

LMG Honduras Quarterly Report: April – June 2014

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QUARTERLY REPORT FOR
APRIL- JUNE 2014

July 24, 2014

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Abbreviations

AIDSTAR PLUS	Aids Support and Technical Assistance Resources
AJEM	Youth in Motion Association (Asociación Juventud en Moción)
ARV	Antiretroviral drugs
CDC	United States Centers for Disease Control and Prevention
CASM	Mennonite Social Action Committee (Comisión de Acción Social Menonita)
CGSSI	Gay Community of San Pedro for Comprehensive Health (Comunidad Gay Sampedrana para la Salud Integral, in Spanish)
CHF	Global Communities
COCSIDA	Center for Guidance and Training on AIDS (Centro de Orientación y Capacitación en SIDA, in Spanish)
CSW	Community Sex Worker
DAPS	Department for Primary Health Care (Departamento de Atención Primaria en Salud, in Spanish)
DGD	Departamento de Gestión Descentralizada
ECOSALUD	Ecology and Health (Ecología y Salud, in Spanish)
ECVC	Central-American Survey on Sexual Behavior Monitoring and Prevalence of HIV and Sexually Transmitted Infections (Encuesta Centroamericana de Vigilancia de Comportamiento Sexual y Prevalencia de VIH e Infecciones de Transmisión Sexual, in Spanish)
FSW	Female Sex Workers
GHI	Global Health Initiative
GOH	Government of Honduras
JSI	John Snow, Inc.
KAP	Knowledge, Attitudes and Practices
HIV	Human Immunodeficiency Virus
LLM	The Breastfeeding League (La Liga de la Lactancia Materna)
HIV/AIDS	Human Immunodeficiency Virus/ Acquired Immune Deficiency Syndrome
LMG	Leadership, Management, and Governance Project
MOH	Ministry of Health (also known as SESAL or Secretaría de Salud, in Spanish)
MSH	Management Sciences for Health
MSM	Men who have Sex with Men
PAHO	Pan American Health Organization
PEPFAR	United States President's Emergency Plan for AIDS Relief
PMP	Performance Monitoring Plan
PRODIM	Developmental Programs for Women and Children (Programas para el Desarrollo de la Infancia y la Mujer, in Spanish)
PY	Project Year
Redes	Directorate of Health Networks and Services (Dirección de Redes y Servicios de Salud, in Spanish)
RFP	Request for Proposals
RSD	Regional Health Offices of the MOH (Regiones Sanitarias Departamentales, in Spanish)
STI	Sexually Transmitted Infections
TW	Transgender Women
TOR	Terms of Reference
UAFCE	Unidad Administradora de Fondos de Cooperación Externa

ULAT II	Local Technical Assistance Unit for Health II Project (Unidad Local de Asistencia Técnica, in Spanish)
USAID	United States Agency for International Development
UECF	Unit for Extension of Coverage and Financing (Unidad de Extension de Cobertura y Financiamiento, in Spanish)
UGD	Unit for Decentralized Management (Unidad de Gestión Descentralizada, in Spanish)
UNAIDS	Joint United Nations Programme on HIV/AIDS
UPEG	Unit for Management Planning and Evaluation (Unidad de Planeamiento y Evaluación de la Gestión, in Spanish)
USG	United States Government

I. Executive Summary

This report describes the main achievements for the Leadership, Management & Governance (LMG) program in Honduras for the April - June 2014 period. This report serves to update the United States Agency for International Development (USAID) Mission in Honduras on project accomplishments and inform of any outstanding issues during this period.

During this quarter the Ministry of Health (MOH) has been consolidating its departments, and even though it is not official there is a new organization chart at the Ministry of Health. The Extension of Coverage and Financing Unit (UECF, in Spanish) is now the Unit for Administration of External Cooperation Funds (UAFCE, in Spanish). In a similar manner, the Unit for Decentralized Management (UGD, in Spanish) has changed its name to the Department of Decentralized Management (DGD, in Spanish).

Work during this quarter has been centered on facilitating processes for the new MOH personnel in the selection and contracting process for hard to reach populations for HIV prevention and education services, as well as for personnel working at the UAFCE and DGD with a direct relationship with the contracts with non-governmental organization (NGOs) based on a management for results model, to carry out these HIV prevention and education services with key populations in Honduras.

