

LMG Honduras Quarterly Report: January – March 2014

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Development objective: Provide technical assistance to the Ministry of Health (MOH) and local NGOs and other non-public Institutions in organizational capacity building to provide HIV/AIDS education and prevention services to key and priority populations.

Keywords: Leadership, Management, Governance, Honduras, HIV/AIDS, non-governmental organizations, civil society organizations, contracts, grants, results-based financing, capacity development

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QUARTERLY REPORT FOR
JANUARY-MARCH 2014

April 24, 2014

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Abbreviations

AIDSTAR PLUS	Aids Support and Technical Assistance Resources
AJEM	Youth in Motion Association (Asociación Juventud en Moción)
ARV	Antiretroviral drugs
CDC	United States Centers for Disease Control and Prevention
CASM	Mennonite Social Action Committee (Comisión de Acción Social Menonita)
CGSSI	Gay Community of San Pedro for Comprehensive Health (Comunidad Gay Sampedrana para la Salud Integral, in Spanish)
CHF	Global Communities
COCSIDA	Center for Guidance and Training on AIDS (Centro de Orientación y Capacitación en SIDA, in Spanish)
CSW	Community Sex Worker
DAPS	Department for Primary Health Care (Departamento de Atención Primaria en Salud, in Spanish)
ECOSALUD	Ecología y Salud
ECVC	Central-American Survey on Sexual Behavior Monitoring and Prevalence of HIV and Sexually Transmitted Infections (Encuesta Centroamericana de Vigilancia de Comportamiento Sexual y Prevalencia de VIH e Infecciones de Transmisión Sexual, in Spanish)
FSW	Female Sex Workers
GHI	Global Health Initiative
GOH	Government of Honduras
JSI	John Snow, Inc.
KAP	Knowledge, Attitudes and Practices
HIV	Human Immunodeficiency Virus
LLM	The Breastfeeding League (La Liga de la Lactancia Materna)
HIV/AIDS	Human Immunodeficiency Virus/ Acquired Immune Deficiency Syndrome
LMG	Leadership, Management, and Governance Project
MOH	Ministry of Health (also known as SESAL or Secretaría de Salud, in Spanish)
MSH	Management Sciences for Health
MSM	Men who have Sex with Men
PAHO	Pan American Health Organization
PEPFAR	United States President's Emergency Plan for AIDS Relief
PMP	Performance Monitoring Plan
PRODIM	Developmental Programs for Women and Children (Programas para el Desarrollo de la Infancia y la Mujer, in Spanish)
PY	Project Year
Redes	Management of Health Networks and Services (Dirección de Redes y Servicios de Salud, in Spanish)
RFP	Request for Proposals
RSD	Regional Offices of the MOH (Regiones Sanitarias Departamentales, in Spanish)
STI	Sexually Transmitted Infections
TW	Transgender Women
TOR	Terms of Reference
ULAT II	Local Technical Assistance Unit for Health II Project (Unidad Local de Asistencia Técnica, in Spanish)

USAID	United States Agency for International Development
UECF	Unit for Extension of Coverage and Financing (Unidad de Extension de Cobertura y Financiamiento, in Spanish)
UGD	Unit for Decentralized Administration (Unidad de Gestión Descentralizada, in Spanish)
UNAIDS	Joint United Nations Programme on HIV/AIDS
UPEG	Unit for Management Planning and Evaluation (Unidad de Planeamiento y Evaluación de la Gestión, in Spanish)
USG	United States Government

I. Executive Summary

This report describes the main achievements for the Leadership, Management & Governance (LMG) program in Honduras for the January-March 2014 period. This report serves to update the United States Agency for International Development (USAID) Mission in Honduras on project accomplishments and inform of any outstanding issues during this period.

After the Presidential inauguration on January 27, 2014, Dr. Yolany Batres took office as Minister of Health. During the remainder of the reporting period, the three Units of the MOH at central level with whom LMG works were reorganized; their work focused on closing up pending contractual obligations with USAID and setting up their new teams. As result, the focus of the LMG team in this reporting period was on supporting both of those processes.

