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**AFGHANISTAN**

**SERVICES UNDER PROGRAM AND PROJECT OFFICE  
FOR RESULTS TRACKING PHASE II (SUPPORT-II)  
PROGRAM**

**FIRST QUARTERLY REPORT, OPTION YEAR 3**

**Contract No. AID-306-C-12-00012**



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## **I. PROJECT OVERVIEW**

The Services under Program and Project Office for Results Tracking Phase II (SUPPORT-II) project is implemented by Checchi and Company Consulting, Inc. under the terms of USAID Contract No. AID-306-C-12-00012.

SUPPORT-II provides a host of services through USAID/Afghanistan's Office of Program and Project Development (OPPD) to improve the efficiency of activities, programs and projects implemented by the Mission's Technical Offices. This first Quarterly Activity Report (QAR) under Option Year 3 (OY-3) covers the period July 5 – September 30, 2015. SUPPORT-II services to OPPD include the following:

- Assessments, performance evaluations, and gender analyses;
- Logistical support for hosting conferences, meetings, and workshops;
- Management information and reporting;
- Mapping services and products;
- Performance Management Plan (PMP) and related activities;
- Independent monitoring; and
- Translation and interpretation services.

SUPPORT-II subcontractors include Danish Translation Services, Social Impact Inc., Social Development and Legal Rights, Synergy International Systems, Inc., Overseas Strategic Consulting, Ltd., and Edinburgh International RMC.

## **II. EXECUTIVE SUMMARY**

### **2.1 KEY ACHIEVEMENTS**

SUPPORT-II successfully accomplished the following activities for USAID Afghanistan's monitoring and evaluation (M&E) and monitoring and verification (M&V) goals and objectives:

- Completed a Monitoring and Evaluation Plan for the Office of Economic Growth and Infrastructure's (OEGI) Power Transmission and Electrical Connectivity (PTEC) project.
- Completed an assessment of OEGI's Turquoise Mountain Trust (TMT), a final performance evaluation of OEGI's Financial Access for Investing in the Development of Afghanistan (FAIDA) project, and a mid-term evaluation of OEGI's Afghan Trade and Revenue (ATAR) project.
- Completed a final performance evaluation of the Office of Agriculture's (OAG) Agriculture Credit Enhancement (ACE) project and OAG's Incentives Driving Economic Alternatives for the North, East and West (IDEA-NEW) project. Both reports are pending approval by USAID.
- Submitted the final report for the verification of textbooks distributed by the Ministry of Education (MOE) under the Basic Education, Literacy and Technical-Vocational Education and Training project.
- Began OAG's Agricultural Assessment and OEGI's mid-term performance evaluation of the Multi-Area Development – Global Alliance (MIAD-GDA) project.
- Began a Data Quality Assessment (DQA) of seven indicators for OAG's Capacity Building and Change Management Program-II (CBCMP-II) project.
- Began OPPD's META evaluation of 35 previous projects.
- Monitored 140 Afghan Civic Education Program (ACEP) events for the Office of Democracy and Governance (ODG).
- Monitored 1 health-related workshop for the Office of Social Services.
- Monitored 29 events organized by the Afghan Workforce Development Project (AWDP) for OEGI.
- Developed a farmer beneficiary survey tool for OAG's Regional Agriculture Development Program West project (RADP-West).
- Reviewed two statements of work (SOW) for the Office of Education Development's (OED) DQA of the MOE's Education Information Management System (EMIS) and an assessment of the MOE's Textbook Printing and Distribution Capabilities (TPD); and began recruitment for both activities.
- Hosted ten short term technical consultants (STTA) engaged in the above mentioned assessments and evaluations, and provided event planning/logistical support for three events.
- Translated 79 documents consisting of 510 pages from Dari to English and English to Dari for STTA, the MoEc, and the Ministry of Foreign Affairs.
- Provided STTA with 22 mapping products.