The major accomplishments of the LMG Honduras program from April to June 2014 are:

- Support for UAFCE, DGD and the Directorate of Networks and Health Services (Redes) to hold a technical and financial guidelines workshop for all NGOs with signed contracts with the MOH. Support included the preparation of the presentation on financial guidelines and technical assistance during the workshop for technical staff from the regions and for NGO coordinators on carrying out the technical closures corresponding to May.
- The NGOs were motivated and supported for their participation in an Educational Methodologies Fair that took place during the above mentioned workshop on guidelines, in order to respond to Redes' request to learn more about the methodologies being implemented by the NGOs so that the regions would be able to provide better monitor on the NGOs' activities.
- Two new LMG regional staff were contracted in La Ceiba: a Monitoring and Evaluation Field Officer and a Finance Field Officer to provide better support for the NGOs and the Regional Health Offices in the northern area of the country.
- Technical assistance was provided to the regions of Colón, the Bay Islands and San Pedro Sula in relation to technical closures according to needs stated by the NGOs in these regions.
- Technical assistance was provided to the DGD with the preparation of the monthly monitoring meetings and with the quarterly partners meeting.
- Formats were prepared for monthly financial liquidations by the NGOs and UACFE accounting assistants were trained on the use of these formats, as well as on the use and application of the administrative manual applied to contracts with NGOs.
- The UAFCE was accompanied during field visits to the NGOs: Developmental Programs for Women and Children (PRODIM, in Spanish), Youth in Motion Association (AJEM, in Spanish), and the Breastfeeding League to reinforce the administrative personnel.

- Accompanied the UAFCE during the financial audit carried out with the NGO, COCSIDA Roatan during which weaknesses in the acquisition process were identified. Instructions were provided to improve the processes.
- A format developed by LMG was adapted for the preparation of a budget for financial proposals to be submitted by NGOs working with hard to reach populations.
- The MOH was accompanied in the selection process for working with hard to reach populations including: assistance to the DGD with the preparation of the terms of reference (TORs), assistance as observers in the Internal Committee for the opening and evaluation of proposals; assistance to the DGD with the proposal review, providing observations during negotiations as well as during the final review.
- Technical support was provided for the AJEM assessment and development of a capacity building action plan.
- Based on a needs assessment, on-site technical assistance was provided through specific workshops and meetings with the NGOs: the Breastfeeding League, Mennonite Social Action Commission (CASM, in Spanish), AJEM, and PRODIM. Educational activities were also supervised at the NGOs: Ecology and Health (ECOSALUD, in Spanish) and CASM in Cortes.
- The organization and development of three capacity building workshops was facilitated on the prevention of violence based on gender related to HIV and AIDS. Participating NGOs prepared training and referral plans, and participating Regional Health Offices prepared check lists for monitoring NGO activities related to the prevention of gender-based violence.
- Orientations were provided to NGOs implementing the eight projects in order for them to meet the basic guidelines for the rapid testing service and biosecurity standards.

II. Program Context and Expected Results

National Context:

Honduras is located in Central America and is divided into 18 administrative departments. The population of Honduras is 8,045,990 people (2010), of which 3,965,430 (49.28%) are men and 4,080,560 are women (50.71%). The population under 18 years of age represents 48.7% of the country's population.

The country continues to experience a difficult structural economic crisis that affects the national health system, particularly the MOH.

It is estimated that approximately 65% of the population lives under the poverty line, 22.1% in relative poverty and 42.4% in extreme poverty.

According to the United Nations Development's 2008/2009 Human Development Report, published on December 18, 2008, Honduras ranks fifth among the countries with the lowest Human Development Index (HDI) in the Americas. In 2007, the HDI was calculated to be 0.7, ranking 117 out of 179 globally.

Honduras' urban population is 4,128,652 (51.31%) and rural population is 3,917,338 (48.68%). Life expectancy is 73.6 years, with 77.2 years for women and 70.1 years for men.

Honduras has one of the highest population growth rates in Latin America, calculated to be 2.3% between 2005 to 2010. The department with the highest population is Cortes with 1,529,826 inhabitants or 19% of the national population, followed by Francisco Morazán with 1,406,769 or 18% of the national population. 37% of Honduras populated in is concentrated in the two most important cities in these two departments, San Pedro Sula and Tegucigalpa, respectively. The household survey held in May 2009 captured an illiteracy rate of 16.2%. The lowest illiteracy rate is for the 15 to 18 year old population with 5.1%, the national average of schooling is 7.2 years.

