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**KTA- COMPETE CAPACITY ENHANCING TO SUSTAINABILITY**

**2013 MONTHLY TECHNICAL ACTIVITIES REPORT**

(JANUARY 2013)

## KTA – COMPETE GRANT – BASIC INFORMATION

Name of Organization:	Kenya Transporters Association Limited
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Organization's Contact Person:	Jane Njeru
P F Tracking Number:	KTA-STA-012-024
Title of Activity:	KTA-COMPETE CAPACITY ENHANCING TO SUSTAINABILITY
Start Date of Reporting Period:	1 <sup>st</sup> January 2013
End Date of Reporting Period:	31 <sup>st</sup> January 2013
End Date of Report:	31 <sup>st</sup> January 2013
Date Report Submitted:	5 <sup>th</sup> February 2013

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## 1. OBJECTIVE

The core objective of this report is to highlight on the key activities undertaken and the extents to which targets set for the month of January 2013 have been met.

The analysis has been based on the three (3) pillars outlined in the KTA Strategic Plan namely;

- Advocacy.
- Institutional Development and Sustainability.
- Member Services.

## NARRATIVE REPORTS

### 2 ADVOCACY

#### 2.1 KTA/KRA Meeting on Advance Tax

Subsequent to a members' meeting held 14th January 2013, a team from KTA met with the KRA Assistant Commissioner- Customs Services in Mombasa to seek clarification on the following pertinent issues?

1. Commencement of year of income given the disparity in financial years for different member companies.
2. Possibility of refund for money paid in December, 2012
3. Possibility of an extension on deadline for submitting tax.

The outcome of the meeting was as follows;

1. The year of income begins from 1st January to 31st December of each year as it is defined in the Income Tax Act (CAP 470)
2. Members are expected to pay their advance tax by 20th January 2013 failure to which it will attract penalties and interest. Those who paid for advance tax during the last months of the year such as November 2012 and December 2012 will have that money treated as credit for the same year, 2012 when they file returns.
3. The option of appealing for an extension was ruled out. This matter has already gone through the process of legislation.
4. We agreed as per the members request that we shall invite a KRA official to address members in the next meeting.

Subsequently these clarifications were circulated to all members to comply.

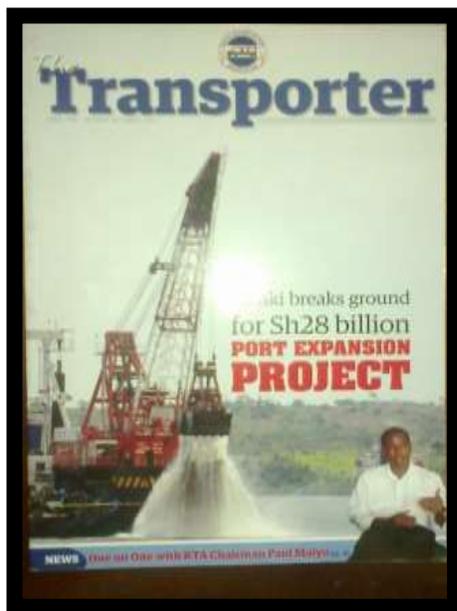
## 2.2 Launch of Kenya Maritime Authority Strategic Plan

KTA participated in the launch of the KMA Strategic Plan (2012 – 2017) on 30<sup>th</sup> January, 2013 in Mombasa. The KMA Strategic Plan maps out the Authority's strategic direction towards making Kenya a globally competitive maritime state. As a key stakeholder and a consumer of maritime services, KTA was duly represented and the launch by the Chief executive Officer.

## 3 INSTITUTIONAL DEVELOPMENT AND SUSTAINABILITY.

### 3.1 The Transporter

The KTA Secretariat received 2 000 copies of the 18<sup>th</sup> edition of *The Transporter* from the printer on 7<sup>th</sup> January, 2013. Subsequently, a total of 1900 copies were distributed to members and stakeholders between 8<sup>th</sup> – 15<sup>th</sup> January, 2013. Sales of space in the *The Transporter* 19th Edition is underway.



### 3.2 KTA School of Safety for HCV Drivers

The name **KTA SCHOOL OF SAFETY FOR HCV DRIVERS LIMITED** has already been reserved and, a Memorandum and Articles of Association drawn by the lawyer. The Memorandum and Articles of Association is currently being reviewed by the Board.

### Partitioning and Grills installation

- The partitioning of the premises was completed on the 14<sup>th</sup> December 2012. Installation of grills to enhance security at the Institute was completed on 31<sup>st</sup> December 2012.



**Side Grills**



**Front Entrance**

## **Furniture**

The furniture for the institute that includes reception chairs and table, reception desk, office furniture has already been delivered at the institute. Procurement of student workstations and chairs is ongoing



**Reception area**

## **4 MEMBER SERVICES**

### **4.1 Members Meeting**

KTA held a members meeting on Monday 14th January 2013 at Kilindini Hall, Castle Royal Hotel, Mombasa to among other things, discuss;

1. Update on Axle Load Court Case
2. Transit Goods Licenses (TGL)
3. Payment of Advance Tax

A total of 72 members attended the meeting.



A member makes his contribution during the meeting