## 2.2 CONSTRAINTS AND CRITICAL ISSUES

After multiple security incidents in Kabul and country-wide, SUPPORT-II continues to face challenges recruiting expat consultants willing to work in Afghanistan and in conducting field monitoring and verification activities. As the various insurgent offensives in Ghazni, Kunduz, Nangahar and other provinces are reported in the media, SUPPORT-II anticipates continued recruitment and operational challenges.

Compliance with the Afghan government's request that the salaries of USAID implementing partners' Afghan staff be at parity with government wages is anticipated to create numerous contractual issues and result in a possible loss of qualified local staff. Reportedly, USAID has agreed to these reductions while other major donors, including DfID and the World Bank, oppose such a policy.

## III. ACTIVITY IMPLEMENTATION

### 3.1 Summary Status of Tasks and Deliverables

A summary page is included in all Quarterly Activity Reports to allow the Contracting Officer Representative (COR) and USAID/Afghanistan to track performance and progress against specific tasks and deliverables. The table below will be revised once we receive directions from the COR on specific tasks and deliverables.

| <i>TASK</i> | <i>TASK &amp; DELIVERABLE</i>  | <i>STATUS OF DELIVERABLE</i>  |
|-------------|--|---|
| 1           | <b>PMP and related activities</b>  | Awaiting a scope of work for the Mission's annual DQA. Other activities as determined by the COR. |
| 2           | <b>Track results and collect data quarterly</b>  | To be determined by COR   |
| 3           | <b>Analyze Mission's procedures for generating information for periodic report.</b>  | To be determined by COR   |
| 4           | <b>Third Party Monitoring</b>  | As requested by COR. Extension phase underway until Dec 31, 2015.                                 |
| 5           | <b>Recommend when program evaluations should be conducted based on third party monitoring</b>  | As requested by the COR.  |
| 6           | <b>Evaluation of Activities, Programs and Projects</b><br><b>Deliverable 6.</b> On an annual basis perform at least 15 interim or final evaluations of Mission funded program. | As requested by the COR.  |
| 7           | <b>STTA to review Mission's Assistance Objectives</b>  | As requested by the COR.  |
| 8           | <b>Track Mission's contributions to ANDS</b>   | As requested by the COR.  |

|    |   |                          |
|----|---|--------------------------|
| 9  | Conduct Field Based Assessments         | To be determined by COR. |
| 10 | Logistical support for conferences      | As requested by the COR. |
| 11 | Communication & Outreach Support        | As requested by the COR. |
| 12 | Translation and Interpretation Services | As requested by the COR. |
| 13 | Mapping & Information needs             | As requested by the COR. |

### 3.2 Key Activities Accomplished

The reporting format for our QAR reflects the tasks identified in our Annual Work Plan and the Contract document. All Tasks and Deliverables are tailored to the needs of USAID/Afghanistan and are intended to improve the overall efficiency and effectiveness of the Mission’s programs, as well as to improve the Mission’s information and reporting mechanisms, products, and systems.

#### TASK 1 PERFORMANCE MONITORING SUPPORT

**Task 1:** The Contractor shall collaborate with OPPD and the Mission’s technical offices to establish a Performance Management Plan (PMP) for the Mission, and revise PMPs at the Assistance Objective and program area levels to respond and adhere to new standard indicators and other relevant guidance for Afghanistan, with final approval by the Mission.

**Deliverable 1:** Revised USAID/Afghanistan PMP 2011-2015 and annual updates for the remaining years of the contract.

**Deliverable 2:** Updates to the Mission’s PMP through the semi-annual portfolio review process to reflect changes in strategy, targets and/or activities. This deliverable is due semi-annually.

**Deliverable 3:** Semi-annual PMP Data Quality Assessment Report. This deliverable is due 30 days after each semi-annual portfolio review.

**Deliverable 4:** A report recommending streamlined processes and procedures for generating data and/or information reports that require multiple formats as required by USAID/Washington, the State Department, GIRoA, and other USG agencies as applicable.