The major accomplishments of the LMG Honduras program from January to March 2014 are:

- Supported the Unit for Extension of Coverage and Financing (UECF) in the reconciliation of previous contracts (also referred to as “Letters”) between the MOH and USAID. As result, final reports and reimbursements from the MOH to USAID were successfully completed.
- Supported the MOH (UECF, UGD, DAPS) new staff in understanding and taking charge of their duties related to the management of USAID funds for services for health promotion and prevention of sexually transmitted infections (STIs) and HIV/AIDS for key populations¹.
- Supported six NGOs with eight projects to prepare for a new phase of implementation of health promotion and STIs, HIV/AIDS prevention services for MARPs under contract with the MOH: supported the NGOs in revising their technical and financial proposals for submission and approval of MOH, in view of major observations and recent changes in PEPFAR indicators.
- Supported the UECF and the Unit for Decentralized Administration (UGD) to finalize the technical and financial aspects of the contracts for signature with six NGOs for the implementation of eight projects.
- Supported the UECF and the UGD in revising their Action Plans, leading to final clarification of activities to be implemented by each Unit, UECF and UGD, and approval of final versions of these action plans by USAID.
- Supported the UECF in revising the administrative and financial manual for managing contracts/agreements with NGOs.
- Supported the UGD in revising the technical proposal submitted by the organization Cicatelli for conducting training in identification of hidden populations² and provision of

¹ Key populations refers to populations that are disproportionately impacted by HIV when compared with the general population.

² Populations at increased risk, or most-at-risk, for HIV are often referred to as hidden or hard-to-reach. These populations are composed of individuals who engage in behaviors that are sometimes illegal or stigmatizing. So these populations tend to avoid disclosure (Guidelines on Estimating the Size of Populations Most at Risk to HIV, WHO-UNAIDS, 2010). For the sake of this initiative in Honduras “hidden population” refers to women that offer sexual services other than in the street or brothels.

education and prevention HIV services with hidden populations. As result, the MOH made relevant decisions accordingly.

- Supported the UGD to develop Terms of Reference (TOR) for a request for proposals to contract with an NGO to provide HIV education and prevention services for hidden populations.
- Provided the eight projects from the six NGOs with monitoring and evaluation (M&E) templates, and adapted the templates to report on achievements and targets based on the newly adapted PEPFAR indicators.
- Developed and published the TOR for a consultancy aiming at strengthening practical knowledge and skills to target and refer HIV-related gender-based violence affecting key populations within NGOs and MOH. As result, seven consultants submitted their proposals and one of them was selected.
- Developed and submitted to USAID the descriptions of eight NGO projects selected by the MOH for implementation of STI and HIV/AIDS education and prevention services with key populations.
- Introduced LMG's technical assistance to the new MOH staff in the counterpart units/departments of UECF, UGD, DAPS, as well as reviewed with them the capacity building plans that had been previously developed.
- As of March 2014, the project has expended \$950,931, which represents 154% of the total amount obligated to date (note: at the time of this report, an obligation was pending with USAID in Washington in the amount of \$698,467).

II. Program Context and Expected Results

National Context:

Honduras is located in Central America and is divided into 18 administrative departments. The population of Honduras is 8,045,990 people (2010), of which 3,965,430 (49.28%) are men and 4,080,560 are women (50.71%). The population under 18 years of age represents 48.7% of the country's population.

The country continues to experience a difficult structural economic crisis that affects the national health system, particularly the MOH.

It is estimated that approximately 65% of the population lives under the poverty line, 22.1% in relative poverty and 42.4% in extreme poverty.

According to the United Nations Development's 2008/2009 Human Development Report, published on December 18, 2008, Honduras ranks fifth among the countries with the lowest Human Development Index (HDI) in the Americas. In 2007, the HDI was calculated to be 0.7, ranking 117 out of 179 globally.

Honduras' urban population is 4,128,652 (51.31%) and rural population is 3,917,338 (48.68%). Life expectancy is 73.6 years, with 77.2 years for women and 70.1 years for men.

Honduras has one of the highest population growth rates in Latin America, calculated to be 2.3% between 2005 to 2010. The department with the highest population is Cortes with

1,529,826 inhabitants or 19% of the national population, followed by Francisco Morazán with 1,406,769 or 18% of the national population. 37% of Honduras populated in is concentrated in the two most important cities in these two departments, San Pedro Sula and Tegucigalpa, respectively. The household survey held in May 2009 captured an illiteracy rate of 16.2%. The lowest illiteracy rate is for the 15 to 18 year old population with 5.1%, the national average of schooling is 7.2 years.

