

## Reporting Form #3: DCOF Quarterly Progress Report

Grantee Name: **CHF INTERNATIONAL**

Grant Number: **SPANS-30**

Primary Contact Person for This Report: **Milton FUNES**

Project Name: **Ishema Mu Muryango ( 'Pride for the Family' in Kinyarwanda)**

Project Start Date: **April 1, 2013**

Project End Date: **June 30, 2015**

Reporting Quarter Dates: **October 1 – December 31 2013**

1. Describe any significant highlights/accomplishments that took place during this reporting period. Your response should be at least one (1) page

During this quarter the following activities were done:

- **Individual initial child assessment was completed for 296 children.** This was done through gathering of child data from institution records, care givers interview and other documentations on children files. It also included direct assessment where children's emotional and physical characteristics are observed through direct contact with children. The initial assessment covered data on child's identity, backgrounds and level of education, health status, self-help skills and socialization.
- **Family tracing and assessment were completed for 201 families.** During this quarter family tracing and assessment was conducted for 201 families. Individual care and development plans were also developed. Family tracing was done through data collection about birth, extended families, kinship relationship and their locations and also conducted family visits in order to take into account the family environment.
- **101 children and their families were prepared for move out of institutional care to family based care, giving priority to birth and extended families.** Family preparation included individual and group sessions conducted by social workers and psychologists with children and young adults as well as their families for readiness to move from institutional care to family based care. Visits of parents to children in the institution and children to families at home were also facilitated. As part of preparation they were also provided with reintegration packages with priority given to education, health, agricultural inputs, housing and economic well-being.
- **101 children were moved.** During the quarter, 32 children with the age between 0-17 years and 6 children above 18 years were reintegrated with their birth families. 26 children with the age between 0-17 years and 1 child above 18 years were reintegrated with their extended families. 4 children under 17 years were placed in foster care. 2 children under 17 years were placed in kinship. 6 children under 17 years are going the adoption process and 24 young adults are in independent living. Male were 56 and 45 female.

- **Family resilience assessment.** The family resilience was assessed to inform the linkage and development of community-based services for families that received children have. This was conducted by using the family resilience form with the help of professionals (Psychologists and Social Workers) in charge of case management.
- **5 children were prevented from institutionalization.** The 5 children who were abandoned are composed of 1 male and 4 female. All of them were aged between 0-1year and they were all re-united with their birth families. 1 was from Nyarugenge and 4 from Rubavu District.
- **118 foster carers were assessed and 83 foster carers were trained.** Rubavu childcare members conducted sensitization in all sectors, which led to the assessment of 118 potential foster carers to provide alternative care for children whose placement with their own family is not possible or not in their best interests and children who will be prevented from entering institutions. 83 foster carers have been trained to increase their skills in child care and protection.
- **Lawareness raising meeting was held** with local leaders in Rubavu district on prevention and alternative care and gate-keeping mechanisms. In addition one important meeting was held with **Home of Hope** management that led to the kick off of activities in the institution.
- Conducted two training sessions for 28 NCC professionals in collaboration with Tulane University. The professionals are supporting in the implementation of deinstitutionalization and the national child care reform. In addition, the IMM Psychosocial Program Officer and the three staff in charge of gender and family promotion in three Districts namely Rubavu, Nyarugenge and Kicukiro were also trained together with the NCC professionals.

2. Describe any unforeseen obstacles or challenges that are having a negative impact on the implementation of the grant activity. For any mentioned, please describe your possible strategy for resolution. Your response should be at least half-a-page.

No major obstacles encountered during this quarter.

3. Describe any significant program learning that has taken place in the recent reporting period (*refer to Form #3b for guidance*).

The IMM staff finally got access to Home of Hope. It has been a challenge but through smooth discussions and constant visits the institution leaders allowed the professions to start the work; the initial assessment is now in progress.

