



CHANGES FOR JUSTICE PROJECT SIXTEENTH QUARTERLY PROGRESS REPORT

APRIL TO JUNE 2014

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**Contract No. DFD-I-00-08-00070-00
A Task Order under the Encouraging Global Anticorruption and Good
Governance Efforts (ENGAGE) Indefinite Quantity Contract (IQC)**

The author's views expressed in this publication do not necessarily reflect the views of the United States Agency for International Development or the United States Government.

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EXECUTIVE SUMMARY

The Changes for Justice (C4J) Project is funded by the US Agency for International Development (USAID) under Contract No. DFD-I-00-08-00070-00, a Task Order under the Encouraging Global Anticorruption and Good Governance Efforts (ENGAGE) Indefinite Quantity Contract (IQC) awarded to Chemonics International Inc. with an effective date of 12 May 2010. The C4J contract effective end date was 11 May 2014 but, effective this quarter, the project was extended through 11 May 2015.

During the extension period, the project will continue to focus on sustaining and deepening reforms in the Indonesian justice sector to produce a less corrupt, more accountable, and more efficient justice system. This goal will be achieved through a more efficient, credible, and transparent Supreme Court (Component 1) and Attorney General's Office (Component 2), including increasing the competence and integrity of judges, prosecutors, and staff. However, most reforms are now being targeted to directly strengthen efforts at the national and local levels, i.e., among the district courts, prosecutors' offices, and rural communities, to combat threats to biodiversity (Component 3).

This is the sixteenth quarterly progress report of the C4J project, and covers the period of 1 April to 30 June 2014. This quarter C4J focused on completing its Year 4 Workplan activities, scaling up activities under Component 3, and completing the workplan for the extension period. Consistent with this change, adjustments were made in the staff this quarter to strengthen the project's focus on supporting court and prosecutorial reforms in the context of protecting biodiversity in three pilot districts: Bangkinang, Riau; Blangkejeren, Aceh; and Ketapang, West Kalimantan.

As noted in the highlights below, the project achieved several benchmarks this quarter.

Highlights from Component 1

- The 28 students who graduated from the Supreme Court's Certified Human Resource Professional (CHRP) Program were formally recognized in a ceremony at the Supreme Court on 22 April, with three students receiving special distinction. The Supreme Court leadership expressed its intent to sustain the CHRP program in future years through its own funds.
- In cooperation with the Supreme Court Personnel Bureau, planning began this quarter to define IT "functional" positions in an effort to develop an IT career path in the courts.
- The newly appointed Director General of the General Courts (*Badilum*) released Circular Letter on "IT-Based Court Administration in the General Courts." The Circular Letter provides directives to all general district and high courts under *Badilum* to ensure complete, timely and accurate documentation, storage, management, and publication of all case data through the CTS.

- The Supreme Court and C4J have agreed to cooperate on development of a standardized case classification system, with a brief description for each cause of action, within the CTS to provide more guidance to court staff nationwide on how to enter and describe cases consistently.
- C4J completed the first draft of the “CTS Roadmap,” which provides guidance on all areas of court administration reform impacting on the sustainability of the CTS.
- Following the Supreme Court Chief Justice Decree (SK KMA) No. III/2014 in March, standardizing 94 decision templates and the case numbering system for all general district courts, on 16 April the Supreme Court and C4J completed the final focus group discussion to finalize the additional Document Templates for Special Civil Cases.
- Version 3 of the CTS for the district courts and high courts continued under development under the leadership of a Supreme Court team of developers. Version 3 will be rolled out beginning in September 2014.
- The Supreme Court Training Agency and C4J successfully completed development of the curriculum and modules for the two-week certification program for juvenile court judges, including a Training of Trainers program and the first pilot training, which began at the end of this quarter.
- The Candidate Acting Registrar Education (CARE) Program was formally adopted, and will be implemented next quarter by the Supreme Court Training Agency with its own funds. C4J is providing support to complete videos of hearings, which will be used as teaching tools for the students.
- A new specially tailored E-learning system, known as ELMARI (E-learning Mahkamah Agung), was launched by the Chief Justice of the Supreme Court, Hatta Ali, on 9 May in Jakarta. More than 70 chief judges from all of Indonesia’s general, religious, and state administrative court of appeals (high courts) attended the launch. The launch was also attended by the Deputy Chief of Mission, Kristen F. Bauer, Acting Mission Director, Derrick Brown, and other US Embassy and USAID representatives.

Highlights from Component 2

- The AGO Personnel Bureau and C4J made substantial progress through two focus group discussion toward completing new technical competencies and assessment instruments for heads of provincial and district prosecutors’ offices. These will be used to improve the selection and promotion system within the AGO. Once implemented, the competency model will influence the performance evaluation process for 31 heads of provincial prosecutors’ offices, and 425 heads of district prosecutors’ offices throughout Indonesia. Development of these new competencies will be completed next quarter.

Highlights from Component 3

- This quarter the AGO Environmental Task Force and C4J team, including subcontractors ICEL and WCS, developed the fourth draft of the prosecution guidelines focusing on illegal logging and land conversion.
- The AGO Environmental Task Force completed its review of two drafts of the guidelines on wildlife trafficking and poaching. The third draft will be submitted by C4J for review in August.
- C4J, in collaboration with subcontractor Telapak, conducted three in-house trainings on Management of Civil Cases Relating to Biodiversity in Blangkejeren District Court, on 17 June, and Bangkinang District Court, on 24 June.
- A short animated video on the importance of preserving Indonesia's biodiversity, and the benefits to the public in protecting it, has been completed and is being used in community training programs.

INTRODUCTION

This Sixteenth Quarterly Report summarizes the overall activity progress of the Changes for Justice (C4J) Project during the period of 1 April through 30 June 2014. Court activities are described under Component 1, prosecution activities under Component 2, and biodiversity activities under Component 3.

COMPONENT 1: SUSTAINING AND BROADENING REFORMS IN THE SUPREME COURT

KRA 1.1 Enhanced Management, Transparency, and Accountability of the Supreme Court

Sub-KRA 1.1.1 Human Resources: Human resources more strategically placed in the Supreme Court's management.

Certified Human Resources Professional Program. On Tuesday, 22 April, the Certified Human Resources Professional (CHRP) Program concluded with a formal closing ceremony. Aco Nur, Head of the Supreme Court's Administrative Affairs Agency (BUA), officially closed the program. The ceremony was attended by Ibu Partini, Head of the Personnel Bureau of the Supreme Court, the Vice Rector and Dean of the Faculty of Law of the University of Atmajaya, the university's CHRP Program Director, and the CHRP Program students.

All but two of the 30 CHRP students successfully completed the program. During the ceremony, certificates and transcripts were distributed to the 28 students who passed. Three of those students were recognized for outstanding results: Erwin Widanarko, Head of the Division for Functional Positions, Personnel Bureau; Sardiyono, Head of the

Division for Organization, Planning Bureau; and Budi Setioko, Head of Section for Transfer I, *Badilum*.

In his speech, the Head of BUA expressed his appreciation to the students who had successfully completed the program, as they will support the reforms in competency-based human resources management within the Supreme Court. He conveyed his gratitude to USAID for providing the funds to enhance the capacity of Echelon III and Echelon IV staff on modern, strategic human resources management, and he added that the Supreme Court will sustain the program in future years through its own funds from the national budget.

Development of Career Path for IT Positions. As stated in the C4J Year 4 Work Plan under sub-KRA 1.1.1., Human Resources, a final focus of human resources reforms by the C4J Project under Component 1 is development of a competency-based IT career path to effectively support and sustain the case tracking system (CTS) that has been implemented in 350 district courts throughout Indonesia.

After a series of discussions with Ibu Partini, Head of the Supreme Court Personnel Bureau, C4J Project staff agreed that IT career path development should focus on “functional” positions, instead of “structural.” Based on Law No. 5 of 2014, on Civil Servants (*UU Aparatur Sipil Negara*, or *ASN*) the echelon structure of Ministries and other Governmental Institutions in the future will eliminate Echelons III and IV, and staff below Echelon II will be required to fit a defined functional position based on expertise. Secondly, there is not yet a structural system in place for all IT positions.¹ Creating a high-level IT “structure” within the Supreme Court to manage all IT activities will require consultations with other ministries/government institutions, such as Bappenas, MenPAN, BKN and Ministry of Finance, and approval would be required by Parliament, because such a reform would change the Supreme Court’s organizational structure per the Law on the Supreme Court.

Ibu Partini advised that consultations on development of the functional positions include the Statistics Agency (*Badan Pusat Statistik*, or *BPS*), the supervising institution for all governmental IT functional positions. To support these consultations, Ibu Partini created a special team and issued a letter of assignment to five staff who were considered the best and most active students from the CHRP Program, and represent a broad group of Supreme Court units: *Badilum*; *Badilag*; the Personnel Bureau; and the Planning and Organization Bureau.

