch Name:
A/c Number:
To:

Inter Bank Transfer-Central Power Purchasing Agency (CPPA)

Table with 6 columns and 8 rows for Inter Bank Transfer-Central Power Purchasing Agency (CPPA). The last row is labeled 'Total:'.

Miscellaneous Transactions-

Table with 6 columns and 3 rows for Miscellaneous Transactions. The last row is labeled 'GRNAD TOTAL PAYMENTS:'.

Summary:

Summary table with 3 columns and 4 rows: Opening Balance, Total Receipts, Total Payments, Closing Balance.

Pension Bank A/C														
SUMMARY NAME	Name of Concern Person	RECEIVED ON												
		Year						Target Date	Year					
		Jul	Aug	Sep	Oct	Nov	Dec		Jan	Feb	Mar	Apr	May	June
BANKING SEC:														
1	Rev Coll: Bank A/C													
2	Misc:Receipt Bank A/C													
3	Capital Bank A/C													
4	C-Security Bank A/C													
5	General Bank A/C													
6	Pension Bank A/C													
7	D/Works Bank A/C													
8	L.C Bank A/C													
9	Income Tax Bank A/C													
10	Fine Recovery Bank A/C													
PAYMENT SEC:														
11	Pay Roll Summary (F.D)													
12	Pay Roll Summary (C.E)													
13	Imprest Cash A/Cs													
14	Pay Roll Summary (MIS)													
15	Store Statement (MIS)													
16	S.S CHEQUE (MIS)													
	cd													
CASHIER														
17	S.S.Cheque													
18	Imprest Cash Book													
19	Misc: Receipt Cash Book													
20	Grid Station Cash A/C													
Pension SEC:														
21	Pension Summary													
CPC Section														
22	Term Finance Bank A/C													
23	Tariff Differential Subsidy													
Budget Section														
24	Escrow Bank A/C													
25	PPP Bank A/C													
26	Taxes& Duties Bank A/C													
27	Dist:Margin Bank A/C													
GST Input/Output Summary														
28	GST Input/Output Summary													
Depreciation Summary														
29	Depreciation Summary													
ASSETS														

**DISCOs FINANCE DIRECTORATE
CHECK SHEET MONTHLY ACCOUNT**

MONTHLY ACCOUNT

(office)

MONTH_FOR

DATE OF SUBMISSION

(Name of Accounts officer)

Signature. _____

DATE OF POSTING

(Name of Controlling officer)

Signature. _____

TO BE COMPLETED BY DISCOs FINANCE DIRECTORATE.

CHECKED BY BANKING SECTION.

Remarks:

1 Fund transfer telly with Balance appears in T.B

2 Remittance Summary (CP.48 & 49) telly with T.B

3 Computrised Cash Collection Summary C.P 104) telly with T.B & Remittance Summaries.

4 Computrised Security Deposit Summary (C.P 152) telly with T.B Remittance Sumaries.

5.Other Rev / security / Capital Contribution.170301,170303

ASSIT. MANAGER

Date.

CHECKED BY I.O.T SECTION.

Remarks:

1 All issued Dr / Cr. Advices have been incorporated and accepted by the reveiving officer.

2 All issued / recived S.S.Cheques have been incorporated.

3 All Dr. / Cr. Advices issued by F.D. Office have been incorporated.

7 Pension Cash Book Received.

ASSIT. MANAGER

CHECKED BY BUDGET SECTION.

Remarks:

1 Budget Vs Expenditure Report attached With T.B.

ASSIT. MANAGER

Date.

CHECKED BY A/C CONSIL SECTION.

Remarks:

1 Total of T.B agree

2 Formate telly with T.B.

3 All employee's deduction have been remitted.

4 Trade Debtorts telly with Remittance Summary (C.P.41).

5 Sales agree with Remittance Summary (C.P.41).

6 Consumer Security telly with Remittance Summary (C.P.41).

ASSIT. MANAGER

Date.

Remarks:

DATE.....

Dy Director.

**DISCOs FINANCE DIRECTORATE
CHECK SHEET CASH BOOK**

MONTHLY ACCOUNT

(office)

MONTH _____

DATE OF SUBMISSION

Muhammad Saeed Asif
(Name of Accounts officer)_____
Signature.

DATE OF POSTING

CH: Muhammad Ibrahim
(Name of Controlling officer)_____
Signature.

TO BE COMPLETED BY DISCOs FINANCE DIRECTORATE.

CHECKED BY BANKING SECTION.

Remarks:

- 1 The Bank statement is attached with Cash Book.
- 2 The Bank Reconciliation statement is attached with Cash Book.
- 3 All remittances tally with Bank Statement and have been incorporated in Cash Book.
- 4 Opening Balance tally with last month Closing Balance.
5. The certificate regarding Cash in hand and Cash at Bank has been recorded and signed by both controlling Officer and Accounts Officer.

ASSIT. MANAGER

Date.

CHECKED BY POST AUDIT SECTION.

Remarks:

- 1 Opening Balance tally with last month closing Balance.
- 2 Arithmetic accuracy of Cash Book have been checked and found correct.
- 3 Controlling Officer has appended his initial against each entry
- 4 The expenses have been booked to the proper head of account
5. All payments are made through Band except petty Cash payments.
6. Cash Balance is not increased from the permissible limit of Rs.500*- on any day.
7. All payment vouchers are in the chronological order.
8. The narration of each entry in Cash Book is self-explanatory.

ASSIT. MANAGER

Date.

Remarks:

DATE.....

Name of DISCO

Balance Sheet

As at ___ Month ___

	Current Period 20__ Rupees	Previous Period 20__ Rupees
Non current assets		
Operating fixed assets		
Property, plant and equipment	-	-
Capital work in progress	-	-
	-----	-----
	-	-
Long term loans - considered good	-	-
Long term deposits	-	-
	-----	-----
	-	-
Current assets		
Stores and spares	-	-
Trade debts	-	-
Advances, prepayments and other receivables	-	-
Cash and bank balances	-	-
	-----	-----
	-	-
Current liabilities		
Trade and other payables	-	-
Receipt against deposit work	-	-
Accrued markup	-	-
Provision for taxation	-	-
Sukuk Bonds	-	-
Current maturity of long term loans	-	-
	-----	-----
	-	-
Net current assets		
	-	-
Non current liabilities		
Deferred credit	-	-
Long term loans	-	-
Employee retirement benefits	-	-
Security deposits	-	-
	-----	-----
	-	-
Contingencies and commitments		
	-----	-----
	-	-
Represented by		
Capital and reserves		
Share capital	-	-
Accumulated loss	-	-
	-----	-----
	-	-
Deposit for issuance of shares	-	-
	-----	-----
	-	-
	-----	-----

Name of DISCO
 Profit and Loss Account
 For the period ended _____

	Current Period 20__ Rupees	Previous Period 20__ Rupees
Revenue		
Electricity sales - net	-	
Cost of electricity	-	
Gross profit	-	
Amortization of deferred credits	-	
Operating costs		
Other operating cost excluding depreciation	-	
Depreciation on operating fixed assets	-	
	-	
Other income	-	
Finance and other charges	-	
Provision for workers profit participation fund	-	
Profit before taxation	-	
Taxation	-	
Profit after taxation	-	

Lahore

 Chief Executive

Director

Name of DISCO

Statement of Comprehensive Income

For the period ended _____

	Current Period	Previous Period
	20__	20__
	Rupees	Rupees
Profit for the period	-	-
Other comprehensive income	-	-
Total comprehensive income for the period	<u>-</u>	<u>-</u>

Chief Executive

Director

Name of DISCO

Cash Flow Statement

For the period ended _____

	Current Period 20__ Rupees	Current Period 20__ Rupees
Cash flows from operating activities		
Profit for the year	-	-
Adjustments for non-cash and other items		
Depreciation	-	-
Amortization of deferred credits	-	-
Provision for retirement benefits	-	-
Finance cost	-	-
	-	-
Cash flows from operating activities before working capital changes	-	-
(Increase)/decrease in current assets		
Stores and spares	-	-
Trade debts	-	-
Advances, prepayments and other receivables	-	-
Increase/(decrease) in current liabilities		
Trade and other payables	-	-
Effect on cash flow due to working capital changes	-	-
Cash flow generated from operating activities	-	-
Retirement benefits paid	-	-
Finance cost paid	-	-
Net cash flow from operating activities	-	-
Cash flows from investing activities		
Fixed capital expenditure	-	-
Long term loans - considered good	-	-
Long term deposits	-	-
Net cash used in investing activities	-	-
Cash flows from financing activities		
Receipt against deposit work	-	-
Repayment of long term loan	-	-
Payment of Term Finance Certificate	-	-
Security deposits	-	-
Net cash flow from financing activities	-	-
Net (decrease) / increase in cash and cash equivalents	-	-
Cash and cash equivalents at the beginning of the year	-	-
Cash and cash equivalents at the end of the year	-	-

Name of DISCO
Statement of Changes in Equity
For the period ended _____

	Share capital	Accumulated (loss) / profit	Share deposit money	Total
	-----Rupees-----			
Balance as at _____	-	-	-	-
Total comprehensive income for the six months period ended _____	-	-	-	-
Balance as at _____	-	-	-	-
Total comprehensive income for the six months period ended _____	-	-	-	-
Balance as at _____	-	-	-	-
Total comprehensive income for the six months period ended _____	-	-	-	-
Balance as at _____	-	-	-	-

Chief Executive

Director

PERIOD OPENING REQUEST FORM

Date: _____

Requested By: Emp. Code: _____ Name: _____ Designation: _____

ERP Responsibility Name (For FD Office Only): _____

D&D Office: _____

General Ledger Period: Yes No

Sub-Ledgers ERP Module Name: Payables Receivables Cash Management

Fixed Assets Projects

Justification for the Opening of Closed Period:

Consolidation Section:

Revised LPS is required: Yes No

Accounts Officer Consolidation

Requested Time: From To

Prepared By

Sectional Head

Assistant Manager Consolidation

NAME OF DISCO**Balance Sheet**

For the Year Ended Month 00, 0000

Description	Month-00 (Prov.) Mln. Rs.	Month-00 Mln. Rs.	Variance Rs.	% age Variance
Property and Assets:-				
Tangible Fixed Assets				
Operating Fixed Assets				
Capital Work in Progress				
Stores held for Capital Expenditure				
Long Term Advances				
Long Term Deposits and Deffered Cost				
Total Fixed Assets	-	-		
Current Assets: -				
Stores and Spares				
Trade Debtors				
Loans, Adavances, Deposits, Prepayments and other Receivables				
Cash and Bank Balances				
Total Current Assets		-		
Current Liabilities: -				
Accrued Markup				
Current maturity of long term loans				
Provision for Tax				
Current maturity of TFC				
Creditors, Accrued and other Liabilities				
Total Current Liability	-	-		
Working Capital	-	-		
Total Net Assets	-	-		
Financed By: -				
Long Term Loans				
Employees Retirement Benefits				
Consumer's Security Deposits				
Issued, Subscribed and Paid-up Capital				
Accumulated Profit/Loss				
Surplus on Revaluation of Fixed Assets				
Deposits for Share				
Sukuk Bonds				
Term finance certificates				
Receipt against Deposit work				
Deferred Credit				

NAME OF DISCO**Comparative Analysis of Profit & Loss A/C****For the Year Ended Month 00, 0000**

Description	Month-00 (Prov.) MIn. Rs.	Month-00 (Prov.) MIn. Rs.	Variance (MIn Rs.)	% age Variance
Revenue				
Electricity Sales				
Supplementary Sybsidy				
Rental and Service income				
Amortization of Deferred Credit				
Total Revenue				
Operating Cost				
Cost of Electricity (Provisional)				
Operating Expenses Excluding depreciation				
Depreciation on Operating Fixed Assets				
Total Operating Cost				
Operating Profit(Loss)				
Other Income				
Financial Charges				
Profit/(Loss) fot the year				
WPPF				
Provision for Income Tax				
Net Profit/(Loss) for the year				
Accumulated Profit/(Loss) Prior Year Adjustment Brought Forward				

Note:

Electricity sales includes tariff differential subsidy.

NAME OF DISCO
Liquidity Analysis
For the Year Ended Month 00, 0000

Description	00-00-0000	00-00-0000	Increase/Decrease

NAME OF DISCO
Efficiency Analysis
For the Year Ended Month 00, 0000

Description	00-00-0000	00-00-0000	Increase/ Decrease

NAME OF DISCO
Profitability Analysis
For the Year Ended Month 00, 0000

Description	00-00-0000	00-00-0000	Increase/ Decrease

NAME OF DISCO
Solvency Analysis
For the Year Ended Month 00, 0000

Description	00-00-0000	00-00-0000	Increase/Decrease

Consumer Growth
For the Period Ending Dec 00, 0000

1	2	3	4	5
Category of Tariff	Number of Consumers As on Dec-11	Number of Consumers As on Dec-10	Inc/(Dec) in No. of Consumers	% age increase/ (decrease)
Total				

**Comparison of Average Billing
For the Period Ending Month 00, 0000**

		1	2			3	4=2-3
Category of Tariff	Assessment 00 0000-	Number of Consumers 0000-00	Avg Billing 0000-00 Rs.	Assessment 0000-00	Number of Consumers 0000-00	Avg Billing 0000-00 Rs.	Inc/Dec in Average Billing
Total							

**Comparison of Units Sold
For the Period Ending Month 00, 0000**

Sr. No.	Category of Tariff	Units Sold 0000-00	Units Sold 0000-00	Inc/Dec	sales in Rs	* Av. Rate 0000-00	Financial Impact
1							
2							
3							
4							
5							
6							
7							
8							
	Total						

Month-Wise Sale Price Variance
For the Period Ending Month, YR-0000

Month	0000-00				0000-00					Inc:/Dec	Financial
	Unit Sold	GWh	Billing (Rs.)	Rate (Rs.)	Unit Sold	GWh	Billing (Rs.)	Rate (Rs.)	Rate (Rs.)	In Rate	Impact
Total											

**Analysis of Revenue Target & Collection
For the Period Ending Month, YR-0000**

	Division	0000-00			Division	0000-00			%Inc./Dec
		Billing (Rs.)	Collection (Rs.)	% Target Achieved		Billing (Rs.)	Collection (Rs.)	% Target Achieved	In Target Achieved
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
21									
22									
23									
24									
25									
26									
27									
28									
29									
30									
31									
32									
33	G.Total	-			G.Total				

**Financial Loss Due to Line Losses
For the Period Ending Month 00 , 0000**

Division	0000 (Million)				0000 (Million)				Inc/(Dec)
	Units Rec.	Units Sold	Unit Lost	Impact of losses (Rs.)	Units Rec.	Units Sold	Unit Lost	Impact of losses (Rs.)	Impact of losses (Rs.)
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
21									
22									
23									
24									
25									
26									
27									
28									
29									
30									
31									
32									
Total									

Distribution and Transmission Losses Percentage
For the Period Ending Month 00 , 0000

Month	Units Invoiced GwH	Units Received GwH	Units Sold GwH	Units Lost GwH	%age of Losses	Transmission Losses	Distribution Losses
	1	2	3	4=(1-3)	5=(4/1)	6=(1-2)/1	7=(5-6)
Grand Total							

Month-Wise Pending Applications
For the Period Ending Monthn 00 , 0000

Month	Domestic	Commercial	Industrial	Agriculture	Others	Total

NAME OF DISCO
PROFIT AND LOSS STATEMENT
FOR THE PERIOD ENDED MONTH 00 , YR - 0000

1- QUANTITATIVE DATA		UNIT	Name of Division	
			During Month	Progressive
Units purchased / Received		GWh		
units sold		GWh		
T & D Losses		GWh		
T & D Losses				
2- FINANCIAL DATA				
(a)	Revenue			
	Electricity sales			
	Variable	Rs.		
	Fixed charges	Rs.		
	LPF	Rs.		
	Rental and service income- SBU	Rs.		
	Rental and service income - others	Rs.		
	Subsidy	Rs.		
	Total sales	Rs.		
(b)	Cost of electricity	Rs.		
(c)	Gross Profit / Loss	Rs.		
	Amortization of Deferred Income			
(d)	Operating Cost	Rs.		
	Other operating cost excluding depr.	Rs.		
	Depreciation on operating fixed assets	Rs.		
	Service Cost	Rs.		
	Total Operating Cost	Rs.		
(e)	Other Income			
	late payment surcharge	Rs.		
	Profit on bank deposit	Rs.		
	Sale of scrap	Rs.		
	Income from non utility Operations	Rs.		
	Income from t.v licence fee	Rs.		
	Late delivery Charges	Rs.		
	Miscellaneous non operating revenue	Rs.		
	Total other Income	Rs.		
(f)	Financial and Other Charges	Rs.		

	Profit / Loss for the period	Rs.	

NAME OF DISCO

Monthly Flash Report for **MONTH YR-0000**

100

Performance Evaluation Matrix & Scoring Criteria

Target

Current Month

Year-to-Date

Key Performance Indicators	Weight Basis	Performance Evaluation Matrix & Scoring Criteria					Target		Current Month				Year-to-Date					
		1. Excellent 100	2. Very Good 75	3. Good Score 50	4. Fair 25	5. Poor 0	00-00-0000	YTD FY 0000-00	Actual Data	Actual as Percentage of Target	Raw Score	Weighted Score	Actual Data	Actual as Percentage of Target	Raw Score	Weighted Score		
A) Operational & Commercial performance - 50%																		
(Percentage Variation from Target (unless specified differently))																		
i	Line Losses	15%	N															
ii	Collection Ratio*	25%	N															
	AT&C Losses																	
iii	Transformer Failure Ratio	2%																
iv	Line Failure Rate - Below 20 Minutes	2%																
v	Line Failure Rate - Above 20 Minutes	2%																
vi	Defective Meters -7-12M as % of total**	4%																
										Sub Total- A		0.00		Sub Total- A		0.00		
B) Financial Performance - 8%																		
i	Cash in Transit (Monthly Average)	3%																
ii	O&M Expenses Rs./kWh	5%	N															
										Sub Total- B		0.00		Sub Total- B		0.00		
C) Capital Expenditure Project Implementation -15%																		
i	Capitalization (completion of A90 Form)	5%																
Capital Expenses																		
ii	Secondary Transmission & Grid Station (STG)	5%																
iii	Distribution of Power (DOP)	2%																
iv	Energy Loss Reduction Program (ELR)	2%																
v	Rural Electrification (RE)	1%																
										Sub Total- C		0.00		Sub Total- C		0.00		
D) Customer Relation Management - 5%																		
i	New Connections	1%	N															
ii	Customer Facilitation	1%																
iii	Efficiency of Supply Complaint Resolution	1%																
iv	Efficiency of Billing Complaint Resolution	2%																
										Sub Total- D		0.00		Sub Total- D		0.00		
E) Human Resource Management - 12%																		
i	Officers Strength - Occupancy Ratio	2%																
ii	Staff Strength - Occupancy Ratio	2%																
iii	Resulation of Disciplinary Cases	1%																
iv	Settlement of Audit Paras	1%																
v	Percentage of Officers Trained During the Year	3%																
vi	Percentage of Staff Trained During the Year	3%																
										Sub Total- D		0.00		Sub Total- D		0.00		
F) Employee Safety - 10%																		
i	No. of Accidents - Fatal***	6%																
ii	No. of Accidents - Non-Fatal	4%																
										Sub Total- E		0.00		Sub Total- E		0.00		
											Total Score - Current Month		0.00		Total Score - Year to Date		0.00	

Finance Director _____

Chief Executive Officer _____

Name of DISCO
FINANCIAL HIGHLIGHTS WORKING PAPER
For the period ending ____

The management feels privilege to present you the financial highlights of the company for the period ending Month _____, FY00.

1) FINANCIAL RESULTS

1.1 The financial results for the period ending Month __, FY00 are as follows:

	<u>FY00-FY00</u> <u>Upto Month</u> <u>FY00</u>	<u>FY00-FY00</u> <u>Upto Month</u> <u>FY00</u>	<u>Budgeted</u>	<u>NEPRA</u> <u>determination</u>
Electricity Sale				
- Subsidy Receivable from GOP				
Cost of Electricity				
Gross Profit / (Loss)				
Add: Amortization of Deferred Credit				
Less: Other Operating Costs				
Less: Depreciation				
Add: Other Income				
Less: Financial Charges				
Profit/ (Loss) for the year before Tax and WPPF				
Taxation and WPPF				
Profit / (Loss) for the year				

1.2 An analysis of units purchased, sold and energy losses along with an analysis of average sale and purchase rate is given below:

DESCRIPTION	FY00		FY00		Inc. / (Dec.) from Last Year (% age)
	GWh	% age	GWh	% age	
Purchases					
Sales					
T & D Losses					
Average Sale rate					
Average purchase rate					

1.3 The variation in average sale rate determined by NEPRA and notified by GoP during the period is summarized as under:-

#	Effective Period	Effective Rate (Rs.kWh)	SRO reference no.
1			
2			
3			
4			

It is apprised to the members that NEPRA determined tariff of Rs. ___/kWh for the FY00-FY00. But due to over-earned revenue during Qtr-1 of FY00 – FY00 @Rs. ___/kWh and Rs. ___/kWh, NEPRA reduced the effective rate up to Rs. ___/kWh so that the over-earned revenue may be neutralized in remaining period of the year i.e. Month FY00 to Month FY00. Due to the fact that the tariff for FY00- FY00 determined by NEPRA has still not been notified, the tariff lastly notified is still being charged to the consumers.

1.4 It is pertinent to mention here that NEPRA has determined tariff for FY00-FY00 vide its determination dt. ____, which has not been notified till date. The average tariff of Rs. ___ has been determined by NEPRA which composed of the following:-

• Power Purchase Price	Rs. ___/kWh
• Distribution Margin	Rs. ___/kWh
• Prior Year Adjustment	Rs. ___/kWh
Total	<u>Rs. ___/kWh</u>

1.5 During the period under review, the company's total revenue from electricity decreased to Rs. ___ billion (Month, FY00: Rs. ___ billion). This decrease is a net impact of slight increase in Sales by 148 GWh (Month FY00: ___ GWh and Month FY00: ___ GWh) and reduction in Average Sale Rate by Rs. ___/kWh (Month FY00:Rs. ___/kWh and Month FY00:Rs. ___/kWh).

1.6 During the period, the company's total Electricity Cost increased to Rs. ___ billion (Month FY00: Rs. ___ billion). This increase is due to slight increase in Purchases by ___ GWh (Month FY00: ___ GWh and Month FY00: ___ GWh) and increase in Average Purchase Price by Rs. ___/kWh (Month FY00:Rs. ___/kWh and Month FY00:Rs. ___/kWh).

1.7 Following is the detail showing the calculation of the impact of delay in tariff determination (as indicated in paragraph 1.4):

Description	Rate Determined Date_FY00 (Rs./kWh)	Rate Effective SRO Date_FY00 (Rs./kWh)	Difference (Rs./kWh)	Purchases (GWh)	Sales (GWh)	Unrecovered Cost (Mln. Rs.)
Average Rate						

The following table shows the computation of other adjustments including Fuel Price Adjustment in accordance with mechanism determined by NEPRA for the FY00-FY00 (upto Month FY00):

Description	Fuel Impact	Losses Impact	Capacity Charge (CTC)	Transmission Charge (UoSC)	Total PPP Impact	Sales Impact*		Total Unrecovered Revenue Impact	FPA expected to be recovered	Total Impact
						DM	PYA			
July										
August										
September										
October										
November										
December										
January										
February										
Total										

* Impact of difference between sales determined by the NEPRA (___ GWh) and actual sales achieved (___ GWh)

Summary of delayed impact and adjustments

Impact of delay in Tariff Determination
 Other adjustments including FPA
 Impact of Sales Mix
 Difference between Salaries and Other
 benefits incurred and actually allowed
 (paragraph 1.8.1)

Net Impact

It is pertinent to mention here that Fuel Price Adjustment (FPA) from Month, FY00 to Month, FY00 have not been determined by NEPRA therefore, LESCO has not booked the same in its accounts for the period ending Month, FY00. The financial impact of FPA for these months together with the impact of delay in tariff notification and impact of sales mix variance for FY00-FY00 upto Month FY00 amounts to Rs. _____ million. After incorporating the above adjustments, the Company will break even for the period ending Month, FY00.

- 1.8 The detail of expenses along with its comparison with last corresponding period is as follows:

	<u>FY00</u>	<u>FY00</u>
Salaries, Wages and Other Benefits		
Post Retirement Benefits		
Repair & Maintenance		
Provision for Doubtful Debts		
Others		
Depreciation		
Total		
Charged to CWIP		
Net Expenses Charged to P & L		

- 1.8.1 Salaries wages and other benefits increased by ___% which is due to revision in basic pay scales and ___% increase in revised basic pay of the federal government employees. Further, implementation of Head Office Allowance @___% of Basic Salary, Danger Allowance @Rs.____/entitled employee, Risk Allowance @___% of Basic Salary to Security Staff was effected in mid of the FY00-FY00 and its impact in the current financial year is from very first month of the year i.e. July.

Actual Pay, Allowances and other benefits incurred
 Allowances and Other benefits allowed by NEPRA

Other Allowances not Allowed by NEPRA

Head Office Allowance

Danger Allowance

Risk Allowance

Incentive for consumer census

Net Impact (difference between expenses incurred and expenses allowed)

- 1.8.2 There is a marginal increase of ___% in Post Retirement Benefits. The figures for FY00-FY00 were based on the valuation done by independent actuaries keeping the prevailing discount rates, inflation, mortality rate and other factors in view. LESCO has assumed ___% increase in the last year figures (bit on higher side – keeping conservative approach) which will be actualized in the end of the financial year. However, these figures will be

changed as per the actuarial valuation which is carried out each year by the independent actuaries.

1.8.3 Other Expenses include Travelling, Vehicle Running, Electricity bills collection expenses, management fee etc. During FY00-FY00 GoP increased the Daily Allowance by ___% on the average but LESCO managed to curtail the same at ___% only (FY00:Rs. ___ Mln & FY00:Rs. ___ Mln). The same practice is being exercised in the current period as well. In other heads of accounts, there is minor decrease and increase.

1.9 Other Income for the year has decreased by ___% (Month FY00:Rs. ___ Mln & Month FY00:Rs. ___ Mln). The composition of Other Income is as under: -

	FY00	FY00
Surcharge on arrears of electricity sold		
Amortization of Deferred Credits		
Rental & Service Income		
Profit on bank deposits		
Income from non-utility operations		
TV license coll. Fee		
Miscellaneous		
Total		

1.9.1 In the Other Income, it can be observed that there is a slight increase or decrease in every head. The income from non-utility operations is the income from new connections. Moreover, the decrease in profit on bank deposits is due to decrease in profit rates offered by banks. Another reason of decline in Cash & Bank Balances is that in Month FY00, PEPCO due to severe financial crunch, borrowed Rs. ___ million which is still outstanding. The following table shows a comparative analysis of the bank deposits held and the effective rate offered by banks:

Description	Month FY00	Month FY00	Decrease
Bank deposits			
Markup Income			
Effective Rate			
6 Month KIBOR Rate			
1 Year KIBOR Rate			

1.10 **Fixed Assets** – During the period LESCO demonstrated a good pace as regards capital expenditure and capitalization of fixed assets. In the corresponding period of last year, LESCO incurred capital expenditure of Rs. ___ billion and in this year it has been Rs. ___ billion in the same period which is ___% higher than the previous year.

1.11 **Trade Debts** – During the FY00-FY00 it has decreased by ___% (Month FY00: ___ Mln. & Month FY00: ___ Mln.). This decrease is attributable to the net impact of periodical Spillover Sales and reversal of opening spill over and fuel adjustment incorporated as at Month- FY00. If the amount receivable from energy debtors is added with the amount of Taxes and Duties receivable (as elaborated below in paragraph 1.12), the total amount will become Rs. ___ million.

1.12 **Advances, Prepayments & Other Receivables** – During the period, the balances in this head have increased by ___% (Month FY00:Rs. ___ Mln. & Month FY00: Rs. ___ Mln). The main reason of increase in this head was increase of ___% in Subsidy Receivable from GoP (Month FY00:Rs. ___ Mln. & Month FY00: Rs. ___ Mln). There is a slight variation in other heads under this note.

Taxes and Duties receivable

GST receivable
Electricity Duty
Income Tax
TV Fee
NJ Surcharge

E.Q Surcharge _____
Total _____

- 1.13 **Trade Payables to CPPA** – This head has increased tremendously i.e. ___% (Month FY00:Rs. ___ Mln. & Month FY00: Rs. ___ Mln). The reason of this increase is non-receipt subsidy from GoP of Rs. ___ million and delay in notification, non-notified monthly and quarterly PPP adjustments total amounting to Rs. ___ million.
- 1.14 **Other Trade Payables** – In the other heads of Trade & Other Payables, there are multiple heads like Taxes & Duties Payable, Pension payable, WPPF etc. Under this head, there has been net decrease of ___% (Month FY00: Rs. ___ million & Month FY00: Rs. ___ million).
- 1.15 **SUKUK Bonds** – LESCO obtained Rs. ___ million from Pak Brunei Investment Company in FY00-FY00 and FY00-FY00. On the direction and receipt of funds from GoP, the SUKUK bonds amounting to Rs. ___ million have been redeemed in FY00-FY00. The settlement has been made by the MoF in Month FY00. The loan will be adjusted in LESCO’s books upon receipt of relevant documentation from Pak Brunei Investment Company, MoF, MoWP and the investors.
- 1.16 **Deferred Credits & Receipt Against Deposit Work** – Whenever a consumer deposits funds for a specific work/connection, the amount is credited to “Receipts against Deposit Work” account which is shown in the Financial Statements as a deferred income and after capitalization of the related work, the amount is transferred to “Deferred Credits” account which is then amortized over the useful life of the related asset.
- 1.17 **Long Term Loans** represent the Loans obtained from World Bank, Asian Development Bank and Bank Al-falah & Standard Chartered Bank. The composition of Long Term Loans is as under: -

Description	Month FY00	Month FY00
Syndicated loan		
Loan From IBRD		
Loan from ADB		
Less: Current Maturity		

- 1.18 **Employees Retirement Benefits** – The post retirement benefits relating to Pension, Medical, Utility Allowance and Leave Encashment are being availed by LESCO employees after their retirement. The provision against these heads is evaluated on annual basis by the Actuaries. For the period, LESCO has assumed ___% increase in the provision for last year which will be actualized at the end of year and the actual payments made to the employees retiring/retired is met through this provision.

2) ANALYSIS

Based on the financial statements, following is the analysis of data: -

Ratios

Description	Unit	FY00-FY00	FY00-FY00	FY00-FY00
Gross Profit Margin	%			
Operating Profit Margin	%			
Op. Expenses as % of Sales	%			
Return on Assets	%			
Return on Equity	%			
Current Ratio	Times			
Acid Test Ratio	Times			
NTDC/CPPA Turnover	Times			

Payment Period – CPPA	Days			
Subsidy Receivable Turnover	Times			
Trade Debt Turnover	Times			
Collection Period	Days			
Fixed Asset Turnover	Times			
L/Term Liability to F. Assets	Times			

Common Size Statement

Description	Unit	FY00-FY00	FY00-FY00	FY00-FY00
Sales Revenue	%			
GOP Subsidy	%			
Total Revenue	%			
PPP	%			
Operating Expenses – Cash	%			
- Non Cash	%			
Depreciation	%			
Non-operating Inc.	%			
Other Operating Inc.	%			
Fin. & WPPF	%			
EBT	%			

Horizontal Analysis

Description	Unit	FY00-FY00	FY00-FY00	FY00-FY00
Sales Revenue	%			
GOP Subsidy	%			
Total Revenue	%			
PPP	%			
Operating Expenses - Cash	%			
- Non Cash	%			
Depreciation	%			
Non-operating Inc.	%			
Other Operating Inc.	%			
Fin. & other Exp.	%			
EBT	%			

Income Statement

Description	Unit	FY00-FY00	FY00-FY00	FY00-FY00
Sales Revenue	Rs./kWh			
GOP Subsidy	Rs./kWh			
Total Revenue	Rs./kWh			
PPP	Rs./kWh			
Operating Expenses - Cash	Rs./kWh			
- Non Cash	Rs./kWh			
Depreciation	Rs./kWh			
Non-operating Inc.	Rs./kWh			
Other Operating Inc.	Rs./kWh			
Fin. & other Exp.	Rs./kWh			
EBT	Rs./kWh			
Taxes	Rs./kWh			
Net Income	Rs./kWh			

3) CUSTOMERS PROFILE

Profile of our customers is summarized below:

The company through improved customer services and efficient operations managed to enhance its customer base by __% over the last financial year and maintained the same. Category wise detail of customers is given below:

CATEGORY	Month FY00		Month FY00		Increase from Last Year %
	No.	%	No.	%	
Domestic					
Commercial					
Industrial					
Bulk Supply					
Agriculture Tube Well					
Others (including Public Lights & Housing Colonies)					
Total					

Note: The above analysis is based on the Financial Statements attached below.

FD/CFO

CEO

Name of DISCO

Balance Sheet

As at ___ Month ___

	Current Period 20__ Rupees	Previous Period 20__ Rupees
Non current assets		
Operating fixed assets		
Property, plant and equipment	-	-
Capital work in progress	-	-
	-----	-----
	-	-
Long term loans - considered good	-	-
Long term deposits	-	-
	-----	-----
	-	-
Current assets		
Stores and spares	-	-
Trade debts	-	-
Advances, prepayments and other receivables	-	-
Cash and bank balances	-	-
	-----	-----
	-	-
Current liabilities		
Trade and other payables	-	-
Receipt against deposit work	-	-
Accrued markup	-	-
Provision for taxation	-	-
Sukuk Bonds	-	-
Current maturity of long term loans	-	-
	-----	-----
	-	-
Net current assets		
	-	-
Non current liabilities		
Deferred credit	-	-
Long term loans	-	-
Employee retirement benefits	-	-
Security deposits	-	-
	-----	-----
	-	-
Contingencies and commitments		
	-----	-----
	-	-
Represented by		
Capital and reserves		
Share capital	-	-
Accumulated loss	-	-
	-----	-----
	-	-
Deposit for issuance of shares	-	-
	-----	-----
	-----	-----

Name of DISCO
 Profit and Loss Account
 For the period ended _____

	Current Period 20__ Rupees	Previous Period 20__ Rupees
Revenue		
Electricity sales - net	-	
Cost of electricity	-	
Gross profit	-	
Amortization of deferred credits	-	
Operating costs		
Other operating cost excluding depreciation	-	
Depreciation on operating fixed assets	-	
	-	
Other income	-	
Finance and other charges	-	
Provision for workers profit participation fund	-	
Profit before taxation	-	
Taxation	-	
Profit after taxation	-	

 Chief Executive

 Director

Name of DISCO

Statement of Comprehensive Income

For the period ended _____

	Current Period	Previous Period
	20__	20__
	Rupees	Rupees
Profit for the period	-	-
Other comprehensive income	-	-
Total comprehensive income for the period	-	-

Chief Executive

Director

Name of DISCO

Cash Flow Statement

For the period ended _____

	Current Period 20__ Rupees	Current Period 20__ Rupees
Cash flows from operating activities		
Profit for the year	-	-
Adjustments for non-cash and other items		
Depreciation	-	-
Amortization of deferred credits	-	-
Provision for retirement benefits	-	-
Finance cost	-	-
	-	-
Cash flows from operating activities before working capital changes	-	-
(Increase)/decrease in current assets		
Stores and spares	-	-
Trade debts	-	-
Advances, prepayments and other receivables	-	-
Increase/(decrease) in current liabilities		
Trade and other payables	-	-
Effect on cash flow due to working capital changes	-	-
Cash flow generated from operating activities	-	-
Retirement benefits paid	-	-
Finance cost paid	-	-
Net cash flow from operating activities	-	-
Cash flows from investing activities		
Fixed capital expenditure	-	-
Long term loans - considered good	-	-
Long term deposits	-	-
Net cash used in investing activities	-	-
Cash flows from financing activities		
Receipt against deposit work	-	-
Repayment of long term loan	-	-
Payment of Term Finance Certificate	-	-
Security deposits	-	-
Net cash flow from financing activities	-	-
Net (decrease) / increase in cash and cash equivalents	-	-
Cash and cash equivalents at the beginning of the year	-	-
Cash and cash equivalents at the end of the year	-	-

Name of DISCO
Statement of Changes in Equity
For the period ended _____

	Share capital	Accumulated (loss) / profit	Share deposit money	Total
	-----Rupees-----			
Balance as at _____	-	-	-	-
Total comprehensive income for the six months period ended _____	-	-	-	-
Balance as at _____	-	-	-	-
Total comprehensive income for the six months period ended _____	-	-	-	-
Balance as at _____	-	-	-	-
Total comprehensive income for the six months period ended _____	-	-	-	-
Balance as at _____	-	-	-	-

Chief Executive

Director



OFFICE OF THE CHIEF EXECUTIVE OFFICER
LESCO Head Office 22A Queens Road Lahore
Phone # 99204801 Fax # 99204803
E-MAIL : ceo@lesco.gov.pk

No. 2226/FD/LESCO/CPC/Tariff 2011-12

June 16, 2011

The Registrar NEPRA,
2nd Floor OPD Building,
G-5/2, Islamabad.

For information S.M.A.
-AD(MR)
+ PA
20/6

Subject: PETITION FOR DETERMINATION OF CONSUMER END TARIFF FOR FY 2011-12

Enclosed please find the petition for determination of consumer end tariff for FY 2011-12. The Authority is requested that keeping the time constraint in view, the proposed tariff be allowed and made applicable immediately upon admission of this petition subject to an order for refund for the protection of consumers during the pendency of this petition in terms of Sub-Rule 7 of Rule 4 of NEPRA (Tariff Standards and Procedure) Rules, 1998.

Regards,

Saleem Akhter
Chief Executive Officer
LESCO.

Encl: Cheque of Rs. 646,032/-
No. 7773793
dt. 16-06-2011.

Registrar
Dy. No. 3683
Dated 20-06-11

UBL UNITED BANK LTD.

QUEENS ROAD LAHORE CURRENT ACCOUNT NO. CD-100 CHEQUE NO.
 QUEENS ROAD BRANCH, CHOWK CHANGA RA 0000300149 2 7773793

Date: 16 JUN 2011

~~PAID TO ORDER~~ NEPRA ~~OR BEARER~~

RUPEES Six Hundred forty six Rs. 646032
Thousand and thirty two

DO NOT WRITE BELOW THIS LINE

M. Talib

~~LESCOR IMPREST A.C.~~

⑈ 7 7 7 3 7 9 3 ⑈ 0 8 6 1 1 7 4 ⑈ 0 0 0 0 3 0 0 1 4 9 ⑈ 0 0 0 ⑈

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ISLAMABAD.

The Lahore Electric Supply Company Ltd, (LESCO) 22-A, Queens Road, Lahore through its Chief Executive Officer Mr. Saleem Akhter.

PETITIONER

PETITION UNDER RULE 3 AND SUB-RULE 7 OF RULE 4 OF NEPRA (TARIFF STANDARDS AND PROCEDURE) RULES, 1998 READ WITH SECTION 7(3)(a) AND SECTION 31 OF THE REGULATION OF GENERATION, TRANSMISSION AND DISTRIBUTION OF ELECTRIC POWER ACT, 1997 FOR DETERMINATION OF REVENUE REQUIREMENT AND TARIFF FOR FY 2011-12.

Respectfully Submitted,

1. That Lahore Electric Supply Company Limited (LESCO) is an ex-WAPDA DISCO owned by the Government of Pakistan. As a result of structural reforms introduced by the Government in the Power Sector, LESCO was incorporated as a Public Limited Company having Registration No. L-09415 of 1997-98 (old) and 0038810 (new) and Certificate of Incorporation No. JRL-6278 dated February 18, 1998 under Companies Ordinance 1984. Accordingly, LESCO has been granted a Distribution License bearing No. 03/DL/2002 by the National Electric Power Regulatory Authority (NEPRA) on April 01, 2002. LESCO is providing a public utility service of distribution and supply of electricity within the territories as defined in its License.
2. That NEPRA, Under the Regulation of Generation, Transmission and Distribution of Electric Power Act, 1997 (hereinafter NEPRA Act), is responsible for regulating the electricity sector in Pakistan which includes determining the revenue requirement, tariffs and other terms and conditions for the supply of electricity by the generation, transmission and distribution companies and to recommend the same to the Federal Government for notification. For this purpose NEPRA has laid down certain guidelines and procedures under the NEPRA Tariff Standards and Procedures Rules, 1998.

Tariff Petition for FY 2011-12



7

order to perform its obligatory duties prescribed by NEPRA under the NEPRA Act, NEPRA Performance Standards (Distribution) Rules 2005, NEPRA Consumer Eligibility Criteria, 2003, Distribution License of LESCO and other obligations as determined by NEPRA from time to time. The main sources of funding available to the petitioner for its revenue requirements are; (i) generation of adequate revenue through tariff and (ii) borrowings.

4. That in order to fulfill and perform its obligatory duties as mentioned above and to ensure financial viability of LESCO by timely recovery of its prudently incurred costs and reasonable return, in order to upkeep and maintain its existing distribution services/network and to support the future investments for expansion of distribution services/network, this petition is being filed for FY 2011-12 through its Chief Executive Officer Mr. Saleem Akhter, who has been duly authorized to sign and file this petition by the Board of Directors of LESCO vide its resolution passed in the Board meeting held on May 14, 2011. An extract of this resolution is attached as **Annex-1**.
5. That vide said resolution following officers have also been authorized by the Board of Directors LESCO to submit and sign, individually or jointly, the documents necessary in support of this petition and to appear before NEPRA and represent LESCO in and during the proceedings of this petition:-

A.	Mr. Saleem Akhter	Chief Executive Officer
B.	Mr. Khalid Mahmood	Technical Director
C.	Mr. Khalid Mahmood	Customer Services Director
D.	Mr. Saghir Ahmad	Human Resource & Admin Director
E.	Mr. Abid Latif Lodhi	Finance Director
F.	Mr. Sayyed Mubashar Masood	Legal Director
G.	Mr. Imtiaz Ahamd Butt	Additional D.G. (I.T.)

6. That the grounds and facts forming the basis of this petition are as under:-
- The Distribution Margin determined by the Authority in its decision dated 09-12-2010 for determination of consumer end tariff for FY 2010-11 is not sufficient to meet with LESCO's proposed revenue requirements for FY 2011-12 on account of increase in the asset base, the inflationary trend, replacement hiring cost, repair and maintenance etc.
 - The Authority had reduced the claimed O & M Expenses by Rs.2,228 million (major cut in Salaries, Wages & Other Benefits) which was agitated by the petitioner by filing a motion on 22-12-2010 under Rule 16(6) of the Tariff Standard and Procedures Rules 1998, for leave for review of 1st Quarterly tariff determination of the Authority dated 09-12-2010. This motion was rejected by the Authority after conducting a public hearing on Jan 05, 2011.

However, the Authority vide its letter No. NEPRA/TRF-155/LESCO-2010/122 dated January 14, 2011 directed the petitioner *inter-alia* to justify the increase in its recruitment cost by providing detailed recruitment plan along with justification and additional financial impact based on prudent utility practices up to April 30, 2011. Being a detailed / crucial activity and to make its case convincing, LESCO vide its letter No.2155/LESCO dated May 20, 2011 requested the Authority for extension in the target date. The petitioner is of the view that after reviewing the same, the reduction made by the Authority in the O & M Expenses claimed for FY 2010-11 will be allowed in the FY 2011-12 as prior period adjustment.

Tariff Petition for FY 2011-12





being filed in accordance with the NEPRA Tariff Standards and Procedure Rules 1998 Part II Section-3 and with the intent that tariff for FY 2011-12 be determined, notified and made effective from the very first day of the FY 2011-12 in terms of Sub-Rule 7 of Rule 4 of Tariff (Standards and Procedure) Rule, 1998.

7. Objectives of the Petition

The aim of this petition is to obtain approval for the timely implementation of cost reflective tariffs to yield LESCO's required revenues for FY 2011-12 and its recovery from consumer.

The implementation of cost reflective tariffs will benefit consumers and LESCO, as it will;

- i) Enable LESCO to improve service quality and reliability.
- ii) Provide adequate funds for the operation, maintenance and expansion of distribution network.
- iii) Ensure the financial sustainability of LESCO.

8. LESCO's Revenue Requirement

- A) Power Purchase Price
- B) Distribution Margin

The detail of each component of the revenue requirement is discussed below:

A. Power Purchase Price

As a matter of fact, the cost of the electricity purchased is a "pass through item," to be recovered from the consumer through the tariff, without affecting LESCO's Distribution Margin. The cost of electricity purchased is adjusted with the allowed T&D losses.

The power purchase cost, projected for FY 2011-12, has been worked out on the basis of the average purchase rate of Rs.7.27/kWh (un-adjusted) as assumed by the Authority in its determination dated 09-12-2010 for FY 2010-11. The assumptions used to reach the estimated power purchase cost in comparison with last years' actual / provisional numbers is as under: -

Table-1

Description	2007-08	2008-09	2009-10	2010-11	2011-12
	Actual			Prov./Est.	Proj.
Sales (GWh)	13,766	13,168	13,881	14,777	15,752
Growth (%)	-1.30	-4.34	5.42	6.45	6.60
Purchases (GWh)	15,795	15,184	16,100	17,223	17,901
T & D Losses (%)	12.85	13.28	13.78	14.20	13.70
Power Purchase Cost (Min Rs.)	72,449	82,197	113,478	125,205	130,132
Power Purchase Cost (Rs./kWh)	4.59	5.41	7.05	7.27	7.27
Power Purchase Cost (Rs./kWh) (Adjusted)	5.26	6.24	8.18	8.47	8.26

B. Distribution Margin

The distribution margin covers LESCO's O&M costs, depreciation, other income and return on regulatory asset base. In the tariff petition for FY 2011-12, distribution margin has been worked out on the basis of audited figures of FY 2007-08, 2008-09, 2009-10 and provisional figures for FY 2010-11. The detail of distribution margin is as follows:

Tariff Petition for FY 2011-12

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repair & maintenance and other operating costs related to LESCO's distribution and supply business. The detail of which is as under:-

- a. **Salary:** Salary, including employee benefits, is the major component of O & M expenses. Since the petitioner was incorporated as a company in compliance with the power sector reform policy of the Government of Pakistan (GOP), and the WAPDA employees working in the Lahore Area Electricity Board gradually became employees of the petitioner in terms of the Manpower Transition Plan, therefore LESCO had to maintain the GOP pay scales and the terms of employment for the employees which were prevalent in WAPDA. As per the increase announced by GOP in the budget for FY 2011-12 i.e. 15% increase in basic pay, 25% increase in conveyance allowance up to BPS-15, along with the effect of annual increments which is 5% from December, 2011 onwards has been assumed in the tariff petition. On these assumptions the working of salary & employee benefits comes out to be Rs.5,289 million. A comparative view of previous years is shown in the table below:-

Table-2 (million Rs.)

Description	2007-08	2008-09	2009-10	2010-11	2011-12
	Actual			Prov.	Estimated
Basic Pay & Adhoc Relief	1,419	1,745	2,135	3,130	3,467
Employee Benefits	1,195	1,427	1,488	1,647	1,822
Total	2,614	3,172	3,623	4,777	5,289
% Change	17	21	14	32	11

In addition to the estimated figure of Rs. 5,289 million an amount of Rs. 236 million has also been estimated on account of replacement hiring planned during the FY 2011-12.

In the budget speech there was an announcement for revision of existing Pay Scales, financial impact whereof is still unclear. The Authority is requested that while determining the consumer end tariff for FY 2011-12 the said financial impact should also be allowed.

The Authority is further apprised that in the result of expected PEPCO dissolution, 467 employees have been allocated to LESCO and the financial impact whereof will be approx. Rs.242 million. The figures of salaries & benefits shown in the tables are exclusive of this amount.

- b. **House Acquisition:** It is apprised that there has been no increase announced from GoP in this head for the last three years (last increase was announced in Feb, 2008) therefore it is expected that around 25% increase will be announced for FY 2011-12. Based on the said assumption the amount under this head for FY 2011-12 works out to be Rs. 654 million. The comparative figures for house acquisition are shown in the table below:-

Table-3 (million Rs.)

Description	2007-08	2008-09	2009-10	2010-11	2011-12
House Acquisition	411	475	498	523	654
% Change	14%	16%	5%	5%	25%

- c. **Danger Allowance:** It is informed that Line Men i.e. LM-I & LM-II of LESCO are continuously engaged in execution of works on electricity lines hence remain exposed to the fatal/non-fatal accidents. Therefore, apart from focusing every

Rs.1,000/- per month was given w.e.f. 15-12-2010 to all the EX-WAPDA DISCOs. The financial impact for 6.5 months of FY 2010-11 comes out to be Rs.127 million which is being claimed as prior period adjustment. Accordingly an amount of Rs.234 million is being claimed for FY 2011-12

d. Employee's Retirement Benefits: -

- i. **Pension:** - The increase in this head is assumed on the basis of increase announced by GoP i.e. 15% for the employees retired after 30-06-2002 and 20% for the others.
- ii. **Medical:** - There has been assumed a minimal increase of 5% for the FY 2011-12 which is based on past trend and average of annual increase of last three audited years.
- iii. **Utility Allowance:** - It is assumed that this head will increase @ 10%. The reason of this assumption is based on the proposed increase in tariff, monthly fuel adjustment during FY 2011-12.
- iv. **Leave Encashment:** - The increase in this head is assumed in line with the increase in salaries i.e. 15%.

By applying the above assumptions on the provisional figures of FY 2010-11 the head of employee retirement benefits for FY 2011-12 comes out to be Rs.4,385. The year wise comparison of employee retirement benefits is as under: -

Table-4

(million Rs.)

Description	2007-08	2008-09	2009-10	2010-11	2011-12
Pension	1,775	2,171	2,440	2,821	3,245
Medical	353	394	291	324	340
Utility Expense	278	444	518	622	684
Leave Encashment	76	128	92	101	116
Total	2,482	3,137	3,341	3,868	4,385
% Change	9%	26%	7%	16%	13%

- e. **Repair & Maintenance:** The R & M expenses have been assumed @3.50% of the net fixed assets which comes out to be Rs.1,457 million.
- f. **Other Operating Expenses** include rent rates & taxes, utility expenses, communications, office supplies, traveling expenses, professional fees, auditor remunerations, outsourced services, management fees, vehicle running & maintenance, electricity bill collection expenses, directors' fees and bad debt expenses. The comparative other operating expenses are tabulated below:

Table-5

(million Rs.)

Account Heads	2007-08	2008-09	2009-10	2010-11	2011-12
Rent, Rates and Taxes	34	33	32	32	32
Utility expenses	35	40	41	44	48
Communication	22	23	53	63	70
Office supplies and other exp.	61	62	95	105	115
Travelling Expenses	122	134	132	247	260
Professional fees	18	26	67	74	81
Auditors' remuneration	0.50	0.60	0.80	0.80	1.50
Outsourced Services	1.91	2.50	1.58	1.65	1.72
Management fees	65	73	14	14	15
Vehicle Running	166	249	255	314	358

Tariff Petition for FY 2011-12

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	2007	2008	2009	2010	2011
% Change		17.21%	6.21%	27.79%	9.57%
NEPRA Fee	26	29	21	23	26
Elec. bills Collection exp.	255	233	235	281	292
Director's Fees	0.50	1.09	1.11	1.33	3.20
Advertisement	-	-	164	164	100
Consumer Census Charges	-	-	-	-	55
Total	886	2,513	1,171	1,430	1,529

Except for the NEPRA fee, electricity bill collection expenses, directors' fees and Consumer Census Charges all other operating expenses have been worked out based on the average of the annual increase in the last three audited years.

g. Provision for Bad Debt Expenses

The provision for doubtful debts is the risk acknowledgment existing in the business and does not portray the inefficiency exclusively. The reasons for potential non-payment can include disputes over supply, conditions and appearance of financial stress within customers. When such a dispute occurs it is prudent to add this debt or portion thereof to the doubtful debt. This is done to avoid over-stating the assets of the business as trade debtors are reported net of bad debts.

Further to above, IAS 37 states followings for the recognition of a provision: -

- An entity should recognize the provision if it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation,
- A reliable estimate can be made of the amount of the obligation
- Provisions should be reviewed at each balance sheet date and adjusted to reflect the current best estimate.

The Authority in its determination dated 04-09-2009 disallowed the claimed bad debts on the plea that historically LESCO's recovery has been 100% hence allowing such a provision would be tantamount to encouraging inefficiency rather than bringing in efficiency in the power sector as per requirement of NEPRA Act.

In view of the petitioner, the criterion adopted by the Authority is inconsistent with the aforementioned best accounting practices and IAS 37. In the said IAS, it is mentioned that provisions should be reviewed on the best estimates and adjusted to reflect the best estimates. In line with the said IAS, LESCO provided Rs.1542 million as provision for bad debts in FY 2008-09 and reviewed the same in FY 2009-10 and reversed the provision for Rs.150 million. The Authority in its determination dated 09-12-2010 has passed on this reversal of provision for bad debts to the consumer as part of "Other Income". Hence disallowance of the already provided amount is unjustified. Moreover, due to consumers' rising financial stress and declining propensity to pay the collection ratio for the last three audited years and FY 2010-11 (up to March 2011) has been as under: -

Description	2007-08	2008-09	2009-10	2010-11
Private (%)	98.84	95.74	95.33	99.85
Government (%)	93.82	98.30	67.03	54.12
Total (%)	98.45	95.92	93.22	96.33

collection ratio has declined. Therefore, to make the books of accounts true and fair, there was a need to incorporate provision for bad debts and LESCO responded accordingly. LESCO has incorporated this provision as per the policy approved by the Board of Directors. The policy is as under: -

Table-7

PARTICULARS	RATES
Deferred Amounts	100%
Disconnected	100%
Up to 3 Months	0%
Over 3 Months up to 6 Months	10%
Over 6 Months up to 12 Months	25%
Over 1 Year up to 3 Years	50%
Over 3 Years	100%

In light of above submissions the Authority is requested to allow provision for bad debts for FY 2008-09 amounting to Rs.1542 million as prior year adjustment during FY 2011-12.

ii. **Depreciation:**

The depreciation for FY 2011-12 is calculated on the basis of: (i) the value of existing assets; plus (ii) addition in assets during FY 2011-12. The assets will be depreciated on a straight-line method as per utility practice i.e. land @ 0%, buildings & civil works @ 2%, plant and machinery @ 3.5%, office equipment @ 10%, mobile plant & equipment @ 10% and other assets @ 10%. Based upon these assumptions, the figures for depreciation works out to be Rs 2,107 million.

iii. **Return of Rate Base (RORB):**

$$\text{RORB} = \text{Rate Base} \times \text{WACC}$$

Where:

$$\text{Rate Base} = \text{Net Fixed Assets in Operations} + \text{Additions during the year} - \text{Deferred Credits (assets not financed by LESCO)}$$

And

$$\text{WACC} = \text{Weighted Average Cost of Capital has been taken as determined by NEPRA in its determination dated 09-12-2010 i.e. 17.8% (pretax).}$$

The working of Rate Base is tabulated below:

Description	Table-8			
	(Million Rs)			
	2008-09	2009-10	2010-11	2011-12
Opening Gross Fixed Assets (GFA)	31,716	37,680	43,121	49,332
Add: Transferred during the year	5,964	5,442	6,211	9,563
Closing GFA	37,680	43,121	49,332	58,896
Less: Accumulated Depreciation	11,588	13,261	15,174	17,279
Net Fixed Assets in Operation	26,092	29,861	34,159	41,617
Add: Capital WIP (Closing)	2,645	2,725	3,165	4,099

Tariff Petition for FY 2011-12

15/07/2010

(assets not financed by LESCO)	18,597	21,100	22,919	25,262
Total Assets Base	10,140	11,485	14,404	20,453
Regulatory Assets Base	9,069	10,813	12,945	17,429

iv. **Development / Investment plan:**

LESCO intends to execute its development / investment plan for FY 2011-12 in the areas of development of power (DOP), energy loss-reduction (ELR), secondary transmission and grid (STG), TOU/Smart Meters and others, the amounts whereof are Rs.550 million (own resources), Rs.850 million, Rs.5,282 million, Rs.283 million and Rs.446 million respectively. The summary whereof is as under:

Table-9 (Million Rs.)

#	Description	2009-10 Actual	2010-11 Provisional	2011-12 Projected	Remarks
1	Development Of Power: (DOP)	249	550	550	
2	Energy Loss Reduction: (ELR)	415	750	850	
3	STG:				
A	-Own Resources	1,743	3,416	2,832	ANNEX-2
B	-World Bank loan	230	502	1,561	ANNEX-3
C	-Asian Dev. Bank loan	152	1,000	889	ANNEX-4
4	TOU / Smart Meters	0	996	283	
5	Others	329	561	446	
	Total	3,118	7,775	7,411	

v. **Other Income:**

This includes markup on bank deposits, late payment surcharge, amortization of deferred credits and income from other sources, the detail whereof has been shown in the table below. Except for the amortization of deferred credits, sale of scrap and profit on bank deposit, the average annual increase in the last three audited years has been applied on the estimated figures of 2010-11. Therefore, Other Income estimated on the assumptions discussed above is mentioned hereunder:

Table-10 (million Rs.)

Description	2007-08	2008-09	2009-10	2010-11	2011-12
Amortization of Deferred Credits	449	486	626	669	743
Late Payment Surcharge	717	903	1,311	1,684	1,852
Profit on bank deposit	434	1,030	1,150	1,265	1,392
Scrap Sales	89	36	13	13	13
Non-utility operations	356	304	375	394	414
Service fee for collection of TV Fee	108	115	117	125	131
Meter & Service Rent	396	460	148	162	179
Reversal of Prov. For Bad Debts	-	-	150	0	0
Miscellaneous	285	431	22	22	22
Total	2834	3,765	3,912	4,334	4,746

The sum total of O&M cost, Depreciation, RORB and Other Income results in LESCO's distribution margin. Dividing this sum total by the total units to be sold (estimated 15,752 GWh) yields the average distribution margin per kWh. Accordingly, the distribution margin for year 2011-12 comes at Rs. 14,422.00 Million or Rs.0.916/kWh. The summary of total distribution margin required is as under:

Table-11

(million Rs.)

Tariff Petition for FY 2011-12

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	Estimated	Projected
O & M Expenses	12,089	13,960
Depreciation	1,913	2,105
RORB	2,305	3,103
Other Income	(4,335)	(4,745)
Total D. M.	11,972	14,423

9. Transmission & Distribution Losses

On account of consistent submissions of LESCO through its previous Tariff / Review Petitions regarding rationalization of the target of T & D Losses by redefining the base line of the same from the one determined by the Authority through its tariff determination dated 23-02-2007, the Authority vide its determination dated 09-12-2010 by considering the said submissions has very graciously given an opportunity to the petitioner to justify its T & D Losses figures through an independent study by an independent expert with minimum 10% sample points out of total monitoring points considering peak and off-peak load conditions for different months of the year to achieve the credible results. The Authority further directed that the TORs of this assignment shall also be got approved from the Authority.

Accordingly, in compliance of the said direction LESCO submitted draft TORs for approval of the Authority, the approval whereof has been given by the Authority in May 2011. LESCO is in the finalization of awarding the said assignment to an independent expert of repute and this study is likely to be completed within the time frame prescribed by the Authority.

It is stated that for the time being, LESCO, for the purposes of this petition, has assumed the T & D Losses @ 12% on the clear understanding that the same shall be adjusted according to the determination of the Authority after considering the said report.

10. **Summary of revenue requirement:** - The revenue requirement as explained in detail above is summarized in the table below:-

Table-12

Description	Mln. Rs.	Rs./kWh
Distribution Margin	14,422	0.916
Power Purchase Cost	130,132	8.261
Prior Period Adjustment		
- Prov. For Bad Debts 2009	1,542	0.098
- O & M disallowed in 2011	1,294	0.082
- Danger Allowance 2011	127	0.008
Total	147,517	9.365

11. In compliance of clauses (d) & (e) of Sub-Rule 2 of Rule 3 of NEPRA (Tariff Standards & Procedures) Rules, 1998 the comparative tables of existing and proposed charges, costs etc and tariff design on the basis of categories of consumers likely to be affected by such modification is attached as **Annex-5**.
12. The Authority is apprised that WAPDA-Power wing vide its letter No.866/GMFP/MF(HQ) /Accounts dated 29-01-2011 conveyed that WAPDA has conducted Actuarial Valuation of all the employees working in the franchise area of the then Area Electricity Board (AEB), Lahore and retired up to 30-06-1998 and the liability thereagainst is being transferred to LESCO for onward maintenance thereof. The amount of liability proposed to be transferred to LESCO is Rs.1,025 million. As it was decided under Business Transfer Agreement that the employees which stood retired on July 01, 1998 were on WAPDA contract therefore this cost has never been claimed by LESCO in any of its tariff petition filed with NEPRA since incorporation.

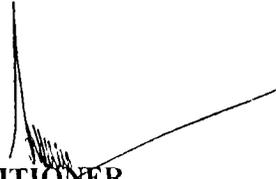
Tariff Petition for FY 2011-12

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WAPDA Hydro-Electric Company or LESCO tariff, as the case may be.

13. According to clause (f) of Sub-Rule 2 of Rule 3 of NEPRA (Tariff Standards & Procedures) Rules, 1998 the summary giving brief particulars of data, facts and evidence in support of the petition is annexed as under and forms an integral part hereof:-
- A. Copy of Resolution of Board of Directors LESCO (Annex-1)
 - B. Revenue Requirement for FY 2011-12 (Annex-6)
 - C. Standardized Tariff Petition Formats.
14. That in view of the grounds and facts mentioned above, it is respectfully prayed that while admitting and allowing this petition, the tariff of LESCO for the FY 2011-12 may very graciously be determined as estimated hereinabove by allowing the following reliefs:-
- a. Proposed tariff be allowed and made applicable immediately upon admission of this petition subject to an order for refund for the protection of consumers during the pendency of this petition in terms of Sub-Rule 7 of Rule 4 of NEPRA (Tariff Standards and Procedure) Rules, 1998;
 - b. Distribution Margin amounting to Rs.14,228 million be determined and allowed;
 - c. Investment plan of Rs. 7,411 million be approved;
 - d. Rs.1,294 million as the difference in Salaries, Wages & Other Benefits allowed and incurred in light of justification for recruitment and further recruitment plan to be submitted to the Authority, Provision for Bad Debt of Rs.1542 million in FY 2008-09 and Danger Allowance of Rs.127 million for FY 2010-11 as prior period adjustment.
 - e. Allow the financial impact of Rs.242 million relating to salaries, wages and other benefits of 467 PEPCO employees allocated to LESCO.
 - f. T & D losses target be considered @ 12% provisionally for FY 2011-12 subject to its final fixation after considering the study by independent expert under the directions of the Authority given through its determination dated 09-12-2010;
 - g. Redefining the baseline for determination of target of T&D losses by taking a realistic approach in view of the study to be submitted by LESCO;
 - h. Fixing of the target of T&D losses according to the re-defined baseline;
 - i. Financial viability of the petitioner for the reliable supply of electricity to its 3.2 million consumers be ensured;
 - j. To decide on the matter of Retirement Benefits Liabilities of WAPDA employees retired prior before 30-06-1998 i.e. prior to incorporation of LESCO, on merit and allow the same in WAPDA Hydro-Electric Company or LESCO tariff, as the case may be.
 - k. Any other relief.


PETITIONER

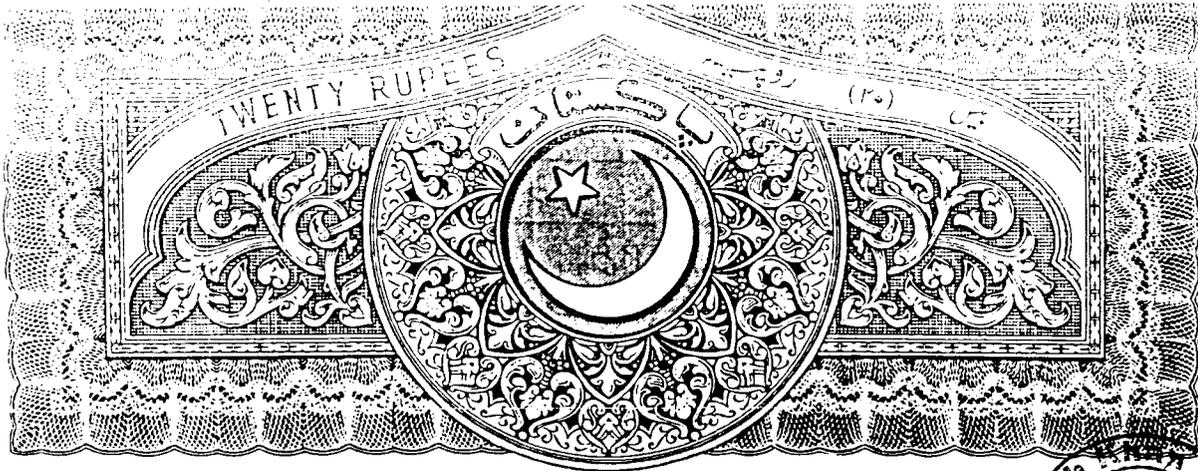
The Lahore Electric Supply Company Ltd.

Through:
Saleem Akhter
Chief Executive Officer LESCO

Dated: _____
Tariff Petition for FY 2011-12



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AFFIDAVIT

I, Saleem Akhter, Chief Executive Lahore Electric Supply Company Limited, (Distribution License # 03/DL/2002 dated April 01,2002) being duly authorized representative/attorney of Lahore Electric Supply Company Limited, hereby solemnly affirm and declare that the contents of the accompanying petition/application # 2226/FD/LESCO/CPC/Tariff 2011-12 dated June 16, 2011, including all supporting documents are true and correct to the best of my knowledge and belief and that nothing has been concealed. I also affirm that all further documentation and information to be provided by me in connection with the accompanying petition shall be true to the best of my knowledge and belief.

DEPONENT


Saleem Akhter
Chief Executive Officer
LESCO Ltd.



