



USAID
FROM THE AMERICAN PEOPLE

**Tanzania Monitoring and Evaluation
Management Services II (TMEMS II) Project
Contract No. 621-C-00-11-00006-00**

**Final Report
June 1, 2011- November 30, 2015**

December, 2015

This document was produced for review by the United States Agency for International Development (USAID/Tanzania). It was prepared by the Tanzania Monitoring and Evaluation Management Services II Project (herein referred to as TMEMS II), Contract Number 621-C-00-11-00006-00.



TABLE OF CONTENTS

TABLE OF CONTENTS	1
ACRONYMS	2
EXECUTIVE SUMMARY	3
I. BACKGROUND TO THE TANZANIA MEMS II PROJECT	8
1.1. Detailed Activity Description	9
II. IMPLEMENTATION OVERVIEW	10
2.1 Managing for Results, and be Responsive to the Diverse Needs of the USAID/Tanzania Technical/Sector Teams	10
2.2 Establish a Team of Tanzania Experts to Provide Customer Support and Performance Monitoring, Evaluation, and Management Services	10
2.3 Building Teamwork and Participation.....	11
2.4 Valuing Diversity.....	11
III. PROJECT MANAGEMENT OVERVIEW	12
IV. ACCOMPLISHMENTS & PROGRESS	13
4.1 RESULT 1: The Functionality of the Database Enhanced and its Usage Improved	13
4.2 RESULT 2: Data Quality Assessments (DQAs) Conducted and Implementation of their Recommendations Tracked	19
4.3 RESULT 3: Local Capacity Developed.....	24
4.4 RESULT 4: Contract Performance Routinely Monitored	27
4.5 RESULT 5: TMEMS II Project Efficiently and Effectively Managed	28
V. CHALLENGES & LESSONS LEARNED	28
VI. FINANCIAL SUMMARY	30
VII. RECOMMENDATIONS	31
VIII. ANNEXES	33
Annex I. List of IPs Trained on IPRS Database.....	33
Annex II. List of Individuals trained on DQAs.....	42
Annex III. Quality Assurance Surveillance Plan	48
Annex IV. List of DQA Indicators FY 2011-2015	737
Annex V. TMEMS II Office Inventory 2015 - Close-Out Spreadsheet.....	7362

ACRONYMS

ADS	Automated Directives System
COR	Contract Officer's Representative
DCI	Diligent Consulting
DQA	Data Quality Assessment
ESRF	Economic and Social Research Foundation
GIS	Geographical Information Systems
IP	Implementing Partner
IPRS	Implementing Partner Reporting System
IT	Information Technology
M&E	Monitoring and Evaluation
PMI	Presidential Malaria Initiative
PMP	Performance Management Plan
PPR	Performance Plan and Report
QASP	Quality Assurance Surveillance Plan
TMEMS	Tanzania Monitoring and Evaluation Management Services
TMG	The Mitchell Group, Inc.
USAID	United States Agency for International Development

EXECUTIVE SUMMARY

The Tanzania Monitoring and Evaluation Management Services II (Tanzania MEMS II) Project, was a four -year contract awarded by USAID/Tanzania to The Mitchell Group, Inc. (TMG) in June 1, 2011 that ended in November 30, 2015 as a follow-on to the Tanzania Monitoring and Evaluation Management Services I (TMEMS I) Project, also managed by TMG. The purpose of the TMEMS II Project was to continue providing selected Monitoring and Evaluation (M&E) technical assistance to USAID/Tanzania and its Implementing Partners (IPs).

TMEMS II Project was responsible for providing M&E core services to the four Mission Teams and their implementing partners (IPs). These Mission Teams include:1) Natural Resource Management (NRM) Team, which implements programs related to water supply and sanitation, natural resource and biodiversity, and a clean and productive environment; 2) Health Team, which covers the Presidential Malaria Initiative (PMI), maternal and child health, tuberculosis, family planning and reproductive health; 3) Education Team; and 4) Democracy and Governance (DG) Team.

The overall goal of TMEMS was to **improve performance management by USAID Mission Teams and their Implementing Partners (IPs)**. In pursuit of this goal, TMEMS II has enhanced and improved the functionality and usage of the Implementing Partners' Reporting System (IPRS) Database and improved the regularity and quality of data including data quality assessments, both of which were necessary to enable the Mission to measure progress in achieving the objectives laid out in the Country Assistance Strategy.

During the contract period, TMEMS II Project implemented several activities that aimed at achieving five key results, including: 1) The Functionality of the Database Enhanced and Its Usage Improved; 2) Data Quality Assessments (DQAs) Conducted and Recommendations Implemented; 3) Local Capacity Developed; 4) Contract

Performance Routinely Monitored and 5) TMEMS II efficiently and effectively Managed.

The effort entailed providing monitoring and evaluation (M&E) to three core services in the following areas:

- **Data Quality Assessments (DQAs):** The TMEMS II Project conducted DQAs to ensure that the Mission was in compliance with Agency requirements and to ensure that Mission Teams and IPs were informed about the strengths and weaknesses of their data, based on the five data quality standards¹, so that problems could be rectified at an early stage and before key decisions based on the data were taken.
- **Enhancement of the Implementing Partner Reporting System (IPRS):** This involved helping the Mission manage large amounts of data through a web-based IPRS that was developed under the TMEMS I Project so that both the TMEMS II staff, Mission staff including Team Leaders and IPs could obtain data reports and analyze results on a regular basis.
- **Capacity Building & Sustainability of the IPRS for local Tanzania expertise and leadership:**
The TMEMS II Project provided technical assistance through one-on-one interactions and training on both the IPRS and DQAs in order to build the capacity of USAID, IPs, the TMEMS II Project staff and local partners, so that all of them would be equipped to undertake their respective M&E activities in the two core areas of this contract more effectively.

A total of 135 individuals from 77 IPs including 4 Mission staff were trained on how to conduct DQAs. A total of 185 individuals representing 132 IPs and 17 Mission staff were trained on IPRS. Furthermore, a total of 75 DQAs constituting 97 indicators were conducted. TMEMS achieved almost all of the key results referenced in its work plan despite working in a challenging environment and facing constraints. Some of these challenges involved the minimal amount allocated to M&E activities in the partners' budgets, which impacted follow-up to data quality issues raised and/or implementation of major M&E activities such as establishment of baselines. Some of the constraints included:

- **There is a poor culture of using monitoring data for decision-making at various levels.**

¹ Per ADS 203.3.5.1, the five data quality standards are: i) Validity; ii) Integrity; iii) Precision; iv) Reliability; and v) Timeliness

Both Mission Teams and partners rarely use the information for decision-making that was generated by the IPRS and made readily available. In many cases, both Teams and IPs perceived the information generated as only useful for reporting to USAID/Washington. This could be remedied with support from the Program Office for greater use of data in reviews.

- **The project was focused more on the monitoring function with very little attention and resources devoted to the evaluative function.**

The contract for the TMEMS II Project stipulates that support for the Mission's evaluation strategy should focus on developing a web-based roster of qualified firms and individuals. However, the lack of funds in the contract to support actual evaluations limits the availability of information that could be used to improve the quality of programs.

- **Low capacity amongst IPs for M&E**

IPs varies widely in their capacity to undertake and meet the M&E requirements of the Mission and the Agency's standards. The TMEMS II Project's mandate was restricted to providing support for DQAs and the IPRS while broader support was actually required. Nonetheless, TMEMS II Project staff have assisted IPs on an ad hoc basis with PMP development as a poor PMP will result in poor data quality.

- **Budget levels**

Budget constraints limited the visits the TMEMS II Team could make to follow up on DQA recommendations, especially for IPs stationed out of Dar-es-Salaam.

- **Lack of feedback on the IPRS**

The IPRS database System users have not adopted the online feedback feature that was incorporated into the IPRS.

- Teams and IPs with different levels of M&E capacity and therefore a limited capacity to execute M&E functions.
- Varying levels of technical expertise by M&E specialists in navigating the IPRS for data entry among IPs.
- Limited funding for the M&E specialist to conduct field visits to IPs to provide hands-on assistance more frequently.

Several key lessons were learned during TMEMS II Project including the following:

- Generally both activity managers and implementers of the programs have a negative attitude regarding the M&E function. For example, most M&E Officers complained that their organizations do not consider the M&E department as equally important, and see it instead as existing just to fulfill donor reporting requirements.
- There is a poor culture (limited, if any, use of performance data generated) of using M&E findings for decision making at all levels. In most cases, performance data was regarded as one of the requirements for reporting as opposed to something generated for its own use.
- The project's focus was on the monitoring function at the expense of the evaluative function. The two functions should be used to complement each other in order to best understand why activities implemented have not achieved the results intended.

In conclusion, given the M&E capacity at the beginning of the project as gleaned from the training needs assessment, TMEMS II has moved a long way toward achieving the project's goal of **improving performance management not only for USAID Mission Teams but also their IPs**. Through the trainings, workshops and hands-on assistance provided, Tanzania MEMS II has enhanced the capacities of USAID Teams and IPs to obtain data reports and analyze results on a regular basis; conduct Monitoring and Evaluation activities including data quality assessments, increased their knowledge and quality of DQAs conducted, and enhanced web-based IPRS database for their implementing partner reporting (IPRS).

The key recommendations below entail widening the scope of future contracts in order to build a critical cadre of M&E expertise among the IPs. Therefore, there is need to pay attention to the following two areas:

- **Further improvement of Program Performance Management:**

Given the current poor culture of using the performance data generated at the various levels for their own decision making, it is important to continue the informal dialogue about the different needs of data such as the one that has been jumpstarted through TMEMS Brown Bag sessions. In addition, there is need to provide more formal trainings in performance management in order to build a critical mass of people at all levels who will understand the different uses of the data.

- **Enhancement of Data Quality**

While there has been an improvement in the way data is collected by the various partners reporting on the same key results, it will be necessary to continue bringing such partners together to make sure that they have a common understanding.

- **To Enhance Program Reporting**

In as much as a web-based system has been put in place, it is equally important to have managers of programs not only generate the various reports contained therein but also provide feedback to their respective activities regarding any inconsistencies that may exist.

- **Focus on the Evaluation Function**

The current contract called for a bigger focus on the monitoring function at the expense of the evaluative function. As such, the complementarity between the two functions was not properly achieved to support learning and accountability. It is therefore important that any future contracts support the conduct of actual evaluations for teams and partners.

I. BACKGROUND TO THE TANZANIA MEMS II PROJECT

USAID/Tanzania entered into a contractual agreement with The Mitchell Group Inc. (TMG) on June 01, 2011 (Contract #621-C-00-11-00006-00), as a follow-on to the Tanzania Monitoring and Evaluation Management Services I (TMEMS I) Project, also managed by TMG. The purpose of the TMEMS II Project was to continue providing selected Monitoring and Evaluation (M&E) technical assistance to USAID/Tanzania and its Implementing Partners (IPs).

TMEMS II provided M&E technical assistance to five Technical/Sector Teams within USAID/Tanzania, namely: 1) the Natural Resource Management Team, 2) Economic Growth Team, which includes Feed the Future; 3) the Health Team, which covers the Presidential Malaria Initiative (PMI), Maternal and Child Health and Family Planning and Reproductive Health; 4) the Education Team; and 5) the Democracy, Rights and Governance Team. Over the life of the project, TMEMS II provided support to over 78 IPs. The contract is managed out of USAID/Tanzanian's Program Office.

The two core activities of the TMEMS II Project are to:

1) Enhance and improve the functionality and usage of the Implementing Partners' Reporting System (IPRS) Database' and

2) Improve the regularity and quality of data including data quality assessments, both of which are necessary to enable the Mission to measure progress in achieving the objectives laid out in the Country Assistance Strategy and to report annually on progress to USAID/Washington in the Performance Plan and Report (PPR).

TMEMS II's two core services are aimed at achieving five key results, including:

- **RESULT 1:** The Functionality of the Database Enhanced and Its Usage Improved.
- **RESULT2:** Data Quality Assessments (DQAs) Conducted and Recommendations Implemented.
- **RESULT 3:** Local Capacity Developed.
- **RESULT 4:** Contract Performance Routinely Monitored.
- **RESULT 5:** TMEMS II Efficiently and Effectively Managed.

A Quality Assurance Surveillance Plan (QASP) was developed in Year 1 (June 1, 2011) of the contract to objectively measure the achievements of the TMEMS II Project through 17 performance indicators. **Annex A** contains an updated QASP with baseline values, targets and performance values as of November 30, 2015.

1.1. Detailed Activity Description

The TMEMS II Project provided M&E core services in the following key areas:

- **Data Quality Assessments (DQAs):** The TMEMS II Team conducted DQAs to ensure that the Mission was in compliance with Agency requirements and to ensure that Mission Teams and IPs were informed about the strengths and weaknesses of their data, based on the five data quality standards², so that problems could be rectified at an early stage and before key decisions based on the data were taken.
- **Enhancement of the Implementing Partner Reporting System (IPRS):** This involved helping the Mission manage large amounts of data through a web-based IPRS that was developed under the TMEMS I Project so that both the TMEMS II staff, Mission staff including Team Leaders and IPs could obtain data reports and analyze results on a regular basis.
- **Capacity Building & Sustainability of the IPRS for local Tanzania expertise and leadership:** The TMEMS II Project provided technical assistance through one-on-one interactions and training on both the IPRS and DQAs in order to build the capacity of USAID, IPs, the TMEMS II Project staff and local partners, so that all of them would be equipped to undertake their respective M&E activities in the two core areas of this contract more effectively.

² Per ADS 203.3.5.1, the five data quality standards are: i) Validity; ii) Integrity; iii) Precision; iv) Reliability; and v) Timeliness

II. IMPLEMENTATION OVERVIEW

The TMEMS II was implemented in accordance with the four guiding principles contained in USAID's programming policy (ADS 200, 04/02/2010). These include:

- Managing for Results
- Maintaining Customer Focus
- Building Teamwork and Participation
- Valuing Diversity

2.1 Managing for Results, and be Responsive to the Diverse Needs of the USAID/Tanzania Technical/Sector Teams

The USAID/Tanzania Technical/Sector Teams and their IPs have diverse performance monitoring needs. Therefore, TMEMS II was designed to provide services to meet the specific needs of each Team, some of which were:

- Improving the web-based IPRS into which IPs enter their performance data and targets and from which Mission Teams can generate performance reports;
- Conducting DQAs and providing feedback to IPs in order for them to address the weaknesses identified in their data systems;
- Providing technical assistance to IPs in developing their Performance Management Plans (PMPs) and/or conceptualizing their results frameworks; and
- Providing customized one-on-one training on the IPRS, depending on the needs of the specific type of user.

All of the above had the objective of improving the management and comprehension of performance measurement and reporting to better reflect progress towards the achievement of the desired results.