Project Context:

The Government of Honduras' Response to HIV/AIDS

US Government Assistance in Honduras

USAID's HIV and AIDS programs in Honduras are implemented as part of PEPFAR in line with the strategic priorities outlined under the Central American Regional HIV/AIDS Partnership Framework, 2009 – 2013. Activities also directly contribute to the Honduras Global Health Initiative (GHI) Strategy, 2011 – 2015. The over-arching GHI country goal in Honduras is to “Improve the health status of underserved and vulnerable populations”. In collaboration with the MOH, other United States Government (USG) agencies/departments and private sector partners, the HIV-related component of the GHI strategy contributes to the achievement of “Priority Area 1: Increased access to quality essential services for underserved and vulnerable populations”, and “Priority Area 2: Improved stewardship and responsiveness of the health system”.

As part of its health portfolio, USAID improves the quality of and access to HIV/AIDS care and treatment services through both civil society organizations and the MOH. In close collaboration with the GOH since 1993, USAID has supported HIV/AIDS prevention activities for key populations through financial and technical support to local NGOs. Since 2005, this support has included a range of capacity building initiatives with community health workers from promoting healthy behaviors, to rapid testing of HIV for vulnerable populations.

Expected Results

All project activities from this quarter contribute to achieve the following two Expected Results of the LMG Honduras program:

- (1) Organizational capacity developed within the MOH to establish and carry out effective funding mechanisms, management and stewardship of local non-governmental organizations (NGOs) to provide HIV prevention services; and
- (2) Organizational capacity developed within local NGOs to support the implementation of evidence-based, quality HIV prevention services for key populations in compliance with the new MOH funding mechanisms

III. Intermediate Program Results and Activities

This section of the quarterly report serves to inform USAID/Honduras of the results achieved from January to March 2014, and to report on specific activities. Results are presented in relation to activities listed according to the approved project year 2 (PY2) work plan.

Expected Result 1: Organizational capacity developed within the MOH to establish and carry out effective funding mechanisms, management and stewardship of local non-governmental organizations (NGOs) to provide HIV prevention services.

Activity 1.1: Design an action plan for capacity building in Sub Secretaría de Redes including UGD and the Department for Primary Health Care (DAPS), UECF and RSD

The capacity needs assessments conducted during the last quarter of PY1 were approved with suggestions for improvement from the previous Coordinators within the UECF, Direction of Redes and UGD. The action plans that were developed based on those assessments were revised during this quarter with the new teams in UECF, DAPS and UGD. As result, the following priorities were identified: systematization and organization of the experience to date in the administrative and managerial process of contracting and managing the funds granted to the eight selected NGOs for implementation of STIs and HIV/AIDS education and prevention activities with key populations.

In initial discussions with DAPS and Direction of Redes, the Department Coordinator with his team decided that the main need to relate to the unit is in relation to their overall supervisory responsibility of the Regions. Therefore, there is no need to conduct a specific needs assessment with DAPS, but rather involve them in the capacity building exercise and process with the MOH staff at regional level, directly in charge of the technical follow up of the NGOs' performance. As result, the LMG team conducted a series of introductory and sensitization sessions with the new team in DAPS for that purpose.

Activity 1.2: Implementation of the plan to strengthen the capacity of Sub Secretaría de Redes including UGD and DAPS, RSD and UECF, toward the selection and contraction NGOs

New staff in MOH without experience in these processes were supported with technical assistance and hands-on-learning by the LMG team as they supported MOH in finalizing the technical and financial review of 8 projects submitted by 6 NGOs preselected to obtain funds from USAID through the MOH. The revised proposals were also reviewed and agreed to by USAID.

One of the new MOH staff was the Legal Advisor in the UECF, therefore LMG provided continuous support to UECF for revision and modification of the NGO contract model. The final version of the contract was revised and approved by USAID.

Due to the delays in the Ministry of Health setting up its new teams inside the Units that the LMG project supports, implementation of the capacity building plans was also delayed in favor of other priorities.

However, towards the end of the reporting period, LMG team conducted initial working sessions with the team in UECF to refresh the aim and result of the capacity building assessment of UECF conducted the past year, and the subsequent plan for implementation. In consequence, seven UECF staff got familiar with the work previously done, and discussed the plan which did not have major changes but the timeline was fully updated to respond to the delays and actual needs of the current year and new team.

A similar exercise was facilitated by LMG with the new team in DAPS with the additional objective of introducing the nature of the technical assistance provided by the Project considering that this was a first practical experience with the Department. With DAPS, as well as with UGD, LMG discussed the strengthening plans of the Regions and agreed on aligning the timelines to build their capacity and the Central level Units of the MOH.