In consultation with Pak Erwin Widanarko, Head of the Division for Functional Positions in the Supreme Court Personnel Bureau, C4J agreed to host a series of internal meetings with the special team created by Ibu Partini, BPS, and IT staff from among the high courts and district courts in the Jabodetabek area (i.e., Jakarta, Bogor, Depok, Tangerang, and Bekasi). The objective of these internal meetings was to foster understanding across the organization and with BPS regarding IT functional positions, court needs at all levels, and challenges to IT career development.

¹ Currently, the IT structure is under the Bureau for Law and Public Relations, and only extends up to Echelon III.

C4J staff have also been consulting regularly with Joko Upoyo, Head of the Division for IT Facilities and Infrastructure, under the Bureau for Law and Public Relations, on IT functional positions and the career path for the Supreme Court, high courts, and district courts with the view toward sustaining the CTS.

Introduction of Case Tracking System (CTS) to Law Students. At the invitation of the USAID Educating and Equipping Tomorrow's Justice Reformers (E2J) Project, C4J participated in five Public Service Day events: at the University of Indonesia, University of Hasanuddin, University of Gadjah Mada, University of Udayana, and University of Padjadjaran. The objective of C4J's participation was to introduce law students to the CTS, which they may use as a tool as students and in their future profession for researching case data. At each event, C4J involved CTS trainers from the Supreme Court's Law and Public Relations Bureau and IT staff from the local district courts.

Following C4J's presentation, the law students were invited to visit C4J's booth to practice using the CTS.



*Photo left:
Law students visited C4J's booth during the E2J Public Service Day at the University of Padjadjaran, Bandung, and were given in-depth explanation and practice on the CTS from Supreme Court CTS Trainer*

Sub-KRA 1.1.2 Budget and Finance: Enhanced quality and efficiency of the Supreme Court administration and finance staff

Budgeting for IT Career Path. On 5 June 2014, C4J's Budget and Finance Expert joined the meetings on career development for IT staff described above. Based on the discussions, he is preparing data on the budget allocation that would be required for a new IT career path and system of functional positions.

Budgeting for Legal Aid Program. At the invitation of the Australia-funded AIPJ Project, C4J's Deputy Chief of Party and Budget and Finance Expert attended a presentation of integrated court services in Sukakarta Village, Karawang. This integrated court services program is a demonstration of improved justice sector coordination achievable through PERMA 1 of 2014, the implementation of which was funded by the USAID C4J Project. PERMA 1 of 2014 stipulates that each court shall provide sufficient funding for court services for the poor. The Supreme Court places the burden on each first instance court to demonstrate its budgetary needs and to manage its funds effectively. Sukakarta Village demonstrated how the religious court, general court, citizenship and civil registry office, and religious affairs office coordinated to meet together to provide

one-day service to the public for marriage legalization, marriage certificate, name change, and birth certificate. C4J's Budget and Finance Expert is documenting lessons such as these to demonstrate effective approaches for budgeting and managing legal aid services in the courts.

Development of Civil Case Fee Financial Reporting System. C4J's Budget and Finance Expert continues to cooperate with the IT team to draft procedures for cash receipt and disbursement of court fees in the general district courts. These procedures are intended to facilitate the reconciliation of each court's internal financial records with its bank records. The draft procedures are scheduled to be completed next quarter.

Sub-KRA 1.1.3 Case Management: Strengthened court capacity to use case management systems (CMS)

Progress in Addressing Data Entry Challenges. On 24 June 2014, C4J staff were invited by *Badilum* as resource persons to a meeting of all high court registrars from the 30 high courts throughout Indonesia. At the same meeting one year ago, the CTS was still new to most of the high court registrars, including some who were not receptive to it. This year, all participants demonstrated a familiarity with the CTS, as well as with the challenges of implementing the software in the district courts and monitoring their performance.

At this same meeting, Heri Swantoro, the newly appointed Director General of the General Courts (*Badilum*), released Circular Letter No. 3/DJU/HMO2.3/6/2014 on "IT-Based Court Administration in the General Courts." The Circular Letter provides directives to all general district and high courts under *Badilum* to ensure complete, timely, and accurate documentation, storage, management, and publication of all case data through the CTS. This Circular Letter makes several leaps forward in reforms through the CTS, including:

- All general courts must process their incoming cases through the CTS, from 2 January 2014 forward, hence ensuring the transparency of all cases.
- All general courts must refrain from using another case processing application that has the same functions as the CTS.
- All case data must be timely entered within 24 hours from the time of the transaction or case event.
- All documents produced by the CTS have the same legal force as the ones manually produced, as long as they have an authorized signature.

Wahyudin, Director of Court Administration at *Badilum*, said that his unit will back up the Circular Letter with proper budgeting, monitoring, and evaluation of CTS in the coming year.

Monitoring and Evaluation Visits to District Courts. Having achieved the Supreme Court Chief Justice's vision of implementing the CTS in 350 district courts by the end of 2013 – four months earlier than the deadline – the focus of the Supreme Court is shifting to improve the quality of data and public outreach. The Supreme Court is particularly interested in lessons from how small, rural courts are implementing electronic-based management and public services. The C4J Project is assisting in documenting those

lessons and using them as models for reform for other courts. Three examples from this quarter are Singkawang, Kabanjahe, and Klaten District Courts.

*Photo right:
C4J's Case
Administration
Expert shows
Pontianak District
Court staff how to
quickly find
deficiencies in data
entry in their court
through the CTS, in
contrast to searching
through stacks of
register books and
files.*



Singkawang District Court. Singkawang District Court, in Northwest Kalimantan, under the leadership of Chief Judge I.G.A.B. Komang, created a committee of local public officials, who serve on a voluntary basis, to monitor the performance of his district court. This Committee for Court Monitoring (*Komite Pengawas Pengadilan*) is tasked with gathering opinions from the public on court services. The Chief Judge uses this feedback to quickly identify which areas to be prioritize for improvement.

Kabanjahe District Court. Kabanjahe District Court, in North Sumatera, has taken the initiative of printing monthly reports from the CTS and sending them to the Medan High Court and *Badilum*, an initiative that has been well appreciated by both the high court and *Badilum*.

Klaten District Court. Although small in size, Klaten District Court has been a leader in reforms. Like other other courts, it struggles due to limitations in budgets and an uncertain IT career system but, through its own creativity and initiative, the court has been among the first to implement the CTS. Its IT staff then enhanced the CTS with an add-on application, a short message service (SMS), to extend access to CTS data to those who lack access to computers and the internet but have cellular phones. This has been a welcome initiative as, according to data from Central Bureau of Statistic in 2012, 83% of Indonesian own cell phones and only 30.66% accessed internet in the prior 3 months. The court's SMS application enables anyone to access case information from the CTS through their cell phone if they know the case number. Data enquiries include: status of the case; next case event; and status of funds (in a civil case).

To demonstrate the application to USAID, C4J facilitated a visit by Acting Assistant Administrator for the Bureau for Asia, Denise Rollins, Acting Mission Director Derrick Brown, and COR Dondy Sentya on 3 June. Court staff demonstrated the CTS in

operation, how the SMS application is used, and how staff may access information at the public information desk at the court entrance.



*Photo left:
Klaten District Court staff demonstrate the court's public information services and how CTS displays case information. This was followed by a presentation on the court's SMS reporting system. Persons in the picture include Denise Rollins, Derrick Brown and Chief Judge Tatik Hadiyanti.*

Review of Pola Bindalmin and Recommendations on Business Process Reengineering (BPR). C4J has completed the draft of streamlined civil and criminal processes for courts implementing the CTS. The draft complies with the required format from the Ministry of State Apparatus and Bureaucracy Reform. It has also been reviewed by C4J consultant, Markus Zimmer. The draft will be presented to the Supreme Court Working Group and *Badilum* for discussion next quarter.

Standardized Case Classification. The old case classification system that is being used in the general courts is narrow and imprecise for the types of cases that are now being filed in the courts. C4J staff have found that this results in insufficient guidance to court staff on how to describe cases and inconsistent practices among courts. The Supreme Court and C4J have agreed to cooperate on development of a standardized case classification system with a brief description for each cause of action within the CTS. Such a standardized system through the CTS will provide clear “drop down” options to choose from, along with guidance on each specific cause of action. A new standardized case classification system will enable the Supreme Court to produce accurate court performance reports by the types of cases filed and to analyze filing trends at the national and provincial levels. The project is focusing first on cases relating to biodiversity (criminal and civil), gender-based violence, and corruption.

CTS Roadmap. In June, C4J completed the draft CTS Roadmap with the assistance of consultant Markus Zimmer. The CTS Roadmap addresses all areas of court administration impacting the CTS, such as budgeting and human resources, and will be an essential tool for the Supreme Court to evaluate all factors for sustaining the CTS. This draft will be presented and discussed at several focus group discussions (FGDs) beginning next quarter.

Standardization of Court Documents. On 16 April, C4J facilitated a FGD on “Document Templates for Special Civil Cases.” This FGD completed the series of discussions on document templates. It is envisioned that the Supreme Court will enact these additional templates in the next quarter. These new templates will be included in version 3 of the CTS.