2.2 Establish a Team of Tanzania Experts to Provide Customer Support and Performance Monitoring, Evaluation, and Management Services

Building the capacity of the IPs to monitor and report on the performance of their respective activities was central to the success of a performance management system. Over the life of the contract, TMEMS II focused on strengthening IPs to carry out their monitoring and reporting functions with assistance from a purely TMEMS II Project Team of M&E and IT Specialists. TMEMS II provided customized support on the IPRS and DQAs to Mission Teams and their IPs. In addition, the local TMEMS II Project Team was backstopped by a Regional M&E Advisor and Virtual Advisors from TMG/Washington DC Headquarters (TMG/HQ).

2.3 Building Teamwork and Participation

Over the life of the project, Teamwork, Close Coordination and Participation by all stakeholders in the performance monitoring processes provided the management framework for the implementation of the TMEMS II Project. Under TMEMS II, communication was improved upon to include routine meetings among the three key implementing stakeholders/partners: TMEMS II, USAID/Tanzania Technical/Sector Teams, and their IPs, to ensure that everyone was on the same page. TMEMS II also coordinated closely with USAID and IPs in order to encourage harmonized schedules and to conduct the DQAs smoothly.

2.4 Valuing Diversity

The TMEMS II field team was staffed primarily by Tanzanian professionals representing various regions of Tanzania and was backstopped by a multi-cultural work force that brought together expertise from different sources. This field team was supported by technical and management support provided by TMG/HQ. This expertise was provided by the TMG/HQ by the TMG Regional M&E Advisor based in Kenya.

III. PROJECT MANAGEMENT OVERVIEW

TMEMS II was implemented through four levels of staffing: 1) TMG/HQ support staff, which included the Project Manager, Financial Controller and Regional M&E Advisor; 2) Resident Technical Team, under the leadership of a Project Coordinator, included M&E Specialists to support USAID/Tanzania Sector/Technical Teams; and two IT/Database Specialists (the Project Coordinator also doubled as another M&E Specialist); 3) a major database subcontractor based in Washington, Hennice, Inc., provided support to improve the functionality of the IPRS; and 4) two local Tanzanian partners--the Economic and Social Research Foundation (ESRF), and Diligent Consulting Limited (DCL), provided short-term technical assistance.

IV. ACCOMPLISHMENTS & PROGRESS

Progress on the TMEMS II contract is measured below against the contract's Results Framework. Overall, the TMEMS II Project achieved 16 of its 17 targeted indicators as documented in the QASP (**see Annex VI**).

4.1 RESULT 1: The Functionality of the Database Enhanced and its Usage Improved

Work on improving the user-friendliness and functionality of the database commenced in June 2011 after investigating user experiences and receiving useful feedback from USAID/Tanzania and IPs (twelve Mission staff and 30 IP staff were contacted by TMEMS II for this survey). A total of five requests for database improvements from the Mission (2 requests) and IPs (3 requests) were received. In response to the recommendations for improvements received from the Mission and IP staff, 100% of requested improvements and additions were made by the TMEMS II Project during implementation and over the duration of the project.

➤ ACTION 1.1 Enhancing the Functionality of the Database

A list of priority enhancements was developed and agreed to by the Mission early in the project. These include:

- Blocking IPs from entering actual data, if targets were not already entered into the system.
- Improving the content of reports showing quarterly data by adding an annual summary column at the end.
- Incorporating GIS data via Google Map into the system to allow searches by multiple activities and multiple years and allowing the searches to go down to the district level.
- Developing Team "Dashboards" using graphics that summarize Team-level data on a single screen.
- Providing a customized data entry window for PMI data.
- Providing an email error notification service.

Hennice, Inc., the TMEMS II subcontractor/database developer, worked remotely to develop the required functionalities mentioned above and these new functionalities were tested by the TMEMS II's resident IT Specialist. During an in-country visit by Hennice, Inc., the new features were rolled out to 15 IPs through training conducted at the TMEMS II Project office in September, 2011. The IPs residing outside Dar es Salaam, and those who did not attend the initial training session, were trained at their offices by the TMEMS II Database Team.

In addition, in year three of implementation, TMEMS II received five requests from the Mission and IPs for new functionalities in the IPRS as documented in the table below:

Table: 1. List of New Features and Functionalities Developed and their Status

No	Feature/Functionality	Status
1	Develop email notification to remind AORs/CORs and IP Data Verifiers to verify data	Completed
2	Develop a "read only" system which allowed IPs to practice more on the database	Completed
3	Review and improve the Excel data entry through which users can enter data on an Excel template and upload the data when they have access to internet	Completed
4	Develop multiple district data entry screen	Completed
5	Develop a report and enable the retrieval of information for inactive indicators	Completed

TMEMS II developed and tested these new functionalities requested by the Mission and IPs in Quarter Two of 2014. All the new database functionalities requested were completed and have been rolled out and IPs have been oriented. The IPRS is fully functioning as per the agreed upon improvements and enhancements.

➤ **ACTION 1.2 Improve User-Friendliness of the Database**

Similarly, Hennice, Inc. and the TMEMS II Resident IT Specialist worked together to develop the following database features aimed at improving the user's experience and the overall user-friendliness of the database. The enhancements were:

- A single screen showing multiple indicators for IPs to enter data rather than having to open multiple single-indicator screens.
- A "Save Query" functions for users to save their queries for quick retrieval or reproduction.
- An improved user interface to reduce the time it takes to generate a report.
- A "Success Story" Upload feature for IPs to upload their success stories.
- A Communications Brochure/Users Guide to serve as a handy desk reference.

All the above improvements were developed and tested and rolled out to users during the Hennice, Inc.'s visit to Tanzania in 2014.

In summary, a total of 185 individuals from 132 IPs and 17 USAID/Tanzania staff have been re-oriented/trained to the new/enhanced functionalities of the database. For details, please see **Table 4** below showing number of individuals and IPs provided with technical support on the IPRS database.

➤ **ACTION 1.3 Improve Regularity and Quality of Data**

Other database development activities focused on improving the regularity of data entry and data quality. The following tasks were identified and agreed to by the Mission and TMEMS II:

- Separate data entry, target entry, target and actual data certification calendars.
- Provide IP Data Verifier role to improve the accuracy of data entered by IPs.
- Provide Guidance Notes to help AORs/CORs with data and target certification.
- Develop Data Gap Reports on a continuous basis and shared with the Mission Technical/Sector Teams.

Separate calendars were created that allowed System Administrators to open and close the database quarterly, semi-annually and annually, in accordance with the USG fiscal year. The calendars are used in conjunction with USAID's regular notifications to alert IPs about the quarterly opening of the database for data entry, and to alert CORs about data and target certifications that occur quarterly, semi-annually and annually.

The IP Data Verifier is a senior manager in each IP organization with the responsibility for verifying that the data entered by their M&E staff are correct. As of to date, each IP (except the new IPs who have just come on board) has assigned someone to carry out this responsibility.

The Guidance Notes were developed in order to assist CORs/AORs with the data and target certification process, both in respect of making the judgment about whether to certify the data or targets and how to use the IPRS to do this.

The Data Gap Reports were generated at the end of each quarter to identify data for specific indicators that has not been entered into the database for the reporting

period. The reports were shared with the PO and respective AORs/CORs who then follow up and advise their IPs to enter the required data.

TMEMS II also worked with IPs to ensure that both targets and actual data for each fiscal year were entered respectively in the IPRS. As in TMEMS I, TMEMS II continued to generate performance data (Results Summaries) by Mission Teams as inputs for the Mission's Portfolio and PPR reporting. Furthermore, TMEMS II promoted the uploading of success stories developed by IPs. The orientation of IPs to success story uploading functionality and the sharing of Mission-specific templates for success stories was completed through the integration of this activity with other activities such as Field Monitoring Visits and DQAs. To date, there are 29 success stories in the IPRS.

➤ **ACTION 1.4 Improve Utility of Database Reports**

The IPRS as originally developed under TMEMS I, allowed for the generation of eight reports. The investigation into user needs revealed the need for four additional reports. Additionally, users requested more flexibility and more options for establishing the parameters for generating reports. TMEMS II has improved the reporting capacities of the database to include:

- Four additional reports, namely, Implementing Partner Report, Planning and Performance Report, GIS and Dashboards.
- Multi-tab Excel reports organized according to PMI intervention types for AORs/CORS to easily review specific interventions of interest.
- Five parameters; Team, Thematic Area, Fiscal Year, Reporting Period and Location were added to the report generation function.
- Dashboards that provide a Team-level snapshot of performance.
- GIS functionality using Google Map to enable reports to show the linkage of project performance data to geographical locations.

Again, these features were tested and then rolled out by TMEMS II and, to date, all features are fully functional.

➤ **ACTION 1.5 Improve Usage of Data By Mission Staff**

The TMEMS II Project supported the Agency's new vision for utilizing data to support development objectives in two key ways:

- TMEMS II shared Data Gap Reports and Results Summaries with the Mission on a routine basis and in a summarized format so that the data users became aware of the deficiencies in the data that they were using.
- TMEMS II provided the Mission with the data for the annual PPR in an easily understandable format that facilitated the preparation of the PPR and eased the burden on Mission staff during a very busy time of the year.

Furthermore, TMEMS II has improved the IPRS by developing the Geographic Information System (GIS) to help Mission Staff and IPs perform analyses of spatial information, edit data in maps, and generate results that help them make informed decisions. Also, TMEMS II improved the IPRS through the development of "Dashboards", which are easy-to-read, often single-page, real-time user interfaces that show a graphical presentation of the current status (snapshot) and historical trends of an organization's key performance indicators to enable instantaneous and

informed decisions. These improvements continue to allow the USAID/Tanzania Technical/Sector Teams and their IPs to perform a variety of data analyses and reports.

4.2 RESULT 2: Data Quality Assessments (DQAs) Conducted and Implementation of their Recommendations Tracked

This was the second core activity of the TMEMS II Project and one that underscores the importance attached by the Agency and the Mission to decision-making based upon robust evidence. TMEMS II conducted DQAs and followed up on the implementation of recommendations with IPs, keeping the CORs/AORs informed.

➤ ACTION 2.1 Conduct Follow-up of DQAs Recommendations

In FY 2012/2013, a total of 20 DQAs were conducted (seven DQAs were conducted in September and October 2012 for FY2012 data; and 13 DQAs were conducted in March and April, 2013 for FY2013 data). TMEMS II also supported the implementation of recommendations to improve data quality for those IPs that had poor DQA outcomes. Follow-up technical assistance sessions were conducted for three IPs (TIBU HOMA, URI and WWF) that had indicators assessed in Round 1 (September – October 2012) and for whom recommendations for improvements were made by TMEMS II. These sessions were attended by IP representatives, COR/Team M&E Focal Persons and the Program Office and resulted in the development of action plans on how the IPS can best handle the recommendations.

In FY 2013, a total of seventeen DQAs were conducted under TMEMS II (eight DQAs were conducted in July and August, 2013 for FY2013 data and nine DQAs were conducted in January and February 2014 for FY2014 data/. TMEMS II also supported the implementation of recommendations to improve data quality of the TACCI and URI projects that had poor DQA outcomes. These sessions were attended by IPs' representatives and resulted in the development of action plans to improve the quality of data being collected and submitted to USAID/Tanzania via the IPRS.

In FY 2015, TMEMS II followed up with the IPs to check the implementation status of the last DQA recommendations prior to the IPs' next submission of their data for those indicators. Three IPs were visited and follow up made with the following: 1) TZ 21 in Dar es Salaam, 2) TIBU HOMA in Mwanza, and 3) TACCI in Dar es Salaam. TMEMS II could not visit the Tanzania Integrated Water, Sanitation, and Hygiene Program (iWASH) in Morogoro region because they were still implementing the previous DQA recommendations.

During the follow up visits, TMEMS II observed and noted improvements made as a result of the DQA recommendations. Most of the DQA recommendations had been implemented successfully, and where individual IPs needed technical support from TMEMS II, that support was provided, including development or revising of data collection tools, updating PMPs, etc.

➤ **ACTION 2.2 Conduct Training Workshops on Data Quality Assessment**

For each of the project year, TMEMS II has conducted trainings workshops on data quality assessments for USAID/Tanzania Mission staff, IPs and TMEMS II local Partners. The DQA trainings workshops included theoretical and practical field exercises. The purpose of these training workshops was to impart knowledge and skills to participants so that they can carry out internal data quality assessments of their projects without the assistance of TMEMS II, to improve their data quality. To date, a total of 112 individuals from 57 IPs and 4 Mission staff have been trained on how to conduct data quality assessments. The trainings were facilitated by TMG/HQ's DQA Specialists Drake Warrick, Patricia Rainey, TMG's Regional M&E Advisor and Mr. Taurai Kambeu, a TMG Regional Consultant.

Table 2 below shows summary of the number of participants and IPs attend the DQA Training workshops from August, 2011 to November 30, 2015.

Table 2: Number of individuals trained on Data Quality Assessments from August 1, 2011 to November 30, 2015.

S/N	Year	Number of individuals trained on DQA	Number of IPs represented	Mission staff attended	Facilitator
1	2011/12	24	22	2	Drake Warrick & Patricia Rainey
2	2013	55	19	2	Patricia Rainey & Taurai Kambeu
3	2014	33	16	0	Taurai Kambeu
Total		112	57	4	

Data Quality Assessment Training Workshops: Showing some of the participants



Figure 1: DQA Training Participants, August 2011 and October 2013

➤ ACTION 2.3 Conduct Data Quality Assessments

TMEMS II worked closely with the Mission to identify and confirm the indicators that required DQAs before submission of the relevant data for the USAID/Tanzania Portfolio Reviews and PPR. During the period under TMEMS II implementation (June 1, 2011 to November 30, 2015), a total of 75 DQAs (*One DQA represent one IP regardless of the number of indicators involved in the DQA Process*), constituting 97 indicators, were conducted. A total of 23 DQAs covering 20 indicators were conducted in FY 2011/2012; 17 DQAs covering 20 indicators were conducted in FY 2012/2013; and in FY 2013/2014, a total of 17 DQAs constituting 31 indicators were conducted. For the FY 2015, a total of 18 DQAs covering 26 indicators were conducted. For details see **Table 3** below.

Table 3: Number of DQAs Conducted and Number of Indicators Involved from 2011-2015.

N/S	Year	Number of DQAs conducted	Number of indicators involved in the DQA
1	2015	18	26

2	2013/14	17	31
3	2012/13	17	20
4	2011/12	23	20
Total		75	97

➤ **ACTION 2.4 Disseminate FY 2011 Data Quality Assessment Findings**

TMEMS II has systematically conducted DQAs debriefings with the respective IPs to share DQA findings before concluding the field DQA exercise. After the debriefing, complete DQA Reports were prepared and submitted to USAID/Tanzania Technical/Sector Teams' review and approval. The FY 2014 DQA findings /reports were shared with IPs, while the FY 2015 DQAs (January–March and July –August, 2015) DQA reports were submitted to USAID/Tanzania for review and approval. Since these reports have been approved and cleared by the Mission, it is expected that they will be shared with respective IPs in December, 2015.

