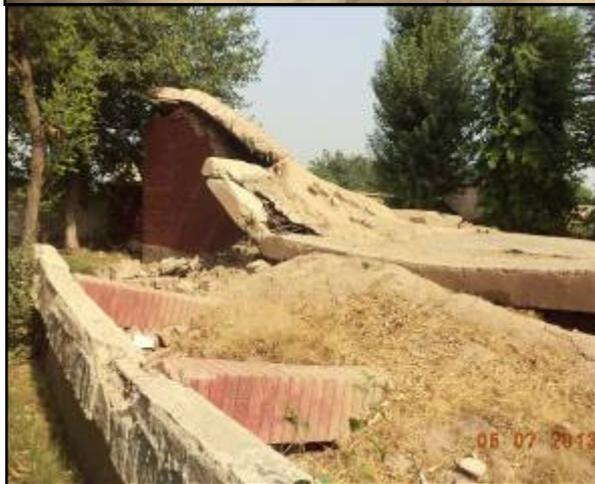




USAID | **PAKISTAN**
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CONSTRUCTION MONITORING & EVALUATION PROGRAM

(Reconstruction of Flood Damaged Schools in Khyber Pakhtunkhwa)

MONTHLY PROGRESS REPORT # 08
AUGUST, 2013

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ABBREVIATION

ADP	Annual Development Program
BOQ	Bills of Quantities
CGI	Corrugated Galvanized Iron
C&W	Communication & Works
CO	Contracting Officer
COR	Contracting Officer's Representative
CSR	Composite Schedule Rate
DAE	Diploma of Associate Engineer
EDO	Executive District Officer
EMMP	Environmental Mitigation Measure Protocol
FAR	Fixed Amount Reimbursement
GoP	Government of Pakistan
HCC	Host Country Contracting
ITP	Inspection & Testing Plan
KP	Khyber Pakhtunkhwa
LoE	Level of Effort
M&E	Monitoring & Evaluation
PaRRSA	Provincial Reconstruction, Rehabilitation & Settlement Authority
PIL	Project Implementation Letter
PM	Project Manager
PMU	Project Management Unit
QA	Quality Assurance
QAM (Building)	Quality Assurance Manager (Building)
RA	Reimbursement Agreement
RFP	Request for Proposal
SoW	Scope of Work
TSF	Tons per Square Foot
USAID	United States Agency for International Development

EXECUTIVE SUMMARY

The province of Khyber Pakhtunkhwa suffered heavy infrastructure damages firstly due to terrorism and militancy and thereafter due to the unprecedented floods of July 2010. United States Agency for International Development (USAID) actively supported the rehabilitation and reconstruction activities of damaged schools, health facilities, drinking water supply schemes and other infrastructure components in Malakand Division by initially obligating funds amounting to USD 36 million under an Activity Agreement (No. 391-011) signed in September, 2009 between USAID and PaRRSA on behalf of GoP. Expanding its portfolio, USAID provided funds for rehabilitation / reconstruction of other infrastructure components including irrigation, bridges and roads etc. in the calamity hit areas.

In June 2012, USAID sub-obligated additional funds amounting to USD 25 million for reconstruction of rains / floods damaged and bomb blasted schools in the affected districts of KP under Amended Activity Agreement No. 391-014. M/s AGES Consultants was assigned the task of Monitoring & Evaluation (M&E) services of these reconstruction activities under USAID/Pakistan Construction Monitoring and Evaluation Program (CMEP), for which a formal contract was signed on September 30, 2012.

The M&E Consultants completed revalidation process of more than 100 identified schools in the month of December, 2012. A total of 42 school sites comprising 27 sites in District DI Khan, 08 in District Shangla, 02 in District Swat, 03 in District Malakand and 02 in District Lower Dir were found suitable / feasible for reconstruction. Pre-construction surveys were conducted and site plans as well as layout plans prepared for all these 42 schools. PaRRSA submitted construction drawings and cost estimates for 24 of these schools to USAID. The M&E Consultants have reviewed the design / drawings and cost estimates and a Project Implementation Letter (PIL) from USAID is now awaited.

Designs for all modules were revised / improved and additional modules introduced in light of lessons learnt from the practice already in vogue in Malakand.

In the meanwhile, another 21 school sites were identified by PaRRSA, out of which 10 sites comprising 05 in District Peshawar, 03 in District Charsadda and 02 in District Nowshera were found suitable / feasible for reconstruction during the revalidation exercise by AGES. Pre-construction surveys were conducted and site plans as well as layout plans prepared for all the 10 school sites.

Another list of 161 schools was provided by PaRRSA for physical survey & assessment. The physical survey & assessment of the aforesaid schools has been initiated and two district namely Malakand & Lower Dir have almost been assessed by the AGES field team.

Physical construction activities will start upon signing by USAID of the stated first PIL for 24 schools, subject to completion of the requisite prequalification, tendering and contracting formalities by PaRRSA. An implementation arrangement in light of the experience gained and lessons learnt from the Malakand model needs to be developed on priority so as to pursue the project implementation / physical activities without any loss of time.

1. THE PROJECT

1.1. Background

The disaster of 2010 Monsoon Flood in Khyber Pakhtunkhwa (KP) was massive and unprecedented. The flood not only deprived the local communities of their livelihoods but also created an unprotected and challenging environment for the school going children in the flood hit districts of KP.

As per data received from the Education Department of the KP, the numbers of schools either partially or fully damaged ranged in hundreds. The Government of KP was faced with the challenging task of reconstruction and restoration of these lost academic facilities at huge construction costs. Realizing the importance of early resumption of educational activities, the government appealed to national and international donors for funds to rectify and retrieve the situation. In the meantime, the Government of KP, through its concerned line departments, prepared Damage Need Assessments (DNA) of the flood affected districts.

