



**PERFORMANCE REPORT (1 Apr – 30 June 2014)**

**AWARD #: AID-OFDA-G-13-00108**

**STRENGTHENING THE PERFORMANCE MONITORING OF  
HUMANITARIAN RESPONSES IN THE SAHEL REGION**

## EXECUTIVE SUMMARY

Basic monitoring of key humanitarian indicators has been in place since June 2012, but it needs to be improved by strengthening data collection and extending across the nine affected countries in the Sahel. In line with the Transformative Agenda and the Program Cycle, the Regional Humanitarian Coordinator (RHC) for Sahel requested the United Nations (UN) Office for the Coordination of Humanitarian Affairs (UNOCHA) and other humanitarian partners to ensure timely and accurate performance monitoring of their responses.

Based on lessons learned from the 2012 response it was noted that there were significant obstacles to data collection in response countries due to the lack of a centralized system. The system does not need to be a complex system but rather a system which enables clusters to report activities in a predictable and standardized format, ultimately against indicators derived for each respective cluster.

Cooperation and facilitation by UNOCHA throughout this project is a necessity for the success of this tool. All software development work conducted in this project will be hosted at the UNOCHA Regional Office for West Africa, with support coming from the respective UNOCHA Country Offices. This information management solution will provide a centralized platform for data collection and analysis to cluster members. It will allow cluster coordinators and UNOCHA to obtain a more comprehensive and accurate overview of the humanitarian response in the respective clusters and hence facilitate better unilateral and multilateral decision making.

<b>Objective</b>	To improve the analysis of the level of response to complex emergencies in the Sahel. iMMAP proposes to meet this goal by establishing and supporting an intra- and inter-cluster information management system for monitoring humanitarian assistance projects funded through the CAP in 9 countries.
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<b>Beneficiaries</b>	<p>Primary Beneficiaries</p> <ul style="list-style-type: none"> <li>➤ Approximately 99 clusters (11 in each Sahel Country)</li> </ul> <p>Secondary beneficiaries:</p> <ul style="list-style-type: none"> <li>➤ 10,261,182 (500,814 refugees, 318,558 IDPs) *Figure targeted in June 2013</li> </ul>
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**Performance Indicators**

#	Activity	Indicator	Target	Status
1	Develop and deploy multilingual data entry module and user trainings.	Roll out of data entry module in two languages i.e. English and French.	Users in 9 Sahel countries can access and add/edit targets in ORS	Feb 2014 Done
2	Develop and deploy multilingual data entry module and user trainings.	User trainings	Users in 3 out of 9 Sahel countries trained	Users trained in 2 Countries Senegal, Mali in March Done
3	Develop admin side of the ORS and user trainings.	Roll out of admin side of the ORS from where users can add/edit Emergencies, organizations, locations, activities.	OCHA IMO in 9 Sahel countries can access and use the admin side of ORS	March 2014 Done
4	Release ORS on dedicated server.	Provision of the ORS on highly available servers.	All user can access data entry and admin side of ORS	March 2014 Done
5	Integration with FTS	Integrate FTS with ORS to track funded and not funded projects	Connect ORS with FTS	March 2014 Done
6	Data Validation.	Roll out of data validation module for all the clusters.	All cluster leads in 9 Sahel countries can validate data	March 2014 Done
7	Develop admin side of the ORS and user trainings.	User trainings	Users in all 9 Sahel countries trained	Users in 3 Sahel Countries Trained in until First week of May
8	Generating 3W reports.	ORS system generates 3W (who, what and where) with live data.	All users have rights of generating reports can generate 3W report	Done May 2014
9	Dashboard development.	Roll out of dashboard with charts and maps.	Everyone (including not registered users) can access dashboard.	Done June 2014
10	Direct data import from excel sheets	Roll out of data import module from excel having data in decided Strategic Logframe	All admins of 9 countries can import data from excel to ORS	Done June 2014
11	Deploy iMMAP Assistant Project in Mali	International IMO identified and recruited. Working from the UNOCHA office in Bamako	1	Done June 2014
12	Improvements of the tool	Response to request of partners	Problems and suggestions are resolved quickly	Done June 2014, in progress
13	Encourage partners to report	Demo of the tool within clusters and working group	Better understanding of the tool and more reports	Done June 2014, in progress

