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CONSTRUCTION MONITORING & EVALUATION PROGRAM

(Reconstruction of Damaged Schools in Khyber Pakhtunkhwa)

QUARTERLY PROGRESS REPORT # 07
APRIL - JUNE, 2014

Table of Contents

EXECUTIVE SUMMARY 1

ITEMS REQUIRING ACTIONS 3

1. THE PROJECT 4

1.1. Background 4

1.2. Location 5

1.3. Implementation Arrangements 6

1.4. The M&E Services 6

2. MAJOR ACTIVITIES UNDERTAKEN DURING REPORTING QUARTER 7

(APRIL - JUNE, 2014) 7

2.1. Validation Report of Schools in Districts Lakki Marwat, Dir Lower & Malakand 7

2.2. Site & Layout Plans 7

2.3. Pre-construction Proforma's and site photographs 7

2.4. Sharing of Documents for the 20 Schools with USAID 7

2.5. Modular Design 7

2.6. Submission of Monthly Progress Reports 7

2.7. Submission of Quarterly Progress Reports 7

2.8. Environmental Documentation Form (EDF) 8

2.9. Meetings 8

3. OVERALL PROGRESS TILL END OF LAST QUARTER (MARCH 31, 2014) 9

3.1. Mobilization of Staff & Establishment of Office/Residencies 9

3.2. Submission of Final Quality Assurance Plan (QAP) 9

3.3. Validation/Revalidation Process 9

3.4. Validation Reports 10

3.5. Pre-construction Proforma's 10

3.6. Site/Layout Plans & Photographs 10

3.7. Modular Design 10

3.8. Submission of preliminary drawings of GHSS Akbar Pura 11

3.9. Submission of EDF's 11

3.10. Submission of Draft Structure Design Review Report 11

3.11. Submission of Structure Adequacy Certificate 11

3.12. Submission of Quarterly Progress Reports 11

3.13. Meetings 11

3.14. Organization Chart and Staff Deployment 18

4. ORGANIZATION CHART WITH KEY STAFF DEPLOYMENT 19

Annexure 24

Annexure I Emails 25

ABBREVIATION

ADP	Annual Development Program
BoQ	Bills of Quantities
CGI	Corrugated Galvanized Iron
C&W	Communication & Works
CO	Contracting Officer
COR	Contracting Officer's Representative
CSR	Composite Schedule Rate
DAC	Divisional Approval Committee
DAE	Diploma of Associate Engineer
DRRC	District Reconstruction Rehabilitation Committee
EDO	Executive District Officer
EMMP	Environmental Mitigation Measure Protocol
FAR	Fixed Amount Reimbursement
GoP	Government of Pakistan
HCC	Host Country Contracting
ITP	Inspection & Testing Plan
KP	Khyber Pakhtunkhwa
KP-RP	Khyber Pakhtunkhwa Reconstruction Program
LoE	Level of Effort
M&E	Monitoring & Evaluation
PaRRSA	Provincial Reconstruction, Rehabilitation & Settlement Authority
PIL	Project Implementation Letter
PM	Project Manager
PMU	Project Management Unit
PSC	Provisional Steering Committee
PSC (USAID)	Project Steering Committee (USAID)
QA	Quality Assurance
QAM (Building)	Quality Assurance Manager (Building)
RA	Reimbursement Agreement
RFP	Request for Proposal
SoW	Scope of Work
TSF	Tons per Square Foot
USAID	United States Agency for International Development

EXECUTIVE SUMMARY

The Province of Khyber Pakhtunkhwa suffered heavy infrastructure damages firstly due to terrorism and militancy and thereafter due to the unprecedented floods of July 2010. United States Agency for International Development (USAID) actively supported the rehabilitation and reconstruction activities of damaged schools, health facilities, drinking water supply schemes and other infrastructure components in Malakand Division by initially obligating funds amounting to USD 36 million under an Activity Agreement (No. 391-011) signed in September, 2009 between USAID and PaRRSA on behalf of GoP. Expanding its portfolio, USAID provided funds for rehabilitation / reconstruction of other infrastructure components including irrigation, bridges and roads etc. in the calamity hit areas.

In June 2012, USAID sub-obligated additional funds amounting to USD 25 million for reconstruction of rains / floods damaged and bomb blasted schools in the affected districts of KP under Amended Activity Agreement No. 391-014. M/s AGES Consultants was assigned the task of Monitoring & Evaluation (M&E) services of these reconstruction activities under USAID/Pakistan Construction Monitoring and Evaluation Program (CMEP), for which a formal contract was signed on September 30, 2012.

During the reporting quarter, validation report, site/layout plans, pre-construction proforma's and site photographs of 20 feasible schools (15 schools in District Lakki Marwat inclusive of Govt. Higher Secondary School Serai Naurang, 03 schools in District Dir Lower & 02 schools in District Malakand) were finalized and submitted to USAID for further processing. In the 20 feasible schools, the scope of GHSS Serai Naurang is yet to be decided by the stakeholders. Draft layout plan of the aforesaid school has been included in the above mentioned plans for the purpose of decision making.

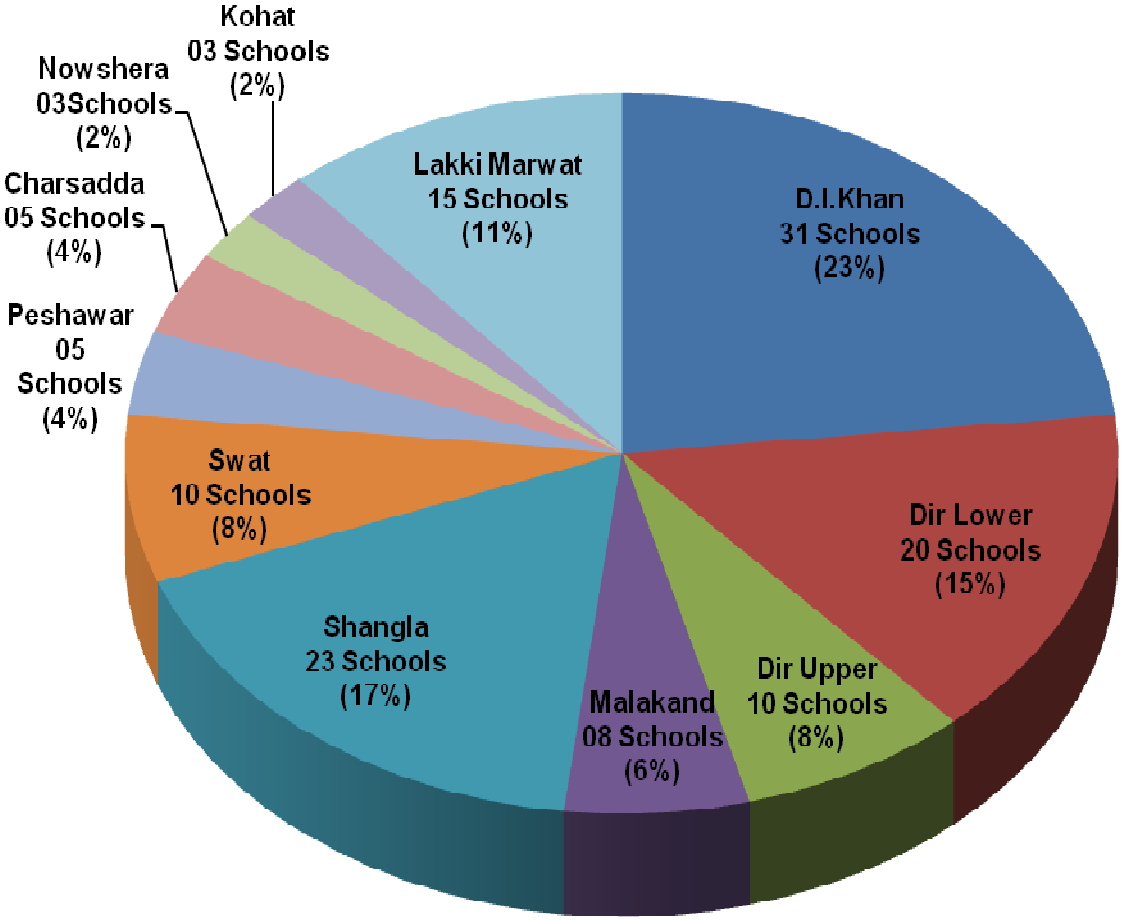
So far, the M&E Consultants have completed validation/assessment of a total of 334 identified schools, wherein 133 schools were found suitable & 201 schools were declared unsuitable for reconstruction for various reasons.

