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# PEOPLE, RULES, AND ORGANIZATIONS SUPPORTING THE PROTECTION OF ECOSYSTEM RESOURCES (PROSPER) SECOND QUARTERLY REPORT (Final)



January 2013

This publication was produced for review by the United States Agency for International Development. It was prepared by Tetra Tech.

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Front cover photo: Community members Grand Bassa discover Griffonia in their forest.

Front cover photo credit: Joseph Taylor, Forestry Officer/Head of PROSPER's Grand Bassa field office

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Second Quarterly Report (Final)  
01 October-31 December 2012

January 2013

## **DISCLAIMER**

The author's views expressed in this publication do not necessarily reflect the views of the United States Agency for International Development or the United States Government.

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# ACRONYMS

AML	Arcelor Mittal Liberia
APM	Advanced Participation Methods
ASNAPP	Agribusiness in Sustainable African Plant Products
AYP	Advancing Youth Program
BCC	Behavior Change and Communications
BOTPAL	Botanical Products Association of Liberia
CA	Community Assembly
CDWG	Curriculum Development Working Group
CFDC	Community Forestry Development Committee
CFMA	Community Forest Management Agreement
CFO	County Forestry Officer
CI	Conservation International
CJPS	Center for Justice and Peace Studies
CM	Community Mobilizers
COA	Communications Outreach Advisor
CRL	Community Rights Law
CSO	Civil Society Organizations
dTS	Development and Training Services
EMMP	Environmental Management and Mitigation Plan
ENNR	East Nimba Nature Reserve
ETD	Environmental Threshold Decision
EPA	Environmental Protection Agency
FDA	Forestry Development Authority
FED	Food and Enterprise Development Project
FEWG	Forestry Education Working Group
FFI	Fauna and Flora International
FTI	Forestry Training Institute
GIO	Gender Integration Officer
GoL	Government of Liberia
IEE	Initial Environmental Examination
IRD	International Relief and Development
LA	Livelihoods Advisor
L/LEDA	Leader, Livelihoods and Enterprise Development Activities

L/EDOA	Leader, Educational Development and Outreach Activities
LFSP	Liberia Forest Support Program
L-MEP	Liberia Monitoring and Evaluation Program
LRCFP	Land Rights and Community Forestry Program
LTTP	Liberia Teacher Training Program
MES	Monitoring and Evaluation Specialist
MoE	Ministry of Education
NAEAL	National Adult Education Association of Liberia
NBST	National Benefit Sharing Trust
NNBSG	Northern Nimba Biodiversity Stakeholders Group
NTFP	Non Timber Forest Product
ODA	Organizational Development Specialist
PES	Payment for Environmental Services
PROSPER	People, Rules and Organizations Supporting the Protection of Ecosystem Resources
PUP	Private Use Permit
SCFA	Senior Community Forestry Advisor
USAID	United States Agency for International Development

# INTRODUCTION

To build on previous investments in the forestry and agricultural sectors, particularly the Land Rights and Community Forestry Program (2007-2011) and the Liberia Forestry Support Program (2011-2012), USAID contracted Tetra Tech in May 2012 to implement a new, five-year program (2012-2017) entitled People, Rules and Organizations Supporting the Protection of Ecosystem Resources (PROSPER). The overall goal of the program is to introduce, operationalize, and refine appropriate models for community management of forest resources for local self-governance and enterprise development in targeted areas of the country. The three primary objectives of the program are:

- 1) Expand educational and institutional capacity to improve environmental awareness, natural resource management, biodiversity conservation, and environmental compliance;
- 2) Improve community-based forest management leading to more sustainable practices and reduced threats to biodiversity in target areas;
- 3) Enhance community-based livelihoods derived from sustainable forest-based and agriculture-based enterprises in target areas.

Following the completion, in September 2012, of a comprehensive work plan for fiscal year 2013, PROSPER proceeded in the first quarter to implement the ambitious set of activities planned for each of its three components. In the more mature sites inherited from the LRCFP and LFSP programs in northern Nimba, PROSPER focused on implementation of the approved forest management plans through rules development, the introduction of a permit system, and outreach and awareness activities designed with the communities to support implementation. Enterprise development activities included training of *Griffonia* collectors in sustainable harvesting methods and restructuring of oil palm and cassava producer groups. Farmer Field Schools were also supported through the program while, simultaneously, plans were developed to introduce a more integrated FFS model in the coming year.

At the landscape level, PROSPER participated actively throughout the first quarter in an ongoing debate concerning the viability of the co-management system developed for the East Nimba Nature Reserve, urging the FDA and other members of the Northern Nimba Biodiversity Stakeholders Group to reconsider the ENNR's status as a strict nature reserve.

In the program's seven new sites located in Grand Bassa County (2), southern Nimba (4), and northern Nimba (1), PROSPER conducted a number of information-gathering and "entry" activities including community profiling, biodiversity assessment, ethnobotanical and value chain surveys, presentation of the steps for establishing a community forestry, etc. In addition to generating valuable socio-economic and biodiversity data., these introductory activities – planned and carried out in a participatory and collaborative fashion – afforded the PROSPER team and partner communities the opportunity to begin to know each other, and better understand community forestry and the role of PROSPER. Several of the activities provided practical capacity-building opportunities for participating community members,

including local authorities, women's group leaders, NTFP collectors, and hunters. Discussions undertaken with the staff of USAID's Food and Enterprise Development (FED) program in November and December resulted in the identification of promising opportunities for collaboration on agriculture and forest-based enterprise development in PROSPER's Tappita and Grand Bassa sites.

This second PROSPER quarterly report presents the activities undertaken and results obtained during the October-December 2012 period. Individual monthly progress reports were also prepared for USAID. As the report sections that follow reveal, PROSPER made notable progress in Component 2 (Community Forestry) and Component 3 (Livelihoods) during the quarter and largely respected its implementation schedule. Nevertheless, the execution of several field activities was hampered by bad weather and poor road conditions, resulting in delays in deliverables, including the final biodiversity assessment; ethnobotanical survey and value chain study. All of these documents are in the final stages of preparation and will be submitted for approval early in the next quarter. In Component 1, PROSPER's progress was uneven. The program made good strides in Activity 1.3 (FTI community forestry curriculum), but fell behind schedule in the execution of Activity 1.1 (primary formal and non-formal curricula) in particular.

The extension of PROSPER's activities to seven new sites from October to December was accompanied and supported by a major expansion of PROSPER's workforce and physical assets. During the quarter, PROSPER established, equipped, and staffed new field offices in both Tappita (southern Nimba County) and Buchanan (Grand Bassa County). In each office, a full-time PROSPER Forestry Officer ensures technical coordination of program activities; a Field Office Administrator provides administrative and financial support and oversight. Between October and early December, PROSPER's three national subcontractors (NAEAL, CJPS, and AGRHA) recruited, oriented and deployed – respectively – Education/Outreach Officers, Organization Development Officers, and Livelihood Officers for the Tappita and Buchanan offices (a total of six persons), and Community Mobilizers for each of the seven new sites (a total of 21 persons). Motorcycles were purchased for use by all field staff, and training in their use, maintenance and record-keeping was provided to staff as part of their mobilization. Though the establishment of the new field offices was made difficult by the extended rainy season, associated logistical problems, and equipment and communications issues, both were fully-staffed and functional by the end of the quarter.

The larger context in which PROSPER's activities unfolded during the quarter remained dominated by the Private Use Permits scandal and the resulting shake-up at the FDA. Proponents of sustainable forest management in Liberia were alarmed to learn in October of substantial continued logging operations and exports of timber in apparent violation of the PUP moratorium. While the nation awaited the results of an investigation into the PUP scandal by an independent panel, many observers expressed concern about whether the Government would take decisive action to protect Liberia's forest resources based on the panel's findings.