**Status:** There was no activity during this reporting period. The project awaits a statement of work for the Mission’s annual DQA as recruitment for this essential activity is underway.

#### TASK 2 PROGRAM RESULTS DATA

**Task 2:** The Contractor shall collaborate with relevant USAID/Afghanistan staff to track program results against indicators, targets, and baselines in the PMP. The Contractor shall collect data on a quarterly basis from the Government of the Islamic Republic of Afghanistan (GIRoA), other donors, and public data sources, and shall identify data that needs to be collected and reported by USAID implementing partners (contractors,

grantees, non-governmental organizations (NGOs), GIRoA) to establish baselines for all indicators. The Contractor shall provide guidance to USAID implementing partners on data specifications, and shall provide them with training as needed to ensure that PMP-related data is being captured and reported. The Contractor shall collect, collate and analyze data presented by USAID implementing partners in their periodic reports and updates.

**Deliverable 1:** This activity is related to Task 1 and will be determined and requested by the COR.

**Status:** There was no activity during this reporting period.

### **TASK 3 INFORMATION REPORTING**

**Task 3:** The Contractor shall analyze the Mission's procedures for generating information for periodic reports and data calls, including but not limited to the PPR, OP, Mission Strategic Plan (MSP), and the various formats required for each report. The Contractor shall prepare recommendations on how to streamline management and reporting of the data/information, and use of program information systems to improve efficiency and reduce the amount of time spent on preparing related reports and responding to data calls.

**Deliverable:** Recommendations on how to streamline the management and reporting of data and information and use of program information systems to improve efficiency and reduce the amount of time spent on preparing related reports and responding to data calls. This activity is related to Task 1 and will be determined and requested by the COR.

**Status:** There was no activity during this reporting period.

### **TASK 4 MONITORING**

**Task 4:** The Contractor shall provide short and long-term technical assistance for the purpose of conducting field-based project monitoring. The Contractor shall provide monitoring teams with the necessary skills and experience for USAID/Afghanistan COR concurrence; provide logistical support and quality control to visit project sites in the field and monitor project performance and project activities; facilitate presentations to the Mission, GIRoA, and other donors and partners on the findings, and solicit feedback on recommendations; and finalize monitoring report in coordination with OPPD and the relevant technical office.

**Deliverable:** Field based monitoring of programs as identified and requested by the COR.

**Status:** During this quarter, SUPPORT-II's Short-Term Objective Monitoring (STOM) team monitored 237 events organized by the four projects identified below:

1. A total of 140 civic education events and trainings organized by ACEP were attended and verified in Regional Platforms (RP) East/West and South. These included 44 events in July, 55 in August and 41 in September. Three monthly activity reports were submitted to USAID and approved.
2. Twenty-nine events organized by AWDP in RP-East/West and the North were also monitored. These included seven events in July, and 11 events each in August and September. Monthly activity reports were submitted to USAID and approved.
3. A Health-related workshop was monitored in July.

4. Sixty-seven site visits were made to Kabul-based printers and the MOE's warehouse in support of USAID's Emergency Textbook Printing (ETP) procurement with the MOE. In addition, 307 textbooks sampled from the MOE warehouse were shipped to India in mid-August for quality assurance (QA) testing at USAID's request. The QA test results were submitted to USAID on September 29-30, 2015. Monitoring of the MOE warehouse is on-going as requested by OED.

In support of the above M&V activities, SUPPORT-II's Gender Specialist monitored three all-female events in Panjshir province, six similar events in Parwan province, and 15 all-female activities and events in Kabul.

During this reporting period OAG/OPPD also requested monitoring and verification of the RADP-West project. Tailored survey tools were developed and approved by OAG, and a preliminary site visit to test the tool is scheduled for early October. The SUPPORT-II project is also awaiting a separate SOW from OED for verifying the MOE's distribution of textbooks under the above mentioned ETP activity.

