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IRAQ ADMINISTRATIVE REFORM PROJECT

MONTHLY PROGRESS REPORT JULY 2016

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ACRONYMS

BIAP	Baghdad International Airport
BPD	Barrel Per Day (Oil)
CCR	Continuous-generation Catalytic reforming unit
COMSEC	Council of Ministers Secretariat
COP	Chief of Party
DG	Director General
DGGC	Directorate General of Government Contracts
EPC	Engineering, Procurement, and Construction
FY	Fiscal Year
GO	Governor Office
GoI	Government of Iraq
GPS	Global Positioning System
HQ	Headquarter
IDC	Iraqi Oil Drilling Company
IDMS	Iraq Development Management System
IED	Improvised Explosive Device
IG	Inspector General
INMS	Iraqi National Monitoring System
IQD	Iraqi Dinar
ISF	Iraqi Special Forces
ISO	International Organization for Standardization
IT	Information Technology
LC	Letter of Credit
MLDW	Mobil Lube De-waxing Process
MoFA	Ministry of Foreign Affairs
Mol	Ministry of Interior
MoO	Ministry of Oil
MoP	Ministry of Planning
MRC	Midland Refineries Company
MSI	Management Systems International
NCMDIT	National Center for Management Development and Information Technology
NDP	National Development Plan
OD	Organization Development
OJT	On- Job-Training
OPC	Oil Pipelines Company
PKK	Kurdistan Workers' Party
PSC	Private Security Company
RFP	Request for Proposal
SBDs	Standard Bidding Documents
SCOP	State Company for Oil Projects
SOC	South Oil Company
SPP	Standard Procurement Process
SRC	South Refineries Company
ToR	Terms of Reference
ToT	Training of Trainers
UNDP	United Nation Development Program
USAID	United States Agency for International Development
USG	United State Government

SUMMARY

Oil During this reporting period, USAID-*Tarabot* further developed and integrated its support to the Ministry of Oil (MoO), refining its overall vision and goals with the aim of increasing oil revenues through immediate practical solutions to existing oil sector deficiencies and problems.

USAID-*Tarabot* is working closely with senior officials in the Iraqi Oil sector to overcome difficulties in project implementation and contracting by applying project management techniques, and resolving contract disputes. It is also assisting selected ministry directorates in organizational development of their contracts departments, drafting job descriptions for their staff. Coordination continues with these directorates to clarify and improve the roles, responsibilities and lines of authority within MoO.

Additionally, outdated, harmful, and contradictory laws, regulations, and instructions are being reviewed with the aim of transferring powers from higher to lower levels of the bureaucracy. In the main time, USAID-*Tarabot* continues its support to MoO staff to qualify them and completes the steps of the PMP certificate exam.

Procurement USAID-*Tarabot* continued providing technical support to the MoP Help Desk on the use of the consultant services on the standard bidding documents (SBD's) and delivering technical assistance to Gol entities. It also assists MoP on the PPP program, delivering technical support and helping them to conduct the program.

Iraq Development Management System The MoP continues the rollout of the Iraq Development Management System (IDMS). The system enhances the transparency and management of Iraq's capital investment portfolio, allowing more efficient monitoring and control of public funds. USAID-*Tarabot* and the MoP IDMS team are in the final phase of evaluating the features of the IDMS before acceptance of the system. Reports were generated, and deficiencies are being discussed with Synergy.

Events: USAID-*Tarabot* project engaged in a variety of activities during July 2016. The following breakdown is a disaggregation of the events:

- **Total Events:** USAID-*Tarabot* teams held (68) events; representing (5) workshop and (63) Meetings.
- **Locations:** (40) of these events were held at locations in Baghdad, while (28) events were delivered in Basrah.
- **Institutions:** a total of (12) government institutions were involved in USAID-*Tarabot* activities in July; representing (12) ministries
- **Tarabot Technical Teams:** (5) events were implemented by Procurement Advisory Unit support ministry of planning, (61) events were implemented by Oil Assessment Team, and (2) by IDMS Team.

I. RAPID IMPROVEMENTS OF THE OIL SECTOR REVENUES

During July, 2016 USAID-Tarabot continued moving forward with the implementation of its technical assistance program to Ministry of Oil (MoO) and its state companies by identifying and implementing high-priority interventions with the potential to bolster oil revenues.

I.1 Implementation of Critical Projects

I.1 Provide Technical Assistance to MoO to Implement Technically Challenged and Troubled Export Projects

- **Expedite Completion of JICA SEALINE: (SOC):** The JICA SEALINE project continues to lag between mediation meetings. The SOC delegation met in May with the new management of Leighton Company in Dubai. They aimed to conclude all issues related to the on-shore part of the project, including viewing and assessing the condition of the equipment held by the contractor. USAID-Tarabot is still trying to collect information from a follow on meeting held in Dubai to resolve remaining issues of the onshore portion of contract dispute.