Sub-KRA 1.1.4 Information Technology. Improved IT capacity at District Courts

CTS Enhancements for the General High Courts. Versions 1 and 2 of the CTS were developed for the general district courts during Years 1 through 4 of the C4J project. During this period of implementation, the project engaged with the high (provincial) courts, which had been tasked by the Supreme Court with supervising the implementation of the CTS in their respective district courts.

Version 3 of the CTS expands the application's functions to cases appealed to the high courts. Once appealed, the case information from the CTS data will be pushed to the high court, and the case history will continue being tracked during the appeals process. Appeals information will be synchronized with the respective district court so each has the latest information on the case.

Development of version 3 has been completed. Next quarter, the CTS will be rolled out, along with training programs, at seven high courts. Those high courts will then be encouraged to support the other high courts to implement the system.

CTS Enhancements for General District Courts. In addition to such enhancements as automating the high courts, version 3 of the CTS will introduce standardized templates as well as a fixes to bugs and glitches that were discovered over the past year. Version 3 also improves the design of the application to run more efficiently than earlier versions.

To support development of the CTS by the Supreme Court, the project has created a "CTS Development Team" and "Change Control Process." Based on feedback from court users, C4J will support the CTS Development Team to review, prioritize fixes, and release a new update every three months.

CTS Development Team. In April, the CTS Development Team worked together for three weeks in Bandung to enhance version 2 of the CTS and plan the version 3 application for the district and high courts. In June, the CTS Development Team continued their work for three weeks in Yogyakarta, focusing on the enhancements for the high courts. On 11 June, they conducted on-site testing at the Yogyakarta High Court.

*Photo right:
The CTS Development team participates in an in-house training with Retired Justice Atja Sondjaja to learn about case business processes during development of version 3 of the CTS.*



All future CTS development will be coordinated through the CTS Development Team, which is comprised of:

- One leader from the Supreme Court;
- One *Badilum* staff;
- Two high court IT staff; and
- Six district court IT staff.

No subcontractor will be involved in the software development. All members of the CTS Development Team have been hand-picked by the C4J Project and in discussion with the Supreme Court based on their skill, work ethic, and passion for improving the CTS application. Each member of the team has participated in a Training of Trainers program and has supported CTS training themselves. In addition, they have participated in several trainings and discussions on the life cycle of software development and optimal business processes.

In addition, there continue to be additional teams of CTS trainers that have already been developed by C4J within the Supreme Court and *Badilum*.

KRA 1.2 Improved Capacity, Integrity, and Technical Legal Competence of Judges and Court Staff

Sub- KRA 1.2.3 Development of Juvenile Court Judges Certification Program

During this quarter, the Training Agency and C4J successfully completed development of the curriculum and modules for the two-week certification program for juvenile court judges. In May, C4J conducted a Training of Trainers (ToT) Program for 22 judges to prepare them to lead the first pilot training.



Photo left: Judges participate in a simulation of appropriate interview techniques for cases involving children with a disability. In this scenario, the girl is blind.

Following the ToT, C4J facilitated a Trainer's Convention on 20 June at the Training Agency. The Trainer's Convention reinforced the objectives and approach of the certification program among trainers and the steering committee prior to the first training,

including: grouping of the participants, methods of presentations, and standardized evaluations of participants' performance.

The certification program was conducted as scheduled on 23 June through 5 July. C4J was invited to observe the implementation of the training and to provide guidance for improving it. Next quarter, C4J will facilitate an evaluation meeting to provide feedback.

The Training Agency has requested a second ToT program to strengthen the skills of its trainers further. This ToT will be held next quarter.

Sub-KRA 1.2.4 Non-Judges Program: More Committed Court Staff Developed

Candidate Acting Registrar Education (CARE) Program. The CARE program has been formally adopted and will be implemented next quarter by the Supreme Court Training Agency with its own funds. The Training Agency intends to deliver the CARE program not only to candidate acting registrars in the general courts, but also in the religious and state administrative courts.

To support the CARE Program, C4J contracted a professional video-maker who worked with a select group of judges to record hearings – from the first hearing through the final hearing when the decision is delivered. The CARE Program will use these videos for multiple classes, exercises, and feedback on minutes-taking during court hearings. The videos cover eight cases: four cases from the general courts (civil and criminal); two cases from the religious courts; and two cases from the state administrative courts. The recordings were filmed at Bogor District Court (for the general court cases), Depok Religious Court, and the Jakarta State Administrative Court. The Training Agency facilitated the coordination of the recordings, including selection of the courts, judges, cases (ranging from simple to complex), and access for the video-maker.

Sub-KRA 1.2.5 E-learning: Enhanced Training Opportunities for Judges and Court Staff through IT and Distance Learning

At the request of the Supreme Court, this quarter C4J piloted the E-learning application in five provinces to assess:

- Court infrastructure;
- Quality of the management system;
- Content and recommendations for content development; and
- User-friendliness of the E-learning program.

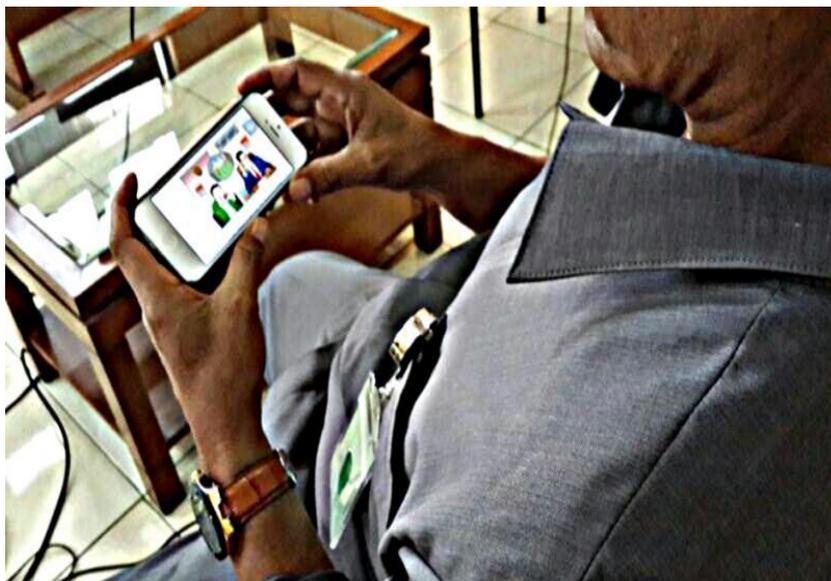
The pilot was conducted in West Nusa Tenggara, South Sumatera, West Java, Banten, and North Sulawesi during the four-week period of 11-30 April. Participating judges were enthusiastic about the distance learning program. Chief judges pledged their full support to carry the activity forward because it allows judges to stay focused on their busy work schedule while refreshing their knowledge on judicial ethics in their spare time.

As evidence of the appeal of e-learning, judges from courts outside the pilots came to join the discussions. In North Sulawesi, the Vice Chief Judge of the Manado Religious Court

instructed additional judges from two other nearby courts to join, and on the day of the pilot, he joined the simulations.

The tailored e-learning system, known as ELMARI (E-learning Mahkamah Agung), was launched by the Chief Justice of the Supreme Court, Hatta Ali, on 9 May in Jakarta. More than 70 chief judges from all of Indonesia's general, religious, and state administrative court of appeals (high courts) attended the launch. The launch was also attended by the Deputy Chief of Mission, Kristen F. Bauer, Acting Mission Director, Derrick Brown, and other US Embassy and USAID representatives.

At the instruction of the Chief Justice, the high courts are instructing the first instance courts under their respective jurisdictions to begin studying the first program on judicial ethics. The course on judicial ethics requires judges to review basic materials and then to take a test of ten questions relating to hypothetical scenarios encountered by judges in Indonesia. The ten questions are tailored to each type of court and they are randomly selected and arranged from a database of more than fifty questions. Thus, the test is never the same for any one judge. Both wrong and right answers receive written explanation to provide additional guidance on how the Code of Judicial Conduct should be applied in practice. Judges are required to take the course until they receive a minimum score of 90%, at which stage they may print an automatically generated certificate. Before printing their certificate, however, judges are required to propose an additional hypothetical question to the Training Agency so that the program is constantly renewed.



*Photo left:
A judge tries the
e-learning
program on his
mobile phone.*

The Supreme Court is now planning additional e-learning programs per the Chief Justice's admonition that the courts adopt an independent learning culture that boosts the capacity of all judges and court staff.

Among the most common recommendations has been that the e-learning program be expanded to cater to the training needs of non-judge court staff, so that every court employee gets an equal opportunity to develop and enhance their individual capacity.

The next step in development of the e-learning program will be launching training modules for the biodiversity program. Those modules were already under development at the end of this quarter.

Sub-KRA 1.2.6 Integrated Gender Training for Judges and Prosecutors

This activity has been removed from the C4J work plan due to lack of time and funds remaining.