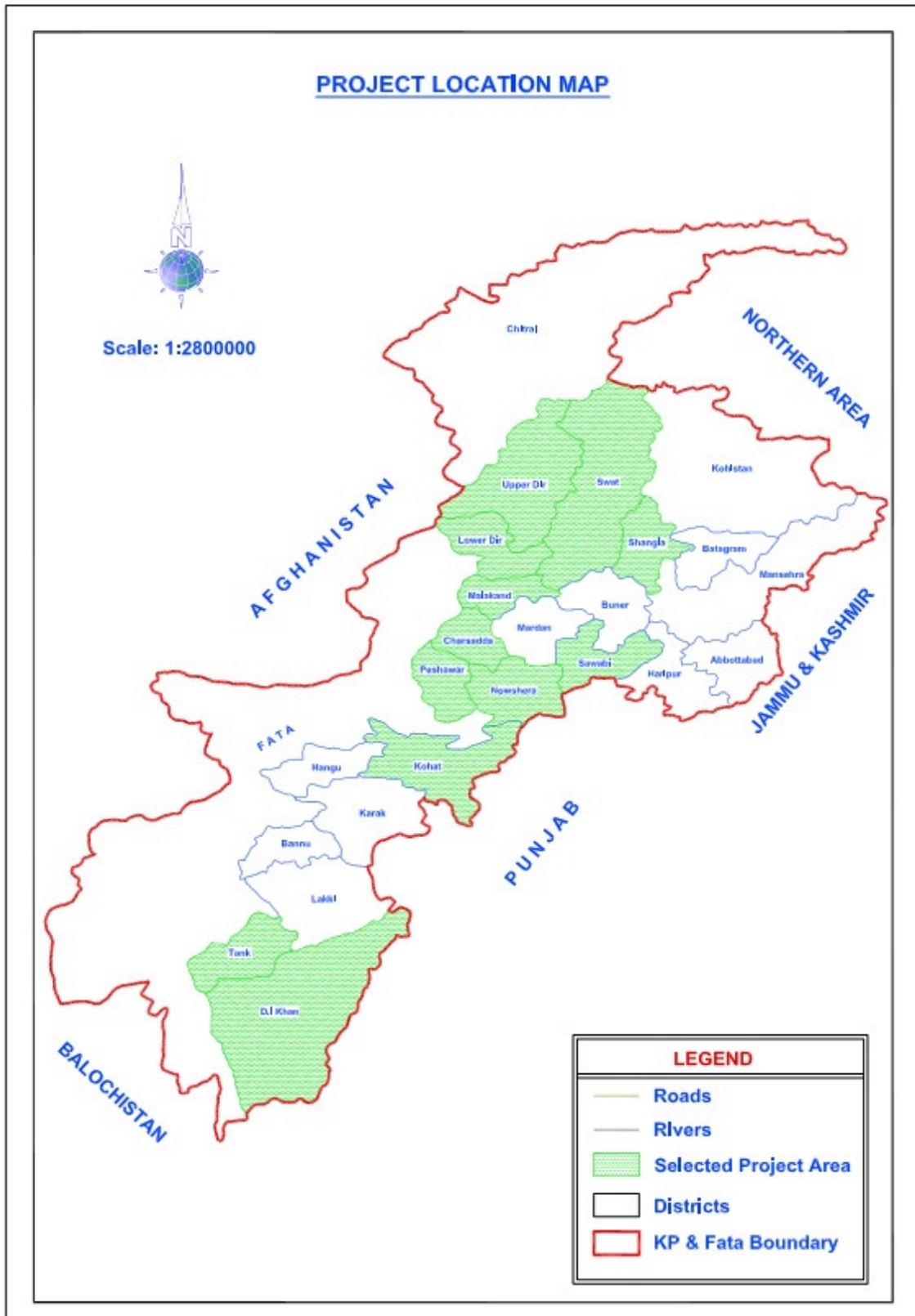
USAID was already working in Malakand Division on the reconstruction and rehabilitation of schools, health facilities and Water & Sanitation (WatSan) infrastructures affected during the militancy period. Contemplating an expansion of its portfolio of projects in KP with regards to flood relief activities, USAID tasked AGES, (the M&E consultants for the USAID funded sub-projects in the Malakand Division) to undertake the additional work of DNA and validation for the partially and fully damaged schools in some of the districts affected by floods.

In September 2012, AGES was assigned the task of monitoring & evaluation services including Quality Assurance and Environmental Monitoring for the reconstruction activities of the damaged schools in the affected districts Khyber Pakhtunkhwa comprising Peshawar, Nowshehra, Charsadda, Malakand, Swat, Dir Upper/Lower, Shangla, DI Khan and Tank.

The project has been tasked with the objective to monitor & certify that all the proposed projects are built as per approved designs/drawings, technical specifications and to ensure environmental compliance as per USAID's and Government of Pakistan's (GoP) regulations and requirements.

1.2. Location

The revalidation and subsequent reconstruction activities are presently being pursued in the various districts of Khyber Pakhtunkhwa badly affected due to floods of July 2010 and Militancy.



1.3. Implementation Arrangements

The Economic Affairs Division (EAD) designated the Director General (DG) of Provincial Reconstruction, Rehabilitation and Settlement Authority (PaRRSA) as an Additional Representative of the Government of Pakistan (GoP) for the purposes of the implementation of Program Areas. The GoKP has established a Project Steering Committee (PSC) to provide oversight, guidance and approvals required for smooth and timely implementation of the activities. The PSC is chaired by DG PaRRSA, and comprised representatives of USAID Pakistan and relevant provincial departments involved in the planning and execution of the activities. Therefore, PaRRSA has the authority to carry out the works to be financed under a Fixed Amount Reimbursement (FAR) Agreement. Accordingly, PaRRSA is fully responsible for carrying out these works through contracting, supervising the contractor(s) and for ensuring that the contractor(s) diligently undertake the work and provide the necessary equipment, skilled and unskilled labor, and efficient supply of materials to ensure uniform and continuous progress once construction has started. A strategy is presently being debated on and under formulation by the participation of all stakeholders to decide/identify an appropriate executing agency to undertake implementation of this project, on behalf of the government of KP. M/s AGES Consultants of Peshawar have been appointed by USAID as Monitoring & Evaluation Consultants for this project.

1.4. The M&E Services

The Contract for M&E Services for the “Construction Monitoring & Evaluation Program” was signed on September 30, 2012. The M&E services comprise the following.

- Submission of Quality Assurance Plan (QAP).
- Validation / Revalidation of the July 2010 flood damage assessment done through AGES for fully damaged schools to the current status.
- Pre-Construction report of each school site to establish base line condition.
- Preparation of site plan as well as layout plans on the basis of pre-construction survey data obtained as a result of site visits.
- Review and Vetting of Project Design Drawings / Documents.
- Verifying the quality of construction/installation works and ensures conformity to the contract construction drawings, standards, technical specifications & requirements
- Site Monitoring and Inspection Reports
- Assisting, advising & reporting to USAID/PaRRSA with regard to reconstruction activities.
- Field and Laboratory Testing
- Monthly & Quarterly Progress Reports

2. MAJOR ACTIVITIES UNDERTAKEN DURING THE REPORTING MONTH

2.1. Physical survey & assessment of new schools

- In addition to the 21 schools (2nd list), a 3rd list of 161 schools was provided by PaRRSA for physical survey & assessment, located in districts Kohat, Swabi, Nowshera, Malakand, Dir Lower, Dir Upper, Swat & Shangla.
- AGES team headed by Quality Assurance Manager (Building component) CMEP, proceeded to the respective districts and has conducted pre-assessment meetings with the concerned DEOs (M&F) in the presence of PaRRSA representatives.
- The list provided by PaRRSA was discussed & reviewed in detail with the respective DEOs. During the discussions, some of the listed schools were dropped due to inaccessibility, some were not functional for the last 8 to 9 years (according to the concerned DEOs), some were already constructed by other donor agencies or through Government ADP and some have no land being washed away due to floods July, 2010.
- All the DEOs were advised by the Program Manager PaRRSA to officially submit the final list of damaged schools including Flood and Militancy. The final list must have the following information so as to facilitate the physical survey & assessment.
- "Name of School, EMIS code, enrollment, No. of sanctioned teacher/post, No. of available teachers, nature of damages specially in case of floods, if land is washed away, land is available or has to be purchased."
- All listed schools (04) of district Malakand were physically surveyed & assessed by AGES survey team.
- Eight (08) schools of district Dir Lower were physically surveyed & assessed out of sixteen (16) listed schools as provided by PaRRSA.
- Physical survey & assessment of the schools of other districts of Malakand division i.e Dir Upper, Swat & Shangla will be conducted on the receipt of final list from PaRRSA as agreed & decided in the meeting held on August 27, 2013 at Saidu Sharif Swat.
- All listed schools (07) of district Kohat were physically surveyed & assessed by AGES survey team.
- All listed schools (03) of district Swabi were physically surveyed & assessed by AGES survey team.
- All listed schools (02) of district Nowshera were physically surveyed & assessed by AGES survey team.