4.3 RESULT 3: Local Capacity Developed

A central feature of the TMEMS II Project was the requirement to develop Tanzanian capacity to undertake core M&E tasks with a view to long-term sustainability. To this end, TMEMS II undertook the following three actions:

➤ **ACTION 3.1 Strengthen Local Capacity and the Technical Skills of TMEMS II Staff and their Sustainability**

Over the life of the project, TMG/HQ IT Specialist and the Database Designer, Hennice, Inc., has provided virtual advice and technical assistance to the TMEMS II field Database Specialists (including ESRF staff) through WebEx, Skype and e-mails. The online meetings held regularly between the parties immediately solved system errors noted by the TMEMS II Specialists, IPs, and USAID/Tanzania, and allowed users to access and upload various materials into the IPRS.

TMEMS II benefited from the trainings and technical assistance provided by Ms. Patricia Rainey, TMG's Regional M&E Advisor. Ms. Rainey visited Tanzania in September, 2012 and February, 2013 and assisted TMEMS II with a number of issues. Furthermore, TMEMS II staff have benefited from the DQAs training workshops conducted for IPs by various consultants and experts from TMG/HQs including Drake Warrick and Taurai Kambeu.

Additionally, customized/tailored M&E and IT/Database training was provided for TMEMS II staff. For example, Yusufu Maatu and Pascal Ntunda (TMEMS Staff) attending a five-days training in Nairobi Kenya from 24th -28th of November 2014. The aim of the training was to enhance their skills and competency in their day to day activities related to Data Management and Analysis for Monitoring & Evaluation. Likewise, the Finance Manager, Elizabeth Mhando, attended a training course on

Understanding and Transitioning to the New USAID and CDC Financial and Compliance Rules and Regulations, held from March 23-24, 2015 in Dar es Salaam, Tanzania. Also the TMEMS II Project Coordinator, Frank Kaduma, attended a 3-day training course in Project Management in Johannesburg, South Africa, from 21-24, April, 2015. Further, Bicco Wilson, TMEMS II Logistic Officer attended a 3-day CILT Africa Annual Conference from March 4-6, 2015. The conference was held in Arusha, Tanzania.

➤ **ACTION 3.2 Strengthen Local Capacity and the Technical Skills of Tanzania Local Partners and their Sustainability**

TMG partnered with the Economic and Social Research Foundation (ESRF) and Diligent Consulting Limited (DCL) as part of the effort to build the capacity of local organizations to conduct DQAs and manage the IPRS. TMEMS II Project staff conducted a Training Needs Assessment of ESRF and DCL. From the training needs assessment findings, these local partners were trained on DQAs methodologies and approaches as well as IPRS functionalities and features.

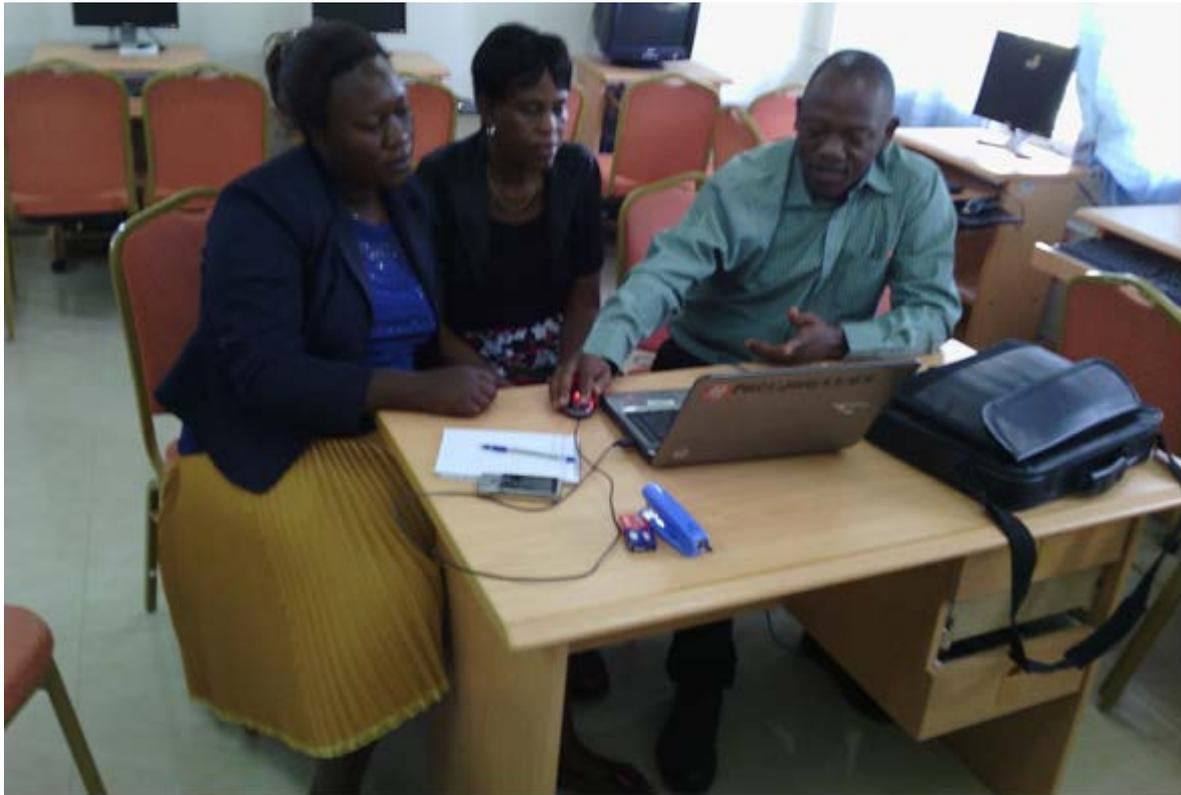
Two ESRF staff members and one DCL staff member participated fully in the 5-day DQA Training Workshop and DQA exercises conducted in October, 2013. TMEMS II was satisfied with the ESRF and DCL staff members' performance and knowledge gained through the handling of DQA interviews and IPRS administration and management.

➤ **ACTION 3.3 Train IPs and Mission Staff on Database Use**

Throughout the project period, TMEMS II staff continued to provide one-on-one/desk-to-desk training sessions with IPRS database users. A total of 185 individuals from 132 IPs and 17 USAID/Tanzania Mission staff were trained on the IPRS. Participants were trained on the general use of the IPRS, including familiarization with different functionalities and features of the database; procedures for data entry; target entry; and production of various reports from the IPRS. **Table 4** below shows details and breakdown of number of individuals trained in each year.

Table 4: Number of individuals trained on IPRS by year

S/N	Year	Number of individuals trained on IPRS from IPs	Number of IPs represented	Number of Mission staff trained on IPRS
1	2011	14	13	0
2	2012	27	19	10
3	2013	36	21	1
4	2014	64	35	2
5	2015	44	25	4
Total		185	132	17



A photo showing individuals from USAID/Tanzania's Implementing Partners being trained on IPRS

4.4 RESULT 4: Contract Performance Routinely Monitored

Like other IPs, the TMEMS II Project also has a Performance Management Plan (PMP) against which its performance is assessed.

➤ **ACTION 4.1 Develop Quality Assurance Surveillance Plan**

The Quality Assurance Surveillance Plan (QASP) was developed in July, 2011 to track the key result areas of the contract, building upon the illustrative performance indicators proposed in the TMG proposal. The project's Regional M&E Advisor at the time, Dr. Rosern K. Rwampororo who also served as Chief of Party, assisted with the design and implementation of a baseline survey that was completed in September, 2011. The data from the survey were used to develop targets that were included in the formal submission of the QASP to the Mission in July, 2011.

Following the approval of the QASP by the Program Office, TMEMS II disseminated a survey tool to the Mission and the IPs to measure customer satisfaction with the TMEMS II Project's services in April, 2013. About 13 out of 16 (81.3%) of the IPs who provided feedback were 'satisfied' or 'very satisfied' with the DQA services, while 17 out of 18 (94.4%) of IPs who provided feedback were similarly satisfied with the IPRS services offered by TMEMS II. Details see **Annex III**.

4.5 RESULT 5: TMEMS II Project Efficiently and Effectively Managed

In Year Three of TMEMS II Implementation (June, 2013), the staff component was reduced from 12 members under TMEMS I to three team members under TMEMS II. The TMEMS II Project Team occupied a small office in Dar es Salaam.

The TMEMS II Project benefited from TMEMS I and Feed the Future Property Inventory, provided by USAID/Tanzania for its operations, and this helped to minimize costs. An updated Project Inventory is included as **Annex IV**.

Most of the Quarterly and Annual Progress and Financial Reports were submitted on schedule as required by the contract for the TMEMS II Project.

V. CHALLENGES & LESSONS LEARNED

The TMEMS II Project staff, together with the Program Office, requested a M&E focal point person be designated for each team to facilitate dialogue between the TMEMS II Project staff, the Mission Teams and their IPs. This resulted in improved communications, coordination and relationships between the TMEMS II Project staff, the Mission Teams and the IPs and this set-up was maintained throughout the project life span.

However, implementation over the course of the TMEMS II Project has revealed the following challenges that need to be addressed or taken into consideration in any future contract of this nature:

- **Generally, implementers had a negative attitude toward the M&E function**

Most of the IPs' M&E Officers complained that their organizations do not consider the M&E department as important as others, and saw it instead as existing simply to fulfill donor/fund requirements. In most cases, the M&E officers were regarded as the "police" rather than colleagues, and they failed to receive cooperation from other staff needed to carry out their tasks/duties. This attitude was viewed as the reason for the minimal budget allocations for M&E activities. Therefore, the TMEMS II Project staff has continuously requested the Mission to take measures to raise awareness among the Chiefs of Parties about the importance of M&E.

- **There is a poor culture of using monitoring data for decision-making at various levels.**

Both Mission Teams and partners rarely use the information for decision-making that was generated by the IPRS and made readily available. In many cases, both Teams and IPs perceived the information generated as only useful

for reporting to USAID/Washington. This could be remedied with support from the Program Office for greater use of data in reviews.

- **The project was focused more on the monitoring function with very little attention and resources devoted to the evaluative function.**

The contract for the TMEMS II Project stipulates that support for the Mission's evaluation strategy should focus on developing a web-based roster of qualified firms and individuals. However, the lack of funds in the contract to support actual evaluations limits the availability of information that could be used to improve the quality of programs.

- **Low capacity amongst IPs for M&E**

IPs vary widely in their capacity to undertake and meet the M&E requirements of the Mission and the Agency's standards. The TMEMS II Project's mandate was restricted to providing support for DQAs and the IPRS while broader support was actually required. Nonetheless, TMEMS II Project staff have assisted IPs on an ad hoc basis with PMP development as a poor PMP will result in poor data quality.

- **Budget levels**

Budget constraints limited the visits the TMEMS II Team could make to follow up on DQA recommendations, especially for IPs stationed out of Dar-es-Salaam.

- **Lack of feedback on the IPRS**

The IPRS database System users have not adopted the online feedback feature that was incorporated into the IPRS.

- **Inadequate Time for the DQA Training Workshop.**

Many of the training participants have been complaining that the time (five days training on DQAs) was not adequate to cover the basic M&E concepts, DQA theory, and the practical field visit.

VI. FINANCIAL SUMMARY

The Mitchell Group, Inc
USAID/Tanzania Monitoring and Evaluation Management Services (TMEMS II)
Financial Summary
June 1, 2011 to November 30, 2015

	Incurred to Date Year 4.5 (As of November 30, 2015)	Total Budget Year 4.5	Contract Remaining
TOTAL	\$2,836,166.12	\$315,000.00	\$0.00

ACCRUAL INFORMATION	
QUARTER ENDING:	11/30/2015
ORGANIZATION NAME:	The Mitchell Group, Inc.
CONTRACT NUMBER:	621-C-00-11-00006-00
TOTAL ESTIMATED COST:	\$2,836,166.12
STARTING DATE:	June 1, 2011
ENDING DATE:	November 30, 2015
CUMULATED EXPENDITURE FROM INCEPTION TO DATE: (November 30, 2015)	\$2,836,166.12
TOTAL EXPENDITURE (June 1, 2011 to November 30, 2015)	\$2,836,166.12
PLANNED EXPENDITURE FOR THE FOUR MONTHS TO COME: (December 1, 2015 to March 30, 2016)	\$0.00

VII. RECOMMENDATIONS

There are a number of actions that can be taken to address the challenges encountered during implementation and thus improve the performance of a similar project in the future:

- **Timeliness**

In order for the Mission's M&E process and reporting to improve, the Mission and the project staff must work closely together and support each other, especially on the timelessness of responses from IPs regarding data and DQA issues. Mission Teams need to communicate through email with their respective IPs to remind them about reporting deadlines, and the Project staff should be included on the email distribution. TMEMS II recommends reducing the turn-around time for CORS to certify the data within 10 days after IPs have entered data in the IPRS.

- **Feedback on the IPRS**

The lack of comments and feedback on the IPRS hinders the progress of M&E work. The USAID/Tanzania Program Office should encourage the Mission Technical/Sector Teams and IPs to provide comments/feedback about the IPRS using a variety of methods to obtain the required information e.g. online survey, face-to-face interviews and group discussions. The Project staff should then emphasize the importance of feedback from IPRS users during the new functionality trainings.

- **Attitudes to the M&E Function and Data Use**

Negative attitudes to the M&E function and the failure to make use of performance data can only be changed if the Mission takes the lead by both making data use within the Mission a requirement and by providing rewards to those CORs/AORs and Technical/Sector Teams that do use data to inform their decisions.

- **Profile of the TMEMS II Project**

Any new Project should be introduced to new CORs/AORs so that they can deliver a briefing on the mandate and purpose of the project. This will increase the knowledge levels of the CORs/AORs and allow them in turn to convey this to their IPs. Likewise, as new IPs come on board, they should also be made aware of the existence and role of the Project.

- **Inadequate Time for the DQA Training Workshop**

Future data quality training courses should be longer than five days and include more than one facilitator. The additional days would provide adequate time for more field practical exercises and discussion of the exercises in

greater detail. This will help the IPs to have the confidence in conducting internal data quality assessments and hence improve their project data quality.

