

**United States Agency for International Development  
Bureau of Democracy, Conflict and Humanitarian  
Assistance**

**Office of Food for Peace  
Fiscal Year 2012 Annual Results Report  
ACDI/VOCA Uganda**

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## Acronyms

COP	Chief of Party
DCOP	Deputy Chief of Party
DFAP	Development Food Aid Program
FANTA	Food and Nutrition Technical Assistance Project
FFP	Food for Peace
FY	Fiscal Year
M&E	Monitoring and Evaluation
MT	Metric Ton
MYAP	Multi-Year Assistance Program
RWANU	Resiliency through Wealth, Agriculture and Nutrition in Uganda
USAID	United States Agency for International Development
WHH	Welthungerhilfe

## **1. Introduction: Annual Food Aid Program Results**

USAID's Office of Food for Peace (FFP) awarded ACDI/VOCA the Fiscal Year (FY) 2012 Development Food Aid Program, Resiliency through Wealth, Agriculture and Nutrition in Uganda (RWNAU), with an effective program start date of August 10, 2012. ACDI/VOCA immediately mobilized its chief of party (COP), [REDACTED] who arrived in Kampala on August 11, 2012. He obtained housing for his family and initiated a request for a long-term work permit. The COP was followed by the Deputy Chief of Party (DCOP)/Operations Manager, [REDACTED] who transitioned from the previous ACDI/VOCA FY07-FY12 Multi-Year Assistance Program (MYAP) to RWANU on August 20, 2012.

### **Staffing**

In August, ACDI/VOCA launched recruitment for a number of senior posts including Monitoring and Evaluation (M&E) Manager<sup>1</sup>, Livelihoods Director, Senior Agronomist and Extension Coordinator, Program Compliance Specialist and Program Finance Manager. By September 1, ten staff members in the departments of grants management, finance, and administration were hired under RWANU after their contracts ended under the closing MYAP. Commodity operations management staff based in the ACDI/VOCA Kampala office currently have contracts through the end of December to handle Mercy Corps' FY12 MYAP commodities. During this time and until they are full-time on RWANU they will charge time to RWANU according to their level of effort. The Commodity Operations Manager and Karamoja-based commodity management staff are being recruited according to their scheduled need on the project, given that initial distribution of rations is planned for August 2013.

In September, ACDI/VOCA issued employment contracts for the Livelihoods Director, Agricultural Extension Coordinator and Marketing/Post-Harvest Handling Specialist. During September interviews also were conducted for the M&E Manager. ACDI/VOCA's Deputy Director for M&E from headquarters, in country for a workshop hosted by FFP and the Food and Nutrition Technical Assistance (FANTA) Project, assisted in interviewing the four top candidates for the position. A second round of job announcements was issued for the positions of Gender Officer, Human Resources Officer and Commodity Operations Manager. Positions were advertised in national newspapers and on local radio in the Karamoja region.

### **Commodity Management**

ACDI/VOCA placed a call forward for a total of 600 metric tons (MT) of direct distribution commodities on August 16, 2012, with a requested U.S. load port date of December 20, 2012. The call forward included 150 MT of corn soy blend, 130 MT of split green peas, 40 MT of vegetable oil in 4-liter tins, and 280 MT of cornmeal. No monetization commodities were requested for the first year of the program.

### **Other Startup Activities**

The COP and DCOP met with project consortium team members Concern Worldwide and Welthungerhilfe (WHH) during the month of August. ACDI/VOCA issued letters of

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<sup>1</sup> ACDI/VOCA originally had identified an M&E specialist as part of the proposal process; however, the individual notified ACDI/VOCA on June 25, 2012 that she could no longer be considered for the position.

authorization to both sub-recipients to allow for immediate mobilization of their teams while the full sub-agreements are negotiated. This enabled their participation in the FFP Monitoring and Evaluation Workshop and to be able to contribute effectively to the detailed implementation planning.

On September 4, 2012, a team comprised of the RWANU Procurement Officer and IT Officer were dispatched to Nakapiripirit and Moroto to assess office space availability, determine office installation and operations requirements and available services for banking and fleet management.

On September 6, the COP and DCOP met with USAID/Uganda Economic Growth Team members for an introductory meeting. Discussions were led by Vulnerable Populations Unit Team Leader, [REDACTED] and Program Management Specialist, Lawrence Oroma. Initial plans for a USAID-led introductory trip to Karamoja were discussed. The purpose of this visit was to be to formally introduce the new USAID food security initiative to the four Karamoja districts' leadership. Also discussed was the draft Host Country Agreement, a copy of which was shared with the Vulnerabilities Unit for feedback. Economic Growth Team Leader [REDACTED] briefed the RWANU COP on USAID/Uganda's Feed the Future strategy. The RWANU team also participated in the August 30 all-day meeting on USAID/Uganda's Feed the Future initiative.

Also in September, ACDI/VOCA staff at headquarters and in Uganda began revising manuals to ensure they are consistent with current GOU laws and ACDI/VOCA policies, including employee policies, property management, procurement, and finance and accounting. In late September, three ACDI/VOCA headquarters staff members traveled to Uganda to support start up. Senior Technical Advisor [REDACTED] scope of work included establishing memoranda of understanding with resource partners Malaika Honey and NabuZARDI and district governments, and adapting ACDI/VOCA's grants management manual for RWANU. Senior Director of Nutrition K.D. Ladd traveled to Kampala to participate in detailed implementation planning sessions, particularly in relation to health and nutrition activities. [REDACTED], Project Assistant, traveled to Uganda to train staff on ACDI/VOCA procurement procedures, initiate critical start up procurements, short list candidates and participate in interviews, and assist in scouting and establishing office and warehouse spaces in Karamoja.

The RWANU COP, DCOP and Grant Officer attended the FFP/FANTA M&E workshop from September 10-14. M&E Deputy Director [REDACTED] traveled from ACDI/VOCA's Washington, DC headquarters office to support the RWANU team in the three-day workshop. RWANU consortium members Concern Worldwide and WHH also participated in the workshop. The workshop gave the team the opportunity to revise the project's results framework and indicator performance tracking table (IPTT) while receiving immediate feedback, and to increase their general knowledge of selecting and formulating indicators and designing a results framework that integrates gender and environmental considerations. After this meeting, consortium members began planning their respective activities for year one, in preparation of completing the detailed implementation plan. Intra-team planning workshops were planned for the first week of October 2012.

During the last week of September, the COP traveled to ACDI/VOCA's headquarters office in Washington, DC for a comprehensive orientation on the RWANU project and ACDI/VOCA's headquarters support services for effective management of the program. The COP met with the RWANU proposal team members including the technical writer. The team took this opportunity to discuss all aspects of project design and factors that fed into the design, including the operating environment, history, and cultural considerations in Karamoja.

## **2. Success Stories**

As the RWANU project only began in August 2012, no success stories are reported at this time.

## **3. Lessons Learned**

As the RWANU project only began in August 2012, no lessons learned are reported at this time.







