



Grantee Name: **CHF INTERNATIONAL**

Grant Number: **SPANS-30**

Primary Contact Person for This Report: **Milton FUNES**

Project Name: **Ishema Mu Muryango ('Pride for the Family' in Kinyarwanda)**

Project Start Date: **April 1, 2013**

Project End Date: **June 30, 2015**

Reporting Quarter Dates: **July 1 – September 30, 2014**

Reporting Form #3: DCOF Quarterly Progress Report

1. Describe any significant highlights/accomplishments that took place during this reporting period.

During this quarter the following activities were implemented:

Preparation of families for Reintegration: Assess child readiness

Initial child assessment

Initial child assessment has been completed for a total of 584 children. These include 59 from Home of Hope (HoH), and 525 from Orphelinat Noel de Nyundo (ONN). During the previous quarter an assessment was completed for 581 children. There were 3 children that the institution manager of ONN had not registered and denied IMM professionals' access to these children. These 3 were assessed during this quarter.

Family Tracing

Family tracing for 167 families was conducted. Since the beginning of the project, family tracing has been undertaken for a total of 545 children. The families of 471 children were found, while the families of 74 children were unable to be located. In addition, family tracing for 39 other children started during the quarter and is still ongoing. One of the daunting challenges of family tracing, is the deinstitutionalization process for the children.

Assess Family Capacity

Family assessments were completed for 132 children and young adults from both ONN (125), and HoH (7).

Family and Child Preparation

543 children and young adults, and 348 families, were prepared to move out of institutional care into family based care. Family preparation included individual and group sessions conducted by social workers and psychologists. These sessions were held with children, young adults and their families with an emphasis preparing them for their move out of institutional care and into family based care. Visits from parents to children in the institution and children to families at home were also facilitated.

Reintegration of Children in Healthy Homes and Schools

Child Placement into Family-based Care

144 children and young adults were placed into their birth, kinship and foster families and independent living. Of these, 137 children were from ONN and 7 were from Home of Hope.

Building Resilience of Families

Nutrition

48 Community Volunteers received training in Children's Basic Health and Nutrition. These volunteers were equipped to start nutrition groups for children under five and were placed in 23 districts. Through their work 48 Groups were established, comprised of approximately 20 children each. A total of 847 children were served through the nutrition groups.

Food Security (Farmer Field Schools)

63 Community volunteers were trained on the FFS methodology and started services based around the homes of 87 children and young adults placed into family care. With the groups established in 23 districts we were able to see 1024 families served.

Savings & Lending Groups

63 Community volunteers were trained on the Internal Savings and Lending Groups (ISLG) methodology in order to establish services around the homes of children placed in family care. Community volunteers motivated families to become part of these groups and they are now introducing the savings group methodology at the community level. An ISLG is composed of around 20 members. Currently around 1145 families have been served.

Early Childhood Development

53 Playgroup facilitators were trained and received kits to establish playgroups for around 62 children under five. The playgroups operate within nursery schools, around cell offices, churches and other safe community playgrounds. We have seen 4052 families served by these playgroups.

Community Psychosocial Support

81 Community Psychosocial Workers (CPWs) were trained and equipped to provide psychosocial support to around 170 children and young adults. All community volunteers and groups supported through the IMM program extended their services and membership to the community and are not limited to targeted children from institutions for a better integration into community life. During this quarter, “*Inshuti z’Umuryango*” were identified for 115 children.

Alternative Care and Prevention Services

Foster care

Building on the achievements of the previous quarter, 87 potential foster care parents were identified during this period of reporting. These include 80 from Nyarugenge District and 7 from Rubavu District. Preliminary sessions were conducted to introduce the purpose and types of foster care. Out of the 87 parents, 66 were assessed, and 32 of these were selected and trained to receive children. The overall number of potential foster care families identified with the collaboration of local leaders was 477, of these 302 were assessed, and 111 were ultimately selected and trained. Children have been matched and will continue to be matched with foster care parents, according to their needs, until the end of the program. 21 foster care parents received children at the time of reporting.

