

# USAID Somalia/Strengthening Somali Governance

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**Strengthening Somali Governance  
FY 2016 Q2 PROGRESS REPORT**

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# Table of Contents

## Contents

ACRONYMS AND ABBREVIATIONS .....	4
I. CONTEXT UPDATE (BY REGION) .....	6
II. SSG EXECUTIVE SUMMARY .....	7
III. KEY NARRATIVE ACHIEVEMENTS.....	10
V. PERFORMANCE MONITORING.....	30
VI. LESSONS LEARNED .....	30
VII. PROGRESS ON LINKS TO OTHER ACTIVITIES.....	31
VIII. PROGRESS ON LINKS TO HOST GOVERNMENT.....	31
IX. INCLUSIVITY AND ACCESS .....	32
X. SUSTAINABILITY .....	32
XI. UPCOMING REPORTING PERIOD'S WORK PLAN.....	32
XII. ACTIVITY ADMINISTRATION .....	32
XIII. SUB-GRANTS.....	34
ANNEXES & ATTACHMENTS .....	47
ANNEX I: SCHEDULE OF FUTURE EVENTS.....	48
ANNEX II: LIST OF DELIVERABLE PRODUCTS.....	51
ANNEX III: ENVIRONMENTAL MONITORING.....	53

## Acronyms and Abbreviations

AMEP	Activity Monitoring and Evaluation Plan
AMISOM	African Union Mission in Somalia
ASOW	Activity Scope of Work
AU	African Union
BFC	Boundaries and Federal Commission
CDCH	Center for Dialogue, Civic Education, and Human Rights
COP	Chief of Party
DCOP	Deputy Chief of Party
CIP	Capacity Injection Program
CSO	Civil Society Organization
DG	Director General
FGS	Federal Government of Somalia
FY	Fiscal Year
HR	Human Resources
IJA	Interim Jubaland Administration
IDP	Internally Displaced Person
IEE	Initial Environmental Examination
IEC	Information, Education and Communication
IGAD	Inter-Governmental Authority on Development
ISWA	Interim South-West Administration
IT	Information Technology
M&E	Monitoring and Evaluation
MoCA	Ministry of Constitutional Affairs
MoF	Ministry of Finance
MoICT	Ministry of Information, Culture and Tourism
MoIFA	Ministry of Interior and Federal Affairs
MoJ	Ministry of Justice
MoPIC	Ministry of Planning and International Cooperation
MoPWR	Ministry of Public Works and Reconstruction
MoWHR	Ministry of Women's Affairs and Human Rights
MoYS	Ministry of Youth and Sports
MP	Member of Parliament
MoU	Memorandum of Understanding

NCF	National Consultative Forum
NDP	National Development Plan
NEC	National Electoral Commission
NIEC	National Independent Electoral Commission
NISA	National Intelligence and Security Agency
NLF	National Leader's Forum
OPM	Office of the Prime Minister
OoP	Office of the President
PEG	Partnership for Economic Growth
PFM	Public Financial Management
PS	Peace and Security
PSG	Peace Building and State Building Goal
SNA	Somali National Alliance
SNTV	Somali National Television
SONNA	Somali National News Agency
SOP	Standard Operating Procedures
SOSCENSA	Somalia South-Central Non-State Actors
SOWPA	Somali Federal Government's Women Parliamentarian Caucus
SSF	Somalia Stability Fund
SSG	Strengthening Somali Governance
TIS	Transition Initiatives for Stabilization
ToR	Terms of Reference
UAE	United Arab Emirates

## **I. CONTEXT UPDATE (By Region)**

### **Mogadishu**

During this reporting period, the Federal Government of Somalia (FGS) was tasked with negotiating alternative electoral options for the 2016 elections, after FGS President Hassan Sheikh Mohamud announced that the plan for universal, one-person, one-vote, democratic elections were not possible. He cited resource and time constraints as barriers. On January 27, 2016, FGS leaders, regional state presidents, and the international community confirmed their support for the use of the 4.5 representation model in the Lower House, and an establishment of an Upper House, a blueprint that is outlined in the National Consultative Forum (NCF). For much of quarter 2, the Puntland leadership abstained from endorsing the use of the 4.5 clan system modality, which contributed to political uncertainty over the fate of the 2016 federal elections. However, both the FGS and international community were in intense negotiations with the Puntland administration to select an alternative electoral model and these negotiations continued into quarter 3.

South-central Somalia continues to face fierce resistance from the Al-Shabaab (AS) insurgency. During this quarter, the FGS government and the joint African Union Mission in Somalia (AMISOM) suffered multiple casualties and loss of military equipment. On January 15, 2016, AS militants claimed to have killed more than 100 Kenyan soldiers and captured countless others when they attacked an African Union (AU) base at El Adde, in the Gedo region of Somalia near the Kenyan border. Kenya Defense Forces (KDF) and the Somali National Army (SNA) are still investigating the incident to confirm the number of casualties, hostages, and the severity of the attack. This attack by AS has many Kenyan citizens calling for a withdrawal of Kenyan forces from Somalia, however, both governments have reiterated their commitment to continuing and intensifying the ongoing offensive against the group.

### **Somaliland**

Somaliland and Puntland continue to face humanitarian and operational challenges caused by the latest drought. The UN Office for the Coordination of Humanitarian Affairs (OCHA) estimates that nearly 385,000 citizens face acute food insecurity in these regions. The Somaliland government has been coordinating with international community partners to respond to the food security crisis. The Somaliland President, Ahmed Mohamed Mohamoud Silanyo, announced a one month postponement in the ongoing voter registration at the end of March, to allow governmental agencies time to respond to the drought crisis in Somaliland. As a result, voter registration activities were suspended in the region of Sahil on March 31 and postponed in Maroodi-Jeex. The delay of the voter registration activities will not affect the proposed parliamentary presidential elections scheduled for March 2017.

### **Puntland**

This quarter saw a continuation of the political gridlock between the FGS and Puntland officials over the 2016 federal elections. Puntland's President, Mohamed Ali Gaas, opposed the FGS's proposal to use the 4.5 electoral model. The Special Representative of the UN Secretary General (SRSG) for Somalia, Michael Keating, along with European Union (EU) Representatives visited Garowe on January 11, 2016 to facilitate the discussion between Puntland leaders and the FGS on their differing views on the electoral process. Members of the international delegation acknowledged that the electoral model for 2016 was not ideal, but underlined that an agreement from all Somali stakeholders on the use of the 4.5 formula as a method to elect Members of Parliament (MPs) in the lower house would signify a step forward on the road to implementing the inclusive one-person, one-vote elections by 2020. FGS and Puntland officials have continued the discussion into quarter 3.

## **II. SSG EXECUTIVE SUMMARY**

### **Objective 1**

SSG focused on delivering legislative development workshops that aimed to develop the FGS Parliament Secretariat's abilities to improve the legislative process at the federal level. In addition to the work with the Parliament Secretariat, SSG also delivered a one-day workshop for members of the FGS Parliament's Budget & Finance Committee on oversight responsibilities, head-to-head transfers, and the use of contingency funds.

In Somaliland, SSG provided technical and operational assistance to the House of Representatives' (HoR) Economy and Finance Committee and to the Public Accounts Committee. The project held three key public consultations on PFM related bills. Furthermore, with the assistance of local STTAs, SSG worked with the Economy and Finance Committee to deliver summary legal analysis reports on the Audit Bill, the Procurement Bill and the Revenue Bill. SSG held a number of skills development sessions in Somaliland as well as a four-day workshop on legislative development. The sessions aimed to improve the day-to-day parliamentary operations. SSG also supported the renovation of the HoR website to make it more user-friendly in order to improve the HoR's outreach and information sharing with the public.

In Puntland, the Speaker of the Parliament signed a Memorandum of Understanding (MoU) with SSG. While SSG could not complete all planned activities during the quarter due to logistical and travel related challenges, the project did deliver three workshops for Puntland parliamentary staff on areas such as government procurement, asset management, and office administration skills.

### **Objective 2**

The objective 2 activities for this quarter focused on human resources, strategic communications, and the Ministry of Finance (MoF) non-tax revenue work. Key highlights include SSG supporting the MoF in conducting an assessment of the current non-tax revenue being raised by various government ministries, the progress made on the human resources work stream as well as assets management systems, and three websites launched for the Ministry of Information, Culture, and Tourism (MoICT), the Ministry of Justice (MoJ), and the National Development Plan (NDP) website for MoPIC. Coordination with other implementing partners on the ground helped to synchronize efforts and avoid redundancy.

### **Objective 3**

SSG provided advocacy campaign development training to Mogadishu-based CSOs and assisted the CSOs in developing their advocacy campaign plans. The training provided the organizations with several advocacy implementation tools, including a variety of data collection methods and approaches for drafting strategic campaign messages. A similar advocacy campaign development training was also provided to Hargeisa-based CSOs that resulted in the drafting of their strategic advocacy campaign plans. In Puntland, SSG provided a capacity building session targeting civil society actors interested in advocating for policy and social change, introducing the principles of advocacy campaign planning, and providing tools and skills to begin the advocacy planning process.

SSG organized consultative forums with a diverse set of Somali stakeholders, including CSOs, partner ministry and parliamentary officials, journalists, and citizens at large. These forums aimed to model and support the advocacy campaign principle of citizens and government engagement in the pursuit of consensus-building, accountability, and transparency, while also promoting constructive dialogue among all stakeholders. For the first time in decades, Somali citizens were able to air grievances directly to their government officials through SSG's public consultations and consultative forums.

In order to support Somalia's future goal to utilize the one-person-one-vote election after 2016, SSG awarded grants to several CSOs in Mogadishu and Hargeisa to conduct targeted awareness campaigns to engage citizens in the electoral process. SSG provided the grantees with the technical guidance to draft responsive awareness campaign messages in order to strategically target and engage citizens.

## **A. Key Narrative Achievements**

The SSG project, with the assistance of a parliamentary strengthening expert, delivered a four-day orientation workshop for MPs of the new regional assembly in Kismayo, Jubaland. The workshop covered the role of the national and sub-national legislature in a federal system, organization and administration of Parliament, constituency relations/civic engagement tools, and strategic planning and institutional development.

The workshop strengthened the capacity and knowledge of members of the Jubaland regional assembly on parliamentary duties and procedures in democratic governance. Many of the participants of these workshops found the workshop to be very helpful in providing an overview of their legislative duties and providing them with tangible tools that would aid their day-to-day work as a member of parliament.

## **B. Quantitative Highlights**

Skill Development (SKD) Activities:

- A total of 43 SKD events were held across the three target regions. SSG delivered 97.5 course days, and reached 794 beneficiaries (552M & 242F) using 24 different course titles on subjects ranging from advocacy, governance, procurement, job descriptions, legislative processes, office administration/filing, revenue/user fees, taxation, script writing, video production, media engagement to webmaster skills.
  - Executive training: 492 training person days reaching a total of 226 participants (173M & 53F).
  - In addition, a series of five half-day skill building sessions were given to 113 (23F & 90M) senior staffers including department directors from target ministries on how to institute and implement asset management policy, human resource policy, job descriptions and performance and evaluation management.
  - Legislative trainings: 184 (144M & 40F) participants, including MPs, parliament secretariat & committee clerks, participated in a total of 10 SKD events organized for legislative counterparts. Notable courses include Jubaland MP training, and budget oversight training for committee members.
  - Governance and Democracy trainings for Radio Journalists: 26 (14M & 12F) journalists from target radio stations in Mogadishu received three trainings.

Strategic Communications:

- Three full functional websites were developed for the Ministry of Information, Culture, and Tourism (MoICT), Ministry of Justice (MoJ), and the National Development Plan (NDP) website for MoPIC.
- SSG produced one radio and one televised public service announcement (PSA) in support of the National Development Plan. The PSAs were broadcasted via Radio Mogadishu and Somali National TV, respectively.
- 41 (35M & 6F) Communication department staff from target ministries received five SKDs during this quarter, in order to boost their online civic engagement capacity. These included four social media outreach and webmaster tools training, and a script-writing and video production training.

#### Consensus Building Forums:

- In Puntland, the Ministry of Justice, Religion, and Rehabilitation (MOJRAR) held its first consultative forum, a three-day event on January 18<sup>th</sup>-20<sup>th</sup>, attended by 50 participants from MOJRAR and members from the legal community to exchange inputs on the Puntland Bar Association Bill.
- Two public consultations were held on January 14<sup>th</sup> and March 1<sup>st</sup> for a group of federal MPs, journalists, and CSO leaders in Mogadishu to discuss civic engagement for key pieces of legislation and how legislators can improve the operating environment for CSOs.
- On February 3<sup>rd</sup>, a forum was held for women parliamentarians and CSOs to foster support and deliberate how to facilitate the progression of the SSG-supported 30% female quota resolution. The event took place in Mogadishu and was attended by 10 female legislators and 20 representatives and leaders of active CSO's.
- A SSG advisory committee meeting was held on February 17<sup>th</sup>, at the Office of the President in Mogadishu, to discuss the progress of the project, challenges, and plans for next quarter. Major highlights include: SSG's capacity building efforts, the 2016 elections, the MoJ's between FGS counterparts and SSG, as well as support for DG coordination meetings.