2.2. Environmental Documentation Form (EDF)

Preparation of Environmental Documentation Form (EDF) for 24 schools of PIL-01 is underway and will be shared with the stakeholders shortly.

2.3. Submission of Site & Layout Plans

- Preparation of Draft Site & Layout Plans of alternate suitable sites of 3rd list, assessed during the reporting month, is in the process & will be shared with the stakeholders shortly for their review & comments.
- Finalization of Site & Layout Plans of 10 schools of expected PIL-02

2.4. Drawings

- Finalization of site specific drawings of 24 schools of PIL-01
- Structure design of newly developed M12 module. M12 module is a double storey structure developed specifically for GHS Mashokhel having Lab. & Library at the ground floor and examination hall at the first floor of the building.
- M2 module has been redesigned as double storey structure. Previously M2 module was designed as a single storey structure.
- Structure design of box culvert to be required at the entrance of GHS Mashokhel. The structural design is in process.
- Development of aluminum window drawings for M2 module as advised and suggested by PaRRSA.
- Preparation of Architectural, Structural & Electrical drawings of M2 & M12 modules
- Preparation of Architectural, Structural, Electrical & Typical drawings of 10 schools of expected PIL-02

2.5. Bill of Quantities

- Finalization of site specific actual BOQs of 24 schools of PIL-01 to be provided to PaRRSA for tendering purposes.
- Preparation of revised BOQ for M2 module
- Preparation of BOQ of newly developed M12 module
- Preparation of BOQ for developmental works of 10 schools of expected PIL-02

2.6. Meetings

- A meeting was held on August 26, 2013 in the office of DEO Malakand at Batkhela. Mr. Abdullah DEO(M) Malakand, Mr. Ruidar Ali QAM(Building) CMEP, Mr. Fazal Ahad Dy:DEO(M) Malakand, Mr. Fazli Subhan ADO(P&D) Malakand & Mr. Iftikhar Alam Office Engineer AGES attended the meeting. The list provided by PaRRSA was discussed in detail and all the listed schools were found suitable for physical survey & assessment. A survey team comprising of AGES Engineers & ADO (P&D) were advised to proceed for physical survey & assessment forthwith.
- A meeting was held on August 26, 2013 in the office of DEO Lower Dir at Timergara. Mr. Shabir Ahmad Dy: DEO (E&SE) Dir Lower, Mr. Muhammad Aslam ADO (P&D) Dir Lower, Mr. Muhammad Tahir ADO(P&D) Dir Upper, Mr. Jehandar Shah ADO(P&D)F Dir Lower, Mr. Shahid Jan Infrastructure Coordinator PaRRSA & Mr. Ruidar Ali QAM(Building) CMEP attended the meeting. The list provided by PaRRSA was discussed in detail and six (06) schools were dropped from the list being Pledged/Reconstructed by other Donor agencies or through Government ADP. AGES was given a green signal to go ahead for the physical survey & assessment of the balance seven (07) listed schools as provided by PaRRSA (Annexure-I).
- A meeting was held on August 27, 2013 in the office of DTL M&E Swat at Saidu Sharif Swat. Mr. Shakeel Iqbal PM PaRRSA, Mr. Aurang Zeb ADO(P&D) Shangla, Mr. Akhter Naeem ADO P&D(F) Shangla, Mr. Said Rahman SPO PMU PaRRSA, Mr. Sajjad Ahmad Infrastructure Coordinator PaRRSA, Mr. Ruidar Ali QAM(Building) CMEP, Dilshad Begum DEO(F) Swat, Mr. Abdul Aziz Shaheen ADO P&D(F) Swat, Mr. Sultan

Mehmood DEO(M) Swat & Mr. Muhmmad Azim ADO P&D Swat attended the meeting. The list provided by PaRRSA was discussed & reviewed in detail. Some schools were dropped due to inaccessibility, some were not functional for the last 8 to 9 years (according to DEO Female), some were already Pledged/Reconstructed by other donors or through Government ADP, and some have no land being washed away due to floods July, 2010. It was decided that a final list will be submitted to PaRRSA having all informations as discussed in the meeting for physical survey & assessment (Annexure-I).

- A meeting was held on August 28, 2013 in the office of DEO Dir Upper at Dir. Mr. Shahid Jan Infrastructure Coordinator PaRRSA, Mr. Ruidar Ali QAM(Building) CMEP & Mr. Farmanullah Representative of DEO(M&F) Dir Upper attended the meeting. The list provided by PaRRSA was discussed & reviewed in detail. Five (05) schools mentioned in the list were dropped due to having no land being washed away during the floods July 2010; two (02) schools were already Pledged/Re-constructed by other donor agencies. It was decided that a final list in light of decision made in the meeting held on August 27, 2013 with the Program Manager PaRRSA at Saidu Sharif Swat will be submitted to PaRRSA for physical survey & assessment. AGES survey team will proceed for physical survey & assessment as and when the consolidated list of schools is received from PaRRSA (Annexure-I).
- A meeting was held on August 20, 2013 in the office of DEO Swabi. ADO (Male) Swabi, ADO (Female) Swabi, Field Manager (Building) CMEP and Junior Engineer CMEP attended the meeting. The (03) three listed schools were discussed & reviewed in detail before going for physical survey & assessment of the schools. Both ADOs accompanied the survey team during the validation process.

3. OVERALL PROGRESS TILL END OF AUGUST 2013

3.1. Mobilization of Staff & Establishment of Office/Residencies

- Key staff of AGES was mobilized in September 2012 and preliminary meetings were conducted with the stakeholders for evolving strategy for the implementation of the project.
- Need based logistics have been provided
- Project Office at Peshawar has been established
- Residencies (02) for office as well as field staff have been established

3.2. Submission of Final Quality Assurance Plan (QAP)

QAP was reviewed in light of observations/comments made by USAID & final version shared with the stakeholders on March 13, 2013.

3.3. Validation/Revalidation of Schools (1st list)

- More than 100 schools were Validated/Revalidated till end of December 2012 and revalidation report submitted to the stakeholders during the month of January, 2013.
- Forty two (42) schools out of 114 schools were found suitable during the revalidation process. District wise position is given here under:

○ District D.I.Khan	27 out of 35 schools
○ District Tank	0 out of 02 schools
○ District Peshawar	0 out of 17 schools
○ District Charsadda	0 out of 06 schools
○ District Nowshera	0 out of 01 schools
○ District Swat	02 out of 28 schools
○ District Shangla	08 out of 12 schools
○ District Malakand	03 out of 04 schools
○ District Dir Upper/Lower	02 out of 09 schools
Total	42 out of 114 schools

3.4. Validation of Alternate Schools (2nd list)

- Twenty one (21) schools included in the list provided by USAID/PaRRSA as alternate/replacement schools against unsuitable sites, were validated by AGES during the month of June & July 2013 and validation report submitted to the stakeholders accordingly.