During the quarter, PROSPER contributed to ongoing efforts by the GOL and its partners to improve land and forest resource tenure policy by sharing relevant findings from work in PROSPER's sites. This included a presentation by PROSPER's DCOP on Private Use Permits, Tribal Certificates, agriculture concessions, overlapping land claims, and issues related to community representation vis-à-vis land

ownership at the USAID-sponsored national Land Tenure Workshop in October, and a brown bag presentation on the Community Rights Law and PUPs for the Land Commission in November.

**Deliverables Summary:**

The following contract deliverables were completed during the first quarter of FY 2013 (Oct.-Dec. 2012):

- Initial assessment prepared of the viability of two Payments For Ecosystem Services (PES) schemes (#30)
- Gender integration plan (#1)

The following contract deliverables due in the first quarter of FY 2013 were prepared in *draft* form but have not been submitted:

- Biodiversity assessments completed for new sites (#24)
- Sector surveys and analyses for selected forestry and agricultural value chains (#2)
- Report summarizing findings of review of formal primary school curriculum, adult literacy curriculum, and non-formal education materials, and identifying opportunities to integrate environmental themes (#26)
- First outreach campaign launched to improve public awareness of natural resource and environmental management issues (#28)

Contract deliverables to be completed in the second quarter of FY 2013:

- None due

# MANAGEMENT ACTIVITIES

## **Staffing:**

In the first quarter of FY-13, PROSPER recruited and hired 8 new staff members. Six of them (2 forestry officers, 2 administrators, and 2 drivers) were deployed to program field offices in Sanniquellie, Tappita, and Buchanan. The Monrovia office staff was reinforced by the addition of a driver and an administrative operations officer. The latter's responsibilities include the establishment of effective systems and procedures for maintaining and managing PROSPER's sizeable motor pool, now consisting of 8 four-wheel drive vehicles and 39 motorcycles.

In December, Tetra Tech ARD terminated the contract of Dr. Philip Sedlak, Leader of Educational Development and Outreach Activities (Component 1). A replacement candidate with strong environmental credentials and program management experience was submitted to USAID for approval on December 20.

The "enlarged" PROSPER team now consists of 24 employees contracted by Tetra Tech (8 technical, 8 administrative, 8 program support), and 41 full-time technical staff provided by four subcontractors (ACDI VOCA, 2; NAEAL, CJPS, and AGRHA, 13 each). Twenty-seven of those 41 staff are community mobilizers based in PROSPER sites.

A suitable candidate for the GIS Officer has not yet been identified. This is a critical position for PROSPER to fill to be able to provide technical services as well as training and mentoring to the Forestry Development Authority (FDA) and Forestry Training Institute (FTI). Recruitment for the position will continue until a suitable candidate is identified. In the interim, Tetra Tech ARD's Geospatial Specialist will continue to provide remote support for geospatial planning.

The Monitoring Officer will assist the PROSPER Monitoring Specialist to coordinate data collection in the three field offices to ensure accurate and timely collection of performance data. In December, following a review of applications and interviews, a shortlist of candidates was identified. It is anticipated that the M&E Officer will be hired in January.

## **Subcontract Administration:**

All eight subcontractors that comprise the consortium assembled by Tetra Tech to implement PROSPER were active during the past quarter. ACDI/VOCA's Peter deWaard and Hodo Bedell directed Component 3 as Livelihoods and Enterprise Development Activities Leader and Advisor, respectively. In October and November, Fauna and Flora International (FFI) completed biodiversity assessment field work in Grand Bassa and southern Nimba sites and prepared a draft report. ASNAPP completed a value chain assessment of non-timber forest products in PROSPER sites in October in collaboration with Rutgers

University, and conducted training of 9 trainers on Griffonia collection in November. Rutgers University mobilized an environmental curriculum specialist to Monrovia in November to assist the Component 1 team to integrate CDWG-selected environmental themes into the existing Ministry of Environment primary curriculum. Gender specialist Smita Malpani of dTS Inc. worked with PROSPER staff in October and November to complete a gender integration plan.

Execution of both the biodiversity assessment and ethnobotanical /value chain surveys were significantly affected by this season's extended rainfall which made travel to, and within, PROSPER sites difficult through late November. The subcontractors' revision of draft deliverables was interrupted and prolonged by the end-of-year holidays.

In late October and early November, local subcontract partner CJPS deployed its full contingent of county officers and community mobilizers to PROSPER's sites, and NAEAL deployed all but one, allowing them to play an active role in the implementation of PROSPER-led introductory activities in new sites. AGRHA field staff was mobilized in the second week of December.

Despite strong and effective assistance from Tetra Tech ARD's home office Contracts Manager, the PROSPER COP and Finance Officer devoted considerable time to administering the three national subcontracts during the quarter. In addition to routine tasks such as review and approval of proposed subcontractor personnel and daily rates and processing of monthly invoices, PROSPER dealt with a variety of time-consuming practical issues not specifically addressed in the subcontracts, including: determination of monthly fuel allocations for field staff, addition of a monthly telephone allowance for field staff, development of motorcycle transfer agreements, accident insurance for motorcycle operators, etc. In December, Tetra Tech ARD issued a rolling one-month advance of \$10,000 to facilitate the subcontractors' timely distribution of monthly payroll that can take 10 days to two weeks to deliver to their community mobilizers in PROSPER sites.

Having successfully addressed many of the administrative issues that arose during the first three months of subcontractors' field work, PROSPER expects that the time needed for such questions will drop substantially in coming quarters.

### **Offices:**

While PROSPER was able to identify a suitable field office in excellent condition in Buchanan, the selection of properties in Tappita was much more limited. The only office (Nah compound) determined to be adequate for PROSPER's needs in Tappita required extensive renovations including full rewiring and replacement of the water system. In November, PROSPER signed a lease on a *temporary* office in Tappita, as it pursued efforts to negotiate an agreement with the owners of the Nah compound to undertake needed repairs. Faced with the landlord's unwillingness or inability to finance the renovations himself, Tetra Tech ARD reached an agreement with him in December to finance the repairs to be deducted from the first two years' rent. Though apparently "simple", the negotiation of this agreement and the management of the renovations represent a significant time drain on PROSPER's small administrative unit. PROSPER invested considerable time and effort in the past quarter to conducting an assessment of the renovation work required, identifying qualified building contractors and obtaining and reviewing bids, negotiating contract terms, sourcing building materials, etc.

Renovation work on the Nah compound is scheduled to begin in mid-January. While much of the preparatory work has been completed, this project will continue to exert considerable demands on PROSPER staff in Monrovia and Tappita until it is successfully completed in February 2013.

# CROSS-CUTTING TECHNICAL ACTIVITIES

## **Performance Monitoring:**

A working session organized between USAID, L-MEP and the PROSPER technical team in early October to review and finalize the list of indicators the project will report on enabled PROSPER to carry out a final revision of its performance monitoring plan (PMP). The total number of indicators was trimmed from 28 to 22. Several custom indicators that had been proposed by PROSPER were replaced by standard indicators from USAID's annual performance plan reporting (PPR) to ensure that PROSPER's performance monitoring will feed into the reporting that USAID/Liberia is required to do annually to USAID/Washington. After making corresponding revisions in the performance indicator reference sheets, the revised PMP was submitted to USAID for review and approval on November 22.

In November and December, PROSPER's M&E Specialist organized one-day work sessions with PROSPER field office and implementing partner staff in Tappita, Sanniquellie, and Buchanan to familiarize them with PROSPER's results framework and indicators, and to clarify their program monitoring responsibilities.

In December PROSPER's M&E Specialist pursued the development/refinement of tools needed for collection of data on the program's various indicators, and compiled information from participants' lists of different activities in preparation for first-quarter reporting.

## **Environmental Monitoring and Mitigation Plan:**

In October, PROSPER submitted for USAID review and approval a draft Environmental Mitigation and Monitoring Plan (EMMP). The EMMP builds upon the PROSPER Initial Environmental Examination (IEE) and Environmental Threshold Decision (ETD). Section 3.0 (Mitigation and Monitoring) of the Plan presents project components and activities, the Environmental Threshold Determination (ETD) for each activity, and for all activities associated with conditions defines the mitigation measures and monitoring protocols. Mitigation measures and subsequent monitoring are based on five types of activities that may trigger the conditions identified in the IEE, the most important being the development of natural resource management enterprises. While impressed by the comprehensiveness of the EMMP, USAID has (verbally) expressed concerns about the feasibility of implementing the extensive set of monitoring activities, and signaled its intention to work with PROSPER to address this issue.

## **Gender Integration:**

Development and Training Services, Inc. (dTS) was contracted by Tetra Tech ARD to support gender integration into program activities. A Gender Specialist with strong NRM credentials was mobilized by PROSPER subcontractor, Development and Training Services (dTS) to conduct a gender assessment in June/July 2012 and returned in October 2012 to develop a gender integration plan. The Gender Specialist, building on the gender assessment, draft work plan and village profiling results (see Activity 2.1 below) developed practical suggestions for each component and activity identified in the draft Work Plan to promote women's active participation and engagement in PROSPER. A strategy for monitoring gender impacts was also outlined in the plan and linked to the draft Performance Monitoring Plan.

# COMPONENT WORK PLANS

During this quarter, activities under Component 1 culminated in the development of illustrative modules for both primary school environmental curriculum and FTI's community forestry curriculum. Outreach and awareness activities focused on the northern Nimba sites where management plan implementation gathered momentum, and in the preparation of materials to introduce community forestry to the new sites in Tappita and in Grand Bassa County.

## **COMPONENT 1: EXPANDED EDUCATIONAL AND INSTITUTIONAL CAPACITY TO IMPROVE ENVIRONMENTAL AWARENESS, NRM, BIODIVERSITY CONSERVATION AND ENVIRONMENTAL COMPLIANCE**

**Activity 1.1: Collaboratively support the development and/or modification of primary formal and non-formal school curricula to increase knowledge and understanding related to natural resources, their management, and the related rights and responsibilities of government and citizens**

### **RESULTS AND DELIVERABLES FOR THE QUARTER**

Formal primary school curriculum revisions initiated

**Contract deliverables due during the quarter:** Report on curriculum material related to NRM and the environment (Deliverable #26)

### **Key Accomplishments:**

A Curriculum Development Specialist was mobilized by Rutgers University to assist the Curriculum Development Working Group (CDWG) to integrate environmental themes into the primary school curriculum. Illustrative modules in several categories were developed and will be used as a basis for teacher training when the revised curriculum is piloted at PROSPER sites. These modules integrated the following themes:

- communicating with nature (grades 1-2);
- environmental awareness (grades 3-4); and
- environmental threats/opportunities (grades 5-6).

A report on the primary school curriculum material related to NRM and the environment was drafted during the period and will be submitted to USAID for approval early in the next quarter (Deliverable #26). This report is a contract deliverable and represents the culmination of work performed throughout the period in close collaboration with the CFWG.

In support of the development of the adult and non-formal environmental curriculum, a CDWG sub-committee was established and tasked with identifying priority themes for integration into the adult and non-formal environmental curriculum developed by USAID's Advancing Youth Program (AYP).

## Activity 1.2: Collaboratively support the development of outreach campaigns to increase public awareness of natural resource and environmental management issues

### RESULTS AND DELIVERABLES FOR THE QUARTER

Outreach and awareness materials developed for Component 2 and 3 activities

National Outreach campaign theme identified and planning activities initiated

**Contract deliverables due during the quarter:** Launching of the Outreach Campaign delayed until 2013 (Deliverable #28)

### Key Accomplishments:

Throughout the quarter, PROSPER has worked with the community forestry working group (CFWG) to develop themes and materials, and to plan for an outreach campaign that is designed to not only increase public awareness about natural resource management (NRM) and the environment, but to build the capacity of NRM practitioners (Deliverable #28). In October, PROSPER facilitated a daylong workshop with media and outreach members of the CFWG where the theme “Making Rights Real” was adopted, and multiple messages were developed to support the outreach campaign. A presentation to the group by the DCOP on the PUP issue highlighted the need to create awareness about the CRL and community rights in general.

As noted elsewhere, travel in the rainy season presents formidable challenges. In consideration of this, and the workload of CFWG members and PROSPER staff, the outreach campaign launch has been delayed until the 1<sup>st</sup> quarter of 2013. The delay also provided an opportunity for Tetra Tech to mobilize a Media Specialist who will work with members of the CFWG to hone their skills in media tool development through a practical training that will result in the development of video that will be used in the outreach campaign.

Outreach and awareness materials were also drafted to support activities described under Components 2 and 3. This included the development of posters describing the process to establish community forestry. Training on the use of the posters was provided by the COA to all of the PROSPER Community Mobilizers who are using the posters to spread awareness about the PROSPER program and community forestry.



**Community mobilizer conducts outreach in Grand Bassa on process for establishing community forests, following orientation workshop on use of posters.**

Images and messages related to forest management rules development in the Zor and Gba community (see Activity 2.1 for details) were also developed during the quarter. These messages were developed and pre-tested with Community Assembly and CFMB members as part of the rules-making process. The Gender Specialist contracted by Tetra Tech through dTS worked closely with the PROSPER staff to review and develop messages that targeted men and women, and to ensure that graphic depictions were inclusive and representative of all members of the community.



**Gba Community members develop messages for an outreach campaign on their Rules and Permitting system.**

A major outreach event was hosted in cooperation with Arcelor Mittal Liberia (AML), Conservation International (CI) and SAMFU at the PROSPER site in Barcoline to create awareness around the importance of mangrove protection and sea turtle conservation. The daylong event featured skits designed to educate community members about the ecological and economic importance of mangroves and sea turtles, while setting the stage for sustainable forest management of mangroves and the potential for a conservation agreement that is envisioned by CI.



**The Barcoline Theater Troupe thrilled the audience during the Mangrove Protection and Sea Turtle Awareness Day program.**

During the quarter, PROSPER’s Communications and Outreach Advisor also worked with USAID’s STEWARD program contractor, PCI Media Impact, to coordinate the development of outreach messages and materials that are relevant for both programs. This collaboration will continue in the first quarter of 2013 through planned participation in a PCI Media Impact workshop scheduled in Sierra Leone in February 2013.

**Activity 1.3: Develop a CF (Community Forestry) curriculum and support capacity development of FTI (Forestry Training Institute) staff to implement**

**RESULTS AND DELIVERABLES FOR THE QUARTER**

- Lecture on community forestry and gender delivered to FTI students and faculty
- Draft community forestry curriculum developed for FTI
- No contract deliverables due during the quarter

**Key Accomplishments:**

In November and December, Dartmouth College Professor and NRM Curriculum Development Specialist, Dr. Ken Bauer, and Senior Community Forestry Advisor, Dr. Samuel Koffa, worked closely with the faculty and staff of FTI to conduct an assessment of FTI’s current community forestry curriculum and to identify

knowledge gaps in that content and in the staff and faculty. A report proposing a sequenced set of courses along with illustrative syllabi was drafted during the quarter and has been submitted to USAID and FTI for review.