Develop prevention and emergency alternative care services

During this quarter, 187 children were prevented from separating with their families in Nyarugenge and Rubavu. Most of these children (91) are from Rubavu District where children are left at the border when their parents cross to Goma (DR Congo) for small business. 40 different siblings between the ages of 7 and 15 years old are caring for 91 children between the ages of 0 and 6 years old. The intervention for this group focused mainly on data collection, meetings and advocacy to partners operating in Rubavu District.

Most importantly, new entries into institutions have been brought to zero. This has been achieved due to the strong support from the child care networks operating in both districts. In these districts community awareness on the negative impact of institutionalization has tremendously increased and children requiring urgent services are referred to local leaders for best suitable solutions.

As a result of the emerging gate keeping mechanism, which is being promoted through childcare networks in both of the above mentioned districts, the prevention of family separation and new institutionalization of children was achieved.

Community Sensitization

Sensitization meetings for child care/protection networks were conducted in Rubavu and Nyarugenge Districts with a total of 498 people attending. In Rubavu District, Nyundo Sector, within all of the 7 cells, childcare networks were established and committees were elected.

Provide pre-service and in-service training to 20 NCC social workers and psychologists

Technical support supervision to ensure quality and standards regarding best decisions for each individual child was provided to 27 NCC professionals working in Rubavu and Nyarugenge Districts.

2. Describe any unforeseen obstacles or challenges that are having a negative impact on the implementation of the grant activity.

- The HOH institutional management employed a delaying tactic by refusing to give information pertaining to children in the institution to the IMM professionals. In order to do family tracing, professionals needed vital information especially places of origin, and who brought the children into the institution, but this was denied and therefore delayed the process of family tracing since the team had to find the information on their own. Furthermore, the HoH institution management refused the placement of 7 children who had been duly prepared to be placed into foster care. The nuns who manage the institution put conditions that the foster care parents should come with evidence that they would adopt those children. Under the circumstances the placements were differed pending further discussions with the nuns.
- The other challenge faced was when a team of professionals who were supposed to be working at Home of Hope had to intervene in a crisis at Kimisagara sector, where a non-registered institution (*Fasha Umwana*) was found and the children were in critical living conditions. This disturbed the programs focus including forcing foster care to welcome 20 more children. In this regard, 1 new childcare network was formed in Nyarugenge, Kimisagara Sector to strengthen the child protection system through intensification of prevention and child protection mechanisms.
- Another challenge was the number of foster care parents compared to the number of children in need. With the placement progress, we are at the highest need of foster care as the possibility of reunification with birth family or placement with kinship care is being exhausted. Local authorities played an important role in the identification of current foster care and now the IMM program is targeting a new audience of church leaders. Hence, Global Communities Country Director organized a meeting with ADEPR, a church that has a national coverage with around 3000 chapters able to reach more potential foster care parents. The board of ADEPR was supportive of this initiative.

3. Describe any significant program learning that has taken place in the recent reporting period

IMM program hired former trainers from Rwanda partner organizations who worked with the Higa Ubeho program to conduct the training of community volunteers. This group of trainers called “mobile teams” helped the program speed up the activities and expand the coverage of children placed in families/communities. The team was composed of staff for each component (ISLG, FFS, Playgroups, CPW, and Nutrition U-5) with technical capacity/skills in each specific area and more than 5 years’ experience delivering these services. The volunteers were grouped into clusters according to their districts of origin. After trainings, all were well equipped and immediately started activities.

4. Comment on the status of the activity as compared with the agreed-to work plan.

The following schedule shows IMM’s targets, achievements and deviations for this quarter, the fiscal year and LOP.