#### CSO Support:

- SSG provided select CSOs in Mogadishu, Garowe, and Hargeisa with a total of 11 training events, benefiting 240 (128 male and 112 female) participants. Course delivery was largely geared towards development of advocacy plans, advocacy tools, and also included subjects such as media engagement, public procurement, and user fees and taxation.
- Ten CSOs in Somaliland and Puntland—five in each region—received technical support in the development of advocacy campaign plans. SSG helped each organization develop an advocacy campaign plans, to assist their implementation of advocacy efforts.
- SSG awarded grants for voter registration and education to eight CSOs in Somaliland.

#### Bill Support:

- SSG local STTAs provided assistance to the Somaliland HoR's Economy and Finance Committee to review and revise the PFM bills. SSG also delivered a summary legal analysis report on the Audit bill, the Procurement bill and the Revenue bill.

#### Public Consultation Forums

- The first live radio broadcast from a public forum on the 2016 approved national budget, aired on Radio Mustaqbal on January 20<sup>th</sup> in Mogadishu. The forum brought together 30 members of the public and government officials (10 female and 20 male). A panel of local experts, which included the MoF's Director of Budget and the Chairperson of the Budget and Finance Committee among others, educated and engaged the citizen listeners on issues such as budget allocations, tax and revenue, and transparency on expenditure.
- SSG supported the Open Government Initiative (OGI) forum on transparency and accountability in governance held in Mogadishu on February 20<sup>th</sup>. The forum was attended by FGS President, Hassan Sheikh Mohamud. SSG invited 38 CSO representatives to participate and engage the executive on behalf of the citizens.
- In Somaliland, SSG worked closely with the HoR and the Economy and Finance Committee as well as the Public Accounts Committee on three public consultations that focused on three bills: the Customs bill (January 9<sup>th</sup> & 11<sup>th</sup>), the Revenue bill (January 12<sup>th</sup>-14<sup>th</sup>) and the PFM Accountability bill (January 16<sup>th</sup>-18<sup>th</sup>). The events brought together a total of 180 participants including ministers, legislators, economists, CSOs, students, and other members of the public.

#### Voter Education and Civic Engagement:

- During the quarter, eight grantees in Somaliland conducted civic education and voter awareness campaigns in five regions (Sahil, Awdal, Hawd, Maroodi-Jeex and Togdheer) engaging the citizens with a diverse campaign through mobile outreach teams, television and radio broadcasts, dramas, road shows and Information, Education and Communication (IEC) distributed materials. In addition, 60 events including forums, roundtable meetings, village outreach campaigns, and trainings reached 6,265 beneficiaries, of which 2,848 were female and 3,417 were male.

### **C. Activity Administration**

SSG continues to mitigate the programming challenges brought on by a dynamic political environment and heightened insecurity. During the quarter, SSG's implementing partners in both the FGS and Puntland debated election modalities, with many institutions solely focusing on the elections scheduled for August 2016. Institutional partners are not readily available for coordination meetings, SKD sessions, and other governance-strengthening activities. In Mogadishu, the FGS Parliament went on recess for the majority of quarter 2, which delayed the timeline of some work plan deliverables. Consequently, SSG focused on carrying out work plan activities for the secretariat at the FGS Parliament as well as the HoR in Somaliland.

In the last few weeks of this quarter, communication staff at SSG's partner ministries who underwent SSG's mentorship and skills development activities, have been resigning their ministerial positions. This is programmatic challenge as the communication departments which are already faced with low capacity, are now losing trained staff. When asked why many are leaving or changing positions, the ministers or director generals highlight the fact that their communication staff are seldom compensated for their work and will often look for paying positions, thus making it very difficult for the ministry to retain them. SSG will continue to build the capacity of key ministerial departments by placing an emphasis on supporting the institutional systems, while the government works with donors to address the other human resource dilemmas in Somalia.

In response to some of these challenges, SSG has engaged with government partners to ensure that both parties are aware of work plan commitments, delivery targets, and delivery timelines on a number of milestones. The project established bi-weekly meetings with all partners to discuss strategies that can support the continuity of governance strengthening activities, despite the ever-changing sociopolitical climate and insecurity.

### **D. Subsequent Reporting Period's Work Plan**

The subsequent reporting period will cover all aspects planned in the Y2 Work Plan, which includes the following:

- Review of the PFM bill with the FGS Parliament's Budget and Finance Committee;
- Public Consultation on the PMF bill with the FGS Parliament;
- Legislative development workshops for Puntland Parliament's secretariat;
- SSG will continue to work with 10 ministerial partners in developing filing systems, human resources, core policies, planning systems, communication systems and mechanism, asset management;
- Support partner ministries in reviewing pending legislation/policies.

There is no planned deviation from the Year 2 Work Plan.

## **III. KEY NARRATIVE ACHIEVEMENTS**

### **Mogadishu**

## Objective I

With the parliament having been in recess for the months of February and March, FGS MPs did not hold many sessions during this quarter. In addition, the FGS Parliamentarians were occupied with political processes such as the Leadership Forum, state formation, and the High level Partnership Forum (HLPF) Conference in Istanbul. Consequently, SSG's ability to regularly communicate with committee chairs and members was very limited.

SSG held a one-day workshop for the MPs of the Budget and Finance Committee and their staff. The workshop focused on oversight responsibilities, head-to-head transfers, and the use of contingency funds. SSG reviewed the oversight authority granted to the Parliament in the Constitution of Somalia; the relevant provisions of the draft PFM bill; Parliament's rules and procedure regarding the duties of the Budget and Finance Committee; international best practices regarding transfer budget authority and funds between ministries, departments, and agencies during a fiscal year; and practices for the use of contingency fund. Furthermore, the committee agreed to participate in a focus group on public attitudes toward non-tax revenue. The post-evaluations indicate the workshop resulted in a greater likelihood the members would ask the Executive for regular revenue and expenditure reports, support greater transparency, call a ministry to a hearing, and take into account the needs of the public.

SSG's legislative and mentoring specialist carried out a five day skills development course on legislative development which was catered to the needs of the Legal and Legislative Department within the Secretariat and the senior committee clerks of the targeted committees. The course aimed to improve understanding and build practical skills to assist parliament staff to research, analyze, and amend draft legislation in their respective roles. The course focused on core components in legislative development, including:

- an overview of the development stages;
- policy development processes: issue identification, empirical research, comparative research on other jurisdictions and alternative approaches, impact analysis, public hearings, and public consultations;
- designing and planning for drafting: authorities and competencies to legislate, harmonization of law, comparative research, planning for implementation and administrative arrangements, planning for monitoring and oversight, and cost projections;
- structure and organization of law including gender-neutral language; and
- processes related to scrutiny, review, and amending draft laws.

The course included both lecture and group work activities, including reviewing sample policy documents, conducting mock impact analyses, and analyzing draft legislation for conflict of law issues. The course sought to build upon previous capacity interventions supported by both SSG and United Nations in order to reinforce and expand newly acquired knowledge and provide practical examples of target skills.

By strengthening the Secretariat's legal drafting skills and providing support to key committees, it met the proportion of benchmarks for legislative processes by target committees.

Lastly, the legislative strengthening and mentoring specialist and Objective I staff provided mentorship to the Federal Parliament Secretariat's Legal and Legislative Department on drafting summons and resolutions that may be used for public hearings or other information-gathering activities related to developing and amending bills. The Department was also provided comparative examples and resources from other jurisdictions on templates and use of summons and resolution. During the mentoring session, the legislative strengthening and mentoring specialist led discussions on the purpose, procedures, and documentation requirements for those tools. Electronic and hard copies of these tools were provided to participants, and mentoring activities focused on past parliament experiences in drafting summons and resolutions, and methods to improve quality and uniformity of application.

## **Objective 2**

### **Assessment of Non-Tax Revenues**

During the protracted years of conflict, Somalia lost many of its legal libraries and archives and as a result lost important legislative records, including laws on tax collection. In quarter 2, SSG worked with the FGS' MoF and other select ministries to recover laws to support the authority of the FGS to collect taxes and fees. The laws and decrees that have been recovered were grouped into pre-1991 and post-1991 laws and decrees. SSG also supported MoF staff in developing a questionnaire for line ministries to learn about the types of non-tax revenue sources currently authorized or collected by the Somali FGS. SSG held a skills development focus group session for MoF representatives where the participants discussed the increases in both revenue and expenditures over the 2015 revised budget levels. SSG then worked with the Deputy Director General of MoF to refine the two-page questionnaire, trained MoF focal staff on how to administer the questionnaire, and supported MoF staff in administering the questionnaire to 13 line ministries. The questionnaire asked each ministry to identify the non-tax revenue they impose, methods of collection, how funds are submitted to the treasury, and the oversight and auditing responsibilities. SSG received the completed questionnaires and prepared a draft summary of responses with recommendations. The MoF Macroeconomic Unit Director and Deputy DG reviewed questionnaire responses and recommendations and a report summarizing activities and results to date was presented to the MoF. The MoF plans to continue administering the questionnaire to additional ministries, agencies and departments including seaports, the airport and courts. Once information regarding more sources is available, a plan for mapping the current fee collection process and considering alternative processes, with timelines, can be better developed.

In addition to the non-tax revenue work, SSG worked closely with MoF on organizational capacity building in PFM during this quarter. Following discussions with MoF leadership, SSG worked on the concept of the finance academy and finalized a curriculum with MoF officials. However, the World Bank is undertaking a very similar activity with the MoF in the form of the PFM academy. Moving forward, SSG and the MoF will ensure collaboration between the PFM academy and the finance academy to encourage synergy and avoid duplication of effort.

### **Organizational capacity building in human resource development**

In Quarter 2, SSG conducted a series of skills development sessions in human resource management and job description development for six FGS ministries and the Office of the Prime Minister. The job description design training for supervisors was done over a four-day workshop, with a total of 32 mid- and senior-level ministry staff in attendance. This training provided the opportunity for staff to actively engage in the design and development of effective job descriptions for positions within the ministries. Upon completion of the training, SSG followed up with the Ministry of Public Works and Reconstruction (MoPWR) and the MoF to develop and review job descriptions for senior level positions. SSG also coordinated with the Capacity Injection Program (CIP) project, which had already developed a number of job descriptions for MoPWR and MoF in particular.

In addition, SSG also developed a cross-ministerial human resources policy manual, however it was agreed with the CIP project coordinator in the Office of the Prime Minister that this policy manual will be amended to be in line with the comprehensive national HR framework once the drafted framework is finalized.

SSG also worked with the Human Resource Department in the FGS' MoF to develop a sample performance review process for the department directors. As an initial step, SSG conducted an input skills development session on performance management and performance evaluation. The SKD occurred over a four-day period and aimed to develop the skills of 39 MoF staff in creating and

implementing management and support systems that enable individuals to perform to the best of their abilities. In addition, the human resource management session enabled MoF staff to discuss a variety of human resources topics such as human resource planning and policy and conflict management. SSG then developed a simple performance review form that could be used by senior management to evaluate the performance of the department heads. The performance review form is currently awaiting review and approval by the ministry.

### **Asset management policy**

SSG met with the Director Generals/Permanent Secretaries of the six ministries to continue the work on asset management policy implementation. Each ministry appointed a focal person who would internally manage and implement the asset management standard operating procedure (SOP) within each ministry. A one-day asset management system implementation training was held for the ministerial focal points to develop their skills in asset tracking, management, auditing, and reporting. The training helped ministerial focal points develop and learn the use of tools and methods for a spread sheet-based asset tracking system, understand how monitoring, auditing, and reporting can increase transparency and accountability. In addition, SSG followed up with MoF on the National Assets Management Register and will continue to work with the ministries in Quarter 3 to register the equipment in the National Register.

### **Core policies and SOPs developed**

In Quarter 2, SSG refined and finalized the draft policy documents, including SOPs, which the project previously developed for the six FGS ministerial partners. SSG incorporated the feedback of relevant staff from the six ministries and delivered the final set of documents to partner ministries for implementation.

### **Support to FGS NDP**

SSG worked in close collaboration with the communications technical advisor at the Ministry of Planning and International Cooperation (MoPIC) to draft and complete the National Development Plan's (NDP) communications action plan. The plan included the development of the NDP website, as well as the use of social media platforms, radio, and television. In particular, SSG developed a 60-second radio public service announcement aired through Radio Mogadishu and a two-minute visual PSA that was aired through the Somali National TV. The audio and visual PSAs aired for two weeks in Mogadishu and coincided with the MoPIC NDP consultations in the city. SSG also developed and launched the NDP website and initiated social media campaigns via Twitter using (@MoPIC\_Somalia). For sustainability of the website, SSG trained MoPIC communications staff on website content management so that they are able to update the website on a regular basis.

### **Website development for key ministries**

In Quarter 2, SSG continued to support updates to ministry websites and social media pages, including developing websites and uploading content for the Ministry of Information, Culture and Tourism (MoICT), the Ministry of Justice (MoJ), and the NDP website for MoPIC. The websites act as a platform to foster broader information sharing by ministries. Ministry staff were also trained on content management, and will be able to upload content independently to the new sites.