OFFICE OF THE COMPANY SECRETARY
LESCO Head Office 22A Queens Road Lahore
Phone # 042-99204806 Fax #042-36312310
E-mail: companysect@lesco.gov.pk

Sub: EXTRACT OF RESOLUTION PASSED BY THE BOARD OF DIRECTORS IN ITS 109TH BOD MEETING HELD ON MAY 14, 2011

The Board resolved as follows:-

“Resolved that approval for the following:-

- i. *To file Annual and Quarterly Tariff Petition for determination of consumer end tariff of the Company for FY 2011-12 for various categories of consumers with National Electric Power Regulatory Authority (NEPRA).*
- ii. *The Chief Executive Officer LESCO alongwith following officers are hereby authorized :-*

<i>Mr. Saleem Akhtar</i>	<i>CEO</i>
<i>Mr. Khalid Mahmood</i>	<i>TD</i>
<i>Mr. Khalid Mahmood</i>	<i>CSD</i>
<i>Mr. Saghir Ahmad</i>	<i>HRD</i>
<i>Mr. Abid Latif Lodhi</i>	<i>FD</i>
<i>Sayyed Mubashar Masood</i>	<i>LD</i>
<i>Mr. Imtiaz Ahmad Butt</i>	<i>Addl DG (IT)</i>
- a) *To sign individually or jointly the necessary documents for filing of annual and quarterly tariff petition for FY 2011-12.*
- b) *Subsequent review petition after the determination on the tariff petition of FY 2011-12, if any.*
- c) *To pay the necessary tariff petition filing fees as per NEPRA rules.*
- d) *To appear before the Authority as needed, and do all acts necessary for completion and processing of the applications, is hereby accorded.”*

Certified True Copy


Mian Muhammad Afzal 16/5
Company Secretary 11

DEPARTMENT OF ELECTRICAL ENGINEERING

(A)	GRID STATIONS WORKS (On Going Works)	SCOPE OF WORK	Financing	Material	Land	Labour	Overhead	Civil Works	Others	Total
1	132KV G/S Muridkaly (Fatehpuri)	N 2x132/11KV,26MVA,TB-2LB-1PT Bay	LESCO	50,000		2,000	10,000	5,000	5,000	72,000
2	132KV G/S Sheranwala Gate	N 2x132/11KV,26MVA,TB-2LB-1PT Bay	LESCO	40,000		2,000	10,000	10,000	5,000	67,000
3	132KV G/S Kasur new.	N 2x132/11KV,26MVA,TB-2LB-1PT Bay	LESCO	20,000		0,200	5,000	2,000	2,000	29,200
4	132KV G/S Kahna Nau	N 2x132/11KV,26MVA,TB-2LB-1PT Bay	LESCO	20,000		0,200	5,000	2,000	2,000	29,200
5	132KV G/S A.W.T	N 2x132/11KV,26MVA,TB-2LB-1PT Bay	LESCO	5,000		0,200	5,000	2,000	2,000	14,200
6	132KV Raiwind New	N 2x132/11KV,26MVA,TB-2LB-1PT Bay	LESCO	5,000		0,200	2,000	1,000	2,000	10,200
7	132KV Mandi Usman Wala (Land)	N 2x132/11KV,26MVA,TB-2LB-1PT Bay	LESCO		10,000					10,000
8	132KV G/S Thatha Ismail (Land)	N 1x132/11KV,13MVA,TB-1LB-1PT Bay 1x132/11KV,26MVA,TB-2LB-1PT Bay	LESCO		7,000					7,000
9	220kV Ravi (T-6)	E 1x132/11kV, 26 MVA TRF	LESCO	2,000					0,200	2,200
10	132kV Ellahbad (Shifting of 132/66 kV PTRF from Kasur)	E 1xT:Bay	LESCO	25,000		0,500	2,000	0,500	1,500	29,500
11	132kV Sharaqpur Road SKP	E 2xL:Bay	LESCO	15,000		0,000	0,500	2,000	0,500	18,000
12	132kV Sarfraz Nagar	E 2x132kV L:Bay	LESCO	15,000		0,200	0,500	1,800	0,500	18,000
13	132kV Attabad	E 2x132kV L/Bays (Emco & Rustam)	LESCO	15,000		0,500	0,500	2,000	0,500	18,500
14	132kV Haveli Lakha	E 1x132/11kV, 26 MVA T:Bay	LESCO	15,000		0,200	1,000	1,500	1,000	18,700
15	132kV Lahore Cantt (T-3)	E 1x132/11kV, 26 MVA T:Bay	LESCO	15,000		0,200	1,000	0,500	1,000	17,700
16	132kV Manga Mandi (T-4)	E 1x132/11kV, 26 MVA T:Bay	LESCO	15,000		0,200	1,000	0,500	1,000	17,700
17	132kV Okara City I (T-3)	E 1x132/11kV, 26 MVA T:Bay	LESCO	15,000		0,200	1,000	0,500	1,000	17,700
18	132kV Pattoki (T-3)	E 1x132/11kV, 26 MVA T:Bay	LESCO	15,000		0,200	1,000	0,500	1,000	17,700
19	132kV Renala Khurd (T-3)	E 1x132/11kV, 26 MVA T:Bay	LESCO	15,000		0,200	1,000	0,500	1,000	17,700
20	132kV Lullyani (T-3)	E 1x132/11kV, 26 MVA T:Bay	LESCO	15,000		0,200	1,000	0,500	1,000	17,700
21	132kV Rustam	E 2xL:Bays for attabad	LESCO	15,000		0,200	0,500	1,500	1,000	18,200
22	132kV Nankana	E 2xL:Bays	LESCO	15,000		0,200	0,500	1,500	1,000	18,200
23	132kV Bucheyki	E 2xL:Bays (Nankana & Thatha Ismail)	LESCO	15,000		0,200	0,500	1,500	1,000	18,200
24	132kV Shahkot	E 1xL:Bay for Sangla Hill	LESCO	10,000		0,100	0,500	0,500	0,500	11,600
25	132kV Ellahbad (1 L/B each for Kasur, Khuddian, Pattoki, Chunnian, Mandi Ahmedabad & 2 L/B for Hujra)	E 7xL:Bays (1 L/B each for Kasur, Khuddian, Pattoki, Chunnian, Mandi Ahmedabad & 2 L/B for Hujra)	LESCO	70,000		0,300	1,000	3,500	1,000	75,800
26	132kV Khuddian	E 2xL:Bays (1L:Bay for Kasur & Ellahbad	LESCO	15,000		0,200	0,500	0,100	1,000	16,800
27	132kV Kasur	E 1xL:Bay for Ellahbad	LESCO	10,000		0,100	0,500	0,500	1,000	12,100
28	132kV Pattokj	E 2xL:Bay (1L:Bay for Okara City-I & Ellahbad)	LESCO	15,000		0,200	0,500	0,200	1,000	16,900
29	132 kV Hujra	E 3xL:Bay (2 L:Bay for Ellahbad, 1 L:B for Depalpur)	LESCO	25,000		0,200	0,500	2,000	1,000	28,700
30	132kV Okara City I	E 1 L:Bay for Pattoki	LESCO	8,000		0,100	0,500	0,500	1,000	10,100
31	132kV Sharaqpur	E 2 L:Bays	LESCO	15,000		0,200	0,500	1,500	1,000	18,200
32	132kV Sangla Hill	C	LESCO	40,000		0,200	5,000	5,000	5,000	55,200
33	132kV Emco	C	LESCO	30,000		1,000	5,000	5,000	5,000	46,000
34	Miscellaneous/ Emergency Breakdowns/Boundary Walls for different Grid Stations/any unforeseen expenditures			50,000			20,000	40,000	20,000	130,000
Sub- TOTAL (A)				650,000	17,000	10,600	83,500	96,100	68,700	925,900

(B) GRID STATIONS WORKS (NEW Works)

Sr #	Particular of Work	Type	SCOPE OF WORK	Source of financing	Rs in Million						
					Material	Land	Labour	Overhead	Civil Works	Others	Total
1	132KV G/S Punjab University Town	N	2x132/11KV,26MVA,TB-2LB-1PT Bay	LESCO			2,000	10,000	25,000	5,000	42,000
2	132KV G/S ICI (P) (T-3)	E	1x132/11kV, 26 MVA TRF Bay	LESCO	35,000		0,30	3,00	2,00	3,00	43,300
3	132KV Shalamar II	E	2 Cap Bays for 220kV Shalamar-Shalamar-II Transmission Line	LESCO	25,000		1,00	5,00	4,00	5,00	40,000
4	132KV G/S Kot Radha Kishan (T-1)	A	1x132/11kV, 26 MVA TRF	LESCO	15,000		1,00	2,00	1,00	3,00	22,000
Sub- TOTAL (B)					75,000	-	4,30	20,00	32,00	16,00	147,30

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BUDGET ESTIMATE FOR FINANCING YEAR 2011

Sr.#	Particular of Work	Type	SCOPE OF WORK	Source of financing	Rs in Million						
					WORLD BANK FINANCING		COUNTER PART FUNDING				
					Material duties/taxes/store handling charges	Land	Labour (10%)	Overhead (10%)	Civil Works	Others/ interest (6%)	Total
1	132kV G/S Johar Town II	N	2x132/11KV, 26MVA T/B+2L/B+1PT/Bay	World Bank			2.00	5.00	15.00	5.00	27.00
2	132kV G/S Inayat Pura/State Life Housing Society	N	2x132/11KV, 26MVA T/B+2L/B+1PT/Bay	do			2.00	5.00	30.00	5.00	42.00
3	132kV Mominpura C.T Road (Turn Key)	N	2x132/11KV, 40MVA, 1 Bay+2L/B+1PT/Bay	do			0.10	5.00	3.00	5.00	13.10
4	132 kV GIS Saggian (Turn Key)	N	2x132/11KV, 40MVA, T/Bay+2L/B+1PT/Bay	do			0.10	5.00	3.00	5.00	13.10
5	132kV Saidpur	A	1 x 132/11 kV, 40 MVA TRF	do			0.10	1.00	0.10	1.00	2.20
6	132kV A.I Town	A	1 x 132/11 kV, 40 MVA TRF	do			0.10	1.00	0.10	1.00	2.20
7	132kV Shakkot	E	1 x 132/11 kV, 26 MVA T/B	do			0.10	0.10	0.50	0.50	1.20
Sub- TOTAL (C)							4.50	22.10	51.70	22.50	100.80

(D) WORLD BANK WORKS (APL-II) Year - II

Sr.#	Particular of Work	Type	SCOPE OF WORK	Source of financing	Rs in Million						
					WORLD BANK FINANCING		COUNTER PART FUNDING				
					Material/ duties/taxes/store handling charges	Land	Labour (10%)	Overhead (10%)	Civil Works	Others/ interest (6%)	Total
1	132KV AIS G/S Askari - X (Turn Key)	N	2x132/11KV, 40 MVA, T/B+2L/B+1PT/Bay	World Bank			0.10	5.00	3.00	5.00	13.10
2	132KV GIS G/S Punjab University (Turn Key)	N	2x132/11KV, 40 MVA, T/B+2L/B+1PT/Bay	do			0.10	5.00	3.00	5.00	13.10
3	132kV Anabad	A	2 x 132/11 kV, 40 MVA TRF	do			1.00	1.00	0.20	1.00	3.20
4	132kV Ayesha	A	2 x 132/11 kV, 40 MVA TRF	do			1.00	1.00	0.20	1.00	3.20
5	132kV Batapur	A	2 x 132/11 kV, 40 MVA TRF	do			1.00	1.00	0.20	1.00	3.20
6	132kV Bhikki	A	1 x 132/11 kV, 40 MVA TRF	do			1.00	1.00	0.10	1.00	3.10
7	132kV Bhogwal	A	1 x 132/11 kV, 40 MVA TRF	do			1.00	1.00	0.10	1.00	3.10
8	132kV Chack -45	A	2 x 132/11 kV, 40 MVA TRF	do			1.00	1.00	0.20	1.00	3.20
9	132kV Defence	A	1 x 132/11 kV, 40 MVA TRF	do			1.00	1.00	0.10	1.00	3.10
10	132kV Depalpur	A	2 x 132/11 kV, 40 MVA TRF	do			1.00	1.00	0.20	1.00	3.20
11	132kV Manga Mandi	A	1 x 132/11 kV, 40 MVA TRF	do			1.00	1.00	0.10	1.00	3.10
Sub- TOTAL (D)							9.20	19.00	7.40	19.00	54.60

(E) ADB (Tranche I) Works

Sr.#	Particular of Work	Type	SCOPE OF WORK	Source of financing	Rs in Million						
					ADB FINANCING		COUNTER PART FUNDING				
					Material/ duties/taxes/store handling charges	Land	Labour (10%)	Overhead (10%)	Civil Works	Others/ interest (6%)	Total
1	132 kV Multan Road at Sukh Chan	N	2 x 132/11 kV, 26MVA T/B+2L/B+2PT/Bay	ADB			1.00	2.00	2.00	2.00	7.00
2	132 kV Chung (4th TRF)	E	1 x 132/11 kV 26 MVA T/B	ADB			0.50	2.00	1.00	1.60	5.10
3	132 kV Bhaipheru (4th TRF)	E	1 x 132/11 kV 26 MVA PTRF	ADB			0.50	2.00	2.00	1.60	6.10
4	132 kV Shamkey (4th TRF)	E	1 x 132/11 kV 26 MVA PTRF	ADB			0.50	2.00	1.00	1.60	5.10
5	132 kV Bhikki (4th TRF)	E	1 x 132/11 kV 26 MVA PTRF	ADB			0.10	2.00	5.00	1.60	8.70
6	Capacitor Installation			ADB				2.00		2.00	4.00
Sub- TOTAL (E)							2.60	12.00	11.00	10.40	36.00

(F) ADB Tranche II Works

Sr.#	Particular of Work	Type	SCOPE OF WORK	Source of financing	Rs in Million						
					ADB FINANCING		COUNTER PART FUNDING				
					Material/ duties/taxes/store handling charges	Land	Labour (10%)	Overhead (10%)	Civil Works	Others/ interest (6%)	Total
1	132 DHA Rabber (Turn Key)	N	2 x 132/11 kV, 26MVA T/B+2L/B+2PT/Bay	ADB			0.50	10.00	3.00	10.00	23.50
2	132kV Jubilee Town (Turn Key)	N	2 x 132/11 kV, 26MVA T/B+2L/B+2PT/Bay	ADB			0.50	10.00	3.00	10.00	23.50
3	132kV Central Park (Turn Key)	N	2 x 132/11 kV, 26MVA T/B+2L/B+2PT/Bay	ADB			0.50	10.00	3.00	10.00	23.50

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BUDGET ESTIMATE DURING FY-2011-12

3	132kV Doula Chochak (Turn Key)	N	2x 132/11kV, 3-MVA 130*21*31-3P/3W)	ADB		0.50	10.00	3.00	10.00	23.50
4	132kV A-1 Town (T-3)	A	1x 132/11kV 40 MVA PTRF	ADB		0.50	1.00	0.10	1.00	2.60
7	132kV Garden Town (T-3)	A	1x 132/11kV 40 MVA PTRF	ADB		0.50	1.00	0.10	1.00	2.60
8	132kV WAPDA Town T-1	A	1x 132/11kV 40 MVA PTRF	ADB		0.50	1.00	0.10	1.00	2.60
9	132kV Badami Bagh T-2	A	1x 132/11kV 40 MVA PTRF	ADB		0.50	1.00	0.10	1.00	2.60
10	132kV Bhatti Gate T-2	A	1x 132/11kV 40 MVA PTRF	ADB		0.50	1.00	0.10	1.00	2.60
11	132kV Qartaba T-2	A	1x 132/11kV 40 MVA PTRF	ADB		0.50	1.00	0.10	1.00	2.60
12	LARP's EMMP and capacity Building Programm of Tranche-II								47.01	47.01
Sub-TOTAL (F)						5.50	56.00	15.60	103.01	180.11

(G) New & Feeding T/Lines for New Grid Stations

Sr #	Particular of Work	Type	SCOPE OF WORK (Length in Km)	Source of financing	Rs in Million						
					Material	Crop Compensation / Land	Labour (10%)	Overhead (10%)	Civil Works	Others (6%)	Total
1	132kV T/L F/F Sheranwala Gate (In & Out from Ravi-Fort T/L Line)	D/C	0.4	LESCO	5.00		0.20	2.00	2.00	2.00	11.20
2	132kV F/F Punjab University Town (In & Out from Wapda Town - Sukh Chayen)	D/C	0.45	do	5.00		0.20	2.00	3.00	2.00	12.20
3	120kV Shalamar- Mominpura (New Line)	D/C	4.9	do	26.00		0.50	5.00	7.00	5.00	43.50
Sub-TOTAL (G)					36.00		0.90	9.00	12.00	9.00	66.90

(H) Re-conductoring And New Works of Transmission Lines spilled over from 2010-11

Sr #	Particular of Work	Type	SCOPE OF WORK (Length in Km)	Source of financing	Rs in Million						
					Material	Crop Compensation / Land	Labour (10%)	Overhead (10%)	Civil Works	Others (6%)	Total
1	132kV T/L F/F KAHNA Nou (In & Out from NKLP- Wapda Town)	D/C	8.426	LESCO	7.000	2.000	1.000	3.000	2.000	3.000	18.000
2	132 kV F/F Fatehpuri (MDK) (In & Out from KSK -Kamokj)	D/C	2.5	LESCO	20.000	1.000	0.100	2.000	12.000	2.000	37.100
3	Feed For 132kV Askari-X	D/C	0.81	LESCO	5.00	2.00	0.20	2.00	1.00	2.00	12.200
4	132kV T/L F/F Punjab University (In & Out from Model Town - Garden Town)	D/C	0.45	LESCO	5.00		0.20	2.00	6.00	2.00	15.200
5	Feed For 132 kV EMCO (In & Out from Green View - Attabad) (New Line)	D/C	0.4	LESCO	5.00	2.00	0.20	1.00	2.00	1.00	11.200
6	132kV Sarfraz Nagar - Kasur (Re-Cond)	D/C	43.4	LESCO	10.00	6.00	0.10	2.00	10.00	2.00	30.100
7	132 kV Manga Mandi - Wapda Town (Re-Cond)	D/C	19.7	LESCO	3.00	5.00	0.10	3.00	3.00	3.00	17.100
8	132KV T/L Okara Cantt -YOUSAFWALA	D/C	28	LESCO	1.000	3.000	0.100	2.000	0.500	1.000	7.600
9	132KV T/L S/NAGAR -MANGA MANDI	D/C	14.9	LESCO	16.000	3.000	0.100	1.000	10.000	1.000	31.100
10	132kV Chak 65 - Manga Mandi (Re-Cond)	D/C	4.5	LESCO	2.00	4.00	0.10	1.50	2.00	2.00	11.600
11	132kV D/C from 220kV Ghazi Road to 132kV Ghazi	D/C	10	LESCO	20.000	3.000	0.200	2.000	5.000	2.000	32.200
12	132 kV Pattoki - Renala (Re-Cond)	D/C	14.7	LESCO	40.00	6.00	0.40	5.00	20.00	5.00	76.400
13	132 kV Renala - Okara	SDT	16.5	LESCO	5.000	5.000	0.300	4.000	5.000	3.000	22.300
14	132 kV Khuddian - Ellahabad	D/C	26.5	LESCO	5.000	6.000	0.500	5.000	2.000	4.000	22.500
15	220 kV Ghazi - DHA Phase V (New Line)	D/C	9.7	LESCO	60.00	2.00	0.30	3.00	30.00	4.00	99.300
16	Upgradation of 66kV Attabad - EMCO to 132 kV Level	D/C	7	LESCO	12.00	1.00	0.20	2.00	3.00	2.00	20.200
16	Upgradation of 66kV EMCO - UIS-Rustam to 132 kV Level	D/C	10.9	LESCO	12.00	1.00	0.20	2.00	3.00	2.00	20.200
17	132 kV Shahkot - Sangla (new line)	D/C	18	LESCO	13.000	7.000	0.700	5.000	5.000	4.000	34.700
18	132kV D/C Attabad - Green View -Rustam (Re-Cond)	D/C	18.5	LESCO	20.00	2.00	0.20	5.00	3.00	5.00	35.200
19	132 kV S/C Pattoki - Chunian T/L	D/C	13	LESCO	25.00	3.00	0.20	5.00	15.00	4.00	52.200
20	132 kV S/C Chunian - Ellahabad T/L	D/C	16	LESCO	30.00	7.00	0.20	5.00	15.00	4.00	61.200
21	132 kV Kasur - Khuddian (Re-Cond)	D/C	29.2	LESCO	40.00	2.00	0.30	4.00	10.00	5.00	61.300
22	132 kV D/C Lullyani - Kahna T/L	D/C	16	LESCO	20.00	3.00	0.20	2.00	15.00	4.00	44.200
23	132kV KSK-Shamkey-Shahdra-Ravi (Recond)	D/C	20	LESCO	15.00	3.00	0.50	5.00	10.00	5.00	38.500
24	132 kV Okara City 1 - Bhaipheru (Re-Cond)	D/C	48.7	LESCO	20.00	4.00	0.30	5.00	15.00	4.00	48.300
25	132kV Bhaipheru - Orient T/L	D/C	6	LESCO	10.00	5.00	0.10	2.00	5.00	3.00	25.100
26	132kV Orient - Buchekj (Re-Cond)	D/C	12.5	LESCO	16.00	3.00	0.50	10.00	20.00	10.00	59.500
27	132kV Sarfraz Nagar - Bhaipheru T/L	D/C	6	LESCO	10.00	2.00	0.10	2.00	9.00	3.00	26.100

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BUDGET ESTIMATE DURING FY-2011-12

29	132KV Buchyki - Nankana T/L	D/C	25	LESCO	10.00	10.00	1.00	10.00	1.00	32.000
30	Loop Line for Roshana Rental (Safdar Nagar & Kasur - Chak 65 & Kasur T/L line)	D/C	1.7	do			1.00	0.20	1.00	2.20
31	Miscellaneous/Emergency Breakdowns/GSO Works for providing proper clearance				50.00		20.00	40.00	20.00	130.000
Sub- TOTAL (II)			472.288		517.00	113.00	7.60	115.50	298.70	1,166.80

(I) New & Feeding T/Lines for New Grid Stations Under ADB Projects

Sr #	Particular of Work	Type	SCOPE OF WORK (Length in Km)	Source of financing	Rs in Million						
					ADB FINANCING		COUNTER PART FUNDING				
					Material	Crop Compensation / Land	Labour (10%)	Overhead (10%)	Civil Works	Others (6%)	Total
1	132KV F/F DHA Rabber Japan Power - Wapda Town In & Out at DHA Rabber (Turn Key)	D/C	0.2	LESCO		1.00		2.00		2.00	5.00
2	132KV F/F Jubilee Town In & Out Wapda Town - Multan Rd Sukh Chajra (Turn Key)	D/C	1.67	LESCO		1.00		3.00		3.00	7.00
3	132KV F/F Central Park In & Out Raiwind - Kasur (Turn Key)	D/C	13.82	LESCO		10.00		10.00		10.00	30.00
4	132KV F/F for Press Club In & out Fatehgarh - Shalamar (Turn Key)	D/C	0.15	LESCO		2.00		3.00		3.00	8.00
5	132KV F/F Doula Chouchak W.R.R - Doula Chouchak (Turn Key)	D/C	20.1	LESCO		10.00		12.00		12.00	34.00
Sub- TOTAL (I)			35.94			24.00	-	30.00	-	30.00	84.00

(J) Transmission Lines planned under World bank Financing

Sr.#	Particular of Work	Type	SCOPE OF WORK	Source of financing	Rs in Million						
					WORLD BANK FINANCING		COUNTER PART FUNDING				
					Material/ duties/taxes/store handling charges	Crop Compensation / Land	Labour (10%)	Overhead (10%)	Civil Works	Others/ Interest (6%)	Total
1	132KV T/L F/F Johar Town II (In & Out from wapda Town - Bund Road)	D/C	4.5	World Bank		2.00	0.10	1.00	20.00	2.00	25.10
2	132KV T/L F/F Inayat Para/State Life Housing Society	D/C	5	do		2.00	0.10	1.00	20.00	2.00	25.10
3	132KV T/L F/F Mominpura G.T Road	D/C	1	do			0.10	0.50	7.00	2.00	9.60
4	132KV T/L F/F Saggian	D/C	1	do			0.10	0.50	7.00	2.00	9.60
Sub- TOTAL (J)			11.5			4.00	0.40	3.00	54.00	8.00	69.40
GRAND TOTAL LESCO Resources A+B+C+D+E+F+G+H+I+J					1,278.00	158.00	45.60	370.10	578.50	401.61	2,831.81

Sr.#	Particular of Work	Type	SCOPE OF WORK	Source of financing	Rs in Million					
					Material	Land	Labour	Overhead	Civil Works	Others

(C) WORLD BANK WORKS (APL-I) Year - I

Sr.#	Particular of Work	Type	SCOPE OF WORK	Source of financing	Rs in Million						
					WORLD BANK F	COUNTER PART FUNDING					
					Material/ duties/taxes/store handling charges	Land	Labour (10%)	Overhead (10%)	Civil Works	Others/ interest (6%)	Total
1	132kV G/S Johar Town II	N	2x132/11KV, 26MVA T/Bay+2L/B+1 PT/Bay	World Bank	25.00						-
2	132kV G/S Inayat Pura/State Life Housing Society	N	2x132/11KV, 26MVA T/Bay+2L/B+1 PT/Bay	do	140.00						-
3	132kV Mominpura G.T Road (Turn Key)	N	2x132/11KV, 40MVA T/Bay+2L/B+1 PT/Bay	do	150.00						-
4	132 kV GIS Saggian (Turn Key)	N	2x132/11KV, 40MVA T/Bay+2L/B+1 PT/Bay	do	100.00						-
5	132kV Saidpur	A	1 x 132/11 kV, 40 MVA TRF	do	5.00						-
6	132kV A.I Town	A	1 x 132/11 kV, 40 MVA TRF	do	65.00						-
7	132kV Shahkot	E	1 x 132 / 11 kV, 26 MVA T/B	do	10.00						-
Sub- TOTAL					495.00	-	-	-	-	-	-

(D) WORLD BANK WORKS (APL-I) Year - II

Sr.#	Particular of Work	Type	SCOPE OF WORK	Source of financing	Rs in Million						
					WORLD BANK F	COUNTER PART FUNDING					
					Material/ duties/taxes/store handling charges	Land	Labour (10%)	Overhead (10%)	Civil Works	Others/ interest (6%)	Total
1	132KV AIS G/S Askari - X (Turn Key)	N	2x132/11KV, 40 MVA, T/B+2LB+1PT/Bay	World Bank	100.000						-
2	132KV GIS G/S Punjab University (Turn Key)	N	2x132/11KV, 40 MVA, T/B+2LB+1PT/Bay	do	50.000						-
3	132kV Attabad	A	2 x 132/11 kV, 40 MVA TRF	do	120.000						-
4	132kV Ayasha	A	2 x 132/11 kV, 40 MVA TRF	do	120.000						-
5	132kV Batapur	A	2 x 132/11 kV, 40 MVA TRF	do	120.000						-
6	132kV Bhikki	A	1 x 132/11 kV, 40 MVA TRF	do	60.000						-
7	132kV Bhogiwal	A	1 x 132/11 kV, 40 MVA TRF	do	60.000						-
8	132kV Chack -65	A	2 x 132/11 kV, 40 MVA TRF	do	120.000						-
9	132kV Defence	A	1 x 132/11 kV, 40 MVA TRF	do	60.000						-
10	132kV Depalpur	A	2 x 132/11 kV, 40 MVA TRF	do	120.000						-
11	132kV Manga Mandi	A	1 x 132/11 kV, 40 MVA TRF	do	60.000						-
Sub- TOTAL					990.000	-	-	-	-	-	-

(J) Transmission Lines planned under World bank Financing

Sr.#	Particular of Work	Type	SCOPE OF WORK	Source of financing	Rs in Million						
					WORLD BANK F	Crop Compensation / Land	Labour (10%)	Overhead (10%)	Civil Works	Others/ interest (6%)	Total
					Material/ duties/taxes/store handling charges						
1	132KV T/L F/F Johar Town II (In & Out from wapda Town - Bund Road)	D/C	4.5	World Bank	30						-
2	132KV T/L F/F Inayat Pura/State Life Housing Society	D/C	5	do	30						-
3	132KV T/L F/F Mominpura G.T Road	D/C	1	do	8						-
4	132KV T/L F/F Saggian	D/C	1	do	8						-
Sub- TOTAL					76	-	-	-	-	-	-
GRAND TOTAL WORLD BANK (Grid Stations + Transmission Lines)					1,561.00	-	-	-	-	-	-

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ASIAN DEVELOPMENT BANK

(E) ADB (Tranche I) Works

Sr.#	Particular of Work	Type	SCOPE OF WORK	Source of financing	Rs in Million						
					ADB FINANCING	COUNTER PART FUNDING					
					Material/ duties/taxes/store handling charges	Land	Labour (10%)	Overhead (10%)	Civil Works	Others/ interest (6%)	Total
1	132 kV Multan Road at Sukh Chan	N	2 x 132/11 kV, 26MVA T/B+2L/B+2PT/Bay	ADB	70.000	-	1.00	2.00	2.00	2.00	7.00
2	132 kV Chung (4th TRF)	E	1 x 132/11 kV 26 MVA T/B	ADB	5.000		0.50	2.00	1.00	1.60	5.10
3	132 kV Bhaipheru (4th TRF)	E	1 x 132/11 kV 26 MVA PTRF	ADB	5.000		0.50	2.00	2.00	1.60	6.10
4	132 kV Shamkey (4th TRF)	E	1 x 132/11 kV 26 MVA PTRF	ADB	5.000		0.50	2.00	1.00	1.60	5.10
5	132 kV Bhikki (4th TRF)	E	1 x 132/11 kV 26 MVA PTRF	ADB	5.000		0.10	2.00	5.00	1.60	8.70
6	Capacitor Installation			ADB	90.000			2.00		2.00	4.00
Sub- TOTAL					180.000	-	2.60	12.00	11.00	10.40	36.00

(F) ADB Tranche II Works

Sr.#	Particular of Work	Type	SCOPE OF WORK	Source of financing	Rs in Million						
					ADB FINANCING	COUNTER PART FUNDING					
					Material/ duties/taxes/store handling charges	Land	Labour (10%)	Overhead (10%)	Civil Works	Others/ interest (6%)	Total
1	132 DHA Rahber (Turn Key)	N	2 x 132/11 kV, 26MVA T/B+2L/B+2PT/Bay	ADB	30.000	-	0.50	10.00	3.00	10.00	23.50
2	132kV Jubilee Town (Turn Key)	N	2 x 132/11 kV, 26MVA T/B+2L/B+2PT/Bay	ADB	30.000	-	0.50	10.00	3.00	10.00	23.50
3	132kV Central Park (Turn Key)	N	2 x 132/11 kV, 26MVA T/B+2L/B+2PT/Bay	ADB	30.000	-	0.50	10.00	3.00	10.00	23.50
4	132kV Press Club (Turn Key)	N	2 x 132/11 kV, 26MVA T/B+2L/B+2PT/Bay	ADB	30.000	-	0.50	10.00	3.00	10.00	23.50
5	132kV Doula Chochak (Turn Key)	N	2 x 132/11 kV, 26MVA T/B+2L/B+2PT/Bay	ADB	30.000	-	0.50	10.00	3.00	10.00	23.50
6	132 kV A.I Town (T-3)	A	1 x 132/11 kV 40 MVA PTRF	ADB	60.000		0.50	1.00	0.10	1.00	2.60
7	132kV Garden Town (T-3)	A	1 x 132/11 kV 40 MVA PTRF	ADB	60.000		0.50	1.00	0.10	1.00	2.60
8	132kV WAPDA Town T-1	A	1 x 132/11 kV 40 MVA PTRF	ADB	60.000		0.50	1.00	0.10	1.00	2.60
9	132kV Badami Bagh T-2	A	1 x 132/11 kV 40 MVA PTRF	ADB	60.000		0.50	1.00	0.10	1.00	2.60
10	132kV Bhatri Gate T-2	A	1 x 132/11 kV 40 MVA PTRF	ADB	60.000		0.50	1.00	0.10	1.00	2.60
11	132kV Qarraba T-2	A	1 x 132/11 kV 40 MVA PTRF	ADB	60.000		0.50	1.00	0.10	1.00	2.60
12	LARP's EMMP and capacity Building Programm of Tranche-II									47.01	47.01
Sub- TOTAL					510.000	-	5.50	56.00	15.60	103.01	180.11

(I) New & Feeding T/Lines for New Grid Stations Under ADB Projects

Sr.#	Particular of Work	Type	SCOPE OF WORK (Length in Km)	Source of financing	Rs in Million						
					ADB FINANCING	COUNTER PART FUNDING					
					Material	Crop Compensation / Land	Labour (10%)	Overhead (10%)	Civil Works	Others (6%)	Total
1	132KV F/F DHA Rahber Japan Power - Wapda Town In & Out at DHA Rahber (Turn Key)	D/C	0.2	LESCO	3.00						-
2	132kV F/F Jubilee Town In & Out Wapda Town - Multan Rd Sukh Chayn (Turn Key)	D/C	1.67	LESCO	10.00						-
3	132kV F/F Central Park In & Out Raiwind - Kasur (Turn Key)	D/C	13.82	LESCO	80.00						-
4	132kV F/F for Press Club In & out Fatehgarh - Shalamar (Turn Key)	D/C	0.15	LESCO	4.00						-
5	132kV F/F Doula Chouchak W.R.R - Doula Chouchak (Turn Key)	D/C	20.1	LESCO	102.00						-
Sub- TOTAL					199.00						-
GRAND TOTAL ASIAN DEVELOPMENT BANK (Grid Stations + Transmission Lines)					889.00	-	-	-	-	-	-

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Lahore Electric Supply Company Limited
Comparative Schedule of Electricity Tariffs

PARTICULARS	Existing NERVA Tariff Rates (Qtr-2,3 & 4) (2010-11)		Proposed New Tariff Rates (12)		Difference		
	Fixed Charges Rs./ kW/ M	Var. Charges Rs./ kWh	Fixed Charges Rs./ kW/ M	Var. Charges Rs./ kWh	Fixed Charges Rs./ kW/ M	Var. Charges Rs./ kWh	
	1	2	3	4	5	6	7
RESIDENTIAL	Up to 50 Units	-	2.00	-	1.87	-	(0.13)
	For peak load requirement up to 5 kW						
	01-100 Units per month	-	6.26	-	4.48	-	(1.78)
	101-300 Units per month	-	7.70	-	9.72	-	2.02
	301 - 700 Units per month	-	10.65	-	12.50	-	1.85
	Above700 Units per month	-	13.29	-	14.90	-	1.61
	For peak load requirement exceeding 5 kW						
	Time of Use (TOU)-Peak	-	12.25	-	12.25	-	-
	Time of Use (TOU)-Off Peak	-	6.70	-	6.70	-	-
COMMERCIAL-A2	For peak load requirement up to 5 kW	-	13.00	-	13.00	-	-
	For peak load requirement exceeding 5 kW						
	Regular	400.00	10.45	400.00	11.06	-	0.61
	Time of Use (TOU)-Peak	400.00	11.49	400.00	11.49	-	-
	Time of Use (TOU)-Off Peak	400.00	6.50	400.00	6.50	-	-
INDUSTRIAL	B1	-	8.90	-	8.90	-	-
	B1 - Time of Use (TOU)-Peak	-	12.25	-	12.25	-	-
	B1 - Time of Use (TOU)-Off Peak	-	6.70	-	6.70	-	-
	B2	400.00	7.59	400.00	7.59	-	-
	B2 - Time of Use (TOU)-Peak	400.00	11.08	400.00	11.08	-	-
	B2 - Time of Use (TOU)-Off Peak	400.00	6.50	400.00	6.50	-	-
	B3 - Time of Use (TOU)-Peak	380.00	10.99	380.00	10.99	-	-
	B3 - Time of Use (TOU)-Off Peak	380.00	6.25	380.00	6.25	-	-
	B4 - Time of Use (TOU)-Peak	360.00	10.69	360.00	10.69	-	-
	B4 -Time of Use (TOU)-Off Peak	360.00	5.97	360.00	5.97	-	-
SINGLE POINT SUPPLY FOR FURTHER DISTRIBUTION	C1(a) Supply at 400 Volts -up to 5 kW	-	9.90	-	9.90	-	-
	C1(b) Supply at 400 Volts - exceeding 5kW	400.00	8.75	400.00	8.75	-	-
	Time of Use (TOU)-Peak	400.00	11.31	400.00	11.31	-	-
	Time of Use (TOU)-Off Peak	400.00	6.50	400.00	6.50	-	-
	C2 Supply at 11 kV	380.00	8.65	380.00	8.65	-	-
	Time of Use (TOU)-Peak	380.00	10.91	380.00	10.91	-	-
	Time of Use (TOU)-Off Peak	380.00	6.25	380.00	6.25	-	-
	C3 Supply above 11 kV	360.00	8.51	360.00	8.51	-	-
	Time of Use (TOU)-Peak	360.00	10.51	360.00	10.51	-	-
Time of Use (TOU)-Off Peak	360.00	5.87	360.00	5.87	-	-	
AGRICULTU RE TUBEWELL- TARIFF	D1 Scarp	-	8.47	-	8.47	-	-
	D2 Agricultural Tube-wells	200.00	5.31	200.00	5.31	-	-
	D-1(b) SCARP and agricultural more than 20 KW	-	-	-	-	-	-
	Time of Use (TOU) - Peak	200.00	10.11	200.00	10.11	-	-
Time of Use (TOU) -Off Peak	200.00	4.55	200.00	4.55	-	-	
TEMPOR ARY SUPPLY TARIFF	E-1(i) Residential Supply	-	13.29	-	13.90	-	0.61
	E-1(ii)Commercial Supply	-	13.00	-	13.61	-	0.61
	E-2 Industrial Supply	-	8.90	-	9.51	-	0.61
OTHERS	Public Lighting - G	-	12.00	-	12.00	-	-
	Residential Colonies-H	-	11.22	-	11.22	-	-
	Railway Traction - I	-	9.96	-	9.96	-	-
	Co-Generation Tariff	-	-	-	-	-	-

Note: The NEPRA Determined Rates vide its decision dated 29-04-2011 have been taken for this exercise. The said determination is still to be notified by GoP.

Islamabad Electric Supply Company Limited
Summary of Revenue Requirements

Description	Units	2009-10	2010-11	2011-12 (Projected)				Total
		Actual	Prov./Est.	Qtr-1	Qtr-2	Qtr-3	Qtr-4	
Sales	GWh	13,881	14,777	4,620	3,615	3,340	4,177	15,752
Distribution and Transmission losses	% age	13.78	14.20	13.21	8.98	8.52	15.70	12.00
Purchases	GWh	16,100	17,223	5,323	3,972	3,651	4,955	17,901
Power Purchase Price (PPP)	Mln. Rs.	113,478	125,205	29,949	28,140	33,567	38,475	130,132
Power Purchase Price (PPP)	Rs./kWh	7.05	7.27	5.63	7.09	9.19	7.76	7.27
Power Purchase Price (PPP) -Adjusted	Rs./kWh	8.18	8.47	6.48	7.78	10.05	9.21	8.26
Operating & Maintenance Costs								
Pay and Allowances	Mln. Rs.	7,547	9,463	2,671	2,679	2,694	2,694	10,737
Other operating & Admn. Expenses	Mln. Rs.	1,171	1,430	461	435	435	435	1,766
Insurance	Mln. Rs.	-	-	-	-	-	-	-
Maintenance Expenses	Mln. Rs.	1,220	1,195	364	364	364	364	1,457
Provision for Bad Debts	Mln. Rs.	-	-	-	-	-	-	-
Total	Mln. Rs.	9,938	12,089	3,496	3,478	3,493	3,493	13,960
Revenue Requirement								
Power Purchase Price	Mln. Rs.	113,478	125,205	29,949	28,140	33,567	38,475	130,132
O&M Cost	Mln. Rs.	9,938	12,089	3,496	3,478	3,493	3,493	13,960
Bad Debt Provision	Mln. Rs.	-	-	-	-	-	-	-
Depreciation	Mln. Rs.	1,673	1,913	526	526	526	526	2,105
RORB	Mln. Rs.	(3,913)	2,305	675	742	809	877	3,103
Prior Period Adjustments (Uncovered Costs)	Mln. Rs.	10,984	2,179	869	680	628	786	2,963
Total	Mln. Rs.	132,160	143,690	35,516	33,566	39,024	44,157	152,262
Less Other Operating Revenue	Mln. Rs.	773	832	230	230	230	230	921
Less Other Non-Operating Revenue	Mln. Rs.	3,631	3,503	956	956	956	956	3,824
Total	Mln. Rs.	4,405	4,335	1,186	1,186	1,186	1,186	4,745
Net Revenue Requirement from Tariff-excl. Taxation	Mln. Rs.	127,755	139,355	34,329	32,380	37,837	42,971	147,517
Taxation/WPPF	Mln. Rs.	403	-	-	-	-	-	-
Net Revenue Requirement from Tariff-incl. Taxation	Rs./kWh	9.233	9.431	7.431	8.958	11.329	10.286	9.365
Break-up								
Power Purchase Price	Rs./kWh	8.175	8.473	6.483	7.785	10.050	9.210	8.261
Distribution Margin	Rs./kWh	0.237	0.810	0.760	0.985	1.091	0.888	0.916
Prior Period adjustments (Uncovered)	Rs./kWh	0.791	0.147	0.188	0.188	0.188	0.188	0.188
Tariff without Taxation	Rs./kWh	9.204	9.431	7.431	8.958	11.329	10.286	9.365
Taxation	Rs./kWh	0.029	-	-	-	-	-	-
Tariff with Taxation	Rs./kWh	9.233	9.431	7.431	8.958	11.329	10.286	9.365

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Profit & Loss Statement

		FY 2010-11 Determined	FY 2010-11 Provisional	FY 2011-12 Projected
Power Balances				
Units Received	[MkWh]	17,223	17,223	17,901
Units Lost	[MkWh]	2,446	2,446	2,149
Units Lost	[%age]	12.00%	14.20%	12.00%
Units Sold	[MkWh]	14,777	14,777	15,752
Revenue				
Sales Revenue	[Mln Rs]	137,474	119,930	133,086
Subsidy	[Mln Rs]	-	19,425	14,431
Fuel Price Adjustment	[Mln Rs]	-	-	-
Total Sales Revenue	[Mln Rs]	137,474	139,355	147,517
Rental & Service Income	[Mln Rs]	4,400	162	179
Amortization of Def Credits	[Mln Rs]	4,400	669	743
Other Income	[Mln Rs]	-	3,503	3,824
Total Revenue	[Mln Rs]	141,874	143,690	152,262
Operating Cost				
Power Purchase Cost	[Mln Rs]	125,205	125,205	130,132
O&M Expenses	[Mln Rs]	10,292	12,089	13,960
Depreciation	[Mln Rs]	1,913	1,913	2,105
Amortization	[Mln Rs]	-	-	-
Provision for Bad Debt	[Mln Rs]	-	-	-
Total Operating Cost	[Mln Rs]	137,410	139,207	146,196
EBIT	[Mln Rs]	4,464	4,484	6,066
Financial Charges	[Mln Rs]	-	148	113
EBT	[Mln Rs]	4,464	4,335	5,952
Tax	[Mln Rs]	-	-	-
EAT	[Mln Rs]	4,464	4,335	5,952
WPPF	[Mln Rs]	-	-	-
Profit for the period	[Mln Rs]	4,464	4,335	5,952

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Lahore Electric Supply Company Limited
Profit & Loss Statement (Test Year) FY 2010-11

		Jul	Aug	Sep	1st Qrt	Oct	Nov	Dec	2nd Qrt	Jan	Feb	Mar	3rd Qrt	Apr	May	Jun	4th Qrt	
		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	
Power Balances																		
Units Received	(MkWh)	1,797	1,793	1,531	5,121	1,483	1,153	1,185	3,821	1,183	1,061	1,268	3,513	1,276	1,691	1,800	4,768	3
Units Lost	(MkWh)	288	279	219	787	200	105	125	430	126	52	202	380	197	316	336	849	6
Units Lost	(%age)	15.96%	15.94%	14.44%	15.37%	14.08%	9.15%	12.84%	11.26%	9.97%	4.96%	14.02%	10.81%	14.20%	12.18%	15.81%	17.80%	%
Units Sold	(MkWh)	1,508	1,514	1,312	4,334	1,283	1,048	1,060	3,391	1,058	1,009	1,066	3,133	1,079	1,376	1,464	3,919	7
Revenue																		
Sales Revenue	(Min Rs)	11,470	11,819	10,151	33,441	9,004	7,842	8,465	25,311	8,024	8,815	7,423	24,263	7,793	11,482	12,222	31,497	2
Subsidy	(Min Rs)	3,906	3,626	3,765	11,297	2,266	937	766	3,969	703	722	731	2,156	825	570	606	2,001	3
Fuel Price Adjustment	(Min Rs)	1,246	892	390	2,528	390	(497)	(469)	(576)	(407)	(1,118)	602	(924)	343	(92)	1,095	1,346	3
Total Sales Revenue	(Min Rs)	16,623	16,338	14,305	47,265	11,660	8,282	8,762	28,704	8,320	8,419	8,756	25,495	8,961	11,960	13,923	34,844	9
Rental & Service Income	(Min Rs)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Amortization of Def Credits	(Min Rs)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Income	(Min Rs)	370	303	363	1,036	261	366	285	912	296	434	284	1,014	329	329	329	987	0
Total Revenue	(Min Rs)	16,993	16,641	14,668	48,302	11,921	8,649	9,047	29,616	8,616	8,853	9,040	26,509	9,290	12,289	14,252	35,831	8
Operating Cost																		
Power Purchase Cost	(Min Rs)	10,848	9,255	8,712	28,815	9,581	7,349	9,469	26,398	11,945	9,556	11,915	33,416	11,878	11,963	12,734	36,576	15
O&M Expenses	(Min Rs)	1,091	1,075	852	3,019	1,052	999	1,014	3,065	804	984	880	2,668	972	1,183	1,183	3,337	9
Depreciation	(Min Rs)	123	123	124	370	124	124	124	372	124	124	124	372	124	337	337	799	3
Amortization	(Min Rs)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Provision for Bad Debt	(Min Rs)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Operating Cost	(Min Rs)	12,062	10,453	9,688	32,204	10,757	8,472	10,606	29,835	12,873	10,664	12,919	36,456	12,974	13,483	14,254	40,712	17
EBIT	(Min Rs)	4,931	6,187	4,980	16,098	1,164	177	(1,560)	(219)	(4,257)	(1,811)	(3,879)	(9,947)	(3,684)	(1,194)	(2)	(4,881)	12
Financial Charges	(Min Rs)	13	178	12	203	12	12	12	37	12	12	12	36	12	12	12	36	12
EBT	(Min Rs)	4,918	6,009	4,968	15,895	1,152	164	(1,572)	(256)	(4,269)	(1,823)	(3,891)	(9,983)	(3,696)	(1,206)	(14)	(4,917)	10
Tax	(Min Rs)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EAT	(Min Rs)	4,918	6,009	4,968	15,895	1,152	164	(1,572)	(256)	(4,269)	(1,823)	(3,891)	(9,983)	(3,696)	(1,206)	(14)	(4,917)	10
WPPF	(Min Rs)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Profit for the period	(Min Rs)	4,918	6,009	4,968	15,895	1,152	164	(1,572)	(256)	(4,269)	(1,823)	(3,891)	(9,983)	(3,696)	(1,206)	(14)	(4,917)	10

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Lahore Electric Supply Company Limited

Profit & Loss Statement (Projected) FY 2011-12

		Month 1	Month 2	Month 3	1st Qtr's Total	Month 4	Month 5	Month 6	2nd Qtr's Total	Month 7	Month 8	Month 9	3rd Qtr's Total	Month 10	Month 11	Month 12	4th Qtr's Total	
Power Balances																		
Units Received	(MkWh)	1,868	1,864	1,592	5,323	1,541	1,198	1,232	3,972	1,230	1,103	1,318	3,651	1,327	1,758	1,871	4,955	
Units Lost	(MkWh)	260	250	193	703	174	81	102	357	102	27	182	311	177	291	310	778	
Units Lost	(%age)	13.91%	13.42%	12.13%	13.21%	11.28%	6.76%	8.28%	8.98%	8.32%	2.47%	13.78%	8.52%	13.31%	16.57%	16.57%	15.70%	
Units Sold	(MkWh)	1,608	1,614	1,398	4,620	1,368	1,117	1,130	3,615	1,128	1,076	1,136	3,340	1,150	1,466	1,561	4,177	
Revenue																		
Sales Revenue	(Min Rs)	11,252	9,573	9,272	30,097	10,106	7,977	10,985	29,068	12,641	10,618	11,518	34,777	11,820	13,581	13,743	39,144	
Subsidy	(Min Rs)	1,473	1,478	1,281	4,232	1,253	1,023	1,035	3,312	1,033	986	1,041	3,060	1,054	1,343	1,430	3,827	
Fuel Price Adjustment	(Min Rs)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Sales Revenue	(Min Rs)	12,725	11,052	10,553	34,329	11,359	9,000	12,020	32,380	13,674	11,604	12,559	37,837	12,874	14,924	15,173	42,971	
Rental & Service Income	(Min Rs)	15	15	15	45	15	15	15	45	15	15	15	45	15	15	15	45	
Amortization of Def Credits	(Min Rs)	62	62	62	186	62	62	62	186	62	62	62	186	62	62	62	186	
Other Income	(Min Rs)	319	319	319	956	319	319	319	956	319	319	319	956	319	319	319	956	
Total Revenue	(Min Rs)	13,120	11,447	10,948	35,516	11,754	9,396	12,416	33,566	14,070	12,000	12,954	39,024	13,269	15,319	15,568	44,157	
Operating Cost																		
Power Purchase Cost	(Min Rs)	11,275	9,619	9,055	29,949	9,958	7,639	10,544	28,140	12,288	10,220	11,058	33,567	11,461	13,444	13,570	38,475	
O&M Expenses	(Min Rs)	1,150	1,124	1,222	3,496	1,124	1,124	1,230	3,478	1,132	1,132	1,230	3,493	1,132	1,132	1,230	3,493	
Depreciation	(Min Rs)	175	175	175	526	175	175	175	526	175	175	175	526	175	175	175	526	
Amortization	(Min Rs)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Provision for Bad Debt	(Min Rs)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Operating Cost	(Min Rs)	12,600	10,919	10,453	33,972	11,257	8,938	11,949	32,144	13,595	11,527	12,463	37,586	12,768	14,751	14,975	42,495	
EBIT	(Min Rs)	520	528	495	1,544	497	457	467	1,422	474	472	491	1,438	501	568	593	1,662	
Financial Charges	(Min Rs)	9	9	9	28	9	9	9	28	9	9	9	28	9	9	9	28	
EBT	(Min Rs)	510	519	486	1,515	488	448	458	1,394	465	463	482	1,409	492	559	584	1,634	
Tax	(Min Rs)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
EAT	(Min Rs)	510	519	486	1,515	488	448	458	1,394	465	463	482	1,409	492	559	584	1,634	
WPPF	(Min Rs)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Profit for the period	(Min Rs)	510	519	486	1,515	488	448	458	1,394	465	463	482	1,409	492	559	584	1,634	

Lahore Electric Supply Company Limited

Balance Sheet [in million Rupees]

Description	Previous FY 2008-09 as on	Current FY 2009-10 as on	Provisional FY 2010-11 as on	Projected FY 2011-12 as on
Intangible Fixed Assets	-	-	-	-
Net Fixed Assets in Operations	26,092	29,861	34,159	41,617
Total Net Fixed Assets in Operations	26,092	29,861	34,159	41,617
Capital Work in Progress	2,645	2,725	3,165	4,099
Long Term Loans to Employees	75	70	81	93
Deferred Cost & Long Term Deposits	0.36	0.36	0.36	0.36
	2,721	2,795	3,246	4,192
Current Assets				
Stores & Spares	2,390	2,886	2,733	2,913
Trade Debts	8,113	15,566	16,765	18,096
Advances, Prepayments, Other Receivables	3,402	2,587	3,598	3,993
Tariff Subsidy (Receivable from GoP)	11,026	23,745	8,716	23,146
Pension Fund Investments	-	-	-	-
Receivable from Associated Companies	4,530	4,975	6,303	8,043
Cash & Bank Balances	9,184	12,885	14,519	12,906
Total Current Assets	38,646	62,643	52,633	69,098
Total Assets	67,458	95,299	90,037	114,907
Subscribed Equity	6,738	6,738	6,738	6,738
Unappropriated Profit	(8,614)	(2,124)	2,211	8,163
Total Equity	(1,876)	4,614	8,949	14,902
Long Term Liability				
Security Deposits	3,652	4,587	5,375	6,418
Employee Retirement Benefits	13,317	16,061	19,283	22,972
TFCs & SUKUK	13,000	5,000	-	-
Deferred Credits	18,597	21,100	22,919	25,262
Total Long Term Loan	1,140	1,290	2,559	4,777
Total Long Term Liability	49,705	48,037	50,136	59,429
Current Liability				
Current Maturity on Long Term Loans	233	233	233	233
Subsidy Received in Advance from GoP	-	-	-	-
Provision for Taxation	103	103	103	103
Payable to NTDC	10,858	34,771	20,325	29,545
Creditors, Accrued and Other Liabilities	8,435	7,541	10,291	10,696
Total Current Liability	19,629	42,648	30,952	40,577
Total Liabilities and Commitments	69,334	90,685	81,088	100,005
Total Liabilities and Equity	67,458	95,299	90,037	114,907

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Lahore Electric Supply Company Limited

Cash Flow Statement [in million Rupees]

Description	Previous FY 2008-09	Current FY 2009-10	Provisional FY 2010-11	Projected FY 2010-11
Average Monthly Demand Index (MDI) [MW]	2,761	3,120	3,211	3,407
Units Purchased [GWh]	15,184	16,100	17,223	17,901
Transmission Losses (132 kV) [GWh]	85	161	172	179
Distribution Losses [GWh]	1,931	1,967	1,895	1,969
Units Sold to Customers [GWh]	2,016	2,128	2,067	2,148
Average Tariff Required [Rs/unit]	6.950	9.624	9.431	9.365
Average Tariff Existing [Rs/unit]	6.835	9.204	9.431	9.365
Tariff Difference [Rs/unit]	0.115	0.421	0.000	0.000
Revenue from Sales	75,185	97,294	119,930	133,086
Collection from Required [%]	93.0%	93.2%	99.0%	99.0%
Inflows from Operations				
Collection from Current Sales	69,949	90,697	118,731	131,755
Prior Year Recovery	-	-	-	-
Total Inflows from Operations	69,949	90,697	118,731	131,755
Outflow from Operations				
Payment for electricity (to CPPA)	74,692	102,824	153,965	135,226
Distribution Service Cost (=DMC)	6,430	9,938	12,089	13,960
Total Outflow from Operations	81,122	112,762	166,054	149,186
Surplus/Deficit from Operations	(11,173)	(22,065)	(47,324)	(17,431)
Inflows from Other Sources				
Capital Contributions	3,640	3,129	2,488	3,086
Consumer Security Deposits	709	935	788	1,044
Other Incomes	3,279	3,779	3,666	4,003
GOP Subsidy (Actual and Estimated)	9,408	22,751	35,224	0
Long Term Loan / Redeemable Capital	35	417	1,920	2,450
Total Inflows from Other Sources	17,071	31,011	44,086	10,582
Outflow Others				
Financial Charges	257	178	148	113
Repayment of Long Term Loans	58	233	233	233
Investment Program	6,461	5,521	6,651	10,497
Working Capital/other Changes	(528)	-686	-11,903	-16,080
Total Outflow Others	6,248	5,246	-4,871	-5,237
Surplus/Deficit Others	10,823	25,766	48,957	15,819
Total Inflows (Operations + Others)	87,020	121,709	162,816	142,337
Total Outflows (Operations + Others)	87,370	118,008	161,183	143,949
Opening Balance	9,534	9,184	12,885	14,518
Surplus/Deficit for Fiscal Year	(349)	3,701	1,633	(1,612)
Deficit from Financing/Loans	0	0		0
Closing Balance	9,184	12,885	14,518	12,907

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Lahore Electric Supply Company Limited

Power Purchase (FY 2010-11)

		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual
Demand & Energy														
Units Received	[MkWh]	1,797	1,793	1,531	1,483	1,153	1,185	1,183	1,061	1,268	1,276	1,691	1,800	223
MDI	[MW]	3,376	3,620	3,057	2,990	2,963	2,980	2,870	3,048	3,041	3,246	3,631	3,710	211
Energy Purchase Price	[Rs/ kWh]	4.613	3.767	4.083	4.787	4.236	5.820	7.718	6.419	7.166	7.435	5.491	5.112	
Capacity Purchase Price	[Rs/ kW/ M]	657.864	590.373	704.593	729.853	732.323	762.173	879.499	799.993	829.738	635.903	636.919	851.888	
Transmission Charge	[Rs/ kW/ M]	100.150	100.150	100.150	100.150	100.150	100.150	100.150	100.150	100.150	100.150	100.150	100.150	
Power Purchase Cost														
Energy Charge	[Mln Rs]	8,288	6,755	6,252	7,099	4,883	6,899	9,133	6,813	9,087	9,489	9,287	9,202	187
Capacity Charge	[Mln Rs]	2,221	2,137	2,154	2,182	2,170	2,271	2,524	2,438	2,524	2,064	2,313	3,160	159
Transmission Charge	[Mln Rs]	338	363	306	299	297	298	287	305	305	325	364	372	859
Adjustment **	[Mln Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Operating Cost	[Mln Rs]	10,848	9,255	8,712	9,581	7,349	9,469	11,945	9,557	11,915	11,878	11,963	12,734	1,205

Lahore Electric Supply Company Limited

Power Purchase (FY 2011-12)

		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Demand & Energy														
Units Received	[MkWh]	1,868	1,864	1,592	1,541	1,198	1,232	1,230	1,103	1,318	1,327	1,758	1,871	2,901
MDI	[MW]	3,582	3,841	3,244	3,172	3,143	3,162	3,045	3,234	3,227	3,444	3,853	3,936	1,407
Energy Purchase Price	[Rs/ kWh]	4.613	3.767	4.083	4.787	4.236	5.820	7.718	6.419	7.166	7.435	5.491	5.112	3,411
Capacity Purchase Price	[Rs/ kW/ M]	642.42	576.30	688.19	712.94	715.36	966.67	817.74	870.40	399.92	363.88	884.11	917.59	13,75
Transmission Charge	[Rs/ kW/ M]	100.15	100.15	100.15	100.15	100.15	100.15	100.15	100.15	100.15	100.15	100.15	100.15	10,15
Power Purchase Cost														
Energy Charge	[Mln Rs]	8,615	7,021	6,498	7,379	5,075	7,170	9,493	7,082	9,445	9,863	9,652	9,564	1,857
Capacity Charge	[Mln Rs]	2,301	2,214	2,232	2,261	2,249	3,057	2,490	2,815	1,291	1,253	3,406	3,612	1,180
Transmission Charge	[Mln Rs]	359	385	325	318	315	317	305	324	323	345	386	394	1,094
Adjustment **	[Mln Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Operating Cost	[Mln Rs]	11,275	9,619	9,055	9,958	7,639	10,544	12,288	10,220	11,058	11,461	13,444	13,570	4,132

Lahore Electric Supply Company Limited

Line Losses (Test Year) FY 2010-11

		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
		Actual												
Power Balances														
Units Received	[MkWh]	1,797	1,793	1,531	1,483	1,153	1,185	1,183	1,061	1,268	1,276	1,691	1,800	17,700
Units Sold	[MkWh]	1,508	1,514	1,312	1,283	1,048	1,060	1,058	1,009	1,066	1,079	1,376	1,464	14,400
Units Lost	[MkWh]	288	279	219	200	105	125	126	52	202	197	316	335	3,300
Units Lost	[%age]	16.06%	15.59%	14.33%	13.49%	9.09%	10.57%	10.61%	4.91%	15.93%	15.47%	18.66%	18.66%	18.66%
Technical Losses	[%age]	12.06%	11.59%	10.33%	9.49%	5.09%	6.57%	6.61%	0.91%	11.93%	11.47%	14.66%	14.66%	14.66%
Administrative Losses	[%age]	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%
Technical Losses at Different Levels														
Transmission Losses 132 kV	[%age]	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
11 kV Losses	[%age]	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
LT Losses	[%age]	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Total Technical Losses	[%age]	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%

Lahore Electric Supply Company Limited

Line Losses * (Projected) FY 2011-12

		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Power Balances														
Units Received	[MkWh]	1,868	1,864	1,592	1,541	1,198	1,232	1,230	1,103	1,318	1,327	1,758	1,871	17,700
Units Sold	[MkWh]	1,608	1,614	1,398	1,368	1,117	1,130	1,128	1,076	1,136	1,150	1,466	1,561	14,400
Units Lost	[MkWh]	260	250	193	174	81	102	102	27	182	177	291	310	3,300
Units Lost	[%age]	13.91%	13.42%	12.13%	11.28%	6.76%	8.28%	8.32%	2.47%	13.78%	13.31%	16.57%	16.57%	16.57%
Technical Losses	[%age]	10.41%	9.92%	8.63%	7.78%	3.26%	4.78%	4.82%	-1.03%	10.28%	9.81%	13.07%	13.07%	13.07%
Administrative Losses	[%age]	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%
Technical Losses at Different Levels														
Transmission Losses 132 kV	[%age]	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
11 kV Losses	[%age]	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
LT Losses	[%age]	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Total Technical Losses	[%age]	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%

Note: Target Line Losses are subject to change as per final outcome of the study to be conducted in line with the Authority's instructions conveyed vide letter No.NEPR/ATRF-155/LESCO-2010/122 dated 14-01-2011 and letter No. _____ dated _____.

Lahore Electric Supply Company Limited
Operational and Technical Information

2009-10

DISCO load factors on yearly basis

52%

 NTDC/DISCO Delivery Points metering accuracy

0.20%

DISCO metering accuracy

For all customers (residential, commercial, industrial, etc.)

2.00%

Estimated High Voltage Transmission lines losses (132 kV)

1.00%

Note: Target Line Losses are subject to change as per final outcome of the study to be conducted in line with the Authority's instructions conveyed vide letter No.NEPR/TRF-155/LESCO-2010/122 dated 14-01-2011.

Lahore Electric Supply Company Limited

Average Rate per Unit Purchased and Sold
- Weighted Average Cost per Unit Sold to Customers

			FY 2010-11	FY 2011-12
			Provisional	Projected
10 01	<u>Use of System Charges (NTDC)</u>			
10 02	Estimated Average Rate	(Table 11 - 11.16)	[Rs/kW/Month] 100.15	100.15
10 03	Estimated Maximum Demand Indicator (MDI)	(Table 11 - 11.17)	[MW] 3,211	3,407
10 04	Number of Months (Fiscal Year)		[#] 12	12
10 05	Estimated Use of System Charges = (10.02 x 10.03 x 10.04)		[,000,000 Rs] 3,859.02	4,094.42
10 06	<u>Fixed/Capacity Charge</u>			
10 07	Estimated Average Rate	(Table 11 - 11.33)	[Rs/kW/Month] 730.78	713.75
10 08	Estimated MDI	Form 6 (A)	[MW] 3,211	3,407
10 09	Number of Months (Fiscal Year)		[#] 12	12
10 10	Estimated Capacity Charge = (10.07 x 10.08 x 10.09)		[,000,000 Rs] 28,158.82	29,180.17
10 11	<u>Energy Charge</u>			
10 12	Estimated Average Energy Charge	(Table 11 - 11.33)	[Rs/kWh] 5.4106	5.4106
10 13	Estimated Energy Purchase for Fiscal Year		[GWh] 17,223	17,901
10 14	Estimated Energy Charges = (10.12 x 10.13)		[,000,000 Rs] 93,187.26	96,856.43
10 15	Estimated Power Purchase Price = (10.05 + 10.10 + 10.14)		[,000,000 Rs] 125,205.10	130,131.02
10 16	Average Rate per Unit Purchased = (10.15 / 10.13)		[Rs/kWh] 7.27	7.27
10 17	Estimated Energy Sold		[GWh] 14,777	15,752
10 18	Average Energy Rate per Unit Sold = (10.15 / 10.17)		[Rs/kWh] 8.4730	8.2811
10 19	Distribution Margin		[,000,000 Rs] 8,730.13	14,421.97
10 20	Distribution Margin per Unit Sold = (10.19 / 10.17)		[Rs/kWh] 0.5908	0.9155
10 21	Total Cost per Unit Sold to Customers = (10.20 + 10.18)		[Rs/kWh] 9.0638	9.1766
10 22	Estimated Revenue from Energy Sold (10.15 + 10.19)		[,000,000 Rs] 133,935.23	144,552.99
10 23	Prior Period Adjustment (Uncovered Costs)		[,000,000 Rs] 869.05	2,963.00
10 24	Required Estimated Revenue from Energy Sold (10.22 + 10.23)		[,000,000 Rs] 134,804.29	147,515.99

While submitting Quarterly Petitions , this form should be submitted with actual amounts of previous quarters and projected figures of next quarter .

Figures in the forms should be substantiated with the forms below.