- **Expedite the Commission of Single Point Mooring (SPM) #5/Shipwreck Removal (SOC):** The SOC is still unhappy with the contractor, Mammoet's, removal of their salvage barge for operational recertification. The SOC wants a guarantee from the contractor, (which, due to internal restructuring, has ceded the remaining work to subsidiary Kool Mammoet), that they will recommence the work. This issue has been kicked back from the SOC to the MoO legal department for review. Tarabot is struggling to get updated information for this project from SOC.



- **Reduce Number of Days of Weather Outages:**

- **Tugboats Captain Training:** In Germany, the last group of tugboat captains completed their rough weather handling course at the Nautitec facilities in Leer, and Bremen. Like the first group, the trainees were impressed with the simulation machines, and found that the ability to repeatedly practice scenarios, based on realistic 3-D renditions of the Basrah terminals, significantly improved their skills. The experience of real North Sea rough weather, during the practical handling sessions in state-of-the-art tugs, was also a high point of the training. All candidates passed, and returned to Iraq to resume their duties. A later site visit by Tarabot witnessed the graduates putting their newfound skills into action. Hashim Al-Musaedi, Chief of the Marine Captains from the General Company of the Ports of Iraq (GCPI), and Captain Thaeer Lami oversaw the mooring of the oil tanker "February 22", using a combination of tugboats and the USAID-Tarabot – commissioned mooring boats.



- **Mooring points:** During July, the tugboat mooring buoys were inspected, and seen to be working well. These allow the tugboats to remain close to the terminals during wind speeds

above those that the boats (even with advanced training) can operate in. The installation of these will allow a faster return to work once the rough weather subsides.



- **Standard Operating Procedures (SOPs):** The development of these SOPs is integrated as a deliverable of the training being held in Germany for tugboat pilots and captains. The manual has been drafted, and is under review by Tarabot, the SOC, and GCPI.
- **Six High Specification Tugboats:** The tender for this procurement, like many others, faces the challenge of inadequate available funding. However, the Ministry of Oil has allocated \$15 million USD out of their \$400 million emergency funding pool. This is 10% of the original tender cost estimate (\$150 million). Tarabot conducted a cost estimation workshop to more accurately gauge the cost of this tender, resulting in an updated cost of \$75 million. SOC has approved to list the tender's prequalification document on the dgMarket to attract qualified vendors before submission of the RFP to interested bidders.
- **Ship Mooring Boats:** *Tarabot* visited the Basrah Oil Terminal this month to check on the deployment of the tanker mooring boats, which *Tarabot* recommended to be utilized in place of mooring firing guns to fasten oil tankers to terminals. One large oil tanker was in fact moored under the direction of two tugboat captains and pilots who successfully graduated *Tarabot's* Rough Weather Piloting Training at the Nautitec Marine Training Institute in Germany. The boats completed the docking process in around 2 hours – more than 50% faster than the previous rope-firing method. It is good to see that such improvements in the accuracy and speed of tanker mooring has continued. Time will continue to compound these enhancements to tanker turnaround processes, resulting in substantial additional revenue opportunities.



1.1.2 Improve MoO capacity in implementation of Technically Challenged and Troubled Refinery Projects

- **Basrah Incomplete Refinery Boiler System (SRC):** During this month USAID-Tarabot assisted SRC to complete the technical part of the tender for the Incomplete Boilers project. After review, SRC will send it to the purchase department who will estimate the cost of project.
- **Basrah Excess Salt Content Inhibiting Near and Long Term Production (SRC):** During May, SRC shut down Crude Unit I in order to perform regular maintenance. Tarabot suggested the refinery take advantage of this shutdown to install piping for an additional wash point of the crude to improve crude/water mixing on de-salter performance as well as to reduce fouling of heat exchangers. This is a low cost solution with significant added benefit in reducing salt content. This was confirmed with the restart of Crude I, which showed significantly improved efficiency. SRC will realize over \$36 million in savings from the cancelled dehydrator project, maintenance costs, and lost production over time. Refinery records for June show salt removal levels are at an acceptable rate. The efficiency of the de-salter has improved after

maintenance. A more accurate data reading will be possible when the capacity of CDU 1 oil intake increases from the current (90-95%) to 100%.

- **Basrah Isomerization (SRC):** Last month Tarabot delivered to SRC vital process modeling software, previously supplied to MRC. This software can assist to determine the optimum configuration for additional feed to the unit, whether by transferring naphtha from CDU 3 to CDU 1 and CDU 2, or by running CDU 1 and CDU 2 at 117% of design rates, or a combination of the two. In the meantime, the contractor, under threat of imminent termination, restarted the outstanding work needed for the project, delivering 96% of the needed equipment, including important piping. Separately, Tarabot suggested to Honeywell UOP, the company that sells catalysts, to restructure the catalyst contract into one contract for the platinum and one contract for the catalyst manufacture. This will reduce delays, as the MoO objected to portions of the contract regarding the manufacture.

Tarabot also discovered that no flare has been designed for the project, which could potentially delay the start-up of the unit by several years. After analysis and discussion, the refinery determined they would prefer to use instrumentation and controls to reduce the flare load, so that it would fit within the existing flare capacity, rather than to construct a brand new flare.