### **Advisory Committee Meeting**

SSG convened a meeting with the project's advisory committee to present the achievements from Quarter 1 and discuss the general challenges facing the project. The advisory committee consists of the Chief of Staff at the Office of the President, Permanent Secretary at the Office of the Prime Minister, Permanent Secretary at MoPIC, Secretary General of the Parliament, and a representative from civil society. During this meeting, SSG requested guidance on how to best coordinate with the

institutional actors involved in human resource management given the evolving mandate discussions. The advisory committee recommended that SSG work with the Civil Service Commission as the overarching coordinating institution, in addition to the Office of the Prime Minister. The project also tried to manage expectations of partners and discussed the procurement delays as well as the renewal of MoUs with FGS counterparts.

### **Objective 3**

This reporting period, SSG continued to build on CSOs' capacity building initiatives provided in December, with activities focused on continuous capacity strengthening in advocacy development and planning. Intensive skills development sessions for targeted CSOs were designed and delivered to further support civic engagement in the pre-election session. Other initiatives included the National Consultative Forum, constitutional review processes, completion of state formation, and the launch of the NDP.

In January, SSG planned and facilitated a series of civic engagement related activities and initiatives, including the convening of the first public forum on the 2016 national budget—the event took place in Mogadishu and was broadcasted live by Mustaqbal Radio. This forum, chaired by a panel of government and private experts, brought together representatives from civil society organizations (CSOs), women's groups, business groups, youth, and government officials, to discuss the approved 2016 national budget. This was the first time in Mogadishu where civil society actors and MoF representatives engaged in productive dialogue regarding the national budget. As a result of this forum, both CSOs and government actors reported the need to develop guidelines for continued coordination between civil society and Somalia's executive branch.

Another civic engagement milestone this quarter was the SSG-supported Open Government Initiative consultative forum held on February 20<sup>th</sup>. The event, co-organized by SSG, the FGS Office of the President, and MoF, allowed participants to submit questions to government representatives on a number of issues such as the national budget and finance, national income and revenues, status of IDPs, land disputes, natural resources, salaries of government employees, security, and corruption. The event chair and FGS President Hassan Sheikh Mohamud, answered multiple questions on accountability and transparency from the 38 CSO representatives in attendance.

In March 2016, SSG provided five Mogadishu-based CSOs with advocacy campaign implementation tools to help them in drafting strategic and responsive advocacy implementation plans. The CSOs worked on a diverse set of objectives including the promoting youth engagement, women's rights, inclusion, and human rights. The advocacy campaign implementation sessions strengthen the capacity of CSOs to identify key data collection methods including polls, surveys, and focus groups. It also provided CSOs with the techniques to enhance their government outreach efforts, namely the process of effective lobbying to promote dialogue with government institutions.

As part of SSG's civic education support to CSOs, seven CSOs received grants in south-central Somalia in February 2016 to conduct civic education programming using creative and cultural forms. The aim of the civic education grant program is to support CSOs in implementing dynamic and effective public outreach activities in order to raise awareness among targeted communities about the upcoming parliamentary elections. These grantees, which included media, youth, and women CSOs, attended a mandatory two-day campaign message development training in March 2016. This capacity building effort ensures that SSG grants support the increase of citizen engagement with the government and enhances linkages between the FGS and its citizens.

SSG provided training to several journalists to begin reporting on the NDP, the subsequent NCF forums, and pending legislation such as the media bill, the foreign investment bill, and the national budget. This is in-line with the project's objective to build the technical capacity of journalists in reporting governance issues in Somalia. On March 9, SSG mentored three journalists (two female and one male) from Radio Simba, Radio Maanta, and Radio Banadir on story production, including

guidelines for reports on governance issues. The same journalists have previously received skill development on democracy and governance. They also attended a forum for civil society, media houses, journalists, and parliamentary members to discuss ways of improving involvement of CSOs in government decision making. The aim of this skills development event was to empower local journalists in guiding media narratives in Somalia in order to facilitate a media landscape well versed in democratic processes, which is an essential element for fostering effective and accountable governance.

In March 2016, SSG conducted a forum for civil society, media houses, journalists and MPs who expressed interest in learning effective tools for collective engagement in the policy making processes. The objective of this forum was to establish a collaborative framework between CSOs and MPs on decision-making processes, allowing both media and CSO representatives to be involved in the legislative process through public consultations. Radio Dalsan broadcasted the forum live in Mogadishu, where several callers questioned the MPs over key legislations that should have required public consultations prior to their approval by the House of the People.

Additionally during the quarter, three governance skills development workshops were conducted for a group of journalists representing nine Mogadishu-based radio stations. The journalists received training on the basic structures of the FGS's executive and legislative bodies, as well as the media's role in reporting on good governance. As a result of these workshops, journalists were able to interview the Deputy Director of the Budget Department from the MoF on the preparations needed for the budgetary planning process, types of revenue streams, fiscal accountability, and transparency of taxation systems currently in place.

## **Somaliland**

### **Objective I**

On January 9 – 18, SSG supported three public consultations that focused on the Customs bill, the Revenue bill and the PFM Accountability bills. SSG worked closely with the House of Representatives (HoR) and the Economy and Finance Committee as well as the Public Accounts Committee. The participants that attended these consultations included the Ministry of Finance, PFM Office, Central Bank, Law Reform Commission, World Bank, Members of Parliament, CSOs and university students. The closing ceremony of these public consultations included remarks by the Minister of National Planning and Development, the State Minister of Finance, Minister of State Affairs, Technology and Science, Deputy Speaker of the HoR, Chair of the Public Accounts Committee and the Chair of the Economy and Finance Committee. They all noted the significance of holding these public consultations on the five PFM bills and the importance of involving the relevant stakeholder, and the public at large. SSG had also previously supported two public consultations on Audit and Procurement bills in December 2015. Follow-up feedback from participants indicated that there was an overwhelming support for public consultations, as it was the first time that the public was given a venue to discuss bills that were before the HoR. Those that attended also noted that this was very progressive and a positive step towards good governance and the democratic process in Somaliland.

Following the success of these public consultations, and in line with objective I activities, SSG was able to provide two local STTAs to the HoR, and in particular, the Economy and Finance Committee, to provide support on the five PFM bills. During this reporting quarter, the STTAs worked on assisting the committee and HoR in reviewing and revising the PFM bills and helping the committee to present the outcomes to the Parliament. The STTAs completed a legal summary analysis report on three bills, namely, the Audit bill, the Procurement bill, and the Revenue bill. The purpose of this analysis was to provide comprehensive justification of why each bill is needed to serve the public finance sector in terms of discipline, strategic allocation of resources, effective and efficient service delivery and accountability.

In addition, the local STTAs provided the HoR secretariat and committee clerks with mentoring and on the job training to increase their understanding of PFM and budgeting. As directed by the Secretary

General, they also provided on the job training in human resource management and policy and legal drafting. The local STTAs worked in particular with the committee clerks of the Finance and Economy Committee, one of SSG's target committees, on budget planning, budget preparation, budget cycle and budget review. Furthermore, the local STTAs also mentored clerks from the three committees and other secretariat staff on effective public consultations and their contribution to a more effective policy and decision making process. Staff reported the value added of these mentoring sessions to their day-to-day responsibilities and duties.

The project's parliamentary strengthening expert and SSG staff conducted a three-day workshop on parliamentary operations for newly recruited parliamentary staff from HoR and the Solicitor General's Office. This workshop focused on legislative drafting, parliamentary business, committee mandates and structure, role of gender in policy development and media and communications.

SSG organized a two-day training by SSG's parliamentary expert STTA on effective meetings, roles and responsibilities of committee members and public consultations, targeting different HoR departments, in particular committee clerks. The aim of this workshop was to improve the ability of the staff of the HoR to hold effective meetings, to gain a better understanding of the roles of the committees, and to better engage the public through consultative forums. This workshop was successfully completed. The workshop planned with SSG's three target Committees for the following day was shortened due to a spirited discussion within the HoR. SSG later met with the Speaker of the HoR and the Secretary General, who extended their apologies.

Additionally, SSG's human resource management and organizational development STTA successfully completed a one day skills development course on the implementation of an asset management system for the HoR. This session focused on internal management identification, delivery and disbursement, asset auditing and inventory tracking and reporting. The purpose of this skills development course was to assist the HoR in handling asset management of in-kind grants to be received from SSG. Attendees included HoR staff, in particular the Human Resources department.

Furthermore, SSG delivered a skills development session for staff from the HoR and the Office of the Solicitor General on office administration and how to apply a standardized system for filing and record management. The objective was to assist the participating staff in organizing and unifying their filing system in order to facilitate their day-to-day tasks and streamline the institutions' overall administrative systems.

Also during this quarter, SSG provided technical support to enhance the HoR's website by updating some of its content, renovating the interface, and including additional user friendly options that facilitate future content updates by their staff. This support aimed to improve the HoR's public outreach through enhanced information sharing.

Finally, the project's legislative strengthening and mentoring specialist completed a four-day training session in Hargeisa on legislative development. Participants included legal advisors and clerks of SSG target committees, lawyers from the Office of the Solicitor General (OSG), and staff from the HoR Secretariat. Approximately half of the participants were women. The training focused on the fundamental concepts and practical applications which were modified to respond to the Somaliland context, including: rights, obligations, and competencies under the Somaliland Constitution; an assessment of the House of Representatives Rules of Procedure; and clarification of the role of international agreements in Somaliland domestic obligations. A pre-session test revealed that approximately half of the participants possessed basic knowledge of how legislation is developed, but had limited practical skills and ability to differentiate between policies and law, perform comparative research, harmonize laws, or amend bills for substantive and functional provisions. The majority of participants reported that the skills development session and practical activities were highly useful and has improved their skills. This skills development session on legislative development was essential to the HoR as it directly addressed one of their limitations, being drafts and amendments. It also helped them obtain a better understanding of the legislative drafting process in general.

## **Objective 2**

In Somaliland this quarter, SSG signed MoUs with the Ministry of Finance (MoF) and the Ministry of National Planning and Development (MoNPD). SSG also provided skills development to ten staff from the Office of the Solicitor General, MoNPD and MoF on asset management system implementation. Eleven staff members (five males, six females) were trained on internal management identification, delivery and disbursement, asset auditing and inventory tracking and reporting. Similarly, the target ministries and OSG staff took part in office management and filing skills training followed by mentoring and on-the-job training sessions particularly for the PFM office to improve their filing and classification. This process is to ensure that the participants practically apply the acquired office administration skills and concepts in their day-to-day work.

## **Objective 3**

In Somaliland, SSG has been working with civil society representatives and the National Electoral Commission (NEC) to conduct voter registration activities, ahead of the April 2017 elections in all regions. In January, the Voter Registration Awareness project began in the Togdheer region. SSG met with the NEC in Hargeisa to develop a work plan for the voter registration activities, discuss the proposed plans for outreach activities, and conduct internal monitoring of selected partner CSOs as part of the Voter Registration Awareness project. The product also discussed the creation of synergy and avoiding duplication of efforts.

Over the reporting period, SSG grantees in Somaliland successfully implemented voter registration activities in three regions (Togdheer, Awdal and Sahil), with key activities including Training of Trainers (TOT) skills development sessions on voter registration awareness, community mobilization forums, voter registration drama performances, community outreach activities, and the dissemination of voter education visual materials such as posters, t-shirts, banners, and other promotional materials. The voter registration program in Maroodi-Jeex region had to be postponed until May 2, 2016 due to the ongoing drought in Somaliland.

In January 2016, SSG held a two-day mentoring skills development session for five CSOs based in Hargeisa, in order to provide them with additional capacity building support on the various advocacy concepts introduced during an earlier session in Year 2, Quarter 1. It also provided them with the opportunity to apply the skills and methodology acquired in these previous sessions to their own organizations' needs.

## **Puntland**

### **Objective 1**

The closing of the Garowe Airport, due to renovations, created implementation challenges in Puntland during the quarter. Unfortunately, growing insecurity and lack of travel clearance to Puntland resulted in SSG postponing capacity building activities in Garowe. Other barriers to project implementation in Puntland during the quarter included the delayed signing of the MoU due to protracted negotiations with partners. In addition, the Puntland HoR was in recess, which impeded governance strengthening activities.

Despite these challenges, SSG held three skills development sessions for the remaining parliamentary staff that were not on recess. The parliamentary staff took part in a two-day skills development workshop on Public Procurement for Government. The purpose of this workshop was to enhance procurement skills of the staff by using the MoF's proposed procurement concessions and the Disposal Act. The workshop focused on concepts of transparency, accountability, efficiency, and understanding of what a good procurement system is and how this leads to improved governance.

Parliamentary staff also took part in a two-day skills development session on office administration record keeping to enhance their capacity and assist them in effectively carrying out their daily tasks. The objective of the skills development session was to prepare parliamentary staff to develop standardized and effective filing systems that will allow for easily-retrievable documents and records. Participants learned best practices for file maintenance and record management, policies and procedures for file management, how to complete record management through regular file audits.

Additionally, a three-day skills development course on asset management was also organized for parliamentary staff. The purpose of this course was to enhance the capacity of the staff in managing and tracking assets. They were equipped with asset management system, asset tagging, purchase, receiving, record keeping, maintenance and reporting tools. This skills development course included participants from Puntland's HoR, as well as ministerial staff from partner ministries including MoJRAR and MOPIC. Participants were given an asset management database spreadsheet.