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Table 11 - CPPA Charges: Use of System, Capacity and Energy

11.01 Use of System Charges (NTDC)									
			Demand	Fixed Use of System Rate	Fixed Use of System Charges	Energy	Variable Use of System Rate	Variable Use of System Charges	Sum Use of System Charges
11.02	Month	Year	[kW]	[Rs/kW]	[Rs]	[kWh]	[Rs/kWh]	[Rs]	[Rs]
11.03	1	2	3	4	5 = 3 x 4	6	7	8 = 6 x 7	9
11.04	Jul		3,582,185	100.150	358,755,861	1,867,666,368	-	0	358,755,861
11.05	Aug		3,841,120	100.150	384,688,194	1,863,864,615	-	0	384,688,194
11.06	Sep		3,243,682	100.150	324,854,730	1,591,507,431	-	0	324,854,730
11.07	Oct		3,172,059	100.150	317,681,706	1,541,452,175	-	0	317,681,706
11.08	Nov		3,143,470	100.150	314,818,553	1,198,049,194	-	0	314,818,553
11.09	Dec		3,161,990	100.150	316,673,306	1,232,042,458	-	0	316,673,306
11.10	Jan		3,045,377	100.150	304,994,469	1,229,921,576	-	0	304,994,469
11.11	Feb		3,233,765	100.150	323,860,569	1,103,270,590	-	0	323,860,569
11.12	Mar		3,226,967	100.150	323,180,723	1,318,068,146	-	0	323,180,723
11.13	Apr		3,443,714	100.150	344,887,980	1,326,646,452	-	0	344,887,980
11.14	May		3,852,610	100.150	385,838,876	1,767,783,974	-	0	385,838,876
11.15	Jun		3,935,966	100.150	394,186,965	1,870,992,912	-	0	394,186,965
11.16			40,882,898	100.150	4,094,421,932	17,901,235,898			4,094,421,941
11.17	Avg per month [MW]		3,406,908			1,491,769,658			
11.18 Capacity and Energy									
			Capacity Charge	Energy Charge	Sum of all Charges	Use Of System Rate per kWh	Capacity Rate per kWh	Energy Rate per kWh	Final Rate per kWh
11.19	Month	Year	[Rs]	[Rs]	[Rs]	[Rs/kWh]	[Rs/kWh]	[Rs/kWh]	[Rs/kWh]
11.20	1	2	11	12	13 = 9+11+12	14 = 9 / 6	15 = 11 / 6	16 = 12 / 6	17 = 13 / 6
11.21	Jul		2,301,259,075	8,614,855,789	11,274,870,725	0.192	1.232	4.613	6.037
11.22	Aug		2,213,645,127	7,020,769,818	9,619,103,139	0.206	1.188	3.767	5.161
11.23	Sep		2,232,283,968	6,498,328,555	9,055,467,253	0.204	1.403	4.083	5.690
11.24	Oct		2,281,485,962	7,378,660,268	9,957,827,933	0.206	1.467	4.787	6.460
11.25	Nov		2,248,710,655	5,075,166,413	7,638,695,620	0.263	1.877	4.236	6.376
11.26	Dec		3,056,587,484	7,170,312,153	10,543,572,943	0.257	2.481	5.820	8.558
11.27	Jan		2,490,315,943	9,492,713,064	12,288,023,477	0.248	2.025	7.718	9.991
11.28	Feb		2,814,647,480	7,081,749,390	10,220,257,439	0.294	2.551	6.419	9.264
11.29	Mar		1,290,528,791	9,444,750,427	11,058,459,941	0.245	0.979	7.166	8.390
11.30	Apr		1,253,092,165	9,863,051,221	11,461,031,366	0.260	0.945	7.435	8.639
11.31	May		3,406,128,616	9,652,213,775	13,444,181,267	0.220	1.938	5.491	7.649
11.32	Jun		3,611,603,312	9,564,371,636	13,570,161,912	0.211	1.930	5.112	7.253
11.33			29,180,288,678	86,856,942,506	130,131,653,014	0.229	1.630	5.411	7.269
11.34	Avg Cap. Charge =		713.75						

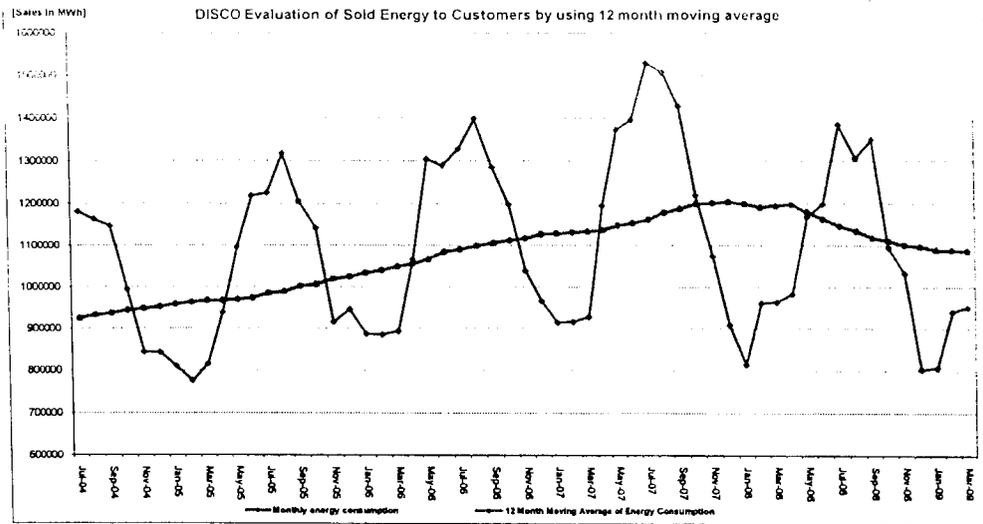
Lahore Electric Supply Company Limited
DEMAND (Actual and Calculated) and Number of Customers

A. Actuals for Demands and Number of Customers

B. Forecasted Demands and Number of Customers using regression analysis

Fiscal Year	Demand Actual	change	Demand Calculated	change	Number of Customers	change
	/Forecast [,000 kW]		/Forecast [,000 kW]		[,000]	
12.01	2000-01				2,208	
12.02	2001-02				2,089	-5.38%
12.03	2002-03				2,187	4.69%
12.04	2003-04				2,332	6.64%
12.05	2004-05	2,782	2,782		2,480	6.38%
12.06	2005-06	3,087	3,087	10.94%	2,638	6.34%
12.07	2006-07	3,097	3,097	0.32%	2,795	5.98%
12.08	2007-08	3,440	3,440	11.09%	2,925	4.63%
12.09	2008-09	3,158	3,988	-8.19%	3,046	4.13%
12.10	2009-10	3,504	4,220	11.0%	3,182	4.49%
12.11	2010-11	3,710	4,437	5.9%	3,306	3.89%
12.12	2011-12	3,936	4,706	6.1%	3,470	4.97%
12.13	2012-13	5,014	5,014	6.5%	3,635	4.74%
12.14	2013-14	5,360	5,360	6.9%	3,817	5.00%
12.15	2014-15	5,702	5,702	6.4%	4,016	5.23%
12.16	2015-16	6,109	6,109	7.1%	4,235	5.45%

Month	Load (MVA)	12 months moving average
Jul-04	1,498	0
Aug-04	1,452	125
Sep-04	1,392	246
Oct-04	1,127	362
Nov-04	932	456
Dec-04	1,000	533
Jan-05	946	617
Feb-05	832	696
Mar-05	1,003	765
Apr-05	1,152	849
May-05	1,294	945
Jun-05	1,442	1,052



Jul-05	1,472	1,173
Aug-05	1,562	1,170
Sep-05	1,387	1,180
Oct-05	1,252	1,179
Nov-05	945	1,190
Dec-05	1,065	1,191
Jan-06	1,008	1,196
Feb-06	941	1,201
Mar-06	1,088	1,210
Apr-06	1,299	1,217
May-06	1,549	1,230
Jun-06	1,507	1,251
Jul-06	1,568	1,256
Aug-06	1,637	1,264
Sep-06	1,471	1,270
Oct-06	1,303	1,277
Nov-06	1,061	1,282
Dec-06	1,088	1,291
Jan-07	1,026	1,293
Feb-07	960	1,295
Mar-07	1,108	1,296
Apr-07	1,463	1,298
May-07	1,619	1,312
Jun-07	1,674	1,317
Jul-07	1,774	1,331
Aug-07	1,782	1,349
Sep-07	1,639	1,361
Oct-07	1,311	1,375
Nov-07	1,108	1,375
Dec-07	1,022	1,379
Jan-08	929	1,374
Feb-08	1,021	1,366
Mar-08	1,161	1,371
Apr-08	1,194	1,375
May-08	1,402	1,353
Jun-08	1,454	1,335
Jul-08	1,388	1,316
Aug-08	1,308	1,284
Sep-08	1,351	1,244
Oct-08	1,096	1,220
Nov-08	1,034	1,203
Dec-08	804	1,198
Jan-09	808	1,178
Feb-09	941	1,168
Mar-09	952	1,162
Apr-09	999	1,144
May-09	1,257	1,128
Jun-09	1,231	1,116
Jul-09	1,301	1,097
Aug-09	1,448	1,090
Sep-09	1,367	1,102
Oct-09	1,141	1,103
Nov-09	959	1,107
Dec-09	971	1,101
Jan-10	944	1,115
Feb-10	962	1,126
Mar-10	968	1,128
Apr-10	1,035	1,129
May-10	1,380	1,132
Jun-10	1,405	1,142
Jul-10	1,508	1,157
Aug-10	1,514	1,174
Sep-10	1,312	1,180
Oct-10	1,283	1,175
Nov-10	1,048	1,187
Dec-10	1,060	1,194
Jan-11	1,058	1,202
Feb-11	1,009	1,211
Mar-11	1,066	1,215
Apr-11	1,079	1,223
May-11	1,376	1,227
Jun-11	1,464	1,226

1,253 Average Sold Energy for last 12 months
15,034 Assumed Average Load for next Fiscal Year

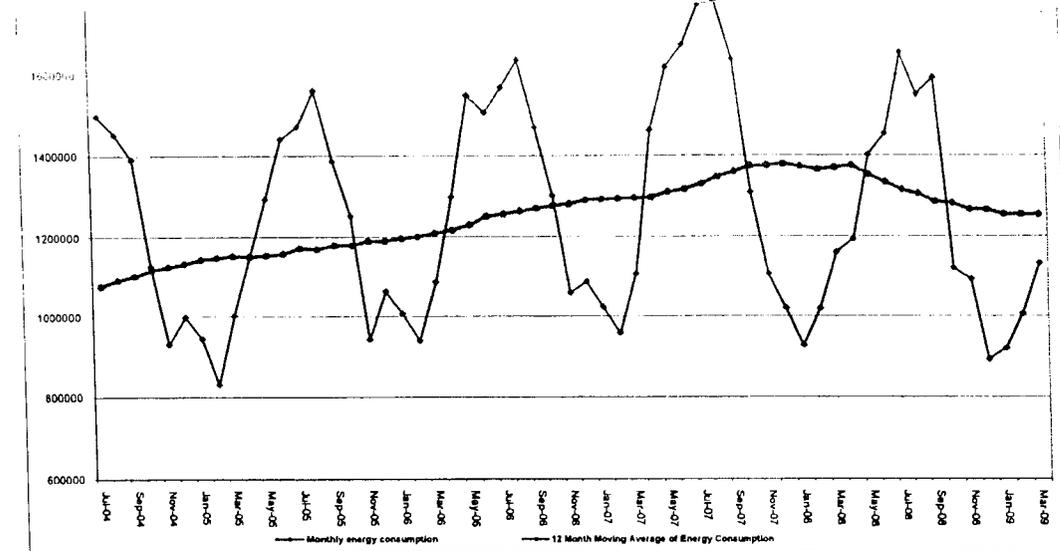
1,114 Average Sold Energy for last 12 months
13,372 Assumed Average Load for next Fiscal Year

1,198 Average Sold Energy for last 12 months
14,370 Assumed Average Load for next Fiscal Year

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Lahore Electric Supply Company Limited

Table/Graph 13 - Load Growth Evaluation and Setting up Load Average



Month	Load [MW]	moving average
-------	-----------	----------------

Jul-04	2,645	0
Aug-04	2,629	220
Sep-04	2,726	439
Oct-04	2,372	667
Nov-04	2,024	864
Dec-04	2,134	1,033
Jan-05	2,087	1,211
Feb-05	2,097	1,385
Mar-05	2,248	1,559
Apr-05	2,550	1,747
May-05	2,630	1,959
Jun-05	2,782	2,178
Jul-05	2,770	2,410
Aug-05	2,831	2,421
Sep-05	2,880	2,438
Oct-05	2,412	2,450
Nov-05	2,142	2,454
Dec-05	2,340	2,464
Jan-06	2,287	2,481
Feb-06	2,282	2,497
Mar-06	2,349	2,513
Apr-06	2,769	2,521
May-06	3,087	2,540
Jun-06	3,082	2,578
Jul-06	2,875	2,603
Aug-06	2,977	2,611
Sep-06	2,831	2,623
Oct-06	2,781	2,619
Nov-06	2,478	2,650
Dec-06	2,558	2,678
Jan-07	2,554	2,696
Feb-07	2,451	2,719
Mar-07	2,654	2,733
Apr-07	2,960	2,758
May-07	3,097	2,774
Jun-07	3,088	2,775
Jul-07	3,106	2,775
Aug-07	3,296	2,795
Sep-07	2,919	2,821
Oct-07	2,685	2,828
Nov-07	2,530	2,820
Dec-07	2,594	2,825
Jan-08	2,378	2,828
Feb-08	2,328	2,813
Mar-08	3,440	2,803
Apr-08	2,883	2,868
May-08	2,929	2,862
Jun-08	2,864	2,848
Jul-08	3,158	2,829
Aug-08	2,878	2,834
Sep-08	3,073	2,799
Oct-08	2,651	2,812
Nov-08	2,653	2,809
Dec-08	2,658	2,819
Jan-09	2,233	2,824
Feb-09	2,604	2,812
Mar-09	2,612	2,835
Apr-09	2,788	2,766
May-09	2,885	2,758
Jun-09	2,944	2,755
Jul-09	3,175	2,761
Aug-09	3,485	2,763
Sep-09	3,472	2,813
Oct-09	3,259	2,847
Nov-09	2,724	2,897
Dec-09	2,811	2,903
Jan-10	2,934	2,916
Feb-10	2,967	2,974
Mar-10	2,609	3,005
Apr-10	3,070	3,004
May-10	3,430	3,028
Jun-10	3,504	3,073
Jul-10	3,376	3,120
Aug-10	3,620	3,137
Sep-10	3,057	3,148
Oct-10	2,990	3,114
Nov-10	2,963	3,091
Dec-10	2,980	3,111
Jan-11	2,870	3,125
Feb-11	3,048	3,120
Mar-11	3,041	3,127
Apr-11	3,246	3,163
May-11	3,631	3,177
Jun-11	3,710	3,194

2,829 Load Average for last 12 months
 33,951 Average Load for next Fiscal Year

2,915 Load Average for last 12 months
 34,986 Average Load for next Fiscal Year

3,135 Load Average for last 12 months
 37,626 Average Load for next Fiscal Year

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Lahore Electric Supply Company Limited

Aging of Accounts Receivables as on 30th June

Outstanding for current year

Rs In Million

6,919.44

10,264.64

11,807.02

13,506.75

Outstanding for more than 1 year

Rs In Million

299.90

4,295.31

4,619.14

3,695.31

Outstanding for more than 2 years

Rs In Million

Outstanding for more than 3 years

Rs In Million

Outstanding for more than 4 years

Rs In Million

893.90

1,006.27

1,117.26

893.81

Outstanding for more than 5 years

Rs In Million

Total Receivables as on June 30,

Rs In Million

8,113.24**15,566.23****17,543.42****18,095.87**~~800~~

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Operating Cost

		2010-11 Determined	2010-11 Provisional	2011-12 Projected
A Power Purchase Cost				
Energy Charge	[Mln Rs]	90,866	93,187	96,857
Capacity Charge	[Mln Rs]	30,264	28,159	29,180
Transmission Charge	[Mln Rs]	4,054	3,859	4,094
Adjustment *	[Mln Rs]	-	-	-
Total Power Purchase Cost	[Mln Rs]	125,204	125,205	130,132

* Provide the detail of adjustment

B Operation & Maintenance *

Employees Cost **

Salaries, Wages & Benefits	[Mln Rs]	5,595	5,595	6,352
Retirement Benefits	[Mln Rs]	2,574	3,868	4,385
Total Employees Cost	[Mln Rs]	8,169	9,463	10,737
Repair & Maintenance	[Mln Rs]	1,042	1,195	1,457
Travelling	[Mln Rs]	146	247	260
Transportation	[Mln Rs]	223	314	358
Miscellaneous Expenses	[Mln Rs]	713	870	1,148
Total O&M	[Mln Rs]	10,293	12,089	13,960

* The information regarding increase in O & M Expenses, particularly in Salaries & Wages due to increase in No. of employees and salary enhancement from GoP, will be provided in line with the NEPRA's instructions on the matter conveyed vide letter No.NEPRA/TRF-155/LESCO-2010/122 dated 14-01-2011.

C Depreciation & Amortization

Depreciation	[Mln Rs]	1913	1,913	2,105
Amortization of Leased Assets	[Mln Rs]	-614	(669)	(743)
Total	[Mln Rs]	1,299	1,244	1,362

D Provision for Bad Debts

Provision for bad debts *	[Mln Rs]	0	0	0
Bad debts written off	[Mln Rs]	0	0	0

* Basis of this provision should be elaborated

Lahore Electric Supply Company Limited

Distribution Margin Comparison:

	2009	2010	2011	2012
O&M Expenses	8,762	9,938	12,089	13,960
Increase in %	20.51%	13.43%	21.64%	15.47%
Depreciation	1,165	1,673	1,913	2,105
RORB	106	(3,913)	2,305	3,103
Income Tax	-	-	-	-
Other Income	(3,765)	(4,405)	(4,335)	(4,745)
Distribution Margin	6,267	3,293	11,971	14,422
Energy Sold	13,168	13,881	14,777	15,752
DM per unit	0.476	0.237	0.810	0.916
DM per unit increase		(0.239)	0.573	0.105

Lahore Electric Supply Company Limited
Financial Charges

	2009-10 Actual	2010-11 Provisional	2011-12 Projected
A Long Term Loans	-	-	-
GOP loans	-	-	-
Foreign Loans	-	-	-
Bonds	-	-	-
TFCs	-	-	-
Others	178	311	856
Total	178	311	856
B Short Term Loan			
Running Finance	-	-	-
Short Term Loan	-	-	-
Others	-	-	-
Total	-	-	-
C Total Financial Charges (A+B)	178	311	856

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RORB Calculation

		2010-11 Determined	2010-11 Provisional	2011-12 Projected
A	Gross Fixed Assets in Operation - Opening Bal	[MIn Rs] 43,121	43,121	49,332
B	Addition in Fixed Assets	[MIn Rs] 6,211	6,211	9,563
C	Gross Fixed Assets in Operation - Closing Bal	[MIn Rs] 49,332	49,332	58,896
D	Less: Accumulated Depreciation	[MIn Rs] 15,174	15,174	17,279
E	Net Fixed Assets in Operation	[MIn Rs] 34,158	34,159	41,617
F	Add: Capital Work In Progress - Closing Bal	[MIn Rs] 3,165	3,165	4,099
G	Investment in Fixed Assets	[MIn Rs] 37,323	37,323	45,715
H	Less: Deferred Credits	[MIn Rs] 23,135	22,919	25,262
I	Regulatory Assets Base	[MIn Rs] 14,188	14,404	20,453
J	Average Regulatory Assets Base	[MIn Rs] 12,836	12,944	17,428
	Rate of Return	[%age] 17.80%	17.80%	17.80%
	Return on Rate Base	[MIn Rs] 2,285	2,304	3,103

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Revenue Requirement

		2010-11 Determined	2010-11 Provisional	2011-12 Projected
A	Power Purchase Price	[Mln Rs] 125,205	125,205	130,132
B	DM			
	O&M	[Mln Rs] 10,293	12,089	13,960
	Depreciation	[Mln Rs] 1,913	1,913	2,105
	RORB	[Mln Rs] 2,285	2,305	3,103
	Other Income	[Mln Rs] (4,400)	(4,405)	(4,745)
	Impact of Disallowed Losses	[Mln Rs] -	-	-
	Total DM	[Mln Rs] 10,091	11,902	14,422
C	Revenue Requirement (A+B)	[Mln Rs] 135,296	137,107	144,554
D	Less/ (Excess) Recovery	[Mln Rs] 2,179	2,179	2,963
E	Total Revenue Requirement (C+D)	[Mln Rs] 137,475	139,286	147,517

Revenue Requirement (per unit sold)

		2010-11 Determined	2010-11 Provisional	2010-11 Projected
A	Power Purchase Price	[Rs/ kWh] 8.261	8.473	8.261
B	DM			
	O&M	[Rs/ kWh] 0.679	0.818	0.886
	Depreciation	[Rs/ kWh] 0.126	0.129	0.134
	RORB	[Rs/ kWh] 0.151	0.156	0.197
	Other Income	[Rs/ kWh] (0.290)	(0.298)	(0.301)
	Impact of Disallowed Losses	[Rs/ kWh] -	-	-
	Total DM	[Rs/ kWh] 0.666	0.805	0.916
C	Revenue Requirement (A+B)	[Rs/ kWh] 8.926	9.279	9.177
D	Less/ (Excess) Recovery	[Rs/ kWh] 0.144	0.147	0.188
E	Total Revenue Requirement (C+D)	[Rs/ kWh] 9.070	9.426	9.365

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Lahore Electric Supply Company Limited
Interest on Development Loans

Sr. No.	Loans	Interest Rate %	FY 2010-11				Total	Rs. Million
			1st Qrt	2nd Qrt	3rd Qrt	4th Qrt		
1	Term Finance Facility	3 Month KIBOR + 150 bps	28	28	28	28	113	
2	WB/ADB	17%	-	-	-	-	-	
			28.348	28.348	28.348	28.348	113.393	

This form should be submitted for each loan appearing on the DISCO's Balance Sheet

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Lahore Electric Supply Company Limited
Development Loan

Sr. No.	Loan	Interest Rate	Remaining Years	First Qrt of FY				Second Qrt of FY				Third Qrt of FY				Fourth Qrt of FY		
				O/Bal	Disbursement	Repayment	C/Bal	O/Bal	Disbursement	Repayment	C/Bal	O/Bal	Disbursement	Repayment	C/Bal	O/Bal	Disbursement	Repayment
1	Term Finance Facility	3 Month KIBOR + 150 bps	4	872.253	-	58.150	814.103	814.103	-	58.150	755.953	755.953	-	58.150	697.803	697.803	-	58.150
2	World Bank	17.00%		502.000	390.250	-	892.250	892.250	390.250	-	1,282.500	1,282.500	390.250	-	1,672.750	1,672.750	390.250	-
3	ADB	17.00%		1,000.420	222.250	-	1,222.670	1,222.670	222.250	-	1,444.920	1,444.920	222.250	-	1,667.170	1,667.170	222.250	-
				2,374.673	612.500	58.150	2,929.023	2,929.023	612.500	58.150	3,483.373	3,483.373	612.500	58.150	4,037.723	4,037.723	612.500	58.150

This form should be submitted for each loan appearing on the DISCO's Balance Sheet

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Lahore Electric Supply Company Limited
BONDS

Particulars	Interest Rate	FY ----			
		Opening Balance	Redemption	Closing Balance	Interest Charges
Not Applicable					

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PARTICULARS	Voltage Level	Energy Purchased	Sales (MKWh) 2014	Distribution	Sales Growth	2015	2016	2017
RESIDENTIAL								
For peak load requirement up to 5 kW								
91-100 Units per month	LV	574	472	102	5.00%	496	6.60%	503
101-300 Units per month	LV	3,059	2,517	543	5.00%	2,643	6.60%	2,683
301 - 700 Units per month	LV	2,041	1,679	362	5.00%	1,763	6.60%	1,790
Above 700 Units per month	LV	1,096	902	194	5.00%	947	6.60%	962
For peak load requirement exceeding 5 kW								
Time of Use (TOU)-Peak	LV	7	6	1	5.00%	6	6.60%	6
Time of Use (TOU)-Off Peak	LV	15	12	3	5.00%	13	6.60%	13
Total Residential		7,040	5,792	1,249		6,081		6,174
COMMERCIAL-A2								
For peak load requirement up to 5 kW	LV	793	652	141	5.00%	685	6.60%	695
For peak load requirement exceeding 5 kW	LV							
Regular	LV	469	386	83	5.00%	405	6.60%	412
Time of Use (TOU)-Peak	LV	37	31	7	5.00%	32	6.60%	33
Time of Use (TOU)-Off Peak	LV	153	126	27	5.00%	132	6.60%	134
Total Commercial		1,453	1,195	258		1,255		1,274
INDUSTRIAL								
B1	LV	466	383	83	5.00%	403	6.60%	409
B1 - Time of Use (TOU)-Peak	LV	5	4	1	5.00%	4	6.60%	4
B1 - Time of Use (TOU)-Off Peak	LV	28	23	5	5.00%	24	6.60%	25
B2	LV	1,582	1,301	281	5.00%	1,366	6.60%	1,387
B2 - Time of Use (TOU)-Peak	LV	50	41	9	5.00%	43	6.60%	44
B2 - Time of Use (TOU)-Off Peak	LV	240	198	43	5.00%	208	6.60%	211
B3 - Time of Use (TOU)-Peak	HV	441	414	26	5.00%	435	6.60%	442
B3 - Time of Use (TOU)-Off Peak	HV	3,414	3,209	205	5.00%	3,369	6.60%	3,421
B4 - Time of Use (TOU)-Peak	STG	89	88	1	5.00%	92	6.60%	93
B4 - Time of Use (TOU)-Off Peak	STG	549	544	5	5.00%	571	6.60%	580
Total Industrial		6,863	6,205	658		6,515		6,615
SINGLE POINT SUPPLY FOR FURTHER DISTRIBUTION								
C1(a) Supply at 400 Volts -up to 5 kW	LV	1	1	0	5.00%	1	6.60%	1
C1(b) Supply at 400 Volts - exceeding 5kW	LV	50	41	9	5.00%	43	6.60%	44
Time of Use (TOU)-Peak	LV	-	-	-	5.00%	-	6.60%	-
Time of Use (TOU)-Off Peak	LV	-	-	-	5.00%	-	6.60%	-
C2 Supply at 11 kV	HV	326	307	20	5.00%	322	6.60%	327
Time of Use (TOU)-Peak	HV	4	4	0	5.00%	4	6.60%	4
Time of Use (TOU)-Off Peak	HV	14	13	1	5.00%	14	6.60%	14
C3 Supply above 11 kV	STG	36	35	0	5.00%	37	6.60%	38
Time of Use (TOU)-Peak	STG	-	-	-	5.00%	-	6.60%	-
Time of Use (TOU)-Off Peak	STG	-	-	-	5.00%	-	6.60%	-
Total Single Point Supply		431	401	30		421		428
AGRICULTURE TUBEWELL-TARIFF D								
D1 Scarp	LV	313	257	56	5.00%	270	6.60%	274
D2 Agricultural Tube-wells	LV	50	41	9	5.00%	43	6.60%	44
D-1(b) SCARP and agricultural more than 20 KW	LV							
Time of Use (TOU) - Peak	LV	102	84	18	5.00%	88	6.60%	89
Time of Use (TOU) -Off Peak	LV	822	676	146	5.00%	710	6.60%	721
Total Agriculture		1,287	1,059	228		1,112		1,129
TEMPORARY SUPPLY TARIFF								
E-1(i) Residential Supply	LV	1	1	0	5.00%	1	6.60%	1
E-1(ii) Commercial Supply	LV	24	22	1	5.00%	24	6.60%	24
E-2 Industrial Supply	LV	-	-	-	5.00%	-	6.60%	-
Total Temporary		25	23	2		24		25
OTHERS								
Public Lighting - G	LV	118	97	21	5.00%	102	6.60%	103
Residential Colonies-II	HV	5	5	0	5.00%	5	6.60%	5
Railway Traction - I	HV	-	-	-	5.00%	-	6.60%	-
Co-Generation Tariff		-	-	-		-		-
Total		17,222	14,777	2,446		15,515		15,752

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Category	Description	1	2	3	4	5	6	7	8	9	10	11	12	13
RESIDENTIAL	Up to 10 Units	-	218	1.38%	0.75	-	38	-	2.00	-	1.87	-	-	(0.13)
	For peak load requirement up to 5 kW	-	-	-	-	-	-	-	-	-	-	-	-	-
	01 - 100 Units per month	-	503	3.2%	0.67	-	87	-	6.26	-	4.48	-	-	(1.78)
	101 - 300 Units per month	-	2,683	17.0%	0.92	-	464	-	7.70	-	9.72	-	-	2.02
	301 - 700 Units per month	-	1,790	11.4%	0.12	-	310	-	10.65	-	12.50	-	-	1.85
	Above 700 Units per month	-	962	6.1%	0.02	-	166	-	13.29	-	14.90	-	-	1.61
	For peak load requirement exceeding 5 kW	-	-	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Peak	400	6	0.0%	0.20	-	1	-	12.25	-	12.25	-	-	-
	Time of Use (TOU)-Off Peak	3,714	13	0.1%	-	-	2	-	6.70	-	6.70	-	-	-
	Total Residential	4,114	6,174	39.20%	2.67	57.0%	1,069							
COMMERCIAL-A2	For peak load requirement up to 5 kW	-	695	4.4%	0.49	-	120	-	13.00	-	13.00	-	-	-
	For peak load requirement exceeding 5 kW	-	-	-	-	-	-	-	-	-	-	-	-	-
	Regular	153,006	412	2.6%	0.00	-	71	400.00	10.45	400.00	11.06	-	-	0.61
	Time of Use (TOU)-Peak	3,959	33	0.2%	0.00	-	6	400.00	11.49	400.00	11.49	-	-	-
	Time of Use (TOU)-Off Peak	13,846	134	0.9%	-	-	23	400.00	6.50	400.00	6.50	-	-	-
Total Commercial	170,811	1,274	8.09%	0.50	37.0%	221								
INDUSTRIAL	B1	-	409	2.6%	0.06	-	71	-	8.90	-	8.90	-	-	-
	B1 - Time of Use (TOU)-Peak	-	4	0.0%	-	-	1	-	12.25	-	12.25	-	-	-
	B1 - Time of Use (TOU)-Off Peak	-	25	0.2%	-	-	4	-	6.70	-	6.70	-	-	-
	B2	434,865	1,387	8.8%	0.01	-	240	400.00	7.59	400.00	7.59	-	-	-
	B2 - Time of Use (TOU)-Peak	2,205	44	0.3%	0.00	-	8	400.00	11.08	400.00	11.08	-	-	-
	B2 - Time of Use (TOU)-Off Peak	13,375	211	1.3%	-	-	36	400.00	6.50	400.00	6.50	-	-	-
	B3 - Time of Use (TOU)-Peak	85,657	442	2.8%	0.00	-	28	380.00	10.99	380.00	10.99	-	-	-
	B3 - Time of Use (TOU)-Off Peak	721,958	3,421	21.7%	-	-	218	380.00	6.25	380.00	6.25	-	-	-
	B4 - Time of Use (TOU)-Peak	14,965	93	0.6%	0.00	-	1	360.00	10.69	360.00	10.69	-	-	-
	B4 - Time of Use (TOU)-Off Peak	95,978	580	3.7%	-	-	6	360.00	5.97	360.00	5.97	-	-	-
Total Industrial	1,369,003	6,615	42.0%	0.07	60.0%	613								
SINGLE POINT SUPPLY FOR FURTHER DISTRIBUTION	C1(a) Supply at 400 Volts - up to 5 kW	212	1	0.0%	0.00	-	0	-	9.90	-	9.90	-	-	-
	C1(b) Supply at 400 Volts - exceeding 5kW	9,347	44	0.3%	0.00	-	8	400.00	8.75	400.00	8.75	-	-	-
	Time of Use (TOU)-Peak	-	-	0.0%	-	-	-	400.00	11.31	400.00	11.31	-	-	-
	Time of Use (TOU)-Off Peak	-	-	0.0%	-	-	-	400.00	6.50	400.00	6.50	-	-	-
	C2 Supply at 11 kV	76,855	327	2.1%	0.00	-	21	380.00	8.65	380.00	8.65	-	-	-
	Time of Use (TOU)-Peak	135	4	0.0%	-	-	0	380.00	10.91	380.00	10.91	-	-	-
	Time of Use (TOU)-Off Peak	888	14	0.1%	0.00	-	1	380.00	6.25	380.00	6.25	-	-	-
	C3 Supply above 11 kV	5,799	38	0.2%	-	-	0	360.00	8.51	360.00	8.51	-	-	-
	Time of Use (TOU)-Peak	-	-	0.0%	-	-	-	360.00	10.51	360.00	10.51	-	-	-
	Time of Use (TOU)-Off Peak	-	-	0.0%	-	-	-	360.00	5.87	360.00	5.87	-	-	-
Total Single Point Supply	93,236	428	2.7%	0.00	83.0%	30								
AGRICULTURE TUBEWELL-TARIFF D	D1 Scarp	-	274	1.7%	0.00	-	48	-	8.47	-	8.47	-	-	-
	D2 Agricultural Tube-wells	131,555	44	0.3%	0.00	-	8	200.00	5.31	200.00	5.31	-	-	-
	D-1(b) SCARP and agricultural more than 20 KW	-	-	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU) - Peak	81,474	89	0.6%	0.01	-	15	200.00	10.11	200.00	10.11	-	-	-
	Time of Use (TOU) -Off Peak	7,966	721	4.6%	0.03	-	125	200.00	4.55	200.00	4.55	-	-	-
Total Agriculture	220,995	1,129	7.2%	0.05	76.0%	195								
TEMPORARY SUPPLY TARIFF	E-1(i) Residential Supply	-	1	0.0%	0.01	-	0	-	13.29	-	13.90	-	-	0.61
	E-1(n) Commercial Supply	-	24	0.2%	0.01	-	2	-	13.00	-	13.61	-	-	0.61
	E-2 Industrial Supply	-	-	0.0%	-	-	-	-	8.90	-	9.51	-	-	0.61
	Total Temporary	-	25	0.2%	0.01	-	2							
OTHERS	Public Lighting - G	-	103	0.7%	0.00	-	18	-	12.00	-	12.00	-	-	-
	Residential Colonies - H	-	5	0.0%	0.00	-	0	-	11.22	-	11.22	-	-	-
	Railway Traction - I	-	-	0.0%	0.00	-	-	-	9.96	-	9.96	-	-	-
	Co-Generation Tariff	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	1,858,159	15,752	100.00%	3.30	57.00%	2,148								

Note: The NEPRA Determined Rates vide its decision dated 29-04-2011 have been taken for this exercise. The said determination is still to be notified by GoP.

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Ismabad Electric Supply Company Limited

		(MKWh)	(%)	Consumers	Peak Load (%)	Peak Load (MW)	Fixed Charges (Min Rs.)	Var. Charges (Min Rs.)	Fixed Charges (Mln Rs.)	Var. Charges (Min Rs.)	Fixed Charges (Mln Rs.)	Var. Charges (Mln Rs.)
RESIDENTIAL	Up to 50 Units	218	1.58%	0.75		38		436		407		28
	For peak load requirements up to 5 kW	-	-	-		-		-		-		-
	01-100 Units per month	503	3.19%	0.67		87		3,150		2,256		894
	101-300 Units per month	2,683	17.03%	0.92		464		20,658		26,076		(5,418)
	301-700 Units per month	1,790	11.36%	0.12		310		19,062		22,373		(3,311)
	Above 700 Units per month	962	6.10%	0.02		166		12,779		14,328		(1,549)
	For peak load requirement exceeding 5 kW	-	-	-		-		-		-		-
	Time of Use (TOU)-Peak	400	6	0.04%	0.20	1		73		73		-
	Time of Use (TOU)-Off Peak	3,714	13	0.08%	-	2		87		87		-
	Total Residential	4,114	6,174	39.20%	2.67	57.0%	1,069		56,244		65,599	
COMMERCIAL-A2	For peak load requirement up to 5 kW	695	4.41%	0.49		120		9,036		9,036		-
	For peak load requirement exceeding 5 kW	-	-	-		-		-		-		-
	Regular	153,006	412	2.61%	0.00	71	734	4,302	734	4,553		(251)
	Time of Use (TOU)-Peak	3,959	33	0.21%	0.00	6	19	377	19	377		-
	Time of Use (TOU)-Off Peak	13,846	134	0.85%	-	23	66	873	66	873		-
	Total Commercial	170,811	1,274	8.09%	0.50	37.0%	221	820	14,587	820	14,839	
INDUSTRIAL	B1	409	2.59%	0.06		71		3,637		3,637		-
	B1 - Time of Use (TOU)-Peak	4	0.03%	-		1		49		49		-
	B1 - Time of Use (TOU)-Off Peak	25	0.16%	-		4		167		167		-
	B2	434,865	1,387	8.81%	0.01	240	2,087	10,528	2,087	10,528		-
	B2 - Time of Use (TOU)-Peak	2,205	44	0.28%	0.00	8	11	485	11	485		-
	B2 - Time of Use (TOU)-Off Peak	13,375	211	1.34%	-	36	64	1,370	64	1,370		-
	B3 - Time of Use (TOU)-Peak	85,657	442	2.80%	0.00	28	391	4,852	391	4,852		-
	B3 - Time of Use (TOU)-Off Peak	721,958	3,421	21.72%	-	218	3,292	21,379	3,292	21,379		-
	B4 - Time of Use (TOU)-Peak	14,965	93	0.59%	0.00	1	65	999	65	999		-
	B4 - Time of Use (TOU)-Off Peak	95,978	580	3.68%	-	6	415	3,461	415	3,461		-
Total Industrial	1,369,003	6,615	41.99%	0.07	60.0%	613	6,324	46,927	6,324	46,927		-
SINGLE POINT SUPPLY FOR FURTHER DISTRIBUTION	C1(a) Supply at 400 Volts - up to 5 kW	212	1	0.01%	0.00	0		10		10		-
	C1(b) Supply at 400 Volts - exceeding 5kW	9,347	44	0.28%	0.00	8	45	383	45	383		-
	Time of Use (TOU)-Peak	-	-	0.00%	-	-	-	-	-	-		-
	Time of Use (TOU)-Off Peak	-	-	0.00%	-	-	-	-	-	-		-
	C2 Supply at 11 kV	76,855	327	2.08%	0.00	21	350	2,830	350	2,830		-
	Time of Use (TOU)-Peak	135	4	0.03%	-	0	1	43	1	43		-
	Time of Use (TOU)-Off Peak	888	14	0.09%	0.00	1	4	87	4	87		-
	C3 Supply above 11 kV	5,799	38	0.24%	-	0	25	322	25	322		-
	Time of Use (TOU)-Peak	-	-	0.00%	-	-	-	-	-	-		-
	Time of Use (TOU)-Off Peak	-	-	0.00%	-	-	-	-	-	-		-
Total Single Point Supply	93,236	428	2.71%	0.00	83.0%	30	425	3,674	425	3,674		-
AGRICULTURE TUBEWELL-TARIFF D	D1 Scarp	274	1.74%	0.00		48		2,325		2,325		-
	D2 Agricultural Tube-wells	131,555	44	0.28%	0.00	8	316	232	316	232		-
	D-1(b) SCARP and agricultural more than 20 KW	-	-	-		-	-	-	-	-		-
	Time of Use (TOU)-Peak	81,474	89	0.57%	0.01	15	196	905	196	905		-
	Time of Use (TOU)-Off Peak	7,966	721	4.58%	0.03	125	19	3,280	19	3,280		-
Total Agriculture	220,995	1,129	7.16%	0.05	76.0%	195	530	6,742	530	6,742		-
TEMPORARY SUPPLY TARIFF	E-1(i) Residential Supply	-	1	0.01%	0.01	0		13		14		(1)
	E-1(ii) Commercial Supply	-	24	0.15%	0.01	2		310		325		(15)
	E-2 Industrial Supply	-	-	0.00%	-	-		-		-		-
	Total Temporary	-	25	0.16%	0.01	0.0%	2	-	323	-	339	-
OTHERS	Public Lighting - G	103	0.66%	0.00		18		1,241		1,241		-
	Residential Colonies-H	5	0.03%	0.00		0		56		56		-
	Railway Traction - I	-	-	0.00%	0.00	-		-		-		-
	C/o-Generation Tariff	-	-	-		-		-		-		-
Total	1,858,159	15,752	100.00%	3.30	57.0%	2,148	8,099	129,795	8,099	139,417		(9,622)

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Lahore Electric Supply Company Limited
Revenue & Costing Statement

	1	2	3	4	5	6	7	8	9	10	11	12
	Units	Units (MWh)	(MWh)	(%)	Consumers	Factor (%)	Fixed Charges Rs./kWh/M	Var. Charges Rs./kWh	Fixed Charges Rs./kWh/M	Var. Charges Rs./kWh	Fixed Charges Rs./kWh/M	Var. Charges Rs./kWh
RESIDENTIAL	1-100 Units	-	218	1.38%	0.75	-	-	2.00	-	1.87	-	0.13
	For peak load requirement up to 5 kW	-	-	-	-	-	-	-	-	-	-	-
	01-100 Units per month	-	503	3.2%	0.67	-	-	6.26	-	4.54	-	1.72
	101-300 Units per month	-	2,683	17.0%	0.92	-	-	7.70	-	6.86	-	0.84
	301 - 700 Units per month	-	1,790	11.4%	0.12	-	-	10.65	-	10.65	-	-
	Above 700 Units per month	-	962	6.1%	0.02	-	-	13.29	-	13.29	-	-
	For peak load requirement exceeding 5 kW	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Peak	400	6	0.0%	0.20	-	-	12.25	-	12.25	-	-
	Time of Use (TOU)-Off Peak	3,714	13	0.1%	-	-	-	6.70	-	6.70	-	-
	Total Residential		4,114	6,174	39.20%	2.67	57.0%					
COMMERCIAL-A2	For peak load requirement up to 5 kW	-	695	4.4%	0.49	-	-	13.00	-	13.00	-	-
	For peak load requirement exceeding 5 kW	-	-	-	-	-	-	-	-	-	-	-
	Regular	153,006	412	2.6%	0.00	-	400.00	10.45	367.00	8.14	33.00	2.31
	Time of Use (TOU)-Peak	3,959	33	0.2%	0.00	-	400.00	11.49	367.00	11.49	33.00	-
	Time of Use (TOU)-Off Peak	13,846	134	0.9%	-	-	400.00	6.50	367.00	6.50	33.00	-
	Total Commercial		170,811	1,274	8.09%	0.50	37.0%					
INDUSTRIAL	B1	-	409	2.6%	0.06	-	-	8.90	-	8.90	-	-
	B1 - Time of Use (TOU)-Peak	-	4	0.0%	-	-	-	12.25	-	12.25	-	-
	B1 - Time of Use (TOU)-Off Peak	-	25	0.2%	-	-	-	6.70	-	6.70	-	-
	B2	434,865	1,387	8.8%	0.01	-	400.00	7.59	367.00	7.59	33.00	-
	B2 - Time of Use (TOU)-Peak	2,205	44	0.3%	0.00	-	400.00	11.08	367.00	11.08	33.00	-
	B2 - Time of Use (TOU)-Off Peak	13,375	211	1.3%	-	-	400.00	6.50	367.00	6.50	33.00	-
	B3 - Time of Use (TOU)-Peak	85,657	442	2.8%	0.00	-	380.00	10.99	356.00	10.99	24.00	-
	B3 - Time of Use (TOU)-Off Peak	721,958	3,421	21.7%	-	-	380.00	6.25	356.00	6.25	24.00	-
	B4 - Time of Use (TOU)-Peak	14,965	93	0.6%	0.00	-	360.00	10.69	343.00	10.69	17.00	-
	B4 - Time of Use (TOU)-Off Peak	95,978	580	3.7%	-	-	360.00	5.97	343.00	5.97	17.00	-
Total Industrial		1,369,003	6,615	42.0%	0.07	60.0%						
SINGLE POINT SUPPLY FOR FURTHER DISTRIBUTION	C1(a) Supply at 400 Volts - up to 5 kW	212	1	0.0%	0.00	-	-	9.90	-	9.90	-	-
	C1(b) Supply at 400 Volts - exceeding 5kW	9,347	44	0.3%	0.00	-	400.00	8.75	367.00	8.75	33.00	-
	Time of Use (TOU)-Peak	-	-	0.0%	-	-	400.00	11.31	367.00	11.31	33.00	-
	Time of Use (TOU)-Off Peak	-	-	0.0%	-	-	400.00	6.50	367.00	6.50	33.00	-
	C2 Supply at 11 kV	76,855	327	2.1%	0.00	-	380.00	8.65	356.00	8.65	24.00	-
	Time of Use (TOU)-Peak	135	4	0.0%	-	-	380.00	10.91	356.00	10.91	24.00	-
	Time of Use (TOU)-Off Peak	888	14	0.1%	0.00	-	380.00	6.25	356.00	6.25	24.00	-
	C3 Supply above 11 kV	5,799	38	0.2%	-	-	360.00	8.51	343.00	8.51	17.00	-
	Time of Use (TOU)-Peak	-	-	0.0%	-	-	360.00	10.51	343.00	10.51	17.00	-
	Time of Use (TOU)-Off Peak	-	-	0.0%	-	-	360.00	5.87	343.00	5.87	17.00	-
Total Single Point Supply		93,236	428	2.7%	0.00	83.0%						
AGRICULTURE TUBEWELL- TARIFF	D1 Scarp	-	274	1.7%	0.00	-	-	8.47	-	8.47	-	-
	D2 Agricultural Tube-wells	131,555	44	0.3%	0.00	-	200.00	5.31	105.00	5.31	95.00	-
	D-1(b) SCARP and agricultural more than 20 KW	-	-	0.0%	-	-	-	-	-	-	-	-
	Time of Use (TOU) - Peak	81,474	89	0.6%	0.01	-	200.00	10.11	200.00	10.11	-	-
	Time of Use (TOU) -Off Peak	7,966	721	4.6%	0.03	-	200.00	4.55	200.00	4.55	-	-
Total Agriculture		220,995	1,129	7.2%	0.05	76.0%						
TEMPORARY SUPPLY TARIFF	E-1(i) Residential Supply	-	1	0.0%	0.01	-	-	13.29	-	11.20	-	2.09
	E-1(ii) Commercial Supply	-	24	0.2%	0.01	-	-	13.00	-	11.77	-	1.23
	E-2 Industrial Supply	-	-	0.0%	-	-	-	8.90	-	8.39	-	0.51
	Total Temporary		25	0.2%	0.01							
OTHERS	Public Lighting - G	-	103	0.7%	0.00	-	-	12.00	-	12.00	-	-
	Residential Colonies - H	-	5	0.0%	0.00	-	-	11.22	-	11.22	-	-
	Railway Traction - I	-	-	0.0%	0.00	-	-	9.96	-	9.96	-	-
	Co-Generation Tariff	-	-	-	-	-	-	-	-	-	-	-
Total		1,858,159	15,752	100.00%	3.30	57.00%						

Note: The NEPRA Determined Rates vide its decision dated 29-01-2011 have been taken for this exercise. The said determination is still to be notified by GEP.

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Category	Description	Consumers		Load Factor (%)	Charges (Mln Rs.)		Charges (Mln Rs.)		Charges (Mln Rs.)				
		Units (MkWh)	(%)		Fixed	Var.	Fixed	Var.	Fixed	Var.			
		1	2	3	4	5	6	7	8	9	10	11	12
RESIDENTIAL	Up to 5 kW	218	1.38%	0.75	-	436	-	407	-	-	-	-	28
	For peak load requirement up to 5 kW	-	-	-	-	-	-	-	-	-	-	-	-
	01-100 Units per month	503	3.19%	0.67	-	3,150	-	2,284	-	-	-	-	865
	101-300 Units per month	2,683	17.03%	0.92	-	20,658	-	18,404	-	-	-	-	2,254
	301 - 700 Units per month	1,790	11.36%	0.12	-	19,062	-	19,062	-	-	-	-	-
	Above 700 Units per month	962	6.10%	0.02	-	12,779	-	12,779	-	-	-	-	-
	For peak load requirement exceeding 5 kW	-	-	0.00%	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Peak	400	6	0.04%	0.20	-	73	-	73	-	-	-	-
	Time of Use (TOU)-Off Peak	3,714	13	0.08%	-	-	87	-	87	-	-	-	-
	Total Residential	4,114	6,174	39.20%	2.67	57.0%	-	56,244	-	53,096	-	-	3,147
COMMERCIAL-A2	For peak load requirement up to 5 kW	695	4.41%	0.49	-	9,036	-	9,036	-	-	-	-	
	For peak load requirement exceeding 5 kW	-	-	0.00%	-	-	-	-	-	-	-	-	
	Regular	153,006	412	2.61%	0.00	734	4,302	674	3,351	61	951	-	
	Time of Use (TOU)-Peak	3,959	33	0.21%	0.00	19	377	17	377	2	-	-	
	Time of Use (TOU)-Off Peak	13,846	134	0.85%	-	66	873	61	873	5	-	-	
	Total Commercial	170,811	1,274	8.09%	0.50	37.0%	820	14,587	752	13,636	68	951	
INDUSTRIAL	B1	409	2.59%	0.06	-	3,637	-	3,637	-	-	-	-	
	B1 - Time of Use (TOU)-Peak	4	0.03%	-	-	49	-	49	-	-	-	-	
	B1 - Time of Use (TOU)-Off Peak	25	0.16%	-	-	167	-	167	-	-	-	-	
	B2	434,865	1,387	8.81%	0.01	2,087	10,528	1,915	10,528	172	-	-	
	B2 - Time of Use (TOU)-Peak	2,205	44	0.28%	0.00	11	485	10	485	1	-	-	
	B2 - Time of Use (TOU)-Off Peak	13,375	211	1.34%	-	64	1,370	59	1,370	5	-	-	
	B3 - Time of Use (TOU)-Peak	85,657	442	2.80%	0.00	391	4,852	366	4,852	25	-	-	
	B3 - Time of Use (TOU)-Off Peak	721,958	3,421	21.72%	-	3,292	21,379	3,084	21,379	208	-	-	
	B4 - Time of Use (TOU)-Peak	14,965	93	0.59%	0.00	65	999	62	999	3	-	-	
	B4 - Time of Use (TOU)-Off Peak	95,978	580	3.68%	-	415	3,461	395	3,461	20	-	-	
Total Industrial	1,369,003	6,615	42.0%	0.07	60.0%	6,324	46,927	5,891	46,927	434	-		
SINGLE POINT SUPPLY FOR FURTHER DISTRIBUTION	C1(a) Supply at 400 Volts - up to 5 kW	212	1	0.01%	0.00	-	10	-	10	-	-	-	
	C1(b) Supply at 400 Volts - exceeding 5kW	9,347	44	0.28%	0.00	45	383	41	383	4	-	-	
	Time of Use (TOU)-Peak	-	-	0.00%	-	-	-	-	-	-	-	-	
	Time of Use (TOU)-Off Peak	-	-	0.00%	-	-	-	-	-	-	-	-	
	C2 Supply at 11 kV	76,855	327	2.08%	0.00	350	2,830	328	2,830	22	-	-	
	Time of Use (TOU)-Peak	135	4	0.03%	-	1	43	1	43	0	-	-	
	Time of Use (TOU)-Off Peak	888	14	0.09%	0.00	4	87	4	87	0	-	-	
	C3 Supply above 11 kV	5,799	38	0.24%	-	25	322	24	322	1	-	-	
	Time of Use (TOU)-Peak	-	-	0.00%	-	-	-	-	-	-	-	-	
	Time of Use (TOU)-Off Peak	-	-	0.00%	-	-	-	-	-	-	-	-	
Total Single Point Supply	93,236	428	2.7%	0.00	83.0%	425	3,674	398	3,674	27	-		
AGRICULTURE TUBEWELL-TARIFF D	D1 Scarp	274	1.74%	0.00	-	2,325	-	2,325	-	-	-	-	
	D2 Agricultural Tube-wells	131,555	44	0.28%	0.00	316	232	166	232	150	-	-	
	D-1(b) SCARP and agricultural more than 20 KW	-	-	0.00%	-	-	-	-	-	-	-	-	
	Time of Use (TOU) - Peak	81,474	89	0.57%	0.01	196	905	196	905	-	-	-	
	Time of Use (TOU) -Off Peak	7,966	721	4.58%	0.03	19	3,280	19	3,280	-	-	-	
	Total Agriculture	220,995	1,129	7.2%	0.05	76.0%	530	6,742	380	6,742	150	-	
TEMPORARY SUPPLY TARIFF	E-1(i) Residential Supply	-	1	0.01%	0.01	-	13	-	11	-	-	2	
	E-1(ii) Commercial Supply	-	24	0.15%	0.01	-	310	-	281	-	-	29	
	E-2 Industrial Supply	-	-	0.00%	-	-	-	-	-	-	-	-	
	Total Temporary	-	25	0.2%	0.01	0.0%	-	-	-	-	-	-	
OTHERS	Public Lighting - G	-	103	0.66%	0.00	-	1,241	-	1,241	-	-	-	
	Residential Colonies - H	-	5	0.03%	0.00	-	56	-	56	-	-	-	
	Railway Traction - I	-	-	0.00%	0.00	-	-	-	-	-	-	-	
	Co-Generation Tariff	-	-	-	-	-	-	-	-	-	-	-	
Total	1,858,159	15,752	100.00%	3.30	57.0%	8,099	129,471	7,421	125,373	679	4,098		

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	Avg. Load (kW)	Sales (MkWh)	(%)	Consumers	Losses (%)	Fixed Charges Rs./kW/M	Var. Charges Rs./kWh	Fixed Charges Rs./kW/M	Var. Charges Rs./kWh	Fixed Charges Rs./kW/M	Var. Charges Rs./kWh
RESIDENTIAL											
For peak load requirement up to 5 kW	-	218	1.38%	0.75	-	-	1.87	-	1.87	-	-
101-100 Units per month	-	503	3.19%	0.67	-	-	4.48	-	4.54	-	(0.06)
101-300 Units per month	-	2,683	17.03%	0.92	-	-	9.72	-	6.86	-	2.86
301 - 700 Units per month	-	1,790	11.36%	0.12	-	-	12.50	-	10.65	-	1.85
Above 700 Units per month	-	962	6.10%	0.02	-	-	14.90	-	13.29	-	1.61
For peak load requirement exceeding 5 kW	-	-	-	-	-	-	-	-	-	-	-
Time of Use (TOU)-Peak	400	6	0.04%	0.20	-	-	12.25	-	12.25	-	-
Time of Use (TOU)-Off Peak	3,714	13	0.08%	-	-	-	6.70	-	6.70	-	-
Total Residential	4,114	6,174	39.20%	2.67	57.0%						
COMMERCIAL-A2											
For peak load requirement up to 5 kW	-	695	4.41%	0.49	-	-	13.00	-	13.00	-	-
For peak load requirement exceeding 5 kW	-	-	0.00%	-	-	-	-	-	-	-	-
Regular	153,006	412	2.61%	0.00	-	400.00	11.06	367.00	8.14	33.00	2.92
Time of Use (TOU)-Peak	3,959	33	0.21%	0.00	-	400.00	11.49	367.00	11.49	33.00	-
Time of Use (TOU)-Off Peak	13,846	134	0.85%	-	-	400.00	6.50	367.00	6.50	33.00	-
Total Commercial	170,811	1,274	8.09%	0.50	37.0%						
INDUSTRIAL											
B1	-	409	2.59%	0.06	-	-	8.90	-	8.90	-	-
B1 - Time of Use (TOU)-Peak	-	4	0.03%	-	-	-	12.25	-	12.25	-	-
B1 - Time of Use (TOU)-Off Peak	-	25	0.16%	-	-	-	6.70	-	6.70	-	-
B2	434,865	1,387	8.81%	0.01	-	400.00	7.59	367.00	7.59	33.00	-
B2 - Time of Use (TOU)-Peak	2,205	44	0.28%	0.00	-	400.00	11.08	367.00	11.08	33.00	-
B2 - Time of Use (TOU)-Off Peak	13,375	211	1.34%	-	-	400.00	6.50	367.00	6.50	33.00	-
B3	85,657	442	2.80%	0.00	-	380.00	10.99	356.00	10.99	24.00	-
B3 - Time of Use (TOU)-Peak	721,958	3,421	21.72%	-	-	380.00	6.25	356.00	6.25	24.00	-
B3 - Time of Use (TOU)-Off Peak	14,965	93	0.59%	0.00	-	360.00	10.69	343.00	10.69	17.00	-
B4	95,978	580	3.68%	-	-	360.00	5.97	343.00	5.97	17.00	-
Total Industrial	1,369,003	6,615	42.0%	0.07	60.0%						
SINGLE POINT SUPPLY FOR FURTHER DISTRIBUTION											
C1(a) Supply at 400 Volts - up to 5 kW	212	1	0.01%	0.00	-	-	9.90	-	9.90	-	-
C1(b) Supply at 400 Volts - exceeding 5kW	9,347	44	0.28%	0.00	-	400.00	8.75	367.00	8.75	33.00	-
Time of Use (TOU)-Peak	-	-	0.00%	-	-	400.00	11.31	367.00	11.31	33.00	-
Time of Use (TOU)-Off Peak	-	-	0.00%	-	-	400.00	6.50	367.00	6.50	33.00	-
C2 Supply at 11 kV	76,855	327	2.08%	0.00	-	380.00	8.65	356.00	8.65	24.00	-
Time of Use (TOU)-Peak	135	4	0.03%	-	-	380.00	10.91	356.00	10.91	24.00	-
Time of Use (TOU)-Off Peak	888	14	0.09%	0.00	-	380.00	6.25	356.00	6.25	24.00	-
C3 Supply above 11 kV	5,799	38	0.24%	-	-	360.00	8.51	343.00	8.51	17.00	-
Time of Use (TOU)-Peak	-	-	0.00%	-	-	360.00	10.51	343.00	10.51	17.00	-
Time of Use (TOU)-Off Peak	-	-	0.00%	-	-	360.00	5.87	343.00	5.87	17.00	-
Total Single Point Supply	93,236	428	2.7%	0.00	83.0%						
AGRICULTURE TUBEWELL- TARIFF											
D1 Scarp	-	274	1.74%	0.00	-	-	8.47	-	8.47	-	-
D2 Agricultural Tube-wells	131,555	44	0.28%	0.00	-	200.00	5.31	105.00	5.31	95.00	-
D-1(b) SCARP and agricultural more than 20 KW	-	-	0.00%	-	-	-	-	-	-	-	-
Time of Use (TOU) - Peak	81,474	89	0.57%	0.01	-	200.00	10.11	200.00	10.11	-	-
Time of Use (TOU) -Off Peak	7,966	721	4.58%	0.03	-	200.00	4.55	200.00	4.55	-	-
Total Agriculture	220,995	1,129	7.2%	0.05	76.0%						
TEMPORARY SUPPLY TARIFF											
E-1(i) Residential Supply	-	1	0.01%	0.01	-	-	13.90	-	11.20	-	2.70
E-1(ii) Commercial Supply	-	24	0.15%	0.01	-	-	13.61	-	11.77	-	1.84
E-2 Industrial Supply	-	-	0.00%	-	-	-	9.51	-	8.39	-	1.12
Total Temporary	-	25	0.2%	0.01							
OTHERS											
Public Lighting - G	-	103	0.66%	0.00	-	-	12.00	-	12.00	-	-
Residential Colonies-II	-	5	0.03%	0.00	-	-	11.22	-	11.22	-	-
Railway Traction - I	-	-	0.00%	0.00	-	-	9.96	-	9.96	-	-
Co-Generation Tariff	-	-	0.00%	-	-	-	-	-	-	-	-
Total	1,858,159	15,752	100.00%	3.30	57.0%						

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PARTICULARS	Consumption		Load		Demand		Fixed Charges		Variable Charges		Total Charges	
	Load (kW)	Sales (MkWh)	Load (%)	Load (MW)	Demand (%)	Demand (MW)	(Mln Rs.)	(Mln Rs.)	(Mln Rs.)	(Mln Rs.)	(Mln Rs.)	(Mln Rs.)
1	2	3	4	5	6	7	8	9	10	11	12	
RESIDENTIAL	1-50 Units	218	1.38%	0.75	-	-	407	-	407	-	-	
	For peak load requirement up to 5 kW	-	-	-	-	-	-	-	-	-	-	
	61-100 Units per month	503	3.19%	0.67	-	-	2,256	-	2,284	-	(281)	
	101-300 Units per month	2,683	17.03%	0.92	-	-	26,076	-	18,404	-	7,671	
	301 - 700 Units per month	1,790	11.36%	0.12	-	-	22,373	-	19,062	-	3,311	
	Above 700 Units per month	962	6.10%	0.02	-	-	14,328	-	12,779	-	1,549	
	For peak load requirement exceeding 5 kW	-	-	0.00%	-	-	-	-	-	-	-	
	Time of Use (TOU)-Peak	400	6	0.04%	0.20	-	-	73	-	73	-	
	Time of Use (TOU)-Off Peak	3,714	13	0.08%	-	-	-	87	-	87	-	
	Total Residential	4,114	6,174	39.20%	2.67	57.0%	-	65,599	-	53,096	-	12,503
COMMERCIAL-A2	For peak load requirement up to 5 kW	-	695	4.41%	0.49	-	-	9,036	-	9,036	-	
	For peak load requirement exceeding 5 kW	-	-	0.00%	-	-	-	-	-	-		
	Regular	153,006	412	2.61%	0.00	-	734	4,553	674	3,351	61	1,202
	Time of Use (TOU)-Peak	3,959	33	0.21%	0.00	-	19	377	17	377	2	
	Time of Use (TOU)-Off Peak	13,846	134	0.85%	-	-	66	873	61	873	5	
Total Commercial	170,811	1,274	8.09%	0.50	37.0%	820	14,839	752	13,636	68	1,202	
INDUSTRIAL	B1	-	409	2.59%	0.06	-	-	3,637	-	3,637	-	
	B1 - Time of Use (TOU)-Peak	-	4	0.03%	-	-	-	49	-	49	-	
	B1 - Time of Use (TOU)-Off Peak	-	25	0.16%	-	-	-	167	-	167	-	
	B2	434,865	1,387	8.81%	0.01	-	2,087	10,528	1,915	10,528	172	
	B2 - Time of Use (TOU)-Peak	2,205	44	0.28%	0.00	-	11	485	10	485	1	
	B2 - Time of Use (TOU)-Off Peak	13,375	211	1.34%	-	-	64	1,370	59	1,370	5	
	B3 - Time of Use (TOU)-Peak	85,657	442	2.80%	0.00	-	391	4,852	366	4,852	25	
	B3 - Time of Use (TOU)-Off Peak	721,958	3,421	21.72%	-	-	3,292	21,379	3,084	21,379	208	
	B4 - Time of Use (TOU)-Peak	14,965	93	0.59%	0.00	-	65	999	62	999	3	
	B4 - Time of Use (TOU)-Off Peak	95,978	580	3.68%	-	-	415	3,461	395	3,461	20	
Total Industrial	1,369,003	6,615	42.0%	0.07	60.0%	6,324	46,927	5,891	46,927	434		
SINGLE POINT SUPPLY FOR FURTHER DISTRIBUTION	C1(a) Supply at 400 Volts - up to 5 kW	212	1	0.01%	0.00	-	-	10	-	10	-	
	C1(b) Supply at 400 Volts - exceeding 5kW	9,347	44	0.28%	0.00	-	45	383	41	383	4	
	Time of Use (TOU)-Peak	-	-	0.00%	-	-	-	-	-	-	-	
	Time of Use (TOU)-Off Peak	-	-	0.00%	-	-	-	-	-	-	-	
	C2 Supply at 11 kV	76,855	327	2.08%	0.00	-	350	2,830	328	2,830	22	
	Time of Use (TOU)-Peak	135	4	0.03%	-	-	1	43	1	43	0	
	Time of Use (TOU)-Off Peak	888	14	0.09%	0.00	-	4	87	4	87	0	
	C3 Supply above 11 kV	5,799	38	0.24%	-	-	25	322	24	322	1	
	Time of Use (TOU)-Peak	-	-	0.00%	-	-	-	-	-	-	-	
	Time of Use (TOU)-Off Peak	-	-	0.00%	-	-	-	-	-	-	-	
Total Single Point Supply	93,236	428	2.7%	0.00	83.0%	425	3,674	398	3,674	27		
AGRICULTURE TUBEWELL- TARIFF D	D1 Scarp	-	274	1.74%	0.00	-	-	2,325	-	2,325	-	
	D2 Agricultural Tube-wells	131,555	44	0.28%	0.00	-	316	232	166	232	150	
	D-(b) SCARP and agricultural more than 20 KW	-	-	0.00%	-	-	-	-	-	-	-	
	Time of Use (TOU) - Peak	81,474	89	0.57%	0.01	-	196	905	196	905	-	
	Time of Use (TOU) -Off Peak	7,966	721	4.58%	0.03	-	19	3,280	19	3,280	-	
Total Agriculture	220,995	1,129	7.2%	0.05	76.0%	530	6,742	380	6,742	150		
TEMPORARY SUPPLY TARIFF	E-1(i) Residential Supply	-	1	0.01%	0.01	-	-	14	-	11	3	
	E-1(ii) Commercial Supply	-	24	0.15%	0.01	-	-	325	-	281	44	
	E-2 Industrial Supply	-	-	0.00%	-	-	-	-	-	-	-	
	Total Temporary	-	25	0.2%	0.01	-	-	339	-	292	47	
OTHERS	Public Lighting - G	-	103	0.66%	0.00	-	-	1,241	-	1,241	-	
	Residential Colonies-H	-	5	0.03%	0.00	-	-	56	-	56	-	
	Railway Traction - I	-	-	0.00%	0.00	-	-	-	-	-	-	
	Co-Generation Tariff	-	-	0.00%	-	-	-	-	-	-	-	
Total	1,858,159	15,752	100.00%	3.30	57.00%	8,099	139,417	7,421	125,665	679	13,752	

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**Summary / Checklist for
Examination of Tariff Petition Received under
NEPRA (Tariff Standards and Procedure) Rules, 1998**

Name of Company: Lahore Electric Supply Co. Ltd.
Tariff Petition for: Determination of Consumer-end Tariff for 2nd, 3rd & 4th
Quarters of FY 2010-11
Prepared/Updated on: 24.06.2011.

Rule #	Information / Documents Required	Compliance	Remarks	Tariff Division's Observations
3(1)	Any licensee, consumer or person interested in the tariff may file a petition with the Authority by filing it with the Registrar along with such fees as may be determined by the Authority from time to time. The Authority may also initiate proceedings suo moto.	✓	Tariff Petition filing fee amounting to Rs. 646,032 submitted vide Cheque dated 16.06.2011.	
3(2)(a)	state the name and address of the petitioner and the grounds giving rise to the petitioner's interest forming the basis of the petition and, where the petitioner is a licensee, the number and other relevant details of the licence as may be determined by the Authority from time to time.	✓	Mr. Saleem Akhter Chief Executive Officer Lahore Electric Supply Co. Ltd., 22-A, Queens Road, Lahore. The grounds giving rise to the petitioner's interest forming the basis of the petition provided at paras 1-4 (pages 1-2). Distribution Licence No. 03/DL/2002 dated 01.04.2002 has been granted to LESCO.	
3(2)(b)	state in a concise manner the grounds and the facts forming the basis of the petition;	✓	Provided at para 6 (pages 2-3)	
3(2)(c)	the relief or determination sought	✓	Provided at para 14 (page 10)	
3(2)(d)	be accompanied with comparative schedules of charges, costs, units, price and other items comprising the existing tariff and the proposed tariff, or such other details as may be determined from time to time by the Authority for the purpose.	✓	Provided at (pages 45-46)	
3(2)(e)	be accompanied with a comparative table of the existing tariff design and the proposed tariff design on the basis of the categories of consumers likely to be affected by a modification of the tariff, their consumption patterns and charges payable by them; and	✓	Provided at (pages 45-46)	

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-: 2 :-

Rule #	Information / Documents Required	Compliance	Remarks	Tariff Division's Observations
3(2)(f)	be supported with a summary of evidence giving brief particulars of the data, facts and evidence in support of the petition.	✓	Provided at pages 3-50.	
3(8)	Any petition or communication, where in any statement of fact or opinion is made by the petitioner or the communicator, shall be verified by an affidavit, drawn up in the first person stating the full name, age, occupation and address of the deponent and the capacity in which he is signing and indicating that the statement made therein is true to be best of the knowledge of the deponent, information received by the deponent and belief of the deponent, and shall be signed and sworn before a person lawfully authorized to take and receive affidavits, provided that, a communication filed during the course of a hearing may be affirmed in person before the Authority by the person filing the same.	✓	Affidavit provided	
	Board Resolution to authorize one or more persons to file a tariff petition with NEPRA and make further correspondence etc.	✓	Board Resolution provided.	
Authority's directive (RM 10-19 dated 13.01.2010)	Detailed investment plan for reducing losses and rehabilitation of the distribution network at the time of filing a tariff petition in future.	x	Not provided.	LESCO was advised to provide investment program before 30.04.2011 vide letter dated 12.01.2011 and reminder has been issued during the 2 nd week of May 2011.

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**National Electric Power Regulatory Authority
Registrar Office**

No. TRF-175/4287.

June 14, 2011

Subject: Petition filed by MEPCO for Determination of Consumer-end Tariff for FY 2011-2012

Enclosed please find herewith a copy of the subject tariff petition filed by MEPCO vide letter dated 11.06.2011 (received on 14.06.2011).

2. D.G. (Tariff), Mr. Sajid Akram, Deputy Director (Tariff) and Legal Advisor-II are requested to provide their recommendations/comments within four days in case of any deficient information which may call for non-admission of the petition.

3. The Tariff Petition is also forwarded to D.G. (Technical) and Regulatory Economist with the request to furnish their comments & recommendations to Registrar Office, if any, prior to its placement before the Authority for admission or to offer the same during the Authority Meeting to be convened in this regard.

Enclosure: As above.


(Syed Safer Hussain) 14/6
Registrar

1. D. G. (Technical)
2. D. G. (Tariff)
3. Mr. Sajid Akram, Deputy Director (Tariff)
4. Legal Advisor-II
5. Regulatory Economist

CC:

1. Chairman
2. Vice Chairman / Member (CA)
3. Member (T)
4. Member (S&P)
5. Member (L)

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June 23, 2011

Comments on the Tariff Petition filed by LESCO for determination of
consumer end tariff for FY 2011-12

LESCO's tariff petition lacks the following critical information ;

1. Report on installation of TOU meters which should be submitted before 30th June, 2011.
2. A comprehensive study regarding T&D losses was required to be submitted before 30th April, 2011, as communicated to the LESCO vide letter dated 12th January , 2011. A reminder in this regard was also issued during the 2nd week of May , 2011.
3. LESCO was required to submit detailed cost/ benefit analysis with respect to investment program before 30th April, 2011 as communicated to the LESCO vide letter dated 12th January , 2011. A reminder in this regard was also issued during the 2nd week of May , 2011. Although LESCO's petition does provides some information regarding budgeted investments , but it fails to correlate it with the corresponding benefits.
4. A detailed recruitment plan along with justification and its additional financial impact based on prudent utility practices was also required to be submitted, as communicated to the LESCO vide letter dated 12th January , 2011. A reminder in this regard was also issued during the 2nd week of May , 2011.

In addition to above , FORM (1) ; FORM 6 (A) & FORM 6 (B) pertaining to 3rd and 4th quarter of the FY 2010-11, FORM 13, FORM 14 , FORM 21 (A) & (B) are not provided along the tariff petition.

S. J. Akram
Director General Tariff

Urgent Pl.

Sajid Akram
Dy. Director Tariff-I

Fr Ma Pl.

