



USAID
FROM THE AMERICAN PEOPLE

Contract No.: AID-294-I-00-12-00002
Task Order No : AID-294-TO-15-00002
North-East Jenin Component I (NEJ)

MONTHLY PROGRESS REPORT



Prepared by: The Morganti Group, Inc.

February, 2015

**Contract No.: AID-294-I-00-12-00002
Task Order No : AID-294-TO-15-00002
North-East Jenin Component I (NEJ)**

Construction Monthly Progress Report

Reporting Period: February 02 – February 28, 2015

Contractor: The Morganti Group, Inc.

DISCLAIMER

"This report is made possible by the support of the American People through the United States Agency for International Development (USAID.) The contents of this report are the sole responsibility of The Morganti Group, Inc. and do not necessarily reflect the views of USAID or the United States Government."

Table of Contents

ABBREVIATION	4
1. TASK ORDER OVERVIEW	5
2. SAFETY	7
3. ENVIRONMENTAL COMPLIANCE.....	7
4. TRAFFIC CONTROL MEASURES	7
5. COMMUNITY OUTREACH	7
6. GENDER ACTION PLAN.....	8
7. SECURITY COORDINATION MEETINGS.....	8
8. MEETINGS.....	8
9. SITE VISITORS	8
10. MATERIAL AND EQUIPMENT DELIVERED ON SITE	8
11. PROGRESS AND SCHEDULING.....	8
12. ACTIVITIES DURING THIS REPORTING PERIOD	8
13. PLANNED ACTIVITIES FOR NEXT MONTH.....	8
14. INDICATORS	9
15. WORKING / NON – WORKING DAYS	9
16. MATERIAL & EQUIPMENT DELIVERED TO SITE.....	9
17. SITE MEMOS	9
18. INSPECTION REQUESTS.....	9
19. QUALITY CONTROL AND TEST RESULTS	9
20. TESTING:	10
21. SUBMITTALS	10
22. REQUEST FOR INFORMATION	10
23. TRANSMITTALS.....	10
24. PAYMENTS	11
25. VARIATION ORDERS.....	11
26. VARIATION ORDER REQUESTS	11
27. OBSTACLES AND CHALLENGES	11
28. PROGRESS PHOTOS	12
ANNEXES.....	14
ANNEX A - MATERIALS- EQUIPMENT RECEIVING LOG	15
ANNEX B - DETAILED TIME SCHEDULE.....	17
ANNEX C - PROGRESS S - CURVE.....	19
ANNEX D - SITE MEMOS LOG	21
ANNEX E - INSPECTION REQUEST LOG	23
ANNEX F - SUBMITTAL LOG	25
ANNEX G - REQUEST FOR INFORMATION LOG	28
ANNEX H - GEO-MIS DATA	30

Abbreviation

ACOTR	Alternate Contracting Officer Technical Representative
CD	Calendar Day
CE	Chief Engineer
CEng	Contracts Engineer
CMC	Construction Management Contractor
CO	Contracting Officer
COB	Close of Business
COP	Chief of Party
CQC	Contractor Quality Control
CQCP	Contractor Quality Control Program
CRMP	Construction Risk Management Plan
CV	Curriculum Vita
DCL	District Civil Liaison
FO	Field Order
HR	High Risk
IQC	Indefinite Quantities Contract
LR	Low Risk
M	Moderate Risk
MH	Medium-High Risk
ML	Medium-Low Risk
MRR	Material Receiving Report
NCN	Non Compliance Notice
NUC	Notice of Unsafe Conditions
O&M	Operation and Maintenance
OSHA	Occupational Safety and Health Act (both Federal and State)
PA	Palestinian Authority
PCO	Project Control Officer
PIO	Public Information Officer
PM	Project Manager
PSU	Program Support Unit
PWA	Palestinian Water Authority
QA	Quality Assurance
QC	Quality Control
RE	Resident Engineers
RFI	Request For Information
RFTOP	Request for Task Order Proposal
TMGI	The Morganti group Inc.
TO	Task Order
TOL	Task Order Leader
TOM	Task Order Manager
SOP	Standard Operating Procedure
USAID	United State Agency for International Development
VO	Variation Order
VOR	Variation Order Request
WBG	West Bank Gaza
WBWD	West Bank Water Department

1. Task Order Overview

1.1. Description of the Project

Infrastructure in the West Bank suffers from years of neglect and lack of investment. The USAID Mission Infrastructure Needs Program II (INP II) focuses on the rehabilitation and construction of roads, schools, water and wastewater projects. The USAID objective is to help the Palestinian economy by improving Palestinians access to basic infrastructure and services.