To support FTI faculty and student development, arrangements have been made with FTI to provide lectures by visiting consultants. During this quarter, dTS Gender Specialist Smita Malpani delivered a well-received lecture on gender and community forestry.

**Activity 1.4: Work with civil society institutions and communities to support policy dialogue, develop communication and coordination strategies, and support effective stakeholder engagement in the development of NRM, land, and environmental policy**

**RESULTS AND DELIVERABLES FOR THE QUARTER**

Supported CFWG meeting

No contract deliverables due during the quarter

**Key Accomplishments:**

PROSPER hosted a meeting of the CFWG in October 2012 (see Activity 1.2 for details) at which the DCOP presented on the PUP issue and its potential impact on community forestry policy and implementation. The presentation was well received and triggered lively discussions among participants, along with requests for the presentation.

**Activity 1.5: Train communities receiving benefit sharing funds from commercial logging and key partners such as the National Benefit Sharing Trust Board, FDA, private sector actors, and others on more effective and environmentally sound development programs for their communities**

**RESULTS AND DELIVERABLES FOR THE QUARTER**

There were no results to report during the quarter

No contract deliverables due during the quarter

**Key Accomplishments:**

The NBST did not convene a meeting during the quarter. Several attempts by the project to engage the co-chairs were unsuccessful. However, it should be noted that, according to the co-chairs, funds for the NBST have not been released to the NBST. As a result, the NBST is not aware of the amount of funds available and their sources. This issue will need to be resolved before the NBST is empowered to manage the funds.

## COMPONENT 2: IMPROVED COMMUNITY-BASED FOREST MANAGEMENT LEADING TO MORE SUSTAINABLE PRACTICES AND REDUCED THREATS TO BIODIVERSITY IN TARGET AREAS

During this quarter, activities focused on gathering baseline information from the new PROSPER sites. This included community profiling and biodiversity assessments. Landscape level planning activities in the northern Nimba sites focused on resolving coordination issues between AML, CI and FDA.

### Activity 2.1: Build community capacity for forest management

#### RESULTS AND DELIVERABLES FOR THE QUARTER

Community profiling completed in all new PROSPER sites
Posters depicting the CF process updated and utilized to create awareness in communities
Rules for Zor, Gba and Bleih forest developed
Community Forestry permitting system developed for Gba, Zor and Bleih Community Forests.
No contract deliverables due during the quarter

#### Key Accomplishments:

Community profiling was completed in all of the new sites. Training modules were developed to orient staff on the various techniques that are utilized in this process. These modules will be revised and incorporated into the “How-to Manuals” based on field experience gathered through implementation. Profile summaries will be compiled along with other technical data collected during the period to be used as a resource guide for PROSPER staff and consultants. The community profiling results were also reviewed by the Gender Specialist and used to develop specific gender strategies at the various sites. These recommendations are documented in the Gender Plan (Deliverable #1) that was submitted to USAID for approval during this quarter.

Posters were developed to support awareness-raising and outreach related to the community forestry process. Ten (10) posters were developed based on posters developed under LRCFP and LFSP but refined based on feedback from PROSPER field practitioners. An orientation and training on the use of the posters was provided to Community Mobilizers and Zor and Gba CFMB members in order to increase awareness at the village level where meetings are being conducted to introduce community forestry. At the new PROSPER sites, these meetings will be led by Community Mobilizers; in the Zor and Gba communities, CFMB members are leading the meetings.



Community Assembly members discuss rules in a workshop with Nimba-based mobilizers

A series of workshops and meetings was held throughout the quarter in the Gba and Zor communities with the CFMB, Community Assemblies, and community members to develop and validate rules on the use and management of fire, farming, fishing, hunting and NTFP collection in the Zor, Gba and Bleih community forests. This process involved the review of the management plans by the CFMB and CA; drafting rules on various topics; and designing messages to convey the content and importance of rules development. Following

this, CFMB and CA members vetted the rules and outreach messages with their communities and then reconvened to review and finalize the rules and messages with input and endorsement from clan leaders and other key decision-makers at the community and district level. A permitting system was also devised. An outreach campaign to inform the community will be launched early in 2013

The PROSPER Gender Integration Plan (Deliverable #1) recommends leadership training for women in order to build the capacity of potential female leaders within the community. Working closely with the NAEAL program coordinator, the PROSPER's Gender Integration Officer (GIO) revised the NAEAL leadership training modules developed under LRCFP for a women's leadership focus. These modules were field tested in northern Nimba with members of the CFMB and other PROSPER champion groups. PROSPER will revise the modules based on this training, and intends to carry out additional trainings in 2013.

**Activity 2.2: Strengthen capacity of FDA, EPA, and CSOs to support sustainable forest management**

RESULTS AND DELIVERABLES FOR THE QUARTER
PROSPER partners supported and participated in village profiling, biodiversity threats assessment and ethnobotanical surveys
Presented land tenure issues to Land Commission
No contract deliverables due during the quarter

**Key Accomplishments:**

Several discussions were held with FDA to clarify PROSPER's proposed support for the development of a cadre of FDA agents well-versed in the technical implementation of community forestry through a two-pronged approach that includes: 1) hands-on, field level experience in CF implementation at PROSPER sites, and 2) targeted training in community forestry. The PUP scandal and illness of the CF Technical Manager have left the FDA management in disarray, however; there will be a need for continued dialogue and clarification on this issue in the second quarter of FY 2013. That said, the FDA CF staff in Grand Bassa and in Tappita District participated fully in PROSPER programming throughout the quarter, including community profiling, Griffonia training (see Activity 3.1) , and outreach and awareness efforts (see Activity 1.2). The Sanniquellie-based CF agent has not yet assumed her post.

Working with the CJPS Institutional Development Advisor, the DCOP presented results from the village profiling related to land tenure and conflict to the Land Commission. Issues included overlapping land claims, PUP concerns, and the need for clarification on various types of deeds.

At the field level, discussions have been initiated with EPA staff and their involvement has been sought in Nimba County. Efforts to better engage EPA will be undertaken in 2013.

The biodiversity assessment of the Big Gio forest was conducted during the period, and Community Mobilizers from CJPS participated in the process. Ethnobotanical survey work was also conducted during the period by Rutgers and ASNAPP with the support of CSO partner staff from AGRHA

All of the CSO partner staff from NAEAL, CJPS and AGRHA received training in the use of posters to support awareness-raising on the steps involved to establish community forestry under the CRL.

Finally, in order to streamline compensation policies and coordination efforts between donors working in northern Nimba, a coordination committee representing AML, CI; USAID and PROSPER was established and met twice during the period to share information, harmonize work plans and establish consistent financial policies.

### Activity 2.3: Support development of legal framework for CF and LTPR

RESULTS AND DELIVERABLES FOR THE QUARTER
There were no results to report during the quarter
No contract deliverables due during the quarter

#### Key Accomplishments:

The PUP issue dominated the forestry sector during the period. Results from the President’s Special Independent Investigative Body (SIIB) were anxiously awaited throughout the quarter. The results are expected to influence the direction of policy reform within the sector.

The DCOP presented a lecture on Land Tenure, NRM and Conflict using case studies from the LRCFP and PROSPER sites in northern Nimba. This was part of a USAID Land Tenure and Property Rights Course in Liberia that targeted Government officials and USAID staff from the region. The lecture included a discussion of the legal framework and the implications for land tenure.

September 2012, the advocacy organization, Green Advocates published an article critical of the CRL regulation and calling for regulatory reform. Efforts to contact Green Advocates to discuss collaboration on this effort were unsuccessful.

### Activity 2.4: Increase knowledge of forest ecosystems and design appropriate interventions

RESULTS AND DELIVERABLES FOR THE QUARTER
Biodiversity Threats Assessment conducted
Payment for Environmental Services (PES) assessment conducted
<b>Contract deliverables due during the quarter</b> Biodiversity Threats Assessment Report was due during the period; submission to USAID delayed due to delayed field work. Deliverable will be submitted in the next quarter (Deliverable #24)
<b>Other contract deliverables submitted during the quarter:</b> Payments For Ecosystem Services report was submitted (Deliverable #30). A draft of this deliverable was due and submitted in the previous quarter.

#### Key Accomplishments:

A report examining the potential for Payments for Environmental Services (PES) at the PROSPER sites was submitted and approved during the period (Deliverable #30).

The biodiversity assessments of PROSPER sites initiated in the previous quarter were concluded in November and draft reports submitted for review in December. Information from the assessments revealed biodiversity significance in all of the PROSPER areas. The assessments will provide useful information for biodiversity outreach and awareness, as well as other forest management planning activities in the coming year.

### COMPONENT 3: ENHANCED COMMUNITY-BASED LIVELIHOODS DERIVED FROM SUSTAINABLE FOREST-BASED AND AGRICULTURE-BASED ENTERPRISES IN TARGET AREAS

Component 3 activities focused on preparations for the 2012-2103 non-timber forest product (NTFP) collection season. Ethnobotanical and value chain surveys were also conducted to identify products with commercial potential. Farmer Field Schools (FFS) activities were concluded for the year during the period.

#### ACTIVITY: 3.1 Assist communities, selected resource use groups within communities, and other appropriate public and private stakeholders to develop enterprises based on the sustainable use of natural resources and payments for ecosystem services

##### RESULTS AND DELIVERABLES FOR THE MOBILIZATION QUARTER

Environmental impact statements on agriculture and agro-forestry was drafted for submission to USAID as part of the EMMP

More than 800 Griffonia collectors trained in best harvesting and processing practices

CPG and CPOP restructured

**Contract deliverables due during the quarter:** Sector surveys and analyses for selected forestry and agricultural value chains; conducted but submission to USAID delayed (Deliverable #2)

#### Key Accomplishments:

A set of compliance statements for sustainable natural resource management was developed and submitted to USAID as part of the EMMP. It included: fruit and nut-based NTFPs, wood-based enterprises, and agriculture and agroforestry.

Ethnobotanical surveys and value chain surveys for various products were carried out in all of the PROSPER sites during the quarter. A final report of findings was drafted during the period and will be submitted to USAID for approval in early 2013. Outputs from this report will assist in the development and strengthening of NTFP value chains. Bad weather and poor road conditions hindered movement in PROSPER sites and contributed to the late submission of this deliverable.

PROSPER facilitated BOTPAL's submission of a loan application to IBEX Liberia which operates as an intermediary between clients and Liberian banks. The loan is sought to finance BOTPAL's cash flow during the Griffonia season. The application is currently being processed. In the interim, AGRHA has set aside a \$25,000 loan from its revolving fund to support Griffonia purchases and to purchase jute bags, tarpaulins and wooden storage pallets to process and store the Griffonia. \$10,000 has been accessed by BOTPAL to date.



Coffee drying in northern Nimba village

Training modules and materials for the NTFP Training of Trainers (ToT) training, focusing on *Griffonia*, and training materials for training of collectors of *Griffonia* were designed and used for training of more than 800

Griffonia collectors at seven sites. The training modules and materials will be added to the “How to” documentation on Livelihood Development.

With the support of FDA staff, PROSPER conducted a survey in the forest of District 4 in Grand Bassa to determine the availability of Griffonia. It was discovered in large quantities in the area in the proposed community forest. Because BOTPAL is not active in the area, small-scale collection activities will be organized through PROSPER in the upcoming months.

Site selection for NTFP nurseries in the Zor, Gba and Sayee communities in Northern Nimba was completed in December; nurseries will be established in early 2013.

Following an institutional assessment conducted by PROSPER Organizational Development Advisor, the existing Commercial Palm Oil Producers (CPOP) and Cassava Processing Groups (CPG) in northern Nimba are being restructured to operate more efficiently as commercial enterprises. The Livelihoods Advisor and Organizational Development Advisor are supporting this process which involves close cooperation with the executive committees to review and revise business plans and restructure profit-sharing structures. Eight new cassava grinders and one palm oil press were delivered to Sanniquellie for distribution to new groups that will be formed in 2013. These will be distributed following the negotiation of an MOU between the newly-formed processing groups and CFMB.

A statement of work was developed by PROSPER to mobilize a local organization (AgroStewards) to conduct an assessment of rubber farms in the Tapitta sites to determine the potential for rehabilitation and contribution to livelihoods. The assessment will be carried out in early 2013.

### **ACTIVITY: 3.2 Reduce threats to biodiversity linked to livelihood activities**

#### **RESULTS AND DELIVERABLES FOR THE MOBILIZATION QUARTER**

Farmer Field School sessions continued in northern Nimba

No contract deliverables due during the quarter

#### **Key Accomplishments:**

The eight farmer field schools (FFS) established in the northern Nimba sites concluded their training and harvested hot pepper, ground nuts and cowpeas. Crops following this planting season are expected to benefit from the nitrogen fixed in the soils by these leguminous crops. Harvesting began in December and will conclude in January 2013.

Potential FFS sites were identified in November in the new PROSPER sites and final selection was made in December. Several FFS models including an array of agriculture, tree crop and NTFP were developed in November and finalized in December. Sites have been selected in part based on their proximity to potential Community Forest areas so as to reduce the pressure on forest areas.

### **ACTIVITY: 3.3 Work with stakeholders to provide feedback/share lessons learned in best practices, workable approaches, and recommended actions to improve the effectiveness of forestry and agricultural enterprises**

**RESULTS AND DELIVERABLES FOR THE MOBILIZATION QUARTER**

No major results to report for the quarter

No contract deliverables due during the quarter

**Key Accomplishments:**

The L/LEDA participated in the quarterly Agricultural Coordination Committee (ACC) meeting.

Initial contacts were made with SHOPS, the small holder oil palm program, executed by Winrock and a follow up meeting was held to discuss possible cooperation and synergies.

**ACTIVITY: 3.4 Establish test plots to determine baseline greenhouse gas content (especially carbon) in a representative sample of land use areas under a variety of management regimes and monitor their changes the production cycle**

**RESULTS AND DELIVERABLES FOR THE MOBILIZATION QUARTER**

No results to report for the quarter

No contract deliverables due during the quarter

No work was planned or carried out under Activity 3.4 during the quarter.

# MAJOR CHALLENGES AND OBSTACLES

The challenges and obstacles encountered by the PROSPER team in implementing the first quarter work plan were numerous and varied widely in terms of their nature, origin, and complexity. Some of the most important are cited, briefly, below.