AD (MR)

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PA

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23/6

Registrar	3152
Dy. No.	
Dated: 23-06-2011	

Calendar for Processing the Consumer-end Tariff Petition of XWDISCOs

Status of Tariff Petition filed by LESCO for Determination of Consumer-end Tariff for FY 2011-12

Approved Timelines	Milestones/Required Action	Action By	Actual Action Taken	Actual Days Consumed	Total Days Consumed
Day 01 20.06.2011	Tariff petition received by Registrar and circulation thereof to the Tariff Division for comments/recommendation.	Registrar	Received on 20.06.2011 Sent to Tariff Section 21.06.2011	01	01
Day 05 24.06.2011	Certificate by the Tariff Division to Registrar that the petition contains all the requisite information for processing and may be accepted (or advice to return the deficient petition indicating the deficiencies)	DG(T)/SA(T)	Received from Tariff Section 23.06.2011	04	04
Day 07 28.06.2011	Filing / Acceptance of the tariff petition by the Registrar and submission of Working Paper by the Registrar to Coordination for consideration of the Authority to grant Leave for Review or otherwise		Sent to Coord Section 24.06.2011	05	05
Day 10 01.07.2011	Admission of the tariff petition by the Authority	Registrar			
Day 12 05.07.2011	Advertisement in the Press/Notice of Admission/public hearing to stakeholders	DG(T)/SA(T) Dir-Admn			
Day 28 27.07.2011	Public Hearing	DG(T)/SA(T)			
Day 31 01.08.2011	'Issue of Hearing' framed by the Tariff Division to be forwarded to Coordination Division for circulation to the Authority	DG(T)/SA(T) Coord. Div.			
Day 35 05.08.2011	Public Hearing	DG(T)/SA(T)			
Day 40 12.08.2011	Case Officer's Report seeking approval of Authority on Financial and Technical Analysis	DG(T)/SA(T)			
Day 52 30.08.2011	Closure of Evidence	DG(T)/SA(T) /LA-II/III			
Day 65 16.09.2011	Draft Determination by the Case Officer for consideration of the Authority	DG(T)/SA(T)			
Day 80 07.10.2011	Final Determination for signatures of the Authority	DG(T)/SA(T)			
Day 85 14.10.2011	Determination signed by the Authority	Members of the Authority			
Day 87 18.10.2011	Issuance of Determination to the Government for notification and other stakeholders for record	Registrar			

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CALENDER 2011

January				
M	Tu	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

February				
M	Tu	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				

March				
M	Tu	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

April				
M	Tu	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

May				
M	Tu	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

June				
M	Tu	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

July				
M	Tu	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

August				
M	Tu	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

September				
M	Tu	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

October				
M	Tu	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

November				
M	Tu	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

December				
M	Tu	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

62

**Status of Tariff Petitions of
Lahore Electric Supply Company Ltd.**

Name of DISCO	Description	Case # NEPRA/TRF-26/LESCO-2003	Case # NEPRA/TRF-42/LESCO-2005	Case # NEPRA/TRF-109/LESCO-2008	Fiscal Year 2009-10				Fiscal Year 2010-11			Case # NEPRA/TRF-176/LESCO-2011
		FY 2003-04 to 2007-2008	FY 2005-06 to 2007-2008	FY 2008-09	1st Quarter (July-Sept.)	2nd Quarter (Oct.-Dec.)	3rd Quarter (Jan.-March)	4th Quarter (April-June)	1st Quarter (July-Sept.)	2nd, 3rd & 4th Quarters	Filing	FY 2011-12
LESCO	Filing Date	25.07.2003	12.05.2005	18.06.2008	26.08.2009	06.01.2010	06.05.2010	21.06.2010	05.04.2010	30.12.2010	04.02.2011	20.06.2011
	Returned									05.01.2011		
	Working Paper submitted to Coordination Section										09.02.2011	
	Admission Date	28.07.2003	30.05.2005	24.06.2008	01.09.2009	13.01.2010	06.05.2010	30.06.2010	12.04.2010		10.02.2011	
	Date of Advertisement (NoA)	20.11.2003	09.06.2005		03.09.2009	22.01.2010	09.05.2010	03.07.2010	28.04.2010 &		13.02.2011	
	Date of Advertisement (Hearing)					07.02.2010	27.05.2010	Nil	15.05.2010		07.03.2011	
	Hearing Date	06.12.2003	05.07.2005	11.07.2008	07.10.2009	22.02.2010	17.06.2010	Nil	02.06.2010		25.03.2011	
	Interveners:					Nil	Nil	Nil			Nil	
	Determination date	02.07.2004	23.02.2007	29.09.2008	10.12.2009	19.04.2010	19.07.2010	08.09.2010	09.12.2010		29.04.2011	
	TCS Shipment Date					19.04.2010	19.07.2010	08.09.2010	09.12.2010		29.04.2011	
	Delivery Date					20.04.2010	21.07.2010	09.09.2010	10.12.2010		02.05.2011	
	Notification date				21.12.2009		31.08.2010		15.03.2011			
	Review Motion Date	16.07.2004	22.03.2007		22.12.2009				23.12.2010			
	Working Paper submitted to Authority considered the Motion for Leave for Review (admission)	21.07.2004	24.04.2007						27.12.2010			
	Decision of the Authority received on								30.12.2010			
	Working Paper submitted to								10.01.2011			
	Pre-admission meeting/hearing		24.05.2007						03.01.2011			
	Review Motion								05.01.2011			
	Review Motion Decision Date	22.10.2004	10.01.2008						05.01.2011			
	TCS Shipment Date								01.02.2011			
Delivery Date								02.02.2011				
								03.02.2011				

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INPUT FORM
FOR
SECURITY,COST OF SERVICE,CONNECTION AND RECONNECTION FEE
RECEIVED THROUGH DEMAND NOTICES CASH BOOKS AND THROUGH INTER
OFFICE - CREDIT ADVICE

FOR THE MONTH _____

DIVISION FORM _____ CODE _____

- | | | |
|---|---|--|
| 1 | SECURITY RECEIVED THROUGH
CASH SCROLLS OF DEMAND
NOTICE CASH BOOK | |
| 2 | SECURITY RECEIVED THROUGH
I.O.T CREDIT ADVICE | |
| 3 | SERVICE CONNECTION COST
RECEIVED | |
| 4 | RECONNECTION FEE
INADVERTENTLY RECEIVED
THROUGH CASH SCROLLS FOR
SECURITY DEPOSITS | |
| 5 | REMITTANCE OF SECURITY
SERVICE CONNECTION COST AND
RECONNECTION FEE | |
| 6 | DEPOSIT ADJUSTED AGAINST
OUTSTANDING ACCOUNTS | |
| 7 | SECURITY DEPOSITS CREDITED
TO OTHER OFFICES THROUGH
I.O.T CREDIT ADVICES ISSUED | |
| 8 | SECURITY REFUNDED
(REPAYMENTS) | |

SIGNATURE

SIGNATURE

CREDIT ADVICE

FROM:

TO:

CREDIT ADVICE #:

CREDIT ADVICE DATE:

We have credited your Account by an amount of Rs. detail as under :-

DESCRIPTION	AMOUNT (Rs.)	
	DEBIT	CREDIT
TOTAL :-		

In Words :

For use by Receiving Office Only
Debit:Rs.
Debit: Rs
Credit:Rs.
Credit:Rs.

Note:- Documents Attached.

ACCOUNTS OFFICER

CP Form-48

NAME OF DISCO

Bank Reconciliation for month of _____

Revenue Office	Bank						
Date	Branch						
(A) CASH BOOK ABSTRACT							
	Rs.	Ps.					
1. Opening balance brought forward from last month							
2. Add total of scrolls received per cash book this month							
3. Total (1+2)							
4. Remittances to area board as advised by bank;							
Week	1						
	2						
	3						
	4						
	5						
Month end							
5 Closing balance (A) (3-4)							
(B) BANK STATEMENT							
1 Balance per statement.							
2 Scrolls received-not credited by bank-add.							
Scroll No.	Amount	Scroll No.	Amount	Scroll No.	Amount	Scroll No.	Amount
3 Scrolls credited by bank-not received by R.O.-Deducts							
4 Adjustments not yet cleared by bank-Add or Deduct							
CB No.	Amount	CB No.	Amount	CB No.	Amount	CB No.	Amount
5 Total (B) (1+2-3+or-4)							

If line 5 (A) and line 5 (B) are not in agreement give reasons below:-

Prepared by: _____

Signature of . Revenue Officer _____

(For 50,000 or less)

Token No.....Date.....

Pre audit for Gross Amount Rs.....

DEDUCTIONS

10% Security Rs.....

Income Tax Rs.....

LD Rs.....

OTHERS Rs.....

Total Deductions Rs.....

Net Amount Payable Rs.....

Rupees.....

.....

Accounts Officer Asstt. Manager Accounts

(Payment) DISCO (Payment) DISCO

(For more than 50,000)

Token No.....Date.....

Pre audit for Gross Amount Rs.....

DEDUCTIONS

10% Security Rs.....

Income Tax Rs.....

LD Rs.....

OTHERS Rs.....

Total Deductions Rs.....

Net Amount Payable Rs.....

Rupees.....

.....

Asstt. Manager Accounts Dy. Manager Accounts

(Payment) DISCO

(H/Q) DISCO

NAME OF DISCO		
NAME OF OFFICE		
ADDITIONAL DEMAND REQUISITION		
DEMAND NO. _____	DATE. _____	
OFFICE:	Imprest Limit:	Rs. <input style="width: 100px;" type="text"/>
BANK Account No.	Balance Available	Rs. <input style="width: 100px;" type="text"/>
Bank & Branch:		
Expenditure Chargeable:		
a. Account Code:	<input style="width: 150px; height: 20px;" type="text"/>	
b. Nature of Expenditure.	_____	
c. Budget Allocation for Rs.	<input style="width: 100px;" type="text"/>	
d. Expenditure Up to date Rs.	<input style="width: 100px;" type="text"/>	
e. Fund Demanded Rs. (Amount of this demand)	<input style="width: 100px;" type="text"/>	
f. Total Expenditure Rs. (Up to this demand)	<input style="width: 100px;" type="text"/>	
g. Budget Balance Rs.	<input style="width: 100px;" type="text"/>	
CERTIFICATE.		
1 Whether purchase/expenditure has been sanctioned by competent Authority.	Yes/No.	
2 Certified that funds demanded against this requisition have not been demanded before & that payment against this demand has not already been made.	Yes/No.	
3 Certified that this demand is based on passed/Pre audited bills & have been duly approved by competent Authority.	Yes/No.	
4 Certified that funds being demanded would not be utilized on any other payment except for the purposes for which these have been demanded.	Yes/No.	
5 Certified that total of bills / claims checked & found correct.	Yes/No.	
6 Certified that all enclosed documents are attested.	Yes/No.	
(Accounts Officer)	(Controlling Officer)	
Remarks.		
		Accepted Date. _____

NAME OF DISCO
 NAME OF OFFICE
 Address:
 TEL # _____ FAX # _____
 e-mail: _____

Demand No. _____
 Date. _____

1 FUNDS DEMAND RELATING TO FINANCE DIRECTOR

Sr. #	Name of Firm	Qty	Rate	Gross Amount	L/D	Net Amount	A/C HEAD
1							
	TOTAL:-						

(Rupees ___ only)

ACCOUNTS OFFICER
(PRE-AUDIT)

ASSTT: MANAGER ACCOOUNTS
(PAYMENTS)

-SD-
ADDITIONAL MANAGER CORPORATE
ACCOUNTS

- 2 Chief Executive Officer may please be requested to accord approval to the transfer of funds amounting to Rs. _____/- (Rupees _____ against Deposit Wor / Capital Contribution/ Distribution Margin. Deposit Work.

MANAGER CORPORATE ACCOUNTS

- 3 FINANCE DIRECTOR

- 4 CHIEF EXECUTIVE OFFICER

WATER AND POWER DEVELOPMENT AUTHORITY
POWER WING
BILLING CASH BOOK BY BANK BRANCHES
DEMAND NOTICES

Branch _____

Date _____

Date	Scroll serial NO.	Amount Rs.	Security deposit RS.	Service connection cost	Difference		Remittance
					+		
Total Collection					Total Remittance RS.		
Add opening balance							
Deduct remittance							
Closing Balance							

Name of Office

1/1

Bank Name :

Branch Name :

A/c Name :

A/c Number :

Date From :

To :

Reporting Period :

Banch Name	DR (Rs.)	CR (Rs.)
1 Name of Circle		
1 Area of Office		
Area of Branch		
Area of Branch		
OFFICE TOTAL		
2 Name of Circle		
1 Area of Office		
Area of Branch		
Area of Branch		
OFFICE TOTAL		
2 Name of Circle		
1 Area of Office		
Area of Branch		
Area of Branch		
OFFICE TOTAL		
2 Area of Office		
Area of Branch		
Area of Branch		
Area of Branch		
OFFICE TOTAL		
CIRCLE TOTAL		
GRAND TOTAL		

Name of Office

1/1

Bank Name :

Branch Name :

A/c Name :

A/c Number :

Date From :

To :

Reporting Period :

Banch Name	DR (Rs.)	CR (Rs.)
1 Name of Circle		
1 Area of Office		
Area of Branch		
Area of Branch		
OFFICE TOTAL		
2 Name of Circle		
Area of Branch		
Area of Branch		
OFFICE TOTAL		
2 Name of Circle		
1 Area of Office		
Area of Branch		
Area of Branch		
OFFICE TOTAL		
2 Area of Office		
Area of Branch		
Area of Branch		
Area of Branch		
OFFICE TOTAL		
CIRCLE TOTAL		
GRAND TOTAL		

Name of Disco

Annexure-30

Name of Office

1/1

Cash Book Summary

Bank Name:
A/c Name:
Date From:

Branch Name:
A/c Number:
To:

Sr.No	Descripton	DR (Rs.)	CR (Rs.)	Net (Rs.)
A.	Opening Balance (As per Cash Book)			
B.	Receipts			
1	Remitances From Field Office			
C.	Receipts Total			
D.	Total (A+C)			
E.	Payments			
1	Bank Commission			
2	Transfer to ESCROW			
F.	Payments Total			
G.	Closing Balance (D-F)			
H.	Closing Balance (As per Bank Statement)			

ASSISTANT MANAGER
ACCOUNTS
(BANKING/IMPREST)

ACCOUNTS OFFICER
(BANKING)

ACCOUNTS ASSISTANT
(BANKING)

CP-Form-49

NAME OF DISCO

(Referred to in Para 7.3 of CP-Code-11 Accounts
Section of Collection Electricity Bills)

Collections & Remittances Summary

For the Month : ___-__

Type : _____

Sr.#	Bank Branch	Opening Balance	Total of Scroll	Other Receipts	Sub Total	REMITTANCES BY BANKS		Other Payments	Grand Total	Closing Balance	Balance as per Stmt	Checked By
						Date Wise Detail	Sub Total					
1	2	3	4	5	6=3+4+5	7	8	9	10=8+9	11=6-10	12	13
TOTAL												

DIVISIONAL ACCOUNTS OFFICER

ASSISTANT MANAGER (CS)

NAME OF DISCO

Receipt for payment to the Authority

Date.....

Receipt No.

Received from

Rs..... Rupees.....

In Cash/by Cheque No.(Subject to the realization of Cheque)

On account of.....

.....

Signature of the
Cashier or Accountant

Signature and Stamp of the
Officer granting the receipt

NAME OF DISCO

DEPOSIT WORK A/C - Credit Advices

6ccmZj gZ-(,

1/1

From Date:

To Date:	Bank A/C:	Name of Bank:	Address:
----------	-----------	---------------	----------

Customer Name & Address	Cheque #	Cheque Date	Date of Credit	Transaction #	Demand Notice Date	Total Received Amount	Demand Notice #	Division to whom Credit Advice will be issued	Amount Rs.	Receipt #
GRAND TOTAL										

**B&AO/ASST:B&AO/A/CS ASSISTANT
(CONSOLIDATION/IOT) DISCO**

**DY. MANAGER
ACCOUNTS DISCO**

**ASST: MANAGER A/C
(BANKING/IMPREST) DISCO**

MEMO NO : _____/FD/LESCO/BKG

DATED : _____

TO : The Chief Engineer (P&D)
(Technical Directorate)
DISCO.

SUBJECT : CONFIRMATION/REALIZATION OF CHEQUES ON ACCOUNT OF DEPOSIT WORK

It is intimated that following cheques paid by Consumers shown against each have been realized by bank on account of DEPOSIT WORK.

Name of Customer

Purpose

Cheque# &

Amount (Rs.)

With regards please.

Date

MANAGER CORPORATE Credit Date
ACCOUNTS DISCO

NAME OF DISCO

6ccZmj gZ-(.

1/1

DEPOSIT WORK A/C - Income Details

From Date:

To Date:

Bank A/C: Name of Bank, Address,

Customer Name & Address	Cheque #	Cheque Date	Date of Credit	Transaction #	Demand Notice Date	Total Received Amount	Demand Notice #	Purpose	Amount Rs.	Receipt #
GRAND TOTAL										

**B&AO/ASST:B&AO/A/CS ASSISTANT
(CONSOLIDATION/IOT) DISCO**

**DY. MANAGER
ACCOUNTS DISCO**

**ASST: MANAGER A/C
(BANKING/IMPREST) DISCO**

NAME OF DISCO

NAME OF OFFICE

Subject: - Approval for payment to Supplier

NAME OF DISCO

NAME OF OFFICE

Address:

Phone #, Fax #

E-MAIL :

Annexure-42

1/1

Funds Transfer Letter

No : _____

Dated : _

Subject : TRANSFER OF ADDITIONAL FUNDS

Dear Sir/Madam,

Please transfer a sum of Rs. /- as under :-

	Nature of A/C	Bank Name	Branch Name	A/C Number
From				
To				

To the following :

Sr No.	Office Code	Name	Amount	Bank Branch Name	A/C Number
Total :					

For the payment of :

Sr No.	Description	Amount	Invoice/LC/PO#
Total :			

	NAME OF DISCO
--	----------------------

NO. _____ /____/____/Imprest/
/Yr__

DATED. _____ /

The Manager
Name of Bank,
Address

SUB:- **REVISION OF IMPREST LIMIT.**

In continuation of this office letter No. _____ /Imprest. Dt: _____ on the subject. Due to the revision of imprest limit of _____, the following changes may please be incorporated w.e.f Date in regular monthly Imprest Remittance to be received from LESCO Distribution Margin A/C No.0000000000000000 maintained with name of Bank, DISCO General Account No.000-0000-0 being maintained with your branch.

Sr.No	Date of Released	Existing amount of Imprest limit Rs:	Addition in Imprest Limit Rs:	Revised amount of Imprest Limit Rs:
1	1 st of the month			
2	23 th of the month			
	TOTAL			

In future __% interim advance of **Rs** _____/- may please be transferred from DISCO General Bank A/c No.000-0000-0 to Asstt: Manager (CS) DISCO on date^t of each month w.e.f.date till further instructions, detail of Imprest released as under:-

Name of Imprest Holder	Name of Bank Branch	1 st interim ___% Rs:	2 nd interim ___% Rs:	TOTAL ___% Rs:

Imprest of remaining offices are not changed.

FINANCE DIRECTOR
DISCO

DY:MANAGER ACCOUNTS
DISCO

ASSTT:MANAGER
DISCO

C.C.to:-

- 1.
- 2.
- 3.
- 4.
- 5.

ASSTT: MANAGER
ACCOUNTS
(BANKING) DISCO

**PROFORMA SHOWING BUDGET GRANT FOR 0000-0000 AND MONTHLY EXPENDITURE FOR THE LAST SIX MONTH
FOR REVISION OF IMPREST LIMIT IN ACCORDANCE WITH
GENERAL MANAGER ACCOUNTS (DISCO) VIDE NO.GMAD/A&C 000/0000-00 DATED.00.00.0000**

NAME OF BANK & BRANCH _____

IMPREST BANK (PLS) ACCOUNT NO. _____

NAME OF OFFICE _____

SR: NO.	HEAD OF ACCOUNT	PARTICULARS	BUDGET GRANT	APPROPRIATE BUDGET FOR ONE MONTH	EXPENDITURE FOR LAST SIX MONTH						TOTAL	AVERAGE EXPENDITURE FOR ONE MONTH

1 Recurring Expenditure to be paid out of 70% of fixed Imprest Limit

a												
---	--	--	--	--	--	--	--	--	--	--	--	--

2 Recurring Expenditure to be paid out of 30% of fixed Imprest Limit

a												
b												
c												
d												
e												
f												
g												
h												
		TOTAL										

Existing Imprest Limit

30% 1st Interim advance _____

70% Recoupment _____

Total _____

Proposed Imprest Limit

30% 1st Interim advance _____

70% Recoupment _____

Total _____

Recommended Imprest Limit (Filled by Imprest Section)

30% 1st Interim advance _____

70% Recoupment _____

Total _____

	NAME OF DISCO
--	----------------------

NO. / ___ / ___ /
/Yr__

DATED. /

The Manager
Name of Bank,
Address

SUB:- **REVISION OF IMPREST LIMIT.**

In continuation of this office letter No. _____ /Imprest. Dt: _____ on the subject. Due to the revision of imprest limit of _____, the following changes may please be incorporated w.e.f Date in regular monthly Imprest Remittance to be received from DISCO Distribution Margin A/C No.0000000000000000 maintained with name of Bank, DISCO General Account No.000-0000-0 being maintained with your branch.

Sr.No	Date of Released	Existing amount of Imprest limit Rs:	Addition in Imprest Limit Rs:	Revised amount of Imprest Limit Rs:
1	1 st of the month			
2	23 th of the month			
	TOTAL			

In future ___% interim advance of Rs _____/- may please be transferred from DISCO General Bank A/c No.000-0000-0 to Asstt. Manager (CS) DISCO on date^t of each month w.e.f.date till further instructions, detail of Imprest released as under:-

Name of Imprest Holder	Name of Bank Branch	1 st interim ___% Rs:	2 nd interim ___% Rs:	TOTAL ___% Rs:

Imprest of remaining offices are not changed.

FINANCE DIRECTOR
DISCO

DY:MANAGER ACCOUNTS
DISCO

ASSTT:MANAGER
DISCO

C.C.to:-

- 1.
- 2.
- 3.
- 4.
- 5.

ASSTT: MANAGER
ACCOUNTS
(BANKING) DISCO

NAME OF DISCO		
SUBJECT:		
FUNDS FOR PENSION IMPREST RECOUPED TO DISCO FORMATION FOR THE MONTH OF _____.		
<p>The following funds are required for the payment of Pension Imprest of _____. Funds will be transferred from main Pension Imprest Account to Pension Imprest Account of lower formations.</p> <p>Chief Executive DISCO may kindly approve the transfer of these funds from Main Pension Imprest Account Pension Imprest Account of lower formations.</p>		
SR.NO.	NAME OF BANK	AMOUNT
1		
2		
3		
4		
5		
6		
7		
G.TOTAL		
RUPEES (_____)		

ASST:MANAGER ACCOUNTS (PENSION)

MANAGER CORPORATE ACCOUNTS

FINANCE DIRECTOR DISCO

CHIEF EXECUTIVE DISCO

NAME OF DISCO

THE STATEMENT OF DAILY REMITTANCE FOR THE MONTH OF ____ - ____

SR.NO.	DATE	NAME OF BANK				
1	2	3	4	5	6	7
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
	GRAND TOTAL					

NAME OF DISCO

No: _____ /FD/DISCO

Dated: _____

The Manager,

_____**SUBJECT: RETENTION OF FUNDS**

Please transfer a sum Rs. _____ (Rupees _____
 _____) from our DISCO Account No. _____ to the Accounts as per schedule tabulated below:

DATE	TAXES/DUTIES A/C# _____	TOTAL
TOTAL		

FINANCE DIRECTOR
DISCODY.MANAGER FINANCE,
DISCO

NAME OF DISCO

No: _____ /FD/DISCO

Dated: _____

The Manager,

_____**SUBJECT: RETENTION OF FUNDS**

Please transfer a sum Rs. _____ (Rupees _____
 _____) from our DISCO Account No. _____ to the Accounts as per schedule tabulated below:

DATE	TAXES/DUTIES A/C# _____	TOTAL
TOTAL		

FINANCE DIRECTOR
DISCODY.MANAGER FINANCE,
DISCO

General Manager Finance,
Concerned Government Authority

SUB: LIST OF RELEASE OF EXPECTED PAYMENTS

Ref: Chief Financial Officer Letter No. _____ - dated _____ and
Director General (CPCC) No. _____ dated _____

Persuant to above referred letter, enclosed please find Demand# _____ amounting
_____ on account retention of cash for O&M expenses required during on going
forhtright from _____ and ending on ____

DA/As above

Finance Directorate
DISCO

C.c

- 1 Chief Financial officer
- 2 The Director General

TO:
The GENERAL MANAGER FINANCE
Concerned Government Authority

DEMAND FOR RELEASE OF FUNDS

Nomenclature	Actual Expenditure FY _____ Provisional	Annual Approved Budget FY_____ Provisional	Funds Already Relaeaed	Funds DEMANDED		
				1ST Half	2ND Half	Total
Distribution Margin						
O&M						

TOTAL						
Development						

Total						
Total (A+B)						
TAXES						

Total funds Required(A+B+C+D)						

DISTRIBUTION MARGIN

Description	NEPRA Target FY____	Reviewed & Approved Budget For _____	BOD Approved FY _____	NEPRA Approved FY _____
O&M				
-				
-				
-				
RORB				
-				
-				
-				
NET DM				

DETAIL OF INCOME TAX COLLECTED FROM CONSUMER FROM _____ TO _____

S.NO	NAME OF RO	Month	Month	Month
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				
31				
32				

G.TOTAL			
---------	--	--	--

NAME OF DISCO

NAME OF OFFICE

ADDRESS

DEBIT ADVICE DETAIL

Name of Office
DEBIT ADVICE #TRANSACTION NATURE :
DEBIT ADVICE DATE :

Sr. #	Relating To	Amount (Rs.)	D&D OFFICE ADVICE / ASSOCIATED COMPANY NOTE DETAILS				
			Company	Office Code	Office Name	Advice/Note #	Date
1							
2							
3							
TOTAL:							

DEBIT ADVICE

FROM:

TO:

DEBIT ADVICE #:

DEBIT ADVICE DATE:

We have debited your Account by an amount of Rs. detail as under :-

DESCRIPTION	AMOUNT (Rs.)	
	DEBIT	CREDIT
TOTAL :-		

In Words :

For use by Receiving Office Only
Debit: Rs.
Debit: Rs.
Credit: Rs.
Credit: Rs.

Note:- Documents Attached.

ACCOUNTS OFFICER

NAME OF DISCO

STATEMENT SHOWING THE COMPARATIVE RATES OFFERED BY BANKS ON DISCO DAILY PRODUCTS ACCOUNT
AS ON

PARTICULARS	NAME OF BANK										
Less than Rs.5,000,000											
Rs.5,000,000 Less than Rs.10,000,000											
Rs.10,000,000 Less than Rs.25,000,000											
Rs.25,000,000 Less than Rs.50,000,000											
Rs.50,000,000 Less than Rs.75,000,000											
Rs.75,000,000 Less than Rs.100,000,000											
Rs.100,000,000 Less than Rs.200,000,000											
Rs.200,000,000 Less than Rs.300,000,000											
Rs.250,000,000 Less than Rs.300,000,000											
Rs.300,000,000 Less than Rs.500,000,000											
Rs.500,000,000 Less than Rs.750,000,000											
Rs.750,000,000 Less than Rs.1000,000,000											
Rs.1000,000,000 Less than Rs.1250,000,000											
Rs.1250,000,000 Less than Rs.1500,000,000											
DEPOSIT POSITION											
EXISTING RATE											

NAME OF DISCO

DETAIL OF ACCRUED INTEREST OF BANKING SECTION FOR _____

NAME OF BANK	DATE OF CREDIT	LESCO SECURITY DEPOSIT A/C	DATE OF CREDIT	LESCO MISC:	DATE OF CREDIT	LESCO FINE RECOVERED A/C	TOTAL
TOTAL							

ASSISTANT MANAGER ACCOUNTS OFFICER
(BANKING) DISCO

ACCOUNTS ASSISTANT
(BANKING) DISCO

NAME OF DISCO
Statement of Principal/Mark up of Syndicate Term Finance Facility

DATE..... to DATE.....	Kibor Date	___ Month Kibor Offer Rate	bps	Total Rate
___ Month Kibor Offer Rate+___ bps	DATE			
				Total Mark up
Balance Amount				
Total Nos of days				
Total Principal				
Total Mark up				
Total				
Actual				
As per Bank deduction				
June Installment				
Principal				
Mark Up				
Total				
July Installment				
Principal				
Mark Up				
Total				
August Installment				
Principal				
Mark Up				
Total				

NAME OF DISCO		
NAME OF OFFICE		
Demand for Working Fund		
DEMAND NO. _____	DATE. _____	
OFFICE:	Imprest Limit:	Rs. <input style="width: 100px;" type="text"/>
BANK Account No.	Balance Available	Rs. <input style="width: 100px;" type="text"/>
Bank & Branch:		
Expenditure Chargeable:		
a. Account Code:	<input style="width: 150px; height: 20px;" type="text"/>	
b. Nature of Expenditure.	_____	
c. Budget Allocation for Rs.	<input style="width: 100px;" type="text"/>	
d. Expenditure Up to date Rs.	<input style="width: 100px;" type="text"/>	
e. Fund Demanded Rs. (Amount of this demand)	<input style="width: 100px;" type="text"/>	
f. Total Expenditure Rs. (Up to this demand)	<input style="width: 100px;" type="text"/>	
g. Budget Balance Rs.	<input style="width: 100px;" type="text"/>	
CERTIFICATE.		
1 Whether purchase/expenditure has been sanctioned by competent Authority.	Yes/No.	
2 Certified that funds demanded against this requisition have not been demanded before & that payment against this demand has not already been made.	Yes/No.	
3 Certified that this demand is based on passed/Pre audited bills & have been duly approved by competent Authority.	Yes/No.	
4 Certified that funds being demanded would not be utilized on any other payment except for the purposes for which these have been demanded.	Yes/No.	
5 Certified that total of bills / claims checked & found correct.	Yes/No.	
6 Certified that all enclosed documents are attested.	Yes/No.	
(Accounts Officer)	(Controlling Officer)	
Remarks.		
		Accepted Date. _____

Bank Reconciliation Statement

Bank Name:

Branch Name:

A/C Name:

A/C Number:

Statement No

Statement Date:

Sr. No	Description	No. of Records	Amount
1.	Balance as per Bank Statement		
2.	Add: Amount Un-Credited by Bank		
3.	Add: Amount Less Credited by Bank		
4.	Add: Amount Wrongly Debited by Bank		
5.	Add: Amount Excess Debited by Bank		
6.	Total (1 to 5) :-		
7.	Less: Amount Wrongly Credited by Bank		
8.	Less: Amount Excess Credited by Bank		
9.	Less: Amount Not Debited by Bank		
10.	Less: Amount Less Debited by Bank		
11.	Total (7 to 10):-		
12.	Closing Balance as per Cash Book (6 - 11)		

**ASSISTANT MANAGER
ACCOUNTS
(BANKING/IMPRESST)**

**ACCOUNTS OFFICER
(BANKING)**

**ACCOUNTS ASSISTANT
(BANKING)**

Name of Disco

Name of Office

Annexure-63

1/1

Late Credit Amounts

Bank Name :

Branch Name :

A/c Name :

A/c Number :

Bank Statement :

Dated :

Sr #	BANK STATEMENT DETAILS			RECEIPT DETAILS					
	Line #	Trx. Date	Amount (Rs.)	Branch Code & Name	Receipt No.	Date	Amount (Rs.)	Days Diff.	Mark Up @ 0 %
CIRCLE : UNSPECIFIED									
OFFICE : UNSPECIFIED									
1									
TOTAL (UNSPECIFIED)									
TOTAL (UNSPECIFIED)									
CIRCLE : Name of Circle									
OFFICE : Name of Area									
2									
3									
4									
5									
6									
7									
8									
TOTAL (Name of Area)									

Tel # _____ Fax : _____

No _____

Dated: _____

Designation

Address

SUBJECT :- UNCREDITED AMOUNTS OF REVENUE COLLECTION ACCOUNT AS ON _____

Please find enclosed a list of aging of uncredited amounts during following period in respect of DISCO REVENUE Collection A/c upto _____ which have not so far been remitted by the respective bank branches in your jurisdiction for onward credit to DISCO REVENUE Collection A/c _____ with _____

Sr. No	Aging Period	Amount (Rs.)
1	0-30 Days	
2	31-180 Days	
3	181-365 Days	
4	366+ Days	
TOTAL		

It is therefore requested to please reconcile these amounts with your record/scroll especially the ones outstanding for more than one year and take-up the matter with concerned collection banks as well as Bank _____ for its clearance on Top Priority basis under intimation to this office.

Please keep in view that this matter is under active consideration of BOD which is pressing hard for its clearance.

DA _____ Sheets

MANAGER CORPORATE ACCOUNTS

CC:-

- 1.
- 2.
- 3.
- 4.
- 5.

For the Month:

REVENUE A/C - Cash In-Transit

Sr. No	Bank Name	Opening Balance	1.RECEIPTS			2.TRANSFER			3.PAYMENTS			CLOSING BALANCE CASH BOOK	CLOSING BALANCE BANK STMT	NET CASH IN TRANSIT	CASH IN TRANSIT %	
			Adj Remittances From Field Office	Remittances From Field Office	1.RECEIPTS TOTAL	Transfer to CPPA	Transfer to ESCROW	2.TRANSFER TOTAL	Bank Commission	Transfer to GENERAL	Transfer to LOAN					3.PAYMENTS TOTAL
1																
2																
3																
4																
5																
6																
7																
8																
9																
10																
11																
12																
13																
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32																
33																
34																
35																
36																
37																
38																
39																
40																
41																
42																
43																
44																
TOTAL																

MANAGER CORPORATE A/C/S
DISCO

CP-Form-49

NAME OF DISCO

(Referred to in Para 7.3 of CP-Code-11 Accounts
Section of Collection Electricity Bills)

Collections & Remittances Summary

For the Month : ___-__

Type : _____

Sr.#	Bank Branch	Opening Balance	Total of Scroll	Other Receipts	Sub Total	REMITTANCES BY BANKS		Other Payments	Grand Total	Closing Balance	Balance as per Stmt	Checked By
						Date Wise Detail	Sub Total					
1	2	3	4	5	6=3+4+5	7	8	9	10=8+9	11=6-10	12	13
TOTAL												

DIVISIONAL ACCOUNTS OFFICER

ASSISTANT MANAGER (CS)

User Wise Bank Reconciliation Status Report

From Date:

To Date:

Sr.#	Bank Name	Branch Name	Account Number	Statement No.	Created By	Creation Date	RECEIPTS		PAYMENTS		RECONCILIATION			Status	
							Lines	Amount	Lines	Amount	Total Lines	UnRec Lines	Last Activity Date	Uploading	Complete
Department : CAPITAL - Banking - Remittance Supervisor Name :															
1															
2															
3															
4															
5															
Department : CAPITAL - Banking - Remittance Supervisor Name :															
1															
2															
3															
4															
5															
6															
7															
8															
9															
10															
11															
Department : CAPITAL - Banking - Remittance Supervisor Name :															
1															
2															
3															
4															
5															

NAME OF DISCO

OFFICE OF THE FINANCE DIRECTOR

Phone # _____ Fax # _____

E-MAIL: _____

No. _____ /FD/DISCO/Payment

Dated. _____

The MANAGER,

Sub: ESTABLISHMENT OF LETTER OF CREDIT AGAINST PURCHASE ORDER NO. _____ DATED: _____ FOR SUPPLY OF 50 KM SID PVC CABLE 4/C IN FLAVOURS OF M/S UNIVERSAL CABLES INDUSTRIES LIMITED.

Please arrange to open the irrevocable inland of credit AT Nil Margin as per Terms and conditions laid down in Banks Prescribed Form (IB-8).

Sr.No	P.O # & DATE	AMOUNT OF LC	AMOUNT OF LC IN WORDS
1.	P.O # & _____ Dt: _____	RS. _____ /	RUPEES:

The following documents are enclosed in respect there of.

1. Application to issue Irrevocable Documentary Credit.
2. Purchase Order duly accepted by the beneficiary which is integral part of L/C.

ADDITIONAL INSTRUCTIONS

1. All charges regarding establishment/Payment of irrevocable inland letter of credit may be recovered from the beneficiary.
2. Four copies of Letter of Credit when established may please be supplied to this Office by further necessary action.

MANAGER
CORPORATE ACCOUNTS
DISCO

C.C.TO:-

1. The Chief Executive DISCO, FOR Information.
2. Sr. Management M.DISCO
3. _____
4. The Assistant Manager, Banking (Local), O/O FD DISCO.
5. The Assistant Manager, _____, _____.

NAME OF DISCO
OFFICE OF THE FINANCE DIRECTOR

No. _____ /FD/DISCO

Dated. _____

The Finance Director,

SUBJECT: RE-IMBURSEMENT OF PENSION CLAIMS FOR THE PERIOD _____ TO _____ .

It is intimated that an amount of Rs. _____ /- has been paid by DISCO during the period _____ to _____ to the pensioners of Co-ordination and Water Wing on behalf of your office.

It is therefore, requested that a cross cheque in favor of Finance Director DISCO amounting to Rs. _____ /- against our pension Fund Account No. _____ with _____ Branch _____, may please be sent to this office, so that outstanding dues could be adjusted accordingly.

DA/original list.

**ASSTT: MANAGER ACCOUNTS
(PENSION)**

NAME OF DISCO
OFFICE OF THE FINANCE DIRECTOR
ADDRESS
 Phone# _____, Fax # _____
E-MAIL : _____

No. _____ /FD/LESCO/ Bkg/

Dated:

The Manager.
 Name of Bank
 Address

SUB:- CLOSING OF DISCO BANK ACCOUNTS.

You are requested to please close the following DISCO Bank Accounts and transfer the entire balance of these accounts to similar DISCO Accounts being maintained with _____ Bank Ltd ADDRESS immediately under intimation to this office.

<i>Sr.ii</i>	TITLE OF ACCOUNT	ACCOUNT NO.WITH YOUR BANK	ACCOUNT NO. WITH NAME OF BANK
1			
2			

ADDITIONAL FINANCE DIRECTOR

C.C.to:-

1. The Manager.
2. Accounts Assistant
3. Master File.

NAME OF DISCO
OFFICE OF THE FINANCE DIRECTOR
ADDRESS

Phone#____, Fax #____

E-MAIL : _____

No.FD/DISCO/ Bkg

DATE

Manager Finance, (Treasury)
Address

SUB:- "NIL BALANCE CERTIFICATE OF DISCO BANKS AS ON ____ .
Please find enclosed the copies of Bank Balances Certificates of DISCO Account showing month End "Nil Balance" in respect of the following Banks except balance with-held by BANK BRANCH . ADDRESS of Bank amounting to Rs _____.

Sr#	Name of Bank
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	

The following Bank Statements also shows a Nil Balance:-

1
2
3
4
5
6
7
8
9

MANAGER. CORPORATE ACCOUNTS

C.C.to:- Master File.

NAME OF DISCO

Name of Office

Annexure-73

Address:

Phone #, Fax #

E-MAIL :

1/1

No. _____

Dated. _____

SUBJECT : ALLOTMENT OF JOB ORDER NO/PROJECT NUMBER

Ref: Your Office Memo No. _____. Dated _____

The following Job Order Numbers / Project Numbers have been allotted to your Division for necessary record and to get issued the material from the concerned store showing it on the Store requisition accordingly.

Sr.#	Name of Work	Credit Advice No. / L.T. Proposal No./Work Order#	Technical Sanction / Admin Approval No.		Amount (Rs.)	Job Order No / Project Number
			Approval No	Date		
Project Type:		Project Category:		Class:		
				Total:		

Project Ledger Report

From Date :

To Date :

Project No :	Project Type :	Estimated Amount :
Project Name :	Project Class :	Credit Advice # :
Owning Organization :	Project Status :	Cr. Advice Date :
		Cr. Advice Amount :

Month	Day	Expenditure Organization	Batch #	Docuemnt No	LS Name/Comments	Labor	Material	Overhead	Contractor Fee	Consultant Fee	Other Expenses	TOTAL
		TOTAL			EXPENDITURE							
					CAPITALIZATION							
		TOTAL			EXPENDITURE							
					CAPITALIZATION							
		TOTAL (PROJECT)			EXPENDITURE							
					CAPITALIZATION							
					WIP							

NAME OF DISCO
NAME OF CIRCLE

Annexure-74

3/3

Project Ledger Report

Estimated (B.O.Q)

Project No :				
Project Name :				
Expenditure Type	From Date	To Date	Raw Cost (Rs.)	Burdened Cost (Rs.)
TOTAL				

NAME OF DISCO

NAME OF CIRCLE

Work In Process Abstract

As On:

Project Type:

Include Capitalization of As On Date:

Show T&P:

Project Type	Class Category	Labor	Material	Overhead	Contractor Fee	Consultant Fee	TOTAL
Capital Work							
		TOTAL (Capital Work)					
Deposit Work							
		TOTAL (Deposit Work)					
TOTAL							

NAME OF DISCO

NAME OF CIRCLE

Work In Process

As On:

Project Type:

Include Capitalization of As On Date:

Show T&P:

Project Type	Class Category	Period	Labor	Material	Overhead	Contractor Fee	Consultant Fee	TOTAL
Capital Work								
		SUB-TOTAL						
		SUB-TOTAL						
		SUB-TOTAL						
		SUB-TOTAL						
	TOTAL (Capital Work)							
	Deposit Work							
SUB-TOTAL								
		SUB-TOTAL						
TOTAL (Deposit Work)								
GRAND TOTAL								

NAME OF DISCO
NAME OF CIRCLE

Work In Process Abstract

As On:

Project Type:

Include Capitalization of As On Date:

Show T&P:

Construction Division	Labor	Material	Overhead	Contractor Fee	Consultant Fee	TOTAL
GRAND TOTAL						

**NAME OF DISCO
NAME OF DIVISION**

Work In Process

As On:

Project Type:

Include Capitalization of As On Date :

Show T&P:

Project Type	Project Class	Period	Labor	Material	Overhead	Contractor Fee	Consultant Fee	TOTAL
Capital Work								
		SUB-TOTAL						
		SUB-TOTAL						
		SUB-TOTAL						
TOTAL (Capital Work)								
Deposit Work								
		SUB-TOTAL						
		SUB-TOTAL						
		SUB-TOTAL						
TOTAL (Deposit Work)								
GRAND TOTAL								

**NAME OF DISCO
STORE REQUISITION**

FORM T-6

REGION _____
CIRCLE _____
DIVISION NAME _____
SUB DIVISION NAME _____
STORE NAME _____
STORE CODE _____

EMB/MSR/CA-21 BOOK NO. _____
PAGE NO. _____
JOB DESCRIPTION _____
WORK ORDER NO. _____
DATE _____
(COPY ENCLOSED)

TRAN : CODE _____
DOC. REF. NO. _____
DATE _____
SUB DIVISION CODE _____
URBAN/RURAL _____
ACCOUNT NO. _____
BUDGET CLASSIFICATION _____
VALUATION CODE _____

Sr. No.	ITEM DESCRIPTION	STOCK CODE	UNIT MEAS	QUANTITY REQUIRED		QUANTITY ISSUED		TOTAL VALUE
				IN FIGURE	IN WORDS	IN FIGURE	IN WORDS	
TOTAL NO. ITEMS REQUISITIONED +				COLUMN TOTAL		COLUMN TOTAL		

URBAN = U RURAL = R BUDGET CLASSIFICATION DOP = 1 RURAL ELECTRIFICATION = 2 REHABILITATION = 3 DEPOSIT WORKS = 4 MAINTENANCE + OPERATION = OTHERS = 6

	MATERIAL - DRAWING SUB DIVISION				MATERIAL ISSUING STORE		MATERIAL
	PREPARED BY	AM (O)	DIVISIONAL ACCOUNTANT	DM (O)	AM (MM)	STORE KEEPER	RECEIVED BY
NAME							
SIGNATURE							
DATE							

VEHICLE REGISTRATION NO. _____ DATE _____ SSS _____ DOC CONTROL NO. _____

**NAME OF DISCO
MATERIAL RETURN NOTE
(T -4)**

REGION: _____
 SUB DIVISION NAME: _____
 DIVISION NAME _____
 JOB DESCRIPTION _____
 STORE NAME _____ STORE CODE _____ STORE CODE _____
 EMB/MSR/CA 21 Book No _____ PAGE No _____ SERVICEABLE YES NO

TRAN - CODE: _____
 DOC. REF _____
 DATE: _____
 SUB DIVISION CODE _____
 URBAN/RURAL _____
 ACCOUNT NO. _____
 WORK ORDER NO. _____
 BUDGET CLASSIFICATION _____
 VALUATION CODE _____

ITEM DESCRIPTION	STOCK CODE	UNIT MEAS	QUANTITY		Total Value
			RETURNED	RECEIVED	
COLUMN TOTAL					

URBAN = U RURAL = R

BUDGET CLASSIFICATION: DOP = 1 RURAL ELECT = 2 REHABIL = 3
 DEPOSIT WORKS = 4 MAINT/OPS = 5 CAPITAL RECEIPTS = 6

	MATERIAL DRAWING SUB DIVISION				MATERIAL	MATERIAL RECEIVING STORE	
	PREPARED BY	SDO	DIVISION ACCOUNT	X E N	RETURNED BY	STORE KEEPER	STORE MANAGER
NAME							
SIGNATURE							
DATE							

STORE SYSTEM SUPERVISOR _____ DATE RECEIVED _____ DOCUMENT CONTROL NO _____

.....
The Name of Circle

You are advised of completion of the following Capital Works / Deposit Works / Purchases.

Name of Work: _____
 Job Order No. / Proposal No. _____
 Name of Operation Division: _____
 Name of Operation Sub Division: _____
 Name of Feeder: _____
 Name of Grid Station: _____
 Location: _____
 Date of Completion: _____
 Authorized Reference: _____

Description	Item	Quantity	Length of Line
(Type of Conductor)			
HT Line	_____	_____ Km	_____ Km
	_____	_____ Km	_____ Km
	_____	_____ Km	_____ Km
Reconductoring	_____	_____ Km	_____ Km
Service Drop	_____	_____ Km	_____ Km
Structure / PC Pole HT Line			
	1 45' Structure	_____ NO	
	2 40' Structure	_____ NO	
	3 36' Structure	_____ NO	
	4 HT PC Pole	_____ NO	
(Type of Conductor)			
LT Line	_____	_____ Km	_____ Km
	_____	_____ Km	_____ Km
	_____	_____ Km	_____ Km
Composite Line	_____	_____ Km	_____ Km
Reconductoring	_____	_____ Km	_____ Km
Service Drop	_____	_____ Km	_____ Km
Structure / PC Pole LT Line			
	1 LT 31' Structure	_____	
	2 P.C. Pole	_____	
(Type of Cables)			
Cables			
Type of Cables	1 _____	_____ Km	_____ Km
	2 _____	_____ Km	_____ Km
(Type of Transformers)			
Transformers			
	1 _____	_____ kVA	_____ No
	2 _____	_____ kVA	_____ No
	3 _____	_____ kVA	_____ No

Area Inspector

.....
 Certified that all the un-used material at the above work have been returned to Store and there is no ground balance at the end of completion of above work.

Sub Divisional Officer
 Name of Sub Division _____
 Name of DISCO _____

No further booking is required in any shape i.e., Labour , Material -Over Head FCC/Work

FIXED ASSET COST SHEET
 (To be Filled by A/C Section of P.D.)

Job Order No.: _____ A/C Head: _____ Comptd.On: _____ Estimated Life: _____

Period	Labour	Material	O/Head	C/WORK	TOTAL
TOTAL					

Fixed Asset Cost Sheet

Name of Work:

Construction Division:

Job No:

Asset Code:

Account Head:

Project Reference:

Capital Event:

Period Name	Labor	Material	Overhead	Contractor Fee	Consultant Fee	TOTAL
TOTAL						

ASSET CLASSIFICATION							
Asset Account	Asset Category	Asset Name	Quantity	Amount (Rs.)	Completion Date	Transfer To	Installed Location
	SUB-TOTAL						
	GRAND TOTAL						

THEFT REPORT

Proforma - (Z)

- | | | |
|----|--|--|
| 1 | Date of theft. | |
| 2 | Location of theft. | |
| 3 | Detail of material stolen. | |
| 4 | Amount of stolen material/losses. | |
| 5 | Affected Area/Villages. | |
| 6 | Who gives the information about theft and when? | |
| 7 | What action was taken by SDO/LS immediately on receipt of theft information. | |
| 8 | Name of 11 KV Feeder. | |
| 9 | F.I.R. No. & Date. | |
| 10 | Name of LS Incharge of Feeder. | |
| 11 | Name of WAPDA official held responsible (IF any.) | |
| 12 | Name of SDO. | |
| 13 | Extent of negligence/responsibility of Official/Line superintendent. | |
| 14 | Whether supply restored through alternative source/temporary. | |
| 15 | Loading Position of feeder after occurrence of theft. | |
| 16 | Loading Position of feeder before occurrence of theft. | |
| 17 | Name of LS Incharge of Grid Station (Mobile if any) | |
| 18 | Action taken by LS on interruption on reduction of load on feeder. | |
| 19 | Remedial measures adopted to avoid occurrence re-occurrence of theft. | |
| 20 | Material required to restore supply. | |

Manager (OP:)

NAME OF DISCO
Good Received Note

REGION: _____
 STORE NAME: _____
 SUPPLIER NAME: _____

TRAN - CODE: _____
 GRN NO: _____
 GRN DATE: _____
 STORE CODE _____
 PURCHASE ORDER NO _____
 SUPPLIER NO: _____

ITEM DESCRIPTION	CODE	UOM	QUANTITY	SUPPLIER BILLED VALUE	Escalation/ S.E.D	G.S.t	Other Expenses	Total Value

QUANTITY IN WORDS: _____

DELIVERY CHALLAN NO: _____ DATED: _____
 MATERIAL INSPECTION NO: _____ DATED: _____

TOTAL AMOUNT: _____
 IN WORDS: _____

	STORE KEEPER	SUPPLIER'S REPRESENTATIVE	STORE MANAGER	BUDGET & ACC. OFFICER/ ASST. BUDGET & ACC. OFFICER
NAME				
SIGNATURE				
DATE				

**NAME OF DISCO
INVENTORY BALANCES SUMMARY REPORT AS ON**

From Item:

To Item:

Code#	Description	UOM	Regional Store		Field Store	Summary												
			Unit Rate	Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty

Item Class

Item Name

Item Name

Item Class

Item Name

Item Name

Item Class

Item Name

NAME OF DISCO

NAME OF CIRCLE

Labour/Overhead Pool Summary

Organization:

From Month:

To Month:

Sr. #	Month	Material Drawn	Actual Expenditure	Labour/Overhead	Excess/Less Exp.	Remarks
Grand Total						

Projects Labour and Overheads Summary

From Date:

To Date:

Expenditure Org:

Sr.#	Project No	Project Name	Project Type	Project Class	Labour Amount (Rs.)
TOTAL:					

NAME OF DISCO

Telephone:

Office of the

Fax No.

General Manager (Ins & Pen)

No. G.M(Ins)/

Dated

The Finance Director,

Subject: **INDEMNIFICATION OF WEPS CLAIMS**

The Board of Management (WEPS) has approved the indemnification of _____ Nos. Claim amounting to Rs. _____ against the original loss claim value of Rs. _____ as detailed in attached list. These cases have been lodged by different formations under your financial control. The concerned quarters may be informed accordingly.

The indemnification amounting to Rs. _____ has been made as per WEPS rules.

	NAME OF DISCO NAME OF OFFICE Address:..... Ph. # , Fax:
--	---

PURCHASE ORDER # DT.

M/s -----

Subject: **SUPPLY OF ----- AGAINST TENDER NO. -----/DIST. OPENED ON --**

=

Reference: -----

Worthy Chief Executive Officer, is pleased to place "Purchase Order" upon you for the supply of ----- at the rates mentioned here-under subject to the General Conditions of the Contract for purchases, PEPCO / WAPDA dated (amended to date), PPRA Rules 2004 and special conditions laid down in this Contract.

1. A. "DESCRIPTION OF STORES"

Lot. #	Description	Qty. (Nos)	FCS Unit Rate W/Out Sales Tax (Rs.)	Total amount (Rs.)
1				
GST=				
Total=				

(B) SPECIAL CONDITIONS:-

- i. The above cited prices excluding sales Tax are firm and final and shall not be escalated / enhanced for any reason what so ever.
- ii. The prices include the present duties, taxes and 0.5% inspection fee to be deposited with the office of Chief Engineer (MI) NTDC / WAPDA. In case however the present duties and taxes are increased or new taxes/duties are imposed by the Govt. on finished goods, during the currency of the Contact, the same will be paid extra on production of documentary evidence. In case of decrease in duties/taxes by Govt. the prices will be decreased accordingly.
- iii. If the offered material necessitates prototype approval as per relevant specification and you do not possess the same within last three (3) years (if applicable), you shall have to obtain the prototype approval from the office of C.E. (D&S) PEPCO / WAPDA before start of mass production. Drawings and prototype samples for prototype testing shall be submitted within 30-days from the date of issue of purchase order to Chief Engineer (D&S) PEPCO / WAPDA. The Chief Engineer (D&S) PEPCO / WAPDA will accord approval of offered prototype within 30-days from the date of receipt of prototype sample. All expenses including testing charges, Traveling, Boarding / Logging & Daily Allowance etc, of two WAPDA Engineers shall be borne by the manufacturer. The testing will be carried out at manufacturer's premises/HV&SC Lab Rawat/RTL Faisalabad or any other Lab of International repute like KEMA Holland, CRIEPI Lab Japan, CESI Lab Italy to be approved by Chief Engineer (Design & Standard) PEPCO / WAPDA.
 - a) If the prototype sample fails, the material shall be improved and re-offered for prototype testing to Chief Engineer (D&S) PEPCO / WAPDA. The time taken for improvement in sample and re-submission of drawings will not entitle the manufacturer to claim extension in delivery period on this account.
 - b) Any changes suggested in the material and drawings during prototype testing for compliance of specifications and purchase order shall have to be incorporated without any extra price claim.

(Contd....P/2)

Page # 2

P.O #

Dated.

- iv) The word "....." with PO No. & year of manufacturing together with other essential markings as per specification shall be provided.
- v) reserves the right to increase or decrease the quantity up to **15%** during the currency of the Contract or within 6-months from the date of issue of P.O which ever is later, without any change in the unit price or other terms & conditions.
- vi). 5% Performance Bond in shape of Bank Guarantee bearing No. 1322/63/106 dated amounting to **Rs** valid upto issued by the Bank Manager, has been obtained from the firm and the same shall be retained valid for 12-months from the date of completion of total supply.
- vii) You have to submit the requisite Certificate (**Annex-A**) dully filled in, regarding the Declaration of Fees, Commission & Brokerage etc paid by you about Goods, Services & Works.

2. **SPECIFICATIONS:** As per Clause-1(A) "Description of Stores" above.

3. **TERMS OF DELIVERY:**

4. **DELIVERY PERIOD** shall be started from PO date as detailed below:

"40% quantity shall be supplied within 45-days, 30% from 46th day to 90th day and remaining 30% quantity shall be delivered from 91st day to 120th day. Early supply shall also be acceptable.

Delivery period is the essence of the Contract and delivery must be completed not later than the dates specified. The terms "Delivery Date" shall mean the date of 1st day of Inspection or 15th day of Inspection Call whichever is earlier, shall be reckoned as date of delivery of Store to Consignee provided the goods accepted for supply have been delivered within 20-days of issue of Inspection Certificate subject to the condition that the supplier / manufacturer offers the material for Inspection at least 15-days prior to the due date and the offer is not rejected due to being a fake call or material not conforming to the specification.

5. **INSPECTION:**

Inspection of the material will be carried out at your works by Chief Engineer (M.I) NTDC / WAPDA or his authorized representatives. Notice in writing shall have to be given to the Inspecting Officer by you when the store against the order is ready for inspection. All reasonable facilities as provided in the specifications or followed by the Industry or Trade in General shall have to be afforded to the inspecting Officer by you at your expense for carrying out Inspection.

6. **PAYMENT:**

The 100% payment (including Sales Tax) will be made directly by Director Finance on presentation of following documents:-

- i) Bill in triplicate for 100% claim, approved by the Sr. Manager Material Management and pre-audited by office of Finance Director.
- ii) Delivery Challan and GRN duly stamped and signed by the consignee.
- iii) Warranty Certificate.
- iv) Confirmation of Sr. Manager (MM) about acceptance of Performance Bond in case of the first claim only.
- v) Inspection Certificate issued by C.E (MI) NTDC / WAPDA or his authorized representative.
- vi) 1/5th of GST amount will be deducted at the time of making payment as per FBR rules.
- vii) Professional Tax Paid Certificate by the firm.
- viii) The manufacturer in its invoices shall also give an undertaking that in case of omission of any deduct-able amount, DISCO's claim at any later stage (through / pre-audit or post audit) shall be acceptable to you.
- ix) While raising invoice for the material supplied, the firm shall vividly mention the account number as well as the name of the bank and branch enabling Finance Director office to release payment thereof accordingly.

6(A) The payment of Sales Tax shall be made by Finance Director, on production of Sales Tax return cum payment Challan. In case of manufacturers who pay lump sum sales tax, they shall also submit an affidavit on non-judicial paper that the Challan includes the amount of Rs. _____ of Sales tax for supply of the mentioned items.

Page # 3

P.O #

Dated.

7. **CONSIGNEE:**8. **SALES TAX & OTHER GOVERNMENT DUTIES:**

As per condition No.(ii) under Clause-I (B) SPECIAL CONDITIONS.

9. **WARRANTY:**

You will furnish a Warranty Certificate, certifying that the goods supplied conform exactly to the specifications laid down in the Contract and are brand new and that in the event of the material being found defective or not conforming to the Specifications/Particulars governing supply at the time of delivery and for a period of 12-months from the date of completion of supply, you will be held responsible for all losses and that the unacceptable goods shall be substituted with the acceptable goods at your expense and cost.

10. **FORCE MAJEURE:**

The right of DISCO to terminate the Contract, or to claim penalty or liquidated damages shall be subject to the following circumstances, provided as a result of all or any of these events there has been delay in the Performance of the Contract by the Manufacturer or Supplier, or the Contract has become incapable of being performed:-

- i. Act of God;
- ii. Act of State, War or any Act of the Enemy;
- iii. Lock outs, Riots or Civil Commotion;
- iv. Injunction granted by a Court of Competent jurisdiction not resulting from any fault of the Manufacturer or Suppliers;
- v. Restriction imposed by the Government on the Import of any material relating to the manufacture of goods.
- vi. Non-receipt of raw material from abroad for reasons beyond the control of the manufacturer;
- vii. Port delays due to bunkering or lighterage;
- viii. Diversion of supplies by the Carrier without any fault or knowledge of the manufacturer or supplier.

Provided further that the Manufacturer or supplier has given notice to DISCO within 14-days of the happening of any such event.

11. **FAILURE AND TERMINATION:**

- A) If you fail to deliver the stores or any consignment thereof within the specified delivery period, the purchaser shall be entitled at his option either:
- i. To recover from you liquidated damages levied at the rate of two percent (2%) per month or a fraction thereof, subject to a maximum of ten percent (10%) of the Contract price, except;
 - a) Where un-delivered stores hold up the use of other Stores, liquidated damages shall be levied on the total value of the Contract.
 - b) The recovery of liquidated damages mentioned above can be effected from any payment due to you from any unit of DISCOs /GENCOs / NTDC / WAPDA, or
 - ii. to purchase from elsewhere without notice to you at your risk and cost, the stores not delivered, without canceling the contract in respect of the consignment not yet due for delivery.
 - iii. to cancel the contract at your risk and cost;

Contd....P/4.

Page # 4

P.O #

Dated.

In the event of action being taken under (II) or (III) above, you shall be liable for any loss which the purchaser may suffer on the account; but you shall not be entitled to any gain on repurchase made against the supply order.

- (B) If during the course of execution of contract, you are black-listed by DISCOs/GENCOs/NTDC/WAPDA, or any other Electric Supply Company, the purchaser may proceed with all or any of the actions detailed below:-
- i. to allow the contract to run its course till completed in accordance with the terms and conditions of Contract;
 - ii. to stop further supplies with or without financial repercussions;
 - iii) to cancel the contract with or without reservation or rights.

NOTE:-

While determining liquidated damages the purchaser shall not consider any of the following circumstances, a cause under "FORCE MAJEURE" and shall not allow any relaxation in the liquidated damages on the account :-

- i. Delay on the part of the Contractor in the arrangement of raw materials.
- ii. Defect or failure occurring to any machinery or equipment installed at the contractor works during the currency of the Contract.

12. RESPONSIBILITY FOR EXECUTING THE CONTRACT:

You are entirely responsible for the successful execution of the contract in all respects in accordance with the terms and conditions as specified in the contract including the schedule.

13. INSPECTION AND REJECTION:

- i. The inspecting officer may reject a part or the whole of the consignment tendered for inspection, if after inspection such portion thereof as he may decide on his discretion he is satisfied that the consignment is below the requirements of the particulars governing the supply given in the Purchase Order.
- ii. The decision of the Inspecting Officer shall be binding on you;
- iii. If the stores are rejected as aforesaid, then without prejudice to the right of the Purchaser you may submit stores in replacement of those rejected but re-submission will not mean extension of delivery period;
- iv. On final rejection the purchaser shall have the following rights: -
 - a) to purchase the rejected goods at your cost and expense;
 - b) to terminate the contract and recover from you the loss, the Authority thereby incurs.

14. PACKING:-

You will be responsible for packing the store suitable for transit by Rail/Road so as to ensure their being free from loss or damage on arrival at destination. The packing of the stores shall be done by and at your expense in accordance with the standard specifications governing such packing. In case there are no standard specifications, goods will be packed according to the trade practice to ensure safe receipt at destination.

15. FORFEITURE OF SECURITY BOND/GUARANTEE (PERFORMANCE BOND)

The contracting officer will have the right to forfeit the security Bond/Guarantee (performance bond).

A) If the Contractor:-

- i) fails to supply the goods within the time specified;
- ii) commits any breach of contract;
- iii) fails to account for the Import License issued on account of the purchaser;
- i) fails to account for the raw material secured by the contractor against any License or permit issued on account of the Contracting officer;
- ii) fails to return drawings, design or any material belonging to the Contracting officer which was to be returned in good condition to the Contracting Officer after the successful termination of the contract.

Page # 5

P.O #

Dated.

- (B) for other reasons specified in the Purchase Order by the contracting officer for forfeiting the Security deposit.

If the forfeiture of the security deposit does not compensate the contracting officer for losses suffered due to non-delivery or breach of contract for any other reasons, the Contracting Officer will have a right to forfeit other security deposits or to recover the same from any other security deposit made in favour of any other unit of DISCOs/GENCOs/NTDC/WAPDA, or from any money due to the Contractor from any unit of WAPDA/DISCOs/GENCOs/NTDC.

16. **LAWS GOVERNING THE CONTRACT:-**

The contract shall be governed by the Laws of Pakistan as amended from time to time.

17. Please acknowledge receipt in token of acceptance at the earliest, but not later than 07 days from the date of issue of this contract / P.O.
18. Subject to the above conditions, a binding Contract has been concluded with the issuance of this letter and that the provisions of this Contract shall be binding on you, on your assigns, executors, administrators and all those who have any interest pecuniary or otherwise in your concern.
19. **This is issued with the approval of BOD.**

**SR. MANAGER
MATERIAL MANAGEMENT**

Name of company

C - CONTRACT WORK

Sr. No	Description of Material	Unit	Quantity	Unit Price	Total price
Total Contract Work (Rs)					

**D - COST OF MATERIAL
(FOR RE-USE)**

Sr. No	Description of Material	Unit	Quantity	Unit Price	Total price
Total Cost Re-use Charges (Rs.)					

E - COST OF MATERIAL (DISMENTLED)

Sr. No	Description of Material	Unit	Quantity	Unit Price	Total price
Total Cost Of Material					
Store Charges 12%					
Dismantlement Charges @ 5%					

F - COST OF GRID END MATERIAL

Sr. No	Discription of Material	Unit	Quantity	Unit Price	Total price
Total Cost of Meterial at Grid End					
Cost Store Charges 12% + Installation Charges @ 8%					
Grand Total Cost at Grid End					

Name of company			
AMOUNT SENT TO			
1	Lesco Incom Account (Existing material)	Rs.	
2	Sr.Manager Const: Circle	Rs.	
3	S.E GSO Lesco	Rs.	
4	DM (O) Hujra Divn	Rs.	
5	Manager M&T	Rs.	
6	G.TOTAL	Rs.	

NAME OF DISCO
NAME OF OFFICE

Subject: - Requisition for the Purchase of Fixed Assets

NAME OF DISCO
ASSESSMENT REPORT OF RENT ASSESSMENT BOARD

1. Address of the House to be acquired _____
2. Name & Designation / BPS _____
3. Name & Address of the Owner _____
4. Relation of Employee with the Owner _____
5. **Detail of Accomodation**
 - a) Covered Area in Sq. Ft. _____
 - b) No. of Rooms / Bedrooms _____
 - c) Attached Bath _____
 - d) Bathrooms other than attached _____
 - e) Lounge _____
 - f) Drawing Cum Dining _____
 - g) Pantry / Kitchen _____
 - h) S/Q with Bath & W/C _____
 - i) Garage / Car Porch _____
 - j) Remarks _____
6. **DETAIL OF AMENITIES**
 - a) Ceiling Fan _____
 - b) Exhaust Fan _____
 - c) Burners _____
 - d) Call Bell _____
 - e) Grills _____
 - f) Gas Supply _____
 - g) Water Supply / Pumping unit _____
 - h) Geyser _____
 - i) Fly Proofing _____
 - j) Gas Connection for heater in Drawing Room _____
7. Short Falls _____ Discount in Rent(Rs) _____
8. House Visited by 1) _____ 2) _____
9. **Recommendations**
 - a) Category of House to be acquired _____
 - b) Rent assessment of the house to be acquired _____
 - c) Category of House to which the applicant is entitled _____
 - d) Rent as per applicant's entitlement Rs. _____

REMARKS: House qualifies for category _____ Hence Rent is recommended for
Rs. _____ w.e.f _____

Form No. A-14 Date _____ Name of DISCO _____ Special Superscribed cheque - Not Payable in Cash (Under Rupees _____) PROJECT/DIVISION _____ Account Code _____ Book No. _____ Cheque No. _____ Pay _____ Code _____ Or Order a sum of Rupees _____ On account of services received (_____)/Material received vide Material Indent No. _____ Dated _____ Stock M/Book No _____ Page No _____ Signature name And designation of issuing officer along with his office satmp	Form No. A-14 Date _____ Name of DISCO _____ Special Superscribed cheque - Not Payable in Cash (Under Rupees _____) BOOK NO. _____ Pay _____ Code _____ Rupees _____ Or order a sum of seviles received (_____)/Material received vide Material Indent No. _____ Dated _____ Stock Measurement Book No _____ Page No _____ Signature name And designation of issuing officer along with his office satmp	Date _____ Name of DISCO _____ Special Superscribed cheque - Not Payable in Cash (Under Rupees _____) Cheque No. _____ PROJECT/DIVISION _____ Account Code _____ Or order a sum of On account of Material received Page No _____ Signature name And designation of issuing officer along with his office satmp
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NAME OF DISCO

Organization : CHIEF OFFICE
 Department

Sr.No	Employee Name	Designation	Basic Pay BPS Bonus Pay Pers. Pay/ Part Time	Qual JA Teach Shift	Ent SP	SP Add H Rent Sp.Rif	Add Rif 07 Dear Motorcycle All.	Add Rif 11 Ad. Rif10/CADR Risk Allowance	Add Rif 12 Livry Integ Conv	JA-LS JA-CP CC	JA Inst AA JA GM Med	Elect. Pens./SP Officers Misc.	GLI-R Order All Hardship All	Sr. Post SA-AC Sp.Deput	Sp AC CC SpKA	Sp Wash.	Sp-PS PA SP-Dri.	Other Earning Head Off. All. Gross	Union I-Tax GLI	GPF WWF Ptax	H RentDed MNBV Club	Water PTS Heir House	GPF Adv_1 GPF Adv_2 Car Adv	Scot Adv PEL aAdv LG Adv	Cycle Adv Plot Adv. Pen. Dep.	Tran Char. Warid Char. PEL 2 Adv	Engineer Ass. Fee Other Deduct. Total Deductions	Net	
1																													
2																													
3																													
4																													
5																													
6																													

Name of DISCO

SALARY SLIP

No. _____

DATE _____

From _____

TO _____

Sr.no	Date	¹ From	² From	³ From	⁴ From	⁵ From	⁶ From
1	Substantive pay						
2	Officiating Pay						
3	Sr.Post Allownace						
4	Special Pay/Allowance						
5	Leave Salary						
6	Dual Charge Allownce						
7	Deputation Allowance						
8	Project Allownce						
9	House rent Allownce						
10	convenyence Allownce						
11							
12							
13							
14							
15							

No. _____

Dated _____

Copy Forwarded for Information to

Service Book

- 1 Name : _____
- 2 Nationality and religion: _____
- 3 Residence: _____
- 4 Father's name and Residence: _____
- 5 Date of bith christian era
as nearly as can be ascertained: _____
- 6 Exact height by measurement : _____
- 7 Personal Mark of identification: _____
- 8 Left/right hand thumb and finger
Impresions: _____
- 9 Signature of Government servant: _____
- 10 Signature and Designation of the
head of the office or other attesting
officer: _____

NAME OF DISCO

Address

Phone# _____ Fax no. _____

Memo No. _____

The Finance Directorate,
Name of DISCO

Sub:- _____

Reference this Office letter No. _____

It is submitted that _____ and supporting Documents are attached as per required.