Activity 1.3 Strengthen the capacity of the Sub Secretaría de Redes, including UGD and DAPS UECF, and RSD to monitor the contracts signed between MOH and local NGOs

LMG supported the new staff at UECF to complete the final liquidation of the previous NGOs contracts that ended in December 2013.

Manual and templates revised and modified by UECF with LMG support. Specifically, support was provided to UECF in the revision and modification of the Administrative and Financial Manual for NGOs and in the development of financial templates (still in process). The fact that the same MOH staff is allocated to various tasks at the same time makes difficult moving forward smoothly.

LMG provided technical assistance to MOH to prepare the technical and financial quarterly report for the Implementation Letters.

LMG provided technical assistance to the new staff in the UGD to familiarize them with the NGO proposals, contracts and technical management processes (still in process).

Due to the delay in signing the contracts between the MOH and the eight selected NGO projects until to March 26-28, 2014, monitoring of NGO activities will take place beginning in the third quarter.

Activity 1.4 Develop the approach and framework for the implementation of result-based financing of the contracts signed between MOH and local NGOs

The contracts signed between MOH and the NGOs include a results based financing approach, however in order to strengthen the knowledge and experience of the MOH staff in this mechanism, further training will be provided in the approach to result-based-financing supported by USAID and the MOH.

Activity 1.5 Strengthen the knowledge and understanding of the Sub Secretaría de Redes (including UGD and DAPS) and UECF and RSD, on the topic of prevention of gender-based violence related to HIV

The LMG team developed and published the TOR for a consultancy aiming at strengthening practical knowledge and skills to target and refer HIV-related gender-based violence affecting key populations within NGOs and MOH. As result, seven consultants (six National and one regional) submitted their proposals. Of these, a consultant with extensive experience in gender-based violence related to HIV and key populations was selected. Capacity building activities within the frame of the consultancy will start at the end of April and workshops with the eight NGOs under contract with the MOH and others working with key populations, and the Units of the MOH that are supported by LMG will take place starting by mid-May 2014.

The consultant will be expected to support the NGOs contracted by the MOH to:

- Identify how to obtain and make use of the strategic information related to gender.

- Support the NGOs in learning to detect and follow up cases of gender-based violence in HIV prevention programs, and strengthen or help develop the referral system established by the NGOs to the institutions responsible for managing gender-based violence related to HIV (legal and psychological support).

Activity 1.6: Strengthen the Sub Secretaría de Redes (including UGD and DAPS) and RSD on UECF capacity to manage the technical and financial aspect of the USAID HIV implementation letters.

With the change in Government and new teams arriving to the MOH, LMG played a key role sharing institutional memory with the UECF related to the Letters of Implementation and applying an on-the-job capacity building exercise with the new Contracts Officer and Financial Coordinator of the UECF in reconciling Implementation Letters, allowing the Ministry and USAID to move forward with the new one, Letter 15, and in signing the contract with the selected NGOs for the period. Due to the high level of assistance needed by the MOH during this period, LMG brought on board an experienced short-term financial consultant to assist with these time-sensitive actions.

LMG supported the UECF in reconciling Letters 7/11/14 y 13, final reports and reimbursements from the MOH to USAID resulting in financial pending justification completed by MOH.

Continuous support was provided to the UECF in the process of revising the various Plans of Action of Implementation Letter No. 15.

Most NGOs still had expenses pending to reconcile or return to the MOH from previous contracts, which delayed their closure and ability to move forward with the signature of the new contracts with the MOH. LMG supported UECF to work with the NGOs and finalize the pending reconciliation.

Activity 1.7 Strengthen the capacity of the Sub Secretaría de Redes including UGD and DAPS, UECF and RSD for the development of processes for continuous quality improvement for management of the HIV contracts

In discussions with USAID and AIDSTAR-Plus, it was decided to establish a close collaboration in relation to this area, so that LMG will benefit from the expertise of AIDSTAR-Plus in the quality improvement by participating in the capacity building activities planned for the fourth quarter of PY2, which LMG will then replicate with the NGOs.