Out of 133 feasible schools, PIL for 24 schools has been already issued and EDFs approved by USAID, whereas site/layout plans, modular designs and EDF etc. for 63 more schools have been finalized/reviewed for which a PIL is under process at USAID since January 2014. Another 21 schools inclusive of GHSS Akbar Pura will be made part of subsequent PILs after finalization of the design/drawings and cost estimates etc, whereas 25 schools (with low enrollment or requiring additional rooms) have been kept in 2nd priority by PaRRSA.

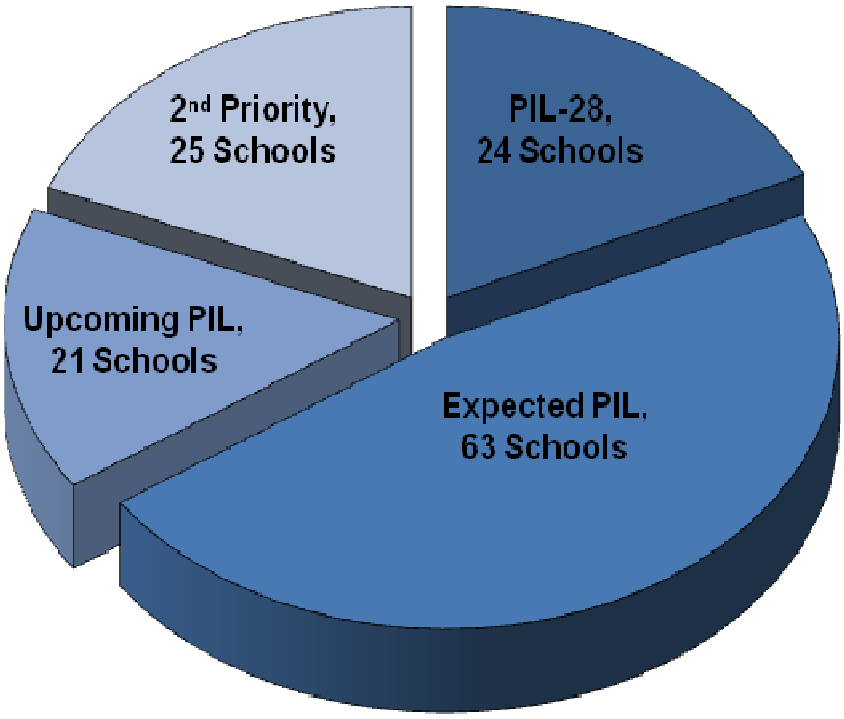
Furthermore, preliminary drawings of Govt. Higher Secondary School Akbar Pura were earlier submitted to USAID by PaRRSA for further appropriate action.

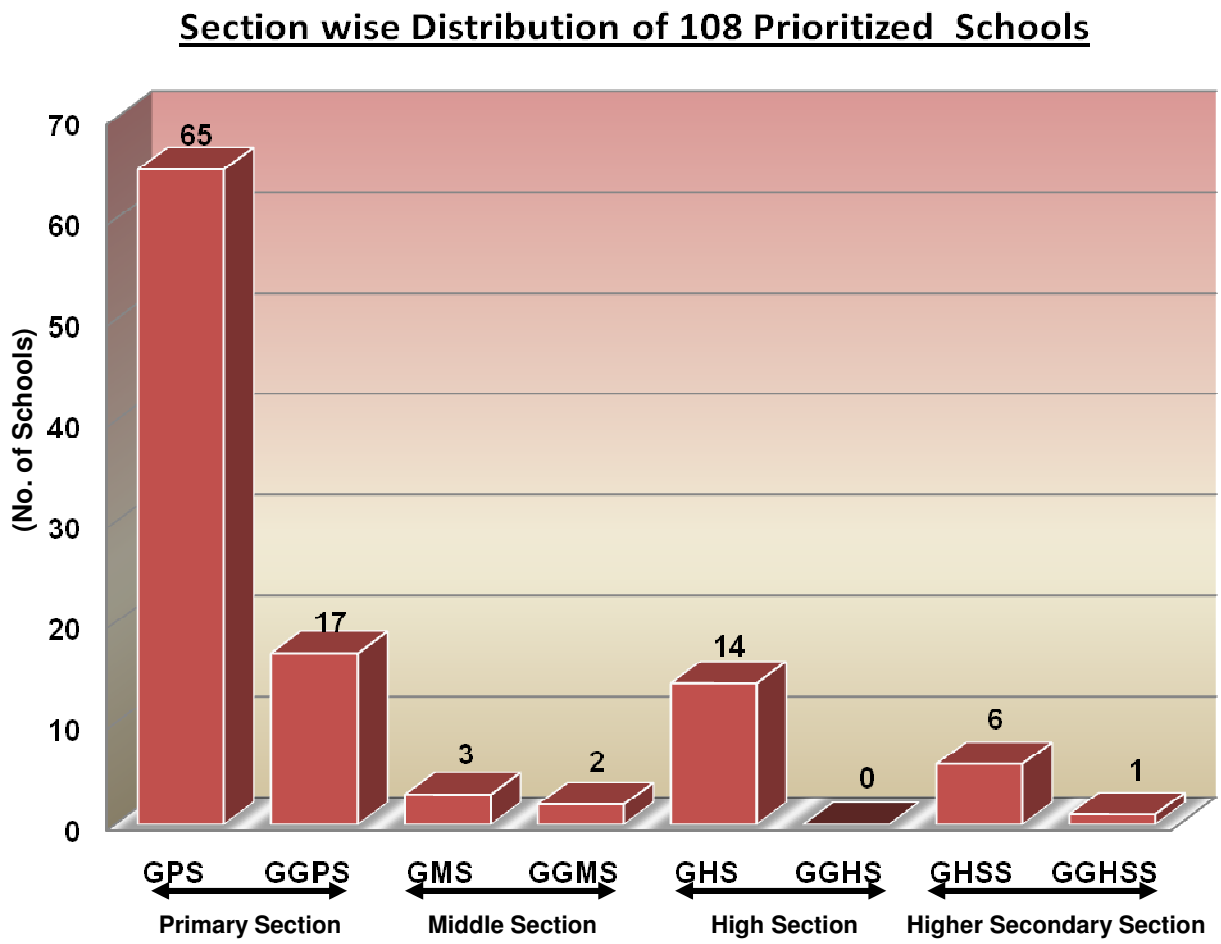
USAID issued a signed Project Implementation Letter (PIL) number 391-014-PIL-28 amounting to Pak Rs. 454.2789 million (USD 4.326466 million) on October 29, 2013 for the 24 schools ending December 31, 2014. Another PIL for 63 schools amounting to Pak Rs. 1416.9018 million is in progress at USAID.

Geographic Spread of 133 Feasible Schools



PIL wise distribution of 133 Feasible Schools





ITEMS REQUIRING ACTIONS

Urgent action / decision of the concerned forums is required on the following points.

1. Validation of 24 schools for PIL-28 was carried out in November - December 2012 and the PIL thereof signed on October 29, 2013. A period of 8 months from signing of the PIL has already been lapsed and further delay may lead to change in ground situation and probably revision of PIL. Physical construction activities will start only upon completion of the requisite prequalification, tendering and contracting formalities by PaRRSA / executing agency. The matter has been repeatedly reported in previous progress reports and needs to be taken up on priority with PaRRSA so as to pursue the project implementation / physical activities without further loss of time.
2. PIL-28 has been signed at a conversion rate (1 USD = Pak Rs.105) which may have financial implication to PaRRSA due to variation in US Dollar conversion rate.
3. Signing of PIL for 63 Schools needs to be expedited by USAID.
4. EDFs of 63 schools are under review at USAID which need to be finalized at the earliest.
5. Drawings of GHSS Akbar Pura are under review at USAID since February 2014 which needs to be concluded at the earliest.
6. A joint meeting of all stake holders needs to be conducted to review the validation report, site/layout plans etc of 20 schools for the upcoming PIL.