Encl: As above

Designation/signature

Pay fixed at Rs. In Prps
viz w.e.f.
on Account of Promotion vide
No. dt.
is here by verified
with next increment due on 01-12-20

Assistant Manager (Pay Fixation)
o/o Finance Directory LESCO Lahore.

In the Light of Authority's
% No: GM(HR)/HRD/A-302(2011)558
dated 20.07.2011.

Pay fixed at Rs: _____ BPS No: _____
Viz Rs: _____
w.e.f 01.07.2011.is hereby verified

UP-GRADATION

In the Light of Authority's o/o
No F.O. (B&F)/10-126/Vol-23/780-282
Dated 09-08-2007
Pay Fixed at Rs.....

In the BPS No..... viz Rs.....
W.e.f. 1-07-2007 is hereby verified

Asstt Manager
(Pay Fixation)
o/o Finance Director
LESCO Lahore

In the Light of Authority's
% No: GM(HR)/HRD/A-302(2011)558
dated 20.07.2011.

Pay fixed at Rs: _____ BPS No: _____
Viz Rs: _____
w.e.f 01.07.2011.is hereby verified

Assistant Manager
(Pay Fixation)
% Finance Director
LESCO, Lahore.

Assistant Manager
(Pay Fixation)
% Finance Director
LESCO, Lahore.

In terms of para-3 (1), Authority's letter
No.F.O.(B&F) /10-126/BPS-91/3993-4193, dated
16.7.91 pay fixed at Rs:.....in BPS No.....
viz Rs.....after allowing.....
advance increments on account of possessing/
attaining higher educational qualification
i.e.....w.e.f. 1.6.91 is hereby
verified:

Budget & Accounts Officer
(Pay Fixation)
o/o Director Accounts(A&F)
LESCO Lahore

Pay fixed at Rs. In Prps
viz w.e.f.
on Account of Promotion vide
No. dt.
is here by verified
with next increment due on 01-12-20

Assistant Manager (Pay Fixation)
o/o Finance Directory LESCO Lahore.

In terms of Authority's letters No F.O(B&F)/10-126
Vol-27/3634-3734 Dated 10-5-2007
Pay fixed at Rs.....In BPS No.....
Viz Rs.....after allowing.....
Advance increments on account of possessing
attaining higher education qualification
i.e..... is hereby verified

Budget & A/cs Officer
(Pay Fixation)
o/o Finance Director
LESCO Lahore

Pay fixed at Rs.....
in BPS.....
on A/c of promotion vide.....
No..... dt.....is hereby verified
with next increment due on 1-12-2009

Asstt Manager
(Pay Fixation)
o/o Finance Director
LESCO Lahore

In the Light of Authority's o/o
No F.O. (B&F)/10-126/BPS-2007/314-413
Dated 17-07-2007
Pay Fixed at Rs.....
In the BPS No..... viz Rs.....
W.e.f. 1-07-2007 is hereby verified

Budget & A/cs Officer
(Pay Fixation)
o/o Finance Director
LESCO Lahore

In the Light of Authority's o/o
No F.O(B&F)/10-126/BPS-2000/30-314
dated 16-7-2005
Pay fixed at Rs.....
In the BPS No:..... viz Rs.....
W.e.f 1-7-2005 is hereby verified.

Budget & A/cs Officer
(Pay Fixation)
o/o Finance Director
LESCO Lahore.

In the light of Authority's
O/O No.F.O.(B&F)10-126/BPS-2007/314-413
dated 12.07.2007.
Pay fixed at Rs.
In the BPS No. Viz Rs.
w.e.f. 01.07.2007 is hereby verified.

Assistant Manager
(Pay Fixation)
O/o Finance Director
LESCO, Lahore.

In the Light of Authority's o/o
No F.O. (B&F)/10-126/DPS-2007/314-413
Dated 17-07-2007
Pay Fixed at Rs.
In the BPS No. viz Rs.
W.e.f. 1-07-2007 is hereby verified

Budget & A/cs Officer
(Pay Fixation)
o/o Finance Director
LESCO Lahore

On reaching maximum in the Scale No.
on the Pay fixed at Rs.
at the stage next above Rs. in the next
higher scale No. after allowing
sanctioning move-over w.e.f. vide
O.A. (AEB) Lahore/S.E. Circle Lahore
s/o: No. Dt.
is hereby verified.

Budget & Accounts Officer
(Pay Fixation)
s/o; Director Accounts (AEB)
WAFDA, Lahore

In the light of Authority's O/O
No. F.O (B&F)/10-126/BPS-2001/
1428-1627 Dated: 10-11-2001
pay (fixed at Rs.
In the BPS No: viz Rs.
w.e.f 1-12-2001 is hereby
verified.

Budget & A/cs Officer
(Pay Fixation)
o/o Finance Director
Lahore.

Budget & Accounts Officer
(Pay Fixation)
Director Accounts (AEB)
WAFDA, Lahore

By, Director Accounts
(LESCO)

The fixation of Pay under scheme
of B.P.S. (1994) Sanctioned by
Wapda vide No. F.O. (B&F)/10-126/
BPS-94/58-257 dated: 18-07-1994
in the Scale No. Rs
is fixed at Rs. w.e.f. 01-07-94
which next increment on 01-12-1994

Budget & Accounts Officer
(Pay Fixation)
s/o; Director Accounts (AEB)
WAFDA, Lahore

In the light of Authority's
O/O No.F.O. 10/01-103
dated 12.07.2007.
Pay fixed at Rs.
In the BPS No. viz Rs.
w.e.f. 01.07.2007 is hereby verified.

Assistant Manager
(Pay Fixation)
O/o Finance Director
LESCO, Lahore.

It is certified that the entries in the Journal have
been scrutinized under my supervision. The
fixation of pay under scheme of Revised B.P.
(1991) circulated by Wapda vide No. F.O. B&F
10-126/BPS-87/1993-4/93 Dated 14.07-91, in the
revised scale No. Rs.
Pay in the modified scale Rs.
Pay in the revised scale Rs.
w.e.f. 1-6-1991 on point to point basis with next
increment on 1-12-91

Budget & Accounts Officer
(Pay Fixation)
s/o; Director Accounts (AEB)
WAFDA Lahore

In the light of Authority's
O/O No.F.O.(B&F)/10-126/BPS-2000/34-133
dated 12.07.2008.
Pay fixed at Rs.
In the BPS No. Viz Rs.
w.e.f. 01.07.2008 is hereby verified.

Assistant Manager
(Pay Fixation)
O/o Finance Director
LESCO, Lahore.

Budget & Accounts Officer
(Pay Fixation)
Director Accounts (AEB)
WAFDA, Lahore

In the Light of Authority's o/a
No F.O(B&F)/10-126/BPS-2005/55-205
dated 16-7-2005
Pay (fixed at Rs. _____)
In the PBS No: _____ viz Rs. _____
W.e.f 1-7-2005 is hereby verified.

Budget & Accounts Office
Member Rent Assessment Board
(ARB) LAHORE

Budget & A/cs Officer
(Pay Fixation)
s/o Finance Director
LESCO Lahore

In the Light of Authority's O/a
No. F.O (B&F)/10-126/BPS-2001/
1428-1627 Dated: 10-11-2001
pay (fixed at Rs. _____)
In the PBS No: _____ viz Ra. _____
w:e:f 1-12-2001 is hereby
verified,

Budget & A/cs Officer
(Pay Fixation)
s/o Finance Director
Lahore.

In terms of para-2 (ii), Authority's order
No:F.O.(B&F) /10-126/BPS-91/3993-4193, dated
15.7.91 pay fixed at Rs. _____ in BPS No. _____
viz Ra. _____ after allowing _____
advance increments on account of possessing/
maintaining higher educational qualification
_____ W.e.f 1,6.91 is hereby
verified

Budget & Accounts Office
(Pay Fixation)
s/o; Director Accounts(AR)
WAPDA, Lahore

In receiving statement in the name of _____
No. _____ the pay fixed at Rs. _____
at the stage next above viz Rs. _____ in the
higher scale No. _____ after allowing
_____ viz
_____ s/o _____
_____ Lahore, _____
_____ W.e.f _____
is hereby verified;

Budget & Accounts Office
(Pay Fixation)
s/o; Director Accounts (AR)
WAPDA, Lahore

V° U - \ 7OFFICE
Payment Slip For The Month of XXX-20XX

Employee # : _____
 Employee name : _____
 Designation : _____
 Account Num : _____

Payroll : _____
 Location : _____
 Pay Method : _____
 GPF No : _____

Classification Name : Earnings				
Total Gross Pay :				XXXX
Classification Name : Deduction				
Total Deductions :				XXXX
Net Payment :				<u>XXXX</u>

Name of DISCO
Name of Office

Subject: Variance Analysis Report of Payroll Expense

Particulars	Current Month Rupees	Previous Month Rupees	Variance Rupees	Variance %	Reason
Total	=====	=====	=====	=====	

NAME OF DISCO
PAY BILL OF DAILY WAGES STAFF DISCO FOR THE MONTH OF _____-____

Sr	NAME OF EMPLOYEE	DESIGNATION	PERIOD	No. of Day	Rate per Month	TOTAL AMOUNT	period valid upto	Subscribed No.
1								
2								
3								
		TOTAL						

NAME OF DISCO

Organization : CHIEF OFFICE
Payroll DISCO
OFFICER

FOR THE MONTH OF :

Sr No.	EMPLOYEE NO	NAME	DESIGNATION	BPS	AMOUNT DEDUCTION	BALANCE AMOUNT	BASIC SALARY	TOTAL
1								
2								
3								

Pay Wise Total :

NAME OF DISCO

*INSURANCE DIRECTORATE, 34-NICHOLSON
ROAD, LAHORE*

No.Ins/PLI: _____

DATE: _____

SUBJECT:- CLAIM FOR GROUP LIFE INSURANCE OF WAPDA EMPLOYEES

Notice is hereby given to the Postal Life Insurance Northern of Pakistan of death of employee of the Water and Power Development Authority particularized below:-

We hereby warrant that this employee was insured under the Group contract and died while in our employment and our Pay Roll continuously from the date of Insurance on his life as effect to the date of his Death. We hereby certify that the under mentioned particulars about this employee are correct according to the service records and have been duly verified.

- | | | |
|-----|--|-------------------------|
| 1. | Name of deceased | _____ |
| 2. | (a) Designation | _____ |
| | (b) Sr. No. of the particular of employee list in which included i.e in the list of stood on 06/2011 | _____ |
| 3. | Amount of Insurance payable | Rs. _____/- |
| 4. | Date of Death | _____ |
| 5. | Date of Birth | _____ |
| 6. | Date of employment | _____ |
| 7. | Rate of last basic pay drawing at the time of death and basic pay Scale No. | Rs. _____/- |
| 8. | Name and address of the nominated beneficiary | _____

_____ |
| | The death certificate attested issued by M.C/Union Council/Govt. Hospital | _____ |
| 10. | Cause of Death | _____ |
| 11. | Office Bank A/c No with name of Bank | _____

_____ |

12. It is certificate that

- I. The claim of late _____ was not submitted before to Director (Insurance) for payment.
- II. The late _____, was a regular Wapda Employee at the time of death and not deputatoniist.
- III. Late _____ was Married at the time of Death.
- IV. _____

*General Manager Postal Life Insurance,
Northern Pakistan Lahore*

1. _____
Drawing and disbursing officer,
by issue with official stamp.

*Director (Insurance) Wapda
Lahore*

2. _____
Accountant concerned with
official stamps.

NAME OF DISCO

SECTION 'A' (To be filled in by the applicant)

G.P.F A/C #

--	--	--	--	--	--

1. Name of Applicant.
2. Father's Name.
3. Designation.
4. Office Address.
5. Date of Birth.
6. Religion.

	MUSLIM		NON-MUSLIM
--	--------	--	------------

7. Basic Pay
8. Amount of Advance
9. Nature of Advance (Tick Which is applicable)

Rs. _____

Rs. _____

Refundable	80% N.R	100% N.R
------------	---------	----------

10. Reason/Purpose of Advance.
11. Previous Advance (if any).
 - a) Amount of Advance.
 - b) Amount Refunded.
 - c) Balance Outstanding.

CERTIFIED THAT INFORMATION GIVEN ABOVE IS TO THE BEST OF MY KNOWLEDGE AND BELIFE

COUNTERSIGNED

Head of Accounts/Divisional Accounts Officer

SIGNATURE OF THE APPLICANT

SECTION 'B' (To be filled in by the Drawing & Disbursing Officer of the office)

1. Name of the Bank and Branch (Along with complete address)
2. Bank Account No.
3. Designation of Drawing & Disbursing Officer
(Along with complete official address)

D.D.O OF OFFICE/ DIVISION

SECTION 'C' (To be filled in by the Advance Sanctioning Authority)

1. The information given in Section 'A' and Section 'B' is Correct.
2. The Advance is admissible Under WAPDA Employees G.P. Funds Rules 1985 and is sanction for an amount of :

(In figures) Rs. _____

(In words) Rupees _____

HEAD OF OFFICE/ DIVISION
G.P. FUND ADVANCE SANCTIONING AUTHORITY
OF THE APPLICANT

INSTRUCTIONS

1. Before filling up the advance form the information/documents required under Section A,B,C may be examined carefully and all information may be recorded correctly by the dealing employee and concerned office.
2. Any Type of overwriting, Cutting and fluid on the form will not be accepted.
3. Nature of advance at Serial NO. i.e

Refundable	80% N.R	100% N.R
------------	---------	----------

 Must be ticked.
4. The attested copy of National ID Card or First Page of Service Book or Matriculate Certificate must be attached.
5. 80% N.R or 100% N.R advance may be applied after elapse of one year i.e. Elapses of complete 12 months of previous advance.
6. Third Refundable advance will not be entertained until the first advance is fully recovered.
7. Second Advance will be admissible when at least three monthly installments of First advance have been remitted and sent to this office. Proof of recovery in the shape of attested copy/copies of G.P. Fund Schedule of the relevant page must be attached with the advance application.
8. Date of Birth and Basic pay of the employee must be checked from the office record and verify it by the office.
9. Reason of Advance must be given as per G.P. Fund Rules 1985.
10. The information under Serial No. 1 to 11 may be verified and Countersigned by the Head of Accounts/Divisional Accounts Officer (under his by name rubber stamp).
11. The information under Section "B" i.e. Name of the Office Bank and Branch along with Account No. Must be signed by the Drawing & Disbursing Office of Office (under his by name office rubber Stamp).
12. Section "C" may be signed by the Head of Office/Division i.e. G.P. Fund Advance Sanctioning Authority of the applicant (under his by name office rubber Stamp).
13. The amount of advance under Section "C" must be recorded in figure and in words. The column may not be left blank.
14. The amount of Zakat already deducted in 80% N.R and 100% N.R advances will not be refunded in case the Form of CZ-50 or Declaration on Judicial Paper duly signed and attested by the competent authority is not found attached with the advance application.
15. When the claimant is "Head of Office" the Authority competent to sanction the advance shall be the next higher Authority.

22

Signature of the Applicant

APPLICATION FOR MARRIAGE GRANT FROM THE WAPDA WELFARE FUND

TO BE FILLED IN BY THE APPLICANT

- 1. Name of Wapda Employee _____
- 2. Date of death, invalidation or retirement, in case of deceased employee (Not applicable in case of serving employees) _____
- 3. a. Details of dependent family members, such as the names, ages, whether married or un-married, school or college where being educated, relationship of each with the Wapda Employees (applicable in all cases) _____
- b. Details of earnings family members not included in item (a) above and their monthly income. _____
- 4. Details of property left by the Wapda Employee for his dependents (applicable in the case of deceased employees only)
 - i. Movable, including each _____
 - ii. Immovable _____
- 5. If the Wapda employee was insured, the amount for which insured (applicable in the case of deceased employees only). _____
- 6. Reasons for the application with proof if any. _____
- 7. In the case of application by a widow, a Statement to the effect that she has not re-married. _____

I do hereby solemnly affirm and verify that the contents of the above application are true to the best of my knowledge and belief and that I have concealed nothing.

I know that in the event of making a willful misrepresentation or suppression of facts, I shall be liable to criminal prosecution.

Signature and name of the employee _____
or

Signature of applicant along with name and relationship with deceased employee. _____

Address _____

TO BE FILLED IN BY THE OFFICE IN WHICH THE WAPDA EMPLOYEE
LAST SERVED/PRESENTLY SERVING

- 1. Date of entry into Wapda Service _____
- 2. Date of birth as per service record _____
- 3. Total length of service at the time of death, invalidation or retirement and in the case of serving employees total service till the date of filling the application. _____
- 4. a. Post held at the time of retirement at the time of death or invalidation before Retirement. _____
- b. Post held at present in case of serving employee _____
- 5. I. Last pay drawn _____
- II. Scale of pay _____
- 6. Amount and date from which pension/gratuity/compensation has been granted by Wapda in the case of deceased/retired/invalid employee. _____
- 7. Date from which contributing to the Wapda Welfare Fund. _____

I certify and attest the details furnished above from the record available in the office and,

- i. Recommended _____
- ii. Do not recommend the case for reasons _____
- 8. The deceased was a Wapda Employee at the time of his death. _____
- 9. The deceased was a regular Wapda Employee _____

Signatures and Name of Head of
Office/Division
With official seal

APPLICATION FOR THE GRANT OF SCHOLARSHIP FROM THE WAPDA WELFARE FUND

PART-II
(FOR ACADEMIC SESSION 20.....)

1. (a) Name of the applicant _____
(b) Date of Birth _____
2. (a) Father's Name _____
(b) Date of entry in service as regular
WAPDA Employee _____
3. Whether father is alive dead or
Invalidated out of service. _____
4. Post held by father at present/post last
held by the father. _____
5. Present pay/pension/pay last drawn by
father and whether contributor to the
WAPDA Welfare Fund. _____
6. (a) Date of death/invalidation of
father (in case the father is dead it
should clearly be stated whether he
died while in service). _____
7. The amount of Grutuity/Family pension
Sanctioned. _____
8. The amount of various types of aid
sanctioned by the Wapda Welfare Fund
to the dependent of the deceased/in valid
employee, if any. _____
9. a) Class/Course for which scholarship is
needed. (Academic session and class) _____
b) Duration of the course (Excellent of the
session/semesle _____
c) Insulation where it is proposed
in pursue studies _____
d) Details of any other scholarship received. _____
10. *Marks (also showing total marks)
and Division obtained in the last
annual examination.

MARKS OBTAINED	TOTAL MARKS

In case scholarship is sought for degree
Postgraduate, professional engineering
Medicine classes. _____

- (i) A certified copy of the detailed marks
Obtained in the last examination passed
Should be attached. _____

* Present pay means pay and all other elements which count as pay

* Attach Mark Sheet for all classes.

(PTO)

- (ii) Attested copies of the certificates of Examinations passed and of a menials from heads of institutions attended should be attached.
- (iii) Full information should be furnished if there is any unusual gap between the dates of various examinations passed
- 11 (i) Date of admission to the present institution and class
- 12 In case of application for renewal of scholarship number and date of previous sanction

----- I do solemnly affirm and verify that the contents of the above application are true to the best of my knowledge and belief and that I have concealed nothing.

Signature and name -----
 Of the applicant -----
 Signature of father/mother/guardian

Son/Daughter/Wife/Widow of
 Address:- -----

Countersigned.
 Date: -----

Certificate of head at institution where the applicant is studying

Certified that the applicant _____ is a student of _____ class in the institution and that in my opinion he/she is a fit person for the grant of scholarship applied in student is paying a fee of Rs. _____ per menus. He/She obtained _____ marks out of _____ in the last appear examination and is not received of scholarship from any other source.

Dated _____ Organization College/School Head

Certificate Of Heard Of Office Of Applicant's Father

I certify and attest the detail furnished above at Sr. Nos. 1 to 12 from the record available in this officer and recommend/do not recommend the case. It is also certified that the employees:

- i) Contributing to WAPDA Welfare Fund w.e.f _____
- ii) He is a regular WAPDA employee and joined WAPDA on _____

(26)

Signature and name of
 Head of Office with
 official Scale

BILL FOR REIMBURSEMENT FROM W.W. FUND
AGAINST AMOUNT ALREADY PAID

Office Code No. _____

Office Postal Address _____

1 Name & designation of drawing &
disbursing officer _____

a) Official Bank Account No. _____

b) Name of Bank & Branch _____

(Detail of payment made to the recipient/beneficiaries now to be reimbursed)

Sr No	Name of widow with sanction order Number and date	Total period	Rate p.m (Rs)	Amount paid (Rs)	Voucher Number & date	Cheque Number & date
		Total Amount				

- a) Certified that the above amount now claimed for reimbursement has actual been paid on proper identification to the employees/widows/claimed vide Vr. No & date mentioned above.
- b) Certified that prescribed application form for marriage grant alongwith Nikah Nama where necessary has been obtained and retained in the office for record.
- c) Certified that a proper entry for payment to recipients of marriage grant has been made in the Service Book of each serving employee and in the pension book of widows/invalided employees.
- d) Certified that withhood certificate in respect of the monthly grant to widow has been obtained and retained in the office for record.

Approved for reimbursement of Rs _____ (in figures) Rs _____ in words) _____

Note: to be prepared seperately for reimbursement claim for each grant.

**NAME OF DISCO
TRAVELLING ALLOWANCE BILL**

Name				Designation		Devision		Headquater		Pay		Vr. No Date				
Particular of Journey and Hault				Kind of Journey	Journey by Railway			Journey by Road			Daily Allowance			Total	Purpose of Journey	Remarks
Departure	Date	Arrived	Date		Class	No. of Fares	Amount	No of Miles	Rate	Amount	No. of Days	Rate	Amount			
	Hour		Hour													

PASSED FOR RS.

Received Rs.

Deduct T A Advance Net Claim

Signature

Controlling Officer WAPDA

Accountant

Signature of Payee

APPLICATION FORM FOR ACQUISITION OF RESIDENTIAL ACCOMMODATION

1.	Name & Designation	
2.	Basic Pay Scale No.	
3.	Name of Office	
4.	Employee Code	
5.	Address of House to be acquired	
6.	Name & Address of the Owner/General Power of Attorney Holder	
7.	Relationship with the Employee	
8.	Date of acquiring of house	
9.	In case of subsequent hiring, is copy of de-hiring order of the house vacated attached	
10.	Is copy of N.I. Cards of the Applicant and owner attached.?	
11.	Is Consent of the Owner attached?	
12.	Is undertaking of the Employee attached?	
13.	Is proof of Ownership of house attached?	
14.	Is complete/approved map of the house attached.	
15.	In case of own house, was the house constructed/purchased by the Employee while in Govt./WAPDA Service	
16.	If the house was constructed while in Govt. / WAPDA Service attach copy of Permission obtained to construct the house.	

Signature of the Applicant**RECOMMENDATION OF THE SUPERIOR OFFICER**

- i) It is recommended that the house may please be assessed.
 ii) It is certified that funds are available.

Signature _____

Designation: _____

Stamp: _____

SITE VERIFICATION REPORT

It is to certify that I have personally visited the site of
No. _____ and found
that _____
is actually residing in the said house.

UNDERTAKING OF WAPDA / DISCO EMPLOYEE

I hereby affirm/undertake that:-

1. Presently I am occupying / not occupying accommodation owned, hired, to be hired/requisitioned by WAPDA/DISCO
2. The difference, if any. Between the assessed rent/and my entitlement (whichever less) and the demand of the owner shall be paid by me direct to the owner and that DISCO shall not be party to this transaction.
3. At the time of vacating the house, I will make good the damages/deficiencies, if any caused to the house during my occupation, and will also pay service charges in respect of water, Sui Gas, electricity etc. acquiring till the date of the vacation of the house.
4. If for any reason, the house is not hired by DISCO the responsibility for payment of rent for the period of my occupation, if any, DISCO will be responsible for it.

Signature: _____

Name: _____

Designation _____

Office Address: _____

Witnesses:

1. _____

2. _____

CONSENT OF THE OWNER OF HOUSE

I, _____ hereby give consent to rent out my **House**
 _____ to _____ **HQ**
through the Rent Assessment Board at a monthly rent of Rs. _____ / per month.

In case the house, after having been hired by _____ vacated by above mentioned official during the currency of the agreed lease period, I shall refund the balance of advance rent, if paid and outstanding for the remaining period, if so acquired by "DISCO, in order to get back the possession of the house, "DISCO wants to utilize the house for another employee on the rent already agreed by me in the lease agreement I will have no objection.

Signature: _____

Name _____

Address _____

I.D. Card # _____

HOUSE RENT BILL

1	House Rent bill for the month	
2	House No.	
3	Acquired by DISCO for	
4	Designation	
5	Code of Employee	
6	Name of Onwer	
7	Full Address of Onwer	
8	Bank A/C No. & Name	
9	Sanction No.	
10	Agreement valid for the period	
11	Rent per Month	
12	Amount of this bill	

SIGNATURE OF ONWER
NAME _____

Certify that

The house is in my occupation. I am physically residing ther in. I have not sublet this house.
The Onwer has not received rent of this house for the period claimed in this bill.

SIGNATURE OF OCCUPANT
NAME _____

APPROVED FOR RS. _____

Endst:no. _____ -

Dated _____

HOUSE RENT BILL

1	House Rent bill for the month	
2	House No.	
3	Acquired by DISCO for	
4	Designation	
5	Code of Employee	
6	Name of Onwer	
7	Full Address of Onwer	
8	Bank A/C No. & Name	
9	Sanction No.	
10	Agreement valid for the period	
11	Rent per Month	
12	Amount of this bill	

SIGNATURE OF ONWER
NAME _____

Certify that

The house is in my occupation. I am physically residing ther in.I have not sublet this house.
The Onwer has not received rent of this house for the period claimed in this bill.

SIGNATURE OF OCCUPANT
NAME _____

APPROVED FOR RS. _____

Endst:no. _____ -

Dated _____

NAME OF DISCO

APPLICATION FOR THE GRANT OF ADVANCES

- a) The application for the grant of an advance should be accompanied by:-
- b) Letter of guarantee (In form HB-1) from two sureties, preferably Govt.servants acceptable to DISCO/WAPDA, that they shall pay the balance of the loan on demand should be applicant fail to pay any installments on the due date or commit any other breach of the terms and conditions given of the advance.
- c) The non encumbrance certificate from the employee that the plot land owned by the applicant on which the house is to be built in free from all encumbrance.
- d) The non encumbrance certificate referred to in Sub-Rule-2(ii) of Rules regulating the grant of loans will not be required if the land is allottee by satellites town Committee or an improvement trust or a registered Co-operative Housing Society & in three of a certificate (In Form HB-III) that the allotting authority has not objection to the plot being mortgaged to DISCO /WAPDA shall be furnished.

APPLICATION FOR GRANT OF AN ADVANCE. _____

- | | |
|---|--|
| 1 Name of applicant/Father name | |
| 2 Designation & BPS | |
| 3 Employee Code | |
| 4 Basic pay | |
| 5 Date of Birth | |
| 6 Date of appointment | |
| 7 Age on Closing date i.e 31-Aug: of the subject year | |
| 8 Date of Retirement | |
| 9 Whether the permission for purchase of Plot/House has been taken. | |
| 10 Address of House where the construction is required | |
| 11 Whether the applicant is a retired Govt. Servant re-employed by DISCO /WAPDA if so what is the period of the re-employed | |
| 12 In case the applicant is DISCO /WAPDA employee has been declared as regular & | |

D:\AMIR\LongTerm Advance Form.doc

- completed 05 years of his employment
- 13 In case of officer/official is a Govt. Department deputation it may be confirmed if he is entitled to draw such advance under Govt.
- 14 Whether the applicant has drawn such advance previously from DISCO /WAPDA or from Govt .is so give date.
- 15 Whether the applicant is the member of EPF. Give the account no.
- 16 Amount of loan applied for
- 17 Place of Domicile
- 18 Name the station where the applicant intends to construct purchased of house/plot out of the following their suburbs or satellites Towns.
- Certified that I have read out the rules regulation to the grant of house Building Advance as circulated by WAPDA, and undertake to above by them. Also certify to the best of my knowledge and belief that the above information is correct.

SIGNATURE OF THE APPLICANT

VERIFICATION & RECOMMENDATION OF THE HEAD OFFICE

To be filled in by the Divisional Accounts officer of concerned office of _____ for amount of applicants contribution lying to his EPF account up to date is as under:-

1. Own Contribution

2. DISCO Contribution

TOTAL

3. E.P Fund Advance if any

4. Complete detail of outstanding amount of already Sanctioned loan (category of loan)

Dy. Manager/D.D.O Concerned
with stamp

Divisional Accounts Officer
Concerned with stamp

MAN OF MEANS CERTIFICATE

Certified that Mr. _____ S/O _____ employed as _____ and Mr. _____ S/O _____ employed as _____ are men of means and are capable of meeting financial obligations in case the borrower defaulter to repay the advance to the Company/WAPDA.

C/S BY CONCERNED DRAWING AND DISBURSING OFFICER

NO LONG TERM ADVANCE CERTIFICATE

Certified that No advance of such nature has been previously granted/outstanding against Mr. _____ S/O _____ employed as _____ of the office of _____

C/S BY CONCERNED DRAWING AND DISBURSING OFFICER

NO INQUIRY CERTIFICATE

Certified that No inquiry is pending against Mr. _____ S/O _____ employed as _____ of the office of _____

C/S BY CONCERNED DRAWING AND DISBURSING OFFICER

LONG TERM ADVANCES FOR THE YEAR _____

S.N	Name of Employee	Father Name	Designation	Office	D/O/A	D/O/B	Pay		RTD. On
1									
2									
3									
4									
5									
6									
8									
9									
10									
11									
12									
13									
14									
15									

FORM-1 (Pen)
(See Rule-2 of Chapter-V of Wapda Pension Rules, 1977)

NAME OF DISCO

PENSION PAPERS
OF

Mr/Mrs/Miss _____

FIRST PAGE

PART - I

(TO be filled in and signed by the applicant himself)

To

The _____

Sir

_____ have retired

I have the honour to say that I have been permitted to retire from WAPDA Service with am due to retire

effect from _____ I, therefore, request that the pension admissible (Date)

Under the rules may kindly be sanctioned to me.

2 I declare that I have neither applied for nor received any pension or gratuity for any portion of this service, nor shall I submit any application hereafter without quoting a reference to this application and to the order which may be passed on it.

3. Should the amount of the pension and/or gratuity granted to me be afterwards found to be in excess of that to which I am entitled under the rules, I hereby undertake to refund any such excess.

4. I wish to draw my pension from _____ at _____ (place)

5. I wish to draw gratuity @ 25 percent of my gross pension.

6. I wish to draw commutation value of 25% of my gross pension.

7. The following documents, duly attested, are enclosed:-

- (i) Three specimen signatures of mine.
- (ii) Three Passport size photographs of mine.
- (iii) Two sets of my thumb and finger impression.

Your Obedient Servant

Countersigned

Signature

S/o _____

Post held on the date of retirement.

Signature of Head of Department / Office/Division

Postal address _____

Dated _____

PART - II

(To be completed by the Office/Department receiving the application for pension).

Section (1)

(To be completed after receiving the pension application)

1. Name of applicant _____
2. Father's name _____
3. Nationality _____
4. Postal Address _____
5. Post held on the date of retirement _____
6. Date of birth of the applicant _____
7. Height _____
8. Marks of identification _____
9. Date of { Commencement of service _____
retirement _____
application for pension _____
10. Length of service, including interruptions, is _____ out of this, the length of non-qualifying service and interruption is _____
11. Date of commencement and ending of each spell of military service, if any _____

	Y	M	D	
From _____	to			i.e. _____
From _____	to			i.e. _____
Total: _____				
12. Offices under which service has been rendered in chronological order :-

	Y	M	D	
Office of _____	From	to		i.e. _____
Office of _____	From	to		i.e. _____
Office Of _____	From	to		i.e. _____
Total: _____				
13. Class of pension or gratuity applied for _____
14. (Average) emoluments _____
15. Proposed ordinary pension _____
16. Proposed gratuity _____
17. Place of payment _____
18. Date from which pension is to commence _____

Signature of Head of Office/Department

THIRD PAGE

Section (2) – Calculation of Qualifying Service

Y M D

Total length of service, including interruptions, Non-qualifying service

From To

Period		
Y	M	D

- (i) Extraordinary leaves.
- (ii) Suspension not treated as duty or as leave.
- (iii) Periods of break in service.
- (iv) Service rendered before break, if break is not condoned.
- (v) Service forfeited by resignation.
- (vi) Unauthorized absence.

Total: _____

Net qualifying service _____
Add

From To

Period		
Y	M	D

- (i) Period, if any, of Military Service or War Service allowed to count for pension.
- (ii) Benefit of condonation of deficiency in Service.
- (iii) Any other addition to qualifying service.

Total: _____

Total qualifying service _____

Section (3) – Calculation of Ordinary Pension.

Statement of emoluments during the last 36 months:

Period		Duration in months and days		Monthly rate of emoluments		Amounts drawn	
From	To	M	D	Rs.	Ps.	Rs.	Ps.

The total emoluments for _____ months are _____

Therefore, "average emoluments" work out to _____ Rs. _____/36

As the length of qualifying service is _____ Years Rs. _____

the amount of gross ordinary pension will be Rs. _____

Less 1/4th (if the applicant comes under the Pension-cum-Gratuity Scheme) Rs. _____

Amount of net ordinary pension Rs. _____

Signature of Head of Department/Office/Division

FOURTH PAGE

Section (4) – Calculation of Gratuity

Amount of ordinary pension surrendered (see Section 3) Rs. _____

Total amount surrendered Rs. _____

Length of qualifying service: Years _____

Rate of Gratuity for every rupee surrendered Rs. 160/ _____

Lump sum gratuity admissible Rs. _____

Countersigned

Head of Department/Office/Division

(a) Amount of ordinary pension surrendered

(b) Total amount surrendered

(c) Length of qualifying service in years

(d) Rate of gratuity for every rupee surrendered

(e) Lump sum gratuity admissible

Sl. No.	Name of the Officer	Designation	Date

FIFTH PAGE

Section (5) – Remarks by Head of Office/Division*(To be completed only after receiving the pension application)*

- 1 Character and past conduct of the applicant.
- 2 Remarks regarding any gratuity or pension received by the applicant.
- 3 Specific remarks as to whether the service claimed is established and whether it should be admitted for pension or not.
- 4 Any other remarks.

Signature of the
Head of the Department/Office/Division

Section (6) Order of the sanctioning Authority.

- 1 The undersigned is satisfied that the service of Mr _____ has been wholly satisfactory. The grant of full pension and/or gratuity which the Manager Finance concerned may find, to be admissible under the rules is hereby sanctioned. *Please cross-out this paragraph with initials. if full pension is not granted.*

OR

- The undersigned is satisfied that the service of Mr _____ has not been wholly satisfactory and it has been decided that the full pension and/or gratuity found by the Manager Finance concerned to be admissible under the rules should be reduced by the specific amounts of percentages given below; *Please cross out this paragraph with initials. if full pension is granted.*

Amount or percentage of reduction in pension _____

Amount or percentage of reduction in gratuity _____

Sanction is hereby accorded to the grant of pension and/or gratuity as so reduced.

- 2 The payment of pension and/or gratuity may commence from _____ Before issuing the pension Payment order, the Manager Finance concerned may kindly ascertain whether the Last Pay and No Demand Certificates have been received by him.

In case No Demand Certificate has not been received, the WAPDA employee as soon as he retires or his family in the event of his death before retirement. may be requested to give his/its consent in writing in any amount outstanding against him on the date of retirement/death being recovered from the pension and/or gratuity in lump sum or in monthly installments as before retirement/death and recoveries made accordingly.

Signature _____
Head of the Department/Office/Division

Designation _____

SIXTH PAGE

PART - III

(For use in the Manager Finance (Co-ordination) WAPDA Office)

- (i) The calculations contained in the preceding pages have been checked.
- (ii) Length of qualifying service accepted in Accounts Division.
- (iii) Reasons for difference, if any, between this and the length of qualifying service worked out by the Department.
- (IV) Amount of Pension Rs. _____
- (V) Reason for discrepancy if any, between this amount and that calculated by the Department.
- (VI) Length of effective service in _____
 NPS _____ Years
 NPS _____ Years
 NPS _____ Years
 NPS _____ Years
- (VII) Reasons for discrepancy, if any, between this amount and that calculated by the Department.
- (VIII) Amount of lump sum gratuity Rs. _____
- (IX) Reasons for discrepancy, if any, between this amount and that calculated by the Department.
- (X) The pension will commence from _____
- (XI) Allocation of the pension and gratuity:-

	Pension	Gratuity
(i) Office of _____		
(ii) Office of _____		
(iii) Office of _____		
	Total: _____	

- (XII) Anticipatory pension of Rs. _____ (Rupees) _____
 per month granted with effect from _____ vide
 P.P.O. No. _____ dated _____
 to be adjusted in final P.P.O.
- (XIII) Amount of original pension commuted Rs. _____

Director Pension

- 1. Checked with the L.P.C. and No Demand Certificate/written consent.
- 2. P.P.O. issued _____ vide No. _____ Dated _____

Director Pension

NAME OF DISCO
O/O FINANCE DIRECTOR
PRECIS

P.P.O No

Name of Pensiner.

S/O/Wd/O

Desingnation

BPS:-

O/O

Date of Birth

Date of Appointment

Date of Retirement/Death

Age at retirement/Death

/

Years

Total Service viz From

To

<u>AGE</u>			<u>Q.SERVICE</u>			<u>BOY SERVICE/E.O.L</u>			<u>NET SERVICE</u>			<u>3=(1-2)</u>
Yrs	Months	Days	Years	Months	Days	Years	Months	Days	Years	Months	Days	
59	11	29	29	8	0				29	8	0	

Age Next Birthday

Net Service

Minimum Pension

Rs.

(Rs.)

Gratuity

Rs.

Arrear Of Pension

Rs.

(Rs.)

COMMUTATION

Rs.

(Rs.)

Recovery

Rs.

(Rs.)

Net Amount Payable

Kind of Pension

Chargeable to

Wherepayable

Date of Commencement of Pension

Reporter

Accounts Assistant

Accounts Officer

**Assistant Manager Accounts
Pension**

CALCULATION OF PENSION

Annexure-122.2

1/1

AGE	LAST PAY DRAWN	Special/ Technical/ Qualification Pay	Total Emoluments
GROSS Pension			
Total Emoluments		Period (YEARS) /30	Multiplying factor of 70/100
NET Pension			
			NET PENSION
COMMUTATION VALUE			
35% OF GROSS PENSION	MULTIPLYING FACTOR	Figure as per chart in r/o Age	Commutation
8	9	10	11=8*9*10
Detail of Recoveries			
Nature	Amount	Nature	Amount
Net Pension		(Rs.)	
Net Commutation		(Rs.)	
CLASS OF PENSION			
PERIOD	MONTHS	RATE	AMOUNT
TOTAL			
(i) Net Pension PM	Rs		(Rs.)
(ii) Commutation	Rs	(Rs.)	
(iii) Arrear of Pension	Rs		(Rs.)
(iv) Recovery	Rs		
Net Amount Payable	Rs	(Rs.)	
It is requested that the amount of Pension/commutation as mentioned in (i)&(ii) above may please be approved in favour of the Claimant Mr:			

Accounts Assistant

Accounts Officer Pension

Assistant Manager Accounts Pension

Manager Corporate Accounts

NAME OF DISCO

NO.
THE
Asst.Manager (CS)

DATED :

Pension Payment Order No.
in favour of Mr./Mrs.
son /widow of Mr./Mrs.
office of the
for Rs.

Per month is forwarded herewith. The pensioner portion of the order may please be handed over to the payee after obtaining his /her signature/thumb impression on the Disbuser's portion after you have satisfied your self of his/her identity and payment

The Left/Right hand thumb and fingers impression slip breaing photo and specimen signature of payee are also enclosed

Commutation Value
Arrear of Pension up to
Total

Rs. _____
(+) Rs. _____
Rs. _____

Asstt.Manager Corporate Accounts
(Pension)/ Estt

- D.A.
- 1 P.P.O.
 - 2 Photo
 - 3 Left/Right Thumb impression/ One
 - 4 Specimen Signature One
 - 5 Disbuser's portion One

pg.2

NAME OF DISCO

Commutation/Gratuity Rs.	Gross Pens	Rs.
Date of Retirement	Commutat	Rs.
P.P.O# XXXX/S/DISCO	Net Pensio	Rs.
Pension Payment Order	Increase	Rs.
	Increase	Rs.
Disbuser's Portion	Total :	Rs.

Place for signature of pensioner on the first payment made

Class of pension and date of order sanctioning it	Personal Identification	Height		Date of approximate date of Birth	Sect.	Residence showing village and Disstt	Amount of monthly pension
		Feet	Inches				
							Rs.

NO.
THE
Asstt. Manager (CS)

- UNTIL FURTHER NOTICE, and on the expiration of every month, be pleased to pay to Mr/Mrs/Miss/Mst NAME Son/Daughter/Widiow of Pension as: _____
Amount of Rs. _____
Office of _____ upon the production of the pensioner's portion of this order taking from the claimant a receipt for the amount according to usual form. The payment should commence from _____
- Increase(s) as Rs. _____
is also payable from _____ till further date.
- A Commutation of Rs. _____
may also be paid to the following family members of the deceased DISCO employee in equal share in lieu of the portion of pension F/Pension.

Asstt: Manager Corp. Accounts
(Pension)/Estt

Amount of Pension Rs.

In words.

Every Separate Payment is to be recorded below by the Disbursing Officer.

Month for which pension is due	200		Place of payment	Full Signature of Disbursing Officer
	Date of payment	Amount		
		Rs. P.		
June				
July				
Aug.				
Sep.				
Oct.				
Nov.				
Dec.				
Jan.				
Feb.				
Mar.				
Apr.				
May	Islamabad Electric Supply Company - Accounting Manual - Volume III - Annexures			

Amount of Pension Rs.

In words.

Every Separate Payment is to be recorded below by the Disbursing Officer.

Month for which pension is due	200		Place of payment	Full Signature of Disbursing Officer
	Date of payment	Amount		
		Rs. P.		
June				
July				
Aug.				
Sep.				
Oct.				
Nov.				
Dec.				
Jan.				
Feb.				
Mar.				
Apr.				
May	USAID Power Distribution Program			276

Amount of Pension Rs.

In words.

Every Separate Payment is to be recorded below by the Disbursing Officer.

Month for which pension is due	200		Place of payment	Full Signature of Disbursing Officer
	Date of payment	Amount		
		Rs. P.		
June				
July				
Aug.				
Sep.				
Oct.				
Nov.				
Dec.				
Jan.				
Feb.				
Mar.				
Apr.				
May				

Amount of Pension Rs. Annexure-124

In words. 2/2

Every Separate Payment is to be recorded below by the Disbursing Officer.

Month for which pension is due	200		Place of payment	Full Signature of Disbursing Officer
	Date of payment	Amount		
		Rs. P.		
June				
July				
Aug.				
Sep.				
Oct.				
Nov.				
Dec.				
Jan.				
Feb.				
Mar.				
Apr.				
May				

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ACTURIAL DATA FOR FY _____

SR. NO.	NAME OF OFFICE	NO OF EMPLOYEES RETIRED DURING XXXX	NO OF EMPLOYEES AVAILED LPR DURING XXXX	NO OF EMPLOYEES ENCASHED 180 DAYS LEAVE PAY DURING XXXX	AMOUNT OF ENCASHMENT PAID DURING XXXX
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

NOTE:

The Amount of Encashment of 180 Days Leave Pay should be matched with figures appearing in Monthly Account / Trial Balance.

Consolidated Report for Actuaries

SR. NO.	NAME OF OFFICE	NO OF EMPLOYEES RETIRED DURING XXXX	NO OF EMPLOYEES AVAILED LPR DURING XXXX	NO OF EMPLOYEES ENCASHED 180 DAYS LEAVE PAY DURING XXXX	AMOUNT OF ENCASHMENT PAID DURING XXXX
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

NOTE:

The Amount of Encashment of 180 Days Leave Pay should be matched with figures appearing in Monthly Account / Trial Balance.

GOODS TRANSFER NOTE

MATERIAL TRANSFERING STORE NAME: _____
 MATERIAL RECEIVING STORE NAME: _____
 SUPPLIER NAME: _____

TRAN - CODE: _____
 Doc.REF: _____
 DATE: _____
 STORE CODE: _____
 VALUATION CODE: _____

ITEM DESCRIPTION	STOCK CODE	UOM	QUANTITY			
			ALLOCATED	ISSUED	RECEIVED	TOTAL VALUE
COLUMN TOTAL						

Registration number: _____

	Material Issuing Store		Material	MATERIAL RECEIVING STORE	
	A.M(MM)	STORE KEEPER	Received by	STORE KEEPER	A.M(MM)
NAME					
SIGNATURE					
DATE					

The Store Manager or his Store officer by affixing his signature hereto certifies that the material received is in the correct quantity and quality.

PAKISTAN
NAME OF DISCO
DY. MANAGER REGIONAL STORE

Book No.....

GATE PASS

Date.....

Page No.....

- 1- GTN, Store Requisition No and Date.....
- 2- Particulars of the Indenter.....
- 3- Total Numbers of Items issued.....
- 4- Name and Designation of the Representative.....
- 5- Dated Signature of the store keeper issuing.....
- 6- Dated Signature of the Representative Receiving of the material.....
- 7- No of vehicle for material loading with Name of Driver.....
- 8- Dated and Signature of Gate Clerk.....

S.No.

Name if Items

Manager Regional Store

NAME OF DISCO
MATERIAL MANAGEMENT DIRECTORATE

Address _____

Ph:#.....

Fax:#.....

Website:.....

e-mail:.....

Subject:- Allocation Order No. _____

Ref:- _____

Please issue immediately the following material to the Field Store Manager,

S#	Code	Item Description	Unit	Quantity
37				
38				
39				
40				
41				
42				
43				
44				
45				
46				
48				
49				
50				
51		Nut& Bolts		As per BOQ

(Item Fifteen Only)

This allocation order is valid for 21-days

Note:

- 1 Concerned FSM/Stock Clerck and AB&AO/DA will observe/check the duplicacy in issuance of material. Any violation observed at any later stage, you will remain responsible
- 2 Any overwriting/cutting in Allocation Orders will not acceptable.

MANAGER
MATERIAL MANAGEMENT

- 1 Regional Store Manager. _____.
He should evolve the mechanism with FSM to avoid any miss appropriation of Material.
- 2 The Field Store Manager, _____ to ensure 100% security of material at store.
- 3 Chief Executive Officer _____ Ltd.
- 4 G.M. Tech _____ Ltd.
- 5 Manager _____ Circle, _____. Please ensure the correct utilization of material.
- 6 Dy:Manager _____ Division _____ Ltd _____.
There should be no double release /drawl of material on the part of any official beside ensuring safe security of stores.

ASSL: MANAGER
MATERIAL MANAGEMENT

No. _____ Dated _____

NAME OF DISCO
REGIONAL STORE MANAGER

Ph.# Fax:
Website: E-mail:

Subject: SURVEY REPORTS

Report No. _____

Dated. _____

Sore Owing Formation _____

Disposal Store _____

Location of Stores _____

Under Regional Store _____

Types of Stores _____

Sr	Unit	Nomenclature	Specification/ Part No.	Unit Book Value	Unit Depreciated Value	Unit Reserve Price	Unit Reserve Price

Condition of Stores _____ Un-serviceable

Reasons for declaring disposable _____ being Un-serviceable

Members Survey Committee _____

Signature

Designation

Dated

Approved by _____

	NAME OF DISCO NAME OF OFFICE Address:..... Ph. #, Fax:
--	--

Subject: **LETTER OF ACCEPTANCE FOR THE STORES OF DISPOSALS**
TENDER # FOR LOT NO

1 Your open offer dated _____ pertaining to the above tender/open auction for the purchase of following articles has been accepted. You are requested to please deposit the balance amount as under

Lot #	Survey Report No	Description	Qty. (Nos)	Amount including 5%I/Tax & 16%GST
2				
		Amount paid vide receipt No. _____ dated _____		
		Balance amount		

2. Kindly arrange to deposit the Balance amount _____ through B &AO Regional Store _____ in cash or by crossed Bank Draft within 21 working days after the issue of this letter, which the Earnest Money for this tender will be forfeited without any further notice and no claim shall lie against this decision. On payment of amount, Release order will be issued in your favour by this office on the basis of receipt of Bank Challan to be furnished by you and confirmation from Bank regarding receipt of the amount for which your tendered bid has been accepted.

3. You will be held responsible for any loss due to incomplete/incorrect or change in postal address as given by you.

No. _____, Dated _____

	<p>NAME OF DISCO</p> <p>NAME OF OFFICE</p> <p>Address:..... Ph. #, Fax:</p>
--	---

Subject: **LETTER OF CONFIRMATION**

It is confirmed that Release order number No _____, dated _____ for release of disposal material against LOT NO _____ of this office Open Auction No. _____ is genuine and issued by this office.

No. _____, Dated _____

	NAME OF DISCO NAME OF OFFICE Address:..... Ph. #, Fax:
--	--

Subject: **RELEASE ORDER FOR THE STORES OF DISPOSALS TENDER**
NO HELD ON FOR LOT NO

1. A Letter of Acceptance issued by this office No._____ dated_____ wherein the offer of_____ for under-mentioned item has been accepted, for which full payment of Rs_____ in favour of Chief Executive_____ has been made by the party.
2. The detail of material is as under:-

Lot. #	Survey Report No.	Description of material	Qty.	Amount including Income Tax & GST Rs.
1				
Amount Paid vide receipt No._____ dated_____				
Balance Amount Paid vide receipt No._____ dated_____				

- i. The above item may kindly be delivered to the party on presentation of the copy of this office Release Order duly confirmed/endorsed to them, according to the terms and conditions of the Tender. The party is required to remove the entire store from the site within 21-Working days of the issue of Release Order (duly confirmed), failing which Rental Charges @ 1% per day of the total value of the Store, is to be charged by the Store Owning Formation, until such time the entire Store has been removed from Site. In case the Store is not lifted within the prescribed date, such charges should be recovered from the party in advance by your office and this office be informed accordingly or unless an intimation is received from this office extending the time limit. One copy of Sale Report after delivery of Store be sent to this office with a copy to Sr. Manager (MM)/Accounting Unit concerned. The Store Owning Unit should confirm the genuineness of the Release Order from this office within 10-days from the issue of this office Release Order, before delivery of material. If the material is released without obtaining confirmation of Release Order from this office, the Store Owning Formation will be held responsible for all consequences. The material will be delivered in presence of Committee.

Name of DISCO
Provision of Slow Moving Items Sheet

Item Code	Item Name	Cost of Item	Provision of Slow Moving (%)	Cost Adjustment

NAME OF DISCO
BUDGET REQUEST FOR FY 0000-00
GENERAL ESTABLISHMENT

Annexure-138

1/20

Rs.In Million

SR. NO.	HEAD OF ACCOUNT	Estimated Expenditure 2006-07			Estimated Expenditure 0000-00	Increase/(Decrease) from Last year Expenditure		Reasons for Increase/(Decrease)
		Actual from 00-00-00 to 00-00-00	Estimate for 00-00-00 to 00-00-00	Total		Amount	% Age	
		3	4	5=3+4		7=6-5	8=7/5*100	
1	520101-Basic Pay							
2	520102-Adhoc Relief							
3	520103-Cash Medical Allowance							
4	520104-Conveyance Allowance							
5	520105-Deputation Allowance							
6	520106-Overtime Allowance							
7	520107-Entertainment Allowance							
8	520108-G.L.I.							
9	520109-House Rent Allowance							
10	520110-Job Allowance							
11	520111-Livery Allowance							
12	520113-Officiating/Personal S.Pay							
13	520114-Other Allowance							
14	520115-Over time& Off Day Wages							
15	520116-Personal Allowance							
16	520117-Q. Pay/Technical Pay							
17	520118-Sr. Post Allowance							
18	520119-Shift Allowance							
19	520120-Special Pay							
20	520121-Staff Allowance							
21	520122-Washing Allowance							
22	520123-7% Living Allow							
23	520124-50% Project Allowance							
	520125-Leave Encashment							
24	520200-Wages of Contr: Labour							
25	TOTAL-PAY & ALLOWANCES	-	-	-	0	0		
26	520401-Power, Light & Water							
27	520402-House Rent, Acquisition							
28	520403-Funeral Charges							
29	520404-Sport & Recreation							
30	520405-Awards & Gratuity							
31	520406-Medical & Hospitalization							
32	520407-Education & Training Exp:							
33	520409-E.O.A. Benefits							
34	520410-Education Cess							
35	520411-Residential Telephone							
36	520413-Scholarship							
37	520502-Pension Fund							
38	TOTAL-EMPLOYEE BENEFITS	-	-	-	0	0		
39	560101-Office Rent							
40	560102-Taxes							
41	570000-Power Light & Water							
42	580101-Telehpone							
43	580102-Postage & Telegram							
44	590000-Office Supply & Equipment							
45	600000-Store Handling Expenses							
46	610000-Advertisement & Publicity							
47	620000-Periodical & Subs.							
48	640000-Refreshment & Entertainment							
49	650000-Travelling Allowance							
50	660000-Injuries & Demages							
51	670000-Insurance							
52	710000-Collection Charges							
53	720000-Director Fee							
54	730101-Legal Fee							
55	740101-Computer Services							
56	740102-Security Services (U. Form)							
57	750000-Management Fee							
58	770000-Misc: Expenses							
59	910700-Bank Charges							
	TOTAL-OTHER CHARGES	-	-	-	0	0		
	TOTAL-GENERAL ESTABLISHMENT	-	-	-	0	0		

* Supporting documents for justification of expenditure in each head of account are attached

** All the Heads of Accounts have been Scrutinized by the Undersigned With reference to Work Plan for FY 0000-00.

NAME OF DISCO
BUDGET REQUEST FOR FY 0000-00
GENERAL ESTABLISHMENT

Rs.In Million

SR. NO.	HEAD OF ACCOUNT	Estimated Expenditure 2006-07			Estimated Expenditure 0000-00	Increase/ (Decrease) from Last year Expenditure		Reasons for Increase/ (Decrease)
		Actual from 00-00-00 to 00-00-00	Estimate for 00-00-00 to 00-00-00	Total		Amount	% Age	
		3	4	5=3+4		7=6-5	8=7/5*100	
1	530201-R&M of Offices	-						
2	530202-R&M of Store Houses							
3	530203-R&M of Other Buildings							
4	-R&M of GSO Buildings							
5	TOTAL-BUILDG. & CIVIL WORKS	-	-	-	-	-	-	
6	530601-R&M of 132-KV Grid Station	-						
7	530602-R&M of 66 KV Grid Station							
8	530605-R&M of 132 KV D/Line							
9	530606-R&M of 66 KV D/Line							
10	530608-R&M of 11KV HT Lines							
11	530609-R&M of 400V LT Lines							
12	530610-R&M of 220V LT Lines							
13	530611R&M of U/Ground Conductor							
14	530613-R&M of D/Transformers							
15	530614-R&M of Service Drops							
16	530615-R&M of Meters							
17	530616-R&M Street Lighting System							
18	670000-INSURANCE							
19	TOTAL-DISTRIBUTION PLANTS	-	-	-	-	-	-	
20	530701-R&M of Computer & Office Equip:	-						
21	530702-R&M of Furniture							
22	530704-R&M of Store Equipment							
23	530706-R&M of Lab Equipment							
24	530708-R&M of Communication Equip:							
25	530709-R&M of fire Ssfety Equip:							
26	530711-R&M of Arms & Amonation							
27	530713-R&M of Misc. Equipment							
28	TOTAL-GENERAL PLANTS	-	-	-	-	-	-	
29	530801-R&M of Schools	-						
30	530803-R&M of Residential Buildings							
31	530806-R&M of Mosque							
32	TOTAL-OTHER PROPERTY	-	-	-	-	-	-	
33	760100-Repair of Vehicles							
34	760200-POL							
35	760300-Token License & Insurance							
36	TOTAL MOBILE PLANT	-	-	-	-	-	-	
37	TOTAL MAINTENANCE	-	-	-	-	-	-	
	TOTAL G.EST+MAINT:	-	-	-	-	-	-	

* Supporting documents for justification of expenditure in each head of account are attached

** All the Heads of Accounts have been Scrutinized by the Undersigned With reference to Work Plan for FY 0000-00.

**NAME OF DISCO
EXPENDITURE ESTIMATES FOR FY 0000-00
A/C HEAD: OFFICE RENT**

Office of -----DISCO

(Amount in Rs.)

Sr.#	Address of Office(s) on Rent	Name of Landlord	Date of Acquiring	Authority Approval (Ref.)	Monthly Rent	Amount Payable During FY 0000-00	Provisional Expenditure for FY 0000-00	Estimate 0000-00 vs Provisional Expenditure 0000-00 9=7-8
1	2	3	4	5	6	7	8	9=7-8
								0
								0
								0
								0
								0
								0
								0
								0
								0
								0
	Total					0	0	0

* The above statement provides information about all offices under jurisdiction

NAME OF DISCO
EXPENDITURE ESTIMATES FOR FY 0000-00
A/C HEAD: POWER, LIGHT & WATER/GAS

Office of -----DISCO

(Amount in Rs.)

Sr.#	Address of Office	Amount Payable During FY 0000-00				Provisional Expenditure for FY 0000-00	Estimate 0000-00 vs Provisional Expenditure 0000-00 8=6-7
		Electricity	Water	Gas	Total		
1	2	3	4	5	6	7	8=6-7
		0	0	0	0		0
					0		0
					0		0
					0		0
					0		0
					0		0
					0		0
					0		0
					0		0
	Total				0	0	0

* The above statement provides information about all offices under jurisdiction

NAME OF DISCO
EXPENDITURE ESTIMATES FOR FY 0000-00
A/C HEAD: OFFICE SUPPLIES & EQUIPMENTS

Office of -----DISCO

(Amount in Rs.)

Sr.#	Particulars	Average Monthly Expenditure	Amount Payable During FY 0000-00	Provisional Expenditure for FY 0000-00	Estimate 0000-00 vs Provisional Expenditure 0000-00
1	2	3	4	5	6=4-5
1	Office Supplies				0
2	Stationery				0
3	Printing Charges				0
4	Equipments				0
5	Others				0
					0
	Total		0	0	0

NAME OF DISCO
EXPENDITURE ESTIMATES FOR FY 0000-00
A/C HEAD: MISCELLANEOUS EXPENSES

Office of -----DISCO

(Amount in Rs.)

Sr.#	Particulars	Average Monthly Expenditure	Amount Payable During FY 0000-00	Provisional Expenditure for FY 0000-00	Estimate 0000-00 vs Provisional Expenditure 0000-00
1	2	3	4	5	6=4-5
1	Photocopying Charges				0
2	Hot & Cold Weather				0
3	Others				0
4					0
5					0
	Total		0	0	0

NAME OF DISCO
EXPENDITURE ESTIMATES FOR FY 0000-00
A/C HEAD: R&M FURNITURE & EQUIPMENT

Office of -----DISCO

(Amount in Rs.)

Sr.#	Particulars of Furniture & Equipments	Estimated Expenditure During FY 0000-00		Provisional Expenditure for FY 0000-00	Estimate 0000-00 vs Provisional Expenditure 0000-00
		Quantity	Amount		
1	2	3	4	5	6=4-5
					0
					0
					0
					0
					0
					0
					0
					0
					0
	Total		0	0	0

NAME OF DISCO
BUDGET Estimate FOR FY 0000-00
GENERAL ESTABLISHMENT

Rs.In Million

SR. NO.	HEAD OF ACCOUNT	Estimated Expenditure 2006-07			Estimated Expenditure 0000-00	Increase/(Decrease) from Last year Expenditure		Reasons for Increase/(Decrease)
		Actual from 00-00-00 to 00-00-00	Estimate for 00-00-00 to 00-00-00	Total		Amount	% Age	
		3	4	5=3+4		7=6-5	8=7/5*100	
1	520101-Basic Pay							
2	520102-Adhoc Relief							
3	520103-Cash Medical Allowance							
4	520104-Conveyance Allowance							
5	520105-Deputation Allowance							
6	520106-Overtime Allowance							
7	520107-Entertainment Allowance							
8	520108-G.L.I.							
9	520109-House Rent Allowance							
10	520110-Job Allowance							
11	520111-Livery Allowance							
12	520113-Officiating/Personal S.Pay							
13	520114-Other Allowance							
14	520115-Over time& Off Day Wages							
15	520116-Personal Allowance							
16	520117-Q. Pay/Technical Pay							
17	520118-Sr. Post Allowance							
18	520119-Shift Allowance							
19	520120-Special Pay							
20	520121-Staff Allowance							
21	520122-Washing Allowance							
22	520123-7% Living Allow							
23	520124-50% Project Allowance							
	520125-Leave Encashment							
24	520200-Wages of Contr: Labour							
25	TOTAL-PAY & ALLOWANCES	-	-	-	0	0		
26	520401-Power, Light & Water							
27	520402-House Rent, Acquisition							
28	520403-Funeral Charges							
29	520404-Sport & Recreation							
30	520405-Awards & Gratuity							
31	520406-Medical & Hospitalization							
32	520407-Education & Training Exp:							
33	520409-E.O.A. Benefits							
34	520410-Education Cess							
35	520411-Residential Telephone							
36	520413-Scholarship							
37	520502-Pension Fund							
38	TOTAL-EMPLOYEE BENEFITS	-	-	-	0	0		
39	560101-Office Rent							
40	560102-Taxes							
41	570000-Power Light & Water							
42	580101-Telehpone							
43	580102-Postage & Telegram							
44	590000-Office Supply & Equipment							
45	600000-Store Handling Expenses							
46	610000-Advertisement & Publicity							
47	620000-Periodical & Subs.							
48	640000-Refreshment & Entertainment							
49	650000-Travelling Allowance							
50	660000-Injuries & Demages							
51	670000-Insurance							
52	710000-Collection Charges							
53	720000-Director Fee							
54	730101-Legal Fee							
55	740101-Computer Services							
56	740102-Security Services (U. Form)							
57	750000-Management Fee							
58	770000-Misc: Expenses							
59	910700-Bank Charges							
	TOTAL-OTHER CHARGES	-	-	-	0	0		
	TOTAL-GENERAL ESTABLISHMENT	-	-	-	0	0		

* Supporting documents for justification of expenditure in each head of account are attached

** All the Heads of Accounts have been Scrutinized by the Undersigned With reference to Work Plan for FY 0000-00.

NAME OF DISCO
BUDGET Estimate FOR FY 0000-00
GENERAL ESTABLISHMENT

Rs.In Million

SR. NO.	HEAD OF ACCOUNT	Estimated Expenditure 2006-07			Estimated Expenditure 0000-00	Increase/ (Decrease) from Last year Expenditure		Reasons for Increase/ (Decrease)
		Actual from 00-00-00 to 00-00-00	Estimate for 00-00-00 to 00-00-00	Total		Amount	% Age	
		3	4	5=3+4		7=6-5	8=7/5*100	
1	530201-R&M of Offices	-						
2	530202-R&M of Store Houses							
3	530203-R&M of Other Buildings							
4	-R&M of GSO Buildings							
5	TOTAL-BUILDG. & CIVIL WORKS	-	-	-	-	-	-	
6	530601-R&M of 132-KV Grid Station	-						
7	530602-R&M of 66 KV Grid Station							
8	530605-R&M of 132 KV D/Line							
9	530606-R&M of 66 KV D/Line							
10	530608-R&M of 11KV HT Lines							
11	530609-R&M of 400V LT Lines							
12	530610-R&M of 220V LT Lines							
13	530611R&M of U/Ground Conductor							
14	530613-R&M of D/Transformers							
15	530614-R&M of Service Drops							
16	530615-R&M of Meters							
17	530616-R&M Street Lighting System							
18	670000-INSURANCE							
19	TOTAL-DISTRIBUTION PLANTS	-	-	-	-	-	-	
20	530701-R&M of Computer & Office Equip:	-						
21	530702-R&M of Furniture							
22	530704-R&M of Store Equipment							
23	530706-R&M of Lab Equipment							
24	530708-R&M of Communication Equip:							
25	530709-R&M of fire Ssfety Equip:							
26	530711-R&M of Arms & Amonation							
27	530713-R&M of Misc. Equipment							
28	TOTAL-GENERAL PLANTS	-	-	-	-	-	-	
29	530801-R&M of Schools	-						
30	530803-R&M of Residential Buildings							
31	530806-R&M of Mosque							
32	TOTAL-OTHER PROPERTY	-	-	-	-	-	-	
33	760100-Repair of Vehicles							
34	760200-POL							
35	760300-Token License & Insurance							
36	TOTAL MOBILE PLANT	-	-	-	-	-	-	
37	TOTAL MAINTENANCE	-	-	-	-	-	-	
	TOTAL G.EST+MAINT:	-	-	-	-	-	-	

* Supporting documents for justification of expenditure in each head of account are attached

** All the Heads of Accounts have been Scrutinized by the Undersigned With reference to Work Plan for FY 0000-00.

**NAME OF DISCO
EXPENDITURE ESTIMATES FOR FY 0000-00
A/C HEAD: OFFICE RENT**

Office of -----DISCO

(Amount in Rs.)

Sr.#	Address of Office(s) on Rent	Name of Landlord	Date of Acquiring	Authority Approval (Ref.)	Monthly Rent	Amount Payable During FY 0000-00	Provisional Expenditure for FY 0000-00	Estimate 0000-00 vs Provisional Expenditure 0000-00
1	2	3	4	5	6	7	8	9=7-8
								0
								0
								0
								0
								0
								0
								0
								0
								0
	Total					0	0	0

* The above statement provides information about all offices under jurisdiction

NAME OF DISCO
EXPENDITURE ESTIMATES FOR FY 0000-00
A/C HEAD: POWER, LIGHT & WATER/GAS

Office of -----DISCO

(Amount in Rs.)

Sr.#	Address of Office	Amount Payable During FY 0000-00				Provisional Expenditure for FY 0000-00	Estimate 0000-00 vs Provisional Expenditure 0000-00 8=6-7
		Electricity	Water	Gas	Total		
1	2	3	4	5	6	7	8=6-7
		0	0	0	0		0
					0		0
					0		0
					0		0
					0		0
					0		0
					0		0
					0		0
					0		0
	Total				0	0	0

* The above statement provides information about all offices under jurisdiction

NAME OF DISCO
EXPENDITURE ESTIMATES FOR FY 0000-00
A/C HEAD: OFFICE SUPPLIES & EQUIPMENTS

Office of -----DISCO

(Amount in Rs.)

Sr.#	Particulars	Average Monthly Expenditure	Amount Payable During FY 0000-00	Provisional Expenditure for FY 0000-00	Estimate 0000-00 vs Provisional Expenditure 0000-00
1	2	3	4	5	6=4-5
1	Office Supplies				0
2	Stationery				0
3	Printing Charges				0
4	Equipments				0
5	Others				0
					0
	Total		0	0	0

NAME OF DISCO
EXPENDITURE ESTIMATES FOR FY 0000-00
A/C HEAD: MISCELLANEOUS EXPENSES

Office of -----DISCO

(Amount in Rs.)

Sr.#	Particulars	Average Monthly Expenditure	Amount Payable During FY 0000-00	Provisional Expenditure for FY 0000-00	Estimate 0000-00 vs Provisional Expenditure 0000-00
1	2	3	4	5	6=4-5
1	Photocopying Charges				0
2	Hot & Cold Weather				0
3	Others				0
4					0
5					0
	Total		0	0	0

NAME OF DISCO
EXPENDITURE ESTIMATES FOR FY 0000-00
A/C HEAD: R&M FURNITURE & EQUIPMENT

Office of -----DISCO

(Amount in Rs.)