No	Activity	Targets			Achievement			Deviation		
		Q4	FY14	LOP	Q4	FY14	LOP	Q4	FY14	LOP
1	Initial child assessment	0	581	584	3	584	584	3	3	0
2	Family tracing	90	396	584	16 7	547	547	77	151	-35
3	Assess Family Capacity	90	437	584	13 2	475	475	42	38	-107
3	Family & Child Preparation	10 0	437	584	12 8	422	422	28	-15	-160
4	Child Placement into Family-based Care	10 5	437	584	14 4	429	429	39	-8	-153
5	Nutrition	33	80	158	48	62	62	15	-18	-96
6	Food Security (Farmer Field Schools)	84	98	298	63	90	90	-21	-8	-208
7	Savings & Lending Groups (ISLG)	84	84	359	63	94	94	-21	10	-265
8	Early Child development	29	84	158	53	75	75	23	-9	-83
9	Psychosocial Support (Community)	10 9	222	584	17 0	297	297	61	75	-285

Explanations

The following remarks are based on the comparison of targets versus achievements for the Fiscal Year:

- **Initial Child Assessment:**

This activity has been accomplished at 100% for the LOP. Initial child assessment was done for 3 children who had been hidden away from the professionals by the institution management in ONN by not registering them as institutionalized children. The manager was against the assessment but she finally accepted and they were assessed this quarter.

- **Family Tracing:**

Family tracing has been achieved at 138% for this FY, during this quarter much effort was put into family tracing.

- **Assess Family Capacity:**

As of this quarter the Family Capacity aspect has reached 108.6% of the FY target.

- **Family & Child Preparation:**

This activity was achieved at 96.5% of the FY target. Much effort was put on family tracing and family capacity assessment.

- **Child Placement into Family-based Care:**

As of Q4, Child Placement into Family-based Care has reached 98% of the FY target. The time spent on post-placement support is gradually being curtailed to focus on new reintegration following the increasing involvement of trained community volunteers.

- **Nutrition, Farmer Field Schools, Savings & Lending Groups:**

In this quarter there was improvement in these activities compared to last quarter: In Nutrition (90%), Food Security (84.7%), Savings & Lending Groups (103.6%). There was also much effort put towards volunteer training and now there are trained community volunteers in 24 out of the 30 districts in the country where children have been placed.

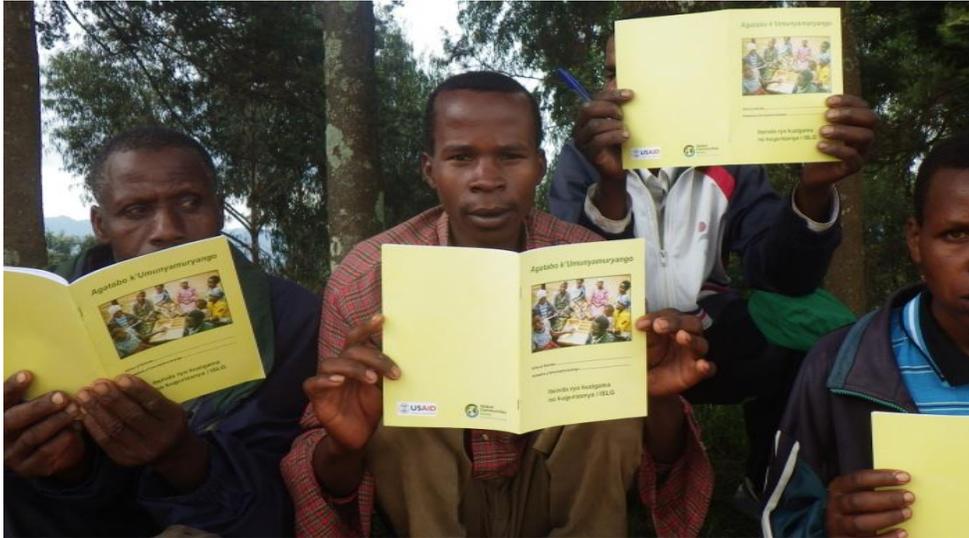
- **Early Child Development:**

During this quarter 89% of the FY target of this activity was covered. From locations where children under 5 were placed, volunteers were selected at the cell level and trained on ECD. This quarter there were trained volunteers in 24 out of 30 districts in Rwanda.