1. THE PROJECT

1.1. Background

The disaster of 2010 Monsoon Flood in Khyber Pakhtunkhwa (KP) was massive and unprecedented. The flood not only deprived the local communities of their livelihoods but also created an unprotected and challenging environment for the school going children in the flood hit districts of KP.

As per data received from the Education Department of the KP, the numbers of schools either partially or fully damaged ranged in hundreds. The Government of KP was faced with the challenging task of reconstruction and restoration of these lost academic facilities at huge construction costs. Realizing the importance of early resumption of educational activities, the government appealed to national and international donors for funds to rectify and retrieve the situation. In the meantime, the Government of KP, through its concerned line departments, prepared report regarding damaged in the flood affected districts.

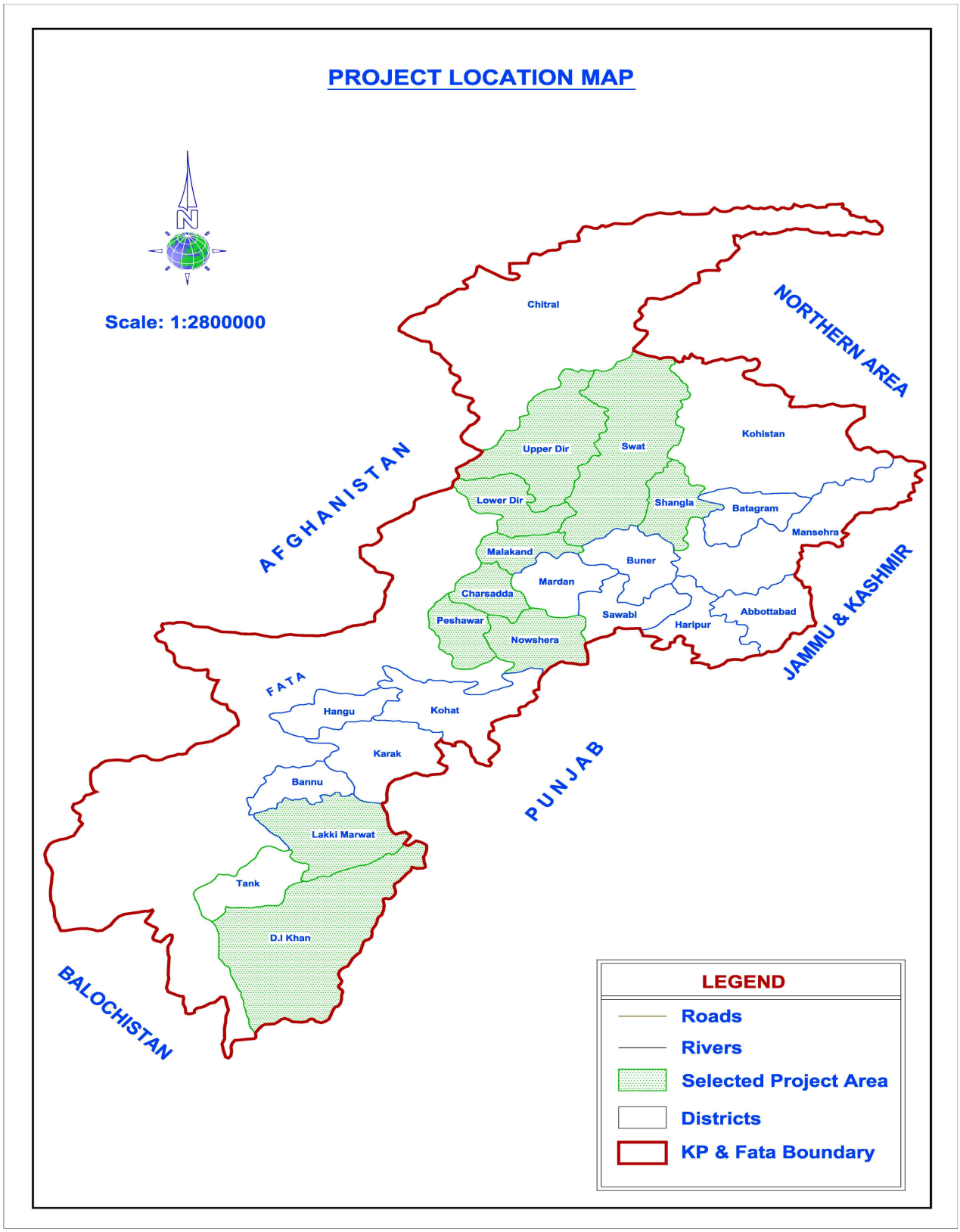
USAID was already working in Malakand Division on the reconstruction and rehabilitation of schools, health facilities and Water & Sanitation (WatSan) infrastructures affected during the militancy period. Contemplating an expansion of its portfolio of projects in KP with regards to flood relief activities, USAID tasked AGES, (the M&E consultants for the USAID funded sub-projects in the Malakand Division) to undertake the additional work of validation for the partially and fully damaged schools in some of the districts affected by floods.

In September 2012, AGES was assigned the task of monitoring & evaluation services including Quality Assurance and Environmental Monitoring for the reconstruction activities of the damaged schools in the affected districts Khyber Pakhtunkhwa comprising Peshawar, Nowshera, Charsadda, Malakand, Swat, Dir Upper/Lower, Shangla, DI Khan and Lakki Marwat.

The project has been tasked with the objective to monitor & certify that all the proposed projects are built as per approved designs/drawings, technical specifications and to ensure environmental compliance as per USAID's and Government of Pakistan's (GoP) regulations and requirements.

1.2. Location

The revalidation and subsequent reconstruction activities are presently being pursued in the various districts of Khyber Pakhtunkhwa badly affected due to floods of July 2010 and militancy.



1.3. Implementation Arrangements

The Economic Affairs Division (EAD) designated the Director General (DG) of Provincial Reconstruction, Rehabilitation and Settlement Authority (PaRRSA) as an Additional Representative of the Government of Pakistan (GoP) for the purposes of the implementation of Program Areas. The GoKP has established a Project Steering Committee (PSC) USAID to provide oversight, guidance and approvals required for smooth and timely implementation of the activities. The PSC is chaired by DG PaRRSA, and comprised representatives of USAID Pakistan and relevant provincial departments involved in the planning and execution of the activities. Therefore, PaRRSA was established with a mandate to "look after the whole reconstruction, rehabilitation and settlement of the affectees of the crises, KP witnessed in the recent past". The organization meant to provide the requisite speed, ease, facilitation, coordination, supervision and linkages with all stakeholders involved and helping the provincial Govt. in its endeavor to rehabilitate the affected areas in the transparent manner. A strategy is presently being debated on and under formulation by the participation of all stakeholders to decide/identify an appropriate executing agency to undertake implementation of this project, on behalf of the government of KP. M/s AGES Consultants of Peshawar have been appointed by USAID as Monitoring & Evaluation Consultants for this project.

1.4. The M&E Services

The Contract for M&E Services for the "Construction Monitoring & Evaluation Program" was signed on September 30, 2012. The M&E services comprise the following.

- Submission of Quality Assurance Plan (QAP).
- Validation / Revalidation of the July 2010 flood damage assessment done through AGES for fully damaged schools to the current status.
- Pre-Construction report of each school site to establish base line condition.
- Preparation of site plan as well as layout plans on the basis of pre-construction survey data obtained as a result of site visits.
- Review and Vetting of Project Design Drawings / Documents.
- Verifying the quality of construction/installation works and ensures conformity to the contract construction drawings, standards, technical specifications & requirements
- Site Monitoring and Inspection Reports
- Assisting, advising & reporting to USAID/PaRRSA with regard to reconstruction activities.
- Field and Laboratory Testing
- Monthly & Quarterly Progress Reports

2. MAJOR ACTIVITIES UNDERTAKEN DURING REPORTING QUARTER (APRIL - JUNE, 2014)

2.1. Validation Report of Schools in Districts Lakki Marwat, Dir Lower & Malakand

- Validation report of 20 feasible schools (15 in District Lakki Marwat, 03 in District Dir Lower and 02 in District Malakand) were finalized / compiled.