- Total of 10 schools were found suitable during the validation process. District wise position is given here under:

○ District Peshawar	05 out of 12 schools
○ District Charsadda	03 out of 06 schools
○ District Nowshera	02 out of 03 schools
Total	10 out of 21 schools

3.5. Pre-construction Survey & Assessment (1st list)

After completion of revalidation process, the pre-construction survey of all 42 suitable sites was conducted and site specific data was collected. The data collected as a result of physical survey & assessment was properly documented and shared with USAID & PaRRSA.

3.6. Pre-construction Survey of Alternate Schools (2nd list)

The physical survey & assessment of 10 suitable schools incorporated in the 2nd list provided by USAID/PaRRSA was conducted by AGES. Site specific data was collected and documentation is in process.

3.7. Preparation & submission of Site/Layout Plans (1st & 2nd list)

- Site/layout plans of all 42 suitable sites (1st list) as mentioned vide para 3.3 were prepared and finalized on the basis of physical survey & assessment conducted by the AGES team during the month of December, 2012 and were shared with the stakeholder for their information review & comments along with site specific photographs.
- Similarly, the site/layout plans of 09 suitable sites (2nd list) as mentioned vide para 3.4 were prepared, finalized and shared with the stakeholders for their review & comments along with the photographs. One school's planning is being done through an architect and will be shared in due course of time.

3.8. Revision & Submission of Revised Modular Drawings

- All modules were structurally as well as architecturally revised/modified in accordance with the decisions made in the meetings held on Nov 17, 2012, Dec. 27, 2012, May 17, 2013, May 24, 2013, June 28, 2013 and lessons learnt from M&E Project Malakand and shared with the stakeholders for their comments.
- New modules for M7, M11, M12 & LB were also introduced keeping in view the land constraint, site specific condition and requirement of the student etc.
- Double storey buildings were introduced to provide sufficient accommodation to the

students in the limited available area.

3.9. Submission of Revised BOQs of all Modules

The BOQ's of all modules duly revised and modified, were prepared and shared with stakeholder for their review & comments.

3.10. Submission of site specific drawings and BOQ for PIL-01

- In light of decision made in the meeting held on 17-05-2013 with the stakeholders, 24 potential schools were selected for PIL-01 out of 42 suitable schools as reported vide para 3.3 District wise position is given here under:
 - District D.I.Khan 09 schools
 - District Dir Lower 02 schools
 - District Malakand 03 schools
 - District Swat 02 schools
 - District Shangla 08 schools
- Site specific site/layout plans, modular drawings (structural, architectural & electrical) and BOQs/Estimates of above mentioned schools shared by USAID were properly reviewed and resubmitted for their onward process for PIL-01.

3.11. Submission of site specific site/layout plans for expected PIL-02

- In light of decision made in the meeting held on 22-07-2013 with the stakeholder, site/layout plans along with validation report of 10 suitable schools out of 21 alternate listed schools provided by PaRRSA, as mentioned vide para 3.4 were shared with the stakeholders for their review & comments.
- Go ahead signal for the preparation of BOQs/estimates and final site/layout plans were given to AGES for 10 suitable schools (2nd list) as mentioned vide para 3.4 to be included in the expected PIL-02. District wise position is given here under:
 - District Peshawar 05 schools
 - District Charsadda 03 schools
 - District Nowshera 02 schools
- The preparation of final site/layout plans, structural, architectural drawings and Estimates/BOQs is in process and will be shared with due course of time.

3.12. Submission of Quarterly Progress Reports

- First Quarterly Progress report for the quarter ending December 31, 2012 was shared with USAID PaRRSA for the review and comments.
- Second Quarterly Progress Report for the quarter ending on March 31, 2013 was shared with USAID/PaRRSA for their review & comments on April 04, 2013.
- Third Quarterly Progress Report for the quarter ending on June 30, 2013 was shared with USAID/PaRRSA for their review & comments on July 08, 2013.

3.13. Meetings

1. A meeting was held in the office of PaRRSA on 24-09-2012. All the stakeholders i.e USAID, PaRRSA and AGES participated in the proceedings. Main purpose of the meeting was to evolve strategy for the way forward for implementation of the reconstruction of flood damaged schools based on the findings of the validation and damaged assessment report prepared by AGES in Year 2010.
2. A meeting was held in the Main office of AGES on 17-11-2012. Chief Infrastructure PaRRSA, Project Manager CMEP AGES, Quality Assurance Manager CMEP AGES, Partners AGES and Field Engineers AGES attended the Meeting. The purpose of meeting was to review the previous minutes of meeting and share the validation/revalidation reports prepared by AGES and to evolve further strategy for the revalidation of schools in the rest of the Districts.
3. A meeting was held in the Main Office of AGES on 27-12-2012. All the Stakeholders i.e USAID, PaRRSA and AGES participated in the meeting. The main purpose of the meeting was to review the previous minutes of meeting and share the validation/revalidation of all Districts covered under the CMEP KP.
4. Meetings were held on 15-10-2012 & 17-10-2012 in the office of EDO District Shangla. EDO & ADO District Shangla, Field Manager AGES & Field Monitor AGES attended the meeting. The purpose of meeting was to chalk out visit program needed for the revalidation of schools in District Shangla.
5. A meeting was held in the office of DTL M&E Malakand at Mingora. The M & E Engineers of M&E Project who were involved in the validation process in Year 2010 participated in the meeting beside the QAM(B) CMEP AGES, coordinator Swiss Agency for Development and Cooperation and Field Monitor AGES. The purpose of meeting was to identify the suitable and unsuitable sites in light of survey done in year 2010.

-
6. A meeting was held in the office of M&E Dir at Timergara. Infrastructure Coordinator PaRRSA, Coordination Engineer M&E Dir, M&E Engineer Dir, Site Engineers M&E Dir, QAM Building CMEP AGES and Field Monitor CMEP AGES attended the meeting. The purpose of the meeting was to discuss the validation reports with the respective site engineers of M&E Dir who were involved in the validation process done in Year 2010. The suitable/unsuitable sites were identified in light of their reports.
 7. A meeting was held in the Office of EDO District Malakand on 29-11-2012. EDO & ADO District Malakand, QAM(B) CMEP AGES & Field Monitor attended the meeting. The purpose of the meeting was to chalk out program for the visits of the suitable sites as pointed out by EDO Malakand.
 8. A meeting was held on 05-12-2012 in the office of EDO D.I.Khan. All DDOs of the respective Tehsils, QAM (B) CMEP AGES, Field Manager and Field Monitor CMEP attended the meeting. The schools having land issues were identified and program was chalked out for the visits of suitable sites. The DDOs of the respective Tehsils were also involved in the revalidation process.
 9. Introductory meeting with Country Director USAID Pakistan was held on April 17, 2013 in Islamabad.
 10. A meeting was held on 17-05-2013 in the office of Programme Manager PaRRSA. Program Manager PaRRSA, Chief Infrastructure PaRRSA, Programme Manager USAID for KP, Engineer USAID, Team leader M&E AGES, CPO PaRRSA, SPO Education Department, DEO DI Khan, QAM (Building) CMEP AGES, Mid Level Specialist AGES, Field Manager AGES & Office Engineer AGES attended the meeting.

It was decided and agreed in the meeting that 24 out of 42 feasible sites/schools as re-validated & assessed by AGES shall be tagged as priority-1 having comparatively high enrollment & high future potential and will be included in PIL-1. Other issues pertaining to the project were also discussed in the meeting and decisions made accordingly.

