

**USAID/Nigeria QUARTERLY REPORT FORMAT
Kano and Zamfara State Education Account
April - June 2008 Quarterly Progress Report**

<i>ACTIVITY SUMMARY</i>
Implementing Partner: Creative Associates International, Inc.
Activity Name: State Education Account in Kano Sate and Zamfara State of Northern Nigeria
Activity Objective: The objective is to help the Kano State and Zamfara State Ministry of Education to develop a Sate Education Account while simultaneously building local capacity to replicate this process in other states and potentially nationally.
USAID/Nigeria SO:
Life of Activity (start and end dates): January 15, 2007 - November 30, 2008
Total Estimated Contract/Agreement Amount: \$799,325
Obligations to date: \$799,325
Current Pipeline Amount (remaining unspent): \$292,985.28
Accrued Expenditures this Quarter: \$75,112.34 ¹
Activity Cumulative Accrued Expenditures to Date: \$506,339.72
Estimated Expenditures Next Quarter: \$138,238.88
Report Submitted by: Phyllis Forbes, Project Director Submission Date: July 17, 2008

¹ Includes estimates for June 2008.

Narrative section

I. Background

Project ABE-BE Kano State Education Account (SEA) is a 23-month Task Order under the ABE-BE IQC, with the goal of providing technical assistance (TA) for the development and institutionalization of the SEA in Kano State and Zamfara State of Northern Nigeria, successfully integrating the SEA into state government operations, and providing hands-on-training to a local institution with potential to replicate SEA more broadly throughout Nigeria.

Cooperation and collaboration with the Kano and Zamfara State Ministries of Education and other major stakeholders are key to the success of this program. By design, Creative's capacity building approach is dependent upon the level of commitment of the Kano and Zamfara MOEs to conducting the SEA and to cooperating with the Implementing Agency (henceforth referred to as the local Technical Assistance Team) (TAT) and external TA providers. The planned agreement between USAID and the Government of Nigeria (GON) lays the foundation for this collaboration, ensuring that all relevant ministries and information sources are accessible to the project.

II. Quarter Progress

Last quarter marked the end of SEA on-site activities in Kano State and the start of activities in Zamfara. April – June 2008 equally marked an important point in the State Education Account project because it tested the technical capabilities and management competency of Creative's newly-established local partner, the Association for Educational Development Options (AEDO). This group, which is comprised of five Nigerian technical experts and administrative staff, first worked closely with Creative and Abt on the Kano State SEA through which they were introduced to the SEA approach and methodology. The five members worked hand-in-hand with Creative and Abt staff to implement the SEA Kano project. Through this experience, they acquired the skills necessary to take a primary role conducting the state education account in Zamfara. Creative and Abt have assumed a secondary role in Zamfara, providing more technical assistance directly to AEDO, as opposed to directly to Ministry of Education staff, thereby building capacity within AEDO to deliver the majority of the trainings to the local Ministry.

Several activities were undertaken this quarter in Kano and Zamfara:

In Kano State, these activities included:

- (i) The SEA report was accepted and finalized by the MOE;
- (ii) Identified and trained a database expert on manipulation of the SEA database;
- (iii) The SEA team made a presentation on the SEA methodology at the AREW conference in Ethiopia. The presentation was well received;

- (iv) Put in place preparations for the Kano SEA report presentation and hand-over ceremony with the Honorable Commissioner, the Governor of Kano, and the Executive Committee; and,
- (v) Croshelle Harris, the CTO, visited the SEA team in their new office at the Kano State Ministry of Education to receive an update on activities and discuss upcoming events.

In Zamfara State, quarterly activities included:

- (i) Conducted on-going SEA outreach and orientation to MOE members;
- (ii) With help from the MOE, finalized the boundaries that define the SEA in Zamfara;
- (iii) Identified the sources of data and the studies required for data collection;
- (iv) Developed a draft Framework Document;
- (v) Began conducting a private school study;
- (vi) Implemented the data training plan;
- (vii) Developed and finalized fifteen data collection instruments based on the Zamfara education desk officers' feedback and information from the Zamfara MOE 2007 budget book;
- (viii) Developed the data collection training manual;
- (ix) Data collection training was conducted by three AEDO members from May 19th – 23rd, focusing specifically on data integrity, data collection techniques, and the logistics of data collection. During this time, 57 ZMOE individuals were trained;
- (x) Data collection began on June 16th ². Twenty-five data collectors were assigned to gather information from 125 private schools (60% urban and 40% rural) and 14 data collectors were assigned to gather public sector data. Meanwhile, five data collectors were assigned to gather information from local NGOs working in the education sector. AEDO monitored the data collection and was very satisfied with their quality of work, noting that “the data collectors participated very well and contributed positively.”
- (xi) Revised the Nigeria SEA database;
- (xii) Worked with the Zamfara SWG core team to plan the data entry training and data validation, and the need to develop an instrument to administer to the State Ministry of Finance to verify data obtained from the Public Sector; and,
- (xiii) Four SUBEB and MOE staff were identified for data entry training.

Administratively, the following occurred:

- (i) Zamfara office equipment was procured and installed, and the State Governor of Education duly undertook office renovations making office space available to the project at no cost;
- (ii) AEDO and project staff oversaw branding and labeling of project equipment and completed the project inventory tracking worksheet;

² The Zamfara MOE released significant funds to cover the transportation fares of the data collectors.