As requested by USAID, all STOM-related activities will continue through the end of December 2015, when it is expected that USAID's three Monitoring Support Projects (MSP) for RP-East, RP-West/South and RP-North will assume monitoring and verification reporting responsibilities and SUPPORT-II will close out its STOM activities.

#### **TASK 5 RECOMMENDATIONS**

**Task 5:** The Contractor shall coordinate with OPPD and relevant technical offices to recommend when program evaluations should be conducted based on third party monitoring. The Contractor shall identify the following situations, which could also trigger the need for an evaluation:

- Performance information indicates an unexpected result (positive or negative) that should be explained (such as gender-differentiated results);
- Informed feedback from customers, partners or others suggests that there are implementation problems, unmet needs, or unintended consequences or impacts;
- Issues of sustainability, cost-effectiveness, or relevance have been cited in the portfolio review or PMP monitoring process; or
- The validity of Results Framework hypotheses or critical assumptions are questioned, due to unanticipated changes in the host country environment.

**Deliverable:** Recommendations for conducting evaluations based on third party monitoring findings and conclusions, including the above criteria.

**Status:** After completing the DQA of the MIAD-GDA project, SUPPORT-II presented the following recommendations for consideration by USAID:

1. Organize a training workshop for IPs and on-budget Ministry representatives on the DQA process, with suggestions for strengthening monitoring procedures. This can be performed by SUPPORT-II staff and scheduled for late 2015 or early 2016 at the SUPPORT-II compound and at various ministries.

2. With the Mission's new PMP, assist USAID in following up with CORs whose programs have incomplete PMPs and/or indicator definitions that are substantially different from USAID's reporting indicators. This can be performed by SUPPORT-II staff and scheduled for early 2016.
3. Provide training sessions for staff of USAID technical offices on drafting evaluation SOWs, to be followed up with advising on specific drafting efforts upon request. This can be performed by SUPPORT-II staff and scheduled for early 2016.
4. Provide the SUPPORT-II COP and the expatriate Program Design/M&E Team Leader with full access to AfghanInfo so that they are able to access IP data for M&E and M&V reporting purposes.

#### **TASK 6 EVALUATIONS OF MISSION FUNDED PROGRAMS**

**Task 6:** On an annual basis, the Contractor shall perform at least 15 interim or final evaluations of Mission-funded programs, projects and/or activities, analyzing progress made, lessons learned, issues and challenges encountered during implementation, and relevance to USAID/Afghanistan's Assistance Objectives.

**Deliverable:** At least 15 interim or final performance evaluations, including assessments and gender analyses of Mission funded programs.

**Status:** During this reporting period, work on the following six evaluations began or was completed:

1. The final report for OAG's performance evaluation of the ACE project was submitted to USAID on July 6, 2015 and approved on August 5, 2015.
2. The final report for OAG's IDEA/NEW final evaluation was submitted on July 7, 2015 and final approval is pending review of OAG's statement of differences by OPPD and SUPPORT-II.
3. The final report for OEGI's FAIDA evaluation was submitted on September 13, 2015 and is pending approval.
4. The final report for OEGI's ATAR mid-term evaluation was submitted on August 8, 2015 and final approval is pending.
5. OPPD's META evaluation began on July 16, 2015 with one STTA working with USAID remotely from the USA. This activity is scheduled to be completed in early December 2015.
6. OEGI's mid-term evaluation of the MIAD-GDA project began on July 12, 2015 and a draft final report is scheduled to be submitted in mid-October 2015.

We await further evaluation SOWs to assist the Mission's programmatic decision making.

#### **TASK 7 ANNUAL REVIEW OF ASSISTANCE OBJECTIVES**

**Task 7:** The Contractor shall provide short and long-term technical assistance to conduct and complete annual reviews of each of USAID/Afghanistan's Assistance Objectives, measuring progress of activities against established intermediate results, and analyzing whether the activities under an Assistance Objective are working cohesively to address

the Assistance Objective's overall goal. The review shall also include a comprehensive statement of the overall impact of the USAID/Afghanistan-supported program.