Activity 1.8: Strengthen the capacity of the Sub Secretaría de Redes and the UECF for evidence-based decision making

This activity will begin to take shape in the third and fourth quarters of PY2, in relation to the timing of signing of the NGO contracts and in accordance with the work plan. In agreement with USAID, AIDSTAR Plus is developing a dashboard for use by the MOH, therefore LMG will coordinate with AIDSTAR Plus to support their effort, and will work with UGD to develop a simple tracking tool for use in monitoring the NGO contracts.

Expected Result 2: Organizational capacity developed within local NGOs to support the implementation of evidence-based, quality HIV prevention services for key populations in compliance with the new MOH funding mechanisms.

The NGOs on contract with the MOH are:

1. AJEM
2. CASM Colón
3. CASM Cortés
4. COCSIDA Tela
5. COCSIDA Roatán
6. PRODIM
7. LLM
8. ECOSALUD

NGO	Population	Geographic Area
PRODIM	Female Sex Workers, their clients and stable partners	• Tegucigalpa y Comayagüela
COCSIDA (2 Projects)		• Tela • Roatán
AJEM	Men who have sex with Men	• Tegucigalpa y Comayagüela • La Ceiba
CASM (2 projects)	Garífuna (ages 9-12 ; 13-15; 16-24 and 25 plus years)	• Cortes(Travesía, Bajamar y Masca)
Liga de la Lactancia Materna (LLM)		• Colon (Punta Piedra, Cusuna, Ciriboya, Irión Viejo, San José de la Punta, Sangrelaya, Cocalito y Tocamacho)
ECOSALUD		• San Pedro Sula
		• Atlántida (Corozal, Sambo Creek, Nueva Armenia) • Colon (Rio Esteban)

Activity 2.1: Design the intervention plan for capacity building in NGOs

Activity conducted and completed during the previous period. Pending for Quarter PY3 is the capacity needs assessment of the new NGO contracted by the MOH: AJEM (Asociación de Jóvenes en Movimiento).

Activity 2.2: Strengthen the capacity of the NGOs (working in collaboration with UGD and UECF) for the preparation and submission of project proposal for a results-based financing model

LMG supported six NGOs (working with eight projects) to prepare for a new phase of implementation of health promotion and prevention of STIs, HIV/AIDS services for key populations in the contracts with the MOH. This included supporting the NGOs in revising their technical and financial proposals for submission and approval of MOH, in view of major observations and recent changes in PEPFAR indicators.

For that purpose, LMG conducted a three-day workshop with the six NGOs/eight projects to conduct an in-depth revision of their technical and financial proposals, incorporating the new PEPFAR indicators and as a result, adapting their budgets and timelines accordingly. Technical Assistance to the NGOs continued after the workshop on an as-needed basis.

One NGO with two projects in two different regions (COCSIDA Tela and COCSIDA Roatán) were not ready for the exercise since they still had pending financial issues with the MOH. LMG supported this NGO as per MOH request, as this NGO was also the one selected for implementing HIV education and prevention services contracted by the MOH. COCSIDA began implementation of their activities in March.

Activity 2.3: In collaboration with the Sub Secretaría de Redes including UGD and DAPS, UECF and RSD, strengthen the technical capacity of the NGOs based on the outcomes of the needs assessments completed in September 2013 and through the course of implementation.

In this quarter, pending the start of the activities under contract, the focus of the support to the capacity building plans was in preparing the M&E systems of the NGOs to prepare them to start reporting to the MOH as soon as the disbursement are made. The contracts were signed close to the end of the quarter, therefore the main implementation of the plans will take place during the third and fourth quarters of the year.

Activity 2.4: Strengthen the capacity of the NGOs on the subject of the prevention of gender-based violence related to HIV

This activity is programmed for the third quarter of PY2, in accordance with the work plan. As such, the main advance to note is that the project developed the terms of reference and successfully identified a consultant with relevant experience to carry out this work starting next quarter.

Activity 2.5: In compliance with the UECF regulations, strengthen the financial management capacity of the NGOs

The focus on the activity during the period was supporting the six NGOs/eight projects reconciling their accounts with the MOH in relation to previous contracts allowing them to sign new contracts under implementation Letter No. 15, and revising and adapting the budgets for the new proposals submitted to the MOH for implementation of HIV education and prevention services under implementation Letter No. 15.

Activity 2.6: In compliance with MOH regulations, strengthen the NGOs' technical capacity to improve the quality of the HIV prevention services they provide for key populations

This activity is central to the NGOs' intervention plans as well as to the specific capacity improvement plan for each NGO.

