

## Minimum Quality Criteria for USAID Evaluations

- Evaluation Questions are limited, focused, and relevant to future decisions.
- The evaluation is timed and used to inform a key project, program, or strategic decision or question.
- Methodology is sound, appropriate to the evaluation questions and explained in detail, including limitations.
- Evaluation team independence is protected.
- The evaluation scope of work and the draft report are each “peer reviewed” (an in-house review by USAID staff as required in the policy, and/or by external experts as appropriate or desired).
- The final report meets the criteria in Appendix I of the Evaluation Policy, which include:
  - a. A thoughtful, well-researched report that addresses all evaluation questions.
  - b. Data collection instruments, sources, and the SOW are provided as report annexes.
  - c. Outcomes and impacts on males and females are assessed to determine if they differ.
  - d. Findings are presented as analyzed facts linked to evidence.
  - e. Recommendations, if any, are supported by findings and are action-oriented.