**Deliverable:** This task is related to Task 1 and requests for support services and specific deliverables will be identified and requested by the COR.

**Status:** There was no activity during this reporting period.

#### **TASK 8 AFGHANISTAN NATIONAL DEVELOPMENT STRATEGY (ANDS) TRACKING TASK**

**Task 8:** The SUPPORT Contractor shall track USAID's contributions against ANDS benchmarks & timelines, and shall help the Mission to mesh them with USAID's own targets and indicators where it is appropriate to do so.

**Deliverable:** This task is related to Task 1 and requests for support services and specific deliverables will be identified and requested by the COR.

**Status:** There was no activity during this reporting period.

#### **TASK 9 FIELD BASED ASSESSMENTS**

**Task 9:** The Contractor shall conduct field-based assessments, particularly in post-conflict and transitional environments, and draft performance-based SOWs, from which it shall provide short-term technical assistance for accomplishment of the tasks listed above.

**Deliverable:** Draft and obtain approvals for performance based SOWs, recruit and provide STTA to undertaken field based monitoring, and submit report on each activity.

**Status:** During this reporting period SUPPORT-II completed one assessment for OEGI and started one field assessment for OAG, as indicated below:

1. The final report for OEGI's sustainability assessment of TMT was submitted on July 1, 2015 and approved on September 7, 2015, and
2. OAG's Ag Assessment began on August 24, 2015 and will be on-going through early December 2015.

In addition to the above two activities, SUPPORT-II received SOWs from OED for the EMIS and TPD assessments. These SOWs are being finalized for approval and STTA recruitment is ongoing. These two assessments are scheduled to begin in late October 2015.

#### **TASK 10 LOGISTICAL SUPPORT**

**Task 10:** In support of USAID/Afghanistan's training and donor coordination activities, the Contractor shall organize and facilitate workshops, conferences and meetings for USAID staff and their implementing partners.

The Contractor shall also organize presentations on USAID programs for the host country, other donors, and distinguished visitors (VIPs). When requested, the Contractor shall provide a facilitator. The Contractor's facilities shall be used for donor coordination meetings and the convening of advisory groups responsible for overseeing project implementation.

**Deliverable:** Provide secure conference facilities to the Mission and its Implementing Partners, with a facilitator as required. As requested by the COR, organize presentations as discussed above.

**Status:** The SUPPORT-II conference facilities include one large room, with seating capacity of 40-50 people. SUPPORT-II also provides several smaller meeting rooms. During this reporting period, SUPPORT-II hosted or provided logistical support for three events as follows:

1. On July 8, 2015, SUPPORT-II hosted a group discussion for the ATAR evaluation team that included ten participants .
2. In early July, SUPPORT-II began providing event planning and logistical support to USAID for the Ministry of Foreign Affairs' Regional Economic Cooperation Conference. The conference was attended by 250 participants at the Ministry on September 3-4, 2015.
3. On September 5-7, 2015, SUPPORT-II hosted 16 MoEc staff for M&V training and USAID on-budget training.

#### **TASK 11 COMMUNICATIONS AND OUTREACH SUPPORT**

**Task 11:** The Contractor shall maintain website contents publishing and update, as well as writing and editing support on a number of information product tasks.

**Deliverable:** Contract Modification 7 (September 25, 2014) revised the description of this task to include production and dissemination of documentary short films, video and audio productions, and website content or software.

**Status:** During the reporting period, USAID proposed a revised SOW for this activity that resulted in a revised workplan and budget, which were approved in early August 2015. September was the first *complete* month of implementation and deliverable production. The most notable accomplishments of the month included:

- *Beneficiary profiles.* The SUPPORT-II team purchased most of the required camera equipment and hired all appropriate personnel. The team and USAID coordinated to develop an initial list of beneficiary and Implementing Partner (IP) leads, from which the team followed up with and scheduled filming. By the end of the month, the team completed four profile "first cuts" for presentation to USAID in early October.
- *Ministry video.* The team reviewed requests for proposals for this activity, selected a company, completed all administrative paperwork, and positioned itself to begin developing a script with the selected company in early October. This preparation included a meeting with USAID and the Ministry of Public Health in late September.
- *Personnel.* The team finalized hiring and integrated three new staff for the team.
- *Calendars.* The team selected a printing company and completed most of the administrative paperwork to proceed with design work. A set of calendar design mock-ups will be presented to USAID in early October.
- *Coordination meetings.* The team facilitated its first coordination meeting in Herat, as well as participated in two similar USAID-led, Kabul-based meetings.