During this period, the educational material was improved (text revised) and another 50 copies of the material were sent to print for additional distribution among the NGOs contracted by the MOH and also for distribution among the MOH focal points in the regions. In the next quarter, the materials will be distributed and technical assistance will be provided to NGOs who require additional support in use of the materials.

IV. Monitoring and Evaluation

The Performance Monitoring Plan (PMP) for this fiscal year presents a series of indicators for the project's goal and expected results 1 and 2, See Annex 1 for an updated PMP report.

As a result of the delayed contracting of the NGOs, there is no information to report this quarter for indicators in Results 1 and 2 that relate to the MOH monitoring and oversight of NGO expenditures or the financial management capacity of the NGOs to manage the contracts.

The indicator "Number of individuals who received Testing and Counseling (T&C) services for HIV and received their test results" is the only NGO indicator which has been reported this quarter by the NGOs

V. Outstanding Issues, Constraints, Delays and Actions Taken

The main challenges during this past quarter have been:

- Complete turnover of staff in the Ministry of Health which focused the period on the induction and introduction to the subject of the new staff, as well as an in depth new revision of the action plans to verify whether the priorities identified in 2013 for capacity building and capacity strengthening is still relevant to the new teams in place for this year 2014.

The fact that the majority of the staff in the MOH is new in the Ministry and has little or no experience with these processes has led to the need for a great deal of support from LMG.

- Delayed signature of contracts between the MOH and the eight selected NGO projects:
- Delayed disbursement of funds to the NGOs

The main challenge during the quarter was the delayed establishment of the new staff in the Ministry of Health, the completion of the staff allocated to the different Units with which LMG works (UECF, UGD, DAPS, Regions) and the subsequent delays in the signing of the contracts between the MOH and the selected NGOs, leading to a late starting of the activities. The MOH signed the contracts with the NGOs in late March 2014, with authority to begin activities retroactively to February 2014. The NGOs received their first disbursement of funds the first week of April 2014.

Other activities and results achieved during the period

#	Activities	Achievements	Actions taken
Related to Activity 1.6	Support to UECF in development of TOR to request to the Tribunal Superior de Cuentas an audit of the USAID funds implemented in 2013 under the Letters No. 7/11/14 and No. 13	TOR completed and sent to USAID by MOH and approved by USAID. This activity was not explicitly anticipated in the workplan, but is related to Activity 1.6.	Continuous support to UECF in the elaboration of the TOR.

VI. Financial Report

Period Jan'14-March'14

Pipeline at the beginning of period *	\$ 9,713.38
New funds Obligation	\$ -
Expenses during the reported period + Accruals	\$ 341,825.30
Pipeline at the end of the period	\$ (332,111.93)
Estimated expense burn rate for next period	\$ 307,234.33
Estimated quarters of pipeline	(1.08)

*Note that at the time of this report, MSH had not yet closed the quarter that ended March 31, 2014, so these figures are a projection of the quarterly status.

VII. Lessons Learned

The process of shifting to results-based contracting has been an ongoing learning lesson on the need to follow clear steps and to have documents and tools for use throughout the process. Although the manuals and forms were not available at the anticipated time, the ongoing technical assistance that has been provided has enabled the process to conclude smoothly.

VIII. Coordination with Other Actors

In this past quarter, LMG Honduras established collaboration with AIDSTAR-Plus based on specific activities:

a) Prevention of Gender-based Violence in relation with HIV

- LMG will involve AIDSTAR-Plus in the initial discussions with the gender-based consultant who will support the NGOs and the MOH on this topic

- LMG will invite technical staff responsible for this area from AIDSTAR-Plus to the gender-based violence trainings, giving special emphasis to the need to understand complementarity of the projects, as a reference to the MOH.
- The projects will maintain periodic meetings to provide updates on the progress made with the NGOs and the MOH, in order to facilitate incorporation of the experiences with the NGOs and the follow up with the MOH, into the AIDSTAR-Plus activities on monitoring how the public services are viewing and evaluating the coverage of the issue of prevention of gender-based violence in relation to HIV.

b) MOH Monitoring and Evaluation

- Through the M&E experts from both projects, jointly review the tool, harmonizing and agreeing on indicators and the formats to use.
- Maintain meeting between technical experts from the projects so that AIDSTAR-Plus can incorporate the work that LMG is doing with the NGOs into their tool.
- Consider a common activity for updating and capacity building in Excel in order to sufficiently manage the monitoring tool (define if this needed exclusively for NGOs, in which case it would be conducted by LMG, or if the regions will also have a need, then the projects can visualize coordinating efforts for capacity building).

c) Tool for Costing and Managing for Results

- The approach to this subject is similar to that of the previous point: review the costing tool that was developed by AIDSTAR-Plus and explore the possibility of incorporating the work done with the NGOs to said tool, adapting as needed.

d) Continuous quality improvement: methodology and follow up.