Project Context:

The Government of Honduras' Response to HIV/AIDS

US Government Assistance in Honduras

USAID's HIV and AIDS programs in Honduras are implemented as part of PEPFAR in line with the strategic priorities outlined under the Central American Regional HIV/AIDS Partnership Framework, 2009 – 2013. Activities also directly contribute to the Honduras Global Health Initiative (GHI) Strategy, 2011 – 2015. The over-arching GHI country goal in Honduras is to “Improve the health status of underserved and vulnerable populations”. In collaboration with the MOH, other United States Government (USG) agencies/departments and private sector partners, the HIV-related component of the GHI strategy contributes to the achievement of “Priority Area 1: Increased access to quality essential services for underserved and vulnerable populations”, and “Priority Area 2: Improved stewardship and responsiveness of the health system”.

As part of its health portfolio, USAID improves the quality of and access to HIV/AIDS care and treatment services through both civil society organizations and the MOH. In close collaboration with the GOH since 1993, USAID has supported HIV/AIDS prevention activities for key populations through financial and technical support to local NGOs. Since 2005, this support has included a range of capacity building initiatives with community health workers from promoting healthy behaviors, to rapid testing of HIV for vulnerable populations.

Expected Results

All project activities from this quarter contribute to achieve the following two Expected Results of the LMG Honduras program:

- 1) Organizational capacity developed within the MOH to establish and carry out effective funding mechanisms, management and stewardship of local non-governmental organizations (NGOs) to provide HIV prevention services; and
- 2) Organizational capacity developed within local NGOs to support the implementation of evidence-based, quality HIV prevention services for key populations in compliance with the new MOH funding mechanisms

III. Intermediate Program Results and Activities

This section of the quarterly report serves to inform USAID/Honduras of the results achieved from April to June 2014, and to report on specific activities. Results are presented in relation to activities listed according to the approved project year 2 (PY2) work plan.

Please note that the acronyms UGD and UECF may appear in the activity title, as the activity titles have been copied directly from the PY2 work plan, but the reporting on each activity uses the new acronyms DGD and UAFCE, respectively.

Expected Result 1: Organizational capacity developed within the MOH to establish and carry out effective funding mechanisms, management and stewardship of local non-governmental organizations (NGOs) to provide HIV prevention services.

Activity 1.1: Design an action plan for capacity building in Sub Secretaría de Redes including UGD and the Department for Primary Health Care (DAPS), UECF and RSD

One of the needs expressed by the health regions' technical staff during the assessment carried out last year was to have greater knowledge of the educational methodologies implemented by the NGOs with target populations. This need was incorporated in the Redes' action plans, including the DGD, as well as the UAFCE. LMG responded to this need by establishing coordination with the General Directorate of Health Services Integrated Networks, Redes, DGD and UAFCE to carry out an "Educational Methodologies Fair" during the technical and financial guidelines workshop in June, as a complement to the discussion of the projects' technical proposals. At the fair, the NGOs themselves presented the different educational methodologies they implement. The methodologies presented include: Friends Educating Friends, Educational Video Forums, Cruise Ships of Love, Theater, Hiñaru Magazine, Telling my Story, Bingomania, Decisions, Be a Woman Magazine. Each educational stand was visited by an average of 60 persons representing: the Regional Health Offices, DAPS, UAFCE, the Department of STIs/HIV/AIDS, the Department of Guaranteed Quality, NGOs, AIDSTAR-Plus, the National Laboratory, the General Directorate of Health Services Integrated Networks and the DGD.

Activity 1.2: Implementation of the plan to strengthen the capacity of Sub Secretaría de Redes including UGD and DAPS, RSD and UECF, toward the selection and contraction NGOs

LMG Honduras provided technical assistance to the DGD with the preparation of two TORs for proposals to carry out HIV prevention interventions with hard to reach populations. The TORs were specifically oriented towards women with a high risk of being infected with HIV and that are hard to reach and their partners, as well as men with a high risk of being infected with HIV and that are hard to reach. The project also accompanied the Internal Committee and the DGD in the evaluation of two proposals received by the UAFCE for interventions with these hard to reach populations. This included LMG's offering observations about the proposals, as well as accompaniment during the negotiations and final review of the proposals.

The project adapted the format for preparing the budget for the financial proposals to be submitted by NGOs for interventions with hidden populations¹.

LMG Honduras also worked jointly with the UAFCE and the DGD on the review and re-adaptation of the documents for contracting NGOs.