Sr.#	Particulars of Furniture & Equipments	Estimated Expenditure During FY 0000-00		Provisional Expenditure for FY 0000-00	Estimate 0000-00 vs Provisional Expenditure 0000-00
		Quantity	Amount		
1	2	3	4	5	6=4-5
					0
					0
					0
					0
					0
					0
					0
					0
					0
	Total		0	0	0

Consolidated Budget (Operating and Maintenance Budget)

Sr#	Description	Previous Year			Current Year	Variance to Reviewed Budgeted (%)
		Approved Budget	NEPRA Approved	Reviewed Budget	Budget Proposed	
O&M Expenditure						
1	Establishment Cost					
2	R&M Cost					
	Total					

NAME OF DISCO
FINANCIAL DATA

Description	Unit	2010	2011	2012	2013
		Actual			Provisional
Average PPP (Un-Adjusted)	Rs./kwh				
Average PPP (Adjusted)	Rs./kwh				
Increase in Average PPP	%				
Units Purchased	GWh				
T & D Losses	%				
Units Sold to customers	GWh				
Average Sales Tariff- w/o Subsidy	Rs./kwh				
Prior Years Adjustment	Rs./kwh				
Average Subsidy	Rs./kwh				
Average Sales Tariff	Rs./kwh				
Profit & Loss Account					
Sale Revenue from Consumers	Mln. Rs.				
Subsidy from GoP	Mln. Rs.				
Operating Revenues	Mln. Rs.				
Power Purchase	Mln. Rs.				
O & M Expenditure	Mln. Rs.				
Provision for bad Debts	Mln. Rs.				
Depreciation	Mln. Rs.				
Total Operating Cost	Mln. Rs.				
Operating Profit/(loss)	Mln. Rs.				
Rental & Service Income	Mln. Rs.				
Amortization of Deferred Credits	Mln. Rs.				
Other Income	Mln. Rs.				
Total Non-Operating Revenue	Mln. Rs.				
EBIT	Mln. Rs.				
Finance Cost	Mln. Rs.				
Profit/(Loss) before tax	Mln. Rs.				
Income Tax /WPPF	Mln. Rs.				
Profit/(Loss) After tax	Mln. Rs.				
Prior Years Adjustment	Mln. Rs.				
Profit/(Loss) After tax	Mln. Rs.				
Unappropriated P & L-Op	Mln. Rs.				
Unappropriated P & L-Clo	Mln. Rs.				

NAME OF DISCO

FINANCIAL DATA

Description	Unit	2010	2011	2012	2013
		Actual			Provisional
Balance Sheet					
Intangible Fixed Asset	Mln Rs.				
Fixed Assets	Mln Rs.				
Total Fixed Assets	Mln Rs.				
Capital Work in Progress	Mln Rs.				
Long Term Loans to Employees	Mln Rs.				
Deferred Cost & Long Term Deposits	Mln Rs.				
Long Term Deposits	Mln Rs.				
Current Assets	Mln Rs.				
Stores & Spares	Mln Rs.				
Trade Debts	Mln Rs.				
Advances, Prepayments Other Receivables	Mln Rs.				
Tariff Subsidy Recievable from GoP	Mln Rs.				
Pension Funds Investment	Mln Rs.				
Receivable from Associated Companies	Mln Rs.				
Cash & Bank Balances	Mln Rs.				
Total Assets	Mln Rs.				
	Mln Rs.				
	Mln Rs.				
Subscribed Equity	Mln Rs.				
Unappropriated Profit	Mln Rs.				
Total Equity	Mln Rs.				
Provision for commitments	Mln Rs.				
Long Term Liability	Mln Rs.				
Security Deposits	Mln Rs.				
Employee Retirement Benefits	Mln Rs.				
Pension Fund	Mln Rs.				
TFCs & SUKUK	Mln Rs.				
Deferred Credits	Mln Rs.				
Total Long Term Loan	Mln Rs.				
Current Liability	Mln Rs.				
	Mln Rs.				
Current Maturity on Long Term Loans	Mln Rs.				
Short Term Loans	Mln Rs.				
Subsidy Received in Advance from GoP	Mln Rs.				
Provision for Taxation	Mln Rs.				
Payable to CPPA	Mln Rs.				
Creditors, Accrued and Other Liabilities	Mln Rs.				
Total Liabilities + Commitments	Mln Rs.				
	Mln Rs.				
Total Liabilities + Equity	Mln Rs.				

NAME OF DISCO
FINANCIAL DATA

Description	Unit	2010	2011	2012	2013
		Actual			Provisional
Cash Flow Statement					
Net Profit for the Year	Mln Rs.				
Operating Activities:	Mln Rs.				
Add:	Mln Rs.				
Depreciation for the year	Mln Rs.				
Provision for Pension Fund	Mln Rs.				
Retirement Benefits from NTDC	Mln Rs.				
Financial Charges	Mln Rs.				
Provision for Doubtful Debts	Mln Rs.				
Less:	Mln Rs.				
Amortization of Deferred Credits	Mln Rs.				
Changes in Working Capital:	Mln Rs.				
Stores and spares	Mln Rs.				
Trade debts	Mln Rs.				
Advances, prepayments and other receivables	Mln Rs.				
Receivable from Associated Companies	Mln Rs.				
Subsidy Receivable from GoP	Mln Rs.				
Subsidy Received in Advance from GoP	Mln Rs.				
Short Term Loan	Mln Rs.				
Pension Fund Investment	Mln Rs.				
Pension Fund	Mln Rs.				
Payable to CPPA	Mln Rs.				
Creditors, deposits, accrued and other liabilities	Mln Rs.				
Retirement benefits paid	Mln Rs.				
Financial charges paid	Mln Rs.				
Cash Flow from Operating Activities	Mln Rs.				
Investing Activities:	Mln Rs.				
Fixed capital expenditure	Mln Rs.				
Changes in CWIP	Mln Rs.				
Long term advances	Mln Rs.				
Long term deposits and deferred cost	Mln Rs.				
Cash Flow from Investing Activities	Mln Rs.				
Financing Activities:	Mln Rs.				
Additions in Deferred credits	Mln Rs.				
Provision for Taxation	Mln Rs.				
Repayment of Long Term Loans	Mln Rs.				
Additions in long term Loan	Mln Rs.				
Increase in deposit for shares	Mln Rs.				
Increase in Redeemable Capital	Mln Rs.				
Repayment of Redeemable Capital	Mln Rs.				
Consumers' security deposits	Mln Rs.				
Cash Flow from Financing Activities	Mln Rs.				
Net Cash Flow During the Year	Mln Rs.				
Cash & Cash Equivalents- Opening	Mln Rs.				
Cash & Cash Equivalents- Closing	Mln Rs.				

Consolidated Budget (Capital Expenditure)

Sr#	Description	Previous Year			Current Year	Variance to Reviewed Budgeted (%)
		Approved Budget	NEPRA Approved	Reviewed Budget	Budget Proposed	
Capital Expenditure Budget						
1	Development of Power					
2	Energy Loss Reduction					
3	6 th STG					
4	TOU Meters/ Smart METERING					
5	Others					
	Total					

NAME OF DISCO
FINANCIAL DATA

Description	Unit	2010	2011	2012	2013
		Actual			Provisional
Average PPP (Un-Adjusted)	Rs./kwh				
Average PPP (Adjusted)	Rs./kwh				
Increase in Average PPP	%				
Units Purchased	GWh				
T & D Losses	%				
Units Sold to customers	GWh				
Average Sales Tariff- w/o Subsidy	Rs./kwh				
Prior Years Adjustment	Rs./kwh				
Average Subsidy	Rs./kwh				
Average Sales Tariff	Rs./kwh				
Profit & Loss Account					
Sale Revenue from Consumers	Mln. Rs.				
Subsidy from GoP	Mln. Rs.				
Operating Revenues	Mln. Rs.				
Power Purchase	Mln. Rs.				
O & M Expenditure	Mln. Rs.				
Provision for bad Debts	Mln. Rs.				
Depreciation	Mln. Rs.				
Total Operating Cost	Mln. Rs.				
Operating Profit/(loss)	Mln. Rs.				
Rental & Service Income	Mln. Rs.				
Amortization of Deferred Credits	Mln. Rs.				
Other Income	Mln. Rs.				
Total Non-Operating Revenue	Mln. Rs.				
EBIT	Mln. Rs.				
Finance Cost	Mln. Rs.				
Profit/(Loss) before tax	Mln. Rs.				
Income Tax /WPPF	Mln. Rs.				
Profit/(Loss) After tax	Mln. Rs.				
Prior Years Adjustment	Mln. Rs.				
Profit/(Loss) After tax	Mln. Rs.				
Unappropriated P & L-Op	Mln. Rs.				
Unappropriated P & L-Clo	Mln. Rs.				

NAME OF DISCO

FINANCIAL DATA

Description	Unit	2010	2011	2012	2013
		Actual			Provisional
Balance Sheet					
Intangible Fixed Asset	Mln Rs.				
Fixed Assets	Mln Rs.				
Total Fixed Assets	Mln Rs.				
Capital Work in Progress	Mln Rs.				
Long Term Loans to Employees	Mln Rs.				
Deferred Cost & Long Term Deposits	Mln Rs.				
Long Term Deposits	Mln Rs.				
Current Assets	Mln Rs.				
Stores & Spares	Mln Rs.				
Trade Debts	Mln Rs.				
Advances, Prepayments Other Receivables	Mln Rs.				
Tariff Subsidy Recievable from GoP	Mln Rs.				
Pension Funds Investment	Mln Rs.				
Receivable from Associated Companies	Mln Rs.				
Cash & Bank Balances	Mln Rs.				
Total Assets	Mln Rs.				
Subscribed Equity	Mln Rs.				
Unappropriated Profit	Mln Rs.				
Total Equity	Mln Rs.				
Provision for commitments	Mln Rs.				
Long Term Liability	Mln Rs.				
Security Deposits	Mln Rs.				
Employee Retirement Benefits	Mln Rs.				
Pension Fund	Mln Rs.				
TFCs & SUKUK	Mln Rs.				
Deferred Credits	Mln Rs.				
Total Long Term Loan	Mln Rs.				
Current Liability	Mln Rs.				
Current Maturity on Long Term Loans	Mln Rs.				
Short Term Loans	Mln Rs.				
Subsidy Received in Advance from GoP	Mln Rs.				
Provision for Taxation	Mln Rs.				
Payable to CPPA	Mln Rs.				
Creditors, Accrued and Other Liabilities	Mln Rs.				
Total Liabilities + Commitments	Mln Rs.				
Total Liabilities + Equity	Mln Rs.				

NAME OF DISCO
FINANCIAL DATA

Description	Unit	2010	2011	2012	2013
		Actual			Provisional
Cash Flow Statement					
Net Profit for the Year	Mln Rs.				
Operating Activities:	Mln Rs.				
Add:	Mln Rs.				
Depreciation for the year	Mln Rs.				
Provision for Pension Fund	Mln Rs.				
Retirement Benefits from NTDC	Mln Rs.				
Financial Charges	Mln Rs.				
Provision for Doubtful Debts	Mln Rs.				
Less:	Mln Rs.				
Amortization of Deferred Credits	Mln Rs.				
Changes in Working Capital:	Mln Rs.				
Stores and spares	Mln Rs.				
Trade debts	Mln Rs.				
Advances, prepayments and other receivables	Mln Rs.				
Receivable from Associated Companies	Mln Rs.				
Subsidy Receivable from GoP	Mln Rs.				
Subsidy Received in Advance from GoP	Mln Rs.				
Short Term Loan	Mln Rs.				
Pension Fund Investment	Mln Rs.				
Pension Fund	Mln Rs.				
Payable to CPPA	Mln Rs.				
Creditors, deposits, accrued and other liabilities	Mln Rs.				
Retirement benefits paid	Mln Rs.				
Financial charges paid	Mln Rs.				
Cash Flow from Operating Activities	Mln Rs.				
Investing Activities:	Mln Rs.				
Fixed capital expenditure	Mln Rs.				
Changes in CWIP	Mln Rs.				
Long term advances	Mln Rs.				
Long term deposits and deferred cost	Mln Rs.				
Cash Flow from Investing Activities	Mln Rs.				
Financing Activities:	Mln Rs.				
Additions in Deferred credits	Mln Rs.				
Provision for Taxation	Mln Rs.				
Repayment of Long Term Loans	Mln Rs.				
Additions in long term Loan	Mln Rs.				
Increase in deposit for shares	Mln Rs.				
Increase in Redeemable Capital	Mln Rs.				
Repayment of Redeemable Capital	Mln Rs.				
Consumers' security deposits	Mln Rs.				
Cash Flow from Financing Activities	Mln Rs.				
Net Cash Flow During the Year	Mln Rs.				
Cash & Cash Equivalents- Opening	Mln Rs.				
Cash & Cash Equivalents- Closing	Mln Rs.				

Comments by Finance Director		
Sr. No.	Issue	Recommendation
1		
2		
3		
4		
5		
6		
7		
8		

Name of DISCO
 Address _____
 Phone _____
 E-mail: _____

RefNo. _____

Dated _____

1. All Managers
2. Manager Internal Audit
3. All Regional Managers
4. All Dy: Managers(OP/SS&T/P&I/Warehouse)
5. All Assistant Managers(CS)
6. Relevant regional store
7. Dy: Manager(civil works)
8. Dy: Manager Regional Training Center

Subject:- O&M BUDGET ALLOCATION FOR FY _____

1. The competent authority the Budget Grant for the year _____ under Head of Account "Operating and Maintenance expenses" in respect of your office as per attached statement.
2. In order to have proper control over expenditure the following points should be kept in view for strict compliance:
 - a. The progress of Expenditures should be watched carefully to check any excess expenditure being incurred under any sub head. Moreover expenses relating to previous years should not be charged against this year's budget.
 - b. Budget Control Register should be maintained in your office to ensure that expenditure is within the budgetary limits.
 - c. In case where re-appropriation is required, prior approval from competent authority should be sought before incurring the expenditure otherwise no demand will be entertained. Furthermore, re-appropriation to and from major controlling account heads under Establishment and Maintenance will not be allowed, as the same has been disallowed by the Board of Directors.

- d. The Board of Directors of Disco has also instructed to keep the expenditure within the budgetary limits.
- e. The Budget vs. Expenditure statement must be submitted by 5th of every month in the office of Disco on prescribed performa along with soft copy of the same.

Info:

- 1.
- 2.
- 3.

Competent authority signature

Name of DISCO
 Address _____
 Phone _____
 E-mail: _____

RefNo. _____

Dated _____

1. All Managers
2. Manager Internal Audit
3. All Regional Managers
4. All Dy: Managers(OP/SS&T/P&I/Warehouse)
5. All Assistant Managers(CS)
6. Relevant regional store
7. Dy: Manager(civil works)
8. Dy: Manager Regional Training Center

Subject:- O&M BUDGET ALLOCATION FOR FY _____

1. The competent authority the Budget Grant for the year _____ under Head of Account "Operating and Maintenance expenses" in respect of your office as per attached statement.
2. In order to have proper control over expenditure the following points should be kept in view for strict compliance:
 - a. The progress of Expenditures should be watched carefully to check any excess expenditure being incurred under any sub head. Moreover expenses relating to previous years should not be charged against this year's budget.
 - b. Budget Control Register should be maintained in your office to ensure that expenditure is within the budgetary limits.
 - c. In case where re-appropriation is required, prior approval from competent authority should be sought before incurring the expenditure otherwise no demand will be entertained. Furthermore, re-appropriation to and from major controlling account heads under Establishment and Maintenance will not be allowed, as the same has been disallowed by the Board of Directors.

- d. The Board of Directors of Disco has also instructed to keep the expenditure within the budgetary limits.
- e. The Budget vs. Expenditure statement must be submitted by 5th of every month in the office of Disco on prescribed performa along with soft copy of the same.

Info:

- 1.
- 2.
- 3.

Competent authority signature

NAME OF DISCO
FINANCE DIRECTORATE

No _____/FD/DISCO/CPC
Dy. Manager (Op)

Dated:

SUBJECT: Variance Analysis Report for the Period To

Manager Finance (CPC)
Name of DISCO

C.C TO: Finance Director, DISCO, for information please.

NAME OF DISCO

No.

Date:

Concerned Authority

DISCO

Subject: CAPITAL BUDGET ESTIMATES FOR FY 0000 - 0000

It is informed that Corporate Budget for FY 0000 - 0000 is required to be got approved from Board of Directors. In order to prepare Capital Budget Estimation for FY 0000 – 0000, following information is required:

-
-
-
-
-

It is therefore requested to arrange requisite information by Date_____ as a combined Pre-Budget meeting is being Scheduled on Date_____

Regards,

Finance Director DISCO

Estimated Capital Expenditure Budget

Sr#	Description	Previous Year			Current Year	Variance to Reviewed Budgeted (%)
		Approved Budget	NEPRA Approved	Reviewed Budget	Budget Proposed	
Capital Expenditure Budget						
1	Development of Power					
2	Energy Loss Reduction					
3	6 th STG					
4	TOU Meters/ Smart METERING					
5	Others					
	Total					

Consolidated Budget (Capital Expenditure)

Sr#	Description	Previous Year			Current Year	Variance to Reviewed Budgeted (%)
		Approved Budget	NEPRA Approved	Reviewed Budget	Budget Proposed	
Capital Expenditure Budget						
1	Development of Power					
2	Energy Loss Reduction					
3	6 th STG					
4	TOU Meters/ Smart METERING					
5	Others					
	Total					

Batch ID:**BUDGET DETAILS:-**

Demand No:		Period Required:		Budget Name/ Year:		Creation Date:		
Budget Required								
Sr. No	A/C. Sub Div Code & Desc.	A Budget Allocated	B Expenditure (Up to Date)	C Encumbered Funds	D Total Budget Reserved/ Used (B+C)	E Funds Available (A-D)	F Budget Required (F)	G Total Revised Budget (A+F)
D&D Office :								

Action History

Num	Action Date	Action	From	To	Details

Revised Budget

Sr#	Description	Previous Year			Current Year	Variance to Reviewed Budgeted (%)
		Approved Budget	NEPRA Approved	Reviewed Budget	Budget Proposed	
Revised Capital Expenditure Budget						
1	Development of Power					
2	Energy Loss Reduction					
3	6 th STG					
4	TOU Meters/ Smart METERING					
5	Others					
	Total					

NAME OF DISCO

FINANCIAL DATA		2010	2011	2012	2013
Description	Unit	Actual		Provisional	
Average PPP (Un-Adjusted)	Rs./kwh				
Average PPP (Adjusted)	Rs./kwh				
Increase in Average PPP	%				
Units Purchased	GWh				
T & D Losses	%				
Units Sold to customers	GWh				
Average Sales Tariff- w/o Subsidy	Rs./kwh				
Prior Years Adjustment	Rs./kwh				
Average Subsidy	Rs./kwh				
Average Sales Tariff	Rs./kwh				
Profit & Loss Account					
Revenue from consumers	Mln. Rs.				
Subsidy from GoP	Mln. Rs.				
Operating Revenues	Mln. Rs.				
Power Purchase	Mln. Rs.				
O & M Expenditure	Mln. Rs.				
Provision for bad Debts	Mln. Rs.				
Depreciation	Mln. Rs.				
Total Operating Cost	Mln. Rs.				
Operating Profit/(loss)	Mln. Rs.				
Rental & Service Income	Mln. Rs.				
Amortization of Deferred Credits	Mln. Rs.				
Other Income	Mln. Rs.				
Total Non-Operating Revenue	Mln. Rs.				
EBIT	Mln. Rs.				
Finance Cost	Mln. Rs.				
Profit/(Loss) before tax	Mln. Rs.				
Income Tax /WPPF	Mln. Rs.				
Profit/(Loss) After tax	Mln. Rs.				
Prior Years Adjustment	Mln. Rs.				
Profit/(Loss) After tax	Mln. Rs.				
Unappropriated P & L-Op	Mln. Rs.				
Unappropriated P & L-Clo	Mln. Rs.				

NAME OF DISCO

FINANCIAL DATA

Description	Unit	2010	2011	2012	2013
		Actual			Provisional
Balance Sheet					
Intangible Fixed Asset	MIn Rs.				
Fixed Assets	MIn Rs.				
Total Fixed Assets	MIn Rs.				
Capital Work in Progress	MIn Rs.				
Long Term Loans to Employees	MIn Rs.				
Deferred Cost & Long Term Deposits	MIn Rs.				
Long Term Deposits	MIn Rs.				
Current Assets	MIn Rs.				
Stores & Spares	MIn Rs.				
Trade Debts	MIn Rs.				
Advancs, Prepayments Other Receivables	MIn Rs.				
Tariff Subsidy Recievable from GoP	MIn Rs.				
Pension Funds Investment	MIn Rs.				
Recievable from Associated Companies	MIn Rs.				
Cash & Bank Balances	MIn Rs.				
Total Assets	MIn Rs.				
	MIn Rs.				
	MIn Rs.				
Subscribed Equity	MIn Rs.				
Unappropriated Profit	MIn Rs.				
Total Equity	MIn Rs.				
Provision for commitments	MIn Rs.				
Long Term Liability	MIn Rs.				
Security Deposits	MIn Rs.				
Employee Retirement Benefits	MIn Rs.				
Pension Fund	MIn Rs.				
TFCs & SUKUK	MIn Rs.				
Deferred Credits	MIn Rs.				
Total Long Term Loan	MIn Rs.				
Current Liability	MIn Rs.				
	MIn Rs.				
Current Maturity on Long Term Loans	MIn Rs.				
Short Term Loans	MIn Rs.				
Subsidy Received in Advance from GoP	MIn Rs.				
Provision for Taxation	MIn Rs.				
Payable to CPPA	MIn Rs.				
Creditors, Accrued and Other Liabilities	MIn Rs.				
Total Liabilities + Commitments	MIn Rs.				
	MIn Rs.				
Total Liabilities + Equity	MIn Rs.				

NAME OF DISCO

FINANCIAL DATA

Description	Unit	2010	2011	2012	2013
		Actual			Provisional
Cash Flow Statement					
Net Profit for the Year	Mln Rs.				
Operating Activities:	Mln Rs.				
Add:	Mln Rs.				
Depreciation for the year	Mln Rs.				
Provision for Pension Fund	Mln Rs.				
Retirement Benefits from NTDC	Mln Rs.				
Financial Charges	Mln Rs.				
Provision for Doubtful Debts	Mln Rs.				
Less:	Mln Rs.				
Amortization of Deferred Credits	Mln Rs.				
Changes in Working Capital:	Mln Rs.				
Stores and spares	Mln Rs.				
Trade debts	Mln Rs.				
Advances, prepayments and other receivables	Mln Rs.				
Receivable from Associated Companies	Mln Rs.				
Subsidy Receivable from GoP	Mln Rs.				
Subsidy Received in Advance from GoP	Mln Rs.				
Short Term Loan	Mln Rs.				
Pension Fund Investment	Mln Rs.				
Pension Fund	Mln Rs.				
Payable to CPPA	Mln Rs.				
Creditors, deposits, accrued and other liabilities	Mln Rs.				
Retirement benefits paid	Mln Rs.				
Financial charges paid	Mln Rs.				
Cash Flow from Operating Activities	Mln Rs.				
Investing Activities:	Mln Rs.				
Fixed capital expenditure	Mln Rs.				
Changes in CWIP	Mln Rs.				
Long term advances	Mln Rs.				
Long term deposits and deferred cost	Mln Rs.				
Cash Flow from Investing Activities	Mln Rs.				
Financing Activities:	Mln Rs.				
Additions in Deferred credits	Mln Rs.				
Provision for Taxation	Mln Rs.				
Repayment of Long Term Loans	Mln Rs.				
Additions in long term Loan	Mln Rs.				
Increase in deposit for shares	Mln Rs.				
Increase in Redeemable Capital	Mln Rs.				
Repayment of Redeemable Capital	Mln Rs.				
Consumers' security deposits	Mln Rs.				
Cash Flow from Financing Activities	Mln Rs.				
Net Cash Flow During the Year	Mln Rs.				
Cash & Cash Equivalents- Opening	Mln Rs.				
Cash & Cash Equivalents- Closing	Mln Rs.				

NAME OF DISCO

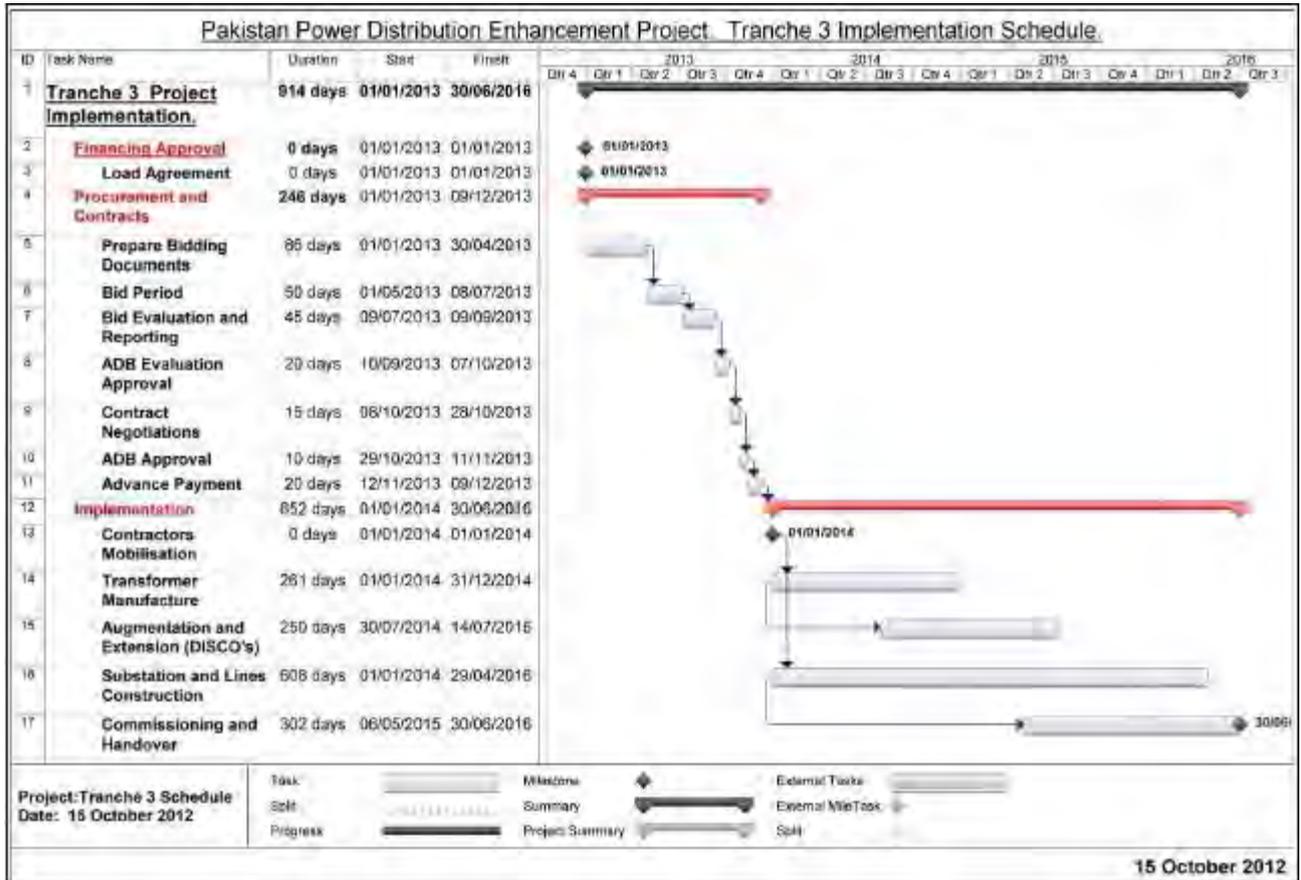
NAME OF OFFICE

Certificate of Availability of Budget

Subject: -

	Amount in Rs.
Total Budget	
Budget Consumed	
Available Budget	

Implementation Schedule



NAME OF DISCO

Name of office

Address: _____

Tel: _____

Sub: VERIFICATION OF BANK GURANTEE

Bank Guarantee# _____ dated _____ for Rs _____ valid up to
 dated _____ issued by you on behalf of M/s
 _____ submitted in favour of DISCO against contract
 agreement# _____ repeat order dated _____ (advance payment).

It is requested that the genuineness of the above mentioned Bank guarantee may
 please be confirmed through return post immediately under sealed covered envelop.
 Please also intimate the validity date of the guarantee.

No. _____

dated _____

Sub: **ACCEPTANCE OF PERFORMANCE GUARANTEE**

Ref: This office letter No. _____ dated _____.
Bank _____ letter No. _____ dated _____.

The receipt of Bank Guarantee in shape of CDR # _____ dated _____ for
Rs. _____ issued by M/s Bank _____, _____ Branch, submitted by your firm as
performance bond against **Additional Quantity of Purchase Order #** _____
dated _____ is hereby accepted / acknowledged.

Sr. Manager

To: _____

No. _____

Dated _____

APPLICATION FOR ISSUANCE OF COMMITMENT LETTER

Asian Development Bank 

Date _____

ADB Loan No. _____

Application No.

--	--	--	--	--

To: Asian Development Bank
6 ADB Avenue, Mandaluyong City
1550 Metro Manila, Philippines

Attention: Loan Administration Division, Controller's Department (CTLA)

Sir/Madam:

In connection with the Loan Agreement dated _____ between the Asian Development Bank and the _____ (Borrower) _____, we apply for a Commitment Letter and subsequent withdrawal from the Loan Account opened under the Loan Agreement in:

Currency	Amount in Figures	Amount in Words

and certify and agree as follows:

- The undersigned requests that Commitment Letter(s) be issued to the nominated commercial bank(s) listed in the attached Summary Sheet(s) in accordance with the terms of the Loan Agreement in order to make payment to the nominated commercial bank(s) from the Loan Account. The undersigned irrevocably authorizes such withdrawal on the basis of a written statement by the nominated commercial bank that payment has been made or is due, and will be promptly made under and in accordance with the terms of the Letter of Credit as amended from time to time.
- Amendments involving an extension of the letter of credit (LC) expiry date beyond the closing date of the Loan Agreement or a change in the value or currency of the LC, the description or quantity of goods, country of origin, the beneficiary, or terms of payment are subject to your prior approval. The undersigned will further ensure that all proposed amendments will be furnished to you by the nominated commercial bank(s) for your information or approval as appropriate.
- You may limit your total obligation to make payments under the Commitment Letter by inserting a limitation clause denominated in the currency of the Loan Account sufficient to cover exchange rate fluctuations. If the uncommitted portion of the loan is insufficient, the undersigned agrees to pay the remaining obligation promptly under the LC after receiving ADB's notice.
- Your obligation under the Commitment Letter shall terminate
 - except as the Asian Development Bank (ADB) shall otherwise agree, on the expiry date of the LC or on the closing date of the Loan Agreement (whichever is earlier);
 - upon payment by ADB to the nominated commercial bank(s) of the full value of the LC, in accordance with the terms and conditions of the Commitment Letter;
 - upon receipt by ADB of written notice from the negotiating bank, the LC Accountee, or LC issuing bank specifying that the Commitment Letter may be cancelled.
- The undersigned has not previously withdrawn from the Loan Account to meet these expenditures. The undersigned has not and does not intend to obtain funds for this purpose out of the proceeds of any other loan, credit, or grant.
- The goods or services covered by this application are being purchased in accordance with the terms of the Loan Agreement and relevant contract(s).
- The expenditures are being made only for goods or services produced and procured from a member country of ADB.
- As of the date of this application, there is no existing default under the Loan Agreement, the Project Agreement, or the Guarantee Agreement, if any.
- If any funds withdrawn pursuant to this application are returned, the current value of such funds will be applied as the Loan Account or, if the amount is small, applied to the next loan service payment due.

From:

Signature of Authorized Representative(s)

Printed Name/Position/Title of Authorized Representative(s)

Instructions for preparing Application for Issuance of Commitment Letter (ADB Form ADB-CL)

General Instructions

1. Submit original withdrawal application (WA) to the Asian Development Bank (ADB) (or to its Resident/Regional Mission, if instructed).
2. Prepare a separate Summary Sheet for each currency of Letter of Credit (LC) and for each payee.
3. Number WAs consecutively, not exceeding five digits or characters.
4. Submit a WA only for an LC with amount not less than US\$100,000 equivalent unless otherwise advised by ADB. An LC with an amount less than US\$100,000 should normally be paid from the imprest account.
5. When completed, verify this application for completeness of supporting documentation and accuracy of details before passing it to the Authorized Representative(s) for signature. Mistakes and omissions result in delayed payment.

Withdrawal References

1. **Date:** Enter the date the authorized representative(s) sign the WA, not the date the WA was prepared.
2. **Loan Number:** Show the ADB loan number clearly.
3. **Application Number:** Number WAs consecutively. If the project has more than one executing agency (EA) or implementing agency, the project coordinator assigns an alpha identification for each EA, e.g., A0001 to A9999 for EA 1 and B0001 to B9999 for EA 2.

Supporting Documents

Attach the following supporting documents:

- a. Contract or confirmed purchase order (PO), if not yet submitted to ADB.
- b. A copy of the LC against which the Commitment Letter (CL) is requested.

Summary Sheet

1. **Name and Address of Beneficiary (Supplier):** Give the full name and mailing address, including city and country.
2. **Name of LC Accountee:** Give the name of the borrower's or EA.
3. **Name and Address of LC Issuing Bank:** Give the name of the LC opening or issuing bank.
4. **Name and Address of Nominated Commercial Bank:** State the bank to which the CL is to be issued as shown in the LC. Indicate the SWIFT code, if available.
5. **Name and Address of LC Advising Bank:** Obtain this from the LC, where applicable or different from 4 above.
6. **LC Amount and Currency:** Obtain this from the LC.
7. **US\$/SDR Equivalent:** Leave this blank; it will be completed by ADB.
8. **LC Expiry Date:** Obtain this from the LC.
9. **LC Shipping Date:** Obtain this from the LC.
10. **Terms of Payment:** Obtain this from the LC. Give details as shown in the LC.
11. **Brief Description of Goods and Services:** Summarize the items to be purchased as shown in the LC.
12. **EA Contract No./PO Ref. No. and Date:** Enter contract or purchase order numbers assigned by the EA for reference.
13. **ADB Contract No. (PCSS), where available:** Enter the ADB contract number assigned by ADB for reference. This number, called Procurement Contract Summary Sheet (PCSS), is usually known after a signed contract is sent to ADB.
14. **Category Reference No:** Enter loan category reference number as shown in Schedule 3 of the Loan Agreement for the goods or services whose purchase is to be covered by the CL.
15. **For DFI loans:** Give the subloan number and country of procurement.
16. **Remarks:** Give special instructions or other references for easy identification in issuing the CL.

Request for transfer of funds to Donor

Date: _____

To: Asian Development Bank
6 ADB Avenue, Mandaluyong City
1550 Metro Manila, Philippines

Attention: Loan Administration Division, Controller's Department (CTLA)

ADB Loan No.	_____
Application No.	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Type of Disbursement	<input type="checkbox"/> Direct Payment <input type="checkbox"/> Reimbursement

Sir/Madam:

1. In connection with the Loan Agreement dated _____ between the Asian Development Bank and the _____ (Borrower), please pay from the Loan Account:

Currency	Amount in Figures	Amount in Words

The said amount is required for payment or reimbursement of eligible expenditures in the said currency as described in the attached Summary Sheet(s) or the statement of expenditures (SOE).

2. The undersigned certifies and agrees as follows:
- These expenditures were/are/will be made for the purposes specified in the Loan Agreement and the undersigned has not previously withdrawn from the Loan Account or obtained or will obtain any other loan, credit, or grant for the purpose of fully or partially meeting these expenditures.
 - The goods or services have been procured in accordance with the Loan Agreement and the cost and terms of the purchase thereof are reasonable and in accordance with the relevant contract(s).
 - The goods or services were or will be produced in and supplied by a member country of ADB as specified in the attached Summary Sheets(s) or SOE.
 - For expenditures claimed under SOE or a certificate for Force Account Works (FAW) procedures, all authenticating documents have been retained in the location shown on the individual SOE and will be made available for examination by auditors and ADB representatives upon request.
 - As of the date of this application, there is no existing default under the Loan Agreement, the Project Agreement or the Guarantee Agreement, if any.
 - If any funds withdrawn pursuant to this application are returned, the current value of such funds will be applied as credit to the Loan Account or, if the amount is small, applied to the next loan service payment due.

3. Payment Instructions:

- A. Payee's Name and Address
Payee's Name _____
Payee's Address _____
- B. Name and Address of Payee's Bank and Account No.
Bank Name _____
Bank Address _____
Payee's Account No. _____
SWIFT Code (see note 11 of Appendix 7A) _____
- C. Correspondent Bank (If payee's bank is not located in the country whose currency is claimed, enter the name and address of their bank's correspondent in the country whose currency is to be paid.)
Bank Name _____
Bank Address _____
Account No. of _____
Payee's Bank _____
SWIFT Code (see note 13 of Appendix 7A) _____
- D. Special Payment Instructions and Other References

4. This application consists of _____ pages including _____ pages of Summary Sheets or SOE.

From:

Signature of Authorized Representative(s)

**Instructions in preparing the Withdrawal Application Form for Direct Payment and Reimbursement
(ADB Form ADB-DRP/RMP)**
General Instructions

1. Submit original Withdrawal Application (WA) to the Asian Development Bank (ADB) (or to its Resident/Regional Mission, if instructed).
2. Prepare a separate WA for each currency of payment and for each payee.
3. Number WAs consecutively, not exceeding five digits and/or characters.
4. For efficiency, consolidate claims until the amount being withdrawn is at least US\$100,000 equivalent or an amount advised by ADB for reimbursement.
5. When completed, verify the application for completeness of supporting documentation and accuracy of details before passing to the Authorized Representative(s) for signature. Mistakes and omissions result in delayed payment.

Withdrawal References

6. **Date:** Enter the date the WA is signed by Authorized Representative(s), not the date it was prepared.
7. **Loan Number:** Show ADB loan number clearly.
8. **Application Number:** Number WAs consecutively. If the project has more than one executing agency (EA) or implementing agency, the project coordinator should assign an alpha identification for each EA., e.g., A0001 to A9999 for EA no. 1 and B0001 to B9999 for EA no. 2.
9. **Type of Disbursement:** Indicate in the appropriate box the type of WA claim, whether for Direct Payment or Reimbursement Procedure.

Payment Instructions

10. **Payee Name and Address:** Indicate full name and address of Payee for identification of payment.
11. **Name and Address of Payee's Bank and Account No. :** Indicate full name and address of the Payee's bank, which may include a banker and/or branch designation. Account number is important. Give SWIFT code if Payee's bank is a member of SWIFT.
For payments to anywhere in Europe, the International Bank Account Number (IBAN) and the related SWIFT Bank Identification Code (BIC) of payee's bank should be provided. If SWIFT BIC for the payee's bank is not available, provide the national clearing system code such as Fedwire Routing number (FW), CHIPS Universal Identifier (CH), UK Domestic Sort Code (SC), Australian Bank State Branch Code (AU), German Bankleitzahl (BL) account number with the correspondent bank, where applicable.
12. **Correspondent Bank:** Where payment is to be made to a bank not located in the country of the currency to be paid, indicate its full name and address. Provide SWIFT code if the bank is a member of SWIFT.
13. **Special Payment Instructions:** Indicate any particulars, special instructions, or references to facilitate payment or identification of payment.
If SWIFT BIC for the correspondent bank is not available, provide Fedwire ABA Number and CHIPS Participant Number for US dollar payments; and special instructions or references to facilitate payment or identification of payment, where applicable.
14. **Name of Borrower:** Fill in name as it appears in the Loan Agreement.
15. **Authorized Representative(s):** Pass this application only to Authorized Representative(s) for signature. Verify if the list of Authorized Representative(s) has been changed.

NAME OF DISCO

NAME OF OFFICE

ADDRESS

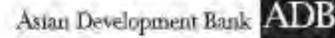
CREDIT ADVICE DETAIL

Name of Office
CREDIT ADVICE #

TRANSACTION NATURE :
CREDIT ADVICE DATE :

Sr. #	Relating To	Amount (Rs.)	D&D OFFICE ADVICE / ASSOCIATED COMPANY NOTE DETAILS				
			Company	Office Code	Office Name	Advice/Note #	Date
1							
2							
3							
TOTAL:							

WITHDRAWAL APPLICATION FOR DIRECT PAYMENT AND REIMBURSEMENT



Date: _____

To: Asian Development Bank
6 ADB Avenue, Mandaluyong City
1550 Metro Manila, Philippines

Attention: Loan Administration Division, Controller's Department (CTLA)

ADB Loan No.	_____
Application No.	_____ _____ _____ _____ _____
Type of Disbursement	<input type="checkbox"/> Direct Payment <input type="checkbox"/> Reimbursement

Sir/Madam:

1. In connection with the Loan Agreement dated _____ between the Asian Development Bank and the
(Borrower) _____, please pay from the Loan Account:

Currency	Amount in Figures	Amount in Words

The said amount is required for payment or reimbursement of eligible expenditures in the said currency as described in the attached Summary Sheet(s) or the statement of expenditures (SOE).

2. The undersigned certifies and agrees as follows:

- a. These expenditures were/are/will be made for the purposes specified in the Loan Agreement and the undersigned has not previously withdrawn from the Loan Account or obtained or will obtain any other loan, credit, or grant for the purpose of fully or partially meeting these expenditures.
- b. The goods or services have been procured in accordance with the Loan Agreement and the cost and terms of the purchase thereof are reasonable and in accordance with the relevant contract(s).
- c. The goods or services were or will be produced in and supplied by a member country of ADB as specified in the attached Summary Sheets(s) or SOE.
- d. For expenditures claimed under SOE or a certificate for Force Account Works (FAW) procedures, all authenticating documents have been retained in the location shown on the individual SOE and will be made available for examination by auditors and ADB representatives upon request.
- ee. As of the date of this application, there is no existing default under the Loan Agreement, the Project Agreement or the Guarantee Agreement, if any.
- f. If any funds withdrawn pursuant to this application are returned, the current value of such funds will be applied as credit to the Loan Account or, if the amount is small, applied to the next loan service payment due.

3. Payment Instructions:

- A. Payee's Name and Address
 - Payee's Name _____
 - Payee's Address _____
- B. Name and Address of Payee's Bank and Account No.
 - Bank Name _____
 - Bank Address _____
 - Payee's Account No. _____
 - SWIFT Code (see note 11 of Appendix 7A) _____
- C. Correspondent Bank (If payee's bank is not located in the country whose currency is claimed, enter the name and address of their bank's correspondent in the country whose currency is to be paid.)
 - Bank Name _____
 - Bank Address _____
 - Account No. of _____
 - Payee's Bank _____
 - SWIFT Code (see note 13 of Appendix 7A) _____
- D. Special Payment Instructions and Other References _____

4. This application consists of _____ pages including _____ pages of Summary Sheets or SOE.

From:

Signature of Authorized Representative(s)

Printed Name/Position Title of Authorized Representative(s)

**Instructions in preparing the Withdrawal Application Form for Direct Payment and Reimbursement
(ADB Form ADB-DRP/RMP)**

General Instructions

1. Submit original Withdrawal Application (WA) to the Asian Development Bank (ADB) (or to its Resident/Regional Mission, if instructed).
2. Prepare a separate WA for each currency of payment and for each payee.
3. Number WAs consecutively, not exceeding five digits and/or characters.
4. For efficiency, consolidate claims until the amount being withdrawn is at least US\$100,000 equivalent or an amount advised by ADB for reimbursement.
5. When completed, verify the application for completeness of supporting documentation and accuracy of details before passing to the Authorized Representative(s) for signature. Mistakes and omissions result in delayed payment.

Withdrawal References

6. **Date:** Enter the date the WA is signed by Authorized Representative(s), not the date it was prepared.
7. **Loan Number:** Show ADB loan number clearly.
8. **Application Number:** Number WAs consecutively. If the project has more than one executing agency (EA) or implementing agency, the project coordinator should assign an alpha identification for each EA., e.g., A0001 to A9999 for EA no. 1 and B0001 to B9999 for EA no. 2.
9. **Type of Disbursement:** Indicate in the appropriate box the type of WA claim, whether for Direct Payment or Reimbursement Procedure.

Payment Instructions

10. **Payee Name and Address:** Indicate full name and address of Payee for identification of payment.
11. **Name and Address of Payee's Bank and Account No. :** Indicate full name and address of the Payee's bank, which may include a banker and/or branch designation. Account number is important. Give SWIFT code if Payee's bank is a member of SWIFT.
For payments to anywhere in Europe, the International Bank Account Number (IBAN) and the related SWIFT Bank Identification Code (BIC) of payee's bank should be provided. If SWIFT BIC for the payee's bank is not available, provide the national clearing system code such as Fedwire Routing number (FW), CHIPS Universal Identifier (CH), UK Domestic Sort Code (SC), Australian Bank State Branch Code (AU), German Bankleitzahl (BL) account number with the correspondent bank, where applicable.
12. **Correspondent Bank:** Where payment is to be made to a bank not located in the country of the currency to be paid, indicate its full name and address. Provide SWIFT code if the bank is a member of SWIFT.
13. **Special Payment Instructions:** Indicate any particulars, special instructions, or references to facilitate payment or identification of payment.
If SWIFT BIC for the correspondent bank is not available, provide Fedwire ABA Number and CHIPS Participant Number for US dollar payments; and special instructions or references to facilitate payment or identification of payment, where applicable.
14. **Name of Borrower:** Fill in name as it appears in the Loan Agreement.
15. **Authorized Representative(s):** Pass this application only to Authorized Representative(s) for signature. Verify if the list of Authorized Representative(s) has been changed.

WITHDRAWAL APPLICATION FOR DIRECT PAYMENT AND REIMBURSEMENT

Asian Development Bank 

Date: _____

To: Asian Development Bank
6 ADB Avenue, Mandaluyong City
1550 Metro Manila, Philippines

Attention: Loan Administration Division, Controller's Department (CTLA)

ADB Loan No.	_____
Application No.	_____ _____ _____ _____ _____
Type of Disbursement	<input type="checkbox"/> Direct Payment <input type="checkbox"/> Reimbursement

Sir/Madam:

1. In connection with the Loan Agreement dated _____ between the Asian Development Bank and the _____ (Borrower), please pay from the Loan Account:

Currency	Amount in Figures	Amount in Words

The said amount is required for payment or reimbursement of eligible expenditures in the said currency as described in the attached Summary Sheet(s) or the statement of expenditures (SOE).

2. The undersigned certifies and agrees as follows:

- a. These expenditures were/are/will be made for the purposes specified in the Loan Agreement and the undersigned has not previously withdrawn from the Loan Account or obtained or will obtain any other loan, credit, or grant for the purpose of fully or partially meeting these expenditures.
- b. The goods or services have been procured in accordance with the Loan Agreement and the cost and terms of the purchase thereof are reasonable and in accordance with the relevant contract(s).
- c. The goods or services were or will be produced in and supplied by a member country of ADB as specified in the attached Summary Sheets(s) or SOE.
- d. For expenditures claimed under SOE or a certificate for Force Account Works (FAW) procedures, all authenticating documents have been retained in the location shown on the individual SOE and will be made available for examination by auditors and ADB representatives upon request.
- ee. As of the date of this application, there is no existing default under the Loan Agreement, the Project Agreement or the Guarantee Agreement, if any.
- f. If any funds withdrawn pursuant to this application are returned, the current value of such funds will be applied as credit to the Loan Account or, if the amount is small, applied to the next loan service payment due.

3. Payment Instructions:

- A. Payee's Name and Address
 - Payee's Name _____
 - Payee's Address _____
- B. Name and Address of Payee's Bank and Account No.
 - Bank Name _____
 - Bank Address _____
 - Payee's Account No. _____
 - SWIFT Code (see note 11 of Appendix 7A) _____
- C. Correspondent Bank (If payee's bank is not located in the country whose currency is claimed, enter the name and address of their bank's correspondent in the country whose currency is to be paid.)
 - Bank Name _____
 - Bank Address _____
 - Account No. of _____
 - Payee's Bank _____
 - SWIFT Code (see note 13 of Appendix 7A) _____
- D. Special Payment Instructions and Other References _____

4. This application consists of _____ pages including _____ pages of Summary Sheets or SOE.

From:

Signature of Authorized Representative(s)

Printed Name/Position Title of Authorized Representative(s)

ADB Form No. ADB-DRP/RMP

**Instructions in preparing the Withdrawal Application Form for Direct Payment and Reimbursement
(ADB Form ADB-DRP/RMP)**

General Instructions

1. Submit original Withdrawal Application (WA) to the Asian Development Bank (ADB) (or to its Resident/Regional Mission, if instructed).
2. Prepare a separate WA for each currency of payment and for each payee.
3. Number WAs consecutively, not exceeding five digits and/or characters.
4. For efficiency, consolidate claims until the amount being withdrawn is at least US\$100,000 equivalent or an amount advised by ADB for reimbursement.
5. When completed, verify the application for completeness of supporting documentation and accuracy of details before passing to the Authorized Representative(s) for signature. Mistakes and omissions result in delayed payment.

Withdrawal References

6. **Date:** Enter the date the WA is signed by Authorized Representative(s), not the date it was prepared.
7. **Loan Number:** Show ADB loan number clearly.
8. **Application Number:** Number WAs consecutively. If the project has more than one executing agency (EA) or implementing agency, the project coordinator should assign an alpha identification for each EA., e.g., A0001 to A9999 for EA no. 1 and B0001 to B9999 for EA no. 2.
9. **Type of Disbursement:** Indicate in the appropriate box the type of WA claim, whether for Direct Payment or Reimbursement Procedure.

Payment Instructions

10. **Payee Name and Address:** Indicate full name and address of Payee for identification of payment.
11. **Name and Address of Payee's Bank and Account No. :** Indicate full name and address of the Payee's bank, which may include a banker and/or branch designation. Account number is important. Give SWIFT code if Payee's bank is a member of SWIFT.
For payments to anywhere in Europe, the International Bank Account Number (IBAN) and the related SWIFT Bank Identification Code (BIC) of payee's bank should be provided. If SWIFT BIC for the payee's bank is not available, provide the national clearing system code such as Fedwire Routing number (FW), CHIPS Universal Identifier (CH), UK Domestic Sort Code (SC), Australian Bank State Branch Code (AU), German Bankleitzahl (BL) account number with the correspondent bank, where applicable.
12. **Correspondent Bank:** Where payment is to be made to a bank not located in the country of the currency to be paid, indicate its full name and address. Provide SWIFT code if the bank is a member of SWIFT.
13. **Special Payment Instructions:** Indicate any particulars, special instructions, or references to facilitate payment or identification of payment.
If SWIFT BIC for the correspondent bank is not available, provide Fedwire ABA Number and CHIPS Participant Number for US dollar payments; and special instructions or references to facilitate payment or identification of payment, where applicable.
14. **Name of Borrower:** Fill in name as it appears in the Loan Agreement.
15. **Authorized Representative(s):** Pass this application only to Authorized Representative(s) for signature. Verify if the list of Authorized Representative(s) has been changed.

ADB Form No. ADB-DRP/RMP

APPENDIX 9A

**CHECK LIST FOR SUBMITTING WITHDRAWAL APPLICATIONS
REIMBURSEMENT****For Reimbursement Procedures in General**

1. Has the pertinent contract been sent to ADB?
2. Is the withdrawal application signed by an authorized signatory?
3. Has a separate application been completed for each currency?
4. Has a separate application been completed for each payee, as appropriate?
5. Has a separate summary sheet been prepared for each category or subcategory and are items grouped by contract number?
6. Has ADB's procurement contract summary sheet (PCSS) number been indicated in the summary sheet for each contract?
7. Are expenditures eligible for financing in accordance with the terms and conditions of the loan agreement?
8. Are the borrower's bank account number, name of bank, and correspondent bank (if applicable) shown on the payment instructions?
9. Are the supporting documents attached, as appropriate?

For Statement of Expenditures Procedure

1. Is the SOE procedure provided for in the project administration manual (PAM)?
2. Is the SOE signed by the representative?
3. Is the format of the SOE correct, with SOE certification included?
4. Are all expenditures listed in the SOE within the SOE ceiling?
5. If any individual payment exceeds the agreed SOE ceiling, are the required supporting documents and the Summary Sheet attached to the withdrawal application?

APPENDIX9B

Additional Notes on Foreign Exchange Rate to Calculate Amount to be Charged to Imprest Account, SOE's footnote(d)

1. Related to Note (d) of the SOE Sheet, if imprest account currency (e.g., US\$) is converted to local currency (e.g., som) for a particular transaction, the foreign exchange rate is the actual foreign exchange rate used for each transaction. It is inappropriate to use foreign exchange rates that are not used for actual transaction, such as reference rate published by a bank or government agency, because accumulation of foreign currency translation differences should be avoided.

2. If the imprest account currency (e.g., US\$) is converted to local currency (e.g., som) in a certain batch to cover several local currency payments, the standard practice is to record local currency transactions on a first-in-first-out basis (see illustration below), because it is considered to be the actual foreign exchange rate used for the transaction. It is inappropriate to use foreign exchange rates that are not used for actual transaction, such as reference rate published by a bank or government agency, because accumulation of foreign currency translation differences should be avoided. Following this standard practice is important to avoid any reconciliation and/or account closing issues.

No	Balance (as of the beginning)	Received	Utilized	Balance (as of the end)
		10,000 som @ 44 som/1\$	5,000 som @ 44 som/1\$	5,000 som @ 44 som/1\$
1	5,000 som @ 44 som/1\$	15,000 som @ 43.5 som/1\$	10,000 som 1.) 5,000 som @ 44 som/1\$ 2.) 5,000 som @ 43.5 som/1\$	10,000 som @ 43.5 som/1\$
2				
3	10,000 som @ 43.5 som/1\$	20,000 som @ 43 som/1\$	25,000 som 1.) 10,000 som @ 43.5 som/1\$ 2.) 15,000 som @ 43 som/1\$	5,000 som @ 43 som/1\$
			5,000 som @ 43 som/1\$	

The amount and exchange rates are only for illustration purposes.

45,000 som @ 43 som/1\$ 0 som

0 som

APPENDIX 9C

Statement of Expenditures (SOE) for Financial Intermediation Loans

Asian Development Bank 

This form is intended to be used under financial intermediation loan to list individual payments for subloans.

SOE for: Liquidation/Replenishment of Advance Reimbursement

SOE Sheet No.:		ADB Loan No.:		Application No.:			Date:					
Subloan No.	Sub-Borrower	S/Industry Sector/ ISIC Code	Project Purpose and Description	Country of Origin	Subproject Disbursement Cost	Subloan Amount Approved	ADB's %	Subloan Amount to be Financed by ADB	Amount of Individual Payment Claimed	Date Paid	Cumulative Amount of Disbursement for the Subloan	
									10	11	12 (should be = or)	13

ADB=Asian Development Bank, SOE=statement of expenditures, ISIC=International Standard Industrial Classification Code

TOTAL CLAIM _____

CERTIFICATION

all documentation authenticating these expenditures has been retained in [SPECIFY LOCATION] and will be made available for examination by auditors and ADB representatives upon request, and (iii) payments have not been split to enable them to pass through the approved SOE ceiling or free limit.

I hereby certify that (i) the above amounts have been incurred and paid for non-execution of project activities under the terms and conditions of the Loan Agreement (ii)

Representative (b) Signature, Name, and Position

Notes:

- (a) Other information such as maturity, grace period, interest rate, security taken, and any other relevant data may be indicated.
- (b) Representative of executing/implementing agency that prepared the SOE.

APPENDIX 9D

CERTIFICATE (PART I) FOR FORCE ACCOUNT WORKS
ADB Loan No.:

Date : _____

It is certified that as of _____ (date) the cumulative progress on the work relating to _____ was _____ %.

Signature: _____

Name: _____

Title or _____

Designation*: _____

Executing Agency: _____

* Project Consultant, Project Engineer, or Representative of Executing Agency or Implementing Agency, as appropriate.

CERTIFICATE (PART II) FOR FORCE ACCOUNT WORKS
ADB Loan No.

The amount of ADB loan allocated for financing this force account works is US\$ _____. On the basis of the percentage of work completed as certified in Part I above, the cumulative amount that could be withdrawn is US\$ _____. The amount of US\$ _____ has already been withdrawn under withdrawal applications up to and including application no. _____ and the balance of US\$ _____ is now requested to be withdrawn under application no. _____.

Amount calculated for financing this force account works	US\$ _____
Cumulative amount that could be withdrawn (percentage of work completed in Part I)	_____
Less: Amount already withdrawn up to withdrawal application (latest application paid)	_____
Amount now requested for withdrawal (this application)	US\$ _____

It is hereby certified that (i) expenditures have been incurred and paid for proper execution of project activities under the terms and conditions of the Loan Agreement, and (ii) all documentation authenticating these expenditures has been retained in **[SPECIFY LOCATION]** and will be made available for examination by auditors and ADB representatives upon request,

By : _____

(Signature of
 Representative[s])*

 (Printed Name / Position Title of
 Representative[s])*

* Representative of executing agency or implementing agency, as appropriate.

	NAME OF DISCO NAME OF OFFICE Address: _____ Phone # _____ Fax # _____ E-MAIL : _____
--	--

No.

Dated: //

The Manager

Subject: INVOICE ON ACCOUNT OF ENERGY DELIVERED FOR THE MONTH OF _____

Enclosed please find photo copy of subject cited invoice received from Central Power Purchasing Agency (CPPA).

It is requested that the same may please be verified after reconciliation with NPCC & NTDC and got approved by Chief Executive Officer, enabling to proceed accordingly.

DA/ As above

Regards,

Info:

	NAME OF DISCO NAME OF OFFICE ADDRESS: Phone # Fax # E-MAIL:
--	--

No.

Dated:

Assistant Manager Accounts

CPPA

Address:

Subject: **STATEMENT OF ACCOUNTS RECEIVABLE/PAYABLE FOR FY**

Please find enclosed Statement of Accounts (Receivable /Payable) for FY It is requested to please furnish the same to proceed further at our end.

DA: As above

Assistant Manager Accounts

REVISED BUDGET ESTIMATE DURING FY-XXX-XX

FOR STG Under Own Resources

Annexure-164

1/3

Sr.#	Particular of Work	Type	SCOPE OF WORK	Source of financing	Rs in Million								
					Material	Land	Labour	Overhead	Civil Works		Others	Consultancy	Total
									Electrical	Civil Division			
(A) GRID STATIONS WORKS (On Going Works)													
1													
Sub- TOTAL													

Sr.#	Particular of Work	Type	SCOPE OF WORK	Source of financing	Rs in Million								
					Material	Land	Labour	Overhead	Civil Works		Others	Consultancy	Total
									Electrical	Civil Division			
(B) GRID STATIONS WORKS (NEW Works)													
Sub- TOTAL					-	-	-	-	-	-	-	-	-

(C) New & Feeding T/Lines for New Grid Stations

Sr.#	Particular of Work	Type	SCOPE OF WORK	Source of financing	Rs in Million									
					Material	Crop Compensation / Land	Labour	Overhead	Civil Works		Others	Consultancy	Total	
									Electrical	Civil Division				
Sub- TOTAL					-	-	-	-	-	-	-	-	-	-

(D) Re-conductoring And New Works of Transmission Lines spilled over from XXXX

Sr.#	Particular of Work	Type	SCOPE OF WORK	Source of financing	Rs in Million									
					Material	Crop Compensation / Land	Labour	Overhead	Civil Works		Others	Consultancy	Total	
									Electrical	Civil Division				
Sub- TOTAL					-	-	-	-	-	-	-	-	-	-

ABSTRACT

**CAPITAL WORKS REVISED BUDGET FOR THE YEAR XXXX
IN RESPECT OF P.D.GSC DISCO**

Sr.#	Description	Source of financing	Rs in Million								Total
			Material	Crop Compensation / Land	Labour	Overhead	Civil Works		Others	Consultancy	
							Electrical	Civil Division			
ON GOING WORKS											
1		DISCO	-	-	-	-	-	-	-	-	-
2		DISCO	-	-	-	-	-	-	-	-	-
NEW WORKS											
3		DISCO	-	-	-	-	-	-	-	-	-
4		DISCO	-	-	-	-	-	-	-	-	-
	SUB TOTAL		-	-	-	-	-	-	-	-	-
5		DISCO									
6		DISCO									
	SUB TOTAL										
	GRAND TOTAL										

Final Procurement Plan for XXXX-XX

Sr. No.	DESCRIPTION OF STORE	UNIT	Average Issue of last 3 years	Material issued Year XXXX	Maintenance				Deposit Works				Total Demand	Total Store + Pipeline (25.6.12)	Quantity excluding Stock & Pipeline	Quantity Proposed (Rationalized)	Estimated Unit Price without GST (Rs.)	Total Amount (Million Rs.)
					Total Demand	Pipeline + Stock	Net Demand	Cost (Million Rs.)	Total Demand	Pipeline + Stock	Net Demand	Cost (Million Rs.)						
					1	2	3	4	5	6	7	8						
1																		
2																		
3																		
4																		
5																		
6																		
7																		
8																		
9																		
10																		
11																		
12																		
13																		
14																		
15																		
					Total				Total						T&P			
									-						Total		-	

Receipt Against Deposit Works

Proj. Start From Date : Proj. Start To Date : Project Type : All Projects
 Cr. Advice From Date : Cr. Advice To Date : Class Category : Class Code :

CREDIT ADVICE			Sr.#	Project No	Project Name	Project Type	Estimated Amount (Rs.)	Total Expenditure	Balance	%	Advice Amount-(Total Expend. Sub-Total)
Advice No.	Date	Amount (Rs.)									
NAME OF DIVISION											
SUB-TOTAL											
TOTAL											
NAME OF DIVISION											
SUB-TOTAL											
TOTAL											
UN-ALLOCATED CREDIT ADVICES											
Sr.#	Advice No.	Date	Customer								Amount (Rs.)
TOTAL (Un-Allocated Advices)											
TOTAL (Allocated Advices)											
GRAND TOTAL											

NAME OF DISCO
OFFICE OF ASSISTANT MANAGER (CS)

SUB: Difference between Opening and Closing balances of CP-41 and difference between CP-95 and CP-41

SR NO	NAME OF COMPONENT	CLOSING BALANCE as per CP-41	OPENING BALANCE as per CP-41	DIFFERENCE
1	DISCO Circle Name			
2	T.V Fee			
3	Electricity Duty			
4	NJ Surcharge			
5	EQ Surcharge			
6	Income Tax			
7	Sales Tax			
8	GST			
9	TOTAL AS PER CP-41			

SR NO	NAME OF COMPONENT	BALANCE as per CP-41	BALANCE as per CP-95	DIFFERENCE
1	DISCO Circle Name			
2	T.V Fee			
3	Electricity Duty			
4	NJ Surcharge			
5	EQ Surcharge			
6	Income Tax			
7	Sales Tax			
8	GST			
9	TOTAL			

Assistant Manager (CS)

To:

MIS Directorate

Info:

FD DISCO HQ

No. _____

Date _____

WATER AND POWER DEVELOPMENT AUTHORITY
 POWER WING
 BANK SCROLL
 Electricity Bill

No. _____

BANK					
BRANCH					
Account No.	Name	Amount Rs.	Account No.	Name	Amount
Total			Total		
					Grand total

CP Form-102

Name of DISCO
Weekly Schedule of Remittances (Computer Input)

Serial _____
 Number _____

Computer Centre _____

Week Ending _____

Sub-Division _____

Branch Code	Amount	Branch Code	Amount
		Total B/F	
Total carried to next column		Sub-Division Total	

CP Form-139

**NAME OF DISCO
UN-IDENTIFIED CASH/DEBTOR'S ADJUSTMENT FORM**

TYPE OF TRANSACTION

1- UN-IDENTIFIED CASH POSTING
2- UN-IDENTIFIED DELETION
3- JOURNAL ADJUSTMENT
4- SECURITY ADJUSTMENT
5- SECURITY REPAYMENTS
6- BAD DEBTS WRITTEN OFF

7- I.O.T POSTING
8- REVERSAL OF I.O.T
9- INSTALMENT
10- WITHDRAWAL OF INSTALMENT
11- ADVICE OF DEBTOR/COURT
12- WITHDRAWAL OF DEPT/COURT ORDER

Enq. No. _____

Date: _____

Name & Address of Consumer _____

Reference Number			Adj. Note/I.O.T/Voucher/Court Order		Tariff	
Batch #	Sub Division	Account Number	Number	Date	Old	New

No. of Instalments	Down Payment	Amount of Bill excl. Down Payment

Electricity Duty	Late Payment Surcharge	G.S.T	T.V.Fee	Withholding Income Tax	WAPDA Charges	Sales Tax	NJ Surcharge	EQ Surcharge	Grand Total

Identified Reference Number			Bank Code	Payment Date
Batch #	Sub Division	Account Number		

Net Amount to be Adjusted (in words) _____

Reason _____

Authority _____

Prepared by _____
Signature

Date _____

Name _____

Signature of CSO/SDO/RO _____

Date _____

Stamp

Checked by _____
Signature

Date _____

Name _____

No. _____ / NAME OF DISCO/FD

Dated: _____

Engineering Adviser (Power)
Ministry of Water & Power,
Government of Pakistan,
Plot No.06 Atta Turk Avenue,
Near Government Hostel G5-1,
Islamabad.

Subject: Subsidy Invoice for the month of _____

Please find enclosed the Tariff differential subsidy invoice (in quadruplicate) for the month _____ worked out in pursuance of S.R.O ____ YR-0000 dated _____ and SRO _____ YR-0000 dated _____ effected from Date _____ notified by Ministry of Water & Power Government of Pakistan, Islamabad.

It is requested that above cited subsidy Invoice may kindly be approved and payment thereof released at the earliest possible.

Regards,

Chief Executive Officer

- CC: 1) Managing Director, NTDC, WAPDA House Lahore for information please.
2) General Manager Finance , WAPDA House Lahore.
3) Director General (Commercial) WAPDA, House, Lahore.
4) Director General (CPCC) WAPDA House Lahore for information please.

No. _____ / NAME OF DISCO/FD
Engineering Adviser (Power)
Ministry of Water & Power,
Government of Pakistan,
Plot No.06 Atta Turk Avenue,
Near Government Hostel G5-1,
Islamabad.

Dated: _____

Subject: Subsidy Invoice for the month of _____

Please find enclosed the Tariff differential subsidy invoice (in quadruplicate) for the month _____ worked out in pursuance of S.R.O 487(I) 2012 dated May 09,2012 (schedule-I) and SRO 507 2012 dated May 16,2012 (schedule-II) effected from May 16,2012 notified by Ministry of Water & Power Government of Pakistan, Islamabad.

It is requested that above cited subsidy Invoice may kindly be approved and payment thereof released at the earliest possible.

Regards,

Chief Executive Officer

CC: 1) Managing Director, NTDC, WAPDA House Lahore for information please.
2) General Manager Finance , WAPDA House Lahore.
3) Director General (Commercial) WAPDA, House, Lahore.
4) Director General (CPCC) WAPDA House Lahore for information please.

NAME OF DISCO

Electricity Enquiry

Serial No. _____

To
Office

Date _____

Consumer's Name
And AddressSignature of
Senior Clerk

Reference

Account No.

Office

Tariff

NATURE OF COMPLAINT (PUT TICK IN BOX)

Incorrect Meter Reading		Faulty Meter	
Incorrect Tariff		Error in Bill	
Already Paid	Date and Name of Bank		
Other Reasons (Please State Details)			

DECISION TAKEN

Stamp and Signature of
Deciding Authority

Any adjustment to Bills as a result of this enquiry will be effected on the next Bill.

Consumer's Signature
(If complaint is not in writing)

CREDIT NOTE

CREDIT NOTE#:

DATE:

FROM:

TO:

We have credited your Account by an amount of Rs. detail as under :-

DESCRIPTION	AMOUNT (Rs.)	
	DEBIT	CREDIT
TOTAL :-		

Note:- Documents Attached.

BUDGET & ACCOUNTS OFFICER

NAME OF DISCO

OFFICE OF THE ASSISTANT MANAGER (CS), ADDRESS _____

SUBJECT: FREE SUPPLY BILL CP-91

Enclosed please find herewith free supply bill (CP-91) for the month _____ amounting to Rs. _____ on behalf of staff of your staff availing free supply from this office for payment please.

If any discrepancy/omission is found in the bill, the same may be intimated at your earliest for correction please.

SIGNATURE
ASSISTANT MANAGER (CS)

Memo No _____

DATED: _____

DEBIT NOTE

DEBIT NOTE #:

DATE:

FROM:

TO:

We have debited your Account by an amount of Rs. detail as under :-

DESCRIPTION	AMOUNT (Rs.)	
	DEBIT	CREDIT
TOTAL :-		

Note:- Documents Attached.