- (iii) Project staff developed budgets to survey the informal Al-Majarai education sector in both Kano and Zamfara; and,
- (iv) Croshelle Harris, the CTO, visited Zamfara to meet the new Zamfara SEA Core Team in their office and to learn about on-going activities. She also worked to encourage more support from the MOE and to address issues relating to the core team and the mobilization of the Steering Committee.

III. Problems and Opportunities

n/a

IV. Activity Changes

n/a

V. Success Stories

n/a

VI. Next Quarter Results and Related Tasks

Project activities next quarter include:

- The draft Framework Document for Zamfara will be completed;
- Data collection will continue and be completed, including that for the Private Sector School survey;
- A data code book will be developed based on the 2007 MOE Zamfara budget book;
- Four SUBEB and MOE staff will be trained on data entry, including the SEA database;
- Data entry will be conducted over a two-week period, monitored by AEDO;
- AEDO and Dr. Deepika Chawla, an Abt consultant, will conduct data validation and data correction and identify missing data;
- Revisions to the SEA database will continue, notably by the creation of an automated function that will directly link the Excel spreadsheet matrices to the SEA database; and,
- The Kano SEA hand-over ceremony and report presentation will be held on/about August 13 in the presence of the USAID Mission Director or her designee, the Honorable Commissioner, the Governor of Kano, and the Executive Committee. This ceremony will include the dissemination of 100 copies of the SEA report, equipment transfer, and distribution of certificates to the 30 members of the Kano SEA Working Groups.

Objective: Assisted the Kano and Zamfara State Ministries of Education to develop a State Education Account while building local capacity to replicate this process in other states

Result 1
Ministries of Education capacity

Key Indicators

- Members of State Working Group (SWG) identified
- # of SWG members introduced to SEA
- # of technical trainings received during Phase I
- # of technical trainings received during Phase II
- SWGs collected, validated and analyzed data
- SWGs wrote final report
- SWGs obtained report approval from the Ministry
- SWGs designed a dissemination plan for the report
- SWGs provided advice on contents of network set up for other SEAs in Nigeria

Result 2
Technical Assistance Team capacity

Key Indicators

- Commitment from a local institution capable of serving as an Implementing Agency
- # of TAT members introduced to SEA
- # of technical trainings received during Phase I
- # of technical trainings received during Phase II
- # of training sessions delivered to the State Working Groups
- # of training sessions delivered jointly with the SWGs to data collectors and/or sub-groups
- Assistance to SWGs in developing a data collection instrument
- Assistance to SWGs in collecting, validating and analyzing data
- Assistance to SWGs in preparing final report
- Assistance to SWGs in designing a dissemination plan for the final report
- Assistance to SWGs in providing advice on contents of network set up for other SEAs in Nigeria

Result 3
Kano and Zamfara State Education Account

Key Indicators (deliverables)

- Data Map
- Data collection instruments
- Private Sector Survey
- Training program for data collectors
- Database and forms
- Procedures Manual
- Framework Document
- Final Report

FY 2008 Third Quarter Report: Kano and Zamfara State Education Account

	FY07 Targets	This year (FY08) target	This year actual	This quarter target	This quarter actual	Explanation for variance or why not reported during this quarter	Next quarter target	Life of project targets
Objective: Assisted the Kano and Zamfara State Ministries of Education to develop a Sate Education Account while building local capacity to replicate this process in other states								
Indicator 1:								
Indicator 2:								
Indicator 3:								
Result 1: Increased local capacity to implement a SEA								
Indicator 1.1: TAT & SWGs trainings								
• Output 1.1.1: Technical Assistance Team trained for Phase I	1							1
• Output 1.1.2: Kano and Zamfara Local Ministry of Education trained for Phase I	1	1	1	1	1			2
• Output 1.1.3: Technical Assistance Team trained for Phase II	1							1
• Output 1.1.4: Kano and Zamfara Local Ministry of Education trained for Phase II	1	1					1	2
Result 2: Framework Document Developed								
Indicator 2.1: Development of Framework Document								
• Output 2.1.1: Boundaries defined	1	1	1	1	1			2
• Output 2.1.2: Data categories identified	1	1	1	1	1			2
• Output 2.1.3 Data plan finalized	1	1	1	1	1			2
• Output 2.1.4: Framework document completed	1	1	0	1	0		1	2
• Output 2.1.5: Role of key actors defined	1	1	0	1	0			2

Result 3: Data Collected										
Indicator 3.1: Data Collection										
• Output 3.1.1: Data collectors identified	25 (66 actually trained)	25	57	50	57	57				50
• Output 3.1.2: Data collectors trained	25 (66 actually trained)	25	57	50	57					50
• Output 3.1.3: Procedures manuals developed	1	1	1	1	1	1				2
• Output 3.1.4: Secondary data sources identified	1	1	1	1	1	1				2
• Output 3.1.5: Database set up	1	1							1	2
Result 4: Data Analyzed										
Indicator 4.1: Data Analysis										
• Output 4.1.1: Data reviewed	1	1							1	2
• Output 4.1.2: Survey results entered into database	1	1							1	2
• Output 4.1.3: Analysis completed	1	1							0	2