VIII. ANNEXES

Annex I. List of IPs Trained on IPRS Database

Table 1: List of individuals and IPs Trained on IPRS Database 2011/12

No	Name	IP/Mission Represented
1	Victor Mponzi	JHPIEGO
2	Jeremia M Daffa	URI
3	A. Kakorovya	IHI
4	Ignas Mushi	PSI
5	Gloria Minja	WAMA
6	Jumanne Mbilao	Engenderhealth
7	Hellen Magige	Intrahealth
8	Ninian Kalenyula	TMARC
9	Kheri Issa	TRCS
10	Ruth Msola	JSI
11	Paul Luchemba	Futures Group
12	Cecilia Makafu	PATH
13	Rosetha Ngua	DELLOITTE
14	Elieza Sungusia	WWF
15	Mohammed Kitwasi	Zanzibar Malaria Program(ZMCP)
16	Mohammed Kitwasi	Global Deaf Connection(GDC)
17	Rahma Abdul	Global Deaf Connection(GDC)
18	Ismail Kipimo	Global Deaf Connection(GDC)
19	Ron Brouillette	Global Deaf Connection(GDC)

20	Paulina Mollel	EMUSOI
21	Catherine Jincen	CEDHA
22	Diana Gamuya	CEDHA
23	Richard Pluke	FINTRAC-TAPP
24	Israel Laizer	FINTRAC-TAPP
25	Sula Kibira	AWF
26	Martha Sengeruan	MWEDO
27	Paulo Tunyoni	MWEDO
28	Jana Hardy	AfricAID
29	Tait Flint	AfricAID
30	Richard Mhina	FLORESTA
31	Edward E. Moshi	TIBU HOMA
32	Elikana Manumbu	JGI
33	Lameck Nayingo	Kigoma Zonal training Centre
34	Safaran Msuya	URI
35	Wilbard Mkama	URI
36	Vincent Vyamana	iWASH(GLOWS)
37	Mukhsin Nyanyam	Primary Health Care institute Iringa(PHCI)
38	Sara Chiduo	WRAIR
39	Ruth Msola	JSI
40	Roselinda Lugina	JSI
41	Paul Luchemba	Futures Group
42	Deusdedit Mjungu	CSSC
43	Craig Hart	USAID/Tanzania : Program Office

44	Angela Mwaikambo	USAID/Tanzania : Program Office
45	Miriam Onivogui	USAID/Tanzania : Program Office
46	Moses Busiga	USAID/Tanzania : Health
47	Raz Stevenson	USAID/Tanzania : Health
48	Jessica Kafuko	USAID/Tanzania : Health
49	Mikala Laurisden	USAID/Tanzania : NRM
50	Alphonse Kyariga	USAID/Tanzania: Agriculture
51	Abbas Nsanzugwako	USAID/Tanzania : Education
52	Laura Kikuli	USAID/Tanzania : Education

Table 2: List of IPs and Mission Staff Trained on Database by Team in 2013

No	IP/Mission Representative	IP's Name	Team
1	Anna Kulaya	Wildaf	Democracy and Governance
2	Robert Karam	JHU	Health
3	Glory David		
4	Elizabeth Gamaya	IHI	Health
5	Idda Paul	PSI	Health
6	Chuku Chiduo		
7	Gloria Minja	WAMA	Education
8	Jumanne Mbilao	Engenderhealth	Health
9	George Senyoni	Intrahealth	Health

No	IP/Mission Representative	IP's Name	Team
10	Kheri Issa,	TRCS	Health
11	John Charles	JSI	Health
12	Paul Luchemba	Futures Group	Health
13	Cecilia Makafu	PATH	Health
14	Henerico William		
15	Rosetha Ngua	DELLOITTE	Health
16	Paul Mahunga		
17	Elieza Sungusia	WWF	Natural Resource Management
18	Mohammed Kitwasi	Zanzibar Malaria Program(ZMCP)	Health
19	Ismail Kipimo	GDC	Education
20	Robin Donkersgoed		
21	Paulina Mollel	EMUSOI	Education
22	Catherine Jincen	CEDHA	Health
23	Diana Gamuya	FINTRAC-TAPP	Economic Growth
24	Israel Laizer		
25	Sula Kibira	AWF	Natural Resource Management
26	Martha Sengeruan	MWEDO	Education
27	Jana Hardy	AfricAID	Education
28	Specioza Manirakiza	Search for Common Ground	Democracy and Governance

No	IP/Mission Representative	IP's Name	Team
29	Albert Ikonje	TIBU HOMA	Health
30	Rehema Dulla	JGI	Natural Resource Management
31	Lameck Nayingo	Kigoma Zonal training Centre	Health
32	Safaran Msuya	URI	Natural Resource Management
33	Wilbard Mkama		
34	Vincent Vyamana	iWASH(GLOWS)	Natural Resource Management
35	Muhsin Idd	Primary Health Care institute Iringa(PHCI)	Health
36	John Mosha		
37	Ezra Mwijarubi	Mission	Health

Table 2: List of IPs and Mission Staff Trained on Database by Team in 2014

S/N	IP Supported	Location of IP	No. of Participants
1	Jhpiego	Dar es Salaam	5
2	National Malaria Control Program (NMCP)	Dar es Salaam	2
3	Tanzania Association of Women in Agriculture and Empowerment (TAWLAE)	Dar es Salaam	3
4	University of Rhodes Island (URI)	Coast	2
5	Centre for Education Development in Health Arusha (CEDHA)	Arusha	1
6	Maasai Women Education Development (MWEDO)	Arusha	1

7	AFRICAID	Arusha	2
8	African Wildlife Foundation (AWF)	Arusha	1
9	Search for Common Ground (SFCG)	Zanzibar	2
10	Forum for African Women Educationalist (FAWE)	Zanzibar	2
11	Zanzibar Malaria Control Program (ZMCP)	Zanzibar	1
12	Kigoma Zonal Training Centre (KZTC)	Kigoma	1
13	Jane Goodall Institute (JGI)	Kigoma	1
14	Global Water and Sanitation (GLOWS)	Morogoro	1
15	Primary Health Care Institute (PHCI)	Iringa	2
16	Ariel Glase Pediatric Aids Healthcare Initiative (AGPAHI)	Dar es Salaam	2
17	USAID	Dar es Salaam	2
18	PATH	Dar es Salaam	1
19	Global Deaf Connection (GDC)	Mtwara	1
20	Ethics Secretariat	Dar es Salaam	2
21	Authorized Association of Consortium	Dar es Salaam	2
22	Lawyers Environmental Action Team	Dar es Salaam	2
23	Tanzania Media Women Association	Dar es Salaam	2
24	RECLAIM	Dar es Salaam	2
25	Search for Common Ground	Zanzibar	1
26	National Council of People Living with HIV/AIDS	Dar es Salaam	2
27	National Audit Office	Dar es Salaam	2
28	Public Procurement Regulatory	Dar es Salaam	2

	Authority		
29	Tanzania Council for Social Development	Dar es Salaam	2
30	Participatory Ecological Land Use Management Tanzania	Dar es Salaam	2
31	WCSA/NACOP HA	Dar es Salaam	1
32	Institute of Resource Assessment, University of Dar es Salaam	Dar es Salaam	2
33	Chemonics International	Dar es Salaam	3
34	the Elizabeth Glaser Pediatric AIDS Foundation (EGPAF)	Dar es Salaam	2
35	John Hopkins University (JHU)	Dar es Salaam	2
36	Engenderhealth	Dar es Salaam	2
Total			66

Table 3: List of IPs and Mission Staff Trained on Database by Team in 2015

S/N	IP Supported	Location of IP	No. of Participants
1	Kigoma Zonal Training Centre (KZTC)	Kigoma	2
2	the Elizabeth Glaser Pediatric AIDS Foundation (EGPAF)	Dar es Salaam	4
3	Creative Associates International (TZ 21 Education Project)	Dar es Salaam	1
4	Fintrac- TAPP Project	Morogoro	1
5	Primary Health Care Institute	Iringa	3
6	Forum for African Women Educationalists (FAWE)	Zanzibar	2
7	Zanzibar Malaria Elimination Program (ZAMEP)	Zanzibar	1
8	TIBU HOMA	Mwanza	1

S/N	IP Supported	Location of IP	No. of Participants
9	Participatory Ecological Land Use Management (PELUM TZ)	Morogoro	2
10	DG Team	Dar es	3
11	Deloitte (Tunajali Program)	Dar es Salaam	1
12	NACOPHA	Dar es Salaam	1
13	TACOSODE	Dar es Salaam	1
14	TMARC	Dar es Salaam	2
15	Tanzania Community Civic Initiative (TACCI)	Dar es Salaam	1
16	Johns Hopkins University (JHU)	Dar es Salaam	1
17	Wildlife Conservation Society (WCS)	Iringa	1
18	Presidential Malaria Initiative (PMI)	Dar es Salaam	1
19	Program Office	Dar es Salaam	1
Total			30

Table 3: List of IPs and Mission Staffs Trained on use of the Database (IPRS) by TMEMS II Team from June –November 2015

S/N	IP/Mission Representative	IP's Name	Team
1	Claire Bracebridge	Wildlife Conservation Society (WCS)	NRM
2	Safarani Msuya	Citizens Engaged In Government Oversight In Natural Resource Management (CEGO-NRM)-LEAT	DG
3	Dr. Nshala Rugemeleza		
4	Charles Nonga	Capacity Developmentfor Partners Of Accountability (CDPA)-CHEMONICS INT	DG
5	Apronius Mbilinyi		
6	Monsiapile Kajimbwa		
7	Laura Meloney	Mobilizing Maternal Health, Vodafone Foundation (VODA)	HEALTH

8	Amani Maro	Challenge TB Tanzania - KNCV	HEALTH
9	Miriam Urasa		
10	Dr. Ezra Mwijaruba- USAID TZ		
11	Kelvin Majura	Creative Encouters In Human Rights In Tanzania: Tuamke Sasa-TACCI	DG
12	Augustin Hatar		
13	Pontian Mutayabarwa		
14	Monica Emch	CEPPS	HEALTH
15	Victoria Rowan		
16	Nora Pendaeli		
17	Kelly Humblin	USAID/Tanzania	HEALTH
18	Todd Koppenhaver		

Annex II. List of Individuals trained on DQAs

Table 1: List of training participants attended DQA training in 2011/12

No	People Trained	IP Name	Sex
1	Martha M. Sengeruan	MWEDO	F
2	Paulina Mesarieki	EMUSOI	F
3	Benjamin Mrema	Pathfinder Int	M
4	Witness Kileo	DCL	F
5	Angela D. ifunya	DCL	F
6	Jumanne Mbilao	Engenderhealth	M
7	Daud RN Kweba	TZ21 Project	M
8	Renuka Pillay	TZ21 Project	F
9	Kheri Issa	TRCS	M
10	Ruth Msola	JSI	F
11	Paul Luchemba	Futures Group	M
12	Cecilia Makafu	PATH	F
13	Elikana Manumbu	JGI GMU	M
14	Emaculate Tibaikana	Kilimanjaro Int.	F
15	Fransis Mshona	Kilimanjaro Int.(KIC)	M
16	Nazir Yusuph	MEDA	M
17	Jacqueline Waya	WILDAF	F
18	Catherine Jincen	CEDHA	F
19	Greyson Chagama	WVI	M
20	Lameck Nayingo	KZTC	M
21	Edward E. Moshi	TIBU HOMA	M
22	Shabir Lalji	RTI	M
23	Paul Luchemba	Futures Group	M
24	Rita Mgullo	WVI	F

Table 2: List of training participants attended DQA training in February 2013

No	Name	Organization	Sex
1	Henerico William	PATH- Tz	M
2	Muhsin Idd	PHCI	M
3	Idda Paul	T-MARC	F
4	Ever Mkonyi	PSI	F
5	Melkior Assenga	EngenderHealth	M
6	John Moshu	PHCI	M
7	Albert Ikonje	Tibu-Homa	M
8	John Charles	John Snow Inc/Deliver	M
9	Pendo Wanka	Red Cross	F
10	Sarah Chiduo	Reed Malaria Program	F
11	Ismaili Kipimo	GDC	M
12	Robin Donkersgoed	GDC	M
13	Jana Hardy	Africaid	F
14	Daud Kwebu	Creative Associates International Inc/TZ 21	M
15	Paulina Mesariiek	EMUSOI	F
16	Safarani Msuya	TCMP	F
17	Wilbard Mkama	TCMP	M
18	Shadluck Joshua	NAFAKA	M
19	Lorna Yoyo	TAHA	F
20	Vincent Vyamana	GLOWS	M
21	Neema Matee	FTF M&E	F
22	Ongagwa Gwambaye	FTF M&E	M
23	Peter Chilewa	FTF M&E	M
24	Anna Kulaya	WILDAF	F
25	Michael Mwangalika	TACCI	M
26	Tobias Mapesi	Diligent	M
27	Apronius Mbilinyi	ESRF	M
28	Angela Mwaikambo	USAID	F
29	Abbas Nsanzuwanko	USAID	M

Table 3: List of training participants attended DQA training in October 2013

No	Name	Organization	Sex
1	Camellius Kapela	Capacity Development Partnership for Accountability (CDPA)	Male
2	Dr. Michael Oresto Munishi	Research Triangle Institute (RTI)	Male
3	Mr. Arnold Mutafungwa	Research Triangle Institute (RTI)	Male
4	Pastory Magingi	African Wildlife Foundation (AWF)	Male
5	Saidi Mgata	Walter Reed Army Institute of Research (WRAIR)	Male
6	Fotunata Mkumbae	Walter Reed Army Institute of Research (WRAIR)	Female
7	Francis-Chukwu Chiduo	TMARC Tanzania	Male
8	Eliezer Sungusia	World Wildlife Fund (WWF)	Male
9	Mary Mavanza	The Jane Goodall Institute (JGI)	Female
10	Mr Afumba Mulanda	Program for Appropriate Technologies in Health (PATH)	Male
11	Abel Songole	Economic and Social Research Foundation (ESRF)	Male
12	Christina Lulu Makene	Jhpiego	Female
13	Michael Mwangalika	Tanzania Community Civic Association Initiative (TACCI)	Male
14	Dora Harrison Ouma	Tanzania Community Civic Association Initiative (TACCI)	Female
15	Mwanaisha Issa	EngenderHealth	Female
16	Dr. Lameck Nayingo	Kigoma Training Center	Male
17	Bicco Wilson	Tanzania Monitoring and Evaluation Management Service	Male

		(TMEMS)	
18	Agnes Mtuhi	Women in Law and Development in Africa (WiLDAF)	Female
19	Neema Mayunga	Women in Law and Development in Africa (WiLDAF)	Female
20	Frank Kaduma	Tanzania Monitoring and Evaluation Management Service (TMEMS)	Male
21	Yusufu Maatu	Tanzania Monitoring and Evaluation Management Service (TMEMS)	Male
22	Pascal Ntunda	Tanzania Monitoring and Evaluation Management Service (TMEMS)	Male
23	Shifaa Ibuni	Search for Common Ground	Male
24	Mis Elisia Mandara	Diligent Consulting Limited (DCL)	Female
25	Hoseana Mpango	Economic and Social Research Foundation (ESRF)	Female
26	Ms Upendo J Nyambega	ACDI/VOCA-NAFAKA	Female