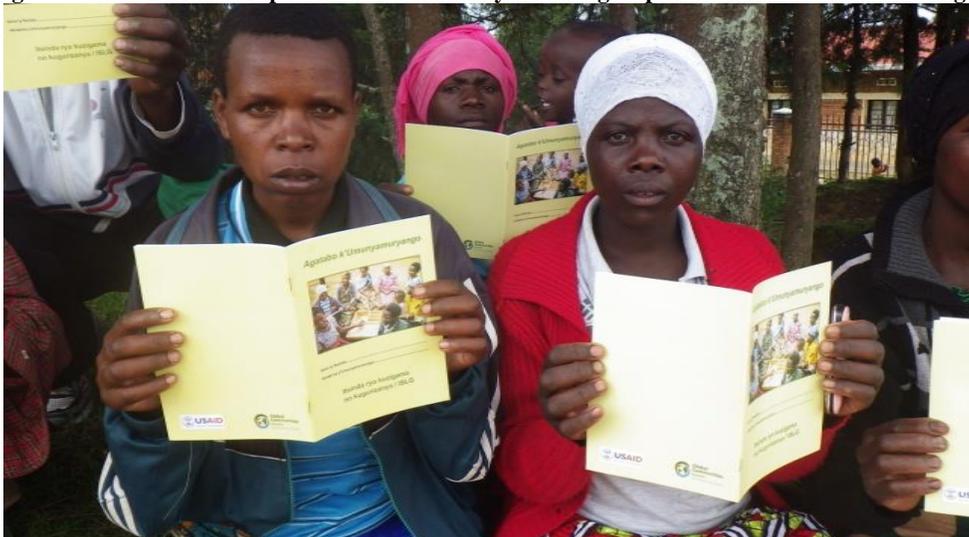
- **Psychosocial support:**

This activity was achieved at 76.5% of the FY target. Now all children and young adults from ONN and HoH are linked to CPWs.

5. USAID Branding and Marking: Did any of your activities during this quarter result in printed materials, training events, web page development or other instances where the application of USAID logo/brandmark may be required?



The USAID logo was used on materials provided to community services groups established after the training of volunteers.



6. Environmental Compliance (Applies only if you received an approved Negative Determination with Conditions status):

N/A

7. Please complete the Quarterly Technical Report Workplan Table:

See Appendix 1

8. Please provide data for the following common indicators:

Indicator #1: Number of people (ages 18+) served:

Total This Period		Last Period Cumulative Reported		Cumulative as of October 1 of this USG fiscal year		Cumulative as of October 1 of this USG fiscal year (combined M+F)
(a) Male	(b) Female	(c) Male	(d) Female	e=(a+c) Male	f=(b+d) Female	g=e+f
138	161	201	212	299	383	682

Indicator #1a: Number of children (ages 0-17) served:

Total This Period		Last Period Cumulative Reported		Cumulative as of October 1 of this USG fiscal year		Cumulative as of October 1 of this USG fiscal year (combined M+F)
(a) Male	(b) Female	(c) Male	(d) Female	e=(a+c) Male	f=(b+d) Female	g=e+f
98	97	276	255	374	352	726

Indicator #2: Number of people trained:

Total This Period		Last Period Cumulative Reported		Cumulative as of October 1 of this USG fiscal year		Cumulative as of October 1 of this USG fiscal year (combined M+F)
(a) Male	(b) Female	(c) Male	(d) Female	e=(a+c) Male	f=(b+d) Female	g=e+f
93	165	63	123	156	288	444

Indicator #3: Number of organizations strengthened to improve capacity:

	Faith Based	Government	Non-Governmental	Community Based	Other	Total
Total This period	0	0	0	0	0	0
Last Period Cumulative Reported	0	0	0	0	0	0
Cumulative as of October 1 of this USG fiscal year	0	0	0	0	0	0

9. If available, please include photographs taken of project activities during this reporting period. Please limit your submission to five (5) photographs:



IMM playgroup in Kabaya sector



FFS group in practice



Soya Milk preparation for Nutrition under 5



MUAC measurement for Nutrition U-5 groups

10. Please compare the expected estimated budgeted cumulative USAID project expenditures to-date with the actual cumulative expenditures as follows:

- (a) Total Obligated Budget (USAID funded portion): \$ 998,371
- (b) Expected estimated budgeted cumulative project expenditures through the end of this quarter as per the grant budget: \$ 665,581 ⁽¹⁾
- (c) Actual cumulative. USAID funded project expenditures to-date: \$ 624,483⁽²⁾
- (d) Subtract (c) from (b): \$ 41,098
- (e) Divide (d) by (b) and express as a percent: 6 %

If (e) is more than 15% please briefly explain the reasons for the variance (Describe why the cumulative expenses as per the plan vary widely from the actual cumulative expenditures):

- (1) Total project budget divided by number of months in the project, multiplied by the number of months elapsed as of this report date.
- (2) Actual cumulative USAID expenditures should match the amount shown on the accompanying Quarterly Financial Report.

Certification:

I certify that the above information is accurate and correct.

Milton FUNES

Grantee's Authorized Official Printed Name

Country Director

Title

Signature

Date

APPENDIX 1

Quarterly Workplan Report Table
 Quarter Covered by Report: (July) 1, 2014 to (September) 30, 2014

No.	ALL ACTIVITIES PLANNED FOR THIS REPORTING QUARTER	ACTIVITY STATUS				COMMENTS/ DETAILS <i>(Briefly, provide key information on the progress of the activity this quarter)</i>	No.	ALL ACTIVITIES PLANNED FOR NEXT QUARTER
		YES ¹	NO ²	YES/ONGOING ³	NO/ONGOING ⁴			
1	Preparation of children and families for reintegration							
1.1	Complete initial child assessment	YES				All the 59 children in HoH and 522 children/young adults of ONN were assessed and service plan conducted.		
1.2	Family tracing and assessment			YES/ONGOING		Family tracing and assessment is going well as the number of the so called “no trace” is reducing	1.2 Conduct family tracing and assessment for remaining families.	
1.3	Family & Child Preparation			YES/ONGOING		All children and families underwent preparation session through meetings and one to one support with professionals.	1.3 Family & Child Preparation	
2	Reintegration of children into healthy homes and families							
2.1	Child Placement into Family-based Care			YES/ONGOING		144 children were placed into family foster care.	2.1 Child Placement into Family-based Care	

¹ YES: Activity was planned only for this Q and was completed

² NO: Activity was planned only for this Q and was not completed

³ YES/ONGOING: Activity was planned for more than this Q, and targets for this Q were completed

⁴ NO/ONGOING: Activity was planned for more than this Q, and targets for this Q were not completed

						137 are from ONN and 7 first children placed from HoH		
2.2	Registration with Local Authorities			YES/ONGOING		All children placed into family-based care are registered with Local Authorities for their further post-placement support	2.2	Registration with Local Authorities
2.3	Tailored reintegration package: Access to education, health and shelter (Month 0-12)			YES/ONGOING		Activity work around influencing former institution donors to reallocate their funds to continue supporting children education and Health after reintegration was successful.	2.3	Tailored reintegration package: Access to education, health and shelter (Month 0-12)
3	Building Resilience of Families							
3.1	Mapping of services: playgroups, Farmer Field Schools, Internal Savings and Lending Groups, Nutrition groups and Psychosocial services			YES/ONGOING		Needs assessment for community services for each family with a reintegrated child was conducted alongside family assessment	3.1	Mapping of services: playgroups, Farmer Field Schools, Internal Savings and Lending Groups, Nutrition groups and Psychosocial services
3.2	Orient Community psychosocial workers			YES/ONGOING		CPWs were identified to timely support and refer families and children. This was done for each child but training was provided to CPWs in 23 districts	3.2	Orient community psychosocial workers
3.3	Linking families to community-based services			YES/ONGOING		Families that welcomed children were gradually linked to community-based services especially in Rubavu where most children are being placed	3.3	Linking families to community-based services

