



Lebanese American University

**UNIVERSITY SCHOLARSHIP PROGRAM - VI
AID-268-A-14-00001**

QUARTERLY PROGRESS REPORT

Report number 3

REPORTING PERIOD:

April – June 2015

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SUBMITTED TO:

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Table of Contents

| | |
|--|----|
| <i>IMPACT SUMMARY AS OF JUNE 2015</i> | 3 |
| <i>PROGRESS SUMMARY</i> | 7 |
| <i>Program Summary</i> | 10 |
| <i>Progress during this Quarter – Key Achievements</i> | 10 |
| <i>Detailed Progress</i> | 10 |
| <i>I- Receiving students’ applications</i> | 10 |
| <i>II- Running LAU Entrance Exams</i> | 11 |
| <i>IV – Running the Interviews:</i> | 11 |
| <i>Challenges during this Quarter</i> | 11 |
| <i>Planned Activities for next Quarter</i> | 11 |

IMPACT SUMMARY AS OF JUNE 2015

USP VI - Year I PMP

| Indicator Number | Activity | Indicator | Target unit | Rationale Behind Targets | Baseline | Year I (Oct 2014 to Sep 2015) | | | | | | |
|-----------------------------------|---|---|---|--|----------|-------------------------------|----|----|----|----|-----------------|----------|
| | | | | | | Target Year I | Q1 | Q2 | Q3 | Q4 | Achieved Year I | Comments |
| Standard Indicators | | | | | | | | | | | | |
| 1 | | Number of individuals from underserved and/or disadvantaged groups accessing tertiary education programs | scholars | As per agreement | | 42 | | | | | | |
| 2 | | Number of individuals from underserved and/or disadvantaged groups trained as a result of USG Investments Involving Higher Education Institutions | scholars (Total) | As per agreement | | 42 | | | | | | |
| | | | Outside Beirut & Mount Lebanon Scholars | USAID guidance: at least 70% from outside Beirut & Mount Lebanon | | 30 | | | | | | |
| Life of Project Indicators | | | | | | | | | | | | |
| 3 | Percentage of students with sustained academic average throughout the project lifetime as reflected in their cumulative GPA | Determines students commitment and effectiveness of academic advising | % of scholars | As per agreement | 90% | 70% | | | | | | |
| 4 | Number of admitted students with cumulative GPA of 2.0 or above after 1st year | Determines selection process, course load, choice of major, timely program completion | Number of scholars | As per agreement | 53 | 42 | | | | | | |
| 5 | Percentage of students graduating by the end of the project | Students willingness / ability to succeed in the program | Number of scholars | As per agreement | NA | 95% | | | | | | |
| 6 | Percentage of students graduating with a cumulative GPA above 3 | Indicator of number of distinguished students | % of scholars | As per agreement | NA | 80% | | | | | | |

| | | | | | | | | | | | | | |
|---|--|---|---|---|-----|-----|---|---|--|--|--|--|--|
| 7 | Percentage of students assuming leadership roles at LAU | Measure success of student-training-student | % of scholars | As per agreement | 80% | 80% | | | | | | | |
| 8 | Percentage of students assuming Prominent 3 positions in the University based clubs | Determines students' engagement in the University outreach activities | % of scholars | As per agreement | 50% | 50% | | | | | | | |
| 9 | Percentage of students participating in internships and community service activities | Determines students' engagement with community activities | % of scholars | As per agreement | 95% | 95% | | | | | | | |
| 10 | Percentage of admitted students prepared for the labor market | Measures student readiness to compete in the labor market | % of scholars | As per agreement | NA | 95% | | | | | | | |
| 11 | Percentage of admitted students not enrolled in a graduate study program and employed 3-6 months after graduation from LAU | Measures correlation between academic majors, career services, experiential learning and internship opportunities | % of scholars | As per agreement | NA | 70% | | | | | | | |
| 12 | Percentage of Students assuming leadership activities (head of club, initiator of event, chair of workshop, etc) | Measures success of student-training-student | % of scholars | As per agreement | 80% | 80% | | | | | | | |
| 13 | Number of scholars with positive behavior towards civic engagement | Measures effectiveness of socialization, support services and leadership activities | Number of scholars | As per agreement | 42 | 42 | | | | | | | |
| Outreach: Advertisement and Production | | | | | | | | | | | | | |
| 14 | Design Application, Brochure, Website, poster... | Promotional Materials Developed | Number of Promotional Materials Developed | | 4 | 4 | 4 | | | | | | |
| 15 | Advertising in leading newspapers | USP VI advertised in 3 newspapers | Number of Advertisement | Multiple insertions in each of the 5 newspapers | 12 | 15 | 6 | 9 | | | | | |
| 16 | LAU personnel highlighting USP VI during their appearances in Lebanese Radio & TV stations | Number of media appearances | Media appearances | Generate more publicity for USP VI | 1 | 1 | 2 | | | | | | |

| | | | | | | | | | | | | |
|---------------------------------------|---|--|--|--|-------------------------------------|-------|-------|------|--|--|--|--|
| 17 | Distribute the USP VI brochure to public high schools throughout Lebanon | USP VI brochure distributed | Number of Brochures | Increase coverage and advertisement | 9384 | 9000 | 7061 | 2439 | | | | |
| 18 | Distribute the USP VI brochure to public high schools throughout Lebanon | Number of Public Schools Receiving Brochures and promotional items | Public high schools | Promote USP VI directly in schools | 272 | 270 | 271 | 41 | | | | |
| 19 | Admissions officers distribute Admissions & F.A. applications | Number of applications distributed | applications | Facilitate the task of filling the application | 6576 | 6000 | 5010 | 7800 | | | | |
| 20 | Send electronic copies of the USP VI brochure to LAU alumni & friends | USP VI brochure sent electronically | LAU alumni & friends | USP V covered 15950 address | 18396 | 18400 | | | | | | |
| 21 | Promote USP VI award in magazine, Alumni bulletin, president's report and Social Media | USP VI Award promoted | LAU magazine, Alumni bulletin, president's report and Social Media | Promote USP VI broadly | 4 | 4 | 1 | | | | | |
| Recruitment | | | | | | | | | | | | |
| 22 | LAU Admission officers schedule meetings with public school principles & visit them & present USP V to their students | Number of public high schools visited | Public high schools | Promote USP VI directly in schools | 242 | 240 | 235 | 18 | | | | |
| | | Number of public technical schools visited | Technical schools | Promote USP VI directly in schools | 60 | 30 | 36 | 23 | | | | |
| 23 | | Number of Students attended LAU school visits | approximate number of students in the public school | Promote USP VI directly in schools | USP V reached out to 19642 students | 15000 | 14857 | 1488 | | | | |
| Housing and Other Facilities | | | | | | | | | | | | |
| 24 | Admit Students to LAU Dorms or LAU sponsored housing | Number of Scholars admitted to student housing | scholars (Total) | 70% as per the award | 41 | 29 | | | | | | |
| Intensive English and Tutoring | | | | | | | | | | | | |
| 25 | | Number of Scholars admitted to intensive English - one semester | scholars (Total) | Estimate: same % of USP V | 22 | 14 | | | | | | |

| | | | | | | | | | | | | | | |
|----|--|--|------------------|---------------------------|----|---|--|--|--|--|--|--|--|--|
| 26 | | Number of Scholars admitted to intensive English - two semesters | scholars (Total) | Estimate: same % of USP V | 14 | 5 | | | | | | | | |
|----|--|--|------------------|---------------------------|----|---|--|--|--|--|--|--|--|--|

PROGRESS SUMMARY

USP VI - Year I Work Plan

| Activities | Output | Status | Owner | Q1 | | | Q2 | | | Q3 | | | Q4 | | |
|---|---|------------|-------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| | | | | Oct 2014 | Nov 2014 | Dec 2014 | Jan 2015 | Feb 2015 | Mar 2015 | Apr 2015 | May 2015 | Jun 2015 | Jul 2015 | Aug 2015 | Sep 2015 |
| Advertisement and Production | | | | | | | | | | | | | | | |
| Design new and comprehensive Admission and Financial Aid applications | Design completed | Complete | AVP EM | x | x | x | | | | | | | | | |
| Secure MEHE authorization to visit public schools and follow up on MEHE informative letter sent to schools | MEHE and public schools informed | Complete | | x | x | | | | | | | | | | |
| Advertise in leading newspapers and social media in Lebanon | Advertisement complete | In Process | AVP EM | | x | x | x | x | | | | | | | |
| Develop a USP VI brochure | USP VI brochure developed | Complete | AVP EM | x | x | | | | | | | | | | |
| Secure USAID concurrence on the advertising materials | USAID approval collected | Complete | | | | | | | | | | | | | |
| Schedule meetings with public school principals including technical schools, visit them, & present USP VI to their students | Public high schools visited & USP VI presented | Complete | Admission Offices | | x | x | x | x | x | | | | | | |
| Distribute Admission and FA applications to public schools | Admission & F.A. applications distributed | Complete | Admission Offices | | x | x | x | x | x | | | | | | |
| Distribute the USP VI brochure to public high schools throughout Lebanon | USP VI brochure distributed | Complete | Admission Offices | | x | x | x | x | x | | | | | | |
| Send electronic copies of the USP VI brochure to LAU alumni & friends | USP VI brochure sent electronically | | AVP EM | | | x | | | | | | | | | |
| Recruitment & Selection | | | | | | | | | | | | | | | |
| Receive applications | Applications received | Complete | Admission Offices | | x | x | x | x | x | | | | | | |
| Review submitted applications and highlight missing documents | applicants are informed about missing documents | Complete | Admission Offices | | x | x | x | x | x | x | | | | | |
| Align with the testing office on specific testing windows for USP VI applicants | Testing dates set | Complete | | | | x | x | x | | | | | | | |

| | | | | | | | | | | | | | | | | |
|---|--|------------|---------------------------|--|--|--|--|--|--|--|---|---|---|---|---|---|
| Identify students who will be invited for testing based on their high school grades | Scholars invited for testing | Complete | AVP EM& Admission Offices | | | | | | | | x | x | x | | | |
| Schedule meetings for overall review of students database: region, gender, school grades, english and sophomore exam grades | Students evaluated | Complete | Selection Committee | | | | | | | | x | x | x | x | | |
| Identify a list of top candidates who will be invited for interviews | Scholars invited for Admissions and Financial Aid interviews | Complete | AVP EM& Admission Offices | | | | | | | | | x | x | x | x | |
| Collect BAC II and technical Baccalaureate results of shortlisted candidates | BAC II results collected | In Process | Admission Offices | | | | | | | | | | | X | X | |
| Schedule meetings for the review of tested students database: region, gender, school grades, english and sophomore exam grades, interview performance, financial aid assessment and BAC II results | Students evaluated | | Selection Committee | | | | | | | | | | x | x | x | |
| Select a preliminary list of 42 finalists | 42 scholars highlighted for potential selection | | Selection Committee | | | | | | | | | | x | x | x | |
| Create a waiting list of 2 nd tier applicants | Waiting list created | | Selection Committee | | | | | | | | | | x | x | x | |
| Collect USAID approval on the 42 final candidates and the waiting list | List reviewed and approved | | AVP EM | | | | | | | | | | x | x | x | |
| Send provisional acceptances to the selected 42 applicants | 54 provisional acceptances sent | | Admission Offices | | | | | | | | | | | x | x | |
| Send final acceptances to the selected 42 applicants | Final 54 acceptances sent | | Admission Offices | | | | | | | | | | | x | x | x |
| Collect the signature of accepted scholars on anti-terrorist certifications | Anti-terrorist certificates signed by all selected scholars | | Admission Offices | | | | | | | | | | | x | x | x |
| Provide USP VI scholars with written confirmation of their scholarship & its details | Scholars receive their confirmation letters | | Admission Offices | | | | | | | | | | | x | x | x |
| Career Counseling | | | | | | | | | | | | | | | | |

Program Summary

1. Duration: the period of the agreement is September 30,2014 to September 29,2019
2. Objectives: LAU to enroll as of Fall 2015, 42 academically qualified and financially needy male and female students with demonstrated potential for leadership and civic engagement from both rural and urban areas, representing Lebanon's diverse confessional makeup.
3. Scope:
 - a. Students with regular baccalaureate degree may be enrolled in one the following 20 majors: Business, Chemistry, Communication Arts, Computer Science, Economics, Education, English, Graphic Design, Hospitality and Tourism Management, Mathematics, Nursing, Political Science, International Affairs, Psychology, Social Work, Civil Engineering, Computer Engineering, Electrical Engineering, Industrial Engineering and Mechanical Engineering.
 - b. Students with a technical baccalaureate degree may be enrolled in one of the following 8 majors: Business, Communication Arts, Education, Hospitality and Tourism Management, International Affairs, Nursing, Political Science and Psychology.
 - c. The award will cover: Tuition fees for the duration of the program including one preparatory year if needed, Medical Insurance, Book allowance, Student housing or Transportation Allowance, a Monthly Stipend for a maximum of 11 months per year and a Laptop.
4. Key Activities and Phases:
 - a. Advertisement and production
 - b. Recruitment
 - c. Orientation
 - d. Housing and other facilities
 - e. Intensive English and Tutoring
 - f. Academic Formation
 - g. Extra-curricular activities and Leadership
 - h. Career Development and Internships

Progress during this Quarter – Key Achievements

The focus in Quarter III was to collect students' applications, screen them and select candidates for LAU entrance exams and interviews.

Detailed Progress

I- Receiving students' applications

By April 10, 2015 the total number of applications received was 687 distributed among governorates and mixed between male and female applicants.

The Admissions offices reviewed all applications, contacted students to provide the missing information, and conducted a due diligence check for all program requirements. By the end of this process 640

applications were completed and ready to be considered for the first selection phase.

II- Running LAU Entrance Exams

In total the top 451 applicants were called by the Admission offices in both campuses and were asked to register for the exams. These 451 applicants were fairly distributed by gender, geographic region and major. Two exam sessions were planned and done, the first one in Byblos campus on May 9, 2015 and the second one in Beirut campus on May 16, 2015. A special session was administered for a blind applicant who took the SE and EEE.

Out of the 451 applicants, 402 took the EEE and 405 took the SE exam and around 42% of the students were eliminated because they scored below the minimum acceptable grades. Results were entered in the applicants' database to prepare for the interview selection phase.

IV – Running the Interviews:

- Applicants were grouped by major and a minimum score on each of the SE and EEE exams were set for every major for the applicant to qualify for the interviewing selection phase.
- LAU called the academically top 155 students for selection and financial aid interviews.
- The aim of the selection interview was to assess applicants' potential leadership skills, community service activities, social engagement and communication skills.
- To facilitate this task a scorecard was developed and students were graded separately by each committee member. Grades were later consolidated and averages calculated.
- Two selection interviewing committees were formed, one in each Campus.
- The aim of the financial aid interview was to assess and confirm the financial status of each applicant.
- Financial aid interviews were led and conducted by the University Director of Financial Aid and Scholarships on the same day of the interview with the selection committee.
- Beirut campus interviews were held on June 17, 18, 19,22,23,24 and 25, Byblos campus interviews were held on June 18, 19, and 22.

Challenges during this Quarter

No Challenges were faced during this quarter.

Planned Activities for next Quarter

The main activities that will be undertaken during quarter IV are:

- 1- Select 42 scholars
- 2- Create a waiting list of 2nd Tier applicants
- 3- Organize a special career counseling workshop
- 4- Organize a special multi-day orientation program
- 5- Assign rooms for all scholars who wish to stay in LAU dorms