- *Event participation.* The team attended several events in Kabul and Herat as a part of a dry-run to generate leads for beneficiary profiles and obtain footage for USAID.

## **TASK 12 TRANSLATION SERVICES**

**Task 12:** The Contractor shall provide translations of technical and legal documents (into English, Dari and/or Pashto), and intermittent short term interpreters available on short notice and able to function in all of these three languages and in the technical areas of the USAID portfolio. They shall accompany Mission staff to official meetings and meetings in the field, have (or easily qualify to obtain) security background checks, and shall be able to accurately discuss development topics in the Mission portfolio in Dari, Pashto and English.

**Deliverable:** Translations and/or translators as requested by the COR.

**Status:** During this reporting period, SUPPORT-II translated 79 documents consisting of 510 pages for STTA, the MoEc, and the Ministry of Foreign Affairs' event previously mentioned.

## **TASK 13 INFORMATION MANAGEMENT**

**Task 13:** To support the USAID/Afghanistan information management needs, the Contractor shall provide information management services, systems, and other resources that help to effectively manage the demand for information and information products.

**Deliverable:** Mapping products and other data and/or information as requested by the COR.

**Status:** Mapping services and mapping products are provided as requested by the Mission and IPs with COR approval. During this reporting period, SUPPORT-II GIS staff provided STTA with 22 mapping products.

## **IV. COLLABORATION WITH GIROA AND OTHER PROJECTS**

### **4.1 LINKS WITH GIROA**

As previously mentioned, SUPPORT-II is not a traditional USAID development project. SUPPORT-II's links with GIROA officials are typically limited to contacts made in the course of conducting assessments, evaluations, and gender analyses. However, during this quarter SUPPORT-II continued USAID's *Tier 3* monitoring and verification capacity building training partnership with the MoEc

In support of this effort, a lunch meeting was held with USAID officials, including the OPPD/Office Director, the SUPPORT-II COR, and Ministry officials on July 26, 2015 at the SUPPORT-II compound to discuss expanding this effort to other provinces and finalizing the level of USAID assistance to the MoEc. A revised workplan was submitted to USAID on Aug 5, 2015 and approved by both USAID and the MoEc.

On September 5-8, 2015, training started for 12 MoEc provincial staff from Kabul, Parwan, Kapisa, Bamyān, Panjshir and Maidan Wardak. The training consisted of one day of classroom activities and two days of field visits. The main subject of the class was based on the BELT and PCH checklists for verification. These were fully explained,

practiced and all queries from the participants were addressed. Instructions for using smartphones for M&V purposes were also provided. One smartphone was given to each provincial department, as agreed with USAID.

On the first day of field work, the participants travelled to Kapisa and were divided into three groups with one SUPPORT-II trainer and four MoEc staff members. Each group visited one PCH health facility and one school, demonstrating and completing the checklists and taking GPS tagged photos, using a smartphone. The second day the team split into two groups and visited one PCH clinic and one school and successfully completed all steps of the monitoring and verification process.

All six provincial MoEc departments, in Kabul, Parwan, Kapisa, Bamyan, Panjshir and Maidan Wardak are now capable of conducting M&V visits by themselves and providing GPS tagged photos of the project sites.

In addition to the smartphones, trained MoEc provincial staff members are being provided with a driver and vehicle organized through SUPPORT-II for two trips per month per province. This logistical support is currently set up for Bamyan, Kapisa, Kabul and Parwan. The MoEc staff members are required to provide a site visit request 48 hours in advance of their travel and a site visit report to SUPPORT-II for USAID on a monthly basis.