Table 4: List of IPs by Location and Number of Individuals Attended the DQA Training Workshop in October 2014

S/N	Name	Sex	Position	Organization	Email Address
1.	Amani Maro	M	M&E Advisor	JSI	amaro@tz.pfsm.org
2.	Abel P. Maduhu	M	Qi Advisor	URC	amaduhu@urc-chs.com
3.	Baraka Gerson	M	M&E Officer	ENGENDERHEALTH	bgerson@engenderhealth.org
4.	Godson Chengula	M	Programme Officer	PELUM TZ	chengula@pelumtanzania.org
5.	Keneth Basheija	M	Logistics Officer	TACCI	basheijkenneth@yahoo.com
6.	Arafa Y. Saleh	F	Programme Officer	FAWE	arafasaleh@hotmail.com
7.	Hija Hamad Issa	M	Programme Officer	FAWE	h.hamad@moez.go.tz
8.	Emmanuel Samuel Sima	M	Qi Advisor	URC	esima@urc-chs.com
9.	Lulu Mwainunu	F	Qi Advisor	URC	lmwainunu@urc-chs.com
10.	Wanda Suzan Rwiza	F	District Coordinator	URC	wrwiza6@yahoo.com
11.	Rehema Fidelis	F	Programme Manager	PELUM TZ	rehema@pelumtanzania.org
12.	Omar Jecha	M	Od Specialist	PAMOJA TWAJENGA	ojecha@tanzaniacdpa.com
13.	Mwanaisha Mkumbwa	F	Od Specialist	PAMOJA TWAJENGA	mmkumbwa@tanzaniacdpa.com
14.	Nobelrich Makene	M	M&E Manager	TACOSODE	nobilityman1@yahoo.com
15.	Innocent Augustino	M	M&E Manager	EGPAF	iaugustino@pedaids.org
16.	Adam S. Ngamba	M	M&E/Coordinator	TACCI	adamngamba@gmail.com
17.	Helena Haule	F	M&E Officer	TUNAJALI	hhaule@deloitte.com
18.	Edwin M. Benedictor	M	M&E Assistant	RTI	ebenedictor@nb.rti.org
19.	Anna Mahendeka	F	M&E Officer	NMCP	annamahendeka@yahoo.com
20.	Zainab Alidina	F	M&E Officer	RTI	zalidina@nb.rti.org
21.	Ally Mohamed	M	Programme Manager	NMCP	allykayage@gmail.com
22.	Charles Laurent	M	Program Officer M&E	EGPAF	claurent@pedaids.org

23.	Amir Juya	M	Program Officer M&E	EGPAF	ajuya@pedaids.org
24.	Zando M. Mkwazu	M	Po M&E	EGPAF	zmohamed@pedaids.org
25.	Nico Malik	M	Programme Officer	IRA-UDSM	nicomalik14@gmail.com
26.	Edith Benedict	F	Programme Officer	IRA-UDSM	eddysyaffu@gmail.com
27.	Khalid Mwakoba	M	Researcher	IRA-UDSM	khalid.mwakoba@gmail.com
28.	Abdallah Henku	M	Researcher	IRA-UDSM	ahenku@mail.upeace.org
29.	Kelvin T. Majula	M	Assistant M&E	TACCI	kelvinmajula@yahoo.com
30.	Ally S. Mateka	M	Data Clerk	NMCP	matekaally@gmail.com
31.	Rachel Jacob	F	M&E Officer	NACOPHA	yakobraquel@gmail.com
32.	Edina Tibaijuka	F	Environmental. Officer	LEAT	edinatibaijuka@hotmail.com
33.	Emmanuel Mtiti	M	Program Director	JGI	emtiti@janegoodall.or.tz
34.	Frank Kaduma	M	Project Coordinator	TANZANIA MEMS II	fkaduma@tanzaniamems.com
35.	Yusufu Maatu	M	IT/Database Specialist	TANZANIA MEMS II	ymaatu@tanzaniamems.com
36.	Pascal Ntunda	M	M&E Specialist	TANZANIA MEMS II	pntunda@tanzaniamems.com
37.	Bicco Wilson	M	Logistic/Transport Specialist	TANZANIA MEMS II	bwilson@tanzaniamems.com

Annex III. Quality Assurance Surveillance Plan

S/N	Key Results Area and Performance Indicators	Indicator Definitions	Data Source	Frequency of Data Collection	Baseline Year	Baseline Value	2013/14 Target	Actuals As of December 31, 2014	Comments
GOAL									
G1	Percentage of users satisfied with the database	Numerator: the number of users of the IPRS that are satisfied with all of the various functionalities as rated on a 5-point rating scale. Respondents rating their satisfaction as Satisfied or Very Satisfied are included. An average of all the functionalities assessed will be calculated. Denominator: number of survey respondents.	Online Survey	Annual	2011				This is according to online survey conducted in March/April 2014
	A) IPs					54	81	92%	
	B) Mission					50	75	100%	
G2	Percentage of DQAs conducted that had favorable outcomes	Numerator: number of DQAs that were positively assessed on all 5 data quality standards; Denominator: total number of DQAs conducted in each round of DQAs	TMEMS II Records	Semi-Annual	2011	55	71	72%	This is according to the DQAs conducted in January-March,

S/N	Key Results Area and Performance Indicators	Indicator Definitions	Data Source	Frequency of Data Collection	Baseline Year	Baseline Value	2013/14 Target	Actuals As of December 31, 2014	Comments
									2015. Data discrepancies were the main reason.
IR 1									
1.1	Number of system errors reported by users	Number of errors reported by system users via the online notification function.	Database Log/emails	Quarterly	2011	5	0	0	
1.2	Reduced average response time for queries/complaints	Tracked using the date and time stamps on emails received and sent.	E-mail and Database Log	Quarterly		12 HRS	12 HRS	12 HRS	
1.3	Percent of IPs taking up the Data Verifier Functionality	Numerator: number of IPs with users in this role; Denominator: total number of IP s using the IPRS	System Records	Quarterly		64%	95%	92%	
1.4	Percent reduction in the number of data mismatches reported	Numerator: number of data mismatches reported by COTRs Denominator: total number of	Interviews	Semi-Annual		50%	80%	100%	

S/N	Key Results Area and Performance Indicators	Indicator Definitions	Data Source	Frequency of Data Collection	Baseline Year	Baseline Value	2013/14 Target	Actuals As of December 31, 2014	Comments
	by COTRs	data mismatches found							
1.5	Percentage increase in the number of times various system elements are accessed by Mission users	Disaggregated by User Category (Mission/IP; Systems elements are: Reports, Query, GIS & certification)	User Log	Quarterly		70%	90%	100%	
1.6	Increased PMI sub-team customer satisfaction level	Numerator: number of PM IPs rating themselves as Satisfied or Very Satisfied on a 5-point rating scale with the PMI functionalities in the IPRS; Denominator: number of PMI sub-team members interviewed	Online Survey	Annual		80%	90%	90%	This is according to online survey conducted in March/April 2014
1.7	Percentage increase in the number of reports generated by system users	Disaggregated by User Category (Mission/IP) and Report Type (8 types of reports)	User Log	Quarterly		90%	100%	100%	
IR 2									
2.1	Percentage of	The number of DQAs conducted	TMEMS	Annual	2011				

S/N	Key Results Area and Performance Indicators	Indicator Definitions	Data Source	Frequency of Data Collection	Baseline Year	Baseline Value	2013/14 Target	Actuals As of December 31, 2014	Comments
	required DQAs completed on time	within the planned timeframe for each process out of the total number of DQAs conducted according to the timeframe stipulated in the DQA Calendar.	Records						
	A) Planning					69%	85%	100%	
	B) Actual field DQA exercise					74%	90%	100%	
	C) Report generation and feedback					50%	60%	95%	

	D) Feedback & Dissemination of recommendations to IPs					45%	55%	100%	Currently, IPs are provided with feedback immediately before leaving their office. The final main reports are disseminated to IPs once approved by the Mission.
2.2	Percentage of IPs that have implemented DQA recommendations within the stipulated time period	Numerator: number of IPs that implemented DQA recommendations within time frame; Denominator: total number of IPs with DQA recommendations to implement	DQA Tracker	Semi-Annual	2011	50%	100%	100%	

IR 3									
3.1	Percentage increase in the number of people who know how to use the IPRS disaggregated by category:		User Log	Quarterly	2011				
	A) Mission								N/A. Role of IPRS is assigned to M&E Focal Points
	B) AO/COTRs								
	C) M&E focal points					50%	75%	100%	
	D) IPs					74%	96%	99%	The 1% difference from 100% is due to new IPs and M&E who have just joined
	E) Local Partners					0%	50%	100%	
3.2	Percentage of training participants that improved their	Numerator: number of trainees that showed increased scores on a post-test related to the	Training records	Ad hoc depending on timing	2012	0%		75%	This is according to the

	knowledge of the DQA criteria	Data Quality; Denominator: total number of trainees tested.		of training workshops						October 2014 DQA Training Report. The reasons for the 75% achievement is that some participants lacked basic M&E Skills.
IR 4										
4.1	Percentage of IPs satisfied with DQA services	Numerator: number of system users rating themselves as satisfied or very satisfied with the DQA services on a 5-point rating scale; Denominator: Total number of survey respondents	Online IPRS Survey & Survey	Annual	2012	0%	90%	79%		This is according to the online IPRS survey conducted March/April 2014
4.2	Number of contract performance indicators that register	Numerator: number of indicators that have shown any improvement over the prior	TMEMS Records II	Annual	2011	0	16	16		All indicators have

	improvement	measurement; Denominator: total number of indicators in TMEMS II QASP; excluding this one; Disaggregated by Key Result Area.							registered improvement
IR 5									
5.1	Percentage of contract deliverables delivered on time	Numerator: total number of contract deliverables delivered as per the timeframe stipulated in the Gantt Chart; Denominator: total number of contract deliverables.	TMEMS II Work Plan Gantt Chart	Quarterly	2011	100%	100%	100%	
5.2	User Satisfaction with TMEMS Support Services for IPRS	Percentage of Users that rate themselves as "Very Satisfied and/or Satisfied" with TMEMS Support services using a 5-point rating scale. Disaggregated by Support Channel a) Email; Phone; and Field Site visits. Overall satisfaction is calculated as a pooled mean of all the three responses.	Online Survey	Annual	2011				
	a) By Email					71%	90%	94.5%	This is

	b) By Phone					82%	90%	94.4%	according to the online survey conducted in March/April 2014
	c) Site Visits					41%	65%	88.2%	

Annex IV: List of DQA Indicators FY 2011- 2015

List of DQA Indicators FY 2011				
S/N	INDICATOR NUMBER	INDICATOR TITLE	TEAM	IMPLEMENTING PARTNERS
1	3.1.2-28	PERCENTAGE OF ALL REGISTERED TB PATIENTS WHO ARE TESTED FOR HIV THROUGH USG-SUPPORTED PROGRAMS	HEALTH	PATH
2.	MAL22-PMI	NUMBER OF MICROSCOPES PURCHASED	HEALTH	DELIVER PROJECT- JSI
3.	MAL23-PMI	NUMBER OF MICROSCOPES DISTRIBUTED	HEALTH	WRAIR
4.	MAL31-PMI	TOTAL NUMBER OF PEOPLE PROTECTED BY IRS	HEALTH	RTI
5.	3.1.7-10	NUMBER OF IMPROVEMENTS TO LAWS, POLICIES, REGULATIONS OR GUIDELINES RELATED TO IMPROVE ACCESS TO AND USE OF HEALTH SERVICES DRAFTED WITH USG SUPPORT	HEALTH	FUTURES GROUP INTERNATIONAL
6.	4.8.2-11	NUMBER OF CLIMATE VULNERABILITY ASSESSMENTS CONDUCTED AS A RESULT OF USG	NRM	URI
7.	4.8.2-14	NUMBER OF INSTITUTIONS WITH IMPROVED	NRM	JGI,

		CAPACITY TO ADDRESS CLIMATE CHANGE ISSUES AS A RESULT OF USG ASSISTANCE		
8.	4.8.2-16	NUMBER OF STAKEHOLDERS IMPLEMENTING RISK-REDUCING PRACTICES/ACTIONS TO IMPROVE RESILIENCE TO CLIMATE CHANGE AS A RESULT OF USG ASSISTANCE	NRM	JGI, URI
9.	3.1.8-12	NUMBER OF PEOPLE IN TARGET AREAS WITH ACCESS TO IMPROVED DRINKING WATER SUPPLY AS A RESULT OF USG ASSISTANCE	NRM	IWASH-GLOWS
10	3.1.8-13	NUMBER OF PEOPLE IN TARGET AREAS WITH ACCESS TO IMPROVED SANITATION FACILITIES		IWASH-GLOWS

List of DQA Indicators FY 2012

S/N	INDICATOR NUMBER	INDICATOR TITLE	TEAM	IPS
1	3.2.1-14	NUMBER OF LEARNERS ENROLLED IN PRIMARY SCHOOLS AND/OR EQUIVALENT NON-SCHOOL BASED SETTINGS WITH USG SUPPORT	EDUCATION	BRIDGEIT-YOUTH FOUNDATION, TZ21, GDC
2.	3.2.1-25	NUMBER OF TEXTBOOKS AND OTHER TEACHING AND LEARNING MATERIALS (TLM) PROVIDED WITH USG ASSISTANCE	EDUCATION	BRIDGEIT-YOUTH FOUNDATION, TZ21

3.	3.2.1-24	NUMBER OF TEACHERS/EDUCATORS TRAINED WITH USG SUPPORT	EDUCATION	BRIDGEIT-YOUTH FOUNDATION, TZ21, GDC
4.	3.2.1-15	NUMBER OF LEARNERS ENROLLED IN SECONDARY SCHOOLS OR EQUIVALENT NON-SCHOOL BASED SETTINGS WITH USG SUPPORT	EDUCATION	WAMA, EMUSOI, AFRICAID,MWEDO, GDC
5.	3.1.3.3-4	TOTAL NUMBER OF RESIDENTS OF SPRAYED HOUSES	HEALTH	RTI
6	4.8.1-1	NUMBER OF HECTARES OF BIOLOGICAL SIGNIFICANCE AND OR NATURAL RESOURCES SHOWING IMPROVED BIOPHYSICAL CONDITIONS AS A RESULT OF USG ASSISTANCE	NRM	CBNRM-WWF, URI, AWF
7	4.8.2-28	NUMBER OF LAWS, POLICIES, STRATEGIES, PLANS, AGREEMENTS, OR REGULATIONS ADDRESSING CLIMATE CHANGE (MITIGATION OR ADAPTATION) AND/OR BIODIVERSITY CONSERVATION OFFICIALLY PROPOSED, ADOPTED, OR IMPLEMENTED AS A RESULT OF USG ASSISTANCE	NRM	CBNRM-WWF, URI, JGI, AWF
8	4.8.1-26	NUMBER OF HECTARES OF BIOLOGICAL SIGNIFICANCE AND/OR NATURAL RESOURCES UNDER IMPROVED NATURAL RESOURCE MANAGEMENT AS A RESULT OF USG ASSISTANCE	NRM	CBNRM-WWF, URI, JGI, IWASH-GLOWS, AWF