11. A meeting was held on 24-05-2013 in the Project office CMEP Peshawar to discuss Layout Plans, modular drawings and cost estimates for PIL No.01. Chief Infrastructure PaRRSA, Partner AGES, QAM (Building) CMEP AGES, Mid Level Specialist AGES, Field Manager AGES & Office Engineer AGES attended the meeting. Some technical modifications/changes were suggested and agreed to be incorporated in the BOQs, Architectural and Structural Drawings keeping in view the

lesson learnt from M&E project

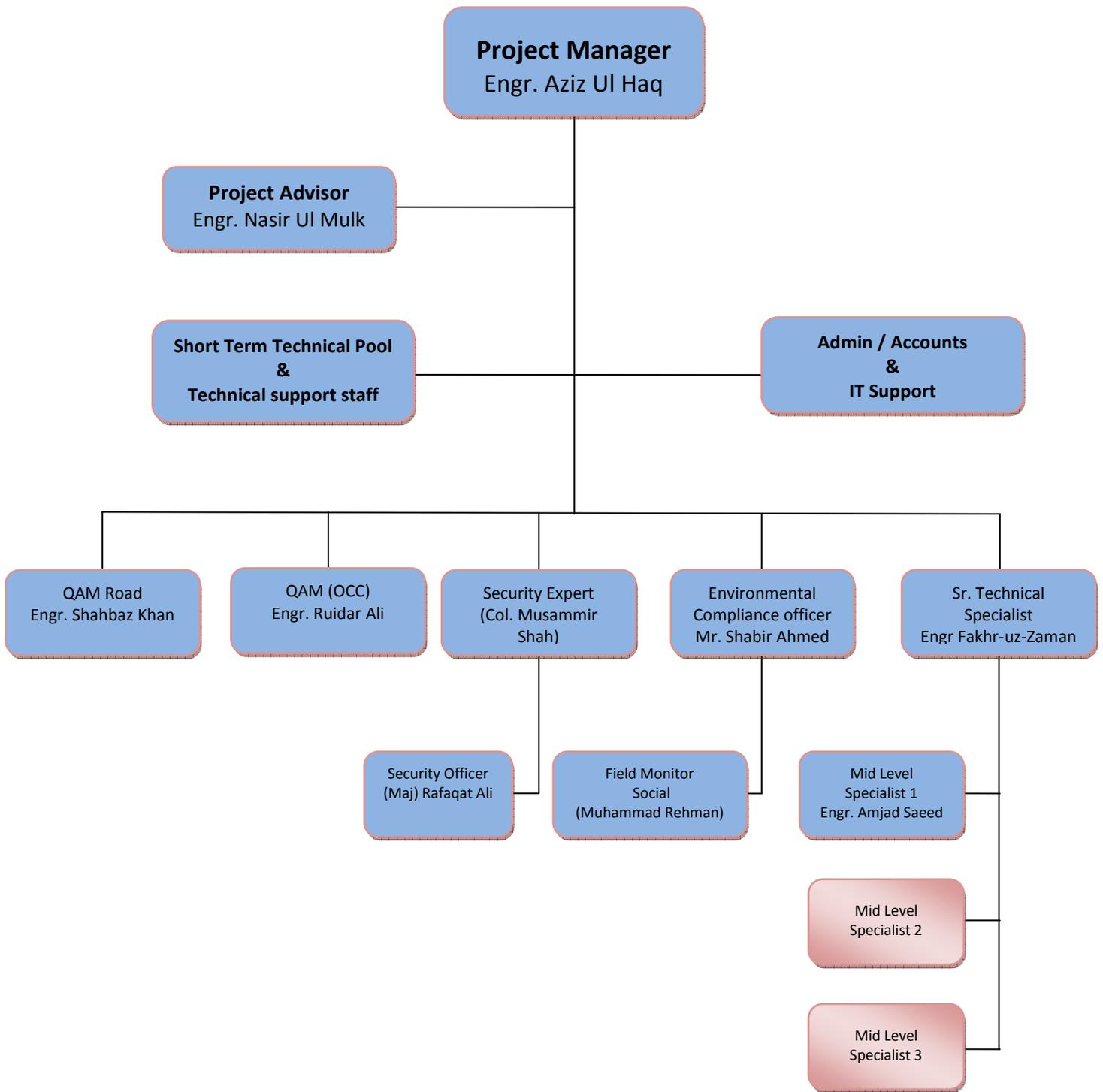
12. A meeting with Engineer USAID and Chief Infrastructure PaRRSA was held on 28-06-2013 to review & finalize the BOQ's and drawings of 24 schools selected for PIL-1
13. A meeting was held with USAID & PaRRSA in PaRRSA Secretariat Peshawar on 28-06-2013 and discussed the flood/militancy school implementation strategy and progress of school under KPRP.
14. A meeting was held on 22-07-2013 in the office of Program Manager PaRRSA. Program Manager PaRRSA, Chief Infrastructure PaRRSA, Engineer USAID, Chief Planning Officer PaRRSA, Planning Officer PaRRSA, Senior Engineer PaRRSA, QAM (Building) CMEP AGES, Mid Level Specialist AGES & Field Manager AGES attended the meeting

Main purpose of the meeting was firstly to review the draft validation report of alternate schools submitted by AGES and secondly to get fresh list of alternate schools for physical survey & assessment. It was also decided that minimum 04 class rooms will be provided in place of 06 class rooms keeping in view low enrollment.

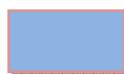
3.14. Organization Chart and Staff Deployment

The M&E Consultants organization chart and staff deployment is presented in the next section.

4. ORGANIZATION CHART WITH KEY STAFF DEPLOYMENT



LEGEND:



Mobilized



To be mobilized with expansion of work

PROJECT MANAGER OFFICE – STAFF DEPLOYMENT

S.No.	Name	Designation	
1	Aziz-ul-Haq	Project Manager	ROAD COMPONENT
2	Fakhr uz Zaman	Senior Technical Specialist	
3	Shabir Ahmad Khan	Environmental Compliance Officer	
4	Amjad Saeed	Mid-Level Specialist	
5	Saqib Maqbool	Junior Engineer	
6	Arshad Khan	CAD Operator	
7	Sohail Anjum	Senior Surveyor	
8	Abdul Waheed	Manager Admin/Finance	
9	Amir Habib	IT Officer	
10	Muhammad Bilal	Assistant Accountant	
11	Faizan Khan	Computer Operator	
12	Muhamamd Rehman	Field Monitor Social	OTHER CONSTRUCTION COMPONENT
13	Anwar Dad	Quantity Surveyor	
14	Waqar ul Mulk	Junior Architect	
15	Naeem Jan	Senior Surveyor	
16	Muhammad Waqas	Survey Assistant	
17	Muhammad Ayaz	Survey Assistant	
18	Muhammad Zeeshan Atta	Survey Assistant	
19	Sana ullah	Accountant	

QUALITY ASSURANCE MANAGER OFFICE (Other Construction Component)

S.No.	Name	Designation
1	Ruidar Ali	QAM (OCC)
2	Muhammad Humayun	Field Manager M&E
3	Iftikhar Alam Khan	Office Engineer
4	Fida Ullah	Computer Operator