Activity 1.3 Strengthen the capacity of the Sub Secretaría de Redes, including UGD and DAPS UECF, and RSD to monitor the contracts signed between MOH and local NGOs

LMG Honduras provided technical assistance to the DGD with the preparation and development of the technical and administrative guidelines workshop carried out by the DGD and UAFCE in June, which was oriented towards NGO coordinators and administrators. During this workshop technical assistance was also provided to Regional Health Office technical staff and NGO coordinators to carry out the May technical closures.

In May, LMG Honduras travelled with the DGD Technical Advisor to provide technical assistance to the Region of Colon to carry out the technical closures for February, March and April with CASM Colón, and to the Bay Islands region for the COCSIDA Roatan technical closures for March and April.

Technical assistance was provided Breastfeeding League in June in for the preparation of monthly technical progress reports, to complete the M&E form and rapid tests forms in relation to the respective indicators.

Technical assistance was provided to the San Pedro Sula region for the June technical closure for the Breastfeeding League.

LMG Honduras provided technical assistance to Redes, the DGD and the UAFCE for the preparation of presentations for monthly monitoring meetings with USAID and the preparation of quarterly technical and financial reports as well as presentations for the partners' quarterly meetings.

The project trained UAFCE accounting assistants who manage USAID funds, on the use and application of the manual for the administrative and financial implementation of contracts with the NGOs.

LMG Honduras worked with the UAFCE to prepare the formats for the NGO monthly financial liquidations (formats sent by the UAFCE to the NGOs), and UAFCE accounting assistants were trained on their use and application.

The project provided technical assistance for the preparation of the presentation on financial guidelines. This issue was addressed during the technical and financial guidelines workshop organized by the UAFCE in June for the NGOs.

¹ Populations at increased risk, or most-at-risk, for HIV are often referred to as hidden or hard-to-reach. These populations are composed of individuals who engage in behaviors that are sometimes illegal or stigmatizing. So these populations tend to avoid disclosure (Guidelines on Estimating the Size of Populations Most at Risk to HIV, WHO-UNAIDS, 2010). For the sake of this initiative in Honduras "hidden population" refers to women that offer sexual services other than in the street or brothels.

A constant activity has been the technical accompaniment to UAFCE accounting assistants during the review of monthly financial liquidations sent by the NGOs which has strengthened the basic aspects of the review which are specific for each NGO executing projects according to management for results.

LMG accompanied UAFCE staff during field visits carried out in May to the following NGOs: PRODIM, AJEM and the Breastfeeding League to strengthen the administrative personnel on the use of financial formats.

In June, LMG Honduras accompanied the UAFCE during a field visit to COCSIDA Roatán for the purpose of carrying out a financial audit to verify they are meeting established processes, because during the technical financial workshop and field visits by DGD technical staff, it was detected that this NGO had serious administrative weaknesses. These weaknesses were verified during the visit and instructions were provided to improve their acquisitions processes in particular, since acquisitions were not being carried out as established in the contract or in the administrative manual for NGOs. Follow up was provided by the MOH and LMG for strengthening administrative and financial capacities.

Activity 1.4 Develop the approach and framework for the implementation of result-based financing of the contracts signed between MOH and local NGOs

The contracts signed between MOH and the NGOs include a results based financing approach. In order to strengthen the knowledge and experience of the MOH staff in this mechanism, at the end of the quarter, USAID encouraged LMG to participate in the results-based financing workshop that is being planned by AIDSTAR-Plus, and to follow that workshop with a meeting that LMG Honduras will organize specifically with their counterpart MOH units and the implementing NGOs to review the relevant aspects of the results-based financing work in the MOH contracts with the NGOs for HIV/AIDS prevention and educational services to key populations. Coordination with AIDSTAR-Plus is ongoing to plan for these events.

Activity 1.5 Strengthen the knowledge and understanding of the Sub Secretaría de Redes (including UGD and DAPS) and UECF and RSD, on the topic of prevention of gender-based violence related to HIV

Three workshops on the prevention of gender-based violence related to HIV were planned and facilitated. Educators and coordinators participated from the NGOs that currently have contracts with the MOH. The Regional Health Offices that provide follow up and monitoring of the NGOs also participated.

The first workshop was developed with a focus on organizations that work with female sex worker. The second workshop was carried out with organizations that work with men who have sex with men, and included the participation of five Regional Health Offices. The third workshop was carried out with organizations that work with the Garifuna population and included the participation of four Regional Health Office representatives.