I.2 Improve MoO Procurement Procedures and Processes

I.2.2 Assist MoO in Preparing New Tenders

- **Rehabilitation of the turbine units at Zubair I – SOC:** The cost estimate of the tender was determined to be \$3 million USD last month. the SOC departments completed all the technical requirements for the Rehabilitation of the Turbine Units at Zubair I project. All SBDs were reviewed, and the Engineering Division is looking forward to obtaining the final approvals, and posting the project.
- **Purchase of Six High Spec. Tugboats:** A cost-estimation workshop was held this month at SOC, resulting in a refined cost estimate of \$75 million. The estimated cost previously was \$150 million. The savings is in large part thanks to Nautitec's assistance to Tarabot and the SOC in calibrating the technical requirements of the tender to the specifications required by the type of seas in which the tugboats will be operating. The Ministry of Oil has allocated \$15 million USD out of their \$400 million emergency funding pool for the tender, and SOC has approved to list the tender's prequalification on the dgMarket to attract qualified bidders for the release of the RFP.
- **New 21 Km crude oil pipeline from Zubair to SRC:** SCOP announced this month that they are putting the implementation of the 21 Km crude oil pipeline Zubair project on hold due to insufficient funds. Despite this, SRC will continue discussions with SCOP, and work with Tarabot to complete the cost estimation according to the international standards and the updated prices. SCOP provided the BoQs to the SRC Cost Estimation Department to facilitate calculation. No further update.



- **Fuel Oil for Furnace – SRC:** The SRC informed Tarabot that this project is not listed in the 2016 budget and therefore will not be implemented until 2017. Regardless, Tarabot has already assisted to finalize the SBDs for the EPC, Turnkey of Works. Once SRC adds the remaining requirements, the tender would be ready for posting. No further update.
- **Desalination of Sea Water – SRC:** SRC removed this tender as a standalone tender and allocated it as an appendix to an existing contract, held by Techno Export Company, for construction of the refinery's Fourth Refining Unit. As such, this project will be completed by Techno Export Company as a part of their work. No further update.
- **Flare Gas Recovery and New Flare Stack – MRC:** Following the close of Tarabot's cost estimation workshop, MRC has formed a committee to analyze the cost estimation based on current prices. Like many other initiatives, this tender was stalled due to Ramadan, and Tarabot is exhorting MRC to re-start work on this. No further update.
- **Nitrogen unit - MRC:** With Tarabot assistance, the SBD of the EPC-Turnkey of Works has been finalized. MRC is reviewing the document before taking the next step to posting. No further update.
- **Bin Omar Depot Project (SCOP):** Funding is not available for this project, and there are conflicts over different funding mechanisms. All procedures for this tender have been suspended by SCOP. No further update.
- **Gas Compressions Stations Project for OPC:** This month, Tarabot supported OPC in calculating the cost estimation for this project according to international standards, finishing with an estimated cost of \$141.1 million.



1.2.3 Adopt and Implement Effective Procurement System

- **Procurement Laws & Regulations:** In cooperation with MoP and the Inspector General office in MoO, USAID-Tarabot conducted a work shop on the 2014 Regulations for Implementing Government Contracts from July 24-28, 2016. There was a huge interest in the workshop, and energetic participation. 15 entities were represented with more than 95 attendees: South Oil Marketing Company, North Oil Company, Oil Institute Kirkuk, South Gas Company, Gas Filling Company, IDC, Studies and Planning Directorate, SCOP, OPC, Department of Training and Development Directorate, Engineering Equipment Company, IG Office, Economic Directorate HQ, Oil Institute Baghdad, and Midland Refinery Company.
- **Organizational Structure:** At SOC, Tarabot has helped this month to design the job descriptions for a Standard Bidding Document (SBD) Unit reporting directly to the Head of the Commercial Division in SOC. The unit will be responsible for collecting all necessary information, liaising with all parties, and preparing all steps of the SBDs procurement cycle. OPC also started work on the contract department structure by preparing administrative orders for the appointment of the manager and the staff.

- **Performance Indicators:** SOC officially adopted the performance indicators, and provided Tarabot with an official letter of adoption. Tarabot assisted the Commercial Division at SOC to start implementing the procurement performance indicators according to the MoP DGGC official instructions. The indicators will help the commercial division to track their work according to international standards, and be used as a guide to improve the division's performance.
- **SBDs:** This month, Tarabot continued to follow up on the application of SBDs to the External Procurement Division projects at MRC. MRC agreed to find a funded project on which to apply SBDs as soon as possible. Tarabot agreed to hold an SBD workshop in August for employees. A final review will be conducted on the SBD for the OPC Supply Laboratory Equipment and Instruments project in the next few days. It will be ready for advertising on the dgMarket next month.