- AIDSTAR-Plus will invite the LMG experts and some of their counterparts to participate in the training programmed with an international consultant who is working on this topic, so that both projects will be knowledgeable in the methodology use by AIDSTAR-Plus to analyze and monitor the progress and results of continuous quality improvement for the services rendered.

Additionally, MSH in Honduras is moving forward in coordinating and ensuring the collaboration and coordination of the Technical assistance to the MOH, in particular in relation to the activities and products related to the health reform. For that purpose, LMG Director held regular meetings with the other MSH project Directors (ULAT and Salud Mesoamérica 2015), as well as participated in various meetings between MSH and the MOH at country level to discuss specific needs in relation to the definition of the function of procuring services from non-state actors.

IX. Gender Component

LMG had given special attention to the subject during the period, giving space for discussion and consensus around the definition of the TOR for the consultancy to be implemented during the next reporting period in support to the NGOs in incorporating gender into HIV and referring the cases of gender based violence in a practical way.

X. Summary of Key Conclusions

The key achievement this quarter was the successful signing of NGO contracts which provided for the continuation of services to key populations. This accomplishment by the newly established staff in the MOH following the inauguration of a new Honduran government the 27th of January, with the support of LMG staff, was significant.

The focus of the LMG team was to prepare to support the newly recruited MOH staff, and to being able to adapt to change and be proactive in the new environment, always ensuring that support to the MOH's new authorities and team was the first step in this new phase. At the same time, it has been a priority for the LMG team to ensure a certain grade of stability among the NGOs who were concerned about the impact of the arrival of new MOH staff on their contractual obligations and the continuation of their activities.

The team has demonstrated professionalism in adapting to the changes in project management and the new environment, and continued to provide the technical assistance required.

Annex 1: Performance Monitoring Plan (PMP)
Honduras LMG Project

LMG Honduras Project Goal:								
Provide technical assistance to the Ministry of Health (MOH) and local NGOs in organizational capacity building to provide HIV/AIDS education and prevention services to key populations.								
No.	Indicators	Goal Oct 1, 2013 – Sept. 30, 2014		Goal reached October 1, 2013 – March 31, 2014		Average reached	Source (s)	Frequency
P.11.1. D	Number of individuals who received Testing and Counseling (T&C) services for HIV and received their test results.	Male:		Male:		41%	NGO monthly reports & quarterly reports	Annual
		Female:		Female:				
		(<15 years):		(<15 years):	10			
		(15 + years):	14,141	(15 + years):	5,746			
		Positive:		Positive:				
		Negative:		Negative:				
		MSM:	2,789	MSM:	200			
		CSW:	5,024	CSW:	1,780			
		Garífunas:	6,328	Garífunas:	2,369			
		Other indirect groups:		Other indirect groups:	1,407			
		Individuals:	14,141	Individuals:	5,756			
		Couples:		Couples:				
TOTAL:	14,141	TOTAL:	5,756					
P.8.3D	Number of the targeted population reached with individual and/or small group level HIV prevention interventions that are based on evidence and/or meet the minimum standards required.	Male:		Male:		Will be reported in the next quarter	NGO monthly reports & quarterly reports	Annual
		Female:		Female:				
		(<15 years):		(<15 years):				
		(15 + years):		(15 + years):				
		Positive:		Positive:				
		Negative:		Negative:				
		MSM:	1,515	MSM:				
		CSW:	2,398	CSW:				
Garífunas:	3,447	Garífunas:						

LMG Honduras Project Goal:

Provide technical assistance to the Ministry of Health (MOH) and local NGOs in organizational capacity building to provide HIV/AIDS education and prevention services to key populations.