2.2. Site & Layout Plans

- Site and layout plans of the 20 feasible schools were finalized / compiled.
- Draft site / layout plan of GHSS Serai Naurang of District Lakki Marwat was developed / compiled for stakeholders review.

2.3. Pre-construction Proforma's and site photographs

- Pre-construction proforma's along with site photographs of the 20 feasible schools were also compiled during the reporting quarter.

2.4. Sharing of Documents for the 20 Schools with USAID

- All the documents / drawings, proforma's and photographs etc. referred to above were shared with / handed over to USAID during the meeting on May 30, 2014 for further appropriate action.

2.5. Modular Design

- In the above mentioned 20 feasible schools, 19 schools are based on modular design, whereas GHSS Serai Naurang of District Lakki Marwat is based on site specific design due to high enrollment. The modular designs of 19 schools were finalized in the reporting quarter.

2.6. Submission of Monthly Progress Reports

- Thirteenth (13th) & Fourteenth (14th) Monthly Progress Reports for the months April & May 2014 were shared with USAID/PaRRSA on May 19, 2014 & June 14, 2014 respectively.

2.7. Submission of Quarterly Progress Reports

- Sixth (6th) Quarterly Progress Reports for the quarter January - March 2014 was shared with USAID/PaRRSA on April 19, 2014.

2.8. Environmental Documentation Form (EDF)

- EDF of 24 schools of PIL-28 were approved by USAID on May 15, 2014.
- EDF of 63 schools were submitted to USAID on April 12, 2014 for their review & further appropriate action.
- EDF of the 20 feasible schools are in the process and will be shared shortly with the stakeholders.

2.9. Meetings

- A meeting was held in the office of Project Manager CMEP AGES on May 30, 2014. COR USAID, Project Manager CMEP AGES, Quality Assurance Manager (Building) AGES attended the meeting. Validation Report, Site/layout plans, pre-construction proforma's along with site photographs of the 20 feasible schools were handed over to COR USAID in soft copy (CD) for further processing.

3. OVERALL PROGRESS TILL END OF LAST QUARTER (MARCH 31, 2014)

3.1. Mobilization of Staff & Establishment of Office/Residencies

- Key staff of AGES was mobilized in September 2012 and preliminary meetings were conducted with the stakeholders for evolving project implementation strategy.
- Need based logistics have been provided
- Project Office at Peshawar has been established
- Residencies (02) for office as well as field staff have been established

3.2. Submission of Final Quality Assurance Plan (QAP)

- QAP was reviewed in light of observations/comments made by USAID & final version shared with the stakeholders on March 13, 2013.

3.3. Validation/Revalidation Process

- A total of 334 schools were assessed during the validation process wherein 133 schools were found feasible whereas 201 schools were found unfeasible for reconstruction due to various reasons.
- In 133 feasible schools, 108 schools have been top prioritized & proceed with design & drawings while 25 schools have been kept in 2nd priority due to low enrollment, required additional rooms, non-availability of alternate land etc.
- In 108 schools, PIL for 24 schools has already been issued while another PIL for 63 schools is currently under process at USAID. Another 21 schools will be made part of subsequent PILs after finalization of design & drawings by the stakeholders.
- In 21 schools, validation report, site/layout plans, pre-construction proforma's and site photographs of 20 schools were submitted to USAID for further processing, whereas preliminary design & drawings of GHSS Akbar Pura is under review at USAID since February 2014.
- Civil work scope of GHSS Serai Naurang, District Lakki Marwat is yet to be decided by the stakeholders.

- District wise position of validation process is tabulated here under:

S. #	District	Total No. of Schools	Feasible Schools	Unfeasible Schools	PIL-28	Exp. PIL	Upcoming PIL	2nd Priority	Reason for 2nd priority
1	Peshawar	29	5	24	-	5	-	-	
2	Charsadda	13	5	8	-	5	-	-	
3	Nowshera	6	3	3	-	2	1	-	
4	Swabi	3	-	3	-	-	-	-	
5	Malakand	15	8	7	3	3	2	-	
6	Swat	61	10	51	2	6	-	2	Additional Rooms
7	Dir Lower	39	20	19	2	13	3	2	Addition Rooms / Alternate Land
8	Dir Upper	40	10	30	-	10	-	-	
9	Shangla	39	23	16	8	15	-	-	
10	Kohat	7	3	4	-	-	-	3	Pending till further schools added
11	Tank	2	-	2	-	-	-	-	
12	D.I Khan	46	31	15	9	4	-	18	Low Enrollment
13	Lakki Marwat	34	15	19	-	-	15	-	
TOTAL:		**334**	**133**	**201**	**24**	**63**	**21**	**25**	

3.4. Validation Reports

- In 108 prioritized schools, validation/revalidation reports of 88 schools were shared with the stakeholders till end of last quarter.

3.5. Pre-construction Proforma's

- In 108 prioritized schools, pre-construction proforma's of 88 schools were shared with the stakeholders till end of last quarter.

3.6. Site/Layout Plans & Photographs

- In 108 prioritized schools, site/layout plans along with site specific photographs of 88 schools were shared with the stakeholder for further processing at their end.

3.7. Modular Design

- In 108 prioritized schools, 106 schools are based on modular design, whereas 02 schools (GHSS Akbar Pura & GHSS Serai Naurang) are based on site specific design due to high enrollment. In 106 schools, modular designs of 87 schools were shared with stakeholder for further processing at their end.

3.8. Submission of preliminary drawings of GHSS Akbar Pura

- The preliminary Architectural, Structural, Electrical and Water Supply & Sanitation drawings of GHSS Akbar Pura were submitted to USAID by PaRRSA for further appropriate action.

3.9. Submission of EDF's

- The Environmental documentation Form's (EDF's) of 24 schools were submitted to USAID for their review and comments.

3.10. Submission of Draft Structure Design Review Report

- Draft Structure Design Review Report was shared with stakeholders on June 19, 2013.

3.11. Submission of Structure Adequacy Certificate

- Structure Adequacy Certificate for all modules used was shared with USAID/PaRRSA on February 05, 2014.

3.12. Submission of Quarterly Progress Reports

- First Quarterly Progress report for the quarter ending December 31, 2012 was shared with USAID/PaRRSA.
- Second Quarterly Progress Report for the quarter ending March 31, 2013 was shared with USAID/PaRRSA on April 04, 2013.
- Third Quarterly Progress Report for the quarter ending June 30, 2013 was shared with USAID/PaRRSA on July 08, 2013.
- Fourth Quarterly Progress Report for the quarter ending September 30, 2013 was shared with USID/PaRRSA on October 09, 2013
- Fifth Quarterly Progress Report for the quarter ending December 31, 2013 was shared with USID/PaRRSA on January 21, 2014.

3.13. Meetings

1. A meeting was held in the office of PaRRSA on 24-09-2012. All the stakeholders i.e USAID, PaRRSA and AGES participated in the proceedings. Main purpose of the meeting was to evolve strategy for the way forward for implementation of the reconstruction of flood damaged schools based on the findings of the validation and damaged assessment report prepared by AGES in Year 2010.
2. A meeting was held in the Main office of AGES on 17-11-2012. Chief Infrastructure

PaRRSA, Project Manager CMEP AGES, Quality Assurance Manager CMEP AGES, Partners AGES and Field Engineers AGES attended the Meeting. The purpose of meeting was to review the previous minutes of meeting and share the validation/revalidation reports prepared by AGES and to evolve further strategy for the revalidation of schools in the rest of the Districts.