1.3 Improve Projects Execution

1.3.1 Provide TA to MoO to Improve Implementation of Ongoing delayed Projects

- **Al-Fao Depot – 16 tanks – SCOP (increases crude oil storage capacity by 360,000 bpd):** During July, the change orders # 2 and # 3 (for the pump and the improvements to the soil embankment respectively) were submitted for approval. This project is not listed in the 2016 budget, and so does not have funding for these needed changes. Tarabot recommended a way around this; instead of waiting for funding, or to be listed in the federal budget, the project could receive funds from the Increasing Exporting Capacity program—a program which was allocated \$39.2 million USD from the 2016 federal budget for Al Fao Depot alone. Since the Al Fao-8 tanks project is already listed in the 2016 budget, and the 16 tanks project is not, Tarabot recommended that some of this funding from the Export Capacity program be allocated to fund the 16 tanks project's change orders. This would allow the pumps portion of the project to move forward, and save considerable time for this important project.

SCOP also completed the BOQ (Bill of Quantities) for the remaining work. Following review by the project manager and Tarabot, it was sent attached to the financial report to SCOP's Study & Planning Section. This is a great step forward. After their approval, it will be sent to the MoP.

- **Al-Fao Depot (implemented by Ibn Majed) – 8 tanks – SOC (increases crude oil storage capacity by 180,000 bpd):** This month, USAID-Tarabot held a joint meeting between SOC higher management and the contractor Ibn Majid to follow up the implementation of project recovery plan. Remarkable progress was made during this meeting:

1. It was agreed to refer issues about pipe work and painting to the design company, Pariza, for technical advice - a decision will be made at the end of the month to allow work to go ahead.

2. Both parties agreed to prepare a new contract extension with a complete list of country names included on the Certificate of Origin (declaration of where goods came from or were manufactured). The previous contract had omitted them, which can cause contractual disputes later on down the road.

3. SOC said they have formed a new committee to re-study the change order. The committee will finish the cost estimation for the order, and provide a final decision regarding the order on Thursday Aug. 4.2016.

4. The Tarabot advisor suggested creating a "crisis" cell to ensure the implementation of recommendations and to speed up the completion of work.



Meanwhile, Tarabot held a cost estimation workshop as a part of recovery plan. 15 employees attended (10 male and 5 female).

- **Al-Lhaes and Al-Sabaa field extension project SCOP (increase crude oil production by 180 thousand bpd):** This month, SCOP signed contract with an American company, Nawah Port Management, to



supply accessories for both the Central & North of Al Sabaa site. The contract is worth \$7 million, and Tarabot is working with the project manager to allocate the funding. Following the contract termination of contractor Macman, Tarabot recommended that the project manager accelerate the return of the remaining \$44 million to the Development Fund of Iraq, and ask the MoF to allocate it to the project. Also, Tarabot suggested this month that SCOP amend its contract with General Electric Iraq in order to supervise the project, and use the \$3.6 million saved from the West Al Qurna project to fund it.

This month the MoF has also released 50 billion IQD to the MoO from the capital investment budget, from which SCOP's share is 10 billion IQD. As a result of USAID-Tarabot discussions with the Department of Planning and Studies at MoO, the Al Sabaa & Al Lahaes project was put forward as a priority project. SCOP has now allocated 3.2 billion IQD in funding to cover overdue payments, and take the project to completion.

- **Nahr Bin Omar Field construction – SOC (initial capacity of the field 50 thousand bpd):** A site visit was made to the Nahr Bin Omar Field construction project to follow up progress, and help coordinate with the State Company for Engineering Equipment to obtain their specialized assistance to bend pipes and coils used in the steam tracking system. The recently approved delegations of authority have made an impact on the progress of the work, allowing on the spot decisions and direct oversight. It is reflected in the latest project completion percentage of 87%. The foundations for the vertical pumping system and the ditch around the tanks are now both complete. The sand plast joiners (prevention of sand into components) have been 70% finished, and the flare system is on track to be completed earlier than expected. Only the fire-fighting pipes system lags behind, at only 12% completed.
- **Nitrogen Production Unit (1500 NM3/hr) civil work:** MRC has approved the civil section request to purchase remaining materials and complete all work on the control building on the Nitrogen Production Unit (1500 NM3 / hr) project. The requests were broken down into IQD 20 million chunks, which made approval easier. The work has commenced.
- **Oil products pipeline (Shoaeaba-Baghdad) pump stations (SCOP pipeline available capacity 28 thousand bpd):** During July, Tarabot asked OPC to confirm that SCOP will use a standby generator during the commissioning of the Hindia, Hillah, Karkh & Diwaniya stations, as recommended. They also asked OPC to request information about the delayed implementation of the power line to the Diwaniya station, and to press the Ministry of Electricity (MoE) to accelerate its completion.
- **Liquid petroleum gas unit project –SRC (production 200-ton gas liquid for the west hydrocarbon output from operation units):** the new work schedule for the Liquefied Petroleum Gas Unit project was received from the contractor with project

manager comments this month. The MoO also gave preliminary approval for a 6 month extension for all SRC delayed projects.

- **Raw Water Treatment in Qarmat Ali (SRC)**

project: This project was moved to be integrated with the Basrah Refinery Expansion Project. The project will be renamed, and reflect the new combined capacity of 3000 m3/hr. This change order was approved by MoO. The merging of Qarmat Ali Water



Treatment project continues, although the change order value is still being negotiated by SRC and the contractor, and a further dispute regarding an invoice.