Lastly, parliamentary staff also participated in a two-day focus group discussion on revenue collections. These discussions centered on the understanding among participants on government revenue as well as the challenges and opportunities of fee collection.

## **Objective 2**

During the reporting period, SSG and the Ministry of Justice, Religious Affairs and Rehabilitation (MoJRAR) and MoPIC signed MOUs. SSG also conducted four skills development trainings for MoPIC, MoJRAR and the Office of the President, with a total of 96 staff participants. The purpose was to improve staff's ability to carry out their essential functions. These skills development sessions included public procurement, non-tax revenue, asset management and office administration including efficient filing system.

On January 18<sup>th</sup>, SSG, in collaboration with MoJRAR, held its first public consultative forum on the Puntland Bar Association Bill. A total of 50 participants were in attendance, including representatives from Puntland's justice sector and prominent members of the legal community. SSG provided support in the planning of the consultative forum, as well as with moderating the forum.

## **Objective 3**

Despite the operational challenges in Garowe, SSG continued to deliver governance-strengthening activities to CSOs in Puntland under objective 3. The project held an awareness skills development session on user fees and non-tax revenues for 34 participants, targeting various CSOs from the Puntland Non-State Actors Association (PUNSAA). The aim of this skills development session was to raise the awareness of CSOs on the importance of revenue collection in the development and delivery of public services. The workshop also discussed various awareness tools that CSOs can use in their public outreach initiatives on revenue, taxation, and user fees.

On February 3, as part of the civic education effort in Garowe, SSG held a skills development session targeting civil society actors interested in advocating for policies and social issues in Puntland. The session introduced the principles of advocacy campaign planning, which provided participants with the tools and skills to begin the advocacy planning process with emphasis on engaging both citizen and targeted government institutions.

In addition to the advocacy planning workshop, another skills development session on advocacy and awareness of user tax fees was held in Garowe on March 27, 2016, for partner CSOs. The aim of this session was to provide participants with background information on revenue collection and tax fees, and the importance of advocacy in promoting revenue generation for government institutions.

## PROGRESS AGAINST TARGETS

**Table 1: SSG Indicator 4.1 Performance Data Table**

INDICATOR TITLE: <b>NUMBER OF LAWS, POLICIES, OR PROCEDURES DRAFTED, PROPOSED OR ADOPTED TO PROMOTE GENDER EQUALITY AT THE REGIONAL, NATIONAL, OR LOCAL LEVEL</b>										
INDICATOR NUMBER: GNRD-I										
UNIT: Number of laws, policies, or procedures	DISAGGREGATE BY: <i>Type of law, proposed/adopted/drafted</i>									
	Type of Law, Policies, & Procedures								Proposed/Adopted/Drafted/Implemented	
	None								0	
	Totals								0	
Results: <b>None to report this quarter.</b>										
Additional Criteria If other criteria are important, add lines for setting	Baseline	Results Achieved Prior Periods	This Reporting Period 31/Mar/16		Reporting Period 30/Jun/16	Reporting Period 30/Sep/16	Reporting Period 31/Dec/16	FY 2016 Target	FY 2017 Target	End of Activity Target
		Achieved	Target	Achieved	Target	Target	Target	Target	Target	Target

targets and tracking	# of laws/policies	# of laws/policies	# of laws/policies	# of laws/policies	# of laws/policies	# of laws/policies	# of laws/policies	# of laws/policies	# of laws/policies	# of laws/policies
<b>Total</b>	0	11 Policies & 1 bill		0	-	-	-	4	3	18
Federal Level	0	11 Policies and 1 bill		0						
Puntland	0	0		0						
Somaliland	0	0		0						

**Table 2: SSG Indicator 4.2 Performance Data Table**

INDICATOR TITLE: <b>NUMBER OF DRAFT LAWS SUBJECT TO SUBSTANTIVE AMENDMENT AND FINAL VOTE IN LEGISLATURES RECEIVING USG ASSISTANCE</b>		
INDICATOR NUMBER: <b>2.2.1-3</b>		
UNIT:	DISAGGREGATE BY: Type of law	Sub-total
	<b>(1) Somaliland Audit Bill – Legal Review and Analysis Support</b>	<b>1</b>

Number (of draft) laws	(2) <b>Somaliland Procurement Bill</b> – Legal Review and Analysis Support	1
	(3) <b>Somaliland Revenue Bill</b> – Legal Review and Analysis Support & Public Consultations	1
	(4) <b>Somaliland PFM Accountability Bill</b> – Public consultations (Citizen representation)	1
	(5) <b>Somaliland Customs Bill</b> – Public consultations (Citizen representation)	1
	<i>Totals</i>	<b>5</b>

**Results:**

Additional Criteria If other criteria are important, add lines for setting targets and tracking	Baseline	Results Achieved Prior Periods	This Reporting Period 31/Mar/16		Reporting Period 30/Jun/16	Reporting Period 30/Sep/16	Reporting Period 31/Dec/16	FY 2016 Target	FY 2017 Target	End of Activity Target
		Achieved	Target	Achieved	Target	Target	Target	Target	Target	Target
		0	9	-	5	0	0	0	7	4
<b>Total</b>	0	9	-	5	0	0	0	7	4	20
<i>Federal Level</i>	0	9		0						

Puntland	0	0		0						
Somaliland	0	0		5						

**Table 3: SSG Indicator 2A.6 Performance Data Table**

INDICATOR TITLE: <b>NUMBER OF TRAINING DAYS PROVIDED TO EXECUTIVE BRANCH PERSONNEL WITH USG ASSISTANCE</b>								
INDICATOR NUMBER: <b>2.2.2-6</b>								
UNIT: Number of people/ training days	DISAGGREGATE BY: Sex; location, position, functional area, type of training							
	Geographic Location	Activity Title	Functional Area	Dates	W	M	Sub-Total (W+M)	Sub-Total (Number of Training Days)
	Mogadishu	Non-Tax Revenue	Ministry Staff	Jan 20 – 21, 2016	2	10	12	24
	Garowe	Public Procurement	Ministry Staff	Jan 26 – 27, 2016	10	15	25	50
	Mogadishu	Social Media Outreach	Ministry Staff	Jan 28, 2016	1	8	9	9
	Mogadishu	Webmaster Skills	Ministry Staff	Jan 30 – 31, 2016	1	3	4	8
	Mogadishu	Non – Tax Revenue	Ministry Staff	Feb 14 -16, 2016	2	9	11	33

	Mogadishu	Non – Tax Revenue	Ministry Staff	Feb 21 – 22, 2016	2	18	20	40
	Mogadishu	Script Writing and Video Production	Ministry Staff	Feb 22 – 25, 2016	3	17	20	80
	Mogadishu	Social Media and Webmaster Tool	Ministry Staff	Feb 28 – 29, 2016	0	4	4	8
	Hargeisa	Asset Management System Implementation	Ministry Staff	Mar 1, 2016	3	7	10	10
	Hargeisa	Office Administration Skills	Solicitor General	Mar 7 – 8, 2016	1	2	3	6
	Mogadishu	Non-tax Revenue/ User Fees	Ministries	Mar 10, 2016	3	12	15	15
	Hargeisa	Office Administration Skills	Ministries	Mar 9 – 10, 2016	4	2	6	12
	Garowe	Office Administration and Filing System	Ministry Staff	Mar 27 – 28, 2016	8	28	36	72
	Garowe	Advocacy and Awareness on User Fees and Tax Revenue	Ministry Staff	Mar 29 – 30, 2016	6	18	24	48
	Mogadishu	Webmaster and Social Media	Ministry Staff	Mar 30 – 31, 2016	1	3	4	8

	Garowe	Asset Management & System Implementation	Ministry Staff	Mar 29 – 31, 2016	6	17	23	69
<i>Computed Totals(total # of days @ training X # of people)</i>					<b>53</b>	<b>173</b>	<b>226</b>	<b>492</b>

Results:

Additional Criteria	Baseline		Results Achieved Prior Periods		This Reporting Period 31/Mar/16				Reporting Period 30/Jun/16		Reporting Period 30/Sep/16		Reporting Period 31/Dec/16		FY 2016 Target		FY 2017 Target		End of Activity Target	
			Achieved		Target	Achieved		Target	Target	Target	Target	Target	Target	Target	Target	Target	Target			
	W	M	W	M	W	M	W	M	W	M	W	M	W	M	W	M	W	M	W	M
<b>Total (training days)</b>	0		994		-		492		-		-		-		1288		400		2142	
Gender*: Women (W), Men (M)	0	0	217	777	-	-	113	379	-	-	-	-	-	-	-	-	-	-	-	-
Somaliland	0	0	0	0			13	15												
Puntland	0	0	12	12			66	173												
Federal Level	0	0	205	765			34	191												

**Table 4: SSG Indicator 3B.1 Performance Data Table**

INDICATOR TITLE: <b>NUMBER OF INDIVIDUALS RECEIVING VOTER AND CIVIC EDUCATION THROUGH USG-ASSISTED PROGRAMS</b>													
INDICATOR NUMBER: 2.3.2-12													
UNIT: Number	DISAGGREGATE BY: Sex, minorities or disadvantaged/marginalized groups, type of activity, age group												
	Geographic Location		Activity Title		Date		W	M	Sub-total				
	Somaliland – Sahir, Maroodi Jeex, Togdheer, Hawd, Awdal		Voter Education Awareness Forums, Roundtables, Trainings, Campaigns, & Outreach efforts		Jan 1- Mar 31, 2016		2848	3417	6265				
	Totals						2848	3417	6265				
Results:													
Additional Criteria	Baseline		Results Achieved Prior Periods		This Reporting Period 31/Mar/15		Reporting Period 30/Jun/16	Reporting Period 30/Sep/16	Reporting Period 31/Dec/16	FY 2015 Target	FY 2016 Target	End of Activity Target	
	Achieved		Target		Achieved		Target	Target	Target	Target	Target	Target	
	W	M	W	M	W	M	W	M	W	M	W	M	W
<b>Total</b>	0		356		-		6265	-	-	-	3,000	25,000	28,000

Gender*: Women (W), Men (M)	0	0	1 5 2	2 0 4	-	-	2 8 4	3 4 1	-	-	-	-	-	-	-	-	-	-
Somaliland	0	0	1 4	1 5			2 8 4	3 4 1										
Puntland	0	0	2 3	1 0			0	0										
Federal Level	0	0	1 1 5	1 7 9			0	0										

**Table 5: SSG Indicator 4.3 Performance Data Table**

INDICATOR TITLE: <b>NUMBER OF CONSENSUS-BUILDING FORUMS (MULTI-PARTY, CIVIL/SECURITY SECTOR, AND/OR CIVIL/POLITICAL) HELD WITH USG ASSISTANCE</b>					
INDICATOR NUMBER: 2.3.1-7					
UNIT: Number	DISAGGREGATE BY: Level (national/regional, parliament/ministry, etc.)				
	Geographic Location	Activity Title	Dates	Level	Number of forums
	Mogadishu	Consultative for federal MPs, journalists, and CSO leaders (2 forums)	Jan 14, 2016 & Mar 1, 2016	Federal/CSO	2
	Garowe	Consultative Forum on Puntland Bar Association Bill (1 forum)	Jan 18 – 20, 2016	Regional/Ministry /CSO/Legal Community	1

Mogadishu	Consultative Forum on 30% Women Quota Resolution (1 forums)	Feb 3, 2016	Federal/MPs & CSO's	1
Mogadishu	SSG Advisory Committee Meeting	Feb 17, 2016	OOP/Ministry/CSO	1
<i>Totals</i>				<b>5</b>

**Results:**

Additional Criteria	Baseline	Results Achieved Prior Periods	This Reporting Period 31/Mar/16		Reporting Period 30/Jun/16	Reporting Period 30/Sep/16	Reporting Period 31/Dec/16	FY 2016 Target	FY 2017 Target	End of Activity Target
		Achieved	Target	Achieved	Target	Target	Target	Target	Target	Target
<b>Total</b>	0	22	0	5	0	0	0	36	12	66
<i>Federal Level</i>	0	22	0	4						
<i>Puntland</i>	0	0	0	1						
<i>Somaliland</i>	0	0	0	0						

**Table 6: SSG Indicator 3B.2 Performance Data Table**

<b>INDICATOR TITLE: NUMBER OF CIVIL SOCIETY ORGANIZATIONS (CSOS) RECEIVING USG ASSISTANCE ENGAGED IN ADVOCACY INTERVENTIONS</b>	
<b>INDICATOR NUMBER: 2.4.1-9</b>	
	<i>DISAGGREGATE BY: Type of Initiative</i>

UNIT: Number of CSOs	Geographic Location	Type of Organization & Topic Areas	Sub-total - # of CSOs
	Hargeisa - Somaliland	1) Somaliland National Disability Network (SNDF) – Political participation of people with disabilities;	1
	Hargeisa - Somaliland	2) Talowadaag Coalition Against HIV/AIDS (Talo-Wadag) - Rights of people living with HIV/AIDS;	1
	Hargeisa - Somaliland	3. Somaliland Youth Peer Education (Y – Peer) - Youth political participation;	1
	Hargeisa - Somaliland	4) Somaliland Women Research and Action Group (SOWRAG) - Women's political participation;	1
	Hargeisa - Somaliland	5) Social Animal Welfare Service (SAWS).	1
	Garowe - Puntland	6) Puntland Non State Actors (PUNSAA),	1
	Garowe - Puntland	7) Media Association for Puntland (MAP),	1
	Garowe - Puntland	8) Centre for Social Development (CES)	1
	Garowe - Puntland	9) FAWASOM.	1
	Garowe - Puntland	10) Somafal	1
	<i>Totals</i>		

**Results:**

Additional Criteria	Baseline	Results Achieved Prior Periods	This Reporting Period 31/Mar/16		Reporting Period 30/Jun/16	Reporting Period 30/Sep/16	Reporting Period 31/Dec/16	FY 2016 Target	FY 2017 Target	End of Activity Target
		Achieved	Target	Achieved	Target	Target	Target	Target	Target	Target

<b>Total (# of CSOs)</b>	0	10	-	10	-	-	-	15	25	25
<i>Federal Level</i>	0	7	-	0						
<i>Puntland</i>	0	0	-	5						
<i>Somaliland</i>	0	3	-	5						

## V. PERFORMANCE MONITORING

*SPSS Support for the AMEP and Data Collection Tools:* The International Business & Technical Consultants Inc. (IBTCI) team visited SSG’s office in Mogadishu on March 7 to discuss the MSC (most significant change), and the ACAT (Advocacy capacity assessment) monitoring tools for measuring AMEP indicators under Objective 3’s projected deliverables. As next steps, IBTCI will return to Mogadishu in May 2016 to train Objective 3 staff on the selected ACAT and MSC tools.