The objective of this Task Order is to provide a reliable, safe and affordable water supply to eight villages (Arrana, Arabuna, Faqqua, Beit Qad, Jalbun, Deir Abu Daif, Wadi Al Dabi, and Deir Gazala) in the northeast part of the Jenin Governorate, located in the northern region of the West Bank. These eight villages currently do not have a water supply system and rely on purchasing water that is brought in by tankers or from private wells.

1.2. Project General Information

Project Name:	North-East Jenin Component I-NEJ
Indefinite Quantity Contract No	AID-294-I-00-12-00002
Task Order No	AID-294-TO-15-00002
Award Date	January 09, 2015
NTP Date	February 02, 2015
Contract Value	USD 11,045,919.74
BOQ Line Item Amount	USD 10,545,919.74
Day Work Amount	USD 500,000
Start Date Of Construction Activity	Not Yet
Contractual Period Of Performance:	480 Calendar Days
Contractual End Date:	May 26, 2016
Project Location (Area and governorate)	The project is located in Jenin Governorate in Area A, B and C

1.3. Project Key Map



1.4. Scope of Work:

The Statement of Work (SOW) is as defined as the below summary description:

North East Jenin Component I

This project includes connection to the existing Kadim pipeline, construction of approximately 24 km of transmission pipelines with bulk filling stations, construction of a booster pumping station, and reservoir. Project elements consist of the following:

Construction of New Facilities

1. Faqqua and Jalbun Booster Station
2. Faqqua Reservoir

Construction of New Transmission Mains

1. Kadim connection to Beit Qad (16 inch x 2.64 km).
2. Kadim connection to Wadi Ad Dabi (6 inch x 0.98 km).
3. Beit Qad to Deir Abu Daif (10 inch x 1.6 km).
4. Beit Qad to Jalbun-Faqqua Booster Station. (16 inch x 0.33 km & 8 inch x 2.7 km).
5. Beit Qad to Deir Gazala (10 inch x 3.0 km).
6. Jalbun-Faqqua Booster Station to Jalbun Reservoir (6 inch x 3.7 km).
7. Jalbun-Faqqua Booster Station to Faqqua Reservoir (6 inch x 3.6 km)
8. Deir Gazala to Arabuna Reservoir (6 inch x 2.3 km)
9. Deir Gazala to Arrana Reservoir (6 inch x 1.7 km)
10. Deir Gazala to Deir Gazala Reservoir (6 inch x 1.06 km)

1.5. Project Dashboard Status

Contract Elapsed Time as of February 28, 2015 [%]	5.42 %
Planned Percentage of Completion through February - 2015 [%]	N/A *
Actual Percentage of Completion through February - 2015 [%]	N/A *
Float (Days)	0

* Planned Percentage of Completion and Actual Percentage of Completion will be indicated upon approval of original CPM base line schedule.

2. Safety

2.1. Traffic and Safety Management

Traffic plan including access roads and detour will be submitted for approval to the CMC during the next reporting period in order to provide a safe access work environment.

2.2. Safety Meetings

Not applicable for this reporting period.

2.3. Accident Status

None reported during this reporting period.

2.4. Notice of Unsafe Condition

None reported during this reporting period.

2.5. Safety Conclusion

According to the specifications and contract documents, comprehensive standard safety plan – one of the preconstruction submittals – will be submitted to CMC / BV during the first week of the next reporting period for approval, taking into consideration all requirements and the nature of the project.

3. Environmental Compliance

A comprehensive Environmental Mitigation and Monitoring Plan will be submitted to CMC / BV during the first week of the next reporting period for approval.