4	Alternative care							
4.1	Foster care			YES/ONGOING		32 Foster Cares were selected and trained to receive children	4.1	Foster care
4.2	Adoption			YES/ONGOING		Foster care candidates were also sensitized to undergo adoption requirement to have a permanent placement for children who are likely not to be reintegrated with their birth or kinship care	4.2	Adoption
4.3	Childcare networks			YES/ONGOING		Childcare networks meetings were conducted in Rubavu from district up to sector levels and the decision made was to extend childcare networks to the cell level.	4.3	Childcare networks
4.4	Contribute to the development of the national curriculum and training materials			YES/ONGOING		Foster care guidelines are still being discussed as well as the approach around community volunteers to support children post-placement.	4.4	Contribute to the development of the national curriculum and training materials
5	Capacity Building							
5.1	Assist NCC to deliver pre-service and in service training to Social workers and Psychologists			YES/ONGOING		In service training was conducted for NCC Social workers and Psychologists.	5.1	Assist NCC to deliver In service training to Social workers and Psychologists

People with Disabilities from ONN (3tables)

1. Placed into family-based care

No	Reg.no	Sex	DOB	Age	Type of Disability	Traced	Found / Not	Date of placement	Type of placement
1	2811	M	2003	11	Development Delay	Traced	Found	31-Jul-14	Extended family
2	2712	F	1994	20	Partial blindness	traced	Found	27-Jun-14	Biological father
3	2039	M	1980	34	Physical (polio)	Traced	Found	30-Sep-14	Extended family
4	2504	F	1988	26	Physical	Traced	Not found	29-Aug-14	Independent Living
5	1651	F	1989	25	Upper limb amputation(one)physical	Traced	Found	30-Sep-14	Independent Living

2. People with special needs for Community Based Living (CBL)

NO	Reg.no	Sex	DOB	Age	Type of Disability	Traced	Found / Not	Provisional Date of Placement	Placement decision
1	2582	F	1985	29	Physical &Mental	Traced	Not found	End of Dec	CBL
2	2588	M	1982	32	Physical &Mental	Traced	Not found	End of Dec	CBL
3	2585	F	1987	27	Physical &Mental	Traced	Not found	End of Dec	CBL
4	3357	M	1990	24	Mental	Traced	Found	End of Dec	CBL
5	2583	F	1992	22	Physical &Mental	Traced	Not found	End of Dec	CBL
6	3371	F	1990	24	Mental	Traced	Not found	End of Dec	CBL
7	3037	F	1997	17	Mental	Traced	Not found	End of Dec	CBL
8	3009	F	1992	22	Mental	Traced	Not found	End of Dec	CBL
9	2589	F	1979	35	Mental	Traced	Not found	End of Dec	CBL
10	2584	M	1990	24	Mental	Traced	Not found	End of Dec	CBL
11	2597	M	1988	26	Mental	Traced	Not found	End of Dec	CBL
12	1982	M	1979	35	Total blind	Traced	Found	End of Dec	CBL
13	1625	M	1986	28	Mental and Dumb	Traced	Not found	End of Dec	CBL
14	3106	M	1994	20	Mental	Traced	Not found	End of Dec	CBL
15	2598	F	1992	22	Physical &Mental	Traced	Not found	End of Dec	CBL
16	2580	M	1991	23	Mental	Traced	Not found	End of Dec	CBL
17	3192	M	1969	45	Mental	Traced	Found	End of Dec	CBL
18	3160	F	1996	18	Mental	Traced	Not found	End of Dec	CBL
19	2596	F	1979	35	Mental	Traced	Not found	End of Dec	CBL
20	1791	M	1987	27	Mental, physical and Total blind	Traced	Found	End of Dec	CBL
21	1573	M	1994	20	Mental	Traced	Not found	End of Dec	CBL
22	3359	M	1995	19	Mental	Traced	Not found	End of Dec	CBL