No.	Indicators	Goal Oct 1, 2013 – Sept. 30, 2014		Goal reached October 1, 2013 – March 31, 2014		Average reached	Source (s)	Frequency
		Other indirect groups:		Other indirect groups:				
		Individuals:		Individuals:				
		Couples:		Couples:				
		TOTAL:	7,360	TOTAL:				
		(15 + years):		(15 + years):				
		Male:		Male:				
		Female:		Female:				
		TOTAL:	7,360	TOTAL:				

LMG Honduras Project Goal:

Provide technical assistance to the Ministry of Health (MOH) and local NGOs in organizational capacity building to provide HIV/AIDS education and prevention services to key populations.

Result 1: Organizational capacity developed within the MOH to establish and carry out effective funding mechanisms, management and stewardship of HIV prevention services by local non-governmental organizations (NGOs).

No.	Indicators	Baseline		Source (s)	Goal Oct 1, 2013 - Sept. 30, 2014	Frequenc y	Goal reached Oct 1, 2013 – Sept. 30, 2014
		Value	Year				
1.	Proportion of NGO contracts managed in compliance with MOH policies, protocols, and guidance for contracting, as measured through the following areas in the past 12 months: <ul style="list-style-type: none"> ○ Bidding process based on results ○ Monthly financial reviews based on 	N/A	2013	UECF reports	100%	Annual	Will be reported in the next quarter

LMG Honduras Project Goal:							
Provide technical assistance to the Ministry of Health (MOH) and local NGOs in organizational capacity building to provide HIV/AIDS education and prevention services to key populations.							
Result 1: Organizational capacity developed within the MOH to establish and carry out effective funding mechanisms, management and stewardship of HIV prevention services by local non-governmental organizations (NGOs).							
No.	Indicators	Baseline		Source (s)	Goal Oct 1, 2013 - Sept. 30, 2014	Frequenc y	Goal reached Oct 1, 2013 – Sept. 30, 2014
		Value	Year				
	<ul style="list-style-type: none"> ○ results ○ Semi-annual results-focused technical audits ○ NGO approvals for results-based reimbursements 						
1.1.	Proportion of technical and financial proposals based on results that have been reviewed and negotiated by the MOH in the past 6 months as part of the competitive bidding process. ³						Will be reported in the next quarter
1.2.	Percent of NGOs with approved contracts that have undergone monthly financial reviews by the MOH within the past 3 months. ⁴						Will be reported in the next quarter
1.3.	Percent of NGOs with approved contracts that have undergone semi-annual results-focused technical audits by the MOH within the past 6 months.						Will be reported in the next quarter
1.4.	Percent of financial advance requests and liquidations received from contracted NGOs in the past three months that have been reviewed and processed by the						Will be reported in the next quarter

³ This indicator will capture the entire bidding process from the design and distribution of the terms of reference per key population to having reviewed, negotiated and approved the new results-based contracts.

⁴ This indicator will also capture the development and distribution of the NGO Administrative and Financial Procedure Manual based on the results-based model.

LMG Honduras Project Goal:

Provide technical assistance to the Ministry of Health (MOH) and local NGOs in organizational capacity building to provide HIV/AIDS education and prevention services to key populations.

Result 1: Organizational capacity developed within the MOH to establish and carry out effective funding mechanisms, management and stewardship of HIV prevention services by local non-governmental organizations (NGOs).

No.	Indicators	Baseline		Source (s)	Goal Oct 1, 2013 - Sept. 30, 2014	Frequenc y	Goal reached Oct 1, 2013 – Sept. 30, 2014
		Value	Year				
	MOH.						

LMG Honduras Project Goal:

Provide technical assistance to the Ministry of Health (MOH) and local NGOs in organizational capacity building to provide HIV/AIDS education and prevention services to key populations.

Result 2: Organizational capacity developed within local NGOs to support the implementation of evidence-based, quality HIV prevention services for key populations in compliance with the new MOH funding mechanisms.

No.	Indicators	Baseline		Sources (s)	Goal March 1, 2013 - Sept. 30, 2013	Frequencies	Goal reached March 1, 2013 - Sept. 30, 2013
		Value	Year				
2.	Proportion of NGOs that comply with financial and technical regulations, measured by: <ul style="list-style-type: none"> • Percentage of funds executed quarterly by the NGOs (financial regulation) • Percentage of the NGO project targets achieved quarterly (technical regulation) 	N/A	2013	NGOs' Management projects reports	100%	Annual	Will be reported in the next quarter
2.1.	Percentage of funds executed quarterly by contracted NGOs.						Will be reported in the next quarter
2.2.	Percentage of the NGO project targets achieved in the past 3 months.						Will be reported in the next quarter