The new Activity Monitoring and Evaluation Plan (AMEP) was approved as of April 18<sup>th</sup>. The changes, which were refined throughout Q2, include new indicators, revised targets, as well as introducing new set of data collection tools to better report on project progress. The six indicators reported during this quarter have updated targets reflecting the approved AMEP.

## VI. LESSONS LEARNED

#	FLAGS IDENTIFIED	RESOLUTION
1	When not necessary, use of hotels and other external venues for SKDs, public consultations and other SSG-funded activities was a budgetary constraint and sent the wrong message to the government partners and the public.	<p>An integral part of SSG’s capacity building work with government partners relays on developing sustainability mechanisms that ensure work continues past SSG’s program term. SSG continues to emphasize improved communication with government partners about having meetings and activities, such as public consultations, at government venues, instead of having events at hotels.</p> <p>By having events at the government partners’ venues, especially in Mogadishu, a message is sent to citizens that the institutions are functioning; it also establishes a sense of ownership for the participating partners to have these events at their offices. Additionally, it saves money for the organizer since government partners may find it problematic to fund events at hotels without external support. Therefore, SSG met with government partners to explore alternative venues that SSG can use in conducting its capacity building work.</p> <p>It also demonstrates SSG’s visibility to our ministry and parliament partners, as SSG will have more access to the partners than using an external solution.</p> <p>At the time of this reporting period, SSG has conducted a security analysis of the possible government venues for use, and the Ministry of Information, Culture, and Tourism (MoICT) and the Office of Prime Minister (OPM) have been cleared for use.</p>
2	Logistical problems to access Puntland for STTAs had negative effects on timing of activities scheduled in Puntland.	SSG has had problems commencing some of the activities in Puntland in previous quarters, due to the fluid security situation combined with logistical issues. During this quarter, SSG started having local staff, who

		<p>have received targeted guidance from STTAs, go to Puntland and give initial trainings to some of the partners.</p> <p>This has proven successful as many government partners have had very limited exposure to previous skills building, compared to neighboring Somaliland for example. SSG will continue to employ this approach moving forward.</p>
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#	<i>REQUIRED ACTION POINTS BASED ON SPSS FINDINGS</i>	<i>RESOLUTION</i>
1	N/A*	N/A

#	<i>LEARNING POINTS FOR FUTURE BASED ON SPSS FINDINGS</i>	<i>RESPONSE / IMPLEMENTATION ACTION PLAN</i>
1	N/A*	N/A

\* The first monitoring and verification exercise performed by SPSS began in April 2016. SSG is currently reviewing and providing feedback to the verification reports received. Therefore, findings, lessons extracted and recommended actions for improvement will be included in the next quarterly report.

## VII. PROGRESS ON LINKS TO OTHER ACTIVITIES

Coordination efforts with other international implementing partners continued during the quarter. This reporting period, SSG had several meetings with the CIP coordinator at the Office of the Prime Minister, UNDP, EU, UN-Habitat, the Transition Initiatives for Stabilization (TIS) project, as well as the Growth, Enterprise, Employment and Livelihood (GEEL) project. Key issues discussed included coordination on human resources work, security, legislation, programming, grants, and overall support to the government.

## VIII. PROGRESS ON LINKS TO HOST GOVERNMENT

In Quarter 2, SSG faced challenges with government partners on operational issues such as lengthy procurement processes of in-kind grants, and the required competition for procurement of venues for skills development sessions and trainings. However, these challenges also provided an opportunity for SSG to explain processes to government counterparts, which subsequently led to increased interactions and access to governmental officials, and established more open lines of communications around operational processes and related counterpart expectations.

SSG also continues to improve the working relationship with the host government partners on our collaborative strengthening governance work. Despite challenges such as partner ministries requesting additional support not outlined in the workplan, like supporting additional parliamentary committees in Somaliland, SSG continuously reinforces what is possible to bolster effective relationships with government partners. Capacity building work continues to be implemented in a collaborative and consultative matter, facilitating a nuanced understanding of the fast-changing political environment. An

approach that has contributed to SSG's delivery on activities outlined with government partners previously.

## **IX. INCLUSIVITY AND ACCESS**

This quarter, through the support of its legislative strengthening short-term consultants, SSG reviewed Somalia's existing frameworks for mainstreaming gender, while utilizing gender impact analysis approaches when reviewing bills. In March, SSG prepared a gender legislation skills development session that will be held in Mogadishu in April, designed to train legislators on conducting gender analyses for draft bills, including understanding the purpose of gender-mainstreaming, providing checklist questions for gender impact analysis, gender-sensitive budgeting, and gender-neutral drafting. SSG is considering replicating the gendering legislation workshop in both Puntland and Somaliland to ensure that governance strengthening work with legislative partners' implements gender mainstreaming.

Internally, SSG continues to promote the use of gender neutral language in devising work plan activities to ensure that programming incorporates SSG's commitment to inclusivity and accessibility.

## **X. SUSTAINABILITY**

This quarter, capacity development activities encouraged a shift towards government ownership of the design and implementation of the intertwined activities between the executive, parliament and civil society. In contrast to previous quarters in which SSG offered many trainings led by international consultants, this quarter local consultants were integrated into project activities and led efforts to provide guidance and expertise around governance to counterparts. The local consultants demonstrated a greater knowledge of local context and specific counterparts needs, and therefore facilitated more in-depth engagement with counterparts. The sustainability of the project efforts and impact will rely on continuing the transition of some design and implementation responsibilities to counterparts.

## **XI. UPCOMING REPORTING PERIOD'S WORK PLAN**

There is no planned deviation from the Year 2 Work Plan.

## **XII. ACTIVITY ADMINISTRATION**

### **A. Constraints and Critical Issues**

During the quarter, SSG was unable to support MoICT and MoPWR due to multiple cancellations and lack of access to the ministries due to security concerns. SSG anticipates making progress on related activities in Quarter 3. Other constraints faced this quarter include SSG's previous commitment to provide support to the monthly inter-ministerial Director General/Permanent Secretary coordination meetings and the bi-monthly NDP ministerial advisory council coordination meetings. The support was not provided in quarter 2 due to challenges reaching consensus on competitive procurement for venues. SSG will continue to work to resolve the issue in the following quarter.

### **B. Personnel**

During the reporting period, a new civil society specialist began to work with CSOs in Mogadishu, Puntland and Somaliland to ensure that workplan deliverables under objective 3 align with the Activity Monitoring and Evaluation Plan (AMEP) targets. In operations, a procurement officer joined the operations team to support SSG in ensuring that programming staff have the necessary support to conduct workplan activities. Ongoing recruitment for an Operations Specialist, Objective 1 Team Lead, and a Grants Manager for programming continues. In Puntland, a capacity development specialist joined the regional office team in February to spearhead workplan activities in Garowe.

### **C. Changes in the Project**

There are no changes to report for this quarter.

### **D. Contract, Award or Cooperative Agreement Modifications and Amendments**

The project received the fourth modification to its prime contract in Q2. The modification increased incremental funding to the project. The project anticipates the next modification will include a reduction of the required number of F-indicators included in the project the AMEP, an increase in incremental funding, and the formal change of key personnel due to the new Chief of Party arriving in Somalia in April 2016.

## XIII. SUB-GRANTS

### I. New Sub-Grant Award Details

Total amount in the approved budget for sub-grants: [REDACTED]

Total amount sub-awarded to date: [REDACTED]

For each sub-grant made in the past reporting period, please include a table like the following:

#### Project Title: SSG-003 – Supporting the Ministry of Finance with Essential Equipment

**Name of Sub-Grantee:** Ministry of Finance (MoF)

**Agreement Performance Period:** 4/4/2016 to 10/3/2016

**Agreement Amount (Total Estimated Cost):** [REDACTED]

**Geographic Locations for Implementation:** (*Latitude, longitude, town, district and region for each location of operation*) Mogadishu, Somalia

**Project Description:** (*One concise paragraph*) This activity provides targeted staff in the MoF with the equipment necessary to build their capacity and effectively carry out their essential functions. The MoF will receive a variety of IT equipment and furniture that includes desktops, laptops, printers, cameras, four-way workstations, filing cabinets, office chairs, a conference table, shredder, and projector. The MoF will be required to provide the SSG project with an implementation plan that details trainings that MoF staff require in order to utilize the IT equipment. This includes basic computer skills trainings, some of which may be provided by SSG staff. SSG will also provide assistance in the implementation of an asset management system (including a plan for tagging and tracking equipment).

#### Project Title: SSG-004 – Voter Registration Awareness in 60 Villages in Maroodijeex Region

**Name of Sub-Grantee:** Women Rehabilitation & Development Association (WORDA)

**Agreement Performance Period:** 2/25/2016 to 6/24/2016

**Agreement Amount (Total Estimated Cost):** [REDACTED]

**Geographic Locations for Implementation:** (*Latitude, longitude, town, district and region for each location of operation*) Maroodijeex region, Somaliland

**Project Description:** (*One concise paragraph*) Under this activity, WORDA will disseminate voter registration information through a variety of awareness raising activities. This includes drama and poetry shows to be performed for 10 days in various villages in Salahlay and Balli-gubadle, two one-day awareness raising workshops in each of the two districts, utilization of vehicles with loudspeakers spreading messages for a total of 23 days in each of the two districts, and six television spots and two radio spots that will convey overarching messages regarding the importance of registering as a voter as well as voter registration process and eligibility requirements. WORDA will also carry out outreach events in all 60 target villages, providing key information regarding the importance of voting and voter registration to primarily rural populations, with a particular focus on women's groups, students, and pastoral populations. These outreach events will be carried out in open air forums for a target 80 participants (both male and female) per village.

#### Project Title: SSG-005 – Voter Registration Awareness in 20 Villages in Maroodijeex Region

**Name of Sub-Grantee:** Somaliland National Disability Forum (SNDF)

**Agreement Performance Period:** 2/25/2016 to 6/24/2016

**Agreement Amount (Total Estimated Cost):** ██████████

**Geographic Locations for Implementation:** (*Latitude, longitude, town, district and region for each location of operation*) Maroodijeex region, Somaliland

**Project Description:** (*One concise paragraph*) Under this activity, SNDF will disseminate voter registration information through a variety of awareness raising activities. This includes drama and poetry shows to be performed for 15 days in various villages in Hargeisa and Gabiley, utilization of vehicles with loudspeakers spreading messages for a total of 25 days in each of the two districts, and six television spots and three radio spots that will convey overarching messages regarding the importance of registering as a voter as well as voter registration process and eligibility requirements. SNDF will deliver two one-day training of trainer's workshops, one each in Hargeisa and Gabiley, to a total of 70 participants, including 62 members of SNDF's organizational network. This workshop will also function as a forum for developing key messages that will be incorporated in voter education materials that will be distributed as part of this grant. The 70 workshop participants will be trained to carry out outreach events in open air forums in all 20 target villages, providing key information regarding the importance of voting and voter registration to primarily rural populations, with a particular focus on people with disabilities.

**Project Title: SSG-006 – Voter Registration Awareness in 155 Villages in Five Regions in Somaliland**

**Name of Sub-Grantee:** Disability Action Network (DAN)

**Agreement Performance Period:** 1/11/2016 to 7/10/2016

**Agreement Amount (Total Estimated Cost):** ██████████

**Geographic Locations for Implementation:** (*Latitude, longitude, town, district and region for each location of operation*) Regions of Togdheer, Sanaag, Awdal, Saaxil, and Sool, Somaliland

**Project Description:** (*One concise paragraph*) Under this activity, DAN will disseminate voter registration information targeting people with disabilities through a variety of awareness raising activities. This includes a total of seven training of trainer's workshops that will target 15-30 participants in each of the five regions, with two workshops taking place in each of the larger regions of Togdheer and Sanaag, and one workshop taking place in each of the regions of Awdal, Saaxil, and Sool. Workshop participants will be trained as community mobilizers who will in turn conduct 10 community mobilization forums, two in each of the five regions, which will focus on spreading overarching messages regarding the importance of registering as a voter as well as voter registration process and eligibility requirements. DAN will also utilize vehicles with loudspeakers spreading messages within all five target regions for between 10-25 days each, as well as four radio programs in each of the five target regions spreading messages on voter rights for people with disabilities. Additionally, DAN will post or disseminate a variety of voter education information and materials, including posters, stickers, banners, and t-shirts.