KRA 1.3 Improved Court and Public Interaction

Sub-KRA 1.3.1 Public Information: Improved public service standards and transparency

Sub-KRA 1.3.1.1 Standardization of the Information Desk and Information Provisions in the Court

Court Website Standardization. The Supreme Court and C4J continued to cooperate on development of a standardized format for court websites and web content. In collaboration with the AIPJ Project and subcontractor *Mitra Netra*, through AIPJ's disability program, C4J is ensuring that the new website templates are designed with sensitivity to the accessibility needs of persons with disabilities.

Using the model template design, the AIPJ Project will cooperate with the Supreme Court to develop its new website.

Beginning next quarter, in cooperation with the Supreme Court's Law and Public Relations Bureau (*Humas*), C4J will meet with four pilot district courts – in Bandung, West Java; Bangkinang, Riau; Blangkejeren, Aceh; and Ketapang, West Kalimantan – to provide technical assistance implementing the new website templates. Three of the pilots are biodiversity courts, where C4J will be engaging on a monthly basis to support their efforts to improve public and media services.

Sub-KRA 1.3.2 Media and Public Relations: Improved engagement between the media and public

Sub-KRA 1.3.2.2 Mentoring to Humas Staff on a Regular Basis on Public Communications and Improvement of Hands-on Skills

This activity has been concluded. Efforts in subsequent quarters will be shifted to providing direct technical assistance to *Humas* staff in the three district courts – Bangkinang, Riau; Blangkejeren, Aceh; and Ketapang, West Kalimantan – to support the project's biodiversity activities.

Sub-KRA 1.3.2.3 Training on Public Relations for Humas and Other Court Jurisdictions

The training modules developed by C4J have been revised by a Supreme Court team and are being implemented by the Training Agency, which intends to sustain the training program.

Sub-KRA 1.3.2.4 Enhancing Court Security through Improved Media and Public Relations

Integrated Court Public Services Standardization. This quarter, C4J cooperatd with the Supreme Court on development of a standardized format for integrated court public service standards, which address issues such as: model floor plans, security at the entrance, public services located at the entrance, such as the information desk, posbakum, and the civil registry; and public circulation. In cooperation with *Humas* and the Planning Bureau, C4J is developing criteria and best practices from its experience working with existing district court buildings of various designs and time periods.

Component 1. Training, Workshops, and Events Participation Summary

Table 1, on the following, provides a summary breakdown by gender and judge and non-judge participation in C4J activities during this reporting period.

TABLE 1: QUARTER 16 TOTAL PARTICIPATION BY POSITION TITLE AND GENDER (N=NUMBER)

NO.	Events Title	Events Type	Male		Female		Total		Judge				Non Judge			
			N	%	N	%	N	%	N	%	N	%	N	%	N	%
1	#Training: Brown Bag PR Training Series - Jakarta, October 4, 25, November 22, December 6, 2013, March 18, April 10, 2014	Training	13	59%	9	41%	22	100%	0	0%	0	0%	13	59%	9	41%
2	Workshop: e-Learning Workshop - Jakarta, January 9, 2014	Workshop	18	100%	0	0%	18	100%	16	89%	0	0%	2	11%	0	0%
3	Discussion: Sharing Discussion Series Competency-based Human Resource: "Civil Service Performance System & Report on Accountability of Government Performance" (Sasaran Kerja Pegawai Negeri Sipil - SKP Badan Kepegawaian Negara (BKN) & Laporan Akuntabilitas Kinerja Instansi Pemerintah - LAKIP Kementerian Negara Pendayagunaan Aparatur Negara & Reformasi Birokrasi (KeMenPAN & RB) - Jakarta, February 5, 2014	Meeting	37	74%	13	26%	50	100%	10	20%	0	0%	27	54%	13	26%
4	Focus Group Discussion & Plenary: Document Template on Hearing Minutes for District Courts - Tangerang, February 10-13, 2014	FGD	26	72%	10	28%	36	100%	13	36%	4	11%	13	36%	6	17%
5	Focus Group Discussion: FGD Judiciary Budget Independence (Second round) - Jakarta, February 13, 2014	FGD	24	83%	5	17%	29	100%	6	21%	1	3%	18	62%	4	14%
6	Training: SC e-Learning Module System Training - Ciawi, March 4-7, 2014	Training	18	90%	2	10%	20	100%	10	50%	1	5%	8	40%	1	5%
7	Focus Group Discussion: FGD 1 Curriculum Development on Certification of Juvenile Judges - Jakarta, March 18-19, 2014	FGD	4	67%	2	33%	6	100%	4	67%	2	33%	0	0%	0	0%
8	Focus Group Discussion: SC Document Template: Summons, Notification - Serpong, March 20-22, 2014	FGD	18	67%	9	33%	27	100%	4	15%	3	11%	14	52%	6	22%
9	Focus Group Discussion: FGD Meeting on Development of Video Code of Conduct - Jakarta, March 24, 2014	FGD	8	89%	1	11%	9	100%	8	89%	1	11%	0	0%	0	0%
10	Training: Communication Crisis Management and Mitigation Training at District Court - Bangkinang, March 25-26, 2014	Training	11	73%	4	27%	15	100%	6	40%	0	0%	5	33%	4	27%
11	Focus Group Discussion: FGD 2 Curriculum Development on Certification of Juvenile Judges - Jakarta, April 3-4, 2014	FGD	4	67%	2	33%	6	100%	4	67%	2	33%	0	0%	0	0%
12	Focus Group Discussion: FGD 3 Curriculum Development on Certification of Juvenile Judges - Jakarta, April 10-11, 2014	FGD	9	75%	3	25%	12	100%	6	50%	1	8%	3	25%	2	17%
13	Plenary & Training of Trainers (TOT): PPID (Documentation and Information Management Officer) Curriculum Development - Tangerang, April 15-17, 2014	Training	11	69%	5	31%	16	100%	0	0%	0	0%	11	69%	5	31%
14	Focus Group Discussion: FGD Standardization of Document Template for Special Civil Case - Tangerang, April 14-16, 2014	FGD	5	50%	5	50%	10	100%	3	30%	3	30%	2	20%	2	20%
15	Plenary: Curriculum Development on Certification of Juvenile Judges - Jakarta, April 29, 2014	Meeting	6	60%	4	40%	10	100%	6	60%	1	10%	0	0%	3	30%
16	CTS Version 2 Enhancement: Enhancing The Case Tracking System (CTS) & Development of Functional Specifications - Bandung, April 21 - May 10, 2014	Training	6	100%	0	0%	6	100%	0	0%	0	0%	6	100%	0	0%
17	Training of Trainers: Juvenile Judges Certification, Jakarta, 12 - 14 May 2014	Training	13	59%	9	41%	22	100%	12	55%	8	36%	1	5%	1	5%
18	Migrating SiadPN to CTS on PN Kepanjen	Meeting	1	50%	1	50%	2	100%	0	0%	0	0%	1	50%	1	50%
19	CTS Version 2 Enhancement: Enhancing The Case Tracking System (CTS) & Development of Functional Specifications - Yogyakarta, May 26 - June 13, 2014	Training	6	100%	0	0%	6	100%	0	0%	0	0%	6	100%	0	0%
20	Discussion on Supervision Training, Meeting Room Balitbangdiklat Kumdil, Secretariat Building, 19 June 2014	Meeting	5	83%	1	17%	6	100%	2	33%	0	0%	3	50%	1	17%
21	Meeting 1: Development Career Path for SC IT Staff, C4J Office, 19 June 2014	Meeting	4	80%	1	20%	5	100%	0	0%	0	0%	4	80%	1	20%
22	Training: Trainers Convention - Juvenile Judges Certification, Ciawi, 20 June 2014	Training	6	50%	6	50%	12	100%	6	50%	5	42%	0	0%	1	8%
23	Meeting: E-Learning Development and Sustainability, SC Training Centre, Ciawi, 30 June 2014	Meeting	18	75%	6	25%	24	100%	10	42%	1	4%	8	33%	5	21%
TOTAL			271	73%	98	27%	369	100%	126	34%	33	9%	145	39%	65	18%

COMPONENT 2: SUSTAINING AND BROADENING REFORMS IN THE ATTORNEY GENERAL'S OFFICE

KRA 2.1 Enhanced Management, Transparency and Accountability of the AGO

Sub-KRA 2.1.1 Human Resources: Improved AGO's Human Resources Capacity

Development of competency model for strategic positions in the AGO. The AGO Personnel Bureau and C4J conducted two in-depth discussions this quarter toward development of technical competencies for the heads of provincial and district prosecutors' offices.

The first discussion was held on 8 April, consisting of representatives from all AGO divisions: advancement, general crimes, special crimes, civil and state administrative, intelligence, and supervision. As a result of this discussion, the AGO representatives adopted the initial material for conducting case studies as part of the competency assessment, and they provided inputs and approval to C4J for the competency dictionary. Thereafter, the AGO Competency Dictionary Report was submitted by letter to the Attorney General.