- **Increasing the capacity of the Basrah refinery project - SRC Increasing the capacity of the Basrah refinery to 280 000 barrels / day:**

The May monthly report for the Increasing capacity of the Basrah refinery project was sent to USAID-Tarabot for review this month. It was developed in a previous Tarabot workshop. It helps provide a planning overview of all activities. SRC activated the L.C for the subcontractor too, Meanwhile, At the SRC, on July 26, 2016 USAID-Tarabot joined the project kick-off meeting with the Basrah Refinery project manager and the resident engineer to provide technical assistance for SRC officials. Tarabot was asked to review the project schedule, coordination procedure, construction plan, engineering plan, and procurement plan submitted by the contractor Techno Export, and to add recommendations. Tarabot advised SRC to request a milestone list from the contractor, and make it one of the project documents and adherence to it a basis for invoice payment.



1.3.2 Assist MoO to Implement Project Management Urgent Systems

- **Cost Estimation for Tenders and Projects:** Two meetings were held this month, with the cost estimation team on the Flare and Flare Gas Recovery project at MRC. The cost estimation of the cable was reckoned at \$ 40,000, the estimation of compressors \$ 600,000, and the tanks at \$ 20,000. Meanwhile, USAID-Tarabot met with the Manager of the Projects Department at MRC to discuss the requirements for opening the cost estimation unit. MRC said that they have identified staff for the unit, allocated office space, gained DG approval to provide an internet and email, and have four implemented projects ready for a trial run prior to activation of the unit. They hoped to be ready for the opening ceremony in the coming days.

The SRC also finalized the agreement to develop a cost estimation section at the company. It will hold a ceremony in August. In the meantime, the existing cost department adopted the cost

report for the Rehabilitation of the Turbine Units at Zubair, and agreed to establish an information feedback unit within the upcoming cost estimation department.

Also, Tarabot completed a cost estimation workshop at SOC on 17-25 July, for 18 employees. After a general overview of cost-estimation, the candidates formed a work group and worked with Tarabot experts to understand and apply the process to both the Purchase of 6 tugboat project, and the Al-Fao Depot-8 tanks project.



- **Project Implementation Tracking Systems:** This month, with USAID-Tarabot support, MRC officials began writing the first drafts for four additional procedures for their project tracking processes and troubleshooting guide.

1.3.3 Assist MoO to Implement the PMP Certificate Program

The first and second groups of Project Management Professional (PMP) candidates continued with Tarabot's remote self-study via web applications this month. The second group of PMP candidates will now go to Egypt on August 5 for PMP training at the Mustakbal Academy for the required 35 credit hours. Tarabot also held a PMP simulation exam on July 17 at the MoO. 9 candidates passed the exam. Candidates that did not score well during the first simulation will be allowed to take the simulation again during this second sitting, scheduled for August 22 for the second wave of candidates after their return from Egypt. Only those who pass this simulation exam will be qualified under Tarabot's program to continue on to sit for the real PMP test.



Also this month, 27 Engineers from the MoO and oil companies participated in the English assessment course at the TOFEL center at Baghdad University. 60% passed, and will be qualified to participate in a PMBOK Workshop.

1.4 Improve Internal Policies, Regulations and Administrative Functions

1.4.1 Enhance Roles, Responsibilities and Lines of Authority

This month, Tarabot staff continued to evaluate and conduct impact assessment on both SOC recovery plans authorities and SRC delegated authorities to identify required improvements, and to expand the delegation process. Tarabot submitted a plan to the MoO to permanently sustain the established Authority Evaluation Committee (AEC), which was a committee set up originally solely for Tarabot's liaison. Tarabot continues their participation in the AEC to discuss and finalize the proposed delegated Minister-to-DG authorities.

1.4.2 Assist MoO to Streamline Internal Regulations and Procedures

USAID-Tarabot completed last month an extensive workshop regarding L/Cs at SCOP, one of the trainers is a graduate of Tarabot's procurement TOT training program. This L/C workshop taught how a L/C operates, went over international forms, terms, and L/C practices, and how to troubleshoot L/C problems. A lack of know-how regarding L/Cs is one of the biggest hindrances in the smooth operation and management, let alone opening of L/Cs, and this workshop better equips participants (34 in total) to handle these important funding mechanisms. No further update.

1.4.3 Assist MoO/SCOP and OPC to Adopt Administrative Reforms

During July, USAID-Tarabot met the SCOP Procurement Department Manager to follow up the status of revision the EPC life cycle procedure. SCOP promised to incorporate the last comments, finalize, and submit it to the SCOP DG for rapid adoption.

Additionally, SCOP's DG signed the contract annex procedure and directed it to be used within SCOP committees and departments.

2. IRAQ DEVELOPMENT MANAGEMENT SYSTEM (IDMS)

2.1 Support the MoP to Adopt IDMS

2.1.1 Establishment of the IDMS Help Desk at MoP

The Ministry of Planning constructed the IDMS training program this month, for all ministries and governorate offices. Also, a draft of document outlining the structure and duties of the proposed IDMS Help Desk at the Ministry of Planning was submitted to the minister's office this month and is waiting for approval.