3. A meeting was held in the Main Office of AGES on 27-12-2012. All the Stakeholders i.e USAID, PaRRSA and AGES participated in the meeting. The main purpose of the meeting was to review the previous minutes of meeting and share the validation/revalidation of all Districts covered under the CMEP KP.
4. Meetings were held on 15-10-2012 & 17-10-2012 in the office of EDO District Shangla. EDO & ADO District Shangla, Field Manager AGES & Field Monitor AGES attended the meeting. The purpose of meeting was to chalk out visit program needed for the revalidation of schools in District Shangla.
5. A meeting was held in the office of DTL M&E Malakand at Mingora. The M & E Engineers of M&E Project who were involved in the validation process in Year 2010 participated in the meeting beside the QAM(B) CMEP AGES, coordinator Swiss Agency for Development and Cooperation and Field Monitor AGES. The purpose of meeting was to identify the suitable and unsuitable sites in light of survey done in year 2010.
6. A meeting was held in the office of M&E Dir at Timergara. Infrastructure Coordinator PaRRSA, Coordination Engineer M&E Dir, M&E Engineer Dir, Site Engineers M&E Dir, QAM Building CMEP AGES and Field Monitor CMEP AGES attended the meeting. The purpose of the meeting was to discuss the validation reports with the respective site engineers of M&E Dir who were involved in the validation process done in Year 2010. The suitable/unsuitable sites were identified in light of their reports.
7. A meeting was held in the Office of EDO District Malakand on 29-11-2012. EDO & ADO District Malakand, QAM (B) CMEP AGES & Field Monitor attended the meeting. The purpose of the meeting was to chalk out program for the visits of the suitable sites as pointed out by EDO Malakand.
8. A meeting was held on 05-12-2012 in the office of EDO D.I.Khan. All DDOs of the respective Tehsils, QAM (B) CMEP AGES, Field Manager and Field Monitor CMEP attended the meeting. The schools having land issues were identified and program was chalked out for the visits of suitable sites. The DDOs of the respective Tehsils were also involved in the revalidation process.
9. Introductory meeting with Country Director USAID Pakistan was held on April 17, 2013 in Islamabad.

10. A meeting was held on 17-05-2013 in the office of Programme Manager PaRRSA. Program Manager PaRRSA, Chief Infrastructure PaRRSA, Programme Manager USAID for KP, Engineer USAID, Team leader M&E AGES, CPO PaRRSA, SPO Education Department, DEO DI Khan, QAM (Building) CMEP AGES, Mid Level Specialist AGES, Field Manager AGES & Office Engineer AGES attended the meeting.

    It was decided and agreed in the meeting that 24 out of 42 feasible sites/schools as re-validated & assessed by AGES shall be tagged as priority-1 having comparatively high enrollment & high future potential and will be included in PIL-1. Other issues pertaining to the project were also discussed in the meeting and decisions made accordingly.

11. A meeting was held on 24-05-2013 in the Project office CMEP Peshawar to discuss Layout Plans, modular drawings and cost estimates for PIL No.01. Chief Infrastructure PaRRSA, Partner AGES, QAM (Building) CMEP AGES, Mid Level Specialist AGES, Field Manager AGES & Office Engineer AGES attended the meeting. Some technical modifications/changes were suggested and agreed to be incorporated in the BOQs, Architectural and Structural Drawings keeping in view the lesson learnt from M&E project

12. A meeting with Engineer USAID and Chief Infrastructure PaRRSA was held on 28-06-2013 to review & finalize the BOQ's and drawings of 24 schools selected for PIL-01

13. A meeting was held with USAID & PaRRSA in PaRRSA Secretariat Peshawar on 28-06-2013 and discussed the flood/militancy school implementation strategy and progress of school under KPRP.

14. A meeting was held on July 22, 2013 in the office of Program Manager PaRRSA. Program Manager PaRRSA, Chief Infrastructure PaRRSA, Engineer USAID, Chief Planning Officer PaRRSA, Planning Officer PaRRSA, Senior Engineer PaRRSA, QAM(Building) CMEP AGES, Mid Level Specialist AGES and Field Manager AGES attended the meeting.

    Main purpose of the meeting was firstly to review the draft validation report of alternate schools submitted by AGES and secondly to get fresh list of alternate schools for physical survey and assessment.

15. A meeting was held on August 20, 2013 in the office of DEO Swabi. ADO (Male) Swabi, ADO (Female) Swabi, Field Manager (Building) CMEP and Junior Engineer CMEP attended the meeting. The (03) three listed schools were discussed & reviewed in detail before going for physical survey & assessment of the schools. Both ADOs accompanied the survey team during the validation process.

16. A meeting was held on August 26, 2013 in the office of DEO Malakand at Batkhela. Mr. Abdullah DEO(M) Malakand, Mr. Ruidar Ali QAM(Building) CMEP, Mr. Fazal Ahad Dy:DEO(M) Malakand, Mr. Fazli Subhan ADO(P&D) Malakand & Mr. Iftikhar Alam Office

Engineer AGES attended the meeting. The list provided by PaRRSA was discussed in detail and all the listed schools were found suitable for physical survey & assessment. A survey team comprising of AGES Engineers & ADO (P&D) were advised to proceed for physical survey & assessment forthwith.

17. A meeting was held on August 26, 2013 in the office of DEO Lower Dir at Timergara. Mr. Shabir Ahmad Dy: DEO (E&SE) Dir Lower, Mr. Muhammad Aslam ADO (P&D) Dir Lower, Mr. Muhammad Tahir ADO(P&D) Dir Upper, Mr. Jehandar Shah ADO(P&D)F Dir Lower, Mr. Shahid Jan Infrastructure Coordinator PaRRSA & Mr. Ruidar Ali QAM(Building) CMEP attended the meeting. The list provided by PaRRSA was discussed in detail and six (06) schools were dropped from the list being Pledged/Reconstructed by other Donor agencies or through Government ADP. AGES was given a green signal to go ahead for the physical survey & assessment of the balance seven (07) listed schools as provided by PaRRSA.
18. A meeting was held on August 27, 2013 in the office of DTL M&E Swat at Saidu Sharif Swat. Mr. Shakeel Iqbal PM PaRRSA, Mr. Aurang Zeb ADO(P&D) Shangla, Mr. Akhter Naeem ADO P&D(F) Shangla, Mr. Said Rahman SPO PMU PaRRSA, Mr. Sajjad Ahmad Infrastructure Coordinator PaRRSA, Mr. Ruidar Ali QAM(Building) CMEP, Dilshad Begum DEO(F) Swat, Mr. Abdul Aziz Shaheen ADO P&D(F) Swat, Mr. Sultan Mehmood DEO(M) Swat & Mr. Muhmmad Azim ADO P&D Swat attended the meeting. The list provided by PaRRSA was discussed & reviewed in detail. Some schools were dropped due to inaccessibility, some were not functional for the last 8 to 9 years (according to DEO Female), some were already Pledged/Reconstructed by other donors or through Government ADP, and some have no land being washed away due to floods July, 2010. It was decided that a final list will be submitted to PaRRSA having all informations as discussed in the meeting for physical survey & assessment.
19. A meeting was held on August 28, 2013 in the office of DEO Dir Upper at Dir. Mr. Shahid Jan Infrastructure Coordinator PaRRSA, Mr. Ruidar Ali QAM(Building) CMEP & Mr. Farmanullah Representative of DEO(M&F) Dir Upper attended the meeting. The list provided by PaRRSA was discussed & reviewed in detail. Five (05) schools mentioned in the list were dropped due to having no land being washed away during the floods July 2010; two (02) schools were already Pledged/Re-constructed by other donor agencies. It was decided that a final list in light of decision made in the meeting held on August 27, 2013 with the Program Manager PaRRSA at Saidu Sharif Swat will be submitted to PaRRSA for physical survey & assessment. AGES survey team will proceed for physical survey & assessment as and when the consolidated list of schools is received from PaRRSA.
20. A meeting was held on September 17, 2013 in the Project Office of CMEP Peshawar, to discuss validation report of 12 alternate sites of district Nowshera, Swabi & Kohat and actual

site specific BOQ's of 24 schools of PIL-01. Chief Infrastructure PaRRSA, QAM(Building) CMEP AGES, Mid Level Specialist AGES, Field Manager AGES, Office Engineer AGES and Quantity Surveyor AGES attended the meeting.