**Figure 4.1: TEAM COMPOSITION-BUILDING COMPONENTS
 USAID/PAKISTAN CONSTRUCTION MONITORING AND EVALUATION PROGRAM**

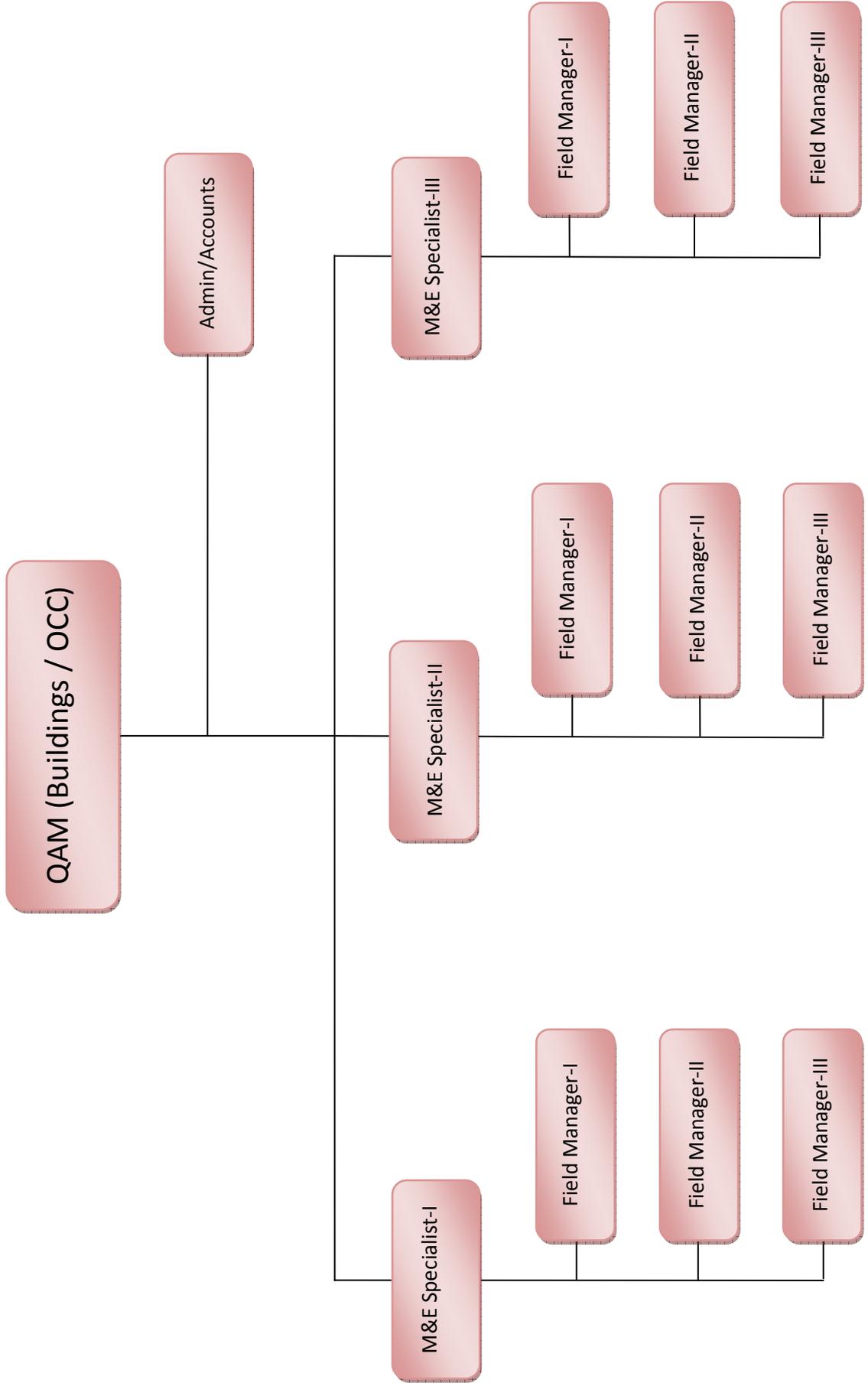
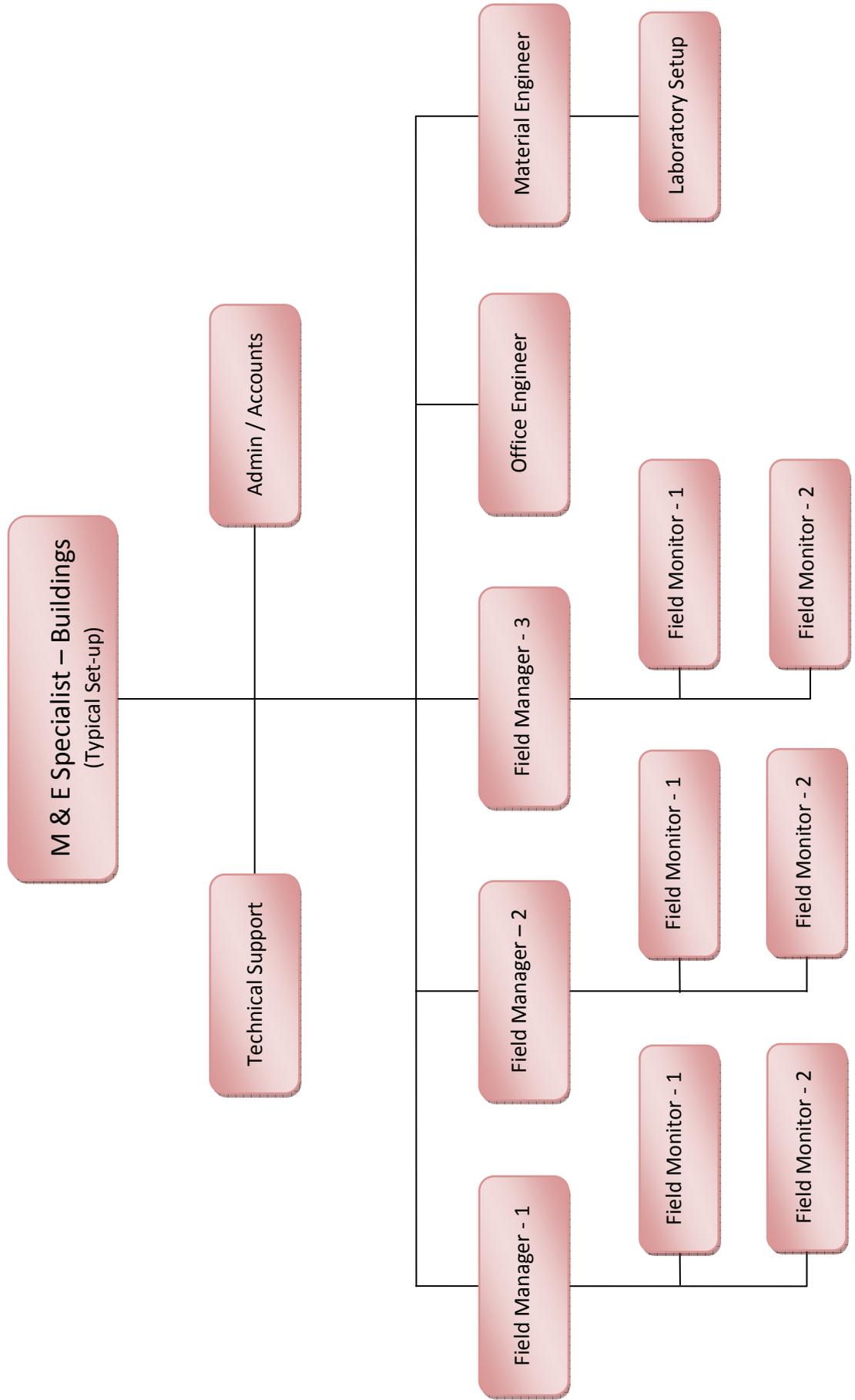
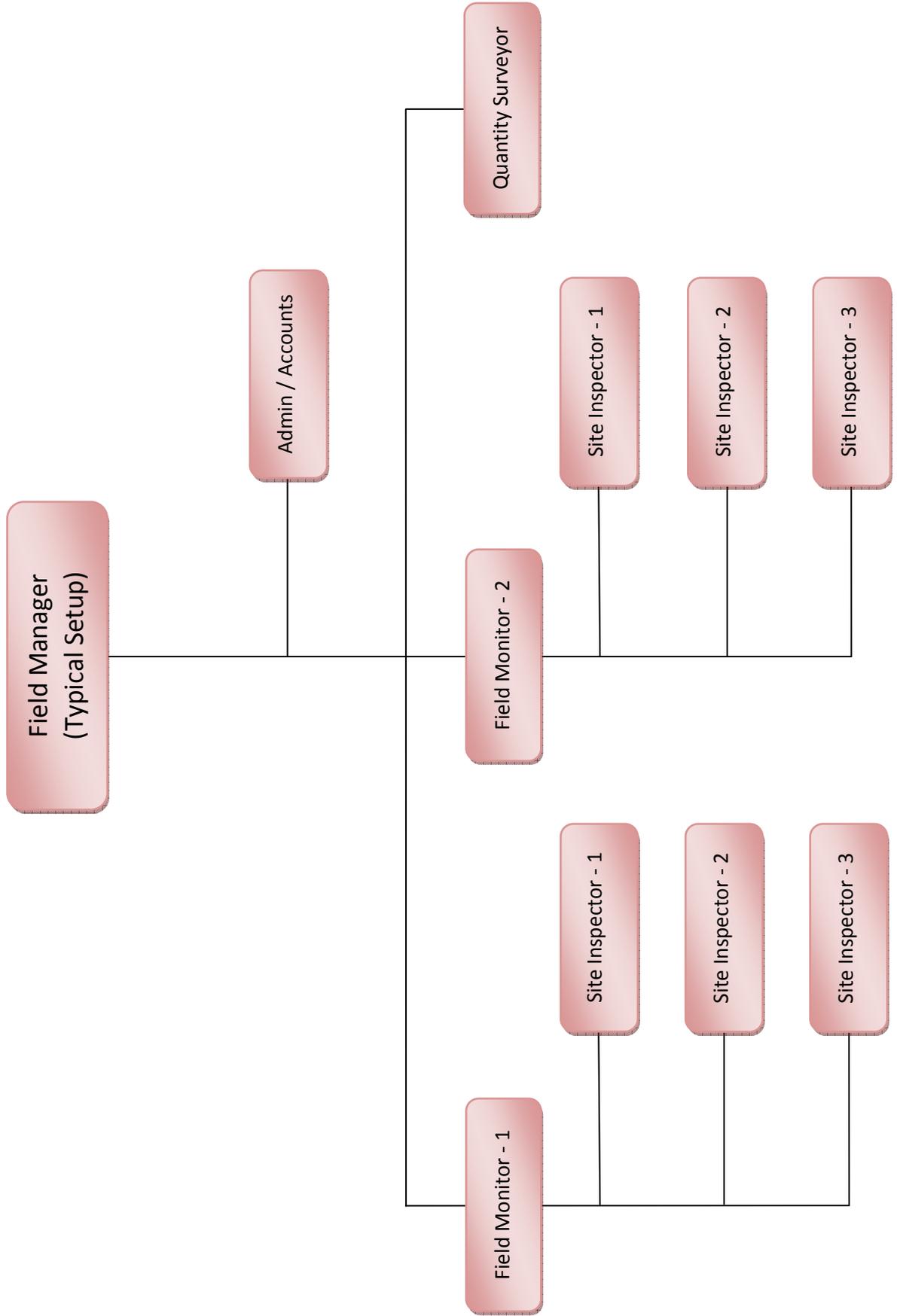


Figure 4.2: TEAM COMPOSITION-BUILDING COMPONENTS
USAID/PAKISTAN CONSTRUCTION MONITORING AND EVALUATION PROGRAM



**Figure 4.3: TYPICAL M&E SETUP –BUILDINGS
USAID/PAKISTAN CONSTRUCTION MONITORING AND EVALUATION PROGRAM**



5. ITEMS REQUIRING ACTIONS

As stated in the Executive Summary, urgent action/decision of the concerned forums is required on the following points.

1. In light of decisions taken in a meetings with EDO's of the respective districts (as stated vide para 2.6), a consolidated list of damaged schools due to flood & militancy has to be furnished for physical survey & assessment.
2. PIL-01 needs to be processed at earliest so that the physical activity on the ground is initiated.
3. Formulation of a strategy for implementation of the schools construction needs to be finalized at the earliest.

ANNEXURES

ANNEXURE-I

(Minutes of Meetings)

**Minutes of Meeting held on 26th
August, 2013 in the office of District
Education Officer (E&SE), Dir
(Lower)**

**MINUTES OF THE PRE-ASSESSMENT MEETING HELD ON AUGUST 26, 2013
AT THE OFFICE OF DISTRICT EDUCATION OFFICER (E&SE), DIR LOWER**

The subject meeting was held prior to the start of physical survey & assessment of flood & militancy damaged schools at District Dir Lower and District Dir Upper.

The meeting was attended by:

- Deputy District Education Officer (E&SE), Dir Lower
- Assistant District Education Officer P&D (E&SE), Dir Lower
- Assistant District Education Officer P&D (E&SE), Dir Upper
- Infrastructure Coordinator, PaRRSA/C&W, Dir Lower
- Quality Assurance Manager (Buildings), AGES, CMEP
- M&E Engineer, AGES, Dir Lower

Deputy District Education Officer (E&SE), Dir Lower welcomed the participants of the meeting and requested Infrastructure Coordinator, PaRRSA/C&W, Dir Lower to present the agenda of the meeting.

Infrastructure Coordinator, PaRRSA/C&W, Dir Lower briefed the participants of the meeting that the physical survey & assessment of flood & militancy damaged schools at District Dir Lower and District Dir Upper will be started by the consultants (AGES), hired by the donor (US-Aid). He told to the meeting that at this pre-assessment meeting the lists of schools already provided by the Education Department will be discussed.



He suggested that all those schools which are included in the said lists but have been pledged to other agencies by the Education Department should be excluded from the physical survey & assessment to avoid the loss of time and energy and inconvenience at the later stage. The meeting agreed with the suggestion.

1. District Dir Lower

Quality Assurance Manager (Buildings), AGES, CMEP shared the lists of flood & militancy damaged schools at Dir Lower with the meeting as per following.

S.No	Name of School
Militancy Damaged	
1	GHS KAD
Flood Damaged	
1	GGPS Kamar Kotkay
2	GHSS Mian Brangola
3	GHS Migram Bala
4	GPS Zamdara
5	GGPS Kad
6	GPS Chinar kot
7	GGPS Chinar kot
8	GGHSS Kumbar

9	GGMS Kotkay
10	GHS Dapoor
11	GPS Shadas
12	GHS Meraki
13	GGPS Dapoor
14	GPS Gore
15	GGPS Sher Khanai

Assistant District Education Officer P&D (E&SE), Dir Lower informed the meeting that GHS Merakai has already been rehabilitated by Pak Army and GGPS Dapoor has been rehabilitated from ADP. He further informed that GGPS Kad, GPS Chinar Kot, GGPS Chinar Kot & GGPS Sher Khanai has been pledged to SRSP.

Quality Assurance Manager (Buildings), AGES, CMEP told the meeting that the physical survey & assessment of remaining schools will be started this week.

2. District Dir Upper

Quality Assurance Manager (Buildings), AGES, CMEP shared the lists of flood & militancy damaged schools at Dir Upper with the meeting. Assistant District Education Officer P&D (E&SE), Dir Upper requested that he should be given one day time to get the updated status of the schools mentioned in the lists.

The meeting agreed and decided that a separate meeting will be held with District Education Officer

(E&SE), Dir Upper on August 28, 2013 at District Dir Upper.



✦ Compiled by Infrastructure Coordinator, PaRRSA/C&W, Dir Lower



Meeting with EDOs of Dir Lower & Dir Upper dated: 26 August 2013 at Temergara



Meeting with EDOs of Dir Lower & Dir Upper dated: 26 August 2013 at Temergara

**Minutes of Meeting held on 27th
August, 2013 in DTL M&E Office at
Saidu Sharif, Swat**



MINUTES OF MEETING FOR ASSESSMENT/SURVEY FOR MILITANCY AND
FLOOD DAMAGED SCHOOLS IN DISTRICT SWAT AND SHANGLA.
VENUE: PMU OFFICE PaRRSA SWAT.
DATED: 27-09- 2013

The subject meeting was held on 27-08-13 in PMU PaRRSA Office Swat. Main objective of the meeting was to discuss and review list of schools both in militancy (the remaining schools) and schools damaged during the flood 2010 and to finalize list of schools for physical survey and assessment on the recommendation of Education Department of the concerned District. The assessment will be conducted by consultant AGES in consultation with PaRRSA and Education Department. The following attended the meeting. (List of Participants is attached).

Each and every school enlisted by PaRRSA/AGES for assessment/survey was discussed and reviewed in detail with Education Department Swat and Shangla. After detailed discussion, the house agreed on the following points.

Some of the schools were identified by District Education Officer (Female) Swat to be dropped due to inaccessibility; some of the schools were functional and need no reconstruction. It was agreed that only those schools will be visited for survey and assessment which are recommended by Education Department concern.

It was decided that Education Department Swat and Shangla will officially submit the final list of damaged schools including militancy and flood as well, for assessment within 03 days with the information including EMIS Code, Enrolment, No of sanctioned teacher/posts and nature of damages specifically in flood cases, if land is washed away, state land is available or land has to be purchased.

In case of Purchase of land Education Department should start work in consultation with District Administration concern and PaRRSA as well.

It was agreed that this mechanism for assessment/survey will be applied for other Districts in Malakand Division as well.

The meeting ended with thanks.


(SAID RAHMAN)
Senior Planning Officer
PMU PaRRSA Swat

Cc:

- 1- Assistant to Commissioner (Dev.) Malakand Division, pls.
- 2- Program Manager PaRRSA for information, pls.
- 3- District Education Officers (Male and Female) for information and necessary action, pls. Swat, Shangla, Malakand, Dir Lower, Dir Upper.
- 4- Engineer Ruidar Ali for information, pls.
- 5- Chief Infrastructure PaRRSA for information, pls.
- 6- Chief Planning Officer for information, pls.
- 7- Infra Coordinators for information, pls. Dir Lower, PMU PaRRSA Swat.
- 8- PA to Director General PDMA-PaRRSA Peshawar, pls.

[Said Rahman Senior Planning Officer PMU PaRRSA Swat]



Meeting with EDOs of District Swat & Shangla (M & F) dated: 27 August 2013 at Saidu Sharif, Swat



Meeting with EDOs of District Swat & Shangla (M & F) dated: 27 August 2013 at Saidu Sharif, Swat

**Minutes of Meeting held on 28th
August, 2013 in the office of District
Education Officer (E&SE), Dir
(Upper)**

**MINUTES OF THE PRE-ASSESSMENT MEETING HELD ON AUGUST 28, 2013
AT THE OFFICE OF DISTRICT EDUCATION OFFICER (E&SE), DIR UPPER**

The subject meeting was held prior to the start of physical survey & assessment of flood & militancy damaged schools at District Dir Upper.

The representative of District Education Officer (E&SE), Dir Upper welcomed Infrastructure Coordinator, PaRRSA/C&W, Dir Lower and Quality Assurance Manager (Buildings), AGES, CMEP. He informed that he has been detailed by District Education Officer (E&SE), Dir Upper to discuss the lists of schools already provided by the Education Department as per the decision taken in the meeting held on August 26, 2013 at Dir Lower.



Quality Assurance Manager (Buildings), AGES, CMEP shared the lists of flood & militancy damaged schools at Dir Upper with the meeting as per following.

S.No	Name of School
Militancy Damaged	
1	GMS Shaltalo
2	GMS Sunnai
3	GPS Elo kass
4	GPS Gat koto
5	GPS Kunnai
6	GPS Marawaro
7	GPS Shaltalo
8	GPS Sro kalai
9	GPS Sunnai
Flood Damaged	
1	GHS Bari Kot
2	GMS Bisho
3	GPS Paingas
4	GPS Khakhdar
5	GPS Remin kass
6	GPS Markhano kass
7	GPS Shomai
8	GPS Bebiyawar
9	GGPS Kandarow
10	GGMS Kashmeray
11	GPS Nihag
12	GHS Nihag
13	GPS Zakeria
14	GHS Sundal

1. Militancy Damaged Schools

The representative of District Education Officer (E&SE), Dir Upper informed that GMS Shaltalo and GPS Elo kass has been pledged to SRSP.

2. Flood Damaged Schools

The representative of District Education Officer (E&SE), Dir Upper informed that the land of following schools has been washed away and alternate land will be required.

- i. GHS Bari Kot
- ii. GMS Bisho
- iii. GPS Paingas
- iv. GPS Remin kass
- v. GPS Markhano kass

He further informed that the school GGMS Kashmeray do not exist in this locality and the nomenclature for GHS Sundal shall be corrected as GMS Sundal.

He told that there are some other flood damaged schools that are not included in the list.

Quality Assurance Manager (Buildings), AGES, CMEP briefed that all the militancy & flood damaged schools shall be reported by the Education Department on the following format as per the decision taken in the meeting held on August 27, 2013 at Swat for assessment.

S.No	Name of school	EMIS Code	No of sanctioned Posts of teachers	Enrolment of students	Nature of damages (in case of flood damages)	Status of land availability (in case of washed away)	Remarks

✚ *Compiled by Infrastructure Coordinator, PaRRSA/C&W, Dir Lower*



Meeting with EDO of District Dir Upper dated: 29 August 2013 at Dir Upper



Meeting with EDO of District Dir Upper dated: 29 August 2013 at Dir Upper