2.1.2 Government-wide Deployment of the IDMS to 8 Entities

USAID-Tarabot provided support to the training workshops for candidates from the Ministry of Education, the Ministry of Electricity, the General Secretariat of the Council of Cabinets, and the Baghdad Municipality and Maysan Governorates. The countrywide program familiarizes candidates with the system, explaining its application and use. This is an important step and further evidence of the MoP's resolution to make IDMS a fully sustainable workaday tool for all government entities.

2.1.3 Support the Sustainability & Maintenance of the IDMS

The MoP, with Tarabot guidance, has drafted the Terms of Reference (TOR) for the service level agreement for the maintenance and support of the IDMS. This is currently under review.



3. SUPPORT TO MOP'S HELP DESK

3.1 MoP Capacity Building

3.1.1. Development of Public -Private Partnership (PPP)

With the law regarding the legality of PPP stalled at the Council of Ministers, Tarabot has been unable to engage further with this component at this time. For now, Tarabot has nominated one project from the SOC to apply PPP per their request for the construction of 16 storage tanks at Al-Fao Depot. Tarabot has assisted in the preparation of the pre-qualification documents and in other areas of technical support. No further update.



3.1.2 Development of Public Procurement ToT Program

This month, the MoWR completed a SBDs workshop. The trainer, Mrs. Naghim Talib, was a ToT graduate of Tarabot-MoP's advanced procurement training program. The workshop aimed to provide the trainees with knowledge about the how legal, engineering and financial staffs deal with and implement SBDs. It was an advanced step towards the application SBDs by Iraqi of Administration system.

Additionally, a five-day Contract Risk Management workshop for DGGC staff was held July 24-28, 2016 with 12 participants from the Ministries of Transport, Oil, Planning, Construction, Youth, and the Board of Supreme Audit. Topics included: Planning and risk management, assignment of risk, analyzing, responding and auditing risk.

PROJECT ADMINISTRATION

Staffing, Deployment, Registration

As of July 31, USAID-Tarabot employed 59 local staff, and four expatriate staff, one of whom is on a short-term assignment.

Security

The civil unrest activity was much calmer during the month of July. ISIS was expelled from Fallujah and is expected to increase attacks in and around other cities in the country as the government prepares plans to retake Mosul. Bombs continue throughout Baghdad and other provinces, though no staff members have been affected and operations continue as normal.

Visa/ Badges

Tarabot applied three MEV visa packages for ten staff (field and home office) three months ago. Only one was recently received, and the other two are still pending. Owing to the extreme delay, Tarabot applied for emergency visas for all expatriates, but these too have been delayed.

No badges were applied for this month, and all IZ badging processes are pending until further notice, as Tarabot has been waiting for the badging office's response to Tarabot's request to treat the project as a public sector not private sector project.

Property

Pending Requests:

Second Disposition request: Sensitive equipment in two divisions:

1. List of Motorola radios, GPSs & Thuraya Phones: Sallyport have submitted an offer to buy it. These radios have been under Sallyport's custody since Tijara purchased it, Tijara transferred these to USAID-Tarabot when they closed out)

2. List of Vests, Helmets, Motorola radios, GPRS & Thuraya Phone etc....) which has been purchased by MSI, we are waiting USAID instructions regarding its disposition.

This request is still outstanding with USAID despite several reminders over the last eight months. Unfortunately the identified vendor for purchase, Sallyport, is no longer interested in the equipment. This disposition will need to be revoked and resubmitted with an alternate method of disposition.

The disposition of 18 armored vehicles:

MSI has 18 D class Armored Vehicles. Per US Regulations these are classified and cannot be given or sold to the private sector or an alien government. They can only be given to the government or to a contractor on a USG Contract. The vehicles are registered to Private Security Company (PSC), Sallyport Global Services; because only PSCs have the authority to register armored vehicles with the Gol.

The vehicles are registered in two Iraqi Directorates, the Directorate of Registration and Evaluating the Private Security Companies (PSC) and Customs under Sallyport; which means Sallyport is legally responsible and held accountable for these vehicles. MSI proposed to return these vehicles directly to USAID Iraq, since they have ownership of them. But according to Iraqi Ministry of Interior (MoI) regulations for orange plated vehicles, the PSC must donate them to the Iraqi Government or re-export them outside the country. There is no third option.

USAID-Tarabot is in the process of requesting permission from the Iraqi government to be exempted from MoI regulation. This would allow the destruction of the vehicles locally at Baghdad International

Airport (BIAP), or to be donated back to USAID. Tarabot is also clarifying the exact cost to ship these vehicles out of Iraq for destruction.

Upcoming Requests:

USAID-Tarabot is preparing an exhaustive, final disposition request which will include all remaining equipment and items under Tarabot's possession, to be donated for close-out.