21. A meeting was held on October 28, 2013 in the office of District Education Officer Dir Upper. SDO (M) Dir & Warai Sub Division, ASDO (M) Sheringle & Warai Sub Division, Infrastructure Coordinator PaRRSA Dir Lower & QAM (Building) AGES CMEP attended the meeting. The list provided by PaRRSA was discussed in detail and 09 schools were dropped from the list being repaired/rehabilitated, partially damaged and no arrangement of alternate land. AGES was advised to proceed for physical survey and assessment.
22. A meeting was held on October 29, 2013 in the office of District Education Officer Shangla at Alpurai, DEO (M/F) Shangla, ADO P&D (M) Shangla, ADO P&D (F) Shangla, Admin Officer Shangla, Senior Clerk DEO Office Shangla, QAM (Building) AGES CMEP, Field Manager AGES CMEP, Junior Architect AGES CMEP, Ex-MPA Shangla attended the meeting. The list provided by PaRRSA was discussed in detail and 03 schools were dropped from the list being no arrangement of alternate land. AGES was advised to proceed for physical survey and assessment.
23. A meeting was held on November 06, 2013 in the Project Office of CMEP Peshawar, to revisit the validation reports of 21 schools in Districts Peshawar, Nowshera & Charsadda, 12 schools in District Nowshera, Swabi & Kohat, 8 schools in District Dir Lower and to review the Draft Validation Report of recently assessed, 22 schools in District D.I Khan & 11 schools in District Dir Lower. The sole objective of the above review was to finalize the scope for the upcoming PIL. Chief Infrastructure PaRRSA, Project Manager CMEP AGES, QAM (Building) CMEP AGES, Mid Level Specialist CMEP AGES, Junior Architect CMEP AGES and Junior Engineer CMEP AGES attended the meeting.
24. A meeting was held on November 20, 2013 in the Project Office of CMEP Peshawar, to discuss draft site/layout plans of recently assessed 38 schools of District Dir Lower, Dir Upper, Malakand, Swat & Shangla, to finalize the scope for the upcoming PIL. Chief Infrastructure PaRRSA, Project Manager CMEP AGES, QAM(Building) CMEP AGES, Mid Level Specialist CMEP AGES, Field Manager CMEP AGES and Office Engineer CMEP AGES attended the meeting.
25. A meeting was held at CMEP Project Office Peshawar on December 21, 2013 to review the revised proposals of GHSS Akbarpura. Principal Architect AFKAR Associates presented the proposals to the Chief Infrastructure PaRRSA. AGES CMEP team comprising the Project Manager, Advisor, QAM (Building), Senior Technical Specialist, Structure Engineer / specialist, Mid Level Specialist, Field Manager, Office Engineer and Junior Architect attended the meeting.

26. A meeting was held on January 07, 2014 in the Project Office of CMEP Peshawar to review the site specific photographs of 32 schools, requiring further clarification. Chief Infrastructure (PaRRSA), with QAM (Building), Mid Level Specialist, Field Manager and Office Engineer CMEP AGES attended the meeting.
27. A meeting was held on January 11, 2014 in the Project Office of CMEP Peshawar to review the proposals of GHSS Akbarpura, Site/layout plans & photographs of 13 schools and list of damaged schools of district Lakki Marwat. Chief Infrastructure (PaRRSA), Principal Architect Afkar Associates, while Project Manager, Project Advisor, QAM (Building), Structure Engineer, Mid Level Specialist, Field Manager, Office Engineer and Junior Architect CMEP AGES attended the meeting.
28. A meeting was held on January 13, 2014 in the Project Office of CMEP Peshawar to review the proposals of GHSS Akbar Pura, Site photographs of those schools on which further clarification is required and site photographs of high & higher secondary schools. USAID Engineer, Chief Infrastructure (PaRRSA), Team Leader M&E Project Malakand AGES, along with Project Manager, Project Advisor, QAM (Building), Structure Engineer, Mid Level Specialist, Field Manager and Office Engineer CMEP AGES attended the meeting.
29. A meeting was held on February 05, 2014 in the Project Office of CMEP Peshawar to review the different aspects of structural design of GHSS Akbar Pura and to review the site photographs of recently assessed schools in District Lakki Marwat. Chief Infrastructure (PaRRSA), Principal Architect Afkar Associates, Project Manager, Project Advisor, QAM (Building), Structure Engineer, Mid Level Specialist, Field Manager and Office Engineer of CMEP AGES attended the meeting.
30. A meeting was held on February 25, 2014 in the Project Office of CMEP Peshawar to review the preliminary Architectural, Water Supply & Sanitation and Electrical Drawings of GHSS Akbar Pura. Chief Infrastructure (PaRRSA), Principal Architect Afkar Associates, Project Manager, QAM (Building), Electrical Engineer, Design Engineer WatSan, Structure Engineer, Site Engineer WatSan, Mid Level Specialist, Field Manager, Office Engineer and Junior Architect of CMEP AGES attended the meeting.
31. A meeting was held on March 04, 2014 in CMEP Project Office Peshawar, to review the status of preliminary Architectural, Structural, Water Supply & Sanitation drawings of GHSS Akbar Pura. Principal Architect Afkar Associates, QAM (Building), Design Engineer WatSan, Structure Engineer, Site Engineer WatSan, Field Manager, Office Engineer and Junior Architect of CMEP AGES attended the meeting.
32. A meeting was held on March 07, 2014 in CMEP Project Office Peshawar, to review the status of preliminary Architectural, Electrical, Water Supply & Sanitation drawings of GHSS

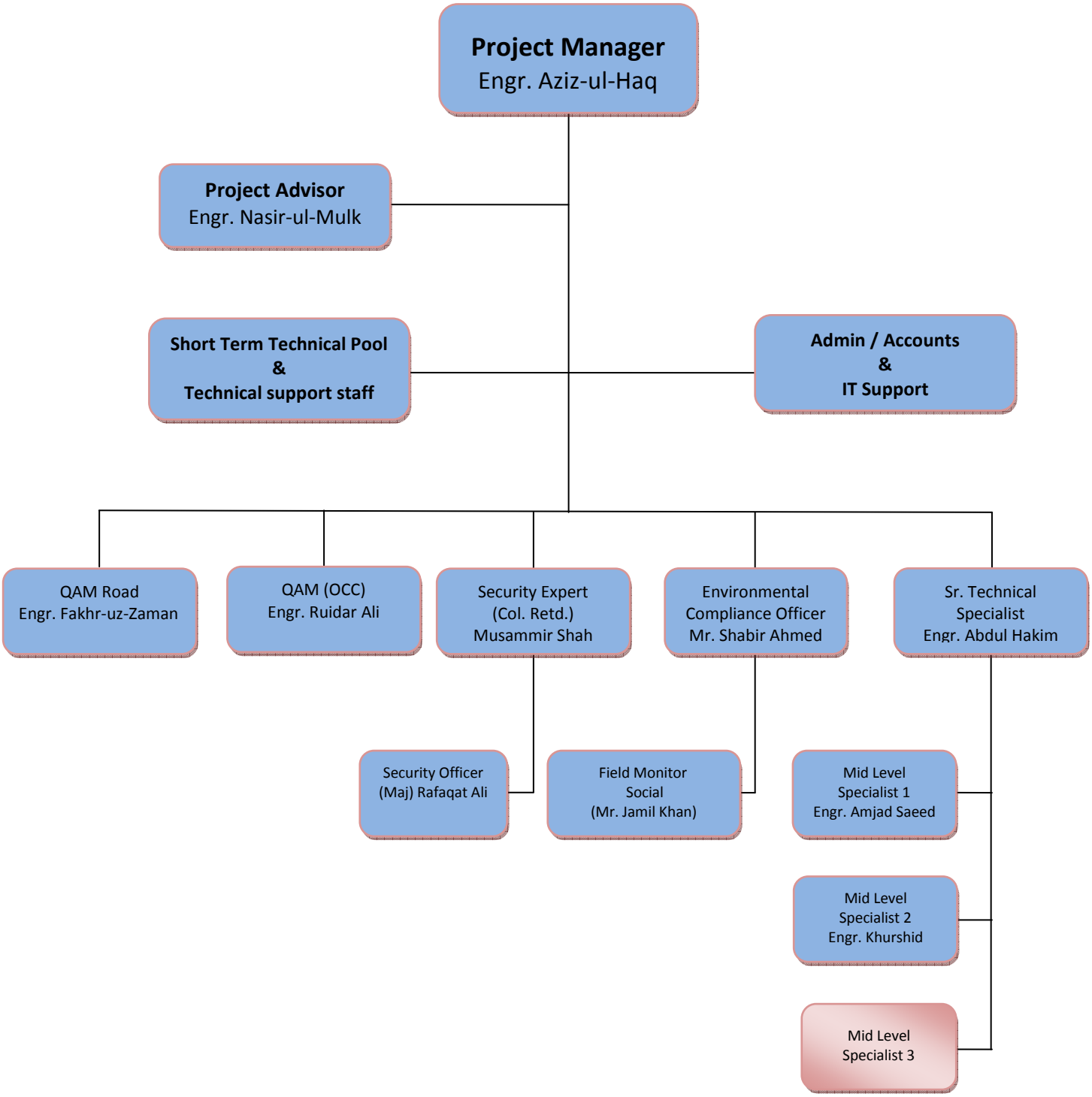
Akbar Pura. Chief Infrastructure PaRRSA, Principal Architect Afkar Associates, Project Manager, QAM (Building), Electrical Engineer, Design Engineer WatSan, Structure Engineer, Mid Level Specialist, Field Manager, Office Engineer (Roads) and Junior Architect of CMEP AGES attended the meeting.

