



PERFORMANCE REPORT (1 Jan – 31 Mar 2014)

AWARD #: AID-OFDA-G-13-00108

**STRENGTHENING THE PERFORMANCE MONITORING OF
HUMANITARIAN RESPONSES IN THE SAHEL REGION**

EXECUTIVE SUMMARY

Basic monitoring of key humanitarian indicators has been in place since June 2012, but it needs to be improved by strengthening data collection and extending across the nine affected countries in the Sahel. In line with the Transformative Agenda and the Program Cycle, the Regional Humanitarian Coordinator (RHC) for Sahel requested the United Nations (UN) Office for the Coordination of Humanitarian Affairs (UNOCHA) and other humanitarian partners to ensure timely and accurate performance monitoring of their responses.

Based on lessons learned from the 2012 response it was noted that there were significant obstacles to data collection in response countries due to the lack of a centralized system. The system does not need to be a complex system but rather a system which enables clusters to report activities in a predictable and standardized format, ultimately against indicators derived for each respective cluster.

Cooperation and facilitation by UNOCHA throughout this project is a necessity for the success of this tool. All software development work conducted in this project will be hosted at the UNOCHA Regional Office for West Africa, with support coming from the respective UNOCHA Country Offices. This information management solution will provide a centralized platform for data collection and analysis to cluster members. It will allow cluster coordinators and UNOCHA to obtain a more comprehensive and accurate overview of the humanitarian response in the respective clusters and hence facilitate better unilateral and multilateral decision making.

Objective	To improve the analysis of the level of response to complex emergencies in the Sahel. iMMAP proposes to meet this goal by establishing and supporting an intra- and inter-cluster information management system for monitoring humanitarian assistance projects funded through the CAP in 9 countries.
Beneficiaries	<p>Primary Beneficiaries</p> <ul style="list-style-type: none"> ➤ Approximately 99 clusters (11 in each Sahel Country) <p>Secondary beneficiaries:</p> <ul style="list-style-type: none"> ➤ 10,261,182 (500,814 refugees, 318,558 IDPs) *Figure targeted in June 2013

Performance Indicators

#	Activity	Indicator	Target	Status
1	Develop and deploy multilingual data entry module and user trainings.	Roll out of data entry module in two languages i.e. English and French.	Users in 9 Sahel countries can access and add/edit targets in ORS	Feb 2014 Done
2	Develop and deploy multilingual data entry module and user trainings.	User trainings	Users in 3 out of 9 Sahel countries trained	Users trained in 2 Countries Senegal, Mali in March Done
3	Develop admin side of the ORS and user trainings.	Roll out of admin side of the ORS from where users can add/edit Emergencies, organizations, locations, activities.	OCHA IMOs in 9 Sahel countries can access and use the admin side of ORS	March 2014 Done
4	Release ORS on dedicated server.	Provision of the ORS on highly available servers.	All user can access data entry and admin side of ORS	March 2014 Done
5	Integration with FTS	Integrate FTS with ORS to track funded and not funded projects	Connect ORS with FTS	March 2014 Done
6	Data Validation.	Roll out of data validation module for all the clusters.	All cluster leads in 9 Sahel countries can validate data	March 2014 Done

ORS Deployment Schedule

Country	Demo HCT	Training	Deployment Date
Mali	Done	Last week of April - May	Jun-14
Senegal	Done	First week of May	
BFA	25-27 May	25-27 May	
MRT	12-14 May	12-14 May	
Niger	28-30 May	28-30 May	
Nigeria	3rd week May	TBC	
Gambia	Last week of May	Last week of May	
Chad	8-May-14	8-May-14	
Cameroon	4/24/2014 and 29th April		

PROGRESS TO DATE

The Online Reporting System (ORS) is accessible to all humanitarian stakeholders including UN agencies and NGOs, donors, and national government agencies. Summarized Performance monitoring data is public and accessible to all, while detailed reports and other functionalities are accessible after registering to the database To access ORS go to: <http://ors.ocharowca.info/>

There are 5 different user roles in this system

1. Data Entry/Field Officer: This user belongs to an appealing organization (United Nations or NGO) based in the field. This user can view all projects entered by his/her organization and submit achievements on them. 3W reports to get the detailed information of Who, What and Where
2. Country Cluster Lead: This user belongs to an appealing organization (United Nations or NGO) based in the field, and you have the function of Country Cluster Lead. This user has rights to submit reporting, select country indicators, validate achievements submitted by organizations, import data into the system and generate custom reports.
3. Regional Cluster Lead: This user belongs to an appealing organization (United Nations or NGO) based in the field, and have the function of Regional Cluster Lead. This user has rights to submit reporting, select regional indicators, and generate custom reports.
4. OCHA Country Admin: This user belongs to OCHA and has administrative power to view/edit/delete/submit data of that particular country along with uploading bulk data on behalf of other organization, cluster lead.
5. OCHA Admin: This user belongs to OCHA ROWCA regional office. This user has power to view/add/edit/submit data of all the countries in the region.

Multiple interactive demo and training session held in Senegal, Mali and Cameroon. In these sessions a lot of suggestion, requirements and changes proposed by participant to make this tool more user friendly and get more information out of it. Most of the changes requested by users (Cluster Leads, Regional Leads, OCHA staff) is completed. The tool is ready for production.

In May there are multiple training sessions are arranged in Mali, Mauritania, Burkina Faso, Cameroon, Chad, Nigeria. The old data from Jan to May 2014 will be imported in the system using 'Bulk Import' functionality.

What is ORS?

Online Reporting System (ORS) is a web based tool. It has been developed as a reporting tool for the organizations working in the field to report their activities and share information.

<http://ors.ocharowca.info/>

Some key functions of the tool after redesigning include:

- Multiple dashboards i.e. Performance Monitoring, Reporting Status and Operational Presence;
- Cluster Leads have the power to approve/reject entered data;
- Cluster Leads can pick priority indicators for the country so organizations in cluster work to a common goal;
- Cluster Leads can add/change mid-year targets and full-year targets for their cluster in a country;
- Cluster Leads can view multiple reports to judge the performance of their cluster in a country;
- Regional Leads can pick priority indicators for the whole region;
- Regional Leads can view different reports to judge the performance of their cluster in whole region;
- OCHA staff can view different reports to judge the overall performance.

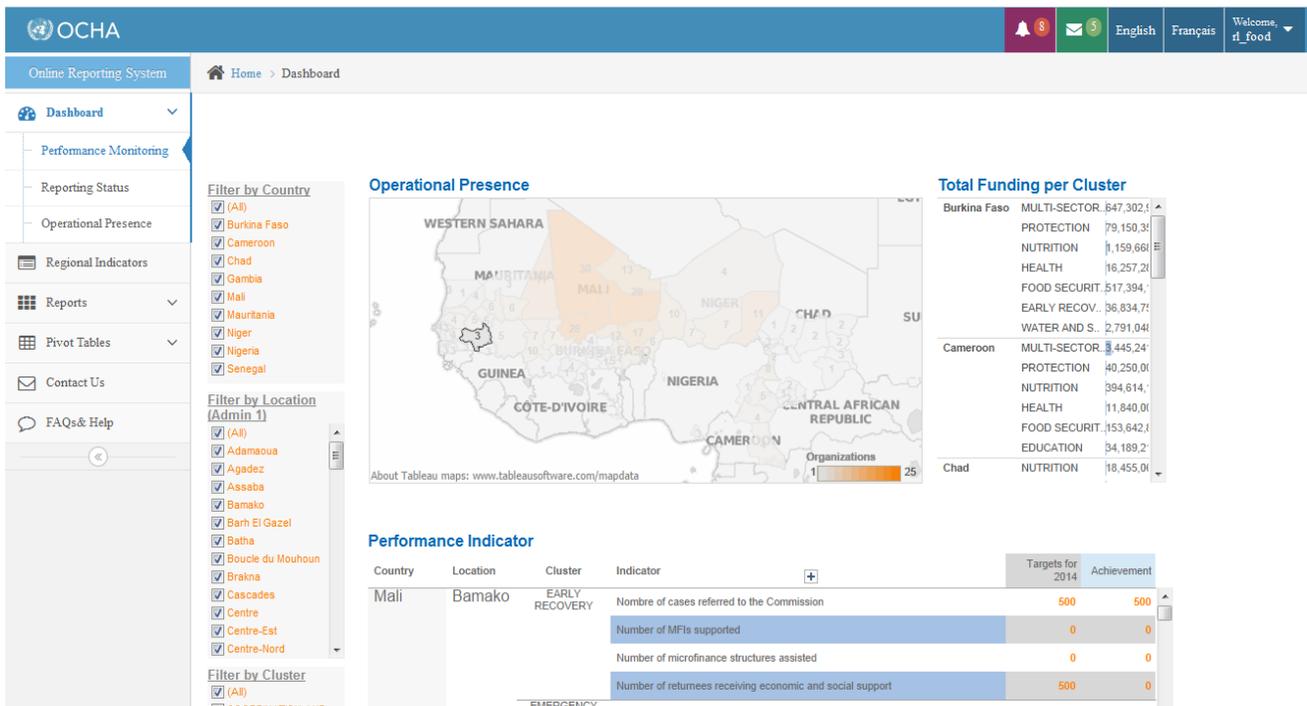


Fig1: Performance Monitoring dashboard ORS

Work Done: ORS

These are some of the highlights of the work completed on the tool in this reporting period:

- Developed multiple dashboards to view different information like performance monitoring, operational presence, reporting status of organizations.
- Data Entry according to new design i.e. data under projects.
- Integration with FTS.
- Multiple reports:
 - Custom report (3W): Data according to user profile
 - Operational Presence
 - Contact List
 - Projects and its details
- Pivot Table reports: Custom pivot tables where user can generate reports according to his/her requirements.
- Cluster Targets: Cluster Leads can set mid-year and full-year targets of their cluster for each indicator.
- Validate: Cluster Leads has the power to approve or reject the reported data.
- Bulk Import Data: Custom templates to import data in bulk from excel sheets.
- Notifications: System generate notifications for the users to notify them if some important activity happened on the system like user submitted report, cluster lead approved/rejected report, new project created etc.
- Added help/videos for both English and French users.

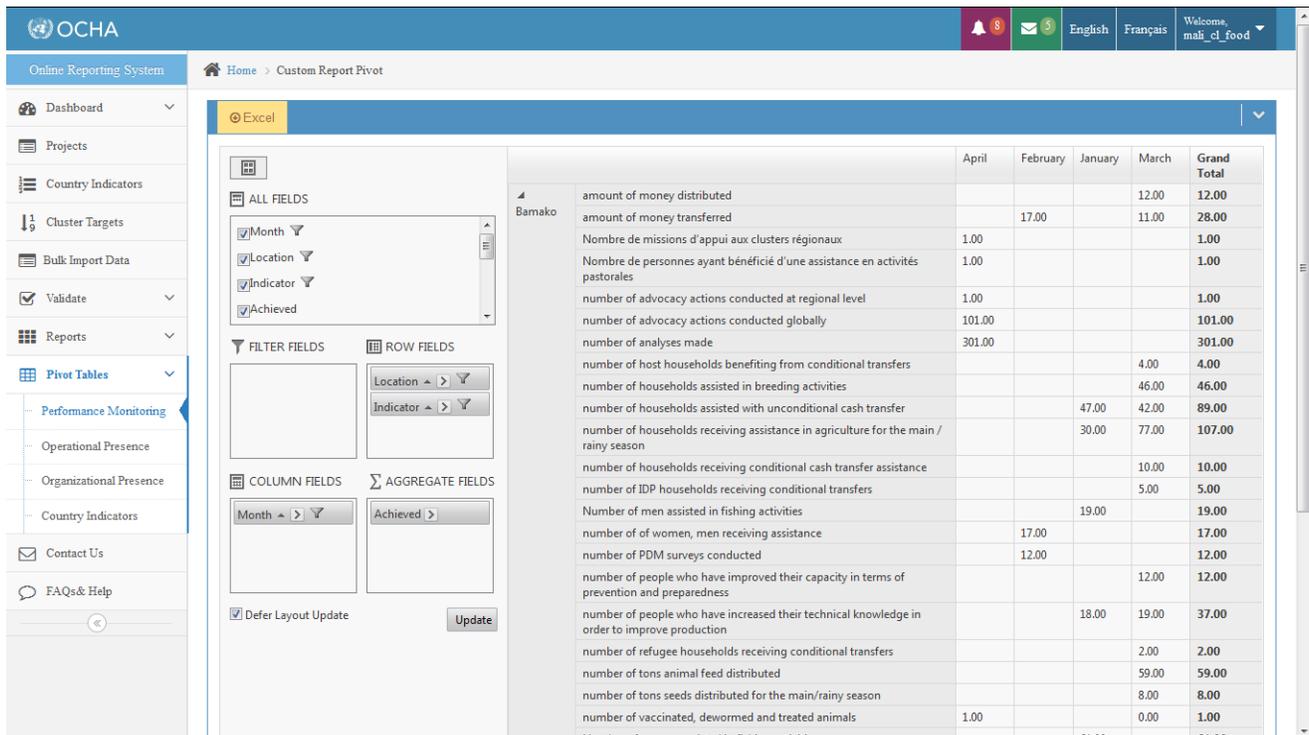


Fig2: Pivot 3W report.

For more information please visit the ongoing work at: <http://ors.ocharowca.info/>

Work Not Done: ORS

The following work is planned for the next reporting period:

- Dynamic Mapping and Charting.
- Offline Data Entry.
- User trainings in all Sahel countries. This is scheduled to start from first week of May.