The second discussion was held on 26-27 June. Unlike the first one, this second discussion was designed to be more intensive and private. During this two-day discussion, the participants were asked to provide inputs on the case studies developed by C4J subcontractor *Langkah Mitra Selaras* (LMS), which will be used for conducting the technical competency assessment. The AGO and C4J agreed to develop two types of case studies for the heads of provincial and district prosecutors' offices: a case handling competency; and a managerial and leadership technical competency. For each case study, C4J will participate in preparing the case study, and proposing scoring guidelines and an answer key for evaluators.

Next quarter, the AGO Personnel Bureau and C4J will meet again to refine the case studies from the 26-27 June meeting.



*Photo left:
AGO officials discuss the technical competencies with C4J and subcontractor LMS during the focus group discussion on 26-27 June.*

Competency assessment. In a routine meeting between the AGO and C4J, the Attorney General communicated his intent through the Personnel Bureau's Career Path Division Head, Bambang Harimurti, and Employee Development Subdivision Head, Erich Folanda, that the AGO is committed, with or without support from a donor, to follow through with conducting the competency assessment based on the technical and behavioral competencies that have been developed in cooperation with C4J. The AGO intends to implement the competency assessment around September 2014, with the objective of making promotion determinations for new heads of provincial prosecutors' offices.

The next competency assessment will be the first time the AGO conducts a tender for a contractor to support a competency assessment that includes both behavioral and technical competencies. Assessing both competencies will require special technical knowledge. Thus, in addition to a credible third party assessor, a special team and assessor from the AGO will be needed who deeply understand the technical aspects of laws and prosecutorial processes. C4J will provide technical assistance to the AGO in preparing the tender document. The team has already been formed by the AGO to prepare for the implementation of this competency assessment. This team includes AGO staff who participated in the Certified Human Resource Professional (CHRP) Program, funded by USAID through the C4J Project in 2012.

Component 2. Training, Workshops and Events Participation Summary

Table 2 below provides a summary breakdown by gender, and prosecutor and non-prosecutor of participation in C4J activities during the reporting period:

TABLE 2: QUARTER 16 TOTAL PARTICIPATION BY POSITION TITLE AND GENDER (N=NUMBER)

NO.	Events Title	Events Type	Male		Female		Total Participants per Activity		Prosecutor				Non Prosecutor			
									Male		Female		Male		Female	
			N	%	N	%	N	%	N	%	N	%	N	%	N	%
1	Focus Group Discussion: FGD Developing Competencies Profiles of Head of DPO & PPO - Jakarta, April 8, 2014	FGD	17	74%	6	26%	23	100%	15	65,2%	5	21,7%	2	8,7%	1	4,3%
2	Focus Group Discussion: FGD AGO SOP Agency for Education & Training (Badiklat Kejaksaan) - Tangerang, April 24, 2014	FGD	8	42%	11	58%	19	100%	3	15,8%	6	31,6%	5	26,3%	5	26,3%
3	Focus Group Discussion: Technical Competency, Serpong, 26-27 June 2014	FGD	4	80%	1	20%	5	100%	4	80%	1	20%		0%		0%
TOTAL			29	62%	18	38%	47	100%	22	46,8%	12	25,5%	7	14,9%	6	12,8%

COMPONENT 3: BIODIVERSITY

KRA 3.1 Enhancement Management and Accountability in the Supreme Court to Support Bureaucratic Reform

Sub-KRA 3.1.1 Improved Prosecution of Crimes Relating to Biodiversity

Development of prosecution guidelines. This quarter marked significant progress on development of prosecution guidelines for illegal logging and land conversion, and for wildlife trafficking and poaching. Several focus group discussions worked intensively to synchronize the concerns and perspectives of the AGO Environmental Task Force, C4J, and subcontractors Indonesia Center for Environmental Law (ICEL) and Wildlife Conservation Society (WCS). Each aspect of forest and wildlife crimes was explored through these discussions, including licensing, types of crimes, regulations related to forestry and wildlife, *modus operandi*, and international networks.

This quarter the AGO Environmental Task Force and C4J team developed the fourth draft of the prosecution guidelines focusing on illegal logging and land conversion (forests). The Environmental Task Force also completed its review of two drafts of the guidelines on wildlife trafficking and poaching (wildlife), with plans to review the third draft in August.

The fourth draft of both sets of prosecution guidelines (i.e., forests and wildlife) will be shared and discussed with experts from OPDAT and UKP4 next quarter. The project is on schedule to complete both sets of prosecution guidelines by the end of September 2014.

Sub-KRA 3.1.2 Trainings on Management of Biodiversity Cases

The C4J biodiversity team conducted in-house trainings on “Management of Civil Cases Related to Biodiversity” in Blangkejeren District Court, on 17 June, and Bangkinang District Court, on 24 June. This in-house training was designed to lead into the joint training on Management of Biodiversity Cases to be held in Bali in August 2014. The objective of this activity was to exchange ideas and increase understanding among C4J and its counterparts on civil actions filed in the three courts relating to biodiversity, particularly illegal logging, land conversion, land disputes, and wildlife trafficking and poaching.

The series of in-house trainings – which included 17 judges and acting registrars from Ketapang District Court, 9 judges from Bangkinang District Court, 4 judges from Blangkejeren District Court, and 2 judges from Meulaboh District Court – has helped C4J to identify the level of judges’ knowledge on the relationship of civil claims to biodiversity threats, understanding of community rights and public access to information.

The training provided judges and acting registrars with an opportunity to discuss in-depth the basic concepts of civil claims, e.g.; NGO legal standing; class actions; government legal standing; type of claims which may be filed; and scope of wildlife crimes (*modus operandi*, role of international criminal organizations, and/or corporate criminals).

The training module on Management of Biodiversity Cases for judges and prosecutors has been completed by C4J, ICEL, WCS, and in close cooperation with with the AGO and Supreme Court Training Agencies.

The training on Management of Biodiversity Cases is scheduled for 11-15 August in Sanur, Bali. In addition to representatives from the Supreme Court, AGO, and C4J subcontractors, also in attendance will be representatives from UKP4, PPTK, OPDAT Program, and Indonesia Forest and Climate Support (IFACS) Project, among others.

KRA 3.2. Improved Court and Public Interaction

Sub-KRA 3.2.1. Public Information Campaign

Radio Talk Shows. The C4J biodiversity team conducted the second in a series of two radio talk shows in collaboration with Green Radio KBR 68H, on 3 April (the first was held on 20 March).

Media Engagement (journalist workshops, writing competition for journalists, and journalists field visits). In collaboration with subcontractor Society of Indonesian Environmental Journalists (SIEJ), C4J conducted journalist workshops in three cities this quarter: Pontianak, West Kalimantan on 12 April; Pekanbaru, Riau on 15 April; and Banda Aceh, Aceh on 17 April. A total of 77 participants – comprising 22 in Pontianak, 30 in Pekanbaru, and 25 in Banda Aceh – joined the workshops.

Parallel to the workshops, SIEJ announced the writing competition on the theme: “Writing to Protect Biodiversity.” The competition generated more than 20 articles in local media from 11 journalists, including 4 from West Kalimantan, 4 from Riau, 2 from Aceh, and 1 from a national media portal. The winners will be announced next quarter.

A media visit was conducted on 20-23 June to Gunung Palung National Park in Ketapang, West Kalimantan. The area around the national park was chosen because of conflicts between humans struggling to protect its biodiversity and other interests threatening it. The media visit was aimed at building local journalists’ capacity by providing them with new reporting experiences in an area outside their work and home base, and mentor them on networking skills, exploring facts and evidence, developing findings, and producing at least one more inspiring cover story on the condition of natural resource management, community initiatives, resolution of conflicts, and/or profiles on the state of law enforcement in relation to protecting the forest. They were encouraged to look into stories inside and around the national park.

Participants were instructed that they were expected to generate three feature articles relating, but not limited, to:

1. The role of communities in preserving their local biodiversity;
2. Existing cases and potential threats in and around the national park and to the villages and their land;
3. Awareness of community in protecting and minimalizing threats against biodiversity;

4. The role of law enforcers in reducing and combating threats against biodiversity (PPNS and Forest Police); and
5. Collaboration between community and law enforcers in the area of the national park.



*Photo left:
Interview session with a local resident in
Sedahan Village, Sukadana, West Kalimantan.*

The coverage from the media trip addressed in depth the impact of indigenous people, exercising their customary rights, on the loss of forests in the national park and surrounding areas. The journalists explored why community members are often involved in crimes relating to biodiversity in that area, and they connected the problem to a bigger and broader issue of national park status, which was not socialized well by the government to the local indigenous people. The impact of the change closed the community's access to economic development without education and programs on alternative livelihoods for the communities.

C4J will encourage the journalists to cover additional subject matter in future visits to the same and other locations.

Biodiversity Short Film. The biodiversity video was completed this quarter and the final artwork for posters to accompany the video has been submitted by the company. The video was used this quarter for training programs, and it will continue to be used in trainings with local communities and civil society organizations.

Participants have felt the video helps to increase the understanding and awareness of the role of the community in protecting its environment, and about how paralegals can support the community. The video also helped to bridge the discussion about what a paralegal is, his or her function, and the benefit to the rest of the community from improved advocacy by paralegals.

Sub-KRA 3.2.2. Public Information Training Programs

Training for the public on how to access public information services in the courts and prosecutors' offices. Subcontractor Telapak has completed its work on development of training modules and facilitating trainings for the public on accessing information in the courts and prosecutors' offices in the context of combatting threats to biodiversity in Aceh. The same activities were completed in Riau and West Kalimantan last quarter.

On 21-25 April, C4J with Telapak conducted a paralegal training for the community of Kota Fajar Subdistrict in South Aceh. The meeting was attended by 20 people, from 9 villages around the subdistrict. The training provided the communities represented with information on: customary law; the basics of the legal system in Indonesia, including forest and environmental laws; the definition of paralegals, and their legal status in Indonesia; and a proposed code of ethics for paralegals to inspire them to action and service to their communities. Participants identified current cases involving community members relating to natural resources management. At the closing of the training, the community representatives drafted action plans to follow up on real issues they have identified.

The training left a good impression on the participants in South Aceh, as it motivated them to believe that they are not powerless in dealing with legal issues, especially in cases related to the environment. However, C4J decided to focus more on Blangkejeren for the remainder of the project due to the limitations of time and resources to cover such vast, remote areas. Blangkejeren has more immediate potential threats and cases related to biodiversity compared to South Aceh, and the court and prosecutors' office in Blangkejeren have expressed more enthusiasm for the biodiversity program.



*Photo left:
A paralegal trains participants in Kluet Timur Subdistrict practice, making a chronological report on the illegal mining operation in their community, which has caused floods every year.*

The training in Blangkejeren was conducted in 9-13 June. Six of the participants came from Kutacane and Takengon, where they are members of *Jaringan Kerja Masyarakat Adat* (JKMA). They expressed interest in joining the training after being informed about it by their relatives in Blangkejeren, and because of conflicts in their communities over the status of customary forest (*hutan adat*). Participants also expressed interest in discussing the national park zoning system, which conflicts with customary land (*tanah adat*) claims. C4J will continue to address these issues in future visits.

Action plans. Each training concluded with actions plans adopted by the communities. Samples of action plans adopted include the following:

Paralegal Group in Bangkinang

Name of Group: Tapak 8

1. Organizational Development: legalize the forum through a public notary
2. Advocacy of community-owned land: Investigate the license of PT PSPI, collect subdistricts spatial planning, engage in regular discussion with PT PSPI for opening a new corridor, and reopen farming access to community on PT PSPI claimed-land

Paralegal Group in Laman Satong

Name of Group: Betuah

1. Organizational Development: legalize the forum through a public notary
2. Advocate for a labors union at PT Kal
3. Advocate for a plasma share at 30:70 (cooperative profit share, 30 for community and 70 for the company, prom previously 20:80)

Paralegal Group in Tapaktuan

Name of Group:

1. Organizational Development: legalize the forum through a public notary
2. Assist the community on an existing case of sexual abuse
3. Assist the community on an existing case of conflict with PT Pinang Sejati Utama (PSU), establish a regular dialogue with the company relating to compensation for environmental damage (floods and damaged main roads)

Component 3. Training, Workshops and Events Participation Summary

Table 3 below provides a summary breakdown by gender, and prosecutor and non-prosecutor of participation in C4J activities during the reporting period:

TABLE 3: QUARTER 16 TOTAL PARTICIPATION BY POSITION TITLE AND GENDER (N=NUMBER)

NO.	Events Title	Events Type	Male		Female		Total Participants per Activity		Judge				Prosecutor				Non Judge & Non Prosecuto				Community			
			N	%	N	%	N	%	N	%	N	%	N	%	N	%	N	%	N	%	N	%	N	%
			1	Workshop: Media Workshop - Pontianak, April 12, 2014	Workshop	14	64%	8	36%	22	100%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	14
2	Workshop: Media Workshop - Pekanbaru, April 15, 2014	Workshop	18	72%	7	28%	25	100%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	18	72%	7	28%
3	Workshop: Media Workshop - Banda Aceh, April 17, 2014	Workshop	18	78%	5	22%	23	100%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	18	78%	5	22%
4	Training Module "Development for Public Capacity on Public Information and Civil Action (Paralegal)" by TELAPAK – Kota Fajar, Aceh Selatan, April 21-25, 2014	Training	18	82%	4	18%	22	100%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	18	82%	4	18%
5	Training: Paralegal Training for Community at Blangkejeren, Gayo Luwes, Aceh by TELAPAK, 10-12 June 2014	Training	20	100%	0	0%	20	100%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	20	100%	0	0%
6	Focus Group Discussion: Development of Prosecution Guidelines, C4J Office, 11 June, 2014	FGD	3	75%	1	25%	4	100%	0	0%	0	0%	3	75%	1	25%	0	0%	0	0%	0	0%	0	0%
7	Training: Biodiversity In House Training for Blangkejeren District Court with WCS, Blengkejeren, 17 June 2014	Training	5	83%	1	17%	6	100%	5	83%	1	17%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
8	Workshop: Media Workshop - Ketapang, Pontianak, 20-24 June, 2014	Workshop	6	100%	0	0%	6	100%	0	0%	0	0%	0	0%	0	0%	6	100%	0	0%	0	0%	0	0%
9	Training: Biodiversity In House Training for Bangkinang District Court with WCS, Bangkinang, 24 June 2014	Training	9	90%	1	10%	10	100%	9	90%	1	10%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
TOTAL			111	80%	27	20%	138	100%	14	0,00%	2	0,00%	3	2,17%	1	0,72%	6	4,35%	0	0,00%	88	63,77%	24	17,39%

ANNEX A: INDICATORS

C4J PERFORMANCE MONITORING PLAN FY 2014 ACHIEVEMENT Current Reporting Period: Q16 Fiscal Year 2014 (April-June 2014)

NO	INDICATOR NAME	TARGET FY14	FY 2014 ACHIEVEMENT				TO DATE	REMARKS FOR CURRENT REPORTING PERIOD
			Q14	Q15	Q16			
COMPONENT 1: SUSTAINING AND BROADENING REFORMS IN THE SUPREME COURT								
1.1	Number of judges trained with U.S. government assistance	20	7	17	31		55	During this reporting period, the project has provided capacity building for 31 judges on the topics of juvenile judges certification. During this period of reporting, as high as 42% of the participants were female.
1.2	Number of non-judge court staff who received U.S. government training	60	93	18	71		182	During this reporting period, the project has provided capacity building for 71 non-judges on the topics of e-learning module and public relations and information. During this period of reporting, it was recorded 30% female participation on these series of capacity building.
1.3	Percentage of target personnel satisfied with project trainings	80%	83%	89%	92%		92%	During this period of reporting, the satisfaction level for training participants are recorded at 92%. Significantly higher than the project's annual target of 80%.
1.4	Number of new courses or curricula developed and adopted, in cooperation with the Pusdiklat, with USG assistance and other Supreme Court management units	2	2	1	0		3	Q16: No update during this period of reporting Q15: E-learning module is completed and planned to be tested during April 2014 on several district courts Q14: During this period of reporting, the project has produced guidelines for court's website standardization and the module for Public Information Transparency for Administrative Court.
1.5	Number of USG assisted courts with improved case management	-	-	-	-		350	This indicator is completed where all district courts (out of 352 district courts in 33 provinces) have implemented the CTS version 2 and more than 100 cases per court have been entered. Reference: http://cts.mahkamahagung.go.id/map/map.php The project is now moving into overseeing the implementation of the CTS and provide mentoring as necessary to the district courts assisting them to implement the system and increase the quality of the data entered in CTS..
1.6	Number of policy papers, e.g. draft decree letter (Surat Keputusan), standard operating procedure, or other management tool on	9	0	2			2	Q15: Standardisasi Dokumen Pengadilan Secara Nasional (National Standardization Document Template) has been approved via Keputusan