33. A meeting was held on March 07, 2014 in CMEP Project Office Peshawar, to review the draft site/layout plans of feasible schools of District Lakki Marwat and Dir Lower. Chief Infrastructure PaRRSA, Project Manager, QAM (Building), Mid Level Specialist and Office Engineer of CMEP AGES attended the meeting.

3.14. Organization Chart and Staff Deployment

The M&E Consultants organization chart and staff deployment is presented in the next section.

4. ORGANIZATION CHART WITH KEY STAFF DEPLOYMENT



LEGEND:

Mobilized

To be mobilized with expansion of work

PROJECT MANAGER OFFICE – STAFF DEPLOYMENT

S. No.	Name	Designation	
1	Aziz-ul-Haq	Project Manager	ROAD COMPONENT
2	Nasir-ul-Mulk	Project Advisor	
3	Abdul Hakim	Senior Technical Specialist	
4	Shabir Ahmad Khan	Environmental Compliance Officer	
5	Muhammad Khurshid	Mid-Level Specialist	
6	Amjad Saeed	Mid-Level Specialist	
7	Irfanullah Khattak	Reporting Specialist	
8	Maj. (Rtd.) Rafaqat Ali	Security Officer	
9	Saqib Maqbool	Junior Engineer	
10	Arshad Khan	CAD Operator	
11	Sohail Anjum	Senior Surveyor	
12	Abdul Waheed	Manager Admin/Finance	
13	Amir Habib	IT Officer	
14	Muhammad Bilal	Assistant Accountant	
15	Faizan Khan	Computer Operator	
16	Jamil Khan	Field Monitor Social	OTHER CONSTRUCTION COMPONENT
17	Anwar Dad	Quantity Surveyor	
18	Waqar ul Mulk	Junior Architect	
19	Naeem Jan	Senior Surveyor	
20	Muhammad Waqas	Survey Assistant	
21	Muhammad Ayaz	Survey Assistant	
22	Muhammad Zeeshan Atta	Survey Assistant	
23	Sana ullah	Accountant	

QUALITY ASSURANCE MANAGER OFFICE (Other Construction Component)

S.No.	Name	Designation
1	Ruidar Ali	QAM (OCC)
2	Muhammad Humayun	Field Manager M&E
3	Iftikhar Alam Khan	Office Engineer
4	Ihsan Ali	Assistant Office Administrator
5	Fida Ullah	Computer Operator