The process resulted in each NGO technical team preparing a reference plan for cases of violence, as well as a training plan on prevention of gender-based violence related to HIV to use with their beneficiary populations. The Regional Health Offices developed a check list to provide informed and structured monitoring of NGO activities on the prevention of gender-based violence.

Activity 1.6: Strengthen the Sub Secretaría de Redes (including UGD and DAPS) and RSD on UECF capacity to manage the technical and financial aspect of the USAID HIV implementation letters.

LMG Honduras provided technical assistance to the UAFCE on the preparation of the financial report for the monthly monitoring meetings held with USAID.

In addition, the project provides continual support to the UAFCE with financial follow up related to implementation letter no. 15.

Activity 1.7 Strengthen the capacity of the Sub Secretaría de Redes including UGD and DAPS, UECF and RSD for the development of processes for continuous quality improvement for management of the HIV contracts

Activities related to the continuous quality improvement at the MOH will be developed by AIDSTAR-Plus in July, with direct coordination with USAID. LMG technical staff will participate.

Activity 1.8: Strengthen the capacity of the Sub Secretaría de Redes and the UECF for evidence-based decision making

Continual technical assistance is provided to the DGD for the collection of PEPFAR indicators for their monthly and quarterly presentations. In addition, an analysis was carried out of the proposed goals for each indicator.

<p>Expected Result 2: Organizational capacity developed within local NGOs to support the implementation of evidence-based, quality HIV prevention services for key populations in compliance with the new MOH funding mechanisms.</p>
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Activity 2.1: Design the intervention plan for capacity building in NGOs

The majority of implementing NGOs have developed a plan of action based on the assessments carried out in September 2013, however the needs assessment was missing for AJEM. This assessment was carried out in April with the participation of five NGO technical staff. Based on the assessment, a technical assistance plan was prepared focused on strengthening the weaknesses found.

Activity 2.2: Strengthen the capacity of the NGOs (working in collaboration with UGD and UECF) for the preparation and submission of project proposal for a results-based financing model.

This activity was completed during the previous period.

Activity 2.3: In collaboration with the Sub Secretaría de Redes including UGD and DAPS, UECF and RSD, strengthen the technical capacity of the NGOs based on the outcomes of the needs assessments completed in September 2013 and through the course of implementation.

The following actions were carried out to follow up the technical assistance needs expressed by the NGOs: A three-day workshop was held with the Breastfeeding League technical teams in June, and a two-day workshop was carried out also in June with CASM in Iriona. The following topics were reviewed during both workshops: the transtheoretical model for behavior change, educational methodologies, basic concepts related to STIs/HIV, and a review of the basic guidelines for rapid HIV tests service provided through brigades.

A day and a half capacity building event in April was conducted with the AJEM technical team during which basic guidelines for rapid testing service were addressed with pre- and post-test counseling, the transtheoretical model for behavior change, and basic guidelines for preparing training plans. Because AJEM was not experienced in providing rapid HIV testing through brigades, an exchange of experiences was held between AJEM and PRODIM which helped AJEM to identify the kinds of supplies needed for the brigades, a sharing of work experiences, and the basic guidelines for providing the service. In April, a technical assistance meeting was held with the PRODIM coordinator to review some of the areas around rapid testing that needed improvement, which were identified during the exchange of experiences.

Technical assistance was provided virtually to implementing NGO projects, particularly on the basic requirements for the testing services with pre- and post-test counseling, issues they faced with training, feedback on the preparation of training plans, and orientation on the preparation of educational materials, among others.

LMG Honduras also provided technical assistance to the NGOs on their monthly technical progress reports and M&E formats. LMG also supervised educational activities conducted by ECOSALUD and CASM Cortes.

Activity 2.4: Strengthen the capacity of the NGOs on the subject of the prevention of gender-based violence related to HIV

Three capacity building workshops on the prevention of gender-based violence linked to HIV were planned and facilitated by LMG with the technical support of a consultant who was contracted with experience working with high risk populations. Educators and coordinators participated from the eight projects that have a contract with the MOH to implement activities for HIV prevention and education with key populations.

The first workshop was developed with the NGOs working with the population of women sex workers, including the Program for the Development of Children and Women (PRODIM), Center for Orientation and Training on AIDS (COCSIDA) in Tela and Roatán. Technical staff were invited from NGOs developing projects without a contract with the MOH, including: Honduran Woman and Family Association (AHMF), Foundation for Growth and Development of Honduras (FUNDACREHS), Honduran Family Planning Association (ASHONPLAFA) and AIDSTAR-Plus, for a total of seventeen participants.

