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PERFORMANCE & IMPACT EVALUATION (P&IE)

Year 3 Work Plan

OCTOBER 2014

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PERFORMANCE AND IMPACT EVALUATION (P&IE)

THE USAID/UGANDA SCHOOL HEALTH AND READING PROGRAM

OCTOBER 31, 2014

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PRESENTED TO:

USAID/Uganda

Joseph Mwangi

PRESENTED BY:

NORC at the University of Chicago

4350 East-West Highway, 8th Floor

Bethesda, MD 20814

Telephone: (301) 634-9413

Fax: (301) 634-9301

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Below we present a detailed work plan schedule for activities for the period November 1, 2014 – October 31, 2015.

Work Plan	
Activities	Month
<p>Incorporate comments and revisions to Deliverable 5:</p> <p>Receive comments from USAID on Midterm Performance Evaluation report, Semi-Annual Report #4 (with DQR), Annual Report #2, and Year 2 Work Plan; make necessary changes and submit revised deliverables.</p>	October 31 – November 30, 2014
<p>Conduct Dissemination Workshops for Midterm PE and First Annual IE results</p> <p>The P&IE Team will organize and implement a dissemination workshop in Uganda to share findings from the performance evaluation and first annual impact evaluation.</p>	Dec 2014
<p>Complete ex-post data quality assessments for EGRA, Cluster 1, Round 3 and Cluster 2, Round 2 data collection</p> <p>NORC will review raw and clean datasets provided by the SHRP M&E team for quality, consistency, coverage, and usefulness for the impact evaluation</p> <p>NORC will provide direct feedback to the SHRP implementation and M&E team on any observed issues/concerns; we will document all quality control activities and findings/observations, and mitigating actions in the Data Quality Assurance Report that will be submitted to USAID on April 30, 2015, along with Semi-Annual Report #5.</p>	December 1, 2014 – January 31, 2015
<p>Support sample selection and data collection, including data quality assessments, for EGRA, Cluster 3 baseline data collection and Round 2, Cluster 1 Round 4, and Cluster 2 Round 3; and KAP midline</p> <ul style="list-style-type: none"> — Support selection of schools for evaluation sample, ensuring that treatment and control school selection adheres to the sampling plan — Review and provide feedback on all data collection instruments, ensuring that the data being collected link back to evaluation questions/impact indicators, and that the instruments are of high quality — Review and provide feedback on training manuals, data collection protocols/plans, and quality control procedures for field work, and tablet software being used for data collection — Participate, for quality assurance purposes, in enumerator training and pilot testing of instruments – NORC’s Senior Literacy Expert and Survey Specialist will travel to Uganda to participate in the separate trainings for the Results 1 and Results 2 data collections — Conduct field observations during the first two weeks of data collection – NORC’s Survey Specialist, Resident Evaluation Manager, and Senior HIV/AIDS Specialist will travel to the field to observe field work for both Results 1 and Results 2 data collections 	<p>January – October 2014</p> <p>EGRA, Cluster 3, baseline: Feb 2015</p> <p>EGRA, Cluster 3, baseline: Feb 2015: Oct-Nov 2015</p> <p>EGRA, Cluster 1, Round 4 and Cluster 2, Round 3: Oct-Nov 2015</p>

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Activities	Month
<ul style="list-style-type: none"> — Conduct additional field observations in later stages of data collection – to be undertaken by NORC’s Resident Evaluation Manager, and Senior HIV/AIDS Specialist — Conduct quality reviews of data, as it is uploaded onto RTI’s servers from tablets; we expect to be able to conduct real-time data quality reviews if RTI provides NORC with access to the server to which data is being uploaded daily <p>NORC will provide direct feedback to the SHRP implementation and M&E team on any observed issues/concerns; additionally, all quality control activities and findings/observations, and mitigating actions will be documented in the Data Quality Assurance Reports that will be submitted to USAID on April 30 and October 31, 2015.</p>	<p>KAP midline: Oct 2015</p> <p>NORC experts’ travel will be timed to coincide with training and pilot testing for these data collection activities</p>
<p>Monitor Implementation of SHRP and Evaluation Design</p> <p>NORC’s Resident Evaluation Manager and Senior HIV/AIDS Evaluator will make regular visits to intervention schools to observe the implementation of Result 1 and Result 2 activities as a means of gathering information for the performance evaluation, such that the midterm and final performance evaluations will not be informed by information collected only at two points in time, but instead will be fed organically by information gathered in real time, throughout the project.</p> <p>These field visits and regular meetings with SHRP Results Teams will also serve to ensure that program implementation is adhering to the impact evaluation designs. Where implementation deviates from plan, NORC will discuss with USAID and RTI, and discuss adjustments to implementation plan and/or evaluation design. NORC will engage in ongoing dialogue and discussion with RTI about evaluation implementation, and challenges.</p> <p>Semi-Annual and Annual Reports will include details of evaluation implementation, problems encountered, midstream course correction/modification to design and findings during the reporting period.</p>	<p>Nov 2014 – October 2015</p>
<p>Continue monthly feedback sessions and quarterly performance review meetings with SHRP Team.</p> <p>During these monthly meetings, the P&IE team, in keeping with the CLA Agenda, will synthesize and share with the SHRP leadership observations and recommendations based on observation and monitoring activities conducted by P&IE local staff. Each session will have a corresponding feedback report.</p>	<p>Monthly, Nov 2014 – October 2015</p>
<p>Conduct data analysis and prepare Second Annual Impact Evaluation Report</p>	<p>Dec 2014 – April 2015</p>

Work Plan	
Activities	Month
<p>Conduct the second annual impact analysis of EGRA Cluster 1 and Cluster 2 schools, the multiple rounds of data collected in 2013 and 2014 and include this analysis in the First Impact Evaluation Report, due on April 30, 2015.</p> <p>This report will not contain an impact analysis for Result 2, since the second round of KAP data will not be collected until October 2015. Impact analysis for Result 2 activities will only be possible after the midline KAP data collection in October 2015.</p>	
<p>Develop Final Performance Evaluation Implementation Plan</p> <p>The PE Team, led by Panagora, will work in close consultation with the Evaluation Expert in developing the detailed Final Performance Evaluation Plan, due in October 2015.</p>	Sep-Oct 2015

Deliverable Schedule: Year 3	
Deliverable	Due Date
Second Impact Evaluation Report	Apr 30, 2015
Semi-Annual Report #5, with DQR of Oct 2014 data collection	
Semi-Annual Report #6, with DQR, Annual Report #3	Oct 31, 2015
Year 4 Work Plan with Final Performance Evaluation Implementation Plan	