- The team initially assembled by Tetra Tech ARD to execute Component 1 possessed extensive communication and outreach skills, but did not have a strong natural resource management/ environmental background, and lacked specific experience and expertise in educational development needed to guide the development of a strengthened formal primary curriculum (Activity 1.1). In December, Tetra Tech initiated measures to reconfigure and strengthen the Component 1 team.
- The decision to roll PROSPER activities out to all 7 new sites in the first year of the program strained PROSPER's limited personnel, equipment and budgetary resources in the first quarter. Many of the introductory and information-gathering activities undertaken in the first quarter required the organization of multiple meetings at each site which only a small number of PROSPER staff had the experience to lead. Execution of field activities was conducted at a punishing pace, with little time between missions for staff to rest, debrief, and document their experiences.
- The pace of activity implementation in the last quarter coupled with the establishment of two new field offices also placed heavy strains on PROSPER's 3-person administrative unit in Monrovia that is charged with providing procurement and logistical support for all program activities. The urgency of day-to-day tasks in the first quarter left the members of this unit little time to develop and refine efficient and effective long-term systems and procedures for managing vehicles, motorcycles, generators, provisioning of field offices in fuel and supplies, etc. The recruitment and deployment of Field Office Administrators (FOA) to Tappita and Buchanan in November and early December, respectively, will eventually reduce the administrative burden on Monrovia, but the new FOA are not yet fully trained and are still operating in a reactive rather than a proactive mode.
- During the first quarter of FY-13, the PROSPER Chief of Party continued to devote a substantial portion of his time to administrative oversight and compliance matters, and to management, personnel and administrative questions involving PROSPER's three local subcontractors -- to the detriment of technical and program monitoring responsibilities.
- PROSPER's discussions with AGRHA in December concerning mobilization of money from the revolving fund established under LFSP to support NTFP marketing revealed that no clear dispositions were made at the conclusion of LFSP to ensure it would continue to be available for this purpose. We recommend that an agreement be drawn up between USAID/USFS and AGRHA according priority use of the fund to NTFP development in USAID-funded programs.
- Disarray within the FDA resulting from PUP scandal limited PROSPER's contact and interaction with its key institutional counterpart in the forestry sector.

- PROSPER devoted considerable time and energy to the growing debate surrounding stalled efforts to implement the co-management scheme developed for the East Nimba Nature Reserve (ENNR). Though it is an important issue, and one that provides an excellent opportunity for the different stakeholders and their partners to compare and reconcile their divergent perspectives and recommendations, PROSPER's involvement risks drawing scarce staff time and energy away from its primary responsibilities in its 10 CF sites.
- Like all new projects initiating activities in rural areas that have numerous development problems and few active partners, PROSPER is being solicited to address needs that sometimes go beyond its capacity and scope. Considerable effort was made during PROSPER's introductory activities in new sites to manage community expectations about the services PROSPER can offer and the results it can help communities to achieve. Given high levels of poverty in the rural, forest communities where PROSPER works, expectations concerning the program's agricultural and livelihood support are particularly high, underscoring the need for synergy with FED and other government and donor-funded activities.
- A "relief" rather than a "development" paradigm continues to prevail in some of the new areas where PROSPER works, making it difficult for some community members to understand PROSPER policies (no "sitting fees" for participation on PROSPER-sponsored workshops, no transportation reimbursement for participants when meetings or workshops are held in their town of residence).
- The vehicles PROSPER "inherited" from LRCFP and LFSP are in poor condition and are rapidly draining the program's vehicle maintenance resources. They require substantial repairs after each field mission to keep them roadworthy. The time the vehicles need to spend in repair shops reduces their availability and complicates the scheduling of field activities.

# APPENDICES

# APPENDIX 1: PROSPER STAFF LIST

## Full-time Staff: Monrovia

	Last Name	First Name	Function	Subcontract Organization	Start Date
<b>Technical</b>					
1	Reid	Stephen	Chief of Party		14 May 2012
2	Litz	Vaneska	Deputy COP/Leader, Community Forestry/Land Tenure and Property Rights		01 June 2012
3	Sedlak	Philip	Leader, Educational Development and Outreach Activities		23 May 2012
4	Jackson	Nobeh	Communications and Outreach Advisor		01 June 2012
5	Johnson	T. Doe	Education Advisor	NAEAL	18 June 2012
6	Koffa	Samuel	Senior Community Forestry Advisor		12 July 2012
7	Kweme	Dominic	Organizational Development Advisor	CJPS	01 June 2012
8	de Waard	Peter	Leader, Livelihoods & Enterprise Development Activities	ACDI/VOCA	18 June 2012
9	Bedell	Hodo	Livelihoods Advisor	ACDI/VOCA	01 June 2012
10	Nyepan	Josephus	Livelihoods Program Officer	AGRHA	01 June 2012
11	Miller	Esthella	Gender Integration Officer		01 June 2012
12	Vangehn	Darlington	Monitoring and Evaluation Specialist		01 June 2012
<b>Financial and Administrative</b>					
13	Tarr	Vera	Office Manager		01 June 2012
14	Williams	Joshua	Finance Officer		01 June 2012
15	Mulbah	Henry	Assistant Finance Officer		01 June 2012
16	Wheigar	Sando	Procurement/Contracts Officer		02 July 2012
17	Bestman	Arthur	Administrative Operations Officer		17 Dec 2012

<b>Support Staff</b>					
18	Saylee	Moses	Caretaker		01 June 2012
19	Johnson	Frederick	Head Driver		01 June 2012
20	Dukuly	Abraham	Driver		01 June 2012
21	Habah	John	Driver		01 June 2012
22	Weltee	Othello	Driver		08 Oct 2012

**Full-time Staff: Sanniqueellie Field Office (northern Nimba County)**

	Last Name	First Name	Function	Subcontract Organization	Start Date
1	Biah	D. Nuah	Forestry Officer/Head of Office		01 June 2012
2	Ville	James	Field Office Administrator		28 August 2012
3	Boykai	Joel	Driver		01 June 2012

**Full-time Staff: Tappita Field Office (southern Nimba County)**

	Last Name	First Name	Function	Subcontract Organization	Start Date
1	Vesselee	Martin	Forestry Officer/Head of Office		08 Oct 2012
2	Kikeh	Joseph	Field Office Administrator		19 Nov 2012
3	Gant	Garretson	Driver		05 Nov 2012

**Full-time Staff: Buchanan Field Office (Grand Bassa County)**

	Last Name	First Name	Function	Subcontract Organization	Start Date
1	Taylor	Joseph	Forestry Officer/Head of Office		22 Oct 2012
2	Dugbeh	Sam	Field Office Administrator		03 Dec 2012
3	Manobah	Folley	Driver		16 Oct 2012

## APPENDIX 2: LIST OF REPORTS SUBMITTED

	Title	Date Submitted	Reference (Deliverable/Reporting Requirement)	Notes
1	Draft Environmental Mitigation and Monitoring Plan (EMMP)	October 12	RR-2	
2	(Revised) Gender Assessment	October 14	D-22	
3	Budget, FY-2013	October 23	RR-1	
4	Quarterly Financial Report (Q4 FY 2012)	November 1	RR-6	
5	Monthly Progress Report, October 2012	November 4	RR-4	
6	(Revised) Payment for Environmental Services Assessment	November 9	D-30	
7	(Revised) Annual Work Plan and Budget, FY 2013	November 14	RR-1	Approved by COR on 12/12/2012
8	Revised Performance Management Plan	November 22	RR-3	
9	Monthly Progress Report, November 2012	December 10	RR-4	
10	Monthly Progress Report, December 2012	December 31	RR-4	
11	Gender Integration Plan	January 1, 2013	D-1	