**Project Title: SSG-007 – Voter Registration Awareness in 180 Villages in Six Regions in Somaliland**

**Name of Sub-Grantee:** Academy for Development and Advocacy of Minorities (ADAM)

**Agreement Performance Period:** 1/15/2016 to 7/14/2016

**Agreement Amount (Total Estimated Cost):** ██████████

**Geographic Locations for Implementation:** (*Latitude, longitude, town, district and region for each location of operation*) Regions of Maroodijeex, Togdheer, Sanaag, Awdal, Saaxil, and Sool, Somaliland

**Project Description:** (*One concise paragraph*) Under this activity, ADAM will disseminate voter registration information targeting minority groups through a variety of awareness raising activities. This includes a total of nine training of trainer's workshops that will target 15-30 participants in each of the six regions, with two workshops taking place in each of the larger regions of Togdheer, Sanaag, and Maroodijeex, and one workshop taking place in each of the regions of Awdal, Saaxil, and Sool. These participants will be trained as community mobilizers who will in turn conduct 12 community mobilization forums, two in each of the six regions, spreading overarching messages regarding the importance of registering as a voter as well as voter registration process and eligibility requirements. Additionally, ADAM will organize drama performances and mobile cinema shows for five days in major towns of each of the six regions, utilize vehicles with loudspeakers spreading messages within the six regions for a total of 15 days each, as well as air four radio programs in each of the six regions focused on voter rights for minority groups. ADAM will also post or disseminate a variety of voter education information and materials, including posters, stickers, banners, and t-shirts.

**Project Title: SSG-008 – Voter Registration Awareness in 55 Villages in Awdal Region**

**Name of Sub-Grantee:** Somaliland Association for Youth Salvation (SAYS)

**Agreement Performance Period:** 2/1/2016 to 5/31/2016

**Agreement Amount (Total Estimated Cost):** ██████████

**Geographic Locations for Implementation:** (*Latitude, longitude, town, district and region for each location of operation*) Awdal region, Somaliland

**Project Description:** (*One concise paragraph*) Under this activity, SAYS will disseminate voter registration information through a variety of awareness raising activities. This includes a two-day training of trainer's workshop for 30 participants in the district of Borama who will in turn conduct eight community mobilization forums that will target 800 participants in the districts of Borama, Sayla, Lug-haya, and Baki. SAYS will also utilize vehicles with loudspeakers to spread messages within the four districts for a total of 10 days each, as well as air eight radio spots, two television spots, and a 20 minute television program that will convey overarching messages regarding the importance of registering as a voter as well as voter registration process and eligibility requirements. Additionally, SAYS will post or disseminate a variety of voter education information and materials, including posters, stickers, banners, and t-shirts.

**Project Title: SSG-009 – Voter Registration Awareness in 45 Villages in Saaxil Region**

**Name of Sub-Grantee:** Somaliland Women's Research and Action Group (SOWRAG)

**Agreement Performance Period:** 2/15/2016 to 6/14/2016

**Agreement Amount (Total Estimated Cost):** ██████████

**Geographic Locations for Implementation:** (*Latitude, longitude, town, district and region for each location of operation*) Saaxil region, Somaliland

**Project Description:** (*One concise paragraph*) Under this activity, SOWRAG will disseminate voter registration information through a variety of awareness raising activities. This includes a two-day training of trainer's workshop for 30 participants in the district of Berbera who will in turn conduct six community mobilization forums that will target 600 participants in the districts of Berbera, Shiek, and Mandheera. SOWRAG will also utilize vehicles with loudspeakers to spread messages within the three districts for a total of 20 days each. Additionally, SOWRAG will post or disseminate a variety of voter education information and materials, including posters, stickers, banners, and t-shirts.

**Project Title: SSG-010 – Voter Registration Awareness in 60 Villages in Saanag Region**

**Name of Sub-Grantee:** Solidarity Community Development Organization( SCDO)

**Agreement Performance Period:** TBD (agreement not yet signed)

**Agreement Amount (Total Estimated Cost):** ██████████

**Geographic Locations for Implementation:** (*Latitude, longitude, town, district and region for each location of operation*) Saanag region, Somaliland

**Project Description:** (*One concise paragraph*) Under this activity, SCDO will disseminate voter registration information through a variety of awareness raising activities. This includes a two-day training of trainer’s workshop for 30 participants in the district of Ceerigaabo who will in turn conduct 10 community mobilization forums that will target 1,000 participants in the districts of Ceerigaabo, El-Afweyne, Badhan, Dahar, and Las Qorey. SCDO will also utilize vehicles with loudspeakers to spread messages within the five districts for a total of 10 days each, and will post or disseminate a variety of voter education information and materials, including posters, stickers, banners, and t-shirts.

**Project Title: SSG-011 – Supporting the Ministry of Planning and International Cooperation with Essential Equipment**

**Name of Sub-Grantee:** Ministry of Planning and International Cooperation (MoPIC)

**Agreement Performance Period:** 4/6/2016 to 11/5/2016

**Agreement Amount (Total Estimated Cost):** ██████████

**Geographic Locations for Implementation:** (*Latitude, longitude, town, district and region for each location of operation*) Mogadishu, Somalia

**Project Description:** (*One concise paragraph*) This activity provides targeted staff in the MoPIC with the equipment necessary to build their capacity and effectively carry out their essential functions. MoPIC will receive a variety of IT equipment and furniture that includes desktops, laptops, printers, scanners, cameras, four-way workstations, filing cabinets, office chairs, a conference table, shredder, and projector. The MoPIC will be required to provide the SSG project with an implementation plan that details trainings that MoPIC staff require in order to utilize the IT equipment. This includes basic computer skills trainings, some of which may be provided by SSG staff. SSG will also provide assistance in the implementation of an asset management system (including a plan for tagging and tracking equipment).

**Project Title: SSG-012 – Supporting the Ministry of Interior and Federal Affairs with Essential Equipment**

**Name of Sub-Grantee:** Ministry of Interior and Federal Affairs (MoIFA)

**Agreement Performance Period:** 3/21/2016 to 10/20/2016

**Agreement Amount (Total Estimated Cost):** ██████████

**Geographic Locations for Implementation:** (*Latitude, longitude, town, district and region for each location of operation*) Mogadishu, Somalia

**Project Description:** (*One concise paragraph*) This activity provides targeted staff in the MoIFA with the equipment necessary to build their capacity and effectively carry out their essential functions. MoIFA will receive a variety of IT equipment and furniture that includes desktops, laptops, printers, cameras, four-way workstations, filing cabinets, office chairs, a conference table, shredder, and projector. The MoIFA will be required to provide the SSG project with an implementation plan that details trainings that MoIFA staff require in order to utilize the IT equipment. This includes basic computer skills trainings, some of which may be provided by SSG staff. SSG will also provide assistance in the implementation of an asset management system (including a plan for tagging and tracking equipment).

**Project Title: SSG-013 – Supporting the Ministry of Justice with Essential Equipment**

**Name of Sub-Grantee:** Ministry of Justice (MoJ)  
**Agreement Performance Period:** 2/28/2016 to 9/27/2016

**Agreement Amount (Total Estimated Cost):** ██████████

**Geographic Locations for Implementation:** (*Latitude, longitude, town, district and region for each location of operation*) Mogadishu, Somalia

**Project Description:** (*One concise paragraph*) This activity provides targeted staff in the MoJ with the equipment necessary to build their capacity and effectively carry out their essential functions. The MoJ will receive a variety of IT equipment and furniture that includes desktops, laptops, printers, cameras, four-way workstations, filing cabinets, office chairs, a conference table, shredder, and projector. The MoJ will be required to provide the SSG project with an implementation plan that details trainings that MoJ staff require in order to utilize the IT equipment. This includes basic computer skills trainings, some of which may be provided by SSG staff. SSG will also provide assistance in the implementation of an asset management system (including a plan for tagging and tracking equipment).

**Project Title: SSG-014 – Supporting the Ministry of Information, Culture, and Tourism with Essential Equipment**

**Name of Sub-Grantee:** Ministry of Information, Culture, and Tourism (MoICT)  
**Agreement Performance Period:** 3/30/2016 to 10/31/2016

**Agreement Amount (Total Estimated Cost):** ██████████

**Geographic Locations for Implementation:** (*Latitude, longitude, town, district and region for each location of operation*) Mogadishu, Somalia

**Project Description:** (*One concise paragraph*) This activity provides targeted staff in the MoICT with the equipment necessary to build their capacity and effectively carry out their essential functions. The MoICT will receive a variety of IT equipment and furniture that includes desktops, laptops, printers, cameras, four-way workstations, filing cabinets, office chairs, a conference table, shredder, and projector. The MoJ will be required to provide the SSG project with an implementation plan that details trainings that MoJ staff require in order to utilize the IT equipment. This includes basic computer skills trainings, some of which may be provided by SSG staff. SSG will also provide assistance in the implementation of an asset management system (including a plan for tagging and tracking equipment).

**Project Title: SSG-015 – Supporting the Ministry of Public Works, Reconstruction, and Housing with Essential Equipment**

**Name of Sub-Grantee:** Ministry of Public Works, Reconstruction, and Housing (MoPWR)  
**Agreement Performance Period:** 2/28/2016 to 9/27/2016

**Agreement Amount (Total Estimated Cost):** ██████████

**Geographic Locations for Implementation:** (*Latitude, longitude, town, district and region for each location of operation*) Mogadishu, Somalia

**Project Description:** (*One concise paragraph*) This activity provides targeted staff in the MoPWR with the equipment necessary to build their capacity and effectively carry out their essential functions. The MoPWR will receive a variety of IT equipment and furniture that includes desktops, laptops, printers, cameras, four-way workstations, filing cabinets, office chairs, a conference table, shredder, and projector. The MoPWR will also receive a total station, AutoCAD software, and Rosetta Stone software. The MoPWR will be required to provide the SSG project with an implementation plan that details trainings that MoPWR staff require in order to utilize the IT equipment. This includes basic computer skills trainings, some of which may be provided by SSG staff. SSG will also provide assistance in the implementation of an asset management system (including a plan for tagging and tracking equipment).

**Project Title: SSG-016 – Supporting the Office of the President with Essential Equipment**

**Name of Sub-Grantee:** Office of the President (OoP)

**Agreement Performance Period:** 2/28/2016 to 9/27/2016

**Agreement Amount (Total Estimated Cost):** ██████████

**Geographic Locations for Implementation:** (*Latitude, longitude, town, district and region for each location of operation*) Mogadishu, Somalia

**Project Description:** (*One concise paragraph*) This activity provides targeted staff in the OoP with the equipment necessary to build their capacity and effectively carry out their essential functions. The OoP will receive a variety of IT equipment and furniture that includes desktops, laptops, printers, cameras, four-way workstations, filing cabinets, office chairs, a conference table, shredder, and projector. The OoP will be required to provide the SSG project with an implementation plan that details trainings that OoP staff require in order to utilize the IT equipment. This includes basic computer skills trainings, some of which may be provided by SSG staff. SSG will also provide assistance in the implementation of an asset management system (including a plan for tagging and tracking equipment).

**Project Title: SSG-017 – Supporting the Office of the Prime Minister with Essential Equipment**

**Name of Sub-Grantee:** Office of the Prime Minister (OoPM)

**Agreement Performance Period:** 1/25/2016 to 8/24/2016

**Agreement Amount (Total Estimated Cost):** ██████████

**Geographic Locations for Implementation:** (*Latitude, longitude, town, district and region for each location of operation*) Mogadishu, Somalia

**Project Description:** (*One concise paragraph*) This activity provides targeted staff in the OoPM with the equipment necessary to build their capacity and effectively carry out their essential functions. The OoPM will receive a variety of IT equipment and furniture that includes desktops, laptops, printers, cameras, four-way workstations, filing cabinets, office chairs, a conference table, shredder, and projector. The OoPM will be required to provide the SSG project with an implementation plan that details trainings that OoPM staff require in order to utilize the IT equipment. This includes basic computer skills trainings, some of which may be provided by SSG staff. SSG will also provide assistance in the implementation of an asset management system (including a plan for tagging and tracking equipment).

**Project Title: SSG-018 – Supporting the Office of the Speaker with Essential Equipment**

**Name of Sub-Grantee:** Office of the Speaker (OoS)

**Agreement Performance Period:** 2/29/2016 to 9/28/2016

**Agreement Amount (Total Estimated Cost):** ██████████

**Geographic Locations for Implementation:** (*Latitude, longitude, town, district and region for each location of operation*) Mogadishu, Somalia

**Project Description:** (*One concise paragraph*) This activity provides targeted staff in the OoS with the equipment necessary to build their capacity and effectively carry out their essential functions. The OoS will receive a variety of IT equipment and furniture that includes desktops, laptops, printers, cameras, four-way workstations, filing cabinets, office chairs, a conference table, shredder, and projector. The OoS will be required to provide the SSG project with an implementation plan that details trainings that OoS staff require in order to utilize the IT equipment. This includes basic computer skills trainings, some of which may be provided by SSG staff. SSG will also provide assistance in the implementation of an asset management system (including a plan for tagging and tracking equipment).