9	4.8.1-29	NUMBER OF PERSON HOURS OF TRAINING IN NATURAL RESOURCES MANAGEMENT AND/OR BIODIVERSITY CONSERVATION SUPPORTED BY USG ASSISTANCE	NRM	CBNRM-WWF, URI, JGI, IWASH-GLOWS, AWF
10	4.8.2-11	NUMBER OF CLIMATE VULNERABILITY ASSESSMENTS CONDUCTED AS A RESULT OF USG ASSISTANCE	NRM	CBNRM-WWF, JGI, AWF
11	4.8.2-14	NUMBER OF INSTITUTIONS WITH IMPROVED CAPACITY TO ADDRESS CLIMATE CHANGE ISSUES AS A RESULT OF USG ASSISTANCE	NRM	CBNRM-WWF, URI, AWF
12	4.8.2-26	NUMBER OF STAKEHOLDERS WITH INCREASED CAPACITY TO ADAPT TO THE IMPACTS OF CLIMATE VARIABILITY AND CHANGE AS A RESULT OF USG ASSISTANCE	NRM	CBNRM-WWF, URI, JGI, AWF
13	GNDR-2	PROPORTION OF FEMALES PARTICIPANTS IN USG-ASSISTED PROGRAMS DESIGNED TO INCREASE ACCESS TO PRODUCTIVE ECONOMIC RESOURCES	NRM	CBNRM-WWF, URI, JGI, IWASH-GLOWS, AWF
14	CUSTOM INDICATOR	NUMBER OF HOUSEHOLDS IMPLEMENTING ENERGY EFFICIENT MEASURES AS A RESULT OF USG ASSISTANCE	NRM	URI, JGI
15	3.1.3.1-1	NUMBER OF HEALTH WORKERS TRAINED IN CASE MANAGEMENT WITH ARTEMISININ-BASED COMBINATION THERAPY (ACT) WITH USG FUNDS	HEALTH	ZAMEP, PHCI, KIGOMA ZTC, CEDHA, TIBU HOMA, WRAIR

16	3.1.3.1-5	NUMBER OF HEALTH WORKERS TRAINED IN MALARIA LABORATORY DIAGNOSTICS (RAPID DIAGNOSTIC TESTS (RDTs) OR MICROSCOPY) WITH USG FUNDS	HEALTH	ZAMEP, WRAIR
17	2.1.3-11	NUMBER OF PEOPLE VISITING USG SUPPORTED LEGAL SERVICE CENTRES SERVING LOW INCOME AND MARGINALIZED COMMUNITIES	DG	WILDAF
18	2.1.3-5	NUMBER OF LEGAL AID PROVIDERS TRAINED	DG	WILDAF
List of DQA Indicators FY 2013				
S/N	INDICATOR NUMBER	INDICATOR TITLE	TEAM	IPS
1	3.1.3.3-2	NUMBER OF HOUSES TARGETED FOR SPRAYING WITH USG FUNDS	HEALTH	RTI
2	3.1.3.3-3	NUMBER OF HOUSES SPRAYED WITH WITH THE IRS WITH USG FUNDS	HEALTH	RTI
3	3.1.3.3-1	NUMBER OF PEOPLE TRAINED WITH USG FUNDS TO DELIVERY INDOOR RESIDUAL SPRAY	HEALTH	RTI
4	3.1.7.1-1	COUPLES OF YEARS OF PROTECTION (CYP) IN USG-SUPPORTED PROGRAMS	HEALTH	PSI/TMARC, ENGENDERHEALTH, CEDHA, KZTC, PHCI, JSI

5	3.1.7-22	NUMBER OF PEOPLE TRAINED IN FP/RH WITH USG FUNDS	HEALTH	PSI/TMARC, ENGENDERHEALTH, CEDHA, KZTC, PHCI
6	3.1.3.1-3	NUMBER OF ARTEMISININ-BASED COMBINATION THERAPY (ACT) TREATMENTS PURCHASED WITH USG FUNDS	HEALTH	JSI
7	3.1.3.1-6	NUMBER OF MALARIA RAPID DIAGNOSTIC TESTS (RDTS) PURCHASED WITH USG FUNDS	HEALTH	JSI
8	3.1.3.1-7	NUMBER OF RAPID DIAGNOSTIC TESTS (RDTS) PURCHASED WITH USG FUNDS THAT WERE DISTRIBUTED TO HEALTH FACILITIES	HEALTH	JSI
9	3.1.6-26	NUMBER OF PEOPLE TRAINED IN MATERNAL/NEWBORN HEALTH THROUGH USG-SUPPORTED PROGRAMS	HEALTH	CEDHA, KZTC, PHCI JHPIEGO, ENGENDERHEALTH
10	3.1.7-22 (CUSTOM)	NUMBER OF PEOPLE TRAINED IN FP/RH WITH USG FUNDS	HEALTH	PSI/TMARC, CEDHA, KZTC, PHCI, ENGENDERHEALTH
11	3.1.2.2-1	PERCENT OF TB PATIENTS TESTED FOR HIV	HEALTH	PATH
12	2.3.2-12	NUMBER OF INDIVIDUALS RECEIVING VOTERS AND CIVIC EDUCATION THROUGH USG ASSISTED PROGRAMS	DG	TACCI

13	2.1.3.-16	NUMBER OF INDIVIDUALS/GROUPS FROM LOW-INCOME OR MARGINALIZED COMMUNITIES WHO RECEIVED LEGAL AID OR VICTIM'S ASSISTANCE WITH USG SUPPORT	DG	WILDAF
14	2.1.3-5	NUMBER OF LEGAL AID PROVIDERS TRAINED	DG	WILDAF
15	GNDR-6	NUMBER OF PEOPLE REACHED BY A USG-FUNDED INTERVENTION PROVIDING GBV SERVICES, E.G., HEALTH, LEGAL, PSYCHO-SOCIAL COUNSELLING, SHELTERS, AND HOTLINES	DG	WILDAF
16	GNDR-2	PROPORTIONAL OF FEMALE PARTICIPANTS IN USG-ASSISTED PROGRAMS DESIGNED TO INCREASE ACCESS TO PRODUCTIVE ECONOMIC RESOURCES	NRM	WWF, URI, AWF, JGI, IWASH-GLOWS
17	4.8.2-26	NUMBER OF STAKEHOLDERS WITH INCREASED CAPACITY TO ADAPT TO THE IMPACTS OF CLIMATE VARIABILITY AND CHANGE AS A RESULT OF USG ASSISTANCE	NRM	URI, AWF, JGI, IWASH-GLOWS
18	4.8.1-1	NUMBER OF HECTARES OF BIOLOGICAL SIGNIFICANCE AND OR NATURAL RESOURCES SHOWING IMPROVED BIOPHYSICAL CONDITIONS AS RESULT OF USG ASSISTANCE	NRM	URI, JGI
19	4.8.1-26	NUMBER OF HECTARES OF BIOLOGICAL SIGNIFICANCE AND/OR NATURAL RESOURCES	NRM	AWF

		UNDER IMPROVED NATURAL RESOURCE MANAGEMENT AS A RESULT OF USG ASSISTANCE.		
20	3.1.3.2- 1	NUMBER OF INSECTICIDE TREATED NETS (ITNS) PURCHASED BY OTHER PARTNERS THAT WERE DISTRIBUTED WITH USG FUNDS	HEALTH	MEDA, TRCS
21	3.1.3.2-2	NUMBER OF INSECTICIDE TREATED NETS (ITNS) PURCHASED WITH USG FUNDS	HEALTH	MEDA
22	3.1.3.2-3	NUMBER OF INSECTICIDE TREATED NETS (ITNS) PURCHASED WITH USG FUNDS THAT WERE DISTRIBUTED	HEALTH	MEDA
List of DQA Indicators FY 2014				
S/N	INDICATOR NUMBER	INDICATOR TITLE	TEAM	IPS
1	3.1.6-26	NUMBER OF PEOPLE TRAINED IN MATERNAL/NEW BORN HEALTH THROUGH USG SUPPORTED PROGRAMS	HEALTH	CEDHA, PHCI, KIGOMA ZTC, JHPIEGO
2	3.1.8.1-2	NUMBER OF PEOPLE GAINING ACCESS TO AN IMPROVED DRINKING WATER SOURCE AS A RESULT OF USG ASSISTANCE	NRM	IWASH-GLOWS
3	3.1.8.2-2	NUMBER OF PEOPLE GAINING ACCESS TO AN IMPROVED SANITATION FACILITIES AS A RESULT OF USG ASSISTANCE	NRM	IWASH-GLOWS

4	3.2.1-27	PROPORTION OF STUDENTS WHO, BY THE END OF TWO GRADES OF PRIMARY SCHOOLING, DEMONSTRATE THAT THEY CAN READ AND UNDERSTAND THE MEANING OF GRADE LEVEL TEXT	EDUCATION	TZ21
5	3.2.1-31	NUMBER OF TEACHERS/EDUCATORS/TEACHING ASSISTANTS WHO SUCCESSFULLY COMPLETED IN-SERVICE TRAINING OR RECEIVED INTENSIVE COACHING OR MENTORING WITH USG SUPPORT	EDUCATION	TZ21
6	3.2.1-35	NUMBER OF LEARNERS RECEIVING READING INTERVENTIONS AT THE PRIMARY LEVEL	EDUCATION	TZ21
7	3.2.1-38	NUMBER OF LAWS, POLICIES, REGULATIONS, OR GUIDELINES DEVELOPED OR MODIFIED TO IMPROVE PRIMARY GRADE READING PROGRAMS OR INCREASE EQUITABLE ACCESS	EDUCATION	TZ21
8	3.1.6-64	NUMBER OF WOMEN GIVING BIRTH WHO RECEIVED UTEROTONICS IN THE THIRD STAGE OF LABOR THROUGH USG-SUPPORTED PROGRAMS	HEALTH	DELOITTE, EGPAF

9	3.1.6	NUMBER OF USG-SUPPORTED FACILITIES THAT PROVIDE APPROPRIATE LIFE-SAVING MATERNITY CARE (THIS WILL BE DEFINED AS SEVEN SIGNAL FUNCTIONS FOR BEMONC AND NINE SIGNAL FUNCTIONS FOR CEMONC)	HEALTH	DELOITTE, EGPAF
10	3.1.6.3-1	PERCENT OF NEWBORNS RECEIVING POSTNATAL HEALTH CHECK WITHIN TWO DAYS OF BIRTH (FORMER 3.1.6-47)	HEALTH	DELOITTE, EGPAF
11	3.1.6	NUMBER OF NEWBORNS NOT BREATHING AT BIRTH WHO WERE RESUSCITATED IN USG-SUPPORTED PROGRAMS	HEALTH	DELOITTE, EGPAF
12	3.1.6	NUMBER OF WOMEN REACHED WITH EDUCATION ON EXCLUSIVE BREASTFEEDING	HEALTH	DELOITTE, EGPAF
13	HRH	NUMBER OF HEALTH CARE WORKERS WHO SUCCESSFULLY COMPLETED AN IN-SERVICE TRAINING PROGRAM IN PNC (DISAGGREGATE BY DISTRICT) MID- LEVEL EPI MANAGERS	HEALTH	DELOITTE, EGPAF, CEDHA, KIGOMA ZTC, PHCI
14	HRH	NUMBER OF COMMUNITY HEALTH WORKERS WHO SUCCESSFULLY COMPLETED A IN-/ PRE-SERVICE TRAINING PROGRAM (INTEGRATED MNCH CHW PROGRAM)	HEALTH	DELOITTE, EGPAF

15	HRH	NUMBER OF HEALTH CARE WORKERS WHO SUCCESSFULLY COMPLETED AN IN-SERVICE TRAINING PROGRAM IN PNC (DISAGGREGATE BY DISTRICT)	HEALTH	DELOITTE, EGPAF, CEDHA, KIGOMA ZTC, PHCI
16	HRH	NUMBER OF HEALTH CARE WORKERS WHO SUCCESSFULLY COMPLETED AN IN-SERVICE TRAINING PROGRAM IN BEMONC (DISAGGREGATE BY PRE- OR IN-SERVICE TRAINING)	HEALTH	DELOITTE, EGPAF
17	4.5.2-2	NUMBER OF HECTARES UNDER IMPROVED TECHNOLOGIES OR MANAGEMENT PRACTICES AS A RESULT OF USG ASSISTANCE	FTF	FINTRAC - TAPP
18	4.5.2-7	NUMBER OF INDIVIDUALS WHO HAVE RECEIVED USG SUPPORTED SHORT-TERM AGRICULTURAL SECTOR PRODUCTIVITY OR FOOD SECURITY TRAINING	FTF	FINTRAC -TAPP
19	4.5.2-11	NUMBER OF FOOD SECURITY PRIVATE ENTERPRISES (FOR PROFIT), PRODUCERS ORGANIZATIONS, WATER USERS ASSOCIATIONS, WOMEN'S GROUPS, TRADE AND BUSINESS ASSOCIATIONS, AND COMMUNITY-BASED ORGANIZATIONS (CBOS) RECEIVING USG ASSISTANCE;	FTF	FINTRAC -TAPP
20	4.5.2-13	NUMBER OF RURAL HOUSEHOLDS BENEFITING DIRECTLY FROM USG INTERVENTIONS.	FTF	FINTRAC -TAPP

21	2.3.2-12	NUMBER OF INDIVIDUALS RECEIVING VOTER AND CIVIC EDUCATION THROUGH USG-ASSISTED PROGRAMS	DG	TACCI
----	----------	---	----	-------

List of DQA Indicators FY 2015

S/N	INDICATOR NUMBER	INDICATOR TITLE	TEAM	IPS
1	4.8.1-6	NUMBER OF PEOPLE WITH INCREASED ECONOMIC BENEFITS DERIVED FROM SUSTAINABLE NATURAL RESOURCES MANAGEMENT AND CONSERVATION AS A RESULT OF USG ASSISTANCE	NRM	JGI
2	4.8.1-26	NUMBER OF HECTARES OF BIOLOGICAL SIGNIFICANCE AND/OR NATURAL RESOURCES UNDER IMPROVED NATURAL RESOURCE MANAGEMENT AS A RESULT OF USG ASSISTANCE	NRM	JGI
3	4.8.2-26	NUMBER OF STAKEHOLDERS WITH INCREASED CAPACITY TO ADAPT TO THE IMPACTS OF CLIMATE VARIABILITY AND CHANGE AS A RESULT OF USG ASSISTANCE	NRM	JGI, IRA-UDSM
4	4.8.2-28	NUMBER OF LAWS, POLICIES, STRATEGIES, PLANS, AGREEMENTS, OR REGULATIONS ADDRESSING CLIMATE CHANGE (MITIGATION OR ADAPTATION)	NRM	JGI, IRA-UDSM