**ORS DEPLOYMENT MISSIONS**

Country	ORS Deployment mission Dates
<b>Mali</b>	2nd-11 <sup>th</sup> April 2014 /4 <sup>th</sup> -7 <sup>th</sup> May 2014
<b>Mauritania</b>	12 <sup>th</sup> -15 <sup>th</sup> May 2014
<b>Gambia</b>	16 <sup>th</sup> – 18 <sup>th</sup> June 2014
<b>Niger</b>	28 <sup>th</sup> -30 <sup>th</sup> May 2014
<b>Bukina Faso</b>	26 <sup>th</sup> -27 <sup>th</sup> May 2014
<b>Cameroon</b>	24 <sup>th</sup> May 2014

**Implementation Status by Country**

Country	Implementation Status	Reporting Deadline
<b>Burkina Faso</b>	Ongoing - Trainings in Progress	10 <sup>th</sup> day of each Month
<b>Cameroon</b>	Ongoing - Trainings in Progress	Not fixed yet
<b>Chad</b>	On Hold	
<b>Gambia</b>	Complete	10 <sup>th</sup> day of each Month
<b>Mali</b>	Complete	20 <sup>th</sup> day of each Month
<b>Mauritania</b>	Complete	20 <sup>th</sup> Day of each Month
<b>Niger</b>	Ongoing - Trainings in Progress	15 <sup>th</sup> day of each Month
<b>Nigeria</b>	On Hold	
<b>Senegal</b>	Complete	10 <sup>th</sup> day of each Month

**Reporting Summary:**

Total number of Projects	589 (Including 6 non-SRP Projects)
Total Projects With Reports	36
Total Organizations Reported	19
Total Countries Reported	5
Total Clusters Reported	8

**Situation By Country:\***

#	Country	Projects	Organizations	Clusters
1	Cameroon	2	2	1
2	Gambia	1	1	1
3	Mali	25	14	7
4	Mauritania	2	2	1
5	Senegal	6	3	4

**Organizations Reporting:**

**Cameroon:**

- |   |                                |
|---|--------------------------------|
| 1 | Afrique Solidarité Suisse      |
| 2 | United Nations Children's Fund |

**Gambia**

- |   |                           |
|---|---------------------------|
| 1 | Gambian Red Cross Society |
|---|---------------------------|

**Mali**

- |    |   |
|----|---|
| 1  | ACF - Spain   |
| 2  | Agency for Technical Cooperation and Development      |
| 3  | Agronomes et Vétérinaires Sans Frontières             |
| 4  | Belgian Red Cross                                     |
| 5  | Food & Agriculture Organization of the United Nations |
| 6  | Handicap International                                |
| 7  | International Organization for Migration              |
| 8  | International Rescue Committee                        |
| 9  | OXFAM   |
| 10 | The Alliance for International Medical Action         |
| 11 | United Nations Children's Fund                        |
| 12 | United Nations High Commissioner for Refugees         |
| 13 | United Nations Mine Action Service                    |
| 14 | United Nations Population Fund                        |

**Mauritania**

- |   |   |
|---|---|
| 1 | Association pour le Développement Intégré du Guidimakha |
| 2 | Fondation Món-3   |

**Senegal**

- |   |   |
|---|---|
| 1 | United Nations Children's Fund                |
| 2 | World Food Programme                          |
| 3 | United Nations High Commissioner for Refugees |

**PROGRESS TO DATE**

The Online Reporting System (ORS) is accessible to all humanitarian stakeholders including UN agencies and NGOs, donors, and national government agencies. Summarized Performance monitoring data is public and accessible to all, while detailed reports and other functionalities are accessible after registering to the database to access ORS go to: <http://ors.ocharowca.info/>

There are 5 different user roles in this system

1. Data Entry/Field Officer: This user belongs to an appealing organization (United Nations or NGO) based in the field. This user can view all projects entered by his/her organization and submit achievements on them. 3W reports to get the detailed information of Who, What and Where
2. Country Cluster Lead: This user belongs to an appealing organization (United Nations or NGO) based in the field, and you have the function of Country Cluster Lead. This user has rights to submit reporting, select

country indicators, validate achievements submitted by organizations, import data into the system and generate custom reports.

3. Regional Cluster Lead: This user belongs to an appealing organization (United Nations or NGO) based in the field, and have the function of Regional Cluster Lead. This user has rights to submit reporting, select regional indicators, and generate custom reports.
4. OCHA Country Admin: This user belongs to OCHA and has administrative power to view/edit/delete/submit data of that particular country along with uploading bulk data on behalf of other organization, cluster lead.
5. OCHA Admin: This user belongs to OCHA ROWCA regional office. This user has power to view/add/edit/submit data of all the countries in the region.

Multiple interactive demo and training session held in Senegal, Mali and Cameroon. In these sessions a lot of suggestion, requirements and changes were proposed by participants to make this tool more user friendly and obtain more information out of it. Most of the changes requested by users (Cluster Leads, Regional Leads, OCHA staff) is completed. The tool is ready for production.

In May there are multiple training sessions arranged in Mali, Mauritania, Burkina Faso, Cameroon, Chad, Nigeria. The old data from Jan to May 2014 will be imported in the system using 'Bulk Import' functionality.

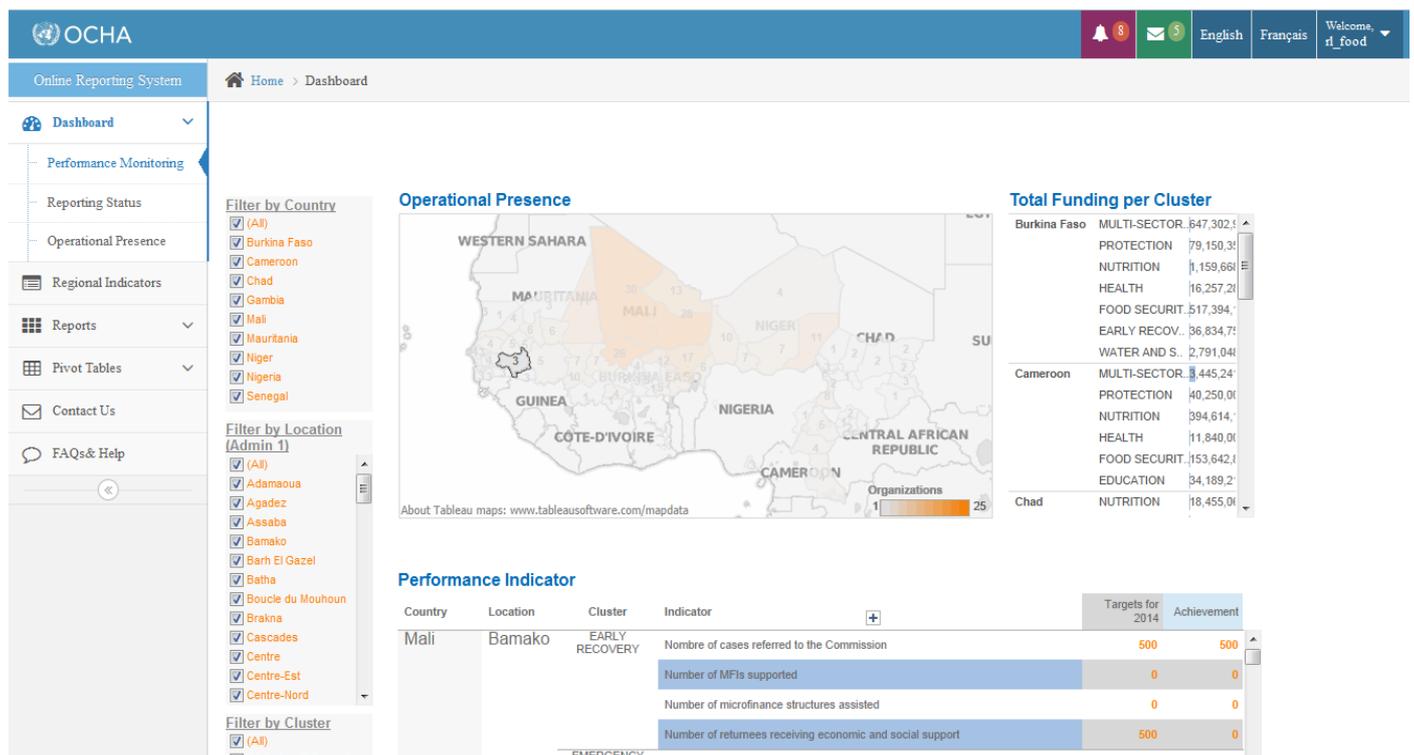
#### **What is ORS?**

Online Reporting System (ORS) is a web based tool. It has been developed as a reporting tool for the organizations working in the field to report their activities and share information.

<http://ors.ocharowca.info/>

Some key functions of the tool after redesigning include:

- Multiple dashboards i.e. Performance Monitoring, Reporting Status and Operational Presence;
- Cluster Leads have the power to approve/reject entered data;
- Cluster Leads can pick priority indicators for the country so organizations in cluster work to a common goal;
- Cluster Leads can add/change mid-year targets and full-year targets for their cluster in a country;
- Cluster Leads can view multiple reports to judge the performance of their cluster in a country;
- Regional Leads can pick priority indicators for the whole region;
- Regional Leads can view different reports to judge the performance of their cluster in whole region;
- OCHA staff can view different reports to judge the overall performance.



**Fig1: Performance Monitoring dashboard ORS**

### Work Done: ORS

These are some of the highlights of the work completed on the tool in this reporting period:

- Developed multiple dashboards to view different information like performance monitoring, operational presence, reporting status of organizations.
- Data Entry according to new design i.e. data under projects.
- Integration with FTS.
- Multiple reports:
  - Custom report (3W): Data according to user profile
  - Operational Presence
  - Contact List
  - Projects and its details
- Pivot Table reports: Custom pivot tables where user can generate reports according to his/her requirements.
- Cluster Targets: Cluster Leads can set mid-year and full-year targets of their cluster for each indicator.
- Validate: Cluster Leads has the power to approve or reject the reported data.
- Bulk Import Data: Custom templates to import data in bulk from excel sheets.
- Notifications: System generate notifications for the users to notify them if some important activity happened on the system like user submitted report, cluster lead approved/rejected report, new project created etc.
- Added help/videos for both English and French users.

	April	February	January	March	Grand Total
Bamako					
amount of money distributed				12.00	12.00
amount of money transferred		17.00		11.00	28.00
Nombre de missions d'appui aux clusters régionaux	1.00				1.00
Nombre de personnes ayant bénéficié d'une assistance en activités pastorales	1.00				1.00
number of advocacy actions conducted at regional level	1.00				1.00
number of advocacy actions conducted globally	101.00				101.00
number of analyses made	301.00				301.00
number of host households benefiting from conditional transfers				4.00	4.00
number of households assisted in breeding activities				46.00	46.00
number of households assisted with unconditional cash transfer			47.00	42.00	89.00
number of households receiving assistance in agriculture for the main / rainy season			30.00	77.00	107.00
number of households receiving conditional cash transfer assistance				10.00	10.00
number of IDP households receiving conditional transfers				5.00	5.00
Number of men assisted in fishing activities			19.00		19.00
number of women, men receiving assistance		17.00			17.00
number of PDM surveys conducted		12.00			12.00
number of people who have improved their capacity in terms of prevention and preparedness				12.00	12.00
number of people who have increased their technical knowledge in order to improve production			18.00	19.00	37.00
number of refugee households receiving conditional transfers				2.00	2.00
number of tons animal feed distributed				59.00	59.00
number of tons seeds distributed for the main/rainy season				8.00	8.00
number of vaccinated, dewormed and treated animals	1.00			0.00	1.00

Fig2: Pivot 3W report.

For more information please visit the ongoing work at: <http://ors.ocharowca.info/>

### Work Not Done: ORS

The following work is planned for the next reporting period:

- Offline Data Entry
- Continue to encourage Clusters and partners to report and use ORS
- Improvement of Dashboard and outputs like 3/4W.
- New trainings will be scheduled