On December 13, 2013 71 children from ONN were reintegrated back to their families and communities. For this purpose a ceremony was organized by the National Commission for Children (NCC) which was honored with the presence of the First Lady Mrs. Jeannette Kagame, the UN representative to Rwanda as well as various high level officials from central and decentralized levels. It was a successful event which opened the eyes of many people concerning the deinstitutionalization. All speakers praised the work being done in ONN including a young adult who was supported to start independent life, a woman that received back her nephew, the governor of western province, the minister of gender and family promotion, the representative of one UN as well as the First Lady. The event was attended by a crowd of people from all Sectors of Rubavu District.

4. Comment on the status of the activity as compared with the agreed-to work plan. Explain whether you are behind, consistent with, or ahead of the work plan. Describe any proposed changes to the work plan that are needed in order to achieve the project outcomes. Your response should be at least half-a-page.

No	Activity	Q2 Targets	Q2 Achievement	Deviation
1	Conduct initial child assessments	241	296	55
2	Conduct family tracing and initial assessments	100	201	101
3	Prepare children and their families readiness for the move and provide reintegration packages with priority given to Education	85	101	16
4	Place children into family-based care prioritizing birth/extended families and Independent Living (Young adults)	100	101	1
5	Foster care training	115	83	-32
6	Provide pre-service and in-service training to 20 NCC social workers and psychologists	28	28	0

- **Conduct initial child assessments**

Initial assessment was over achieved at 123% compared with the target. This was achieved due to the previous meeting held by the IMM program management which decided to complete the initial assessment to inform the following stages.

- **Conduct family tracing and initial assessments**

During this quarter family tracing and assessment was achieved at 201%. The overachievement was because as time goes by the process became easy and also the overachievement on the child initial assessment contributed a lot.

- **Prepare children and their families readiness for the move and provide reintegration packages with priority given to Education**

This activity was achieved at 119%. This was due to the parents' flexibility, the involvement of local authorities in sensitization and the commitment of psychosocial workers.

- **Place children into family-based care prioritizing birth/extended families and Independent Living (Young adults)**

With the review targets, this activity was achieved at 101%.

- **Foster care training**

During this quarter foster care training was achieved 72%. Over the total number of 118 foster carers that were assessed, 83 were requested to attend the training sessions for further selection upon completion of the training.

5. USAID Branding and Marking:

Did any of your activities during this quarter result in printed materials, training events, web page development or other instances where the application of USAID logo/ brandmark may be required? If so, please list and include examples of each.



*Milton Funes (Global Communities Country Director) and Consolie Hakizimana (Global Communities Director of Administration and Human Resources) during the Children Reintegration ceremony held in Rubavu District on December 13, 2013.*

6. Environmental Compliance (*Applies only if you received an approved Negative Determination with Conditions status*): N/A

7. Please complete the *Quarterly Technical Report Workplan Table (Appendix 1)*. Please note that this table has to be derived from the *Annual Workplan or Program Framework*. For activities planned for the previous quarter, indicate (yes/no) whether or not the activities were completed. Place any comments in the last column. Indicate what activities are planned for the coming quarter by marking an “X” in the *Workplan Table*.

See Appendix 1

8. Please provide data for the following common indicators (*refer to Form #3c for guidance*):

Indicator #1: Number of people (ages 18+) served:

Total This Period		Last Period Cumulative Reported		Cumulative to Date		Cumulative to Date (combined M+F)
(a) Male	(b) Female	(c) Male	(d) Female	e=(a+c) Male	f=(b+d) Female	g=e+f
80	80	208	220	288	300	<b>588</b>

Indicator #1a: Number of children (ages 0-17) served:

Total This Period		Last Period Cumulative Reported		Cumulative to Date		Cumulative to Date (combined M+F)
(a) Male	(b) Female	(c) Male	(d) Female	e=(a+c) Male	f=(b+d) Female	g=e+f
118	116	252	256	370	372	<b>742</b>

Indicator #2: Number of people trained:

Total This Period		Last Period Cumulative Reported		Cumulative to Date		Cumulative to Date (combined M+F)
(a) Male	(b) Female	(c) Male	(d) Female	e=(a+c) Male	f=(b+d) Female	g=e+f
28	55	38	36	66	91	<b>157</b>

Indicator #3: Number of organizations strengthened to improve capacity:

	Faith Based	Government	Non-Governmental	Community Based	Other	Total
<b>Total This period</b>	0	0	0	0	0	<b>0</b>
<b>Last Period Cumulative Reported</b>	16	10	5	4	0	<b>35</b>
<b>Cumulative to Date</b>	16	10	5	4	0	<b>35</b>

9. If available, please include photographs taken of project activities during this reporting period. Please limit your submission to five (5) photographs.



*First Lady Mrs. Jeannette Kagame attending a Reintegration Ceremony organized by the National Commission for Children (NCC) on Rubabvu District last December.*

10. Please compare the expected estimated budgeted cumulative USAID project expenditures to-date with the actual cumulative expenditures as follows:

- a) Total Obligated Budget (USAID funded portion): **\$ 439,452.00**
- (b) Expected estimated budgeted cumulative project expenditures through the end of this quarter as per the grant budget: **\$ 332,790.00** (1)
- (c) Actual cumulative. USAID funded project expenditures to-date: **\$253,840** (2)
- (d) Subtract (c) from (b): **\$ 78,949.00**
- (e) Divide (d) by (b) and express as a percent: **24 %**

If (e) is more than 15% please briefly explain the reasons for the variance (Describe why the cumulative expenses as per the plan vary widely from the actual cumulative expenditures):

This variance was largely caused by delays in the set up activities for the program and initial resistance to the whole demobilization process. These challenges have now been resolved and the program should be back in line with expected burn by end of next quarter

(1) Total project budget divided by number of months in the project, multiplied by the number of months elapsed as of this report date.

(2) Actual cumulative USAID expenditures should match the amount shown on the accompanying Quarterly Financial Report.

**Certification:**

**I certify that the above information is accurate and correct.**

**Milton FUNES**

Grantee's Authorized Official Printed Name

**Country Director**

Title

A handwritten signature in black ink, appearing to read 'Milton Funes', written over a light gray grid background.

Signature

January 31, 2014

Date

## APPENDIX 1

## Quarterly Workplan Report Table

MAJOR ACTIVITIES PLANNED FOR <u>THIS REPORTING QUARTER</u>	ACTIVITY COMPLETE?		FACTORS/ COMMENTS IF ACTIVITY NOT COMPLETED	MAJOR ACTIVITIES PLANNED FOR <u>NEXT QUARTER</u>
	Y	N		
<b>Preparation of children and families for reintegration</b>				
Conduct the institutional assessment for HoH and sensitize HoH staff on DI		N	Ongoing	X
Conduct child initial assessment		N	Ongoing	X
Conduct initial family tracing and assessment		N	Ongoing	X
Family & Child Preparation		N	Ongoing	X
<b>Reintegration of children into healthy homes and families</b>				X
Child Placement into Family-based Care		N	Ongoing	X
Registration with Local Authorities		N	Ongoing	X
Tailored reintegration package: Access to education, health and shelter (Month 0-12)		N	Ongoing	
<b>Building Resilience of Families</b>				
Mapping of services: playgroups, Farmer Field Schools, Internal Savings and Lending Groups, Nutrition groups and Psychosocial services		N	Ongoing	X
Orient community psychosocial workers		N	Ongoing	X
Linking families to community-based services		N	Ongoing	X
<b>Alternative care</b>				
Foster care		N	Ongoing	X
Adoption		N		X
Childcare networks		N	Ongoing	X
Contribute to the development of the national curriculum and training materials	Y			
<b>Capacity Building</b>				
Assist NCC to deliver pre-service training to Social workers and Psychologists		N	Ongoing	

Quarter Covered by Report: (October) 1, 2013 to (December) 31, 2013