Figure 4.1: TEAM COMPOSITION-BUILDING COMPONENTS
USAID/PAKISTAN CONSTRUCTION MONITORING AND EVALUATION PROGRAM

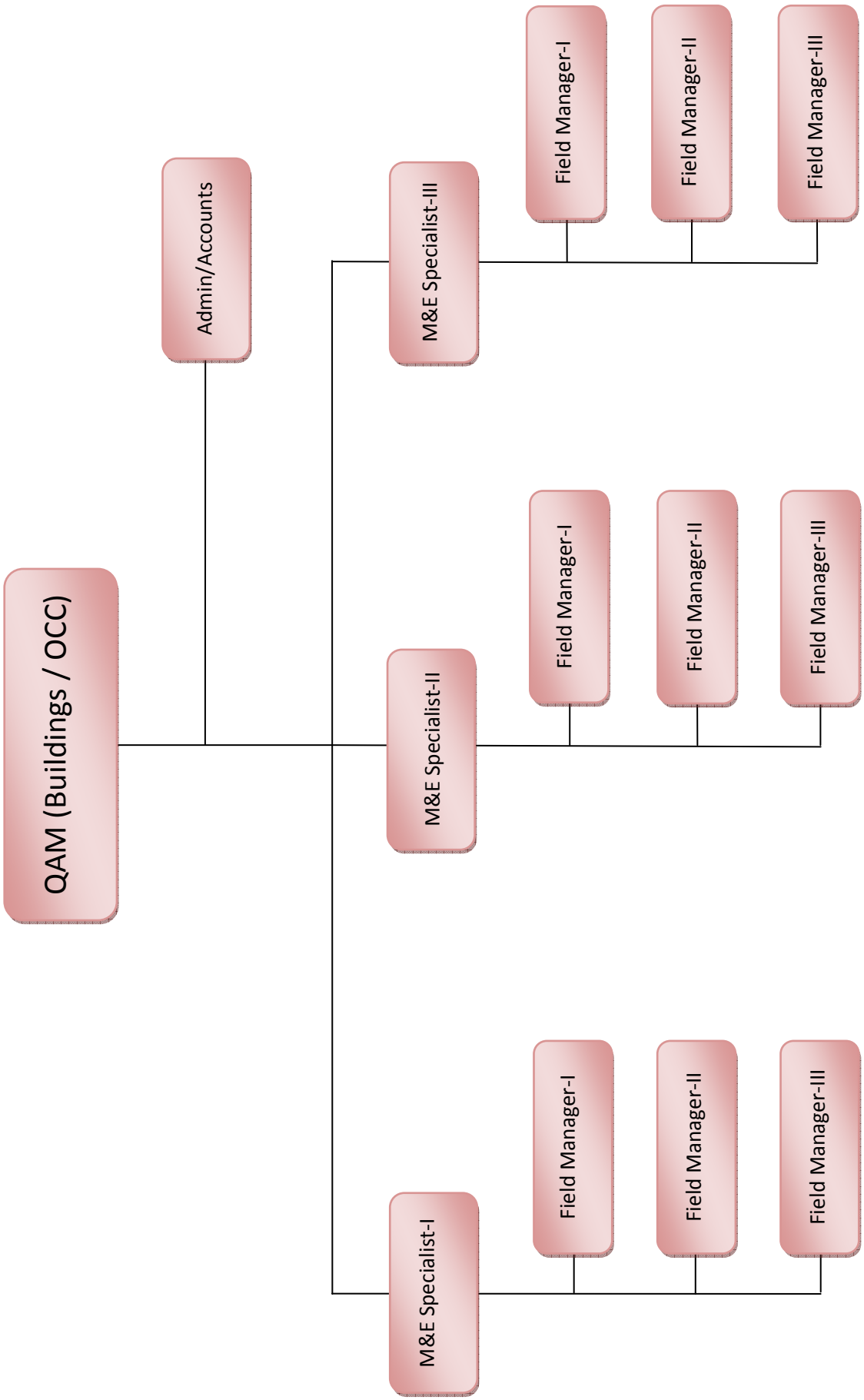


Figure 4.2: TEAM COMPOSITION-BUILDING COMPONENTS
USAID/PAKISTAN CONSTRUCTION MONITORING AND EVALUATION PROGRAM

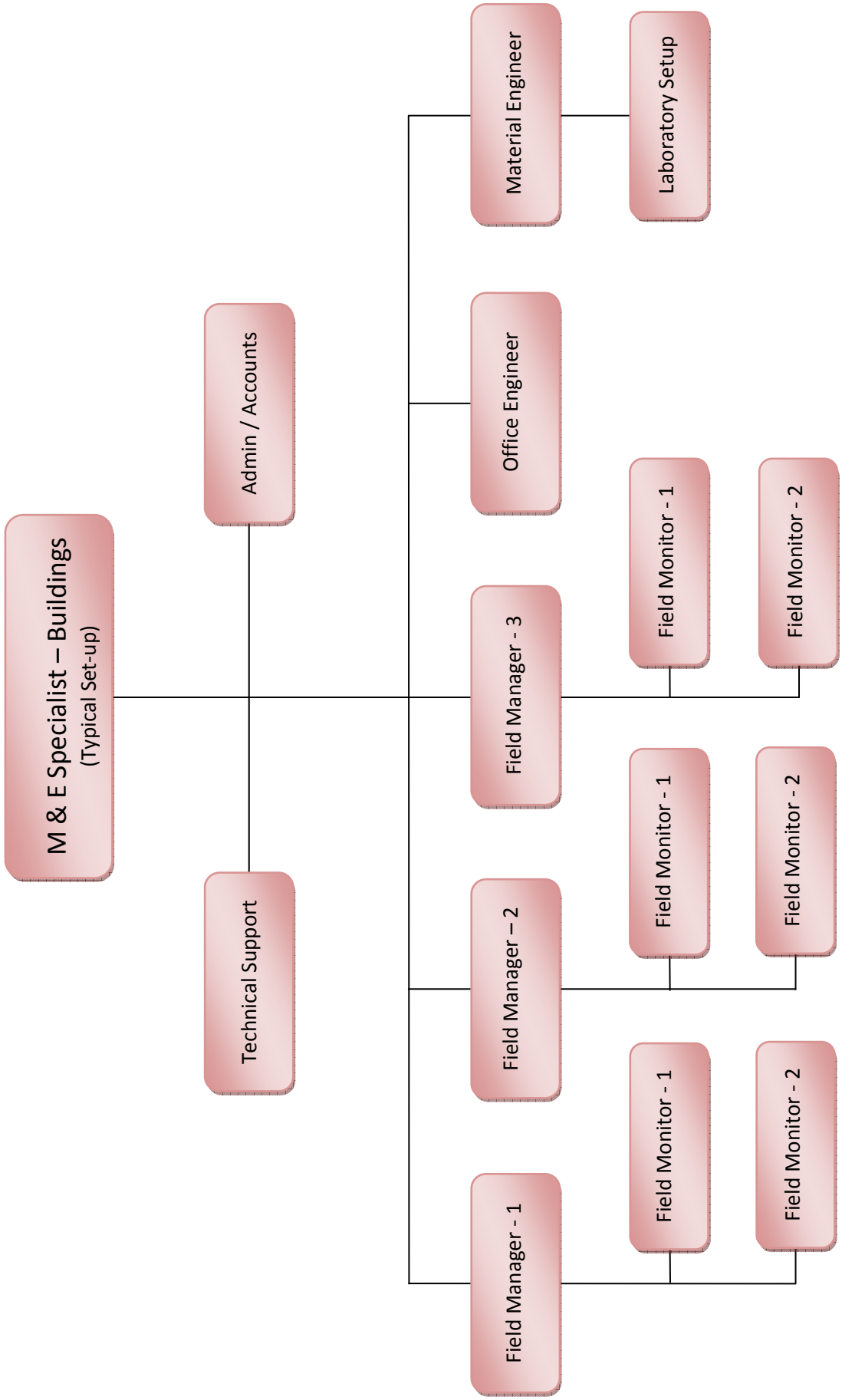
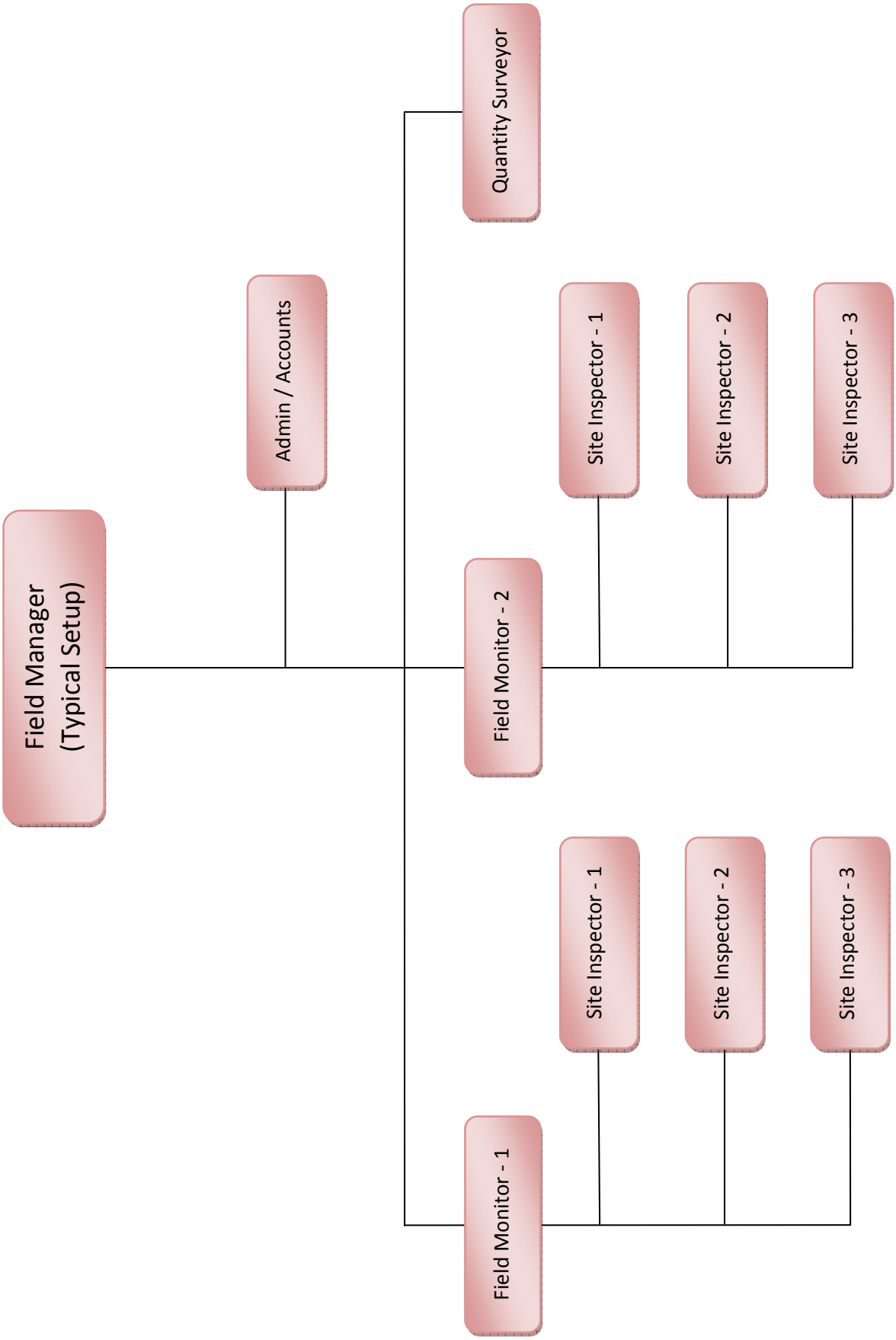


Figure 4.3: TYPICAL M&E SETUP –BUILDINGS
USAID/PAKISTAN CONSTRUCTION MONITORING AND EVALU`ATION PROGRAM



ANNEXURES

ANNEXURE-I

(E-Mails)

S. No.	From	To	Date	Subject
1	QAM (Building) AGES	USAID	April 12, 2014	EDF of 63 Schools (Building Component-CMEP)
2	QAM (Building) AGES	USAID	April 19, 2014	Quarterly Progress Report ending on March 31, 2014 for CMEP Building Component KP
3	QAM (Building) AGES	USAID	May 16, 2014	RE: Corrected EDF of 24 Schools of PIL-28 (Building Component-CMEP)
4	QAM (Building) AGES	USAID	May 19, 2014	Monthly Progress Report ending on April 30, 2014 for CMEP-KP (Building Component).
5	QAM (Building) AGES	USAID	June 2, 2014	Data of 20 feasible schools in Districts Lakki Marwat, Dir Lower & Malakand (CMEP-KP)
6	QAM (Building) AGES	USAID	June 14, 2014	Monthly Progress Report ending on May 31, 2014 for CMEP-KP (Building Component).