

Monthly Report Template for COMPETE Grantees

Grantee: Kyela College for Skills and Technology (KCoST) **Report for the month of:** March, 2012

Based on your grant agreement implementation timeline, please highlight the activities you have accomplished over the past month.

Activity (Indicated as Tasks in the Project Proposal) <i>Activities should be directly in-line with your grant agreement</i>	Activity Status <i>If the activity has been accomplished, please give results. If the activity has not been accomplished, please provide an explanation.</i>
Task 1: Equipment Search	The following equipment were sourced through vendors: Sewing machines-industrial type, Button holler, Butt attach, over lock, cutting machines, knitting machines, 15kVA generator, scissors, T-square (initially indicated as set square) (Completed)
Task 2: Stakeholders' Workshop1 Preparation of the draft curricula at the levels of 'Basic Technician Certificate, Technician Certificate and Ordinary Diploma'. These levels are classified as National Technician Award Level 4 (NTA Level 4), National Technician Award Level 5 (NTA Level 5) and National Technician Level 6 (NTA Level 6) respectively by the National Council for Technical Education (NACTE)	The workshop will bring together textile manufacturers and processors as well as other interested parties involved in the textile and entrepreneurial activities such as those in the leather industry. Participants will discuss three curricula at levels of 'Basic Technician Certificate, Technician Certificate and Ordinary Diploma'. These levels are classified as National Technician Award Level 4 (NTA Level 4), National Technician Award Level 5 (NTA Level 5) and National Technician Level 6 (NTA Level 6) respectively. The curricula will then be submitted to the National Council for Technical Education (NACTE) for accreditation. Copies will be submitted to COMPETE However, the workshop was rescheduled to second week of April 2012 to avoid low attendance duet to the Easter holidays (Not completed)
<ul style="list-style-type: none"> • Stakeholders Visits to KCoST: Small Industries Development Organisation (SIDO), Regional Manager, Mbeya Vocational Education and Training Authority (VETA) Regional Director, Mbeya 	The Mbeya Regional Manager for SIDO visited the college on the 15 th of March 2012. The aim was to familiarise with the college activities and see how best they can provide complementary services to the college

	particularly on entrepreneurial skills
Task 3: Course Advertisement	Advertisement of the course has mainly been conducted using circulars and Kyela FM Radio and run for two months December, 2011 through January, 2012. National level advertisement will be done as soon as the curricula have been accredited by the NACTE and this will most likely start July, 2012. It is also hoped that the course will receive a wider spectrum of the readership through the website currently on final stage of preparations (Ongoing)
Task 4: Equipment Procurement	8 sewing machines, 2 over-lock machines, 2 Knitting machines, 2 buttons attach and 2 button holler machines have also been procured, but they have not yet been delivered (Completed)
<ul style="list-style-type: none"> • Procurement of learning machinery 	
<ul style="list-style-type: none"> • Procurement of teaching materials 	Training such as 100 pieces of scissors, 50 pieces of T-square (initially quoted as set square) and a set of design colours have been procured. Other materials such manila papers, fabrics, and four (4) computers have also been procured (Completed)
<ul style="list-style-type: none"> • Generator 	A 15kVA powered generator was purchased and its transportation process to Kyela will take place as soon as the Kyela District Council (KDC) management approves the site where it will be installed within the training premises and wiring has been completed (Completed)
Task 5: Installation of Equipment	This activity has not been accomplished yet because the landlord where the training is being conducted has not approved the site where the equipment particularly the generator, is to be installed. A follow up on this matter is in progress. The assembling of sewing machines will take place as soon the room at the site has been secured. Discussion on this matter with the KDC is in progress. However, the delay on this has neither impeded nor affected the delivery of the course (Not completed)
Task 6: Course Materials	The course materials prepared so far are those of individual teaching staff particularly guest lecturers from the University of Dar es Salaam

	who acts as mentor to the Trainee Tutors. Most of these course materials are on power point format (Ongoing)
Task 7: Conduct Training	The 2012 intake of students was closed on 30 th March 2012, where a total number of 54 students have been admitted. 25 of the admitted students are male while 29 are female. Studies are now in progress (Completed)
<ul style="list-style-type: none"> Admission of students for the year 2012 	
<ul style="list-style-type: none"> Course delivery 	<p>Teaching of the 2012 batch started in January, 2012 and will last for nine months</p> <p>A total of four (4) guest lecturers from the University of Dar es Salaam visited KCoST to deliver different course subjects namely: Textile Processing Routes, Garment Manufacture, Fashion Design, Quality Assurance, Small Business Management</p> <p>The Project Coordinator visited the College in February and March, 2012 as part of the quality assurance exercise and conduct meetings with staff and Kyela District Council Management</p> <p>(Ongoing)</p>
<ul style="list-style-type: none"> Preparation and production of training manuals 	Every individual lecturers and tutors in charge of teaching various courses at the college have started preparing teaching manuals for their specific courses (Ongoing)

Attachments:

- KCoST staff CVs
- Quest Lecturers visit reports

Additional comments or results: The project delivery is on schedule