Similar training sessions are scheduled for MoEc Kandahar and Mazar provincial staff in October and November. This activity is on-going through December 31, 2015.

#### **4.2 LINKS WITH OTHER DONORS**

SUPPORT-II staff collaborates with Dfid (UKAID), World Bank, and UN staff on evolving monitoring and evaluation activities and data acquisition as appropriate. For example, during this quarter SUPPORT-II staff members corresponded with Dfid's Strengthening Afghanistan's Budget II team at the Ministry of Finance to be updated on that program's M&E training activities and to identify possible synergies for training MoEc staff.

#### **4.3 LINKS WITH OTHER USAID PROJECTS**

The SUPPORT-II Technical Director has corresponded and/or met with staff associated with OPPD's MSP RP-East, MSP-RP-West/South and MSP-North projects and ODG's ALBA and ISLA projects to discuss DQA related issues. In addition, SUPPORT-II establishes appropriate links with all stakeholders, including other USAID projects, during the course of conducting assessments, evaluations, and gender analyses.

### **V. MANAGEMENT & ADMINISTRATION ISSUES**

#### **5.1 ADMINISTRATION**

Checchi's AISA license was extended for another year (expiring on June 20, 2016), with Checchi Vice President. James Agee and Chief of Party Michael Lechner designated as President and Vice President, respectively, for Checchi's branch office in Afghanistan,

## **5.2 PERSONNEL**

- Hoppy Mazier started his new assignment as Program Design and M&E Team Leader on July 5, 2015, replacing Ron Santos.
- Dustin Benedict's status as team leader for the DOC media campaign was changed from STTA to LTТА effective July 5, 2015.
- Abdul Bair Siddiqi joined SUPPORT-II as M&E Specialist on July 5, 2015.

A chart showing Level of Effort utilization by labor category is attached to this report.

## **5.3 SECURITY**

The project did not have any security-related incidents during this reporting period. All LTТА/STТА were accompanied by an Afghan Public Protection Force (APPF)'s mobile security team member while traveling around Kabul city and to adjacent provinces. Checchi continues to use Edinburgh International (EI) to provide Risk Management Consulting services for OY-3. Three RMCs are in-country at a time on a rotating basis. SUPPORT-II continues to rely on APPF guards for external static security and as mobile armed escorts.

## **5.4 MODIFICATIONS AND AMENDMENTS**

No modifications or amendments were processed during the reporting period.

**Checchi and Company Consulting, Inc.**  
**Afghanistan Support II Project**  
**OY-3 First Quarter Level of Effort Utilization and Hours Remaining by Labor Category**  
as of September 30, 2015