4. Traffic Control Measures

None reported during this reporting period.

5. Community Outreach

Few days after receiving the NTP, The Morganti Group, Inc. prepared the Project's Flyers and sent them to USAID and CMC / BV for approval, once approved by USAID, the Flyers will be printed and distributed.

As per the RFTOP requirements, Nine Temporary project signs should be provided. The locations were determined and approved from all parties. The Temporary traffic signs will be supplied and installed in the approved locations during the next reporting period.

6. Gender Action Plan

During this reporting period, the following actions were taken under the gender plan within the NE Jenin project:

6.1. One female QCM was hired in The Morganti Group field office.

7. Security Coordination Meetings

No security meetings were held during this reporting period.

8. Meetings

Introductory meeting was held in CMC / BV main office on February 24, 2015.

9. Site Visitors

The following table shows the site visitors during this reporting period:

Date	Time	Representative	Representing	Remarks
Feb. 8, 2015	09:00	Amin Wishaha	WBWD	Site handover
Feb. 8, 2015	09:00	Abed Al Hafiz Salah El Dein	Marj Ibn Amer Municipality	Site handover
Feb. 8, 2015	09:00	Mohammad Salah	Marj Ibn Amer Municipality	Site handover
Feb. 8, 2015	09:00	Omar Abu Al Rob	Marj Ibn Amer Municipality	Site handover
Feb. 25, 2015	09:00	Rami Abu Qteash	USAID COR	Site Visit to Check the Mobilization Progress

10. Material and Equipment Delivered on Site

10.1. Prime Office furniture and IT equipment were provided.

11. Progress and Scheduling

Construction phase did not start during this reporting period. After the site was handed over on February 8, 2015 the pre-construction submittals and the mobilization activities were immediately started and still ongoing.

60 Day Plan of Operation was submitted during this reporting period, while the CPM submittal is still ongoing and will be submitted in the next reporting period – For more details please refer to Annex B.

12. Activities During this Reporting Period

12.1. Pre-construction submittals preparation

12.2. Mobilization Preparation

13. Planned Activities for Next Month

The following are the main activities planned for next reporting period:

- 13.1. Prepare and submit all remaining pre-construction submittals.
- 13.2. Continue preparation and submit the construction submittals.
- 13.3. Continue the mobilization activities
- 13.4. Coordination with the local authorities.
- 13.5. Prepare procurement orders.

14. Indicators

14.1 WATER SECTOR TASK ORDER INDICATOR 1: QUANTITY OF DRINKING WATER AVAILABLE AS A RESULT OF USG ASSISTANCE=21,116

14.2 Water Sector Task Order Contract Indicator 2: Person Days of employment generated.

For this reporting period

- 153 person days (Male)
- 23 person days (Female)

15. Working / Non – Working Days

During this reporting period, four non–working days occurred; all of them were official holidays (Fridays). The below table summarizes the working and non – working days occur during the reporting period.

Month	No. of WD	No. of Non WD
February 2015	2,3,4,5,7,8,9,10,11,12,14,15,16,17,18,19,21,22,23,24,25,26 & 28	6, 13,20 &27
Total	23	4

16. Material & equipment delivered to site

Refer to Annex A. (Materials- Equipment Receiving Log)

17. Site Memos

None issued during this reporting period.

18. Inspection Requests

None issued during this reporting period.

19. Quality Control and Test Results

The Quality Control Plan (QCP) was submitted to CMC / BV for approval on February, 12, 2015. It includes the proposed quality control program that should be followed during the construction phase, including the forms of recording the quality control operations, organization chart, control activities, testing, administration of the system for onsite and offsite work, submittal procedures, materials, phases of inspection system, and documentation procedures.

20. Testing:

None issued during this reporting period.

21. Submittals

Both pre-construction and construction submittals are ongoing. It is expected that all preconstruction submittals will be submitted next reporting period, while the construction submittals will be on going during the next reporting period. For more information please refer to Annex F.

22. Request for Information

None issued during this reporting period.

23. Transmittals

S/No.	Description	Submitting Date
TRS. 15-00002. NEJ. E-C-001	Task Order 15-00002, Conformed Documents.	February 03, 2015
TRS.002.C-E-01	1.Performance and Maintenance Guarantee 2. Scheduling Qualification Submittals 3. Field Office Furniture. 4. Field Office Computer System. 5. Engineer Field Office Layout.	February 08, 2015
TRS. 15-00002. NEJ. E-C-002	1.Performance and Maintenance Guarantee 3. Field Office Furniture. 4. Field Office Computer System. 5. Engineers Field Office Layout.	February 10, 2015
TRS.002.C-E-02	1. Dumping Site	February 11, 2015
TRS.002.C-E-03	1. Quality Control Program Plan (QCP) 2. Flange Gasket AFM34 3. Pressure Gauges and Snubbers 4. KSB Ball Valves DN50 & Smaller 5. Dismantling Joint PN16 & 25	February 12, 2015
TRS.002.C-E-04	1. Insurances	February 16, 2015
TRS. 15-00002. NEJ. E-C-003	1. Dumping Site 2. Insurance Submittal	February 16, 2015
TRS. 15-00002. NEJ. E-C-004	1. Scheduling Qualification Submittals 2. Flange Gasket AFM34 3. Pressure Gauges and Snubbers 4. KSB Ball Valves DN50 & Smaller 5. Dismantling Joint PN16 & 25	February 18, 2015
TRS.002.C-E-05	1. Storage Yard 2. Butterfly Valves PN16 & PN25 3. 60 Days Plan of Operation Schedule 4. Steel Pipe 8”, 10”, 16”	February 19, 2015

	<ol style="list-style-type: none"> 5. 200 mm check valves (KSB) PN25 with hydraulic damper 6. KSB gate valves 2,3-4”PN16 7. Gate valves 6,8 & 10”PN16 8. Combination Air Valves 3&4” 9. Combination Air Valves 1&2” 10. Bolts, washers, and nuts 11. Steel fittings 12. Pipe heat shrinkable sleeve and tape 13. Flange insulation kit (SGM) 14. Welding procedure specification 15. Field office HVAC system layout 16. 100mm check valves (KSB) PN16 & 25 17. Steel flanges (Hubbed Slip on Type12) 18. Dilapidation survey for Alignment#2 	
TRS.002.C-E-06	<ol style="list-style-type: none"> 1. Submittals Schedule 	February 24, 2015
TRS. 15-00002. NEJ. E-C-005	<ol style="list-style-type: none"> 1. Quality Control Plan (QCP) 2. Storage Yard Layout 3. Dilapidation survey for Alignment#2 	February 24, 2015
TRS.002.C-E-07	<ol style="list-style-type: none"> 1. General Construction Method Statement 2. Dilapidation Survey for Faqqua Elevated Reservoir 3. Dilapidation Survey for Faqqua –Jalboun Booster Station 	February 26, 2015

24. Payments

None issued during this reporting period.

25. Variation Orders

None issued during this reporting period.

26. Variation Order Requests

None issued during this reporting period.

27. Obstacles and Challenges

The project is still in the preparation phase, accordingly, there are no seen obstacles observed.

28. Progress Photos



Painting Works for CMC Field Office



Dilapidation Survey for Alignment#2



Supply CMC field office furniture and IT Equipment



Site hand over

ANNEXES

Annex A - Materials- Equipment Receiving Log

Materials Delivered on Site:

Item	Description	Quantity	Location
1	Prime Office furniture and IT Equipment	LS	Prime Field Office

Equipment on Site:

Description	Quantity	Hours
-	-	-

Annex B - Detailed Time Schedule

Not submitted in this reporting period

Annex C - Progress S - Curve

S – Curve will be available upon the submission of CPM Schedule

Annex D - Site Memos Log

Site Memo Log:

None issued during this reporting period

Annex E - Inspection Request Log

Inspection Requests Log:

None issued during this reporting period

Annex F - Submittal Log

Submittal Log:

No.	Submittal Number	Submittal Description	Submit Date	Return To Morganti	Status
1	SUB-15-00002-NEJ-001A	Performance and Maintenance Guarantee	8-Feb-15	10-Feb-15	E
2	SUB-15-00002-NEJ-002A	Scheduling Qualification Submittals	8-Feb-15	18-Feb-15	A
3	SUB-15-00002-NEJ-003A	Field Office Furniture	8-Feb-15	10-Feb-15	B
4	SUB-15-00002-NEJ-004A	Field Office Computer Systems & Miscellaneous	8-Feb-15	10-Feb-15	B
5	SUB-15-00002-NEJ-005A	Engineer's Field Office Layout	8-Feb-15	10-Feb-15	B
6	SUB-15-00002-NEJ-006A	Dumping Site	11-Feb-15	16-Feb-15	B
7	SUB-15-00002-NEJ-007A	Quality Control Program Plan (QCP)	12-Feb-15	24-Feb-15	C
8	SUB-15-00002-NEJ-008A	Flange Gasket AFM34	12-Feb-15	18-Feb-15	B
9	SUB-15-00002-NEJ-009A	Pressure Gauges & Snubbers	12-Feb-15	18-Feb-15	B
10	SUB-15-00002-NEJ-010A	KSB Ball Valves DN50 & Smaller	12-Feb-15	18-Feb-15	B
11	SUB-15-00002-NEJ-011A	Dismantling Joint PN16 & 25	12-Feb-15	18-Feb-15	B
12	SUB-15-00002-NEJ-012A	Insurances	16-Feb-15	16-Feb-15	E
13	SUB-15-00002-NEJ-013A	Storage Yard	19-Feb-15	24-Feb-15	B
14	SUB-15-00002-NEJ-014A	Butterfly Valves PN16 & PN25	19-Feb-15		Under Review
15	SUB-15-00002-NEJ-015A	60 Days Plan of Operation Schedule	19-Feb-15		Under Review
16	SUB-15-00002-NEJ-016A	Steel pipe 8",10",16"	19-Feb-15		Under Review
17	SUB-15-00002-NEJ-017A	200 mm check valves (KSB) PN 25 with hydraulic damper	19-Feb-15		Under Review
18	SUB-15-00002-NEJ-018A	KSB gate valves 2,3-4" PN 16	19-Feb-15		Under Review
19	SUB-15-00002-NEJ-019A	Gate valves 6, 8 & 10' PN 16	19-Feb-15		Under Review
20	SUB-15-00002-NEJ-020A	Combination Air Valves 3&4	19-Feb-15		Under Review
21	SUB-15-00002-NEJ-021A	Combination Air Valves 1&2	19-Feb-15		Under Review
22	SUB-15-00002-NEJ-022A	Bolts, washers, and nuts	19-Feb-15		Under Review
23	SUB-15-00002-NEJ-023A	Steel fittings	19-Feb-15		Under Review

24	SUB-15-00002-NEJ-024A	Pipe Heat Shrinkable Sleeve & Tape	19-Feb-15		Under Review
25	SUB-15-00002-NEJ-025A	Flange Insulation Kit (SGM)	19-Feb-15		Under Review
26	SUB-15-00002-NEJ-026A	Welding Procedure Specification	19-Feb-15		Under Review
27	SUB-15-00002-NEJ-027A	Field office HVAC system layout	19-Feb-15		Under Review
28	SUB-15-00002-NEJ-028A	100mm check valves (KSB) PN 16 & 25	19-Feb-15		Under Review
29	SUB-15-00002-NEJ-029A	Steel Flanges (Hubbed Slip On-Type12)	19-Feb-15		Under Review
30	SUB-15-00002-NEJ-030A	Dilapidation Survey for Alignment # 2	19-Feb-15	24-Feb-15	C
31	SUB-15-00002-NEJ-031A	Submittals Schedule	24-Feb-15		Under Review
32	SUB-15-00002-NEJ-032A	General Construction Method Staement	26-Feb-15		Under Review
33	SUB-15-00002-NEJ-033A	Dilapidation Survey for Faqu'a Elevated Reservoir	26-Feb-15		Under Review
34	SUB-15-00002-NEJ-034A	Dilapidation Survey for Faqu'a Jalbon Booster Station	26-Feb-15		Under Review

A = No Exceptions Noted B = Make Corrections Noted C = Amend-Resubmit D = Reject-Resubmit E = Review Not Required

Annex G - Request for Information Log

RFI's Log:

No Requests for Information were issued during this reporting period

Annex H - Geo-MIS Data

BV INPII Definitions Table Associated with the INPII Geo MIS Reporting

ACTIVITY LEVEL DEFINITIONS

Employment Related Indicators

Employment indicators, will count only local **Palestinian** staff whose time is charged to the USAID activity (i.e. no EXPAT staff to be included). It will cover Palestinian staff employed by the "prime contractor" and its key top tier subcontractors only. It will exclude non key subcontractors (less than 2.5% of the total activity cost), and exclude all vendors.

This indicator is measured by the number of person days of employment generated by Task Order. The Contractor must measure person days of employment directly generated by construction work on site. It is recognized that, while this data may extend well beyond the immediate employment generated by this Task Order, this data will be measured by the Contractor at the “prime” and “first tier” subcontractor level only. The Contractor will measure this daily during Task Order implementation through time cards. Neither expatriate person days of employment (i.e. those worked by American or other Third Country National staff) nor management nor administrative person days of employment (i.e. program level and other general and administrative staff shared among multiple task orders) shall be included in the Geo-MIS related reporting. A target estimate is to be provided by the Contractor at the time of the first Geo-MIS report. This indicator will be measured daily and reported on a monthly basis in each Geo-MIS report. The data shall be further reviewed and reported on at the completion of the task order.

Indicator	Ref	INP Definition
Permanent Jobs Created	Page 4 of the Geo- MIS Standard Definitions for Monthly Activity Reporting	The BV & INPII construction contractor jobs will not be regarded as permanent as they are short term infrastructure development Jobs.
Temporary Job Days Created	Page 4 of the Geo- MIS Standard Definitions for Monthly Activity Reporting	<p>The daily "on site" logs, will be used to calculate the Job Days worked on each activity on a monthly basis. Or if detailed hourly time sheets are available they can be used to work out the number of full time equivalent staff employed on the Activity each month.</p> <p>For the INPII the average number of working days in a month will be fixed as 23.8 days (52 weeks * 5.5 days /12 months), or 190.7 hours per month.</p>
Temporary Jobs Created	Page 4 of the Geo- MIS Standard Definitions for Monthly Activity Reporting	<p>The average number of jobs created each month will be calculated on an equivalent basis by dividing the Job Days worked each month by the average number of working days in a month.</p> <p>For the INPII the average number of working days in a month will be fixed as 23.8 days (52 weeks * 5.5 days /12 months), or 190.7 hours per month.</p>

USAID WEST BANK/ GAZA
 INFRASTRUCTURE NEEDS PROGRAM INPII
 CONTRACT NO. : AID-294-I-00-12-00002
 TASK ORDER NO. : AID-294-TO-15-00002
 TASK ORDER SHORT NAME : NEJ
 Temproray Job Days Summary Report

Task Order Name: North-East Jenin Component I

PERIOD FROM: February 02, 2015

Contractor : The Morganti Group, Inc.

PERIOD TO: February 28, 2015

Sub-Contractor: Saqqa & Khoudary Co. Ltd.

Date		Site Staff Job Days**					Total Job Days	No of Full Time Equivalent (FTE) Jobs in the Month*	Segregation By Gender		Notes of Comments
Month	Year	Management	Engineers	Skilled Labor	Unskilled Labor	Other			Female	Male	
February	2015	46	69	12	6	43	176	7	23	153	
March	2015										
April	2015										
May	2015										
June	2015										
July	2015										
August	2015										
September	2015										
October	2015										
November	2015										
December	2015										
January	2016										
February	2016										
March	2016										
April	2016										
May	2016										
Total							176	7	23	153	

Note :

* No of Full Time Equivalent (FTE) Jobs in the Month = Total Job Days / Avg. Days in the Month(23.8)

** This data collection sheet is for Palestinian staff only , experts and foreign employee shall not be included.