# APPENDIX 3 - INDICATOR PERFORMANCE TRACKING TABLE - QUARTER 1, FY-13

Performance indicators and types	Unit of Measure	Baseline Year	Baseline Value	FY-13 Target	Q1 Target	Q1 Actual	% Actual vs Target (Q1)	% Actual vs Target (FY-13)
<b>Intermediate Result 1:</b> Increased educational and institutional capacity to improve environmental awareness, NRM, biodiversity conservation, and environmental compliance								
1.1 Number of institutions with increased capacity to improve environmental awareness, NRM, biodiversity conservation, and environmental compliance – <i>Custom/Outcome</i>	#	2012	0	0	0	0	0	0
<b>Sub Intermediate Result 1.1:</b> Improved capacity of MOE to deliver formal and non-formal primary and adult education curricula on natural resource management and governance								
1.1.1: Percentage of MOE primary school students in targeted areas receiving education on environment and natural resources based on strengthened curriculum – <i>Custom/Outcome</i>	%	2012	0	0	0	0	0	0
1.1.2: Percentage of MOE adult literacy centers in targeted areas using the environmental curriculum materials in their instruction – <i>Custom/Outcome</i>	%	2012	0	0	0	0	0	0
<b>Sub Intermediate Result 1.2:</b> Improved capacity of CSOs to design and conduct outreach campaigns to increase public awareness of natural resource and environmental management issues								
1.2.1: Number of CSO members involved in the design and conduct of outreach campaign activities that incorporate best practices – <i>Custom/Outcome</i>	#	2012	0	15	10	10	100%	66.7%
<b>Sub Intermediate Result 1.3:</b> Improved capacity of FTI to develop and deliver a community forestry curriculum								
1.3.1: Number of technical/vocational students trained in revised FTI curriculum incorporating community forestry elements – <i>Custom /Output</i>	#	2012	0	0	0	0	0	0

Performance indicators and types	Unit of Measure	Baseline Year	Baseline Value	FY-13 Target	Q1 Target	Q1 Actual	% Actual vs Target (Q1)	% Actual vs Target (FY-13)
1.3.2: Number of individuals supported by program to conduct applied research at one or more of the program's pilot sites – <i>Custom/Output</i>	#	2012	0	0	0	0	0	0
<b>Sub Intermediate Result 1.4:</b> Improved capacity of civil society and community organizations to contribute to NRM, land and environmental policy development								
1.4.1: Number of policy briefings and presentations made to national leadership by forestry stakeholders regarding LTPR and forest resource protection and management – <i>Custom/Output</i>	#	0	0	6	1	1	100%	16.7%
1.4.2: Number of presentations at County Development Committee meetings by communities on policy-related issues – <i>Custom/Output</i>	#	0	0	6	0	0	0	0
<b>Sub Intermediate Result: 1.5 :</b> Increased capacity of Community Forestry Development Committees to develop effective, environmentally-sound development programs to use Forest Management Committee social agreement funds								
1.5.1: Number of community projects approved and funded by CFDC and NBST using the modified criteria to screen applications for environmental impacts – <i>Custom/Outcome</i>	#	0	0	0	0	0	0	0
<b>Intermediate Result 2:</b> Improved community-based forest management leading to more sustainable practices and reduced threats to biodiversity in targeted communities								
2.1: Number of hectares in areas of biological significance under improved management as a result of USG assistance – <i>FACTS/Outcome</i>	#	0	0	13.5 K	0	0	0	0
<b>Sub Intermediate Result 2.1: Increased community capacity for forest management</b>								
2.1.1: Number of hectares under improved natural resource management as a result of USG assistance – <i>FACTS/Outcome</i>	#	0	0	24 K	0	0	0	0
2.1.2: Number of community members trained in the management of their community forestry areas (e.g., biomonitoring, permitting) – <i>Custom/Output</i>	#	0	0	100	85	185	218%	185%

Performance indicators and types	Unit of Measure	Baseline Year	Baseline Value	FY-13 Target	Q1 Target	Q1 Actual	% Actual vs Target (Q1)	% Actual vs Target (FY-13)
2.1.3: Number of community members who have applied conflict management skills to manage land conflict issues – <i>Custom/Outcome</i>	#	0	0	15	0	0	0	0
<b>Sub Intermediate Result 2.2:</b> Strengthened capacity of FDA, EPA and CSOs to support sustainable forest management								
2.2.1: Number of FDA, EPA, and partner CSO staff trained in the practical steps involved in developing community forestry management bodies and plans incorporating conservation, community, and commercial values – <i>Custom/Output</i>	#	0	0	25	5	5	100%	20%
<b>Sub Intermediate Result 2.3:</b> : Legal framework for community forestry and LTPR improved and simplified on the basis of recommendations from stakeholder consultations								
2.3.1: Number of policies, laws, agreements, or regulations promoting sustainable natural resource management and conservation that are implemented as a result of USG assistance – <i>Custom/Outcome</i>	#	0	0	2	2	2	100%	100%
<b>Sub Intermediate Result 2.4:</b> Increased use of forest ecosystems data to support the design of community outreach materials and programs								
2.4.1: Number of outreach/awareness products (public reports, brochures, radio messages, documentaries, etc.) that incorporate data from monitoring of biodiversity and/or the carbon footprint of farming and forestry activities that have been disseminated – <i>Custom/Output</i>	#	0	0	5	0	0	0	0
<b>Intermediate Result 3:</b> Improved community-based livelihoods derived from sustainable forest and agricultural-based enterprises in targeted communities areas								
3.1: Number of people with increased economic benefits derived from sustainable NRM and conservation activities as a result of USG assistance – <i>FtF/Outcome</i>	#	0	0	620	0	0	0	0
<b>Sub Intermediate Result 3.1:</b> Increased number of sustainable agro/forest - based enterprises								
3.1.1: Number of new agribusiness/forestry enterprises formed to support program-assisted value chains – <i>Custom / Outcome</i>	#	0	0	2	0	0	0	0

Performance indicators and types	Unit of Measure	Baseline Year	Baseline Value	FY-13 Target	Q1 Target	Q1 Actual	% Actual vs Target (Q1)	% Actual vs Target (FY-13)
<b>Sub Intermediate Result 3.2:</b> Reduced threats to biodiversity linked to livelihood activities								
3.2.1: Number of individuals who have received USG-supported short-term agricultural sector productivity training – <i>FACTS/Output</i>	#	0	0	100	100	200	200%	200%
3.2.2: Number of farmers and others who have applied new technologies or management practices as a result of USG assistance – <i>FtF/Outcome</i>	#	0	0	30	0	0	0	0
<b>Sub Intermediate Result 3.3:</b> Increased information available to stakeholders concerning best practices, to improve effectiveness of forestry and agricultural enterprises.								
3.3.1: Number of extension publications disseminated through the Agriculture Coordinating Committee and other national and local fora to interested stakeholders -- <i>Custom/Output</i>	#	0	0	2	0	0	0	0
<b>Sub Intermediate Result 3.4:</b> Improved data on greenhouse gas content (especially carbon) present in forest areas under different management regimes								
3.4.1: Number of test plots generating data on greenhouse gas content (especially carbon) to inform decision-makers regarding appropriate mitigation and adaptation strategies to minimize climate change – <i>Custom/Outcome</i>	#	0	0	0	0	0	0	0