|  | Total Hours Worked |                        |              |              |              | Hours Remaining<br>(Hours) |                               |
|--|--------------------|------------------------|--------------|--------------|--------------|----------------------------|-------------------------------|
|  | Budget             | As of June 30,<br>2015 | July 2015    | August 2015  | Sept. 2015   |                            | Total as of<br>Sept. 30, 2015 |
|  | (Hours)            | (Hours)                | (Hours)      | (Hours)      | (Hours)      |                            | (Hours)                       |
| <b>Long-Term Technical Assistance</b>              |                    |                        |              |              |              |                            |                               |
| Chief of Party (Expat)                             | 8,320              | 5,790                  | 152          | 216          | 168          | 6,326                      | 1,994                         |
| Deputy Chief of Party                              | 2,080              | 1,952                  | -            | -            | -            | 1,952                      | 128                           |
| Deputy Chief of Party                              | 6,240              | 4,464                  | 192          | 196          | 208          | 5,060                      | 1,180                         |
| Program Design and M&E Team Leader (Expat)         | 8,320              | 4,941                  | 24           | 216          | 112          | 5,293                      | 3,027                         |
| Sr. M&E Specialist (Local)                         | 8,320              | 6,044                  | 128          | 200          | 192          | 6,564                      | 1,756                         |
| M&E Specialist (Local)                             | 7,936              | 4,972                  | 192          | 200          | 208          | 5,572                      | 2,364                         |
| M&E Specialist (Expat)                             | 2,080              | 1,565                  | 184          | -            | -            | 1,749                      | 331                           |
| M&E Specialist (Local)                             | 2,620              | 1,688                  | 168          | 200          | 208          | 2,264                      | 356                           |
| M&E Specialist Home Office                         | 2,080              | 514                    | -            | -            | 126          | 640                        | 1,440                         |
| MIS/GIS Specialist (Local)                         | 7,936              | 5,826                  | 192          | 200          | 208          | 6,426                      | 1,510                         |
| Sr. Gender Specialist (Local)                      | 8,320              | 4,752                  | 152          | 116          | 168          | 5,188                      | 3,132                         |
| Gender Specialist (Local)                          | 3,978              | 1,812                  | 192          | 192          | 184          | 2,380                      | 1,598                         |
| Translator (Local)                                 | 7,936              | 4,912                  | 192          | 200          | 16           | 5,320                      | 2,616                         |
| Translator (Local)                                 | 7,936              | 5,018                  | 192          | 192          | 208          | 5,610                      | 2,326                         |
| Communications Specialist (Expat)                  | 5,018              | 3,032                  | 208          | 196          | 196          | 3,632                      | 1,386                         |
| Senior Gender Specialist (Expat)                   | 3,302              | 2,539                  | -            | -            | -            | 2,539                      | 763                           |
| Gender Public Awareness Team Leader (Expat)        | 2,080              | -                      | 184          | 216          | 184          | 584                        | 1,496                         |
| <b>Total LTTA</b>                                  | <b>94,502</b>      | <b>59,821</b>          | <b>2,352</b> | <b>2,540</b> | <b>2,386</b> | <b>67,099</b>              | <b>27,403</b>                 |
| <b>Consultants/Short-Term Technical Assistance</b> |                    |                        |              |              |              |                            |                               |
| <i>Expat</i>                                       |                    |                        |              |              |              |                            |                               |
| Checchi  | 55,210             | 25,936.5               | 624          | 680          | 888          | 28,129                     | 27,082                        |
| Social Impact                                      | 27,000             | 5,725                  | 208          | 216          | 40           | 6,189                      | 20,811                        |
| Synergy  | 5,400              | -                      | -            | -            | -            | -                          | 5,400                         |
| OSC  | 5,400              | 954                    | -            | -            | -            | 954                        | 4,446                         |
| <b>Sub-total Expat</b>                             | <b>93,010</b>      | <b>32,615.5</b>        | <b>832</b>   | <b>896</b>   | <b>928</b>   | <b>35,272</b>              | <b>57,739</b>                 |
| <i>Local</i>                                       |                    |                        |              |              |              |                            |                               |
| Local STTA (Checchi)                               | 110,800            | 83,576                 | 2,680        | 2,664        | 3,388        | 92,308                     | 18,492                        |
| Local STTA (SDLR)                                  | 48,000             | 6,984                  | -            | -            | -            | 6,984                      | 41,016                        |
| <b>Sub-total Local</b>                             | <b>158,800</b>     | <b>90,560</b>          | <b>2,680</b> | <b>2,664</b> | <b>3,388</b> | <b>99,292</b>              | <b>59,508</b>                 |
| <b>Total STTA</b>                                  | <b>251,810</b>     | <b>123,175.5</b>       | <b>3,512</b> | <b>3,560</b> | <b>4,316</b> | <b>134,564</b>             | <b>117,247</b>                |
| <b>Total (Work Hours)</b>                          | <b>346,312</b>     | <b>182,996.5</b>       | <b>5,864</b> | <b>6,100</b> | <b>6,702</b> | <b>201,663</b>             | <b>144,650</b>                |