BUDGET & ACCOUNTS OFFICER

NAME OF DISCO

No.

Date:

Concerned Authority

DISCO

Subject: #) U FY 0000 - 0000

It is informed that Tariff Petition for FY 0000 - 0000 is to be prepared. In order to prepare the Tariff Petition, the following information is required for FY 0000 – 0000:

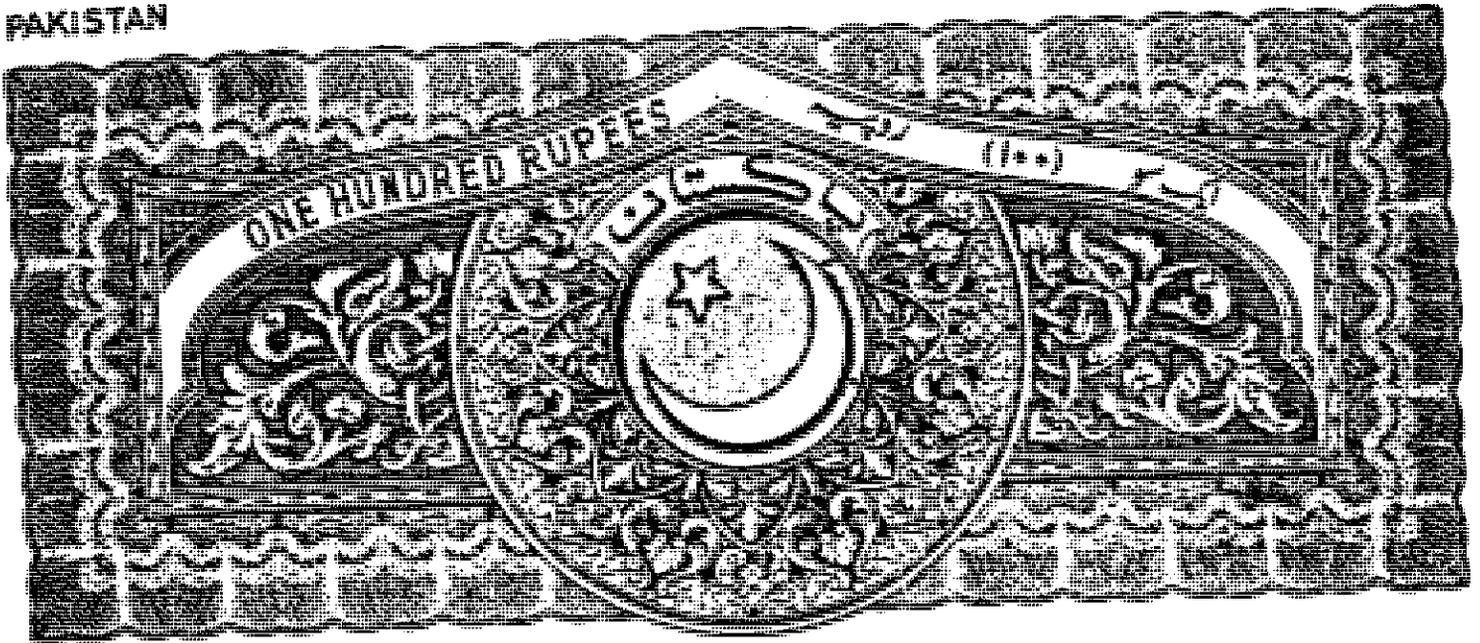
-
-
-
-
-

It is therefore requested to arrange requisite information by Date ____ as a combined meeting for discussion of Tariff Petition is Scheduled on Date _____

Regards,

Finance Director DISCO

PAKISTAN

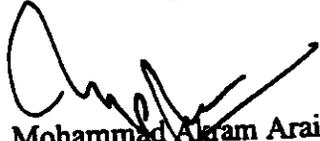


AFFIDAVIT

I, Mohammad Akram Arain, Chief Executive Lahore Electric Supply Company Limited, (Distribution License # 03/DL/2002 dated April 01,2002) being duly authorized representative/attorney of Lahore Electric Supply Company Limited, hereby solemnly affirm and declare that the contents of the accompanying petition/application # 3779-81/FD/LESCO/CPC/Tariff dated June 16,2008, including all supporting documents are true and correct to the best of my knowledge and belief and that nothing has been concealed. I also affirm that all further documentation and information to be provided by me in connection with the accompanying petition shall be true to the best of my knowledge and belief.

Verified on Oath this 16th day of June, 2008 that the contents hereof are true and correct to the best of my knowledge and belief and nothing has been concealed.

DEPONENT


 Mohammad Akram Arain
 Chief Executive Officer
 LESCO Ltd.

FORM 1

FORM - 1

Company Statistics

	Prov.	Projected
Units Sold	-	-
Units Received	-	-
Units Lost	-	-
Sales Revenue	-	-
Peak demand during FY	-	-
Number of Consumers (Millions)	-	-
Area	-	-
Circles	-	-
Divisions	-	-
Sub Divisions	-	-
Length of Feeders	-	-
Average Length of Feeders	-	-
Maximum Length of Feeder	-	-
Minimum Length of Feeder	-	-
Target for new connections	-	-
Length of High Voltage Transmission lines (132 kV)	-	-
Length of STG lines (66 kV)	-	-
Length of Low Voltage Distribution lines (400 V)	-	-
Number of HV transformers	-	-
Number of STG transformers	-	-
Number of burned down HV transformers	-	-
Number of burned down STG transformers	-	-
Number of LV transformers	-	-
Number of burned down LV transformers	-	-

	Strength		Cost	
	FY 2010-11	FY 2011-12	FY 2010-11	FY 2011-12
	Actual	Projected	Actual	Projected
Number of Employees				
A- Qualified Professionals				
Engineers	-	-	-	-
Others	-	-	-	-
B- Staff				
Technical	-	-	-	-
Clerical	-	-	-	-
Non Technical	-	-	-	-

FORM 2

FORM - 2

Profit & Loss Statement

		Determined	Provisional	Projected	Q1	Q2	Q3	Q4
Power Balances								
Units Received	[MkWh]	-	-	-	-	-	-	-
Units Lost	[MkWh]	-	-	-	-	-	-	-
Units Lost	[%age]	-	-	-	-	-	-	-
Units Sold	[MkWh]	-	-	-	-	-	-	-
Revenue								
Sales Revenue	[Mln Rs]	-	-	-	-	-	-	-
Subsidy	[Mln Rs]	-	-	-	-	-	-	-
Fuel Price								
Adjustment	[Mln Rs]	-	-	-	-	-	-	-
Total Sales Revenue	[Mln Rs]	-	-	-	-	-	-	-
Rental & Service								
Income	[Mln Rs]	-	-	-	-	-	-	-
Amortization of								
Def Credits	[Mln Rs]	-	-	-	-	-	-	-
Other Income	[Mln Rs]	-	-	-	-	-	-	-
Total Revenue	[Mln Rs]	-	-	-	-	-	-	-
Operating Cost								
Power Purchase								
Cost	[Mln Rs]	-	-	-	-	-	-	-
O&M Expenses	[Mln Rs]	-	-	-	-	-	-	-
Depreciation	[Mln Rs]	-	-	-	-	-	-	-
Amortization	[Mln Rs]	-	-	-	-	-	-	-
Provision for								
Bad Debt	[Mln Rs]	-	-	-	-	-	-	-
Total Operating Cost	[Mln Rs]	-	-	-	-	-	-	-
EBIT	[Mln Rs]	-	-	-	-	-	-	-
Financial								
Charges	[Mln Rs]	-	-	-	-	-	-	-
EBT	[Mln Rs]	-	-	-	-	-	-	-
Tax	[Mln Rs]	-	-	-	-	-	-	-
EAT	[Mln Rs]	-	-	-	-	-	-	-
WPPF	[Mln Rs]	-	-	-	-	-	-	-
Profit for the period	[Mln Rs]	-	-	-	-	-	-	-

FORM 3

FORM - 3

Profit & Loss Statement

		Jul	Aug	Sep	1st Qrt	Oct	Nov	Dec	2nd Qrt	Jan	Feb	Mar	3rd Qrt	Apr	May	Jun	4th Qrt	Total
Power Balances											#REF!							
Units Received	[MkWh]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Units Lost	[MkWh]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Units Lost	[%age]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Units Sold	[MkWh]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Revenue																		
Sales Revenue	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Subsidy	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fuel Price Adjustment	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Sales Revenue	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rental & Service																		
Income	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Amortization of Def																		
Credits	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Income	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Operating Cost																		
Power Purchase Cost	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
O&M Expenses	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Amortization	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Provision for Bad Debt	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Operating Cost	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EBIT	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Financial Charges	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EBT	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Tax	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EAT	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
WPPF	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Profit for the period	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

FORM 3 (A)

FORM - 3 (A)

Profit & Loss Statement

		Jul	Aug	Sep	1st Qrt	Oct	Nov	Dec	2nd Qrt	Jan	Feb	Mar	3rd Qrt	Apr	May	Jun	4th Qrt	Total
		Projected																
Power																		
Balances																		
Units																		
Received	[MKWh]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Units Lost	[MKWh]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Units Lost	[%age]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Units Sold	[MKWh]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Revenue																		
Sales																		
Revenue	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Subsidy	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fuel Price																		
Adjustment	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Sales																		
Revenue	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rental & Service																		
Income	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Amortization of Def																		
Credits	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other																		
Income	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue																		
Revenue	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Operating Cost																		
Power																		
Purchase																		
Cost	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
O&M																		
Expenses	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Amortization																		
Provision for Bad	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Debt	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Operating Cost																		
Cost	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EBIT																		
Financial	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Charges	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EBT	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Tax	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EAT																		
WPPF	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Profit for the period																		
	[Min Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

FORM 4

FORM - 4						
Balance Sheet [in million Rupees]						
Description	Previous as on	Provisional as on	Projected Q1	Projected Q2	Projected Q3	Projected Q4
Intangible Fixed Assets	-	-	-	-	-	-
Net Fixed Assets in Operations	-	-	-	-	-	-
Total Net Fixed Assets in Operations	-	-	-	-	-	-
Capital Work in Progress	-	-	-	-	-	-
Long Term Loans to Employees	-	-	-	-	-	-
Other Non Current Assets	-	-	-	-	-	-
Deferred Cost & Long Term Deposits	-	-	-	-	-	-
Current Assets	-	-	-	-	-	-
Stores & Spares	-	-	-	-	-	-
Trade Debts	-	-	-	-	-	-
Advances, Prepayments, Other Receivables	-	-	-	-	-	-
Tariff Subsidy (Receivable from GoP)	-	-	-	-	-	-
Receivable from Associated Companies	-	-	-	-	-	-
Other Current Assets	-	-	-	-	-	-
Cash & Bank Balances	-	-	-	-	-	-
Total Current Assets	-	-	-	-	-	-
Total Assets	-	-	-	-	-	-
Subscribed Equity	-	-	-	-	-	-
Unappropriated Profit	-	-	-	-	-	-
Total Equity	-	-	-	-	-	-
Long Term Liability	-	-	-	-	-	-
Security Deposits	-	-	-	-	-	-
Employee Retirement Benefits	-	-	-	-	-	-
TFCs & SUKUK	-	-	-	-	-	-
Deferred Credits	-	-	-	-	-	-
Other Long Term Liabilities	-	-	-	-	-	-
Total Long Term Loan	-	-	-	-	-	-
Total Long Term Liability	-	-	-	-	-	-
Current Liability	-	-	-	-	-	-
Current Maturity on Long Term Loans	-	-	-	-	-	-
Subsidy Received in Advance from GoP	-	-	-	-	-	-
Provision for Taxation	-	-	-	-	-	-
Payable to CPPA	-	-	-	-	-	-
Other Current Liabilities	-	-	-	-	-	-
Creditors, Accrued and Other Liabilities	-	-	-	-	-	-
Total Current Liability	-	-	-	-	-	-
Total Liabilities and Commitments	-	-	-	-	-	-
Total Liabilities and Equity	-	-	-	-	-	-

FORM 5

FORM - 5							
Cash Flow Statement [in million Rupees]							
Description	Previous	Current	Projected	Projected	Projected	Projected	Projected
	-	-	-	-	-	-	-
			Q1	Q2	Q3	Q4	
Average Monthly Demand Index (MDI) [MW]	-	-	-	-	-	-	-
Units Purchased [GWh]	-	-	-	-	-	-	-
Transmission Losses (132 kV) [GWh]	-	-	-	-	-	-	-
Distribution Losses [GWh]	-	-	-	-	-	-	-
Units Sold to Customers [GWh]	-	-	-	-	-	-	-
Average Tariff Required [Rs/unit]	-	-	-	-	-	-	-
Average Tariff Existing [Rs/unit]	-	-	-	-	-	-	-
<i>Tariff Difference</i> [Rs/unit]	-	-	-	-	-	-	-
Revenue from Sales	-	-	-	-	-	-	-
Collection from Required [%]	-	-	-	-	-	-	-
<i>Inflows from Operations</i>							
Collection from Current Sales	-	-	-	-	-	-	-
Prior Period Recovery	-	-	-	-	-	-	-
Total Inflows from Operations	-	-	-	-	-	-	-
<i>Outflow from Operations</i>							
Payment for electricity (to CPPA)	-	-	-	-	-	-	-
Distribution Service Cost (=DMC)	-	-	-	-	-	-	-
Total Outflow from Operations	-	-	-	-	-	-	-
Surplus/Deficit from Operations	-	-	-	-	-	-	-
<i>Inflows from Other Sources</i>							
Capital Contributions	-	-	-	-	-	-	-
Consumer Security Deposits	-	-	-	-	-	-	-
Other Incomes	-	-	-	-	-	-	-
GOP Subsidy (Actual and Estimated)	-	-	-	-	-	-	-
Long Term Loan / Redeemable Capital	-	-	-	-	-	-	-
Total Inflows from Other Sources	-	-	-	-	-	-	-
<i>Outflow Others</i>							
Financial Charges	-	-	-	-	-	-	-
Repayment of Long Term Loans	-	-	-	-	-	-	-
Investment Program	-	-	-	-	-	-	-
Other Outflows	-	-	-	-	-	-	-
Working Capital/other Changes	-	-	-	-	-	-	-
Total Outflow Others	-	-	-	-	-	-	-
Surplus/Deficit Others	-	-	-	-	-	-	-
Total Inflows (Operations + Others)	-	-	-	-	-	-	-
Total Outflows (Operations + Others)	-	-	-	-	-	-	-
Opening Balance	-	-	-	-	-	-	-
Surplus/Deficit for Fiscal Year	-	-	-	-	-	-	-
Deficit from Financing/Loans	-	-	-	-	-	-	-
Closing Balance	-	-	-	-	-	-	-

FORM 6

FORM - 6

Power Purchase

		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Demand & Energy														
Units Received	[MkWh]	-	-	-	-	-	-	-	-	-	-	-	-	-
MDI	[MW]	-	-	-	-	-	-	-	-	-	-	-	-	-
Energy Purchase Price	[Rs/ kWh]	-	-	-	-	-	-	-	-	-	-	-	-	-
Capacity Purchase Price	[Rs/ kW/ M]	-	-	-	-	-	-	-	-	-	-	-	-	-
Transmission Charge	[Rs/ kW/ M]	-	-	-	-	-	-	-	-	-	-	-	-	-
Power Purchase Cost														
Energy Charge	[Mln Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-
Capacity Charge	[Mln Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-
Transmission Charge	[Mln Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-
Adjustment	[Mln Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	[Mln Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-

Power Purchase (Projected)

		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
		Projected												
Demand & Energy														
Units Received	[MkWh]	-	-	-	-	-	-	-	-	-	-	-	-	-
MDI	[MW]	-	-	-	-	-	-	-	-	-	-	-	-	-
Energy Purchase Price	[Rs/ kWh]	-	-	-	-	-	-	-	-	-	-	-	-	-
Capacity Purchase Price	[Rs/ kW/ M]	-	-	-	-	-	-	-	-	-	-	-	-	-
Transmission Charge	[Rs/ kW/ M]	-	-	-	-	-	-	-	-	-	-	-	-	-
Power Purchase Cost														
Energy Charge	[Mln Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-
Capacity Charge	[Mln Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-
Transmission Charge	[Mln Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-
Adjustment	[Mln Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	[Mln Rs]	-	-	-	-	-	-	-	-	-	-	-	-	-

FORM 7

FORM - 7

Line Losses

		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Power Balances														
Units Received	[MkWh]	-	-	-	-	-	-	-	-	-	-	-	-	-
Units Sold	[MkWh]	-	-	-	-	-	-	-	-	-	-	-	-	-
Units Lost	[MkWh]	-	-	-	-	-	-	-	-	-	-	-	-	-
Units Lost	[%age]	-	-	-	-	-	-	-	-	-	-	-	-	-
Technical Losses	[%age]	-	-	-	-	-	-	-	-	-	-	-	-	-
Administrative Losses	[%age]	-	-	-	-	-	-	-	-	-	-	-	-	-
Technical Losses at Different Levels														
Transmission Losses 132 kV	[%age]	-	-	-	-	-	-	-	-	-	-	-	-	-
11 kV Losses	[%age]	-	-	-	-	-	-	-	-	-	-	-	-	-
LT Losses	[%age]	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Technical Losses	[%age]	-	-	-	-	-	-	-	-	-	-	-	-	-

Line Losses (Projected)

		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
		Projected												
Power Balances														
Units Received	[MkWh]	-	-	-	-	-	-	-	-	-	-	-	-	-
Units Sold	[MkWh]	-	-	-	-	-	-	-	-	-	-	-	-	-
Units Lost	[MkWh]	-	-	-	-	-	-	-	-	-	-	-	-	-
Units Lost	[%age]	-	-	-	-	-	-	-	-	-	-	-	-	-
Technical Losses	[%age]	-	-	-	-	-	-	-	-	-	-	-	-	-
Administrative Losses	[%age]	-	-	-	-	-	-	-	-	-	-	-	-	-
Technical Losses at Different Levels														
Transmission Losses 132 kV	[%age]	-	-	-	-	-	-	-	-	-	-	-	-	-
11 kV Losses	[%age]	-	-	-	-	-	-	-	-	-	-	-	-	-
LT Losses	[%age]	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Technical Losses	[%age]	-	-	-	-	-	-	-	-	-	-	-	-	-

FORM 8

FORM - 8**Operational and Technical Information**

DISCO load factors on yearly basis	-
<hr/>	
NTDC/DISCO Delivery Points metering accuracy	-
<u>DISCO metering accuracy</u>	
For all customers (residential, commercial, industrial, etc.)	-
Estimated High Voltage Transmission lines losses (132 kV)	-

FORM 9

FORM - 9

**Average Rate per Unit Purchased and Sold
- Weighted Average Cost per Unit Sold to Customers**

			Provisional	Projected
10.01	<u>Use of System Charges (NTDC/CPPA)</u>		-	-
10.02	Estimated Average Rate	(Table 11 - 11.16)	[Rs/kW/Month]	-
10.03	Estimated Maximum Demand Indicator (MDI)	(Table 11 - 11.17)	[MW]	-
10.04	Number of Months (Fiscal Year)		[#]	-
10.05	Estimated Use of System Charges = (10.02 x 10.03 x 10.04)		[,000,000 Rs]	-
10.06	<u>Fixed/Capacity Charge</u>			
10.07	Estimated Average Rate	(Table 11 - 11.33)	[Rs/kW/Month]	-
10.08	Estimated MDI	Form 6 (A)	[MW]	-
10.09	Number of Months (Fiscal Year)		[#]	-
10.1	Estimated Capacity Charge = (10.07 x 10.08 x 10.09)		[,000,000 Rs]	-
10.11	<u>Energy Charge</u>			
10.12	Estimated Average Energy Charge	(Table 11 - 11.33)	[Rs/kWh]	-
10.13	Estimated Energy Purchase for Fiscal Year		[GWh]	-
10.14	Estimated Energy Charges = (10.12 x 10.13)		[,000,000 Rs]	-
10.15	Estimated Power Purchase Price = (10.05 + 10.10 + 10.14)		[,000,000 Rs]	-
10.16	Average Rate per Unit Purchased = (10.15 / 10.13)		[Rs/kWh]	-
10.17	Estimated Energy Sold		[GWh]	-
10.18	Average Energy Rate per Unit Sold = (10.15 / 10.17)		[Rs/kWh]	-
10.19	Distribution Margin		[,000,000 Rs]	-
10.2	Distribution Margin per Unit Sold = (10.19 / 10.17)		[Rs/kWh]	-
10.21	Total Cost per Unit Sold to Customers = (10.20 + 10.18)		[Rs/kWh]	-
10.22	Estimated Revenue from Energy Sold (10.15 + 10.19)		[,000,000 Rs]	-
10.23	Prior Period Adjustment (Uncovered Costs)		[,000,000 Rs]	-
	Additional Revenue Requirement		[,000,000 Rs]	-
10.24	Required Estimated Revenue from Energy Sold (10.22 + 10.23)		[,000,000 Rs]	-

FORM 9(A)

FORM - 9 (A)**Table 11 - CPPA Charges: Use of System, Capacity and****11.01 Use of System Charges (NTDC/CPPA)**

		Demand	Fixed Use of System Rate	Fixed Use of System Charges	Energy	Variable Use of System Rate	Variable Use of System Charges	Sum Use of System Charges	
11.02	Month	[kW]	[Rs/kW]	[Rs Million]	[MkWh]	[Rs/kWh]	[Rs Million]	[Rs Million]	
11.03	1	2	3	4	5 = 3 x 4	6	7	8 = 6 x 7	9
11.04	Jul	-	-	-	-	-	-	-	
11.05	Aug	-	-	-	-	-	-	-	
11.06	Sep	-	-	-	-	-	-	-	
11.07	Oct	-	-	-	-	-	-	-	
11.08	Nov	-	-	-	-	-	-	-	
11.09	Dec	-	-	-	-	-	-	-	
11.10	Jan	-	-	-	-	-	-	-	
11.11	Feb	-	-	-	-	-	-	-	
11.12	Mar	-	-	-	-	-	-	-	
11.13	Apr	-	-	-	-	-	-	-	
11.14	May	-	-	-	-	-	-	-	
11.15	Jun	-	-	-	-	-	-	-	
11.16									
11.17	Avg per month [MW]	-		Avg per month [MkWh]	-				

11.18 Capacity and Energy

		Capacity Charge	Energy Charge	Sum of all Charges	Use Of System Rate per kWh	Capacity Rate per kWh	Energy Rate per kWh	Final Rate per kWh	
11.19	Month	[Rs Million]	[Rs Million]	[Rs Million]	[Rs/kWh]	[Rs/kWh]	[Rs/kWh]	[Rs/kWh]	
11.20	1	2	11	12	13 = 9+11+12	14 = 9 / 6	15 = 11 / 6	16 = 12 / 6	17 = 13 / 6
11.21	Jul	-	-	-	-	-	-	-	
11.22	Aug	-	-	-	-	-	-	-	
11.23	Sep	-	-	-	-	-	-	-	
11.24	Oct	-	-	-	-	-	-	-	
11.25	Nov	-	-	-	-	-	-	-	
11.26	Dec	-	-	-	-	-	-	-	
11.27	Jan	-	-	-	-	-	-	-	
11.28	Feb	-	-	-	-	-	-	-	
11.29	Mar	-	-	-	-	-	-	-	
11.30	Apr	-	-	-	-	-	-	-	
11.31	May	-	-	-	-	-	-	-	
11.32	Jun	-	-	-	-	-	-	-	
11.33									
11.34	Avg Cap. Charge =	-							

FORM 10

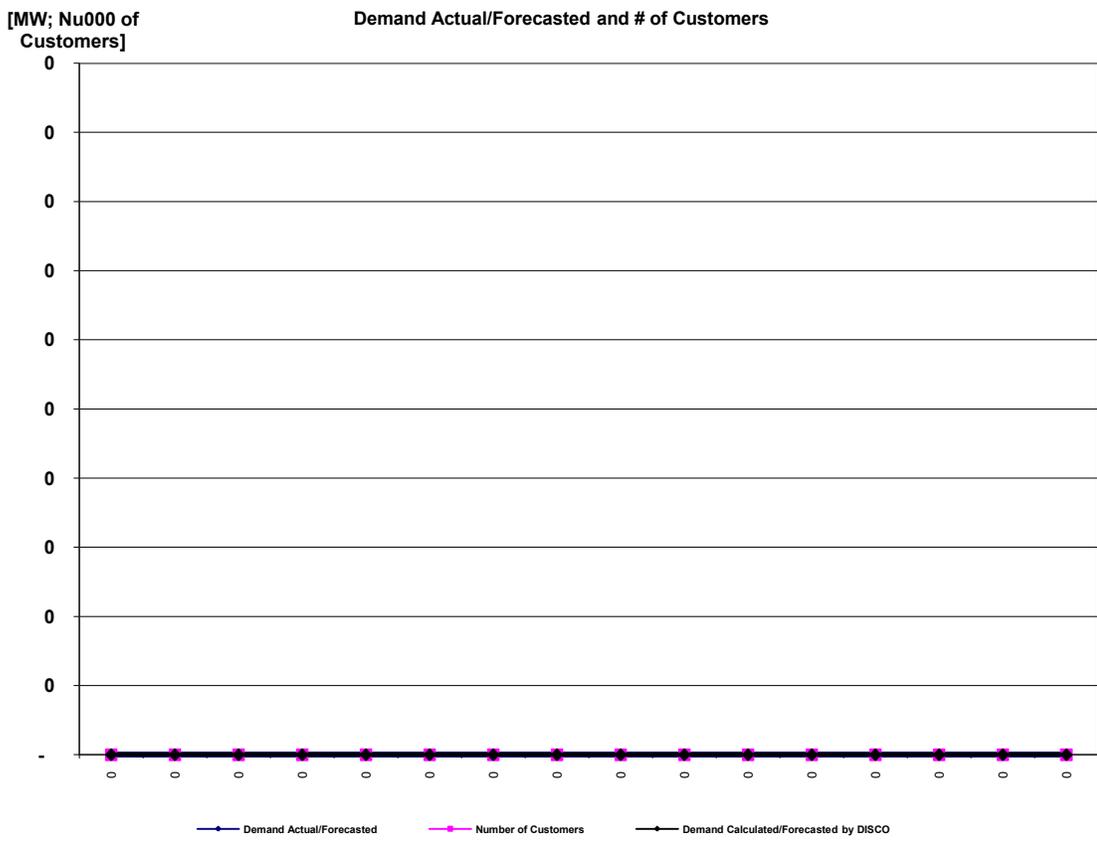
FORM - 10

DEMAND (Actual and Calculated) and Number of Customers

A. Actual for Demands and Number of Customers

B. Forecasted Demands and Number of Customers using regression analysis

	Fiscal Year	Demand Actual /Forecast	change	Demand Calculated /Forecast	change	Number of Customers	change
		[,000 kW]		[,000 kW]		[,000]	
12.01	-	-	-	-	-	-	-
12.02	-	-	-	-	-	-	-
12.03	-	-	-	-	-	-	-
12.04	-	-	-	-	-	-	-
12.05	-	-	-	-	-	-	-
12.06	-	-	-	-	-	-	-
12.07	-	-	-	-	-	-	-
12.08	-	-	-	-	-	-	-
12.09	-	-	-	-	-	-	-
12.10	-	-	-	-	-	-	-
12.11	-	-	-	-	-	-	-
12.12	-	-	-	-	-	-	-
12.13	-	-	-	-	-	-	-
12.14	-	-	-	-	-	-	-
12.15	-	-	-	-	-	-	-
12.16	-	-	-	-	-	-	-



FORM 13

FORM -13

Asset register as the year ended at date

No.	[PKR Millions] Description	Cost			Accumulated Depreciation			Book Value as on June 30, -
		As at July 01, (0.0)	Addition/ deletions	As at June 30, -	As at July 01, (0.0)	Charge during the year	Adjustment s	
A.	Land							
1	Freehold	-	-	-	-	-	-	-
2	Leasehold	-	-	-	-	-	-	-
	Total	-	-	-	-	-	-	-
B.	Buildings							
1	Residential Buildings	-	-	-	-	-	-	-
2	Non-Residential Buildings	-	-	-	-	-	-	-
3	GSO Residential Buildings	-	-	-	-	-	-	-
4	Non-GSO Residential	-	-	-	-	-	-	-
	Total	-	-	-	-	-	-	-
C.	Sub Transmission							
1	132 KV Sub Transmission	-	-	-	-	-	-	-
2	66 KV Sub Transmission	-	-	-	-	-	-	-
3	33 KV Sub Transmission	-	-	-	-	-	-	-
	Total	-	-	-	-	-	-	-
D.	Grid Station							
1	132 KV Grid Station	-	-	-	-	-	-	-
2	66 KV Grid Station	-	-	-	-	-	-	-
3	33 KV Grid Station	-	-	-	-	-	-	-
	Total	-	-	-	-	-	-	-
E.	11 KV Distribution							
1	11 KV Poles	-	-	-	-	-	-	-
2	11KV Line	-	-	-	-	-	-	-
3	Distribution Transformer	-	-	-	-	-	-	-
	Total	-	-	-	-	-	-	-
F.	LV Distribution Equipments							
1	LV Poles	-	-	-	-	-	-	-
2	440 LV Distribution Line	-	-	-	-	-	-	-
3	220 LV Distribution Line	-	-	-	-	-	-	-
4	kWh Meters & Service Cable	-	-	-	-	-	-	-
5	Misc. Equipment	-	-	-	-	-	-	-
	Total	-	-	-	-	-	-	-
G.	Vehicles							
1	132/66/33 KV GSO Vehicles	-	-	-	-	-	-	-
2	Vehicles	-	-	-	-	-	-	-
	Total	-	-	-	-	-	-	-
H.	Detail of General Plant							
1	Computer Equipment	-	-	-	-	-	-	-
2	Furniture	-	-	-	-	-	-	-
3	Workshop Equipment	-	-	-	-	-	-	-
4	Laboratory Equipment	-	-	-	-	-	-	-
5	Misc. Equipment	-	-	-	-	-	-	-
	Total	-	-	-	-	-	-	-
J.	O&M Equipments	-	-	-	-	-	-	-
	Grand Total	-	-	-	-	-	-	-

FORM 14

FORM - 14

Ageing of Accounts Receivables as on 30th June

		Actual		Provisional	Projected
		-	-	-	-
Agency Balances	[MIn Rs]	-	-	-	-
Outstanding for current year	[MIn Rs]	-	-	-	-
Outstanding for more than 1 year	[MIn Rs]	-	-	-	-
Outstanding for more than 2 years	[MIn Rs]	-	-	-	-
Outstanding for more than 3 years	[MIn Rs]	-	-	-	-
Outstanding for more than 4 years	[MIn Rs]	-	-	-	-
Outstanding for more than 5 years	[MIn Rs]	-	-	-	-
Total Receivables as on June 30	[MIn Rs]	-	-	-	-

FORM 15

FORM - 15

Projected Energy

[Mln Rs]

Category	Voltage Level	Energy Purchased	Energy Sales	Distribution Losses	Sales Growth rate	Projection 1	Sales Growth rate	Projection 2
A1								
Domestic								
Flat Rate	LV	-	-	-	-	-	-	-
Fata								
Upto - 50	LV	-	-	-	-	-	-	-
1 -100	LV	-	-	-	-	-	-	-
101 - 300	LV	-	-	-	-	-	-	-
301 - 700	LV	-	-	-	-	-	-	-
above 700	LV	-	-	-	-	-	-	-
Temporary	LV	-	-	-	-	-	-	-
Domestic								
A1 (TOD)	LV	-	-	-	-	-	-	-
Summary		-	-	-	-	-	-	-
A2								
Commercial								
A2 - A	LV	-	-	-	-	-	-	-
> 20 kW	LV	-	-	-	-	-	-	-
A2(2) TOD	LV	-	-	-	-	-	-	-
Temporary	LV	-	-	-	-	-	-	-
Commercial								
Summary		-	-	-	-	-	-	-
Industry								
B-1 400 V	LV	-	-	-	-	-	-	-
Upto 40 kW								
B1 (TOD)	LV	-	-	-	-	-	-	-
B-2 400 V								
Upto (41-	LV	-	-	-	-	-	-	-
500 kW)								
B-2 400 V	LV	-	-	-	-	-	-	-
(TOD)								
B-3 11/33	HV	-	-	-	-	-	-	-
KV								
B-3 11/33	HV	-	-	-	-	-	-	-
KV (TOD)								
B-4								
66/132/220	STG	-	-	-	-	-	-	-
KV								
B-4								
66/132/220	STG	-	-	-	-	-	-	-
KV (TOD)								
Summary		-	-	-	-	-	-	-
Bulk Supply								
C-1(a) upto	LV	-	-	-	-	-	-	-
20 kW								
C-1(b)	LV	-	-	-	-	-	-	-
above 20								
kW								
C-2 11/33	HV	-	-	-	-	-	-	-
KV								
C2 (TOD)	STG	-	-	-	-	-	-	-

C-3 (66/132/220 KV) C3 (TOD)	STG	-	-	-	-	-	-	-
Temporary (E2- iia,E2iib,E2iii)	HV	-	-	-	-	-	-	-
K(A) - AJK	HV	-	-	-	-	-	-	-
K(B) - KESC (Billing)	STG	-	-	-	-	-	-	-
K(C) Rawat Lab	HV	-	-	-	-	-	-	-
Summary		-	-	-	-	-	-	-
Tubewells								
D-1 Scarp	LV	-	-	-	-	-	-	-
D-1 (TOD)	LV	-	-	-	-	-	-	-
D-2 (i) Punjab & Sind	LV	-	-	-	-	-	-	-
D-2 (ii) NWFP & Balochistan	LV	-	-	-	-	-	-	-
AGRI T/W D- 2 (1)STOD	LV	-	-	-	-	-	-	-
D-2 (ii) STOD	LV	-	-	-	-	-	-	-
D-2 (1) TOD		-	-	-	-	-	-	-
D-2 (II) TOD		-	-	-	-	-	-	-
Summary		-	-	-	-	-	-	-
Others								
G-1 Public Lighting	LV	-	-	-	-	-	-	-
G-2 Public Lighting	LV	-	-	-	-	-	-	-
H-1 Residential Colonies	HV	-	-	-	-	-	-	-
H-2 Residential Colonies	HV	-	-	-	-	-	-	-
I-Traction	HV	-	-	-	-	-	-	-
J-Co- Generation	HV	-	-	-	-	-	-	-
Summary		-	-	-	-	-	-	-
Total		-	-	-	-	-	-	-

FORM 16

FORM - 16

Operating Cost

		Determined	Provisional	Projected	Q1	Q2	Q3	Q4
A	Power Purchase Cost							
	Energy Charge	[MIn Rs]	-	-	-	-	-	-
	Capacity Charge	[MIn Rs]	-	-	-	-	-	-
	Transmission Charge	[MIn Rs]	-	-	-	-	-	-
	Adjustment	[MIn Rs]	-	-	-	-	-	-
	Total							
	Power Purchase Cost	[MIn Rs]	-	-	-	-	-	-
B	Operation & Maintenance							
	Employees Cost							
	Salaries, Wages & Benefits	[MIn Rs]	-	-	-	-	-	-
	Retirement Benefits	[MIn Rs]	-	-	-	-	-	-
	Total							
	Employees Cost	[MIn Rs]	-	-	-	-	-	-
	Admin Expenses	[MIn Rs]	-	-	-	-	-	-
	Repair & Maintenance	[MIn Rs]	-	-	-	-	-	-
	Travelling and Transportation	[MIn Rs]	-	-	-	-	-	-
	Management Fees	[MIn Rs]	-	-	-	-	-	-
	Miscellaneous Expenses	[MIn Rs]	-	-	-	-	-	-
	Total O&M	[MIn Rs]	-	-	-	-	-	-

C	Depreciation & Amortization								
	Depreciation	[MIn Rs]	-	-	-	-	-	-	-
	Amortization of Leased Assets	[MIn Rs]	-	-	-	-	-	-	-
	Total	[MIn Rs]	-	-	-	-	-	-	-

D	Provision for Bad Debts								
	Provision for bad debts	[MIn Rs]	-	-	-	-	-	-	-
	Bad debts written off	[MIn Rs]	-	-	-	-	-	-	-

FORM 17

FORM - 17**Distribution Margin Comparison:**

[MIn Rs]	-	-	-	-
O&M Expenses	-	-	-	-
Increase in %	-	-	-	-
Depreciation	-	-	-	-
RORB	-	-	-	-
Income Tax	-	-	-	-
Other Income	-	-	-	-
Distribution Margin	-	-	-	-
Energy Sold (MkWh)	-	-	-	-
DM per unit	-	-	-	-
DM per unit increase	-	-	-	-

FORM 18

FORM - 18

Financial Charges

			Actual	Provisional	Projected
	Long Term				
A	Loans				
	GOP loans	[MIn Rs]	-	-	-
	Foreign				
	Loans	[MIn Rs]	-	-	-
	Bonds	[MIn Rs]	-	-	-
	TFCs	[MIn Rs]	-	-	-
	Others	[MIn Rs]	-	-	-
	Total	[MIn Rs]	-	-	-
	Short Term				
B	Loan				
	Running				
	Finance	[MIn Rs]	-	-	-
	Short Term				
	Loan	[MIn Rs]	-	-	-
	Others	[MIn Rs]	-	-	-
	Total	[MIn Rs]	-	-	-
	Total				
	Financial				
	Charges				
C	(A+B)	[MIn Rs]	-	-	-

FORM 19

FORM - 19

RORB Calculation

		Determined	Provisional	Projected
	Gross Fixed Assets in Operation -			
A	Opening Bal [MIn Rs]	-	-	-
B	Addition in Fixed Assets Gross Fixed Assets in Operation -			
	Closing Bal [MIn Rs]	-	-	-
	Less: Accumulated Depreciation			
D	Net Fixed Assets in Operation [MIn Rs]	-	-	-
	Add: Capital Work In Progress			
F	- Closing Bal Add: Working Capital Investment - Closing Bal [MIn Rs]	-	-	-
G	Investment in Fixed Assets Less: Deferred Credits [MIn Rs]	-	-	-
H	Less: Surplus on Revaluation of Fixed Assets [MIn Rs]	-	-	-
I	Regulatory Assets Base [MIn Rs]	-	-	-
J	Average Regulatory Assets Base [MIn Rs]	-	-	-
	Rate of Return [%age]	-	-	-

Return on Rate Base	[Mln Rs]	-	-	-
------------------------	----------	---	---	---

FORM 20

FORM - 20

Revenue Requirement

			Determined	Actual	Projected	Q1	Q2	Q3	Q4
Power Purchase									
A	Price	[MIn Rs]	-	-	-	-	-	-	-
B	DM		-	-	-	-	-	-	-
	O&M	[MIn Rs]	-	-	-	-	-	-	-
	Depreciation	[MIn Rs]	-	-	-	-	-	-	-
	RORB	[MIn Rs]	-	-	-	-	-	-	-
	Other								
	Income Impact of Disallowed Losses	[MIn Rs]	-	-	-	-	-	-	-
	Total DM	[MIn Rs]	-	-	-	-	-	-	-
Revenue Requirement (A+B)									
C	Revenue Requirement (A+B)	[MIn Rs]	-	-	-	-	-	-	-
	Less/ (Excess)								
D	Recovery Total	[MIn Rs]	-	-	-	-	-	-	-
Revenue Requirement (C+D)									
E	Revenue Requirement (C+D)	[MIn Rs]	-	-	-	-	-	-	-

FORM 20 (A)

FORM - 20 (A)**Distribution Company**

Revenue Requirement (per unit sold)

			Determined	Provisional	Projected	Q1	Q2	Q3	Q4
Power Purchase									
A	Price	[Rs/ kWh]	-	-	-	-	-	-	-
B	DM								
	O&M	[Rs/ kWh]	-	-	-	-	-	-	-
	Depreciation	[Rs/ kWh]	-	-	-	-	-	-	-
	RORB	[Rs/ kWh]	-	-	-	-	-	-	-
	Other Income Impact of Disallowed Losses	[Rs/ kWh]	-	-	-	-	-	-	-
	Total DM	[Rs/ kWh]	-	-	-	-	-	-	-
Revenue Requirement (A+B)									
C	(A+B)	[Rs/ kWh]	-	-	-	-	-	-	-
Less/ (Excess)									
D	Recovery Total	[Rs/ kWh]	-	-	-	-	-	-	-
Revenue Requirement (C+D)									
E	(C+D)	[Rs/ kWh]	-	-	-	-	-	-	-

FORM 21 (A)

FORM - 21 (A)

Investment

		Determined	Provisional	Projected	Q1	Q2	Q3	Q4
A	Investment Plan							
	DOP [MIn Rs]	-	-	-	-	-	-	-
	ELR [MIn Rs]	-	-	-	-	-	-	-
	STG [MIn Rs]	-	-	-	-	-	-	-
	TOU Meters [MIn Rs]	-	-	-	-	-	-	-
	Others (Please Mention) [MIn Rs]	-	-	-	-	-	-	-
	[MIn Rs]	-	-	-	-	-	-	-
	[MIn Rs]	-	-	-	-	-	-	-
	Total [MIn Rs]	-	-	-	-	-	-	-
B	Financing Arrangement							
	Local Loan [MIn Rs]	-	-	-	-	-	-	-
	PSDP / Own Resources [MIn Rs]	-	-	-	-	-	-	-
	Grant [MIn Rs]	-	-	-	-	-	-	-
	Consumer Contribution [MIn Rs]	-	-	-	-	-	-	-
	Others (Please Mention) [MIn Rs]	-	-	-	-	-	-	-
	Total [MIn Rs]	-	-	-	-	-	-	-

FORM 21 (B)

FORM - 21 (B)

	Feeder X	Feeder X	Feeder X	Overall Losses
Feeder wise Losses				
Existing Level of Losses				-
Losses previous year / qrt				-
Investment carried out last year / qrt				-
Objective committed last year / qrt				-
Actual Results achieved after investments				-
Investment Requested for the year / quarter				-
Objective (reduction in losses / maintenance of existing level of losses)				-
Projected losses for the control period				-

FORM 22

FORM - 22

Interest on Development Loans

Sr. No.	Loans	Interest Rate %	Rs. Million				Total
			1st Qrt	2nd Qrt	3rd Qrt	4th Qrt	
1	LOAN 1 [INSERT LOAN NAME] (FOREIGN LOAN)	-	-	-	-	-	-
2	LOAN 2 [INSERT LOAN NAME] (FOREIGN LOAN)	-	-	-	-	-	-
3	LOAN 3 [INSERT LOAN NAME] (LOCAL LOAN)	-	-	-	-	-	-
4	LOAN 4 [INSERT LOAN NAME] (LOCAL LOAN)	-	-	-	-	-	-
5	New Loan - Investment Plan	-	-	-	-	-	-
		-	-	-	-	-	-

FORM 23

FORM - 23

Development Loan

Sr. No.	Loan	Interest Rate	Remaining Years	First Qrt of FY				Second Qrt of FY				Third Qrt of FY				Fourth Qrt of FY			
				O/Bal	Disbursement	Repayment	C/Bal	O/Bal	Disbursement	Repayment	C/Bal	O/Bal	Disbursement	Repayment	C/Bal	O/Bal	Disbursement	Repayment	C/Bal
1	LOAN 1 [INSERT LOAN NAME] (FOREIGN LOAN)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2	LOAN 2 [INSERT LOAN NAME] (FOREIGN LOAN)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3	LOAN 3 [INSERT LOAN NAME] (LOCAL LOAN)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4	LOAN 4 [INSERT LOAN NAME] (LOCAL LOAN)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5	New Loan - Investment Plan	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

FORM 24

FORM - 24

Bonds**BONDS**

Particulars	Interest Rate	FY ----			
		Opening Balance	Redemption	Closing Balance	Interest Charges

FORM 25

FORM - 25

Slabs	No. of Consumers	0 - 50	51 - 100	101 - 200	201 - 300	301 - 400	401 - 500	501 - 600	601 - 700	701 - 800	801 - 900	901 - 1000	1001 - 1100	Total	Revenue (Rs. Million)	Average Rate (Rs./kWH)
0 - 50	-	-												-	-	-
51 - 100	-		-											-	-	-
101 - 200	-			-										-	-	-
201 - 300	-				-									-	-	-
301 - 400	-					-								-	-	-
401 - 500	-						-							-	-	-
501 - 600	-							-						-	-	-
601 - 700	-								-					-	-	-
701 - 800	-									-				-	-	-
801 - 900	-										-			-	-	-
901 - 1000	-											-		-	-	-
1001 - 1100	-												-	-	-	-
Total		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

FORM 27

Determination Tariff Using

Absolute Increase Method

Percentage Increase Method

FORM - 27

Existing & Proposed Tariff Statement

PARTICULARS	Projected Sales (MkWh)	Sales Mix (%)	No. of Consumers	Avg. Load /MDI (kW)	Load Factor (%)	Distt. Losses	NEPRA Det. Rates		Proposed New Tariff		Difference		
							Fixed Charges	Var. Charges	Fixed Charges	Var. Charges	Fixed Charges	Var. Charges	
							Rs./ kW/ M	Rs./ kWh	Rs./ kW/ M	Rs./ kWh	Rs./ kW/ M	Rs./ kWh	
RESIDENTIAL	Up to 50 Units	-	-	-	-	-	-	-	-	-	-	-	
	For peak load requirement up to 5 kW												
	01-100 Units per month	-	-	-	-	-	-	-	-	-	-	-	
	101-300 Units per month	-	-	-	-	-	-	-	-	-	-	-	
	301 - 700 Units per month	-	-	-	-	-	-	-	-	-	-	-	
	Above700 Units per month	-	-	-	-	-	-	-	-	-	-	-	
	For peak load requirement exceeding 5 kW												
	Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-
	Total Residential	-	-	-	-	-	-	-	-	-	-	-	-
COMMERCIAL-A2		-	-	-	-	-	-	-	-	-	-	-	
	For peak load requirement up to 5 kW												
	Commercial (<100)	-	-	-	-	-	-	-	-	-	-	-	
		-	-	-	-	-	-	-	-	-	-	-	
	Regular	-	-	-	-	-	-	-	-	-	-	-	
	Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-	
	Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-	
Total Commercial	-	-	-	-	-	-	-	-	-	-	-	-	
INDUSTRIAL	B1	-	-	-	-	-	-	-	-	-	-	-	
	B1 - Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-	
	B1 - Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-	
	B2	-	-	-	-	-	-	-	-	-	-	-	
	B2 - Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-	
	B2 - Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-	
	B3 - Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-	
	B3 - Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-	
	B4 - Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-	
	B4 -Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-	
	Total Industrial	-	-	-	-	-	-	-	-	-	-	-	-

SINGLE POINT SUPPLY FOR FURTHER DISTRIBUTION	C1(a) Supply at 400 Volts -up to 5 kW	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	C1(b) Supply at 400 Volts - exceeding 5kW	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	C2 Supply at 11 kv	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	C3 Supply above 11 kv	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total Single Point Supply	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
AGRICULTURE TUBEWELL- TARIFF D	D1 Scarp	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	D2 Agricultural Tube-wells	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	D-1(b) SCARP and agricultural more than 20 kW	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU) - Peak	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU) -Off Peak	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total Agriculture	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
TEMPORARY SUPPLY TARIFF	E-1(i) Residential Supply	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	E-1(ii)Commercial Supply	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	E-2 Industrial Supply	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total Temporary	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OTHERS	Public Lighting - G	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Residential Colonies-H	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Special Contracts Tariff K (AJK)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU) - Peak	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU) -Off Peak	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Railway Traction - I	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Rawat Lab	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

FORM 27 (A)

FORM - 27 (A)

Existing & Proposed Tariff Statement

PARTICULARS	Projected Sales (MkWh)	Sales Mix (%)	No. of Consumers	Avg. Load /MDI (kW)	Load Factor (%)	Distt. Losses	NEPRA Det. Rates		Proposed New Tariff		Difference		
							Fixed Charges (Mln Rs.)	Var. Charges (Mln Rs.)	Fixed Charges (Mln Rs.)	Var. Charges (Mln Rs.)	Fixed Charges (Mln Rs.)	Var. Charges (Mln Rs.)	
RESIDENTIAL	Up to 50 Units	-	-	-	-	-	-	-	-	-	-	-	
	For peak load requirement up to 5 kW												
	01-100 Units per month	-	-	-	-	-	-	-	-	-	-	-	
	101-300 Units per month	-	-	-	-	-	-	-	-	-	-	-	
	301 - 700 Units per month	-	-	-	-	-	-	-	-	-	-	-	
	Above700 Units per month	-	-	-	-	-	-	-	-	-	-	-	
		-	-	-	-	-	-	-	-	-	-	-	-
	For peak load requirement exceeding 5 kW												
	Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	
Total Residential	-	-	-	-	-	-	-	-	-	-	-	-	
COMMERCIAL-A2	For peak load requirement up to 5 kW	-	-	-	-	-	-	-	-	-	-	-	
	Commercial (<100)	-	-	-	-	-	-	-	-	-	-	-	
		-	-	-	-	-	-	-	-	-	-	-	
	For peak load requirement exceeding 5 kW	-	-	-	-	-	-	-	-	-	-	-	
	Regular	-	-	-	-	-	-	-	-	-	-	-	
	Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-	
	Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-	
Total Commercial	-	-	-	-	-	-	-	-	-	-	-	-	
INDUSTRIAL	B1	-	-	-	-	-	-	-	-	-	-	-	
	B1 - Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-	
	B1 - Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-	
	B2	-	-	-	-	-	-	-	-	-	-	-	
	B2 - Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-	
	B2 - Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-	
	B3 - Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-	
	B3 - Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-	
	B4 - Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-	
	B4 -Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-	
Total Industrial	-	-	-	-	-	-	-	-	-	-	-	-	
Y FOR FURTHER TION	C1(a) Supply at 400 Volts -up to 5 kW	-	-	-	-	-	-	-	-	-	-	-	
	C1(b) Supply at 400 Volts - exceeding 5kW	-	-	-	-	-	-	-	-	-	-	-	
	Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-	
	Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-	
	C2 Supply at 11 kV	-	-	-	-	-	-	-	-	-	-	-	

SINGLE POINT SUPPLY DISTRIBUT	Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	C3 Supply above 11 kV	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total Single Point Supply	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
AGRICULTURE TUBEWELL- TARIFF D	D1 Scarp	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	D2 Agricultural Tube-wells	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	D-1(b) SCARP and agricultural more than 20 kW	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU) - Peak	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU) -Off Peak	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU) -Off Peak	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TEMPORAR Y SUPPLY TARIFF	E-1(i) Residential Supply	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	E-1(ii)Commercial Supply	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	E-2 Industrial Supply	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total Temporary	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OTHERS	Public Lighting - G	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Residential Colonies-H	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Special Contracts Tariff K (AJK)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU) - Peak	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU) -Off Peak	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Railway Traction - I	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rawat Lab	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Total	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

FORM 28

FORM - 28

Revenue & Subsidy Statement

PARTICULARS		Projected Sales (MkWh)	Sales Mix (%)	No. of Consumers	Avg. Load /MDI (kW)	Load Factor (%)	NEPRA Det. Rates		GoP Notified Tariff		Subsidy		
							Fixed Charges Rs./ kW/ M	Var. Charges Rs./ kWh	Fixed Charges Rs./ kW/ M	Var. Charges Rs./ kWh	Fixed Charges Rs./ kW/ M	Var. Charges Rs./ kWh	
RESIDENTIAL	Up to 50 Units	-	-	-	-	-	-	-	-	-	-	-	
	For peak load requirement up to 5 kW												
	01-100 Units per month	-	-	-	-	-	-	-	-	-	-	-	
	101-300 Units per month	-	-	-	-	-	-	-	-	-	-	-	
	301 - 700 Units per month	-	-	-	-	-	-	-	-	-	-	-	
	Above700 Units per month	-	-	-	-	-	-	-	-	-	-	-	
		-	-	-	-	-	-	-	-	-	-	-	
	For peak load requirement exceeding 5 kW												
	Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	
Total Residential	-	-	-	-	-	-	-	-	-	-	-		
COMMERCIAL-A2	For peak load requirement up to 5 kW												
	Commercial (<100)	-	-	-	-	-	-	-	-	-	-	-	
		-	-	-	-	-	-	-	-	-	-	-	
	For peak load requirement exceeding 5 kW												
	Regular	-	-	-	-	-	-	-	-	-	-	-	
	Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-	
	Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-	
Total Commercial	-	-	-	-	-	-	-	-	-	-	-		
INDUSTRIAL	B1	-	-	-	-	-	-	-	-	-	-	-	
	B1 - Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-	
	B1 - Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-	
	B2	-	-	-	-	-	-	-	-	-	-	-	
	B2 - Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-	
	B2 - Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-	
	B3 - Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-	
	B3 - Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-	
	B4 - Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-	
	B4 -Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-	
	-	-	-	-	-	-	-	-	-	-	-		

FORM 28 (A)

Form - 28 (A)

Revenue & Subsidy Statement

PARTICULARS		Projected Sales (MkWh)	Sales Mix (%)	No. of Consumers	Avg. Load /MDI (kW)	Load Factor (%)	NEPRA Det. Rates (Qtr-2,3 & 4)		GoP Notified Tariff		Subsidy	
							Fixed Charges (Mln Rs.)	Var. Charges (Mln Rs.)	Fixed Charges (Mln Rs.)	Var. Charges (Mln Rs.)	Fixed Charges (Mln Rs.)	Var. Charges (Mln Rs.)
RESIDENTIAL	Up to 50 Units	-	-	-	-	-	-	-	-	-	-	-
	For peak load requirement up to 5 kW	-	-	-	-	-	-	-	-	-	-	-
	01-100 Units per month	-	-	-	-	-	-	-	-	-	-	-
	101-300 Units per month	-	-	-	-	-	-	-	-	-	-	-
	301 - 700 Units per month	-	-	-	-	-	-	-	-	-	-	-
	Above700 Units per month	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-
	For peak load requirement exceeding 5 kW	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-
	Total Residential	-	-	-	-	-	-	-	-	-	-	-
COMMERCIAL-A2	For peak load requirement up to 5 kW	-	-	-	-	-	-	-	-	-	-	-
	Commercial (<100)	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-
	For peak load requirement exceeding 5 kW	-	-	-	-	-	-	-	-	-	-	-
	Regular	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-
Total Commercial	-	-	-	-	-	-	-	-	-	-	-	
INDUSTRIAL	B1	-	-	-	-	-	-	-	-	-	-	-
	B1 - Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-
	B1 - Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-
	B2	-	-	-	-	-	-	-	-	-	-	-
	B2 - Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-
	B2 - Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-
	B3 - Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-
	B3 - Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-
	B4 - Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-
	B4 -Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-
Total Industrial	-	-	-	-	-	-	-	-	-	-	-	
ER	C1(a) Supply at 400 Volts -up to 5 kW	-	-	-	-	-	-	-	-	-	-	-

	B4 -Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-
	Total Industrial	-	-	-	-	-	-	-	-	-	-	-
SINGLE POINT SUPPLY FOR FURTHER DISTRIBUTION	C1(a) Supply at 400 Volts -up to 5 kW	-	-	-	-	-	-	-	-	-	-	-
	C1(b) Supply at 400 Volts - exceeding 5kW	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-
	C2 Supply at 11 kV	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-
	C3 Supply above 11 kV	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-
	Total Single Point Supply	-	-	-	-	-	-	-	-	-	-	-
AGRICULTURE TUBEWELL- TARIFF D	D1 Scarp	-	-	-	-	-	-	-	-	-	-	-
	D2 Agricultural Tube-wells	-	-	-	-	-	-	-	-	-	-	-
	D-1(b) SCARP and agricultural more than 20 kW	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU) - Peak	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU) -Off Peak	-	-	-	-	-	-	-	-	-	-	-
	Total Agriculture	-	-	-	-	-	-	-	-	-	-	-
TEMPORARY SUPPLY TARIFF	E-1(i) Residential Supply	-	-	-	-	-	-	-	-	-	-	-
	E-1(ii)Commercial Supply	-	-	-	-	-	-	-	-	-	-	-
	E-2 Industrial Supply	-	-	-	-	-	-	-	-	-	-	-
	Total Temporary	-	-	-	-	-	-	-	-	-	-	-
OTHERS	Public Lighting - G	-	-	-	-	-	-	-	-	-	-	-
	Residential Colonies-H	-	-	-	-	-	-	-	-	-	-	-
	Special Contracts Tariff K (AJK)	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU) - Peak	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU) -Off Peak	-	-	-	-	-	-	-	-	-	-	-
	Railway Traction - I	-	-	-	-	-	-	-	-	-	-	-
	Rawat Lab	-	-	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-	-	-	

FORM 29 (A)

Form - 29 (A)

Proposed Revenue & Subsidy Statement

PARTICULARS		Projected Sales (MkWh)	Sales Mix (%)	No. of Consumers	Avg. Load /MDI (kW)	Load Factor (%)	Proposed New Tariff		GoP Notified Tariff		Subsidy	
							Fixed Charges (Mln Rs.)	Var. Charges (Mln Rs.)	Fixed Charges Rs./ (Mln Rs.)	Var. Charges (Mln Rs.)	Fixed Charges (Mln Rs.)	Var. Charges (Mln Rs.)
RESIDENTIAL	Up to 50 Units	-	-	-	-	-	-	-	-	-	-	-
	For peak load requirement up to 5 kW	-	-	-	-	-	-	-	-	-	-	-
	01-100 Units per month	-	-	-	-	-	-	-	-	-	-	-
	101-300 Units per month	-	-	-	-	-	-	-	-	-	-	-
	301 - 700 Units per month	-	-	-	-	-	-	-	-	-	-	-
	Above700 Units per month	-	-	-	-	-	-	-	-	-	-	-
	For peak load requirement exceeding 5 kW	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-
	Total Residential	-	-	-	-	-	-	-	-	-	-	-
COMMERCIAL-A2	For peak load requirement up to 5 kW	-	-	-	-	-	-	-	-	-	-	-
	Commercial (<100)	-	-	-	-	-	-	-	-	-	-	-
	For peak load requirement exceeding 5 kW	-	-	-	-	-	-	-	-	-	-	-
	Regular	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-
	Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-
	Total Commercial	-	-	-	-	-	-	-	-	-	-	-
INDUSTRIAL	B1	-	-	-	-	-	-	-	-	-	-	-
	B1 - Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-
	B1 - Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-
	B2	-	-	-	-	-	-	-	-	-	-	-
	B2 - Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-
	B2 - Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-
	B3 - Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-
	B3 - Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-
B4 - Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-	

	B4 -Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-	-	
	Total Industrial	-	-	-	-	-	-	-	-	-	-	-	-	
SINGLE POINT SUPPLY FOR FURTHER DISTRIBUTION	C1(a) Supply at 400 Volts -up to 5 kW	-	-	-	-	-	-	-	-	-	-	-	-	
	C1(b) Supply at 400 Volts - exceeding 5kW	-	-	-	-	-	-	-	-	-	-	-	-	
	Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-	-	
	Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-	-	
	C2 Supply at 11 kV	-	-	-	-	-	-	-	-	-	-	-	-	
	Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-	-	
	Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-	-	
	C3 Supply above 11 kV	-	-	-	-	-	-	-	-	-	-	-	-	
	Time of Use (TOU)-Peak	-	-	-	-	-	-	-	-	-	-	-	-	
	Time of Use (TOU)-Off Peak	-	-	-	-	-	-	-	-	-	-	-	-	
			-	-	-	-	-	-	-	-	-	-	-	-
		Total Single Point Supply	-	-	-	-	-	-	-	-	-	-	-	-
AGRICULTURE TUBEWELL- TARIFF D	D1 Scarp	-	-	-	-	-	-	-	-	-	-	-	-	
	D2 Agricultural Tube-wells	-	-	-	-	-	-	-	-	-	-	-	-	
	D-1(b) SCARP and agricultural more than 20 kW	-	-	-	-	-	-	-	-	-	-	-	-	
	Time of Use (TOU) - Peak	-	-	-	-	-	-	-	-	-	-	-	-	
	Time of Use (TOU) -Off Peak	-	-	-	-	-	-	-	-	-	-	-	-	
			-	-	-	-	-	-	-	-	-	-	-	
	Total Agriculture	-	-	-	-	-	-	-	-	-	-	-	-	
TEMPORARY SUPPLY TARIFF	E-1(i) Residential Supply	-	-	-	-	-	-	-	-	-	-	-	-	
	E-1(ii)Commercial Supply	-	-	-	-	-	-	-	-	-	-	-	-	
	E-2 Industrial Supply	-	-	-	-	-	-	-	-	-	-	-	-	
			-	-	-	-	-	-	-	-	-	-	-	
	Total Temporary	-	-	-	-	-	-	-	-	-	-	-	-	
OTHERS	Public Lighting - G	-	-	-	-	-	-	-	-	-	-	-	-	
	Residential Colonies-H	-	-	-	-	-	-	-	-	-	-	-	-	
	Special Contracts Tariff K (AJK)	-	-	-	-	-	-	-	-	-	-	-	-	
	Time of Use (TOU) - Peak	-	-	-	-	-	-	-	-	-	-	-	-	
	Time of Use (TOU) -Off Peak	-	-	-	-	-	-	-	-	-	-	-	-	
	Railway Traction - I	-	-	-	-	-	-	-	-	-	-	-	-	
	Rawat Lab	-	-	-	-	-	-	-	-	-	-	-	-	
	Total	-	-	-	-	-	-	-	-	-	-	-	-	

COMPUTATION OF TAXABLE INCOME AND INCOME TAX LIABILITY

	Notes of Account	Amount (Rs.)
Profit/(Loss) before tax for the year (Note A)	P & L	
Add: Inadmissible Expenses (Note B)		
Accounting Depreciation	Note-1	
Provision for Doubtful Debt	Note-2.2	
Provision for Worker's Profit Participation Fund	Note-3.2	
Provision for Pension	Note-4.1	
Provision for Medical Benefit	Note-4.2	
Provision for Free Electricity	Note-4.3	
Provision for Compensated Absences	Note-4.4	
Total Additions		
Less: Admissible Expenses (Note C)		
Tax Depreciation	Annexure-I	
Pension paid for the year	Note-4.1	
Medical Benefits paid for the year	Note-4.2	
Electricity Benefits paid for the year	Note-4.3	
Compensated Absences paid for the year	Note-4.4	
Subsidy Income claimed as Exempt (under clause 102A of second schedule to the Income Tax Ordinance, 2001)	Note-5.2	
Total Deductions		
Net Taxable Income/(Loss) for the Year (Note D)		

COMPUTATION OF INCOME TAX LIABILITY (Note E)

Tax on Income @ 35%

Tax on Income from Other Sources (Note F)

Net Tax for the Year (Note G)

Minimum Tax Liability under section 113 (see Note 1 below)(Note H)

Income Tax Liability for the year (Note I)

Tax deduction at source:(Note J)

Tax Deduction on Motor Vehicle Registration u/s 234

Tax Deduction on Telephone Bills u/s 236

Tax Deducted on Bank Profits u/s 151

Net Tax Payable/(Refund) for the year (Note K)

Note 1:

Distribution Margin

Amount (Rs.)

Revenue for the year (Note 5)

Rental and Service Income (Note 7)

Total Income

Less: Subsidy received from Government (Note 5)

Income excluding subsidy from the Government

Less: Purchase Price of Electricity (Note 6)

Distribution Margin

As per clause 5 of Part-III of the 2nd Schedule to the Income Tax Ordinance, 2001 minimum tax is to be calculated on distribution Margin which is Negative in current scenario, hence, no minimum tax liability arises for the period

NAME OF DISCO
TAX DEPRECIATION SCHEDULE
INCOME YEAR ENDED ____
TAX YEAR ____

Annexure-I

Description	Opening Written Down Value _____	Cost of additions during the period	Deletions during the Period	Total Depreciable Amount	Depreciation						Written down Value on _____	
					Initial		Normal		On Opening WDV			Total For the year
					Rate %	Amount	Rate %	Amount	Rate %	Amount		
					(Rupees)							
1	2	3	4=(1+2)-3	5	6=5*2	7	8=(2-6)*7	9	10=9*1	11=6+8+10	12=4-11	
Building on freehold land												
Other plant and equipment												
Vehicles												
Office Equipment												
Computer Equipment												
Distribution equipment												
Furniture & Fixture												
Total	-	-	-	-	-	-	-	-	-	-	-	

Name of DISCO

Balance Sheet

As at _____

	Current Year Rupees	Previous Year Rupees
Non current assets		
Operating fixed assets		
Property, plant and equipment		
Capital work in progress		
Long term loans - considered good		
Long term deposits		
Current assets		
Stores and spares		
Trade debts		
Advances, prepayments and other receivables		
Cash and bank balances		
Current liabilities		
Trade and other payables		
Receipt against deposit work		
Accrued markup		
Provision for taxation		
Sukuk Bonds		
Current maturity of long term loans		
Net current assets		
Non current liabilities		
Deferred credit		
Long term loans		
Employee retirement benefits		
Security deposits		
Contingencies and commitments		
Represented by		
Capital and reserves		
Share capital		
Accumulated loss		
Deposit for issuance of shares		

Name of DISCO
 Profit and Loss Account
 For the year ended _____

	Current Year Rupees	Previous Year Rupees
Revenue		
Electricity sales - net		
Cost of electricity		
Gross profit		
Amortization of deferred credits		
Operating costs		
Other operating cost excluding depreciation		
Depreciation on operating fixed assets		
Other income		
Finance and other charges		
Provision for workers profit participation fund		
Profit for the year before taxation		
Taxation		
Profit for the year		

Chief Executive

Director

Name of DISCO

Statement of Comprehensive Income

For the year ended _____

Year ended _____

Current Year Rupees	Previous Year Rupees
------------------------	-------------------------

Profit for the year

Other comprehensive income

Total comprehensive income for the year

Chief Executive_____
Director

Name of DISCO
Cash Flow Statement
For the period ended _____

	Current Year Rupees	Previous Year Rupees
Cash flows from operating activities		
Profit for the year		
Adjustments for non-cash and other items		
Depreciation		
Amortization of deferred credits		
Provision for retirement benefits		
Provision for workers profit participation fund		
Provision for bad debt		
Finance cost		
Cash flows from operating activities before working capital changes		
(Increase)/decrease in current assets		
Stores and spares		
Trade debts		
Advances, prepayments and other receivables		
Increase/(decrease) in current liabilities		
Trade and other payables		
Effect on cash flow due to working capital changes		
Cash flow generated from operating activities		
Retirement benefits paid		
Finance cost paid		
Net cash flow from operating activities		
Cash flows from investing activities		
Fixed capital expenditure		
Long term loans - considered good		
Long term deposits		
Net cash used in investing activities		
Cash flows from financing activities		
Deferred credit		
Repayment of long term loan		
Receipt against deposit work		
Payment of Term Finance Certificate		
Amount paid against Sukuk Bonds		
Security deposits		
Net cash flow from financing activities		
Net (decrease) / increase in cash and cash equivalents		
Cash and cash equivalents at the beginning of the year		
Cash and cash equivalents at the end of the year		

Name of DISCO
 Statement of Changes in Equity
 As at _____

Share capital	Accumulated loss	Share deposit money	Total
---------------	------------------	---------------------	-------

-----Rupees-----

Balance as at _____

Total comprehensive income for the year _____

Balance as at _____

Total comprehensive income for the year

Balance as at _____

Chief Executive

Director

1 Property, plant and equipment

PARTICULARS	Current Year											
	Transferred from WAPDA under an agreement as on 01 July 1998	COST			As on _____	Transferred from WAPDA under an agreement as on 01 July 1998	ACCUMULATED DEPRECIATION			As on _____	Book value as on _____	Rate %
		Additions		Depreciation expense			As on					
		Upto last year	During the period					Upto last year	During the period			
-----Rupees-----												
Land - Freehold											-	
Buildings and civil works on freehold land											2%	
Computers											10%	
Office equipment											10%	
Distribution plant assets											3.5%	
Other plant and equipments											10%	
Vehicles											10%	
	-	-	-	-	-	-	-	-	-	-	-	

Previous Year										
PARTICULARS	COST				ACCUMULATED DEPRECIATION				Book value as on _____	Rate %
	Transferred from WAPDA under an agreement as on 01 July 1998	Additions		As on _____	Transferred from WAPDA under an agreement as on 01 July 1998	Depreciation expense		As on _____		
		Upto last year	During the period			Upto last year	During the period			
Land - Freehold										-
Buildings and civil works on freehold land										2%
Computers										10%
Office equipment										10%
Distribution plant assets										3.5%
Other plant and equipments										10%
Vehicles										10%
	-	-	-	-	-	-	-	-	-	

-----Rupees-----

As explained in Note 1.2, the property and rights in the above assets were transferred to the Company on 01 July 1998 by WAPDA in accordance with the terms and conditions of the Business Transfer Agreement executed between WAPDA and the Company. However, titles of the free hold land and vehicles have not been transferred in the name of the Company in the Land Revenue records and with Registration authority respectively.