**Project Title: SSG-019 – Supporting the Parliamentary Committee on Budget and Finance with Essential Equipment**

**Name of Sub-Grantee:** Parliamentary Committee on Budget and Finance (PCoB&F)

**Agreement Performance Period:** 2/29/2016 to 9/28/2016

**Agreement Amount (Total Estimated Cost):** ██████████

**Geographic Locations for Implementation:** (*Latitude, longitude, town, district and region for each location of operation*) Mogadishu, Somalia

**Project Description:** (*One concise paragraph*) This activity provides targeted staff in the PCoB&F with the equipment necessary to build their capacity and effectively carry out their essential functions. The PCoB&F will receive a variety of IT equipment and furniture that includes desktops, laptops, printers, cameras, four-way workstations, filing cabinets, office chairs, a conference table, shredder, and projector. The PCoB&F will be required to provide the SSG project with an implementation plan that details trainings that PCoB&F staff require in order to utilize the IT equipment. This includes basic computer skills trainings, some of which may be provided by SSG staff. SSG will also provide assistance in the implementation of an asset management system (including a plan for tagging and tracking equipment).

**Project Title: SSG-020 – Supporting the Parliamentary Committee on Media and Communication with Essential Equipment**

**Name of Sub-Grantee:** Parliamentary Committee on Media and Communication (PCoM&C)

**Agreement Performance Period:** 2/29/2016 to 9/28/2016

**Agreement Amount (Total Estimated Cost):** ██████████

**Geographic Locations for Implementation:** (*Latitude, longitude, town, district and region for each location of operation*) Mogadishu, Somalia

**Project Description:** (*One concise paragraph*) This activity provides targeted staff in the PCoM&C with the equipment necessary to build their capacity and effectively carry out their essential functions. The PCoM&C will receive a variety of IT equipment and furniture that includes desktops, laptops, printers, cameras, four-way workstations, filing cabinets, office chairs, a conference table, shredder, and projector. The PCoM&C will be required to provide the SSG project with an implementation plan that details trainings that PCoM&C staff require in order to utilize the IT equipment. This includes basic computer skills trainings, some of which may be provided by SSG staff. SSG will also provide assistance in the implementation of an asset management system (including a plan for tagging and tracking equipment).

**Project Title: SSG-021 – Supporting the Parliamentary Committee on Human Rights with Essential Equipment**

**Name of Sub-Grantee:** Parliamentary Committee on Human Rights (PCoHR)

**Agreement Performance Period:** 2/29/2016 to 9/28/2016

**Agreement Amount (Total Estimated Cost):** ██████████

**Geographic Locations for Implementation:** (*Latitude, longitude, town, district and region for each location of operation*) Mogadishu, Somalia

**Project Description:** (*One concise paragraph*) This activity provides targeted staff in the PCoHR with the equipment necessary to build their capacity and effectively carry out their essential functions. The PCoHR will receive a variety of IT equipment and furniture that includes desktops, laptops, printers, cameras, four-way workstations, filing cabinets, office chairs, a conference table, shredder, and projector. The PCoHR will be required to provide the SSG project with an implementation plan that details trainings that PCoHR staff require in order to utilize the IT equipment. This includes basic computer skills trainings, some of which may be provided by SSG staff. SSG will also provide assistance in the implementation of an asset management system (including a plan for tagging and tracking equipment).

**Project Title: SSG-022 – Supporting the Parliamentary Committee on Interior with Essential Equipment**

**Name of Sub-Grantee:** Parliamentary Committee on Interior (PCol)

**Agreement Performance Period:** 2/29/2016 to 9/28/2016

**Agreement Amount (Total Estimated Cost):** ██████████

**Geographic Locations for Implementation:** (*Latitude, longitude, town, district and region for each location of operation*) Mogadishu, Somalia

**Project Description:** (*One concise paragraph*) This activity provides targeted staff in the PCol with the equipment necessary to build their capacity and effectively carry out their essential functions. The PCol will receive a variety of IT equipment and furniture that includes desktops, laptops, printers, cameras, four-way workstations, filing cabinets, office chairs, a conference table, shredder, and projector. The PCol will be required to provide the SSG project with an implementation plan that details trainings that PCol staff require in order to utilize the IT equipment. This includes basic computer skills trainings, some of which may be provided by SSG staff. SSG will also provide assistance in the implementation of an asset management system (including a plan for tagging and tracking equipment).

**Project Title: SSG-023 – Supporting the Parliamentary Committee on Economy, Trade, and Industry with Essential Equipment**

**Name of Sub-Grantee:** Parliamentary Committee on Economy, Trade, and Industry (PCoETI)

**Agreement Performance Period:** 2/29/2016 to 9/28/2016

**Agreement Amount (Total Estimated Cost):** ██████████

**Geographic Locations for Implementation:** (*Latitude, longitude, town, district and region for each location of operation*) Mogadishu, Somalia

**Project Description:** (*One concise paragraph*) This activity provides targeted staff in the PCoETI with the equipment necessary to build their capacity and effectively carry out their essential functions. The PCoETI will receive a variety of IT equipment and furniture that includes desktops, laptops, printers, cameras, four-way workstations, filing cabinets, office chairs, a conference table, shredder, and projector. The PCoETI will be required to provide the SSG project with an implementation plan that details trainings that PCoETI staff require in order to utilize the IT equipment. This includes basic computer skills trainings, some of which may be provided by SSG staff. SSG will also provide assistance in the implementation of an asset management system (including a plan for tagging and tracking equipment).

**Project Title: SSG-024 – Voter Registration Awareness in 50 Villages in Sool Region**

**Name of Sub-Grantee:** Sool United Non-Governmental Organization (SUNGO)

**Agreement Performance Period:** TBD (agreement not yet signed)

**Agreement Amount (Total Estimated Cost):** ██████████

**Geographic Locations for Implementation:** (*Latitude, longitude, town, district and region for each location of operation*) Sool region, Somaliland

**Project Description:** (*One concise paragraph*) Under this activity, SUNGO will disseminate voter registration information through a variety of awareness raising activities. This includes a two-day training of trainer's workshop for 30 participants in each of the districts of Lascanood, Ceyanbo and Xudun, who will in turn conduct six community mobilization forums that will target 600 participants, as well as door-to-door outreach activities in remote areas. SUNGO will also utilize vehicles with loudspeakers to spread messages within the three districts for a total of nine days each, as well as air six radio spots that will convey overarching messages regarding the importance of registering as a voter as well as voter registration process and eligibility requirements. Additionally, SUNGO will post or disseminate a variety of voter education information and materials, including posters, stickers, banners, and t-shirts.

**Project Title: SSG-025 – Civic Education & Engagement Activities in Banadir & Middle Shabelle Regions Related to the 2016 Elections in Somalia**

**Name of Sub-Grantee:** Alliance Consulting Group (ACG)

**Agreement Performance Period:** 3/7/2016 – 7/5/2016

**Agreement Amount (Total Estimated Cost):** ██████████

**Geographic Locations for Implementation:** (*Latitude, longitude, town, district and region for each location of operation*) Regions of Banadir and Middle Shabelle, South-Central Somalia

**Project Description:** (*One concise paragraph*) Under this activity, ACG will disseminate civic education and engagement information regarding the 2016 Somalia election through a variety of awareness raising activities. ACG will establish a Steering Committee made up of representatives from the National Youth Organization, the National Women Organization, women's and youth groups in Middle Shabelle, and minority groups. Once established, ACG will organize three one-day trainings, one set of three in each of Mogadishu and Jowhar, to build the capacity of Steering Committee members on how to advocate and organize public forums engaging the leadership in the regions. ACG will then organize six public forums, three each in the cities of Mogadishu and Jowhar, to foster an open dialogue between the women/youth/minority groups' representatives in the Steering Committee and key leaders in government institutions, members of the Federal Parliament, as well as traditional elders and religious leaders. The dialogue will focus on topics such as the 30% women's representation quota, youth and minority representation, and the proposed electoral systems.

**Project Title: SSG-026 – Civic Education & Engagement Activities in Galguduud, South-West, Banadir, & Middle Shabelle Regions Related to the 2016 Elections in Somalia**

**Name of Sub-Grantee:** Radio Dalsan

**Agreement Performance Period:** 3/22/2016 – 7/21/2016

**Agreement Amount (Total Estimated Cost):** ██████████

**Geographic Locations for Implementation:** (*Latitude, longitude, town, district and region for each location of operation*) Regions of Galguduud, South-West, Banadir, and Middle Shabelle, South-Central Somalia

**Project Description:** (*One concise paragraph*) Radio Dalsan, an independent radio organization, will organize and conduct eight community forums that will bring together government officials, members of parliament (MPs), ministers, youth, women, and other political leaders to discuss and share election related information. All eight civic engagement forums will be broadcast live in the four target regions, with each region hosting two live forums. Radio Dalsan will also produce and organize six radio dramas, each at least 15 minutes in length, focused on civic education and engagement regarding the 2016 elections. Radio Dalsan will also utilize a text messaging system operated by Hormuud Telecom to send six messages to its 50,000 registered members regarding any new developments in the election process.

**Project Title: SSG-027 – Civic Education & Engagement Activities in Banadir, Lower Shabelle, and Middle Shabelle Regions Related to the 2016 Elections in Somalia**

**Name of Sub-Grantee:** Kasmu Radio

**Agreement Performance Period:** 3/22/2016 – 7/21/2016

**Agreement Amount (Total Estimated Cost):** ██████████

**Geographic Locations for Implementation:** (*Latitude, longitude, town, district and region for each location of operation*) Regions of Banadir, Lower Shabelle, and Middle Shabelle, South-Central Somalia

**Project Description:** (*One concise paragraph*) Kasmu Radio, an independent radio organization managed by a group of Somali women, will organize and conduct eight community forums that will bring together government officials, members of parliament (MPs), ministers, youth, women, and other political leaders to discuss and share election related information. All eight civic engagement forums will be broadcast live in the

three target regions, with Banadir hosting two live forums and the regions of Lower Shabelle and Middle Shabelle each hosting three live forums. In addition, Kasmu Radio will also produce and broadcast 12 radio talk shows, each 20 minutes in length, as well as 12 radio spots, each to be aired three times per day, promoting women's participation in the electoral process. Kasmu Radio will also organize three radio dramas, each 15 minutes in length, focused on civic education and engagement regarding the 2016 elections. Kasmu Radio will also utilize a text messaging system operated by Hormuud Telecom to send six messages to its 60,000 registered members regarding new developments in the election process.

**Project Title: SSG-028 – Civic Education & Engagement Activities in Puntland Region Related to the 2016 Elections in Somalia**

**Name of Sub-Grantee:** Action for Community Empowerment and Enterprise Development (ACEED)

**Agreement Performance Period:** 3/28/2016 – 7/29/2016

**Agreement Amount (Total Estimated Cost):** ██████████

**Geographic Locations for Implementation:** (*Latitude, longitude, town, district and region for each location of operation*) Puntland

**Project Description:** (*One concise paragraph*) Under this activity, ACEED will disseminate civic education and engagement information regarding the 2016 Somalia election through a variety of awareness raising activities. ACEED will establish a Steering Committee made up of traditional elders, business members, the Puntland Women Organization, women's and youth groups, and minority groups. Once the Steering Committee is established, ACEED will organize three one-day trainings to build the capacity of Steering Committee members regarding how to advocate and organize public forums engaging the leadership in Puntland. ACEED will then organize six public forums, two each in the regions of Nugal, Bari, and Mudug, to foster an open dialogue between the women/youth/minority groups' representatives in the Steering Committee and key leaders in government institutions, members of the Puntland and Federal Parliament, as well as traditional elders and religious leaders. The dialogue will focus on topics such as democracy, inclusive politics, 30% women representation quota, youth and minority representation, and the proposed electoral systems.