The second workshop was carried out with educators and coordinators from NGOs working with the population of men having sex with men, with participation of the following institutions: Association of Youth in Movement (AJEM) which has a contract with the MOH. Other institutions without a contract with the MOH also participated because they work with this population. The invited NGOs who assisted were: Pro Union Organization from La Ceiba (OPROUCE), Cozumel Trans Association, Association for a Better Life for Persons Infected by HIV/AIDS (APUVIMEH)

and AIDSTAR-Plus representatives. There were eighteen participants, five of which represented Regional Health Offices.

The third workshop was carried out with educators and coordinators from NGOs working with the Garifuna population: ECOSALUD, the Breastfeeding League, CASM from Colón and Cortés, and AIDSTAR-Plus. The USAID focal point for gender issues also attended. Twenty-five participants attended this workshop.

The methodology used during the three workshops was participative and reflexive, and included techniques such as work groups, plenary discussions, practical activities, questions and answers, thoughtful assisted reading, gallery walks, and presentations by the participants and the facilitator.

During the capacity building workshops, NGO technical staff were motivated and trained on guidelines to prepare their own training plans on the prevention of gender-based violence to use with the beneficiary populations of their NGOs. The NGOs began to develop the training plans during the workshop. They also learned about mapping of social actors and the components of a referral plan which they implemented following the workshop to develop a referral plan for cases of gender-based violence. After the workshop, the consultant stayed in contact with the participants to review drafts of their training and referral plans, resulting a finalized training and reference plan for each of the NGOs implementing MOH contracts.

The workshop participants demonstrated interest in the issues of gender and HIV since they had the opportunity to consider and share some of the gender standards they experience on a day-to-day basis in their communities and work activities.

Activity 2.5: In compliance with the UECF regulations, strengthen the financial management capacity of the NGOs

During this quarter, support and strengthening activities with NGOs included the following:

LMG Honduras made two monthly visits with the objective of carrying out preliminary reviews prior to the liquidation that would be sent to the UAFCE to ensure the quality of the liquidations.

LMG Honduras worked with the NGOs to strengthen their use of the formats for financial liquidations since this is the first time the NGOs used these formats and they need to learn how to them.

LMG verified that the documents the NGOs attach to each check voucher met the guidelines in the administrative manual for NGOs and the contract signed between the NGOs and the MOH.

Orientation was provided to the NGOs on the management and compression of their project budgets to address previously found weaknesses when recording expenses by activity.

During the process of providing financial assistance to the NGOs, limitations in carrying out the preliminary review of the liquidations were experienced with some of the NGOs. In some cases this was because they did not accept the technical assistance, or because it was accepted after liquidations had been sent to the MOH. This was the case with COCSIDA Roatán, AJEM, and COCSIDA Tela. The result was that the assistance provided was limited to the information available when they are visited.

Activity 2.6: In compliance with MOH regulations, strengthen the NGOs' technical capacity to improve the quality of the HIV prevention services they provide for key populations

As part of the development of capacities of NGOs, each NGO must be able to prepare and develop a plan for continuous quality improvement. This activity has been coordinated with AIDSTAR-Plus with assistance from NGO coordinators and will be carried out during the next quarter, in July.

Orientation was provided to the staff of the NGOs with MOH contracts in order for them to meet the basic guidelines for the rapid HIV testing service as well as the standards of biosecurity. In addition to on-site orientation during field visits, virtual follow-up was carried out with project coordinators from the following NGOs: AJEM, CASM Colón, the Breastfeeding League, and PRODIM.

IV. Monitoring and Evaluation

The Performance Monitoring Plan (PMP) for this fiscal year presents a series of indicators for the project objective and expected results 1 and 2; see Annex 1 for an updated PMP report.

V. Outstanding Issues, Constraints, Delays and Actions Taken

A challenge faced by the project during the quarter being reported on was the departure of the Project Director, who resigned in April due to personal reasons. This was the project's second Project Director in less than one year. Despite the challenges posed by the turnover in leadership, LMG's technical assistance to the MOH and NGOs was not affected, these partners commented both publicly and individually their appreciation for LMG's continual and high quality technical assistance. During the recruitment process for a new Project Director, leadership coverage was provided by the Management Sciences for Health (MSH) home office through visits by Country Portfolio Director, Ms. Kathleen Alvarez; Senior Project Officer, Ms. Veronica Triana; and returning consultant, Ms. Susana Galdos. The recruitment resulted in a new Project Director that began on July 21, 2014, Ms. Eva Karina Mejia Saravia. Ms. Mejia is a Honduran national with more than 15 years of professional experience, including nine years of direct experience working with international donors and the Government of Honduras to manage and oversee grants programs.