The cost of the assets as on _____ include fully depreciated assets amounting to Rs. _____ million (_____: Rs. _____ million) but are still in use of the Company.

Name of DISCO

Notes to the Financial Statements

For the year ended _____

	<i>Note</i>	Current Year Rupees	Previous Year Rupees
2 Trade debts			
Considered good	2.1	-	-
Considered doubtful		-	-
Less : Provision for doubtful debts	2.2	-	-
		-	-
2.1	Trade debts are secured to the extent of corresponding consumer's security deposits.		
	<i>Note</i>		
2.2 Provision against debt considered doubtful			
Balance of provision as on 01 July		-	-
Charge/(reversal) for the year	2.3	-	-
Amounts written off		-	-
Balance of provision as on 30 June		-	-
2.3	This includes the balance of provision on general sales tax receivable amounting to Rs. _____ million.		
	<i>Note</i>	Current Year Rupees	Previous Year Rupees
3 Trade and other payables			
Creditors - CPPA	3.1		
- Others			
Advances from consumers			
Security Deposits			
Retention money - Contractors			
Electricity duty payable			
General sales tax payable			
Television license fee payable			
Neelum Jehlum Surcharge payable			
Sales tax payable			
Surcharge payable			
Withholding income tax payable			
Accrued Liabilities			
Pension Payable to associated undertakings			
Payable to consumers against deposit work			
Worker's Profit Participation Fund	3.2		
Other payables - Associated undertakings	3.3		
- Others			
		-	-

Movement in net liability recognized in balance sheet

Net liability as at 01 July		
Charge to profit and loss account		
Benefits paid during the year		
Net liability as at 30 June	-	-

4.3 Free electricity benefits***Reconciliation of liability recognized in balance sheet***

Present value of defined benefit obligation		
Unrecognized actuarial loss		
Net liability as at 30 June	-	-

Movement in net liability recognized in balance sheet

Net liability as at 01 July		
Charge to profit & loss account		
Benefits paid		
Net liability as at 30 June	-	-

4.4 Accumulated compensated absences***Reconciliation of liability recognized in balance sheet***

Present value of defined benefit obligation as at 30 June		
---	--	--

Movement in net liability recognized in balance sheet

Net liability as at 01 July		
Charge to profit and loss account		
Benefits paid during the year		
Net liability as at 30 June	-	-

	<i>Note</i>	Current Year Rupees	Previous Year Rupees
5 Electricity sales - net			
Sale of energy	5.1		
Subsidy from Government of Pakistan	5.2		
		-	-

5.1 Sales of energy includes tariff adjustment on account of power purchase prices including fuel price adjustment charged to customers amounting to Rs. _____ million (_____ : Rs. _____ million).

5.2 This represents the Tariff Subsidy receivable from the Government of Pakistan in pursuance of the National Electric Power Regulator Authority (NEPRA) tariff determinations and notifications from time to time. This is the difference between NEPRA rates and the rates charged to the consumers in accordance with the tariff notified by the Government of Pakistan.

6 Related party transactions

Transactions with related parties are at arm's length. Prices for transactions with related parties are determined on the basis of admissible methods. The sales and purchase price of electricity are controlled by NEPRA

The related parties comprise of associated companies, directors of the Company, companies with common directorship and key management personnel. Detail of transactions with related parties, other than those which have been specifically disclosed elsewhere in these financial statements are as follows:

<i>Nature of transactions</i>	Current Year		
	Directors and key management personnel	Associated companies	Total
	-----Rupees-----		
Cost of electricity			
Salary, wages and other benefits			
Directors fee			
Management fee			
Vehicle running and maintenance			

	Previous Year		
	Directors and key management personnel	Associated companies	Total
	-----Rupees-----		
Cost of electricity			
Salary, wages and other benefits			
Directors fee			
Management fee			
Vehicle running and maintenance			

7 General

7.1 Figures of the corresponding period have been rearranged , wherever necessary for the purposes of comparison and better presentation. The reclassifications are as under:

From	To	Rupees
Meter / service rent	Other income	
Reconnection fees	Other income	

7.2 Figures has been rounded off to the nearest rupee.

Chief Executive

Director

COMPUTATION OF DEFERRED TAX ASSET/DEFERRED TAX LIABILITY

1/1

Tax Base	Accounting Base	Taxable/Deductable Temporary Differences	Tax Rate	Deferred Tax Asset or Deferred Tax Liability
----------	-----------------	--	----------	--

Column A

Column B

Column C=A-B

Column D

Column E=C*D

Non current assets

Operating fixed assets

Property, plant and equipment

Grid station equipments

- Vehicles

Long term deposits

Current assets

Grid Station Equipments

Considered doubtful

Advances, prepayments and
other receivables

Current account

Current liabilities

- Others

Accrued markup

Provision for taxation

Current maturity of term finance certificates

Current maturity of long term loans

Net current assets**Non current liabilities**

Additions during the year

Receipt against deposit work

Redeemable capital

Sukuk Bonds

Loan received from NTDC

Free electricity benefits

Contingencies and commitments

Deferred Tax Asset/(Deferred Tax Liability) (Note F)

Annexure 600187

Registration	1	Taxpayer Name	LAHORE ELECTRCOMPANY LIMITED				Reg/Inc No.	
	2	Business Name	xxx				Tax Year	0000 1/7
	3	Business Address	xxx				Res. Status	Resident
	4	Principal Activity	x	Code	351000		Revised N ^o	
	5	Representative	NTN	00000000	Name	XXXXX	Year Ending	00-00-00

Share Holding	6	NTN	Top 10 Share Holder's Name		Percentage	Capital	NTN	Top 10 Share Holder's Name		Percentage	Capital
		0									
		0									
		0									
		0									
										100%	

Manufacturing/ Trading Account (Including Final/Fixed Tax)	Item	Code	Amount
	7	Net Sales	3101
8	Gross Domestic Sales	31011	
9	Domestic Commission/Brokerage	31021	
10	Gross Exports	31012	
11	Foreign Commission/Brokerage	31022	
12	Rebates/Duty Drawbacks	3107	
13	Cost of Sales To be reconciled with Annex-D-1	3116	
14	Local Raw Material/ Components	310411	
15	Imported Raw Material/ Components	310421	
16	Salaries,Wages	311101	
17	Power	311102	
18	Fuel	311103	
19	Stores/Spares	311106	
20	Insurance	311107	
21	Repair & Maintenance	311108	
22	Other Expenses	311118	
23	Accounting Amortization	3114	
24	Accounting Depreciation	3115	
25	Opening Stock	3117	
26	Finished Goods Purchases (Local)	310412	
27	Finished Goods Purchases (Imports)	310422	
28	Closing Stock	3118	
29	Gross Profit/ (Loss) To be reconciled with Annex-D-1	3119	
30	Gross Receipts	3139	
31	Markup/Interest (for Financial Institutions)	31311	
32	Leasing	31312	
33	Oil & Gas Exploration	31313	
34	Telecommunication	31314	
35	Insurance	31315	
36	Accounting Gain on Disposal of Intangibles	3135	
37	Accounting Gain on Disposal of Assets	3136	
38	Other Revenues/ Fee/ Charges for Services etc.	3131	
39	Management,Administrative,Selling & Financial expenses	3189	
40	Rent/ Rates/ Taxes	3141	
41	Salaries & Wages	3144	
42	Travelling/ Conveyance	3145	
43	Electricity/ Water/ Gas	3148	
44	Communication Charges	3154	
45	Repairs & Maintenance	3153	
46	Stationery/ Office Supplies	3155	
47	Advertisement/ Publicity/ Promotion	3157	
48	Insurance	3159	
49	Professional Charges	3160	
50	Profits on Debts (Markup/Interest)	3161	
51	Donations	3163	
52	Directors Fee	3177	
53	Workers Profit Participation Fund	3179	
54	Loss on Disposal of Intangibles	3185	
55	Loss on Disposal of Assets	3186	
56	Accounting Amortization	3187	
57	Accounting Depreciation	3188	
58	Bad Debts Provision	31811	
59	Obsolete Stocks/Stores/Spares Provision	31812	
60	Diminution in Value of Investments Provision	31813	
61	Bad Debts Written Off	31821	
62	Obsolete Stocks/Stores/Spares Written Off	31822	
63	Selling expenses(Freight outwards etc.)	31080	
64	Others	3170	
65	Net Profit/ (Loss)	3190	

Balance Sheet	Assets		Code	Amount
	107	Fixed Assets	8199	
108	Land	8101		
109	Building	8111		
110	Plant & Machinery	812101		
111	Capital Work-in-Progress	8181		
112	Motor Vehicles	8131		
113	Office Equipment	812109		
114	Furniture & Fixtures	812103		
115	Current Assets	8299		
116	Investments	8251		
117	Cash & Cash Equivalents	8201		
118	Stock in Trade/Stores/Spares	8221		
119	Trade Receivables	8231		
120	Advances/Deposits/Prepayments/Other Receivables	8241		
121	Intangible assets	8401		
122	Other Assets	8402		
123	Total Assets	8499		

Final Tax Statement Us 115(4)	Sr	Source	Code	Receipt/Value	Rate	Code	Tax Due
	124	Imports	64013			5%	65013
125		64011			1%	65011	
126		64012			2%	65012	
127		64015			3%	65015	
127		64016				65016	
128	Insurance/Re-insurance (Non Resident)	315901			5%	315902	
129	Media Services Payments received By Non-Res	316001			10%	316002	
130	Gas Consump. by CNG Station	64021			4%	65021	
131	Distribution of cigaratte and pharmaceutical products	64143			1%	92143	
132	Royalties/Fees	640511			15%	650511	
133		640512				650512	
134	Contracts (Non-Resident)	640521			6%	650521	
135	Supply of Goods	640611			3.5%	650611	
136		640612			1.5%	650612	
137		640613				650613	
138	Payment to Ginners for supply of cotton lint.	640614			1%	650614	
139	Contracts (Resident)	640631			6%	650631	
140		640632				650632	
141	Exports/ Indenting Commission/Export Services	64071			1%	65071	
142		64073			0.5%	65073	
143		64076				65076	
144	Foreign Indenting Commission	64075			5%	65075	
145	Prizes/winnings of cross word puzzles	64091			10%	65091	
146	Winnings - Others	64092			20%	65092	
147	Petroleum Commission	64101			10%	65101	
148	Brokerage/Commission	64121			10%	65121	
149	Advertising Commission	64122			5%	65122	
150	Goods Transport Vehicles	64141				65141	
	Total					6599	

Signatures

Sr	Items	Code	Amount
66	Inadmissible Expenses (Including proportionate expenses relating to PTR)	3191	
67	. Tax Gain on disposal of Intangibles	319135	
68	. Tax Gain on disposal of Assets	319136	
69	. Other Inadmissible Expenses	319198	
70	Admissible Deductions	3192	
71	. Tax Amortization	319287	
72	. Tax Depreciation	319288	
73	. Other Admissible Deductions	319298	
74	Income/(Loss) relating to Final and Fixed tax	3199	
75	Loss for the year surrendered to Holding Company	3901	
76	Loss acquired from Subsidiary Company and Adjusted	3902	
77	Brought Fwd. Loss Adjs./(Loss for the year Carry Fwd.)	3990	

Sr	Items	Code	Amount
78	Total Income/ (Loss)	9099	
79	. Business Income/(Loss)	3999	
80	. Capital Gains	4999	
81	. Share income from AOP	312021	
82	. Other Sources Inc / (Loss)	5999	
83	. Foreign Income/ (Loss)	6399	
84	Deductible Allowances	9139	
85	. Zakat	9121	
86	. Workers Welfare Fund	9122	
87	. Charitable Donations Admissible for Straight Dedc.	9124	
88	Taxable Income/ (Loss)	9199	
89	Exempt Income	6199	
90	. Property Income	6102	
91	. Business Income	6103	
92	. Capital Gains	6104	
93	. Other Sources Inc / (Loss)	6105	

	Liabilities	Code	Amount
94	Capital	8699	
95	. Paid-up Capital	8621	
96	. Reserves	8641	
97	. Accumulated Profits	8661	
98	. Surplus on Revaluation	8671	
99	Long Term Liabilities	8799	
100	. Long Term Loans	8701	
101	. Deferred Liabilities	8711	
102	Current Liabilities	8899	
103	. Trade & Other Payables	8801	
104	. Short Term Loans	8821	
105	Other Liabilities	8901	
106	Total Capital & Liabilities	8999	

Sr	Source	Code	Receipt/Value	Rate	Code	Tax Due
151	Property Income	210101	0		920235	
152	Purchase of Locally Produced Edible Oil	310431	2%		920208	
153	Services rendered/ contracts executed outside Pakistan	210102	0	1%	920236	2/7
154	Capital gains on Securities held for < 6 months	64033	0	0%	65033	
155	Capital gains on Securities held for >= 6 months and < 12 months	64034	0	0%	65034	
156	Capital gains on Securities held for >= 12 months	64035	0	0%	65035	
	Total		0		9202	

Sr	Source	Code	Receipt/Value	Rate	Code	Tax Due
157	Dividend Income for Banks only	64032	0	10%	65032	0
158	15% surcharge on proportionate final/fixed tax due for 3-1/2 months				93081	0
159	Total of Final and Fixed Tax Due and Surcharge				94592	0
160	Tax Collected/Deducted as Final Tax including surcharge				94591	0
161	Balance Final and Fixed Tax Payable/Refundable to be transferred to Net Tax Payable				6699	0
162	Gross Tax on taxable income			@	0	9201
163	Tax Reductions, Credits & Averaging					9249
164	Difference of minimum tax chargeable on certain business transactions [164(f)(v) minus 164(f)(iii)]					

	(i)	(ii)	(iii)	Rate	Minimu m tax	Higher of (iii) or (iv)
Import Value/Services receipts subject to collection or deduction of tax at source		Proport ionate Charge able income	Proport ionate tax*			
164a Imprt Edbl Oil U/S 148(8)	0	0	0	3	0	0
164b Imprt Pcking Mtrl U/S 148(8)	0	0	0	5	0	0
164c Trnsprt Srvc U/S 153 (1)(b)	0	0	0	2	0	0
164d Srvc to 0 rated tpayrs U/S 153(1)(b)	0	0	0	1	0	0
164e Other Srvc U/S 153 (1)(b)	0	0	0	6	0	0
164f Total	0	0	0	0	0	0

* [(162 minus 163) divided by 88 multiply by 164(a)(ii) or 164(b)(ii) or 164(c)(ii) or 164(d)(ii) or 164(e)(ii), as the case may be]						
165	Adjustment of un-adjusted minimum tax paid in the previous three years U/S 113 - Subject to a maximum of [162 minus 163 plus 164]				920201	0
166	Difference of minimum tax chargeable U/S 113 [166(iv) minus (162 minus 163 plus 164 minus 165), if greater than zero, else zero]					
	Total Turnover i	0	Reduction @	0	iii	0
	Min tax @1% ii	0	Net Minimum tax	iv		0
167	Balance Tax Chargeable on taxable income [162 minus 163 plus 164 minus 165 plus 166]				9497	0
168	15% surcharge on proportionate net tax due on taxable income for 3-1/2 months				93082	0
169	Net Tax [161 plus 167 plus 168]				9299	0

170	Tax Already Paid Including Adjustments				9499	
171	Net Tax Payable				99991	0
172	Tax Paid as per CPR No.				9471	0
173	Net Tax Refundable; may be credited to my bank account as under:				9999	
174	Bank	NATIONAL BANK OF PAKISTAN				
175	City	LAHORE				
176	Branch Name & Code	QUEENS ROAD BRANCH.				
177	A/C Number	10012-2				
178	WWF Payable				9308	0

I,..... holder of CNIC _____, in my capacity as Principal Officer / Trustee / Representative (as defined in section 172 of the Income Tax Ordinance, 2001) of the Taxpayer named above, do solemnly declare that to the best of my knowledge and belief the information given in this Return/Statement u/s 115(4) is correct, complete and in accordance with the provisions of the Income Tax Ordinance, 2001, Income Tax Rules, 2002, and the Companies Ordinance 1984.

Date : _____ (dd/mm/yyyy) Signatures _____



[eFBR Portal] [RTO-I LAHORE Status: Submitted () UID: 9799907024048]

ITRROA-002011-22458288

Attached:- Annex A-1, Annex B-1, Annex C-1, Annex D-1, Audited Account File



Annex A-1

Depreciation, Initial Allowance and Amortization (Purchased Assets)

Annexure-187
A-1

3/7

NTN Name CNIC/Reg.

S. No.	Depreciable Assets Particulars/Description	Code	Brought forward Written Down	Additions	Deletions	Total	Initial Allowance on addition, if any		Depreciation			Written Down value carried forward Amount (Rs.)	
			Value				Rate	Amount (Rs.)	Total / Annual		Business Use		
			Amount (Rs.)				Rate	Amount (Rs.)	Rate	Amount (Rs.)	Extent		Amount (Rs.)
1	Building (all types)	8102					50%		10%		100		
2	Furniture including fittings	810303					0%		15%		100		
3	Machinery and plant (not otherwise specified)	810301					50%		15%		100		
4	Motor vehicles plying for hire	81042					0%		0%		0		
5	Motor vehicles not plying for hire	81041					0%		15%		100		
6	Ships	81043					0%		0%		0		
7	Technical or professional books	810304					0%		0%		0		
8	Computer hardware including printer, monitor and allied items	810302					50%		30%		100		
9	Machinery and equipment used in manufacture of IT products	810308					0%		0%		0		
10	Plant & machinery on which 1st year allowance/accelerated depreciation is allowed u/s 23A / 23B	810309					0%		0%		0		
11	Air crafts and aero engines	81044					0%		0%		0		
12	Below ground installations of mineral oil concerns	810306					0%		0%		0		
13	Off shore platforms and production installations of mineral oil concerns	810307					0%		0%		0		
14	Any plant or machinery that has been used previously in Pakistan	810310					0%		0%	0	0		
Total (Amt_Allow + AmtB_Dep)													

S. No.	Intangibles Particulars/Description	Code	Acquired Date	Useful Life	Original Cost	Amortization					Remarks	
						Annual		Business Use		Actual Usage		
						Amount (Rs.)	Extent	Amount (Rs.)	Days	Amount (Rs.)		Days
1	Intangibles	8105			0	0	0	0	0	0		
2	Any expenditure providing advantage or benefit for a period exceeding one year	8107			0	0	0	0	0	0		
3	Others	8141			0	0	0	0	0	0		
Total (Amount_Actual)												0



Status: Submitted Print Date:14/3/2012

ITRROA-002011-22458288

NTN		Name		CNIC/Reg. No.	
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Particulars		Codes	Amount (Rs.)
1	(a) Business income/(loss) for the year after depreciation and amortization	261111	0
	(b) Business income/(Loss) for the year transferred to Return of Total Income for adjustment against (loss)/income for the year under any other head of income	261112	0
	(c) Loss for the year surrendered in favor of a holding company	3901	0
	(d) Balance business income/(loss) for the year after depreciation and amortization [Add 1(a) minus 1(b) minus 1(c)]	261114	0
2	Breakup of balance income/(loss) for the year after depreciation and amortization:	261211	0
	(a) Business income/(loss) for the year before depreciation/amortization	3900	0
	(b) Depreciation for the year including unabsorbed depreciation brought forward	3988	0
	(c) Amortization for the year including unabsorbed amortization brought forward	3987	0
3	Details of adjustments of brought forward business losses, losses of subsidiary, depreciation and amortization including unabsorbed depreciation and amortization	261311	0
	(a) Business income/(loss) for the year before depreciation and amortization [from 2(a) above]	261312	0
	(b) Adjustment of brought forward business losses	261313	0
	(c) Adjustment of losses of subsidiary	261314	0
	(d) Adjustment of depreciation including unabsorbed depreciation brought forward	261315	0
	(e) Adjustment of amortization including unabsorbed amortization brought forward	261316	0
	(f) Balance business Income after adjustment transferred to Return of Total Income [3(a) minus 3(b) minus 3(c) minus 3(d) minus 3(e), if greater than zero, else Nil]	261317	0
	(g) Balance business loss after adjustment carry forward [3(a) minus 3(b) minus 3(c) minus 3(d) minus 3(e), if less than zero, else Nil]	261318	0

Assessment Year /Tax Year (starting from earliest year)	Code	Balance brought forward loss or Loss for the current year Amount (Rs.)		Adjusted against the income for the current year Amount (Rs.)	Lapsed(not avlbl for carry forward) / Attributable to PTR income Amount (Rs.)	Balance carried forward Amount (Rs.)
		Taxpayers Own	Of amalgamating company			
		Amount (Rs.)	Amount (Rs.)			

4. Details / breakup of business losses brought forward and carried forward.						
Current year - 10 Year	3900	0	0	0	0	0
Current year - 9 Year	3900	0	0	0	0	0
Current year - 8 Year	3900	0	0	0	0	0
Current year - 7 Year	3900	0	0	0	0	0
Current year - 6 Year	3900	0	0	0	0	0
Current year - 5 Year	3900	0	0	0	0	0
Current year - 4 Year	3900	0	0	0	0	0
Current year - 3 Year	3900	0	0	0	0	0
Current year - 2 Year	3900	0	0	0	0	0
Current year - 1 Year	3900	0	0	0	0	0
Current year	3900	0	0	0	0	0
Total	262422	0	0	0	0	0

5. Details / breakup of un-absorbed depreciation brought forward and carried forward						
(a) B/Forward	319288	0	0			
(b) Current Year	31928					
Total	262513		0			

6. Details / breakup of un-absorbed amortization brought forward and carried forward						
(a) B/Forward	319287	0				
(b) Current Year	319287	0				
Total	262613	0				

7. Details / breakup of losses of subsidiaries brought forward and carried forward						
(a) Current year - 2 Year	3904	0	0	0	0	0
(b) Current year - 1 Year	3904	0	0	0	0	0
(c) Current Year	3904	0	0	0	0	0
Total	262714	0	0	0	0	0

Status:



Annex C-1

Annexure-187

Tax Already Paid Including Adjustments (Including Surcharge)

C-1

5/7

 NTN Name CNIC/Reg. No.

Particulars					Amount (Rs.)	
Advance Tax U/S 147(1) - Incl. Surcharge						
	First Installment	CPR No				
	Second Installment	CPR No				
	Third Installment	CPR No				
	Forth Installment	CPR No				
1.	Sub-Total					
Advance Tax U/S 147(5B) - Incl. Surcharge						
	First Installment	CPR No				
	Second Installment	CPR No				
	Third Installment	CPR No				
	Forth Installment	CPR No				
2.	Sub-Total					
Tax Collected/Deducted at Source - Incl. Surcharge						
(Other than tax collected/deducted on receipts/value of goods subject to final taxation)						
3.	On Import of goods - Incl. Surcharge				0	
4.	On Import of CBU motor vehicle by manufacturers - Incl. Surcharge				0	
5.	On dividend Income - Incl. Surcharge				0	
6.	On profit on debt - Incl. Surcharge					
	Certificate/ Account No.	Bank	Branch	Share%	Amount (Rs.)	
	000000	abc	abc	0		
7.	On Government securities - Incl. Surcharge				0	
8.	On payment received by non-resident - Incl. Surcharge				0	
9.	On payment for goods - Incl. Surcharge				0	
10.	On payments for services - Incl. Surcharge				0	
11.	On payments for execution of contracts - Incl. Surcharge				0	
12.	On property income - Incl. Surcharge				0	
13.	On cash withdrawal from bank - Incl. Surcharge					
	Certificate/ Account No.	Bank	Branch	Share%	Amount (Rs.)	
				0		
14.	On certain transactions in bank - Incl. Surcharge				0	
15.	On registration of new locally manufactured motor vehicle - Incl. Surcharge					
	Registration No.	Engine/ Seating Capacity	Owner's Name	Manufacturer's Particular	Amount (Rs.)	
				0		
16.	On commission paid to members of stock exchange - Incl. Surcharge				0	
17.	On trading of shares at a Stock Exchange - Incl. Surcharge				0	
18.	On financing of carry over trade - Incl. Surcharge				0	
19.	With motor vehicle tax (Other than goods transport vehicles) - Incl. Surcharge					
	Registration No.	Engine/ Seating Capacity	Owner's Name	Share%	Amount (Rs.)	
	1111111111	000		0		
20.	With bill for electricity consumption - Incl. Surcharge					
	Consumer No.	Subscriber's CNIC	Subscriber's Name	Share%	Amount (Rs.)	
				0		
21.	With telephone bills, mobile phone and pre-paid cards - Incl. Surcharge					
	Number	Subscriber's CNIC	Subscriber's Name	Share%	Amount (Rs.)	
	00000000	00000-0000000-0		0		
22.	On sale by auction - Incl. Surcharge					
23.	On purchase of domestic air travel ticket - Incl. Surcharge					
24.	Others					
25.	Sub Total					
Adjustment of Prior Year(s) Refunds Determined by Department						
26.	Refund adjustments (To the extent adjustment is required against the current year's tax payable, if any)					
	Refund Assessed		Previous Adjustments		Available for Adjustment	Current Adjustment
	Tax Year	Amount (Rs.)	Tax Year	Amount (Rs.)	Amount (Rs.)	Amount (Rs.)
26(d).	Sub-total	Islamabad Electric Supply Company - Accounting Manual - Volume III - Annexures	USAID Power Distribution Program	465		

Total Tax Already Paid including Adjustments

Annexure-187

27.	Transfer to the Return of Income [Add 1 plus 2 plus 25 plus 26 (d)]	
-----	---	--

Workers Welfare Fund Already Paid

6/7

28.	CPR No.		Evidence of payment attached	
-----	---------	--	------------------------------	--

Status: Submitted Print Date:14/3/2012



ITRROA-002011-22458288



Annex D-1

Annexure-187
D - 1
7/7

Breakup of Sales in case of Multiple Businesses

Reg./Inc. No.		NTN	
Taxpayer's Name		Tax Year	
Business Name		RTO/LTU	

Sr.	Business Name & Business Activity		Sales	Cost of Sales	Gross Profit/Loss
	(1)		(2)	(3)	(4)=(2)-(3)
1	Business Name				
	Business Activity				
Total					

Business wise break up of Sales



ITRROA-002011-22458288

Status:

Part X
Monthly Statement of Collection or Deduction of Income Tax
Section 165 (2)
[See rule 44(2)]

Page No. ____ of ____

Year _____

Month _____

LTU/RTO _____

Particulars of withholding agent/payer/collector

NTN/ FTN _____
 Name of Withholding Agent _____

Address : _____ (in block letters)
 Telephone: _____ Fax: _____ E-Mail _____

Details of payment etc. where tax has been collected, deducted, short deducted or not deducted at source

Sr.	Particulars of Person from whom tax collected/ deducted				Particulars of Payment Made					Particulars of Tax Paid			Reasons, if Tax Not Collected/ Deducted					
	Taxpayer Id.		Name	Address	Nature of Payment etc.	Payment Section Code	Date of Payment dd/mm/yyyy	Value/ Amount on which tax collectabl or deductible	Rate of Tax (%)	Amount of Tax Collected or Deducted	Amount of Tax Deposited	Date of Tax Deposit dd/mm/yyyy	CPR Number	Exemption Certificate				
	ID Type	CNIC/NTN/ Phone/ Mobile Number/PP												Section of Law	Number	Date	Issuing Authority	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	
TOTAL																		

(2) Taxpayer Id. N => NTN, C=> CNIC, P => Passport No. (only for Non-Residents), T => Telephone/Mobile Phone No.

I, _____ holder of CNIC No _____ in my capacity as Self / Member or Partner of Association of Persons / Principal Officer / Trustee / Representative of the Withholding Agent named above (tick the relavent) do hereby solemnly declare that to the best of my knowledge and belief the information given in this Statement is correct, complete and in accordance with the provisions of the Income Tax Ordinance, 2001 and Income Tax Rules, 2002. I further certify that the amount of chargeable salary indicated against each employee has been determined / calculated, keeping in view the provisions of the Income Tax Ordinance 2001 and Income Tax Rules, 2002.

Date _____ (dd/mm/yyyy)

Signature

Name of DISCO _____
 Income Year Ended _____
 Tax Year _____
 Reconciliation of the Sales Tax

Input Tax	Rs
Purchase of Power	
Material	
Services	
Utility Bills	_____
	=====
Output Tax	
Sale of Electricity	
Sale of Scrap	_____
	=====
Net Sales Tax Payable/(Refundable)	_____
	=====

BOOK OF FINANCIAL OF POWER FOR DISTRIBUTION COMPANIES

<u>SECTION-I</u>	JURISDICTION OF CHIEF EXECUTIVE
<u>SECTION-II</u>	ADMINISTRATIVE APPROVAL & TECHNICAL SANCTION OF WORKS
<u>SECTION-III</u>	ADMINISTRATIVE APPROVAL & TECHNICAL SANCTION OF T&P
<u>SECTION-IV</u>	POWERS FOR FIXATION OF RESERVE STOCK LIMIT
<u>SECTION-V</u>	EXECUTION OF WORKS & PURCHASE OF STORE MATERIALS, INSTRUMENTS, T & P AND ISSUANCE OF VARIATION ORDERS
<u>SECTION-VI</u>	LOCAL PURCHASE
<u>SECTION-VII</u>	ADMINISTRATION OF CONSULTING SERVICES
<u>SECTION-VIII</u>	RE-APPROPRIATION OF FUNDS
<u>SECTION-IX</u>	CREATION AND ABOLITION OF POSTS
<u>SECTION-X</u>	CONTINGENT EXPENDITURE
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<u>SECTION-XV</u>	MISCELLANEOUS POWERS
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- 5.2 [Acceptance of Tender for Purchase of Material](#)
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- 5.5 [Variation in Original Contract / Work order](#)

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- 6.1 [Acceptance of Quotations for Local Purchase of Stores, Instruments, T & P](#)
- 6.2 [Local Purchase of Stores, Instruments and T & P Without Inviting Quotations](#)
- 6.3 [Special Power For Purchase of Stores, Instruments, T & P Spare Parts for AC Plants Including Training Aids, A.Cs, Multimedia, Computers, TV. Sets, VCR, Electronic Equipment not Mentioned Above and Two Way Communication Systems](#)
- 6.4 [Local Purchase of Tyres and Tubes](#)

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- 7.1.g [Utilization of Approved Contingencies Provision](#)

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- 7.2.a [Short Listing](#)
- 7.2.b [Technical Selection of Consultant](#)
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10.5.1 [Postage , Telephone , Courier, E-mail Charges.](#)
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Electricity Dues***Running Connection***

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- 13.1 [Construction/ Purchase of a House or a Plot](#)
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SECTION. I
JURISDICTION OF THE CHIEF EXECUTIVE

All powers of a licensee for the purposes of NEPRA Act, 1997.

Preparation of five-year plans for the utilization of Power Resources.

Processing of PSDP and arrangements for local and foreign loans.

Annual Budget and Revised Estimates.

Monitoring of Project Implementation.

Monitoring of Operational Plans.

Soliciting approvals from BOD for cases involving departure from the approved Annual Development Program/Operational Budget.

Soliciting approvals from BOD for cases involving important policy decisions for departure from the established policy.

SECTION-II
ADMINISTRATIVE APPROVAL AND TECHNICAL SANCTION OF WORKS

Nature of Powers.	Competent Authority	Monetary Limit
-------------------	---------------------	----------------

2.1.1	Administrative approval of works	BOD	Full Powers
		Chief Executive Officer	Rs. 20 Million
		Technical, Operation Directors.	Rs. 6 Million.
		Managers / S.E and equivalent.	Rs. 2 Million.
2.1.2	Technical Sanction of works	Chief Executive Officer	Full Powers
		Technical, Operation Directors.	Rs. 10 Million
		Managers / S.E. and equivalent	Rs.. 6 Million
		XENs and equivalent	Rs. 2 Million

2.2.1	Administrative approval of ordinary repairs to buildings	Chief Executive Officer	Full Powers
		Technical. Operation Directors.	Rs. 3 Million
		Managers, SEs and equivalent.	Rs. 2 Million
		XENs and equivalent	Rs. 1 Million
2.2.2	Technical sanction of ordinary repairs to buildings.	Technical, Operation Directors.	Full Powers
		Managers, SEs and equivalent.	Rs. 3 Million
		XENs & equivalent	Rs. 2 Million

2.3.1	Administrative approval of special repairs to buildings	Chief Executive Officer	Full Powers
		Technical, Operation Directors.	Rs. 5 Million
		Managers, SEs and equivalent.	Rs. 3 Million
2.3.2	Technical sanction of special repairs to buildings.	Technical, Operation Directors.	Full Powers
		Managers, SEs and equivalent	Rs. 5 Million
		XENs and equivalent	Rs. 3 Million
2.3.3	Administrative approval of Deposit works	Chief Executive Officer	Full Powers
		Technical, Operation Directors.	Full Powers
		Managers, SEs and equivalent.	Rs. 5 Million
		XENs and equivalent	Rs. 1 Million
2.3.4	Technical Sanction of deposit works	Technical/Operational Director	Full Powers
		Manager/SE and equivalent	Rs. 5 Million
		XEN and equivalent	Rs. 1 Million

SECTION-III

ADMINISTRATIVE APPROVAL AND TECHNICAL SANCTION OF TOOLS
AND PLANTS

Nature of Powers.	Competent Authority	Monetary	
3.1.1	Administrative approval of Tools and Plants	Chief Executive Officer	Full Powers
		Technical, Finance. HR/Admn, Operation Directors	Rs. 2 Million
		Managers. SEs and equivalent.	Rs. 1 Million
3.1.2	Technical sanction of Tools and Plants.	Technical, Finance, HR/Admn. Operation Directors	Full Powers
		Managers, SEs and equivalent	Rs. 2 Million
3.2.1	Administrative approval of Repairs / over - hauling of Tools and Plants, vehicles and light machinery.	Chief Executive Officer	Full Powers
		Technical, Operation Directors	Rs. 2 Million
		Managers/SEs and equivalent	Rs. 1 Million
		XENs/equivalent	Rs.20000
3.2.2	Technical sanction of Repairs / over hauling of Tools and Plants, vehicles and light machinery.	Chief Executive Officer	Full Powers
		Technical, Operation Directors	Rs. 2 Million
		Managers/SEs and equivalent	Rs. 1 Million
		XENs/equivalent	Rs. 20000
3.2.3	Administrative approval Repair/Overhauling of all types of vehicles	CEO	Full Powers
		HR/Admin Director	Rs. 0.1Million
		Manager/SE & Equivalent	Rs. 20,000/-
		XEN and equivalent	Rs. 10,000/-
3.2.4	Technical Sanction of Repair/Overhauling of all types of vehicles	CEO	Full Powers
		HR/Admin Director	Rs. 0.1Million
		Manager/SE & Equivalent	Rs. 20,000/-
		XEN and equivalent	Rs. 10,000/-
SDO and equivalent	Rs. 5,000/-		

3.3.1	Administrative approval of Vehicles/ purchase of standardized cars /standardized, utility vehicles such as Trucks including fabrication of body, Single/Twin Cab Pick-ups, Jeeps, Tractors and Trailers.	B.O.D	Full Powers
		Chief Executive Officer	Rs. 5 Millions
3.3.2	Technical sanction of Vehicles/ purchase of standardized cars /standardized utility vehicles such as Trucks including fabrication of body, Single/Twin Cab Pick-ups, Jeeps, Tractors and Trailers.	Chief Executive Officer	Full Powers
3.3.3	Hiring of special tools and plants Tractors and Trailers	Chief Executive Officer	Full Powers
		Tech. & Operations Directors	Rs. 50,000/-
		Manager/SE & equivalent	Rs. 20,000/-
		XEN and equivalent	Rs. 10,000/-

SECTION-1V
POWERS FOR FIXATION OF RESERVE STOCK LIMIT

Nature of Powers.	Competent Authority	Monetary Limit	
4.1	Fixation of reserve stock limit	Chief Executive Officer	Full Powers
		Technical Director	Full Powers
		SEs/Managers	Full Powers

SECTION-V
EXECUTION OF WORKS & PURCHASE OF STORE MATERIALS,
INSTRUMENTS, TOOLS AND PLANTS AND ISSUANCE OF
VARIATION ORDERS

Nature of Powers.	Competent Authority	Monetary Limit	
5.1	Acceptance of tenders for construction, maintenance and repair works and also for supply of bricks, sand and bajri.	B.O.D.	Full Powers
		Chief Executive Officer	Rs. 10 Million
		Technical Director	Rs. 5 Million
		SEs / Managers	Rs. 2 Million
		XENs/Equivalent	Rs. 0.5 Million
5.2	Acceptance of tenders for purchase of material/equipment.	B.O.D	Full Powers
		Chief Executive Officer	Rs. 10 Million
		Technical Director	Rs. 5 Million
		Manager Inventory Control	Rs. 2 Million
5.3	Acceptance of tenders for purchase of Imported/ proprietary items	B.O.D.	Full powers
		Chief Executive Officer	Rs.10 Millions
5.4	Award of contract work orders for	Chief Executive Officer	Rs.2 Million in each case and max: Rs.10 Millions in a year
	works against limited inquiry in emergent situation.	Technical Director	Rs.1 Million in each case. Subject to a maximum of Rs. 5 Million in a year
		S.Es / Manager Construction	Rs. 0.5 Million in each case. subject to a maximum of Rs. 2 Million in a year
5.5	Variation/Change orders in original contract/ work order.	BOD	Full powers
		Chief Executive Officer	Upto maximum of 25% of the total amount of the original contract price.

SECTION VI LOCAL PURCHASE

Nature of Powers.		Competent Authority	Monetary Limit
6.1	Acceptance of Quotations for local purchase of stores, instruments, tools and plants.	Chief Executive Officer	Rs. 1 Million at a time & max Rs. 10 million in a year.
		Technical/Operation Director	Rs. 0.5 Million at a time & max Rs: 5 million in a year
		Manager Inventory Control/S.Es and equivalent	Rs 1 Million at a time & max Rs. 1 million in a year
		XENs & equivalent	Rs. 10,000 at a time & max Rs. 1 million in a year
6.2	Local purchase of stores, instruments and tools and plants without inviting quotations required for immediate incorporation in works to meet an emergency.	Chief Executive Officer	Rs. .1 Million a time and max Rs. 1 million in a year
		Technical/Operation Director	Rs.0.05 million at a time and max Rs. 0.5 million in a year.
		Managers/SEs and equivalent	Rs.0.02 Million at a time and max Rs.1 million in a year.
		XENs.	Rs. 10,000 at a time and max Rs. 50,000 in a year.
6.3	Special powers for local purchase of stores, instruments, tools and plants (other than proprietary, imported items) and spare parts for air-conditioning plants including training aids, A.Cs, multimedia, Computers, T.V. Sets, VCR, electronic equipment not mentioned above and two way communication systems.	Chief Executive Officer	Rs. 1 Million at a time & max Rs.10 million in a year.
		Tech / HR / Admn / Operation Director	Rs. 0.5 Million at a time & max Rs.5 million in a year
		Managers / S.Es & equivalent	Rs.0.1 Million at a time & max Rs.1 million in a year
		XENs and equivalent	Rs.10,000 at a time & Max Rs. 0.1 million in a year
6.4	Local purchase of tyres and tubes for immediate use but when no rate contract exists.	Chief Executive Officer	Rs. 0.2 Million
		Technical, Finance. HR/Admin, Operation Director.	Rs. 0.1 Million
		Managers / SEs & equivalent	Rs. 50,000
		XENs	Rs. 20.000

SECTION-VII ADMINISTRATION OF CONSULTING SERVICES

Nature of Powers	Competent Authority	Monetary Limit
7.1 <u>Foreign Consultants</u> (In association with or without local consultants).		
7.1.a. Short-listing (with or without association with local consultants)	Chief Executive Officer	Full Powers
7.1.b. Acceptance/approval of Financial proposals exceeding Rs. Two million (Rs.2.000,000)	B.O.D.	-
7.1.c. Acceptance approval of Financial proposal.	Chief Executive Officer	Rs. 2 Million
7.1.d. Extension of time in consultancy services	Chief Executive Officer	Upto 1/4 th of the original contract period but not / exceeding one year
7.1.e. Variation in consultancy cost estimate (d.1) Within schedule time (d.2) For extended period	Chief Executive Officer Chief Executive Officer	Full Powers. Full Powers
7.1.f. Inter adjustment in Man months between various disciplines of direct -cost at site &	Chief Executive Officer	Full Powers (provided within the agreed total man-months and value of costs.
7.1.g. Utilization of approved contingencies provision.	Technical. HR/ADMIN. Directors Finance. Operation	Full Powers

Nature of Powers.		Competent Authority	Monetary Limit
7.2	<u>Local Consultants</u> Local Consultants (In association with or without other local consultants)		
7.2.a.	Short-listing	Technical, HR/ADMIN, Directors Finance, Operation	Full Powers
7.2.b.	Technical Selection of Consultants	Chief Executive Officer	Full Powers
7.2.c.	Acceptance/approval of cost of consultancy services	CEO	Rs. 2million
7.2.d.	Acceptance/approval of cost of consultancy services exceeding two million (Rs. 2,000,000)	BOD	Full Powers
7.2.e.	Extension of time in consultancy services	Chief Executive Officer	Upto 1/4 th of scheduled completion time but not exceeding one year
7.2.f.	Variation in consultancy cost estimates:	Chief Executive Officer	
	-Within scheduled completion time	B.O.D	Full Powers
	- For extended period	B.O.D	Full Powers
7.2.g.	Approval to comply/replace expatriate employees of consultants.	Chief Executive Officer	Full Powers
7.2.h.	Inter adjustment in Man months between various disciplines of direct-cost at site &	Chief Executive Officer	Full Powers (Provided within the agreed total man - months and value of costs)
7.2.i.	Approval to employees/replace employees of consultant staff:		
	-Within approved rates of contract.	Chief Executive Officer	Full Powers
	-At rates in excess of approved rates	Chief Executive Officer	Upto 20% excess

SECTION-VIII
POWERS FOR RE-APPROPRIATION OF FUNDS WITHIN THE APPROVED BUDGET
ALLOCATION OF SCHEME OR PROJECT

Nature of Powers.		Competent Authority	Monetary Limit
8.1	Re-appropriation of funds for capital works in the sanctioned budget	Chief Executive Officer	Full Powers
		Finance Director	Rs. 1.0 Million for re - appropriation of funds between various units of appropriation, sub - heads, minor heads & sub-major heads.

SECTION-IX
CREATION AND ABOLITION OF POSTS

Nature of Powers.	Competent Authority	Monetary Limit
1. Posts to be created as specifically provided for in the approved budget.		
9.1	Creation and abolition of formation with requisite establishment (officers and subordinates)	B.O.D
9.2	Creation of posts of BPS -17 and below (Technical and Non-Technical)	C.E.O
9.3	Abolition of posts after completion of work or responsibility for which the same work originally created	C.E.O
9.4	Abolition of posts no longer required	B.O.D
		C.E.O
		Full Powers
		Full Powers subject to the condition that the posts shall be created on annual basis only.
		Full Powers
		Full Powers
		Upto BPS-18 and below

SECTION. X
CONTINGENT EXPENDITURE

Definition:

Contingent expenditure comprises those charges which are incidental to the management of an office "as an office" and includes the cost of stationary, postage, telegram, furniture, advertisement, office rent, books and periodical charges on account of hot and cold weather, contingent establishment,

Nature of Powers.		Competent Authority	Monetary Limit
10.1.1	Purchase of Stationary articles with quotations	Chief Executive Officer	Full Powers
		Technical, Finance, HR/ADMIN, Operation Directors	Rs. 1 lac.
		Managers/SEs or equivalent.	Rs. 25,000 at a time
		XENs or equivalent.	Rs. 12,000 at a time
		SDO/ROs or equivalent.	Rs. 2,500 at a time
10.1.2	Purchase of Stationary articles without quotations	Chief Executive Officer	Rs. 50,000
		Technical, Finance, HR/ADMIN, Operation Directors	Rs. 20,000 at a time.
		Managers/SEs or equivalent.	Rs. 5,000 at a time
		XENs or equivalent.	Rs. 2,500 at a time
		SDO/ROs or equivalent	Rs. 500 at a time
10.2	Transport in emergent case when company transport is not available	Chief Executive Officer	Full powers as per Actual expenditure
		Technical, Finance, HR/ADMIN, Operation Directors	As per actual expenditure upto a maximum of Rs. 10,000/- at a time.
		Managers/SEs or equivalent.	As per actual expenditure upto a maximum of Rs. 5,000/- at a time.
10.3.1	Hiring of residential buildings for Officers and subordinates working under them	BOD	Full Powers
		Chief Executive Officer	Rs. 50,000 per month
		Technical, Finance, HR/ADMIN, Operation Directors	Rs. 20,000 per month
		Managers / SEs or equivalent.	Rs. 10,000 per month
10.3.2	Non residential buildings for official use	Chief Executive Officer	Full Powers
		Technical,HR/Admn,Operation Directors	Upto Rs.20,000/- per Month
		Managers/S.Es or equivalent	Upto Rs.10,000/-per month
10.3.3	Hiring of Office Furniture	Chief Executive Officer	Full Powers
		Technical,HR/Admn,Operation	Rs. 20,000/-
		Managers/S.Es or equivalent	Rs. 10,000/-
		XEN & equivalent	Rs. 5,000/-
10.4	Electricity, water charges, duties and taxes for office buildings	Chief Executive Officer	Full Powers
		Technical, Finance, HR/ADMIN, Operation Directors	Full Powers
		Managers/SEs or equivalent.	Full Powers
		XENs or equivalent	Full Powers
		SDOs/ROs or equivalent	Full Powers

Nature of Powers.		Competent Authority	Monetary Limit
10.5.1	Postage telegraph and telephone charges including courier charges, e-mail connections.	Chief Executive Officer	Full Powers
		Technical, Finance. HR/ADMIN, Operation Directors	Full Powers
		Managers/SEs or equivalent.	Full Powers
		XENs or equivalent	Full Powers
		SDO/ROs or equivalent	Full Powers
10.5.2	Sanction of telephone connection/Mobile Phone inter-net & E-mail connections.	Chief Executive Officer	Full powers, for both offices and residential telephone connections
10.6	Purchase and repair of drawing and surveying instruments, furniture and office equipment including training aids/material, spare heaters, room coolers/water coolers, air - conditioners and air - conditioning plants	Chief Executive Officer	Full powers
		Technical, Finance. HR/ADMIN. Operation Directors	Rs. 1 lac in each case
10.7	Entering into maintenance agreement on annual basis for above items (except calculators and Bi - cycles).	Chief Executive Officer	Full powers
		Technical. Finance, HR/ADMIN, Operation Directors	Rs. 0.2 Million per annum
		Managers/SEs or equivalent	Rs. 0.1 Million per annum
10.8	Purchase of Liveries	Chief Executive Officer	Full Powers subject to the standard and scale laid down by the BOD.
10.9	Printing charges	Chief Executive Officer	Full Powers
		Technical, Finance. HR/ADMIN, Operation Directors	Rs. 50,000 in each case
		Managers/SEs or equivalent	Rs. 20,000 in each case
10.10	Copying and translations charges payable on documents obtained from other offices including charges for Photostat copies	Chief Executive Officer	Full Powers
		Technical, Finance, HR/ADMIN, Operation Directors	Full Powers
		Managers/SEs or equivalent.	Full Powers
		XENs or equivalent	Full Powers
		SDO/ROs or equivalent	Full Powers

Nature of Powers		Competent Authority	Monetary Limit	
10.11	Purchase of Daily newspapers and Tech. Periodicals for official use	Chief Executive Officer	Full Powers	
		Technical. HR/ADMIN. Directors	Finance, Operation	Full Powers
		Managers/SEs or equivalent.		Full Powers, subject to a maximum of two (2) newspapers and one (1) Technical journal
		XENs or equivalent		Full Powers, subject to a maximum of two (2) newspapers
		SDOs/ROs or equivalent		One newspaper only
10.12	Purchase of Tech; Publications, Reports specification and Maps Technical Books, and such other books as facilitate office business	Chief Executive Officer	Full Powers	
		Technical. HR/ADMIN, Directors	Finance. Operation	Rs. 50,000
		Managers/SEs or equivalent.		Rs. 10,000
10.13	Purchase of Technical non technical publications / books / periodical / journals/ magazines and other printed literature as may be recommended by the Chairman/Members and the Library Management Committee for the company Library.	Chief Executive Officer	Full Powers	
		Technical, HR/ADMIN, Directors	Finance, Operation	Full Powers
10.14	Advertisement charges	Chief Executive Officer	Full Powers	
		Technical, HR/ADMIN, Directors	Finance, Operation	Rs. 30,000 in each case
		Managers/SEs or equivalent		Rs. 10,000 in each case
		XENs or equivalent		Rs. 5,000 in each
10.15	Charges for remittance of pay and allowances of establishment by money order/bank draft/pay order through courier.	Managers/SEs or equivalent	Full Powers	
		XENs or equivalent		Full Powers
10.16	Expenditure on binding work	Managers/SEs or equivalent.	Full Powers subject to maximum Rs. 30,000/-	
		XENs or equivalent		Full Powers subject to maximum Rs. 15,000/-

Nature of Powers.		Competent Authority	Monetary
10.17	Purchase of Ferro chemicals, Ammonia Liquor Ammonia paper and production supplies including Toners/Ribbons/Cartridges for P.Cs.	Chief Executive Officer	Full Powers
		Technical. Finance, HR/ADMIN, Operation Directors	Rs.100,000 per annum
		Managers/SEs or equivalent.	Rs. 50,000 per annum
		XENs or equivalent	Rs. 10,000 per annum
10.18	Purchase of service postage stamps	Chief Executive Officer	Full Powers
		Technical. Finance, HR/ADMIN, Operation Directors	Full Powers
		Managers/SEs or equivalent.	Rs. 10,000
		XENs or equivalent	Rs. 5,000
		SDOs / ROs and equivalent	Rs. 2,000
10.19	Hot and cold weather charges	Chief Executive Officer	Full Powers as per Instruction by B.O.D. from time to time
		Technical. Finance, HR/ADMIN, Operation Directors	
		Managers/SEs or equivalent.	-do-
		XENs or equivalent	-do-
		SDOs / ROs and equivalent	-do-
10.20	Other Contingent expenditure not covered under specific items (Non recurring)	Chief Executive Officer	Rs 50,000 in each case
		Technical. Finance, HR/ADMIN, Operation Directors	Rs 20,000 in each case
		Managers/SEs or equivalent.	Rs 5,000 in each case
		XENs or equivalent	Rs 2,000 in each case

**SECTION - XI
DISPOSAL OF PROPERTY**

Nature of Powers	Competent Authority	Monetary Limit
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1. Disposal of temporary and unserviceable buildings

11.1.1	To dismantle and sell temporary unserviceable buildings	BOD	Full Powers
11.1.2	Lease of land, buildings and portion thereof belonging to the Company.	Chief Executive Officer	Full Powers
		Technical. HR/ADMIN, Directors	Finance, Operation RS 0.2 Million
11.1.3	Sale of land not required by the company	BOD	Full Powers

2. Disposal of surplus buildings

11.2	To sell surplus buildings	BOD	Full Powers
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3. Declaration of store materials, tools and plants; equipment and vehicles including spare parts as surplus/unserviceable or scrap.

11.3	To declare store materials instrument tools and plants and equipment and vehicle parts as scrap.	BOD	Full Powers
		Chief Executive Officer	Rs. 10 Million
		Technical, HR/ADMIN, Directors	Finance. Operation Rs. 5 Million

4. Disposal of surplus store materials, instrument, tools and plants, equipment and vehicles including

11.4.1	To dispose store materials instrument tools and plants and equipment declared as surplus, unserviceable or scrap.	BOD	Full Powers
		Chief Executive Officer	Rs. 5 Million
		Technical Director/HR/ADMIN. Director	Rs. 2 Million
11.4.2	To dispose of vehicles declared as unserviceable	Chief Executive Officer	Full Powers
		HR/ADMIN./Admin Director	Rs. 2 Million
11.4.3	To sell trees, agricultural produce or grass growing on Company land, waste, ash or oils etc,	Chief Executive Officer	Full Powers subject to open auction and lease period of two years at a time.

SECTION-XII

POWER FOR *PAYMENTS UNDER COURT ORDERS*, REFUND OF DEPOSITS, RECTIFICATION OF ERRORS OR MISTAKES ETC, IN ELECTRICITY BILLS, SUSPENSION OF RECOVERY OF ELECTRICITY DUES, RECOVERY OF ELECTRICITY DUES BY INSTALLMENTS, WAIVER OF SURCHARGE LEVIED DUE TO NON-PAYMENT OR PART PAYMENT OF ELECTRICITY BILLS, EXTENSION IN DUE DATE OF PAYMENT OF ELECTRICITY BILLS, WRITE-OFF OF IRRECOVERABLE ELECTRICITY DUES AND WAIVER OF AUDIT OBJECTIONS AND WRITE-OFF OF OTHER IRRECOVERABLE AMOUNTS ETC.

Nature of Powers	Competent Authority	Monetary Limit	
12.1.1	Payment under Court Order. (Judicial & Quasi Judicial Forums).	Chief Executive Officer	Full Powers
		Technical, Finance. HR/ADMIN, Operation Directors. Director Customer Services	Rs.2,00,000
		Managers/SEs or equivalent.	Rs.1,00,000
		XENs or equivalent	Rs.50,000
		ROs or equivalent	Rs.25,000
12.1.2	Refund of deposit through Court Orders.	Chief Executive Officer	Full Powers
		Technical. Finance, HR/ADMIN. Operation Directors. Director Customer Services	Rs.2.00,000
		Managers/SEs or equivalent.	Rs.1,00,000
		XENs or equivalent	Rs.50,000
		ROs or equivalent	Rs.25,000
12.1.3	Refund of Deposit	Chief Executive Officer Director Tech/OPR. Fin HR& Admin Managers/SEs or equivalent. XENs or equivalent RO SDO	Full Powers in accordance with the rules rules on the subject in each case

2. Running Connections

12.2.1	Suspension of recovery of electricity dues in respect of electricity bills under dispute (where dispute has arisen apparently on genuine technical grounds or due to wrong application of tariff or fault of the Department and that the bills under dispute can not be corrected or revised without obtaining detailed report/comments from the Sub-Divisional Officer/R.O. and XEN concerned through the usual channel where necessary	Chief Executive Officer	Full Powers
		Director Customer Services	For a maximum period of 60 days for bills upto Rs.1 Million.
		Manager (CS)/SEs	For a maximum period of one month for bills upto Rs. 0.5 Million.
		XENs	For a maximum period of one month for bills upto Rs. 0.1 Million.
		RO/SDOs	For a maximum period of one month for bills upto Rs. 5,000

12.2.2	Recovery of arrears (excluding current consumption charges) of electricity dues by installments in respect of electricity bills containing accumulated consumption charges or of under assessment in the past which are not disputed by the consumer and where the fault of not billing the consumer for. a actual consumption-regularly every month or of under assessment in the past lies with the department	Chief Executive Officer	Full Powers.
		Director Customer Services	1.0 millions for a maximum of 12 equal monthly installments
		Manager (CS) / SEs	For 4 equal monthly installments for arrears upto Rs. 2,00,000.
		XENs	For 3 equal monthly installments for arrears upto Rs. 25,000.
		SDOs	For 3 equal monthly installments for arrears upto Rs. 10,000.

Nature of Powers		Competent Authority	Monetary Limit
12.2.3	Recovery of electricity dues By installments from Government and Semi-Governments departments/ Institutions and Local Bodies	Chief Executive Officer	Full Powers
		Director Customer Services	Full Powers for a maximum of 12 equal monthly installments.
		Managers(CS) /SEs	Full Powers for a maximum of 6 equal monthly installments.
		XENs	Maximum of 3 equal monthly Installments
		SDOs	Maximum of 3 equal monthly Installments

3. Rectification in Billing

12.3.1	Rectification of incorrect entry in an electricity bill regarding tariff applicable, sanctioned load and maximum demand	Chief Executive Officer	Full Powers upto the limit of their load sanctioning authority
		Director Customer Services	
		Managers(CS) /SEs and equivalent	
		XENs and equivalent	

12.3.2	Rectification of arithmetical error or clerical mistake or incorrect entry in and electricity bill meter reading and advance consumption	ROs/SDOs and equivalent	Full Powers.
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12.3.3	Rectification of arithmetical error or clerical mistake or incorrect entry in an electricity bill regarding any arrears amount shown therein but already paid by the consumer	ROs/SDOs and equivalent	Full Powers.
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12.4	Extension in due date of payment of electricity bill	Chief Executive Officer	Full Powers upto 10 days.
		Director Customer Services	Full Powers for a maximum of 5 days for bills upto Rs. 0.5 Million.
		Managers(CS) /SEs	For a maximum period of 5 days for bills upto Rs. 2,00,000/-.
		XENs	For a maximum period of 3 days for bills upto Rs. 25,000/-.
		SDOs	For a maximum period of 3 days for bills upto Rs. 10,000/-.

Nature of Powers	Competent Authority	Monetary Limit
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5. Disconnected Connection

12.5	Recovery of electricity dues outstanding against previous (disconnected) consumers by installments where the prospective applicants for supply undertake to pay the arrears by easy installments, along with their current consumption charges, as a condition precedent to restoring supply to their premises	Chief Executive Officer	Full Powers.
		Director Customer Services	Maximum of 6 equal monthly installments for arrears upto Rs 1.0 Million.
		Manager (CS) / SEs	Maximum of 3 equal monthly installments for arrears amount upto Rs.5.00.000/-
		XENs	Maximum of 3 equal monthly installments for arrears amount upto Rs.1,00,000/-
		SDOs	Maximum of 3 equal monthly installments for arrears amount upto Rs.20.000/-
12.6	Waiver of surcharge due to non-payment or part payment of electricity bills on account of departmental faults	Chief Executive Officer	Full Powers.
		Director Customer Services	Rs. 10,000 in each case.
		Manager (CS) / SEs	Rs. 5,000 in each case.
		XENs	Rs. 2,000 in each case.
		SDOs	Rs. 500 in each case.
12.7	Write off of irrecoverable electricity dues	Chief Executive Officer	Full Powers.
		Director Customer Services	Rs. 50,000 in each case.
		Manager (CS) / SEs	Rs. 2000 in each case.
		XENs	Rs. 500 in each case.
		SDOs	Rs. 100 in each case.
12.8.1	Waiver of internal audit objection and write off of irrecoverable amount	Chief Executive Officer	Full Powers.
		Joint Committee of Finance Director, Director Customer Services and Manager Internal Audit	Rs.20,000
12.8.2	Waiver of the internal audit objections of the local audit parties pertaining to Application of Tariff, Undercharges, Sanctioned load and maximum demand.	Chief Executive Officer	Full Powers.
		Manager (CS) / SEs and equivalent	Rs.0.1 Million in each case
		XENs	Rs. 25,000 in each case

**SECTION - XIII
POWERS FOR ADVANCES TO
EMPLOYEES**

Nature of Powers	Competent Authority	Monetary Limit	
13.1 Advance for the construction/ Purchase of a house or a plot Of land for construction of a house.	B.O.D.	Full Powers upto Directors	
	Chief Executive Officer	Full Powers upto Grade-17 Officers	
	Technical, HR/ADMIN Directors	Full Powers as per Company policy in accordance with Relevant rules in case of subordinates on whom they are competent to impose major penalty under the relevant Discipline Rules.	
	Finance, Operation Managers/S.Es or equivalent		
13.2 Advance for the purchase of a Car, Motor Cycle/Scooter	B.O.D.	Full Powers in accordance with Relevant rules in case of officers On whom they are competent to impose major penalty under the relevant efficiency and disciplinary rules.	
	Chief Executive Officer		
	Technical, HR/ADMIN Directors		Finance. Operation
	Managers/S.Es or equivalent		
13.3 Advance for the purchase of a Cycle	Chief Executive Officer	Full Powers in accordance with Relevant rules in case of officers And subordinates on whom they Are competent to impose major Penalty under the relevant Efficiency and Discipline Rules.	
	Technical, HR/ADMIN Directors		Finance. Operation
	Managers/S.Es or equivalent		
13.4 Traveling and daily allowance	Chief Executive Officer	Full Powers subject to the limits fixed in the T.A. rules.	
	Technical, HR/ADMIN Directors		Finance. Operation
	Managers/S.Es or equivalent		
	XENs or equivalent		
	SDOs or equivalent		

SECTIONS- XIII

POWERS FOR HOSPITALS / DISPENSARIES

Nature of Powers.		Competent Authority	Monetary Limit
14.1	Purchase of Medicines Drugs/Dressing or	Chief Executive	Full Powers
		HR/ADMN Directors	Rs. 5.0 Million Per
		MS Hosp.	Rs. 1.0 Million Per
14.2	Purchase of Medical X-Ray, dental hospital equipment, surgical instruments laboratory	Chief Executive Officer	Full Powers
		HR/ADMN Directors	Full Powers
		MS Hosp.	Rs. 100,000 in each case
14.3	Expenditure on diet provided to hospitalized patients	MS Hosp.	Full Powers subject to yard stick
14.4	Payment of washing charges in hospital	MS Hosp.	Full Powers subject to yard stick
14.5	Purchase of blood for hospitalized patients in emergency cases.	MS Hosp.	Full Powers
14.6	To dispose of X-Ray Waste water water.	MS Hosp.	Full Powers
14.7	Purchase of Cons-surveyancy items for Hospitals/dispensaries.	HR/ADMN Directors	Full Powers
		MS Hosp.	Rs. 0.5 Million Per annum
14.8	Purchase of mattresses Pillows etc.	HR/ADMN Directors	Full Powers
		MS Hosp.	Rs. 0.1 Million Per annum.
14.9	Purchase of medical gases.	MS Hosp.	Rs. 10,000 in each case.
14.10	purchase of hosp ital	HR/ADMN Directors	Full Powers
		MS Hosp.	Rs. 20,000 in each case.

Nature of Powers	Competent Authority	Monetary Limit	
14.11	Repair / Maintenance of medical/ surgical/ laboratory/ X-Ray/ dental / hospital/ dispensaries equipment.	HR / ADM1N Directors	Full Powers
		MS Hosp.	Rs. 20,000 in each case.
14.12	X-Ray films/chemicals and laboratory chemicals kit/regents.	HR/ADM1N Directors.	Full Powers
		MS Hosp.	Rs. 50,000 in each case.

SECTION - XV
MISCELLANEOUS POWERS

Nature of Powers.		Competent Authority	Monetary Limit
15.1	Sanction of Law charges.	Chief Executive Officer	Full Powers.
		HR/Admn Director	Full powers in accordance with the schedule of fees approved by the BOD
		Managers/SEs	
		XENs or equivalent	
15.2	Serving meals to visiting VIP guests to attend formal ceremonial functions/informal functions.	BOD	Full Powers.
		Chief Executive Officer	Rs. 100000 in each case.
15.3.	Serving light refreshments to participants of formal ceremonial functions / open katchery.	Chief Executive Officer	Rs, 50000 in each case
		HR/ADMIN Director/S.E	Rs. 25000 in each case
15.4.	Distribution of sweets on religious and <i>national functions to patients, children</i> and other participants of religious functions.	Chief Executive Officer	Rs. 3,000 in each case
15.5	Light refreshments to participants of official meetings.	Chief Executive Officer	Rs.25000 per meeting
		HR/Admn Director	Rs. 50 per head upto Rs. 4000 per meeting
		Managers/SEs	Rs. 20 per head upto Rs. 2000 per meetings
15.6.	Serving meals/refreshments to departmental labor camped at site of work on unforeseeable emergency or break down of serious nature likely to last for 24 hours or more.	Managers/SEs or equivalent	Rs. 50 for meal / head / day
		XEN/RE or equivalent	Rs. 20 for refreshment / head
15.7	(i) Compensation to workmen/under the workmen Compensation Act.	Chief Executive Officer	Full powers provided compensation does not exceed the scale laid down in the workmen compensation Act. Full powers subject to the advice of Legal Adviser. Who will bring to the notice of the BOD cases involving expenditure exceeding Rs. 50,000.
		HR/ADMIN Director	
		Managers/SEs	
		XEN or equivalent	
15.8.	(ii) Compensation to any individual under a specific law- rules of judgment of court	Chief Executive Officer	

Nature of Powers		Competent Authority	Monetary Limit
15.9.	i).Honoraria & Reward to employees in Basic Pay Scale No. 15 & below.	Chief Executive Officer	Upto a maximum of Rs. 5,000 in each case and .1 million in a year.
	ii). Arbitration Fee.	Chief Executive Officer	Upto a maximum of Rs. 20,000 in each case subject to a maximum of Rs. 6 Million in a financial year in all cases..
15.10	Reimbursement of medical expenses to employees.	Chief Executive Officer	Full Powers.
		HR/Admn Director	Rs. 50,000 in each case of hospitalization & Rs. 20,000 in each case in other cases.
		Managers/SEs	Rs. 5,000 in each case of hospitalization & Rs. 5,000 in each case in other cases.
		XENs or equivalent	Rs. 5,000 in each case of hospitalization & Rs. 1,000 in each case in other cases.
15.11	Purchase of petrol motor oil and lubricant.	Chief Executive Officer	Full power subject to the following conditions and prior sanction of estimate by the competent authority. (a) From company approved Petrol stations only (b) HR/Admn Director to issue list of approved petrol stations
		HR/Admn Director	
		Managers/SEs	
		XENs or equivalent	
15.12	Powers to sanction investigation of time barred claims of company employees to arrears of pay/allowance.	Chief Executive Officer	Full power
		HR/ADMIN Director/Finance Director	Full powers in respect of claims less than three years old for employees whom they are competent to appoint.
		Managers/SEs	Full powers in respect of claims less than one years old for employees whom they are competent to appoint.
15.13	Inter-adjustment between shortages and surpluses of same item of stores.	Chief Executive Officer	Full power
15.14	Compensation for land acquisition under the Land Acquisition Act 1894	Chief Executive Officer	Full powers

Nature of Powers	Competent Authority	Monetary Limit	
15.15	To rent out heavy machinery like Gantry crane and Tower crane etc to contractors for the construction of the projects.	Chief Executive Officer	Full Power
15.16	To advance payment for expenditure on medical treatment in an approved Hosp./ institute in Pakistan to entitled employees in emergent case duly processed by the Authorized Medical Board.	Chief Executive Officer	Full Power

15.17.1	<p>1. Purchase of mid range and Micro mainframe Computers and related equipment.</p> <p>2. Purchase of Micro Computers and related equipment as required.</p> <p>3. Purchase of Computers related equipment.</p>	<ul style="list-style-type: none"> • BOD • BOD • Chief Executive Officers • Chief Executive Officers 	<ul style="list-style-type: none"> • Full Power • Full Power • Rs 1.0 M • Full Power
15.17.2	<p>Repair of Micro/mid-range/mainframe computer including related equipments and entering into maintenance agreements.</p>	<ul style="list-style-type: none"> • Chief Executive Officer • Director Tech./Operation • Manager MIS 	<ul style="list-style-type: none"> • Full Power • Rs 50,000/- • Rs 5,000/-

Section-XVI

PURCHASE AND REPAIR OF COMPUTERS AND RELATED EQUIPMENT AND ENTERING INTO
MAINTAINENCE AGREEMENT

17.1	Powers to write off losses (Losses not due to Theft, Fraud and Neglect)	<ul style="list-style-type: none"> • Chief Executive Officers • Tech/Fin/HR/Operation Director • Manager /SE & equivalent 	<ul style="list-style-type: none"> • Full Power • Rs 0.2 M • Rs 20,000/-
17.2	Powers to write off (losses due to Theft, Fraud and Neglect)	<ul style="list-style-type: none"> • BOD • Chief Executive Officer • Tech/Fin/HR/Operation Director • Manager/S.E & equivalent 	<ul style="list-style-type: none"> • Full Power • Rs 1,00,000/- • Rs 50,000/- • Rs 10,000/-