

Monthly Report Template for COMPETE Grantees

Grantee: Sustainable Harvest at Origin/Africa Ltd

Report for the month of: December 2011

Activities Activities should be directly in-line with your grant agreement	Activity Status If the activity has been accomplished, please give results. If the activity has not been accomplished, please provide an explanation.
To link input suppliers with producers and producers with buyers	In December an important buyer from the UK signed a contract for one container of RITS coffee and logistics continue for ensuring the coffee is shipped in the New Year. Conversations with GMCR and Dillanos are still underway and the Allegro container continues on course to the US as planned.
To conduct trainings on: -Quality management training workshops -Wet mill management workshops -RFID/cell phone use workshops -RITS system workshops for dry mill managers and cuppers	On December 9th Kilicafe's Northern Chapter Accountant, Yohana Mwakisole and Sustainable Harvest's accountant, Chambo Augustine conducted a one day training at the Sustainable Harvest office in Moshi. 10 Kilicafe Northern users were educated in how to use GoogleDocs to track expenditure at the washing station. Kilicafe staff previously designed the spreadsheet in collaboration with Sustainable Harvest. RITS users learnt how to use the online spreadsheet to track money received at the washing station, money spent and remaining balances on a monthly basis. Yohana is able to see these changes in realtime in his own account. This online system will improve financial efficiency and transparency and feedback from the users was extremely positive.
Collection, bulking, cleaning, sorting, drying, storage of RITS tracked coffee at the dry mill	December marks the end of the harvest for most washing stations and production has slowed down significantly. All ten RITS washing stations together tracked a total of nearly 20000 Kg of cherry, bringing the grand total from the beginning of the 2011 harvest to 65000 Kg of cherry tracked using RITS, amounting to 5 containers of green coffee . By the end of December over \$110,000 in farmer payments had been transacted since the beginning of the season.
Conduct market/ roasters' satisfaction assessment	This month Sustainable Harvest received some extremely positive feedback on RITS from Christy Thorns, Allegro's coffee buyer. This feedback will be forwarded to the USAID/COMPETE team alongside this report.

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Conduct post-harvest survey	This is due to commence in the new year, when the 2011 coffee production slows and finally comes to an end.

Additional Information:

The planned trip to Mbinga at the beginning of December to complete the Monitoring and Evaluation data has been delayed until January due to staff illness. USAID/COMPETE staff will receive this trip report with the January reconciliation. December has been a slightly slower month for RITS program activities, with the office closing over the Christmas period. In January planning for the RITS extension will begin and by February five new groups will be chosen to participate in the RITS training program.



RITS Users ponder over the online spreadsheet system of tracking expenditure