VI. Financial Report

Period April '14-June'14

Pipeline at the beginning of period *	\$ (246,220.29)
New funds Obligation	\$ 698,467.00
Expenses during the reported period + Accruals	\$ 289,858.68
Pipeline at the end of the period	\$ 162,388.02
Estimated expense burn rate for next period	\$ 307,234.33
Estimated quarters of pipeline	0.53

*Note that this report is a projection of the quarterly balance, as MSH has not yet closed the quarter that ended June 30, 2014.

VII. Lessons Learned

This past quarter followed the period of installation of new staff at the MOH, and also included the departure of the LMG Honduras Project Director. Despite these challenges, the LMG Honduras team continued to function well, fulfilling their role as providers of technical assistance to the MOH and NGOs to oversee the NGO contracts to provide HIV prevention and education services to key populations in Honduras. The MOH was also able to navigate the transition between governments by working closely with the LMG Advisors who served as a critical link to bridge the past and current government teams, and ensure that there were no gaps in knowledge transfer. The lessons learned include that, despite difficult circumstances, with persistence, relationship building and maintenance, and close accompaniment, LMG can continue to work with partners to develop capacity that enables them to self-manage and deliver effective services to key populations in Honduras.

VIII. Coordination with Other Actors

In this past quarter, LMG Honduras collaborated with AIDSTAR-Plus on the following key activities:

LMG Honduras invited three AIDSTAR-Plus technical staff to the workshop on the prevention of gender-based violence in the context of HIV, which was carried out in May. AIDSTAR-Plus participated in each of the three workshops.

AIDSTAR-Plus will invite the NGOs and LMG to participate in the workshop on Continuous Improvement of Quality LMG in July.

LMG Honduras provided suggestions to AIDSTAR-Plus on their equipment and furniture inventory currently not in use that could be transferred to NGOs that are implementing HIV prevention and education activities under the MOH contracts.

IX. Gender Component

NGO technical teams have been trained on the prevention of gender-based violence linked to HIV. These NGOs now have the training plans they developed, have initiated training workshops with their target populations, and also have prepared a reference plan for cases of violence.

X. Summary of Key Conclusions

During the quarter being reported on, LMG Honduras began in earnest its support to the implementation of the capacity building action plans with both the MOH and the contracted NGOs, including activities such as the prevention of gender-based violence workshops and accompaniment to the process of developing the terms of reference for work with hidden populations. In the next quarter, LMG will provide more focused technical assistance to management and leadership development for the MOH as it related to management of the NGO sub-contracts. With two additional staff based in La Ceiba, LMG is now set up to provide closer accompaniment to the Regional Health Offices and NGOs in the northern regions of the country. In addition, with a new Project Director in place, LMG expects accelerated progress on its planned activities in the last quarter of PY2.

Annex 1: Performance Monitoring Plan (PMP)

Honduras LMG Project

LMG Honduras Project Goal:								
Provide technical assistance to the Ministry of Health (MOH) and local NGOs in organizational capacity building to provide HIV/AIDS education and prevention services to key populations.								
No.	Indicators	Goal Oct 1, 2013 – Sept. 30, 2014		Goal reached October 1, 2013 – June 30, 2014		Average reached	Source (s)	Frequency
P.11.1. D	Number of individuals who received Testing and Counseling (T&C) services for HIV and received their test results.	Male:		Male:	4,362	70%	NGO monthly reports & quarterly reports	Annual
		Female:		Female:	5,522			
		(<15 years):		(<15 years):	21			
		(15 + years):	14,141	(15 + years):	9,863			
		Positive:		Positive:	17			
		Negative:		Negative:	9,867			
		MSM:	2,789	MSM:	587			
		CSW:	5,024	CSW:	2,694			
		Garífunas:	6,328	Garífunas:	4,366			
		Other indirect groups:		Other indirect groups:	2,237			
		Individuals:	14,141	Individuals:	9,884			
		Couples:		Couples:				
TOTAL:	14,141	TOTAL:	9,884					
P.8.3D	Number of the targeted population reached with individual and/or small group level HIV prevention interventions that are based on evidence and/or meet the minimum standards required.	Male:		Male:		Will be reported in the next quarter	NGO monthly reports & quarterly reports	Annual
		Female:		Female:				
		(<15 years):		(<15 years):				
		(15 + years):		(15 + years):				
		Positive:		Positive:				
		Negative:		Negative:				
		MSM:	1,515	MSM:				
		CSW:	2,398	CSW:				
Garífunas:	3,447	Garífunas:						

LMG Honduras Project Goal:

Provide technical assistance to the Ministry of Health (MOH) and local NGOs in organizational capacity building to provide HIV/AIDS education and prevention services to key populations.