**B. Summary of all Sub-Grants to date**

Partner Name	Sub-Awardee Name	Start Date for This Sub-Awardee	End Date for This Sub-Awardee	Amount for This Sub-Awardee	Date Last Audit Conducted	Location of Implementation (Region, Town, & District as applicable)
NA	Ministry of Finance (MoF)	4/4/2016	10/3/2016	██████████	NA	Mogadishu, Somalia
NA	Women Rehabilitation & Development Association (WORDA)	2/25/2016	6/24/2016	██████████	NA	Maroodijeex region, Somaliland
NA	Somaliland National Disability Forum (SNDF)	2/25/2016	6/24/2016	██████████	NA	Maroodijeex region, Somaliland

NA	Disability Action Network (DAN)	1/11/2016	7/10/2016	██████	NA	Regions of Togdheer, Sanaag, Awdal, Saaxil, and Sool, Somaliland
NA	Academy for Development and Advocacy of Minorities (ADAM)	1/15/2016	7/14/2016	██████	NA	Regions of Maroodijeex, Togdheer, Sanaag, Awdal, Saaxil, and Sool, Somaliland
NA	Somaliland Association for Youth Salvation (SAYS)	2/1/2016	5/31/2016	██████	NA	Awdal region, Somaliland
NA	Somaliland Women's Research and Action Group (SOWRAG)	2/15/2016	6/14/2016	██████	NA	Saaxil region, Somaliland
NA	Solidarity Community Development Organization (SCDO)	TBD	TBD	██████	NA	Saanag region, Somaliland
NA	Ministry of Planning and International Cooperation (MoPIC)	4/6/2016	11/5/2016	██████	NA	Mogadishu, Somalia
NA	Ministry of Interior and Federal Affairs (MoIFA)	3/21/2016	10/20/2016	██████	NA	Mogadishu, Somalia
NA	Ministry of Justice (MoJ)	2/28/2016	9/27/2016	██████	NA	Mogadishu, Somalia
NA	Ministry of Information, Culture, and Tourism (MoICT)	3/30/2016	10/31/2016	██████	NA	Mogadishu, Somalia
NA	Ministry of Public Works, Reconstruction, and Housing (MoPWR)	2/28/2016	9/27/2016	██████	NA	Mogadishu, Somalia
NA	Office of the President (OoP)	2/28/2016	9/27/2016	██████	NA	Mogadishu, Somalia
NA	Office of the Prime Minister (OoPM)	1/25/2016	8/24/2016	██████	NA	Mogadishu, Somalia
NA	Office of the Speaker (OoS)	2/29/2016	9/28/2016	██████	NA	Mogadishu, Somalia
NA	Parliamentary Committee on	2/29/2016	9/28/2016	██████	NA	Mogadishu, Somalia

	Budget and Finance (PCoB&F)					
NA	Parliamentary Committee on Media and Communication (PCoM&C)	2/29/2016	9/28/2016	██████	NA	Mogadishu, Somalia
NA	Parliamentary Committee on Human Rights (PCoHR)	2/29/2016	9/28/2016	██████	NA	Mogadishu, Somalia
NA	Parliamentary Committee on Interior (PCoI)	2/29/2016	9/28/2016	██████	NA	Mogadishu, Somalia
NA	Parliamentary Committee on Economy, Trade, and Industry (PCoETI)	2/29/2016	9/28/2016	██████	NA	Mogadishu, Somalia
NA	Sool United Non-Governmental Organization (SUNGO)	TBD	TBD	██████	NA	Sool region, Somaliland
NA	Alliance Consulting Group (ACG)	3/7/2016	7/5/2016	██████	NA	Regions of Banadir and Middle Shabelle, South-Central Somalia
NA	Radio Dalsan	3/22/2016	7/21/2016	██████	NA	Regions of Galguduud, South-West, Banadir, and Middle Shabelle, South-Central Somalia
NA	Kasmo Radio	3/22/2016	7/21/2016	██████	NA	Regions of Banadir, Lower Shabelle, and Middle Shabelle, South-Central Somalia
NA	Action for Community Empowerment and Enterprise Development (ACEED)	3/28/2016	7/29/2016	██████	NA	Puntland

### C. GPS Information

Not applicable.

**D. List of Deliverables**

See Annex II.

**E. Summary of Non-USG Funding or Cost-Share, if Applicable**

Not applicable.

**F. Type of Accounting System Used During Reporting Period**

Please indicate the type of accounting system used by your organization for the reporting period (e.g., Navision, QuickBooks, Sage Pastel, Sun System, Excel). If this is a change from the prior reporting period, please provide the date on which this change was made and rationale for the change.

# **Annexes & Attachments**

## **Annexes**

- I. Schedule of Events**
- II. List of Deliverables**
- III. Environmental Monitoring**

## **Annex I: Schedule of Future Events**

<b>Date</b>	<b>Location*</b>	<b>Activity</b>
19-Apr-16	Mogadishu, Banadir, Somalia	2 day SKD for MoICT staff on the need for user fee collection and a focus group discussion on the barriers and opportunities.
21-Apr-16	Hargeisa, Maroodijeeh, Somaliland	Support key ministries in reviewing pending legislation/policies.
27-Apr-16	Hargeisa, Maroodijeeh, Somaliland	STTA to support key ministries in strengthening the capacity and ability of its staff to draft legislation.
27-Apr-16	Hargeisa, Maroodijeeh, Somaliland	Develop websites and social media platforms for key ministries to foster broader information sharing and outreach to promote CSO, media, and citizen participation in their work.
1-May-16	Mogadishu, Banadir, Somalia	On-the-job training to provide skills development in auto-cad and total station for MoPWR staff. Faiza Hassan, SSG local staff, will lead this coaching.
8-May-16	Mogadishu, Banadir, Somalia	Under objective 2, support key ministries to develop a communication strategy and plan to increase public awareness on key ministerial activities via international STTA and local staff.
8-May-16	Mogadishu, Banadir, Somalia	2 day course on Admin/Filing Systems for the ministries' staff to be conducted by Hassan Saney, local SSG staff.
8-May-16	Mogadishu, Banadir, Somalia	Public consultation on the telecom bill for 50 people and will be facilitated by the Objective 3 team (Ahmed and Fowsia).
15-May-16	Mogadishu, Banadir, Somalia	Financial Reporting analysis Skill Development provided to Parliament, led by Abdulqadir Abubakar.

<b>Date</b>	<b>Location*</b>	<b>Activity</b>
15-May-16	Mogadishu, Banadir, Somalia	Legislative Development for Committees and/or secretariat.
15-May-16	Hargeisa, Maroodijeeh, Somaliland	STTA to support the MoF internal audit function, and support internal control reform.
16-May-16	Mogadishu, Banadir, Somalia	Provide administrative and planning support for the monthly inter-ministerial DG/PS coordination meeting. This is specific for FGS MoPIC.
17-May-16	Hargeisa, Maroodijeeh, Somaliland	Provide administrative and planning support for MoNDP quarterly coordination meetings/forums.
18-May-16	Mogadishu, Banadir, Somalia	PFM bill review with Budget and Finance Committee.
19-May-16	Hargeisa, Maroodijeeh, Somaliland	STTA to support the MoF with creating a multi-year budget roadmap and implementation strategy, appropriate budget planning tools/documents, and midyear review and annual budget reporting templates that link single year systems to a multi-year transition.
22-May-16	Mogadishu, Banadir, Somalia	3 day SKD sessions on organizational change management for MoICT and MoPWR, led by Faiza Hassan.
22-May-16	Garowe, Nugaal, Puntland	Budget oversight skill development, led by Abdulqadir Abubakar.
24-May-16	Garowe, Nugaal, Puntland	Legislative Development for Committees and/or secretariat.
25-May-16	Hargeisa, Maroodijeeh, Somaliland	STTA to develop MoNDP monitoring and evaluation skills at the regional ministerial offices.
25-May-16	Garowe, Nugaal, Puntland	Financial Reporting analysis Skill Development, led by Abdulqadir Abubakar

<b>Date</b>	<b>Location*</b>	<b>Activity</b>
25-May-16	Mogadishu, Banadir, Somalia	Public Consultation on the PMF bill, with 50 people in Mogadishu attending, led by Fowsia, Ahmed, and Ministry of Finance and the Objective 2 team.
31-May-16	Mogadishu, Banadir, Somalia	Public Consultation on women 30% quota bill. 40 people per location.
1-Jun-16	Mogadishu, Banadir, Somalia	Conduct workshops regarding the implementation of MoPIC annual work planning guidelines to other ministries.
5-Jun-16	Hargeisa, Maroodijeeh, Somaliland	Assist the MoPND to conduct NGO registration and registration renewals in a simple online system.
8-Jun-16	Hargeisa, Maroodijeeh, Somaliland	Through a combination of STTA and local staff, support OSG to develop a systematic approach to the legal ex-ante review functions and its implementation.
22-Jun-16	Mogadishu, Banadir, Somalia	Consensus-building forum for women 30% quota. Fowsia Hussein will facilitate this in conjunction with ARDO.
10 May - 12 May 12 June - 16 June	Hargeisa, Maroodijeeh, Somaliland	Build a limited number of key journalists' skills on how to cover stories on government actions with a focus on transparency and accountability, as well as government budgeting, spending, and revenue generation via Internews and on-the-job training.
12 May - 18 May	Hargeisa, Maroodijeeh, Somaliland; Mogadishu, Banadir, Somalia & Garowe, Nugaal, Puntland	Consultative Forums on budget and finance in all three regions for 40 people by location led by Fowsia with coordination of the regional teams.
15 June - 24 June	Mogadishu, Banadir, Somalia	Media Management training for Journalists utilizing Internews in Mogadishu.

## **Annex II: List of Deliverable Products**

### **Client Deliverables:**

1. Revised Year 2 Work Plan
2. Revised Activity Monitoring and Evaluation Plan & Tools
3. January Weekly Updates
4. January Monthly Report
5. February Weekly Updates
6. February Monthly Report
7. March Weekly Updates
8. March Monthly Report

### **Public Outreach Documents:**

1. January 2016 Snapshot
2. February 2016 Snapshot
3. March 2016 Snapshot

### **Internal Communication Coordination Documents**

1. January 2016 Key Leadership Engagements (36)
2. February 2016 Key Leadership Engagements (40)
3. March 2016 Key Leadership Engagements (34)

**Training Materials:** Includes products such as agendas, handouts, training modules/presentations, training manuals, training reports, tools, and evaluation forms as applicable for the courses listed below.

1. Advocacy Campaign Planning and Development
2. Media & Government Engagement
3. Performance Management & Evaluation
4. Job Descriptions Design
5. Parliamentary Strengthening Workshop
6. Governance Workshop
7. Public Procurement
8. Human Resource Management
9. Non – Tax Revenue
10. FGS Budget, Revenue and Taxation for Journalists
11. Parliamentary Committee Process
12. Script Writing and Video Production
13. Social Media
14. Webmaster Tool
15. Effective meeting, Roles and Responsibilities of Committee Members, & Public Consultations
16. Asset Management System Implementation
17. Budget Oversight Responsibilities for Parliamentarians
18. Government Revenue and Taxation
19. Advocacy Implementation Tools Workshop
20. Office Administration Skills
21. Legislative Development Process: Analysis and Drafting
22. Office Administration and Filing System
23. Advocacy and Awareness on User Fees and Tax Revenue
24. Effective Messaging

### **Trips and Final Reports:**

1. Reports on three PFM public consultations in Somaliland (i.e. Revenues, Customs, and Accountability Bills).
2. Review Report of Parliament's rules of procedure regarding the duties of the Budget and Finance Committee
3. Review Report International best practices regarding transfer budget authority and funds between Ministries, Departments and Agencies during a fiscal year, and contingency fund use practices
4. Report on FGS MoF Assessment of Non-Tax Revenues.
5. Review Report of Relevant Provisions of the draft Somaliland PFM bills.
6. Review Report of Parliament's Rules of Procedures regarding the Duties of the Budget and Finance Committee.
7. Review Report International best practices regarding transfer budget authority and funds between Ministries, Departments and Agencies during a fiscal year, and contingency fund use practices.
8. Consultative Forum on 30% Women Quota Resolution.
9. Consultative Forum on Puntland Bar Association Bill.
10. Consultative Forum on MPs and Journalists & CSOs on key pieces of legislation.
11. Report on Civic Engagement and Elections 2016
12. Final Report on the Somali Electoral Process in 2016 and OneSomalia Campaign
13. Final Report on Human Resource and Organizational Development - March 2016
14. Final Report – Committees Skill Development for House of Representatives.
15. Final Report – Jubaland Parliamentary & Committee Strengthening Workshop
16. Final Report on Communications Assistant Support to the NDP.

#### **Technical Support Packages**

1. Asset Management policies of Somaliland
2. Job descriptions for federal ministries.

#### **Other Technical Products**

2. Voter education grantees milestone reports/deliverables.
3. One min Radio spot messaging about NDP.
4. Three min TV spot messaging about NDP and consultative forums
5. Grant Packages (26)

## **Annex III: ENVIRONMENTAL MONITORING**

The Initial Environmental Examination (IEE) and Request for Categorical Exclusion for USAID/Somalia's Peace and Security (PS) and Governing Justly and Democratically (GJD) assessment was for FY2010 through FY2015. All activities anticipated under the SSG contract are covered by the categorical exclusion issued in the IEE. The relevant text is included below:

*The following activities are Categorically Excluded from initial environmental examination as no environmental impacts are expected as a result of these activities. These fall under the following citations from Title 22 of the Code of Federal Regulations, Regulation 216 (22 CFR 216), subparagraph 2(c)(2): (i) Activities involving education, training, technical assistance or training programs except to the extent such programs include activities directly affecting the environment (such as construction of facilities, etc.); (ii) Activities involving controlled experimentation exclusively for the purpose of research and field evaluation and carefully monitored; (iii) Activities involving analyses, studies, academic or research workshops and meetings; (v) Activities involving document and information transfers; (viii) Programs involving nutrition, health care, or family planning services except to the extent designed to include activities directly affecting the environment (such as construction of facilities, water supply systems, waste water treatment, etc.); (xiv) Studies, projects or programs intended to develop the capability of recipient countries and organizations to engage in development planning.*