July, 2016 USAID-Tarabot LIST OF ACTIVITIES

Code	Team	Department	ACTIVITY	Type	Start Date	End Date	Province	Ministry	Total participants
MAC0502	Oil Sector Team	Technically Challenged Projects	Meeting	Action Plan	7/3/2016	7/3/2016	Basrah	MoT-GCPI	11
MAT3549	Oil Sector Team	Procurement	Meeting	Technical	7/3/2016	7/3/2016	Basrah	MoO-SRC	1
MAT3585	Oil Sector Team	Project Management	Meeting	Technical	7/3/2016	7/3/2016	Baghdad	MoO-MRC	2
MAT3550	Oil Sector Team	Organaization development	Meeting	Technical	7/4/2016	7/4/2016	Baghdad	MoO-SCOP	1
MAT3551	Oil Sector Team	Regulatory Reform	Meeting	Technical	7/4/2016	7/4/2016	Basrah	MoO-SRC	1
MAC0503	Oil Sector Team	Technically Challenged Projects	Meeting	Action Plan	7/11/2016	7/11/2016	Basrah	MoO-SRC	3
MAC0504	Oil Sector Team	Technically Challenged Projects	Meeting	Action Plan	7/11/2016	7/11/2016	Basrah	MoO-SOC	2
MAT3552	Oil Sector Team	Procurement	Meeting	Technical	7/11/2016	7/11/2016	Basrah	MoO-SRC	1
MAT3553	Oil Sector Team	Project Management	Meeting	Technical	7/11/2016	7/11/2016	Baghdad	MoO-SCOP	4
MAT3554	Oil Sector Team	Procurement	Meeting	Technical	7/11/2016	7/11/2016	Baghdad	MoO-OPC	2
MAT3555	Oil Sector Team	Procurement	Meeting	Technical	7/11/2016	7/11/2016	Baghdad	MoO-MRC	2
MAT3586	Oil Sector Team	Project Management	Meeting	Technical	7/11/2016	7/11/2016	Baghdad	MoO-MRC	4
MAT3593	Oil Sector Team	Project Management	Meeting	Technical	7/11/2016	7/11/2016	Baghdad	MoO	1
MAC0505	Oil Sector	Technically Challenged Projects	Meeting	Action Plan	7/12/2016	7/12/2016	Basrah	MoT-GCPI	1

	Team								
MAT3556	Oil Sector Team	Procurement	Meeting	Technical	7/12/2016	7/12/2016	Baghdad	MoO-SCOP	2
MAT3557	Oil Sector Team	Procurement	Meeting	Technical	7/12/2016	7/12/2016	Basrah	MoO-SOC	1
MAT3558	Oil Sector Team	Procurement	Meeting	Technical	7/13/2016	7/13/2016	Basrah	MoO-SRC	3
MAT3559	Oil Sector Team	Project Management	Meeting	Technical	7/13/2016	7/13/2016	Basrah	MoO-SRC	3
MAT3594	Oil Sector Team	Project Management	Meeting	Technical	7/13/2016	7/13/2016	Baghdad	MoO	1
WAJ0304	Oil Sector Team	Project Management	Workshop	TOT	7/17/2016	7/31/2016	Baghdad	MoO	11
WAJ0305	Oil Sector Team	Project Management	Workshop	PMP	7/17/2016	7/17/2016	Baghdad	MoO	9
WAJ0306	Oil Sector Team	Project Management	Workshop	Cost Estimation	7/17/2016	7/25/2016	Basrah	MoO-SOC	18
MAT3560	Oil Sector Team	Procurement	Meeting	Technical	7/17/2016	7/17/2016	Basrah	MoO-SOC	3
MAT3561	Oil Sector Team	Procurement	Meeting	Technical	7/17/2016	7/17/2016	Baghdad	MoO-OPC	2
MAT3562	Oil Sector Team	Project Management	Meeting	Technical	7/18/2016	7/18/2016	Basrah	MoO-SOC	1
MAT3563	Oil Sector Team	Procurement	Meeting	Technical	7/18/2016	7/18/2016	Basrah	MoO-SOC	3
MAT3564	Oil Sector Team	Procurement	Meeting	Technical	7/18/2016	7/18/2016	Baghdad	MoO-MRC	3
MAT3565	Oil Sector Team	Procurement	Meeting	Technical	7/19/2016	7/19/2016	Basrah	MoO-SRC	3
MAT3566	Oil Sector Team	Procurement	Meeting	Technical	7/19/2016	7/19/2016	Basrah	MoO-SOC	3
MAT3567	Oil Sector Team	Organaization development	Meeting	Technical	7/19/2016	7/19/2016	Baghdad	MoO-MRC	1
MAT3595	Oil Sector Team	Project Management	Meeting	Technical	7/19/2016	7/19/2016	Baghdad	MoO	1
MAT3568	Oil Sector Team	Organaization development	Meeting	Technical	7/23/2016	7/23/2016	Baghdad	MoO-MRC	1