No.	Indicators	Goal Oct 1, 2013 – Sept. 30, 2014		Goal reached October 1, 2013 – June 30, 2014		Average reached	Source (s)	Frequency
		Other indirect groups:		Other indirect groups:				
		Individuals:		Individuals:				
		Couples:		Couples:				
		TOTAL:	7,360	TOTAL:				
		(15 + years):		(15 + years):				
		Male:		Male:				
		Female:		Female:				
		TOTAL:	7,360	TOTAL:				

LMG Honduras Project Goal:

Provide technical assistance to the Ministry of Health (MOH) and local NGOs in organizational capacity building to provide HIV/AIDS education and prevention services to key populations.

Result 1: Organizational capacity developed within the MOH to establish and carry out effective funding mechanisms, management and stewardship of HIV prevention services by local non-governmental organizations (NGOs).

No.	Indicators	Baseline		Source (s)	Goal Oct 1, 2013 - Sept. 30, 2014	Frequency	Goal reached Oct 1, 2013 – June 31, 2014
		Value	Year				
1.	Proportion of NGO contracts managed in compliance with MOH policies, protocols, and guidance for contracting, as measured through the following areas in the past 12 months: <ul style="list-style-type: none"> ○ Bidding process based on results ○ Monthly financial reviews based on results ○ Semi-annual results-focused technical audits ○ NGO approvals for results-based reimbursements 	N/A	2013	UECF reports	100%	Annual	Will be reported in the next quarter
1.1.	Proportion of technical and financial proposals based on results that have been reviewed and negotiated by the MOH in the past 6 months as part of the competitive bidding process. ²				14		100%
1.2.	Percent of NGOs with approved contracts that have undergone monthly financial reviews by the MOH within the past 3 months. ³				8		63%

² This indicator will capture the entire bidding process from the design and distribution of the terms of reference per key population to having reviewed, negotiated and approved the new results-based contracts.

³ This indicator will also capture the development and distribution of the NGO Administrative and Financial Procedure Manual based on the results-based model.

LMG Honduras Project Goal:

Provide technical assistance to the Ministry of Health (MOH) and local NGOs in organizational capacity building to provide HIV/AIDS education and prevention services to key populations.

Result 1: Organizational capacity developed within the MOH to establish and carry out effective funding mechanisms, management and stewardship of HIV prevention services by local non-governmental organizations (NGOs).

No.	Indicators	Baseline		Source (s)	Goal Oct 1, 2013 - Sept. 30, 2014	Frequency	Goal reached Oct 1, 2013 – June 31, 2014
		Value	Year				
1.3.	Percent of NGOs with approved contracts that have undergone semi-annual results-focused technical audits by the MOH within the past 6 months.						Will be reported in the next quarter
1.4.	Percent of financial advance requests and liquidations received from contracted NGOs in the past three months that have been reviewed and processed by the MOH.				24		100%

LMG Honduras Project Goal:

Provide technical assistance to the Ministry of Health (MOH) and local NGOs in organizational capacity building to provide HIV/AIDS education and prevention services to key populations.

Result 2: Organizational capacity developed within local NGOs to support the implementation of evidence-based, quality HIV prevention services for key populations in compliance with the new MOH funding mechanisms.

No.	Indicators	Baseline		Sources (s)	Goal March 1, 2013 - Sept. 30, 2013	Frequencies	Goal reached March 1, 2013 - June 31, 2013
		Value	Year				
2.	Proportion of NGOs that comply with financial and technical regulations, measured by: <ul style="list-style-type: none"> ○ Percentage of funds executed quarterly by the NGOs (financial regulation) ○ Percentage of the NGO project targets achieved quarterly (technical regulation) 	N/A	2013	NGOs' Management projects reports	100%	Annual	Will be reported in the next quarter
2.1.	Percentage of funds executed quarterly by contracted NGOs.				8		75%
2.2.	Percentage of the NGO project targets achieved in the past 3 months.				8		75%