# APPENDIX 4: WORKSHOPS ORGANIZED BY PROSPER - OCTOBER TO DECEMBER 2012

N	Dates	Title	Objective	Location	CF Site	Days	No. Participants			
							F	M	PROSPER	Total
1	October 8 – 12,	Community Profiling exercise	Provides baseline information on the community, its history, socio-economic composition, infrastructure, governance and institutions, livelihoods and the current condition, management and use of forest resources. Establish relations with the community, create awareness about the project; build rapport with the community, and to begin to understand some of the NRM-related issues in the community.	Nimba County	Sehzuplay Clan	4	15	25	0	40
2	October 15 - 18,			Nimba County	Boe and Quilla Clan	4	15	25	0	40
3	October 8 – 12,			Nimba County	Gblor Clan	4	15	25	0	40
4	October 15 - 18,			Nimba County	Beatuo Clan	4	15	25	0	40
5	October 8 – 12,			Grand Bassa County	Kpogblen Clan	4	15	25	0	40
6	October 16,	CFWG workshop to plan and design National Outreach Campaign	Approached and solicit ideas and themes on how to strengthen community forestry outreach campaign to increase public awareness and understanding	Monrovia	N/A	1	2	8	0	10
7	October 23,	Technical meeting on drafting of rule messages	Review gender integration strategy, assess outreach component of the Zor and Bleih FMBs and develop messages to support outreach effort of the Zor and Bleih FMB to enforce rules and permit systems	Monrovia	N/A	1	0	0	9	9
8	October 25,	Gap analysis: personnel requirements and gender integration	Highlight the importance of gender integration in community forestry with a focus on female students at the Forestry Training Institute (FTI)	Bomi County	N/A	1	9	62	4	75

N	Dates	Title	Objective	Location	CF Site	Days	No. Participants			
							F	M	PROSPER	Total
9	October 1 – 31,	Farmers Field School (FFS) training	Build the capacity of community farmers in the best practices to increase their income	Suakazue	Sehyi Clan	4	20	5	0	25
10	October 1 – 31,			Dualay, Kpolay, Zualay, Zortapa	Zor	4	28	70	0	98
11	October 1 – 31,			Gbapa, Gbabayee, Zolowee	Gba	4	51	24	0	75
12	November 3,	Making and pre-testing of rules messages for Zor CFMB	Develop messages for their outreach campaigns on rules they will develop for the control and management of fires, collection and management of NTFPs, wildlife and watershed management, control and management of chainsaw logging and farming.	Zualay	Zor	1	2	22	0	24
13	November 5,	Pre-testing of rules messages for JCMFB		Gbapa	Gba	1	9	14	0	23
14	November 8 – 9,	Rules Development and permit system for Gba CFMB		Lugbeyee	Gba	2	3	13	0	16
15	November 12 – 13,		Zualay	Zor	2	2	21	0	23	
16	November 14 - 15,		Blei	Blei	2	0	9	0	9	
17	November 27,	Finalization of rules development and permit system for Gba CFMB	Reviewing and providing feedback to enable stakeholders reach consensus and approval of rules	Sehyi-geh	Gba	1	6	36	0	42
18	November 28,	Co-Management Committee (CMC)	Finalization of a proposed work plan and budget that has been submitted to PROSPER and AML for consideration	Sanniqueillie	N/A	1	3	12	1	15
19	November 27,	Monitoring and Evaluation Orientation for field staff (Sanniqueillie, Tappita)	Review PROSPER's results framework and draft indicators, and to clarify their program monitoring responsibilities	Tappita Field Office	N/A	1			10	10
20	November 29,			Sanniqueillie Field Office	N/A	1			8	8

N	Dates	Title	Objective	Location	CF Site	Days	No. Participants			
							F	M	PROSPER	Total
		and Buchana Offices)								
21	November 23 - 24,	Training of Trainers workshop	To enhance capacity of master trainer (collectors) to train other griffonia collectors	Agriculture Training Center (ATC) in Sanniquellie	N / A	2	0	9	0	9
22	November 25,	Training of NTFP collectors	Building the capacity on sustainable harvesting practices	Nimba County	Gba Community	1	200	227	0	427
23	November 29,			Nimba County	Gblor Clan	1	32	82	0	114
24	November 29,			Nimba County	Beatuo Clan	1	22	61	0	83
25	November 30,			Nimba County	Sehzueplay Clan	1	24	96	0	120
26	November 30,			Nimba County	Boe & Quilla Clan	1	90	22	0	112
27	November 1 – 30,	Farmers Field School (FFS) training	Building the capacity of community farmers in the best practices to increase their income	Suakazue	Sehyi Clan	4	20	5	0	25
28	November 1 – 30,			Dualay, Kpolay, Zualay, Zortapa	Zor	4	28	70	0	98
29	November 1 – 30,			Gbapa, Gbabayee, Zolowee	Gba	4	51	24	0	75
30	December 4,	Monitoring and Evaluation Orientation for field staff (Sanniquellie, Tappita and Buchana Offices)	Review PROSPER's results framework and draft indicators, and to clarify their program monitoring responsibilities	Buchana Field Office	N/A	1			6	6
31	December 19,	Finalization of rules development and permit system for Gba CFMB	Reviewing and providing feedback to enable stakeholders reach consensus and approval of rules	Lepula	Zor	1	11	37	0	48

N	Dates	Title	Objective	Location	CF Site	Days	No. Participants			
							F	M	PROSPER	Total
32	December 20,			Gbabayee	Gba	1	10	57	0	67
33	December 21,	BOTPAL assessment and leadership coaching	Review of BOTPAL leadership structure and best leadership coaching	Zorgowee	Zor	2	3	8	4	15

# APPENDIX 5: SUCCESS STORIES



## SNAPSHOT

# Promoting Management through Theatre

**Spreading the word on rules through song, dance, music and play.**



*Eddie Theatre Productions drum up enthusiastic audiences at a program to promote mangrove awareness in Grand Bassa County*

*"We don't expect that enforcing these rules will be easy, but the theatre group has really helped people to understand the importance of having these rules and keeping to them which is an important first step"*

*-Community Assembly Member*

Telling Our Story  
U.S. Agency for International Development  
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Since 2008, USAID has been supporting the efforts of the Gba and Zor communities to establish community forests in northern Nimba – a globally-recognized biodiversity hotspot. A threats assessment carried out with Zor and Gba community members under USAID's Land Rights and Community Forestry Program helped to identify major threats to the ecological integrity and biodiversity of the community forests. Foremost among those threats were unregulated hunting, farming in the forest, fire, and collection of some species of non-timber forest products (NTFP). Accordingly, the PROSPER program has assisted the Gba and Zor community forest management bodies (CFMBs) to develop permit systems to regulate access and use of their community forests, establish rules, and set up a monitoring system for hunting, farming and NTFP collection that will enable the communities to ensure that valuable forest resources are available for their own and future generations' use.

"Rules are important management tools," notes Nobeh Jackson, PROSPER's Communications and Outreach Awareness Advisor. "But it is a challenging task for communities to get people to change their behavior." To assist Gba and Zor to educate their residents about the importance of managing the resources found in the community forest, PROSPER mobilized Eddie's Theatre Productions (ETP), a group headed by a Liberian musician, actor and traditional performer who uses theater, dance, and music to support a wide array of development activities in Liberia.

In December 2012, ETP traveled to Gba and Zor to work with the CFMBs and local dance and theatre groups to develop skits and to plan performances to raise awareness about the forest management, solicit cooperation in enforcing rules, and introduce and explain the permit system.

Using drumming and dance to attract audiences, the Gba and Zor theatre groups will be making the rounds of villages in their respective communities from January through March 2013. They will perform skits developed with ETP's assistance that entertain but that also convey critical messages about forest management and governance.

Because these skits are done entirely in local languages by local performers – their messages will be accessible to *all stakeholders*, including the large number of rural women and children who speak only their local languages. The support of women for the implementation of the rules and permit systems will be critical to ensuring the success of this important initiative.



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