3. People with special needs and possible alternative placements

NO	Reg.no	Sex	DOB	Age	Type of Disability	Traced	Found / Not	Provisional date of Placement	Placement Decision
1	1569	F	1989	25	Physical &Mental	Traced	Not found	End Nov	Foster care
2	1300	M	1991	23	Congenital hamiplegia	Traced	Not found	End Nov	Independent
3	2899	M	1987	27	Partial blindness	No	N/A	End Nov	Special foster
4	2680	F	1996	18	Mental delay, Physical,epilepsy	Traced	Found	End Nov	Extended families
5	3298	M	1998	16	Physical &Mental	Traced	Found	End Nov	Extended
6	2050	M	1994	20	Total blindness	No	N/A	End Nov	Depends on Tracing
7	2712	M	1994	20	Speech impairment	No	N/A	End Nov	Extended
8	3090	F	2008	6	Physical &Mental	Traced	Not found	End Nov	Special Foster Care
9	3163	F	2007	7	Physical &Mental	Traced	Found	End Nov	biological or extended
10	3170	F	2009	5	Physical &Mental	Traced	Found	End Nov	biological or extended
11	3278	F	2009	5	Physical &Mental	Traced	Found	End Nov	Extended or Special Foster Care
12	3005	M	2002	12	Physical &Mental	Traced	Not found	Mid Dec	Special Foster Care
13	2910	M	1999	15	Physical &Mental	On going	N/A	Mid Dec	Special Foster Care
14	3350	F	2013	1	Total blindness	Traced	Found	Mid Dec	Special Foster Care

Data of children moved from ONN and HoH to the communities by Quarter (up to September 30, 2014)

Placements	Q3 FY13	Q4 FY13	Q1 FY14	Q2 FY14	Q3 FY14	Q4 FY14	Q1 FY15	Q2 FY15	Q3 FY15	Cumulative end of program
Children reunited with birth families	20	8	38	10	9	10				95
Reunited children who remain with birth families	20	8	38	10	9	10				95
Children reunited with Kinship care	24	13	27	9	39	51				163
Children reunited who remain with Kinship care	24	13	27	9	39	51				163
Children placed in foster care	0	0	12	9	11	20				52
Fostered children who remain in foster care	0	0	6	9	11	20				46
Fostered children placed in permanent family care	0	0	6	0	0	0				6
Children under five years of age placed in family care	22	13	39	5	16	6				101
Children placed in adoptive families	0	0	6	0	0	0				6
Adopted children who remain with their adoptive families	0	0	6	0	0	0				6
Children and young adults placed in independent living	0	0	24	3	30	63				120
Children and young adults who remain in independent living	0	0	24	3	30	63				120
Children whose family care was preserved (unnecessary placement in institutional care was prevented)	2	13	5	9	14	187				230
Children prevented from institutionalization	2	13	5	9	13	187				229
Number of Children who where placed from ONN	44	21	100	31	84	137				417
Number of Children who remain in ONN	478	457	357	326	242	106				108 ⁱ
Number of children who were placed from HoH	0	0	0	0	5	7				12
Children who remain in Home of Hope	59	59	59	59	54	47				47
Total number of children placed from ONN and HoH	44	21	100	31	89	144				429
Total number of children who remain in ONN and HoH	537	516	416	385	296	152				155

ⁱ Revised data with the 3 new children assessed in ONN.