NO	INDICATOR NAME	TARGET FY14	FY 2014 ACHIEVEMENT				TO DATE	REMARKS FOR CURRENT REPORTING PERIOD
			Q14	Q15	Q16			
	Supreme Court Blueprint Implementation that are accepted for issuance by the Supreme Court							<p>Ketua Mahkamah Agung Nomor 44/KMS/SK/III/2014 as well as approval of PERMA 1/2014</p> <p>During this fiscal year, the project is planning to produce the following documents:</p> <ol style="list-style-type: none"> 1. Recommendation on IT career path 2. Recommendation on IT Competency Profile 3. Recommendation on placement, mutasi, transfer, promotion 4. Recommendation on <i>Pelaksanaan Kemandirian Anggaran Peradilan</i> 5. Recommendation on <i>Biaya Standar Pengoperasian Peradilan</i> 6. Simplified <i>Otomatisasi Buku II Pola Bindalmin</i> 7. <i>Standardisasi Dokumen Pengadilan Secara Nasional</i> [√] 8. Roadmap Pengembangan SIPP yang Berkelanjutan 9. PERMA 1/2014 [√]
1.7	Significant positive change in public perception of court's performance as evidenced through public surveys	-	-	-	-	-	-	This indicator is completed.
KRA 1.1. Enhanced Management, Transparency, and Accountability of the Supreme Court								
Sub-KRA 1.1.1. Human resources more strategically placed in the Supreme Court management								
1.8	Development of a system for merit based promotion for court personnel involved in case management in general, high and district courts	3	0	0	0		0	<p>Documents are in working progres /draft status and pending hiring of HR specialist in C4J. The list of documents planned to be produced are:</p> <ol style="list-style-type: none"> 1. Recommendation on IT career path 2. Recommendation on IT Competency Profile 3. Recommendation on placement, mutasi, transfer, promotion
1.9	Application of the competency-based profile guidelines for case management related positions, i.e. judges and registrars	0	0	0	0		0	No update during this period of reporting. The respective team is working with the SC working group to advocate future plan on use of the Competency Profiles and Dictionary on promotion, transfer, and hiring. To be completed in Y4.
1.10	Number of people trained on human resources	30	30	0	-		30	No update during this period of reporting.
Sub-KRA 1.1.2. Budget and Finance: Enhanced quality and efficiency of the Supreme Court administration and finance staff								
1.11	Number of administration and finance staff trained	-	-	-	-		-	This indicator is completed.
1.12	Number of USG-supported studies and sessions held regarding proposed changes to the country's legal framework to support judiciary budget independence	1	0	0	0		0	Paramadina (project's sub-contractor) has submitted the draft for final report and pending for C4J's approval.

NO	INDICATOR NAME	TARGET FY14	FY 2014 ACHIEVEMENT				TO DATE	REMARKS FOR CURRENT REPORTING PERIOD
			Q14	Q15	Q16			
1.13	SC annual audit result by BPK (Supreme Audit of Indonesia)	-	-	-	-	-	-	This indicator is completed.
Sub-KRA 1.1.3. Case Management: Strengthened court capacity to use case management systems (see also Sub-KRA 1.1.4)								
1.14	Number of case management-related regulations reviewed and amended to support business process re-engineering (BPR)	3	0	1	0		1	Q16: No update during this period of reporting Q15: Standardisasi Dokumen Pengadilan Secara Nasional (National Standardization Document Template) has been approved via Keputusan Ketua Mahkamah Agung Nomor 44/KMS/SK/III/2014. Overall, the project is currently working on the following documents and looking for completion by the end of the fiscal year: 1. Simplified Otomatisasi Buku II Pola Bindalmin 2. <i>Standardisasi Dokumen Pengadilan Secara Nasional</i> [√] 3. Roadmap Pengembangan SIPP yang Berkelanjutan
1.15	Number of courts provided with new IT equipment	-						This indicator is completed.
1.16	Number of courts using Case Tracking System (CTS)	-	-	-	-	-	350	This indicator is completed where 350 district courts (out of 352 district courts in 33 provinces) have implemented the CTS ver2 and more than 100 cases per court have been entered. The project is now moving into overseeing the implementation of the CTS and provide mentoring as necessary to the district courts assisting them to improve the quality of data entered in the system .
1.17	Number of courts using SMS reporting system on legal aid service							This indicator is completed.
1.18	Number of CTS trainers developed							This indicator is completed.
1.19	Number of people trained on CTS							This indicator is completed.
1.20	Number of Case Tracking System (CTS) training courses developed							This indicator is completed.
KRA 1.2. Improved Capacity, Integrity and Technical Legal Competence of Judges and Court Staff								
Sub-KRA 1.2.1. CJE II Program Developed								
1.21	Number of Continuing Judicial Education II trainers on Case Flow Management, quality and Judges ethics							This indicator is completed and the follow up trainings are taken by the Supreme Court using the State Budget
1.22	Number of people trained on CJE II							This indicator is completed.
1.23	Number of Continuing Judicial Education II curricula developed							This indicator is completed.
Sub-KRA 1.2.2. Fellowship Program: Mid-level judges, i.e., 6-15 years of experience, are of comparable quality								
1.24	Number of judges graduating from the Masters Degree program							This indicator is completed.

NO	INDICATOR NAME	TARGET FY14	FY 2014 ACHIEVEMENT				TO DATE	REMARKS FOR CURRENT REPORTING PERIOD
			Q14	Q15	Q16			
1.25	Number of students with a Grade Point Average (GPA) of minimum 3							This indicator is completed.
Sub-KRA 1.2.3. Additional Courses: Improved judges legal quality								
1.26	Number of curricula on specialized courses	1	0	0	0		0	C4J is assisting the court in developing juvenile certification training for judges. A curricula is being developed
Sub-KRA 1.2.4. Non-Judge Curriculum Development and Training: More committed court staff developed								
1.28	Number of non-judge court staff trained on case management, quality of judgement & judicial ethics	50	30	0	0		30	Q16: No update during this period of reporting Q15: No update during this period of reporting Q14: During this period of reporting, the project has provided training for 30
Sub-KRA 1.2.4. Non-Judge Curriculum Development and Training: More committed court staff developed (at) methodology								
1.29		1	0	1	0		1	The methodology for the revision of additional elements to the module was/would be directly fed into the web system. This indicator is completed.
KRA 1.3. Improved Court and Public Interaction								
Sub-KRA 1.3.1. Public Information: Improved public service standards and transparency								
1.30	Number of curricula developed on improved public interaction	2	2	0	0		2	Q16: This indicator is completed Q15: No updates for this period of reporting Q14: the project has produced guidelines for court's website standardization. The other module developed was for Public Information Transparency for Administrative Court.
1.31	Number of trainers trained on improved public interaction		15	15	0		30	Q16: This indicator is completed During this period of reporting, the project has provided capacity building for judge and non-judge positions on communication crisis management and mitigation. Of these participants, 27% were female participants.
Sub-KRA 1.3.2. Media Relations: Improved engagement between the court, media and public								
1.32	Number of journalists trained on the judiciary system and the courts							This indicator is completed.
1.33	Number of courts publication materials							This indicator is completed.
Sub-KRA 1.3.3. Access to Justice: Improved access for women, the poor and marginal communities to court service								
1.34	Number of recommendations and/or best practices produced for core court services	1	1	0			1	Q14: One set of recommendation is produced for the recommendation of the revision of SEMA 10. Therefore this indicator is completed due upon

NO	INDICATOR NAME	TARGET FY14	FY 2014 ACHIEVEMENT				TO DATE	REMARKS FOR CURRENT REPORTING PERIOD
			Q14	Q15	Q16			
								completion of this recommendation.
COMPONENT 2: SUSTAINING AND BROADENING REFORMS IN THE ATTORNEY GENERAL'S OFFICE								
2.1	Adoption of merit-based criteria or procedures for selection and promotion of AGO personnel through USG assistance	2	0	0	0		0	No update during this period of reporting, the project is currently working to produce the following documents this fiscal year: 1. Technical Competency Dictionary 2. Competency Profile for selected positions in AGO
2.2	Number of AGO personnel that received USG training		-	-	-		-	During this fiscal, there is no plan to conduct training for AGO staff for this specific component
2.3	Percentage of targeted personnel satisfied with project trainings		-	-	-		-	During this fiscal, there is no plan to conduct training for AGO staff for this specific component
2.4	Number of new courses or curricula developed and adopted in cooperation with the Badiklat with USG assistance	1	0	0	1		1	A journalist guideline for AGO is completed.
2.5	Number of policy papers on AGO Blueprint are accepted by the AGO	4	0	0	0		0	Tr process 4. Recommendation on effective IT staff allocation
KRA 2.1. Enhanced Management, Transparency and Accountability in the AGO								
Sub-KRA 2.1.1. Human Resources: Improved AGO Human Resources capacity								
2.6	Number of people trained on human resources		-	-	-			The project is not aiming to conduct training in related to this indicator. However it is being discussed for future training events for AGO Human Resources. Target and information related to this indicator is likely being updated during next period of reporting.
Sub-KRA 2.1.2. Career Advancement: Improved AGO career advancement process								
2.7	A recommendation document on transparent and fair criteria based on measurable selection and promotion methods	1	0	0	0		0	The project is currently working on recommendation for Technical Competency Assessment, in which final draft is completed and the Attorney General's Office will conduct assessment using this document during the period of August-September this year.
Sub-KRA 2.1.3. Prosecutorial Capacity: Improved prosecutorial management, decision making and ethics								
2.8	Prosecution guidelines developed							This indicator is completed
KRA 2.2. Improved Staff Technical Competence and Accountability								