WAR0403	Procurement With MoP	Procurement	Workshop	Regulations 2014	7/24/2016	7/28/2016	Baghdad	Mix	79
MAC0506	Oil Sector Team	Project Management	Meeting	Technical	7/24/2016	7/24/2016	Basrah	MoO-SOC	1
MAC0507	Oil Sector Team	Technically Challenged Projects	Meeting	Technical	7/24/2016	7/24/2016	Basrah	MoO-SOC	1
MAT3569	Oil Sector Team	Project Management	Meeting	Technical	7/24/2016	7/24/2016	Baghdad	MoO-SCOP	5
MAT3570	Oil Sector Team	Procurement	Meeting	Technical	7/24/2016	7/24/2016	Baghdad	MoO-OPC	2
MAT3571	Oil Sector Team	Procurement	Meeting	Technical	7/24/2016	7/24/2016	Basrah	MoO-SRC	3
MAT3572	Oil Sector Team	Procurement	Meeting	Technical	7/24/2016	7/24/2016	Baghdad	MoP	1
MAT3573	IDMS	IDMS	Meeting	Technical	7/24/2016	7/24/2016	Baghdad	MoP	1
MAT3574	Oil Sector Team	Project Management	Meeting	Technical	7/24/2016	7/24/2016	Baghdad	MoO-SCOP	2
MAT3596	Oil Sector Team	Project Management	Meeting	Technical	7/24/2016	7/24/2016	Baghdad	MoO	1
WAI0091	IDMS	IDMS	Workshop	IDMS	7/25/2016	7/28/2016	Baghdad	Mix	25
MAC0508	Oil Sector Team	Project Management	Meeting	Technical	7/25/2016	7/25/2016	Basrah	MoO-SOC	9
MAC0509	Oil Sector Team	Technically Challenged Projects	Meeting	Technical	7/25/2016	7/25/2016	Basrah	MoT-GCPI	2
MAT3575	Oil Sector Team	Procurement	Meeting	Technical	7/25/2016	7/25/2016	Basrah	MoO-SOC	2
MAT3576	Oil Sector Team	Procurement	Meeting	Technical	7/25/2016	7/25/2016	Baghdad	MoO-MRC	4
MAT3577	Oil Sector Team	Project Management	Meeting	Technical	7/25/2016	7/25/2016	Baghdad	MoO-MRC	2
MAT3578	Procurement	Procurement	Meeting	Technical	7/25/2016	7/25/2016	Baghdad	MoP	1
MAT3597	Oil Sector Team	Project Management	Meeting	Technical	7/25/2016	7/25/2016	Baghdad	MoO	1
MAT3579	Procurement	Procurement	Meeting	Technical	7/26/2016	7/26/2016	Baghdad	MoP	2
MAT3580	Oil Sector Team	Procurement	Meeting	Technical	7/26/2016	7/26/2016	Baghdad	MoO-OPC	2

MAT3581	Oil Sector Team	Project Management	Meeting	Technical	7/26/2016	7/26/2016	Basrah	MoO-SRC	5
MAT3582	Oil Sector Team	Procurement	Meeting	Technical	7/26/2016	7/26/2016	Baghdad	MoO-MRC	3
MAT3583	Oil Sector Team	Project Management	Meeting	Technical	7/26/2016	7/26/2016	Basrah	MoO-SOC	4
MAT3598	Oil Sector Team	Project Management	Meeting	Technical	7/26/2016	7/26/2016	Baghdad	MoO	1
MAT3599	Oil Sector Team	Project Management	Meeting	Technical	7/26/2016	7/26/2016	Baghdad	MoO	2
MAC0510	Oil Sector Team	Technically Challenged Projects	Meeting	Technical	7/27/2016	7/27/2016	Basrah	MoO-SOC	1
MAR0638	Procurement With MoP	Procurement	Meeting	Regular Meeting	7/28/2016	7/28/2016	Baghdad	MoP	1
MAT3584	Oil Sector Team	Project Management	Meeting	Technical	7/28/2016	7/28/2016	Baghdad	MoO-SCOP	4
MAT3587	Oil Sector Team	Project Management	Meeting	Technical	7/28/2016	7/28/2016	Baghdad	MoO-MRC	4
MAT3600	Oil Sector Team	Technically Challenged Projects	Meeting	Technical	7/28/2016	7/28/2016	Basrah	MoO-SRC	1
MAR0639	Procurement With MoP	Procurement	Meeting	Technical	7/31/2016	7/31/2016	Baghdad	MoP	3
MAT3588	Oil Sector Team	Procurement	Meeting	Technical	7/31/2016	7/31/2016	Basrah	MoO-SOC	12
MAT3589	Oil Sector Team	Procurement	Meeting	Technical	7/31/2016	7/31/2016	Basrah	MoO-SOC	1
MAT3590	Oil Sector Team	Technically Challenged Projects	Meeting	Action Plan	7/31/2016	7/31/2016	Basrah	MoO-SOC	3
MAT3591	Oil Sector Team	Technically Challenged Projects	Meeting	Technical	7/31/2016	7/31/2016	Basrah	MoO-SRC	1
MAT3592	Oil Sector Team	Project Management	Meeting	Technical	7/31/2016	7/31/2016	Baghdad	MoO-SCOP	5