		AND/OR BIODIVERSITY CONSERVATION OFFICIALLY PROPOSED, ADOPTED, OR IMPLEMENTED AS A RESULT OF USG ASSISTANCE		
5	4.8.1-29	NUMBER OF PERSON HOURS OF TRAINING IN NATURAL RESOURCES MANAGEMENT AND/OR BIODIVERSITY CONSERVATION SUPPORTED BY USG ASSISTANCE	NRM	JGI, IWASH-GLOWS
6	4.8.2-11	NUMBER OF CLIMATE VULNERABILITY ASSESSMENTS CONDUCTED AS A RESULT OF USG ASSISTANCE	NRM	JGI, IRA-UDSM, IWASH-GLOWS
7	4.8.2-14	NUMBER OF INSTITUTIONS WITH IMPROVED CAPACITY TO ADDRESS CLIMATE CHANGE ISSUES AS A RESULT OF USG ASSISTANCE	NRM	JGI, IRA-UDSM
8	CUSTOM 1	NUMBER OF PEOPLE RECEIVING USG SUPPORTED TRAINING IN NATURAL RESOURCES MANAGEMENT AND/OR BIODIVERSITY CONSERVATION (DISAGGREGATED BY SEX).	NRM	JGI, IWASH-GLOWS
9	3.1.3.1-1	NUMBER OF HEALTH WORKERS TRAINED IN CASE MANAGEMENT WITH ARTEMISININ-BASED COMBINATION THERAPY (ACTS) WITH USG FUNDS	HEALTH	KIGOMA ZTC, URC – TIBU HOMA, ZAMEP, CEDHA, PHCI
10	3.1.3.3-4	TOTAL NUMBER OF RESIDENTS OF SPRAYED HOUSES	HEALTH	RTI
11	3.1.3.1-5	NUMBER OF HEALTH WORKERS TRAINED IN MALARIA LABORATORY DIAGNOSTICS (RAPID	HEALTH	WRAIR, ZAMEP,

		DIAGNOSTIC TESTS (RDTS) OR MICROSCOPY) WITH USG FUNDS		
12	3.2.1-14	NUMBER OF LEARNERS ENROLLED IN PRIMARY SCHOOLS AND/OR EQUIVALENT NON-SCHOOL BASED SETTINGS WITH USG SUPPORT	EDUCATION	TZ21, TAWLAE, FAWE
13	3.2.1-33	NUMBER OF TEXTBOOKS AND OTHER TEACHING AND LEARNING MATERIALS (TLM) PROVIDED WITH USG ASSISTANCE	EDUCATION	TZ21
14	3.2.1-14	NUMBER OF LEARNERS ENROLLED IN PRIMARY SCHOOLS AND/OR EQUIVALENT NON-SCHOOL BASED SETTINGS WITH USG SUPPORT	EDUCATION	TZ21
15	3.1.3.4-1	NUMBER OF HEALTH WORKERS TRAINED IN INTERMITTENT PREVENTIVE TREATMENT IN PREGNANCY(IPTP) WITH USG FUNDS	HEALTH	ZAMEP, CEDHA, PHCI
16	CBLD -5:	SCORE, IN PERCENT, OF COMBINED KEY AREAS OF ORGANIZATION CAPACITY AMONGST U.S. GOVERNMENT DIRECT AND INDIRECT LOCAL 17 IMPLEMENTING PARTNERS	DG	CHEMONICS INTERNATIONAL
17	4.8.1-6	# OF PEOPLE WITH INCREASED ECONOMIC BENEFITS DERIVED FROM SUSTAINABLE NATURAL RESOURCE MANAGEMENT AND CONSERVATION AS A RESULT OF USG ASSISTANCE	NRM	LEAT, WCS

18	4.8.1-1	# OF HECTARES OF BIOLOGICAL SIGNIFICANCE AND/OR NATURAL RESOURCES SHOWING IMPROVED BIOPHYSICAL CONDITIONS AS A RESULT OF USG ASSISTANCE	NRM	WCS
19	4.8.1-29	# PERSON HOURS OF TRAINING IN NATURAL RESOURCE MANAGEMENT AND/OR BIODIVERSITY CONSERVATION SUPPORTED BY USG ASSISTANCE	NRM	LEAT & WCS
20	GNDR 2	% OF WOMEN [AND YOUTH] PARTICIPANTS IN USG ASSISTED PROGRAMS DESIGNED TO INCREASE ACCESS TO PRODUCTIVE ECONOMIC RESOURCES	NRM	WCS
21	4.8.1-26	# HECTARES OF BIOLOGICAL SIGNIFICANCE AND/OR NATURAL RESOURCES UNDER IMPROVED NRM	NRM	WCS
22	CUSTOM	# PEOPLE TRAINED IN NATURAL RESOURCE MANAGEMENT AND/OR BIODIVERSITY CONSERVATION SUPPORTED BY USG ASSISTANCE (NRM- CUSTOM INDICATOR)	NRM	WCS

23	2.2.2-6	NUMBER OF TRAINING DAYS PROVIDED TO EXECUTIVE BRANCH PERSONNEL WITH USG ASSISTANCE.	NRM	WCS
24	2.2.3-5	NUMBER OF SUB-NATIONAL ENTITIES RECEIVING USG ASSISTANCE THAT IMPROVE THEIR PERFORMANCE	NRM	WCS
25	PMP INDICATOR-CUSTOM:	PERCENT OF FAMILY PLANNING CLIENTS USING LONG-ACTING AND PERMANENT CONTRACEPTIVE METHODS	HEALTH	ENGENDERHEALTH, JHPIEGO
26	MCH CUSTOM:	NUMBER OF WOMEN GIVING BIRTH WHO RECEIVED UTEROTONICS IN THE THIRD STAGE OF LABOR THROUGH USG-SUPPORTED PROGRAMS	HEALTH	JHPIEGO
27	MCH CUSTOM:	NUMBER OF WOMEN REACHED WITH INDIVIDUAL OR SMALL GROUP LEVEL EDUCATION ON THE BENEFITS OF EXCLUSIVE BREASTFEEDING	HEALTH	JHPIEGO
28	2.3.2-12	NUMBER OF INDIVIDUALS RECEIVING VOTER AND CIVIC EDUCATION THROUGH USG-ASSISTED PROGRAMS	DG	TACCI

Annex V. TMEMS II Office Inventory 2015 - Close-Out Spreadsheet

ATTACHMENT B.										
										
<u>TMEMS II -NON-EXPENDABLE PROPERTY</u>										
-	-	-	-	-	-	-	-	-	-	-
1. Name of Organization: TANZANIA MEMS II PROJECT						2. Primary Address: P. O. BOX:105344, PLOT 565 MWAI KIBAKI RD, DAR ES SALAAM				
Key Contact Person:						TANZANIA				
Email: fkaduma@tanzaniamems.com										
3. Telephone & Fax Numbers: T: +255-22-2780639; F: +225-22-2780623						5. Responsible Person & Contact: BICCO WILSON				
4. Contract Number: 621-C-00-11-00006-00						Email: bwilson@tanzaniamems.com				

No	Location	Asset Description	Quantity	Manufacturer	Model	Serial #	Office Serial #	Date Rec'd	Purchase Price (= \$=)	Estimated Market Value (= \$=): 50% of Purchase Price	Condition
	PROJECT COORDINATOR OFFICE	Office Desk(mahogany)	1	CHINA	OD22	N/A	TMEMS/CO P/1	08/07/2009	148.96	74.48	A2
1		Full Height Cupboard(mahogany)	1	CHINA	ST427	N/A	TMEMS/CO P/2	08/07/2009	320.84	160.42	A2
2		Office Chair (ruby black)	1	CHINA	LB	N/A	TFtF/COP/1	08/02/2011	148.58	74.29	A2
3		Joint(mahogany)	1	CHINA	JT22	N/A	TMEMS/CO P/10	08/07/2009	64.91	32.45	A2
4		Computer	1	CHINA	CD200	N/A	TMEMS/CO	08/07/	153.55		A2

		Desk(mahogany)					P/11	2009		76.77	
5		DELL Computer System(Optiplex) +dell 17"monitor(OYAH)	1	DELL Inc.	380	D66Y7BS	TFtF/COP/2		729.00	364.50	A2
6		CISCO PHONE	1	CISCO	SPA504G	CBT15190412	TFtF/COP/3		395.00	197.50	A2
7		APC UPS	1	APC	BR650C1	3B1040X31118	TFtF/COP/4		125.00	62.50	A2
8		HP PRINTER	1	HP	LASER JET P2055	CNCJ810058	TFtF/COP/5		249.00	124.50	A2
9		Fixed Pedestal 3drawers(mahogany)	1	CHINA	PD123	N/A	TMEMS/COP/12	08/07/2009	103.89	51.95	A3
10		Visitor Chairs(black)	6	CHINA	D-067	N/A	TFtF/COP/6-11	27/08/2011	280.62	140.31	A2
11		White board	1	CHINA	N/A	N/A	TFtF/COP/12	28/08/2011	116.88	58.44	A2
12		FLIP CHAT BOARD	1	CHINA	N/A	N/A	TFtF/COP/13	28/08/2011	116.88	58.44	A2

13	Cupboards (metal grey)	4	CHINA	N/A	N/A	TFtF/COP/9 0-93	27/4/2 012	1,291.44	645.7 2	A2
14	File Cabinet	1	RIGID	WS04-FTB	N/A	TFtF/COP/1 4	08/10/ 2011	200.86	100.4 3	A2
15	File Cabinet	1	RIGID	WS04-FTB	N/A	TFtF/COP/8 4	08/10/ 2011	200.86	100.4 3	A2
16	MOTOROLA CELLPHONE	1	VGA 4X	W375	VGA 4X ZOOM				-	A2
17	NOTICE/PIN BOARD	1	CHINA	N/A	N/A	TFtF/COP/1 5		34.48	17.24	A2

18	FINANCE & ADMINISTRATION OFFICE	Office Desk(grey)	1	CHINA	OD84	N/A	TMEMS/FA M/19	08/07/ 2009	153.55	76.77	A2
19		Return Desk(grey)	1	CHINA	OD80	N/A	TMEMS/FA M/20	08/07/ 2009	95.49	47.74	A2
20		Secretarial Chair(black)	1	CHINA	894AGH	N/A	TMEMS/FA M/21	08/07/ 2009	145.91	72.95	A2
21		Visitor Chairs(black)	2	CHINA	E21	N/A	TMEMS/FA M/22-23	08/07/ 2009	91.67	45.84	A2
22		Safe	1	LONGWE I	2001	GB10409	TMEMS/FA M/24	08/07/ 2009	495.78	247.8 9	A2
23		File Cabinet with security bar(grey)	1	WILL	WS04-FTB	N/A	TMEMS/FA M/25	08/07/ 2009	307.85	153.9 3	A2
24		Cupboard 1 (metal grey)	1	WILL	WS72F	N/A	TMEMS/FA M/26	08/07/ 2009	363.79	181.9 0	A2
25		Cupboard 1(metal grey)	1	RIGID	N/A	N/A	TFtF/FAM/1 6	08/10/ 2011	210.21	105.1 1	A2

26	Fixed Pedestal(grey)	1	CHINA	PO183	N/A	TMEMS/FAM/27	18/8/2009	88.31	44.16	A2
27	DELL Computer System(Optiplex) +dell 17"monitor(OYAH)	1	DELL Inc.	755	GL3SX3J	TMEMS/FAM/28	08/10/2009	1,070.00	535.00	A2
28	APC UPS	1	APC	RS650/BK650 AS	3B0823X70107	TMEMS/FAM/29	08/10/2009	125.00	62.50	A2
29	APC Surge Protector	1	APC	N/A	2Z0731P00885	TMEMS/FAM/30	08/10/2009	34.00	17.00	A2
30	HP Laserjet Printer	1	HP	P1005	VNF3X41787	TMEMS/FAM/31	08/10/2009	130.00	65.00	A2
31	Ethernet phone	1	ETHERNET	CNSZAT	530PR09700279	TMEMS/FAM/32		150.00	75.00	A2
32	DELL Laptop Geniune Windows	1	DELL	Vostro 3450 FT 28D	BH9YQQ1	TFtF/FAM/17	27/07/2011	908.00	454.00	A2
33	DELL Laptop Geniune Windows	1	DELL	Vostro 3450 FT 28D	H59YQQ1	TFtF/FAM/18	27/07/2011	908.00	454.00	A2
33	DELL Projector	1	DELL	Dell 1610HD	N/A	TFtF/FAM/19	27/07/2011	799.00	399.5	A2

										0	
34		HP LaserJet PRINTER	1	HP	P1005	N/A	TMEMS/M&E/			-	A2
35		Quickbooks software	1		658-416	0533-4702-1135-713	TMEMS/FAM/33	06/01/2009	348.34	174.17	A2
36		NOTICE/PIN BOARD	1	CHINA	N/A	N/A	TMEMS/FAM/138		34.48	17.24	A2

37	RECEPTION	L-shape Office Table(grey)	1	CHINA	HOD9088+H MB9187	N/A	TMEMS/REC /53	08/07/2009	439.25	219.63	A2
38		Secretarial Chair(black)	1	CHINA	MC 02	N/A	TMEMS/REC /54	08/07/2009	161.95	80.98	A2
39		DELL Computer System (Optiplex) +dell17"monitor(OYXH)	1	DELL.Inc	755	3M3SX3J	TMEMS/REC /62	08/10/2009	1,070.00	535.00	A2
40		Visitor Chairs(black)	4	CHINA	E21	N/A	TFtF/REC/20 -23	08/07/2009	187.08	93.54	A2
41		LINKSYS PHONE	1	LINKSYS	SPA941	4KM00HC12954	TMEMS/REC /63		220.00	110.00	A2
42		APC UPS	1	APC	650VA	3B1022X34966	TFtF/REC/24		90.68	45.34	A2
43		Mobile Side Desk	1	CHINA	MD 1245 DD LG	N/A	TFtF/REC/25	01/05/2010	288.18	144.09	A2
44		NOTICE/PIN BOARD	1	CHINA	N/A	N/A	TMEMS/REC	24/1/2			A2

