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# QUARTERLY REPORT

OCTOBER – DECEMBER 2014

## CIVIL SOCIETY INITIATIVES TO PROMOTE THE RULE OF LAW (CSI.ROL) IN SRI LANKA

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**Implemented by:**

**Millennium DPI Partners, LLC**  
2 Boar's Head Place, Suite 130  
Charlottesville, VA 22903

**Program Address:**

Bar Association of Sri Lanka  
90 Galle Road, 7B  
Colombo 3, Sri Lanka

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**DISCLAIMER**

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## TABLE OF CONTENTS

Acronyms .....	iii
Program Background .....	1
Component 1. Building Institutional Capacity of BASL.....	2
Component 2. improve the bar association of sri lanka’s capacity to Promote and advocate for More Transparent and Higher Quality Justice .....	4
Component 3. Strengthening The Technical Knowledge Of Judges, Lawyers And Non-Judicial Officers .....	5
Component 4. Establishing Partnerships for the Bar Association of Sri Lanka to Increase the Efficacy of the Legal System.....	9
Component 5. Improving Access to Legal Services for Marginalized Communities .....	10

### Attachments

Attachment A: CV of Ms. Barbara Opotowsky

Attachment B: ABA/BASL Study Tour Schedule

Attachment C: Quarterly Update of PMP Chart

## ACRONYMS

ABA	American Bar Association
BASL	Bar Association of Sri Lanka
CEDAW	Convention on the Elimination of All Form of Discrimination Against Women
CLA	Commonwealth Lawyers' Association
CLC	Commonwealth Law Conference
CLE	Continuing Legal Education
CLL	Colombo Law Library
CLS	Colombo Law Society
CSI.ROL	Civil Society Initiatives to Promote the Rule of Law
CSO	Civil Society Organization
CV	Curriculum Vitae
CWD	Center for Women in Development
DS	Divisional Secretariat
EU	European Union
GBV	Gender-Based Violence
ILO	International Labour Organization
JBNLC	Junior Bar National Law Conference
LAC	Legal Aid Commission
LHRD	Lawyers for Human Rights Development
MOJ	Ministry of Justice
NGO	Non-Governmental Organization
PC	Program Committee
PSU	Program Support Unit
RFA	Request for Applications
ROLI	American Bar Association Rule of Law Initiative
TOT	Training of the Trainers
UN	United Nations
UNAIDS	United Nations Programme on HIV/AIDS
UNDP	United Nations Development Programme
USAID	United States Agency for International Development
VAW	Violence Against Women
VVF	Voluntary Village Forum
WIN	Women in Need

## PROGRAM BACKGROUND

In September of 2013, the United States Agency for International Development (USAID) awarded the Civil Society Initiatives to Promote the Rule of Law (CSI.ROL) contract to Millennium DPI Partners. Millennium DPI Partners is a woman-owned small business that implements rule of law reforms in developing countries. Millennium DPI's approach is to deliver rapid, effective, and innovative assistance to enable host country governments, civil society leaders, and communities to develop sustainable solutions that improve the delivery, availability, and quality of justice.

CSI.ROL is a three-year program to be implemented from September 30, 2013 to September 30, 2016.

The CSI.ROL program focuses on supporting targeted civil society organizations (CSOs) to promote the rule of law in Sri Lanka. Through the Bar Association of Sri Lanka (BASL), the Legal Aid Commission (LAC), educational and research institutions, and CSOs, the program is working to build capacity among these counterparts to:

- Engage in evidence-based advocacy for comprehensive legal reforms
- Enhance legal education and training for lawyers, judges, and non-judicial officers
- Improve access to legal services for marginalized and vulnerable populations.

In the first year, CSI.ROL focused on building the BASL's and LAC's human and institutional capacity through the development of program support units and training of BASL members and LAC legal officers. In Year 2, building upon this foundation, CSI.ROL is focusing on:

- Development and implementation of a Strategic Plan for the BASL, aimed at improving services to BASL members
- Developing the BASL's capacity to provide training for lawyers and other justice sector actors on topics that respond to the needs of its membership
- Development of a sustainable business platform from which the BASL may raise funds
- Development of the BASL's ability to produce quantifiable, statistics-based reports about the operation of the legal system to improve the delivery of justice and inform the reform process
- Increasing the capacity of the LAC to design and implement legal awareness and outreach projects and raise funds for these projects
- Improving the knowledge and skills of LAC legal officers in ensure high quality legal services.

CSI.ROL is also supporting the expansion of legal assistance programs throughout Sri Lanka by providing support to non-governmental organizations (NGOs) and CSOs that provide legal counseling and representation and conduct public outreach, as well as providing technical assistance and support for legal training and development of program management skills.

## **COMPONENT I. BUILDING INSTITUTIONAL CAPACITY OF BASL**

Component 1 aims to increase the ability of the BASL to perform a full array of functions essential for providing services to its membership and for influencing the development of a more effective justice system. CSI.ROL interventions under this component will increase the BASL's capacity to promote reforms and enhance its versatility to respond to the breadth of challenges confronting the profession and the legal system as a whole. A sister relationship between the BASL and the American Bar Association (ABA) is the primary vehicle for building this capacity.

### **I. RELATIONSHIP WITH AMERICAN BAR ASSOCIATION (ABA) AND PROFESSIONAL EXCHANGE PROGRAM**

Based on the assessment of the BASL conducted by ABA last quarter, this quarter ABA began activities to develop with BASL a strategic plan. The Strategic Plan will provide a clear and consistent vision of the role of the BASL in Sri Lanka and ensure the continued success and sustainability of the BASL in meeting its constituencies' needs. Using the key priority areas identified in the assessment completed last quarter, ABA will work with the BASL to develop a concrete plan to build the BASL's capacity moving forward.

In October, ABA selected Ms. Barbara Opotowsky as its chief facilitator for the BASL strategic planning process. Ms. Opotowsky has more than 30 years of experience in managing not-for-profit institutions. From 1997 to 2013 she served as Executive Director of the New York City Bar Association. In that position she oversaw the 23,000 member association. During her tenure at the City Bar, she developed programs for the professional development of lawyers, diversity in the profession, and access to justice. She has served on many not-for-profit boards of directors and has worked in Hungary and Russia as an expert on not-for-profit law. Ms. Opotowsky has a strong knowledge of association management, planning, and budgeting. The curriculum vitae (CV) of Ms. Barbara Opotowsky is attached as Attachment A.

Ms. Opotowsky traveled to the ABA Rule of Law Initiative's (ROLI) Washington, DC office in November 2014 for an orientation and planning meeting with Asia Division Director Jennifer Rasmussen and Senior Program Officer Sehar Raziuddin. Throughout this reporting period, Ms. Opotowsky and ABA ROLI staff conducted calls with BASL President Upul Jayasuriya, CSI.ROL Program Manager Lynn Sferrazza, and staff from the ABA Division for Bar Services to prepare for the strategic planning process. ABA ROLI coordinated with current BASL President Upul Jayasuriya to secure a meeting of BASL's executive committee. In preparation for the meeting with the BASL executive committee to develop the Strategic Plan, ABA ROLI will meet with key bar leaders to discuss foundational questions for consideration in developing the plan, outline the meeting process, and solicit input into issues identified in the assessment. Following the executive committee meeting, ABA ROLI will also set up individual meetings with key executive committee staff to further develop the Action Plan, which will be ready by February 2015.

Millennium DPI initiated the process for visa support from USAID for Ms. Opotowsky, Ms. Rasmussen, and Ms. Sehar Raziuddin in October 2014, in order to conduct the BASL strategic planning sessions in December. Unfortunately, due to the Presidential elections scheduled for January 8, 2015, the Ministry of External Affairs delayed issuance of visas. We

were finally able to secure visas for the ABA delegation on December 31, and ABA will conduct the strategic planning sessions with BASL on January 20–26.

The strategic planning sessions will immediately precede the ABA/BASL Exchange Tour, which will provide for strong continuity between the strategic plan and study tour meetings and activities. The study tour will take place on February 3–9 in Houston, Texas, and February 10–13 in Washington, DC. The delegation will travel to Houston to attend the ABA Midyear Meeting to discuss its Strategic Plan with key ABA experts, and participants will use these sessions to finalize its Action Plan following the January session with ABA ROLI staff. ABA ROLI has organized a formal reception to commemorate the signing of the ABA-BASL Friendship Agreement on Saturday, February 7, co-hosted with the ABA Section of International Law. ABA ROLI has also scheduled a meeting with the ABA Asia Council, where the delegation will have a chance to present to the council members. After the Midyear Meeting in Houston, the BASL delegation will travel to Washington, DC for four days to continue meetings with experts from ABA and external actors. The study tour schedule is attached as Attachment B.

Ms. Opotowsky, Ms. Rasmussen, and Ms. Raziuddin will accompany the BASL delegation on behalf of ABA. On behalf of Millennium DPI, Program Manager Lynn Sferrazza will accompany the delegation in Houston, Texas, and will also accompany the delegation in Washington, DC. Deputy Program Manager Nadee Gunarathne will accompany the delegation throughout the duration of the study tour.

On January 26, ABA and the CSI.ROL team will host a pre-departure meeting for the delegation at the CSI.ROL office to provide background information on the ABA Midyear Meeting in Houston, the individuals with whom the delegation will meet, and what to expect during the study tour and to emphasize the duties attached to being a member of the delegation, such as completing a trip report upon returning to Sri Lanka.

## **2. RELATIONSHIP WITH OTHER INTERNATIONAL BAR ASSOCIATIONS**

In this quarter, Millennium DPI supported the BASL to become a member of the Commonwealth Lawyers' Association (CLA). CLA is a pan-Commonwealth organization that seeks to uphold the rule of law in the Commonwealth by encouraging exchange of ideas between legal professionals, academics, and students through projects and by driving improvements in legal education. CLA holds a number of events throughout the year and has a biennial conference, the Commonwealth Law Conference (CLC), which regularly attracts over 1,000 delegates including many eminent legal professionals. Members receive discounted rates to CLA events.

Millennium DPI will support a delegation from the BASL to attend the 19th CLC in Glasgow on April 12–16, 2015. The tentative agenda for this conference is highly relevant to issues that will be addressed by the BASL in the coming year, with four parallel streams on the subjects of: 1) Constitutionalism, Human Rights, and Rule of Law; 2) the Legal and Judicial Profession; 3) Contemporary Legal Topics; and 4) Corporate and Commercial Law.

The CSI.ROL are currently drafting selection criteria for the individual members of the BASL delegation who will attend the CLC. The delegation will be selected and approved through the BASL Executive Committee in accordance with the criteria.

## **COMPONENT 2. IMPROVE THE BAR ASSOCIATION OF SRI LANKA'S CAPACITY TO PROMOTE AND ADVOCATE FOR MORE TRANSPARENT AND HIGHER QUALITY JUSTICE**

Component 2 focuses on enabling Sri Lankan justice sector actors to collect and use performance data to improve legal system operations and efficacy. The compilation, analysis, and publicizing of justice sector research and statistics will allow stakeholders to identify the barriers and bottlenecks hindering the efficient functioning of the courts and legal system. This information should also provide an impetus for stakeholders to coalesce around needed reforms. Assisting the BASL to develop and sustain the capacity to gather and analyze research and statistical data will allow justice sector actors to determine whether changes to policies, training or other inputs can positively impact the delivery of justice.

### **I. GATHER JUSTICE SECTOR DATA TO PROMOTE IMPROVEMENTS TO THE LEGAL SYSTEM**

In the second half of Year 1, the Ministry of Justice (MOJ) informed the BASL Research Unit and CSI.ROL that they were unwilling to allow contact with court registrars in order to conduct research and gather data on court case loads and court administration. Given this turn of events, the BASL Research Manager, Ms. Umisheka Dalpatadu, and the CSI.ROL team developed a research plan that can be conducted without the assistance of the MOJ.

In this quarter, Ms. Dalpatadu, together with CSI.ROL court management consultant Richard Callanan, drafted a survey instrument that will be used to gather data from practicing lawyers on their experiences working within the court system. The survey queries lawyers on operational aspects of the courts (scheduling and processing times), systematic aspects (practices and procedures), and legal cultural aspects including judicial and bar culture. The BASL Research Unit, with technical assistance from Mr. Callanan, continued to fine tune the survey throughout the quarter. This draft survey instrument was approved, with some suggested changes, by the BASL Committee on Modern and Efficient Legal Practice in December. This committee was established in October and is comprised of: Jeoff Alagarathnam, PC; Prasanna Jayawardena, PC; Colombo University Law Faculty Dean Thamil Maran; Ranjan De Silva; and the 16 Zonal Vice Presidents.

In January, Mr. Callanan will train Ms. Dalpatadu on how to set up the survey questions and input results into the survey software Minitab. Mr. Callanan will also train Ms. Dalpatadu and CSI.ROL legal advisors Mr. Vasana Wickremasena and Ms. Mahbooba Rifaideen on how to conduct the implementation of the survey. The BASL/CSI.ROL team in turn will train a team of six volunteer law students on survey implementation. The full team of nine will split into three teams of three people each to conduct the survey in the nine provinces. Millennium DPI had intended for Mr. Callanan to train the whole group in Sri Lanka during the week of January 12; however, we were unable to obtain a visa for him on time. Therefore Mr. Callanan will conduct the training via GoToMeeting during the week of January 12. While not ideal, it is workable given the current visa situation.

As noted in in-depth interviews of justice sector actors in the National Survey on Perceptions of the Justice System, one of the main causes of delay in court processes is the practice of lawyers seeking and obtaining continuances on regular basis. To educate lawyers about best practices in court procedure and court management, the Research Unit is coordinating with the BASL

National Law Conference Subcommittee to develop a panel discussion session on court administration reform for the National Law Conference, which will take place in early April. The results of the survey will then be rolled out at the National Law Conference and at provincial bar workshops where best practices in court management will be discussed. At the end of Year 2, the BASL will develop a policy position paper based on the outcomes of these workshops, which will be launched at a national conference.

To meet the research expectations of the Year 2 Work Plan under this component and Component 4, the BASL Research Unit has recruited six law student volunteers who began work in January after the court recess.

### **COMPONENT 3. STRENGTHENING THE TECHNICAL KNOWLEDGE OF JUDGES, LAWYERS, AND NON-JUDICIAL OFFICERS**

The objective of Component 3 is to expand the delivery of technical, management, and administrative training to lawyers, judges, and other court personnel such as court stenographers. Under this component, the BASL — alone and in collaboration NGOs, universities, and/or training institutes — will conduct legal education programs to bolster the knowledge and skills of justice sector actors and improve their responsiveness to court users.

In this quarter, with the support of CSI.ROL, the BASL conducted two national-level legal training events — the Criminal Defense Seminar and the Junior Bar National Law Conference — and two provincial-level workshops on labor migration and trafficking. The BASL and the CSI.ROL team also began planning training events to take place in the next quarter including a national-level conference on labor migration and trafficking.

The CSI.ROL team together with the BASL Program Committee (PC) also prepared for the launch of the BASL LLM Scholarship program, which will be announced next quarter. In addition, the CSI.ROL team, with the support of the LAC, entered into an agreement with Open University to develop a court stenographer training program on Legal English, which will commence in late March.

#### **I. LEGAL EDUCATION PROGRAMS FOR JUDGES AND LAWYERS**

##### ***BASL PROGRAMS HELD THIS QUARTER***

##### **Regional Workshops on Labor Migration and Trafficking in Persons**

A large number of Sri Lankans emigrate each year seeking employment. Many migrants are unaware of their rights and, consequently, are vulnerable to becoming victims of trafficking. Compounding the problem, many lawyers have insufficient knowledge of migration and trafficking issues to provide high quality legal services to migrants, potential migrants, or returning victims of trafficking. To address this need CSI.ROL supported the BASL, working with the Solidarity Center, to conduct five provincial-level workshops and a national-level conference on Labor Migration and Trafficking. Last quarter, the BASL conducted three of the five provincial-level workshops. This quarter, the BASL conducted the remaining two

provincial-level workshops in Negombo on October 14 and in Kandy on November 5. In Negombo, 28 lawyers participated, comprising 19 men and 9 women. In Kandy, 43 lawyers participated, comprising 24 women and 19 men.

Ms. Shyamali Ranaraja, Ms. Chandrika Karunaratne, and Ms. Shrimal Kahathuduwa were the resource people for this training. Ms. Ranaraja gave an overview of the legal framework of International Human Rights Law related to Labor Migration, including the International Convention on the Protection of the Rights of All Migrant Workers and Members of Their Families and the significant features of the Convention on the Elimination of All Forms of Discrimination Against Women (CEDAW), and relevant International Labour Organization (ILO) conventions. Ms. Kahathuduwa gave an overview of the national laws and policies regarding labor migration and identified strategies for addressing gaps in national laws and mechanisms, including the Bureau of Foreign Employment Act No. 21 of 1985 and its amendments, and the National Labor Migration Policy of 2008. Ms. Karunaratne presented an introduction to the national regulations related to the trafficking in persons and enforcement of those regulations. There was also a discussion identifying gaps in the national law and policies.

A national-level conference on migration and trafficking will be held in Colombo in early December 2014 in the newly renovated BASL auditorium.

### **Criminal Defense Seminar**

Many young lawyers graduate from law school with a theoretical understanding of the law and few practical skills. Due to the difficulty of obtaining clients after they first pass the bar, many of these young lawyers take on criminal defense work, either pro bono or for low state-paid fees, in order to gain experience. This has resulted in a low level of skill among many in the criminal defense field. The BASL has attempted to address this issue by offering a Criminal Defense Seminar.

This year, with the support of CSI.ROL, the BASL revamped the Criminal Defense Seminar to make it more interactive and suitable for adult learning styles. The training covered topics including the role of defense counsel, original court procedure, cross examination, computer evidence, burden of proof, and appellate court procedure. The sessions included mock role-play so that some participants could get hands-on experience in the role of defense counsel, while other participants critiqued the participants playing that role. The sessions were led by Mr. U.R. de Silva along with eight other prominent criminal defense attorneys.

The training took place on October 10–12 in Kandy. Ninety-seven (97) lawyers including 74 men and 23 women attended. All participants were given the following textbooks on criminal law that will be useful in their daily practice: 1) *Criminal Defense: Practical Analysis of Criminal Law* [in Sinhala] by U.R. De Silva, 2) *Evidence Ordinance with Selected Judgments* [in Sinhala] by Ekanayake Jayawardena, 3) *Law Relating to Revision Applications* [in English] by Kalinga Indatissa, PC, and 4) *Landmark Judgment Collection*, by U.R. De Silva.

In an effort toward sustainability, CSI.ROL worked with the BASL PC to increase the BASL's cost-share on this training event. CSI.ROL partially sponsored the event, providing \$9,150 USD out of the total budget of \$20,312. The BASL contributed a small cost-share and participants covered their own accommodation costs. CSI.ROL funds were used to cover trainer fees, materials, venue, and meals and refreshments.

## **Junior Bar National Law Conference (JBNLC)**

The training of junior lawyers is a vital role of the BASL. Young lawyers often lack mentors and find it difficult to gain the experience necessary to provide quality representation to clients. They also lack a thorough understanding of legal professional ethics. These were many of the issues discussed at the Junior Bar Forum in May 2014. To follow up on last year's Forum, the Junior Bar Committee developed a program for their 2014 National Law Conference held in Dambulla from October 31 to November 2, which addressed many of these issues.

During the opening session of the JBNLC, the Junior Bar presented a "Forum Theater" in which young lawyers acted out sketches of ethical dilemmas. The Forum Theater presented two ethical dilemmas: the first regarding the need to take pro bono cases representing the indigent, rather than taking pro bono cases on behalf of the wealthy or well connected in hope of some other gain; and the second regarding gender equality and preventing sexual harassment of female lawyers in the workplace. During the sketches, the host would interrupt the acting and ask the audience to intervene to discuss how the situation could or should play out. After the conclusion of the sketches, the audience was invited to ask questions. This was a new technique used by the Junior Bar and was hugely popular, with extremely active audience participation.

The conference also included interactive trainings and panel discussions covering topics in the field of civil law, criminal law, public and administrative law, and corporate and commercial law. Parallel sessions on "Court Craft for Practitioners" and "Research Techniques and Methods" were also held. The Junior Bar dedicated a half-day session to follow up on last year's Junior Bar Forum to discuss the specific problems faced by young attorneys and explore potential solutions.

Three hundred five (305) participants attended the JBNLC, including 120 women and 185 men, representing all nine provinces.

As with the Criminal Defense Training, CSI.ROL requested that the Junior Bar provide a cost-share in order to work toward continuing legal education (CLE) sustainability. CSI.ROL contributed \$20,000 towards the total budget of \$57,000 (in addition to National Law Conference training-related costs, this total budget includes publication of the law journal, accommodation and meals for 300 people, and two regional preparatory sessions in Polonnaruwa and Matara). The event was co-funded by the Asia Foundation (\$3,000) and the United Nations Development Programme (UNDP; \$8,000), and the Junior Bar contributed a sizable cost-share (\$26,000) through revenue generated by ticket sales and sponsorship of the law journal.

## **PROGRAMS PLANNED FOR NEXT QUARTER**

### **National Workshop on Labor Migration and Trafficking**

With support from CSI.ROL, the BASL and the Solidarity Center will host a national-level workshop on labor migration and trafficking in Colombo in March at the newly renovated BASL auditorium. Approximately 40 to 50 participants are expected to attend, selected from among the lawyers who attended the provincial-level workshops who expressed the greatest interest in the topic.

Building on the theoretical knowledge gained at the provincial workshops, this national-level workshop will focus on complaint and assistance mechanisms, such as services given during the pre-departure stage, consular services provided in the countries of destination, and complaint handling mechanisms for the migrant workers. The workshop will also focus on sharing best practices in combating forced labor and trafficking and effectively regularizing migration processes.

The national workshop will be conducted in three panel sessions and participants will break out into small groups to work on case studies. The BASL will invite local and international experts on migration and trafficking as resources, including Sumitha Shaanthinni Kishna, Assistant Director, Practitioners Affairs Division, of the Malaysian Bar Association, an experienced practitioner on these issues.

The workshop is intended to identify suitable legal practitioners interested in further engagement within the international labor migration in order to create a network of Sri Lankan legal practitioners who can be accessed by stakeholders regarding issues and processes relating to international labor migration.

## **2. SCHOLARSHIPS TO THE UNIVERSITY OF COLOMBO'S MASTERS OF LAW PROGRAM**

The BASL, through CSI.ROL, will support up to 20 scholarships to the University of Colombo LLM program in 2015. This activity was originally planned for Year 1 of the CSI.ROL program; however, the University of Colombo suspended their LLM program in 2014 while they revised the curriculum. While the University of Colombo has not officially stated when it intends to open its application process for 2015, the BASL PC understands through informal connections that this will happen sometime in early 2015. We believe the one-year LLM program may commence in April 2015.

To be prepared when the University of Colombo opens the admission process, the BASL PC has drafted the relevant scholarship documents, including the scholarship application, a one-page brochure, a three-page application process information sheet (which will be provided with the application), and a Scholarship Committee Manual. The BASL PC received and incorporated comments on the documents from the BASL Scholarship Committee members. These scholarship documents were forwarded to USAID for review on December 10, 2014.

After the University of Colombo announces the opening of admissions, the BASL will announce the availability of the LLM scholarship program. The BASL will make an announcement at two consecutive Bar Council meetings, post the scholarship opportunity on the BASL website, and publicize it in the BASL newsletter and in three major newspapers. All publicity concerning the scholarship program will contain, at a minimum, the following information: a brief description of the scholarship opportunity and eligibility requirements, information on where to obtain the Scholarship Brochure, Scholarship Application, and Guidelines, and the Scholarship Process Information Sheet. The brochure, application, and application process information sheet will be available on the BASL website and at the BASL reception desk. In addition, there will be a statement on the website that the BASL PC will email the application documents to anyone who emails the PC.

CSI.ROL staff understand that the University of Colombo LLM program has a relatively high dropout rate, possibly due to the fact that it is a weekend program and many LLM candidates

work full-time during their studies. CSI.ROL and the BASL have been unable collect data from the University of Colombo on drop out rates, and it is unclear whether this is due to an unwillingness to release the data or a lack of data collection by the University. To help minimize the risk of losing funds due to drop outs, the BASL will request that all scholarship recipients post a bond for the full amount of the scholarship, which will be collected should the scholarship recipient fail to complete the program. In addition, as part of the application, applicants must submit a statement from the applicant's employer (if employed full time) that the employer will release the applicant for lectures that occur during work hours, as LLM courses usually take place on Friday afternoons and weekends.

### **3. TRAINING FOR COURT STENOGRAPHERS**

Last quarter, working through the LAC, CSI.ROL obtained permission to train Supreme Court, Appellate Court, and High Court stenographers to improve their English language skills in general and legal English in particular. This quarter, CSI.ROL entered into an agreement with Open University, which will create a Legal English course specifically for stenographers. This course will be modified from the curriculum of their certificate course in English for Legal Professionals, with an emphasis on aural comprehension.

To gauge the level of English ability of stenographers, on December 10 staff from the Open University interviewed eight court stenographers and discussed the areas that the stenographers find most challenging. The stenographers were also given a test in which a portion of a judgment was dictated. The stenographers were required to record the judgment in short hand and then to write it in long form. Open University staff will use this testing information to determine the level of English comprehension of the stenographers and to aim the course at an appropriate level.

The Open University will design a 12-week course that meets twice per week for two hours (4 hours per week), for a total of 24 lectures and 48 teaching hours. The Open University is currently developing the course, and the first training of 25 stenographers will commence in late March.

## **COMPONENT 4. ESTABLISHING PARTNERSHIPS FOR THE BAR ASSOCIATION OF SRI LANKA TO INCREASE THE EFFICACY OF THE LEGAL SYSTEM**

Component 4 focuses on strengthening the BASL's leadership in promoting evidence-based legal and policy reform, particularly with regard to improving case management, gender integration in the legal profession, and the protection of human rights. CSI.ROL and the BASL will initiate discussions with CSOs and the private sector to begin research that will reveal how effectively (or ineffectively) the justice system is working. It is hoped that the reports and information that emerge from this collaborative process will broadly engage policy-makers and end-users in advocacy for change.

### **I. NATIONAL SURVEY**

The National Survey on Perception of the Justice System was conducted from July 14 to August 19, 2014. The survey entailed a quantitative survey of 2000 randomly sampled people

nationwide and 15 in-depth interviews of justice sector actors. The final report on the survey was reviewed by the BASL leadership this last quarter. The BASL President presented the survey report to the BASL Executive Committee at its November meeting. At the December Executive Committee Meeting, the Executive Committee resolved that it would circulate copies of National Survey with the Presidents of Branch Bar Associations and other justice sector stakeholders.

## **2. COLOMBO LAW LIBRARY (CLL)**

For more than a decade, the BASL's main source for legal research, the Colombo Law Library (CLL), has fallen into disrepair as several key library subscriptions have been allowed to expire, and the Colombo Law Society (CLS) Law Library has become a book repository, rather than a thriving center for BASL legal research. To improve the research and policy analysis capacity of the BASL, the CLL requires upgrading. Therefore, CSI.ROL is supporting the BASL to purchase key research materials, select commodities, and limited library refurbishments designed to return the CLS Law Library to a level of quality sufficient to support and encourage solid research-based advocacy within the BASL.

Renovation of the CLL began last quarter and was completed in December. Renovation and upgrading of materials included: the purchase of five new computers; bar coding of books and installation of a scanning system; CCTV cameras; four book cupboards; photocopier; air-conditioning and fans; and electrical re-wiring.

On December 18, the BASL and the CLL Committee held a ceremony at the library to dedicate the newly renovated library. Chief Justice Mohan Peiris, as Chair of the CLL Committee, declared the renovated library open and thanked USAID and the BASL for initiating the project. In the visitor's book, he commented "Excellent Project." All purchased goods are branded with the USAID brand.

The library also intends to purchase 600 new books but is still determining the country of procurement and the best way to have the books shipped to Sri Lanka. CSI.ROL will support this purchase when the necessary information is provided and will also support subscriptions to law journals after the CLL Committee provides a list of journals they would like to have available.

## **3. DESK RESEARCH**

The BASL Research Unit is conducting a desk review on court reform processes in other common law countries. The result will be a companion research paper to the BASL membership survey on court administration (see Component 2) to help put the issues and potential solutions in context. Court administration consultant Richard Callanan is providing technical assistance to guide the Research Unit in its endeavor.

## **COMPONENT 5. IMPROVING ACCESS TO LEGAL SERVICES FOR MARGINALIZED COMMUNITIES**

The objective of Component 5 is to improve access to legal services for marginalized communities and populations, build the capacity of the LAC and other legal aid service providers, and promote public awareness of basic rights and the availability of free legal services.

## I. SUB-AWARDS TO SUPPORT LEGAL AID SERVICES AND PUBLIC AWARENESS CAMPAIGNS

Last year CSI.ROL selected, and USAID approved, three NGOs to receive grants to provide legal aid services and conduct public awareness campaigns: Women in Need (WIN), the Center for Women and Development (CWD), and Lawyers for Human Rights and Development (LHRD). This section summarizes NGO grantee and LAC activity for this quarter.

### Sub-Awards to NGOs

#### 1. WIN

WIN’s two-year program includes three main activities: 1) provide legal aid to women who are victims of gender-based violence (GBV) through staff attorneys stationed at eight WIN Crisis Centers; 2) conduct two sensitization programs (one per year) for State Administrative Officials who work closely with communities (Grama Niladharis, Samurdhi Officers and Public Health Workers) on issues of GBV; and 3) conduct Training Programs for Mediators on GBV in Badulla, Puttalam, Anuradhapura, Kandy, Batticaloa, Colombo, Jaffna, Kurunegala, and Matara.

This quarter, WIN provided legal services to clients at their eight Crisis Centers in Colombo, Kandy, Matara, Jaffna, Puttalam, Kurunegala, Anuradhapura, and Badulla. Six of these eight centers have more than one lawyer; however CSI.ROL supports only one lawyer at each center. Other lawyers are funded through other sources. Below is a breakdown of the number of lawyers at each center.

Center Covered by the Project	Number of Lawyers in the Center	Number of Lawyers Supported by USAID
Anuradhapura	3	1
Badulla	1	1
Colombo	7	1
Kurunegala	1	1
Kandy	2	1
Matara	3	1
Jaffna	2	1
Puttalam	2	1

The information in this section tracks only those legal services provided by the lawyer supported by USAID funds.

In October, WIN's eight USAID-funded lawyers provided legal aid to 175 new clients. Twenty-five (25) of these cases were GBV cases (including domestic violence, child abuse, and sexual harassment). The chart below breaks down clients by center, case type, and demographic information. GBV cases are in bold.

Location	Number of New Clients under USAID	Remarks	Ethnicity	Income Level	Gender	Age group		
						1-10 years	10-29 years	30+ years
Anuradhapura	18	<b>1 DV</b> 2 Custody 15 Maintenance	All Sinhalese	Low	All Female		1	17
Badulla	49	<b>5 DV</b> <b>2 Sexual Harassment</b> <b>2 Child Abuse</b> 4 Divorce 10 Custody 26 Maintenance	37 Sinhalese 11 Tamil 1 Muslim	Low	45 Female  4 Male	2	16	31
Colombo	24	<b>2 DV</b> 1 Divorce 3 Custody 18 Maintenance	All Sinhalese	Low	All Female		8	16
Kurunegala	41	<b>7 DV</b> 10 Divorce 5 Custody 19 Maintenance	40 Sinhalese 1 Muslim	Low	All Female		6	35
Kandy	6	2 Custody 4 Maintenance	All Sinhalese	Low	All Female			6
Matara	19	<b>3 DV</b> 1 Divorce 4 Custody 11 Maintenance	All Sinhalese	Low	All Female		2	17
Jaffna	9	<b>1 DV</b> 8 Maintenance	All Tamil	Low	All Female			9
Puttlam	9	<b>2 DV</b> 1 Divorce 2 Custody 4 Maintenance	5 Sinhalese 3 Muslim 1 Tamil	Low	All Female		1	8

In November, WIN's eight USAID-funded lawyers provided legal aid to 152 new clients. Sixteen (16) of these cases were GBV cases, including domestic violence, incest, and rape. The chart below breaks down new clients by center, case type, and demographic information, with GBV cases in bold.

Location	Number of New Clients under USAID	Remarks	Ethnicity	Income Level	Gender	Age group		
						1-10 years	10-29 years	30+ years
Anuradhapura	20	<b>2 DV</b> 2 Custody 4 Divorce 12 Maintenance	All Sinhalese	Low	All Female		3	17
Badulla	30	<b>1 Incest</b> <b>2 Rape</b> 5 Divorce 20 Maintenance 2 Custody	25 Sinhalese 5 Tamil	Low	All Female	1	4	25
Colombo	21	<b>2 DV</b> 2 Divorce 12 Maintenance 5 Custody	19 Sinhalese 1 Muslim 1 Tamil	Low	All Female		3	18
Kurunegala	43	<b>4 DV</b> 31 Maintenance 8 Custody	39 Sinhalese 4 Muslim	Low	All Female		7	36
Kandy	10	<b>2 DV</b> 2 Divorce 6 Maintenance	All Sinhalese	Low	All Female		1	9
Matara	14	<b>2 DV</b> 1 Divorce 11 Maintenance	All Sinhalese	Low	All Female		3	11
Jaffna	8	2 Custody 6 Maintenance	All Tamil	Low	All Female			8
Puttlam	6	<b>1 DV</b> 5 Maintenance	5 Sinhalese 1 Muslim	Low	All Female			6

In December, WIN’s eight USAID-funded lawyers provided legal aid to 140 new clients, with 18 GBV cases, as shown in the chart below.

Location	Number of New Clients under USAID	Remarks	Ethnicity	Income Level	Gender	Age group		
						1-10 years	10-29 years	30+ years
<b>Anuradhapura</b>	<b>17</b>	<b>3 DV</b> 1 Custody 2 Divorce 11 Maintenance	All Sinhalese	Low	All Female		1	16
<b>Badulla</b>	<b>20</b>	4 Divorce 4 Custody 12 Maintenance	18 Sinhalese 2 Tamil	Low	All Female		8	12
<b>Colombo</b>	<b>10</b>	<b>2 DV</b> 2 Divorce 6 Maintenance	8 Sinhalese 2 Tamil	Low	All Female		3	7
<b>Kurunegala</b>	<b>50</b>	<b>1 Rape</b> <b>2 Child Abuse</b> <b>3 DV</b> 31 Maintenance 13 Custody	46 Sinhalese 3 Muslim 1 Tamil	Low	All Female		8	42
<b>Kandy</b>	<b>16</b>	<b>2 DV</b> 5 Divorce 9 Maintenance	All Sinhalese	Low	All Female		1	15
<b>Matara</b>	<b>10</b>	<b>2 DV</b> 3 Divorce 5 Maintenance	All Sinhalese	Low	All Female			10
<b>Jaffna</b>	<b>10</b>	<b>1 DV</b> 1 Custody 8 Maintenance	All Tamil	Low	All Female		1	9
<b>Puttlam</b>	<b>7</b>	<b>2 DV</b> 5 Maintenance	All Sinhalese	Low	All Female			7

In addition to legal services provision, WIN conducted two trainings for mediators in Badulla and Anuradhapura on domestic violence issues. The Badulla program was held on October 23 with 44 mediators taking part, including 36 men and 8 women. The Anuradhapura training was held on October 31 for 32 mediators, including 22 men and 10 women.

The programs were conducted in cooperation with the MOJ, and Mr. G.B Tennakoon, Mediator Trainer for MOJ, served as a resource person for the programs. The trainings were conducted in an interactive style. Participants were shown three short films dealing with the issue of domestic violence titled “DelovakaVaasaya,” “Three Wheel Rekha,” and “Padmini.” After each film, a discussion was held, reflecting on the issues faced by women, which are common in Sri Lanka. The participants broke out into small groups for discussion on how the issues featured in the films should be dealt with. One member of each group was chosen to present the views of the group for general discussion.

## 2. LHRD

LHRD’s two-year program includes three main activities: 1) conduct 20 public awareness seminars (10 per year) in nine districts for vulnerable, marginalized, and plantation communities; 2) conduct eight legal aid clinics in eight prisons, providing consultations to 200–300 people and identifying 60–80 people for legal support; 3) provide legal representation to a minimum of 100 people through LHRD’s lawyer network, at least 60 of whom will be detainees on remand (see item 2) and an additional 40 of whom will include women and children, victims of GBV, and plantation and migrant workers.

This quarter, LHRD conducted two prison legal aid clinics. Five lawyers (three from LHRD and two panel attorneys) conducted each of the prison clinics. At each prison clinic, the lawyers interviewed the prisoners to determine, among other things, whether they were in prison on remand or conviction, the nature of the case, and the length of time they had been in prison. Prison consultations were lengthy, and the sessions were carried out over the course of a full day by each of the five attorneys. The number of prisoners consulted at each of the prison legal aid clinic was as follows.

Date	Prison	Men	Women	Total
18 October 2014	Women’s Section of Welikada Prison	0	27	27
22 November 2014	Negombo Prison	69	6	75
<b>Total</b>		<b>69</b>	<b>33</b>	<b>102</b>

After conducting consultations in the prisons, the lawyers visited the relevant magistrate courts to obtain certified copies of the court records, which was necessary to determine which cases were ripe for provision of legal aid services. LHRD lawyers also interviewed family members of the prisoners when possible to gather more information and determine whether anyone was willing or able to post bail. After reviewing court files, interviewing families, and undertaking any other necessary fact-finding, LHRD determined which cases to take forward for provision of legal aid services.

This quarter, LHRD filed 10 fundamental rights cases in the Supreme Court on behalf of prison inmates who had been held for years without charge or on remand without trial. The prison inmates were selected from among the groups of prisoners interviewed during the previous prison legal aid clinics. These cases are to be called before the Supreme Court on January 13, 14, and 23, 2015 for the Attorney General’s response.

In addition to the ten cases above, in this quarter, LHRD was also able to obtain certified copies of 32 case records from the Magistrate’s Courts and applied for many more. After studying these files, LHRD will determine which cases are ripe for bringing a fundamental rights case before the Supreme Court.

LHRD also held two Community Awareness Seminar and Legal Aid Clinics this quarter, providing information to community members on documentation, land, labor law, family law, and fundamental rights.

On November 8, 80 community members took part in a program in Ella, including 39 men and 41 women. On November 9, 71 community members took part in a program in Passara, including 48 men and 23 women.

### 3. CWD

CWD’s two-year program will be conducted in the Northern and Eastern Provinces covering eight districts: Jaffna, Kilinochchi, Mullaithevu, Vavuniya, and Mannar in the Northern Province and Trincomalee, Batticaloe, and Amparai in the Eastern Province. The project will undertake the following tasks: 1) conduct 10 legal awareness programs on legal issues such as land, documentation, and violence against women; 2) conduct a training of the trainers (TOT) for 100 selected women and youth (ages 25–30) who will be trained as paralegals to provide referral services (five programs for 20 persons each); 3) provide support to CWD lawyers in Jaffa, Vavuniya, and Batticaloa to strengthen and expand CWD’s existing legal aid unit to provide legal aid services; 4) train officials working with Mediation Boards and women development officers at the Divisional Secretariat (DS) offices; and 5) conduct a print and electronic media campaign for disseminating legal information.

Last quarter, CWD conducted four out of 10 scheduled legal awareness programs. In this quarter, CWD held the remaining six public awareness sessions in the following divisions.

Session	Date	Place	Men	Women	Total
5	25 October 2014	Oddamavadi	15	46	61
6	26 October 2014	Batticaloa Town	13	48	61
7	22 November 2014	Vavuniya	21	50	71
8	28 November 2014	Vavuniya	17	43	60
9	29 November 2014	Kaluvanchikudi	16	47	63
10	13 December 2014	Vavuniya town	10	52	62
<b>Total</b>			<b>92</b>	<b>286</b>	<b>378</b>

At each public awareness session, a lawyer from the division discussed fundamental rights, the rights of women and children, and GBV. The participants were then broken out into small groups to discuss cases studies, with question and answer sessions led by local lawyers when the groups returned to the plenary session.

Ten community organization leaders were selected from each awareness-raising session (60 total: 30 men, 30 women) to take part in a TOT on how to provide legal aid referral services in their communities.

The first TOT was held on October 16–17 for the 20 community leaders selected at the Sandilipay and Karainagar awareness sessions held last quarter. Ms. Kosalai Mathan, Lecturer and Faculty of Law at the University of Jaffna, participated as a resource person on Day 1 and focused on land rights, women and children’s rights, and how to report violence against women (VAW) cases. Mr. Joney Mathuranayagam, a lawyer in Jaffna, was the resource person on Day 2 and focused on fundamental rights, the constitution, and mechanisms for addressing violation of

rights. The group was trained on existing legal and government resources, so that they could properly refer community members to the appropriate services.

The next TOT will be conducted in Jaffna in late January or early February.

## **2. SECOND ROUND CALL FOR PROPOSALS FOR LEGAL AID SERVICES**

On December 23, CSI.ROL issued a second Request for Applications (RFA) for the provision of Legal Services for vulnerable and marginalized populations and for raising public awareness about civil rights, access to courts and legal services. Applications are due January 23, and CSI.ROL will select potential grantees by February 28. Grant documents for potential grantees will then be sent to USAID for approval after February 28.

### **Sub-awards to LAC for Capacity Building and Public Awareness**

#### **1. Creation of LAC Unified Program Support Unit (PSU)**

The LAC currently has a Program Support Unit (PSU) funded by the European Union (EU) that raises program funds and oversees programs conducted by the 10 LAC offices in the North and Eastern provinces. To ensure that the other 66 LAC offices have funds to conduct program work, CSI.ROL supported the creation of the PSU South/West in this quarter. The PSU S/W will oversee CSI.ROL programming for LAC projects (much like the BASL PC) and also will fundraise from outside sources to ensure the long-term sustainability of LAC program work.

The Program Manager for the PSU South/West, Ms. Chamani Primatilake, began work on September 4 on a part-time basis and moved to full-time status on November 1. LAC Legal Officer Piyumi Kumari was selected to become a Program Officer of the PSU based upon her performance at the program management training conducted by MDF Asia last quarter, which was attended by four LAC legal officers who were competing for the PSU Program Officer spot. Ms. Kumari began work at the PSU on November 1. CSI.ROL will recruit one additional Program Officer for the PSU in the next quarter.

CSI.ROL consultant Isaac Robinson is assisting with mentoring the new PSU staff to ensure that all that was learned in the program management training is reinforced and carried out by the program manager and program officer. Mr. Robinson will guide the PSU staff in writing their first donor proposals.

The PSU S/W is overseeing the LAC/CSI.ROL projects described below.

#### **2. LAC Legal Officers Bi-annual Conference and Training**

LAC aims to hold a gathering of all legal officers from its 76 offices twice per year, funding permitting, for training and case review. After a year-and-a-half gap with no bi-annual training due to lack of donor funds, CSI.ROL supported the LAC's legal officer training in April 2014. This quarter, CSI.ROL supported the second Bi-annual Conference and Training, which was held on December 20–22 at the Hector Kobbakaduwa Agrarian Research Institute Auditorium.

In early October, CSI.ROL, through the LAC, surveyed the LAC field offices to determine which training topics are most relevant to the legal officers. Based on this survey, CSI.ROL assisted the LAC to develop an interactive training agenda with topics including: Law on Bail,

Forensic Science, Criminal Trial Procedure, Public Nuisance, State Lands, and presentation and interviewing skills.

Eighty seven legal officers (13 men, 74 women) from the 76 LAC regional offices participated in the December training. Due to the guidance of the CSI.ROL team, the sessions were substantially more interactive than previous bi-annual trainings. Justice Abdus Salam conducted the first session on Day 1 on “The Role of Legal Aid Lawyers and Law Related to Bail” through a role-play where participants conducted a mock trial. A session on Forensic Medicine was conducted by Mr. Sarath Jayamanna with a lively discussion facilitated by Mr. U.R. de Silva. Mr. U.R. de Silva also presented a lecture and facilitated a role-play on Criminal Trial Procedure. Other topics covered included Public Nuisance, State Lands, and interviewing Skills.

In response to comments received from legal officers from the North and East after the training last April, CSI.ROL supported simultaneous translation from English and Sinhala into Tamil. This allowed the northern and eastern lawyers to fully take part.

After the close of the last session on Day 3, the Open University administered a test on English language reading comprehension and writing. The test will be graded to determine whether the legal officers place into Beginner, Level 1, or Level 2 or place out of English language training. The Open University will provide English language training to LAC legal officers beginning in February or March (see below).

### **3. Legal English for LAC Lawyers**

CSI.ROL is partnering with the LAC and the Open University to offer a Legal English course to all LAC lawyers. As discussed above, the LAC lawyers were tested on English reading comprehension and writing so that they can be grouped into Beginner, Level 1, and Level 2 courses. The Open University will provide dedicated group classes to LAC lawyers through its campus in Colombo and its centers in Kandy, Matara, Jaffna, Anuradhapura, and Batticaloa. The course will be offered to all LAC lawyers that do not place out of Level 2 and will begin in February or March.

### **4. 16 Days of Activism Campaign**

16 Days of Activism on GBV began in 1991 as a campaign conducted by the Global Leadership Institute and sponsored by the Centre for Woman’s Global Leadership. Since then the “16 Days Campaigns” have been taken up by organizations around the world as a means to call for the elimination of GBV. The 16 Days of Activism begins on November 25, International Day Against Violence Against Women, and ends on International Human Rights, December 10.

This quarter, CSI.ROL supported the LAC to conduct a 16 Days of Activism campaign. The program kicked off on November 25 from the Fort bus stand and railway station in Colombo where a street drama was conducted on the elimination of violence against women. Following the street drama, LAC officers commenced with a white ribbon campaign, in which 10,646 white ribbons carrying the words “End violence against women” were distributed. LAC officers pinned white ribbons to the chief justice, court staff, judges, lawyers, ambassadors, and several other dignitaries, as well as members of the general public, after making brief remarks about the need to eliminate violence against women. Ribbons were also distributed in court complexes throughout the country, through the 76 LAC centers, and in government offices and departments.

The activities of the LAC were covered in Sri Lanka’s national newspaper the Daily News on their Legal Aid page.

Over the course of the 16 days, 16 LAC regional offices held awareness-raising sessions in 16 schools on the issues of sexual and gender-based violence, child abuse, and related laws. In determining the locations for the program, the LAC chose the 16 areas that have the highest number of reported incidents of violence against women and children in the country. When selecting a school from these areas, LAC tried to choose remote schools (with one exception: Hillwood College, Kandy) that are attended by children from broken families and victims of alcohol and other child abuse. For example, the Galle program was conducted in a school attended by many victims of child abuse, child inmates from juvenile prisons, and juvenile remandees.

The LAC used a pool of resource personnel including probation officers, police officers in charge of women and children’s bureaus, and child rights activists. LAC legal officers also took part as resource personnel. All lecturers had experience in addressing children and the required educational and technical expertise. LAC Legal Officer Sajeewani Abeykone, who is also a TV spokesperson and trainer on child rights, prepared a leaflet in Sinhala for the participant school children.

Each program commenced with the traditional lighting of the lamp and was followed by the symbolic pinning of the white ribbon for “the elimination of violence against women” to two children by the LAC officers, after which the white ribbons were distributed among the participants.

School programs were conducted in the following areas: Kurunagala, Negambo, Kandy, Matara, Anuradhapura (two programs), Mount Lavinia, Tissamaharamaya, Kegalle, Galle, Ratnapura, Monaragala, Polonnaruwa, Nuwara Eliya, Mathale, and Chillaw. A total of 2,700 school children took part, including 1,616 girls and 1,084 boys. A breakdown of attendance by location is as follows.

	LAC Center	Selected School	Scheduled Date	No. of Participants	Male/Female
1	Kurunegala	Sir John Kothalawala Maha Vidyalaya, Kurunagala	Nov 25, 2014	151	Male: 75 Female: 76
2	Negombo	St. Mary’s Boys College, Negombo	Nov 25, 2014	200	Male: 200 Female: 0
3	Kandy	Hillwood Balika Maha Vidyalaya, Kandy	Nov 25, 2014	200	Male: 0 Female: 200
4	Matara	President’s College, Fort, Matara	Nov 27, 2014	159	Male: 73 Female: 86
5	Anuradhapura – Program 1	Bastian Silva Maha Vidyalaya, Kekirawa	Nov 27, 2014	185	Male: 39 Female: 146
6	Mount Lavinia	Buddhist Ladies College, Mount Lavinia	Nov 28, 2014	200	Male: 0 Female: 200
7	Tissamaharama	Debarawewa National School, Tissamaharama	Dec 1, 2014	175	Male: 40 Female: 135

	LAC Center	Selected School	Scheduled Date	No. of Participants	Male/Female
8	Kegalle	K/Swarna Jayanthi Maha Vidyalaya, Kegalle	Dec 1, 2014	160	Male: 34 Female: 126
9	Galle	Ratnajothi Maha Vidyalaya, Batduwa, Galle	Dec 1, 2014	85	Male: 41 Female: 44
10	Ratnapura	Sumana Saman Maha Vidyalaya Ratnapura	Dec 1, 2014	150	Male: 59 Female: 91
11	Monaragala	M/Widyaloka Maha Vidyalaya, Wedikumbura, Monaragala	Dec 2, 2014	153	Male: 101 Female: 52
12	Polonnaruwa	Attanakadawala M.V Polonnaruwa	Dec 2, 2014	177	Male: 61 Female: 116
13	Nuwara Eliya	Sumana M.V. Thalawakele	Dec 2, 2014	150	Male: 77 Female: 73
14	Matale	Kristhu Deva National School, Matale	Dec 3, 2014	145	Male: 86 Female: 59
15	Anuradhapura – Program 2	Kaluwila Sena M.V.	Dec 3, 2014	200	Male: 91 Female: 109
16	Chilaw	Madagama Abaya M.V., Chilaw	Dec 4, 2014	210	Male: 107 Female: 103

## 5. World AIDS Day

CSI.ROL supported the LAC to carry out activities in partnership with the United Nations Programme on HIV/AIDS (UNAIDS) for World AIDS Day. In addition to the events and activities described below, the LAC and UNAIDS developed and published 5,000 booklets and 2,000 leaflets providing health and legal information on people living with HIV.

On December 1, the LAC took part in a Red Ribbon campaign to raise awareness among the public about HIV protection and the rights of people living with HIV. The LAC team, together with CSI.ROL staff, pinned red ribbons on the Minister of Justice, Minister of National Languages and Social Integration, judges, and police officers. The team also distributed booklets to lawyers, judges, and police officers.

On December 3, LAC coordinated a street drama directed by the APIIT law students in the outdoor area of the United Nations (UN) complex. Leaflets were distributed to the viewing public.

On December 5, UNAIDS and the LAC conducted an awareness-raising program for 34 people living with HIV (17 men, 13 women, 4 transgender) on legal protection against discrimination. The Hon. Shirani Thilakawardena, former justice of the Supreme Court, delivered a speech on “Access to Justice: Barriers Encountered by People living with HIV.” Ms. Nilu Abeyratne, a researcher, delivered a lecture on the “Right to Health,” and LAC legal officer Ms. Sajeewani Abeykone delivered a lecture on the “Legal Remedies and Rights of People living with HIV.”

On December 9, the LAC conducted a “bus campaign,” during which LAC legal officers distributed leaflets at bus stations and bus stands in Colombo.

## 6. Provincial Training for Legal Officers on Trial Court Skills

LAC legal officers are often new law school graduates with little legal or courtroom experience. For those outside Colombo, there is not much opportunity for mentoring from senior lawyers. To address this issue, CSI.ROL is supporting the development of a Civil Trial Court Skills Training program, to be conducted in each of the nine provinces. This two-day training will focus on the practical skills and substantive knowledge needed by legal officers in their everyday practice: civil procedure, issue framing, evidence, witness testimony, and court pleadings, as well as leading case law on family law and tort law.

The LAC Chair had originally appointed two senior trial attorneys to draft the workshop manual. However, at the end of last quarter, they were well behind schedule. Therefore this quarter, upon urging by CSI.ROL staff, the LAC Chair tasked LAC Director General and former Justice N Udalagama and senior lawyer Kandiah Neelakandan to take over preparation of course materials. Course materials were nearly final by the end of the quarter. However, due to the hospitalization of Justice Udulagama (who is currently in a coma), final edits will be turned over to a LAC legal assistant, and the manual will be finalized by the end of January. A TOT will be conducted for the three training teams (one Tamil team and two Sinhala teams) in February, and provincial trainings will launch in March. Provincial trainings will be conducted through June 2015. Each provincial training will have 20–30 participants, including all LAC legal officers in the province and selected panel lawyers from the local bar association.

The manual will be translated into Sinhalese and Tamil and distributed to all LAC legal officers and panel attorneys for use in their practice.

## 7. Legal Rights and Migration Public Awareness Campaign

With the support of CSI.ROL, the LAC implemented a series of 16 legal awareness-raising sessions, conducted by LAC legal officers, which aimed to increase the legal literacy of persons who propose to migrate and families of those who have migrated on their legal rights at home and abroad. The half-day seminars were followed by a free legal clinic during which participants had their legal questions answered by a LAC legal officer.

Six sessions were held last quarter in Kantale, Ampara, Kurunegala, Matara, Anuradhapura, and Chilaw. This quarter, LAC conducted the remaining 10 sessions in the following locations (the Vavuniya session was broken into two sessions to reach a wider audience).

Session	Date	Place	Men	Women	Total
7	4 Oct 2014	Galle	11	119	130
8	18 Oct 2014	Kandy	83	71	154
9	19 Oct 2014	Mathale	14	148	162
10	25 Oct 2014	Polonnaruwa	69	141	210
11a	28 Oct 2014	Vavuniya 1	58	12	70
11b	29 Oct 2014	Vavuniya 2	19	61	80
12	1 Nov 2014	Negombo	36	116	152
13	15 Nov 2015	Badulla	80	78	158

Session	Date	Place	Men	Women	Total
14	16 Nov 2014	Bandarawela	65	86	151
15	22 Nov 2014	Balangoda	36	114	150
16	29 Nov 2014	Nikawaratiya	74	207	281
<b>TOTAL</b>			<b>545</b>	<b>1153</b>	<b>1698</b>

In total over the course of the 16 sessions, 2,696 migrant workers and family members of migrant workers, including 834 men and 1,862 women, were educated on migration rights.

At each of the 16 sessions, five community leaders were elected to form a Voluntary Village Forum (VVF) to assist community members with legal aid referrals and basic legal questions. The LAC will conduct a series of meetings with each VVF, beginning with Ampara in February 2015, to assess the types of issues that people are bringing forward to the VVFs. CSIROl will support the LAC to conduct a TOT for the 80 VVF representatives (five from each of the 16 groups) on how to provide legal aid referral services. Two TOT sessions, with 40 participants each, will be held in February/March.

Due to the popularity of these sessions, the LAC is considering adding an additional 10 venues to this awareness campaign.

## 8. Legal Aid Commission Annual Report

CSIROL supported the LAC to publish its Annual Report for 2013. The LAC has not published an annual report since 2010, and it is important for the LAC to inform stakeholders, government entities, and other donors of its work. The 2013 report contains information on, among other things, the number of cases filed, cases closed, cases pending, consultations, courts where cases are filed, the nature of the cases, number of staff by LAC location, and whether cases were handled by LAC legal officers or panel lawyers. The LAC distributed approximately 500 copies of the report to government entities, NGOs, donors, and other stakeholders and will make the report available online. CSIROl will support the publication of the 2014 LAC report early next year.

## **ATTACHMENT A. CV OF MS. BARBARA OPOTOWSKY**

# BARBARA BERGER OPOTOWSKY

115 Central Park West New York, NY 10023  
(Home) 212-724-8627 • (Cell) 917-817-9089 • bopotowsky@gmail.com

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## EXPERIENCE

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### **New York City Bar Association**

1997-2013

*Executive Director*

- Responsible for the operation of this 23,000 member organization, which is one of the largest legal professional membership organizations in the country. Much of the Association's work is accomplished through its 150 committees, each dealing with specific areas of law or the legal profession. The Association provides access to justice programs locally and internationally through its sister organizations, the City Bar Justice Center and Vance Center for International Justice.

### **Better Business Bureau of Metropolitan New York**

1978-1997

*President*

- Responsible for the operations of the three Better Business Bureau offices in New York City and surrounding areas. The BBB's program includes mediation and arbitration of disputes, reporting on the practices of business and charitable organizations, investigation of advertising and selling practices, establishment of industry standards and administration of consent decrees of government agencies.

### **NYC Department of Consumer Affairs**

*Assistant Commissioner*

1976-1978

*General Counsel*

1974-1976

- Supervised offices of Consumer Advocate and General Counsel, which conducted investigations, initiated and prosecuted enforcement actions and drafted department regulations. Lobbied for local, state and federal consumer legislation.

### **Stroock & Stroock & Lavan**

1971-1974

*Associate*

- Corporate and litigation practice, including preparation of public and private offerings of securities, filings with the Securities & Exchange Commission, stock exchanges and state agencies.

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## EDUCATION

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### **Fordham University School of Law**

J.D. 1971

- Law Review
- Top 10 percent of Class

### **University of Pennsylvania**

B.A. 1967

- President of Student Government
- Althea K. Hottel Outstanding Student Award

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**PROFESSIONAL AND PUBLIC SERVICE ACTIVITIES**


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<i>New York City Department of Consumer Affairs v. H &amp; R Block</i>	2003-2005
Independent Monitor	
<b>Cool Culture</b>	
Member, Board of Directors	2002- 2009
<b>Goddard Riverside Community Center</b>	
Member, Board of Directors	1995-2008
<b>Appellate Division, First Department</b>	
Special Master	1999-2004
<b>New York Lawyers for the Public Interest</b>	
Member, Board of Directors	1997-2013
<b>Women's Forum</b>	
Member, Board of Directors	2000-2003
<b>Mayor's Task Force on Insurance Rates</b>	
Member	1996-1997
<b>Legal Delegations to Hungary and Russia to Consult on Not for Profit Laws</b>	
Member	1985-1986
<b>Junior Achievement of New York, Inc</b>	
Member, Member, Board of Directors	1987-1997
<b>Trustees' Council of Penn Women</b>	
Member, Steering Committee	1991-1996
<b>Council of Better Business Bureau</b>	
Member, Executive Committee	1987-1988
<b>Fund for Modern Courts</b>	
Member, Board of Directors	1985-1989
<b>New York City Bar Association</b>	1974-1997
Chair, Committee on Women in the Profession	
Chair, Committee on Consumer Affairs	
New York State Bar Association House of Delegates	
<b>New York State Bar Association</b>	
Chair, Committee on Regulatory Reform	1982-1985

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**AWARDS**


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- **Caron Foundation, Legal Professionalism Award** 2007
- **Cool Culture Service Award** 2006
- **Louis J. Lefkowitz Public Service Alumni Award** 1994  
*Presented by Fordham University School of Law*
- **Human Relations Award** 1994  
*Presented by the American Jewish Committee*

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**PROFESSIONAL STANDING**


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- Bar of the State of New York
- United States District Court for the Southern District of New York

## **ATTACHMENT B. ABA/BASL STUDY TOUR SCHEDULE**

# BASL-ABA Friendship Agreement Study Tour

ABA Midyear Meeting 2015, Houston, Texas; Washington, D.C.

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February 3-14, 2015

# ABA Rule of Law Initiative

## Table of Contents

<b>Welcome</b>	<b>3</b>
<hr/>	
Welcome & Contact Information	
<b>Logistics</b>	<b>4</b>
<hr/>	
Travel Schedule	
Maps of Houston, Texas; Washington, DC;	
<b>Detailed Agenda &amp; Background Information</b>	<b>7</b>
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## *Welcome!*

Dear BASL Delegation Members,

Welcome to the United States! As your host, the American Bar Association Rule of Law Initiative (ABA ROLI) would like to wish you a fruitful and pleasant stay while you are here.

Over the next week, you will be meeting with bar leaders, legal experts, practitioners and judges who are dedicated to promoting the rule of law. Many of these individuals have played important roles in the promotion of the legal profession in the United States. These meetings, along with opportunities to observe ABA meetings and CLE events, are critical to foster information and experience sharing regarding the development of an effective and efficient bar association able to serve the needs of its members, remain fiscally viable, and advance justice for all citizens. We are excited to be able to facilitate this study tour and are looking forward to a productive program in the days ahead.

We would like to take this opportunity to say a few words about safety. While the cities we will be visiting are generally safe, please keep in mind the following suggestions:

- Do not leave your personal belongings (including purses, wallets, cell phones, etc.) unattended in public spaces, including at restaurants and in hotel lobbies;
- In crowded places, keep your wallet in your front pocket, and keep your purse closed and held in front of you;
- Do not flaunt jewelry or cash in public and try not to carry too much cash;
- If you are out after dark, travel on main streets that are well lit and carry your hotel information with you;
- When in doubt of your destination or safety, take a taxi;
- In case of emergency, call 911 from any phone.

Houston, Texas in February should be a pleasant 70°F (21°C) with cooler evenings. Washington, D.C. will be much cooler with an average temperature around 37°F (3°C) and the possibility of snow and ice. While in Washington, DC, we recommend that you wear coats, scarves, gloves, a hat, and comfortable closed shoes. Our meetings will take place in heated or air-conditioned buildings, and appropriate business attire is suggested.

Below is our contact information. Please let us know if you need any assistance during your stay.

**Jennifer Rasmussen, Director, ABA ROLI Asia & the Pacific**

Cell: 001-310-442-0092; Email: [Jennifer.Rasmussen@americanbar.org](mailto:Jennifer.Rasmussen@americanbar.org)

**Sehar Raziuddin, Senior Program Officer, ABA ROLI Asia**

Cell: 001-301-788-1861; Email: [Sehar.Raziuddin@americanbar.org](mailto:Sehar.Raziuddin@americanbar.org)

## Travel Schedule

### Tuesday, February 3, 2015

3:55 am Depart Bandaranaike International Airport, en route to Houston, Texas, George Bush Intercontinental Airport, via Doha Qatar Airways Flight #663

Flying Time: 21 hours and 20 minutes  
Time Change: -11:30 hours  
Arrival: 4:00pm (local time)

Hotel: Hyatt Regency Houston  
1200 Louisiana Street  
Houston, Texas 77002  
Phone: 001-7013-654-1234

### Monday, February 9, 2015

1:03 pm Depart Houston, Texas en route to Washington, DC, Reagan International Airport via United Flight #360.

Flying Time: 2 hours and 56 minutes  
Time Change: +1 hour  
Arrival: 4:59 p.m. (local time)

Hotel: One Washington Circle Hotel  
One Washington Circle, N.W.  
Washington, D.C. 20037  
Phone: 001-202-872-1680  
Confirmation #: 1295211

### Saturday, February 14, 2015

8:20 pm Depart Washington Dulles International Airport, en route to Colombo, Sri Lanka, Bandaranaike International Airport, via Doha Qatar Airways Flight #708

Flying Time: 17 hours and 05 minutes  
Time Change: +10:30 hours  
Arrival: Monday, February 16, 2:25 am (local time)

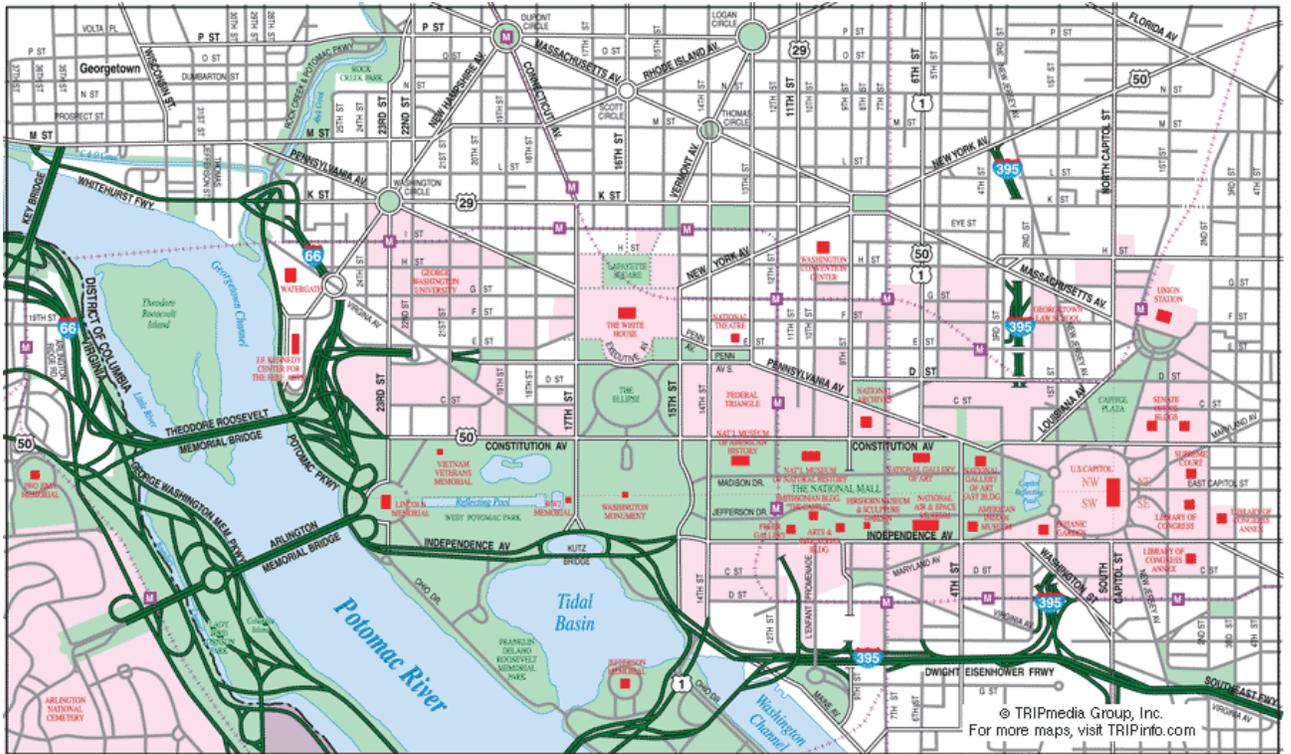
# Map of Houston



★ Great Southwest Building

- |   |  |   |
|---|--|---|
| <span style="color: green;">■</span> Available Parking                | <span style="color: purple;">■</span> Hospitals      | <span style="color: yellow;">■</span> Shopping District     |
| <span style="color: blue;">■</span> City Offices                      | <span style="color: pink;">■</span> Hotels           | <span style="color: orange;">■</span> Skyline District      |
| <span style="color: red;">■</span> Light Rail                         | <span style="color: darkblue;">■</span> Main Streets | <span style="color: green;">■</span> Sports Arenas          |
| <span style="color: lightblue;">■</span> G.R. Brown Convention Center | <span style="color: brown;">■</span> Parks           | <span style="color: purple;">■</span> Theater District      |
| <span style="color: orange;">■</span> Historical District             | <span style="color: brown;">■</span> Post Office     | <span style="color: yellow;">■</span> University of Houston |

# Map of DC



## Detailed Agenda & Background Information

### Tuesday, February 3, 2015

3:55 a.m.	<b>Depart Bandaranaike International Airport, Qatar Airways Flight #663</b>
4:00 p.m.	<b>Arrive George Bush Intercontinental Airport</b>
4:00 p.m. - 5:30 p.m.	<b>Transit to the Hyatt Regency Houston and Check-in to Hotel</b> Hyatt Regency Houston 1200 Louisiana Street Houston, Texas 77002 Phone: 001-7013-654-1234

### Wednesday, February 4, 2015

9:00 a.m. – 10:00 a.m.	<b>Welcome Orientation Breakfast at Hotel</b> ( <i>Hyatt Regency Houston</i> )  <i>Presenters will provide a brief introduction to the ABA Mid-Year meeting, National Association of Bar Executives, National Conference of Bar Presidents, and study tour agenda.</i>  <b>Presenters:</b> Barbara Berger Opotowsky, <i>former Director, New York City Bar Association</i> Jennifer Rasmussen, <i>Director, ABA ROLI Asia &amp; the Pacific Division</i> Lynn Sferrazza, <i>Program Manager, Millennium DPI Sri Lanka</i>
10:00 a.m. – 10:20 a.m.	<b>Depart Hotel via Shuttle Bus for Hilton Americas</b> ( <i>1600 Lamar Street, Houston, Texas 77010</i> )
10:20 a.m. – 11:00 a.m.	<b>National Association of Bar Executives, Joint Registration</b> <b>NABE/NCBP/NCBF</b> ( <i>Hilton Americas, Level 2, Room 230 Foyer</i> )
	<b>Choice of two National Association of Bar Executives Sessions</b> ( <i>Hilton Americas, 1600 Lamar Street, Houston, Texas 77010</i> )

<p>11:00 a.m. – 12:00 p.m.</p>	<p><b>Track 1: Recruiting and Maintaining Talent: Investing in Staff to Strengthen Your Association’s Future</b> (<i>Hilton Americas, Americas B, Level 2</i>)</p> <p><i>Attracting and retaining talented staff is essential. However, time, resources and staffing challenges tend to impede our ability to invest in long-term recruitment and retention strategies, inclusion and succession planning. Implications indicate that retaining multi-generational staff with diverse skills and backgrounds needs to be as high a priority as recruiting them. This workshop is designed to give you additional tools and techniques to help you avoid costly staffing errors, and for creating a workplace that supports diversity and pluralism. Whether your staff includes dozens of people or just a few, you will want to join our lively and informative discussion.</i></p> <p><b>Moderator &amp; Speakers:</b>  Gregory P. Conyers, <i>Director of Diversity, State Bar of Michigan</i>  Jill Eckert McCall, <i>Director, Center for Professional Development, American Bar Association</i>  Gayle Jackson, <i>Director of Human Resources, State Bar of Arizona</i>  Sharon E. Jones, <i>President and Chief Executive Officer, Jones Diversity Group</i></p> <p><b>Track 2: The Perfect Fit: Welcoming and Engaging New Members</b> (<i>Hilton Americas, Americas C, Level 2</i>)</p> <p><i>Your newest members have been enrolled in your database. Now what? During this session, bar executives and communications staff will showcase how they involve new members in their bar. Touch points, welcome packets, emails, events, logo merchandise, and projects that acclimate and immerse newbies will be covered.</i></p> <p><b>Speakers:</b>  Dominick Alcid, <i>Marketing Manager, District of Columbia Bar</i>  Lowell Brown, <i>Communications Division Director, State Bar of Texas</i>  Kallie Donahoe, <i>Barristers Club Director, Bar Association of San Francisco</i>  Patricia A. Yevics, <i>Law Office Management Assistant, Maryland State Bar Association</i></p>
<p>12:00 p.m. – 1:00 p.m.</p>	<p><b>Lunch</b></p>

<p>1:00 p.m. – 2:00 p.m.</p>	<p><b>Choice of two National Association of Bar Executives Sessions</b> (<i>Hilton Americas</i>)</p> <p><b>Track 1: From Student to Of Counsel: A Frank Discussion on Needs and Expectations</b> (<i>Hilton Americas, Americas A, Level 2</i>)</p> <p><i>How do we meet the needs of both our newest and most experienced members? This panel discussion features law students and senior lawyers who will share their thoughts, questions and needs.</i></p> <p><b>Moderator &amp; Speakers:</b> Whitney von Haam, <i>Executive Director, Wake County Bar Association</i> Harry Gee, <i>Attorney, Harry Gee and Associates, PLLC</i> Marcos Soto, <i>Student Bar President, Texas Southern University</i> Allegra Sturns, <i>Student Bar President, University of Houston</i> Adam Taylor, <i>Student Bar President, South Texas College of Law</i> Norma Trusch, <i>Attorney, Trusch - Attorney at Law</i></p> <p><b>Track 2: Structural Issues for Bars: Have We RISEN to the Challenge?</b> (<i>Hilton Americas, Americas B, Level 2</i>)</p> <p><i>How do chief justices and legislatures view the various bar structures, and in what sorts of programming should bar associations engage? Whether you're a regulatory, mandatory, unified, voluntary or other type of bar, these issues have implications for all of us. We will have a roll call of all of the state bars to share what is happening across the country. Let's learn together and from each other.</i></p> <p><b>Speakers:</b> Katherine A. Mazzaferri, <i>Chief Executive Officer, District of Columbia Bar</i> Helen D. McDonald, <i>Executive Director, Rhode Island Bar Association</i> Janet Welch, <i>Executive Director, State Bar of Michigan</i></p>
<p>2:00 p.m. – 2:30 p.m.</p>	<p><b>Break</b></p>
<p>2:30 p.m. – 3:30 p.m.</p>	<p><b>Choice of two National Association of Bar Executives Sessions</b> (<i>Hilton Americas, 1600 Lamar Street, Houston, Texas 77010</i>)</p> <p><b>Track 1: Database Decisions and Dashboards: Metrics that Manage and Move Bar Associations to Success</b> (<i>Hilton Americas, Americas B, Level 2</i>)</p>

	<p><i>Database expectations are only part of the formula that supports measuring the metrics that determine the success of your association. Houston Bar Association Executive Director Kay Sim and Membership and Technology Services Director Ron Riojas will share the metrics that they found supported a comprehensive membership plan for outreach and engagement. Session attendees will have the opportunity to join facilitated table discussions with other bar leaders to discuss their challenges and successes with measuring membership numbers and identifying effective database options.</i></p> <p><b>Speakers:</b>  Ron Riojas, <i>Membership and Technology Services, Houston Bar Association</i>  Kay Sim, <i>Executive Director, Houston Bar Association</i>  Chris Manos, <i>Executive Director, State Bar of Montana</i>  Helen D.McDonald, <i>Executive Director, Rhode Island Bar Association</i>  Marc R.Staenberg, <i>Chief Executive Officer, Beverly Hills Bar Association</i>  Mark Tarasiewicz, <i>Executive Director, Philadelphia Bar Association</i></p> <p><b>Track 2: Two Heads Are Better than One</b> (<i>Hilton Americas, Americas C, Level 2</i>)</p> <p><i>There are many groups that bar associations collaborate with on a regular basis to serve members and the public. The speakers of this session will share several stories and products that have resulted from positive partnerships with other bars, courts, community organizations and more.</i></p> <p><b>Speakers:</b>  Megan McNally, <i>Director of Advancement, Washington State Bar Association</i>  Rick DeBruhl, <i>Chief Communications Officer, State Bar of Arizona</i>  Mary Groth, <i>Director of Development and Community Programs, Cleveland Metropolitan Bar Association</i></p>
3:30 p.m. – 4:00 p.m.	<b>Break</b>
4:00 p.m. – 5:00 p.m.	<p><b>Meeting with Kay Sim, Executive Director, Houston Bar Association</b> (<i>Hilton Americas, Lobby</i>)</p> <p><i>Ms. Sim will provide an overview of the Houston Bar Association, including its role in the legal profession, how they recruit and retain members, and how they operate.</i></p>

## Organizations and Projects:

**American Bar Association (ABA).** The American Bar Association is the largest voluntary professional association in the world. With nearly 400,000 members, the ABA provides law school accreditation, continuing legal education, information about the law, programs to assist lawyers and judges in their work, and initiatives to improve the legal system for the public. The ABA's mission is "to serve equally our members, our profession and the public by defending liberty and delivering justice as the national representative of the legal profession."

**ABA Rule of Law Initiative (ABA ROLI).** ABA ROLI is an international public interest program of the ABA dedicated to promoting rule of law around the world. ABA ROLI currently has programs in over 50 countries, and covering a wide range of rule of law-related areas including legal profession and judicial reform, criminal justice reform, women's rights, and legal education reform.

**National Conference of Bar Presidents.** The National Conference of Bar Presidents (NCBP) was founded in 1950 to provide information and training to state and local bar association leaders. The current organizational members of NCBP include state, local and special focus bars from 53 states and territories and members include past bar leaders from these jurisdictions. The primary mission of NCBP is to provide high-quality programming to current bar leaders at two meetings held each year contemporaneously with the annual and midyear meetings of the ABA.

**National Association of Bar Executives.** The National Association of Bar Executives (NABE) was founded in 1941 to serve the management staff of bar associations and law-related organizations. NABE is an independent not-for-profit organization. NABE is an affiliate of the American Bar Association and has received administrative services through the ABA since 1953. These services are provided through the Division for Bar Services (DBS) and were formalized in 1983. Since its founding NABE has had individual members but up until 1987 it was considered an association of organizations. Dues were assessed on the bar association as a group, and each bar association had one vote, regardless of the number of members from that association. The mission of the National Association of Bar Executives is to enhance the skills and enrich the careers of bar association professionals.

**Houston Bar Association.** The Houston Bar Association's 11,000+ member attorneys have a continued commitment to serving the legal profession and the community. Established in 1870, the Association's purpose was to maintain high standards in the legal profession and provide legal education for Harris County attorneys. Today, the HBA, the fifth largest metropolitan bar association in the nation, still adheres to those basic principles, but has expanded its goals to include public service and better access to legal services for all citizens in the Greater Houston area. Continuing Legal Education and professional development programs for attorneys are second to none. HBA members contribute over 45,000 volunteer hours to community service projects each year. The HBA is a non-profit organization supported solely by member dues. In 1982, the HBA established the Houston Bar Foundation, a charitable vehicle through which many of the HBA's community service projects are funded. Membership in the Houston Bar Association is voluntary. An attorney does not have to join the HBA to practice law in Texas.

## Thursday, February 5, 2015

9:00 a.m. – 9:45 a.m.	<b>Review Meeting over Breakfast at Hotel</b> ( <i>Hyatt Regency Houston</i> )
9:45 a.m. – 10:00 a.m.	<b>Depart Hotel via Shuttle Bus to Hilton Americas</b> ( <i>1600 Lamar Street, Houston, Texas 77010</i> )
10:00 a.m. – 11:30 a.m.	<b>ABA Board of Governors Program, Evaluation and Planning Committee Meeting</b> ( <i>Hilton Americas, Level 3, Room 335A</i> )  <i>BASL study tour participants will observe the Committee meeting.</i>
12:00 pm – 1:30 pm	<b>Lunch</b>
1:30 pm – 3:00 pm	<b>Meeting with Rozina Damanwala, Program Officer</b> , Department of State, Bureau of Democracy, Human Rights, and Labor ( <i>Hilton Americas, Lobby</i> )
4:00 pm – 5:00 pm	<b>ABA Judicial Division Program, the Improvement of the Administration of Justice 8<sup>th</sup> Edition Meeting</b> ( <i>Hilton Americas, Level 3, Room 328</i> )

### Organizations and Projects:

**ABA Board of Governors.** The Board of Governors has the authority to act and speak for the ABA, consistent with previous action of the House of Delegates, when the House is not in session. The Board usually meets four times a year. It oversees the general operation of the ABA and develops specific plans of action. The Board is composed of 38 members of the Association: 18 district representatives, 13 members-at-large as follows: two young lawyers; one judicial representative; six section representatives, two women members-at-large, two minority members-at-large; one law student member-at-large; and the following 6 officers who serve as ex officio: President, President-Elect, Chair of the House; Secretary, Treasurer and Immediate Past President. Every three years there is a Secretary-Elect and a Treasurer-Elect bringing the total members of the Board to 40.

**ABA Judicial Division.** The Judicial Division (JD) has over 4,000 members, including federal, state and local trial, appellate, the administrative judiciary and lawyers. Division members must enroll in one of its six constituent Conferences based on court jurisdiction and specialization. The Judicial Division is dedicated to improve the American judicial system and to encourage all members of the judiciary, lawyers and others who share a strong interest in this goal to work toward this common objective.

**U.S. Department of State, Bureau of Democracy, Human Rights and Labor.** Promoting freedom and democracy and protecting human rights around the world are central to U.S. foreign policy. The values captured in the Universal Declaration of Human Rights and in other global and regional commitments are consistent with the values upon which the United States was founded centuries ago. The United States supports those persons who long to live in freedom and under democratic governments that protect universally accepted human rights. The United States uses a wide range of tools to advance a freedom agenda, including bilateral diplomacy, multilateral engagement, foreign assistance, reporting and public outreach, and economic sanctions. The United States is committed to working with democratic partners, international and regional organizations, non-governmental organizations, and engaged citizens to support those seeking freedom.

**Presenters:**

**Rozina Damanwala** has served as a Program Officer at the U.S. Department of State for nine years. Previously, she worked as an Analyst for the U.S. Office of Personnel Management. Ms. Damanwala received her B.S. from the Georgia Institute of Technology and her Master of Education from Harvard University.

## Friday, February 6, 2015

8:00 a.m. – 8:30 a.m.	<b>Breakfast Review Session</b>
8:30 a.m. – 9:00 a.m.	<p><b>Track 1 Participants depart via Shuttle to George R. Brown Convention Center</b> (1001 Avenida De Las Americas, Houston, TX 77010)</p> <p><b>Track 2 Participants depart Hilton Americas via Shuttle to Hyatt Regency Houston</b> (1200 Louisiana Street, Houston, Texas 77002)</p>
9:00 a.m. – 11:00 a.m. (Track 1)	<p><b>Choice of three tracks</b></p> <p><b>Track 1: ABA Standing Committee on the Law Library of Congress Program, How to Conduct FREE Legal Research Online</b> (George R. Brown Convention Center, Level 3, Room 342 B/E)</p> <p><i>This program will cover both the legal research services and resources available from the Law Library of Congress, and other free online collections. Following an overview of the Law Library and its services available to lawyers, librarians, and researchers around the world, there will be an explanation of the organization and content of Congress.gov and THOMAS, the Library of Congress’s federal legislative information sites, which together contain the full texts of House and Senate bills and resolutions, the Congressional Record, and much more. Learn about the Law Library’s global research services, its vast worldwide collections, and expert staff.</i></p> <p><b>Speaker:</b> Barbara Bavis, Senior Legal Reference Specialist, Law Library of Congress, Washington, D.C.</p>
9:00 a.m. – 12:00 p.m. (Track 2)	<p><b>Track 2: ABA Continuing Legal Education Program, Standing Committee on Continuing Legal Education Business Meeting</b> (Hyatt Regency Houston, 2nd Level, Arboretum IV)</p>
9:45 a.m. – 10:45 a.m. (Track 3)	<p><b>CLE Professional Responsibility: Don’t Let This Happen to You</b> (Hyatt Regency, 4<sup>th</sup> Level, Sandalwood A/B)</p>
11:00 a.m. – 12:30 p.m.	<p><b>Free Speech and Accountability on Social Media: Where to Draw the</b></p>

(Track 3)	<b>Line</b> ( <i>Hyatt Regency, 3<sup>rd</sup> Level, Mesquite</i> )
11:00 a.m. – 12:00 p.m.  <i>or</i>  12:00 p.m. – 1:00 p.m.	<b>Lunch</b>
12:00 p.m. – 2:00 p.m. (Track 1)	<b>Lawyers Working to End Poverty: A Conversation with Local Experts and National Advocates</b> ( <i>George R. Brown Convention Center, Level 3, Room 352 E</i> )
1:00 p.m. – 2:30 p.m. (Track 2 and 3)	<b>What Lawyers Want Federal Trial Judges to Know: A Candid Dialogue</b> ( <i>George R. Brown Convention Center, Level 3, Room 361 B/E</i> )
2:00 p.m. – 3:00 p.m. (Track 1)	<b>CLE: 60 Tech Tips in 60 Minutes</b> ( <i>Hyatt Regency, 4<sup>th</sup> Level, Sandalwood A/B</i> )
2:30 p.m. – 4:30 p.m. (Track 2 and 3)	<p><b>Men Joining Women for Change: Harnessing the Power of Inclusivity</b> (<i>George R. Brown Convention Center, Level 3, Room 342 C/F</i>)</p> <p>Have you wondered how to “shatter the echo chamber” and involve men as active partners in changing law practice in ways that will enable everyone to utilize their skills and talents to the fullest without being held back by old stereotypes? Join us as Ida Abbott, author of the newly-published book, <i>Sponsoring Women: What Men Need to Know</i>, describes practical steps that managers can take to advocate for the advancement and retention of women in the legal profession.</p> <p>Ida Abbott will be joined by a panel including Amy Chronis, Partner, Deloitte &amp; Touche, Mark Coffin, managing partner of Seyfarth Shaw’s Houston office, the Honorable R.K. Sandill of the Harris County District Court in Houston, and Michele Coleman Mayes, chair of the ABA Commission on Women in the Profession and Vice President and General Counsel of the New York Public Library.</p>
3:00 p.m. – 5:00 p.m.	<b>Coordinating Council for the Center for Professional Responsibility</b>

(Track 1)	<i>(Location TBD)</i>
7:00 p.m. – 9:00 p.m.	<b>(Optional) National Conference of Bar Presidents Reception</b> <i>(Museum of Fine Arts)</i>

### Organizations and Projects:

**ABA Standing Committee on the Law Library of Congress.** Established in 1932, the committee serves to this day as the voice of the legal profession concerning the Law Library of Congress (LLC). Over the years, working with Members of Congress and their staffs, the committee has obtained higher levels of funding for the LLC. In addition, collaborating with other nationally recognized professional societies, the committee facilitates efforts to increase Law Library visibility and supports the digitization of legal materials and other efforts that improve access to legal literature and resources. The committee has continued to work toward the development of the LLC as a national resource serving not only Congress but also the legal profession, universities and law schools, and the public.

**ABA Center for Professional Development.** The Center is guided by the Standing Committee on Continuing Legal Education and works closely with experts from the ABA Sections and other entities and from the profession at large in developing programs and products. It serves as the central resource for the ABA and the profession for up-to-the-minute, quality CLE distributed through a variety of convenient formats. Its mission is to maintain the Association’s role as the leader in continuing legal education by partnering with the Association’s entities and diverse membership to create and deliver educational programs and services to our members and the legal profession that are innovative and of the highest quality.

**ABA Center for Professional Responsibility.** The Center provides national leadership in developing and interpreting standards and scholarly resources in legal and judicial ethics, professional regulation, professionalism and client protection.

**ABA Solo, Small Firm and General Practice Division.** The ABA Solo, Small Firm and General Practice Division is the national voice for solo, small firm and general practice lawyers, providing a welcoming, diverse, and inclusive ABA home, offering a portal to the full resources of the ABA for solo, small firm and general practice lawyers, including military lawyers, and ensuring a platform of programs and collaborations that support and advance members in their practice and in improving the legal profession.

**ABA Commission on Women in the Profession.** The Commission on Women in the Profession is comprised of twelve members appointed by the ABA President. Its mission is to secure the full and equal participation of women in the ABA, the legal profession, and the justice system.

## Saturday, February 7, 2015

8:00 a.m. – 8:45 a.m.	<b>Review Meeting over Breakfast at Hotel</b> ( <i>Hyatt Regency Houston</i> )
8:45 a.m. – 9:00 a.m.	<b>Depart Hotel via Shuttle Bus to Hilton Americas</b> ( <i>Hilton Americas, 1600 Lamar Street, Houston, Texas 77010</i> )
9:00 a.m. – 10:00 a.m.	<b>Ceremonial Signing of Friendship Agreement between ABA and BASL</b> ( <i>Hilton Americas, Level 3, Meeting Room 339 A/B</i> )
10:00 a.m. – 11:00 a.m.	<b>ABA ROLI Asia Council Meeting</b> ( <i>Hilton Americas, Level 3, Meeting Room 327</i> )
11:00 p.m. – 12:00 p.m.	<b>Meeting with the Honorable Judge Clifford Wallace, U.S. Court of Appeals for the Ninth Circuit</b> ( <i>Hilton Americas, Lobby</i> )
12:00 p.m. – 12:45 p.m.	<b>Lunch</b>
	<b>Choice of two tracks</b>
1:00 p.m. – 4:00 p.m. (Track 1)	<b>Track 1: ABA Standing Committee on Publishing Oversight Program, Publishing Workshop</b> ( <i>George R. Brown Convention Center, Level 3, Room 371 B/E</i> ) <i>*Participants will need to leave this session 15 minutes early.</i>
1:30 p.m. – 2:30 p.m. (Track 2)	<b>Track 2: ABA Law Students Division Program, Negotiation National Finals Final Round Judges Briefing</b> ( <i>George R. Brown Convention Center, Various Rooms</i> )
4:00 p.m. – 5:00 p.m.	<b>ABA Bar Activities and Services Program, ABA Standing Committee on Bar Activities</b> ( <i>Hilton Americas, Level 3, Meeting Room 346 A/B</i> )

### Organizations and Projects:

**ABA Standing Committee on Publishing Oversight.** Consists of 12 members, eight from recommendations from the Section Officers Conference from Sections, Divisions and Forum Committees with existing publishing programs, and four at-large members. The Committee studies and recommends publishing policies and strategies to the Board of Governors and House of Delegates; provides policy oversight, supervision and direction to ABA publishing, exclusive

of the *ABA Journal*; and works closely with the Director of ABA Publishing and with ABA Membership and Marketing.

**ABA Law Student Division.** The Division is concerned with legal education and works with the Section of Legal Education on issues of mutual concern. The Division also has an impact on practical and professional skills development and provides assistance in the search for jobs, both during and after graduation from law school. Additionally, the Division offers leadership training, public service opportunities, career development programming, and practical skills competitions. The Law Student Division was created in 1967, succeeding the loosely organized American Law Student Association. It is the largest professional student organization in the country and one of the largest dues paying entities of the Association. All students attending ABA-approved law schools are eligible to join.

**ABA Law Student Division Negotiation Competition.** The Competition promotes greater interest among law students in legal negotiation and provides a means for them to practice and improve their negotiating skills. The competition simulates legal negotiations in which law students, acting as lawyers, negotiate a series of legal problems. The simulations consist of a common set of facts known by all participants and confidential information known only to the participants representing a particular side. All of the simulations deal with the same general topic, but the negotiation situation varies with each round and level of the competition.

Being proficient in negotiation is an important skill-set for all lawyers no matter what area of practice you pursue. Quality representation of clients requires that one be able to negotiate contracts, settlements, and other agreements while working in the field. The ABA Law Student Division Negotiation Competition helps students build these essential skills by providing students a forum to negotiate under time constraints and in an area of law with which they may not be familiar.

**ABA Division for Bar Services.** The Division is organized under four objectives: to serve as the primary communications link between the ABA and other bar associations; to provide staff support and/or liaison for key bar-related organizations; to provide education, training and management support services for bar leaders; and to serve as coordinating agency for ABA services to bar associations. In addition, the Division serves an internal purpose as the ABA's coordinating entity for communication with bar associations. The Division continually seeks to improve its efforts to better serve the needs of state and local bar associations, to identify national trends, and to inform bar leaders of developments in issues of importance to the legal profession.

#### **Presenters:**

**Judge Clifford Wallace** is a native of San Diego, a Navy veteran, and a 1955 graduate of the University of California Boalt Hall School of Law, Judge Wallace has devoted more than 50 years to the law, as partner in a San Diego law firm, as a United States District Judge for the Southern District of California, and as member, and from 1991-1996 Chief Judge, of the United States Court of Appeals for the Ninth Circuit. Since assuming Senior status in 1996, Judge

Wallace has spent much of his time traveling every continent of the world to promote the rule of law in developing countries. He was featured on the cover of the August 2009 edition of *California Lawyer* for this work. A prolific writer, lecturer, and teacher, he has taught courses in judicial administration in the United States and throughout the world and has consulted with more than 50 judiciaries worldwide. He developed the concept of the Conference of Chief Justices of Asia and the Pacific and originated the idea and developed the concept for the American Inns of Court. Judge Wallace and his wife, Dr. Jene Wallace, have a blended family of 15 children and 51 grandchildren.

## Sunday, February 8, 2015

8:00 a.m. – 8:45 a.m.	<b>Review Meeting over Breakfast at Hotel</b> ( <i>Hyatt Regency Houston</i> )
8:45 a.m. – 9:00 a.m.	<b>Depart Hotel via Shuttle Bus for Hilton Americas</b> ( <i>1600 Lamar Street, Houston, Texas 77010</i> )
9:00 a.m. – 10:00 a.m.	<b>Meeting with Melissa Wood</b> , Director, ABA Commission on Women in the Profession ( <i>Hilton Americas, Lobby</i> )
10:00 a.m. – 10:30 a.m.	<b>Break</b>
10:30 a.m. – 11:45 a.m.	<b>Meeting with Peter Koelling</b> , Director, ABA Judicial Division ( <i>Hilton Americas, Lobby</i> )
11:45 a.m. – 1:30 p.m.	<b>Lunch</b>
1:30 p.m.– 2:30 p.m.	<b>Meeting with Helaine Barnett</b> , ABA Legal Services Corporation ( <i>Hilton Americas, Lobby</i> )
2:30 p.m. – 5:00 p.m.	<b>Free time</b>

### Organizations and Projects:

**ABA Commission on Women in the Profession.** The Commission on Women in the Profession is comprised of twelve members appointed by the ABA President. Its mission is to secure the full and equal participation of women in the ABA, the legal profession, and the justice system.

**ABA Judicial Division.** The Judicial Division (JD) has over 4,000 members, including federal, state and local trial, appellate, the administrative judiciary and lawyers. Division members must enroll in one of its six constituent Conferences based on court jurisdiction and specialization. The Judicial Division is dedicated to improve the American judicial system and to encourage all members of the judiciary, lawyers and others who share a strong interest in this goal to work toward this common objective.

**ABA Legal Services Corporation.** The Legal Services Corporation (LSC), is the single largest provider of civil legal aid in the nation, distributing 95% of its federal appropriation to 134 legal aid programs, with over 800 offices, nationwide; at least one LSC grantee is present in each of the fifty states. LSC grantees provide direct services to approximately one million constituents

who struggle to get by on incomes below or near the poverty line. Those benefiting from LSC-funded programs are among the most vulnerable Americans, including veterans returning from combat, domestic violence victims, those coping with the after-effects of natural disasters, families involved in child custody disputes, people with disabilities, and individuals undergoing foreclosures or other housing issues. Due to economic conditions, the number of people who qualify for legal services is at an all-time high; over 63.5 million Americans now are eligible for civil legal assistance.

### **Presenters:**

**Melissa Wood** is the director of ABA's Commission on Women in the Profession. Ms. Wood has worked for the ABA for nearly 15 years as a manager for the Commission, as well as the Section of Litigation. Ms. Wood earned her B.A. from Purdue University and her M.S. in Public Service Management from DePaul University.

**Peter Koelling** is the director and chief counsel of the ABA Judicial Division. Koelling was a law clerk for the Texas Supreme Court, was in private practice and has worked in court administration in Texas, Washington, and Colorado. He also holds a Ph.D. from Northern Illinois University in the fields of public administration and public policy.

**Helaine Barnett** is the longest serving Legal Services Corporation (LSC) president and has devoted her entire career to providing legal services to the indigent. Under her leadership, LSC issued a groundbreaking report, "Documenting the Justice Gap in America," which found that half of eligible clients seeking assistance from LSC-funded programs are turned away because of a lack of resources. She also has emphasized strategies to enhance the quality of legal services provided by LSC-funded programs. Before joining LSC, Helaine Barnett served for more than three decades as a lawyer providing legal services to the indigent at The Legal Aid Society of New York City, the oldest and largest legal aid organization in the country. In New York, she was involved in managing the Society's multi-office Civil Division, which she headed from 1994 to 2003.

**Legal Services Corporation.** Established by Congress 35 years ago, LSC is the single largest funder of civil legal aid for the poor. LSC, which operates as a nonprofit corporation, provides federal funds to 137 independent nonprofit organizations with more than 900 offices in the United States and U.S. territories.

## Monday, February 9, 2015

7:45 a.m. – 8:15 a.m.	<b>Check out of Hyatt Regency</b>
8:15 a.m. – 8:30 a.m.	<b>Shuttle bus to Hilton Americas</b>
8:30 a.m. – 9:30 a.m.	<b>Meeting with Art Garwin</b> , Director, ABA Center for Professional Responsibility ( <i>Hilton Americas, Lobby</i> )
9:15 a.m.	<b>Depart Hilton Americas via Shuttle Bus to Hyatt Regency Houston</b>
10:00 a.m. – 11:00 a.m.	<b>Travel to Airport</b>
11:00 a.m. – 1:00 p.m.	<b>Lunch at Airport</b>
1:03 p.m. – 4:59 p.m.	<b>Flight to Washington, D.C., Reagan National Airport</b> United Airlines 360
4:59 p.m. - 6:00 p.m.	<b>Airport transit and taxi to One Washington Circle Hotel</b> ( <i>One Washington Circle, N.W. Washington, D.C. 20037</i> )

### Organizations and Projects:

**ABA Center for Professional Responsibility.** The Center advances the public interest by promoting and encouraging high ethical conduct and professionalism by lawyers and judges. The Center provides leadership and guidance to the legal profession and the judiciary by developing, interpreting and promoting the implementation of policies and standards that govern the conduct and regulation of lawyers and judges, including examining the challenges and opportunities of today's global legal environment, and by producing scholarly and other resources. These efforts seek to assure that lawyers and judges perform their duties in a manner that advances respect for the rule of law, the legal process, the legal profession and the judiciary.

### Presenters:

**Art Garwin** is the Director, American Bar Association Center for Professional Responsibility. He serves as Staff Counsel to the Center for Professional Responsibility's Publications Board, Conference Planning Committee and Continuing Legal Education Committee. He also has served as Staff Counsel to the ABA Standing Committee on Professionalism, ABA Commission on Multidisciplinary Practice and ABA Task Force on the Model Definition of the Practice of Law. He has written numerous articles on professional responsibility, including 40 ethics

columns for the ABA Journal, and a chapter in three editions of the ABA book, *The Attorney-Client Privilege in Civil Litigation*. He has appeared on two panels at the ABA National Conference on Professional Responsibility, of which he has served as director since 1994. He also has served as editor of *The Professional Lawyer* and *Journal of the Professional Lawyer* since 1994. He is the author of *The Paralegal's Guide to Professional Responsibility* (3rd Edition), co-author and editor of the *Annotated Model Code of Judicial Conduct* (Second Edition) and editor of *A Legislative History of the Model Rules of Professional Conduct, 1982-2005*.

## Tuesday, February 10, 2015

9:15 a.m.	<b>Depart One Washington Circle Hotel for American Bar Association Offices</b> ( <i>1050 Connecticut Avenue NW, Suite 450, Washington, D.C. 20036</i> )
9:30 a.m. – 10:00 a.m.	<b>DC Orientation and Recap of the Midyear Meeting</b> ( <i>Sandra Day O'Connor Room</i> )
10:20 a.m. – 11:20 a.m.	<b>Tour of the U.S. Library of Congress</b>
11:20 a.m. – 12:15 p.m.	<b>Lunch</b>
12:30 p.m. – 2:00 p.m.	<b>Tour of the Supreme Court</b>
2:30 p.m.– 4:00 p.m.	<b>Tour of U.S. District Court</b>

### Organizations and Projects:

**U.S. Supreme Court.** Article III, §1, of the Constitution provides that "[t]he judicial Power of the United States, shall be vested in one supreme Court, and in such inferior Courts as the Congress may from time to time ordain and establish." The Supreme Court of the United States was created in accordance with this provision and by authority of the Judiciary Act of September 24, 1789 (1 Stat. 73). It was organized on February 2, 1790. The Supreme Court consists of the Chief Justice of the United States and such number of Associate Justices as may be fixed by Congress. The number of Associate Justices is currently fixed at eight. Power to nominate the Justices is vested in the President of the United States and appointments are made with the advice and consent of the Senate. Article III, §1, of the Constitution further provides that "[t]he Judges, both of the supreme and inferior Courts, shall hold their Offices during good Behavior, and shall, at stated Times, receive for their Services, a Compensation, which shall not be diminished during their Continuance in Office."

**U.S. Library of Congress.** The Library of Congress is the nation's oldest federal cultural institution and serves as the research arm of Congress. The Library's mission is to support the Congress in fulfilling its constitutional duties and to further the progress of knowledge and creativity for the benefit of the American people. Today's Library of Congress is an unparalleled world resource. The collection of more than 158 million items includes more than 36.8 million cataloged books and other print materials in 470 languages; more than 68.9 million manuscripts; the largest rare book collection in North America; and the world's largest collection of legal materials, films, maps, sheet music and sound recordings.

**U.S. District Court.** The United States district courts are the trial courts of the federal court system. Within limits set by Congress and the Constitution, the district courts have jurisdiction to hear nearly all categories of federal cases, including both civil and criminal matters.

## Wednesday, February 11, 2015

9:00 a.m. – 9:30 a.m.	<b>Depart One Washington Circle Hotel for American Bar Association Offices</b> ( <i>1050 Connecticut Avenue NW, Suite 450, Washington, D.C. 20036</i> )
9:30 a.m. – 10:00 a.m.	<b>Review Meeting</b>
10:00 a.m. – 11:00 a.m.	<b>Meeting with ABA Center for Human Rights</b> , Michael Pates, Monika Mehta, Ginna Anderson
12:00 p.m. – 1:30 p.m.	<b>Lunch</b>
2:30 p.m. – 4:00 p.m.	<b>Meeting with District of Columbia Bar</b> , Katherine Mazzaferri, Chief Executive Officer

### Organizations and Projects:

**ABA Center for Human Rights.** The Center for Human Rights (CHR) addresses critical human rights issues, developing policy, projects, and educational initiatives to advance human rights both nationally and internationally. The Center’s mission is to develop educational programs in the field of human rights; promote a greater understanding of and belief in the importance of human rights; collaborate with other ABA entities in the development and encouragement of human rights efforts, activities and programs; and assist in the development of appropriate ABA policies on human rights issues.

**The District of Columbia Bar.** Since its creation by the District of Columbia Court of Appeals in 1972, the D.C. Bar has sought to represent the faces of those who make up the Washington metropolitan area legal scene, as well as provide the structure needed to oversee and maintain the profession’s ethical standards and Rules of Professional Conduct. Today the D.C. Bar is the second largest unified bar association in the United States. The organization’s mission is to enhance access to justice, improve the legal system, and empower lawyers to achieve excellence.

### Presenters:

**Michael Pates** is the Director for the ABA Center for Human Rights for fourteen years. He received his J.D. from Pennsylvania State University’s Dickinson School of Law. Mr. Pates also directs the AIDS Coordination Project at ABA.

**Monika Mehta** is a staff attorney with the ABA Center for Human Rights Justice Defenders program, where she coordinates pro bono assistance for human rights defenders in South/Southeast Asia. She graduated with her JD from the University of Maryland School of Law and her BA in International Studies: Political Science and Economics from the University of California, San Diego. She has been admitted to the New York State Bar. She has done extensive international and comparative law research concerning human rights issues in India and the Asia-Pacific region generally. As a student in the International and Comparative Law Clinic at the University of Maryland, she drafted heads of argument for a case before the Supreme Court of Namibia concerning the right to water and coordinated know-your-rights workshops for communities in rural Namibia. As an intern for the U.S. Department of Homeland Security, Human Rights Law Section, she conducted research on human rights atrocities committed in South Asia and reviewed immigration removal petitions for human rights violators currently residing in the U.S.

**Ginna Anderson** is Senior Counsel to the American Bar Association (ABA) Center for Human Rights and the Deputy Director of its Justice Defenders Program, which coordinates pro bono legal support to human rights advocates facing legal retaliation or barriers to their work. Prior to joining the Center, she was a Georgetown Women in Law and Public Policy Fellow. She served as a legal fellow with the International Community of Women Living with HIV, where she advocated for the rights of women living with HIV and AIDS in global policy and practice. As a legal fellow at the DC-based Center for Health and Gender Equity, she analyzed U.S. foreign policy and legislation in the context of women's reproductive health rights. Ginna clerked for the Honorable Thad Heartfield, U.S. District Judge for the Eastern District of Texas. She received her JD from Georgetown University and a BA in Law, Letters, and Society from the University of Chicago.

**Katherine Mazzaferri** is the Chief Executive Officer of the District of Columbia Bar. Ms. Mazzaferri earned her B.A. from New York University and her J.D. from George Washington University.

## Thursday, February 12, 2015

9:00 a.m. – 9:30 a.m.	<b>Depart One Washington Circle Hotel for American Bar Association Offices</b> ( <i>1050 Connecticut Avenue NW, Suite 450, Washington, D.C. 20036</i> )
9:30 a.m. – 10:00 a.m.	<b>Review Meeting</b>
10:00 a.m. – 11:00 a.m.	<b>Meeting with ABA Section of Individual Rights and Responsibilities</b>
12:00 p.m. – 2:00 p.m.	<b>Lunch with ABA Action</b> , Bob Horowitz, Director Professional Services Division and Holly O’Grady Cook, Director DC Operations
3:00 p.m. – 4:30 p.m.	<b>Tour of Federal Judicial Center</b>

### Organizations and Projects:

**ABA Section of Individual Rights and Responsibilities.** Created in 1966, the Section of Individual Rights and Responsibilities provides leadership within the ABA and the legal profession in protecting and The Section fulfills our role by raising and addressing often complex and difficult civil rights and civil liberties issues in a changing and diverse society; and ensuring that protection of individual rights remains a focus of legal and policy decisions.

**ABA Action.** ABA Action is a new initiative to increase membership and non-dues revenue.

**Federal Judicial Center.** The Federal Judicial Center (FJC) is the education and research agency for the federal courts. Congress created the FJC in 1967 to promote improvements in judicial administration in the courts of the United States.

### Presenters:

**Robert Horowitz** is the Director of the ABA’s International Legal Technical Assistance Division as well as the Professional Services Division for DC. He has been with the ABA since 1975 in various capacities, and also continues to serve as the associate director of the ABA Center on Children and the Law. He is a former adjunct professor of Washington School of Law, American University, and a graduate of Georgetown University Law Center.

**Holly O’Grady Cook** is the Director of ABA’s DC Operations. Ms. Cook is leading the ABA Action initiative.

## Friday, February 13, 2015

9:00 a.m. – 9:30 a.m.	<b>Depart One Washington Circle Hotel for American Bar Association Offices</b> ( <i>1050 Connecticut Avenue NW, Suite 450, Washington, D.C. 20036</i> )
9:30 a.m. – 10:00 a.m.	<b>Review Meeting</b>
11:00 a.m. – 12:30 p.m.	<b>Meeting with Legal Aid DC</b> , Eric Angel, Executive Director ( <i>ABA Office</i> )
12:00 p.m. – 1:30 p.m.	<b>Lunch</b>
2:00 p.m. – 4:30 p.m.	<b>Final Conclusion of Study Tour and BASL Action Plan session</b> ( <i>ABA Office</i> )
6:30 p.m. – 8:00 p.m.	<b>Farewell Dinner</b> ( <i>Location TBD</i> )

### Organizations and Projects:

**Legal Aid DC.** Legal Aid DC was created in 1932 with the goal of making justice real – in individual and systemic ways – for persons living in poverty in the District of Columbia. For more than 80 years, Legal Aid lawyers have provided a continuum of legal services to clients in the areas of domestic violence/family, housing, public benefits, and consumer law. In addition to providing direct representation, we also help clients avoid unnecessary legal entanglements through outreach and education, and help them resolve their own disputes with advice and other brief assistance.

Legal Aid also works to identify systemic issues that have an impact beyond an individual client. In such cases, we often seek structural solutions – from changes in law or regulatory schemes to a reform of government or court practice – to benefit our client community. And our nationally-recognized Barbara McDowell Appellate Advocacy Project, which pursues an anti-poverty agenda, litigates important cases affecting persons living in poverty before the D.C. Court of Appeals every year.

### Presenters:

**Eric Angel** has served as Legal Aid’s Executive Director since December 2010. Prior to his appointment to this position by Legal Aid’s Board of Trustees, Eric had been the organization’s Legal Director for almost a decade. Under Eric’s leadership in both of these roles, Legal Aid has

grown nearly four-fold and dramatically increased the number of individuals it is able to serve and the quality of the legal representation it provides. Throughout his tenure at Legal Aid, Eric has served on a variety of D.C. Bar and Court committees including: the D.C. Bar’s Landlord-Tenant Implementation Committee; the D.C. Superior Court’s Small Claims Rules Committee; the D.C. Superior Court’s ad hoc in Forma Pauperis and 9-I Rules Committees; and the D.C. Bar Foundation’s Loan Repayment Assistance Program Advisory Committee. Eric is a past Co-Chair and Steering Committee Member of the D.C. Bar’s Litigation Section. Currently, Eric serves on the District of Columbia Access to Justice Commission, to which he was appointed by the D.C. Court of Appeals in 2011.

**Saturday, February 14, 2015**

4:30 p.m. – 5:30 p.m.	<b>Travel to Dulles International Airport</b>
8:20 p.m.	<b>Depart DC on Flight QA708</b>

**ATTACHMENT C. PERFORMANCE INDICATOR TRACKING  
TABLE (PITT; ATTACHED IN A SEPARATE EXCEL<sup>®</sup> FILE)**