NO	INDICATOR NAME	TARGET FY14	FY 2014 ACHIEVEMENT				TO DATE	REMARKS FOR CURRENT REPORTING PERIOD
			Q14	Q15	Q16			
Sub-KRA 2.2.1. AGO Training Agency/Badiklat: AGO Training Agency developed								
2.9	AGO training center (Badiklat) business process document developed							This indicator is completed
2.10	A Basic Prosecutorial Education Training (PPPJ) concept paper developed							This indicator is completed
2.11	Number of course material developed							This indicator is completed
2.12	Number of AGO Badiklat trainers developed							This indicator is completed
KRA 2.3. Strengthened Public Information Interface in the Prosecutor's Office								
Sub-KRA 2.3.1. Public Access: Improved Public Access to the AGO								
2.14	Number of curricula developed on improved public interaction	-	-	-				Currently there is no training set during this fiscal year. Additional trainings might be inserted once the extension plan is formally signed.
Sub-KRA 2.3.2. Public Engagement: Improved public engagement with the AGO								
								Tr
								Tr
COMPONENT 3: BIODIVERSITY²								
1	Number of people receiving USG supported training in natural resources management and/or biodiversity conservation	120	27	68	58		153	During this period of reporting, the project has provided capacity building for 58 people on the topic of natural resources management and/or biodiversity. These participants including judges, prosecutors, District Prosecutor's Office staff, and the community. During this period of reporting, it was recorded 10% female participation.
2	Number of days of training on natural resources management and/or biodiversity conservation supported by USG assistance	52	3	9	10		22	During this period of reporting, a total of 10 days of training has been spent for the capacity building activities. During this fiscal year, a total of 22 days has been spent for capacity building activities.
3	Number of policy papers produced by C4J	2	0	0	0		0	During this period of reporting, the project is currently working to produce the following documents of prosecution guidelines on: 1. Illegal Logging & Land Conversion 2. Wildlife Trafficking & Poaching
4	Percentage of targeted personnel satisfied with project trainings	80%	79%	96%	89%		89%	During this period of reporting, level of training participants' satisfaction

²The Biodiversity activities has just recently started in the last quarter of FY2013 (September). All targets set for Biodiversity indicators are for end of project target.

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NO	INDICATOR NAME	TARGET FY14	FY 2014 ACHIEVEMENT				TO DATE	REMARKS FOR CURRENT REPORTING PERIOD
			Q14	Q15	Q16			
								toward the trainings conducted by the project is recorded at 89%.
KRA 3.1. Enhance Management and Accountability in the Supreme Court to Support Bureaucratic Reform								
5	Number of USG assisted courts and prosecutors' offices with improved case management	3	0	0	0		0	No update during this period of reporting.
6	Number of district courts and DPOs provided with new IT equipment	-	-	-				This indicator is proposed to be dropped. Pending USAID approval.
KRA 3.2. Improved Capacity, Integrity, and Technical Legal Competence								
7	Number of training modules developed with USG assistance	6	0	2	0		2	<p>Q16: No update during this period of reporting Q15: Training module for courts on information services are completed for courts and AGO. Other documents are work in progress.</p> <p>The project is working on the following documents and aiming of completion by end of the fiscal year:</p> <ol style="list-style-type: none"> 1. Training module for prosecution on managing cases relating to illegal logging 2. Training module for prosecution on wildlife cases 3. Training module for court on on managing cases of civil and criminal relating to biodiversity 4. Training module for prosecutions office on information services 5. <u>Training module for courts on information services</u> [√] 6. Training module on public information and civil action (paralegal)
KRA 3.3. Improved Court and Public Interaction								
8	Number of key messages communicated	5	0	5	5		5	<p>Q16: During this period of reporting, the project keeps delivering these messages during events conducted by the project. Q15: During this period of reporting, the project team has conducted 2 radio shows and 2 paralegal trainings in Ketapang and Bangkinang, in which the key messages of [1]law related to forest crime, [2]rights of Indonesian citizens, [3]way to seek legal assistance, [4]access information on cases and [5]file complaint related to forest crime were communicated. Specifically for the radios shows, the events were relayed through Biodiversity's assisted area in Blangkejeren, Tapaktuan, Bangkinang and Ketapang.</p> <p>Note: This is a non-cumulative indicator.</p>

ANNEX B: LOCAL SUBCONTRACTOR DELIVERABLES ACCEPTED BY C4J

The following deliverables from Indonesian subcontractors were accepted by C4J. All deliverables are available for review. Relevant deliverables have been shared with USAID and project counterparts.

Component 1			
Sub-Key Result Area	Subcontractor	Deliverables Name	Date of Acceptance
1.1.2.1	Paramadina Public Policy Institute (Fixed Price Subcontract – Study on Budget Independence of the Judiciary in Indonesia)	3. Final Study Report	April 17, 2014
	Raden Vicky Irawan (Fixed Price Service Agreement - Consultant for Reengineering Case Tracking System (CTS) Version 2)	1. Application for reengineering the Case Tracking System Version 2 2. Documents that consist of database design, class diagram, and installation manual 3. Development and installation report	April 29, 2014
	Karina Adistiana (Fixed Price Service Agreement - Resources Person for Child Growth Development)	1. Presentation material 2. Attendance List	April 17, 2014
	Suprpto (Fixed Price Service Agreement - Video Hearing Documentary Consultant)	2. Time sheet of recording/filming the 3rd hearing of 8 (eight) cases 3. Time sheet of recording/filming the 7 th hearing of 8 (eight) cases	April 22, 2014 June 24, 2014

Component 2			
Sub-Key Result Area	Subcontractor	Deliverables Name	Date of Acceptance
2.1.1.2	PT. Langkah Mitra Selaras (Fixed Price Subcontract - Competency Profile for the AGO)	4. Final competency model for core, behavioral and technical competencies for the Head of PPO and Head of DPO positions. 5. Final competency dictionary for the core, behavioral and technical competencies for the Head of PPO and Head of DPO positions. 6. Draft list of instruments to measure the competency for the Head of PPO and Head of DPO positions. 7. Final list of instruments proposed by the Subcontractor to measure the competency for the Head of PPO and Head of DPO positions	April 22, 2014 May 22, 2014 June 30, 2014
2.1.1.2	Erika Yuliasari (Fixed Price Service Agreement-Facilitator Leadership Technical Competency Assesment FGD)	1. FGD proceeding 2. Case Studies Scoring Guidelines	June 27, 2014
2.1.1.2	Prajogo Tyasworo (Fixed Price Service Agreement-Facilitator Leadership Technical Competency Assesment FGD)	1. FGD proceeding 2. Case Studies Scoring Guidelines	June 27, 2014
2.2.1.1	Bowo Priatno (Fixed Price Service Agreement-Facilitator Leadership Technical Competency Assesment FGD)	1. Recommendation to improve the SOP 2. Monitoring and Evaluation 3. Final repot and revision of the SOP	April 22, 2014 April 30, 2014
2.2.1.1	Tri Purwanto (Fixed Price Service Agreement-Facilitator Leadership Technical Competency Assesment FGD)	1. Recommendation to improve the SOP 2. Monitoring and Evaluation 3. Final repot and revision of the SOP	April 22, 2014 April 30, 2014

Component 3			
Sub-Key Result Area	Subcontractor	Deliverables Name	Date of Acceptance
	The Society of Indonesian Environmental Journalist (SIEJ) (Fixed Price Subcontract - Biodiversity Media Engagement)	<ol style="list-style-type: none"> 1. Workshop Implementation Plan 2. Writing competition plan 3. Workshop materials 4a. Banda Aceh workshop report 4b. Pekanbaru workshop report 4c. Ketapang workshop report 5. Writing competition report 6. Media visit plan 7. Final Report 	<p>April 01, 2014</p> <p>June 04, 2014</p> <p>June 26, 2014</p> <p>June 19, 2014</p> <p>June 30, 2014</p>
	Perkumpulan TELAPAK (Fixed Price Subcontract - Biodiversity - Community Education, Development of Training module and Training Program on Public Access t Information in District Courts and Prosecutors' Offices and on filing cases focusing on threats to Biodiversity)	<ol style="list-style-type: none"> 3. Final version of training module on public access to information and on how to file civil cases, focusing on threats to biodiversity 4. Progress Report of Community education 5. Final report on training module development, training implementation, and community education 6. Final report on training module development, training implementation, and community education 	<p>May 20, 2014</p>
	Indonesian Center for Environmental Law (ICEL) (Fixed Price Subcontract - Biodiversity - Development of Prosecution Guidelines on Illegal Logging and Land Conversion)	<ol style="list-style-type: none"> 3. First Draft of Illegal Logging and land Conversion Prosecution Guidelines 4. Second Draft of Illegal Logging and Land Conversion Prosecution Guidelines 5. Third Draft of Illegal Logging and Land Conversion Prosecution Guidelines 	<p>April 01, 2014</p>
	PT. Media Lintas Inti Nusantara (Fixed Price Subcontract - Biodiversity Radio)	<ol style="list-style-type: none"> 1. Talkshow plan 2. Report of talk show #1 3. Report of talk show #2 	<p>April 01, 2014</p> <p>April 25, 2014</p>
Cross Cutting	Leya Cattleya (Fixed Price Service Agreement-Consultant on Improvement of Workflow and Standard Operating Procedures at the AGO)	<ol style="list-style-type: none"> 2. Draft Gender Analysis and Action Plan 3. Final Gender Analysis and Final Action Plan 	<p>April 02, 2014</p> <p>May 08, 2014</p>

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