						/131	010	130.00	65.00	
45	APC UPS	1	APC	BK650AS	3B0823X68926	TMEMS/REC/69	08/10/2009	125.00	62.50	F2
46	Shred Machine	1	FELLOWES	C220C	C-220C080729GJ0011911	TFtF/REC/26	25/7/2011	1,600.36	800.18	A2
47	PAPER CUTTING MACHINE	1	FELLOWES	Plasma	091114BA0003736	TFtF/REC/27	25/7/2011	329.00	164.50	A2
48	WATER DESPENSER	1	ANGEL	L836L-C	420000203	TFtF/REC/28	08/11/2011	181.82	90.91	A2
49	BINDING MACHINE	1	FELLOWES	GALAXY 500	091023VA0012301	TFtF/REC/29	25/7/2011	529.00	264.50	A2
50	CANON PHOTOCOPY MACHINE	1	CANNON		(21) FWA02187	TFtF/REC/30	25/7/2011	9,894.88	4,947.44	A2
51	SOLLATEK VOLTAGE STABILIZER	1	SOLLATEC		3273000049	TFtF/REC/31	25/7/2011	158.23	79.12	A2
52	Microwave Samsung	1	SAMSUN		J598	TFtF/REC/32	08/11/			A2

				G		7MEB100065H		2011	162.34	81.17	
53		COFFEE TABLE	1	CHINA	CF 98	N/A	TFtF/REC/33	08/11/2011	66.86	33.43	A2
54		Scanner Cannon	1	Cannon	LIDE110	KEDB25201	TFtF/REC/89	14/11/2011	90.00	45.00	A2
55		Cupboard (metal grey)	1	RIGID	N/A	N/A	TFtF/REC/83	08/10/2011	210.21	105.11	A2
55		Fax Machine	1	Panasonic	KX-FP701	7KBB060984	TMEMS/REC/67			-	A3
56		DAEWOOD REFRIGIRERATOR	1	DAEWOO	FR-093	TR08ZEA0530041	TFtF/REC/34	08/11/2011	258.06	129.03	A3
57		Return Desk(grey)	3	CHINA	OD80	N/A	TFtF/C.IT/40	08/02/2011	127.67	63.83	A2
58	IT OFFICE	Dell Computer System	1	DELL.inc	380	6V6Y7BS	TFtF/C.IT/36		729.00	364.50	A2
59		HP LASER JET P2055	1	HP		CNCJ810048	TFtF/C.IT/37		249.00	124.50	A2

60	ATCOM PHONES	1	CHINA	AT-620PR	CNSZAT-620PR11203232	TFtF/C.IT/38		140.00	70.00	A2
61	Office Desk(grey)	1	CHINA	OD84	N/A	TFtF/C.IT/39	08/02/2011	144.18	72.09	A2
62	Return Desk(grey)	1	CHINA	OD80	N/A	TFtF/C.IT/40	08/02/2011	127.67	63.83	A2
63	Secretarial Chair(black)	1	CHINA	894AGH		TFtF/C.IT/41	08/02/2011	148.58	74.29	A2
64	Visitor Chairs(black)	1	CHINA	E21	N/A	TFtF/C.IT/42	08/02/2011	46.77	23.39	A2
65	File Cabinet	1	WILL	WS04-FTB	N/A	TFtF/C.IT/43		200.86	100.43	A2
66	APC UPS	1	APC	BR650VA	3B1041X45113	TFtF/C.IT/44		90.68	45.34	A2
67	Dell Computer System	1	DELL.inc	380	JC5Y7BS	TFtF/C.GIS/45		729.00	364.50	A2
68	HP LASER JET P2055	1		BR650CI	CNCJ710006	TFtF/C.GIS/46		249.00	124.5	A2

									0	
69	ATCOM PHONES	1	CHINA	AT-620PR	CNSZAT-620PR11203232	TFtF/C.GIS/47		140.00	70.00	A2
70	Office Desk(grey)	1	CHINA	OD84	N/A	TFtF/C.GIS/48	08/02/2011	144.18	72.09	A2
71	Return Desk(grey)	1	CHINA	OD80	N/A	TFtF/C.GIS/49	08/02/2011	127.67	63.83	A2
72	Secretarial Chair(black)	1	CHINA	894AGH		TFtF/C.GIS/50	08/02/2011	148.58	74.29	A2
73	File Cabinet	1	WILL	WS04-FTB	N/A	TFtF/C.GIS/51		200.86	100.43	A2
74	File Cabinet	1	WILL	WS04-FTB	N/A	TFtF/C.GIS/63		200.86	100.43	A2
75	Visitor Chairs(black)	1	CHINA	E21	N/A	TFtF/C.GIS/52	08/02/2011	46.77	23.39	A2
76	APC UPS	1	APC	BR650VA	S3B1046X14640	TFtF/C.GIS/53	30/09/2011	116.88	58.44	A2

77	Office Desk(grey)	1	CHINA	OD84	N/A	TFtF/C.GIS/54	08/02/2011	144.18	72.09	A2
78	Visitor Chairs(black)	1	CHINA	E21	N/A	TFtF/C.GIS/55	08/02/2011	46.77	23.39	A2
79	Secretarial Chair(black)	1	CHINA	894AGH		TFtF/C.GIS/56	08/02/2011	148.58	74.29	A2
80	Samsung monitor	1	SAMSUNG	27" P2770HD	YDRUHVSB500093	TFtF/C.GIS/88	14/11/2011	425.00	212.50	A2
81	Dell Computer System	1	DELL.inc	380	6J5Y7BS	TFtF/M&E.A/58		729.00	364.50	A2
82	HP PRINTER	1	HP	LASER JET P2055	CNCJ810067	TFtF/M&E.A/60		249.00	124.50	A2
83	Office Desk(grey)	1	CHINA	OD84	N/A	TFtF/M&E.A/61	08/02/2011	144.18	72.09	A2
84	Return Desk(grey)	1	CHINA	OD80	N/A	TFtF/M&E.A/62	08/02/2011	127.67	63.83	A2
85	ATCOM PHONES	1	CHINA	AT-620PR	CNSZAT-620PR112032	TFtF/M&E.A/62		140.00	70.00	A2

					32						
86	Visitor Chairs(black)	1	CHINA	E21	N/A	TFtF/M&E.A /63	08/02/ 2011	46.77	23.39	A2	
87	Secretarial Chair(black)	1	CHINA	894AGH		TFtF/M&E.A /64	08/02/ 2011	148.58	74.29	A2	
88	File Cabinet	1	WILL	WS04-FTB	N/A	TFtF/M&E.A /65		200.86	100.4 3	A2	
89	APC UPS	1	APC	BR650CI	3b1041x36517	TFtF/M&E.A /66		90.68	45.34	A2	

90	M&E SPECIALIST	Dell Computer Sysem	1	DELL.inc	380	JP6Y7BS	TFtF/M&E.N /67		729.00	364.5 0	A2
91		HP PRINTER	1	HP	LASER JET P2055	CNCJ810056	TFtF/M&E.N /68		249.00	124.5 0	A2
92		ATCOM PHONES	1	CHINA	AT-620PR	CNSZAT- 620PR112032 32	TFtF/M&E.N /69		140.00	70.00	A2
93		File Cabinet	1	WILL	WS04-FTB	N/A	TFtF/M&E.A /70		200.86	100.4 3	A2
94		Office Desk(grey)	1	CHINA	OD84	N/A	TFtF/M&E.N /96	08/02/ 2011	144.18	72.09	A2
95		Return Desk(grey)	1	CHINA	OD80	N/A	TFtF/M&E.N /71	08/02/ 2011	127.67	63.83	A2
96		Secretarial Chair(black)	1	CHINA	894AGH		TMEMS/REC /58	08/07/ 2009	145.91	72.95	A2
97		Visitor Chairs(black)	1	CHINA	E21	N/A	TFtF/M&E.N /72	08/02/ 2011	46.77	23.39	A2

98		APC UPS	1	APC	BR650CI	3B1041X3899 6	TFtF/C.IT/44		90.68	45.34	A2
99	LOGISTICS OFFICE	Office Desk(grey)	1	CHINA	OD84	N/A	TMEMS/LO G/70	08/07/ 2009	153.55	76.77	A2
100		Return Desk(grey)	1	CHINA	OD80	N/A	TMEMS/LO G/71	08/07/ 2009	95.49	47.74	A2
101		Office Chair (ruby black)	1	CHINA	LB	N/A	TMEMS/LO G/	08/07/ 2009	145.91	72.96	A2
102		APC UPS	1	APC	BK650AS	3B0816X7354 2	TMEMS/LO G/74	08/10/ 2009	125.00	62.50	A4
103		DELL Computer System(Optiplex) +dell 17"monitor(OYKH)	1	DELL.Inc	755	78LDB3J	TMEMS/LO G/75	08/10/ 2009	1065.00	532.5 0	A1
104		SONY CYBER-SHOT CAMERA GREY	1	SONY	DIGITAL	DSC-W570	TFtF/LOG/7 4	27/07/ 2011	219.99	110.0 0	A2
105		CANNON POWER SHOP CAMERA SILVER	1	CANNON	A100015	3210B001AA	TFtF/LOG/7 5	27/07/ 2011	219.99	110.0 0	A2
106	LASERJET PRO CP1515N	1	HP	CP1515	CNCF305914	TFtF/LOG/7 6	08/09/ 2011	250.00	125.0	A2	

										0	
107	SERVER ROOM	Office Chair (ruby black)	1	CHINA	LB	N/A	TFtF/COP/3	08/07/2009	210.84	105.42	A2
108		Cupboards (metal grey)	3	CHINA	N/A	N/A	TFtF/COP/	27/4/2012	645.73	322.87	A2
109		Ethernet phone	1	ETHERNET	CNSZAT		TMEMS/M&E/41		150.00	75.00	A2
110		APC UPS	1	APC	BR650CI	BB0908008261	TMEMS/LOG/76	08/12/2009	125.00	62.50	F1
111		APC Surge Protector	1	APC	N/A	2Z0731P00883	TMEMS/LOG/77	08/10/2009	34.00	17.00	A1
112		Return Desk(grey)	1	CHINA	OD80	OD80	TMEMS/SEV/80	08/07/2009	95.49	47.74	A2
113		Visitor Chairs(black)	1	CHINA	E21	E21	TMEMS/SEV/81	08/07/2009	45.83	22.92	A2
114	File Cabinet with security bar(grey)	1	WILL	WS04-FTB	WS04-FTB	TMEMS/SEV/82	08/07/2009	307.85	153.93	A2	

115	DELL Power Edge T105(server) +dell 17"monitor(O8BL)	1	DELL	POWER EDGE T105	POWER EDGE T105	TMEMS/SEV /83	08/10/2009	2,250.00	1,125.00	A2
116	APC Surge Protector	1	APC	N/A	N/A	TMEMS/SEV /84	08/10/2009	34.00	17.00	F1
117	APC UPS	1	APC	CS1000	CS1000	TMEMS/SEV /85	08/10/2009	480.00	240.00	F1
118	6U Wall mountable Data cabinet with glass door & fan	1	CHINA	N/A	N/A	TMEMS/SEV /87	29/7/2009	300.00	150.00	A2
119	Wireless access point 5 Ghz Dual Mode unit	1	SPARKLAN	WAPR141	WAPR141	TMEMS/SEV /88	29/7/2009	300.00	150.00	A2
120	Dlink 24 Ports 10/100 Mbps Ethernet Switch	1	ETHERNET	DP-301U	DP-301U	TMEMS/SEV /89	29/7/2009	250.00	125.00	A2
121	Internet Router	1	huawei	b970b	b970b	TFtF/LOG/77	13/9/2011	233.77	116.89	A2
122	CYBEROAM 15i	1		SCB-6970	SCB-6970	TMEMS/SEV	22/11/	950.00	475.0	A2

							/130	2010		0	
123		DELL Computer system	1	DELL,inc	POWER EDGE T310	POWER EDGE T310	TFtF/SER/82		3,180.00	1,590. 00	A2
124	BOARDROOM	OFFICE desks(grey)	7	CHINA	OD86	N/A	TMEMS/BR/ 94-101	09/07/ 2009	1,165.71	582.8 6	A2
125		Visitor Chairs(black)	17	CHINA	E21	N/A	TMEMS/BR/ 102-115	08/07/ 2009	779.11	389.5 6	A2
126		polycom(ethernet)	1		IP600		TFtF/LOG/7 8	25/08/ 2011	1,485.00	742.5 0	A2
127		Joint	2	CHINA	JT82	N/A	TMEMS/BR/ 118-119	13/8/2 009	110.70	55.35	A2
128		Cupboards (metal grey)	1	CHINA	N/A	N/A	TFtF/LOG/ 27/4/2 012		322.86	161.4 3	A2
129		Flip Chart(white board)	1	CHINA	N/A	N/A	TMEMS/BR/ 120	21/08/ 2009	114.59	57.29	A2
130	OFFICE			Local	Supply&fittin	N/A	TFtF/COP/8	18/8/2			A2

		PARTITIONING/FLOOR TILES			g		1	009	8,835.68	4,417.84	
131		Partitioning COP office			Supply&fitting	N/A	TFtF/COP/83		1,208.13	604.07	A2
132		LG Air conditioning	1	LG	LT-C186ELE1	105YAFX00059	TFtF/COP/79	13/9/2011	1,168.83	584.42	A2
133		NISSAN PATROL (DIESEL)	1	4.2 D	ST/WAGON	JNITCSY61Z0580161	TFtF/LOG/	17/10/2011	60,132.00	30,066.00	A2
134		TOYOTA L/CRUISER PRADO	1	TOYOTA	1KDJ	KDJ950004829	TMEMS/LOG/139	19/03/2010	22,500.00	11,250.00	A2
133		CHAIRS (WICKER SET)		LOCAL	N/A	N/A	TFtF/C.HOUSE/80	25/8/2011	162.34	81.17	A2
134	UNSALVAGEABLE	APC UPS	1	APC	CS1000	CS1000	TFtF/REC/87	08/10/2009			F3
135		APC UPS	1	APC	CS1000	CS1000	TMEMS/REC/	09/10/2009			F3
134		APC UPS	1	APC	CS1000	CS1000	TFtF/M&E/6	10/10/			F3

							6	2009			
135		APC UPS	1	APC	CS1000	CS1000	TMEMS/M&E/73	11/10/2009			F3
136		APC UPS	1	APC	CS1000	CS1000	TMEMS/FAM/29	12/10/2009			F3
135		APC UPS	1	APC	CS1000	CS1000	TMEMS/REC/69	13/10/2009			F3
136		APC UPS	1	APC	CS1000	CS1000		14/10/2009			F3
								TOTAL	\$		
									145,80	72,90	
									8.95	4.47	

Condition Codes:										
· A1: New										
· A2: Used- good condition										
· A3: Used –fair condition										
· A4: Used –poor condition										
· F1: Minor repair req.-good condition										
· F2: Major repairs req.-poor condition										
· F3: Unsalvageable										
		*The office equipment with serial number coloured in red were bought when starting FTF project.								