

**CAP Mozambique
Project Design Assessment**

Name of Grant Recipient: _____ Grant Period: _____

Review 1 Date: _____ Grant Solicitation: _____

Review 2 Date: _____ Grant Solicitation: _____

Review 3 Date: _____ Grant Solicitation: _____

Review 4 Date: _____ Grant Solicitation: _____

The project development criteria below are the criteria used to evaluate the grantee’s proposal application for initial funding or implementation plan for continued funding. The scores in the “review” column are average scores compiled from three reviewers involved in the review process. Scores are represented by the score received (numerator) and total score possible (denominator), as well as a percentage, because each competition or proposal round also might use different points scales. Note that not always is it possible to include a score for a category – for example, some initial competitions did not require a budget, and therefore cost effectiveness was not an evaluation criteria. Note also that only key questions for each major category are included, as slight differences exist in the breadth of questions included in the evaluation criteria for each individual competition.

Criteria	Review 1		Review 2		Review 3		Review 4	
	Score	%	Score	%	Score	%	Score	%
Organizational Capacity/Past Experience <i>Key questions –</i> Does the organization have the necessary administrative and governance frameworks in place? Does the organization possess the relevant experience to implement the proposed project? Does the organization have experience with funding from other donors/sources? Has the organization demonstrated an interest in capacity building?								
Umbrella Management Experience <i>Key questions –</i> Does the organization have the necessary training experience to support CBOs? Does the organization have the systems in place to implement a small grants program?								

Description of Beneficiaries*Key questions –*

Are the target beneficiaries clearly defined in the proposal?
 Does the organization clear and specifically identify the priority target groups?
 Is the target group appropriate in the context of this Request for Applications/Solicitation?
 Does the organization have an existing relationship with the target communities? If not, is it clearly explained how they will approach them?

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Justification/Rationale of Project*Key questions –*

Is the problem statement well explained and rationalized?
 Does the analysis of the problem show gaps in the current strategies and interventions aimed at solving the problem?
 Was the justification based on experience?

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Project Design/Strategy (+ project results/benefits)*Key questions –*

Is the proposed project design likely to achieve the desired results?
 Does the project design take into account existing interventions and explain how it will complement them?

 Does the project address the purpose, results and program parameters of the grant program?
 Is the proposed strategy feasible in relation to the organizational structure and budgetary requirements?
 Are the anticipated results linked to objectives?
 Are the benefits to the target population clearly articulated and measurable?

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Collaboration and Partnership*Key questions –*

Will the proposed partners complement the project?
 Are the roles of the partners/collaborators clearly articulated?

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Cost Effectiveness*Key questions –*

Is the budget cost effective?

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Are all budget items clearly described?								
Capacity to Develop Communication Strategy								
<i>Key questions –</i>								
Is the proposed strategy suitable for the target group and the behavior change that it is intending to promote?								
Is the description of how the organization intends to obtain information and evidence on what will motivate the target group to adopt the desired behavior consistent with the best practices of behavior change?								
Is the description of how the organization will know if the messages are adequate for its target group consistent with the best practices of behavior change?								
Is the strategy adopted not centered just on the victims, but also involves the people that contributed to the current/undesired situation?								
Complementarity								
<i>Key questions –</i>								
Have the current interventions been analyzed?								
Has it been identified how this project will complement other interventions?								
TOTAL								

Review 1 Comments:

Review 2 Comments:

Review 3 Comments: