



Lebanese American University

**UNIVERSITY SCHOLARSHIP PROGRAM - III
AID-268-A-12-00002**

QUARTERLY PROGRESS REPORT

Report number 4

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IMPACT SUMMARY AS OF MARCH 2013

USP III - Year I PMP

Indicator Number	Activity	Indicator	Target unit	Rationale Behind Targets	Baseline	Year I (Oct 2012 to Sep 2013)						
						Target Year I	Q1	Q2	Q3	Q4	Achieved Year I	
Standard Indicators												
1		Number of Host-Country Individuals receiving USG-Funded Scholarships to Attend Higher Education Institutions	scholars	As per agreement		85					85	85
2		Number of Host-country individuals trained as a result of USG Investments Involving Higher Education Institutions	scholars (Total)	As per agreement		85					85	85
			Male Scholars	as per the award		34					34	34
			Female Scholars	as per the award		51					51	51
			Outside Beirut & Mount Lebanon Scholars, at least 59	as per USAID guidance		59					60	60
Life of Project Indicators												
3	Retention & Graduation Rates	Students willingness / ability to succeed in the program	Number of scholars	As per agreement	0	81						
4	Measure success of student-training-student	Percentage of students assuming leadership roles at LAU	% of scholars	As per agreement	30%	100%						
5	Measure effectiveness of socialization, support services and mentoring	Percentage of admitted students with positive attitude indicators	% of scholars	As per agreement	70%	90%						
6	Measure correlation between academic majors, career services, experiential learning and internship opportunities	Percentage of admitted students employed one year after graduation from LAU	% of scholars	As per agreement	60%	80%						
Advertisement and Production												
7	Design Application, Brochure, Website, poster...	Promotional Materials Developed	Number of Promotional Materials Developed		4		4					4

8	Advertising in leading newspapers	USP III advertised in 3 newspapers	Number of Advertisement	4 in each of the three newspapers	12		5	7			12
9	LAU personnel highlighting USP III during their appearances in Lebanese Radio & TV stations	Number of media appearances	Media appearances	Generate more publicity for USP II	1	1			1		1
10	Distribute the USP III brochure to public high schools throughout Lebanon	USP III brochure distributed	Number of Brochures	Increase coverage and advertisement	7000	7000	1799	5955			7754
11	Distribute the USP III brochure to public high schools throughout Lebanon	Number of Public Schools Receiving Brochures and promotional items	Public high schools	Promote USP III directly in schools	239	240	60	183			243
12	Admissions officers distribute Admissions & F.A. applications	Number of applications distributed	applications	Facilitate the task of filling the application	4945	5000	1451	3541			4992
13	Send electronic copies of the USP III brochure to LAU alumni & friends	USP III brochure sent electronically	LAU alumni & friends	USP II covered 15949 address	15949	15950					
14	Promote USP III award in magazine, Alumni bulletin, president's report and Social Media	USP III Award promoted	LAU magazine, Alumni bulletin, president's report and Social Media	Promote USP III directly in schools	4	4			1	2	
Recruitment											
15	LAU Admission officers schedule meetings with public school principles & visit them & present USP III to their students	Number of public high schools visited	Public high schools	Promote USP III directly in schools	239	240	60	121	62		243
16		Number of Students attended LAU school visits	approximate number of students in the public school	Promote USP III directly in schools	Estimate: 60 students on average / school	12000	4181	8715	4445		17341
		Number of Applications received by LAU for USP-III	applications submitted by male candidates	estimate 40% - USP II was 38%	382	400			271		271

		Number of Applications received by LAU for USP-III	applications submitted by female candidates	estimate 60% - USP II was 62%	635	600			574	574
17		Number of Applications received by LAU for USP-III, and that meet the requirements of the program administratively (i.e. not disqualified on the basis of nationality, or lacking documents...)	applications that meet the requirements of the program	estimate: same % of total applicants as for USP II	895	880			769	769
18	Screening committee carries out the first screening to identify scholars who will be invited for testing	Number of applicants selected for tests	scholars	USP II number of tested scholars was 466	466	500			665	665
19		Number of Students Completing the EEE exam (irrespective of result)	scholars	estimate: same USP II % of applicants who took the test	386	414			593	593
20		Number of Students Completing the SE exam (irrespective of result)	scholars	assuming the same USP II % of applicants who took the test	403	432			596	596
21		Number of applicants who satisfy all eligibility requirements of the program (EEE, SE...), but not necessarily selected for the interviews	scholars	assuming 35% of the total applicants pass the exam	160	350			307	307
22	Screening committee carries out the 2nd screening to identify scholars who will be invited for interviews	Number of scholars are tested and interviewed	scholars	USP II number of interviewed scholars was 160	160	230			295	295
			Male Scholars	40% as per the award	41	92			96	96
			Female Scholars	60% as per the award	119	138			199	199
23		Number of Applicants placed on Waiting List	Candidates	Backup plan		50			22	22
Career Counseling										
24	Organize a special career counseling workshop for the top 150 interviewed candidates	Number of scholars attending the career counseling workshop	Number of scholars			150			108	108
Orientation										

25	Invite scholars to a special multi-day orientation program given by the USP III:director/coordinator/faculty/and staff and student mentors/orientation leaders	Number of scholars attending the multi-day orientation program	Number of scholars	The number of recipients of this award is 85	85	85					85	85
26		Number of Orientation Sessions held for USP-III Scholars	sessions	USP III specific orientation and LAU general orientation	2	2					2	2
Housing and Other Facilities												
27	Admit Students to LAU Dorms	Number of Scholars admitted to student housing	scholars (Total)	Random estimate: depends greatly on the student interest		42					76	76
28	Offer Students Transportation Allowance	Number of Scholars offered a transportation allowance	scholars (Total)	Random estimate: depends greatly on the student interest		43					9	9
Intensive English and Tutoring												
29		Number of Scholars admitted to intensive English - one semester	scholars (Total)	Estimate: same % of USP I		18					22	22
30		Number of Scholars admitted to intensive English - two semesters	scholars (Total)	Estimate: same % of USP I		13					14	14
Academic Formation												
31	Assign LAU student mentor for every scholars	Number of mentors assigned for the first academic year	Number of mentors	estimate: 1 mentor for every group of 5+ scholars	as per agreement	17					15	15

PROGRESS SUMMARY

USP III - Year I Work Plan

Activities	Output	Status	Q1			Q2			Q3			Q4		
			Oct 2012	Nov 2012	Dec 2012	Jan 2013	Feb 2013	Mar 2013	Apr 2013	May 2013	Jun 2013	Jul 2013	Aug 2013	Sep 2013
Advertisement and Production														
Design and print new and comprehensive Admission and Financial Aid applications	Produce the applications	Completed	x	x	x									
Inform MEHE (Ministry for Education and Higher Education)	MEHE informed	Completed	x	x										
Advertise in leading newspapers in Lebanon	Advertisement complete	Completed		x	x	x	x							
Highlight USP III during LAU officials appearances in Lebanese Radio & TV stations	USP III highlighted on media	Completed		X	X	X	X	X						
Develop a USP III brochure	USP III brochure developed	Completed	x	x										
Schedule meetings with public school principals, visit them, & present USP III to their scholars	Public high schools visited & USP III presented	Completed		x	x	x	x	x	x					
Distribute Admission and FA applications to public schools	Admission & F.A. applications distributed	Completed		x	x	x	x	x	x					
Distribute the USP III brochure to public high schools throughout Lebanon	USP III brochure distributed	Completed		x	x	x	x	x	x					
Send electronic copies of the USP III brochure to LAU alumni & friends	USP III brochure sent electronically	Completed			x									
Recruitment & Selection														
Receive applications	Applications received	Completed		x	x	x	x	x	x					
Review submitted applications and highlight missing documents	applicants are informed about missing documents	Completed		x	x	x	x	x	x	x				
Identify students who will be invited for testing based on their high school grades	Scholars invited for testing	Completed							x	x	x			

Program Summary

1. Duration: the period of the agreement is September 19,2012 to September 18,2018
2. Objectives: LAU to enroll as of fall 2013, 85 academically qualified and financially needy male and female students with demonstrated potential for leadership and civic engagement from both rural and urban areas, representing Lebanon's diverse confessional makeup.
3. Scope:
 - a. These students may be enrolled in one the following 11 majors: Biology, Business, Chemistry, Communication Arts, Computer Science, Economics, Education, Mathematics, Nursing, Nutrition, Political Science, Psychology, Social Work, Civil Engineering, Computer Engineering, Electrical Engineering, Industrial Engineering and Mechanical Engineering,
 - b. The award will cover: Tuition fees for the duration of the program including one preparatory year if needed, Medical Insurance, Book allowance, Student housing or Transportation Allowance, a Monthly Stipend for a maximum of 11 months per year and a Laptop.
4. Key Activities and Phases:
 - a. Advertisement and production
 - b. Recruitment
 - c. Orientation
 - d. Housing and other facilities
 - e. Intensive English and Tutoring
 - f. Academic Formation
 - g. Extra-curricular activities and Leadership
 - h. Career Development and Internships

Progress during this Quarter – Key Achievements

85 qualified applicants were selected and enrolled in September 2013. These 85 students met the gender/geographic distribution requirements and joined LAU in the different majors included in the award document.

Detailed Progress

I- Running LAU Entrance Exams

In order to maintain a wide diversity in the pool of qualified applicants and meet the gender / geographic distribution requirements a second round of LAU entrance exams was organized on July 16, 2013. A total of 43 students were scheduled to take the sophomore and English Entrance exams and 335 students were scheduled to repeat the English entrance exam.

II - Students Selection and Enrollment

- Students with test results below LAU admission requirements were eliminated.
- LAU called the academically top 307 students for selection and financial aid interviews. The aim of the selection interview was to assess applicants' potential leadership skills, community service activities, social engagement and communication skills.
- To facilitate this task a scorecard was developed and students were graded separately by each committee member. Grades were later consolidated and averages calculated.
- Two selection interviewing committees were formed, one in each Campus.
- The aim of the financial aid interview was to assess and confirm the financial status of each applicant.
- Financial aid interviews were led by the Financial Aid Director of every Campus and were done on the same day of the selection interview.
- Beirut campus interviews were held on August 1, 2, 5, 6, 7, and 12; Byblos campus interviews were held on August 1, 2, 5, 6, 7, 12 and 13.
- On Aug 19, the selection committee met and selected 85 applicants for acceptance. Another 31 applicants were placed on the waiting list.
- On Aug 22nd, the finalists and the waiting lists were shared for approval.
- On August 26, the 85 applicants were called, congratulated and informed about their acceptance, some of them informed us that they will join AUB instead and were immediately replaced.
- The 85 selected students met both the gender and geographic distribution required.
- On Sep 2nd finalists IDs were posted on USP webpage.

III- Career Counseling Workshop:

Applicants placed on the finalists and waiting lists were invited to attend a career counseling workshop on Friday August 23 in Beirut campus. The workshop addressed topics related to:

- The different themes or interests types based on Holland's theory
- The ways to identify individual interests
- The majors that match each theme
- The potential careers associated with different majors

This workshop was led by LAU career guidance professionals in both campuses, and was attended by LAU USP management and representatives from the different schools.

IV – Students Orientation and Registration

USP III students underwent 2 types of orientation: a specific orientation (organized by the Outreach & Civic Engagement unit) which took place on September 4, 2013 and on September 28, 2013 as well as their general orientation (organized by the Deans of Students' offices in both Beirut and Byblos) which was during the week of September 10-13 in Beirut and September 16-17 in Byblos, depending on the students' major and class.

Challenges during this Quarter

No Challenges were faced during this quarter.